ADD/DROP FORM

REGISTRATION FOR:
- [ ] Fall 20_______
- [ ] Winter 20_______
- [ ] Spring 20_______
- [ ] Summer 20_______

Name: ________________________________________________ Student ID # : _____________________________

Complete only if information has changed:
Mailing address:___________________________________________________________________________________
Street     City   State Zip
Phone number: ( _____ )_________________________ E-mail:____________________________________________

ADDED COURSES
Instructor Permission required once quarter begins (valid for 2 days only)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Course</th>
<th>Section</th>
<th>Credits</th>
<th>Instructor Signature (or attach permission email)</th>
<th>Date of instructor signature/permission</th>
</tr>
</thead>
</table>

DROPPED COURSES

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Course</th>
<th>Section</th>
<th>Credits</th>
</tr>
</thead>
</table>

* Audit means no credit and no grade. ** If you repeat a class, make sure to submit the Course Repeat Card for removing previous grade out of GPA calculation.

WITHDRAWING? If you are a recipient of Financial Aid, Veterans’ benefits, Workforce Training, and/or tuition benefits from an employer or agency, you should consult with that office before submitting a complete withdrawal. Withdrawal may affect your future eligibility or repayment status. Withdrawn students may be billed for outstanding fees and tuition owed to the College.

REFUND PROCESS. If a refund is due, it will be mailed to the address given above or credited to your account if payment was made by VISA, Mastercard, financial aid or third party account. Refunds normally take 30 days to process.

Student Signature __________________________________ Date ________________________________

Everett Community College does not discriminate on the basis of race, color, religious belief, sex, marital status, sexual orientation, gender identity or expression, national or ethnic origin, disability, genetic information, veteran status or age.