Hi everyone,

A rabid evil chinchilla convinced me to study writing. Seriously.

When I was 7, my story about that chinchilla made everyone I know bust up laughing. I loved seeing other people enjoy what I’d written, so I kept at it.

I finished my first self-published novel at 15 and a second at 18. Seeing my name on the cover was awesome.

When I re-read those books, I was mortified. They’re filled with spelling mistakes, grammar errors and clichés.

To get better, I enrolled in my first creative writing class at EvCC this fall with instructor Kevin Craft. He brings out the writer in everyone - people who’ve never written anything in their lives ended the quarter with publication-worthy stories and excellent writers ended up with masterpieces.

Many students in that class aren’t planning on careers in writing. They recognize that knowing how to write well is beneficial in every field.

I am working on editing my third novel now, but unless one of my books becomes a blockbuster, written arts will be my minor. I’m studying psychology, planning to become a trauma therapist to firefighters, police, EMTs and other first responders.

I’m looking forward to taking more writing classes at EvCC and checking out Poetry Northwest, a national journal devoted to the art of poetry that’s produced as part of the college’s Written Arts program.

I encourage you to check out Written Arts classes at EvCC and learn more at www.everettcc.edu/writtenarts

Or the rabid evil chinchilla will get you.

Sincerely,

Clark
EvCC Class of 2013

P.S. Written Arts classes are in the English section of this schedule, pages 34-37.
Questions: 425-388-9263
www.everettcc.edu/advising

You've Earned It
Apply by April 6 to graduate Summer quarter.

Submit your Diploma/Certificate Application and degree checklist (from curriculum guide) by April 6 to Enrollment Services.

Find the Diploma Application and more info at www.everettcc.edu/studentforms

Effective Summer 2010, new students are required to meet with a faculty advisor before registering for third quarter to create a Degree Plan. New students starting Fall 2010 must complete this requirement before Spring quarter registration.
Getting Started Checklist

☐ Learn about the college. Take time to browse the EvCC website: learn about programs, student services, and activities. Note the things that interest you. Flip to page 57 for a web directory.

☐ Apply. The earlier the better but, at the very minimum, apply one week before classes begin. Apply online at www.everettcc.edu/admissions. If you are unable to complete the online application, please call 425-388-9219 and press 0. Former students see page 7. When you receive your email or letter of admission, it will include your Student ID Number and PIN.

☐ Apply for Financial Aid. Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at www.fafsa.ed.gov.

☐ Complete New Student Orientation. New students must complete orientation. Orientation is online at www.everettcc.edu/orientation. You will need your Student ID Number to take the orientation. If you are unable to complete the orientation online or need accommodations, e-mail orientation@everettcc.edu or call 425-388-9106.

☐ Take the Placement Tests. The COMPASS placement test is offered on a regular weekly schedule, listed on page 7. Testing information is available at www.everettcc.edu/testing.

☐ Be Advised! Advisors know which classes you need to take to make the most of your time and money, and to help you accomplish your educational goals. For more information on advising, see page 10.

☐ Register for Classes. After getting your Student ID and PIN, taking the placement test and completing orientation you can register online at www.everettcc.edu/kiosk. You can also register in person in the Enrollment Services Office in Jackson Center.

☐ Pay your Tuition and Fees. There are several payment options available; see the payment policies and options, page 9. Pay your tuition in Jackson Center or online at www.everettcc.edu/creditcardpay.

☐ Arrange for Transportation, Parking and Child Care. You can purchase a parking pass in Jackson Center. Information on parking and public transportation is available at www.everettcc.edu/parking or on page 10 of this schedule. Check out EvCC’s Early Learning Center for kids ages 1-5 (see page 57). Visit www.everettcc.edu/elic.

☐ Buy your Books. Visit the EvCC Bookstore in the Parks Student Union or buy your books online at www.evccbookstore.com.

☐ Go to Class! Spring classes start March 28.

☐ Need Help? Visit the Enrollment Services Office in Jackson Center or call 425-388-9219 and press 0 or send your questions to admissions@everettcc.edu.
## Dates & Deadlines

### SPRING 2011 EXAM SCHEDULE

| Time          | Tuesday  
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>8 - 9:50am</td>
<td>Classes that start between 7-40am and 8am, daily, four days/week, or three days/week</td>
</tr>
<tr>
<td>10 - 11:50am</td>
<td>Classes that start at 10am, daily, four days/week, or three days/week</td>
</tr>
<tr>
<td>12 - 1:50pm</td>
<td>All classes that start at 12:20pm and meet two days/week on T/Th</td>
</tr>
<tr>
<td>2 - 3:50pm</td>
<td>Classes that start at 2:40pm, daily, four days/week, three days/week, or 2 days/week on M/W</td>
</tr>
<tr>
<td>5 - 6:50pm</td>
<td>All classes that start at 6:10pm</td>
</tr>
<tr>
<td>7 - 8:50pm</td>
<td>Classes that start at 7:20pm and meet two days/week on M/W</td>
</tr>
<tr>
<td></td>
<td>All classes that start at 8:30pm</td>
</tr>
</tbody>
</table>

### IMPORTANT DATES TO REMEMBER

**SPRING QUARTER 2011**

- Graduation application deadline for Spring : February 4
- Graduation application deadline for Summer : April 6
- Begin early current student registration by appointment : February 18
- Begin early student registration for this term by appt. : February 24
- Begin early open continuous registration for this term : February 28
- Deadline to pay tuition : 5 working days from date of registration
- First day of classes, official first day of the Quarter : March 28
- WAOL classes begin this day : March 31
- Last day to add class for next session : May 30
- 100% refund deadline, 4-30pm* : April 1
- Last day to register or to add a class or drop with no record, 4-30pm : April 8
- 50% refund deadline, 4-30pm* : April 15
- Payment deadlines for 20-40 Plan, 4-30pm : April 15 and May 6
- Last day to drop with a W or change audit status, 4-30pm : May 20
- Classes end : June 6
- Final examinations : June 7-10
- Grades posted to transcripts : June 15
- College holidays : February 21, May 30

*These deadlines are different for self-support and non-standard classes. There is no 50% refund for self-support classes.

### ANNUAL CALENDAR

- Fall Quarter 2010: September 20 - December 9
- Winter Quarter 2011: January 3 - March 18
- Spring Quarter 2011: March 28 - June 10
- Summer Quarter 2011: June 20 - August 11

### INFORMATION SESSIONS

- **Aviation Maintenance**
  - Paine Field Building C-80 at 2:30pm
  - March 10, April 14, May 12, June 9, July 14

- **Business Accounting & Economics**
  - Olympus 125
  - May 13-12, 8-9am
  - May 10 & 12, 1-3pm

- **Cosmetology**
  - 9315 State Ave., Suite G, Marysville
  - May 12, 6:30pm

- **Early Childhood Education**
  - Gray Wolf Hall, Room 326
  - May 4, 1pm

- **Education K-12**
  - Gray Wolf Hall, Room 326
  - May 9, 1pm

- **Fire Science and Emergency Medical Technician**
  - Index Hall, Room 100
  - March 16, April 12, May 18, June 2
  - 11am or 5:30pm

- **Health Sciences**
  - Index Hall, Room 138
  - Advisapalooza, May 10, 8am-3pm

- **Human Resource Management**
  - 2333 Seaway Blvd., Everett
  - March 2, 6-7:30pm

- **Lean Six Sigma Certificate**
  - 2333 Seaway Blvd., Everett
  - February 24, 6-30-7:30pm
  - Call 425-267-0150 for next session.

- **Management Certificate**
  - 2333 Seaway Blvd., Everett
  - February 26, 6-30-7:30pm

- **Medical Coding**
  - MC Chat Room, Tuesdays during the quarter, 4-5pm Pacific Time
  - Log on to http://chat�z.com/777441000748
  - Enter your name and the case-sensitive password “EvCCcoder.”

- **Nursing**
  - Whitehorse Hall, Room 105
  - March 7, 12-3pm
  - April 25, 12-3pm
  - May 31, 12-3pm

- **Project Management**
  - 2333 Seaway Blvd., Everett
  - March 10, 6-30-7:30pm

- **University Center of North Puget Sound**
  - 425-259-8900
  - For information about Bachelor’s and Master’s degrees in Everett, visit www.uceverett.org
Registration

CURRENT AND FORMER STUDENTS START HERE

CURRENT STUDENTS
If you are attending EvCC now, or have attended within the past two quarters, you have a registration access date/time in our system, and you may be able to register now. See “In Person” and “Online” registration information on the next page.

WHO CAN ENROLL?
If you are age 18 or older, or if you have a high school diploma or GED, you are eligible to register in classes. Some programs will require a high school diploma or GED.
If you are younger than 18, or have not yet graduated from high school, review our “Teens in College” options at www.everettcc.edu/teensincollege
If you are a junior or senior in high school and interested in our Running Start program, call 425-388-9211 or send an email to kriter@everettcc.edu
If you are interested in ESL, GED, or high school completion, call 425-388-9291.
If you are an international student on an F-1 visa, call 425-388-9220 or send an email to intadm@everettcc.edu

HOW DO I START?
It is best for you to apply for admission at least 60-90 days before the quarter starts in order to gain an early registration access date/time. There is no application fee. Computers are available in the Jackson Center hallway for new students to use to apply for admission. It is necessary to apply for admission in order to register. Students who are admitted early generally receive priority in registration. Walk-in students will be delayed if they have not yet applied, taken our placement test, completed orientation, met with an advisor, or if the classes they want are full.

MANDATORY ORIENTATION
All students who are new to Everett Community College are required to complete orientation before registering for classes. Orientation is available online at www.everettcc.edu/orientation If you are unable to complete online orientation or need accommodations, please contact Enrollment Services at 425-388-9206 or orientation@everettcc.edu Senior citizens using the senior audit waiver are not required to complete orientation. Details about the senior citizen tuition waiver can be found on page 77.

PAYMENT PLAN
You may submit an application for our “20-40 Plan” which sets payment deadlines as follows: 50% by the regular deadline and the remaining amount split between payments by the 20th calendar day and by the 40th calendar day. Go to the Cashiers Office for the “20-40 Plan” application after you register. You do not need to be eligible for financial aid to participate. For more information go to: www.everettcc.edu/2040plan

PLACEMENT TESTING AND ASSESSMENT
Results Help You Take the Right Classes
The Testing Center is located in Glacier Hall. Various tests are offered on a regular basis; call 425-388-9288 for a schedule or go to www.everettcc.edu/testing. The current schedule (valid March 28 – June 10, 2011) is listed below. Arrive early; space is limited.

Entry placement is required for all new students taking more than seven credits and/or Math and English courses.

- COMPASS test: Monday 8:30am–6:30pm (all testing ends at 6:30pm),
  Thursday 8:30am–5:00pm (all testing ends at 5:00pm).
- Fee: $30, which must be paid in advance at the Cashiers Office in Jackson Center. Bring the receipt to the Testing Center to take the test.
- Persons who have more than 45 college credits, or who have completed college composition classes at another college (with a grade of C or higher), may submit a copy of their college transcript to the Enrollment Services office with a written request for a placement test waiver. The form is at www.everettcc.edu/studentforms. Waiver of the placement test does not necessarily satisfy course prerequisites.

Special Test Requirements:
- A foreign language placement test may be required for placement in a foreign language course. Contact the Testing Center for testing times. No Fee.
- GED testing is also offered in the Testing Center by appointment only on Tuesday and Wednesday. Call 425-388-9288 for schedule and fees or go to www.everettcc.edu/testing

Questions? Go to www.everettcc.edu or call Enrollment Services: 425-388-9219
Registration

IN PERSON

Enrollment Services is open 7:30am-6:30pm on Mondays and Tuesdays, and 9am-4:30pm on Wednesdays, Thursdays, and Fridays. Current, former, and new students may register on or after their registration access date. Check the student Kiosk, www.everettcc.edu/kiosk for your registration date. International students and ABE/GED students are some of the categories of students who must register in person. Most other students can also register on the Web.

ONLINE

You may register on the Web:

- If you have been admitted as a new student for the upcoming quarter.
- If you are currently attending or if you attended within the past two quarters.
- On or after your registration access date/time or during Open Registration.
- If you have been absent for a while and register during Open Registration.
- If you know your Student Identification (SID) number and your PIN.
- Running Start students, underage students, International students, ABE/ESL students, and some other categories of students may not be able to register on the web.

**TO START: GO TO www.everettcc.edu/kiosk**

- Be prepared with a list of courses you have already identified as the courses you want.
- Click “Online Registration.”
- Type your SID and PIN, select the correct quarter, and click on register.
- On the left, type the 4-digit item number of the course(s) you have selected and click submit.
- When your registration is complete, click FINISH. It is not submitted until you do that!
- View and print your schedule to be sure you entered the courses correctly and you know the amount due.
- You cannot register in classes that meet at the same time or in classes that are full.
- You cannot register for an overload of classes of more than 21 credits.
- For registration in a variable credit class, register in person to ensure accurate credits.
- Check “audit” if you do NOT want to receive credit or a grade, otherwise, don’t.
- For registration in a class that requires instructor permission, you need either a five-digit entry code issued by the instructor, or you must register in person in Enrollment Services with the instructor’s signature on your registration form or a signed permission card.
- If the class is full, you may be asked if you want to get on the waitlist, if one exists. See “waiting list procedures” for details.
- To view and/or change your address click on View My Address.
- You can view your class schedule and amount owed by clicking on Student Schedule.
- You can drop a class for which you have already registered. Click on Online Registration, enter your SID and PIN and view your schedule. Note the 4-digit item number of the class you want to drop and type the four-digit item number on the left hand screen, click Submit, and the course will disappear from your list of classes. You can also add one or more classes. You may add classes until 7:30pm, March 30. You may drop classes until 4:30pm April 1. Always go back and view your Student Schedule to be sure that any action you have taken is reflected.

**DO YOU MEET THE COURSE PREREQUISITE?**

A prerequisite describes the skills and/or knowledge the student must have before taking a class. Prerequisites are listed in the catalog and class schedule. Students are expected to satisfy all prerequisites prior to starting the course. If a student has not met the stated prerequisite(s), the student may be asked to leave the class.

**WAITING LIST PROCEDURES**

If a class is full, your name may be placed on a waitlist. Not all classes maintain a waitlist. If you get on a waitlist, we cannot guarantee that the instructor will accept you into the class.

As vacancies occur in a class, the top name on the waitlist will move into the actual class until we close the waitlist. You are responsible for monitoring your waitlist status and paying for the course when enrolled. If enrolled, standard tuition deadlines apply. We will NOT notify you if we move you into a class. You may check on your waitlist status by going on the student kiosk www.everettcc.edu/kiosk. You are responsible for monitoring your waitlist status and paying for the course when enrolled. If enrolled, standard tuition deadlines apply. We will NOT notify you if we move you into a class. You may check on your waitlist status by going on the student kiosk www.everettcc.edu/kiosk. If you are on a waitlist you must go to the first class in order to be considered for the class.

Students on a waitlist will NOT have the waitlist course added to their total, and might NOT show the full tuition amount due. This will affect financial aid students most of all, as the amount of tuition may not show on a statement. This will also affect students on Veterans’ benefits, and students who may have an employer or agency paying their tuition.

Financial Aid students: If you have been awarded a full-time aid package, it will not be activated until you are registered in courses that add up to full-time, or a minimum of 12 credits. If you are on a waitlist, your aid check will be delayed until you get off a waitlist and into a class so that your total credits equal at least 12. Advisors can help you explore alternatives.

Veterans: Your best bet is to register as early as you can, so that you can register full-time and send in the paperwork to VA so that your checks can be released.

If an employer or agency is paying your tuition: Go to the Cashier’s Office after you register and submit payment authorization forms, otherwise you will be dropped from the class. If an employer needs proof that you are registered full-time, your best bet is to register early, and work with an advisor if your classes are waitlisted. If you are moved from the waitlist into a class, you must pay immediately.

**COURSE REPEAT POLICY**

Courses may be repeated to improve the grade earned, but credit is earned only once. To repeat a course, the student must register for the course, submit a course repeat form at the time of registration, and pay all necessary fees. A course may only be repeated twice. See the College Catalog for specific procedures. The course repeat form is also available on the web at www.everettcc.edu/studentforms. Students registered in distance courses who live more than 30 miles from campus should call 425-388-9357 to discuss options. Course repeats must be filed within one academic year of the quarter of enrollment in the repeated course.

**FIRST WEEK ATTENDANCE REQUIRED**

Students must attend all classes in which they are registered the first week of the quarter. A student who does not attend the first day and has not made prior arrangements with the instructor may be dropped from the class. A student who is not registered by the College or does not officially withdraw himself/herself may be issued a failing grade by the instructor based on non-attendance.

**FULL-TIME STATUS**

Enrollment in 12 or more credits per quarter constitutes “full-time” status.

