On the Cover

Check out my marketing Class Project

majestic Purple wasn’t part of the class description.

When I signed up for Lynne Munoz’s online marketing class, I thought we’d be just learning from our books. I’m glad I was wrong.

Working in groups (that’s part of my group on the cover) we created a real marketing plan for downtown Everett business Everyday Epiphanies.

After meeting the owners — EvCC alums Janice Greene and Camille Evans — our group decided to do more than a plan. That’s when we found Lloyd Trout and majestic Purple.

Lloyd (another EvCC alum, Class of ’78), at Hatloes donated the paint, and we spent a Saturday giving Everyday Epiphanies a new look.

We also made other changes to improve marketing, including finding Karlynn Woods (another EvCC alum). She donated her pro decorating expertise to help us reset the store.

Doing this project really helped me see how much confidence I’ve gained since going back to school. I’m 36, and two years ago I was working for a package delivery service. After I got hurt, I needed a new career and a college education.

I’ll be graduating after this quarter, and plan to mention this project when I do job interviews.

Everett Community College changed me, and changed my life. I hope it can do the same for you.

Cheers,
Michael
## Table of Contents Features:

### Getting Started

- Everything you need to know about getting started at Everett Community College

This comprehensive checklist leads you through the process of becoming a student at Everett Community College.

### Dates and Deadlines

- Paying for School

Turn here to find out how much you should expect to pay for tuition, how to make a payment, payment deadlines, and more.

### Registration

- Learning Communities

A new learning community asks what kind of courage it takes to live life to its full potential, and what compels us to push the boundaries of our own life. Learn about “Courage: The Seduction of Life” and other exciting new learning communities.

### Tuition

- Distance Learning

Distance learning means you can get a degree from Everett Community College from anywhere you can get an internet connection, and it’s easy to get started!

### Financial Aid

- School of Business Design

Last quarter SBD students remodeled a downtown Everett store (see cover story). Find out what cutting-edge business classes are being offered this quarter.

### Student Services

- Art

Everett Community College has always had a thriving arts community. Find out how you can start your career in art close to home.

### Advising

- Early Learning Center

For student parents, life is busy! Everett Community College offers fantastic and affordable childcare at the popular Early Learning Center. Find out how you can get involved.

### Parking

### Learning Communities - Great for New Students

### University Center

### Western Washington University

### Distance/Online Learning

### Adult Education, ESL, GED, High School Completion

### Class Schedule for Spring, 2008

### Sneak Preview for Summer, 2008

### Continuing Education (non-credit) Courses

### Early Learning Center

### Office Hours and Phone Numbers

### Policies and Procedures

### Residency for Tuition Purposes/Tuition Reduction Programs

### Maps

### Web Addresses for Popular EvCC Sites
Because You want to stay close and go far

120 Majors and Programs
Online Classes
Day and Evening Options
Customized Business Training
University Transfer Degrees
One & Two Year Certificates
High School Diploma & GED
Adult Education & ESL
Earn Your Bachelor’s or Master’s at University Center in Everett

425.388.9219 www.everettcc.edu

Family Night

Tuesday, March 11 5:30-7:45pm
Everett Community College

A presentation designed to help parents and prospective students make college and career choices.

5:15 Welcome and refreshments
5:30 Overview of programs and services at EvCC
Academic and technical programs
Getting started
6:40 Breakout sessions - topics will include:
• University Transfer
• Technical Programs and Selected Majors.
• Financial Aid
• Running Start

The event is free and open to the public! Call 425-388-9219 for more information.
Learn about the college. College is probably one of the most important decisions you will ever make. Take time to browse the EvCC website: learn about programs, student services, and activities. Note the things that interest you. Flip to page 80 for a web directory.

Apply. The earlier the better. You can apply online at www.everettcc.edu/admissions or you can request a paper application by calling 425-388-9219 and pressing 0. Former students see page 7. When you receive your letter of admission it will include your student ID and PIN.

Apply for Financial Aid. Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at www.fafsa.ed.gov.

Participate in SOAR New Student Orientation. Students who apply early for admission receive listed on page 7. SOARs are one-stop opportunities to complete placement testing, orientation, advising and registration — all in one day!

Take the Placement Tests. If you can’t spend a full day in a SOAR, you are welcome to take the placement test as offered on a regular weekly schedule listed on page 7. Orientation information is available at www.everettcc.edu/orientation.

Be Advised! This step is optional, but recommended. Advisors know which classes you need to take to make the most of your time and money, and to help you accomplish your educational goals. For more information on advising, see page 10.

Register for Classes. After getting your Student ID and PIN, you can register online at www.everettcc.edu/kiosk. You can also register in person in the Enrollment Services Office in Jackson Center if you do not yet have a student ID and PIN.

Pay your Tuition and Fees. There are several payment options available, see the payment policies and options, page 9. Pay your tuition in Jackson Center or online at www.everettcc.edu/creditcardpay.

Arrange for Transportation, Parking and Child Care. You can purchase a parking pass in Jackson Center. Information on parking and public transportation is available at www.everettcc.edu/parking or on page 10 of this schedule. Check out EvCC’s Early Learning Center for kids ages 1-5. Visit www.everettcc.edu/elc.

Buy your Books. Visit the EvCC Bookstore in the Parks Student Union or buy your books online at www.everettcc.edu/bookstore.

Go to Class! Classes start March 31

Need Help? Visit the Enrollment Services Office in Jackson Center or call 425-388-9219 and press 0 to request help from an entry advisor. Or send your questions to admissions@everettcc.edu.

Getting Started Sessions
Feb. 19 • March 10 • April 7 • May 6 • June 16
All sessions are held at 6pm in the Jackson Center

Join us for a friendly and informal session that provides you with information about how to get started at EvCC.

• Admission • Placement testing • Financial aid
• Selecting classes and programs • Support services
**Dates & Deadlines**

### SPRING 2008 EXAM SCHEDULE

<table>
<thead>
<tr>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 10</td>
<td>June 11</td>
<td>June 12</td>
<td>June 13</td>
</tr>
<tr>
<td>8 - 9:50am</td>
<td>Classes that meet at 8am daily, four days/week, three days/week M/W, M or W or F</td>
<td>Classes that meet at 9am, four days/week, three days/week M/W, M or W or F</td>
<td>Classes that meet at 7am, T/W, T or Th</td>
</tr>
<tr>
<td>10 - 11:50am</td>
<td>Classes that meet at 10am, 11am daily, two days/week M/W, M or W or F</td>
<td>Classes that meet at 10am, three days/week M/W, M or W or F</td>
<td>Classes that meet at 1am daily, two days/week M/W, M or W or F</td>
</tr>
<tr>
<td>12 - 1:50pm</td>
<td>Classes that meet at 1pm daily, three days/week M/W, M or W or F</td>
<td>Classes that meet at 1pm, four days/week, three days/week M/W, M or W or F</td>
<td>Classes that meet at 1:50pm, T/W, T or Th</td>
</tr>
<tr>
<td>2 - 3:50pm</td>
<td>Classes that meet at 2pm, three days/week M/W, M or W or F</td>
<td>Classes that meet at 2pm, four days/week, three days/week M/W, M or W or F</td>
<td>Classes that meet at 3:50pm, four days/week, three days/week M/W, M or W or F</td>
</tr>
</tbody>
</table>

Final exams for evening courses will be held according to this schedule:
- Classes that meet M, M-W, M-F – during the scheduled class time on June 11.
- Classes that meet T, T-W-Th, T-F – during the scheduled class time on June 10.

### IMPORTANT DATES TO REMEMBER

**ANNUAL CALENDAR**

- Winter Quarter 2008: January 7 – March 21
- Spring Quarter 2008: March 31 - June 13
- Summer Quarter 2008: June 23 - August 15

For a list of college office hours during SPRING QUARTER, see page 77.

### INFORMATION SESSIONS

- **Aviation Maintenance**
  - Paine Field Building C-80 at 2:30pm
  - March 13, April 10, May 8, June 12
- **Cosmetology**
  - 9315 G - State Ave., Marysville
  - February 20 at 1pm
  - February 21 at 7pm
- **Career Fair**: March 3, 1-3pm
  - May 14 at 1pm, May 15 at 7pm
- **Criminal Justice**
- **Law Enforcement, Corrections**
  - Index Quad 100, 6pm,
  - February 19 & May 12
- **Distance Learning/Online Orientation**
  - Whitehorse Hall, Room 105
  - March 26, at noon and 6pm
- **Early Childhood Education**
  - Rainier Hall, Room 304
  - February 21 & May 12 at 4pm
- **Education K-12**
  - Rainier Hall, Room 304
  - February 21 at 3pm
  - May 12 at 3pm
- **Engineering**
  - Whitehorse Hall, Room 253
  - February 21, time TBA
- **Fire Science and Emergency Medical Technician**
  - Parks Student Union, Conference Room C
  - Wednesday, February 20 at 5:30pm
  - Tuesday, March 4 at 6pm
  - Monday, March 10 at 5:30pm
  - Tuesday, April 1 at 10am
  - Tuesday, April 22 at 6pm
  - Tuesday, May 6 at 5:30pm
  - Wednesday, June 11 at 6pm
  - Wednesday, June 25 at 10:30am
- **Getting Started**
  - Rainier Hall, Room 304
  - February 21 & May 12 at 4pm
- **Health Sciences**
  - All sessions Index 138
  - March 12 & April 16 at 1pm
  - May 23 at 3pm
- **Medical Coding**
  - MC Chat Room, Tuesdays during the quarter, at 4-5pm Pacific Time. Log on to http://chatzy.com/80212463165
- **Medical Transcription**
  - MT Chat Room, every Wednesday during the quarter, 4-5pm Pacific Time. Log on to http://chatzy.com/77744100074
- **Nursing Careers**
  - Index Hall Complex – Watch for Signs
  - March 17, April 21, May 19 at 1pm
  - June 9 at 7:30am
- **Photography and Digital Photography**
  - All sessions Whitehorse Hall, Rm 261
  - March 10 at 2pm
  - May 14 at 4pm
- **Tribal Enterprise Management**
  - Location: Casino EDR
  - February 26, 10am-12pm
  - February 28, 3-6pm
- **University Center of North Puget Sound**
  - Everett Station, 3201 Smith Avenue, Everett, Room 313
  - 425-252-9505

**NOTE**: The deadlines below apply to most college-credit courses that span a full term. Deadlines for non-standard, non-credit, and self-support courses may be different and are listed in the course description in this publication. Contact 425-388-9208 for details about deadlines. Special deadlines are listed with specific classes in this schedule.

### SPRING QUARTER 2008

- Advising Fair
  - February 21, May 12
- Graduation application deadline for Spring
  - February 8
- Graduation application deadline for Summer
  - April 11
- Begin early bird current student registration by appointment
  - February 22
- Begin early bird new student registration for this term by appointment
  - March 4
- Begin early bird open continuous registration for this term
  - March 6
- Earlybird Deadline to pay for this term, 4:30pm
  - March 13
- Registration processing closed this day only
  - March 14
- Registration re-open
  - March 17
- WADL classes begin this day
  - March 27
- First day of classes, official first day of the Quarter
  - March 31
- 100% refund deadline, 4:30pm*
  - April 4
- Last day to add without instructor permission
  - April 4
- Last day to register or to add a class or drop with no record
  - April 11
- 50% refund deadline, 4:30pm*
  - April 18
- Payment deadlines for 20-40 Plan
  - April 18, May 9
- Last day to drop with a W or change audit status
  - May 23
- Classes end
  - June 9
- Final examinations
  - June 10-13
- Instructor grades due
  - June 16
- College holidays
  - Feb 18, May 26
- Commencement
  - June 6

*These deadlines are different for self-support and non-standard classes. There is no 50% refund for self-support classes.
Registration

CURRENT AND FORMER STUDENTS START HERE

CURRENT STUDENTS
If you are attending EvCC now, or have attended within the past two quarters, you have a registration appointment in our system, and you may be able to register now. See “In Person” and “Online” registration information on the next page.

FORMER STUDENTS
If you have not attended recently, it is easy to update your record for re-enrollment. Go to www.everettcc.edu/studentforms, print the Adjustment to Status form and submit it promptly to the Enrollment Services Office. Or, you may call 425-388-9219 and ask us to mail you the form. When we receive your completed form, we will send you registration information. If it is close to the beginning of the quarter, you may simply come into the Enrollment Services Office to start the registration process. Call 425-388-9219 for more information.

NEW STUDENTS START HERE

WHO CAN ENROLL?
If you are age 18 or older, or if you have a high school diploma or GED, you are eligible to register in classes. Some programs will require a high school diploma or GED.

If you are younger than 18, have not yet graduated from high school, review our “Teens in College” options at www.everettcc.edu/teensincollege.

If you are a junior or senior in high school and interested in our Running Start program, call 425-388-9211 or send an email to kritter@everettcc.edu.

If you are interested in ESL, GED, or high school completion, call 425-388-9291.

If you are an international student on an F-1 visa, call 425-388-9220 or send an email to jfitzpatrick@everettcc.edu.

If you are a junior or senior in high school and interested in our Running Start program, call 425-388-9288 for a schedule or go to www.everettcc.edu/testing. The current schedule times in the “SOAR for Success” box on this page, various tests are offered on a regular basis; in addition to the test times in our Testing Center and then attend the orientation and advising sessions at one of the times below.

How do I start?
It is best for you to apply for admission at least 60-90 days before the quarter starts in order to gain an early registration appointment, with information about skills assessment, orientation, and advising. There is no application fee.

It is not necessary to apply for admission in order to register. Many students simply walk in and register. However, students who are admitted early generally receive priority in registration. Walk-in students may be delayed if they have not yet taken our skills assessment or met with an advisor, or if the classes they want are full.

DO I HAVE TO TAKE A TEST?
Entry skills assessment is required of all students taking more than 7 credits. Don’t worry! This is not a pass or fail test. The assessment helps you and your advisor select the right level of courses. See the testing schedule on this page.

WHEN DO I HAVE TO PAY?
If you register early, you must pay by March 13. If you register after March 13 you are expected to pay within five working days of your registration or before the first day of the term, whichever comes first. Once classes begin, payment is due immediately. The College reserves the option to drop or bill unpaid students. Students who are receiving financial aid, a scholarship, or third-party payment must make prior arrangements with the Financial Aid and Cashier’s Office in order to avoid being dropped or billed.

IS FINANCIAL AID AVAILABLE? OR A PAYMENT PLAN?
Please read the description about tuition, fees and payment on page 9 very carefully. If you feel you need assistance to pay for your college costs, contact our Financial Aid Office immediately, or go to www.everettcc.edu/sfs for information about grants, loans, and scholarships. Please apply for aid early, very early. You may complete the federal financial aid application form online - go to www.fafsa.ed.gov.

After registering for classes, you may submit an application for our “20-40 Plan” which sets payment deadlines as follows: 50% by the regular deadline and the remaining amount split between payments by the 20th calendar day and by the 40th calendar day. Go to the Cashier’s Office for the “20-40 Plan” application. You do not need to be eligible for financial aid to participate. For more information go to: www.everettcc.edu/2040plan.

NEW STUDENTS SOAR FOR SUCCESS
New students are invited to participate in SOAR for Success. Select one of the dates below and spend a full day on campus in a one-step mode. Complete the placement test, orientation and advising, and then register! As an alternative, complete the test during one of the regular times in our Testing Center and then attend the orientation and advising sessions at one of the times below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Placement Test</th>
<th>Orientation</th>
<th>Advising</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 12</td>
<td>10am</td>
<td>1pm</td>
<td>2pm</td>
<td>Jackson Ctr</td>
</tr>
<tr>
<td>March 18</td>
<td>10am</td>
<td>1pm</td>
<td>2pm</td>
<td>Jackson Ctr</td>
</tr>
<tr>
<td>March 25</td>
<td>10am</td>
<td>1pm</td>
<td>2pm</td>
<td>Jackson Ctr</td>
</tr>
<tr>
<td>March 31</td>
<td>10:30am, Parks 308</td>
<td>1pm</td>
<td>2pm</td>
<td>Jackson Ctr</td>
</tr>
</tbody>
</table>

PLACEMENT TESTING AND ASSESSMENT
RESULTS HELP YOU TAKE THE RIGHT CLASSES
The Testing Center is located in the Parks Student Union, third floor. In addition to the test times in the “SOAR for Success” box on this page, various tests are offered on a regular basis; call 425-388-9288 for a schedule or go to www.everettcc.edu/testing. The current schedule (valid until April 30) is listed below. Arrive early, space is limited.

Entry placement is required for all new students taking more than seven credits and/or Math and English courses. The ASSET or the COMPASS test can be taken.

- ASSET, paper and pencil test: Tuesday and Thursday at 9:30am. COMPASS computerized version: Monday 10:30am and 3:30pm, Tuesday and Thursday 1pm.
- Fee: $25, which must be paid in advance at the Cashier’s Office in Jackson Center.
- Bring the receipt to the Testing Center to take the test.
- Persons who have more than 45 college credits, or who have completed college composition classes at another college (with a grade of C or higher), may submit a copy of their college transcript to the Enrollment Services office with a written request for a placement test waiver. Waiver of the placement test does not necessarily satisfy course pre-requisites.

Special Test Requirements:
- Registration in CL 101 requires a successful score on the Computer Skills Assessment. Test times are Tuesday: 4:30-6:30pm and Wednesday: 1:00-3:00pm in the Testing Center. Fee: $25 paid in advance at the Cashier’s Office.
- A foreign language placement test may be required for placement in a foreign language course. Contact the Testing Center for testing times. No Fee.
- GED testing is also offered in the Testing Center. Call 425-388-9288 for schedule and fees.
Registration

**IN PERSON**

Enrollment Services is open 7:30am-6:30pm on Mondays and Tuesdays, and 9am-4:30pm on Wednesday, Thursday, and Friday. During the first week of classes each quarter, the office is open 7:30am to 7:30pm Monday through Thursday. Current, former, and new students may register on or after the appointment time that has been given to them. Running Start students, international students, and ABE/ESL students are some of the categories of students who must register in person. Most other students can also register on the Web.

**ONLINE**

You may register on the Web:

- If you have been admitted as a new student for the upcoming quarter.
- If you are currently attending or if you attended within the past two quarters.
- On or after your registration appointment or during Open Registration.
- If you have been absent for a while and register during Open Registration, which is now!
- If you know your Student Identification (SID) number and your PIN.
- Running Start students, underage students, International students, ABE/ESL students, and some other categories of students may not be able to register on the web.

**TO START: GO TO www.everettcc.edu/kiosk**

- Please scroll down, reading the entire screen; it contains important information. Click on the gray bar “Enter Student Kiosk,” you will see a menu on the left with various options.
- Be prepared with a list of courses you have already identified as the courses you want.
- You can use “Student Planner” to plan your class schedule or click “Online Registration”.
- Type your SID and PIN, then select the correct quarter.
- Click on register. Click on Continue.
- On the left, type the 4-digit item number of the course(s) you have selected.
- Click on Submit.
- When your registration is complete, click FINISH. It is not submitted until you do that!
- View and print your schedule to be sure you entered the courses correctly and you know the amount due.
- You cannot register in classes that meet at the same time or in classes that are full.
- You cannot register for an overload of classes of more than 21 credits.
- For registration in a variable credit class, register in person to ensure accurate credits.
- Check “audit” if you do NOT want to receive credit or a grade, otherwise, don’t.
- For registration in a class that requires instructor permission, you need either a five-digit entry code issued by the instructor, or you must register in person in Enrollment Services with the instructor’s signature on your registration form or a signed permission card.
- If the class is full, you may be asked if you want to get on the waitlist, if one exists.
- To view and/or change your address click on View My Address.
- You can view your class schedule and amount owing by clicking on Student Schedule.
- You can drop a class for which you have already registered. Click on Online Registration, enter your SID and PIN and view your schedule. Note the 4-digit item number of the class you want to drop and type the four-digit item number on the left hand screen, click Submit, and the course will disappear from your list of classes. You can also add one or more classes. You may add/drop classes until 4:30pm, April 4. Always go back and view your Student Schedule to be sure that any action you have taken is reflected.

When you register, you owe tuition and fees. See page 9.

**DO YOU MEET THE COURSE PREREQUISITE?**

A prerequisite describes the skills and/or knowledge the student must have before taking a class. Prerequisites are listed in the catalog and class schedule. Students are expected to satisfy all prerequisites prior to starting the course. If a student has not met the stated prerequisite(s), the Division Dean may withdraw the student during or before the first week of the term for a regularly scheduled class, or at the first class meeting for a classes with non-standard meeting times.

**WAITING LIST PROCEDURES**

If a class is full, your name may be placed on a waitlist. Not all classes maintain a waitlist. If you get on a waitlist, we cannot guarantee the instructor will accept you into the class.

As vacancies occur in a class, the top name on the waitlist will move into the actual class. If you are on a waitlist you must go to the first class to be considered for getting into the class.

Students on a waitlist will NOT have the waitlist course credit added to their total, and might NOT show the full tuition amount due. This will affect financial aid students most of all, so read the section marked Financial Aid. This will also affect students on Veterans’ benefits, and students who may have an employer or agency paying their tuition.

Financial Aid students: If you have been awarded a full-time aid package, it will not be activated until you are registered in courses that add up to full-time, or a minimum of 12 credits. If you are on a waitlist, your aid check will be delayed until you get off a waitlist and into a class so that your total credits equal at least 12. Advisors can help you explore alternatives.

Veterans: Your best bet is to register as early as you can, so that you can register full-time and send in the paperwork to VA so that your checks can be released.

If an employer or agency is paying your tuition: Go to the Cashier’s Office after you register and submit payment authorization forms. See page 9.

**COURSE REPEAT POLICY**

Courses may be repeated to improve the grade earned, but credit is earned only once. To repeat a course, the student must register for the course, submit a course repeat card at the time of registration, and pay all necessary fees. See the College Catalog for specific procedures. The course repeat form is also available on the web at www.everettcc.edu/studentforms. Students registered in distance courses who live more than 20 miles from campus should call 425-388-9208 to discuss options. Course repeats must be filed during the quarter of enrollment in the repeated course.

**FIRST WEEK ATTENDANCE REQUIRED**

Students must attend all classes in which they are registered the first week of the quarter. In courses with a waiting list, a student who does not attend the first day and has not made prior arrangements with the instructor may be dropped from the class at the beginning of the second class meeting. A student who is not withdrawn by the College or does not officially withdraw in the repeated course.

**JUST IN TIME REGISTRATION**

If the first day of the quarter is just around the corner or if classes have already started, contact the Enrollment Services Office by phone to discuss how to register. Call 425-388-9219 or 9208.

**FULL-TIME STATUS**

Enrollment in 12 or more credits per quarter constitutes “full-time” status.
Tuition and Payment

**Tuition for Spring Quarter, 2008**

Note: Fees for self-support classes vary. See description below, as well as the specific course listings for unique fees. See “Payment” section for the payment schedule and deadlines.

<table>
<thead>
<tr>
<th>Credits</th>
<th>Resident</th>
<th>Non-Resident</th>
<th>Discount*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-10 Credits</td>
<td>$74.30/credit</td>
<td>$246.00/credit</td>
<td>$127.13/credit</td>
</tr>
<tr>
<td>10</td>
<td>$1,480.00</td>
<td>$4,920.00</td>
<td>$3,440.00</td>
</tr>
<tr>
<td>11</td>
<td>$1,552.80</td>
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<td>$3,623.20</td>
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<tr>
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</table>

* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services.

Tuition for seniors, state employees and military and residency criteria for tuition purposes are described on page 78.

**Tuition and Fees**

**State-Supported Classes**: Most of EvCC’s classes are “state-supported.” State-supported classes are charged according to the state-regulated tuition rate listed above; lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

**Self-Support Classes**: A number of EvCC classes are “self-support” and do not utilize state funds to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per class.

Students who take a mixture of state-supported and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged $802.60 plus $375. Alternatively, a student taking 17 credits in state-supported classes may be charged $951.60.

All students - regardless of the type of courses being taken - may be charged other fees, such as a lab fee and parking fee, depending on their use. Students taking credit courses may be charged a Technology Fee of $3.50 per credit, up to a maximum of $35 per quarter.

**Refunds/Drops/Withdrawals**

Refund deadlines vary, depending on the type of class.

**For State-Supported Classes**, the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

**For Self-Support Classes**, refund deadlines are stated in class descriptions.

**All Students Are Subject to the Following**: A refund is considered only when a student officially drops or withdraws from a class or from the College. Refunds for students who are receiving financial aid may also be calculated in accordance with state/federal rules. These formulas are published in the Financial Aid procedures manual.

Financial Aid students should note that early departure could trigger a request for repayment of their aid funds.

**Fines and Debts**

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

**When to Pay**

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

**State-Supported Classes**: Early registrants must pay their tuition and fees by 4:30 pm on March 13. For registration after March 13, payment is due within 5 working days or before the first class day of the term, whichever comes first. Once classes begin, payment is due immediately.

**Self-Support Classes**: Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

**All Students** are subject to the following: The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, ineligibility or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or referral to a collection agency.

**How to Pay**

You may pay in person at the Cashier’s Office in Jackson Center. Cashier hours are posted on page 77. You may send a check to the Cashier’s Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to www.everettcc.edu/creditcardpay.

Students who wish to postpone their payment pending receipt of financial aid, scholarship, VA or other funds must sign a “HOLD” agreement with the Financial Aid Office prior to the payment deadline.

EvCC offers the “20-40 Plan” Students may make three payments: The first payment of ½ the tuition and fees is due by the normal deadline. The second and third payments are due by the 20th calendar day and the 40th calendar day. There is a $10 fee for this service. Students start the process by going to the Cashier’s Office and asking for the “20-40 Plan” form. This option is not available to students enrolled in self-support classes.

Students receiving funding from an external agency or from financial aid should read “Is Someone Else Paying Your Tuition?” below.

**Is Someone Else Paying Your Tuition?**

If you are depending upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashier’s Office, located in the Jackson Center. The Cashier’s Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. We must receive a payment voucher from your employer or agency by the payment deadline. You are responsible for submitting that voucher to us. It must be submitted immediately after registration.

Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

**Trade Act Students**: You must see Linda Baca in Enrollment Services or Aamanda Rojas in Workforce and Career Development, or in order to complete an Independent Training Plan (ITP), cost estimate, etc. - a copy of which is sent to our Cashier’s Office. Immediately after registering you must go to the Cashier’s Office and identify yourself as a Trade Act student so that your student account is properly created. Your Trade Act Counselor must forward final payment authorization to the Cashier’s Office no later than March 13, 4pm. If the Trade Act fails to cover your tuition, you are responsible for payment. In most cases, this process needs to be repeated with the Cashier each quarter in order to assure that your payment status is accurate. When in doubt about payment status, contact the Cashier’s Office at 425-388-2224.

**Financial Aid, Veterans’ and Scholarship Students**: In most cases, the Financial Aid Office is able to use your financial aid to cover your tuition. However, you MUST coordinate this with the Financial Aid Office in advance of the payment deadline and sign a request to have your student account put on HOLD. Please do not assume automatic payment.

**Triad and Opportunity Grants**: These are offered to students in designated career programs and must be validated quarterly through those program coordinators. Charges not covered by these grants are the responsibility of the student. For more information visit www.everettcc.edu/og and www.everettcc.edu/triad.
Student Services

ADVISING
Research shows that students who work with an advisor to plan their courses, to overcome challenges, and to solve problems do better than those who do not.

- New students: meet with an entry advisor or counselor in Enrollment Services or the Counseling, Advising and Career Center.
- Attend an information session (see page 6).
- Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to www.everettcc.edu/c.guides.
- Ask Enrollment Services for an advisor referral.
- Attend the Advising Fairs on February 21 and May 12.
- Stop by the Lucy Booth every Tuesday at Noon, by the espresso bar in Parks.
- Go to www.everettcc.edu/advising for more tips.

STUDENT SERVICES SUPPORT YOU!
Counseling, Advising and Career Center: Individual assistance, career help.
Center for Disability Services: Students with a documented disability covered under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act will receive accommodation to access the benefits of our College programs, facilities, services and activities. Accommodations include academic adjustments, auxiliary aids and services. Students who need these services should contact the Center for Disability Services immediately for assessment.
Diversity and Equity Center: Campus resource center focused on diversity issues. Provides services to students and faculty. Women’s programs. Multi-cultural student services.
Enrollment Services: Admission, registration, advising, degree requirements, transcript evaluation, international student advising. Running Start, residency, refunds, grade reports, transcripts.
Naval Station Everett: An Enrollment Services staff member provides “getting started” information, placement testing and credential evaluation. Phone 425-304-3180.
Student Activities/Government: Clubs, events, leadership.
Student Employment Referral Center: Job postings, internship referral, resume writing.
Student Support Services: Assist low-income and first-generation students through advising, tutoring, planning.

Office locations and phone numbers can be found on page 77.

Getting to Campus

PARKING ON CAMPUS
Due to campus construction, students and visitors are urged to arrive about 15 minutes early in order to find parking. In an attempt to make parking accessible and secure for the entire campus population, every person parking on campus must have a paid permit tag, or a free, one-day visitor permit from the Security Office in Room 224, Parks Student Union Building. Parking permit tags must be purchased before each quarter. Students may not park in staff or visitor parking spaces. Student parking spaces are located by Rainier, Whitehorse, Early Learning Center, Rite Aid, EvCC Gym, at Cosmetology in Marysville, at the Applied Technology Training Center and at the Paine Field Aviation Program. Vehicles parked illegally are subject to ticketing and fines.

STUDENT PARKING PERMITS
Pay the quarterly parking fee ($20 for full time students, $14 for part time students) at the Cashiers Office in Jackson Center; the Cashier will issue your permit. You will receive a numbered permit that you retain for the year. To update the permit for subsequent quarters, pay the fee to the Cashier to receive a sticker for you to attach to your permanent parking permit.
Remember, a current permit must be properly displayed to park on campus by 7:00 a.m. on the first day of the second week of each quarter.

VISITOR PARKING PERMITS
Visitors and guests are required to obtain a temporary parking permit. The free temporary permit is available from the Security Office located in the Parks Student Union, Room 224. A permit is required to park on campus. NOTE: Students and Staff are not considered visitors.

MAPS AND DIRECTIONS
For location and parking maps to all Everett Community College sites, please see the back page of this schedule or visit the directional web page at www.everettcc.edu/directions.

Transit
Everett Community College main campus is served by both Everett Transit and Community Transit. Special routes are available from Marysville, Stanwood/Camano, and Skagit County.

For more information:
Community Transit: 425-353-7433
www.commtrans.org
Everett Transit: 425-257-7777
www.everettwa.org
Everett Transit will be able to answer questions concerning the free Marysville bus as well.

Questions? Go to www.everettcc.edu or call 425-388-9219
Learning Communities

Learning Communities combine courses from different disciplines to provide an in-depth look at subjects. They are team-taught by two or more instructors and usually organized around a theme.

- Make connections (even friendships!) and enjoy the experience of learning as a shared process.
- Discover how subjects (and the world) are related and interrelated.
- Participate in a variety of learning experiences, discussion groups, lectures, projects, and field trips.

Spring Quarter 2008

COURAGE: The Seduction of Life

What kind of courage does it take to live life to our full potential? Does courage require brains, brawn, bravado, or simply a beating heart? Where are our limits to living, and what compels us to push the boundaries of our own life?

Through the study of psychology, critical reading, writing, and thinking, this 10 credit class will explore these questions and perhaps much more, as we examine ourselves and our relationship to life.

Class meets Monday-Thursday, 9:00-11:30 AM.
PSYCH 100 – General Psychology (5 credits)
RSS 144 – Powerful College Reading (4 credits)
PSYCH 182 – Service Learning (1 credit)
Register in Item # 7626 for the full 10 credits
For further information, contact:
Don Smith 425-388-9176 dsmith@everettcc.edu
Christine Wilson 425-388-9004 cwilson@everettcc.edu
Division Office 425-388-9387 cwamsley@everettcc.edu

PANTHALASSA: The World Ocean

Immerse yourself in a fun and supportive community of learners who will study the World Ocean from a variety of perspectives, perform hands-on lab experiments, observe the ocean’s processes on field and boat trips (including a required weekend field trip on April 18-20) and connect those activities through writing and research projects. This course combines the study of the dynamic processes of the earth’s ocean (tsunami, coastal formation, the ocean floor, currents, the mysterious Coriolis Effect, waves, water and other oceanic phenomena) with the student study of the dynamic process of writing effective essays and research papers. Enhance your knowledge of Panthalassa (all seas) by exploring it through a variety of essay formats. And hone your writing skills by focusing them on an in-depth study of the Ocean.

Panthalassa: The World Ocean combines either Oceanography 101 with English 101 or Oceanography 101 with English 102. Students must enroll in both Oceanography and English.

Class meets daily 10-10:50am and Monday, Wednesday and either Tuesday OR Thursday 11:00am - 12:50pm.
OPTION I
ENGL 101 LC – College Writing (5 credits)
OCEAN 101 LC1 – Introduction to Oceanography (5 credits)
Register in Item #3712 for the full 10 credits.
OPTION II
ENGL 102 LC – The Research Paper (5 credits)
OCEAN 101 LC2 – Introduction to Oceanography (5 credits)
Register in Item #3748 for the full 10 credits.
For further information, contact:
Steve Grupp 425-388-9450 sgrupp@everettcc.edu
Gary Newlin 425-388-9145 gnewlin@everettcc.edu
Division Office 425-388-9387 cwamsley@everettcc.edu

THE AMERICAN CENTURY

Henry R. Luce called the 20th Century “The American Century.” To find out why, enroll in this 10-credit Learning Community combining American literature (Engl 223) and history (Hist 153). We’ll begin with the tumultuous year 1919, and in ten short weeks rocket through the Jazz Age, the Great Depression, WWII, Korea, Vietnam, Watergate, among other topics.

History 153 (American Civilization III: The Twenties to the Present) and English 223 (20th Century American Literature) combine to take students on a journey through America’s past and present, brought to you by Tom Gaskin (History) and Bethany Reid (English).

Class meets daily 9-10:50am.
ENGL 223 LC – 20th Century American Literature (5 credits)
HIST 153 LC – American Civilization III: The 20’s to the Present (5 credits)
Register in Item #3876 for the full 10 credits.
For further information, contact:
Tom Gaskin 425-388-9374 tgaskin@everettcc.edu
Bethany Reid 425-388-9376 breid@everettcc.edu
Division Office 425-388-9387 cwamsley@everettcc.edu

LOOK FOR THESE LEARNING COMMUNITIES IN FALL QUARTER:

Writing on the Rocks
FYI: First Year Intelligence
Let’s Talk About Relationships
ORCA: Ocean Research College Academy

What do EvCC students say about Learning Communities?

“Learning Communities are fantastic. You get to meet new people. You have more camaraderie. You learn how different subjects intertwine and work together.”
– Jennifer M.
**University Center**

Administered by Everett Community College, the University Center develops and supports bachelor’s and master’s degree offerings in the North Snohomish, Island and Skagit counties. Its mission is to attract degree programs and promote those higher education opportunities to regional residents. University Center staff provide information about a wide variety of degree opportunities to learners who want to pursue their education locally.

### Current Degree and Certificate Programs

#### CENTRAL WASHINGTON UNIVERSITY
- **B.A.S. Information Technology and Administrative Management (ITAM)**
  Appropriate for persons with a two year associate degree in computer technologies and significant work experience. ITAM prepares students for productive and challenging careers in information technology and administrative management and for a lifetime of creative thinking and adaptive learning. Emphasis is placed on developing leadership, communication, critical thinking, and problem-solving competencies.
- **M.S. Engineering Technology**
  This is a multi-disciplinary program that prepares graduates from Industrial Technology (IT), Engineering Technology (ET), or engineering disciplines for superior professional practice. Educational objectives include technology advances, technology management practices, and analytic techniques intended to support professional practice. Aimed at recent graduates from engineering and technological degree-granting institutions; professionals in the engineering workforce; faculty members in two- and four-year institutions; and technology education teachers.

#### EASTERN WASHINGTON UNIVERSITY
- **Masters in Social Work**
  This program prepares social work professionals for practice in the public sector or in those private agencies which address the needs of oppressed and disadvantage populations. Students are provided with the necessary values, knowledge and skills to practice within a rural/regional/small urban service delivery system environment. Graduates assume key professional practice roles in human service agencies, community organizations, collaborative networks and change focused coalitions.

#### THE EVERGREEN STATE COLLEGE
- **B.A. Liberal Arts**
  Located on the Tulalip Reservation, this reservation-based, community-determined program serves students with 90 or more college credits who live or work on a reservation or have social or cultural ties to tribal communities. Themes include: Contemporary Indian Communities in a Global Society, Traditional Knowledge: The Foundation for Sustainable Tribal Nations, and Integrating Change in a Communal Society. Contact Michelle Aguilar-Wells, aguilarm@evergreen.edu.

#### UNIVERSITY OF WASHINGTON – SEATTLE
- **M.S. Rural Adult Nurse Practitioner**

#### WASHINGTON STATE UNIVERSITY
- **Online bachelor’s degrees programs in the following areas:**
  - Social Sciences
  - Humanities
  - Criminal Justice
  - Business Administration
  - Human Development
  - Education
  WSU’s Distance Degree Program (DDP) provides an opportunity to pursue education entirely online. Go to http://distance.wsu.edu for information about each program.
- **M.S. Engineering and Technology Management**
  This degree provides engineers and other technical leaders with state-of-the-art knowledge, tools, and skills in leading and improving projects, people, organizations, operations, and quality. Mastery of the practical, relevant curriculum often provides immediate on-the-job improvements and has helped graduates move up the corporate ladder.

#### WASHINGTON STATE/EASTERN WASHINGTON UNIVERSITY
- **Certificate: School Psychologist**
  Designed to help alleviate the critical need for school psychologists, the program is approved by the state Office of the Superintendent of Public Instruction. Graduates are certified and eligible to practice as school psychologists in the state of Washington. The program is taught through a collaboration between WSU-Spokane and EWU. Practical experience in schools is built into the program through required practica and internships.

#### WESTERN WASHINGTON UNIVERSITY
- **B.A. Human Services** (See page 13)
- **B.A. Elementary Education with Special Education Endorsement, and Post-baccalaureate program** (See page 13)
- **Superintendent’s Certificate**
- **M.A. Rehabilitation Counseling** (Coming to Everett in June, 2008)

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**DELIVERY MODES**

Courses are offered on the EvCC campus and at Everett Station. Partners of the University Center deliver their programs in a variety of modes:
- In-person instruction
- Video-conference (interactive TV)
- Online

Several programs use a combination of those modes. The University Center has state-of-the-art classrooms and computer labs that support students and instructors.

**ADDITIONAL OPTIONS**

Also located in EvCC facilities is Embry Riddle University, which offers bachelor’s and master’s degrees in Aviation Maintenance Management, Professional Aeronautics, Technical Management (Logistics, Occupational Safety & Health, and Professional Valuations), and Aeronautical Science. Call 425-514-0220.

www.uceverett.org
425-252-9505
Western Washington University's Everett Education Center at Broadway Center is a vital, multipurpose facility providing bachelor's and master's degree programs as well as certification and endorsement programs through the Woodring College of Education. Information about online certificate programs and correspondence courses is available at the center.

**ELEMENTARY TEACHER EDUCATION, B.A.E. & RESIDENCY TEACHING CERTIFICATE**

Join the profession that makes a difference in the life of a child. Earn your teaching degree or certificate in Everett. Attend evening classes.

- Prepare for a rewarding profession in elementary education with special education options (B.A.E./Post-bac)
- Take evening classes while you continue to work
- Complete your program through a top-ranked regional university - preparing effective educators for over 100 years
- Add a Special Education Endorsement to an existing teaching certificate

**Free Information Sessions...**

- February 26th  6-8 pm, Parks Student Union, Conference Room A, B & C
- March 12th  6-8 pm, Parks Student Union, Conference Room A, B & C

Now accepting applications for Fall 2008!
425-339-3810, ext. 11  Sue.Burke@wwu.edu  wce.wwu.edu/Depts/TEOP

**HUMAN SERVICES, B.A.**

Choose a career where you’ll make a meaningful difference. The human services degree program prepares you to assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work as a human service professional with a range of community agencies and organizations. You can have an impact preparing for a career in:

- Community Development and Organizing
- Youth and Family Services
- Mental Health
- Non-profit Management
- Rehabilitation Services
- Advocacy and Public Policy and more…

Required and elective classes are offered in Everett, on the campus of Everett Community College. Web-based classes are also offered in the Human Services Program.

**Free Information Sessions...**

- February 21st  3-4 pm, Parks Student Union, Conference Room A
- April 17th  3-4pm, BRC 118
- May 1st  3-4pm, BRC 116
- May 15th  3-4pm, BRC 118
- May 29th  3-4pm, BRC 116

Now accepting applications for Summer and Fall quarters!
Deadline: April 1st
425-339-3810, ext. 17  HS.Everett@wwu.edu  www.wwu.edu/hs

**REHABILITATION COUNSELING, M.A.**

Attend evening classes. This degree program prepares dedicated and qualified rehabilitation professionals who will assist individuals with disabilities to enhance their lives in meaningful ways, including independence, employment and full community participation. Work settings include hospitals, state agencies, rehabilitation centers, non-profit agencies, drug treatment programs and private-for-profit programs. Classes are held in Mountlake Terrace and some are also offered online.

425-771-7429  RC.Info@wwu.edu  www.wwu.edu/rc

Courses offered at University Center
Everett (Transit) Station

**SUPERINTENDENT CERTIFICATION PROGRAM**

Prepare for a superintendent’s or district office personnel position in this program offering. Classes meet Friday evenings and all day Saturday, three times a quarter.
1-866-913-3323 (toll free) or 360-650-3708  Kristine.McDuffy@wwu.edu  wce.wwu.edu/Depts/EDAD/AdministrativeCertification.shtml

**PROJECT MANAGEMENT PROFESSIONAL PREPARATION**

Advance your career by preparing for Project Management Professionals Certification.

