

The Board of Trustees of Everett Community College met on March 15, 2016 at 5:00 p.m. in the Jackson Center Wilderness Room at Everett Community College.

### **Open Public Meeting**

Bob Bolerjack, Chair of the Board of Trustees called the hearing to order. The hearing is being held to consider the testimony on the following proposals only:

*Revising the Washington Administrative Code relating to:*

- WAC 132E-137-010 Facilities use.
- WAC 132E-120-400 Drug-free campus policy.
- WAC 132E-133-020 Organization—Operation—Information.

The hearing is being held to consider written and oral testimony presented on the proposals and will consist of two parts: (1) a brief explanation of the proposals; and (2) any oral testimony.

Jennifer Howard, Vice President of Administrative Services, briefly explained the proposed revisions. There were no oral testimonies so Chair Bob Bolerjack adjourned the hearing and resumed the regular session of the Board meeting.

### **Presidents update**

President David Beyer welcomed everyone to the meeting. We are in finals week and it is the end of winter quarter.

President Beyer asked Alison Stevens to introduce Carrie Wyatt. Carrie then announced that the Washington's All-Academic Team Nominees for EvCC are Erin Espeland and Spencer Knapp.

President Beyer reported to the Board that the Aspen Institute application has been submitted. The next step is for the Aspen Institute to review all submitted applications; then they will contact those colleges moving forward in May or June.

The Aspen Institute contacted us about their visit last October. They will be publishing their findings and have asked us to help with editing. John Olson will lead that project.

This past weekend, EvCC hosted the Northwest Athletic Conference (NWAC) basketball tournament for men and women – and it was quite an event. Our staff, athletic department, business office, and campus security all did a great job. Thank you to the staff, faculty, and students for helping with the tournament.

Up and coming is the Foundation Breakfast on April 26 at the Walt Price Fitness Center with UW President Ana Mari Cauce as the guest speaker.

Our next Board of Trustees meeting in April will be a study session with discussions on preliminary budget planning.

**Roll call**

Chair Bob Bolerjack called the meeting to order. Present for the meeting were Trustees Betty Cobs, Mike Deller, Toraya Miller and Bob Bolerjack. Also present were President David Beyer, Recording Secretary Melissa Geraghty, Assistant Attorney General Roslyn Sterling, Student Representative Azrael Howell, Classified Representative Dan Murphy, Faculty Council Representative Gary Newlin, Faculty Council Representative Greg Hammond, and 38 faculty, staff, students and administrators.

**Report from the Board**

Chair Bob Bolerjack reported he is extremely proud of EvCC about the Aspen Institute application process. A contingent of Trustees and President Beyer went to Washington DC and had productive meetings with legislators. It was clear that their doors are open to us, they are proud of the role we play in higher education, and they want to know how they can help. He said we walk into the room with great reputations.

Trustee Betty Cobbs reported she is very aware of and excited about what is happening on our campus.

Trustee Mike Deller reported he attended the retirement party for Sharon Johnson on campus last week; he noticed that we have a lot of talent at EvCC and it is so impressive. The audit committee met today and the current budget looks pretty good. He anticipates that for next year's budget, we will most likely face tough decisions and a more conservative approach.

Happy birthday to Trustee Mike Deller!

**Consent Agenda**

**MOTION 01-03-2016** Betty Cobbs moved for approval of the consent agenda. Toraya Miller seconded the motion and the motion passed unanimously.

**Approve Resolution 2016-03-01 for Boeing's 100<sup>th</sup> Anniversary Celebration**

Rich White from Boeing presented to the Board a short film on Boeing's history and thanked Everett Community College for our partnership which is a part of their success. In recognition of Boeing's 100<sup>th</sup> anniversary of continuous operation, the Board of Trustees has prepared a resolution to be presented. Along with the Resolution, faculty presented a drone quad copter designed entirely at AMTEC.

**MOTION 02-03-2016** Betty Cobbs moved for approval of the Resolution. Toraya Miller seconded the motion and the motion passed unanimously.