When you register, you owe tuition and fees. See page 9
Tuition and Payment

<table>
<thead>
<tr>
<th>TUITION FOR SPRING QUARTER, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note: Fees for self-support classes vary. See description below, as well as the specific course listings for unique fees. See “When to Pay” section for the payment schedule and deadlines. Spring tuition is estimated to be:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credits</th>
<th>Resident</th>
<th>Discount</th>
<th>Non-Resident</th>
</tr>
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<tbody>
<tr>
<td>1-10</td>
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<td>$139.75</td>
<td>$259.00</td>
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<tr>
<td>20</td>
<td>$1,306.80</td>
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<td>$3,410.80</td>
</tr>
</tbody>
</table>

* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services. Tuition options for seniors, state employees and military and residency criteria for tuition purposes are described on page 77.

STATE-SUPPORTED CLASSES. Most of EvCC’s classes are “state-supported.” State-supported classes are charged according to the state-regulated tuition rate listed above; lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

SELF-SUPPORT CLASSES. A number of EvCC classes are “self-support” and do not utilize state funding to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per credit. Spring Quarter self-support classes are estimated to be $87 per credit.

Students who take a mixture of state-support and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged $940 plus $435. Alternatively, a student taking 17 credits in state-support classes may be charged $1,115.

FEES. All students - regardless of the type of course being taken - will be charged other fees, such as a lab and parking fee, depending on their use. Students taking credit courses will be charged a Technology Fee of $3.50 per credit, up to a maximum of $35 per quarter. Students taking credit courses will be charged a Campus Enhancement Fee of $5.00 per credit, up to a maximum per quarter.

HOW TO PAY

You may pay in person at the Cashiers Office in Jackson Center. You may send a check to the Cashiers Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to www.everettcc.edu/creditcardpay

Refund deadlines vary, depending on the type of class.

FOR STATE-SUPPORTED CLASSES, the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

FOR SELF-SUPPORT CLASSES, refund deadlines are stated in class descriptions.

ALL STUDENTS ARE SUBJECT TO THE FOLLOWING. A refund is considered only when a student officially drops or withdraws from a class or from the College. The date of such action is noted if it is done via the online web registration system, or in person in Jackson Center or with Corporate Continuing Education Center. All drop transactions must be completed by the close of business on the deadline day. (For most classes, drops/withdrawals after the 5th day of the term must be handled in person in Enrollment Services.) A refund, if due, is mailed to the student’s address on file or credited back to the credit card or agency. Refunds can take up to five weeks to process. Refunds for under $10 will only be processed with a written request from the student.

Refunds for students who are receiving financial aid may also be calculated in accordance with state/federal rules. These formulas are published in the Financial Aid procedures manual. Financial Aid students should note that early departure could trigger a request for repayment of their aid funds.

FINES AND DEBTS

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

WHEN TO PAY

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

STATE-SUPPORTED CLASSES. Payment is due within 5 working days or before the last business day before beginning of the quarter, whichever comes first. Once classes begin, payment is due immediately.

SELF-SUPPORT CLASSES. Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

ALl STUDENTS ARE SUBJECT TO THE FOLLOWING. The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, invalidity or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or referral to a collection agency.

IS SOMEONE ELSE PAYING YOUR TUITION?

If you are depending upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashiers Office, located in the Jackson Center. The Cashiers Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. You are responsible for submitting that voucher to us. It must be submitted immediately after registration. Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

TRADE ACT STUDENTS. You must see Debra Lockard in Worker Retraining with your initial application, in order to complete an Independent Training Plan (CT-3 Form), cost estimate, etc.

Questions? Go to www.everettcc.edu or call Enrollment Services: 425-388-9219
Advising and Orientation

ADVISING
Research shows that students who work with an advisor to plan their courses, overcome challenges, and solve problems do better than those who do not.

- New students: meet with an educational planner in the Counseling, Advising and Career Center.
- Current students: attend advising week, February 14-18 and May 9-13. See www.everettcc.edu/advising
- Attend an information session (see page 6).
- Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to www.everettcc.edu/cguides
- Go to www.everettcc.edu/advising for more tips.

MANDATORY ADVISING-CURRENT STUDENTS
Complete Mandatory Advising* and prepare for Spring Quarter registration. Meet with faculty advisors to talk about your major, select your classes for next quarter, and create your Degree Plan to help you “stay on track” to graduate. Check out the college website www.everettcc.edu/advising for more information about Mandatory Advising and a calendar of scheduled advising sessions.

*All new students who started Fall Quarter are required to meet with a faculty advisor prior to Spring registration to create a Degree Plan. All other new students (starting Winter 2011 and beyond) must complete this requirement prior to 3rd quarter registration.

Getting to Campus

PARKING ON CAMPUS
To park in EvCC parking lots:
- Buy a parking pass at the Cashiers Office in Jackson Center ($21.84 part-time students, $32.76 full-time students, plus tax). You need a permit every quarter.
- Hang your permit from your rearview mirror. Permits must be up by the first day of the second week of the quarter.
- Visit www.everettcc.edu/parking to see a map of student parking spaces.
- Parking lots are located by Rainier, Whitehorse, Early Learning Center, College Plaza, EvCC Gym, at Cosmetology in Marysville, at the Corporate & Continuing Education Center and at the Paine Field Aviation Program.
- During the first two weeks of every quarter, arrive at least 25 minutes early to find a parking place, or save time and money looking for a spot and get chauffeured to college. Park at the Everett Transit station located off of Pacific Avenue and catch a ride on either Route 9 or Route 29 to the College Station. The bus ride averages only 15 minutes and arrives directly in front of the campus.
- Vehicles parked illegally are subject to ticketing and fines.

VISITOR PARKING
Visitor parking is located in Parking Lot 1, on the west side of Gray Wolf Hall. Rates are $2 for two hours of parking. Pay at the yellow pay parking machine or at the Cashier’s Office located inside Jackson Center.

MANDATORY ORIENTATION
All new students are required to complete mandatory orientation online at www.everettcc.edu/orientation
You must complete orientation before you can register for classes.
If you cannot access the online orientation or you need accommodations, please call 425-388-9206.

RIDE THE BUS
Everett Community College main campus is served by both Everett Transit and Community Transit. EvCC’s North Everett Campus is located across the street from Everett Transit’s College Station transit center. Special routes are available from Marysville, Stanwood/Camano, and Skagit County. Orca passes are available at the Cashiers Office for $20 per quarter.

For more information:
Community Transit: 425-353-7433
www.commtrans.org

Everett Transit: 425-257-7777
www.everettwa.org
Everett Transit will be able to answer questions concerning the free Marysville bus as well.

MAPS AND DIRECTIONS
For location and parking maps to all Everett Community College sites, please see page 78 & 79 of this schedule or visit the directions web page at www.everettcc.edu/directions
LIVING ON THE EDGE
This class examines the psychological concept of living life “on the edge”, in both healthy and destructive processes. We will utilize contemporary reading material to critically examine our own and others’ thoughts and behaviors and we will learn how to apply positive, health practices to improve our daily experiences in college and beyond.
PSYC 100 — General Psychology (5 credits)
DEVED 104 — Powerful College Reading (5 credits)
Register in Item #7624 for the full 10 credits.

WITH LIBERTY AND JUSTICE FOR ALL: THE 20TH CENTURY IN AMERICAN HISTORY AND LITERATURE
A literary and historical inquiry into “the American century.”
OPTION I
HIST 148 — US History III (5 credits)
ENGL 246 — American Literature III (5 credits)
Register in Item #3882 for the full 10 credits.

OPTION II
HIST 148 — US History III (5 credits)
ENGL 102 — Composition II (5 credits)
Register in Item #3744 for the full 10 credits.

FYI: FIRST-YEAR INTELLIGENCE
College can seem like a trek through the jungle. Join a team that will help you on the journey. The FYI (First-Year Intelligence) Learning Community gives you a map for reading success, clues for better writing, and skills for effective studying to guide you through the college culture.
DEVED 094 LC — Reading for College Success (5 credits)
DEVED 095 LC — Study Skills for College Survival (5 credits)
Register in Item #3151 for the full 10 credits.

ORCA: OCEAN RESEARCH COLLEGE ACADEMY
ORCA is EvCC’s early college, designed to meet high school graduation requirements and the Associate in Arts and Sciences degree requirements. Students are dually enrolled in EvCC’s Running Start Program support by their sponsoring high school. Core general education courses are integrated through the study of the local marine environment. This full-time, interdisciplinary program weaves math, science, English and history classes together in a dynamic mix of problem-based learning, complemented by frequent field trips and quarterly research projects assessing the health of the local estuarine environment.

This program requires a year-long commitment in order to complete all coursework. Classes are taught by a team of faculty and all classes must be taken together. Classes are located at the Corporate and Continuing Education Center, and are scheduled from 9am to 2:15pm (plus 2-3 later-afternoon field trips).

Thursday, March 17, 2011 — 6:00 p.m.
Thursday, April 21, 2011 — 6:00 p.m.

Courses in this unique and nationally-recognized program lead to an Associate in Arts and Sciences — Option II (the university transfer degree). Instructor permission is required. Visit www.everettcc.edu/orca or contact Ardi Kveven at akveven@everettcc.edu for more information.

COMING FALL 2011
Fast Track Nursing
(CHEM 121, BIOL 211, ENGL 101 or 102)

FYI: First Year Intelligence
(DEVED 094 and DEVED 095)
Steps to eLearning Success

1. Determine if eLearning is for you:
   - I can organize my time well, even when managing multiple demands.
   - I have good reading and writing skills.
   - I use the Internet, email and word processing software regularly.
   - I can spend 10-15 hours a week on each course.
   - I am self-motivated, self disciplined and organized.

   If you answered “yes” to most of these statements, online or hybrid courses may be a good option for you.

2. Check out the eLearning webpage at:
   www.everettcc.edu/elstart for information about
   - Getting Started in ANGEL
   - ANGEL How To’s
   - Technical Requirements

3. Learn to use ANGEL
   To get a feel for what ANGEL is like for an EvCC class, login to our tutorial, An Introduction to ANGEL. Simply follow these instructions:
   1. Go to http://everett.angellearning.com
   2. Username: AngelTutorial
   3. Password: EvCC_ANGEL
   4. Select Introduction to ANGEL Tutorial from the course list
   5. Click on the Lessons tab and select a task to get started

   To get a feel for what ANGEL is like for a WAOL class follow these instructions:
   1. Go to http://waol.org
   2. Click on Angel Week Zero Tutorial

For more information contact eLearning at 425-388-9367, toll free at 1-866-575-9027, or elearning@everettcc.edu, or visit us on the web at www.everettcc.edu/elearning

Class Formats & Fees

- **Online** classes require no face-to-face contact between you and your instructor. $2.50 per credit.
- **Hybrid** classes combine traditional face-to-face classroom time with the flexibility of online learning. $2.50 per credit.
- **Web Enhanced** classes are face-to-face courses that require the use of ANGEL or other web-based tools. $2.50 per credit.
- **WAOL** classes are delivered fully online via the Washington State Online Consortium (WAOL). $2.50 per credit.
# Arts, Media & Information Literacy

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 124D</td>
<td>Understanding World Art</td>
</tr>
<tr>
<td>CMST&amp; 102</td>
<td>Introduction to Mass Media</td>
</tr>
<tr>
<td>FILM 100</td>
<td>Introduction to Film</td>
</tr>
<tr>
<td>INFO 102</td>
<td>Research in Info Age (WAOL)</td>
</tr>
<tr>
<td>MUSC 105</td>
<td>Music Appreciation</td>
</tr>
<tr>
<td>MUSC 110D</td>
<td>World Music</td>
</tr>
<tr>
<td>MUSC 116</td>
<td>Survey of Jazz</td>
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# Communication & Social Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ANTH 116D</td>
<td>Cultures in Context</td>
</tr>
<tr>
<td>ANTH&amp; 204</td>
<td>Principles of Archaeology</td>
</tr>
<tr>
<td>ANTH 255D</td>
<td>Medicine Across Cultures</td>
</tr>
<tr>
<td>CMST&amp; 210</td>
<td>Interpersonal Communication</td>
</tr>
<tr>
<td>ECE 123</td>
<td>Methods/Teaching Child</td>
</tr>
<tr>
<td>ECE 140D</td>
<td>Family Culture/Self-Concept</td>
</tr>
<tr>
<td>ECE 244</td>
<td>Early Language &amp; Literacy</td>
</tr>
<tr>
<td>EDUC&amp; 115D</td>
<td>Child Development</td>
</tr>
<tr>
<td>EDUC&amp; 203</td>
<td>Exceptional Child</td>
</tr>
<tr>
<td>ENGR 240</td>
<td>Applied Numerical Methods</td>
</tr>
<tr>
<td>ENGL 098</td>
<td>Introduction to College Writing</td>
</tr>
<tr>
<td>ENGL&amp; 101</td>
<td>English Composition I</td>
</tr>
<tr>
<td>ENGL&amp; 101D</td>
<td>English Composition I</td>
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<tr>
<td>ENGL&amp; 102</td>
<td>Composition II</td>
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<tr>
<td>ENGL 106</td>
<td>Poetry I</td>
</tr>
<tr>
<td>ENGL 166</td>
<td>Poetry II</td>
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<tr>
<td>ENGL 206</td>
<td>Poetry III</td>
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<tr>
<td>ENGL 175D</td>
<td>Intro African Amer Lit/Culture</td>
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<tr>
<td>ENGL 183D</td>
<td>Children’s Literature</td>
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<tr>
<td>ENGL 224</td>
<td>Shakespeare I</td>
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<tr>
<td>GS 101D</td>
<td>Introduction to Global Studies</td>
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<tr>
<td>HIST 100</td>
<td>Ancient/Medieval Worlds</td>
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<tr>
<td>HIST&amp; 148</td>
<td>US History III</td>
</tr>
<tr>
<td>HIST&amp; 214</td>
<td>Pacific Northwest History</td>
</tr>
<tr>
<td>PHIL&amp; 101</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>PHIL&amp; 106</td>
<td>Introduction to Logic</td>
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<tr>
<td>POLS&amp; 101</td>
<td>Introduction to Political Science</td>
</tr>
<tr>
<td>POLS&amp; 200</td>
<td>Introduction to Law</td>
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<tr>
<td>POLS&amp; 202</td>
<td>American Government</td>
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<tr>
<td>POLS&amp; 203</td>
<td>International Relations</td>
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<tr>
<td>PSYC&amp; 100</td>
<td>General Psychology</td>
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<tr>
<td>PSYC&amp; 200</td>
<td>Lifespan Psychology</td>
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# Business Workforce Education

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ACCT 112</td>
<td>Business Taxation</td>
</tr>
<tr>
<td>ACCT 113</td>
<td>Personal Finance</td>
</tr>
<tr>
<td>ACCT&amp; 201</td>
<td>Principles of Accounting I</td>
</tr>
<tr>
<td>ACCT&amp; 203</td>
<td>Principles of Accounting III</td>
</tr>
<tr>
<td>BT 100</td>
<td>Beginning Keyboarding</td>
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<tr>
<td>BT 105</td>
<td>Keyboard-Speed/Accuracy</td>
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<tr>
<td>BT 145</td>
<td>Civil Litigation</td>
</tr>
<tr>
<td>BT 147</td>
<td>Bankruptcy and Corporate Law</td>
</tr>
<tr>
<td>BT 182</td>
<td>Medical Office Reception</td>
</tr>
<tr>
<td>BT 240</td>
<td>Access</td>
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<tr>
<td>BT 242</td>
<td>Excel</td>
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<tr>
<td>BT 248</td>
<td>Adv Legal Office Procedures</td>
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<tr>
<td>BUS&amp; 101</td>
<td>Introduction to Business</td>
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<tr>
<td>BUS 105</td>
<td>Small Business Essentials</td>
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<tr>
<td>BUS 130</td>
<td>Business Computations</td>
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<tr>
<td>BUS 165</td>
<td>Service Essentials for Business</td>
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<tr>
<td>BUS&amp; 201</td>
<td>Business Law</td>
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<td>CL 101</td>
<td>Computer Literacy</td>
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<tr>
<td>ECON 101D</td>
<td>Understanding Economics</td>
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<tr>
<td>ECON&amp; 201</td>
<td>Micro Economics</td>
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<tr>
<td>ECON&amp; 202</td>
<td>Macroeconomics</td>
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# Developmental Education

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>DEVED 100</td>
<td>Sharpening Your Study Skills</td>
</tr>
<tr>
<td>DEVED 104</td>
<td>Powerful College Reading</td>
</tr>
<tr>
<td>DEVED 105</td>
<td>Study Skills for College</td>
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# Health Sciences/Public Safety

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>CJ&amp; 101</td>
<td>Introduction to Criminal Justice</td>
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<tr>
<td>CJ&amp; 112</td>
<td>Criminology</td>
</tr>
<tr>
<td>CJ&amp; 240</td>
<td>Introduction to Forensic Sciences</td>
</tr>
<tr>
<td>HLTH 080</td>
<td>HIV/AIDS Training</td>
</tr>
<tr>
<td>HLTH 100</td>
<td>Medical Terminology</td>
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<tr>
<td>HLTH 102</td>
<td>Applied A &amp; P</td>
</tr>
<tr>
<td>HLTH 107</td>
<td>Admin Skills-Computer Apps</td>
</tr>
<tr>
<td>HLTH 108</td>
<td>Admin Skills-Practice Finances</td>
</tr>
<tr>
<td>HLTH 130</td>
<td>Disease and Pathology</td>
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<tr>
<td>HLTH 150D</td>
<td>Intercultural Comm Hlthcare</td>
</tr>
<tr>
<td>HLTH 208</td>
<td>Hlthcare Risk Mgmt/ LIABILITY</td>
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<tr>
<td>HLTH 210</td>
<td>Principles of Pharmacology</td>
</tr>
<tr>
<td>PEHW 203</td>
<td>Lifetime Health/Wellness</td>
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<tr>
<td>PEHW 235</td>
<td>Consumer Health</td>
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</table>

# Math/Science/Engineering

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>BIOL 105</td>
<td>Disease in Modern Society</td>
</tr>
<tr>
<td>ENGR 240</td>
<td>Applied Numerical Methods</td>
</tr>
<tr>
<td>ENVS&amp; 100</td>
<td>Sustaining Our Earth</td>
</tr>
<tr>
<td>GEO&amp; 106</td>
<td>Survey of Earth Science</td>
</tr>
<tr>
<td>MATH 092</td>
<td>Elem/Intermediate Alg II</td>
</tr>
<tr>
<td>MATH 099</td>
<td>Intermediate Algebra</td>
</tr>
<tr>
<td>MATH&amp; 107</td>
<td>Math in Society</td>
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<tr>
<td>MATH&amp; 141</td>
<td>Precalculus I: College Algebra</td>
</tr>
<tr>
<td>MATH&amp; 146</td>
<td>Introduction to Statistics</td>
</tr>
<tr>
<td>MATH&amp; 148</td>
<td>Business Calculus</td>
</tr>
<tr>
<td>NUTR&amp; 101</td>
<td>Nutrition</td>
</tr>
</tbody>
</table>

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Check the Online Class Schedule for current openings at www.everettcc.edu/classes
EvCC East County Campus

Closer to Monroe than Everett? Day and evening classes are now offered in Monroe. Earn your associate degree, take a Running Start class, complete high school, get your GED, improve your writing and reading skills or learn English close to home. For classes in Monroe to enhance your career, explore your life-long interests, and grow your business, see the Corporate & Continuing Education section of this schedule, pages 64-65.