- Fine tune your skills
- Learn key concepts and practices
- Attend class one evening a week

425-650-3650  profdev@wwu.edu  ExtendedEd.wwu.edu/certificates

**Distance Learning Courses**

Choose from hundreds of courses offered through Extended Education and Summer Programs. Attend class at times and places that fit YOUR schedule.

- Independent Learning
- Online Certificate Programs and Courses

360-650-3308  eesp@wwu.edu  ExtendedEd.wwu.edu

You may NOT use EvCC registration forms to enroll in Western classes. Visit or call the WWU-Everett office for information:
Broadway Center at 840 N Broadway, Bldg. B, Ste 118; Everett, WA 98201-1288; 425-339-3808.

**TUITION RATES ARE SUBJECT TO CHANGE**
Distance Learning

Study at a time that fits your schedule — day or night. Learn in a style that works best for you. If you want a different learning experience, Distance Learning classes are a great alternative to traditional on-campus courses. For more information, contact us at 425-388-9367, toll free at 1-866-575-9027, or distance@everettcc.edu, or visit us on the web at www.everettcc.edu/distance.

ONLINE: Students connect to their virtual classroom through the Internet. You submit assignments, interact with other students, and communicate with your instructor electronically. EvCC online classes are taught by EvCC faculty and textbooks are purchased from the College bookstore. WAOL online classes are taught by faculty employed by Washington Community and Technical Colleges. Textbooks are purchased from the EvCC or WAOL online bookstore. Register early! Online classes are popular. Registration closes for WAOL on March 27. Online classes are listed as OL.

TELECOURSE: Students use a set of DVDs or video tapes that are checked out from the College library. In a telecourse, you also purchase textbooks from the College Bookstore and attend on-campus class sessions throughout the quarter. Telecourses are listed as TC.

HYBRID CLASSES: Meet both on-campus and online. The number of on-campus meetings is cut by as much as half compared to traditional on-campus classes. Internet access, an email account, a word processing program, and textbooks are required. You must attend the first class meeting, and be prepared to attend the on-campus meetings listed for the Hybrid class(es) you select. Hybrid sections are listed as H.

IMPORTANT DATES

Information sessions for students new to online courses: Wednesday, March 26, noon or 6pm in Whitehorse 105.

<table>
<thead>
<tr>
<th>First day of WAOL online classes</th>
<th>March 27</th>
</tr>
</thead>
<tbody>
<tr>
<td>First day of EvCC classes</td>
<td>March 31</td>
</tr>
<tr>
<td>Last day for a 100% refund</td>
<td>April 4</td>
</tr>
<tr>
<td>Last day for a 50% refund</td>
<td>April 18</td>
</tr>
</tbody>
</table>

* Telecourses and Hybrid courses may have a variable start date. Please check course listings.

COSTS

| Online courses............................... | Tuition + Online fee of $5 per credit |
| Telecourse.................................... | Tuition + $60 license and tape or DVD rental fee |
| Hybrid Courses.................................. | Tuition + Online fee of $2.50 per credit |
| Medical Transcription/Coding program........ | Contact MT Coordinator at 425-388-9027, or email success@everettcc.edu |

Students taking credit courses may be charged a technology fee of $3.50 per credit, up to a maximum of $35 per quarter.

CONTACT DISTANCE LEARNING

For Hybrid courses see pages 17-51 & look for the H.
## Distance Learning Spring 2008 Courses

WAOL Online classes begin Thursday, March 27 • EvCC Online classes begin Monday, March 31.

### Online Students are Encouraged to Attend an Hour-Long Orientation

On Wednesday, March 26, at Noon or 6pm, in Whitehorse, Room 105

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### Arts, Media & Library

<table>
<thead>
<tr>
<th>ID#</th>
<th>Course #</th>
<th>Section</th>
<th>EvCC Course Name</th>
<th>Credit</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>1597</td>
<td>ART 1240</td>
<td>OL</td>
<td>Understanding World Art</td>
<td>5</td>
<td>Lupper S</td>
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<tr>
<td>4196</td>
<td>FILM 100</td>
<td>OL</td>
<td>Introduction to Film</td>
<td>5</td>
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<td>5320</td>
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<td>OL1</td>
<td>Introduction to Mass Media</td>
<td>5</td>
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<td>5322</td>
<td>JOURN 150</td>
<td>OL2</td>
<td>Introduction to Mass Media</td>
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<td>5422</td>
<td>LIBR 102</td>
<td>OL</td>
<td>Learning for the 21st Century</td>
<td>5</td>
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<tr>
<td>6152</td>
<td>MUSIC 109</td>
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<td>Music for the Listener</td>
<td>5</td>
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<td>6154</td>
<td>MUSIC 1100</td>
<td>OL</td>
<td>World Music</td>
<td>5</td>
<td>Smunk M</td>
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<tr>
<td>6158</td>
<td>MUSIC 116</td>
<td>OL</td>
<td>Survey of Jazz</td>
<td>5</td>
<td>Waldron R</td>
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### Business & Applied Technology

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<th>Credit</th>
<th>Instructor</th>
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<tr>
<td>1128</td>
<td>ACNT 112</td>
<td>OL</td>
<td>Business Taxation</td>
<td>5</td>
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<tr>
<td>1132</td>
<td>ACNT 113</td>
<td>OL</td>
<td>Personal Finance</td>
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<tr>
<td>1146</td>
<td>ACNT 202</td>
<td>OL</td>
<td>Managerial Accounting</td>
<td>5</td>
<td>Coughlin P</td>
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<tr>
<td>2304</td>
<td>BT 100</td>
<td>OL</td>
<td>Beginning Keyboarding</td>
<td>5</td>
<td>Kolstad L</td>
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<tr>
<td>2340</td>
<td>BT 105</td>
<td>OL</td>
<td>Keyboard Speed/Accuracy</td>
<td>5</td>
<td>Desmond P</td>
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<td>2252</td>
<td>BT 115</td>
<td>OL</td>
<td>Records Management</td>
<td>5</td>
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<tr>
<td>2302</td>
<td>BT 146</td>
<td>OL</td>
<td>Will/Probate Dames Relations</td>
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<td>5</td>
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<td>Kneifel K</td>
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<tr>
<td>2188</td>
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<td>3362</td>
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### Communication & Social Sciences

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<td>3240</td>
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### Health Professions/Health & Wellness

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<td>4774</td>
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<td>6660</td>
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<td>7360</td>
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<td>7364</td>
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### Math/Science

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<td>5688</td>
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<td>5914</td>
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<td>OL</td>
<td>Elements of Calculus</td>
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### High School Completion

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<td>HSCD 031</td>
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<td>0682</td>
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<td>US History II</td>
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<td>0684</td>
<td>HSCD 034</td>
<td>OL</td>
<td>HS Washington State History</td>
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</tbody>
</table>
Are you equipped for the future? Do you have the basic skills you need to survive in our increasingly complex world? Our basic education programs can put you on a pathway to a successful life no matter where you need to start. Classes are held at Everett Community College and at several other locations in North Snohomish County. For more information about services and locations or to set up an advising appointment, please call 425-388-9291.

ADULT BASIC EDUCATION
Adult Basic Education (ABE) focuses on basic reading, writing, and math skills from beginning to intermediate levels. Students start with the areas that need improvement and progress until they meet their own goals. An initial assessment is given to know where to begin. For more information, contact the Adult Education Department at 425-388-9291.

ENGLISH AS A SECOND LANGUAGE
Everett Community College offers English as a Second Language (ESL) courses for immigrants and refugees with limited English ability who want to improve their English speaking, reading, and writing skills. To sign up for ESL courses, contact Learning Services 425-388-9291.

CAREER DEVELOPMENT
All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Ask the Career Center about starting salaries and training requirements at 425-388-9260.

GED PREPARATION
The General Educational Development (GED) Certificate is widely recognized as the equivalent of a high school diploma. These classes cover the reading, writing, math, science, and social studies tests. These classes are also available online. For more information, contact the Adult Education Department at 425-388-9291.

YOUTH RE-ENGAGEMENT
This is a FREE program that provides educational opportunities with a strong connection to career development and professional technical training to out-of-school youth. Students may be eligible if they are 16 through 21 years of age, have not earned a high school diploma, have at least an 8th grade reading level, and have been out of school for at least 60 days. Call Youth Re-engagement Office, 425-259-8738.

HIGH SCHOOL COMPLETION PROGRAM
If you left high school before you earned your diploma, you can still complete this “unfinished business.” Whether you were originally in high school 20 or 30 years ago, or if you dropped out last week, Everett Community College can help you pick up the pieces and earn a Washington State Adult High School Diploma.

WHO CAN PARTICIPATE? Any adult who is 16 years old or older is eligible. Students 18 years of age and under or whose high school class has not graduated, must have the permission of their local high school to enter this program.

HOW DO YOU GET STARTED? You must secure an official copy of your high school transcript in a sealed envelope from your last school of attendance. Then you can make an appointment with an Everett Community College high school completion advisor to review your previous credits and determine which classes you need to take in order to graduate. To make an appointment, call 425-388-9291.

WHAT DOES IT COST? If you are 19 years old, or older, and a Washington State resident, you may qualify for a tuition waiver. For those who qualify, Everett Community College will waive 75% of the regular tuition for classes that fulfill high school diploma requirements. Students under 19 years of age pay full College tuition. All students must pay for their textbooks, special fees, and lab fees.

DAYTIME ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Start</th>
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<tr>
<td>ABE 013-023</td>
<td>ABE Math Level 1 and 2</td>
<td>TTh</td>
<td>6:00-7:00pm</td>
<td>Lot</td>
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<tr>
<td>ABE 033-043</td>
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<td>6:00-7:00pm</td>
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<tr>
<td>GED 053</td>
<td>GED Math Level 5</td>
<td>TTh</td>
<td>6:00-7:00pm</td>
<td>RAI 202</td>
<td>April 1</td>
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<tr>
<td>ABE 021-031</td>
<td>ABE Communication</td>
<td>TTh</td>
<td>6:00-7:00pm</td>
<td>RAI 200</td>
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<td>ABE 041</td>
<td>ABE Communication</td>
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EVENING ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

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<td>ABE 041</td>
<td>ABE Communication</td>
<td>TTh</td>
<td>6:00-7:00pm</td>
<td>RAI 200</td>
<td>April 1</td>
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<td>GED 051</td>
<td>GED Communication</td>
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<td>6:00-7:00pm</td>
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ABE/GED CLASSES IN SNOHOMISH COUNTY

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<td>Mar. 31</td>
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<td>ABE 021-041</td>
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<td>6:00-7:00pm</td>
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<td>ABE 013-040</td>
<td>ABE Computer Assisted</td>
<td>TTh</td>
<td>6:00-7:00pm</td>
<td>Tulalip South Lot</td>
<td>April 1</td>
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To register for courses on this page, call 425-388-9291.
<table>
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**GED-ONLINE**

| GED 055 | GED Level 5 | Online | Register by Mar. 31 |

**DAYTIME ESL CLASSES AT EVERETT COMMUNITY COLLEGE**

| ESL 010 | ESL Level 1 | MTWTh | 9-11:50am | RAI 200 | Mar. 31 |
| ESL 020 | ESL Level 2 | MTWTh | 9-11:50am | BAK 110 | Mar. 31 |
| ESL 030 | ESL Level 3 | MTWTh | 9-11:50am | RAI 202 | Mar. 31 |
| ESL 040-050 | ESL Level 4-5 | MTWTh | 9-11:50am | MON 101 | Mar. 31 |
| ESL 020-030 | ESL Level 2-3 | MTWTh | 12-2:50pm | BAK 113 | Mar. 31 |
| ESL 040 | ESL Level 4 | MTWTh | 12-2:50pm | OLY 125 | Mar. 31 |
| ESL 050 | ESL Level 5 | MTWTh | 12-2:50pm | RAI 200 | Mar. 31 |

**EVENING ESL CLASSES AT EVERETT COMMUNITY COLLEGE**

| ESL 010 | ESL Level 1 | MW | 6-8:50pm | BAK 210 | Mar. 31 |
| ESL 020 | ESL Level 2 | MW | 6-8:50pm | BAK 205 | Mar. 31 |
| ESL 030 | ESL Level 3 | MW | 6-8:50pm | BAK 211 | Mar. 31 |
| ESL 040 | ESL Level 4 | MW | 6-8:50pm | BAK 206 | Mar. 31 |
| ESL 050 | ESL Level 5 | MW | 6-8:50pm | RAI 200 | Mar. 31 |
| ESL 010-020 | ESL Workplace Level 1-2 | TTh | 6-8:50pm | EUC 214 | April 1 |

**DAYTIME JOB READINESS OFF-CAMPUS**

| ESL 012 | Job Readiness ESL 1 | MTWTh | 8-11:50am | Bakerview | Mar. 31 |
| ESL 022-032 | Job Readiness ESL 2 and 3 | MTWTh | 8-11:50am | EUC 214 | Mar. 31 |

**ESL CLASSES IN SNOHOMISH COUNTY**

| ESL 010-050 | ESL Level 1-5 | TTh | 6-8:50pm | Mariner High School | April 1 |
| ESL 010-040 | ESL Level 1-4 | TTh | 6-8:50pm | Marysville Mountain View High School | April 1 |
| ESL 010-050 | ESL Level 1-5 | TTh | 6-8:50pm | Park Place Middle School | April 1 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Sultan Elementary School | April 1 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Snohomish High School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |

**HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- ARLINGTON**

| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Sultan Elementary School | April 1 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |

**HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- MONROE**

| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Sultan Elementary School | April 1 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |

**HIGH SCHOOL COMPLETION - ONLINE**

| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Sultan Elementary School | April 1 |
| ESL 010-040 | ESL Level 1-4 | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |

**HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE**

| English | High School Communication Skills | DAILY | 8-8:50am | RAI 207 | Mar. 31 |
| Math | Basic Math | DAILY | 8-8:50am | RAI 207 | Mar. 31 |
| Science | High School Science | DAILY | 8-8:50am | RAI 207 | Mar. 31 |
| Social Studies | High School Social Studies/History | DAILY | 8-8:50am | RAI 207 | Mar. 31 |

**EVENING HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE**

| English | High School Communication Skills | MW | 7:30-9:20pm | RAI 207 | Mar. 31 |
| Math | Basic Math | TTh | 7:30-9:20pm | RAI 207 | April 1 |
| Science | High School Science | MW | 5:30-7:20pm | RAI 207 | Mar. 31 |
| Social Studies | High School Social Studies/History | TTh | 7:30-9:20pm | RAI 207 | April 1 |

**HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- ARLINGTON**

| English | High School Communication Skills | MW | 6-8:35pm | Weston High School | Mar. 31 |
| Math | Basic Math | MW | 6-8:35pm | Weston High School | Mar. 31 |
| Science | High School Science | MW | 6-8:35pm | Weston High School | Mar. 31 |
| Social Studies | High School Social Studies/History | MW | 6-8:35pm | Weston High School | Mar. 31 |

**HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- MONROE**

| History | US and Washington State History | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| Math | Basic Math | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| Science | High School Science | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |
| Social Studies | High School Social Studies | MW | 6-8:50pm | Park Place Middle School | Mar. 31 |

**HIGH SCHOOL COMPLETION - ONLINE**

| History | American History I and II | Online | Register by March 31 |
| History | Washington State History | Online | Register by March 31 |
# How to Read the Class Listings

Read the descriptions CAREFULLY! A lot of the classes have different fees and prerequisites for each individual section. This means that ENGL 101 could have eight sections and two could have fees, two could be taught in a lab, and four could have different prerequisites. Don’t think that because the name of the course is the same that the same rules and fees apply every time.

Look for the fees - such as lab fees, class fees, fees per credit, studio fees, and special fees. They’ll all be listed in the description, so be aware of fees. You’re responsible for paying fees up front, and you don’t want to be surprised when you go to pay for your classes.

If a prerequisite, corequisite, or fee applies to a specific section, it will say so here and have an asterisk. It’s important to know that if there is a prerequisite, corequisite, or fee without an asterisk at the front, then it applies to EVERY section of that course. In the example shown to the left, the grade of C or higher prerequisite applies to every section, from A to C because it has no asterisk. The fee applies ONLY to section C because it has an asterisk.

Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.

## Symbols

**OL** Online Internet course. EvCC Online courses begin March 31 and end June 9. WAOL Online courses begin March 27 and end June 4. Online fee: $5 per credit. See pages 14 and 15 for more information.

**M** Course is taught at Monroe High School and is open to all interested students. Class meets weekly at Monroe High School. See page 43 for more information.

**H** Hybrid course; a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: $2.50 per credit. See page 14 for more information.

## Abbreviations

A list of the abbreviations used in the class listings. Each entry contains a course number and a course title. For example:

- **ART 471 Sample Course**
  - **Credits:** 5
  - **Prerequisite:** ART 270 or instructor permission. Lab fee: $7.94 per credit.
  - **Building:** BAK 123
  - **Room:** Ryan D

### Buildings

- **ATC** Applied Technology Center
- **AHS** Arlington High School
- **ASC** Arlington/Stillaguamish Senior Center
- **BAK** Baker Hall
- **BRC** Broadway Center
- **CHS** Cascade High School
- **COS** Cosmetology
- **DHS** Darrington High School
- **EHS** Everett High School
- **ELC** Early Learning Center
- **EUC** Everett University Center
- **EWH** Edmonds-Woodway High School
- **GHS** Granite Falls High School
- **GYM** Gymnasium (Sports/Fitness Center)
- **HAW** Hawthorne Elementary School
- **HBR** Horizon Elementary School
- **HRH** Horizon Program at Boeing
- **HSD** Jackson High School
- **HJC** Jackson Center
- **KHS** Kamiak High School
- **LHS** Lake Washington High School
- **LKH** Lake Stevens High School
- **LWC** Library Media Center
- **LYH** Lynnwood High School
- **MHS** Monroe High School
- **MON** Monte Cristo Hall
- **MRH** Mariner High School
- **MSC** Monroe Senior Center
- **MTH** Marysville-Pilchuck High School
- **MYS** Marysville Senior Center
- **NBI** Nippon Business Institute
- **OLY** Olympia Hall
- **OFF** Off-campus site
- **PIL** Paine Field Aviation Complex
- **PSU** Parks Student Union
- **RAI** Rainier Hall
- **RAH** Rainier Learning Center
- **SHH** Shuksan Hall
- **SHS** Snohomish High School
- **SKY** Sky Valley Education Center, Monroe
- **SNO** Sno-Isle Skills Center
- **SSC** Stanwood Senior Center
- **STD** Stanwood Elementary School
- **STH** Stanwood High School
- **SUL** VOA Sky Valley Resource Center, Sultan
- **TLC** Tulalip College
- **TLC** Tulalip Education Center
- **TLA** Tulalip South Lot
- **WHI** Whitehorse Hall
- **WTH** Weston High School
- **WTH** West High School
ACCOUNTING

For additional Accounting courses see the Continuing Education section of this schedule.

ACCNT 110 Small Business Accounting 5
Theory and practice of double-entry bookkeeping for small unincorporated businesses. Includes use of journals and ledgers, preparation of basic payroll records, worksheets, and financial statements. Not intended for transfer. PR: MATH 014 or BUS 130 with a grade of C- or higher.

* Section TSL (1134) is held at Tulalip South Lot Building in Marysville, 6103-31st Ave. NE, Building B.

1120 A Daily 12pm-12:50pm OLY 126 Coughlin P
1122 S MW /pm-9:20pm OLY 126 Keranen C
1134 TSL MW 8:30am-11am TSL Shaeffer J

ACCNT 112 Business Taxation 5
Fundamentals of federal income taxes for sole proprietorship form of business. Includes overview of federal law governing payroll taxes. Not intended for transfer. PR: ACCNT 110 or ACCNT 200 with a grade of C or higher. MATH 014 or BUS 130 with a grade of C- or higher.

OL 1128 OL Online Coughlin P
OL 1126 S TTh 4:30pm-6:50pm OLY 126 Coughlin P

ACCNT 113 Personal Finance 3
Introduction to understanding how to plan, analyze, manage, invest, and protect personal financial resources. Topics include household budgeting, credit and credit repair, insurance, checking and savings accounts, buying a home, and stock market investing.

OL 1132 OL Online Reed B

ACCNT 200 Principles of Accounting I 5
Introductory transfer-level accounting course. Required for all business administration transfer students. Includes introduction to the financial accounting process, principles, and concepts. PR: Recommended sophomore standing or completion of ACCNT 110 or instructor permission.

* Section B (1131) is held at Tulalip South Lot Building in Marysville, 6103-31st Ave. NE, Building B.

1130 A Daily 9am-9:50am OLY 126 Reed B
1131 B MW 12:30pm-3pm TSL Shaeffer J

ACCNT 201 Principles of Accounting II 5
Continuation of Accounting 200. Focus on issues and choices involved in asset valuation, income determination, and financial statement preparation. PR: Grade C or higher in ACCNT 200 or instructor permission.

* Section HY1 (1138) is held at Tulalip South Lot in Marysville, 6103-31st Ave. NE, Building B.

1136 A Daily 11am-11:50am OLY 126 Reed B
1138 HY1 M 3pm-5pm TSL Coughlin C

ACCNT 202 Managerial Accounting 5
Use of accounting as tool to assist management in planning, analyzing control, and decision making. Includes budgeting, cost behavior, and cost-volume-profit analysis. PR: Grade C or higher in ACCNT 201 or instructor permission.

1148 A Daily 10am-10:50am OLY 126 Reed B
OL 1146 OL Online Coughlin P
OL 1144 S TTh 7pm-9:20pm OLY 126 Diggins J

ACCNT 215 Computer Accounting 5
Introduction to computerized bookkeeping and accounting. The standard accounting cycle with supporting scheduling and worksheets will be completed using various computer programs: Integrated General Ledger software and spreadsheets. Not intended for transfer. PR: ACCNT 110, or ACCNT 200 and CL 101 or instructor permission. Quickbooks software required. Lab fee: $36.90.

1154 A TTh 1pm-3:20pm OLY 129 Coughlin P

ANTHROPOLOGY

See the World Languages and Continuing Education sections of this schedule.

ANTHR 101 Our Place in Nature 5
General study of the field of archaeology, which studies human cultures through an examination of material remains and the field of biological anthropology which looks at humans’ place in the natural world. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

1506 A TTh 12pm-2:15pm IND 101 Clarke C

ANTHR 102D Cultures in Context 5
General study of the field of cultural anthropology, which studies humanity from a cross-cultural perspective and the field of linguistic anthropology which examines human verbal and non-verbal communication. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

1507 OL Online Clarke C
1508A MTWTh 8:50am-9:50am IND 101 Clarke C

ANTHR 122D Human Diversity 5
Explores how racial categories and the social consequences of research into human differences have resulted in the controversies surrounding stem cell research, cloning, and other topics labeled as neo-eugenics (Formerly ANTHR 222D). PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

1510 OL Online Clarke C

ANTHR 182 Service Learning 1-2
Provides for real-life application of skills and knowledge that extends learning beyond the classroom and into the community. PR: Instructor’s permission.

1512 A TBA Clarke C

ANTHR 202D Sociocultural Anthropology 5
Introduction to the study of culture and society; cross-cultural perspective is employed to gain better understanding of family life, kinship, economic, political, and religious systems in various non-Western societies and in American culture and society. Includes training in fundamentals of social and cultural anthropology. PR: Completion of ENGL 101 with a grade of C or higher or instructor’s permission.

1514A MTWTh 7:40am-8:40am IND 101 Clarke C
1516B MW 12pm-2:15pm IND 101 Clarke C

AMERICAN SIGN LANGUAGE

See the World Languages and Continuing Education sections of this schedule.

HUMAN DIVERSITY

This online class will explore why skin color is linked to birth defects and drinking milk. We’ll also talk about the Better Baby and Fitter Family contests so popular in the early 1900s at state fairs. Then, explore controversial issues such as stem cell research, patenting your DNA and selecting the sex of your child.
SPRING 2008 COURSES

ART 104  Beginning Painting  3
Designed for the non-major. Introduces materials and techniques of oil painting with emphasis on representation of the visual world through form, shape, color, value, and texture, and principles and elements of art. Self support non-tuition class; class cost: $223. Last day for 100% refund: April 4. There is no 50% refund option. A technology fee may apply. Lab fee: $23.28.
1572 CS T 6pm-9:50pm WHI 374 Milton I

ART 105  Intermediate Painting  3
Designed for the non-major. Emphasizes form, shape, color, value, and texture. May include an exploration of expression and style, and an investigation of styles, movements and material in painting through history. PR: ART 104. Self support non-tuition class; class cost: $223. Last day for 100% refund: April 4. There is no 50% refund option. A technology fee may apply. Lab fee: $23.28.
1573 CS T 6pm-9:50pm WHI 374 Milton I

ART 106  Advanced Painting  3
Advanced course designed for the non-major. Further exploration of style, expression, investigation of movements, styles and material in painting through history. PR: ART 105. Self support non-tuition class; class cost: $223. Last day for 100% refund: April 4. There is no 50% refund option. A technology fee may apply. Lab fee: $23.28.
1574 CS T 6pm-9:50pm WHI 374 Milton I

ART 107  Beginning Ceramics  3
First of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Introduction to the language of the visual arts as it pertains to ceramics. Lab fee: $28.17.
1576 S MW 6pm-8:50pm WHI 287 Andolina G

ART 108  Intermediate Ceramics  3
Second in a series of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Could include wheel throwing and glazing techniques. PR: ART 270 or ART 107. Lab fee: $28.17.
1578 S MW 6pm-8:50pm WHI 287 Andolina G

ART 109  Advanced Ceramics  3
Last of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium, including wheel throwing and advanced glazing techniques. PR: ART 271 or ART 108. Lab fee: $28.17.
1580 S MW 6pm-8:50pm WHI 287 Andolina G

ART 110  Design I: 2 Dimensional  5
First in a sequence of courses to develop understanding, recognition and manipulation of the basic principles and elements of design as applied to two-dimensional art. Lab fee: $38.80.
1581 A MWF 8am-9:50am WHI 361 Lee T
1582 B MWF 10am-11:50am WHI 361 Lee T
1583 S TTh 5pm-7:50pm WHI 361 Lee T

ART 111  Design II: 3 Dimensional  5
Continued exploration of design as applied to three-dimensional art. Assignments focus on the use of line, planes, surface, materiality, shape, volume, and structure with emphasis on craft and presentation. PR: ART 110. Lab fee: $38.80.
1584 A MW 1pm-3:50pm WHI 203 Andolina G

ART 113  Beginning Life Drawing  5
Anatomy of the human figure as it applies to the artist. Proportions, use of line and value, negative space, foreshortening and perspective. Historical role of the figure in art and culture. Previous drawing coursework recommended. PR: ART 100 or ART 115 or instructor permission. Lab fee: $23.28.
1585 S Th 5pm-8:50pm WHI 372 O'Higgins K

ART 115  Drawing I  5
Introductory course emphasizing principles and elements of the visual arts. Develops observational drawing skills including linear perspective, line, shape, space, proportion and scale. Primary medium is charcoal. Lab fee: $38.80.
1587 A MWF 8am-9:50pm WHI 300 Berkley L
1588 B MWF 10am-11:50pm WHI 300 Berkley L

ART 116  Drawing II  5
Intermediate course. Use of various media, including charcoal, conte, and pastel. Emphasis on composition, subject matter, content. Analysis in writing of the creative process and the use of drawing by major artists. PR: ART 115 or instructor permission. Lab fee: $38.80.
1589 A TTh 10am-12:50pm WHI 300 Berkley L

ART 124D  Understanding World Art  5
Study of visual language. Discussion and study of art across world cultures for the student with little experience in the visual arts.
1596 A Daily 9am-9:50am WHI 341 Lepper S
1598 B Daily 10am-10:50am WHI 341 Lepper S
1597 OL Online WHI 341 Lepper S

ART 182  Service Learning  1-2
Course combines volunteer opportunities with academic applications of social, economic, and political issues important to the local community. Offers real-life application of skills and knowledge beyond the classroom. Self-support, non-tuition class; class cost: $74.33 per credit. Last day for 100% refund: April 4. There is no 50% refund option. A technology fee may apply. PR: Grade C or higher in ENGL 098 or skills assessment at ENGL 101 or higher or instructor’s permission.
1636 CA TBA Lepper S
### ART 200 Painting I
5
Studio practice of fundamental painting skills through traditional imagery using the media of oil paint. Faculty structured exercises to develop skills, style and expression. PR: ART 115, ART 110 recommended. Lab fee: $38.80.
1602 A TTh 1pm-3:50pm WHI 374 Kang-O'Higgins

### ART 201 Painting II
5
Second level of the painting series. Studio practice of fundamental painting skills through traditional imagery using the media of oil paint. Faculty structured exercises to develop skills, style and expression. PR: ART 115, ART 110 recommended. Lab fee: $38.80.
1603 A TTh 1pm-3:50pm WHI 374 Kang-O'Higgins

### ART 202 Painting III
5
Third level of the painting series. Studio practice of fundamental painting skills through traditional imagery using the media of oil paint. Faculty structured exercises to develop skills, style and expression. PR: Art 115, Art 110 recommended. Lab fee: $38.80.
1604 A TTh 1pm-3:50pm WHI 374 Kang-O'Higgins

### ART 203 Painting IV
5
Fourth level of the painting series. Studio practice of fundamental painting skills through traditional imagery using the media of oil paint. Faculty structured exercises to develop skills, style and expression. PR: ART 115, ART 110 recommended. Lab fee: $38.80.
1605 A TTh 1pm-3:50pm WHI 374 Kang-O'Higgins

### ART 270 Ceramics I
5
Beginning instruction in the development of skills needed to manipulate the ceramic medium. The use of various forming methods, technical information, and language of the ceramic medium. PR: ART 110 recommended. Lab fee: $46.95.
1610 A TTh 1pm-3:50pm WHI 287 Lee T

### ART 271 Ceramics II
5
Continued focus on the development of skills with emphasis on principles and elements of art as they apply to ceramics. PR: ART 270. Lab fee: $46.95.
1616 A TTh 1pm-3:50pm WHI 287 Lee T

### ART 272 Ceramics III
5
Continued focus on development of skills in the ceramic medium, including wheel throwing, glazing and firing techniques. Projects develop physical skills, style, and an understanding of functional and sculptural aesthetics. PR: ART 271. Lab fee: $46.95.
1620 A TTh 1pm-3:50pm WHI 287 Lee T

### ART 280 Sculpture: Methods/Material
5
Sculptural form and expression in a variety of materials. Techniques, tools, and processes of assemblage, modeling, casting and carving. Materials and methods vary and may include metal, wood, clay, fiber, or non-traditional materials. PR: ART 111 or instructor’s permission. Lab fee: $38.80.
1622 A MW 1pm-3:50pm WHI 203 Andolina G

### ART 290 Portfolio Development
5
Advanced course designed for students nearing the completion of their program in art, graphic arts, multimedia or photography. Interviewing, resume preparation, portfolio design and development, editing, and self-assessments. Co-listed as GRAPH 295, MULTI 295, PHOTO 295. Lab fee: $83.85.
1640 HY MW 1pm-3:30pm WHI 261 Weller L

### ASTRO 122 Life in the Universe
5
Investigates the astronomical and biological conditions necessary for the evolution of life in the universe. PR: ENGL 098 or equivalent with grade of C or higher and completion of MATH 028 or MATH 055, or placement by assessment score into MATH 065 or above. Lab fee: $26.65.
1714 A MWF 11am-12:50pm WHI 207 Vanture A
1715 F 11am-12:50pm WHI 207/
### BIOLOGY

#### BIOL 102 Introduction to College Biology 5
General concepts of living organisms, the process of science, and application of biology to human beings and society. For non-science majors. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level. MATH 027 or higher level. Lab fee: $26.95.

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#### BIOL 105 Disease in Modern Society 5
General concepts of infectious disease, the process of science, and application of biology to human beings and society. For non-science majors. PR: MATH 017 or skills assessment at MATH 027 or higher level. ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level.

OL 1988 OL Online Kratz R

#### BIOL 107 Life Science for Everybody 5
Hands-on exploration of how living things interact with each other and their environment to obtain energy and building blocks for growth. For non-science majors. Highly recommended for elementary education majors. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level.

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#### BIOL 114 Birds of Western Washington 3
Identification, anatomy, behavior and ecology of Washington birds. PR: MATH 017 or skills assessment at MATH 027 or higher level. Lab fee: $26.95.

F 1989 HY T 4pm-6:50pm SHK 144 Palmer C

#### BIOL 130 Marine Biology/Pacific NW 5
Introduction to the identification, interactions and life histories of intertidal marine organisms found in Puget Sound. Field trips required. PR: MATH 017 or skills assessment at MATH 027 or higher level or completion of MATH 120 or BUS 130 with grade of C or higher; ENGL 098 with grade of C or higher. Lab fee: $26.95.

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#### BIOL 135 Introductory Anatomy & Physiology 5
Focuses on the relationship between anatomy and physiology, the interrelationships among the organ systems, and how each body system interacts to maintain a stable internal state. Familiarity with medical terminology is desired. PR: MATH 017 or skills assessment at MATH 027 or higher level or completion of MATH 120 or BUS 130 with grade of C or higher; ENGL 098 with grade of C or higher. Lab fee: $26.95.

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#### BIOL 160 Cellular Biology 5
Principles of cellular biology as they apply to organisms. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher. One quarter college CHEM 101 or higher, or one year of high school chemistry within the last five years with grade of C or higher. MATH 017 or skills assessment at MATH 027 or higher level. Lab fee: $26.95.

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#### BIOL 160 P/S Cellular Biology 1
Optional non-transferable lab problem-solving session.

* Section P51 (2050) is offered concurrently with BIOL 160A (2020) and 160B (2022).

* Section P52 (2054) is offered concurrently with BIOL 160C (2024).

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<td>2050 P</td>
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<td>WHI 103</td>
<td>Gashom S</td>
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</table>

#### BIOL 210 Animal & Plant Biology 5
For students intending to major in the sciences. Animal development and physiology, plant development and physiology, including photosynthesis. Final course of three-quarter series. PR: BIOL 200 and CHEM 150, both with grade of C or higher, or instructor permission. (May enroll concurrently in CHEM 150.) Lab fee: $26.95.

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#### BIOL 220 P/S Animal & Plant Biology 1
Problem session to accompany BIOL 220. In depth analysis of concepts and course content, lab report preparation. Non-transferable.

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#### BIOL 235 Human Anatomy 6
Detailed examination of the structure of the human body using models, charts, computer programs, fresh animal specimen dissection, and dissection of the preserved cat. For biology and allied health professional majors. PR: BIOL 160, one quarter of college chemistry CHEM 101 or higher, or one year of high school chemistry within the last five years, all with a grade of C or higher. Lab fee: $60.85.

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#### BIOL 237 Human Physiology 6.5
Detailed study of the functioning and interrelationships of the organ systems of the human body using diagnostic lab exercises and computer software. PR: BIOL 160, one quarter of college chemistry CHEM 101 or higher or one year of high school chemistry within the last five years; and BIOL 235, all with a grade of C or higher. Lab fee: $33.85.

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<td>Wellman S</td>
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</table>
**BUS 104 Business English**  
Focuses on standards and conventions of written English. Includes proofreading and editing. PR: Reading placement scores indicating college-level skills or completion of RSS 104 with a grade of C or higher.

<table>
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<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
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<td>MTh 9am-9:50am</td>
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</tr>
<tr>
<td>2198</td>
<td>OL Online</td>
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</table>

**BOTANY**

**BOT 113 Plants of the Pacific NW**  
Introduction to classification and identification of ferns, conifers and flowering plants, with an emphasis on flora of the Pacific Northwest. PR: ENGL 101 or higher, or one of your high school chemistry within the past five years. BIOL 160 and one of the following: BIOL 161, 163 or 237, all with a grade of C or higher. Lab fee: $117.20.

<table>
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<td>2098</td>
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</table>

**BUSINESS**

**BUS 101 Introduction to Business**  
Introduction to the American business system; overview of the business environment, private enterprise, business organization and management processes, and business operation. Intended as an introductory course for students majoring in any field of study.

<table>
<thead>
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<td>Lewis C</td>
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<td>2192</td>
<td>B Daily 10am-10:50am</td>
<td>IND 111</td>
<td>Lewis C</td>
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<td>2194</td>
<td>C Daily 11am-11:50am</td>
<td>IND 111</td>
<td>Lewis C</td>
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<td>2196</td>
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<td>2188</td>
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<tr>
<td>2186</td>
<td>OL2 Online</td>
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<td>Lewis P</td>
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**BUS 105 Small Business Essentials**  
The study of entrepreneurship, with emphasis on identifying market opportunities and the development of marketing and business plans to meet these opportunities. Major business functions and the business lifecycle will be explored.

<table>
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</table>

**BUS 110D Business Communications**  
Study of business communications principles within the global workplace. Includes writing and speaking assignments to diverse audiences. Also includes listening skills and interpreting nonverbal communication within varying cultures. PR: Recommended: BUS 104 and placement in ENGL 098.

<table>
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</table>

**BUS 130 Business Computations**  
Apply mathematical concepts in Excel to complete basic math operations, fractions, percent, percent increase/decrease, bank reconciliation, payroll, taxes and insurance, discounts, interest, mortgages, depreciation. PR: Strong working knowledge of arithmetic or completion of MATH 014 or equivalent recommended. CL 101 or equivalent recommended.

<table>
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**BUS 140 Introduction to Hotel Management**  
Introduction to management and operations of the hotel industry. General management, room operation, food and beverage operation, marketing, financial control and information management, and human resources policy management issues will be examined. Class is held at Tulalip South Lot Building in Marysville, 6103 - 31st Ave. NE, Building B.

<table>
<thead>
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<td>OLY 130</td>
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**BUS 150 Principles of Marketing**  
Introductory course in marketing concepts. Study of business activities that direct the flow of goods and services. Also includes promotion, distribution and pricing. Class is held at Tulalip South Lot Building in Marysville, 6103 - 31st Ave. NE, Building B.

<table>
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**BUS 190 Business Seminar**  
This seminar will be used to teach various subjects in the areas of management, marketing, and operations. Subjects will be current topics in these fields that are not in the published curriculum. Spring Quarter the focus will be on Conflict Management. Class is held at Tulalip South Lot Building in Marysville, 6103 - 31st Ave. NE, Building B.

<table>
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**BUS 191 Business Internship**  
Provides students with a supervised work environment to apply their management, marketing and operations knowledge in either a for-profit for non-profit organization, to foster professional growth, and to gain self-confidence. Class is held at Tulalip South Lot Building in Marysville, 6103 - 31st Ave. NE, Building B. Instructor’s permission required.

<table>
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**BUS 200 Principles of Management**  
Introduction to basic principles of good business management. Consideration of basic management functions of organizing, planning, directing, staffing, and controlling.

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<tr>
<td>BT 146</td>
<td>Will/Probate/Domestic Relations</td>
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**Business and Applied Technology Division**

For information call the Business and Applied Technology Division, at 425-388-9243.

Additional courses in business related fields see, Medical Coding, Medical Transcription, Computer Information Systems, Computer Literacy, and Continuing Education.

**BUSINESS TECHNOLOGY**

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**SPRING 2008 COURSES**

To register for courses, see pages 7-9 or call 425-388-9208.
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<tr>
<td>CHEM 101A</td>
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<td>CHEM 101S</td>
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<td>CIS 117</td>
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**CHEMISTRY**

CHEM 098 Introduction to Chemistry

Includes measurements, properties and structure of matter, nomenclature, and weight relations. Intended for students who want to obtain the chemistry background needed for the CHEM 140-160 series. Not intended for students with a recent course in high school chemistry. This course does not meet the prerequisites for the nursing program; those students should enroll in CHEM 101 instead. PR: MATH 065 with grade of C or higher, concurrent enrollment in MATH 065, or placement into MATH 140. ENGL 098 with a grade of C or higher, or concurrent enrollment in ENGL 098, or eligible for ENGL 101. Lab fee: $34.80.

CHEM 101 College Chemistry I

Atomic structure, chemical bonding; nomenclature, states of matter; solution, acids, bases and salts, reaction rates and chemical equilibrium. For students majoring in liberal arts, nursing, pre-occupational therapy, and dental hygiene. PR: ENGL 098 with grade of C or higher, and MATH 022, 028 or 055 with a grade of C or higher, or placement into MATH 065. Lab fee: $34.80.

CHEM 160 General Chemistry III

Reaction rates and equilibrium, acid-base equilibria, solubility equilibria, thermodynamics, electrochemistry and nuclear chemistry. PR: CHEM 150 with grade of C or higher or instructor’s permission. Lab fee: $54.05.

CHEM 202 Organic Chemistry III

Continuation of CHEM 201. PR: CHEM 201 with grade of C or higher. Lab fee: $54.05.

**CHINESE**

See the World Languages and Continuing Education sections of this schedule.

**COMPUTER INFORMATION SYSTEMS**

Additional courses in business related fields see, Medical Coding, Medical Transcription, Computer Information Systems, Computer Literacy, and Continuing Education.

CIS 108 Introduction Operating System/Environment

Introductory course focusing on the fundamentals of computer operating systems and the user interface. PR: CL 101 or instructor permission and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready is required. Lab fee: $36.90.

CIS 117 Introduction to Computer Networking

Provides an introduction to computer networks including both theory and practical experience. PR: CL 101 and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready or instructor permission. Lab fee: 36.90.

CIS 128 Advanced Database Programming

This course builds on the databases started in previous database classes by implementing features from Microsoft Visual Basic for Applications (VBA). PR: CIS 126 and CP 110 with grade of C or higher. Lab fee: $36.90.

CIS 155 Copper Communications Cabling

Fundamentals of structured premise cabling systems. Students will install copper communications cabling and equipment according to layout plans. PR: CL 101 and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready. Lab fee: $36.90.

