

The Board of Trustees of Everett Community College met on February 18, 2009 at 5:00 p.m. in the Olympus Board Room at Everett Community College.

### **Executive Session**

At 5:00 Chair Nancy Truitt Pierce adjourned into executive session for fifteen minutes to discuss personnel issues. She stated that no action would be taken.

### **Roll Call**

Present for the meeting were trustees Tom Gaffney, James Shipman, Carlos Veliz, and Chair Nancy Truitt Pierce. Also present were President David Beyer, Assistant Attorney General Scott Majors Recording Secretary Cheryl Blackburn, Faculty Representative Tom Gaskin, Classified Representative Manja Schultz, Student Representative Sarah Sandford and 15 faculty, staff, administrators and students.

### **President's Update**

#### **Humanities Center**

Joyce Walker, Faculty - Communication and Social Sciences Division, presented to the Board that the Humanities Center's mission is to foster the Humanities at Everett Community College in a variety of ways, such as facilitating campus- and community-wide discussions of relevant themes from a Humanities perspective, encouraging faculty collaboration on planning new courses for the Humanities program, assisting faculty to voluntarily incorporate these selected themes into their courses, and sparking student interest in the Humanities as a way to integrate their studies, values, and global perspectives.

The EvCC Humanities Center & program aims to enhance the interdisciplinary integration of learning, thereby promoting engaged, critical, and creative thinking that prepares students for a future that demands breadth as well as depth of preparation. Cathy N. Davidson and David Theo Goldberg argue, "Engaged Humanities make a contribution to the quality of human life, civic engagement, and public value that is so essential that they deserve maximum support from our universities and our societies. Humanistic research can produce knowledge as beneficial and urgently needed as anything that comes out of a science lab."

In addition, interdisciplinary study in the Humanities provides students with an arena for the integration of learning during the time when they are meeting your general education requirements, focusing the smorgasbord of general education courses into a more coherent and integrated foundation for their later academic endeavors.

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**Comment from Faculty Member**

Al Moser, Business and Workforce Education Division faculty member wanted to share that there are some very positive things happening here on campus with the changes that have been made. The president, vice presidents, deans and directors had some of the best managers that he has ever seen and he wanted to express to the Board the fine work that they are doing.

**Approval of Minutes**

Chair Nancy Truitt Pierce asked if there were any corrections, additions or deletions to the minutes from the January 21, 2009 Board meeting.

**MOTION 01-02-2009** Tom Gaffney moved for approval of the minutes from the January 21, 2009 Board meeting. Carlos Veliz seconded the motion and the motion passed unanimously.

**Student Representation**

Sarah Sandford deferred her presentation to the student goals agenda item.

**Classified Representative**

Manja Schultz reported that there was an election on February 10, 2009 and no officers were nominated for any of the positions therefore there is no longer a sub-local here on campus. She thanked the Board and President Beyer for their great leadership and support to students and staff and has enjoyed the opportunity to have served as the classified union president. The Board thanked Manja for her commitment and all that she has done in her leadership role.

**Faculty Representative**

Tom Gaskin reported that he was disappointed to hear that Manja Schultz was no longer the classified union president and that she has done a terrific job representing all the classified staff members. He has been working with the Contract Administrative Committee on a couple of issues which are faculty having access to their office when campus is closed and whether faculty members need to sign a confidentiality statement when serving on hiring committees. Tom talked about the sabbatical requests that are on the agenda and how important they are but also understands that we are in tough economical times and will rely on the Board's judgment on balancing issues. The AFT also voted to allocate \$3,000 to the student emergency fund and \$2,000 for an AFT student scholarship.

**Student Senate Goals**

The ASB Senate Goals were identified and prioritized at the Senate Meetings during Fall Quarter, 2008 with the 30 ASB Student Senators and Rich Haldi as the facilitator/consultant. Bernita Bontrager, VP of Public Relations, Courtney Ollmann, VP of Clubs, Alfred Cain, VP of Budget and Finance and Sarah Sandford, ASB President presented:

Goal 1. – Work on Student Campus Enhancements

Top priorities are:

- Increased student parking
- Renovating and expanding Parks cafeteria
- A new 40,000 square foot Student Fitness and Athletic Center
- Expanding Parks by 6000 square feet for additional student space and student services space

Goal 2. – Consider some enhancements to: parking & bus transportation to campus. Regarding campus safety and security, continue involvement with the College's Emergency Management Planning

- Smoking on campus
- Look at student carpool spaces
- Discounted bus passes
- More bus routes and times
- Progress report on student intervention and BIT

Goal 3 – Involve EvCC student leaders in Washington State's Student Legislative Academy for community and technical student leaders

- Student senators will work with Joann Ashlock to be more involved in the Student Legislative Academy

Goal 4 – More effectively inform students of the campus student resources and services available, and also focus specifically on the following sub goals:

- Increase Internship opportunities
- Improve information and assistance to students regarding scholarship
- Increase counseling services in the Counseling, Advising, and Career Center
- Provide advising for students transferring Out-of-state

**Consider the AY 2009/2010 Faculty Professional Leave Proposals**

Jennifer Howard presented to the Board that the AFT collective bargaining agreement for 2008-2011 provides for professional leave for faculty as approved by the Board of Trustees. The Board shall make the decision to grant or deny professional leaves. The decision of the Board shall be forwarded to the applicants by the first day of spring quarter, which is March 30, 2009.