Locations

New Location – 14090 Fryelands Blvd. SE in Monroe (on Lake Tye across from Sky Valley YMCA)

On-Site Registration

An EvCC Enrollment Services staff member is available Thursdays 8 a.m. to 4 p.m. at the Lake Tye Building and can answer registration, enrollment and general financial aid questions.

More Information: www.everettcc.edu/eastcounty or contact Sheila Dunn at 425-239-8017 or sdunn@everettcc.edu

Finish High School with a Diploma or GED

Classes meet at Park Place Middle School, 1408 W. Main St., beginning March 28. Call Jan Beatty-Adams, East County Coordinator, at 425-259-8732 for more information.

Students may register in the classroom during the first class. The Adult Basic Education/GED classes cost $25 per quarter; however, some individuals may qualify to take the classes at no cost. Tuition for adult diploma classes is calculated on an individual basis.

Adult Basic Education/GED Classes

Monday and Wednesday beginning March 28, 6-8:50 pm
Park Place Middle School, Rooms A-1 and A-2

Adult High School Diploma

Tuesday and Thursday beginning March 29, 6-8:50 pm
Park Place Middle School, Room C-13

East County Campus: 14090 Fryelands Blvd. SE, Monroe, WA 98272
Monroe High School: 17001 Tester Road, Monroe, WA 98272
Park Place Middle School: 1408 W. Main St., Monroe, WA 98272
English as a Second Language (ESL) Classes

ESL classes meet Tuesday and Thursday, 6-8:50 p.m. beginning March 29 at Park Place Middle School. Registration is in Room A-4. Cost is $25 per quarter, however some students may qualify to take classes at no cost. Classes are for beginning, intermediate, and advanced students. For more information, contact Jan Beatty-Adams at 425-259-8732.

Computer Labs in Monroe

All EvCC students taking one or more credits may use the open computer labs in Monroe. These labs are for the exclusive use of students who need computer time for homework or eLearning classes. EvCC staff are available to help you with questions about computer basics, eLearning (online or hybrid) classes, English composition, and basic math.

TYE 303 (East County Campus)
1-4 p.m. M-Th, 6-9 p.m. T-Th, 7:30-9 p.m. W

Any community member may use the community computer lab at Park Place Middle School.

PPMS A3 (Park Place Middle School)
2:30-5 p.m. M-Th and Noon-3 p.m. Sat.

College Credit Classes

Earn your associate’s degree without leaving east Snohomish County. Get started by enrolling in classes for Spring quarter.

1598 - ART 124D Understanding World Art
T 10:00am-11:50pm TYE 301 C Gildow

2186 - BUS& 101 Introduction to Business
TTh 3:00pm-5:00pm TYE 301 S. McKenzie

3758 - ENGL& 102 Composition II
TTh 5:30pm-7:30pm TYE 301 E. Skoog

3784 - ENGL& 111 Introduction to Literature
TTh 7:40pm-9:50am TYE 301 A. Barrell

4942 - H DEV 110 Career and Life Planning
M 3:00pm-5:00pm TYE 301 D. Skinner

4782 - HLTH 160 Medical Interpreting-Spanish
W 5:30pm-7:30pm TYE 303 L. Evans

4996 - HUM 247D Introduction to World Religions
MW 5:30pm-7:30pm TYE 301 M. Riordan

5749 - MATH 081 Elementary Algebra I
MTh 8:30am-10:00am TYE 303 M. Nevins

5844 - MATH 099 Intermediate Algebra
MW 7:40pm-9:50pm TYE 302 E. Lucero

7645 - PSYC& 200 Lifespan Psychology
TTh 7:40pm-9:40pm TYE 302 S. Bender

7985 - SPAN& 121 Spanish I
MW 5:30pm-7:30pm TYE 302 D. Gibson
The University Center of North Puget Sound offers:

- Bachelor’s & Master’s Degrees
- Evening & weekend classes
- In-person, online or hybrid classes
- Located on EvCC’s Campus

**B.A. ENVIRONMENTAL POLICY & PLANNING**
Gain the knowledge and skills to understand environmental processes and problems. Employment opportunities in analysis, assessment, monitoring, and administration.
Contact: Nancy Bluestein-Johnson
nancy.bluestein-johnson@wwu.edu or 360.417.6521

**B.S. ENVIRONMENTAL SCIENCES**
The knowledge of how natural systems work is applied to solving problems largely created by human activities. Career paths include government, universities and private sector.
Contact: Nancy Bluestein-Johnson
nancy.bluestein-johnson@wwu.edu or 360.417.6521

**B.A. ELEMENTARY EDUCATION**
Earn your teaching degree, certificate or add a Special Education or Elementary Education Endorsement to an existing WA teaching certificate. Take evening classes while you continue to work. Priority Deadline: April 1st.
Contact: Sue Burke
sue.burke@wwu.edu or 425.259.8918

**B.A. HUMAN SERVICES**
Prepare to assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work with a range of community agencies. Career options: Youth and Family Services, Mental Health, Non-profit Management, etc.
Contact: Lilla Bodo
HS.everett@wwu.edu or 425.259.8919

**WEEKEND MBA PROGRAM**
Master of Business Administration - For active managers, professionals and executives with significant experience. Prepare to advance your career with class focus on analytical, theoretical, and interpersonal skills.
Contact: Garry Daniel
Weekendmba@wwu.edu or 360.650.7780

**MASTER IN TEACHING DEGREE PROGRAM**
Secondary Education - For students who wish to complete a Master’s degree while gaining State of Washington Residency certification. B.A. and specific academic prep required.
Contact: Bobbie Rogers
bobbie.rogers@wwu.edu or 425.259.8891

**M.A. REHABILITATION COUNSELING**
Prepares rehabilitation professionals to assist individuals with disabilities in attaining independence, employment and full community participation. Career opportunities exist in hospitals, state agencies, rehabilitation centers, etc.
Contact: Alexa Burns
RC.info@wwu.edu or 425.259.8921

**M. ED. CONTINUING AND COLLEGE EDUCATION**
Prepare to teach, train, and administer education programs in community or technical colleges, universities, continuing education, business and industry, and non-profit organizations.
Contact: Sherry Haskins
sherry.haskins@wwu.edu or 360.650.3190

**B.S. MECHANICAL ENGINEERING**
Covering both breadth and depth of mechanical engineering theory, design and practice; conduct applied research in support of local and regional industries. ABET accredited.

**B.S. CIVIL ENGINEERING**
Project-oriented courses, strong fundamentals emphasis, practical training, and hands-on laboratory experience. ABET accredited.
Contact: Jeanne Kraske
jkraske@stmartin.edu or 425.259.8893

8 Universities. Endless Opportunities.

SPRING 2011 Get Started Today! Located in Gray Wolf Hall
B.S. INTERDISCIPLINARY STUDIES - SOCIAL SCIENCES
Designed for students looking for broader degree options. Can be individualized to the student’s personal interests.
Contact: Ed Kingston
kingstoe@cwu.edu or 425.259.8933

B.S. INFORMATION TECHNOLOGY & ADMINISTRATIVE MANAGEMENT
2 Specializations
Administrative Management – Tech A.T.A. Required
For those interested in advancing their business careers in management, government and not-for-profit sectors.
Information Technology – A.T.A. Required
For those wanting a productive and challenging career in information technology and administrative management.
Contact: Terry Linkletter
Linklett@cwu.edu or 425.259.8934

B.S. INTERDISCIPLINARY STUDIES - SOCIAL SCIENCES
Prepares social workers for practice in the public sector or private agencies which address the needs of oppressed and disadvantaged populations.
Contact: Nancy Fagan
nfagan@ewu.edu or 425.259.8925

B.S. BUSINESS ADMINISTRATION • HUMAN DEVELOPMENT • SOCIAL SCIENCES • CRIMINAL JUSTICE • HUMANITIES • WOMEN’S STUDIES • EDUCATION
Go to http://distance.wsu.edu for program information.

B.S. RN TO BSN
This one day a week, 5 quarter program is for nurses who have completed an A.A. Degree or Diploma program and who already have their RN license. Priority deadline: February 1st.
Contact: Kerri Hatfield
khatfield@uwb.edu or 425.352.3530

B.S. ELECTRICAL ENGINEERING
Emphasizes close collaboration through team-based projects, presentations, research opportunities, internships and work-study. Hybrid program, ABET accreditation pending.
Contact: Dani Dutro
ddutro@uwb.edu or 425.352.3766

B.A. LIBERAL ARTS
Located at the Tulalip Reservation, this community-determined program serves those who live/work on a reservation or have social/cultural ties to tribal communities.
Contact: Renee Swan-Waite
swanwairevergreen.edu or 360.920.7745

Get Started Today - It’s Easy!
1. View program materials at:
   www.uceverett.org
2. Attend an Information Session:
   • Meet with faculty
   • Learn about the program
   • Discover next steps
   • Dates posted on the website
3. Call for an advising appointment:
   425.259.8900

www.uceverett.org
**Adult Education**

**ADULT BASIC EDUCATION**

Adult Basic Education (ABE) focuses on basic reading, writing, and math skills from beginning to intermediate levels. Students start with the areas that need improvement and progress until they meet their own goals. An initial assessment is given to know where to begin. For more information, contact the Adult Education Department at 425-388-9291.

**ENGLISH AS A SECOND LANGUAGE**

Everett Community College offers English as a Second Language (ESL) courses for immigrants and refugees with limited English ability who want to improve their English speaking, reading, and writing skills. To sign up for ESL courses, contact Learning Services 425-388-9291.

**CAREER DEVELOPMENT**

All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Ask the Career Center about starting salaries and training requirements at 425-388-9263.

**GED PREPARATION**

The General Educational Development (GED) Certificate is widely recognized as the equivalent of a high school diploma. These classes cover the reading, writing, math, science, and social studies tests. These classes are also available online. For more information, contact the Adult Education Department at 425-388-9291.

**YOUTH RE-ENGAGEMENT**

This is a FREE program that provides educational opportunities with a strong connection to career development and professional technical training to out-of-school youth. Students may be eligible if they are 16 through 21 years of age, have not earned a high school diploma, have at least an 8th grade reading level, and have been out of school for at least 60 days. Call Youth Re-engagement Office, 425-259-8738.

**HIGH SCHOOL COMPLETION PROGRAM**

If you left high school before you earned your diploma, you can still complete this “unfinished business.” Whether you were originally in high school 20 or 30 years ago, or if you dropped out last week, Everett Community College can help you pick up the pieces and earn a Washington State Adult High School Diploma.

**WHO CAN PARTICIPATE?** Any adult who is 16 years old or older is eligible. Students 18 years of age and under or whose high school class has not graduated, must have the permission of their local high school to enter this program.

**HOW DO YOU GET STARTED?** You must secure an official copy of your high school transcript in a sealed envelope from your last school of attendance. Then you can make an appointment with an Everett Community College high school completion advisor to review your previous credits and determine your own goals. An initial assessment is given to know where to begin. For more information, contact Adult Education Department at 425-388-9291.

**WHAT DOES IT COST?** If you are 19 years old, or older, and a Washington State resident, you may qualify for a tuition waiver. For those who qualify, Everett Community College will waive 75% of the regular tuition for classes that fulfill high school diploma requirements. Students under 19 years of age pay full College tuition. All students must pay for their textbooks, special fees, and lab fees.

### DAYTIME ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ABE 013-023| ABE Math Levels 1 & 2 | MTWTh | 9-10:20am | BAK 113 | Mar 28
| ABE 033-043| ABE Math Levels 3 & 4 | MTWTh | 9-10:20am | BAK 208 | Mar 28
| GED 053 | GED Level 5 Math | MTWTh | 9-10:20am | WHI 104 | Mar 28
| ABE 021-031| ABE Communication Level 2 & 3 | MTWTh | 10:30-11:50am | BAK 113 | Mar 28
| ABE 041 | ABE Communication Level 4 | MTWTh | 10:30-11:50am | BAK 208 | Mar 28
| GED 051 | GED Communication Level 5 | MTWTh | 10:30-11:50am | WHI 104 | Mar 28
| ABE 013-040| ABE Level 1-4 Lab | MTWTh | 1:30-2:50pm | RAI 203 | Mar 28
| GED 050 | GED Level 5 Lab | MTWTh | 1:30-2:50pm | RAI 203 | Mar 28

### EVENING ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ABE 013-023| ABE Math Levels 1 & 2 | TTh | 6-7:20pm | OLY 131 | Mar 29
| ABE 033-043| ABE Math Levels 3 & 4 | TTh | 6-7:20pm | RAI 202 | Mar 29

### GED LEVELS

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| GED 053 | GED Math Level 5 | TTh | 6-7:20pm | RAI 200 | Mar 29
| ABE 021-031| ABE Communication Levels 2 & 3 | TTh | 7:30-8:50pm | OLY 131 | Mar 29
| ABE 041 | ABE Communication Level 4 | TTh | 7:30-8:50pm | RAI 202 | Mar 29
| GED 051 | GED Communication Level 5 | TTh | 7:30-8:50pm | RAI 200 | Mar 29

### EVENING ABE/GED CLASSES IN ARLINGTON

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ABE 013-040| ABE Math & Communication Levels 1 & 4 | MW | 6-8:50pm | Weston HS | Mar 28
| GED 050 | GED Math & Communication Level 5 | MW | 6-8:50pm | Weston HS | Mar 28

### ABE/GED CLASSES IN MONROE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ABE 013-043| ABE Math Levels 1-4 | MW | 6-7:20pm | Park Place Middle School | Mar 28
| GED 053 | GED Math Level 5 | MW | 6-7:20pm | Park Place Middle School | Mar 28
| ABE 021-041| ABE Communication Levels 2-4 | MW | 7:30-8:50pm | Park Place Middle School | Mar 28
| GED 051 | GED Communication Level 5 | MW | 7:30-8:50pm | Park Place Middle School | Mar 28

### ABE/GED ONLINE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ABE 040 | ABE Math & Communication Level 4 | Online | Register by Mar 28
| GED 055 | GED Math & Communication Level 5 | Online | Register by Mar 28

Call 425-388-9291 for more information.

