EvCC7020: INFORMATION TECHNOLOGY (IT) SECURITY POLICY

Original Date: October 15, 2010
Revision Date: September 17, 2013
Policy Contact: Executive Director of Information Technology

POLICY

Everett Community College acknowledges the obligation to provide adequate security and protection of all information technology (IT) usage within its domain of ownership and control. This policy serves as an umbrella that governs all other Everett Community College policies pertaining to IT usage on campus, and complies with The Everett Community College IT Security Policy. It is acknowledged as a "living" document that may require alteration periodically to address changes in technology, applications, procedures, legal and social imperatives, and unanticipated dangers.

It is the sole responsibility of the IT Department to provide oversight management of all tasks and procedures that directly pertain to maintaining IT security on campus. It is the responsibility of all members of the college community to participate and share this obligation, as specified by all supportive policies and procedures pertaining to technology use on campus.

This policy exercises the exemption granted for Institutions of Higher Education which states that, “in the case of institutions of higher education, the provisions of chapter 20, Laws of 1992, apply to business and administrative applications but do not apply to academic and research applications.”

IT security is defined as:

- Protecting the integrity, availability and confidentiality of information assets managed by Everett Community College.
- Protecting information assets from unauthorized release or modification, and from accidental or intentional damage or destruction.
- Protecting technology assets such as hardware, software, telecommunications, networks (infrastructure) from unauthorized use.

RELEVANT LAWS AND OTHER RELATED INFORMATION:

- RCW 42.56
- RCW 43.88.160
- RCW 43.105.200
- Washington State Office of the Chief Information Officer (OCIO) IT Security Audit Process.

REVISION HISTORY

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APPROVED BY

Board of Trustees