CIS 162 PC Technician II

Advanced topics in PC operating systems with an emphasis on gaining technical expertise in troubleshooting, problem solving, installation and maintenance of a PC’s operating system and operating environments as related to the A+ Certification test. PR: CIS 108 and CIS 161 or instructor permission. Lab fee: $36.90.
### SPRING 2008 COURSES

#### CIS 195  Computer Careers Internship  1-5
Provides students with a safe, supervised work environment to apply their academic skills. This allows the student to put into practice administrative and technical skills. PR: CIS 161 or CP 120 or CIS 124 or instructor permission. Students will meet only on the 1st Friday of the quarter with this instructor.

2649  A  F  2pm-3pm  SHK 232  Moser A

#### CIS 203  Writing Documentation  3
Writing memos, business letters, and technical reports. Includes study of tone, style, unity, audience, and purpose in business and technical communication. Co-listed with ENGR 231 and ENGL 202. Credit can be earned in only one of the following courses: CIS 203, ENGR 231 or ENGL 202. PR: ENGL 101 with grade of C or higher.

2650  HY  M  3pm-4:20pm  MON 202  Woodard M

#### CIS 210  Application Technical Support  5
Familiarizes Information Technology students with the applications of the Microsoft Office suite from a user perspective, and prepares them to offer technical support based on this enhanced understanding. PR: CIS 162 or instructor permission. Lab fee: $36.90.

2671  S  TTh  7pm-9:40pm  SHK 230  White R

#### CIS 214  Casino Gaming Systems  5
This concentrated course includes hands-on experience. Focus on advanced hardware and software features, including installation and configuration of vendor-specific slot-gaming devices. PR: CL 101, CIS 117, 155, 161, 162 or instructor permission.

2672  TSL  MW  7pm-9:40pm  TEC OFF  Moser A

#### CIS 222  WAN Architecture  5
Presents the theory and skills relating to Wide Area Networks (WANs). Connecting multiple networks to create a large network environment is emphasized. Advanced TCP/IP configuration and implementation are major topics. PR: CIS 162 or instructor permission.

2652  S  TTh  7pm-9:40pm  SHK 232  Moser A

### COMPUTER LITERACY

Students with limited or no computer skills should take RSS 096. See Reading/Study Skills section for more information. For additional courses in Computer and Business Technology, see Computer Information Systems, Continuing Education, Medical Coding, and Medical Transcription.

The Computer Skills Assessment (CSA) is given in the Testing Center, 3rd floor Parks on Tuesdays at 4:30pm, and Wednesdays at 1pm. Pay the $25 assessment fee at the Cashier’s Office in Jackson Center; the receipt is your “ticket” to take the assessment.

#### CL 101  Computer Literacy  5
Introduces students to the Windows environment and to the Microsoft Office software program. Emphasis on file management. Uses practical problems to illustrate computer applications. PR: Score of 40+ on CSA, CL 096 or RSS 096 with a grade of C or higher or instructor permission. Lab fee: $36.90.

* Section HY  (2759) is held at Tulalip South Lot Building in Marysville, 6103 - 31st Ave. NE, Building B.

#### CL 102  Computer Use & File Management  2
Overview of the basic functions of a computer and its operating system. Includes understanding of the computer environment, working with basic windows tasks, managing files, understanding viruses, and dealing with printer setup and output. Lab fee: $9.20.

* Section U (2761) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

#### CIS 228  Information Security  5
Course presents the principles of information security. It examines the field of information security to prepare information systems students for future roles as business decision-makers. PR: CIS 162 and CIS 224 or instructor permission. Lab fee: $36.90.

H 2653  HY  TTh  5pm-6:50pm  SHK 230  Staff

#### CIS 280  System Analysis And Project Management  5
Required for all students in the CIS/CP programs. The emphasis is on the system development life cycle and project management. A project is planned through the stages leading to implementation. PR: CL 101 or instructor permission and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college ready is required.

2673  TSL  MW  5pm-6:50pm  TSL  Moser A

#### CIS 295  CIS Advanced Internships  5
On-the-job work experience in occupations directly related to student’s career choice. This advanced internship reinforces the students’ expertise gained in the 100 level Computer Information Systems courses. Internships are arranged with private industry, government agencies, and/or nonprofit organizations. Internships may pay or unpaid as available. Students will meet only on the 1st Friday of the quarter with this instructor. PR: CIS 195 or instructor permission.

2670  B  F  2pm-3pm  SHK 232  Moser A

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**Take a Second Look!**

At EvCC you can complete most or all of the courses required for an associate degree or certificate online.

- Associate in Arts and Sciences - Option II
- Associate in Business (university transfer degree)
- Associate in Technical Arts in Business Technology
- Associate in Technical Arts in Accounting
- Associate in Technical Arts in Early Childhood Education
- Associate in General Studies
- Certificate in Virtual Assistant
- Certificate in Office Support
- Certificate in Accounting
- Certificate in Business Administration
- Certificate in Medical Transcription
- Certificate in Medical Coding

See page 15 and review the wide variety of classes offered online. Make an appointment with an entry advisor to explore the possibilities and determine what might work for you. An entry advisor will connect you to a program advisor, financial aid and other services that fit your needs.

Call 425-388-9219 and press “O” to make an appointment.
### CL 103  Word Processing
Overview of Word. Includes creating and formatting documents and duplicating and moving text within and between documents, creating standard tables, using pictures and images in a document, and using mail merge tools. Lab fee: $9.20.

* Section U (2769) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

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### CL 104  Spreadsheets
Provides an overview of Excel. Includes developing, formatting, and modifying Excel spreadsheets. Other Excel concepts introduced include applying standard mathematical and logical formulas and creating and formatting graphs and charts. Lab fee: $9.20.

* Section U (2772) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

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### CL 105  Databases
Provides an overview of Access. Includes creating and modifying Access tables, queries, forms, and reports; creating relationships between tables and retrieving and manipulating information by using queries and sort tools. Lab fee: $9.20.

* Section U (2773) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

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### CL 106  Powerpoint Presentations
Provides an overview of PowerPoint. Includes creating, formatting, modifying and preparing presentations using different slide layouts; duplicating and moving text, pictures, images, and using slide show effects. Lab fee: $9.20.

* Section U (2777) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

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### COMPUTER PROGRAMMING

#### CP 132  Computer Programming II - C++
5
Software development skills using C++ programming language, emphasizes character arrays (strings), recursion, structures, unions, text and binary file processing. Offered once per year for students intending to transfer to UW Bothell only. PR: CP 130 with a grade of C (2.0) or higher. Lab fee: $36.90.

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### COSMETOLOGY

All new Cosmetology students must attend an information session:
February 20 at 1pm; February 21 at 7pm; May 14 at 1pm; May 15 at 7pm.

Held at 9315 State Ave, Suite G, Marysville. Please contact the Cosmetology department at 425-259-8283 for additional information.

#### COSMT 110  Trichology, Dermatology
Intro to study of hair, skin and nails, their function, structure and characteristics. Care and treatment of hair, skin, and nail diseases and disorders. Special emphasis on sterilization and sanitation principles and methods. PR: Instructor’s permission. CR: COSMT 201, 202 or 203.

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<tr>
<td>2924</td>
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<td>COS 101</td>
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#### COSMT 120  Cosmetology Compendium
Theoretical review of facts from previous Cosmetology courses in preparation for in-house computerized exams before applying for WA state board examinations. PR: Instructor’s permission; COSMT 110-112; COSMT 204; 1330 clock hrs.

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<td>TBA TBA</td>
<td>COS 104</td>
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#### COSMT 201  Lab/Shop Practice I
Instructor/participation class in basic services performed by a cosmetologist. Students practice on models, mannequins, and each other. PR: Instructor’s permission. CR: COSMT 110, 111 or 112. Lab fee: $54.65. Malpractice insurance: $17.95.

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To register for courses, see pages 7-9 or call 425-388-9208.
<table>
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<td>CRM J 101</td>
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<td>Daily</td>
<td>9am-9:50am</td>
<td>BAK 111</td>
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<td>CRM J 106</td>
<td>Police Patrol Operations</td>
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<td>CRM J 107</td>
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DISTANCE LEARNING

Some departments have “distance” courses offered this quarter. To identify these courses look for “OL,” “HY,” and “TC” in the section after the item number. See pages 14 and 15 for more details about distance learning.

New online students should plan to attend a free one-hour orientation session for valuable tips on being successful in your online class. The next session is scheduled for March 26 at Noon-1pm and 6-7pm in Whitehorse Hall Room 105.

DIVERSITY

Students must complete a diversity requirement for all EvCC degrees. A Diversity course explores different cultural viewpoints through history, literature, the arts, communication and other perspectives. An approved Diversity course has a “D” in the course number. Often a “D” course also satisfies a degree requirement, such as a social science, communication or humanities course.

Look for these courses in this schedule:

- 1507 ANTHR 102D Cultures in Context
- 1508 ANTHR 102D Cultures in Context
- 1510 ANTH 122D Human Diversity
- 1514 ANTHR 202D Principles of Sociocultural Anthropology
- 1516 ANTHR 202D Principles of Sociocultural Anthropology
- 1522 ANTHR 240D Pacific Island Cultures
- 1596 ART 124D Understanding World Art
- 1597 ART 124D Understanding World Art
- 1598 ART 124D Understanding World Art
- 2197 BUS 110D Business Communications
- 2202 BUS 110D Business Communications
- 2324 BT 181D Diversity in Law and Ethics for Health Care Occupations

- 3224 ECE 120D Child Development
- 3240 ECE 140D Family Culture and Self-concept
- 3674 ENGL 098D Introduction to College Writing
- 3698 ENGL 101D College Writing
- 3700 ENGL 101D College Writing
- 3732 ENGL 101D College Writing
- 3738 ENGL 102D The Research Paper
- 3739 ENGL 102D The Research Paper
- 3740 ENGL 102D The Research Paper
- 3742 ENGL 102D The Research Paper
- 3744 ENGL 102D The Research Paper
- 3818 ENGL 175D Introduction to African American Literature and Culture

- 3820 ENGL 183D Children’s Literature
- 4518 GEOG 102D World Regional Geography
- 4520 GEOG 201D Cultural Geography
- 4780 HTHL 150D Intercultural Communication in Health Care

- 4807 HST 103D World Civilizations
- 4848 HST 170D Multicultural American History
- 4990 HUMN 150D Surviving the Holocaust
- 4991 HUMN 160D Japanese History & Culture
- 4992 HUMN 166D Germany in Transition – Toward a Multi-Ethnic Civilization
- 4994 HUMN 247D Introduction to World Religions
- 6154 MUSIC 110D World Music
- 7558 POL S 210D Politics of Diversity
- 7884 SOC 220D The Family
- 8126 SPCH 204D Intercultural Communication

To register for courses, see pages 7-9 or call 425-388-9208.
### EDUCATION

Students interested in an Education career are encouraged to attend one of the following information sessions:

- **February 21**, May 12 at 3 pm, in Rainier Hall Room 304. Call Ken White at 425-388-9498 for further information.

**EDUC 101 Introduction to Education**

<table>
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<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tr>
<td>3372 A</td>
<td>Daily</td>
<td>11am-11:50am</td>
<td>BRC 105</td>
<td>White K</td>
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<td>3374 S</td>
<td>IW</td>
<td>4:50pm-6:50pm</td>
<td>BRC 105</td>
<td>Staff</td>
</tr>
</tbody>
</table>

**EDUC 145 Introduction to Child Special Need**

Study of children with special needs along with the exploration of developmental differences in young children and legislative mandates related to exceptional learners.

Call Ken White at 425-388-9498 for further information.

**EDUC 250 Education in Action**

Working in a classroom under supervision of a teacher, education majors will have the opportunity to explore the teaching profession in local schools. May be taken 3 times for credit under EDUC 250, 251, 252. PR: Completion of or concurrent enrollment in EDUC 101. CR: EDUC 256 A (3384) must be taken concurrently.

| Section C | TBA | 12pm-12:50pm | BRC 103 | White K |

**EDUC 251 Education in Action**

See course description under EDUC 250. May be taken 3 times for credit under EDUC 250, 251, 252. PR: Completion of or concurrent enrollment in EDUC 101. CR: EDUC 256 B (3386) must be taken concurrently.

| Section C | TBA | 12pm-12:50pm | BRC 103 | White K |

**EDUC 252 Education in Action**

See course description under EDUC 250. May be taken 3 times for credit under EDUC 250, 251, 252. PR: Completion of or concurrent enrollment in EDUC 101. CR: EDUC 256 C (3388) must be taken concurrently.

| Section C | TBA | 12pm-12:50pm | BRC 103 | White K |

**EMERGENCY SERVICES**

Attending one of these sessions will give you an overview of the Fire Science Program, the EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information. You do not need to sign up to attend any of the sessions.

- March 4 at 6pm, March 10 at 5:30pm, April 1 at 10am, April 22 at 6pm, May 6 at 5:30pm, June 11 at 6pm.

All sessions are held in Parks Student Union, Conference Room C.

Contact Jeanne Kraske or Esther Moss at 425-388-9161 or 425-388-9591 for more information.

### ENGINEERING

**ENGNR 109 Engineering Orientation**

Introduction to functions, professional responsibilities, and characteristics of engineers. Speakers from industry and engineering colleges give presentations sampling the breadth of educational and professional options. Intro to engineering functions through hands-on classroom activities. Lab fee: $21.75.

| Section A | T | 9am-9:50am | WHI 253 | Sirraman A |
| Section A | Th | 9am-10:50am | WHI 250 |

**ENGNR 120 Computational Tools**

Introduction to modern scientific computing applied to problems in engineering, mathematics and science. Introductory instruction using MATLAB software with topics including array and matrix manipulation, functions, graphical analysis and basic script programming. PR: MATH 147 or instructor’s permission. Lab fee: $20.

| Section A | T | 3pm-4:50pm | WHI 253 | Sirraman A |

**ENGNR 123 3D Visualization/CAD**

Depicting 3-D objects and communicating design information. Emphasis on using parametric solid modeling software as a design tool. Developing visualization skills as an instrument for design conceptualization and communication. PR: MATH 099 or high school geometry or equivalent, or instructor’s permission. Lab fee: $36.90.

| Section A | T | 1pm-3:40pm | SHK 233 | Sirraman A |

**ENGNR 210 Statics**

Fundamentals of engineering statics using vector notation in problem solving. Scientific calculator required. PR: ENGNR 120, MATH 152 and either ENGNR 110 or PHYS 121 or MATH 154; or instructor permission.

| Section A | T | 1pm-1:50pm | WHI | Sirraman A |
| Section A | Th | 1pm-2:50pm | WHI |

**ENGNR 210 P/S Statics**

Optional non-transferable problem-solving session.

| Section PS | M | 1pm-2:50pm | WHI 253 | Sirraman A |

**ENGNR 215 Fundamental of Electrical Engineering**

Introduction to basic circuit and systems concepts. PR: MATH 154, PHYS 122, or instructor’s permission. Lab fee: $27.10.

| Section A | Daily | 10am-10:50am | WHI 253 | Davishahel E |

**ENGNR 231 Engineering Report Writing**

Writing memoranda, business letters and technical reports. Study of tone, style, unity, audience and purpose in business and technical communication. Credt can be earned in only one of the following courses: ENGNR 231, CIS 203 or ENGL 202. PR: ENGL 101 with a grade of C or higher or instructor’s permission. Keyboarding skills recommended.

| Section A | HY | 3pm-4:20pm | MHR 202 | Woodard M |

**ENGNR 240 Applied Numerical Methods**

Solutions to problems in engineering and science using modern computing tools. Application of mathematical judgment in selecting computational algorithms and communicating results. Intro to MATLAB programming for numerical computation. PR: MATH 154, MATH 260 and ENGNR 210; or Instructor Permission. Lab fee: $25.

| Section A | T | 11am-11:50am | WHI 253 | Davishahel E |
ENGR 260 Thermodynamics 5
Intro to basic principles of thermodynamics from a predominantly macroscopic point of view. Development of basic laws of thermodynamics by application to energy transformations and state changes in engineering problems. PR: CHEM 150, MATH 153, PHYS 122; or instructor’s permission.
3536 A MTWF 1pm-2pm WHI T21 Davishahl E

ENGR 298 Engineering Design Project 1
Explore the engineering design process by conceptualizing a design project, and fabricating and testing a prototype. Design projects may be oriented toward regional design competitions and may be completed in teams or individually. PR: ART 130 or PHYS 130 and instructor’s permission.
3546 A M 2pm-3:50pm WHI 253 Davishahl E

ENGINEERING TECHNOLOGY

Call 425-388-9383 (Bob Osnes) for more information.

ENG T 100 Engineering Graphics 4
Theory and application of engineering drawing and an introduction to designing with a 2D CAD system. Lab fee $36.95.
3560 S MW 4pm-6:50pm SHK 233 Osnes R

Explore Cultures Through Study Abroad

London • Costa Rica • Florence
Germany • Japan • Spain

Immerse yourself in the language, literature, arts, and history of another culture. Learn more about yourself by experiencing other perspectives and other environments. How? Through Study Abroad programs.

EvCC provides several Study Abroad options throughout the year. Credit is earned through EvCC and may be counted toward meeting a requirement or elective in your degree program. Consult with your advisor now, and plan early, since early deadlines may be in effect.

Tuition and fees vary according to length of stay. In general, they range from $3,000 to $7,000. In some cases, financial aid can be obtained to help meet costs. Included are airfare, accommodations, selected tours and instruction.

If you’re motivated, curious, achievement-oriented, independent, and mature - you’re a good candidate! For information and application material, contact Joy Fitzpatrick at 425-388-9220, or email jfitzpatrick@everettcc.edu

How to Meet English/Writing Prerequisites

Initial placement in pre-college-level composition courses (ENGL 092, 097 and 098) and in College Writing (ENGL 101) is by assessment test scores. Entry into composition courses numbered higher than ENGL 101 (102, 103, 201, 202, or 211) is by earning a grade of C or higher in ENGL 101. For a weekly testing schedule, call 425-388-9288.

If you have English credits from another college or university and you plan to enroll in a course that has a prerequisite (ENGL 092, 097 and 098) and in College Writing (ENGL 101) you should bring a copy of your transcript and course description to the Enrollment Services Office two (2) weeks prior to registration. Students who have English as a second language and who are not yet ready for ENGL 097, should refer to the next section for ESL 097.

ENGL 090 Writing Center 1-5
Self-paced study of writing in a lab setting with help of instructors and tutors. Work on papers assigned in other classes or design an individual plan to include specific skills and writing areas where the student needs assistance. Lab fee: $10.55 per credit.
3624 A Daily 8am-8:50am RA 112 Hill H
3626 B Daily 9am-9:50am RA 112 Shen P
3628 C Daily 10am-10:50am RA 112 Harrington A
3630 D Daily 11am-11:50am RA 112 Craft K
3632 E Daily 12pm-12:50pm RA 112 Craft K
3634 F Daily 1pm-1:50pm RA 112 Reid B
3640 S TW 4:30pm-6:50pm RA 112 Smith L
ENGL 091 Writing for the Workplace 3
Introduction to basic writing skills for the workplace. Practice letters, memos and resumes; review basic grammar and punctuation. Meets general education requirements for all vocational certificates. This course is open to ALL enrolled Vocational students (i.e., Cosmetology, Aviation, etc.). Lab fee: $9.20.
3644 A T 1:10pm-3:05pm IND 127 Slevin D
T 3:10pm-4:10pm SHK 223

ENGL 092 Practical Grammar 5
A thorough introduction to the mechanics of the sentence. Especially useful for native speakers preparing for ENGL 097 and ENGL 098. PR: Placement by assessment score on the writing portion or by recommendation of an advisor.
3646 A Daily 11am-11:50am MON 211 Ripper D

ENGL 097 Beginning Grammar & Writing 5
Practice in writing skills built on clear, correct sentences, well-developed paragraphs, and coherent short essays. Study of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or completion of ENGL 092 with a grade of C or higher or successful completion of ESL 070 (see English as a Second Language).
3650 A Daily 9am-9:50am IND 168 Davis R
3651 B Daily 10am-10:50am IND 168 Davis R
3652 C Daily 11am-11:50am BRC 103 Sagaras R
3656 E Daily 12pm-12:50pm BAK 202 Zull R

ENGL 098 Introduction to College Writing 5
Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097.
3670 OL1 Online 8am-8:50am BAK 203 Ripper D
3671 OL2 Online 8am-8:50am BAK 203 Indrunas A
3672 HY1 MW 8am-8:50am BAK 203 Zull R
3676 HY2 MTWTh 10am-10:50am IND 127 Woodard M
3680 F Daily 10am-10:50am BAK 202 Zull R
3684 G Daily 11am-11:50am MON 220 Aubrey K
3686 H MWF 11am-11:50am IND 127 Shen P
3688 I TTh 11am-11:50am SHK 223
3690 J TTh 12pm-12:50pm BAK 202 Shen P

ENGL 099D Introduction to College Writing 5
Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097.
3704 HY1 MW 7:30am-8:30am BAK 203 Bowers L
3705 HY2 MW 7am-8am BAK 203 Newlin G
3706 C Daily 9am-9:50am MUN 211 Aubrey K
3708 HY3 MW 9am-9:50am BAK 203 Indrunas A
3710 G Daily 10am-10:50am BAK 201 Hipolito J
3712 LC Daily 10am-10:50am WHI 248 Newlin G
3714 HY4 MW 11am-11:50am BAK 203 Indrunas A
3716 I Daily 11am-11:50am IND 100 Hipolito J
3717 J MW 12pm-1:30pm BAK 101 Fischer C
3720 HYS MTWTh 12pm-1:30pm WHI 212 Slevin D
3722 L MTWTh 1pm-2pm MON 211 Ripper D
3730 S TTh 4:50pm-5:50pm BAK 104 Fischer C

ENGL 101 College Writing 5
Instruction in college writing with emphasis on form and content. Frequent papers and analysis of representative readings. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098.
3739 OL2 Online 7am-8:30am BAK 203 Smith L
3740 OL3 Online 7am-8:30am BAK 203 Smith L
3741 OL4 Online 7am-8:30am BAK 203 Bowers L

ENGL 102 The Research Paper 5
Writing one or more documented research papers; current information retrieval and research methods; documentation systems. PR: ENGL 101 with a grade of C or higher.
3742 LC Daily 10am-10:50am WHI 248 Berger R
3752 G MWF 11am-11:50am SHK 223 Hill H
3754 HY2 TTh 11am-11:50am IND 127 W
3756 I Daily 12pm-1:30pm BAK 202 Hipolito J
3757 J M 1:10pm-3:30pm IND 127 Slevin D
3758 MO TTh 5:30pm-7:30pm MHS 707 Murphy D
3760 S MW 4:50pm-5:50pm BAK 203 Berger R

ENGL 102D The Research Paper 5
Writing one or more documented research papers; current information retrieval and research methods; documentation systems. PR: ENGL 101 with a grade of C or higher.
3738 OL1 Online 8am-8:50am BAK 203 Smith L
3739 OL2 Online 8am-8:50am BAK 203 Houston D
3740 OL3 Online 8am-8:50am BAK 203 Wells Edwards A

ENGL 223 Twentieth-Century American Literature (part of a Learning Community)
ENGL 234 Shakespeare: Late Works
ENGL 253 Modern European Literature

ENGL 234 – Shakespeare: Late Works

ENGL 253 – Modern European Literature

You don't have to burn books to destroy a culture. Just get people to stop reading them.”
--Ray Bradbury
<table>
<thead>
<tr>
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<tr>
<td>ENGL 103</td>
<td>The Critical Paper</td>
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<tr>
<td>ENGL 105</td>
<td>Non-Fiction Writing I</td>
<td>5</td>
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<tr>
<td>ENGL 108</td>
<td>Fiction Writing I</td>
<td>5</td>
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<tr>
<td>ENGL 109</td>
<td>Screen &amp; Play Writing I</td>
<td>5</td>
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<tr>
<td>ENGL 116</td>
<td>Introduction to Poetry</td>
<td>5</td>
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<tr>
<td>ENGL 150</td>
<td>Tutor Training/Practice</td>
<td>1-5</td>
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<td>ENGL 151</td>
<td>Tutor Training/Practice</td>
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<td>ENGL 165</td>
<td>Non-Fiction Writing II</td>
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<td>ENGL 166</td>
<td>Poetry Writing II</td>
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<td>ENGL 168</td>
<td>Fiction Writing II</td>
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<tr>
<td>ENGL 169</td>
<td>Screen &amp; Play Writing II</td>
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</table>

Courses with symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

ENGL 175D African American Literature /Culture  
Introductory study of literary works and cultural achievements by African Americans.

ENGL 183D Children’s Literature  
Introduction to the rich literary tradition of books for children. Access to a library with a substantial children’s book collection is REQUIRED.

ENGL 192 Report Writing  
Writing memos, business letters, and technical reports. Includes study of tone, style, unity, audience, and purpose in business and technical communication. PR: ENGL 101 with a grade of C or higher or instructor’s permission. Also listed as CIS 203 and ENGNR 231. Credit can only be earned in one of the three disciplines.

ENGL 202 Report Writing  
Writing memos, business letters, and technical reports. Includes study of tone, style, unity, audience, and purpose in business and technical communication. PR: ENGL 101 with a grade of C or higher or instructor’s permission. Also listed as CIS 203 and ENGNR 231. Credit can only be earned in one of the three disciplines.

ENGL 205 Non-Fiction Writing III  
Advanced development of writing, constructive analysis and revision skills in creative nonfiction. PR: ENGL 165 or instructor’s permission.

ENGL 206 Poetry Writing III  
Advanced development of writing, constructive analysis, and revision skills in poetry. PR: ENGL 166 or instructor’s permission.

ENGL 208 Fiction Writing III  
Continuation of ENGL 168 to include advanced development of written skills, constructive analysis, and revision skills utilized in fiction writing. PR: ENGL 168 or instructor’s permission.

ENGL 229—Survey of British Literature  
Grab Your Tea Bags and Order Your Crumpets – The British Are Coming!  
NEW ONLINE OFFERING!

Read and discuss a bevy of British texts. The journey begins with Beowulf, visits a couple of Chaucer’s Canterbury Tales, takes to the freeway to Shakespeare’s Merchant of Venice and Mary Shelley’s Frankenstein, has a layover at Pat Barker’s Regeneration and WWI, and stops at Angela Carter’s The Bloody Chamber. Viewing literary works turned into films ends our travels.
ENGL 209  Screen & Play Writing III  5  
Advanced development of writing, constructive analysis, and revision of creative works for the visual media. PR: ENGL 169 or instructor’s permission.
3862  A  Daily  10am-10:50am  WHI 121  Ives R

ENGL 223  Modern American Literature  5  
Exploration of American writers, Black, White, Hispanic, Native, Asian, male and female in American poetry, novels, and short stories beginning with American modernism (approx. 1910-1945), and continuing through the post-modern era. This class is part of “The American Century” Learning Community and must be taken concurrently with HIST 153 LC (4638).
3876  LC  Daily  9am-9:50am  BAK 204  Reid B

ENGL 229  Survey of British Literature  5  
The study of representative works of British literature such as Beowulf, The Canterbury Tales, Shakespeare’s The Merchant of Venice, Frankenstein, and contemporary novels. May include literary works translated into film.

ENGL 234  Shakespeare: Late Works  5  
Shakespeare’s problem plays, major tragedies, and late romances selected from the latter half of his career.
3886  A  MW  1pm-3:20pm  WHI 353  Craft K

ENGL 253  Modern European Literature  5  
Study of major works of European literature from 1800 to the present, including Romanticism, Realism, Modernism, and Postmodernism.
3890  A  Daily  11am-11:50am  MON 212  Walker J

ENGL 285  Introduction to Linguistics  5  
The study of language as a basic human activity including the acquisition and use of language. PR: ENGL 101 or sophomore standing.
3894  A  Daily  12pm-12:50pm  IND 168  Davis R

ENGLISH AS SECOND LANGUAGE
EvCC offers a full range of ESL Courses through its Adult Education Program. See pages 16 through 17. Call for an appointment: 425-388-9291.

ESL 081  ESL Conversation  6  
This course is designed to encourage non-English speakers to participate in classroom discussions on different topics.
0709  A  MTWTh  10am-11:30am  BAK 104  AitWilliams D

ESL 082  ESL Conversation  6  
This course is designed to provide non-English speakers with advanced speaking and listening skills. PR: completion of ESL 081 or instructor permission.
0710  A  MTWTh  10am-11:30am  OLY 131  Castro M

ESL 097  Academic Reading/Writing  6-12  
Continuation of ESL 050. A reading and writing course designed to provide the fundamental English skills required for successful transition into English classes comprised of non-English speakers. PR: completion of ESL 050 or instructor permission.
0711  A  MTWTh  12pm-2:50pm  RA1 202  Castro M
0712  S  MW  6pm-8:50pm  RA1 207  Castro M

ESL 098  Academic Writing II  5  
Continuation of ESL 097. This course is designed to provide non-English speakers with required writing skills for successful transition into college with a focus on strengthening essay writing skills.
0774  A  MTWTh  1pm-2:05pm  BAK 210  Willcox J

ENVIRONMENTAL STUDIES
ENV S 101  Humans & Their Environment  5  
Biological and ecological principles and how they pertain to current issues of population growth and control; diminished food supply, water, air and noise pollution; and similar environmental issues. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher. MATH 017 or skills assessment at MATH 027 or higher level.
3950  A  Daily  12pm-12:50pm  WHI 207  Pape-Lindstrom P
3954  OLI  Online  425-388-9016  Forson D
3955  OLI  Online  425-388-9300  Palmer C

FIRE SCIENCE
FIRE 100  Fire Fighting Basic Techniques  19.5  
Basic fire fighting skills. Skills training for IFSAF FFI testing. Live fire experience included. Successful participants eligible for FFI/HazMat Awareness exams. Self-support, non-tuition class; class cost: $3,940. Class begins March 24, ends June 7. Last day to register March 6; payment due at registration. Last day for 100% refund March 21 No 50% refund for self-support class; class cost: $3,940. Class begins March 24, ends June 7. Last day to register March 6; payment due at registration. Last day for 100% refund March 21 No 50% refund for self-support class; class cost: $3,940. Class begins March 24, ends June 7. Last day to register March 6; payment due at registration. Last day for 100% refund March 21 No 50% refund for self-support classes. A technology fee may apply. Application and orientation required.
4190  A  MTWTh  7:30am-5pm  OFF  Anderson B D

FIRE 102  Introduction to the Fire Service  2.5  
Acquaints new fire fighters with the history, traditions, terminology and organization of the fire service. Self-support, non-tuition class; class cost: $225. Class begins April 1, ends April 17. Last day to register is March 28, payment due at registration. Last day for 100% refund is March 25. No 50% refund for self-support classes. A technology fee may apply.
4212  S  Th  6pm-10pm  IND 111  Severe/Blankenship
Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**FIRE 103**  
Engine Company Basic Operations  
3  
Covers characteristics of fire and the equipment, resources used to fight them, basic methods of handling hose, hose and coupling construction and maintenance, record keeping procedures, and more. NFPA 1001, 1002. Self-support, non-tuition class; class cost: $255. Class begins April 29, ends May 20. Last day to register April 18; payment due at registration. Last day for 100% refund April 18. No 50% refund for self-support classes. A technology fee may apply.

**FIRE 104**  
Fire Department Community Relations  
2  
Development of communication skills in assigning instruction, orders and information. Promotes customer service and shows how it is intertwined with fire prevention and public education. Self-support, non-tuition class; class cost: $185. Class begins May 22, ends June 5. Last day to register May 14; payment due at registration. Last day for 100% refund May 14. No 50% refund for self-support classes. A technology fee may apply.

**FIRE 122**  
Fire Company Operations I  
3  
In-depth course on the Incident Management System and how it is used on the fire ground, including first-in-company tactics. PR: FIRE 102. Self-support, non-tuition class; class cost: $285. Class begins April 1, ends April 24. Last day to register March 25; payment due at registration. Last day for 100% refund March 25. No 50% refund for self-support classes. A technology fee may apply.

**FIRE 200**  
Fire Company Operations II  
3  
Officer-level training in multi-company planning, implementing and evaluating basic and advanced fire tactics. PR: FIRE 102 and 122. Self-support, non-tuition class; class cost: $255. Class begins April 29, ends May 20. Last day to register April 18; payment due at registration. Last day for 100% refund April 18. No 50% refund for self-support classes. A technology fee may apply.

**FIRE 202**  
Fire Investigation/Evidence Preservation  
3  
Overview of methods to determine fire origin, causes, spread and behavior. Recognition of accidental and incendiary fires, securing and preserving evidence of suspected arson, interrogation methods. PR: FIRE 102. Self-support, non-tuition class; class cost: $255. Class begins April 29, ends June 12. Last day to register May 16; payment due at registration. Last day for 100% refund May 16. No 50% refund for self-support classes. A technology fee may apply.

**FIRE 203**  
Building Construction Fundamentals  
3  
Basic building construction and design necessary for proper fire protection features, including materials, flame spread, fire resistiveness, and fire retardant qualities in various types of buildings. PR: FIRE 102. Self-support, non-tuition class; class cost: $255. Class begins April 29, ends May 20. Last day to register April 18; payment due at registration. Last day for 100% refund April 18. No 50% refund for self-support classes. A technology fee may apply.

**FIRE 205**  
Fire Department Company Officer  
3  
Introduction to government and fire department structure, roles, responsibilities and legal liability of the first line supervisor. Meets NFPA 1021. PR: Fire Science classes 102 through 203. Self-support, non-tuition class; class cost: $255. Class begins May 22, ends June 12. Last day to register May 14; payment due at registration. Last day for 100% refund May 14. No 50% refund for self-support classes. A technology fee may apply.
<table>
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<tr>
<th>Course Code</th>
<th>Days</th>
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<th>Location</th>
<th>Instructor</th>
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<td>MWF</td>
<td>10am-10:50am</td>
<td>BRC 111</td>
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<td>4556</td>
<td>Online</td>
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<td>WHI 354</td>
<td>Kammer G</td>
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<tr>
<td>4726</td>
<td>S</td>
<td>1pm-3:50pm</td>
<td>WHI 355</td>
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**GRAPHIC ARTS**

- **GRAPH 100** Introduction to Digital Studio
  - Tools, terms and techniques of visual imagery and design. Includes the Macintosh operating system and related equipment such as printers, scanners, and back-up media. Required for students in the Visual Communications program. Lab fee: $65.07.
  
  4692 S MW 5pm-7:50pm WHI 354 Lake R

- **GRAPH 111** Digital Illustration I
  - Study of design concepts emphasizing formal compositional issues, investigation of visual communication and typography design. Investigates the medium's potential, limitations, relationship to drawing and photography, and color theory. Lab fee: $83.85.
  
  4702 A MWF 8am-9:50am WHI 354 ScribnerMiles T

- **GRAPH 113** Digital Illustration II
  - Explores vector-based illustration methods for creating graphics, technical illustrations, and visual presentation of information and data. Product illustration and the use of photographs, type, diagrams, charts, graphs, tables and maps. Lab fee: $83.85.
  
  4708 S TTh 5pm-7:50pm WHI 355 Lake R

- **GRAPH 115** Digital Illustration III
  - Explores the creative process using digital imaging software, digital photography, image manipulation and a wide variety of image generating techniques. Innovative use of software tools and incorporation of traditional art media. Lab fee: $83.85.
  
  4698 A MWF 10am-11:50am WHI 355 Kammer G
  4710 B TTh 1pm-3:50pm WHI 355 Lake R

**GEOSCIENCE**

- **GEOS 100** Earth Science
  - Earth as a diverse system of interrelated processes. The origin and nature of Earth's surface interior, oceans, atmosphere, and surrounding space. Emphasis on the interactions between humans and Earth. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level, MATH 017 or skills assessment at MATH 027 or higher level.
  
  4564 OL1 Online Lemke K
  4566 OL2 Online Lukasik P

- **GEOS 101** Introduction to Geologic Science I
  - Introduction to geologic processes, emphasizing composition and structure of Earth. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level, MATH 017 or skills assessment at MATH 027 or higher level. Lab fee: $69.25.
  
  4570 A TTh 8am-9:50am WHI 238 Grupp S

**GERMAN**

See the World Languages and Continuing Education sections of this schedule.

**HEALTH SCIENCE**

Call 425-388-9461 for more information and to schedule an advising appointment.

For CPR for the Healthcare Provider see the Continuing Education section of this schedule.

- **HLTH 080** HIV/AIDS Training
  - Meets the 7-hour HIV/AIDS training required by the State of Washington for health care professionals. This is a one day class. Class meets on April 11. Student packet must be purchased and read prior to class day. Deadline for 100% refund is April 10. Lab fee: $30.
  
  4/4/0 A T 8am-4pm JKC Mooney T

- **HLTH 093** Foundation Critical Thinking
  - Application of critical inquiry, reflective thinking and decision making in healthcare. Focuses on thinking, reasoning, problem solving and literacy abilities needed for both academic and healthcare career success.
  
  4744 A TTh 10am-10:50am IND 127 DavisWolfe M

- **HLTH 100** Medical Terminology
  - Study of medical terminology, relating terms to the anatomy and physiology of the body.
  
  4750 HY MTWTh 9am-9:50am MON 120 Reiman J
  4752 OL1 Online Pouillon K
  4754 OL2 Online Pouillon K
  4756 S TTh 7pm-9:30pm BAK 203 Cline C L

- **HLTH 102** Applied A&P Lab
  - Emphasizes the relationship between the structures of the human body, their functions related to that structure, and clinical applications in both healthy and unhealthy states. Familiarity with medical terminology is desired.
  