### DAYTIME ESL CLASSES AT EVERETT COMMUNITY COLLEGE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ESL 010 | ESL Level 1 | MTWTh | 9-11:50am | RAI 200 | Mar 28
| ESL 020 | ESL Level 2 | MTWTh | 9-11:50am | RAI 200 | Mar 28
| ESL 030 | ESL Level 3 | MTWTh | 9-11:50am | RAI 202 | Mar 28
| ESL 040-050| ESL Level 4 & 5 | MTWTh | 9-11:50am | BAK 201 | Mar 28
| ESL 010-020| ESL Levels 1 & 2 | MTWTh | 1:30-4:20pm | MON 212 | Mar 28
| ESL 030-040| ESL Levels 3 & 4 | MTWTh | 12:20-3:10pm | MON 211 | Mar 28
| ESL 040-050| ESL Levels 4 & 5 | MTWTh | 12:25-5:00pm | RAI 200 | Mar 28

### EVENING ESL CLASSES AT EVERETT COMMUNITY COLLEGE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ESL 010 | ESL Level 1 | MW | 6-8-50pm | RAI 201 | Mar 28
| ESL 020 | ESL Level 2 | MW | 6-8-50pm | OLY 126 | Mar 28
| ESL 030 | ESL Level 3 | MW | 6-8-50pm | BAK 104 | Mar 28
| ESL 040 | ESL Level 4 | MW | 6-8-50pm | RAI 200 | Mar 28
| ESL 050 | ESL Level 5 | MW | 6-8-50pm | OLY 131 | Mar 28

### EVENING ESL CLASSES AT MARYSVILLE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| ESL | ESL Levels 1-4 | TTh | 6-8:50pm | Mountain View HS | Mar 29

### DAYTIME HIGH SCHOOL COMPLETION CLASSES AT EVERETT COMMUNITY COLLEGE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| History | Social Studies History | DAILY | 8-8:50am | RAI 207 | Mar 28
| Science | High School Science | DAILY | 8-8:50am | RAI 207 | Mar 28
| English | High School English | DAILY | 8-8:50am | RAI 207 | Mar 28

### EVENING HIGH SCHOOL COMPLETION CLASSES AT EVERETT COMMUNITY COLLEGE

| Course No. | Course Title | Days | Time | Location | Start
|------------|--------------|------|------|----------|------
| History | Social Studies History | TTh | 6-8:20pm | RAI 207 | Mar 29
| Science | High School Science | TTh | 6-8:20pm | RAI 207 | Mar 29
| English | High School English | TTh | 6-8:20pm | RAI 29 | Mar 29

### HIGH SCHOOL COMPLETION CLASSES OFF-CAMPUS

High School Completion classes are offered at Park Place Middle School in Monroe and at Weston High School in Smokey Point. Call 425-388-9291 for more information.
### HOW TO READ CLASS LISTINGS

<table>
<thead>
<tr>
<th>department abbreviation</th>
<th>course number</th>
<th>course title</th>
<th>credits</th>
<th>instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART</td>
<td>471</td>
<td>Sample Course</td>
<td>5</td>
<td>Ryan D</td>
</tr>
</tbody>
</table>

**ART 471** Sample Course

- **PR:** ART 270 or instructor permission. Lab fee: $7.94 per credit.
- **T:** 1pm-2:50pm
- **room:** BAK 123

**ENGL 002** Creative Course

- **C or higher prerequisite applies to every section, from A to C because it has no asterisk.**
- **For section C (3672) there is a lab fee of $23.20.**
- **Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.**

### SYMBOLS

1. **OL** Online course. EvCC Online courses begin March 28. WAOL Online courses begin March 31. Online fee: $2.50 per credit. See pages 12 and 13 for more information.
2. **H** Hybrid course; a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: $2.50 per credit.
3. **WE** Web Enhanced classes are face-to-face courses that require the use of ANGEL or other web-based tools. Web enhanced classes: $2.50 per credit.

In Telecourses students use a set of DVDs or video tapes that are checked out from the College library. In a telecourse, you also purchase textbooks from the College Bookstore and attend on-campus class sessions throughout the quarter.

### ABBREVIATIONS

<table>
<thead>
<tr>
<th>BUILDINGS</th>
<th>AHS</th>
<th>Arlington High School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ASC</td>
<td>Arlington/Stillaguamish Senior Center</td>
</tr>
<tr>
<td></td>
<td>BAK</td>
<td>Baker Hall</td>
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<tr>
<td></td>
<td>CCEC</td>
<td>Corporate &amp; Continuing Education Center</td>
</tr>
<tr>
<td></td>
<td>CHS</td>
<td>Cascade High School</td>
</tr>
<tr>
<td></td>
<td>COS</td>
<td>Cosmetology</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
<td>EHS</td>
<td>Everett High School</td>
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<tr>
<td></td>
<td>ELC</td>
<td>Early Learning Center</td>
</tr>
<tr>
<td></td>
<td>EWH</td>
<td>Edmonds-Woodway High School</td>
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<tr>
<td></td>
<td>FIT</td>
<td>Fitness Center</td>
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<tr>
<td></td>
<td>GHS</td>
<td>Granite Falls High School</td>
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<tr>
<td></td>
<td>GWH</td>
<td>Gray Wolf Hall</td>
</tr>
<tr>
<td></td>
<td>HAW</td>
<td>Hawthorne Elementary School</td>
</tr>
<tr>
<td></td>
<td>HRZ</td>
<td>Horizon Elementary School</td>
</tr>
<tr>
<td></td>
<td>HRN</td>
<td>Horizon Program at Boeing</td>
</tr>
<tr>
<td></td>
<td>INO</td>
<td>Index Quad</td>
</tr>
<tr>
<td></td>
<td>JHS</td>
<td>Jackson High School</td>
</tr>
<tr>
<td></td>
<td>JKC</td>
<td>Jackson Center</td>
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<tr>
<td></td>
<td>KHS</td>
<td>Kamiak High School</td>
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<td></td>
<td>LHS</td>
<td>Lakewood High School</td>
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<tr>
<td></td>
<td>LKH</td>
<td>Lake Stevens High School</td>
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<td></td>
<td>LMC</td>
<td>Library Media Center</td>
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<td></td>
<td>LYP</td>
<td>Lynnwood High School</td>
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<tr>
<td></td>
<td>MAT</td>
<td>Marysville Arts &amp; Tech HS</td>
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<tr>
<td></td>
<td>MHS</td>
<td>Monroe High School</td>
</tr>
<tr>
<td></td>
<td>MMV</td>
<td>Monroe Mountain View HS</td>
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<tr>
<td></td>
<td>MON</td>
<td>Monte Cristo Hall</td>
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<td>Marion High School</td>
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<td></td>
<td>ASC</td>
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<td>AKY</td>
<td>Marysville-Pilchuck High School</td>
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<tr>
<td></td>
<td>MYS</td>
<td>Marysville Senior Center</td>
</tr>
<tr>
<td></td>
<td>NBI</td>
<td>Nippon Business Institute</td>
</tr>
<tr>
<td></td>
<td>ODS</td>
<td>Oly’s Dance School</td>
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<tr>
<td></td>
<td>QLY</td>
<td>Olympus Hall</td>
</tr>
<tr>
<td></td>
<td>OFF</td>
<td>Off-campus site</td>
</tr>
<tr>
<td></td>
<td>PFC</td>
<td>Paine Field Aviation Complex</td>
</tr>
<tr>
<td></td>
<td>PLH</td>
<td>Pilchuck Hall</td>
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<tr>
<td></td>
<td>PPA</td>
<td>Park Place Middle School</td>
</tr>
<tr>
<td></td>
<td>PSU</td>
<td>Parks Student Union</td>
</tr>
<tr>
<td></td>
<td>RAI</td>
<td>Rainier Hall</td>
</tr>
<tr>
<td></td>
<td>RLC</td>
<td>Rainier Learning Center</td>
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<tr>
<td></td>
<td>SSH</td>
<td>Shorecrest High School</td>
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<td></td>
<td>SHK</td>
<td>Shuksan Hall</td>
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<td>SHS</td>
<td>Snohomish High School</td>
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<td></td>
<td>SNO</td>
<td>Sno-Isle Skills Center</td>
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<td></td>
<td>SSC</td>
<td>Stanwood Senior Center</td>
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<tr>
<td></td>
<td>STD</td>
<td>Stanwood Elementary School</td>
</tr>
<tr>
<td></td>
<td>STH</td>
<td>Stanwood High School</td>
</tr>
<tr>
<td></td>
<td>SUL</td>
<td>USDA Sky Valley Resource Center, Sultan</td>
</tr>
<tr>
<td></td>
<td>TTC</td>
<td>Tulalip Tribal Court (Tulalip South Lot)</td>
</tr>
</tbody>
</table>

### OTHER ABBREVIATIONS

| CR | Conrequisite |
| HY | Hybrid Course |
| LC | Learning Community |
| OL | Online course |
| PR | Prerequisite |
| TBA | To Be Arranged |
| TC | Telecourse |

425-388-9219 www.everettcc.edu
For additional courses in Accounting and Bookkeeping see Corporate & Continuing Education Center.

**ACCT 110** Small Business Accounting 5
Theory and practice of double-entry bookkeeping for small, unincorporated businesses. Includes use of journals and ledgers, preparation of basic payroll records, financial statements and worksheets. Not intended for transfer. PR: MATH 070 or BUS 130 with a grade of C- or higher.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>1116</td>
<td>HY1</td>
<td>MTWTh</td>
<td>12pm-12:50pm</td>
<td>OLY 126</td>
<td>Coughlin P</td>
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<tr>
<td>1118</td>
<td>HY2</td>
<td>T</td>
<td>5pm-7pm</td>
<td>OLY 126</td>
<td>Keranen C</td>
</tr>
</tbody>
</table>

**ACCT 112** Business Taxation 5
Fundamentals of federal income taxes for sole proprietorship form of business. Includes overview of federal law governing payroll taxes. Not intended for transfer. PR: ACCT 110 or ACCT 201 with a grade of C or higher. MATH 070 or BUS 130 with a grade of C- or higher.

**ACCT 113** Personal Finance 3
Introduction to planning, analyzing, managing, investing, growing and protecting personal financial resources. Includes money management, credit management, insurance, and investing. No prerequisites required. However, working familiarity with MS Word and Excel would be very helpful.

**ACCT& 201** Principles of Accounting I 5
Introductory transfer-level accounting course. Required for all business administration transfer students. Explores processes, principles, and concepts governing preparation and interpretation of financial statements. PR: Recommended sophomore standing or completion of ACCT 110 or instructor permission.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1130</td>
<td>OL</td>
<td>Online</td>
<td>9am-9:50am</td>
<td>OLY 126</td>
<td>Coughlin P</td>
</tr>
<tr>
<td>1132</td>
<td>HY</td>
<td>MTWTh</td>
<td>12:30pm-3pm</td>
<td>TTC 104</td>
<td>Reed B</td>
</tr>
</tbody>
</table>

**ACCT& 202** Principles of Accounting II 5
Continuation of ACCT& 201. Focus on issues and choices involved in asset valuation, income determination, and financial statement preparation. PR: Grade of C or higher in ACCT& 201 or instructor permission.

* Section HY2 (1142) is being taught at the Tulalip Tribal Court building at 6103 31st Ave NE, Bldg. B; Tulalip, WA and is open to all interested students who meet the eligibility requirements.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tr>
<td>1140</td>
<td>HY1</td>
<td>MTWTh</td>
<td>11am-11:50am</td>
<td>OLY 126</td>
<td>Reed B</td>
</tr>
<tr>
<td>1142</td>
<td>HY2</td>
<td>MW</td>
<td>12:30pm-3pm</td>
<td>TTC 104</td>
<td>Shaeffer J</td>
</tr>
</tbody>
</table>

**ACCT& 203** Principles of Accounting III 5
Use of accounting as a tool to assist management in planning, analyzing control, and decision making. Includes budgeting, cost behavior, cost-volume-profit analysis, standard cost systems, cost variance and analysis. PR: Grade of C or higher in ACCT& 202 or instructor permission.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>1148</td>
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<td>OLY 129</td>
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<tr>
<td>1150</td>
<td>HY1</td>
<td>MTWTh</td>
<td>10am-10:50am</td>
<td>OLY 126</td>
<td>Reed B</td>
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<tr>
<td>1152</td>
<td>HY2</td>
<td>T</td>
<td>7pm-9:20pm</td>
<td>OLY 126</td>
<td>Keranen C</td>
</tr>
</tbody>
</table>

**ACCT 215** Computer Accounting 5
Introduction to computerized bookkeeping and accounting. The standard accounting cycle with supporting schedules and worksheets will be completed using various computer programs; Integrated General Ledger software, including Quickbooks, and spreadsheets. Not intended for transfer. PR: ACCT 110 or ACCT 201 or instructor permission. Lab fee: $41.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tr>
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<td>TTh</td>
<td>1pm-3:20pm</td>
<td>OLY 129</td>
<td>Coughlin P</td>
</tr>
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</table>

**ANTH& 115** Our Place in Nature/Survey Arch & Bio Anthro 5
General study of the field of archaeology, which studies human cultures through an examination of material remains and the field of biological anthropology which looks at humans’ place in the natural world. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
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<th>Location</th>
<th>Instructor</th>
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<td>1506</td>
<td>A</td>
<td>MW</td>
<td>10am-12:10pm</td>
<td>GWH 276</td>
<td>Clarke C</td>
</tr>
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</table>

**ANTH 116D** Cultures in Context/Survey Cultrul & Linguistic 5
General study of the field of cultural anthropology, which studies humanity from a cross-cultural perspective and the field of linguistic anthropology which examines human verbal and non-verbal communication. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101.

* Section A (1508) requires 10 hours of Service Learning as part of the class contact hours and are arranged through the instructor to accommodate the student’s schedule.

**ANTH 182** Service Learning 1-2
Combine volunteerism with academic applications of social, economic, and political issues important to the local community. Real-life application of skills and knowledge in the community. A maximum of six credits may be earned. PR: Instructor permission required.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1512</td>
<td>A</td>
<td>ARR</td>
<td></td>
<td></td>
<td>Clarke C</td>
</tr>
</tbody>
</table>

**ANTH& 204** Principles of Archaeology 5
Explore and examine the prehistoric and historic record. Learn techniques for investigation of archaeological record. Evaluate the archaeological record as part of humanity’s cultural heritage. PR: Completion of ENGL & 101 with a grade of C or higher or instructor permission.

**ANTH& 206D** Cultural Anthropology 5
Introduction to the study of culture and society; cross-cultural perspective is employed to gain better understanding of family life, kinship, economic, political, and religious systems in various non-Western societies and in American culture and society. Includes training in fundamentals of social and cultural anthropology. PR: Completion of ENGL & 101 with a grade of C or higher or instructor permission.

* All sections of ANTH& 206D require 10 hours of Service Learning as part of the class contact hours and are arranged through the instructor to accommodate the student’s schedule.

* Section WA (1515) and Section WB (1517) are linked with a 1-credit ANTH 201W (Intensive Writing) class and they must be taken concurrently. If you do not want the extra 1-credit, enroll in the regular Section A (1514) or Section B (1516) of this class.

Register Now! See pages 7-8 or visit www.everettcc.edu/kiosk
ART 104  Beginning Painting  
Designed for the non-major. Introduces materials and techniques of oil painting with emphasis on representation of the visual world through form, shape, color, value, and texture, and principles and elements of art. Purchase art kit and supplies at the campus bookstore. Self-support, non-tuition class. Class cost: $261. Lab fee: $25.65. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

1572 CS T 6pm-9:50pm WHI 374 Milton I

ART 105  Intermediate Painting  
Designed for the non-major. Emphasizes form, shape, color, value, and texture. May include an exploration of expression and style, and an investigation of styles, movements and material in painting through history. Purchase art kit and supplies at the campus bookstore. Self-support, non-tuition class. Class cost: $261. Lab fee: $25.65. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

1573 CS T 6pm-9:50pm WHI 374 Milton I

ART 106  Advanced Painting  
Advanced course designed for the non-major. Further exploration of style, expression, investigation of movements, styles and material in painting through history. Purchase art kit and supplies at the campus bookstore. Self-support, non-tuition class. Class cost: $261. Lab fee: $25.65. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

1574 CS T 6pm-9:50pm WHI 374 Milton I

ART 107  Beginning Ceramics  
First of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Introduction to the language of the visual arts as it pertains to ceramics. Lab fee: $31.20.

1576 S TTh 6pm-8:50pm WHI 287 Allison M

ART 108  Intermediate Ceramics  
Second in a series of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Could include wheel throwing and glazing techniques. PR: ART 107. Lab fee: $31.20.

1578 S TTh 6pm-8:50pm WHI 287 Allison M

ART 109  Advanced Ceramics  
Last of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium, including wheel throwing and advanced glazing techniques. PR: ART 108. Lab fee: $31.20.

1580 S TTh 6pm-8:50pm WHI 287 Allison M

ART 110  Design I: 2 Dimensional  
First in a sequence of courses to develop understanding, recognition and manipulation of the basic principles and elements of design as applied to two-dimensional art. Emphasis on line, shape, color value, space, pattern, and texture.