After reviewing the costs of the leaves, James Shipman made a motion that given the current situation they deny the leave proposals for this year. The Board understands the importance and value of professional leave but with the difficulties that we are facing during this current economy, and the tough cuts that we will be forced to take, they feel it is best to defer the leave requests and revisit them again next year.

**MOTION 02-02-2009** James Shipman moved to deny all pending faculty professional leave proposals and sabbaticals. Tom Gaffney seconded the motion and the motion passed unanimously.

**Approve 2010/2011 Academic Calendar**

Sandra Fowler-Hill, Vice President of Instruction, presented that per the AFT contract, the Contract Administration Committee (CAC) is charged with recommending an annual calendar for the Board's approval.

The contract stipulates that:

An academic/contract year for a full-time academic employee shall be three (3) instructional quarters and 172 days (or equivalent). There shall be a minimum of 50 (plus or minus one) instructional days (or equivalent) per quarter exclusive of examination and grading days. To the extent feasible and practicable, there shall be ten Monday classes, ten Tuesday classes, etc. (or equivalents), during the Fall, Winter and Spring instructional quarters.

**MOTION 03-02-2009** Tom Gaffney moved to approve the 2010/2011 Academic Calendar. James Shipman seconded the motion and the motion passed unanimously.

**Foundation Update**

John Olson, Vice President of College Advancement presented to the Board an update on the activities and future priorities of the EvCC Foundation will be presented, including current status of the PFTC redirection efforts, Board recruitment activity, participation in preparation for Executive Awareness sessions in anticipation of a major capital campaign, and additional Foundation priorities moving forward.

The anticipated effects of the current and future activities over the next 12 months are:

1. Completion of the redirection effort of PFTC campaign
2. Increase in the number and diversity of Foundation Board members
3. Completion of preparation and executive awareness sessions by President Beyer
4. Continued implementation of a planned giving program
5. Improved infrastructure (database, accounting, filing)
6. Improved awareness of the Foundation at Gusto!
7. Continued improvements in connecting President's Circle members to campus events of interest
8. Continued emphasis on retaining and expanding existing annual scholarship dollar amounts and unrestricted fund dollars

**Adopt Resolution 2009-01-02 Designation of Signature Authority, to update approved signatories for college depository accounts and Treasury Management Services and to change the designated Treasurer and Adopt Resolution 2009-02-02 Authorizing Investment of EvCC monies in the Local Government Investment Pool with the State Treasurer's Office**

**MOTION 04-02-2009** Carlos Veliz moved for approval of Resolution 2009-01-02 Designation of Signature Authority to update approved signatories for college depository accounts and Treasury Management Services and to change the designated Treasurer. Tom Gaffney seconded the motion and the motion passed unanimously.

**MOTION 05-02-2009** James Shipman moved for approval Resolution 2009-02-02 Authorizing Investment of EvCC monies in the Local Government Investment Pool with the State Treasurer's Office. Tom Gaffney seconded the motion and the motion passed unanimously.

**Review the General Fund Operating Budget Report for Fiscal Year 2008-09 Operating Budget**

Jennifer Howard, VP of Administrative Services gave the Board an update on the 2008-09 general operating fund budget-to-actual as of January 31, 2009. Spending is down, revenue is up in many areas, and we continue to track well for the current fiscal year. Staff is laying out a good strategic plan about how to address the upcoming shortage in the next two years and keeping the process transparent with good campus input and involvement.

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**Board Update on Winter TACTC Conference**

Chair Nancy Truitt Pierce reported that they had a good event with local legislators and EvCC students while down at TACTC. During the conference the Governor came and spoke which allowed the trustees to impress how important community colleges are during these difficult economical times and how they are the solution to help get us out.

**Executive Session**

At 7:00 Chair Nancy Truitt Pierce adjourned into executive session to discuss property issues. She stated that no action would be taken.

**Adjourn**

Meeting adjourned at 7:30.

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Nancy Truitt Pierce, Chair  
Board of Trustees

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David N. Beyer, Secretary  
Board of Trustees