  4760 HY W 10am-11:50am IND 138 Pouillon K
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTH 106</td>
<td>Administrative Skills-Office Management</td>
<td>4</td>
<td>Covers general medical office management, including medical records management,</td>
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<td>mail processing, scheduling appointments, managing the physician’s professional</td>
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<td>schedule, developing office policies and procedures, and providing information</td>
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<td>to patients related to community resources and health education.</td>
</tr>
<tr>
<td>4764</td>
<td>A MW 3pm-4:50pm</td>
<td>IND 103</td>
<td>Malone C</td>
</tr>
<tr>
<td>HLTH 108</td>
<td>Administrative Skills-Finance</td>
<td>4</td>
<td>Covers aspects of medical practice finances, including bookkeeping systems, third-</td>
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<td>party billing, coding systems, accounting and banking procedures, and employee</td>
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<td>payroll.</td>
</tr>
<tr>
<td>HLTH 110</td>
<td>Clinical Skills-Ambulatory</td>
<td>5</td>
<td>Reviews key elements and requirements of a safety and health management program.</td>
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<td></td>
<td>Students who successfully meet all the requirements of this training must be</td>
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<td></td>
<td>prepared to pay the $8.25 fee at the Cashier’s office at the end of the quarter</td>
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<tr>
<td>4768</td>
<td>A MW 12pm-1:30pm</td>
<td>IND 152</td>
<td>Reiman J</td>
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<tr>
<td></td>
<td>TTh 12pm-1:50pm</td>
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<tr>
<td>HLTH 112</td>
<td>Clinical Skills-Lab</td>
<td>5</td>
<td>Emphasizes the methods and procedures used for calculating, preparing, and</td>
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<td></td>
<td></td>
<td>administering medications to patients across their lifespan. Lab fee: $73.75.</td>
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<tr>
<td>4770</td>
<td>A MWF 8am-8:50am</td>
<td>IND 152</td>
<td>Adolphsen E</td>
</tr>
<tr>
<td></td>
<td>TTh 8am-9:50am</td>
<td>SHK 139</td>
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<tr>
<td>HLTH 130</td>
<td>Disease &amp; Pathology</td>
<td>5</td>
<td>Focuses on latest techniques in emergency care education. Healthcare Provider</td>
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<td></td>
<td>CPR/AED &amp; First Aid education is presented. Students who successfully meet all</td>
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<td>the requirements of this training must be prepared to pay the $8.25 fee at the</td>
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<td>Casheir’s office at the end of the quarter for card. Class meets April 18–April</td>
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<tr>
<td>4774</td>
<td>OL Online</td>
<td>IND 138</td>
<td>Pouillon K</td>
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<tr>
<td>HLTH 140</td>
<td>Health Provider/First Aid</td>
<td>2</td>
<td>Provides students with supervised clinical work environment to apply theories and</td>
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<td>practice administrative and clinical skills in the role of a Medical Assistant.</td>
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<td>Internet access required. PR: Completion of required courses for Medical Assisting</td>
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<td></td>
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<td>program.</td>
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<tr>
<td>4776</td>
<td>S E 6pm-10pm</td>
<td>IND 152</td>
<td>Calmoore R</td>
</tr>
<tr>
<td></td>
<td>Sa 8am-2:30pm</td>
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<tr>
<td>HLTH 141</td>
<td>Industrial Safety</td>
<td>3</td>
<td>Reviews key elements and requirements of a safety and health management program.</td>
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<td></td>
<td>PR: ENGL 098 or equivalent or instructor permission. Students who successfully</td>
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<td></td>
<td>meet all the requirements of this training must be prepared to pay the $8.25 fee</td>
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<tr>
<td>4778</td>
<td>A MW 2:30pm-3:45pm</td>
<td>IND 115</td>
<td>Staff</td>
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<tr>
<td>HLTH 150D</td>
<td>Intercultural Communication Health</td>
<td>5</td>
<td>Development of human endeavors from prehistoric time to the late Middle Ages.</td>
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<td>PR: HLTH 100 or instructor permission; fluent Spanish and English.</td>
</tr>
<tr>
<td>4780</td>
<td>HY MTWTh 2pm-2:50pm</td>
<td>IND 167</td>
<td>Malone C</td>
</tr>
<tr>
<td>HLTH 160</td>
<td>Medical Interpreting-Spanish</td>
<td>5</td>
<td>Addresses the forms and classifications of medications, drug actions and uses,</td>
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<td>the effects of drugs on the body systems and possible side effects of</td>
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<td>medications.</td>
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<tr>
<td>4782</td>
<td>S MW 4:50pm-6:50pm</td>
<td>IND 152</td>
<td>Malone C</td>
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<tr>
<td>HLTH 205</td>
<td>Perspectives/Medical Law</td>
<td>4</td>
<td>Addresses the forms and classifications of medications, drug actions and uses,</td>
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<td>the effects of drugs on the body systems and possible side effects of</td>
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<td>medications.</td>
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<tr>
<td>4786</td>
<td>A TTh 4pm-5:50pm</td>
<td>IND 152</td>
<td>Malone C</td>
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<tr>
<td>HLTH 210</td>
<td>Principles of Pharmacology</td>
<td>3</td>
<td>Addresses the forms and classifications of medications, drug actions and uses,</td>
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<td></td>
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<td>the effects of drugs on the body systems and possible side effects of</td>
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<tr>
<td>4790</td>
<td>A MWF 9am-9:50pm</td>
<td>IND 100</td>
<td>Staff</td>
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<tr>
<td>HLTH 211</td>
<td>Medication Administration</td>
<td>5</td>
<td>Emphasizes the methods and procedures used for calculating, preparing, and</td>
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<td>administering medications to patients across their lifespan. Lab fee: $73.75.</td>
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<td>4792</td>
<td>A TWF 10am-10:50am</td>
<td>IND 167</td>
<td>Adolphsen E</td>
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<td>MF 10am-11:50am</td>
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<tr>
<td>HLTH 212</td>
<td>Principles of Phlebotomy</td>
<td>3</td>
<td>Covers anatomy and physiology of the blood and circulatory system, medical</td>
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<td>terminology, phlebotomy skills, quality assurance, and laboratory information.</td>
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<td>For students with no prior knowledge of phlebotomy techniques and procedures.</td>
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<td>CR: HLTH 080 (4740). PR: 18 yrs old; high school diploma/GED, ENGL 098/101,</td>
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<tr>
<td>4794</td>
<td>A TTh 2pm-3:50pm</td>
<td>IND 138</td>
<td>Standaert T</td>
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<td>W 3pm-3:50pm</td>
<td>IND 152</td>
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<tr>
<td>HLTH 220</td>
<td>Phlebotomy Technician Prep</td>
<td>10</td>
<td>Provides students with supervised clinical work environment to apply theories and</td>
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<td>practice administrative and clinical skills in the role of a Medical Assistant.</td>
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<td>Internet access required. PR: Completion of required courses for Medical Assisting</td>
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<td>program.</td>
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<td>4796</td>
<td>A MTWTh 4pm-5:50pm</td>
<td>IND 138</td>
<td>Runner P</td>
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<td>IW 4pm-6:50pm</td>
<td>IND 138</td>
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<tr>
<td>HLTH 251</td>
<td>Clinical Externship</td>
<td>6</td>
<td>Provides students with supervised clinical work environment to apply theories and</td>
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<td>practice administrative and clinical skills in the role of a Medical Assistant.</td>
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<td>Internet access required. PR: Completion of required courses for Medical Assisting</td>
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<tr>
<td>4798</td>
<td>A M 10am-11:50am</td>
<td>SHK 134</td>
<td>Reiman J</td>
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<tr>
<td>HSC 031</td>
<td>US History I</td>
<td>5</td>
<td>From the early explorers to 1865. Class analyzes the important themes in American</td>
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<td>social and political history from pre-Revolutionary America to our contemporary</td>
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<td>0680</td>
<td>OL Online</td>
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<td>Newman A</td>
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<tr>
<td>HSC 033</td>
<td>US History II</td>
<td>5</td>
<td>From 1865 to the present. This course analyzes the important themes in American</td>
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<tr>
<td>0682</td>
<td>OL Online</td>
<td></td>
<td>Newman A</td>
</tr>
<tr>
<td>HSC 034</td>
<td>HS Washington State History</td>
<td>5</td>
<td>Washington State History from the early explorers to the present. Attention to</td>
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<td>0684</td>
<td>OL Online</td>
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<td>regional dimension of American history in Washington State and the Pacific</td>
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<td>Northwest. Requirements include a variety of assignments specific to Washington</td>
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<td>State History.</td>
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<td>Newman A</td>
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<tr>
<td>HIST 100</td>
<td>Ancient/Medieval Worlds</td>
<td>5</td>
<td>Development of human endeavors from prehistoric time to the late Middle Ages.</td>
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<tr>
<td>4805</td>
<td>OL Online</td>
<td></td>
<td>Rash D</td>
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<tr>
<td>4806</td>
<td>OL2 Online</td>
<td></td>
<td>Pearce J</td>
</tr>
</tbody>
</table>

To register for courses, see pages 7-9 or call 425-388-9208.
The Vietnam War . . .

A war never declared a war, an enemy not in uniform, a foreign people unable to defend themselves. HIST 210, The Vietnam War, explores how the United States became enmeshed in the conflict and why the war is still important to Americans today.

HIST 103D World Civilization 5
A general introduction to world history, emphasizing understanding and respect for diverse cultures and tracing the broad themes of historical change from a variety of perspectives including social organization, art, literature, and spiritual values.
4807 A Daily 12pm-12:50pm BAK 201 Ripper J

HIST 111 Western Civilization to 1648 5
Near East & European civilizations from the stone age through 1648. Ancient empires, Greece & Rome, the Middle Ages, the Renaissance & Reformation, science, national monarchies.
4808 A Daily 9am-9:50am BAK 201 Ripper J

HIST 112 Western Civilization 1648 to Present 5
The Enlightenment, democratic revolutions, French Revolution and Napoleon, industrial revolution, nation-state, world wars, cold war, industrial democracy.
4818 A Daily 11am-11:50am BAK 201 Ripper J
4820 S TTh 7pm-9:30pm BAK 104 Pearse J

HIST 153 American Civilization--20's to Present 5
A survey of the social, economic, and political forces which shaped 20th century U.S. history.
* Section LC (4838) is part of “The American Century” Learning Community and must be taken concurrently with ENGL 223 LC (3876).
4834 OL Online Ripper J
4838 LC Daily 10am-10:50am BAK 204 Gaskin T
4844 S TTh 4:50pm-6:50pm BAK 201 Scott T

HIST 170D Multicultural American History 5
Course examines 400 years of American ethnic diversity, beginning with Native Americans and the first African and European ‘foreigners’ arriving in the Colonial era to the diverse ethnic makeup that characterizes life in the United States today.
4848 OL Online Rogers K

HIST 210 The Vietnam War 5
A survey of the history of the war in Vietnam from 1945 to 1975 and the conflict’s postwar impact on Vietnam and the United States.
4850 A Daily 8am-8:50am BAK 201 Gaskin T

HIST 232 History of Washington & Pacific NW 5
Topics included in this class are Indian culture, exploration, economic expansion, racial problems, reform movements, labor organizations, political institutions and urban development.
4852 OL Online  Cederholm S
4854 S MW 4:50pm-6:50pm BAK 104  Cederholm S

HUMAN DEVELOPMENT

H DEV 105 Overcoming Math Anxiety 2
Helps students confront math anxiety and discover strategies in order to be more successful in mathematic courses. Concurrent enrollment is recommended, but not required. Class begins April 15, ends May 15. Last day for 100% refund is April 17. Last day for 50% refund is April 21.
4936 A TTh 12pm-1:50pm MON 210 Crehan M

H DEV 110 Career & Life Planning 3
Helps students increase self-knowledge and access career and educational information. Lab fee: $18.
4940 A TWTh 8am-8:50am BAK 104 Myers G
4948 B TWTh 12pm-12:50pm BAK 211 Thomson W D

H DEV 155 Human Relations in the Workplace 3
Focuses on building and maintaining effective working relationships, problem solving and conflict resolution strategies. Includes modules on self-awareness, leadership styles, and diversity in the workplace.
4954 S Th 7pm-9:30pm MON 212 Thomson W D

H DEV 160 Life Transitions 2
Foundation of theory and skills for individuals experiencing life transitions.
4956 A W 1pm-2:50pm BAK 201 Sullivan C

HUMAN SERVICES

HUM S 101 Introduction to Human Services 3
Survey of the historical and theoretical perspectives of human services. Includes investigation of contemporary issues and discussions of career and educational opportunities.
4964 A TTh 12pm-1:30pm MON 212 Livingston M

HUMANITIES

HUMN 150D Surviving the Holocaust 5
Written, filmed, and live testimony of Holocaust survivors considered from the perspectives of literature, history, sociology, psychology, art, film, philosophy, and theology
4990 A Daily 12pm-12:50pm MON 212 Walker J

HUMN 160D Japanese History/Culture 5
Analysis of the historical development of Japan and its effects on modern-day Japanese society. PR: Completion of ENGL 098 or eligibility for ENGL 101. Lab fee: $10.55.
4991 A Daily 9am-9:50am NBI 101 Nair M

HUMN 166D Germany in Transition 5
Survey of past and modern German cultures, concentrating on major periods in literature, language, politics, art, architecture, religion, film and music and focusing on the increasingly multi-ethnic population of Germany.
4992 A Daily 11am-11:50am BAK 208 Dinter E

HUMN 247D Introduction to World Religions 5
Survey of the world’s major religions including Islam, Judaism, Christianity, Hinduism, Buddhism, and others.
4994 HY TWTh 9am-9:50am MON 220 Riordan M
EvCC offers a full range of ESL Courses through its Adult Education Program. See pages 12 through 13. Call for an appointment: 425-388-9291.

IELP 081 IELP Conversation 1 6
This course is designed to help international students participate in discussions on several different topics. PR: Instructor permission.
0962 B MTWTh 10am-11:30am BAK 104 McWilliams D

IELP 082 IELP Conversation 2 6
Provides non-English speakers with practice in advanced speaking and listening skills. PR: Completion of IELP 081 or instructor permission.
0964 B MTWTh 10am-11:30am OLY 131 Castro M

IELP 097 IELP Academic Reading/Writing 12
A reading and writing course for non-English speakers designed to provide the fundamental English skills required for successful transition into English classes. PR: completion of ESL 050 or instructor permission.
0966 B MTWTh 12pm-2:50pm RAI 202 Castro M

IELP 098 Academic Writing II 5
Continuation of IELP 097. Provides non-English speakers with development of writing skills for successful transition into college with a focus on strengthening essay writing skills. PR: Completion of IELP 097 or instructor permission.
0970 B MTWTh 1pm-2:05pm BAK 210 Willcox J

JAPANESE
See the World Languages and Continuing Education sections of this schedule.

JOURNALISM

JOURN 101 Newswriting 5
Writing basic types of news stories, including speeches, interviews, and features; study of newspaper methods and libel. PR: Grade C or higher in ENGL 098 or placement in ENGL 101. Lab fee: $83.85.
5312 A Daily 10am-10:50am WHI 264 Otanez A

JOURN 150 Introduction to Mass Media 5
Survey of the mass media, including newspapers, magazines, television, radio, book publishing, music publishing, motion pictures and advertising, emphasizing the history and structural biases of the mass media.
5320 OL1 Online Otanez A
5322 OL2 Online Staff

JOURN 170 College Newspaper 3
Practice of newspaper journalism in production of the student newspaper, The Clipper. Course is offered in sections: A) reporting and editing, B) photography, C) graphic design, and D) multimedia. Lab fee: $65.07.
5330 A MWF 1pm-1:50pm WHI 264 Otanez A
5332 B MWF 1pm-1:50pm WHI 264 Otanez A
5334 C MWF 1pm-1:50pm WHI 264 Otanez A
5335 D MWF 1pm-1:50pm WHI 264 Otanez A

LEARNING COMMUNITIES
Learning Communities combine two or more courses from different disciplines to provide students with a more in-depth look at topics and issues. The courses are usually team-taught by two or more instructors and organized around a common theme. Students must enroll in all the linked courses of a Learning Community. See page 11 for a full description of these Spring Quarter Learning Communities:
* Panthalassa: The World Ocean.
* Courage: The Seduction of Life.
* The American Century.

LIBRARY

LIBR 102 Learning for the 21st Century 5
Skills and techniques for successful lifelong learning in an on-line environment. Strategies for locating, evaluating, and applying information resources with attention to issues such as censorship and freedom of information. WAOL online class; class begins March 27.
5422 OL Online WAOL Faculty
MANUFACTURING TECHNOLOGY

For additional courses in Manufacturing see the Continuing Education section of this schedule.

MFG T 106  Precision Machining Technology I  5
Introduction to precision machining in the shop environment. Focus on basic manual machining techniques. Emphasizes safety, job plans, measurement tools and cutters to produce machined metal parts.

MFG T 107  Precision Machining  5
Covers basic manual machining through beginning computer numerical controlled machining. Integrates general machine shop issues.

MFG T 108  Precision Machining Technology II  5
Introduction to computer numerical controlled (CNC) precision machining in the shop environment with a focus on basic programming and operating techniques.

MFG T 109  CNC Machining  5
Emphasizes the programming of computer numerical control operating systems most commonly utilized in local machine shops.

MATH LEARNING CENTER - Baker Hall, Room 109
The Math Learning Center (MLC) has been established to help students review or improve their skills in arithmetic, plane geometry and trigonometry using an individualized approach. These courses are not available for audit. Courses available are:

MATH 014  Basic Math w/Application  5
Review sequence in elementary algebra. PR: MATH 021. INSTRUCTOR PERMISSION CARD REQUIRED.

MATH 017  Preparation for Algebra  5
Review sequence in elementary algebra. PR: Elementary algebra; INSTRUCTOR PERMISSION CARD REQUIRED.

MATH 021  Programmed Elementary Algebra I  5

MATH 022  Programmed Elementary Algebra II  5

MATH 031  Professional Technical Math - Aviation, Welding, Precision Machining  5

MATH 059  Elements of Geometry  2

MATH 131  Trigonometry  3

Some courses in the MLC are competency-based and are graded using variable credit. Questions regarding this policy should be directed to the math instructors. NOTE: Instructor permission cards, when required, may be obtained from the math instructor.

H DEV 105  Overcoming Math Anxiety  2
Helps students confront math anxiety and discover strategies in order to be more successful in mathematical courses. Concurrent enrollment is recommended, but not required. Class begins April 15, ends May 15. Last day for 100% refund is April 17. Last day for 50% refund is April 21.

Math 142 OL—Elements of Calculus  NEW
Distance-learning (online) instruction

Computer-based and Distance Learning Math Courses

Spring quarter students have the opportunity to take these computer-based and distance-learning courses. Consult the individual course listings for times, dates, fees, software and/or hardware requirements.

Math 017 CP1—Preparation for Algebra
On campus, computer-based instruction in an EvCC computer lab

Math 065 OL—Intermediate Algebra
Distance-learning (online) instruction

Math 140 OL—College Algebra
Distance-learning (online) instruction

Math 142 OL—Elements of Calculus
Distance-learning (online) instruction

MATH 014  Basic Math w/Application  5
Review of basic concepts in mathematics with applications related to consumer activities. PR (Mandatory): Placement in MATH 014 or higher via an assessment test score, or permission of a math instructor.

MATH 017  Preparation for Algebra  5
Fractions, percents, order of operations, formulas, signed numbers, exponents, radicals, geometric figures, and applications. PR: MATH 014 or MATH 014V with a grade of C or higher, or placement into MATH 017 via an assessment test score, or math instructor permission.

* Section CP (5702) has a lab fee of $36.90.

MATH 021  Programmed Elementary Algebra I  1-5
Review sequence in elementary algebra. PR: Elementary algebra; INSTRUCTOR PERMISSION CARD REQUIRED.

MATH 022  Programmed Elementary Algebra II  1-5
Review sequence in elementary algebra. PR: MATH 021. INSTRUCTOR PERMISSION CARD REQUIRED.

For additional courses, see pages 7-9 or call 425-388-9208

To register for courses, see pages 7-9 or call 425-388-9208

To register for courses, see pages 7-9 or call 425-388-9208

To register for courses, see pages 7-9 or call 425-388-9208

To register for courses, see pages 7-9 or call 425-388-9208
MATH 027 Elementary Algebra I 5
First half of sequence in beginning algebra. PR: MATH 017 or MATH 017V with a grade of C or higher, or placement into MATH 027 via an assessment test score, or permission of a math instructor.
5760 A Daily 9:00am-9:50am IND 116 Wikman C
5762 B Daily 10:00am-10:50am IND 108 Lucero E
5764 C Daily 11:00am-11:50am IND 108 Killingstad B
5766 D Daily 12:00pm-12:50pm BAK 103 McPherson G
5768 S MW 7:00pm-7:30pm MON 204 Cahen A

MATH 028 Elementary Algebra II 5
Second half of sequence in beginning algebra. PR: MATH 027 or MATH 021 with grade of C or higher or permission of a math instructor.
5780 A Daily 9:00am-9:50am MON 203 McPherson G
5782 B Daily 10:00am-10:50am BAK 102 Cross G
5784 C Daily 11:00am-11:50am WHI 365 Balachowski M
5786 S MW 7:00pm-7:30pm IND 115 Kloster K

MATH 031 Prof/Tech Math-Aviation/Weld/pm 5
Course designed to meet the needs of the aviation/welding/precision machining student. Topics in arithmetic, algebra, geometry, right triangle trigonometry and applications. PR (Mandatory): MATH 014 with a grade of C or higher, or placement in MATH 017 or higher via an assessment test score, or permission of a math instructor.
5800 A Daily 9:00am-9:50am BAK 109 Baxter L
5802 B Daily 10:00am-10:50am BAK 109 Baxter L
5804 C Daily 11:00am-11:50am BAK 109 Wellman S
5806 D Daily 12:00pm-12:50pm BAK 109 Kislzer R
5810 S MW 4:30pm-5:00pm BAK 109 Wellman S

MATH 053 Algebra Review 5
One-quarter review of elementary algebra. PR: Placement in MATH 055 or higher via an assessment test score or permission of a math instructor.
5820 A Daily 9:00am-9:50am MON 209 Hermann E
5822 B Daily 10:00am-10:50am IND 115 Cleveland H
5824 C Daily 11:00am-11:50am BAK 103 Kislzer R
5825 D Daily 12:00pm-12:50pm IND 108 Killingstad B
5828 S MW 4:30pm-5:00pm MON 209 Hermann E

MATH 059 Essentials of Geometry 2
Basic concepts in geometry including properties of points, lines, planes, angles, triangles, polygons and circles. PR: MATH 022, 028 or 055 with grade of C or higher, or placement in MATH 065 or higher via an assessment test score, or permission of a math instructor. Concurrent enrollment in MATH 055 is allowed with instructor permission.
5838 A TBA 9:00am-9:50am BAK 109 Baxter L
5840 B TBA 10:00am-10:50am BAK 109 Baxter L
5842 C TBA 11:00am-11:50am BAK 109 Wellman S
5844 D TBA 12:00pm-12:50pm BAK 109 Kislzer R
5848 S MW 4:30pm-5:00pm BAK 109 Wellman S

MATH 065 Intermediate Algebra 5
Polynomials, rational expressions, exponents, radicals, linear and quadratic equations, inequalities, systems of equations, logarithms, distance and midpoint formulas, lines and circles. PR: MATH 022, 028 or 055 with grade of C (2.0) or higher OR placement into MATH 065 via an assessment test score OR permission of a math instructor. Plane geometry recommended but not required.
* Section OL (5868) On-campus attendance required Tues, April 1 at 6:30-8:30pm in SHK 223; Tues, April 22, Tues, May 13 and Tues, June 10 at 6:30-8:30pm in MON 210.

MATH 100 Math for Business 5
Topics include invoices, trade discounts, mark-up and mark-down, payroll and payroll taxes, inventory valuation methods, analysis of financial statements, percent value, annuities, sinking funds, and basic statistical measures. PR: MATH 014 or equivalent with a grade of C or higher, or placement in MATH 017 or higher via an assessment test score, or permission of a math instructor.
5874 A Daily 12:00pm-1:00pm BAK 109 Wellman S
5876 S MW 4:30pm-5:00pm IND 115 Kislzer R

MATH 120 Trigonometry 3
Trigonometric ratios and function, solving right and oblique triangles, vectors, circle concepts, graphing trigonometric functions, basic identities, and applications. PR: MATH 022, 028 or 055 or equivalent, all with a grade of C or higher, or placement in MATH 055 or higher via an assessment test score, or permission of a math instructor.
5880 A BAK 109
5882 B BAK 109
5884 C BAK 109
5886 D BAK 109
5890 S MW 4:30pm-5:00pm BAK 109

MATH 131 Applied - Contemporary Math 5
College-level coverage of practical applications of mathematics methods to areas of management, social sciences, biology and other fields. For students not preparing for calculus or the sciences. PR: MATH 065 or equivalent with a grade of C or higher, or placement in MATH 137 or higher via an assessment test score, or permission of a math instructor.
5896 A Daily 10:00am-11:00am MON 203 McPherson G

Special Opportunities in Math
IMPORTANT: See individual course listings in this schedule for specific days, times, locations, prerequisites and any lab fees that may apply to these courses.

COURSES AVAILABLE SPRING QUARTER ONLY FOR ALL STUDENTS—Spring Quarter is the only quarter this year we will be offering this course:
Math 261—Differential Equations

FOR EVENING STUDENTS—
Spring Quarter is the only quarter this year that these courses will be offered in the evening:
Math 142—Elements of Calculus
Math 147—Precalculus
Math 154—Calculus/Analytic Geometry III
### SPRING 2008 COURSES

**MATH 140** College Algebra  
Advanced topics in algebra. PR: MATH 065 or equivalent with grade of C or higher, or placement into MATH 140 or higher via an assessment test score, or permission of a math instructor.

<table>
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<tr>
<td>OL 5910</td>
<td>Online</td>
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<td>SHK 223</td>
<td>Bolan K</td>
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<tr>
<td>OL 5912</td>
<td>TTh</td>
<td>7pm-9:30pm</td>
<td>MON 204</td>
<td>Moats E</td>
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</table>

**MATH 142** Elements of Calculus  
One-quarter short course in calculus. For students of business, biological sciences, social sciences, or disciplines requiring only one introductory quarter of calculus. PR: MATH 140 or equivalent with grade of C or higher, or placement into MATH 142 or higher via an assessment test score, or permission of a math instructor.

**MATH 147** Pre-Calculus  
Preparation for calculus sequence (MATH 152, 153, 154, 252). PR: MATH 131 and 140 or equivalent with grades of C or higher, or placement into MATH 147 or higher via an assessment test score, or permission of a math instructor. MATH 131 may be taken concurrently with permission of math instructor.

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<td>MW</td>
<td>7pm-9:30pm</td>
<td>MON 203</td>
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**MATH 152** Calculus/Analytical Geometry I  
First course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. PR: MATH 147 or equivalent with a grade of C or higher, or placement into MATH 152 or higher via an assessment test score, or permission of a math instructor.

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<td>WHI 365</td>
<td>Balachowski M</td>
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<tr>
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<td>B</td>
<td>12pm-12:50pm</td>
<td>WHI 365</td>
<td>Balachowski M</td>
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</tbody>
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**MATH 153** Calculus/Analytical Geometry II  
Second course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. PR: MATH 152 or equivalent with grade of C or higher, or permission of a math instructor.

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**MATH 147** Pre-Calculus  
Preparation for calculus sequence (MATH 152, 153, 154, 252). PR: MATH 131 and 140 or equivalent with grades of C or higher, or placement into MATH 147 or higher via an assessment test score, or permission of a math instructor. MATH 131 may be taken concurrently with permission of math instructor.

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**MEDICAL ASSISTANT**

See Health Sciences section. For more information, call the Medical Assisting and Phlebotomy Division at 425-388-9461 or 425-388-9463. Information session schedule for the Medical Assistant/Phlebotomy program is listed under Health Sciences.

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**MEDICAL CODING**

To learn more about the program, participate in a “live chat” with lead instructor Kathy Kneifel any Wednesday during the quarter from 4-5pm PST. Visit http://chatzy.com/802124631657 and enter your name and the case sensitive password EvCCoder. Call toll-free 1-866-304-3822 for more information.

The Medical Coding program utilizes state-of-the-art software and text materials used for the training of medical coders. The program is offered in an on-line environment, which may be entered at the beginning of any quarter and requires an average of 35-40 hours of study time per week. Program focuses on providing the training required for the student to obtain an entry-level position as a medical coder.

A certificate is awarded upon successful completion of this 36-credit program.

Faculty Advisor: Kathy Kneifel, 425-388-9155 kkneifel@everettcc.edu

Refund/Withdraw Policy: Deadline for 100% refund or to make schedule changes is April 4 (100% refund less the cost of materials and texts which are $170 for Cluster II and $180 for Cluster III). There is no 50% refund option. If you need to withdraw call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to May 23, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

Rates are for students starting the program Spring Quarter 2008. Returning students will be charged the rates in effect prior to Spring Quarter 2008.

**First Quarter – Online**

<table>
<thead>
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<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>OL 5960</td>
<td>MC 120</td>
<td>Healthcare Vocabulary</td>
<td>Staff</td>
</tr>
<tr>
<td>OL 5961</td>
<td>MC 130</td>
<td>Structure and Function of the Human Body</td>
<td>Staff</td>
</tr>
<tr>
<td>OL 5962</td>
<td>MC 110</td>
<td>Medical Patient Records</td>
<td>Staff</td>
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</table>
Second Quarter – Online
MC 122/135/160/140  Interm. Medical Coding  12
Instruction in medical abbreviations, structure and function of the human body (part2), principles of diagnostic coding, and basics of pharmacology. PR: MC 120, 130, 110 with a grade of C or higher. Class cost: $1430.

OL 5965  MC 122  Medical Abbreviations  Staff
OL 5966  MC 135  Structure and Function of the Human Body  Staff
OL 5967  MC 160  Principles of Diagnostic Coding  Staff
OL 5968  MC 140  Basics of Pharmacology  Staff

Third Quarter – Online
MC 150/115/180  Advanced Medical Coding  12
Instruction in principles of procedural coding, healthcare reimbursement and medical coding practicum. PR: MC 112, 135, 160, 140 with a grade of C or higher. Class cost: $1430.

OL 5970  MC 150  Principles of Procedural Coding  Staff
OL 5971  MC 115  Healthcare Reimbursement  Staff
OL 5972  MC 180  Medical Coding Records  Staff

MEDICAL TRANSCRIPTION
To learn more about the program, participate in a “live chat” with lead instructor Pat Stettler from 4-5pm every Wednesday. Visit http://chatzy.com/774410074 and enter your name and the case sensitive password “MTWannaB.” Call toll-free 1-866-304-3822 for more information.

The Medical Transcription certificate program is offered through the Business Technology Department. Students transcribe medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist. A one-year certificate is awarded upon completion.

Curriculum guides are available from the Enrollment Services Office and from program advisers.

Faculty Advisor: Pat Stettler, 425-388-9247
pstettler@everettcc.edu

Refund/Withdraw Policy: Deadline for 100% refund or to make changes to your schedule is April 4 (100% refund less the cost of materials and texts if you are enrolling in the first quarter of this program, $1430 less $375. If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to May 23, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

Rates are for students starting Spring Quarter 2008. Returning students will be charged the rates in effect prior to Spring Quarter 2008.

First Quarter - Online
MT 100/120/140/200  Intro to Medical Transcription  14
Emphasizes proper keyboarding techniques with the goal of achieving typing speed of 50 corrected words per minute. Introduction to formatting of the seven basic medical reports used in healthcare facilities. Class cost: $1430.

OL 6011  MT 100  Keyboarding and Formatting Medical Reports  Staff
OL 6012  MT 120  Language of Medical Transcription  Staff
OL 6013  MT 140  Grammar Essentials for MT’s  Staff
OL 6014  MT 200  Beginning Medical Transcription  Staff

Second Quarter - Online
MT 160/180/190/240  Interm. Medical Transcription  14
Studies medical terms as they relate to human anatomy and physiology. PR: MT 100, MT 120, MT 140, MT 200. Class cost: $1430.

OL 6050  MT 160  Human Body and Disease Processes I  Staff
OL 6051  MT 180  Human Body and Disease Processes II  Staff
OL 6052  MT 190  Physical Exam, Lab Data, Pharmacology  Staff
OL 6053  MT 240  Intermediate Transcription  Staff

Third Quarter - Online
MT 210/220/260/280  Advanced Medical Transcription  14
Application of grammar essentials to ensure correct sentence structure and subject/verb agreement. Utilization of correct punctuation to facilitate reading and understanding of the medical report. PR: MT 160, MT 180, MT 190, MT 240. Class cost: $1430.

OL 6060  MT 210  Editing and Proofreading  Staff
OL 6061  MT 220  Focus on Medical Specialties  Staff
OL 6062  MT 260  Shortcuts/Technology/Employment  Staff
OL 6063  MT 280  Advanced Transcription  Staff

MT 099  Medical Transcription Test Preparation  0
This non-credit course is designed to help prepare you for the assessment testing which is customarily required when seeking a position as a medical transcriptionist. Typically only those who score well on these assessments will be offered employment in the field. The instructor will work with you utilizing an individualized study plan. PR: Successful completion of the third quarter of the full-time program or the sixth quarter of the part-time program. There is no fee for this additional course. Registration is allowed through the first week of class.

6069 A  TBA  Stettler P

MONROE CLASSES
The College offers classes that help Monroe and east county area residents pursue their educational goals. These classes are taught at Monroe High School and are open to all qualified persons from the general public, and to admitted Running Start students. Courses in Adult Basic Education are also taught, and may be offered at Park Place Middle School. Call Sheila Dunn at 360-804-4523 for more information. Regular registration policies and any required prerequisites apply. Take a look at the options for Spring:

3758 ENGL 102 The Research Paper
5866 MATH 065 Intermediate Algebra
6646 NUTRI 150 Nutrition
8006 SPAN 103 Elementary Spanish III
8118 SPCH 101 Beginning Public Speaking

MULTIMEDIA
Call 425-388-9439 (Greg Kammer) for more information.

MULTI 213  Professional Project: Web Design  5
Current trends, professional issues and practices. Creation of advanced level web design pieces, including corporate identity. Printing issues, project planning, studio practices, contracts and invoicing. Co-listed as GRAPH 213. PR: MULTI 211 with grade C or higher or instructor’s permission. Lab fee: $583.85.

6074 A  MWF 8am-9:50am WHI 355 Kammer G

MULTI 221  3D Photo/Virtual Image  5
Photography for the Internet emphasizing multimedia and panoramic treatments of subject matter. Use of conventional and digital cameras to produce large-scale panoramas, virtual objects and virtual tours. PR: GRAPH 110 with grade C or higher or instructor’s permission. Lab fee: $583.85.

6078 A  TTh 9am-11:50am WHI 355 Kammer G

MULTI 295  Portfolio Development  5
Advanced course designed for students nearing the completion of their program in art, graphic arts, multimedia or photography. Interviewing, resume preparation, portfolio design and development, editing, and self-assessments. Co-listed as ART 295, GRAPH 295, and PHOTO 295. Lab fee: $583.85.

6080 HY  MW 1pm-3:50pm WHI 261 Weller L

To register for courses, see pages 7-9 or call 425-388-9208
SPRING 2008 COURSES

MUSIC

To register for courses, see pages 7-9 or call 425-388-9208

MUSIC 109 Music for the Listener 5
Historic and stylistic examinations of music from its beginnings in western culture. PR: Recommend completion of ENGL 098 or eligibility for ENGL 101.
6150 A Daily 10am-10:50am BAK 111 Waldron R
OL 6152 OL Online Waldron R

MUSIC 110D World Music 5
Classical and folk traditions of Asia, traditional practices and Native America and folk and regional styles of Europe and Latin America. History, evolution, and performance practices of music in non-Western cultures.
OL 6154 OL Online Strunk M

MUSIC 116 Survey of Jazz 5
Historical, social, and stylistic study of the major periods of jazz, beginning with the music’s African roots and progressing chronologically to the avant-garde and popular jazz of today. PR: Recommend completion of ENGL 098 or eligibility for ENGL 101.
6158 OL Online Waldron R

MUSIC 121 Class Piano-Elementary 2
Class instruction in piano. Open to all students.
6164 A TTh 11am-11:50am BAK 116 Waldron R

MUSIC 122 Class Piano-Intermediate 2
Class instruction in piano. PR: Music 121 or examination.
6166 A TTh 11am-11:50am BAK 116 Waldron R

MUSIC 123 Class Piano-Intermediate 2
Class instruction in piano. PR: Music 122 or examination.
6168 A TTh 11am-11:50am BAK 116 Waldron R

MUSIC 124 Class Voice 3
Basic principles of good singing and performance. Beginning sight singing and ear training. Open to all students at any performance level.
6169 A MWF 1pm-1:50pm BAK 111 Goff K

MUSIC 125 Class Voice - Advanced 2
Intermediate class instruction in voice. Preparation for stage performance. PR: Music 124 or instructor permission.
6170 A MWF 1pm-1:50pm BAK 111 Goff K

MUSIC 126 Singing on Stage 2
Instruction and experience using healthy singing techniques and natural projection to sing on stage focusing on musical theater and operetta repertoires. PR: instructor permission.
6172 A MWF 1pm-1:50pm BAK 111 Goff K

MUSIC 128 Class Guitar 2
Introductory class for students with little or no background in guitar performance. Emphasis is on basic fingering and picking techniques. Self-support, non-tuition class; class cost: $58.50. Payment due at registration. Last day for 100% refund April 4. There is no 50% refund option. A technology fee may apply.
6178 CS W 7pm-9pm BAK 111 Hines T

MUSIC 147 Everett Youth Symphony 2
Preparation and performance of standard orchestral literature. Evenings only. Open to interested instrumentalists, maximum age 21, no minimum. Enrollment by audition. Class meets at Kamiak High School. Self-support, non-tuition class; class cost: $25. Last day for 100% refund April 4. There is no 50% refund option. A technology fee may apply.
6179 CS M 6pm-8:30pm OFF KAM Osborne T

NOTE: Students pay additional private lesson fees directly to a college-approved instructor. See Rick Waldron in Monte Cristo Hall room 113 for instructor assignment prior to enrollment in these classes. For additional Music courses, see the Continuing Education section of this schedule.

MUSIC 151 Private Piano 2
Individual instruction in piano, to be arranged. Special fee. PR: Written permission from the chair of the music faculty.
6180 A TBA Staff

MUSIC 152 Private Voice 2
Individual instruction in voice, to be arranged. Special fee. PR: Written permission from the chair of the music faculty.
6182 A TBA Staff

MUSIC 153 Private Strings 2
Individual instruction in strings, to be arranged. Special fee. PR: Written permission from the chair of the music faculty.
6184 A TBA Staff

MUSIC 154 Private Woodwinds 2
Individual instruction in woodwinds, to be arranged. Special fee. PR: Written permission from the chair of the music faculty.
6186 A TBA Staff

MUSIC 155 Private Brass 2
Individual instruction in brass, to be arranged. Special fee. PR: Written permission from the chair of the music faculty.
6188 A TBA Staff

Financial Aid Available!
Get Help Paying for Your EvCC Education

Grants · Loans · Work Study · Scholarships
Tuition Assistance · NEW – Opportunity Grants

EvCC’s Student Financial Services Office
Third Floor Parks Student Union, Room 307
425.388.9280 or www.everettcc.edu/resources/financial
NURSING

All prospective students are encouraged to attend one of the following Nursing information sessions:

March 17, April 21, May 19 1-3 pm in Index Quad. Watch for signage.

Call the Nursing Department office at 425-388-9463, or log onto our website at www.everettcc.edu for more information.

NURS 095 Nursing Success Strategies
Assists the nursing student to prepare for classroom activities and test taking. Familiarizes the student with various approaches to problem solving as well as strategies for efficient study and intense practice with question analysis.

NURS 104 Critical Thinking/Nurses
Covers critical thinking skills necessary for nurses to be able to think clearly and creatively as professionals in a diverse workforce and a dynamic healthcare workplace.

NURS 110 Nursing Therapeutics I
Combination lecture and lab introducing caring as framework underlying nursing as a science and a profession. Four concepts examined: client, nursing, health, and environment. PR: Acceptance into the Nursing Program; BIOL 160, BIOL 235, ENGL 101. CR: NURS 110A. Lab fee: $163.40.

NURS 110J Nursing Therapeutics I Lab
Covers concept of health promotion as basis for assessing and intervening to maintain wellness as well as techniques of physical assessment. Basic skills are also included. PR: Acceptance into the Nursing Program; ENGL 101, BIOL 160, BIOL 235 CR: NURS 110A. Lab fee: $110.45.

NURS 120 Nursing Therapeutics II
Combination lecture and lab which presents integrated view of responses to normal growth and development from infancy through adolescence and the expanding family. Selected health problems of women and children are examined. Essential to care of adult clients. PR: NURS 110A, NURS 110J and BIOL 237. CR: NURS 120A. Lab fee: $142.20.

NURS 120J Nursing Therapeutics II Lab
Combination lecture and lab which presents integrated view of mind/body responses to altered health states. Content covers rationale for health care intervention, explores application of nursing principles and theories in variety of situations and the opportunity to develop skills necessary to care of adult clients. PR: NURS 110A, NURS 110J and BIOL 237. CR: NURS 120A. Lab fee: $142.20.

NURS 130 Nursing Therapeutics III
Combination lecture and lab in continuation of NURS 120. Explores increasingly complex body system alterations and presents nursing therapies connected with these alterations. PR: NURS 120A, NURS 120J and SPCH 100. CR: NURS 130A. Lab fee: $142.20.

NURS 130J Nursing Therapeutics III Lab
Covers development of nursing skills and judgments through use of nursing process, critical thinking and self reflective activities. Collaborative learning is utilized in planning, implementation, and evaluation of nursing care for adults experiencing selected health alterations presented in NURS 130. PR: NURS 120A, NURS 120J, and SPCH 100. CR: NURS 130A. Lab fee: $91.40.

NURS 150 NCLEX Preparatory Course
Overview of nursing knowledge base as applied to the NCLEX test plan. This is a 5-day intensive course. Class runs selected days TBA. No refund after the class starts. PR: Successful completion of four quarters of the Nursing program. Lab fee: $248.25.

NURS 210 Nursing Therapeutics IV
Prepares student for certification exam. Combination lecture and lab course which explores multi-system physical and mental health alterations. PR: NURS 120A, NURS 120J, and BIOL 250. CR: NURS 120A. Malpractice insurance fee: $17.95.

NURS 210J Nursing Therapeutics IV Lab
Covers development of nursing skills and judgments through use of critical thinking, and intense practice with question analysis. Collaborative learning is utilized in planning, implementation, and evaluation of nursing care for adults experiencing selected health alterations presented in NURS 210. PR: NURS 120A, NURS 120J, and BIOL 250. CR: NURS 120A. Lab fee: $142.20.

NURS 220 Nursing Therapeutics V
Combination lecture and lab which presents integrated view of multi-system physical and mental health alterations and related nursing therapies. PR: NURS 210A, NURS 210J and BIOL 250. CR: NURS 220A. Lab fee: $142.45.

NURS 220J Nursing Therapeutics V Lab

NURS 230 Nursing Therapeutics VI

To register for courses, see pages 7-9 or call 425-388-9208

Spring 2008 Courses

To register for courses, see pages 7-9 or call 425-388-9208.
SPRING 2008 COURSES

NUTRITION

NUTRI 150 Nutrition 5
Basic principles of nutrition for infants, children, adolescents and adults; guidelines for healthy diet, nutrient functions and food sources, and the role of nutrition in maintenance of optimal health, physiological growth and development, and disease prevention. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level. MATH 017 or skills assessment at MATH 027 or higher level.

* Section A (7124) is a 2-credit course
* Section S (7126) is a 1-credit course

NUTRI 160 Sports Nutrition 3
Introductory study of sports nutrition and its relationship to health, fitness, and athletic performance. Provides specific nutritional recommendations for individuals participating in recreational exercise as well as for competitive athletes training to improve sports performance. Includes evaluation of ergogenic aids, dietary supplements, and nutritional practices promoted to enhance athletic performance. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level. MATH 017 or skills assessment at MATH 027 or higher level. NUTRI 150 highly recommended. Includes body composition analysis. Lab fee: $19.55.

NUTRI 170 Nutrition & Disease Prevention 5
The role of nutrition in the prevention and treatment of chronic diseases. Review of basic nutrition concepts; how nutrition and exercise affect risk of heart disease and stroke, obesity, diabetes, osteoporosis and other diseases. Nutrition controversies; regulation of supplements. PR: NUTRI 150 or any biology course; MATH 017 or skills assessment at MATH 027 or higher level. Class has a service learning component of 15 hours of work in a community organization. Lab fee: $5.45.

PEHW 100 Beginning Yoga 1-2
A “no sweat” exercise program designed to provide fitness through and development of flexibility, strength, and vitality. Introduction to visualization and mind-quieting techniques.

PEHW 101 Intermediate Yoga 1
Progressive training in yoga postures, special breathing techniques, breath control, relaxation, visualization, mental concentration, and meditation.

PEHW 102 Tai Chi 1
Classical Chinese exercise stressing slow breathing, relaxed postures and absolute calmness of mind. It is effortless, rhythmic, and promotes health and inner tranquility.

PEHW 108 Cardiovascular Exercise 1
RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking, or sedentary lifestyle. Note: Students with high level risks may need a physician’s referral.

PEHW 110 International Folk Dance 1
Basic steps, formations and dance positions of various international and American folk and line dances.