1582 A MWF 8am-9:50am WHI 361 Lee T
1583 B MWF 10am-11:50am WHI 361 Lee T

ART 111  Design II: 3 Dimensional  
Continued exploration of design as applied to three-dimensional art. Assignments focus on the use of line, planes, surface, materiality, shape, volume, and structure with emphasis on craft and presentation. Self-support, non-tuition class. Class cost: $435. Lab fee: $52. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

1584 CA Th 1pm-3:50pm WHI 203 Allison M

ART 113  Beginning Life Drawing  
Introduction to figure drawing from live models including study of anatomy, proportion, use of line, value, shape, space, foreshortening and perspective as related to the figure through instructor-guided exercises. PR: ART 115 or instructor permission. Lab fee: $25.65.

1585 S W 5pm-8:50pm WHI 300 Gherard E

ART 114  Life Drawing II  
Continuation of ART 113, exploring through a variety of media the anatomy of the human figure as it applies to the artist. PR: ART 113 or instructor’s permission. Lab fee: $25.65.

1586 S W 5pm-8:50pm WHI 300 Gherard E

ART 115  Drawing I  
Introductory course emphasizing principles and elements of the visual arts. Develops observational drawing skills including linear perspective, line, shape, space, proportion and scale. Primary medium is charcoal. Lab fee: $42.75.

1587 A MW 2pm-4:50pm WHI 300 Berkley L
1588 B MW 10am-12:50pm WHI 300 Berkley L
1589 S Th 6pm-8:50pm WHI 300 Lee T

ART 117  Drawing III  
Advanced course emphasizing meaning and expression. Introduces color, materials, and techniques including the issues of contemporary art, criticism, and professional development. Self-support, non-tuition class. Class cost: $435. Lab fee: $42.75. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: ART 116 or instructor permission.

1590 CA ARR Berkley L

ART 122  Introduction to Studio Art  
An introduction to studio work in a wide range of media for the student with little experience in the visual arts. Traditional and contemporary approaches to creating artwork combined with the study of visual language and culture. Lab fee: $42.75.

1592 A Th 10am-12:50pm WHI 300 Berkley L

ART 124D  Understanding World Art  
Study of visual language. Discussion and study of art across world cultures for the student with little experience in the visual arts. Field trip fee: $10.50.

* Section OL (1597) does not include a field trip fee.

1596 A Daily 9am-9:50am WHI 341 Lepper S
1597 OL Online Gildow C
1598 MO T 10am-11:50am TYE 301 Gildow C

ART 195  Foundation Portfolio Review  
Portfolio review of student work from core curricula courses. Student works individually with an assigned instructor to review portfolio prior to continuation with advanced courses. Self-support, non-tuition class. Class cost: $174. Lab fee: $17.10. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: ART 110, ART 115, ART 124D, GRAPH 110 and PHOTO 110 or instructor permission.

1601 CA ARR Staff
ART 200  Painting I  5
Fundamental painting skills through traditional imagery using the media of oil paint. Develop skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. ART 115, ART 110 recommended. Lab fee: $42.75.
162 A  MW  1pm-3:50pm  WHI 374  Leppe S

ART 201  Painting II  5
Fundamental painting skills through traditional imagery using the media of oil paint. Develops skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 200. Lab fee: $42.75.
1603 A  MW  1pm-3:50pm  WHI 374  Leppe S

ART 202  Painting III  5
Fundamental painting skills through traditional imagery using the media of oil paint. Develops skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 201. Lab fee: $42.75.
1604 A  MW  1pm-3:50pm  WHI 374  Leppe S

ART 203  Painting IV  5
Advanced studio practice of painting skills using the media of oil paint, including contemporary modes of painting, mixed media techniques, professional development and presentation. PR: ART 202. Lab fee: $42.75.
1605 A  MW  1pm-3:50pm  WHI 374  Leppe S

ART 222  Western Art History: 18th-20th Centuries  5
Survey of major movements in the art of Europe, America and Russia from the 18th to the early 20th centuries. Traces development of major changes in artistic expression, theory, meaning and content leading to the development of the Modern movement. Includes Classicism, romanticism, and Impressionism. PR: None required. ART 1240 recommended. Field trip fee: $10.50.
1612 A  Daily  11:10am-12pm  WHI 341  Leppe S

ART 240  Printmaking I  3
Beginning study of printmaking techniques including monotype, intaglio, and chine colle/collage. Students develop skills in the print process, technical information, and the language of the printmaking medium. Lab fee: $25.65.
1616 S  M  6pm-9:50pm  WHI 303  VanSomeren K

ART 241  Printmaking II  3
Continued focus on the development of printmaking skills with emphasis on principles and elements of art as they apply to printmaking. PR: ART 240 or instructor permission. Lab fee: $25.65.
1618 S  M  6pm-9:50pm  WHI 303  VanSomeren K

ART 242  Printmaking III  3
Development of printmaking skills including drypoint, multiple plate printing, and chine colle. Projects develop aesthetic style and attend to the students’ understanding of art making as applicable to printmaking. PR: ART 241 or instructor permission. Lab fee: $25.65.
1619 S  M  6pm-9:50pm  WHI 303  VanSomeren K

ART 243  Printmaking IV  3
Final course in the printmaking sequence. Students develop projects and create a body of work through research on contemporary and historical print techniques. Emphasis on idea development. PR: ART 242 or instructor permission. Lab fee: $25.65.
1620 S  M  6pm-9:50pm  WHI 303  VanSomeren K

ART 270  Ceramics I  5
Beginning instruction in the development of skills needed to manipulate the ceramic medium. The use of various forming methods, technical information, and language of the ceramic medium. PR: None required. ART 110 recommended. Lab fee: $52.
1624 A  TTh  1pm-3:50pm  WHI 287  Lee T

ART 271  Ceramics II  5
Continued focus on the development of skills with emphasis on principles and elements of art as they apply to ceramics. PR: ART 270. Lab fee: $52.
1626 A  TTh  1pm-3:50pm  WHI 287  Lee T

ART 272  Ceramics III  5
Continued focus on development of skills in the ceramic medium, including wheel throwing, glazing and firing techniques. Projects develop physical skills, style, and an understanding of functional and sculptural aesthetics. PR: ART 271. Lab fee: $52.
1628 A  TTh  1pm-3:50pm  WHI 287  Lee T

Become an aviation maintenance technician!

Learn More!
Info sessions:
2:30 p.m.
March 10, April 14, May 12, June 9
Paine Field
Building C-80

www.everettcc.edu/aviation
ART 273 Ceramics IV 5
Final sequence of courses focusing on the development of skills needed to manipulate the ceramic medium. Advanced glazing and firing techniques and contemporary topics. PR: ART 272. Lab fee: $52.
1630 A TTh 1pm-3:50pm WHI 287 Lee T

ART 280 Sculpture I 5
Emphasizes fundamental techniques and processes of assemblage, modeling, casting, and carving. Materials may include metal, wood, clay, fiber, or non-traditional materials. Self-support, non-tuition class. Class cost: $435. Lab fee: $52. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: ART 111 and ART 130 or instructor permission.
1634 CA TTh 1pm-3:50pm WHI 203 Allison M

ART 294 Studio Practice 2
Students develop a body of work with emphasizing personal exploration, contemporary issues, research on materials and techniques, and presentation. For advanced students with substantial coursework or who are near degree completion. Self-support, non-tuition class. Class cost: $174. Lab fee: $17.10. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: Minimum of 20 credits of Studio Art or instructor permission.
1638 CA ARR WHI 372 Lepper S

ART 295 Portfolio Development 5
Advanced course designed for students nearing the completion of their program in art, graphic arts, multimedia or photography. Interviewing, resume preparation, portfolio design and development, editing, and self-assessments. Class meets on campus in WHI 261: March 29 & 31; May 17; June 2 & 7. PR: Advisor or faculty recommendation required. Lab fee: $93.
1640 HY MW 1pm-3:50pm WHI 261 Weller L

Astronomy

ASTR 122 Life in the Universe 5
Investigates the astronomical and biological conditions necessary for the evolution of life in the universe. PR: ENGL 098 (or equivalent) with a grade of C or higher, and completion of MATH 082 or MATH 090, or placement by assessment test score into MATH 099 or higher. Lab fee: $29.50.
1700 A MWF 10am-11:50am WHI 250 Vanture A

Aviation Maintenance

REQUIRED FOR NEW AVIATION STUDENTS:
All information sessions meet at 2:30pm at Paine Field, Building C-80.
March 10, April 14, May 12, June 9.

AVA 103 Powerplant Technology 10
Theory and Practice: Maintenance and overhaul of aircraft turbine engines, fuel metering, exhaust, induction and fuel systems for both reciprocating and turbine engines. Students inspect, check, repair and service the above systems. Course included in FAA approved Part 147 curriculum. Instructor permission only. Lab fee: $63.10

* Student is enrolled in both sections for a total of 20 credits.
1830 A Daily 8am-10am PFC 8010 Ballard A
1832 J Daily 10am-2:30pm PFC 8010 Ballard A

AVA 204 Airframe Technology 10
Theory and Practice: Position and warning systems, fire protection, landing-gear systems including brakes, hydraulic and pneumatic systems, cabin atmosphere, aircraft electrical, and helicopter theory. Course included in FAA approved Part 147 curriculum. Instructor permission only. Lab fee: $63.10

* Student is enrolled in both sections for a total of 20 credits.
1840 A Daily 8am-10am PFC 8008 Porter A
1842 J Daily 10am-2:30pm PFC 8101 Porter A

AVA 199 Special Project in the Aviation Field 1-5
PR: Instruction permission only.
1844 A ARR Porter A

Biology

BIOL 100 Survey of Biology 5
General concepts of living organisms, the process of science, and application of biology to human beings and society. For non-science majors. PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $29.50.

* Section OL (1990) is a self-support, non-tuition class. Class cost: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

BIOL 105 Disease in Modern Society 5
General concepts of infectious disease, the process of science, and application of biology to human beings and society. For non-science majors. PR: MATH 080 or skills assessment at MATH 081 or higher, ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher.

BIOL 107 Life Science for Everybody 5
Hands-on exploration of how living things interact with each other and their environment to obtain energy and building blocks for growth. For non-science majors. Highly recommended for elementary education majors. PR: ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $73.10.

BIOL 130 Marine Biology of the Pacific Northwest 5
Introduction to the identification, interactions and life histories of intertidal marine organisms found in Puget Sound. Field trips required. PR: MATH 080 or skills assessment at MATH 081 or higher, ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher. Lab fee: $73.10

* Field work is dependent upon low tides and will substitute for a portion of lab time. Required Thursday field trips from 12:20-6:10pm on April 14, April 21, May 5, and May 19. Required weekend field trip 10am-6pm on Sunday, May 22.

1990 OL Online ARR Cabral S I
2000 A MWF 10am-11:50am SHK 144 Kratz R
BIOL 211 Majors Cellular
Principles of cellular biology as they apply to organisms. PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher, and CHEM 121 or higher or one year of high school chemistry with in the last five years with a grade of C or higher. Lab fee: $29.50.

BIOL 222 Majors Cellular and Molecular Biology
Metabolism and energetics, structure and function of biomolecules, cell structure and function, current applications of biotechnology and molecular biology. For students intending to major in the sciences. PR: BIOL 211 with a grade of C or higher, and CHEM 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: $37.50. Field trip fee: $10.

BIOL 223 Majors Organismal Physiology
For students intending to major in the sciences. Animal development and physiology, plant development and physiology, including photosynthesis. Final course of three-quarter series. PR: BIOL 222 with a grade of C or higher and CHEM 162 with a grade of C or higher, or concurrent enrollment in CHEM 162, or instructor permission. Lab fee: $29.50.

BIOL 223P Majors Organism Physiology: Problem Session
Problem session to accompany BIOL 223. In-depth analysis of concepts and course content, lab report preparation. Non-transferable. CR: Concurrent enrollment in BIOL 223 required.

BIOL 232 Human Physiology
Detailed study of the functioning and interrelationships of the organ systems of the human body using diagnostic laboratory exercises and computer software. PR: BIOL 211 with a grade of C or higher, and CHEM 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: $37.50.

BOTANY

BOT 113 Plants of the Pacific Northwest
Introduction to classification and identification of ferns, conifers and flowering plants, with an emphasis on flora of the Pacific Northwest. PR: ENGL 098 with grade of C or higher, or skills assessment at ENGL 101 or higher level. MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $37.50. Field trip fee: $10.

Register Now! See pages 7-8 or visit www.everettcc.edu/kiosk
**BUSINESS**

For additional courses in business related fields see, Corporate & Continuing Education Center, Computer Science, Computer Literacy, Medical Coding, and Medical Transcription.

**BUS 101 Introduction to Business**  
Survey of, and orientation to, the American business system. Overview of business environment, private enterprise system and management processes. Introductory course for students majoring in any field of study.

* Section MOH (2186) is being taught at the Lake Tye building at 14090 Freylands Blvd SE in Monroe, WA and is open to all interested students who meet the eligibility requirements.

**BUS 104 Business English**  
Focuses on standards and conventions of written English. Includes proofreading and editing. Lab fee: $41

**BUS 105 Small Business Essentials**  
The study of entrepreneurship, with emphasis on identifying market opportunities and the development of marketing and business plans to meet these opportunities. Major business functions and the business life cycle will be explored.

**BUS 106 Business Communications**  
Study of business communications principles within the global workplace. Includes writing and speaking assignments to diverse audiences. Also includes listening skills and interpreting nonverbal communication within varying cultures. PR: Strong working knowledge of arithmetic or completion of MATH 070 or equivalent recommended. Recommended: BUS 104 and placement in ENGL 098.

* Section HY2 (2204) is being taught at the Tulalip Tribal Court building at 6103 31st Ave NE, Bldg. B; Tulalip, WA and is open to all interested students who meet the eligibility requirements.

**BUS 130 Business Computations**  
Apply mathematical concepts Excel to complete basic math operations, fractions, percent, percent increase/decrease, bank reconciliation, payroll, taxes and insurance, discounts, interest, mortgages, and depreciation. PR: Strong working knowledge of arithmetic or completion of MATH 070 or equivalent recommended. CL 101 or equivalent recommended.

* Section HY1 (2216) & HY8 (2222) has a lab fee: $41.

**BUS 150 Principles of Marketing**  
Introductory course in marketing concepts. Study of business activities that direct the flow of goods and services. Also includes promotion, distribution and pricing.

* Section HY (2230) is being taught at the Tulalip Tribal Court building at 6103 31st Ave NE, Bldg. B; Tulalip, WA and is open to all interested students who meet the eligibility requirements.

**BUS 165 Service Essentials for Business**  
Theory and skills relating to internal and external customer service. Elements of service culture, behavioral styles, verbal and nonverbal communication, diversity, customer loyalty, and service recovery.

**Get To Know Northwest Native Plants**

**Plants of the Pacific Northwest**

- Learn about native plants on the trail and in the garden
- Includes field trips to forest, wetland and prairie areas
- Transferable lab science class

For more information, contact Fayla Schwartz at fschwartz@everettcc.edu or 425-388-9451.
BUS 190 Business Seminar 2
Seminar covers various subjects in the areas of management, marketing, and operations. Seminar topics will be current issues/events in these fields that are in the published curriculum. Small group discussion and hands-on application are emphasized in this learner-centered course.
* Seminar topic is on effective leadership.

BUS 191 Business Internship 1-5
Provides students with a supervised work environment to apply their management, marketing and operations knowledge in either a for-profit or non-profit organization, to foster professional growth, and to gain self-confidence.

BUS 200 Principles of Management 5
Intro to basic principles of good business management. Consideration of basic management functions of organizing, planning, directing, staffing, and controlling.

BUS& 201 Business Law 5
Origin, evolution, concepts, and functions of law and judicial system. UW of Seattle transfer student requires POLS& 200. Required law course for student transferring to CWU, WSU, WWU or UW of Bothell. PR: Sophomore standing or business experience recommended.

BUS 227 Keyboarding- Speed and Accuracy 3
Introduces key-by-touch system emphasizing correct ergonomics. Development of speed and accuracy. Includes techniques for editing, saving, opening and closing documents and application of skills to personal letters and reports.
* Section HY (2304) has a Lab fee: $41

BUS 228 Legal Records Management 5
Creation, maintenance, and disposition of records. Retrieving and storing records utilizing manual methods and computer database programs. Lab fee: $41

BT 100 Beginning Keyboarding 5
Introduces key-by-touch system emphasizing correct ergonomics. Development of speed and accuracy. Includes techniques for editing, saving, opening and closing documents and application of skills to personal letters and reports.
* Section HY (2304) has a Lab fee: $41

BT 105 Keyboarding-Speed and Accuracy 3
Improves keyboarding speed and accuracy through the use of programmed software which diagnoses student keyboarding problems and prescribes appropriate practice material. May be repeated one time. PR: BT 100, typewriting by touch or instructor permission.
* Section HY8 (2318) has a Lab fee: $41

BT 115 Records Management 5
Creation, maintenance, and disposition of records. Retrieving and storing records utilizing manual methods and computer database programs. Lab fee: $41

BT 130 Editing and Transcription 5
Develops transcription and editing skills; understanding of the mechanics of good writing. Business correspondence is transcribed using WAV files and appropriate software. PR: Touch keyboarding proficiency and BUS 104 or concurrent enrollment or instructor permission. Lab fee: $41

BT 230 Advanced Keyboarding 3
Improves keyboarding speed and accuracy through the use of programmed software which diagnoses student keyboarding problems and prescribes appropriate practice material. May be repeated one time. PR: BT 100, typewriting by touch or instructor permission.