**Review and Take Action on Faculty Tenure Recommendations**

On February 16, 2016, the Board spent considerable time reviewing tenure committee recommendations. Alison Stevens, Executive Vice President of Instruction and Student Services, presented to the Board:

Per Section 8.70 of the faculty contract:

- A. The appointing authority shall provide for the award of faculty tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding Summer Quarters and approved leaves of absence.
1. Provided, the appointing authority may award or withhold tenure at any time, after it has given reasonable consideration to the joint recommendations of the appropriate review committee and the College President.
  2. The probationer shall be deemed to have been awarded tenure if no official notice is sent to the probationer by the last day of the probationer's eighth probationary quarter.
  3. The probationary period may extend in accordance with RCW 28B.50.852.

Probationers who are being recommended for tenure by appointment review committee:

Jennifer Beebe, Developmental English  
Mark Eppley, Accounting  
Chris Killingstad, Mathematics  
Jed Serven, Physics  
Heather Uhl, Library  
Andrew Wahl, Journalism

- MOTION 03-03-2016** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Jennifer Beebe. Toraya Miller seconded the motion and the motion passed unanimously.
- MOTION 04-03-2016** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Mark Eppley. Toraya Miller seconded the motion and the motion passed unanimously.
- MOTION 05-03-2016** Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Chris Killingstad. Mike Deller seconded the motion and the motion passed unanimously.
- MOTION 06-03-2016** Mike Deller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Jed Serven. Toraya Miller seconded the motion and the motion passed unanimously.

**MOTION 07-03-2016** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Heather Uhl. Mike Deller seconded the motion and the motion passed unanimously.

**MOTION 08-03-2016** Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Andrew Wahl. Betty Cobbs seconded the motion and the motion passed unanimously.

**Review and take action on Faculty Probationary Renewal Recommendations**

Alison Stevens, Executive Vice President of Instruction and Student Services, presented the first-year and second-year probationers who are being recommended for renewal of their probationary contracts.

Probationers recommended for contract renewal in 2016-2017 academic year:

Prathyusha Balluru, Health Sciences  
Michelle Barnes, Early Childhood Education  
Maxi Boeckl, Chemistry  
Kirsti Boyd, Nursing  
Jessica Cain, Advising  
Jennifer Casperson, Nursing  
Debbie Casson, Mathematics  
Chris Clark, Health Sciences  
Marie Connelly, Business  
Vanessa DePuente, Nursing  
~~Miles Erickson, Information Technology~~  
Rachel Escoto, IELP/ESL  
Gokce Gungor-Munoz, Psychology  
Ronda Hamburg, Health Sciences  
~~Ricky Hellings, Aviation~~  
Diana Jaramillo, Advising  
Jennifer Jennings, ABE/ESL  
Bryan Johnson, Engineering Technology  
Nancy Ellen Jones, Photography  
Dale Lerback, Aviation  
Karen Linton, Mathematics  
Alys Lim, Mathematics  
Shay Mohn, Aviation  
Motoko Nakazawa-Hewitt, Advising  
Beth Nier, Cosmetology  
Marti Ollman, Nursing  
Mike Patching, Aviation  
Terry Paull, Advising

**Board of Trustees**  
**March 15, 2016**  
**Board Meeting**  
**Page 5**

David Primacio, Engineering Technology  
 Ike Steele, Engineering  
 Kevin Soderlund, Machining  
 Steven Tuggle, Aviation  
 Robert Ward, Computer Science  
 Susan Wilson, Nursing

**MOTION 09-03-2015** Mike Deller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, renew the probationary contracts for first and second year probationers. Toraya Miller seconded the motion and the motion passed unanimously.

NOTE: Miles Erickson and Ricky Hellings should not have been included on the list as they are no longer employed by the college.