To register for courses, see pages 7-9 or call 425-388-2208
PEHW 111  Kick Boxing Aerobics  1-2
Low impact workout combining punches, jabs and kicks to strengthen upper and lower body.
* Sections A (7154) and S (7158) are 1-credit courses
* Section B (7156) is a 2-credit course
  7154  A  TTh  10am-10:50am  GYM 205  Gsto h C
  7156  B  MWF  10am-10:50am  GYM 205  Gsto h C
  7158  S  TTh  5pm-5:50pm  GYM 205  Gsto h C

PEHW 116  Low-Impact Aerobics  2
Aerobic workout with music. Appropriate movements assist in vigorous activity with minimal fatigue of joints.
  7176  A  MWF  12pm-12:50pm  GYM 205  W esler K

PEHW 121  Walk, Jog, Run  1-2
Train for that fun run you've always dreamed of running or just walk, jog, run for fun and fitness.
* Section A (7190) is a 1-credit course
* Section B (7192) is a 2-credit course
  7190  A  TTh  9am-9:50am  GYM 204  Grigsby S
  7192  B  MWF  1pm-1:50pm  GYM 204  Grigsby S

PEHW 124  Introduction to Weight Training  1
Introduction of basic weight training and flexibility exercises designed to improve muscle tone and physical conditioning.
  7198  A  TTh  11am-11:50am  GYM 101  Gsto h C

PEHW 125  Beginning Weight Training  3
Basic principles of weight training, exercise selection, safety, fundamental techniques in lifting free and machine weights. Individual program designed for body building or toning.
  7202  A  MWF  11am-12:30pm  GYM 101  Gsto h C
  7204  B  MWTh  1pm-2:30pm  GYM 101  Gsto h C

PEHW 126  Advanced Weight Training  3
Advanced weight lifting skills, added weights, repetitions and exercises.
  7206  A  MWF  11am-12:30pm  GYM 101  Gsto h C
  7208  B  MWTh  1pm-2:30pm  GYM 101  Gsto h C

PEHW 128  Women on Weights  2
Individualized conditioning program for various components of fitness. Strength on the stability ball, free weights, circuits, cardio/step with additional focus on learning principles of fitness to create personalized workouts.
  7210  S  MW  4pm-5:15pm  GYM 101  Gsto h C

PEHW 144  Court Games  2
Fundamental techniques, terminology, rules, history, etiquette, and strategies of badminton and pickle ball.
  7260  A  MWF  11am-11:50am  GYM 100  Grigsby S

PEHW 145  Golf  1
Practice and development of basic skills: drive, putt, and approach shots, stance, grip, and swing. Meets at the gym, driving range or golf course; additional fee to driving range and golf course.
  7270  A  M  2pm-3:40pm  GYM 100  Hovde C
  7272  S  W  4:30pm-6:10pm  GYM 100  Hovde C

PEHW 148  Volleyball  2
Practice and development of volleyball skills: serving, passing, setting, and spiking.
  7288  A  MWF  1pm-1:50pm  GYM 100  Hovde C

PEHW 150  Soccer  1
Rules, skills and strategies of soccer. Note: First class meeting at EvCC gym, Room 204. All other sessions meet at Jackson Park, 1700 State St., Everett.
  7294  A  MW  1pm-1:50pm  OFF  Prince B

PEHW 151  Softball  2
Conditioning, basic skills, rules, individual and team strategy for fast and slow pitch.
  7296  A  MWF  12pm-12:50pm  GYM 100  Hovde C

PEHW 201  Emergency Response  5
Lecture and hands-on training in emergency first aid procedures. All levels of CPR and infection control. Successful completion may lead to American Red Cross certification. Book may be purchased at EvCC bookstore. Students will pay a special fee of $8.25 at the end for class for CPR card.
  7352  S  MW  6:30pm-9:30pm  GYM 204  Pederson B

PEHW 203  Lifetime Health/Wellness  5
Dimensions of wellness, principles of and training for health-related fitness, the relationship of lifestyle habits to chronic disease. Recommended: Successful completion of ENGL 098 and/or eligibility for ENGL 101.
  7360  OL  Online  Grigsby S

PEHW 235  Consumer Health  5
Identify reliable sources of health information. Differentiate between legitimate and fraudulent nutrition, exercise, weight loss, and health product claims. Select appropriate health-care providers, products and services.
  7364  OL  Online  Grigsby S

PE/COMMUNITY EDUCATION
For additional courses in Recreation and Fitness see the Continuing Education section of this schedule.

COM S 019  Circuit Fitness/Seniors  0
Age 60+. Class cost: $40. Deadline for 100% refund: April 4. There is no 50% refund option.
  7372  CS0  TTh  9am-9:50am  GYM 102  Kay K

COM S 018  Cardiovascular Exercise  0
RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking, high blood pressure, or sedentary lifestyle. Note: Students with high level risks may need a physician’s referral. Self support class. Class cost: $75. Class begins March 3, ends May 30. Last day for 100% refund: March 7. There is no 50% refund option.
  7404  CS1  MWF  7:30am-8:20am  GYM 100  Ainsley/ Gleason
  7406  CS2  MWF  8:30am-9:20am  GYM 100  Ainsley/ Gleason

P E/VARSITY SPORTS
Contact Larry Walker at 425-388-9328 or lwalker@everettcc.edu.
Intercollegiate Athletics include Soccer (M&W), Volleyball (W), Cross-country (M&W), Basketball (M&W), Softball (W), Baseball (M).

PHILOSOPHY
PHIL 100  Introduction to Philosophy  5
A study of the more important questions that have shaped the development of philosophical thought throughout history. WAOL online class. Class begins March 27.
  6941  OL  Online  WAOL Faculty

PHIL 110  Social Ethics  5
A social-ethical study of society focusing on the “great burning issues of the day.”
  6942  A  TTh  1pm-3:15pm  BAK 104  Staff
PHIL 120  Formal Logic  5  The study of the methods and principles used to distinguish between correct and incorrect reasoning.
6944 A  MWF 10am-11:25am  BRC 114  VanQuickenborne M
6948 B  MWF 11:35am-12:55pm  BRC 114  VanQuickenborne M

PHIL 267  Philosophy of Religion  5  A philosophical study of religious thought focusing primarily on the religious-philosophical and theological thinking associated with Christianity but not excluding Judaism, Islam, Buddhism or Hinduism.
6956 A  MW 1:25pm-3:40pm  BRC 114  VanQuickenborne M

PHOTOGRAPHY
For additional courses in Photography see the Continuing Education section of this schedule.

PHOTO 110  Photo I: Basic Elements  5  For students majoring or seriously interested in photography. Introduces digital SLR camera, basic Photoshop techniques, image processing, output theory and practice, history of photographic materials and techniques. Lab fee: $83.85.
7020 A  MTh 10am-11:50am  WHI 262  Felsenthal E
7021 B  MW 1pm-3:50pm  WHI 262  Felsenthal E
7022 S  TTh 4pm-6:50pm  WHI 262  Weller L

PHOTO 111  Photo II: Black & White Imaging  5  Second course in the basic series. Digital black and white image production for intermediate level exposure and output. Zone System theory, use of the histogram, the RAW filter, image processing, printing and basic toning techniques. PR: PHOTO 110 or instructor permission. Lab fee: $83.85.
7024 S  MW 4pm-6:50pm  WHI 262/261  Weller L

PHOTO 112  Photo III: Creative Exploration  5  Third course in the basic series. Experimentation with various alternative digital processes which may include digital pinhole, digital infrared, scanograms, scanner as camera, alternative printing, hand coloring and Polaroid transfer. PR: PHOTO 111 or instructor permission. Lab fee: $83.85.
7026 S  TTh 4pm-6:50pm  WHI 262/261  Felsenthal E

PHOTO 116  Workshop in Photography  3  Techniques and conceptual considerations. May include traditional or non-traditional picture-making options. Students develop photographic project with instructor and class assistance; weekly critique sessions. PR: PHOTO 116 or PHOTO 121 or instructor permission. Lab fee: $65.07.
7028 A  T  10am-12:50pm  WHI 261  Mach A

PHOTO 212  Photo VI: Visual Thesis  5  Advanced students develop a body of work, thematic and sequential in nature. Includes project proposal, print evaluations, advanced printing and presentation, and color management. Resultant portfolio is publicly exhibited or presented. PR: PHOTO 211 or instructor permission. Lab fee: $83.85.
7044 A  TTh  1pm-3:50pm  WHI 262  Felsenthal E

PHOTO 295  Portfolio Development  5  Advanced course designed for students nearing the completion of their program in art, graphic arts, multimedia or photography. Interviewing, resume preparation, portfolio design and editing, self-assessments. Co-listed as ART 295, GRAPH 295, and MULTI 295. Lab fee: $83.85.
7050 HY  MW  1pm-3:50pm  WHI 261  Weller L

PHYSICS

PHYS 105  Physics of Music  5  Exploration of the physical nature of music and musical instruments using hands-on experimentation, demonstrations, group work and class discussions. PR: MATH 065 or equivalent; ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher. Lab fee: $27.
7456 A  TTh  4pm-6:50pm  WHI 250  Zuvich L

PHYS 117  General Physics I  5  Study of motion, force, and energy. PR: MATH 065 or equivalent; ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher. Lab fee: $27.
7460 A  M  1pm-2:50pm  WHI 248  Washburn K
WF  1pm-2:50pm  WHI 250

PHYS 119  General Physics III  5  Continuation of PHYSICS 117. Electromagnetism and light are studied. PR: PHYSICS 117. Lab fee: $27.
7472 A  M  8am-9:50am  WHI 248  Washburn K
WF  8am-9:50am  WHI 250

PHYS 121  Engineering Physics I  4  Mechanics. First quarter of one-year course (PHYS 121-123) in classical and modern physics for engineering majors and most science majors planning to transfer. PR: Grade of C or higher in PHYSICS 117, MATH 153 or concurrent enrollment, or equivalent preparation approved by instructor; ENGL 098 with grade of C or higher or placement in ENGL 101. CR: PHYSICS 131 or instructor permission.
7480 A  MWThF  10am-10:50am  WHI 248  VanQuickenborne M

PHYS 123  Engineering Physics III  4  Continuation of PHYSICS 122. Electromagnetism. PR: PHYSICS 122 and Math 252 or concurrent enrollment. CR: PHYSICS 133 or instructor permission.
7490 A  TWThF  9am-9:50am  WHI 248  Washburn K

PHYS 130  Fabrication Skills & Safety  1  Introduces students to tools used in woodworking and metal fabrication, proper use of tools and safety protocols associated with tools and shop in general. Co-listed as ART 130. Credit cannot be earned in both PHYSICS 130 and ART 130. Lab fee: $15.50.
7494 S  W  4pm-5:50pm  WHI 250  Staff

PHYS 131  Engineering Physics I Lab  1.5  Offered concurrently with PHYSICS 131. CR: PHYSICS 121 or instructor permission. Lab fee: $27.
7496 J  I  8am-10:50am  WHI 250U  Vanture A

PHYS 133  Engineering Physics III Lab  1.5  Offered concurrently with PHYSICS 123. CR: PHYSICS 130 or instructor permission. Lab fee: $27.05.
7500 J  M  8am-10:50am  WHI 250  Washburn K
7502 K  Th  1pm-3:50pm  WHI 250  Washburn K

POLITICAL SCIENCE

POL 101  Introduction to Politics  5  Consideration of fundamental and enduring political questions as addressed by philosophers, novelists, playwrights, and essayists, as well as political scientists.
7542 OL  Online  Hom S
7544 S  MW  7pm-9:30pm  IND 100  Hausner R

POL 200  Introduction to Law  5  Legal institutions and processes, law as a system of social thought and behavior and a framework in which rival claims are resolved, legal reasoning, law as a process of protecting and facilitating voluntary arrangements in a business environment. Intended for UW Business transfer students, Pre-Law/POLITICAL SCIENCE majors and others for Social Sciences distribution. Sophomore standing recommended.
7546 HY  T  7pm-9:30pm  MON 202  Newlin G
Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

POL S 201 American Politics 5
Introductory analysis of the process by which policy is made at the national level in the United States.
OL 7548 OL Online Dieter D
7550 HY MW 12pm-1:10pm MON 220 Hom S

POL S 203 World Politics 5
Introductory analysis of relations between and among nation states and other actors in the global system.
OL 7556 OL Online Hom S

POL S 210D Politics of Diversity 5
Introductory analysis of majority-minority relations in the American experience; the political meaning of majority and minority status; strategies employed by each group to maintain status or to enhance their power; and future prospects for success of these strategies.
DH 7558 HY TTh 12pm-1:10pm MON 220 Hom S

PSYCHOLOGY

The Internet Blackboard program is utilized extensively as a classroom support tool in almost ALL Psychology classes for posting syllabi, handouts, exercises, quizzes, etc. Students who do not have access to a personal computer may use the computers in the Open Labs on the EvCC campus. Students should possess basic computer use skills.

PSYCH 100 General Psychology 5
Psychology as a science focusing on five major theoretical perspectives in contemporary psychology: biological, cognitive, humanistic, psychoanalytical and learning. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor’s permission.
OL 7620 OL Online Hamaoui K
7626 LC MTWTh 9am-10:15am BRC 112 Smith D B
7628 B Daily 10am-10:50am BRC 113 Hamaoui K
7630 C TTh 12pm-1:25pm BAK 204 Hamaoui K
7632 D TTh 12pm-1:30pm BRC 110 Fabi B
7634 E MTWTh 12pm-1:50pm MON 202 Bender S
7636 S MW 7pm-9:30pm BAK 204 Staff

PSYCH 182 Service Learning 1-2
Provides for real-life application of skills and knowledge that extends learning beyond the classroom and into the community.

* Section A (7640) requires instructor’s permission to enroll.
* Section LC (7642) is part of “Courage: The Seduction of Life” Learning Community and must be taken concurrently with PSYCH 182 LC (7642) and RSS 144 LC (7766).
OL 7640 A TBA Hamaoui K
7642 LC TBA Smith D B

PSYCH 201 Abnormal Psychology 5
Description, development and dynamics of behavior disorders and personality as related to contemporary conditions of life. PR: PSYCH 100 and completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor’s permission.
OL 7648 OL Online Smith D B
7650 A Daily 9am-9:50am BRC 113 Hamaoui K

PSYCH 203 Developmental Psychology: Lifespan 5
Analysis of psychological and physiological development of the lifespan with emphasis on understanding physical, social, emotional and cognitive processes. PR: PSYCH 100 and completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor’s permission.
* Section TC (7664) is a telecourse. Students will meet in class on the following dates: April 3 (orientation); April 17, May 8 and May 29 (exams). Proctored exams are available if unable to be in attendance on any of the above schedule dates. Telecourse licensing/tape (DVD) rental fee: $60. See pages 14 and 15 for more information.
OL 7664 TC Th 4:50pm-6:50pm BAK 206 Veldink C

PSYCH 220 Cognition/Learning/Motivation 5
This course establishes enduring links between psychological theory, research, and their classroom applications with focus on cognitive, motivational, and affective development in children and adolescents. PR: PSYCH 100 and placement in or completion of ENGL 101.
OL 7668 A MW 12pm-2:15pm BRC 105 Smith D B

READING/STUDY SKILLS

RSS 094 Reading for College 5
Improvement in basic skills building for success in college level reading.
OL 7710 A daily 10am-10:50am RAI 104 Schwab K

RSS 095 Study Skills 5
Study skills and orientation to college survival. Identify learning styles, manage time, utilize student support services, read textbooks, take notes, take tests and use library and Internet resources.
OL 7722 A daily 9am-9:50am RAI 108 Galloway D
OL 7724 B daily 12pm-12:50pm RAI 108 Johnson K

RSS 096 Computer Comfort 5
A friendly and gentle approach to learning academic computer skills for success in college classes. Beginning and novice computer users welcomed and encouraged. Lab Fee: $36.90.
OL 7730 A MTWTh 11am-11:50am RAI 104 Staff
OL 7732 B MTWTh 12pm-12:50pm RAI 104 Wilson C

RSS 099 Bridge Lab Modules 1-2
The Bridge Lab Learning Modules offer 1-2 credit modules in pre-college level reading, learning strategies, study skills support and basic computer technology for academic success in college level classes. It is designed for all students needing extra learning strategies, reading skills and study skill support in their college courses. Open entry throughout the quarter.
OL 7736 A MTWTh 11am-11:50am RAI 104 Staff
OL 7738 B MTWTh 12pm-12:50pm RAI 104 Wilson C

RSS 100 Sharpening Study Skills 1-2
This course concentrates on effective note taking, reducing test anxiety and preparing for tests, improving memory, and managing time more effectively.
OL 7742 OL1 Online Wilson C
OL 7744 OL2 Online Johnson K
OL 7736 A MTWTh 11am-11:50am RAI 104 Staff
OL 7738 B MTWTh 12pm-12:50pm RAI 104 Wilson C

RSS 103 Bridge Lab Reading, Speed, Vocabulary 1-2
A diagnostic, computer based reading class program designed to improve students’ comprehension, vocabulary development and reading speed. Class meets on campus first week and then with instructor by arrangement. Course materials need to be purchased in the EvCC bookstore.
OL 7750 HY1 MTWTh 11am-11:50am RAI 104 Staff
OL 7752 HY2 MTWTh 12pm-12:50pm RAI 104 Wilson C

RSS 104 Powerful College Reading 5
Recommended for capable readers who want to advance their comprehension, vocabulary skills, and speed as well as develop critical thinking skills and enhance their confidence in college reading assignments.
OL 7756 A Daily 9am-9:50am BAK 211 Nerison P

To register for courses, see pages 7-9 or call 425-388-9208
RSS 105  Study Skills for College Success  5
Study Skills required to excel in academic transfer courses and four-year university classes.
Identifies study strategies and techniques, manage time effectively, improve memory, reduce
stress, prepare for tests, improve note-taking and use library and Internet resources. PR:
college level reading test score or completion of RSS 104 with a grade of C or higher.

OL 7764 OL Online  Johnson K
7760 A Daily 10am-10:50am WHI 365  Davies P

RSS 144  Reading Fitness  4
Designed for college-level readers who want to challenge and enhance their reading
comprehension skills, verbal and written vocabularies and communication skills, and critical
thinking skills. A variety of textual material is presented for the widest possible transfer of
skills to other college courses, the workplace, and in lifelong learning. This interactive course
may include walking discussion groups outside the classroom. This class is part of “Courage:
The Seduction of Life” Learning Community and must be taken concurrently with PSYCH 100
LC (7626) and PSYCH 182 LC (7642).

7766 LC MTWTh 10:15am-11:30am BRC 112  Wilson C

RUSSIAN

See the World Languages and Continuing Education sections in this schedule.

SOCIOLOGY

SOC 110  Survey of Sociology  5
Study of society, survey of cultural and social systems and relationship to the lives of
individuals. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL
101 or instructor’s permission.

* Section A (7873) and Section B (7874) have a portion of the class online utilizing
software/websites which accompany the course textbook and REQUIRES
Internet access for additional classroom work. You must have reliable Internet
access or you may use the EvCC open student computer labs.

OL 7870 OL1 Online  Riordan M
OL 7871 OL2 Online  Farb B
7873 A MTW 9am-9:50am MON 202  Veldink C
7874 B MTW 10am-10:50am MON 202  Veldink C
H 7876 HY1 TTh 11am-11:50am MON 202  Riordan M
H 7878 HY2 TTh 12pm-12:50pm MON 202  Riordan M
H 7882 HY3 TTh 4:50pm-6:50pm MON 202  Riordan M

SPCH 100  Interpersonal Communication  5
Improvement of interpersonal communication through study of language usage, nonverbal
communication, dealing with conflicts, perception, and self-concept. Attention given to
family, social and work situations. PR: Completion of ENGL 098 with a grade of C or higher
or eligibility for ENGL 101.

H 8082 HY1 TTh 8am-8:50am BAK 209  Wisdom-Whitley L
8084 HY2 TTh 9am-9:50am BAK 205  Wisdom-Whitley L
8085 C Daily 10am-10:50am BAK 104  Sicks J
8088 D Daily 11am-11:50am IND 167  Murphy M
8092 E Daily 9am-12:50pm IND 152  Murphy M
8094 F MW 1pm-3:35pm WHI 121  White C
8098 S MW 7pm-9:30pm BAK 209  Good J
8100 T TH 4:50pm-6:50pm BAK 209  Dellasega M

Imagine reciting Green Eggs
and Ham aloud to your child
and getting her so excited
she can’t wait to learn to
read. Imagine reading Alice’s
Adventures in Wonderland
to a class of 4th-graders and
holding them spellbound.
Imagine performing a poem
by Emily Dickinson or a short
story by Edgar Allan Poe and
provoking excited discussion
among a group of teenagers.
Imagine a way of discovering
literature that is active and imaginative!

Oral Interpretation of Literature requires no textbook and
no tests, fulfills the Humanities requirement, and lets you
have fun while learning. This is a course for present and
future teachers, actors, parents – and all lovers of literature!

“It was the best time I’ve ever had in a classroom!”
- Sharon Todd, former class member

SOC 220D  The Family  5
Analysis of the family as a social institution utilizing cross-cultural, historical, and contemporary
perspectives. PR: SOC 110 is strongly recommended. PR: Completion of ENGL 098 with a grade
of C or higher or eligibility for ENGL 101 or instructor’s permission.

D 7884 A TTh 9am-10:30am BRC 110  Farb B

SOC 271  Criminology  5
Explores the nature and extent of crime and delinquency, examines criminological theories of
causes and solutions, analyzes law and the criminal justice system. PR: SOC 110 is strongly
recommended and completion of ENGL 098 with a grade of C or higher or eligibility for ENGL
101 or instructor’s permission.

7888 A MTWTh 12pm-1pm IND 100  Polanco D

SPANISH

See the World Languages and Continuing Education sections of this schedule.

SPEECH
SPCH 101  Beginning Public Speaking  5
Methods of speech organization and composition; speaking skills in varied settings; audience analysis and speech criticism. PR: Completion of or eligibility for ENGL 101.

* Section MO (8118) is taught at Monroe High School and is open to all interested students who meet the eligibility requirements.

8110 A  Daily  9am-9:50am  BAK 209  Sickles J
8112 B  Daily  10am-10:50am  BAK 209  Murphy M
8113 C  Daily  11am-11:50am  BAK 209  White C
8114 D  Daily  12pm-12:50pm  BAK 209  Peterson B

SPCH 102  Oral Interpretation of Literature  5
Study of literature through performance and theory; literary understanding and appreciation are emphasized by examining prose, poetry and drama; and performance skills are developed by learning to communicate literature through voice and body. PR: Completion of ENGL 098 is required. Eligibility for or completion of ENGL 101 is strongly recommended.

8120 A  Daily  10am-10:50am  IND 152  Dellasega M

SPCH 103  Public Speaking for Educators  5
SPCH 101 option for Education majors. Methods of speech organization and composition for education students; speaking skills in educational settings; situational analysis and instructional communication assessment. PR: Eligibility for or completion of ENGL 101 and completion of EDUC 101.

8122 A  Daily  10am-10:50am  BAK 105  White K

SPCH 204D  Intercultural Communication  5
Introduction to communication between people from different cultures with focus on the application of research and theory in intercultural communication. PR: Completion of ANTHR 2020, SOC 110 or SPCH 101 strongly recommended.

8126 HY TTh  11am-11:50am  BAK 104  Wisdom-Whitley L

Develop your comic potential

This spring EvCC will be offering a Sketch Comedy/Improv Class through the Theatre Department. In the style of Who’s Line is it Anyway?, Saturday Night Live, and Mad TV, this class will be exploring the art of situational comedy and improvisational theatre. You will have the opportunity to write and perform your own sketches, as well as learning the skills needed to participate in successful improv. In addition, this class fulfills a humanities requirement. No prior acting experience needed, and there is no prerequisite needed to enroll!

THEATRE

THEAT 100  Rehearsal, Production/Performance  2- 5
Active participation in a theatrical production. Course registration follows the audition, interview and selection process. Students earn 2-5 credits, depending upon the role commitment or technical crew responsibilities.

8190 S  Daily  6:30pm-9:30pm  RAI 212  Staff

THEAT 121  Acting Styles  5
Emphasizes the specific skills needed to perform works representative of a variety of periods ranging from classical Greek theatre to Shakespeare to contemporary texts. Introduces stage combat and swordplay techniques.

8198 A  Daily  10pm-10:50pm  RAI 212  Peterson B

THEAT 130  Improvisation & Sketch Comedy  5
Techniques and practices to increase confidence and creativity in performance. Practical application of team-building fundamentals that are key to improvisation and the basic structure and format of a comic sketch.

9100 A  Daily  11am-11:50am  BAK 120  Peterson B

WELDING

All students interested in the Welding Program should attend an information session.

Sessions are held in Monte Cristo Room 110 at 5 pm. Contact Dan Minzel at (425) 388-9447 for additional information.

WABO WELDING - CERTIFICATIONS AND FEES

The certification testing service at Everett Community College is for individuals having welding skills necessary to weld to the standards required by the Washington Association of Building Officials (WABO). Individuals needing extra practice or professional help may register for practice time in 2 credit (24 hours) minimum blocks of time. When taking a test bring all welding gear (helmet, goggles, chipping hammer, etc.) and safety glasses.

NOTE: 48-hours notice is required prior to taking a test.

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<thead>
<tr>
<th>WELD</th>
<th>EvCC Students</th>
<th>Non-Students</th>
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<tr>
<td>SMAW (Stick electrode) Unlimited plate</td>
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<tr>
<td>FCAW (Flux cored arc welding) Unlimited plate</td>
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<td>FCAW SHOP</td>
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<td>GMAW (Hard wire MIG) Field &amp; Shop</td>
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WELD 150  Blueprint Reading/Industry  5
Overview of engineering drawing symbols used on blueprints and techniques used in their interpretation. PR: Basic arithmetic skills or concurrent enrollment in Math 30.

B366 T  TTh  5:45pm-7:45pm  MON 110  Owens Q/ Minzel D

WELD 153  Non-Ferrous Metal-Trades  3
Basic metallurgy of stainless steel, cast iron, and aluminum.

B390 A  TTh  1pm-2pm  MON 110  Owens Q/ Minzel D

B392 S  MW  5:45pm-6:45pm  MON 110  Bailey C/ Minzel D

WELD 190  Oxyacetylene  5
Principles and techniques of oxyacetylene welding, brazing, and flame cutting to develop entry-
To register for courses, see pages 7-9 or call 425-388-9208.

<table>
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**WELD 191 Basic Arc**
- Principles and techniques of basic manual shielded metal arc welding. PR: Good eyesight and hand/eye coordination. Lab fee: $56.70.
- 8410 J MTWTh 8am-10:15am MON 110 Smith N/Minzel
- 8412 K MTWTh 10:30am-12:45pm MON 110 Minzel D
- 8418 L MTWTh 2:30pm-5pm MON 110 Brydges/Minzel
- 8414 S MW 7:15pm-11pm MON 110 Brydges/Minzel
- 8416 T TTh 7:15pm-11pm MON 110 Brydges/Minzel

**WELD 192 Advanced Arc**
- Continuation of WELD 191. PR: WELD 191 with grade of C or higher, or S grade. Lab fee: $56.70.
- 8420 J MTWTh 8am-10:15am MON 110 Smith N/Minzel
- 8422 K MTWTh 10:30am-12:45pm MON 110 Minzel D
- 8428 L MTWTh 2:30pm-5pm MON 110 Brydges/Minzel
- 8424 S MW 7:15pm-11pm MON 110 Brydges/Minzel
- 8426 T TTh 7:15pm-11pm MON 110 Brydges/Minzel

**WELD 193 Basic Pipe**
- Principles and techniques of pipe welding using manual metal arc process. PR: Certification or instructor’s permission. Lab fee: $56.70.
- 8430 J MTWTh 8am-10:15am MON 110 Smith N/Minzel
- 8432 K MTWTh 10:30am-12:45pm MON 110 Minzel D
- 8438 L MTWTh 2:30pm-5pm MON 110 Brydges/Minzel
- 8434 S MW 7:15pm-11pm MON 110 Brydges/Minzel
- 8436 T TTh 7:15pm-11pm MON 110 Brydges/Minzel

**WELD 194 Gas Tungsten Arc Welding**
- Fundamentals and techniques used in gas tungsten arc welding process. PR: WELD 190 or instructor’s permission. Lab fee: $56.70.
- 8440 J MTWTh 8am-10:15am MON 110 Smith N/Minzel
- 8442 K MTWTh 10:30am-12:45pm MON 110 Minzel D
- 8448 L MTWTh 2:30pm-5pm MON 110 Brydges/Minzel
- 8444 S MW 7:15pm-11pm MON 110 Brydges/Minzel
- 8446 T TTh 7:15pm-11pm MON 110 Brydges/Minzel

**WELD 195 Gas Metal Arc/Flux Core Arc Welding**
- Principles and techniques of gas Metal Arc and Flux Core Arc Welding processes on mild steel, stainless steel, and aluminum. Lab fee: $56.70.
- 8450 J MTWTh 8am-10:15am MON 110 Smith N/Minzel
- 8452 K MTWTh 10:30am-12:45pm MON 110 Minzel D
- 8458 L MTWTh 2:30pm-5pm MON 110 Brydges/Minzel
- 8454 S MW 7:15pm-11pm MON 110 Brydges/Minzel
- 8456 T TTh 7:15pm-11pm MON 110 Brydges/Minzel

**WELD 196 Flux Cored Arc Welding**
- Principles and techniques needed to use flux cored arc welding processes. PR: Instructor’s permission. Lab fee: $56.70.
- 8460 J MTWTh 8am-10:15am MON 110 Smith N/Minzel
- 8462 K MTWTh 10:30am-12:45pm MON 110 Minzel D
- 8468 L MTWTh 2:30pm-5pm MON 110 Brydges/Minzel
- 8464 S MW 7:15pm-11pm MON 110 Brydges/Minzel
- 8466 T TTh 7:15pm-11pm MON 110 Brydges/Minzel

**WELD 211 Sheet Metal Fabrication**
- Sequences and methods of light gauge metal fabrication. Students plan and produce parts using forming machinery, joining, and forming processes. Lab fee: $56.70.
- 8480 L MTWTh 2:30pm-5pm MON 110 Hustler/Minzel
- 8482 S MW 7pm-11pm MON 110 Holly N/Minzel

**WELD 225 Welding Skills Building**
1. Designed for the student who is seeking practice time prior to taking a state welding certification test or for the student seeking to improve current welding skills through additional lab time. Lab fee: $25.
2. 8492 A MW 1pm-2pm MON 110 Minzel D
3. 8493 B TTh 1pm-2pm MON 110 Minzel D
4. 8494 S MW 5pm-6pm MON 110 Brydges/R/Minzel
5. 8495 T TTh 5pm-6pm MON 110 Brydges/R/Minzel

**WORKFORCE TRAINING**

**WFT 095 Workplace Computation**
- Exposes students to basic mathematics and problem solving skills for trades and technology workplace applications.
- 8272 A MW 8pm-9:15pm OFF Clemens T

**WFT 096 Computer Literacy/Work**
- Introduction to the world of computers for the true beginner. Includes basic terminology, hardware, navigating Windows, software and common computer tasks. Lab fee: $56.95.
- * Section U (8284) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.
- 8284 U MW 4pm-9pm EUC 411 Boitano B
- 8286 T 11am-4pm EUC 411

**WORLD LANGUAGES**

**AMERICAN SIGN LANGUAGE**

**A S L 101 Elementary American Sign Language I**
- Beginning course in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Class begins March 31, ends June 5. Self-support, non-tuition class; class cost is $380; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 25. Last day for 100% refund: April 4. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6.
- 9693 CE MTWTh 1pm-2pm BAK 205 Bontrager L

**A S L 102 Elementary American Sign Language II**
- Continuation of ASL 101 focusing on more advanced vocabulary skills and more complex grammar usage. In addition, there will be more introduction to the history and culture of the Deaf community. PR: ASL 101 or instructor’s permission.
- 1452 A Daily 12pm-12:50pm BAK 205 LeFors P
- 1460 S TTh 4:50pm-6:50pm BAK 205 Bontrager L
Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**A S L 203  Intermediate American Sign Language III  5**
Continuation of ASL 202 at the intermediate level focusing on ASL fluency, ability to narrate events, make suggestions and requests, talk about and describe activities, family members, etc. and further improving these skills. PR: ASL 103 or equivalent. Class begins April 1, ends June 5. Self-support, non-tuition class; class cost is $380; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 26. Last day for 100% refund: April 4. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6.

9700  CE  TTh  7pm-9:30pm  BAK 205  Bontrager L/LeFors P

**CHINESE**

CHIN 103  Elementary Chinese III  5
Continuation of CHIN 102 to further practice functional elements of Chinese pronunciation, vocabulary, grammar, and sentence patterns in the context of practical conversational Chinese. PR: CHIN 102 or instructor’s permission.

2622  A  Daily  11am-11:50am  BAK 202  Wang H

**GERMAN**

GERM 103  Elementary German III  5
Continuation of GERM 102 focusing on the functional elements of pronunciation and grammar in the context of practical conversational German. PR: GERM 102, German placement test or instructor’s permission.

4620  A  Daily  10am-10:50am  BAK 208  Dinter E

GERM 203  Intermediate German III  5
Continuation of GERM 202 to include further active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings and discussions. PR: GERM 202, German placement test or instructor’s permission.

4628  A  Daily  9am-9:50am  BAK 208  Dinter E

**JAPANESE**

JAPAN 102  Elementary Japanese III  5
Second class in the beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. The Japanese writing system is taught from early stage to provide total experience of the language. PR: JAPAN 101 or instructor’s permission. Class begins March 31, ends June 9. Self-support, non-tuition class; class cost is $380; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 25. Last day for 100% refund: April 4. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6.

9685  CE  MW  6:45pm-8:45pm  NBI 101  Goto H

JAPAN 103  Elementary Japanese III  5
Continuation of JAPAN 102 which focuses further on the functional elements of pronunciation and grammar in the context of practical conversational Japanese. PR: JAPAN 102 or instructor’s permission.

* Section CE1 (9697) is a self-support, non-tuition class; class cost is $380; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 25. Last day for 100% refund: April 4. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6.

9697  CE1  daily  10am-10:50am  NBI 101  Nair M
5232  A  Daily  11am-11:50am  NBI 101  Nair M

JAPAN 203  Intermediate Japanese III  5
Continuation of JAPAN 202. Further acquisition of listening, speaking, reading and writing skills through a variety of activities to handle common situations. Includes reading and writing of essays, diaries and stories. PR: JAPAN 202 or Instructor’s Permission.

5248  A  Daily  12pm-12:50pm  NBI 101  Nair M

**RUSSIAN**

RUSS 103  Elementary Russian III  5
Continuation of RUSS 102 to build on the student’s listening, speaking, reading and writing skills through a variety of activities in the context of practical conversational Russian. PR: RUSS 102 or instructor’s permission.

7772  S  MW  4:50pm-6:50pm  BAK 202  Kashiwabara-Branson M

**SPANISH**

SPAN 101  Elementary Spanish I  5
Beginning sequence of courses to practice functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. Students with one year or more of high school study should take a placement test.

* Section HY (7989) has a “Destinos” license/tape (DVD) rental fee: $60.

7988  A  Daily  8am-8:50am  BAK 206  Carrillo Martin A

SPAN 102  Elementary Spanish II  5
Continuation of SPAN 101 which focuses on the functional elements of pronunciation and grammar in the context of practical conversational Spanish. “Destinos” license/tape (DVD) rental fee: $60. PR: SPAN 101, Spanish placement test or instructor’s permission.

7990  HY1  Th  12pm-2:15pm  BAK 208  Stewart S
7991  HY2  W  7pm-9:15pm  BAK 208  Stewart S

SPAN 103  Elementary Spanish III  5
Continuation of SPAN 102 which focuses further on the functional elements of pronunciation and grammar in the context of practical conversational Spanish. PR: SPAN 102, Spanish placement test or instructor’s permission.

* Section HY (7989) has a “Destinos” license/tape (DVD) rental fee: $60.

* Section MO (8006) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.

7992  A  Daily  9am-9:50am  BAK 206  Gibson D
7993  B  Daily  10am-10:50am  BAK 206  Gibson D
7994  C  Daily  11am-11:50am  BAK 206  Gibson D
7997  D  MW  12pm-2:30pm  BAK 206  Gibson D

8006  MO  TTh  5:30pm-7:30pm  MHS 706  Carrillo Martin A

**SPANISH**

SPAN 182  Service Learning  1-2
Provides for real-life application of skills and knowledge that extends learning beyond the classroom and into the community. PR: Instructor’s permission.

8010  A  TBA  Martin V

**SPANISH**

SPAN 203  Intermediate Spanish III  5
Continuation of SPAN 202 to include further active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings and discussions. This class has a portion of the class online utilizing software/websites which accompany the course textbook and requires Internet access for additional classroom work. You must have reliable Internet access or you may use the EvCC open student computer labs. PR: SPAN 202, Spanish placement test or instructor’s permission.

8020A  T  12pm-2:15pm  BAK 208  Martin V
PRELIMINARY SUMMER 2008 COURSES

This class information is as complete as possible at this time. It is likely that some of these classes will change (times, etc.) and other classes will be added or deleted. A final listing of classes will be in the Summer Class Schedule, which will be available around May 9, 2008.

Evening classes are indicated by an “N”. Online classes are indicated by an “OL”. Telecourses are indicated by a “TC”. Many of these classes have prerequisites and fees. You can refer to the Spring Class Schedule course listings to determine some of those prerequisites, or look them up in the 2007-2008 Catalog.

IMPORTANT UPDATE

Beginning in Summer Quarter 2008, EvCC is renumbering some courses to comply with the common course numbering process adopted by most community colleges in Washington. Common Course Numbers (CCN) are distinguished by an ampersand (&), such as ACCT&201. For a description of this process, go to www.everettcc.edu/CCN.
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BOOKKEEPING BASICS (6HRS) $110

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting, chart of accounts and ledgers, and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. (Pat Coughlin)

8812-A784 4/19 Sa 9am-4pm ATC 115

QUICKBOOKS PRO 2006 FUNDAMENTALS (6HRS) $145

Get your company books open and ready for business! This workshop is filled with tips and tricks on using various versions of QuickBooks efficiently. Discover how to tailor your company preferences, walk through setting up items and services, and customize your Chart of Accounts. Manage customer and vendor lists while gaining hands-on experience with several transactions from invoices to deposits. Reconcile and balance your bank and credit card statements and explore basic reports and financial statements. Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics class is not required but highly recommended. Textbook included ($20 value). (Lynne Midyette)

8814-A784 4/26 Sa 9am-4pm ATC 220
8816-A784 5/9 F 9am-4pm ATC 220

QUICKBOOKS: Payroll (3HRS) $65

Discover how to perform necessary payroll functions using Manual, Basic and Enhanced payroll features and decide for yourself which is more suited for your company. Additional topics for this workshop will include: Washington State payroll laws and requirements, employee time tracking, setting up company and employee paid benefits, billing customers for time, setting up employees, paying employees, tracking tax liabilities, paying payroll taxes, and printing necessary forms and reports. Prerequisites: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Lynne Midyette)

8828-A784 5/31 Sa 9am-12pm ATC 220

Satisfaction Guaranteed

If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). Valid picture identification required. Call Continuing Education at 425-267-0150 for prior approval and arrangements. (Online courses and credit-bearing courses are excluded from this policy).

Continuing Education offers high-quality skills training, education, and personal enrichment workshops to meet the needs of individuals, businesses, and public organizations in our community. Convenient and affordable workshops are available in a variety of topics including Arts and Crafts, Computer Skills, Creative Writing, Culinary Arts, Financial Management, Health and Wellness, Hypnotherapy, Manufacturing, Music, Personal Enrichment, Recreation, World Languages and Travel, Youth programs, and much more.

REGISTER EARLY

By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may open additional sections.

SAFISFACTIOn GUARANTEED

If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may request a full refund. There is no 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. If you register at the Jackson Center, call the Continuing Education office to receive your Registration Confirmation and any additional information you may need prior to the class start date.

CANCELLATIONS

Classes not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

OUR REFUND POLICY

Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is no 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. Also, see “Satisfaction Guaranteed” policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

ONLINE COURSE REFUND POLICY

Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

REGISTRATION CONFIRMATION

If you register at the Jackson Center, call the Continuing Education office to receive your Registration Confirmation and any additional information you may need prior to the class start date. Every effort is made to ensure that the information and fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and Everett Community College Continuing Education. The College reserves the right to change any provision, fee, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

To register for classes:

Phone: 425-267-0150 Fax: 425-267-0171
Mail: Everett Community College, Continuing Education,
2333 Seaway Blvd., Everett, WA 98203
All students may register immediately by phone, fax, or mail.
Walk in: Applied Technology Training Center,
2333 Seaway Blvd., Everett, WA 98203

Providing your ethnic origin is voluntary. Your Social Security number is confidential and, under Federal Family Education Rights and Privacy Law, may not be released. See College Catalog and Class Schedule for the uses of your SSN.
BUSINESS SUCCESS

See the Personal Interest section for Presenting Yourself: Personal development and poise; and eBay Selling.