BT 240 Access 5
Presents intermediate/advanced techniques in Microsoft Access. Emphasis on formatting text and numbers, advanced queries and reports, macros, and importing and exporting data. PR: CL 101 or equivalent.
BT 242 Excel 5
Presents intermediate/advanced techniques in Microsoft Excel. Emphasis on professional-looking workbooks, using templates, creating multiple worksheets and using functions. PR: CL 101 or instructor permission.

* Section HY9 (2410) and HY (2416) has a Lab fee: $41

OL 2410 HY9 TTh 7pm-9:15pm OLY 130 Porter K
OL 2412 OL Online Markovich T
OL 2416 HY MTWTh 11am-11:50am OLY 129 Markovich T

BT 243 Advanced Excel Applications 5
Continuation of BT 242, Microsoft Excel. Project based approach to improve workflow, eliminate repetition and produce more informative reports. Maintain, and enhance existing spreadsheets through structural revision and automation. Lab fee: $41

FL 2422 A MW 1pm-3:20pm OLY 129 Coughlin P

BT 248 Advanced Legal Office Procedures 5
Presentation of the role of lawyers and law office staff in society today. Topics covered include organizational and procedural perspective of the law office, filing of legal documents, and use of the Uniform System of Citations as a reference tool. PR: CL 101, BT 115, 145, 146, 147, 162, 219, BUS 104, 110, 130 and BUS 220 or POL 200 or instructor permission.

* Section HY (2426) has a Lab fee: $41

OL 2424 OL Online Markovich T
OL 2426 HY MTWTh 9am-9:50am OLY 129 Markovich T

BT 252 Internship 1-4
On-the-job work experience in occupations directly related to student’s career choice. Internships arranged with private industry, governmental agencies, and non-profit organizations. May be repeated up to a total of four credits. PR: Instructor permission only.

OL 2428 HY TTh 5:30pm-6:50pm OLY 130 Porter K

BT 261 Advanced Legal Office Procedures 5
Build and refine skills in office management, travel arrangements, human relations, telephone techniques, electronic scheduling, and keyboarding. Use integrated software to create databases, spreadsheets, documents, and presentations. PR: CL 101, BT 115, 219, 240, 242; BUS 104, 110, 130 and instructor permission. Recommended: BT 162 and BT 229. Lab fee: $41

OL 2429 HY MTWTh 9am-9:50am OLY 129 Markovich T

CHEMISTRY

CHEM& 121 Introduction to Chemistry 5
Atomic structure, chemical bonding, nomenclature, states of matter, solution, acids, bases and salts, reaction rates and chemical equilibrium. PR: ENGL 098 with a grade of C or higher, and MATH 082, MATH 088 or MATH 090 with a grade of C or higher, or placement into MATH 099 via an assessment test score. Lab fee: $37.50.

* Section S (2508) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

WE 2500 A MWTTh 8am-8:50am WHI 103 Powell S
T 8am-9:50am WHI 332
WE 2502 B TTh 8am-8:50am WHI 102 Staff
W 8am-9:50am WHI 332
F 8am-9:50am WHI 102
WE 2504 C TTh 8am-8:50am WHI 102 Staff
M 8am-9:50am WHI 332
F 8am-9:50am WHI 102
WE 2506 D MTWTh 12:20pm-1:10pm WHI 103 Staff

CHEM& 131 Introduction to Organic/Biochemistry 5
Structure, nomenclature, and reactions of organic compounds; introductory biochemistry. PR: ENGL 098 with a grade of C or higher, and CHEM& 121 or CHEM& 161 or instructor permission. Lab fee: $37.50.

WE 2520 A AW TTh 10am-11:50am WHI 102 Kantulis M
M 10am-11:50am WHI 343
WE 2522 B AW TTh 10am-11:50am WHI 102 Kantulis M
Th 10am-11:50am WHI 343

CHEM& 140 General Chemistry Prep with Lab 5
Includes measurements, properties and structure of matter, nomenclature and weight relations. Intended for students who want to obtain the background for the CHEM& 161 - 163 series. Not for students with a recent course in high school chemistry. PR: ENGL 098 with a grade of C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL& 101; and MATH 099 with a grade of C or higher, or concurrent enrollment in MATH 099, or placement into MATH& 141. Lab fee: $37.50.

WE 2530 A TTh 10am-11:50am WHI 102 Singh S
M 10am-11:50am WHI 345
WE 2532 B TTh 10am-11:50am WHI 102 Singh S
W 10am-11:50am WHI 345
WE 2534 C TTh 1:30pm-3:20pm WHI 103 Kantulis M
W 1:30pm-3:20pm WHI 343

CHEM& 161 General Chemistry I with Lab 5.5
Properties of matter, nomenclature, reactions, stoichiometry, gases, thermochemistry, and atomic structure. For pre-pharmacy, pre-dentistry, pre-veterinary medicine, pre-pharmacy, and all engineering and science majors. PR: MATH 099 or equiv. ENGL 098 with C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL& 101; and MATH 099 with a grade of C or higher, or concurrent enrollment in MATH 099, or placement into MATH& 141. Lab fee: $37.50.

WE 2540 A MWTTh 9am-9:50am WHI 103 Hillman W
T 8am-10:50am WHI 345
WE 2542 B MWTTh 9am-9:50am WHI 103 Hillman W
T 1:30pm-4:20pm WHI 345

CHEM& 162 General Chemistry II with Lab 5.5
Atomic periodicity, chemical bonding theories, solid and liquid states and solutions. PR: CHEM& 161 with a grade of C or higher. Lab fee: $37.50.

WE 2550 A MTWTh 9am-9:50am WHI 102 Brackett A
T 1:30pm-4:20pm WHI 332
WE 2552 B MTWTh 11:10am-12pm WHI 103 Brackett A
W 1:30pm-4:20pm WHI 332
WE 2554 C MTWTh 11:10am-12pm WHI 103 Brackett A
Th 1:30pm-4:20pm WHI 332

CHEM& 163 General Chemistry III with Lab 5.5
Reaction rates and equilibrium, acid-base equilibria, solubility equilibria, thermodynamics, electro chemistry and nuclear chemistry. PR: CHEM& 162 with a grade of C or higher, or instructor permission. Lab fee: $60.

WE 2560 A MTWTh 11:10am-12pm WHI 248 Powell S
W 1:30pm-4:20pm WHI 345
WE 2562 B MTWTh 11:10am-12pm WHI 248 Powell S
Th 1:30pm-4:20pm WHI 345

See page 19 for more information about these symbols.
**COMMUNICATION STUDIES**

**CMST& 102 Introduction to Mass Media**
Survey of mass media, including newspapers, magazines, television, radio, book and music publishing, motion pictures and advertising; emphasizing the history structural biases of the mass media.

**CMST& 104 Oral Interpretation of Literature**
Study of literature through performance and theory.

**CMST& 204D Intercultural Communication**
Introduction to communication between people from different cultures. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

**CMST& 210 Interpersonal Communication**
Interpersonal communication theory and skills. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

**CMST& 220 Public Speaking**
Methods of speech organization and composition; speaking skills in varied settings; audience analysis and speech criticism. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

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**COMPUTER LITERACY**

See the World Languages section of this schedule.

**COMPUTER LITERACY**

See the World Languages section of this schedule.

**CMST& 230 Small Group Communication**
Principles and methods of interaction in small decision-making, learning, and problem solving discussion groups.

**COMPOSITE TECHNOLOGY**

For additional courses in Computers see, Corporate & Continuing Education Center.

**CL 101 Computer Literacy**
Introduces students to the Windows environment and to the Microsoft Office software program. Emphasis on file management. Uses practical problems to illustrate computer applications. Lab fee: $41.

* Section A (2670) is being taught at the Tulalip Tribal Court building at 6103 31st Ave NE, Bldg: B; Tulalip, WA and is open to all interested students who meet the eligibility requirements.

* Section MOH (2762) is being taught at the Lake Tye building at 14090 Freylands Blvd SE in Monroe, WA and is open to all interested students who meet the eligibility requirements.

**CL 102 Using the Computer and Managing Files**
Overview of the basic functions of a computer and its operating system. Includes understanding of the computer environment, working with basic windows tasks, managing files, understanding viruses, and dealing with printer setup and output. Lab fee: $10.20.

**CL 103 Word Processing**
Overview of Word. Includes creating and formatting documents and duplicating and moving text within and between documents, creating standard tables, using pictures and images in a document, and using mail merge tools. Lab fee: $10.20.

**CL 104 Spreadsheets**
Provides an overview of Excel. Includes developing, formatting, and modifying Excel spreadsheets. Other Excel concepts introduced include applying standard mathematical and logical formulas and creating and formatting graphs and charts. Lab fee: $10.20.
CL 105  Databases
Provides an overview of Access. Includes creating and modifying Access tables, queries, forms, and reports; creating relationships between tables and retrieving and manipulating information by using queries and sort tools. Lab fee: $10.20.

H 2785 HY1 M 9am-9:50am OLY 130 Fountain R
H 2786 HY2 M 1pm-1:50pm OLY 130 Fountain R

CL 106  Powerpoint Presentations
Provides an overview of Powerpoint. Includes creating, formatting, modifying and preparing presentations using different slide layouts; duplicating and moving text, pictures, images, and using slide show effects. Lab fee: $10.20.

H 2790 HY1 M 9am-9:50am OLY 130 Fountain R
H 2791 HY2 M 1pm-1:50pm OLY 130 Fountain R

CL 107  Fundamental Concepts of Basic Computer Systems
Focus is on providing an overview of the physical make-up of a personal computer system and fundamental concepts. Basic concepts include how a computer functions, hardware, software, security, and legal issues associated with computers. Lab fee: $41.

H 2795 HY1 M 9am-9:50am OLY 130 Fountain R
H 2796 HY2 M 1pm-1:50pm OLY 130 Fountain R

COMPUTER SCIENCE

CS 108  Introduction to Operating Systems
Introductory course focusing on the fundamentals of computer operating systems and the user interface. Operating system topics include: terminology, file management, general commands, command line syntax and processors. Lab fee: $41.

T 2820 S MW 7:05pm-7:35pm SHK 230 Russell E

CS 110  Introduction to Programming
This course is designed for the student who has no or very little programming knowledge and experience. The goal is for the student to gain an understanding of programming concepts, constructs, and terminology using a variety of programs. PR: DEVED 104 with grade of C or higher, or assessment score in reading indicating student is college-ready. Lab fee: $41.

T 2826 S MW 4:05pm-6:35pm SHK 230 Laidig K

CS 117  Introduction to Computer Networking
Provides an introduction to computer networks including both theory and practical experience. Emphasizes fundamentals of server/client, wired and wireless network installation and management. PR: Completion of CS 117 or CS 122 with a grade of C (2.0) or higher or instructor permission. Lab fee: $41.

T 2830 S MW 4:05pm-6:35pm OLY 130 Russell E

CS 120  Beginning Web Pages
Beginning course in web page construction using a markup or document oriented language. A brief introduction to XML will be included. Will also include the use of scripting language such as JavaScript. PR: CS 108 or instructor permission (no placement scores) Lab fee: $41.

T 2838 S MW 7:05pm-9:35pm SHK 224 Galloway K

CS 122  LAN Architecture
Presents the concepts and configuration skills involved in designing, installing, and maintaining a Cisco switched Local Area Network. Lab work will focus on using hubs and switches to create a segmented network. PR: CS 117 or instructor permission or DEVED 104 with grade of C or higher or assessment score in reading indicating student is college-ready. Lab fee: $41.

T 2842 S TTh 4:05pm-6:35pm SHK 232/234 Jackson G

CS 124  Introduction to Database Design
Introduction to database systems, database design, and Structured Query Language (SQL). Emphasis is on practical exploration of database systems, basic database design, and basic querying of relational database systems. PR: CL 101 or CS 108 with grade of C or higher. Lab fee: $41.

T 2844 S TTh 7:05pm-9:10pm SHK 224 Steelsmith J

CS& 131  Computer Science I C++
This course teaches software development skills using the C++ programming language. Introduces programming concepts, variables declarations, assignment statements. PR: CS 110 with a grade of C or higher or instructor permission. Lab fee: $41.

T 2852 S TTh 4:05pm-7:00pm SHK 230 Laidig K

CS 161  PC Technician I
The primary focus of this class is on hardware and operating system features, types, and components for PC's and laptops as related to the CompTia A+ Certification Test. PR: CS 108 or instructor permission. Lab fee: $41.

T 2858 S MW 7:05pm-9:35pm SHK 130 Walser D

CS 162  PC Technician II
Advanced topics in PC operating systems and environments. Focus on gaining technical expertise in troubleshooting, problem solving, installation, and maintenance of a PC's operating system as related to the CompTia A+ Certification Test. PR: CS 108 or instructor permission. Lab fee: $41.

T 2859 S TTh 7:05pm-9:35pm SHK 130 Walser D

CS 195  Computer Careers Internship
Provides student with a safe, supervised work environment to apply their academic skills. This allows student to put into practice their administrative and technical skills. PR: CS 161 or CS 120 or CS 124 or instructor permission.

T 2870 A T 2:20pm SHK 141 Jackson G

CS 222  WAN Architecture Design & Implementation
Presents the theory and skills relating to Wide Area Networks (WANs). Connecting multiple networks to create a large network environment is emphasized. Advanced TCP/IP configuration and implementation are major topics. Completion of CS 117 or CS 122 with a grade of C or higher and instructor permission. Lab fee: $41.

T 2884 S TTh 7:05pm-9:35pm SHK 232/234 Jackson G

CS 224  Network Server Administration
Local Area Network (LAN) server installation, configuration and management. Covers topics such as equipment choice, network operating system choice, user account administration, system security, and data protection. PR: CS 117 or CS 162 or instructor permission. Lab fee: $41.

T 2886 S MW 4:05pm-6:35pm SHK 130 Walser D

CS 228  Computer Information Security
Presents the principles of information security. Examines the field of information security to prepare students for future roles as business decision-makers. Both the managerial and the technical aspects of the discipline are explored. PR: CS 162 and CS 224 or instructor permission. Lab fee: $41.

T 2888 S TTh 7:05pm-9:35pm SHK 230 Erickson M

CS 295  Computer Careers Internship
On-the-job work experience in occupations directly related to student’s career choice. This advanced internship reinforces the students’ expertise gained in the 100 level Computer Information Systems courses. PR: CS 195 or instructor permission.

T 2900 A T 2:20pm SHK 141 Jackson G
COSMETOLOGY

INFORMATION SESSIONS REQUIRED FOR ALL NEW COSMETOLOGY STUDENTS.
Please call 425-259-8283 for the dates and times of the information sessions.
The EvCC School of Cosmetology is located at 9315 G State Ave in Marysville.