**Review and Take Action on Professional Leaves**

Alison Stevens, Executive Vice President of Instruction and Student Services, presented to the Board that the Professional Leave Committee recommends Board approval of the following applications for professional leaves for academic year 2016-17. The following recommendations are in priority order, per AFT contract:

<b><u>Name</u></b>	<b><u>Proposal</u></b>	<b><u>Leave Period</u></b>
Eric Davishahl	Development of an OER Online Homework System for Mechanics of Materials	Fall 2016
Kevin Craft	Publishing in the 21st Century: Written Arts Program Curriculum Renewal and Professional Advancement	Spring 2017
Roger Berger	Working Class Literature Diversity Course	Fall 2016
René Kratz	Biology 100, Online Instruction	Fall 2016
Chris Quarles	Research Collaboration on Student Success	Fall 2016
Eric Davishahl	Development of an OER Online Homework System for Mechanics of Materials	Winter 2017

Mike Deller recommended to the Board to fund four (4) one quarter professional leave requests per his discussion in the Audit Committee meeting.

**MOTION 10-03-2016** Mike Deller moved that the Board of Trustees approve the Professional Leave Request as presented for four (4) total quarters. Betty Cobbs seconded the motion and the motion passed unanimously,

**Review and Take Action on Academic Calendars for 2016-17 and 2017-18**

Alison Stevens, Executive Vice President of Instruction and Student Services, presented the proposed 2016-2017 and 2017-2018 academic calendars to the Board for their review and recommends approval.

**MOTION 11-03-2016** Mike Deller moved that the Board of Trustees Approve the 2016-17 and 2017-18 Academic Calendars. Toraya Miller seconded the motion and the motion passed unanimously.

**Review and Take Action on Family Education Rights and Privacy Act (FERPA)**

Alison Stevens, Executive Vice President of Instruction and Student Services, presented to the Board the reformatted Family Education Rights and Privacy Act (FERPA) policy.

**MOTION 12-03-2016** Betty Cobbs moved that the Board of Trustees Approve the FERPA policy. Toraya Miller seconded the motion and the motion passed unanimously.

**Review and Take Action on Revisions to WACs**

Jennifer Howard presented to the Board that, subsequent to the public hearing at 5PM March 15, 2016, updates to three Washington Administrative Code Rules as follows:

1. **WAC 132E-120-400 Drug-free campus policy:** Drug and alcohol use policy at Everett Community College
  - a) **Purpose of the proposal and its anticipated effects, including any changes in existing rules:** The purpose of this proposal is to update the drug and alcohol use provisions of the Everett Community College Washington Administrative Code. The updates include references to new student housing. The updates clarify the rules for employees as well as students with respect to acceptable use. Additionally, the expectations for approved use of prescription medications are clarified.
  - b) **Reasons supporting proposal:** The employees and students of Everett Community College need to know the expectations for them with respect to using drugs and alcohol.
2. **WAC 132E-137-010 Facilities Use:** relates to the public use of Everett Community College facilities.
  - a) **Purpose of the proposal and its anticipated effects, including any changes in existing rules:** The revised rules for facility use clarify the use of college facilities relating to the first amendment rights of individuals.
  - b) **Reasons supporting proposal:** Clarifying the policies for facility use will contribute to ethical and fair access to the college by all groups.
3. **WAC 132E-133-020 Organization—Operation—Information.** Everett Community College seeks to change the name of the Student Fitness Center to the Walt Price Student Fitness Center

- a) **Purpose of the proposal and its anticipated effects, including any changes in existing rules:** To honor the life and service of Walt Price to Everett Community College, the College chooses to rename the student fitness center the Walt Price Student Fitness Center.
- b) **Reasons supporting proposal:** The college has followed its internal process to select this name for a college building.

Trustee Toraya Miller requested to have language added to WAC 132E-137-010 in sections for Non-assignment and Cancellation and Release of Claims/Holds Harmless to include the word “equipment” when discussing use of the facilities.

Trustee Mike Deller pointed out a typographical error in WAC 132E-137-010.