GETTING MORE OUT OF YOUR BUSINESS (3HRS)  $29
Owning a business should be about freedom, fun, and money. Is your business a speedboat to your life’s dreams or an anchor keeping you at bay? In this unique, self-revealing class you will examine your business and how it drives your life. Discover the top mistakes business owners make, the hidden opportunities that may be passing you by, and the barriers holding you back. This is an introduction to an optional workshop series. (Sheryl Spangler)

9018-A784 4/3 Th 6pm-9pm ATC 112
9019-A784 5/1 Th 6pm-9pm ATC 112

ARE YOU RUNNING YOUR BUSINESS OR IS YOUR BUSINESS RUNNING YOU? (7HRS)  $159
Run your business strategically and reap the profit! In this interactive workshop, you will discover what the 80/20 rule is and how knowing it will drive your business success; what your top money making talents are, and why there is a gap between your dreams/desires and your reality. Explore methods to work “on” your business instead of “in” your business and how to change bad habits that are holding you back. You will leave with a 90-Day Strategic Plan. Fee includes workbook, strategic planner, and Becoming a Strategic Business Owner by Daniel Murphy ($55 value). Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Sheryl Spangler)

9014-A784 4/11 F 8:30am-4:30pm ATC 101
9015-A784 4/19 S 8:30am-4:30pm ATC 101

CHANGE YOUR MINDSET AND INCREASE YOUR SALES AND PROFITS (7HRS)  $159
Do you wonder why the reality of your business doesn’t match your dream for your business? If you want to realize change in your business, you must change what you’re doing. Are you spending time calling on enough people or the right people? Is it more important to do the right things or to do things right? The answers will surprise you! In this interactive workshop, you will discover how to sell strategically and how being strategic with your time will pay off in increased sales, profits and productivity. You will leave with valuable insight into your business and a 90-Day Strategic Plan for improving business productivity and satisfaction. Fee includes workbook, strategic planner, and The Art of Vision and Self-Motivation by Richard Brooke ($55 value). Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Sheryl Spangler)

9016-A784 5/9 F 8:30am-4:30pm ATC 112
9017-A784 5/17 F 8:30am-4:30pm ATC 112

SUCCESSE IN YOUR SMALL BUSINESS AND MANIFEST YOUR DESTINY (6.5HRS)  $95
If you want your business to be prosperous, but also provide an avenue to actualize yourself, this is the class for you! This is a hands-on workshop where you will set a clear vision; outline a workable business plan; create your marketing strategy; network with other business owners and problem-solver, and fulfill yourself while doing it all! This is the prefect class for holistic practitioners as well as other small business owners who have a vision and want to make a difference! The workshop is based on the book “The Entrepreneur’s Toolbox” by Krysta Gibson. Class fee includes a copy of the book ($19.95 value). Bring a sack lunch for the half-hour lunch break. (Krysta Gibson)

9026-A784 4/19 T 9:30am-4:30pm WHI 352

TAX PLANNING FOR INDIVIDUALS AND SMALL BUSINESS OWNERS (6HRS)  $49
Discover the time-tested techniques and strategies for legally minimizing your taxable income, taking advantage of all allowable deductions, and maximizing the income and profits you work so hard for. Examine how the choice of business entity effects your tax planning and which 1040 schedules offer you the most deductions. (Charles McClelland)

9095-A784 4/1-4/3 Th 6pm-9pm IND 100

PRICING FOR PROFIT: How to bid and price your products and services (6HRS)  $49
It’s a fact: many small businesses fail because they do not know how to price their products and services. Understanding business costs is the key to competitive pricing and bidding. Discover what works and what doesn’t in setting prices and how to monitor profitability, control costs, and add value to your product or service to position your business with a competitive advantage! (Charles McClelland)

9096-A784 4/22-4/24 Th 6pm-9pm IND 100

TROUBLE-SHOOTING YOUR SMALL BUSINESS: Common mistakes and how to correct them (6HRS)  $49
Discover the major reasons small businesses fail and how to recognize and prevent these from ruining your business. Explore how to use preventative maintenance to ensure the continuing health and long-term success of your business. If your business is struggling with sales, profitability, cash flow, or margin problems, this workshop may save your business life! (Charles McClelland)

9098-A784 5/6-5/8 Th 6pm-9pm IND 100

HOW AND WHY TO INCORPORATE YOUR BUSINESS (6HRS)  $49
Explore the many types and uses of corporations, as well as their advantages and disadvantages. Discover the fundamental and advanced techniques used by professionals to increase profits, lower taxes, limit liability, protect assets, and create long-term estate planning by using a corporate entity. (Charles McClelland)

9097-A784 5/20-5/22 Th 6pm-9pm IND 100

HOW TO CASH IN WITH A SUCCESSFUL HOME-BASED BUSINESS (2.5HRS)  $35
Are you tired of working for someone else? Do you need to make a little more spending money? Turn your talents and hobbies into profits with a home-based business. If you want your new business to succeed, this step-by-step workshop is a must! Learn in a few hours the lessons other entrepreneurs took years to discover. Topics will include more than 100 home business ideas, ways to market your product or service, the mandated legal documentation, and business tax deductions. This workshop has been offered from Maine to Hawaii, and the inspiration it offers has been compared to Oprah! Enroll now - this workshop is only offered once a year. You will need to purchase two required texts from the instructor for $10 ($5 each). (LeeAnne Krusmark)

9106-A784 5/13 T 6pm-8:30pm IND 109

HOW TO MAKE MONEY WITH A HOME-BASED WORD PROCESSING BUSINESS (1HR)  $19
If you can type, you can make money at home using your word processor or computer. There is great demand for your services, so why not have the freedom to be your own boss, set your own hours, and have the opportunity to make some extra cash? You will discover the secrets to profits in the word processing business, including how and where to find clients, 50 ways to advertise your services, effective choices for home office equipment, 100 ways to make money with a computer, and free national networking information. Enroll now - this workshop is only offered once a year. You will need to purchase two required texts from the instructor for $10 ($5 each). (LeeAnne Krusmark)

9107-A784 5/13 T 8:30pm-9:30pm IND 109

INTRODUCTION TO PROJECT MANAGEMENT (15HRS) (1.5 CEUs)  $139
Familiarity of project management and project management techniques are in high demand by today’s employers. This workshop is designed to provide a working knowledge of project management through all nine project management knowledge areas as explained in the Project Management Book of Knowledge. This workshop will cover scope, cost, quality, time, human resources, procurement, risk, communications, and integration. The student will be provided with both theory and practical application of project management. The group will use a model ferris wheel to develop a simple project plan and execute that plan measuring both plan effectiveness and product quality. All materials provided. Required textbook can be purchased online through Amazon.com or Barnes and Noble (James P. Lewis, Fundamentals of Project Management, Publisher: AMACOM/American Management Association, 3rd Edition, ISBN: 0814408796). (David W. Gilbert, D.Sc.)

9126-A784 5/11-6/5 Th 6pm-8:30pm IND 101

PROJECT MANAGEMENT: Costs, schedules, and controls (15HRS) (1.5 CEUs)  $139
This workshop focuses on developing more detailed analysis of advanced project estimating, schedule development, and project controls. Explore different methods of estimating using ROM, Parametrics, Program Evaluation Review Technique (PERT), and Net Present Value (NPV). Additional topics include advance schedule development including Baseline and Revision Scheduling with impact analysis, Critical Path Analysis, and scheduling for specific job roles. The course will conclude with more advanced control measures such as Schedule and Cost Variances, Schedule Performance and Cost Performance Index, Cumulative CPI and Cumulative CPI/SPI forecasting; and To Complete Performance Index (TCP). Required textbook can be purchased online through Amazon.com or Barnes and Noble (Quentin W. Fleming, Joel M. Koppelman, Earned Value Project Management, Publisher: Project Management Institute, 3rd Edition, ISBN: 1880410273). Prerequisite: Introduction to Project Management - Level I or equivalent experience. (David W. Gilbert, D.Sc.)

9147-A784 4/29-6/3 Th 6pm-9:30pm IND 101
BUSINESS TEA AND ETIQUETTE (2HRS) $69
Tea is the second most popular beverage on the planet and a universal symbol of hospitality in all cultures. A full “afternoon tea” experience can be a non-alcoholic alternative to the power luncheon. Outclass the competition through the discovery of the proper ways to prepare and serve tea to clients in the business environment and employing correct etiquette protocols in the English tradition. You’ll discover the proper steps to preparing black, oolong, and green teas, as well as sample six premium teas from around the globe while munching delicious scones. Receive valuable tips on where to buy the equipment and foods needed to host an impressive tea event for your next business meeting. Handouts include an etiquette primer, suggested teas and food pairings, and recipes and ideas to boost morale at the workplace using the tea-time experience for your clients and staff. (Susan Springer)
9156-A784 6/7 Sa 10am-4pm IND 101

SPARKLING CUSTOMER SERVICE (3HRS) $39
This “SparkleSpeak” program is designed to motivate, instruct, and inspire customer service representatives to give exceptional service to their clients. This course will demonstrate techniques to meet and exceed your customer’s expectations on the phone as well as face-to-face, and share valuable tips to satisfy those angry or dissatisfied customers. This is a high-energy, fun course that will give you a whole new way to provide the service that will keep your customers coming back. (Jyl Westbrook)
9365-A784 5/14 W 6:30pm-9:30pm BAK 110

BUSINESS SUCCESS - ONLINE

‘GET ORGANIZED’ FOR THE SELF-EMPLOYED - ONLINE (10HRS) $49
There is no greater joy than the liberation of working for yourself! Learn how to develop a system that will keep you in control of your dream. Whether you work five hours a week or 50, at home or in an office, it’s vital to have a strong sense of organization to run your business professionally and efficiently. This online, self-paced class will give you the tools to develop a personalized, flexible system to keep your business running smoothly. You’ll discover how to have time for your priorities, coordinate activities, finish projects, track expenses and tax deductions, retain information, and be ready for seasonal events. Designed for new or experienced entrepreneurs, this simple system works! Since all instructional materials are accessible via the Internet, you must have Internet access and email. You may start this class anytime during the current term. Once you register and pay for the class, the instructor will email you to begin the assignments. Should you register and decide to withdraw, you will receive a 100% refund only if your withdrawal request is received prior to the instructor’s initial email to you with procedures for accessing the course and using the course materials. (Beverly Schulz)
9108-A784 3/28-5/9 ARRANGED

BUY A BUSINESS WITH NOTHING DOWN - ONLINE (24HRS) $69
Tired of someone else calling the shots and limiting your earnings? How much richer would your life be if you owned your own business? Isn’t it time you found out? In this online class, you will explore how to find a flexible seller, do a financial analysis, package loans, and manage cash flow. You will also discover six ways to leverage the purchase price, proven negotiating techniques, and the eight important sources of cash. Read lessons, participate in exercises, and hold live interactive discussions with the instructor and your fellow students from the comfort of your own home. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)
9110-A784 4/29-6/12 ARRANGED

HOW TO START A HOME-BASED BUSINESS - ONLINE (24HRS) $69
Tired of working for someone else? Stop dreaming and start doing! This online class provides mentoring and step-by-step techniques and strategies for quickly getting your business up and running. Topics include conducting market research, incorporating for under $50, licensing, filings, naming your business, becoming an independent contractor, setting prices, promoting your business, using bank accounts and credit cards, establishing IRS and home office deductions, buying a franchise, and finding small business resources including start-up capital. Read lessons, participate in exercises, and hold live interactive discussion with your instructor and your fellow students in your online classroom. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)
9111-A784 4/29-6/12 ARRANGED

HOW TO START AN INTERNET BUSINESS - ONLINE (24HRS) $69
Would you like to launch an Internet business but don’t know how or where to start? How much richer would your life be if you operated your own business? Join us for this online step-by-step class that includes ‘how-to’ mentoring. Topics include identifying web businesses that do well, conducting market research on your idea, adding shopping carts and secure shopping for free, getting your web site online, creating strategies for getting others to pay you for advertising, bringing traffic to your site, and winning the search engine game. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)
9113-A784 4/29-6/12 ARRANGED

EXECUTION AND CONTROL OF OPERATIONS (24HRS) (2.4 CEUs) $395/$545
This course stresses principles and practices of prioritizing and sequencing work plans, implementing controls, and reporting production activity results. It also covers execution of total quality initiatives and continuous process improvement plans, detailed attention to day-to-day handling of inventories, production and asset data collection, and feedback loops to monitor and improve inventory asset utilization and factory performance. Also includes preparation for APICS-CPIM certification examination. Textbook included. Class fee: $395 for APICS members (#8852), $545 for non-members (#8853). APICS testing fee is not included in this class fee. (Popik/Sickles)
8852-A784 4/1-4/29 ThTh 4:30pm-7:30pm ATC 115
8853-A784 4/1-4/29 ThTh 4:30pm-7:30pm ATC 115

DETAILED SCHEDULING AND PLANNING (27HRS) (2.7 CEUs) $395/$545
This course covers the principles and practices of material requirements planning and capacity scheduling and planning. The course also introduces material-dominated scheduling applicable to process industries and mature production environments. It explains details of capacity requirements planning, including processor-dominated scheduling. You will practice problems based on real-world experiences, and study for the APICS-CPIM certification examination. Textbook included. Class fee: $395 for APICS members (#8856), $545 (#8857) for non-members. APICS testing fee is not included in this class fee. (Popik/Sickles)
8856-A784 3/31-4/28 WTh 4:30pm-7:30pm ATC 115
8857-A784 3/31-4/28 WTh 4:30pm-7:30pm ATC 115

TO REGISTER, CALL
425-267-0150
This course is designed to explore the relationships of existing and emerging technologies and processes to manufacturing strategy and supply chain-related functions. The main themes are: aligning resources with the strategic plan, configuring and integrating operating processes to support the plan, and implementing change. Textbook included. Class fee: $95 for APICS members (CSCP), $145 for non-members. APICS testing fee is not included in this class fee. (Popick/Sickles)

**NEW** $1795

APICS CERTIFIED SUPPLY CHAIN PROFESSIONAL (CSCP)

From manufacturing to service, in business and consumer markets, the increasingly important role of effective supply chain management affects all organizations. Customer expectations are high—with the APICS CSCP, you can ensure that your company not only meets, but exceeds them. The CSCP is a comprehensive professional development and exam preparation program. It organizes information from more than 150 references into four modules that combine print materials with interactive online tools to deliver a customized learning experience. The interactive online component includes a pretest to determine your initial strengths and weaknesses and help you create a customized study plan based on your individual needs. Class held at the APICS office: 40 Lake Bellevue, Suite 100, Bellevue, WA 98005. Map and driving directions will be mailed following completion of your registration confirmation. For more information visit www.apics.org/Certification/CSCP.

8858-A784 4/28-5/17  M 5:30pm-9:30pm  OFF SITE
8970-A784 5/13-5/15  W 6pm-9:30pm  MON 101

COMMUNICATIONS

GREAT COMMUNICATION IS SIMpler THAN YOU THINK

Learn how to speak as well as how to listen. Communication is an everyday occurrence and good communication will enhance your life by decreasing stress, diverting arguments, and saving time. You will learn different modes of communication as well as effective communication, listening, and conflict management skills. This course fulfills the Washington State requirement of 10 hours of continuing education for caregivers; however, it is open to anyone. (Terry Miller)

9140-A784 6/11-6/13  T, Th  6pm-8pm  MON 101

REAL ESTATE

ACQUIRING WEALTH THROUGH REAL ESTATE (4HRS)

More fortunes have been acquired through real estate investing than any other medium—often without much effort! You, too, can learn to invest wisely in the real estate market. During this workshop you'll identify the critical financial data required for purchasing, discover the triple benefits of owning real estate, and discover how to integrate your other assets with real estate. (Hoyt Robey)

9131-A784 6/5-5/5/13  T  6pm-8pm  MON 101

REAL ESTATE FUNDAMENTALS (60HRS) (6 CEUs)

This 60 clock hour real estate course satisfies Washington State’s pre-license education requirement and helps you prepare for the Washington State Sales Person Licensing Exam. It covers the basics of real estate including ownership rights and title, public restrictions on land, financing and basic loan features, purchase and sale agreements, appraisals, escrow process, landlord/tenant law and more. This course is offered in collaboration with CENTURY 21 North Homes Realty, Inc. CENTURY 21 North Homes Realty, Inc. provides the state-certified instructor who has taught this course for the past 18 years. The material is presented using either live lecture and discussion (299) or CD (249). Topics are covered in four modules that combine print and online modules that combine print and online modules. Both live lecture classes and the CD format provide you with complete 60 hours of study and complete all 20 sessions within 180 days. Fee includes textbook, ($46.95 value), classroom materials, and access to mock exams. You may purchase an optional study guide ($15) from the instructor. Classes are held at the Lynnwood or Snohomish location (see schedule below). You must register through the Continuing Education office for these courses. Once you register and pay for your class, the CENTURY 21 North Homes Realty, Inc. representative will contact you to provide a detailed class schedule or the CD. You may choose when you would like to begin the course. Map and driving directions will be mailed following completed registration. You may also contact the director of Career Development at CENTURY 21 North Homes Realty, Inc. at 425-743-3330 or e-mail Gary McMillen at gary.mcmillen@century21.com for more information. Once you register for this course there is no refund option. #9156 is the Snohomish location. #9158 is the Lynnwood location. #9159 is the CD format. (Linda McLaughlin)

9159-A784 ARRANGED  SNOMOHISH
9158-A784 ARRANGED  LYNNWOOD
9157-A784 ARRANGED

HOME AND GARDEN

KITCHEN DESIGN AND REMODELING: From a designer who loves to cook (2.5HRS)

Thinking about remodeling or designing your dream house? The kitchen is one room you’ll use several times each day, and it should be functional as well as beautiful. Come with notepad and questions, and be prepared to talk about cooking, design layout, appliances, counter surfaces, flooring, lighting, and ventilation. Gary’s light-hearted approach and anecdotes will stir your imagination and help you turn your dreams into realistic plans. (Gary Hartz)

9133-A784 4/24-4/26  Th  6:30pm-9pm  BAK 103

DOMINICAN REPUBLIC COOKING AND CULTURE (3HRS)

Explore the exotic island of the Dominican Republic and inspiration for many of their food dishes. Bring the warmth and spices of Caribbean cooking to your kitchen. We will prepare a whole meal from appetizer to dessert while the rhythm of Merengue music plays in the background. Discover how easy it is to make exotic dishes such as Pasteles and arroz con pollo. We will also discuss the foods of the island and native traditions and culture. The instructor Francis Garcia is a native Dominican who has enjoyed the art of cooking from a very young age. (Francis Garcia-Fritts)

9172-A784 5/20-5/22  T  6pm-9pm  LKH 202

BEGINNING CAKE DECORATING (6HRS)

Explore the timeless art of cake decorating. This workshop will introduce you to the basic concepts of decorating for your own celebrations. Discover the techniques for splitting and filling a cake and applying decorative elements. You will learn the techniques for creating beautiful cakes immediately. $35 payable to the instructor for beginning cake decorating kit. (Deanna Dodge)

9154-A784 6/7-6/9  Sa  10am-4pm  ATC 115
9155-A784 6/14-6/16  Sa  10am-4pm  ATC 115
9156-A784 6/21-6/23  Sa  10am-4pm  ATC 115

These classes are offered through HomeSight, a non-profit organization committed to meeting the needs of first-time homebuyers through education and down payment assistance. HomeSight is an Equal Housing Opportunity Provider.

THE AMERICAN DREAM: Is homeownership for you? (1.5HRS) $15

Kiss your landlord goodbye! HomeSight, a non-profit housing organization, will share the basics of the home purchase process, pitfalls to avoid, and the right questions to ask your home loan officers or real estate agents when you start your home purchase adventure. You will review the services HomeSight offers including financial counseling, home loan originations, and its next Financial Series workshop. The instructor introduces HomeSight’s special second mortgage loans (purchase assistance) and how you may be eligible. Class price includes course materials, and is per couple; both partners must register. (Staff)

9160-A784 4/9  W  6pm-7:30pm  MON 101
9162-A784 5/14  W  6pm-7:30pm  MON 101
9164-A784 6/11  W  6pm-7:30pm  MON 101

HOMEBUYER FINANCIAL SERIES (6HRS) $25

Looking for and purchasing your first home can be an overwhelming task. Know the basics before you start the search for your first home. With the help of HomeSight, a non-profit housing organization, you will learn the ins and outs of home buying and home ownership. An educated homebuyer is a happy homeowner! This course provides in-depth coverage of issues affecting first-time buyers in today’s market, emphasizing the long-term responsibilities of owning a home. The topics covered in the HomeSight Financial Series include avoiding predatory loan tactics, purchase/sale documents, mortgage/default prevention, credit reports, better budgeting, and home maintenance. Price includes course materials, and is per couple, both partners must register. (Staff)

9170-A784 5/3  Sa  10am-4:30pm  MON 101

APICS CERTIFIED PROFESSIONAL (CSCP) (40HRS) $695

It organizes information from more than 150 references into four modules that combine print and online modules to deliver a customized learning experience. The interactive online component includes a pretest to determine your initial strengths and weaknesses and help you create a customized study plan based on your individual needs. Class held at the APICS office: 40 Lake Bellevue, Suite 100, Bellevue, WA 98005. Map and driving directions will be mailed following completion of your registration confirmation. For more information visit www.apics.org/Certification/CSCP.

9100-A784 3/9-4/9  T  6pm-8pm  ATC 115
9102-A784 3/9-4/9  Th  6pm-8pm  ATC 115
9104-A784 3/9-4/9  Sa  8:30am-5:30pm  OFF SITE
CONTEMPORARY COOKING

Chef Dave is back by popular demand! His classes are fun, informative, and include a tasting after the cooking demonstration. Plus, each class includes one or more new recipes for you to take and try at home!

ASIAN CUISINE (2HRS) $42
Want to cook something a tad more exotic? You don’t have to order out to eat colorful, aromatic, and delicious Asian food. Chef Dave will show you simple, great tasting Asian dishes that will amaze your friends and family. (Chef Dave Johnson/Kris Bites)
9213-A784 4/2 W 6:30pm-8:30pm LKH 202

SECRETS OF GREEK CUISINE (2HRS) $42
If you have ever visited the Greek islands, chances are you fell in love with the Mediterranean Sea, magnificent islands, and enjoyed some of the best cuisine in the world. Chef Dave will show you ways to cook Old World cuisine with a modern presentation. (Chef Dave Johnson/Kris Bites)
9214-A784 4/16 W 6:30pm-8:30pm LKH 202

ENTRÉE SALADS (2HRS) $42
Discover how to prepare fabulous entrée salads just in time for summer entertaining. From light and lively to exotic, these entrée salads are sure to please. (Chef Dave Johnson/Kris Bites)
9217-A784 5/28 W 6:30pm-8:30pm LKH 202

FINANCIAL MANAGEMENT

RETIREMENT UNLIMITED: Protection strategies to help secure your future (7.5HRS) $49
What are the barriers standing between you and a financially secure retirement? This course takes you beyond basic retirement strategies to help you recognize and break through these barriers and more! You’ll examine common retirement concerns in America and discover surprising facts about retirement, critical questions to ask yourself about your retirement future, and how to grow your money. We’ll also discuss how to protect your assets, especially your 401k plan and what to do if your company downsizes and declares your pension plan bankrupt. This course has been carefully designed to provide current and comprehensive information, without overwhelming you with unnecessary financial jargon. Come alone or bring your spouse or partner. Price is per couple; both partners must register. (A. Sean Bailey, CFP®)
9034-A784 4/24-5/8 Th 6:30pm-9pm MON 120

ACQUIRING WEALTH THROUGH REAL ESTATE (4HRS) $45
More fortunes have been acquired through real estate investing rather than any other medium. You, too, can learn to invest wisely in the real estate market. During this workshop you’ll identify the critical financial data required for planning, discover the triple benefits of owning real estate, and learn how to integrate your other assets with real estate. (Hoyt Robey)
9131-A784 5/6-5/13 T 6pm-8pm MON 101

RETIREMENT PLANNING FOR TODAY: Strategies for babyboomers (6HRS) $49
What do you want to accomplish during your retirement years? Travel? Volunteer or work part-time? Pursue hobbies or follow a forgotten passion? Many of us see ourselves living our retirement years in a much different way than our parents did. To prepare for your retirement, you need a clear idea of your lifestyle goals. In this workshop you will explore your personal values and objectives as you define your long-term retirement goals. Course includes a 235-page workbook with examples and illustrations. This workshop will change your whole approach to planning for a fulfilling and enjoyable retirement. Come alone or bring your spouse or partner. Price is per couple, both partners must register. (Thor McIlrath)
9140-A784 5/10-5/17 Sa 9am-12pm BAK 203
9142-A784 5/13-5/20 T 6:30pm-9:30pm MON 120

CREATING A DEBT-ELIMINATION PLAN (3HRS) $29/$49
This class teaches you a very unique, yet simple system to get you completely debt-free in five to seven years, including your mortgage. Even if your situation seems hopeless, this class could change your life! Discover how to turn every $1 of debt into $12 of real wealth. The choice is yours, you can continue to give your hard-earned money to your creditors, or you can keep most of it for yourself! A FREE debt analysis will be provided for each attendee. Bring your debt information to class along with a calculator and leave with a personalized debt-elimination plan. Although detailed materials are provided, you may purchase an optional Debt Free & Prosperous Living textbook from the instructor. $29 individual/$49 couple (spouse or partner); both partners must register. (Ron Howell)
9180-A784 4/23 W 6pm-9pm MON 101

THE BUILDING BLOCKS OF SUCCESSFUL INVESTING (10HRS) $45
In today’s financial environment investing can be more difficult than ever. For many, a lack of understanding and the possibility of financial losses keep them from investing. This workshop begins with the very basics of finances: how to make and achieve investment goals, money management tips, and rules every investor should know about. We’ll then examine the advantages and disadvantages of many of the investment options available today, from CD’s to annuities, stocks, bonds, mutual funds, and retirement plans. If you have ever wanted to learn about the basics of successful investing, then this class is for you. If you wish, a free financial consultation is included. $45 individual/$65 couple (spouse or partner); both partners must register. (Karl Duitsman)
9188-A784 4/15-5/13 T 7pm-9pm MON 101

CAREGIVER TRAINING

These courses fulfill the Washington State requirement of ten hours of continuing education for caregivers; however, they are open to anyone.

THE THREE D’S: Depression, dementia, demanding (10HRS) $43
In this workshop you will define the meaning of depression, dementia and demanding behavior in clinical terms. Examine the treatments, medications, and interventions that will assist clients with these behaviors live to the best of their abilities. Communication techniques to improve client interaction will be covered. (Terry Miller)
9464-A784 4/8-4/10 TWTh 6pm-9:30pm BAK 110

OUTSMART STRESS! (10HRS) $43
Life is stressful, but it doesn’t have to be. You can outsmart stress by learning strategies to reduce stress, ways to cope when stressful situations occur, how to identify positive vs. negative stress, and tools you can use to manage stress. You will also discover how to share your stress management techniques with others. Your life can be stress-free! (Terry Miller)
9490-A784 4/29-5/1 TWTh 6pm-9:30pm BAK 110

GREAT COMMUNICATION IS SIMPLER THAN YOU THINK (10HRS) $43
Communication is an everyday occurrence and good communication will enhance your life by decreasing stress, diverting arguments, and saving time. In this workshop you will learn how to improve your communication skills and interact with others in a more effective way. Your life can be stress-free! (Terry Miller)
9470-A784 5/3-5/15 TWTh 6pm-9:30pm BAK 110

DEALING WITH GRIEF AND LOSS (10HRS) $43
Facing the loss of a loved one and dealing with the associated grief is one of life’s most difficult situations. Whether for yourself or for someone else, this workshop will help you identify the stages of the dying process, ways to assist clients with comfort care, resources available in the community, and how cultural diversity affects the dying process. (Terry Miller)
9482-A784 6/3-6/5TWTh 6pm-9:30pm BAK 110

HURRY!
Classes fill quickly.
Call 425.267.0150
to register now!
To register for these events, use the form on page 76 or call 425-267-0150.

CONTINUING EDUCATION

To register for these courses, use the form on page 76 or call 425-267-0150.

CPR: Basic life support for the health care provider (5HRS) $65
This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician’s assistants, residents or fellows, medical or nursing students in training, aides, medical or nursing assistants, police officers, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. Due to the length of the class you may wish to bring beverage and snacks to eat during the short breaks; no formal meal break is scheduled.
9197-A784 4/12 Sa 9:30am-2:30pm ATC 101
9198-A784 4/23 W 4pm-9pm ATC 101
9199-A784 5/7 W 4pm-9pm ATC 101
9200-A784 5/31 Sa 9:30am-2:30pm ATC 101

WORLD INSTRUCTOR TRAINING SCHOOL (W.I.T.S.)
Fitness professionals are in demand and our local market is no exception! EvCC is now a host site for the World Instructor Training School (W.I.T.S.). W.I.T.S. has been providing quality training and testing since 1995 and is now pleased to announce that college credits are now available for most of their courses. The American Council on Education, the major coordinating body for all the nation’s higher education institutions, has made it possible for W.I.T.S. graduates to apply the credits towards their degree of physical education or exercise science. If you want a real learning experience and time to develop your skills, we have the class for you.

FITNESS TRAINING ORIENTATION (1HR) FREE
Are you interested in exploring a career as a fitness professional or trainer? Join us for this free seminar and receive an overview of the industry and current trends within the fitness profession. This information will guide you in your decision to enter the world of professional fitness. There will be ample time for questions and answers. Registration is required. (Staff)
9204-A784 4/26 Sa 11am-12pm ATC 115

PERSONAL TRAINER NATIONAL CERTIFICATION (36HRS) $499
Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Fifteen hours of hands-on practical training prepares you to work with clients one-on-one. Fifteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the sixth week. You will then participate in a 20-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR. This course will also help you prepare for the National Boards, an optional exam and credential of distinction. For more information go to the following website: www.witseducation.com. To order required textbook go to www.witseducation.com or call 1-888-330-9487. It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. Please review material prior to class start. (Cost: $74.97). Class meets 9am-noon at the Applied Technology Training Center (ATTC) and 1-4pm at Mieko’s Fitness in south Everett. Class will not meet on 5/24. (Staff)
9205-A784 5/3-6/14 Sa 9am-12pm ATC 115
9206-A784 5/10 Sa 1pm-4pm OFF SITE

CERTIFICATION/LICENSEING

FLAGGER CERTIFICATION (6HRS) $49
This course fulfills the WA State training requirements for certification as a flagger. Course consists of lecture, slide presentation, and mock traffic situations. You will receive a certification card valid for three years. You must be 18 years of age or older. There is a half-hour lunch break and you are encouraged to bring a sack lunch. Pre-registration is required at least three days before class start date. However, it is recommended you register two weeks in advance. Payment is due at the time of registration. Note: We can also arrange a class for your employees at your business or at our training site. Call us for more information at 425-267-0150. (Staff)
9195-A784 3/29 Sa 8am-2:30pm IND 115
9196-A784 4/12 Sa 8am-2:30pm IND 115
9190-A784 4/26 Sa 8am-2:30pm IND 115
9191-A784 5/10 Sa 8am-2:30pm IND 115
9192-A784 5/24 Sa 8am-2:30pm IND 115
9193-A784 6/7 Sa 8am-2:30pm IND 115

COMMERCIAL DRIVER LICENSE TRAINING

Everett Community College has collaborated with National Transportation Driver Training Centers (NTDT) to offer the CDL Level I Basic Skills Training. The 160-hour training is four weeks long, and it is designed for those with little or no prior knowledge/experience in commercial driving, as well as those who have not driven class “A” vehicles professionally in the past two years. The course includes how to safely and properly operate a tractor-trailer, the Federal Motor Carrier Safety Regulations governing the trade, and at least 40 hours personal driving experience. Upon successful completion you will be provided with the technical skills necessary for an entry level position in the transportation industry. All of the instructors are commercial drivers themselves. Classes start every other week.
You may qualify for scholarships, grants, and funding through a variety of options including Company Sponsored Training, Displaced and Dislocated Worker Programs, VA - Dept of Veteran Affairs, VA Military Scholarships, NAFTA, TAA, Labor and Industries, TANF, loans, and other funding sources.
Call today for more information. National Transportation Driver Training Center – Everett Office 2333 Seaway Blvd, Everett 98203 Toll free 1-877-815-3515

HYPNOTHERAPY CERTIFICATION

This three-quarter class series, Basic, Intermediate, and Advanced Hypnosis (one 50-hour class per quarter for a total of 150 hours) is designed for those who wish to become a certified hypnotist or counselor, and for existing counselors, medical/dental professionals, and other practitioners wishing to incorporate hypnosis in their current practice. It is also ideal for those interested in hypnosis and/or self-hypnosis for personal growth.
This is a hands-on, experiential training that will give you the skills to determine what creates the environments for healing and personal growth for your clients, and to confidently take clients through the next steps in their growth process. Approximately 20 hours of additional work is required outside of class consisting of self-study, several scripts, a 2,500 word essay, and a book report. These courses meet the national and international standards and are approved and accredited by the Association of Professional Hypnotists and Psychotherapists. Ron Stubbs is a nationally-known author, advanced clinical hypnotist, and stage hypnotist. He is the U.S. Director for the Association of Professional Hypnotists and Psychotherapists and is one of only five instructors in the United States to be accredited by the association. He is also the President of Island Productions and Islelife Hypnosis. His websites are www.ronstubbs.com and www.hypnodude.com.

ADVANCED HYPNOTHERAPY (50HRS) $425
This is the third of the three-course series for those who wish to become professional hypnotherapists and counselors. Explore proven techniques in working with children, weight loss, chronic illness, fibromyalgia, tinnitus, and smoking cessation. Combine neuro linguistic programming (NLP) with hypnosis to give you the edge in your field. Other topics will include non-verbal communication, hypnotonics, hypnoanalysis, REM therapy, past-life regression, and how to increase your client base and revenues. Handouts included. You can purchase the required texts Transformation ($39.95) and the New Hypnotherapy Handbook ($49.95) at www.ronstubbs.com. (Ron Stubbs Cht, RC, CI)
9403-A784 4/1-5/20 T 6pm-9pm ATC 112
ITALIAN CONVERSATION AND CULTURE - LEVEL I (16HRS) $119
This is an excellent course for those planning a trip to Italy or who are just interested in learning about Italian language and culture. You will explore Italian phonetics and correct pronunciation. Although essential grammar will be covered, the aim of this course is to enable you to express simple everyday phrases in Italian, including introducing yourself, asking directions, and describing people. Cultural topics of discussion will include greetings in Italian, the Italian school system, and young people in Italy. Required textbooks can be purchased at the EvCC Bookstore (Marcel Danesi, *Italian Novel*, 3rd Edition, Publisher: Barrons Educational Series, ISBN: 0764130730 and Marcel Danesi, *Italian On the Go* with Audio CDs, 3rd edition, Publisher: Barrons Educational Series, ISBN: 0764177567). (Nausica Zorzi)
9224-A784 4/9-5/28 W 7pm-9pm MON 120

ITALIAN CONVERSATION AND CULTURE - LEVEL II (16HRS) $119
While continuing to increase vocabulary and build upon the grammatical structures learned in Level I, you will also increase your understanding of Italian culture. You will communicate in Italian about simple daily activities, including shopping, asking travel-related questions, and making a phone call. Cultural notes will include education, work, and weekends in Italy. Prerequisite: Italian Conversation and Culture - Level I or instructor permission. Text is the same as Level I. Required textbooks can be purchased at the EvCC Bookstore. (Nausica Zorzi)
9225-A784 4/9-5/28 W 4:50pm-6:50pm MON 120

ELEMTARY JAPANESE (JAPAN 102) (50HRS) (5 credits) $380
Second class in a sequence of courses to practice the functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. The Japanese writing system is taught from an early stage to provide total experience of the language. Prerequisite: Japanese 101 or instructor’s permission. This is a self-support, non-tuition class; class cost is $380, an additional technology fee may also apply. Class begins on 3/31/08 and ends on 6/9/08. Last day to register is 3/25/08. Last day for 100% refund is 4/4/08. There is no 50% refund option. Payment is due at time of registration. You cannot use the mail-in registration form to enroll in this class. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after 3/6/08. Required textbook can be purchased at the EvCC Bookstore (Seiichi Makino, *Nakama Volume 1* workbook and textbook with CD, Publisher: Houghton, ISBN: 0669275859 and 0618130151). Class will not meet on 5/26/08. (Hiroko Goto)
9685-A784 3/31-6/9 W 6:45pm-8:45pm NBC 211

MANDARIN CHINESE CONVERSATION & CULTURE LEVEL I (16HRS) $119
During this introductory course to Mandarin Chinese you will explore a conversational approach to the language that will help you in business, travel, or in social settings. Emphasis will be on words, patterns, and expressions that you will find immediately useful. The importance of culture and protocol is incorporated into each lesson. You will also be introduced to Mandarin reading and writing at the most fundamental level. This approach is dynamic but gradual, providing a real foundation for communicating in Chinese. (Iren-Fai Wong)
9314-A784 4/9-5/27 T 6:30-8:30pm BAK 202

FRENCH CONVERSATION AND CULTURE - LEVEL I (16HRS) $119
In this beginning French class you will explore this beautiful language in a fun and relaxed atmosphere! By the end of the class you will be able to form simple sentences, make small talk with a friend, order food in a restaurant, identify everyday objects, and understand some of the French customs. Required textbook can be purchased at the EvCC Bookstore (Rudi Kost/Robert Valentim, *French Visual Language Guide*, Publisher: Barron’s, ISBN: 0764122819). (Carole DuChesne)
9221-A784 4/9-5/28 W 6:30pm-8:30pm BAK 201

FRENCH CONVERSATION AND CULTURE - LEVEL II (16HRS) $119
In this second level of our beginning French class, you will reinforce your basic knowledge of this beautiful language in a fun and relaxed atmosphere! You will also improve your communication skills. By the end of the class you will be able to maintain a simple conversation about daily routines and events. Prerequisites: French Level 1 or instructor permission. Textbook is the same as Level I. (Carole DuChesne)
9222-A784 4/8-5/27 T 7pm-9pm BAK 211

Russian conversation and culture - Level I (16HRS) $119
Welcome to our Russian program taught by a native speaker! This is an excellent course for those interested in exploring the Russian language and culture. In this beginning Russian class you will enjoy practicing basic conversational phrases and vocabulary for a variety of everyday situations. Topics include Russian phonetics, correct pronunciation, and an introduction to Russian grammar. Cultural topics of discussion will include Russian art, literature, and customs. No prior knowledge of Russian is necessary. Required textbook can be purchased at the EvCC bookstore (Kristine K. Kershul, *Russian in 10 Minutes a Day*, Publisher: Bilingual Books, ISBN: 0669275859 and 0618130151). (Maria Kashani-Branson, Ph.D.)
9227-A784 4/9-5/28 W 6pm-8pm BAK 211

Russian conversation and culture - Level II (16HRS) $119
This second level Russian class is for those who already know the alphabet, some words, and are ready to explore conversational Russian phrases for a variety of everyday situations. We will also discuss Russian literature, literature, and customs. Textbook is the same as Level I. (Maria Kashani-Branson, Ph.D.)
9241-A784 4/10-5/29 Th 6pm-8pm BAK 111
**CONTINUING EDUCATION**

**SPANISH CONVERSATION AND CULTURE - LEVEL I (16HRS)** $119
Planning to visit a Spanish-speaking country? Let us help you prepare for an enjoyable trip. Join us to explore basic Spanish conversational phrases and vocabulary - how to order food in restaurants, use the transportation system, ask for assistance, and much more! You'll also study Spanish culture through presentations. No prior knowledge of Spanish is necessary. Required textbook can be purchased at the EvCC Bookstore (Kershul, Spanish in 10 Minutes a Day, Publisher: Bilingual Books, ISBN: 0944502598 or Kershul, Spanish in 10 Minutes a Day with Audio CDs, ISBN: 1931873860). (Beatriz Johnson)
9228-A784 4/9-5/28 W 6:30pm-8:30pm BAK 206

**SPANISH CONVERSATION AND CULTURE - LEVEL II (16HRS)** $119
For those who already speak some Spanish, this class will provide you with additional useful conversational phrases and vocabulary to help make your visit to a Spanish-speaking country more enjoyable. In addition to studying routine phrases to use in restaurants, shops, and offices, you will explore the culture of the country you plan to visit. Required textbook is the same as Level I. Prerequisites: Spanish Conversation and Culture Level I or instructor permission. (Beatriz Johnson)
9231-A784 4/10-5/29 Th 6:30pm-8:30pm BAK 102

**COMMAND SPANISH**

Do you wish to communicate better with the Hispanic population you come in contact with on the job? The Northwest Language Center is proud to be certified as an official provider of Command Spanish®, Inc. materials. The following courses use Command Spanish®, Inc. training packages and offer accelerated programs customized for your career needs, all in a low-stress class environment.