COSMT 102 Salon Communications 3
Communications course for Cosmetology students focusing on standards and
conventions or written and spoken English. Includes preparation, proofreading, and
editing business correspondence projects, and preparation of oral presentations.
PR: Cosmetology instructor permission required.
2920 A T 1:30pm-4pm OLY 126 Staff

COSMT 110 Trichology, Dermatology, Onychology 5
Intro to study of hair, skin and nails, their function, structure and characteristics.
Care and treatment of hair, skin, and nail diseases and disorders. Special emphasis
on sterilization and sanitation principles and methods. PR: Instructor permission.
CR: COSMT 201, 202 or 203.
2922 A MTWF 8:10am-9:15am COS 112 Evans T

COSMT 120 Cosmetology Compendium 2
Theoretical review of facts from previous Cosmetology courses in preparation for
in-house computerized exams before applying for WA state board examinations.
PR: Instructor permission; COSMT 110-112; COSMT 204; 1330 clock hrs.
2932 A ARR COS 104 Alonso L

COSMT 201 Lab/Shop Practice I 15
Instruction/participation class is closely supervised in the introduction and practice
in basic services performed by a Cosmetologist. Students practice on models,
mannequins, and each other. PR: Instructor permission. Lab fee: $4.05 per credit.
Malpractice Insurance fee: $18.20.
2940 A MTWF 9:30am-4pm COS 112 Alonso L
Th 8am-4pm Alonso L

COSMT 202 Lab/Shop Practice II 1-15
Continuation of supervision in services performed by cosmetologists. Students
practice on models, mannequins, and each other. PR: Instructor permission; COSMT
201; 300 clock hrs. Lab fee: $4.05 per credit.
2942 A MTWF 9:30am-4pm COS 104 Evans T
Th 12pm-8pm Evans T

COSMT 203 Lab/Shop Practice III 1-15
Continuation of supervision in services performed by cosmetologists. Students
practice on models, mannequins, and each other. PR: Instructor permission; COSMT
202; 600 clock hrs. Lab fee: $4.05 per credit.
2944 A MTWF 9:30am-4pm COS 104 Evans T
Th 12pm-8pm Evans T

COSMT 204 Lab/Shop Practice IV 1-15
Continuation of supervision in services performed by cosmetologists. Students
practice on models, mannequins, and each other. PR: Instructor permission; COSMT
203; 900 clock hrs. Lab fee: $4.05 per credit. Malpractice Insurance fee: $18.20.
2946 A TWF 9:30am-4pm COS 104 Evans T
Th 12pm-8pm Evans T

COSMT 205 Lab & Shop Practice V 1-19
Continuation of supervision in services performed by cosmetologists. Students
practice independently on models, mannequins, and each other. PR: Instructor
permission; COSMT 204; 1200 clock hrs. Lab fee: $4.05 per credit.
2948 A MTWF 8am-4pm COS 104 Evans T
Th 12pm-8pm Evans T

COSMT 206 Lab/Shop Practice VI 1-17.5
May be used to complete curriculum, for special interest projects, and/or to complete
required program clock hours. COSMT 206 is an additional quarter and is optional.
PR: Instructor permission; COSMT 205; 1400 clock hrs. Lab fee: $4.05 per credit.
2950 A MTWF 8am-4pm COS 104 Evans T
Th 12pm-8pm Evans T

COSMT 251 Internship 1-5
The Cosmetology internship is an on-the-job training that focuses on practical
work experience in the cosmetology industry, meeting curriculum requirements.
PR: Instructor permission; 1300 hours of instruction.
2990 A ARR Evans T

COSMT 299 Special Projects in Cosmetology 1-5
May be used to complete curriculum, for special interest projects, and/or to acquire
additional hours as set by Department of Licensing to meet state standards for
out-of-state license, and those wanting to refresh and update their skills. Course
is an additional quarter and is optional. PR: Instructor permission. Lab fee: $4.05
per credit.
3000 A ARR COS Evans T

CRIMINAL JUSTICE

For more information regarding Criminal Justice, Law Enforcement and Corrections,
call 425-388-9545 or 425-388-9517 or visit our web site at www.everettcc.edu.

CJ& 101 Introduction to Criminal Justice 5
Philosophical and historical review of the American criminal justice system. Open
to non-Criminal Justice majors as an elective. Required course for Criminal Justice
majors.
3060 A Daily 9am-9:50am IND 101 Leonard R
3061 B Daily 11am-11:50am IND 100 Davis T
3062 DL Online Leonard R

CJ 103 Criminal Investigation 5
Investigative techniques, criminal procedure, crime scene management and the
laws that govern investigations. PR: CJ& 101 or permission of Criminal Justice
coordinator.
3068 A Daily 10am-10:50am IND 103 Stewart J

CJ& 112 Criminology 5
Explores the nature and extent of crime and delinquency, examines criminological
theories of causes and solutions, analyzes law and the criminal justice system.
PR: Successful completion of ENGL 098 with grade of C or higher or eligibility for
ENGL 101. Successful completion of CJ& 101 for Criminal Justice majors only.
SOC& 101 strongly recommended.
3070 DL Online Keeton J

CJ 222 Professional Development 3
Focuses on the extensive application/testing and hiring process in criminal justice.
Instruction on how to prepare and submit an application and resume/the Oral Board
interview/pre-employment/background investigation/polychr and psychological
exam. PR: CJ& 101 or permission of Criminal Justice coordinator.
3100 A Th 11am-12:15pm IND 103 Hayes D

CJ 224 Communication for the CJ Professional 5
An overview of effective communication processes for criminal justice professionals
including verbal and non-verbal communication, interviewing and interrogation
methods, courtroom demeanor. PR: CJ& 101 or permission of Criminal Justice
coordinator.
3104 HY MTW 9am-9:50am IND 103 Stewart J
CJ & 240 Introduction to Forensic Science 5
Survey of the forensic sciences and their application in criminal investigation, adjudications, convictions, and exonerations. PR: Successful completion of ENGL 098 with a grade of C or higher for eligibility for ENGL 101. Lab Fee: $20.00.
OL 3120 OL Online Niebusch R

CJ 241 Victimology 3
History of victims rights movement, victim assistance programs, victimization patterns and trends, victim interaction with the Criminal Justice System, victim’s rights and remedies in the court system and victim advocacy. PR: Completion of ENGL 101 with grade of C or higher.
3124 A MWF 10am-10:50am IND 101 Leonard R

CJ 242 Organized Crime 3
Focus on theories and evolution of traditional organized crime in America as well as examining many new and emerging organized crime groups attempting to acquire a stronghold on domestic criminal enterprise. PR: Completion of ENGL 101 with grade of C or higher.
3126 A MWF 11am-11:50am IND 101 Leonard R

CJ 243 Ethical Dilemmas in Criminal Justice 5
Exploration of legal, moral and social implications of ethical dilemmas in criminal justice and dilemmas they present to criminal justice practitioners. PR: CJ 101 or permission of Criminal Justice coordinator. Completion of ENGL 098 with a grade of C or higher for eligibility for ENGL 101.
3128 A Daily 10am-10:50am IND 100 Niebusch R

DEVELOPMENTAL EDUCATION

DEVED 094 Reading for College Success 5
For students who desire improvement and basic skill building for success in college-level reading. Emphasis is on reading comprehension, vocabulary and improved speed.
* Section LC (3151) is part of the FYI: Fierst-Year Intelligence Learning Community and must be taken with DEVED 095 (3152).
3151 LC MTWTh 8:50am-9:50am RAI 104 Schwab/Galloway

DEVED 095 Study Skills for College Survival 5
Focus on college success and basic study skills. Identify learning styles, manage time, utilize student support services, read textbooks, take notes, take tests, and use library and Internet resources.
* Section LC (3152) is part of the FYI: Fierst-Year Intelligence Learning Community and must be taken with DEVED 094 (3152).
3152 LC MTWTh 10am-11am RAI 104 Schwab/Galloway

DEVED 096 Computer Comfort 5
Basic computer confidence and skill building, including learning strategies to help students succeed in college-level classes. No computer experience necessary; for students new to computers and hesitant about technology used in college.
3153 A MTWTh 8:50am-9:50am RAI 108 Staff
3154 B MTWTh 11:10am-12:10pm RAI 108 Galloway D

DEVED 099 Bridge Learning Modules 1-2
1-2 credit modules in pre-college level reading, learning strategies, study skills support, and basic computer technology for academic success in college classes.
3156 A MTWTh 11:10am-12:10pm RAI 104 Johnson K
3157 B MTWTh 12:20pm-1:20pm RAI 104 Staff

DEVED 100 Sharpening Your Study Skills 1-2
Textbook reading, memory techniques, test taking, note taking, and more effective study strategies for rigorous academic courses of study. Emphasizes practical methods to work successfully through difficult material in lectures and textbooks.
3158 A MTWTh 11:10am-12:10pm RAI 104 Johnson K
3159 B MTWTh 12:20pm-1:20pm RAI 104 Staff
OL 3162 OL1 Online Schwab K
OL 3163 OL2 Online Wilson C

DEVED 103 Reading, Speed, Vocabulary Program 2
A diagnostic, computer-based reading class focusing on comprehension, vocabulary development, and reading speed.
3160 A MTWTh 11:10am-12:10pm RAI 104 Johnson K
3161 B MTWTh 12:20pm-1:20pm RAI 104 Staff

DEVED 104 Powerful College Reading 5
Reading comprehension, vocabulary skills, speed, critical thinking skills and confidence in college reading assignments.
* Section LC (3165) is part of the “Living on the Edge” Learning Community and must be taken concurrently with PSY & 100 LC (7624).
3165 LC MTWTh 11:15am-12:30pm GWH 266 Wilson C
OL 3166 OL Online Staff

DEVED 105 Study Skills for College Success 5
Strategies to comprehend college textbooks, materials, and lectures; study strategies and techniques, time management, improve memory, reduce test anxiety and prepare for tests, improve note-taking, and use library and Internet resources.
* Section OL (3167) is a self-support, non-tuition class; class cost: $435. Last day for 100% refund: April 1. No 50% refund option. A technology fee may apply.
OL 3167 OL Online Staff

DEVED 182 Service Learning 1-2
Combines the opportunity of volunteerism with academic applications of social, economic, and political issues important to the local community. Real-life application of skills and knowledge that extends learning into the community. PR: Instructor permission.
3171 SL Th 1:30pm-2:20pm RAI 104 Wilson C

DRAMA

DRMA 100 Rehearsal, Production, and Performance 2-5
Active participation in a theatrical production. Course registration follows the audition, interview and selection process. Students earn 2-5 credits, depending upon the role or technical crew responsibilities. PR: Instructor permission following audition and casting.
3180 A MTWTh 1pm-3:50pm BAK 120 Peterson B

DRMA 121 Acting Styles 5
Emphasizes the skills needed to perform works representative of a variety of periods ranging from classical Greek theatre to Shakespeare to contemporary texts. Introduces stage combat and swordplay techniques.
3184 HY MTWTh 10am-10:50am BAK 120 Peterson B

See page 19 for more information about these symbols.
EARLY CHILDHOOD EDUCATION

All new students who are interested in the Early Childhood Education Program should attend the following information session: May 4 at 1pm in Gray Wolf Hall, Room 326.

ECE 123 Methods of Teaching Young Children 5
History and theory of teaching and learning is presented with focus on the role of the teacher/adult and appropriate methods of teaching children. This course includes laboratory requirements.
OL 3232 OL Online Vlasic L

ECE 140D Family Culture and Self-Concept 5
Examine family culture and the stages of social development and self-concept in the young child; explore the family as a foundation for social learning; consider culture, bias, and stereotyping as issues that impact young children.
OL 3240 OL Online Vlasic L

ECE 233 Early Childhood Practicum Lab III 2
Practical experience in 13 competency areas of development utilized in an early childhood educational setting under the guidance of an instructor. PR: ECE 131, ECE 132 and instructor permission.
OL 3270 HY T 5:30pm-7:10pm GWH 152 Hiblar L

ECE 244 Early Language and Literacy 5
Study of language acquisition and emergent literacy in young children from birth to age eight. Focus is on adults working with young children using developmentally and culturally relevant practices in emergent literacy concepts/development. This course includes laboratory requirements. PR: Completion of or concurrent enrollment in ECE 120D or EDUC& 115D. Also, completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
OL 3272 OL Online Hiblar L

ECONOMICS

ECON 101D Understanding Economics 5
Survey course introduces macro and micro economic concepts and discusses aspects of contemporary social issues with diverse perspectives.
DOL 3338 OL1 Online Sharpe J
DOL 3339 OL2 Online Hu D

ECON& 201 Micro Economics 5
Study of factors of supply and demand on production and prices. Emphasizes economic behavior of business firms in regulated and unregulated environments and International Trade issues. PR: Completion of MATH 099 or equivalent; or placement in MATH 138 or MATH& 141 required.
OL 3340 OL Online Hu D
OL 3342 HY MTWTh 9am-9:50am WHI 352 Hu D

ECON& 202 Macro Economics 5
Study of national economy: What determines national income level, economic growth and prosperity? What are the effects of government fiscal and monetary policies on the economy? ECON 101 may be substituted for ECON& 202 in vocational/technical business degree programs.
OL 3350 OL Online Hu D
OL 3356 HY MTWTh 10am-10:50am WHI 352 Hu D

EDUCATION

EDUC& 115D Child Development 5
Study of physical, social, emotional, and cognitive development of children from prenatal to age eight. This course includes laboratory requirements.
OL 3370 OL Online Vlasic L

EDUC 170 Education Portfolio I 2
Introduces the teaching portfolio in order to help education students document their pre-service teaching activities and fulfill the professional expectations of many colleges and universities. PR: Completion of EDUC& 202 or ECE 130 or instructor permission.
OL 3372 HY M 10am-10:50am GWH 152 White K

EDUC 190 Education Controversies 2
Seminar designed to introduce education students to controversies in education through readings that represent arguments of leading educators and reflect various viewpoints. PR: Completion of EDUC 202 or instructor permission.
OL 3373 HY T 10am-10:50am GWH 152 White K

EDUC& 202 Introduction to Education 5
Survey of the historical, sociological and philosophical aspects of American education.
* Section HY1 (3375) is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.
OL 3374 HY TTh 12:20pm-1:50pm GWH 152 White K
OL 3375 HY T 5pm-7:10pm GWH 152 White K

EDUC& 203 Exceptional Child 3
Explore the basic areas of need that result in qualifying for special education services for birth-8th grade students. Coverage of legislation that mandates an inclusive model for exceptional learners.
OL 3376 OL Online Soukup M

EDUC 250 Education in Action 1-4
Cooperative work experience in a field-based setting for education majors (see EDUC 256). Allows students to earn college credit for work experience in public school classrooms. CR: Concurrent enrollment in EDUC 256 HY1 is required. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.
3378 A 1-4 White K

EDUC 251 Education in Action 1-4
See course description under EDUC 250. PR: Concurrent enrollment in EDUC 256 HY2 is required. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.
3380 A 1-4 White K

EDUC 252 Education in Action 1-4
See course description under EDUC 250. PR: Concurrent enrollment in EDUC 256 HY3 is required. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.
3382 A 1-4 White K
EDUC 256  Education in Action Seminar  2
Weekly seminar to support cooperative work experience in a field-based setting
for education majors (see EDUC 250-252). PR: Completion of or concurrently
enrollment in EDUC 202.
* Section HY1 (3384) requires concurrent enrollment in EDUC 250 A (3378).
* Section HY2 (3386) requires concurrent enrollment in EDUC 251 A (3380).
* Section HY3 (3388) requires concurrent enrollment in EDUC 252 A (3382).
  G  3384 HY1 W 10am-10:50am GWH 152 White K
  G  3386 HY2 W 10am-10:50am GWH 152 White K
  G  3388 HY3 W 10am-10:50am GWH 152 White K

eLEARNING

Some departments have “eLearning” courses offered this quarter. To identify these
courses look for “OL,” “HY,” and “TC” in the section column after the item number.
See page 12 and 13 for more details about eLearning.

EMERGENCY SERVICES

Attending an Information Session will give you an overview of the Fire Science
Program, the EMT and Fire 100 course entry requirements, and advise you how to get
started. We suggest you allow enough time before or after a session to visit Financial
Aid for forms and information.

Contact Russell Colmore at 425-388-9161 or Della Leaf at 425-388-9545 for more
information. For information sessions see page 6 of this schedule.

EMS 151  Emergency Medical Technician Training  11
Prepares participants in all phases of pre-hospital emergency care as needed
for employment as an EMT. Content includes lecture and hands-on practice in
emergency care, bleeding, shock, soft tissue injuries, environmental and childbirth
emergencies, HIV/AIDS education, lifting and moving patients and other topics.
Successful participants are eligible for WA State EMT-B and National Registry Exams.
Self-support, non-tuition class; class fees $938.85. Begins 03/28/11; ends 06/13/11.
Last day to register 03/14/11; payment due at registration. Last
day for 100% refund is 04/01/11. No 50% refund for self-support classes. PR:
Compass test placement into ENGL 097 and MATH 070 and instructor permission.
  3392 S  MW 6:30pm-10pm IND 100 Putnam P
  Sa 8am-5pm IND 111

ENGINEERING

Call Eric Davishahl at 425-388-9246 for more information.