**MOTION 13-03-2016**      Mike Deller moved that the Board of Trustees Approve the Revisions to the three WACs as amended. Toraya Miller seconded the motion and the motion passed unanimously.

### **Reports to the Board**

#### Student Representative

Azrael Howell reported to the Board that we are in finals week. Students are a little stressed but going ok for the most part. During the quarter break, the Students of Color Career Conference will be held on March 24<sup>th</sup> with 2500 middle and high school students on campus to learn about career choices. After the break will be the 3<sup>rd</sup> annual RISE conference. The Mentoring Conference will be on April 15 and we have a keynote speaker from UNM - Lily Ben. Our goal is to have our own mentoring institute. They are preparing for graduation. And Azrael introduced Trevor Taylor who is also one of the student mentors.

#### Classified Representative

Dan Murphy introduced himself to the Board as one of the Classified Representatives along with Debra Sarich. Dan explained that one of the reasons why he stepped up is that he believes their meetings are for getting to know each other and what they can all do to support students in their separate jobs on campus. We are a community – it’s who we are and the meetings with union members can be a great way to build that sense of community at EvCC. He will be bringing the Board news of how they are working together and thanked the Board for their support.

#### Faculty Council Representative

Gary Newlin reported to the Board that he is filling in for Jeanie Goodhope who is on leave. Gary mentioned that for the tenure process, it is a lot of work but they appreciate the time and effort the Board puts into this process. For professional leaves, he emphasized the importance it has to faculty, although he understands and appreciates what Trustee Mike Deller said about being conservative when it comes to the budget. AFT Everett held recent elections. This year, Mike VanQuickenborne was elected as the new AFT President and will begin his 2-year term on June 1<sup>st</sup>. Mark Kontulis was elected as VP of Negotiations and Nina Benedetti was elected in the Member Support position.

Faculty Council Representative

Greg Hammond reported to the Board that faculty forum met a few weeks ago. One of the topics of discussion in that meeting was the influx of international students and how it changes the classroom and they are very supportive of these changes. Greg relayed their ideas as to how faculty can support international students with the possibilities of ESL revision, advising, and/or increasing tutors as a few suggestions.

Student Success Report – Achieving the Dream Conference

Heather Bennett reported to the Board that EvCC sponsored a team of 13 employees to attend the Achieving the Dream annual conference (DREAM) in Atlanta from February 23-26, 2016. This conference gathers representatives from the more than 200 colleges in the ATD network to share the processes and practices adopted in their work to improve student success at community colleges.

Two EvCC teams led presentations and two additional EvCC teams were involved in collaborative presentations: math faculty member Chris Quarles led “The Dimensions of Student Success,” and Maria Pena, Ambar Martinez, and Linda Summers led “DREAMers Success: Equity through College and Peer Engagement.” President Beyer represented EvCC as one of two featured community colleges (along with Broward College) in the “Spotlight Session: How to Measure—and Improve—Bachelor’s Completion by Your Students Who Transfer” sponsored by the Aspen Institute and the Community College Research Center (CCRC). Faculty member Nina Benedetti and High School Completion Program Specialist Marie Boyd presented with Seattle Goodwill at “CBOs and Community Colleges: Innovation Partnerships for Student Success.” All workshops were well-attended and generated positive responses.

A team of five attended the day-long pre-conference session called “Implementing Integrated Pathways: What, When, Why and *How*—Advice from the Trenches,” which offered lessons learned by Completion By Design (CBD) colleges to assist EvCC in its ongoing Guided Pathways work. Other takeaways for the DREAM team include the uniqueness and importance of the faculty advising model at EvCC, and DREAM team faculty expressed interest in working with other faculty and administration to streamline the process. Meta-major development, co-requisite developmental courses, and increased use of learning communities are other ideas that the team found exciting, especially in relation to Guided Pathways implementation at EvCC.

Public Comments

No public comments were made.

Adjourn

Meeting adjourned at 6:48 p.m.