**EVERYDAY SPANISH (15HRS)** $169
An exciting new workshop for those who have been waiting for a basic introduction to practical conversational Spanish without the grammar rules! In just fifteen fun-filled hours you will discover how to say and comprehend many expressions used in everyday Spanish. Use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more. You’ll also explore many interesting aspects of the Latino culture including the Hispanic family structure, Hispanic surname system, gesture, and body language. This course has been tremendously popular at other colleges in the U.S. and we’re excited to offer it here in Snohomish County! Textbook and CD included in fee ($27 value). (Vidal Martin)
9232-A784 4/12-5/10 Sa 10am-1pm BAK 208

**TRAVEL**

**PLANNING YOUR ITALIAN VACATION (3HRS)** FREE
Whether you are a first-time traveler or experienced globetrotter, discover strategies and practical ideas to make your Italian dream vacation a reality. Topics include the best time of year to travel; choosing cities; how long and where to stay; what to pack and what to wear; cultural and etiquette notes so you won’t look like a tourist; personal and hotel security; public transportation, car rentals and driving, money matters, shopping and more! All materials included ($5 value). (Rem Malloy)
9040-A784 4/15 T 6:30pm-9:30pm IND 116

**PLANNING YOUR DREAM TRIP TO FRANCE (2HRS)** $39
Paris is the apex of architectural beauty, artistic expression and culinary delight. Beyond the “City of Light,” France is a country of vast, noble perspectives and intimate, ramshackle villages, of formal spaces and of quiet squares. Rem Malloy will show you suggested routes, best times to go, what to see and what to avoid. Topics include information on flights, island-hopping, hotels, car rentals, the Euro, and much more. All materials included ($5 value). (Rem Malloy)
9041-A784 4/22 T 6:30pm-8:30pm IND 116

**PLAN YOUR DREAM VACATION TO GREECE (2HRS)** $39
Santorini or Naxos, Ios or Athens? Greece is a country made up of mainland and islands, breathtaking villages, and whitewashed villas. For the first-timer there will always be several must-do’s at the top of the list, but a visit to Greece will never be quite as simple as a quick look at Athens and the Acropolis. Topics include suggested routes, best times to go, what to see and what to avoid, information on flights, island-hopping, hotels, car rentals, the Euro, and much more. All materials included ($5 value). (Rem Malloy)
9042-A784 4/29 T 6:30pm-8:30pm IND 116

**CREATIVE WRITING**

**PUBLISH, MARKET, AND SELL YOUR BOOKS ONLINE (6HRS)** $79
If you’ve ever dreamed of seeing your work in print, discover how easy it is to publish and market your own book! Digital technology has revolutionized the way books are printed these days. Where press runs were once for tens of thousands of books, now “print on demand” techniques (or POD) can deliver small runs - even single copies of a book - profitably. POD is not a new name for vanity press. It is a technology that puts professional publishing within the reach of anyone who can master a few tools. That can mean you too! Authors no longer need to produce blockbusters, or even mid-list sellers, to reach an audience. Niche markets for regional cookbooks, poetry books, new or experimental fiction, romance books, children’s books, and speculative fiction offer great new opportunities for authors who self-publish their books. And the internet makes it possible to market these books to a worldwide audience. Bring a sack lunch for the half-hour lunch break. (Dany Byrne)
9399-A784 5/10 Sa 10am-4pm ATC 221

**GET ORGANIZED - Just for writers - ONLINE (12HRS)** $49
As freelance writers, it is easy to be overwhelmed with great ideas, distracted when trying to write, and disorganized to the point of getting very little accomplished. This course will give you the tools to develop a personalized, flexible routine to keep all your writing projects on track and moving toward completion. Discover how to make the best use of even a little bit of time each week; expand your research to include multiple projects; keep track of queries and rejections; log expenses and tax deductions; take advantage of seasonal opportunities; and accomplish your own personal goals as a writer. Whether you are writing novels, magazine articles, screenplays, or anything else, you’ll find that this system of organization really works! (Beverly R. Schulz, Ph.D.)
9102-A784 3/28-5/9 ARRANGED

**WRITING FOR CHILDREN - ONLINE (20HRS)** $109
Writing for children is a specialized market. We’ll look at what succeeds and what doesn’t, how to submit proposals and where, and strategies for making this kind of writing accessible and interesting. (Ariele Huff)
9242-A784 3/31-6/6 ARRANGED

**CHARACTER DEVELOPMENT IN WRITING - ONLINE (20HRS)** $109
Authentic and interesting characters are the central element in good fiction or nonfiction. Through unique exercises and lively discussion you will discover new skills in character development that will help improve any writer’s work. Explore the differences between flat and round characters; identify the characteristics of the hero, victim, and villain; define the five elements of fiction and nonfiction; and much more! (Ariele Huff)
9243-A784 3/31-6/6 ARRANGED

**TRAVEL WRITING - ONLINE (20HRS)** $109
Travel writing is one of the most lucrative and enjoyable fields in publishing. Discover how to turn your trips (past and future) into $$$. The class includes information and practice in topic selection, different article formats, package presentation, and market selection. (Ariele Huff)
9244-A784 3/31-6/6 ARRANGED

**FREELANCE WRITING - ONLINE (20HRS)** $109
Increase your chances of selling your writing. We will discuss market research techniques and you will create a query letter, cover letter, short piece for publication, and book synopsis. All these pieces and others receive instructor feedback. Instructor is a successful freelance writer with 30 prolific years in the field. (Ariele Huff)
9245-A784 3/31-6/6 ARRANGED
WRITE ABOUT YOUR LIFE - ONLINE (20HRS) $109
Write about your memories and experiences for the purpose of reminiscing or creating articles, books, and souvenir memoirs for cash, friends, and/or family. Ariele Huff is a nationally syndicated columnist who has used her own true stories for the last 30 years to make money and entertain people. (Ariele Huff)
9246-A784 3/31-6/9 ARRANGED

DO YOU WANT TO BE AN EDITOR - ONLINE (20HRS) $109
Becoming an editor of a periodical is one of the most satisfying and interesting jobs available, especially for writers and other word-oriented people. Discover the requirements for this job, how and where to present yourself to be hired, professional editing tricks, and how to create a niche for the publication of your own writing. The instructor is the Senior Editor for American Road Magazine. (Ariele Huff)
9247-A784 3/31-6/9 ARRANGED

COMMAS TO CONTENT: Edit your own writing - ONLINE (20HRS) $109
Discover the basic skills for a foundation in successful writing - whether academic, creative, business, or marketing. You will create brief writings in each style of rhetoric, progressing through the writing stages from brainstorming to proofreading. Research methods, documentation styles, and rules of grammar will be covered. (Ariele Huff)
9251-A784 3/31-6/9 ARRANGED

PERSONAL INTEREST

PRESENTING YOURSELF: Personal development and poise (1.5HRS) $49
This course is for all ages, male or female. You will discover how proper posture and eye contact can improve the first impression someone has of you. Shaking hands, walking, and sitting techniques will also be covered and you will have a chance to demonstrate all of these methods during class. Come discover techniques that can help make a positive impression in your personal and professional life! Appropriate for ages 10 and older. (Tamaro Bochan)
9394-A784 5/5 M 6pm-7:30pm BAK 113

THE MODELING WORLD: Ready, set, action (1.5HRS) $49
Walking with style, doing half turns, checking your posture, keeping eye contact, and smiling are key ingredients needed to start in the modeling and talent industry. Explore the three areas where modeling is in demand. Discover the body blocks for posture. Practice in class a proper walk and a professional turn. Join us for a fun and informative introduction to the modeling and talent industry! Appropriate for ages 10 and older. You may purchase an optional book from the instructor for $20. (Tamaro Bochan)
9395-A784 5/12 M 6pm-7:30pm BAK 113

THE ART OF MAKEUP (1.5HRS) $29
Discover how to enhance and polish your look with makeup. Using both lecture and demonstration, instructors will show you how to combine color theory, makeup artistry, and anatomy to create a believable look. The class will cover everything from foundation, to blush, to eye Shadow, to lashes, to hair. This class will be fun and informative. Instructors will also discuss personal care and preparation. (Marie Cash)
9396-A784 5/19 M 6pm-7:30pm BAK 113

AFTERNOON TEA AND ETIQUETTE (2HRS) $49
The ceremony of afternoon tea was started in 1840 by Anna, the seventh Duchess of Bedford. Tea progressed from a simple “drink with jam and bread” into a full-blown social event. This class includes the latest in social etiquette with an appreciation of the cultural and historical significance of tea. Discover how to brew a perfect pot of tea, how to finesse the tea food times, tips for group tea events, and to avoid membership in “the tea drinkers Hall of Shame.” You will enjoy a tea etiquette presentation in the Victorian and English traditions and discover the differences between a formal tea time experience and a family tea. Also, see a demonstration of antique and unusual tea accessories; get practical tips on what to have on hand for your next tea party, as well as where to purchase both antique and modern tea time equipment. Handouts included. (Susan Springer)
9257-A784 5/24 Sa 10am-12pm BAK 103

TEA TASTING SEMINAR (2HRS) $49
Come and sample favorite premium quality tea blends as well as outrageously expensive exotic teas from around the globe - some valued as high as $160 per pound! Learn how to select, store, and serve a properly brewed cup of tea. Discover the rich history of the tea trade from the origins in China to the British influences of today. Explore the dos and don'ts of the fine art of tea tasting, and how to decaffeinate tea without the use of chemicals. Class includes a formal tasting of several rare and exotic tea types while discussing the pairing of foods with tea and the proper etiquette accompanying the tea ceremony. (Susan Springer, CFCS)
9258-A784 4/3 Th 6:30pm-8:30pm BAK 103

AN INTRODUCTION TO VOICEOVERS: Getting started in voice acting (2HRS) $55
Have you ever wondered whose voice you are listening to on TV and radio commercials? How about documentaries or audiobooks? You, too, can become a professional voiceover artist! This fun, informative, and empowering class will let you explore the basics of entering a successful career as a voiceover artist. We will discuss some of the many details of the voiceover industry, our philosophy of marketing, the importance of your voiceover demo, and much more. Your instructor will coach you while reading scripts, and make a recording which will be the basis of your personal evaluation. Explore many of the ins and outs of this huge and lucrative industry. Be warned, many who have taken this class have gone on to become real, bona-fide, professional voice actors. Come ready to laugh, learn, and be inspired. The Voices For All instructors are known for their fun and informative presenting methods. (Voices for All, LLC)
9388-A784 5/31 Sa 10am-12pm MON 120

TEST TAKING SECRETS (3HRS) $49
Discover new ways to excel on ALL tests by focusing on some key underlying principles. These apply to all academics (from junior high to graduate school); all standardized tests (SAT, AP® exams, real estate exams, BAR exam, etc.); and any Civil Service, employment, entrance, or promotion exams. Discover how to prevent test anxiety, increase concentration, and reason your way to the right answer. In addition, explore the three mistakes every test-taker makes, and how to correct them, NOW! The presenter graduated at the top of his college class with a 4.0 GPA, has a Juris Doctor degree from BYU, and conducts this seminar across the Western U.S. A required $30 materials fee due to instructor in class for comprehensive workbook. Ages 12 and up. (Curtis Adney, JD, M.S.)
9427-A784 4/19 Sa 9am-12pm BAK 113

WHAT WERE YOU BORN TO DO (4HRS) $49
You were born to make a unique contribution to humanity. Progressing toward this purpose brings joy and abundance. Straying from it causes stress and emptiness. To accomplish this mission, one of the 33 Natural Talents™ is wired into your DNA. It’s so subtle you rarely notice it, yet so powerful it’s the source of your highest potential. Elvis, Oprah, and Einstein were all just ‘doin’ what comes naturally. Applying your natural talent relentlessly will magnificently attract all the desires of your heart. The instructor conducts numerous career seminars across California, is a life coach, and author of a forthcoming book: Pinpoint Your Destiny. $30 due to the instructor the first class confirmation. (Curtis Adney, JD, M.S., M.D)
9136-A784 4/19 Sa 1pm-5pm BAK 103

BICYCLE MAINTENANCE FOR WOMEN (1.5HRS) $29
Ladies! If you are ready to become skilled at basic bike maintenance this is the class for you. Discover what tools to carry on every ride, as well as how to fix a flat, repair a broken chain, and do adjustments to brakes and shifting. Bring your questions, we’ll provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 98258 425-334-7812 and visit the website at www.bikeworksks.com. Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)
9316-A784 4/19 Sa 1pm-5pm BAK 103

To register for these courses, use the form on page 65 or call 425-267-0550.
MAKE YOUR OWN BIODIESEL! (5.5HRS)  
Try your hand at making your own fuel from used restaurant oil! Discover the chemistry and helpful tricks of making quality biodiesel, as well as experimenting with different vegetable oils, catalysts, and pH indicators. Explore reactor design, comparing the “Improved reaction” (which we will operate in class) and the automated BioPro processor which the instructor uses for a fuel oil. Other topics will include myths and facts about biodiesel; quality control; washing; cold weather issues; local availability of supplies and equipment; and what’s going on locally and nationally with the biodiesel movement. Whether you are merely in research mode, or you want to move ahead and start making your own brew, this class will help you get underway. Handouts included, you may also purchase an optional 110-page booklet from the instructor. Cost: $10. Appropriate for ages 17 and older. Bring a sack lunch for the half hour break. (Lyle Rudenssey, M.Ed)  
9327-A784  5/10  Sa  10am-3:30pm  ATC 104

MAKE AN APPALACHIAN BASS (5HRS)  
NEW!  
$65  
The conventional, stand-up double bass is a difficult instrument to make and can be awkward to carry around. As an alternative, discover how to make a smaller, simpler instrument yourself—an Appalachian-style bass. The construction will require intermediate to advanced woodworking skills. Step-by-step detailed instruction for constructing this acoustic, Appalachian-style bass will be provided in the first four sessions in the classroom. A detailed list of materials (approximately $90) will be provided at the first class session. Construction will take place in your shop and requires 20 to 30 hours, depending on your skill level. Bring your finished Appalachian-style bass to the last session and we will get you started making music. (Larry Whatley)  
9045-A784  4/16-5/14  W  7pm-8:30pm  IND 124

INTRODUCTION TO PARLIAMENTARY PROCEDURE (6HRS) (.6 CEUs) (6 CLOCK HOURS)  
NEW!  
$89  
This is an introductory, activity-oriented course in parliamentary procedure using “Roberts Rules of Order Newly Revised” as the parliamentary authority. From assembling a quorum and establishing an agenda, to making motions and setting up committees, you will discover how to manage and participate effectively at a meeting. Topics include purposes and principles of parliamentary procedure; planning and writing a standard meeting agenda, writing minutes; steps and terminology in the progression of motions; responsibilities of the presiding officer (chair); purpose and use of more than a dozen motions including amend, lay on the table, commit, point of order, adjourn, and recess; and using a table to determine the precedence and rules of motions and the vote required to adopt them. Class fee includes a 131-page text/workbook and two, six-page brochures. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Shane Dunbar)  
9458-A784  5/3  Sa  9am-4pm  WHI 105

EBAY

You can enroll and pay for your workshops in two ways: individually for $55 or the “package program” that includes all three workshops for $129 (a $36 savings!).  

EBAY SELLING I, II, AND III “PACKAGE PROGRAM” (10.5HRS)  $129  
This package program includes all three eBay classes for a savings of $36!  
9440-A784  5/22-6/5  Th  6pm-9:30pm  ATC 104  

EBAY SELLING I: The basics of eBay selling (3.5HRS)  $55  
Whether you simply want to get rid of “stuff,” desire additional part-time income or a serious eBay business, this class is your foundation. Sellers explore how to set up an eBay Seller account, create successful eBay auction listings, upload pictures, and accept credit card payments online with PayPal. Discover buying and selling “tips, tricks and the traps” to avoid. Covers how to conduct market research analysis, determine shipping costs, and find out where to get FREE shipping supplies! You will have the option to purchase a resource text ($35) from the instructor. Prerequisite: eBay I or equivalent. (Kevin Boyd)  
9391-A784  5/22  Th  6pm-9:30pm  ATC 104

EBAY SELLING II: Beyond the basics of eBay selling (3.5HRS)  $55  
Quickly shift your eBay selling into high gear! Discover advanced selling and photography tips and best practices for creating compelling listings that will draw the most bids and beat your competition. Plus, how to effectively market, organize, and manage your eBay sales. Also covers eBay Stores, plus many FREE automation tools that can eliminate mundane tasks and streamline your eBay selling. You will have the option to purchase a resource text ($35) from the instructor. Prerequisite: eBay I or equivalent. (Kevin Boyd)  
9392-A784  5/29  Th  6pm-9:30pm  ATC 104

EBAY SELLING III: Advanced eBay selling (3.5HRS)  $55  
This class pulls it all together and is essential for any serious eBay seller. Discover the “secret strategies” used by the most successful eBay PowerSellers that maximize sales while avoiding common, costly mistakes. Discover advanced selling and marketing strategies, how to sell internationally, find your niche, determine your products, locate reputable product sources and use low cost, high profit, leverage selling strategies such as drop-shipping. You will have the option to purchase a resource text ($35) from the instructor. Prerequisite: eBay II or equivalent. (Kevin Boyd)  
9393-A784  6/5  Th  6pm-9:30pm  ATC 104

PERSONAL INTEREST - ONLINE

FINDING THE RIGHT HAIRSTYLE - ONLINE (24HRS)  $89  
Look in the mirror. Do you feel your hair is drab and unfashionable? How much more alive would you feel if you had a customized makeover? This online class provides professional mentoring and how-to-hair care tips from the comfort of your own home. Topics include the right style for your face shape; hair type and texture; hair color and you; tools of the trade; shampoos, conditioners and styling products; and stretching your $55 between appointments. In addition to this helpful information, you will send the instructor a digital photo. She will conduct a personal analysis by digitally superimposing several styles to your image, record these onto videotape, and then provide photos you can take to your stylist to create your new look! The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. (Barb Quinn)  
9270-A784  4/29-6/12  ARRANGED

TELECOMMUTING - ONLINE (24HRS)  $49  
Tired of dropping your kids at daycare and fighting bumper-to-bumper traffic only to suffer through another day in a stress-filled environment? What would happen if you acquired the strategies of the sixteen million telecommuters who work from home each day? We will explore the most in-demand telecommuting jobs; what pay/benefits to expect; how to identify telecommuting-friendly companies; how to market yourself; and how to spot the scams. This course will not provide instant jobs but it will give solid self-promotion techniques. Read lessons, participate in exercises, and hold live interactive discussions with the instructor and fellow students in your online classroom. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)  
9271-A784  4/29-6/12  ARRANGED

CARING FOR YOUR AGING PARENTS - ONLINE (24HRS)  $49  
Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? This online course provides mentoring and step-by-step techniques and strategies. Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; techniques and strategies. Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; how to market yourself; and how to spot the scams. This course will not provide instant jobs but it will give solid self-promotion techniques. Read lessons, participate in exercises, and hold live interactive discussions with the instructor and fellow students in your online classroom. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)  
9273-A784  4/29-6/12  ARRANGED
GET ORGANIZED WITH EASY HOUSEHOLD MANAGEMENT ONLINE (12HRS)
$49
Feeling overwhelmed? Would you like to have a clean home, cupboards you can open (even when guests are looking), meals ready, clothes washed, bills paid, and some time for yourself? Join us as we explore a wonderful method of putting order into your life that's easy and fun. We'll work with the Sidetracked Home Executives, Inc.'s tried and true card file, Connie Emerson's concept that anything can be done in 30 minutes, and other great advice. In each session we'll tackle a new area of household management, offer encouragement, and solve common problems. Whether you're a stay-at-home mom, full-time employee, or somewhere in between, you'll find this flexible, adaptable program a wonderful asset in bringing order to your life. You may start this class anytime during the current term. Once you register and pay for the class, the instructor will email you to begin the assignments. Should you register and decide to withdraw, you will receive a 100% refund only if your withdrawal request is received prior to the instructor's initial email to you with procedures for accessing the website and using the course materials. Required textbook is widely available at local bookstores. (Pam Young, Sidetracked Home Executives, Publisher: Warner Books, ISBN: 0446677671). (Beverly Schultz)
9275-A784 3/28-5/9 ARANGED

WHAT EVERYONE OUGHT TO KNOW ABOUT THE "LAW OF ATTRACTION" -- ONLINE (24HRS)
$69
You are already experiencing the "law of attraction" in your life - with jobs, money, relationships, and happiness. Are you satisfied with the results? Chronic thoughts you hold in your mind tend to become your experiences. What you think becomes your beliefs, which become your perceptions of life, which then become your experience. This mind-and-heart-opening class shares with you the “secret” of how to stop attracting things you don't want and start attracting things you do want. It will gently lead you through the steps of redirecting your thoughts to bring energy, joy, and prosperity into your life. Read lessons, participate in exercises, hold discussions with fellow students, and receive personal coaching from the instructor. The class is available 24 hours a day, students may log in at their convenience. You will have six weeks to complete the course, but you can work at your own pace. You must have access to a PC with Internet Explorer 6.0 or it's equivalent on a MAC, and possess intermediate PC skills. Please provide your email with registration. For more information visit www.gznnet.org. (Gary Fogere)
9294-A784 4/29-6/12 ARANGED

HOME SCHOOL WITH SUCCESS - ONLINE (12HRS)
$49
As parents look for the best options for educating their children, many consider home schooling as an alternative to the traditional classroom. As one of the fastest growing trends in education with over 1.5 million American children educated under their parents' supervision, home schooling provides a vast supply of options. With online education, accredited correspondence-type schools, and personalized options for students with challenges to learning as well as those with academic gifts, home schooling has a lot to offer. Join us for a look at basic information and resources, state-by-state requirements, socialization issues, curriculum options, tips for success, and a world of adaptable program a wonderful asset in bringing order to your life. You may start this class anytime during the current term. Once you register and pay for the class, the instructor will email you to begin the assignments. Should you register and decide to withdraw, you will receive a 100% refund only if your withdrawal request is received prior to the instructor's initial email to you with procedures for accessing the website and using the course materials. Required textbook is widely available at local bookstores. (Pam Young, Sidetracked Home Executives, Publisher: Warner Books, ISBN: 0446677671). (Beverly Schultz)
9275-A784 3/28-5/9 ARANGED

MUSIC

GUITAR FOR ADULTS AND TEENS LEVEL I (8HRS)
$99
Play the acoustic guitar! You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. (Eric Wood)
9276-A784 4/15-6/6 T 7pm-8pm BAK 111

Are you receiving funding from an agency?
(Boeing, Trade Act, etc.)
If an employer, agency, or other third-party is paying your fee, do you need proof of completion? Please request proof of completion when you register.
CONTINUING EDUCATION

KALEIDOSCOPES! (5HRS)  $49
Step into a dazzling world of color and light! Join award-winning artist Thea Marshall, Creative Director of the Smithsonian’s traveling kaleidoscope exhibit, in this dynamic learning experience. Thea has guided hundreds of curious individuals—from Harvard to the University of Texas, from Las Vegas to the Smithsonian—in creating kaleidoscopes and exploring this special art form. Thousands more experienced fun and fascination when her Kaleidos-kids™ were featured in Neiman Marcus, FAB Schwartz, and the Sierra Club (www.Marshall-designs.com). This entertaining class is a whirlwind tour of kaleidoscopic matters: art, color, optics, math, symmetry, glass cutting, basic flame-sculpting, and history. Also explore Thea’s unique collection of these timeless treasures that showcases kaleidoscopic possibilities: telescidoscopes, oil-suspension, suspiscopes, Karoscope, musical, polarized and wheelied scopes. Best of all, you’ll create a kaleidoscope for yourself or as a distinctive gift. Kaleidoscopes definitely aren’t just for kids! $25 paid to instructor for required materials ($40 retail) includes your finished scope and printed materials. Bring a sack lunch for the half-hour lunch break. (Thea Marshall)

9282-A784  4/19  Sa  10am-3:30pm  IND 101

PHOTOGRAPHY

BASIC DIGITAL PHOTOGRAPHY: Without reading the manual (3HRS)  $45
Do you want to take sharp photos without slogging through the manual that came with your camera? Then this class is for you! As a basic introduction to digital cameras, we’ll start with the advantages of digital cameras, and then walk step-by-step through taking, uploading, and sharing your photographs off and online. We’ll cover the basics every camera owner needs to know, including camera settings, composition, moving images from camera to computer, removing red-eye, storing images on your computer, printing, and sharing photos with others. Bring your camera if you have one, but not required. (Cindy Shibley)

9377-A784  5/21  W  6pm-9pm  ATC 104

ENVIRONMENTAL PORTRAITURE: Photographing the high school senior in the great outdoors (9HRS)  NEW  $95
This course is designed for the photographer who wishes to get into the lucrative high school senior portrait market. The morning of the first Saturday will be spent in the classroom. Topics covered will include selecting the ideal location, posing techniques, preserving, ethical behavior, equipment selection and interacting with the team. In the afternoon we will head over to a local area park for an afternoon of shooting with two different models. The morning of the second Saturday will be spent in the classroom reviewing the participants’ work, giving helpful hints on how to improve even further. The second half of the day is available for participants who wish to arrange a photo shoot. An SLR camera, either digital or film, is required. Students are responsible for their own film, developing and printing. Upon completion you will have several images to add to your portfolio that can be used in promoting your services as a high school senior portrait photographer. (Ernie Jones)

9400-A784  5/10-5/17  Sa  11am-3:30pm  WBI 105

PHOTOSHOP

DIGITAL PHOTOS I: Cleaning up your image (6HRS)  $105
This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo "just right." Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover when and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. (Van Aguirre)

8808-A784  5/17  Sa  9am-4pm  ATC 221

DIGITAL PHOTOS II: Photoshop “WOW” techniques (6HRS)  $105
This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, grayscale, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods.

8810-A784  6/7  Sa  9am-4pm  ATC 221

RECREATION AND FITNESS

DIGITAL ART STUDIES

MORE ART CLASSES

The Arts Council of Snohomish County also offers art classes. To receive a free brochure with complete course descriptions, please call 425-257-8380 or visit www.artsCouncilofsnoco.org.
BICYCLE MAINTENANCE (1.5HRS)  $29
Get the skills you need to maintain your bicycle from a professional. Scott Stuart will show you how to get your bike in top shape for riding, with valuable tips and tricks of the trade. Discover how to adjust your brakes, derailleurs, headset and bottom bracket, as well as how to change your tire. This course is appropriate for beginning and advanced riders. Bring your questions and we will provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 425-334-7812. Visit the website at www.bikeworks.com. Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)
9320-A784  4/23  W  6:30pm-8pm  OFF SITE
9328-A784  5/14  W  6:30pm-8pm  OFF SITE

ANDREW DANCE

SOCIAL BALLROOM FOR BEGINNERS (10HRS)  $99
Shall we dance? Shall we waltz, foxtrot, tango? Whether you are single or have a partner, this class will introduce you to up to five standard steps and turns for each of the dances. Dancing is fun and good for you, too, with all the benefits of a cardio workout. No dance experience needed. Class includes a “Saturday Night Out” open dance session following the last lesson. “Saturday Night Out” is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and older. Wear smooth-soled shoes. Class is held at Oly’s Dance at the DorothyJayne Studio, 2931 Bond St., Everett 98201. Map and driving directions will be mailed with your registration confirmation. (Staff)
9321-A784  3/31-6/9  M  7pm-8:30pm  GYM 205

LATIN DANCING FOR BEGINNERS:
Choo-cha, rumba, and Mambo (10HRS)  $99
Get ready for three hot Latin dances: cha cha, rumba, and mambo. This class is fun, and also gives you a great cardio workout. Whether you are single or have a partner, you will learn to dance with Latin style and energy. No prior dance experience needed. Class is taught by US National Professional Rising Star Finalist, Katia Zakharoff, and includes ten lessons and a “Saturday Night Out” open dance session following the last lesson. “Saturday Night Out” is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and up. Wear smooth-soled shoes. Class is held at Oly’s! at the Dorothy Jayne Studio, 2931 Bond St., Everett 98201. Map and driving directions will be mailed with your registration confirmation. (Katia Zakharoff)
9337-A784  4/1-6/3  T  7:30pm-8:20pm  ODS

NIGHT CLUB DANCING - Swing, two-step, and hustle (10HRS)  $99
Take a step back in time to the swing era. Expand your dance repertoire with the steps to the most popular swing-style dances: east coast swing, night club two-step, and hustle. Whether you are single or have a partner, you’ll enjoy this fun and fast class. No prior dance experience needed. Class is taught by US National Professional Rising Star Finalist, Yegor Novikov, and includes ten lessons and a “Saturday Night Out” open dance following the last lesson. “Saturday Night Out” is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and up. Wear smooth-soled shoes. Class is held at Oly’s! at the Dorothy Jayne Studio, 2931 Bond St., Everett 98201. Map and driving directions will be mailed with your registration confirmation. Class will not meet on 5/26. (Yegor Novikov)
9368-A784  3/31-6/9  M  7:30pm-8:20pm  ODS

SALSA DANCE FOR BEGINNERS (7HRS)  $59
Come and experience salsa dance! Whether you are single or have a partner, this class will teach you how to dance salsa with Latin energy and style. It is danced in Latin towns. Once you learn the basic steps you will create your own style by combining turns, spins, and other movements. Feel the salsa rhythms, have fun on the dance floor, and get a great workout too! No dance experience needed. Appropriate for ages 16 and older. Wear smooth-soled shoes. (Natallye Isaacson)
9297-A784  4/22-6/3  T  6:30-7pm  GYM 205

DANCE

IAIDO - CLASSICAL JAPANESE SWORDSMANSHIP (15HRS)  $59
Iaido is the art of drawing and cutting using the Japanese sword (katana). It is as much a spiritual art as it is a martial art with emphasis on a calm mind, proper etiquette, proper handling, and cutting using the katana. Iaido teaches the continual refinement of basic technique. Students, beginners or experienced, will study the forms (kata) of SeiItTo Iaido and then Musa Shinden Ryu as they advance. Knee-pads are mandatory. Beginners will need to purchase a wooden bokken for approximately $25. The wooden bokken can be purchased from the instructor at the first class session. Appropriate for ages 16 and older. Interested students are encouraged to observe a session in the current quarter prior to enrolling in this course. Call 425-267-0150 for the schedule. Class will not meet on 5/26. (Dick Anderson)
9322-A784  4/2-6/4  W  7pm-9pm  GYM 205

KENDO - JAPANESE FENCING (20HRS)  $59
Kendo is the art of Japanese fencing using a shinai (bamboo sword) and traditional armor, which allows for full contact and competition with others. The emphasis in Kendo for beginners and advanced participants is correct footwork, posture, and hitting. Participants should expect 4-9 months minimum studying and practicing Kendo basics before wearing armor. New students will need to purchase a shinai for approximately $25-$30. The shinai can be purchased from the instructor at the first class session. Appropriate for ages 16 and older. Interested students are encouraged to observe a session in the current quarter prior to enrolling in this course. Call 425-267-0150 for the schedule. (Dick Anderson)
9326-A784  4/27-7/5  W  7pm-9pm  GYM 205

OUTDOOR ADVENTURES

IYANA DANCE - QUICK TAP CLASS (8HRS)  $59
Get a great workout while hardly noticing! Tap's concentration on the steps and combinations gives you a great workout without the work. While exploring all the basic tap steps, you’ll gain a deeper appreciation for tap and its place among the performing arts. This is a beginner course with emphasis on mastering all the basic moves and steps using Broadway musical tunes. You will then put them together in combinations while working on a completed dance. By the end of the class you’ll be able to tap into your creative side by using your new moves and steps in a dance of your own design. Tap shoes are required. Appropriate for ages 14 and older. (Leslie Buell)
9444-A784  4/17-6/5  Th  7pm-8pm  GYM 205

MT. ERIE CLIMBING DAY (6HRS)  $75
Have you been learning the ropes indoors and now want to transition to climbing outdoors? Let us help you bridge the gap from indoor climbing to outdoor top-roped climbing at Mt. Erie (easy driving from I-5, west of Mount Vernon). Before we rope up you'll receive a thorough overview of equipment, anchors, and techniques. Then spend the day climbing with experienced instructors (1:6 instructor to student ratio). Prerequisite: ability to pass basic belay certification test administered at Vertical World, Everett (free to class enrollees); call 425-258-3431 to schedule an appointment. Map, driving directions, and what to bring will be mailed with registration confirmation. Ages 14 and up; ages 12-13 with parent. (Vertical World Staff)
9309-A784  5/17  Sa  10am-4pm  VTV

INTRODUCTION TO SEA KAYAKING (3HRS)  $50
Always wanted to try sea kayaking? Come find out if sea kayaking is for you and learn the basics of paddling a kayak on tranquil Silver Lake in Everett. We start on land and review equipment, clothing, and safety. On the shore, you’ll learn easy ways to get in and out of a kayak from the sand and from a dock. Then, as we explore the lake, you’ll learn a variety of paddle strokes to help you maneuver your kayak effectively. No experience is necessary, just a desire to become comfortable and confident in a kayak. Class meets at Homscheid Park at Silver Lake in Everett. Class fee includes use of kayak, paddle, spray skirt, and wetsuit. (Staff)
9430-A784  5/10  Sa  10am-1pm  VTV
SEA KAYAKING FUNDAMENTALS (8HRS) \( \$200 \)

The Pacific Northwest is a sea kayaker's paradise - one that you too can enjoy if you have the knowledge and skills. Whether you are new to sea kayaking or want to improve your skills, this class will help prepare you to safely explore our beautiful Northwest waters. This three-session class consists of two classroom sessions and one lake session. You will learn how to select kayaks, clothing, gear, how to put on your life jacket, how to paddle with maneuvering skills, and rescue and safety. The Saturday “on the water” session will meet at Port Gardner Beach in Everett. \$200 class fee includes use of kayak, spray skirt, paddle, and wetsuit (#9432, #9433). (Staff)

9432-A784 5/27-5/31 Thu 7pm-9pm VTW
9433-A784 5/27-5/31 Thu 7pm-9pm VTW

PACIFIC FLY FISHERS

These classes are held at Pacific Fly Fishers, 1018 – 164th Street SE, Ste. A-22, Mill Creek, 98012. Map and driving directions will be mailed with your registration confirmation.

INTRODUCTION TO FLY FISHING (6HRS) \( \$49 \)

This introductory workshop is packed with information and designed to provide anglers with a solid foundation for fly fishing. Anglers will discover how to choose appropriate fly fishing equipment, identify and imitate particular insects, find fish in rivers and lakes, tie popular fly fishing knots, and basic casting techniques. We'll also explore fly fishing opportunities in Washington and good places to use your new skills. Each workshop includes two, two-hour (Tuesday) evening classroom sessions and one, two-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9000-A784 4/16-4/26 T 7pm-9pm OFF SITE
9001-A784 5/6-5/17 T 7pm-9pm OFF SITE

FLY FISHING STILL WATERS (8HRS) \( \$75 \)

Washington has some of the best stillwater fly fishing in the country. Lakes, however, can be challenging to master. In this workshop, anglers can gain valuable insight on finding fish in stillwaters, insects and other available food items, presentation techniques, equipment considerations, fly patterns and where to go in our local area. Then we'll put it all together in a half-day of fishing on one of our local lakes. Each workshop includes two, two-hour (Wednesday and Thursday) evening classroom sessions and one, four-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9003-A784 6/4-6/7 WTh 7pm-9pm OFF SITE
9004-A784 7/2-7/5 WTh 7pm-9pm OFF SITE

FUNDAMENTALS FOR SPEY CASTING (4HRS) \( \$49 \)

Spey rods have taken the Northwest by storm. Once you unlock the advantages of the Spey rod, you'll be amazed at your increased efficiency and effectiveness in your steelheading pursuits. Discover the switch cast, single Spey, double Spey and snap T in this fundamentals-based, on-the-water workshop. Perfect for anglers that are new to Spey fishing or those that know the basics and are looking to improve. (Pacific Fly Fishers)

9005-A784 5/17 Su 12pm-4pm OFF SITE

STEELHEAD FLY FISHING (6HRS) \( \$75 \)

Explore the techniques to effectively fly fish for the Northwest’s most celebrated gamefish. The steelhead is perhaps the most challenging and revered fly rod quarry in all of North America and the knowledge of how to catch them with a fly does not come easily. In this workshop, anglers will discover the most successful techniques for fly fishing for steelhead and the very important skills of how to identify good steelhead holding water, presentation techniques, and fly patterns. We'll also discuss the use of using Spey rods and timing steelhead runs on our local rivers. Each workshop includes two, two-hour (Wednesday) evening classroom sessions and one, four-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9006-A784 6/11-6/21 W 7pm-9pm OFF SITE
9007-A784 5/7-5/17 Su 10am-2pm OFF SITE

BEGINNING FLY TYING (6HRS) \( \$49 \)

Enter a new dimension of the sport of fly fishing by tying your own flies. Explore the materials and tools used to tie flies and the basic fundamentals for tying streamer, nymph and dry flies. We'll examine and tie the Wooly Bugger, Soft hackle, Gold Ribbed Hare’s Ear, Elk Hair Caddis, Stimulator and the Grey Wulff. Students will be required to supply their own basic tools (vice, bobbin, scissors, whip finishing tool and hackle pliers). All other materials provided. Each workshop includes three, two-hour sessions. (Pacific Fly Fishers)

9008-A784 4/9-4/23 W 7pm-9pm OFF SITE

ADVANCED FLY TYING (6HRS) \( \$49 \)

You've mastered the basics and now it's time to tackle the most difficult techniques in fly tying. In this advanced workshop you'll explore how to tie parachute and quill wing dry flies, spin deer hair, tie extended body flies, make articulated leeches and tie tube flies. The flies we will tie to cover these techniques will include the Parachute Adams, Blue Dun, Muddler Minnow, Green Drake Parachute, BR2 Leech and the Levitator Steelhead Marabou Tubey fly. Prerequisite: Intermediate-level fly tying experience. Students will be required to supply their own basic tools (vice, bobbin, scissors, whip finishing tool and hackle pliers). All other materials provided. Each workshop includes three, two-hour sessions. (Pacific Fly Fishers)

9009-A784 4/16-4/26 W 7pm-9pm OFF SITE

AQUA TREK SEA KAYAKING ADVENTURES

All of our trips, tours, and treks are designed to be fun, safe, and educational. Aqua Trek guides are friendly, knowledgeable, and patient as they instruct paddle skills or identify birds and wildlife. Each outing begins with a thorough equipment and safety orientation. No previous sea kayaking experience is necessary and anyone in reasonable physical condition should have no problem. We provide top-of-the-line equipment including Eddyline double kayaks which are very stable and comfortable. We believe sea kayaking can be a perfect combination of relaxation, exercise, and adventure which may become a lifetime activity. Highlights, driving instructions, and “what to bring” list provided with your confirmation of registration. Children age 10 and older are welcome to register with parent or guardian.

SEA KAYAKING: Skagit Bay (6.5HRS) \( \$80 \)

We'll meet at Pioneer Park just before the LeConner bridge, and caravan to the launch site at Snooosh beach. After the pre-tour classes, we may paddle around some little islands to view the bird life before heading on to Hope and Skagit Islands. Our lunch stop is usually on Hope Island which has an impressive cross-island forested trail. If conditions allow, we'll paddle further north to circumnavigate Skagit Island and get a distant view of the Deception Pass Bridge. Birding is good to excellent, and past groups have seen river otters, harbor seals, and porpoises. Usual bird sightings may include eagles, herons, cormorants, kingfishers, grebes, loons, guillemots, auklets, and oystercatchers. A real treat is to see the peregrine falcons that nest on Hope Island or the endangered marbled murrelets that feed in Skagit Bay. You must register through the Continuing Education office for this course. (Staff)

9006-A784 5/3 Su 10:30am-5:30pm OFF SITE

CHUCKANUT BAY (6.5HRS) \( \$80 \)

We will meet at the Wildcat cove boat launch of Larrabee State Park. After the pre-tour safety and paddling class, we'll launch to follow a beautiful coastline to Chuckanut Bay. This tour is always scheduled at a minus tide because of the abundance of exposed inter-tidal marine life. For example, we've seen as many as seven different species of sea stars! The shoreline is composed of beautifully eroded sandstone, and if conditions allow, we'll paddle across the bay to view some palm tree fossils. For our lunch stop, we are privileged to visit and explore Chuckanut Island, which is owned and managed by the Nature Conservancy. There are some nice tide pools and rocks to explore and we may hike around the island's forested trail. (Because of the fragile environment and lack of restroom facilities on the island, AQUA TREK takes along a porta-potty and tent outhouse). You must register through the Continuing Education office for this course. (Staff)

9413-A784 6/7 Su 11am-5:30pm OFF SITE

WILDCATER RIVER TOURS

Are you searching for the ultimate ride on a whitewater trip? Or maybe a family-friendly outing that is educational as well as entertaining? Wildwater River Tours, Inc. offers adventure on some of the wildest rivers in Washington as well as relaxing, scenic float trips. For river trips that are guaranteed to stimulate, we have the rafting trip for you.
**WENATCHEE WHITEWATER RAFTING (5HRS) $84**
The sunny side of the Cascades is a definite splash! Roller coaster action and generally sunny weather makes this snow-fed river a favorite for river-runners. You will experience commanding scenery that includes apple orchards and tall bluffs. The whitewater maneuvering in “boulder bend,” “rock and roll,” “drunks and drop,” and “snow bamboo” rapids will absolutely capture your attention. Experienced guides steer self-bailing paddle rafts. Trip includes a delicious buffet lunch. Beginners welcome. Appropriate for ages 10 and older (youth under 18 must be accompanied by a parent or guardian). Required Neoprene wet suit and booties can be rented for an additional fee of $15 (cash) paid at the river, or bring your own. Directions, recommended clothing list, and pertinent trip information sent with registration confirmation. (Wildwater River Tours)
9416-A784 5/18 Su 10am-3pm OFF SITE

**TOULTE WHITEWATER RAFTING (4.5HRS) $84**
Ride rumbling rapids in the shadow of Mt. St. Helens. Nature is slowly repairing herself in the aftermath of the colossal volcanic eruption but you can still see evidence of the damage. Because of the volcanic silt, the Toutle River changes constantly. You will hit big waves and bottomless holes while plunging through “staircase,” “tea kettle,” and “Hollywood gorge” rapids. An experienced guide will scout the river and steer your paddle raft. Trip includes a Neoprene wet suit, booties, and a delicious buffet lunch. Appropriate for adults and youth ages 6 and older in good physical condition (youth under 18 must be accompanied by a parent or guardian). Directions, recommended clothing list, and pertinent trip information sent with registration confirmation. (Wildwater River Tours)
9421-A784 4/5 Sa 10am-3:30pm OFF SITE

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**HEALTH AND WELLNESS**

See the Certification/Licensing section for CPR for the Healthcare Provider.

**CARING FOR YOUR AGING PARENTS - ONLINE (24HRS) $49**
Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? This online course provides mentoring and step-by-step techniques and strategies. Topics include the evolving relationship between you and your parent; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; medical care options; living arrangement options; managing the finances; and available resources for both you as a caregiver and your parents. You will read lessons, participate in exercises, and hold live interactive discussions with the instructor and fellow students in your online classroom. The classroom is available 24 hours a day, students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a Mac, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)
9273-A784 4/29-6/12 ARRANGED

**EMOTIONS AND FEELINGS: Dealing with them and healing through them (3HRS) $39**
We all struggle with challenging feelings, emotions, and stress. Our cultural tendency is to stuff them, bury them, or run from them - but nobody taught us how to be with our feelings or move through our emotions. In this workshop you will explore what it is to be human, and how to reclaim the life-force energy that is buried beneath your fear. You will be guided in meditation, breath-work, and participate in small group discussion to find a new calm and balance for living in our complicated world. (Roy Holman)
9336-A784 4/2 W 6:30pm-9:30pm BAK 113

**REIKI - Level I (7HRS) $225**
Anyone can learn reiki and everyone can benefit from it. Open to beginners as well as professionals of bodywork, Reiki Level I provides the foundation for practicing this healing art and is a prerequisite for all future classes. Reiki means “universal life energy” and is a profound system of hands-on healing that is easy to learn and to use. A foundation underlying the practice of reiki is the philosophy that all healing is self-healing. The reiki practitioner must be engaged daily in his or her own healing work, including daily reiki self-treatment. In this day-long class you will explore the hand positions for yourself and others, and will be attuned to healing on the physical body level. Class material also covers the background and history of reiki, as well as the chakra system and clearing practices. Bring a sack lunch or visit local restaurants for the hour-long lunch, and wear loose-fitting comfortable clothing. Classes held at the Tree of Life Reiki Training Institute, 5557 38th Ave NE, Seattle, WA, 98105-2203. Map and driving directions will be mailed with your registration confirmation. Students may enroll in both Reiki Level I and Level II for the same weekend. (Kathy Heffernan)
9352-A784 4/19 Sa 10am-6pm OFF SITE
9353-A784 5/17 Sa 10am-6pm OFF SITE
9341-A784 6/7 Sa 10am-6pm OFF SITE

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**REIKI - Level II (7HRS) $285**
You will be attuned to healing on the mental and emotional levels and explore the reiki symbols to facilitate mental and emotional healing in your clients. Primary emphasis is practicing how to conduct absentee or distant healing sessions. Discover the protocols and the symbol for sending reiki to someone at a distance, and have someone receive your treatment during the class (details to follow once registered for the class). Attention will also be placed on the ethics of being a reiki practitioner, and how to give table treatments and work with clients. Bring a sack lunch or visit local restaurants for the hour-long lunch, and wear loose-fitting comfortable clothing. Classes held at The Tree of Life Reiki Training Institute, 5557 38th Ave NE, Seattle, WA, 98105-2203. Map and driving directions will be mailed with your registration confirmation. Prerequisite: Reiki I with Kathy Heffernan. Students may enroll in both Reiki Level I and Level II for the same weekend. (Kathy Heffernan)
9354-A784 4/20 Su 10am-6pm OFF SITE
9355-A784 5/18 Su 10am-6pm OFF SITE
9356-A784 6/8 Su 10am-6pm OFF SITE

**THE THREE D’S: Depression, dementia, demanding (10HRS) $43**
In this workshop you will learn the meaning of depression and dementia, and define demanding behavior in clinical terms. Learn the treatments, medications, and interventions that will assist clients with these behaviors to live to the best of their abilities. Communication techniques to improve client interaction will be covered. This course fulfills the Washington State requirement of 10 hours of continuing education for caregivers; however, it is open to anyone. (Terry Miller)
9464-A784 4/8-4/10 TTh 6pm-9:30pm BAK 110

**OUTSMART STRESS! (10HRS) $43**
Life is stressful, but it doesn’t have to be. You can outsmart stress by exploring strategies to reduce stress, ways to cope when stressful situations occur, how to identify positive vs. negative stress, and tools you can use to manage stress. You will also discover how to share your stress management techniques to others. Your life can be stress-free! This course is open to anyone, however it also fulfills the Washington State requirement of 10 hours of continuing education for caregivers. (Terry Miller)
9490-A784 4/29-5/1 TTh 6pm-9:30pm BAK 110

**DEALING WITH GRIEF AND LOSS (10HRS) $43**
Facing the loss of a loved one and dealing with the associated grief is one of life’s most difficult situations. Whether for yourself or for someone else, this workshop will help you identify the stages of the dying process, ways to assist clients with comfort care, resources available in the community, and how cultural diversity affects the dying process. (Terry Miller)
9482-A784 6/3-6/5 TTh 6pm-9:30pm BAK 110

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**TELEVISION AND DEVELOPING BRAINS (2HRS) $29**
Have you ever wondered why your spouse and child appear “glued” to the T.V. or why pediatrics recommend NO T.V. until 2 years of age? This workshop will explore the effects of T.V. on the developing brain and why excessive T.V. use can lead to decreased academic ability, under developed imagination, and problems with attention and patience, and much more. Get the facts to make an informed decision when it comes to T.V. for your family! (Leslie Foss)
9317-A784 4/10 Th 7pm-9pm BAK 110

**BUILDING RESILIENCE IN OUR CHILDREN (2HRS) $29**
As a parent, you want the best for your children. This workshop will help you focus on the importance of social and emotional development and how this helps children to live, play, and learn well. We’ll explore what resiliency is all about, how protective factors build resiliency, and how we can support our youngest children (ages birth to five years). Discover how the support we offer our children now will affect them as adults. This workshop is packed with hands-on activities as well as resources and further support offered in our communities. (Bunny Walters)
9459-A784 5/13 T 7-9pm BAK 110

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**CEUs**
(Continuing Education Units)
Are available for most workshops

Please make your request when you register

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ED2GO ONLINE

ONLINE NON-CREDIT CLASSES: Ed2Go

Can't make it to class on a regular schedule? In collaboration with Ed2Go EvCC's Continuing Education now offers a wide variety of non-credit classes online. These courses are delivered over the Internet, and you can study from your home or office at any time of day or night. The courses are taught by instructors who are famous for their ability to create warm and supportive learning communities. These courses are an affordable, flexible, and convenient! We've listed the course categories we offer below. However, for a full list of course titles and descriptions visit the class web site www.edzgo.com/evcct and select "Courses." While visiting the website, test drive a free sample class by selecting "demo" on the landing page!

How Online Classes Work:
Each class is $79, lasts for six weeks, and has a set beginning and ending date. You have two class sessions to choose from for Spring quarter: 4/16-6/6 or 5/21-8/8

On the class start date you will access lessons and assignments in an interactive online format via the Internet. Each course is project-oriented and includes lessons, quizzes, hands-on assignments, discussion areas, and supplementary links. A course includes twelve sets of lessons with a new lesson released each Wednesday and Friday, culminating in a final exam. You pick up lessons from the web, complete assignments, then return to the web to complete the chapter quizzes. When you finish the course you can print out an individualized completion letter showing your progress and completion.

How to Get Started:
Visit our Online Instruction Center at www.ed2go.com/evcct. Select the "Courses" link to browse through our course listings and descriptions. When you are ready to register for a class, while on the individual course's webpage merely click the "Enroll Now" button and follow the instructions to enroll and pay for your course. Be sure to complete the orientation where you will learn important information about your course, and choose your name and password to access your course. (This step is critical! You cannot access your course until you complete the orientation.) On the start date of your class return to the Online Instruction Center website and select the "Classroom" link. To begin your studies, simply log in with the name and password you provided during orientation.

Computer Requirements:
All courses require Internet access, e-mail, and Netscape Navigator or Microsoft Internet Explorer web browser. Some courses may have additional requirements listed in the course description.

Major Topic Areas:
The Internet
Web Page Design
Web Graphics and Multimedia
Basic Computer Literacy
Computer Applications
Graphic Design
Computer Troubleshooting and Networking
Database Management and Programming
Digital Photography and Digital Video
Languages
Writing and Publishing
Entertainment Industry Careers
Grant Writing and Nonprofit Management
Start Your Own Business
Sales and Marketing
Accounting
Business Administration
Test Prep
Personal Development
Personal Finance and Wealth Building
Health, Nutrition and Fitness
Personal Enrichment
Child Care and Parenting
Art, History, Psychology and Literature
Math, Philosophy and Science
Teaching and Instruction

GUITAR FOR ADULTS AND TEENS - LEVEL I (8HRS) $99
Learn to play the acoustic guitar. You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. (Eric Wood)
9276-A784 4/15-6/6 T 7pm-8pm BAK 111

HOME SCHOOL WITH SUCCESS - ONLINE (12HRS) $49
As parents look for the best options for educating their children, many consider home schooling as an alternative to the traditional classroom. As one of the fastest growing trends in education with over 1.5 million American children educated under their parents' supervision, home schooling provides a vast supply of options. With online education, accredited correspondence-type schools, and personalized options for students with challenges to learning as well as those with academic gifts, home schooling has a lot to offer. Join us for a look at basic information and resources, state-by-state requirements, socialization issues, curriculum options, tips for success, and a world of ways to have fun with your family while providing an awesome education for your child. This class is designed for parents seeking information on home schooling as well as those already teaching their children at home. Required text book must be purchased before class start (Sherri Linsenbach, The Everything Homeschooling Book, Publisher: Adams Media Corporation, ISBN # 1580628680) which is widely available at local bookstores. (Approximate cost $14.95). (Beverly Schultz)
9339-A784 3/28-5/9 ARRANGED

PRESENTING YOURSELF: Personal development and poise (1.5HRS) $49
This course is for all ages, male or female. You will discover how proper posture and eye contact can improve the first impression someone has of you. Shaking hands, walking, and sitting techniques will also be covered and you will have a chance to demonstrate all of these methods during class. Come discover techniques that can help make a positive impression in your personal and professional life! Appropriate for ages 10 and older. (Tamara Bochan)
9394-A784 5/5 M 6pm-7:30pm BAK 113

THE MODELING WORLD: Ready, set, action (1.5HRS) $49
Walking with style, doing half turns, checking your posture, keeping eye contact, and smiling are key ingredients needed to start in the modeling and talent industry. Explore the three areas where modeling is in demand. Discover the body blocks for posture. Practice in class a proper walk and a professional turn. Join us for a fun and informative introduction to the modeling and talent industry! Appropriate for ages 10 and older. You may purchase an optional book from the instructor for $20. (Tamara Bochan)
9395-A784 5/12 M 6pm-7:30pm BAK 113

THE ART OF MAKEUP (1.5HRS) $29
Discover how to enhance and polish your look with makeup. Using both lecture and demonstration, Tamara will break down the basic application techniques for day wear, color photography, black and white photography, and runway makeup. Whether you are using makeup for the first time, interested in modeling or preparing for a career as a makeup artist, you’ll explore helpful tips for how makeup can enhance one’s natural beauty. Bring your personal makeup to class. Appropriate for ages 10 and older. (Tamara Bochan)
9396-A784 5/19 M 6pm-7:30pm BAK 113

TEST TAKING SECRETS (3HRS) $49
Discover new ways to excel on all tests by focusing on some key underlying principles. These apply to all academics (from junior high to graduate school), all standardized tests (SAT, APOs, real estate exams, BAR exam, etc.), and any Civil Service, employment, entrance, or promotion exams. Discover how to prevent test anxiety, increase concentration, and reason your way to the right answer. In addition, explore the three mistakes every test-taker makes, and how to correct them, NOW! The presenter graduated at the top of his college class with a 4.0 GPA, has a Juris Doctor degree from BYU, and conducts this seminar across the Western U.S. A required $30 materials fee due to instructor in class for comprehensive workbook. Ages 12 and up. (Carris Adney, JD, MS)
9427-A784 4/19 Sa 9am-12pm BAK 113
COMPUTER SKILLS TRAINING:
A QUICK OVERVIEW

EvCC's Continuing Education offers computer applications workshops and programs with a variety of options to match your skill level and schedule. The courses and programs are described in detail in the Computer "Introductory" Workshops and Computer Software Workshops sections.

Computer Information Session: Making the right choices (2HRS) FREE
Are you new to computers? Planning to purchase one? Wondering what workshops you should enroll in? Attend this free seminar and receive easy to understand help in selecting the best computer workshops to fit your skill level. Use this great opportunity to ask questions to gain the knowledge that will help you get started. Learn commonly used computer terminology and discover the exciting possibilities easily within your reach. This information will guide your decision-making as you select the right computer and workshops to fit your individual needs. Registration is not required. (Pam Desmond)
8860-A784 4/14 M 6pm-8pm ATC 221

COMPUTER "INTRODUCTORY" WORKSHOPS

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system.

QUICK KEYBOARDING (4HRS) $139
Do you have difficulty using your computer and "hunt and peck" the characters because your fingers just don’t know where the correct keys are? Whether for personal use or in your career, correct keyboarding skills are a necessity. Discover to type the alphabet by touch (without looking at the keyboard) in just six short hours. You’ll be delighted once you acquire correct keyboarding techniques including proper posture and wrist placement for a lifetime of healthy keyboarding! No prior computer knowledge or experience necessary. Typing book, colored chart, and software included ($45 value). (Christina Kelly)
8760-A784 4/1-4/3 TTh 6pm-8pm ATC 221

GOOGOLGY: Discover the hidden treasures of Google (3HRS) $45
So you’ve heard about Google, but you’re not quite sure how to use all its amazing features. Join us as we effortlessly navigate Google and some easy techniques to help you find what you need. Not only will we locate images, videos and current news, but we will use the calculator, find catalogs, read blogs, view groups, get driving directions and so much more. As a bonus, you will discover how to make your own free G-mail account that you can use on any computer. (Siri Cummins)
8767-A784 4/14 M 6pm-9pm ATC 221

BARE ESSENTIALS COMPUTING (6HRS) $105
Are you intimidated by personal computers? If you have limited or no computer experience then this class is for you. Receive hands-on practice beginning with the basics and comfortably progressing through the essentials. Become familiar with computer terminology and technique as you use the mouse and keyboard to open programs, create a document, and save your work. You will also explore the wonders of the Internet and learn email basics. This foundational workshop will introduce users to the most commonly used software applications. This class uses Windows XP, but is also appropriate for Windows Vista, 2000, ME, and 98. No prior computer knowledge or experience necessary. Textbook included ($20 value). (#8772 Pam Desmond; #8774 Christina Kelley)
8772-A784 4/5 Sa 9am-4pm ATC 113
8774-A784 4/8-4/10 TTh 6pm-9pm LKH 108

WINDOWS XP FOR THE REAL WORLD (6HRS) $105
This class will develop intermediate computer skills by expanding on Windows XP fundamentals as you gain skills to confidently manage files and folders using real world scenarios. Whether for home or business use, fundamental knowledge of file management is essential in order to be computer proficient. The importance of Windows clipboard will be demonstrated as you discover how to cut, copy, and paste text within a document. A brief explanation of computer hardware components and their uses will also be covered. This class uses Windows XP but is also appropriate for individuals running Windows Vista, 2000, ME and 98. Prerequisite: Bare Essentials Computing or equivalent. Textbook included ($20 value). Prerequisites: (#8778 Pam Desmond; #8780 Christina Kelley)
8778-A784 4/12 Sa 9am-4pm ATC 113
8780-A784 4/15-4/17 TTh 6pm-9pm LKH 108

COMPUTER SOFTWARE WORKSHOPS

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system and Microsoft Office 2007 suite.

WORD

WORD 2007 LEVEL I: Word processing basics (6HRS) $105
This course is for those new to word processing and want to explore the fundamentals of Microsoft Word. Receive vital training in the basics of creating, formatting, and saving documents. Additional topics include cut, copy, and paste; font and paragraph formatting; indents; margins; and print options. Discover the organizational power of tabs and tables, and add impact by incorporating clip art. Prerequisite: Bare Essentials Computing or equivalent. Textbook included ($20 value). (#8782 Cindy Kling; #8784 Christina Kelley)
8782-A784 4/26 Sa 9am-4pm ATC 113
8784-A784 4/29-5/1 TTh 6pm-9pm LKH 108

WORD 2007: Merging Word documents (Mail Merge) (3HRS) $45
Mail merge is a powerful and useful tool of MS Word. To explore its capabilities we’ll take a standard Word document and combine it with a file that contains information for many individuals or items. Then create customized versions of that document for a variety of uses. In class we’ll set up and perform a mail merge to create a customized letter, list, and labels. If you’d like, bring your own address book to class and make a data source you will use over and over again. Prerequisite: Word I or equivalent. Handouts included. (Cindy Kling)
8773-A784 5/19 M 6pm-9pm ATC 221

WORD 2007 LEVEL II: Beyond Word basics (6HRS) $105
Do you possess basic word processing skills and want to know more about the power tips and tricks of Microsoft Word? In this course, desktop publishing and graphics skills will be developed using the Drawing toolbar, WordArt, and text boxes. Discover how to create stunning newsletters by using sections and multiple columns. Become familiar with the intermediate and advanced features of styles, headers/footers, page numbers, and templates. Prerequisite: Word Level I or equivalent. Textbook included ($20 value). (Lynne Aldyette)
8786-A784 5/6-5/8 TTh 6pm-9pm ATC 113

To register for these courses, use the form on page 76 or call 425-267-0150.
EXCEL

**EXCEL 2007 LEVEL I: Spreadsheet basics (6HRS)** $105

This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. You will create worksheets by entering text and numbers, and then edit, save, and close the workbooks. Work with columns and rows by sizing, inserting, deleting, and using fill colors and borders. Move, copy, and automate content using cut/copy/paste, autofill techniques, and customized sheet tabs. Discover the computing strength of Excel by working with formulas and functions, and present your spreadsheet results with dynamic visual impact using Excel charts. Prerequisite: Core Essentials Computing or equivalent. Textbook included ($20 value). (#8788 Christina Kelley, #8789 & #8794 Lynne Midgette)

- 8792-A784 4/28-4/30 MW 6pm-9pm ATC 221
- 8794-A784 5/3 Sa 9am-4pm ATC 113
- 8808-A784 4/24-4/26 Th 6pm-9pm LKH 108

**EXCEL 2007: Excel formulas and functions made easy (3HRS)** $45

Want to use the built-in functions of Excel to easily perform complex calculations? Or run a web query to include real time information in your spreadsheet? To explore these capabilities and more, we’ll develop a workbook that explores multiple budgeting options for an imaginary Australian vacation, an accounts payable worksheet, and payments on a loan. Topics will include using functions AutoSum, Pmt, Max, Min, Avg and If; including dates in calculations; using absolute and relative cell references for formulas and functions; and running Web queries to retrieve external data. Prerequisite: Core Essentials or equivalent. Handouts included. (Cindy Kling)

- 8775-A784 6/2 M 6pm-9pm ATC 221

**EXCEL 2007 LEVEL II: Beyond Excel basics (6HRS)** $105

You possess the basic skills of Excel and now want to produce advanced spreadsheets. Explore how to manage large workbooks by sorting columns, using headers and footers, applying advanced filters and freezing panes. Add interest to your worksheets by inserting, positioning, sizing and formatting graphics. Discover how to use multiple worksheets and link formulas. This class will also introduce you to useful functions such as PIVOT. Explore the basics of creating a Pivot table and a Pivot chart. Discover Excel’s powerful list and database capabilities including sorting, filtering, and querying. Prerequisite: Excel I or equivalent. Textbook included ($20 value). (#8796 Brenda Baitona, #8798 Christina Kelley)

- 8796-A784 5/10 Sa 9am-4pm ATC 113
- 8798-A784 5/13-5/15 Th 6pm-9pm LKH 108

**EXCEL 2007 LEVEL III: Advanced features of Excel (6HRS)** $105

Apply what you have learned in Excel I and II while exploring Excel’s advanced features. Build a lookup function (VLOOKUP) and discover how to use Excel’s auditing tools. Create and run a macro to automate routine tasks. Work with grouped worksheets, data validation, and conditional formatting. Develop a 3-D cell reference formula and a logical IF function. You’ll also explore collaborating on a project using comments, the paste special command, hyperlinks, importing data from other sources in Excel, and sharing and merging workbooks. Prerequisite: Excel I and II or equivalent. Textbook included ($20 value). (Brenda Baitona)

- 8799-A784 6/10-6/12 Th 6pm-9pm ATC 113

ACCESS

**ACCESS 2007 LEVEL I: Learn the basics (6HRS)** $105

This course is for those who want to explore the fundamentals of Microsoft Access and practice general database design. Discover how to make a table and enter data using various methods, including wizards and forms. Create simple and advanced queries to filter results by using specific criteria. Explore techniques to organize, sort, and extract relevant information. Present organized results attractively by using reports. Additionally, discover how to use relationships between tables to effectively synchronize the records, insuring clarity and data integrity. Prerequisite: Windows XP for the Real World or equivalent experience, and good working knowledge of Word and Excel highly recommended. Textbook included ($20 value). (#8800 Lanah Boeck, #8801 Christina Kelley)

- 8800-A784 5/17 Sa 9am-4pm ATC 220
- 8801-A784 5/27-5/29 Th 6pm-9pm LKH 108

**ACCESS 2007 LEVEL II: Beyond Access basics (7HRS)** $125

Once basic Access skills are in hand, it’s time to learn more advanced tools. In this course you will customize forms in design view using multiple tables. Work with controls; inserting pictures; inserting and formatting labels, and using a combo box. Add finishing touches, such as lines, shapes, and alignment tools. Explore subforms and how to use calculated controls. Customize effective results and discover how to use switches and macros. We will also explore the importance of practice program integration as you import a worksheet from Excel and create a mail merge document in Word. Prerequisite: Access Level I or equivalent. Textbook included ($20 value). (Lanah Boeck)

- 8802-A784 6/14 Sa 9am-5pm ATC 221

PHOTOSHOP

**DIGITAL PHOTOS I: Cleaning up your image (6HRS)** $105

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo “just right.” Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover when and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. (Van Aguirre)

- 8808-A784 5/17 Sa 9am-4pm ATC 221
- 8809-A784 5/31 Sa 9am-4pm ATC 221

**DIGITAL PHOTOS II: Photoshop “WOW” techniques (6HRS)** $105

This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquees, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, grayscale, dodging, spoming, channel mixer, and duotones. Discover how to replace picture elements; plus embellish and correct specific aspects of an image by hands-on experience with Photoshop layers. “Bend” things around corners, transform and “nudge” objects into position. Prerequisite: Digital Photos I: Cleaning up your image. (Van Aguirre)

- 8810-A784 6/7 Sa 9am-4pm ATC 221

POWERPOINT

**POWERPOINT 2007: The PowerPoint advantage (6HRS)** $105

PowerPoint is an impressive presentation tool for work and at home. Create high-quality, attention-grabbing presentations on a PC or a laptop. Whether to keep a business meeting on track, promote a product to a client, or creatively present your vacation photos, this program is essential for professional-looking and cost-effective results. Create handouts, meeting notes, and overhead films. Design creative notices, brochures, and presentations by using a versatile combination of graphics and text. Create graphics to illustrate trends, profits, and losses. Generate your own slide show and discover shortcuts to speed up your work. Prerequisite: Core Essentials Computing or equivalent. Textbook included ($20 value). (Siri Cummins)

- 8804-A784 4/19 Sa 9am-4pm ATC 113

PUBLISHER

**PUBLISHER 2007: One-of-kind homemade greeting cards and invitations (3HRS)** $45

Do you have trouble finding the perfect card for birthdays, holidays, or special events? Are you looking for the right invitations but you just can’t find what you need? If so, you will enjoy saving money as you plan, design, and create beautiful customized cards and invitations. We’ll use MS Publisher and show you how to use Microsoft Office Publisher 2007 to create personalized text, custom colors, brilliant pictures, and suggested verses that say exactly what you want. Prerequisite: Core Essentials or equivalent. Handouts included. (Siri Cummins)

- 8876-A784 4/27-4/29 M 6pm-9pm ATC 221

**PUBLISHER 2007: Promoting events with flyers and brochures (3HRS)** $45

Desktop publishing is not just for advertising professionals, it’s easy enough for the whole family! Explore how to create flyers and tri-fold brochures to promote your business or special event. This workshop will show you how simple and fun it is to use MS Publisher. Topics will include how to replace existing text; inserting and resizing Clip Art; copying and moving an image; and adding BorderArt and Word Art. Prerequisite: Core Essentials Computing or equivalent. Handouts included. (Cindy Kling)

- 8876-A784 5/5 M 6pm-9pm ATC 221
BOOKKEEPING BASICS (6HRS) $110

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits), cash versus accrual accounting, chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. (Pat Coughlin)
8812-A784 4/19 Sa 9am-4pm ATC 115

QUICKBOOKS PRO 2006 FUNDAMENTALS (6HRS) NEW $145

Get your company books open and ready for business! This workshop is filled with tips and tricks on using various versions of QuickBooks efficiently. Discover how to tailor your company preferences, walk through setting up items and services, and customize your Chart of Accounts. Manage customer and vendor lists while gaining hands-on experience with several transactions from invoices to deposits. Reconcile and balance your bank and credit card statements and explore basic reports and financial statements. Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics is not required but highly recommended. Textbook included ($20 value). (Lynne Midyette)
8814-A784 4/26 Sa 9am-4pm ATC 220
8816-A784 5/9 F 9am-4pm ATC 220

QUICKBOOKS: Custom templates and mailings (3HRS) NEW $65

Move your business beyond the basic QuickBooks Invoice, Sales Receipt, Statements, and Estimates. You will create custom forms by using the Custom Template dialog box and the Layout Organizer. Activate custom fields and use those fields in forms and reports. Discover how to access customer lists, export lists to MS Excel and create labels. Explore the QuickBooks Letter Wizard to create custom mailings for your advertisement and communications needs. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Lynne Midyette)
8828-A784 5/31 Sa 9am-12pm ATC 220

QUICKBOOKS: Payroll (3HRS) NEW $65

Discover how to perform necessary payroll functions using Manual, Basic and Enhanced payroll features and decide for yourself, which is more suited for your company. Additional topics for this workshop will include: Washington State payroll laws and requirements, employee time tracking, setting up company and employee paid benefits, billing customers for time, setting up employees, paying employees, tracking tax liabilities, paying payroll taxes, and printing necessary forms and reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Lynne Midyette)
8831-A784 5/31 Sa 1pm-4pm ATC 220

QUICKBOOKS: Custom reports and graphs (2 HRS) NEW $55

Creating the right report can be a difficult and daunting task. Every business has specific needs when it comes to accessing and displaying their data. This module will cover a range from report basics to advance customization. Explore how to run preset reports, modify reports, and export and print reports. Discover how to graphically display your data using graphs and memorize reports for later viewing. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Lynne Midyette)
8832-A784 6/7 Sa 9am-11am ATC 220

QUICKBOOKS: Sales tax and inventory (2HRS) NEW $55

This workshop will cover what you need to know regarding sales tax and inventory using QuickBooks Pro. Discover how easy it is to set up tax items, combine tax items, and track and pay sales tax. We’ll also explore how to set up tax rates and payment agencies, and access various related reports. Small businesses that work with a limited inventory will benefit from the QuickBooks Inventory feature. Discover how to set up inventory items, adjust inventory, set up reorder points, and access various inventory reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Lynne Midyette)
8833-A784 6/7 Sa 11:30am-1:30pm ATC 220

The workshop will cover advanced bookkeeping entries such as large purchase transactions, loans, and depreciation. You’ll use QuickBooks Pro to make journal entries, adjusting entries, and discuss closing your books. We will also discuss the proper way to handle non-sufficient funds and fix common bookkeeping mistakes. Workshop also includes multi-user accounts, auditing your books, and theft prevention. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Lynne Midyette)
8839-A784 6/7 Sa 2pm-4pm ATC 220

CATIA Version 5 (V5) is Dassault Systemes’ computer aided drafting and computer-aided manufacturing (CAD/CAM) software solution that allows you to define and make the tools needed to manufacture your products. CATIA is predominately used by design, tooling, and manufacturing engineers, commercial and consumer designers, and users of other CAD/CAM software programs. CATIA enables users to tailor product development according to their industry-specific requirements. With CATIA, users simulate the entire range of industrial design processes from marketing and initial concept to product design, analysis, assembly and maintenance. This software is the standard in the aircraft industry and widely used in the automotive industry across the U.S.

Training Designed for a Variety of Users: These courses are ideal for manufacturing engineers, commercial or consumer designers, and others familiar with 3D construction from 2D instructions (carpenters, mechanics, electricians) interested in switching to CATIA. This includes current users of CATIA V5, those using CATIA V4 who will be upgrading to V5, and other CAD/CAM users who are new to the CATIA software program. A large number of aircraft and automobile manufacturers are expected to switch to CATIA V5 in the near future, although the majority of growth is expected to be in the consumer goods design area.

Those new to CATIA V5 and wish to become designers should consider taking all five of the following introduction classes:

• Intro to CATIA V5
• Assembly Design Fundamentals
• Sketcher and Auto-Constraints
• Part Design Fundamentals
• Part and Product Integration

Current CATIA V5 users can enhance their skills by taking:

• V5 Surfacing Operations
• Intro to V5 Surfacing
• V5 Drafting Fundamentals
• and/or Assembly Design Advanced

Full class descriptions can be viewed at http://v5train.com

Training Options: You can take the classes “Online – Self Directed” using a web-based simulation of the CATIA software (you don’t have to own the CATIA software license). Or you can choose to participate in the “Boot Camp” which is a five-week hybrid class that combines online simulation with instructor-led instruction in a lab setting. Both training models use a simulated CATIA program for all or part of the training. To view and experience a sample of the training methods go to http://v5train.com/coll/averettcc.htm Please note that once you register and your username and password are activated, there are no refunds.

Prerequisites and Hardware and Software Requirements: You must have a working knowledge of Windows 98 (or a later version), experience using files and folders, and basic background in CAD (desired although not necessary). You can access the training software on any computer (IBM, MAC or Linux OS) with high speed Internet connection (recommended), a browser with Macromedia Flash plug-in installed, Adobe Reader (7.0.7 or higher), an active email account, and pop-up blockers disabled.

To register for these courses, use the form on page 76 or call 425-267-0150

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To register for these courses, use the form on page 76 or call 425-267-0150.

CONTINUING EDUCATION REGISTRATION FORM

Name: ____________________________ Student ID #: ____________________________ Social Security #: ____________________________

Registration for: ____________________________

Fall 200__ ____________________________

Winter 200__ ____________________________

Spring 200__ ____________________________

Summer 200__ ____________________________

Mailing Address: ____________________________

Street: ____________________________

City: ____________________________

State: ____________________________

Zip: ____________________________

Phone Number: ____________________________

Birthdate: ____________________________

Month: ____________________________

Day: ____________________________

Year: ____________________________

Gender: ____________________________

Female ☐ ☐ Male ☐ ☐

Ethnic Origin: ____________________________

Proof of completion required for a funding source? ____________________________

Yes ☐ ☐ No ☐ ☐

E-mail: ____________________________

Credit Card payment: ☐ Visa ☐ MasterCard ☐ Discover

☐ Check or money order attached

☐ Cash payment in person to cashier

Name on card: ____________________________

Card number: ____________________________

Exp. date: ____________________________

Signature: ____________________________

Item Number: ____________________________

Course Number: ____________________________

Course Title: ____________________________

# Credits: ____________________________

*The V-code is the last 3 digits of the number located on the back of your Visa/MasterCard. We require the V-code in order to process your credit card. This new policy has been implemented in response to the increasing threat of credit card fraud. This policy is in place to protect you.

Applications in Geographic Information Systems will be focused on independent group projects with an outside agency, and the extended functionality of ArcGIS with professional style applications. You will also use ESRI’s ArcGIS 9.2 software (the industry standard), through a series of eight modules comprised of practicals and class discussion. This is a hybrid class, a portion of the work is done online. You must have reliable internet access or you may use the EvCC open student computer lab. This course is a self-support, non-tuition class; class cost is $467.50 which includes $35 lab fee and $12.50 online fee; a technology fee may also apply. Class begins on 3/31/08 and ends on 6/04/08. Payment is due at time of registration. Last day to register is 3/25/08. Last day for 100% refund is 4/04/08. There is no 50% refund option. You cannot use the mail-in registration form to enroll in this class. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after 3/6/08. Class will not meet on 5/26/08. (Kerry Lysete)

INTERNSHIP IN GEOGRAPHIC INFORMATION SYSTEMS GIS 250 (1-5 credits) $76

Supervised work experience; may be with a qualified employer or in a project with a public or private agency. Students must have completed most of the required coursework and receive instructor permission. It is the student’s responsibility to obtain the internship. Performance will be evaluated by the college instructor and the internship supervisor. This course is a self-support, non-tuition class; class cost is $76 per credit; an additional technology fee may also apply. Payment is due at time of registration. Last day for 100% refund is 4 days after student’s original registration. There is no 50% refund option. You cannot use the mail-in registration form to enroll in this class. Prerequisites: Instructor permission required. (Kerry Lysete)

9681-A782 ARRANGED OFF SITE

USE ONLY FOR CLASSES OFFERED THROUGH CONTINUING EDUCATION.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>HOURS</th>
<th>LOCATION</th>
<th>CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts</td>
<td>M-F, 8am-5pm</td>
<td>Whitehorse Hall, Rooms 208 and 209</td>
<td>425.388.9501</td>
</tr>
<tr>
<td>Athletics/Sports</td>
<td>M-F, 7am-4pm</td>
<td>Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 108A</td>
<td>425.388.9328</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Parks Student Union: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-3pm  Whitehorse Hall: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-12pm</td>
<td>Parks Student Union, main floor  Whitehorse Building Room 290</td>
<td>425.388.9413 425.388.9433</td>
</tr>
<tr>
<td>Business, Computer Technology, Economics</td>
<td>8am-5pm</td>
<td>Olympus Hall, Room 133</td>
<td>425.388.9243</td>
</tr>
<tr>
<td>Cashier</td>
<td>M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First four days of quarter, 7:30am-7:30pm</td>
<td>Jackson Center</td>
<td>425.388.9224</td>
</tr>
<tr>
<td>Center for Disability Services</td>
<td>M-F, 8am-5pm. First two days of quarter, 8am-6:30pm Evening hours by appointment</td>
<td>Parks Student Union, main floor</td>
<td>425.388.9272 TTY 425.388.9438</td>
</tr>
<tr>
<td>Child Care</td>
<td>M-F, 7:15am-5:15pm</td>
<td>Early Learning Center, 820 Waverly</td>
<td>425.388.9121</td>
</tr>
<tr>
<td>Communication (English, Speech, World Languages)</td>
<td>M-F, 8am-5pm</td>
<td>Rainier Hall, Room 311</td>
<td>425.388.9387</td>
</tr>
<tr>
<td>Computer Lab</td>
<td>M-Th, 7:30am-8:30pm; F, 7am-3pm; Sat, 8am-4pm</td>
<td>Shuksan Hall, Room 231</td>
<td>425.388.9417</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>Phone or walk in from M-F, 7:30am-4pm</td>
<td>Applied Technology Training Center, 2333 Seaway Blvd., Everett</td>
<td>425.267.0150</td>
</tr>
<tr>
<td>Counseling, Advising, and Career Center</td>
<td>M, 8:30am-6:30pm; T-F, 8:30am-4:30pm Walk-in hours: M, 9am-12:30pm and 4-6:30pm; T-F, 9am-12:30pm Special Hours: First two days of quarter, 8am-6:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9263</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>M-F, 7am-3:30pm</td>
<td>Index Quod, Room 105</td>
<td>425.388.9545</td>
</tr>
<tr>
<td>Distance Learning</td>
<td>M-Th, 8am-5pm; F 8am-4pm</td>
<td>Whitehorse Hall, Rooms 210 and 211</td>
<td>425.388.9367 or 9585</td>
</tr>
<tr>
<td>Diversity &amp; Equity Center</td>
<td>M, 8:30am-5:30pm; T-F, 8:30am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9306</td>
</tr>
<tr>
<td>Fire Science and EMT</td>
<td>M-Th, 8am-5pm; F, 8am-3pm</td>
<td>Baker Hall, Room 106</td>
<td>425.388.9591</td>
</tr>
<tr>
<td>Enrollment Services (Admissions and Registration)</td>
<td>M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First four days of quarter, 7:30am-7:30pm (No registrations processed March 14 and June 6)</td>
<td>Jackson Center</td>
<td>425.388.9219 TTY 425.388.9173</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>M, 9am-6:30pm; T-Th, 9am-4:30pm Closed Fridays. First week of the quarter, M-T 8am-6:30pm, W-F 9am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9280</td>
</tr>
<tr>
<td>Food Services - The Cascade Range Cafe</td>
<td>M-Th, 7am-6pm; F, 7am-1:30pm</td>
<td>Parks Student Union, main floor</td>
<td>425.388.9400</td>
</tr>
<tr>
<td>Learning Services</td>
<td>M-Th, 8am-5pm; F, 8am-4pm</td>
<td>Rainier Hall, second floor, Room 227</td>
<td>425.388.9291</td>
</tr>
<tr>
<td>Library-Media Center</td>
<td>M-Th, 7:30am-8 pm; F, 7:30am-4pm Sa, 12pm-4pm Holidays and quarter break hours vary. Call 425.388.9533 for schedule.</td>
<td>Parks Student Union, lower floor</td>
<td>425.388.9353 425.388.9354</td>
</tr>
<tr>
<td>Math &amp; Science</td>
<td>M-F, 8:30am-5pm</td>
<td>Shuksan Hall, Room 120</td>
<td>425.388.9429</td>
</tr>
<tr>
<td>Monroe Program</td>
<td>By appointment only M-Th, 8am-8pm; F, 8am-noon</td>
<td>Monroe High School</td>
<td>360.804.4523</td>
</tr>
<tr>
<td>Nursing &amp; Health Sciences</td>
<td>M-F, 7am-5pm</td>
<td>Health Science, Index Quad, Room 141 Nursing, Index Quad, Room 140</td>
<td>Health Science 425.388.9461  Nursing 425.388.9463</td>
</tr>
<tr>
<td>Paperclip - Student Service Center</td>
<td>M-Th, 8am-7pm; F, 8am-4pm</td>
<td>Parks Student Union, Room 203</td>
<td>425.388.9258</td>
</tr>
<tr>
<td>Parking &amp; Security</td>
<td>M-Th, 7:30am-7pm; F, 7:30am-4:30pm</td>
<td>Parks Student Union, Room 224</td>
<td>425.388.9912 Emergency 425.388.9911</td>
</tr>
<tr>
<td>Physical Education/Health &amp; Wellness</td>
<td>M-F, 7am-4pm</td>
<td>Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 106</td>
<td>425.388.9323</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>M-F, 8am-5pm</td>
<td>Rainier Hall, Room 311</td>
<td>425.388.9387</td>
</tr>
<tr>
<td>Student Activities</td>
<td>M-Th, 8am-7pm; F, 8am-4pm</td>
<td>Parks Student Union, Room 209</td>
<td>425.388.9561</td>
</tr>
<tr>
<td>Student Employment Referral Center</td>
<td>M, 8:30am-6:30pm; T-F, 8:30am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9278 or 9279</td>
</tr>
<tr>
<td>TRIO-Student Support Services</td>
<td>M, 8:30am-6pm; T-F, 8:30am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9275</td>
</tr>
<tr>
<td>Testing Services</td>
<td>Testing hours are listed on page 7.</td>
<td>Parks Student Union, third floor</td>
<td>425.388.9298</td>
</tr>
<tr>
<td>Veterans</td>
<td>M, 9am-4:30pm; T-Th, 9am-4:30pm; closed Fridays First week of the quarter, M-T 8am-4:30pm, W-F 9am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9277</td>
</tr>
<tr>
<td>Vice President for Student Services</td>
<td>M-F, 8:30am-4:30pm Evening hours as needed</td>
<td>Parks Student Union</td>
<td>425.388.9588 or 9589</td>
</tr>
<tr>
<td>Workforce Development</td>
<td>M-Th, 8am-4pm; F, 8am-2pm</td>
<td>Parks Student Union</td>
<td>425.388.9547</td>
</tr>
<tr>
<td>Youth Re-engagement</td>
<td>M-Th, 8am-5pm; F, 8am-3pm</td>
<td>Rainier Hall, Room 217</td>
<td>425.259.8738</td>
</tr>
</tbody>
</table>
## Tuition Reduction Programs

For state-supported classes, several types of students may be eligible for tuition reduction.

### Senior Citizens
Senior Citizens, age 60 or older, may audit one or two classes, at a 75% discount, on a space available basis, beginning the 6th day of the term. Contact the Enrollment Services Office. Registration prior to the 6th day causes disqualification.

### State employees and educators
State employees and educators in the K-12 public schools may contact EvCC’s Human Resources Office to seek eligibility for registration, at a 75% discount, on a space-available basis, beginning the 6th day of the term. Registration prior to the 6th day causes disqualification.

### Certain non-residents
Certain non-residents may be eligible for a discount on the non-resident tuition. Contact Enrollment Services for eligibility criteria.

### Military veterans
Military veterans, current members of the National Guard, and some dependents of deceased or permanently disabled veterans may be eligible for a tuition discount. Contact the EvCC Veterans’ Coordinator, Parks Student Union Third Floor, 425-388-9277 for certification. An approved certification card must be submitted at the time of registration.

### Active-duty military and dependents
Active-duty military and dependents, and dependants of National Guard members, may be eligible for resident tuition if they are otherwise classified as non-residents. A copy of active duty orders and dependent card (or other verification) is required at the time of registration.

Typically, tuition reduction programs do not apply to self-support classes. All lab fees, special fees, books and supplies must be paid. For information about other tuition reduction programs, contact Enrollment Services.
In an effort to promote education throughout the community, Everett Community College offers various college courses at off-Campus Sites offered at these locations.
**DIRECTIONS TO CAMPUS**

**FROM INTERSTATE 5 NORTHBOUND**, take Exit 195 and turn left onto E. Marine View Drive. Go one half mile to 16th Street and turn left. Follow 16th Street to Broadway. Turn right onto Broadway and continue to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance and campus parking is on your right.

**FROM INTERSTATE 5 SOUTHBOUND**, take Exit 198 and follow the highway south into Everett to Tower Street and turn right. Follow Tower Street two blocks and turn left to the main college entrance and campus parking is on your right.

**FROM DOWNTOWN EVERETT**, take Broadway north to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance and campus parking is on your right.

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**QUICK WEB REFERENCE**

Admissions info and application process  
Catalog  
Credit card payment  
Curriculum Guides  
Deadlines  
Distance Learning  
Enrollment Services Forms  
External Credit/transfer credit policies  
Financial Aid  
Learning Communities  
Monroe  
Parents  
Parking  
Registration Calendar/Important Dates  
Registration opening page  
Running Start  
Student Kiosk  
Teens in College  
Testing  
Tuition  
University Transfer Information Center  
Veterans' Office  

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**TERMS OF USE AND REFUND POLICIES**

The Vice President of Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9589. The Vice President of Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9232.