ENGR& 104  Introduction to Design  5
Explores role of creativity, teamwork, and communication in promoting innovative
design. Students work in teams to complete projects and present experiences and
results through various communication formats. PR: ENGL 098 or placement into
ENGL 101, or instructor permission. Lab fee: $29.50.
  LE  3490 A  MW 1:20pm-4pm WHI 253 Davishahl E

ENGR& 114  Engineering Graphics  4
Depicting 3-D objects and communicating design information. Emphasis on using
parametric solid modeling software as a design tool. Use freehand sketching to
develop visualization skills, design conceptualization and communication. PR:
MATH 095 or high school geometry, or previous drafting/CAD experience, or ENG
T 100, or instructor permission. Lab fee: $41.
  LE  3510 A  MW 1:20pm-4pm SHK 226 Bi X

ENGR 120  Introduction to Scientific Computing  2
Introduction to modern scientific computing applied to problems in engineering,
mathematics and science. Introductory instruction using MATLAB software with
topics including array and matrix manipulation, functions, graphical analysis,
and basic script programming. PR: MATH& 142 or MATH& 144 or instructor
permission Lab fee: $25.75.
  LE  3520 A  MW 10am-11:20am SHK 226 Bi X

ENGR 143  Computer Programming/Engrs & Scientists II  5
Continuation of ENGR 142. Introduces concepts of modularity and encapsulation;
focuses on modules and abstract data types. PR: ENGR 142 with a grade of C or
higher. Lab fee: $41.
  LE  3524 A  TTh 1:20pm-4pm SHK 230 Laidig K

ENGR& 214  Statics  5
Fundamentals of engineering statics using vector notation in problem solving.
Scientific calculator required. PR: ENGR 120 and PHYS& 221 or concurrent
enrollment, or instructor permission.
  G  3534 HY Tth 10am-11:50am WHI 253 Bi X

ENGR& 225  Mechanics of Materials  5
Introduction to the mechanics of solids: stress, strain and their relationships,
torsion and bending. PR: ENGR& 214 with a grade of C or higher and MATH&
152; or instructor permission.
  G  3536 HY MW 8am-9:50am WHI 253 Davishahl E

ENGR 240  Applied Numerical Methods  4
Solutions to problems in engineering and science using modern computing tools.
Application of mathematical judgement in selecting computational algorithms and
communicating results. Intro to MATLAB for numerical computation. PR:
MATH& 153, MATH 260 and ENGR 120, or instructor permission. Lab Fee:
$22.95
  LE  3540 A  TTh 1:20pm-3:10pm WHI 365 Bi X
  OL  3542 OL Online Davishahl E

ENGR 298  Interdisciplinary Design Project  1-2
Design projects open to all students in design and manufacturing fields. Students
are engaged in all aspects of their project regardless of home program or discipline.
Optional lab session provides access to college fabrication facilities. PR: Instructor
permission.
  LE  3548 A  Th 1:20pm-4pm WHI 253 Davishahl E

ENGINEERING TECHNOLOGY

Call Bob Osnes at 425-388-9383 for more information.

ENG T 100  Intro Engineering Graph/2D AutoCAD  4
Theory and application of engineering drawing and an introduction to designing
with a 2D CAD system. Lab fee: $41
  LE  3550 A  TTh 1:20pm-3:40pm SHK 226 Norcott C

ENG T 101  Introduction to Graphics & Measurement  5
Intro to engineering graphics, reading technical drawings and using geometric
measurements for manufacturing technology students. Practical applications of
mathematical concepts will be applied. PR: MATH 070 or instructor permission.
  LE  3554 5 MW 4pm-6:30pm IND 115 Murphy P

ENG T 102  Technical Problem Analysis  5
Applications of algebra, geometry and trigonometry to practical problems in
manufacturing. Use of spreadsheet to perform calculations. Lab fee: $41
  LE  3558 A  MW 1pm-3:30pm IND 124 Liaw P
**ENGL 1090** **Writing Center Practical Writing** 5
A basic writing and reading course with an instructor and peer tutoring support designed to improve fundamental academic writing and reading skills. Useful for non-native English speakers who need to further language skills in order to prepare for ENGL 092, 097 or 098. PR: ASSET test score of 72-80 or COMPASS test score of 0-6.

**NEGL 259** **Engineering Graphics: 3D CAD-CAM** 4
A 3D parametric CAD modeler is used to prepare flat patterns, weldment, machining drawings, bills of material, title blocks and other administrative drawing entities. A 3D CAM package is also used to drive a 3-axis CNC machining machine. PR: ENG 114 or equivalent, or instructor permission. Lab fee: $41

**ENGLISH AS A SECOND LANGUAGE**

**ESL 097** **Academic Reading and Writing I** 1-6
Continuation of ESL 090. Academic reading and writing for non-native speakers with emphasis on paragraph development.

**ESL 081** **ESL Conversation I** 1-6
This course is designed to encourage students to participate in class room discussions on different topics.

**ESL 082** **ESL Conversation II** 1-6
This course is designed to provide additional preparation to help students be comfortable speaking and listening to a variety of situations. Additional emphasis is given to fluency and accuracy in the usage of vocabulary, idiomatic expressions, and pronunciation. PR: Completion of ESL 081 or instructor permission.

**ESL 098** **Academic Writing II** 5
Continuation of ESL 080. This course is designed to provide non English speakers with required writing skills for successful transition into college with a focus on strengthening essay writing skills.

**ENGLISH How to Meet English/Writing Prerequisites**
Initial placement in pre-college-level composition courses (ENGL 090, 092, 097 and 098) and in English Composition I (ENGL 101) is by assessment test scores. Entry into composition courses numbered higher than ENGL 101 (102, 103, 201, 211 or 230) is by earning a grade of C or higher in ENGL 101. For a weekly testing schedule, call 425-888-2988 or go to www.everettcc.edu/testing.

If you have English credits from another college or university and you plan to enroll in a course that has a prerequisite (ENGL 101, ENGL 102, 103, 201, 211 or ENGL 230) you should bring a copy of your transcript and course description to the Enrollment Office two (2) weeks prior to registration. Students who have English as a second language and who are not yet ready for ENGL 097 should refer to the next section for ESL 097.

**ENGL 090** **Writing Center Practical Writing** 5
A basic writing and reading course with an instructor and peer tutoring support designed to improve fundamental academic writing and reading skills. Useful for non-native English speakers who need to further language skills in order to prepare for ENGL 092, 097 or 098. PR: ASSET test score of 23-32 or COMPASS test score of 0-22.

**ENGL 092** **Practical Grammar** 5
A thorough introduction to the mechanics of the sentence. Especially useful for native speakers preparing for ENGL 097 and ENGL 098. PR: Placement by assessment score on the writing portion of the assessment test.

**ENGL 097** **Beginning Grammar and Writing** 5
Practice in writing skills built on clear, correct sentences, well-developed paragraphs, and coherent short essays. Study of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or completion of ENGL 090 or ENGL 092 with a grade of C or higher or successful completion of ESL 080 (see English as a Second Language).

**ENGL 098/098D Introduction to College Writing** 5
Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097 or EELP 097.

* Section F (3680) and Section J (3690) have a lab fee of $25.75.
ENGL 101/101D English Composition I 5
Instruction in college writing with emphasis on form and critical thinking. Frequent papers and critical analysis of representative readings. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 98 or ESL 098 or IELP 098.

Section OL4 (3699) is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

Section L (3722) has a lab fee of $25.75.

ENGL 102/102D Composition II 5
Writing documented research papers, using MLA or similar citation system, with emphasis on research methods and information evaluation. PR: ENGL 101 with a grade of C or higher.

Section A (3738), Section B (3740), Section M (3756) and Section U (3762) have a lab fee of $25.75.

Section HY3 (3750) has a lab fee of $10.20.

Section OL2 (3735), Section K (3754), Section M (3756) and Section U (3762) are all self-support, non-tuition classes. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

Section LCH (3744) is part of the “With Liberty & Justice for All: The 20th Century in American History & Literature” Learning Community and must be taken concurrently with HIST 148 LCH2 (4839).

Section MO (3758) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe WA and is open to all interested students.

Section TEM (3761) is being taught at the Tulalip Tribal Court building at 6103 31st Ave NE, Bldg. B, Tulalip WA and is open to all interested students who meet the eligibility requirements.

ENGL 105 Creative Non-Fiction 5
Introduction to the writing, constructive analysis and revision of creative non-fiction.

ENGL 106 Poetry I 5
Introduction to the writing, constructive analysis, and revision of poetry.

ENGL 108 Fiction I 5
Introduction to the writing, constructive analysis, and revision of fiction. Terms and techniques presented and applied to original student work.

ENGL 109 Creative Writing: Screen & Play Writing I 5
Introduction to the writing, constructive analysis, and revisions of original creative works for the visual media.

ENGL 111 Introduction to Literature 5
Introduction to literary appreciation, close reading, and analysis in poetry, fiction, and drama.

ENGL 113 Introduction to Poetry 5
The study of selected poets and their works designed to increase understanding and appreciation of poetry through reading and analysis.
ENGL 150  Tutor Training and Practice  1-5
Peer tutoring techniques. Learn from supervised tutoring experiences in the Writing Center and from seminar discussions. One credit for 20 tutoring hours and one credit for ten seminars. PR: Grade B or higher in ENGL& 101 and approval of Writing Center Coordinator.

ENGL 151  Tutor Training and Practice  1-5
See course description under ENGL 150. PR: ENGL 150 or approval of Writing Center Coordinator.

ENGL 152  Tutor Training and Practice  1-5
See course description under ENGL 150. PR: ENGL 151 or approval of Writing Center Coordinator.

ENGL 165  Nonfiction II  5
Intermediate course in techniques of fiction, poetry and drama as applied to non-fiction using constructive criticism. PR: ENGL 105 or instructor permission.

ENGL 166  Poetry II  5
Intermediate course in structural and content analysis as applied to student and professional examples of poetic techniques. PR: ENGL 106 or instructor permission.

ENGL 168  Fiction II  5
Intermediate development of written skills, constructive analysis, and revision skills in fiction with exercises and comparative examples of original creative work by the students. PR: ENGL 108 or instructor permission.

ENGL 169  Creative Writing: Screen & Play Writing II  5
Intermediate development of writing, constructive analysis and revision of original creative works for the visual media. PR: ENGL 109 or instructor permission.

ENGL 175D  Intro to African American Literature & Culture  5
Introductory study of literary works and cultural achievements by African Americans.

ENGL 183D  Children’s Literature  5
Introduction to the rich literary tradition of books for children. Access to a library with a substantial children’s book collection is REQUIRED.

ENGL 201W  Writing Across the Curriculum  1
Advanced study in composition designed to apply writing skills to academic subject disciplines. Offered in conjunction with courses designated as W (Writing Intense) courses or by instructor permission. PR: ENGL 101 with a grade of C or higher.

* Section A (3824) requires concurrent enrollment in ANTH& 206D WA (1515).
* Section B (3828) requires concurrent enrollment in ANTH& 206D WB (1517).

ENGL 205  Creative Writing: Nonfiction III  5
Advanced development of writing, constructive analysis and revision skills in creative non-fiction. PR: ENGL 165 or instructor permission.

ENGL 206  Creative Writing: Poetry III  5
Advanced development of writing, constructive analysis, and revision skills in poetry. PR: ENGL 166 or instructor permission.

ENGL 224  Shakespeare I  5
Critical appreciation of the plays of Shakespeare drawn from the first part of his career.

ENGL 230  Technical Writing  3
Writing memorandums, business letters, and technical reports. Includes study of tone, style, unity, audience, and purpose in business and technical communication. PR: ENGL 101 with a grade of C or higher.

Need a computer this quarter?

EvCC’s library rents netbook computers to students for $25 per quarter.

These highly portable computers are loaded with the Office suite (Word, Excel, Powerpoint, Access) and a web browser. Reserve a netbook by registering for INFO 000N, section 5440. Pick up in the library the first Thursday of Spring quarter.

Call 425-388-9353 for more details.
ENGL& 246  American Literature III 5
Exploration of American writers, Black, White, Hispanic, Asian, male, and female in American poetry, novels, and short stories beginning with American modernism (approx. 1910-1945), and continuing through the post-modern era.

* This class is part of the “With Liberty & Justice for All: The 20th Century in American History & Literature” Learning Community and must be taken concurrently with HIST& 148 LCH1 (4838).

| 0 | 3882 | LCH | MTWTh | 9am-9:50am | GWH 286/288 | Reid B |

ENGL 253  Modern European Literature 5
Study of major works of European literature from 1800 to the present, including Romanticism, Realism, Modernism, and Postmodernism.

| 3890 | A | MTWTh | 11:10am-12:10pm | GWH 382 | Walker J |

ENGL 285  Introduction to Linguistics 5
Language as a basic human activity. The acquisition and use of language. Language systems; sounds, word formation, meaning, word order, syntax. PR: Completion of ENGL 101 or sophomore standing.

* This is a self-support, non-tuition class. Class costs: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

| 3894 | A | Daily | 12:20pm-1:10pm | GWH 376 | Davis R |

ENVIRONMENTAL SCIENCE

ENVNS& 100  Survey of Enviro Science: Sustaining our Earth 5
Biological and ecological principles and how they pertain to current issues of population growth and control, diminished food supply, water, air pollution, and similar environmental issues. PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher.

* Section OL2 (3954) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund option. A technology fee may apply.

| 3950 | A | Daily | 12:20pm-1:10pm | WHI 365 | Spooner A |
| OL 3952 | OL1 | Online | | | Forson D |
| OL 3954 | OL2 | Online | | | Staff |

ENVNS& 101  Introduction to Environmental Science 5
The effects of human population growth on changing ecosystems, energy flow, biological diversity, and sustainability of living resources. PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher. Lab fee: $29.50.

| 3960 | A | MT | 10am-11:50am | SHK 134 | Forson D |
| Th | 10am-11:50am | SHK 134 |

FILM

FILM 100  Introduction to Film 5

| OL 4196 | Online | | | Murphey D |

FIRE 100  Firefighter Academy 21
Basic fire fighting skills. Skills training for IFSA FFI testing. Live fire experience included. Successful participants eligible for FBI/HazMat Awareness exams. Application required. Self-support, non-tuition class; class cost $4,367.40. Class begins 4/04/11 and ends 6/22/11. Last day to register is 3/10/11. Payment due at time of registration. Last day for a 100% refund is 3/29/10. Application and orientation required. PR: Compass test placement into ENGL 097 and MATH 070 and instructor permission.

| 4210 | A | MTW | 6pm-10pm | OFF | Neyens D |
| Sa | 7:30am-5:30pm | OFF |

FIRE 102  Introduction to the Fire Service 2.5
Acquaints new fire fighters with the history, traditions, terminology and organization of the fire service. Self-support, non-tuition class. Class fee: $249.35. Class begins 3/29/11, ends 4/14/11. Last day to register: 3/15/11. Payment due at registration. Last day for 100% refund: 3/23/11. No 50% refund for self-support classes. PR: High school completion or equivalent. Instructor permission.

| 4212 | S | TTh | 6pm-10pm | IND 100 | Johnson/BlankenshipB |

FIRE 103  Engine Company Basic Operations 3
Covers characteristics of fire and the equipment, resources used to fight them, basic methods of handling hose, hose and coupling construction and maintenance, record keeping procedures, and more. NFPA 1001, 1002. Self-support, non-tuition class. Class fee: $282.65. Class begins 4/21/11, ends 5/12/11. Last day to register: 4/07/11. Payment due at registration. Last day for 100% refund: 4/15/11. No 50% refund for self-support classes. PR: FIRE 102 or instructor permission.

| 4214 | S | TTh | 6pm-10pm | IND 100 | Anderson B D |

FIRE 104  Fire Department Community Relations 2
Development of communication skills in assigning instruction, orders and information. Promotes customer service and shows how it is intertwined with fire prevention and public education. Self-support, non-tuition class. Class fee: $205. Class begins 5/19/11, ends 6/02/11. Last day to register: 5/05/11. Payment due at registration. Last day for 100% refund: 5/13/11. No 50% refund for self-support classes. PR: FIRE 102 or instructor permission.

| 4216 | S | TTh | 6pm-10pm | IND 100 | ThorstensenK |

FIRE 122  Fire Company Operations 1 3.5
In-depth course on the Incident Management System and how it is used on the fireground, including first-in company tactics. Self-support, non-tuition class. Class fee: $315.85. Class begins 3/29/11, ends 4/19/11. Last day to register: 3/15/11. Payment due at registration. Last day for 100% refund: 3/23/11. No 50% refund for self-support classes. PR: FIRE 102 or instructor permission.

| 4230 | S | TTh | 6pm-10pm | IND 101 | Hale C |

FIRE 124  Hazardous Materials to Operations Level 3
Awareness and operations level study of explosive, toxic, and hazardous materials with emphasis on intelligently handling fire situations. Meets NFPA 472. Self-support, non-tuition class. Class fee: $282.65. Class begins 4/21/11, ends 5/12/11. Last day to register: 4/07/11. Payment due at registration. Last day for 100% refund: 4/15/11. No 50% refund for self-support classes. PR: FIRE 102 or instructor permission.

| 4234 | S | TTh | 6pm-10pm | IND 101 | Kreiman K S |

See page 19 for more information about these symbols.
FIRE 200  Fire Company Operations II  3
Officer-level training in multi-level planning, implementing and evaluating basic
and advanced fire tactics. Self-support, non-tuition class. Class fee: $282.65. Class
begins 5/17/11, ends 6/07/11. Last day to register: 5/03/11. Payment due at
registration. Last day for 100% refund: 5/17/11. No 50% refund for self-support
classes. PR: FIRE 102 or instructor permission.
4240 S  TTh  6pm-10pm  IND 101  Magee R

FIRE 202  Fire Investigation & Evidence Preservation  3
Overview of methods to determine fire cause, origin, spread, and behavior.
Recognition of accidental and incendiary fires, securing and preserving evidence of
suspected arson, interrogation methods. Self-support, non-tuition class. Class fee:
Payment due at registration. Last day for 100% refund: 3/23/11. No 50% refund for
self-support classes. PR: FIRE 102 or instructor permission.
4244 S  TTh  6pm-10pm  IND 103  Crowley M

FIRE 203  Building Construction Fundamentals  3
Basic building construction and design necessary for proper fire protection features,
including materials, flame spread, fire resistiveness, and fire retardant qualities
in various types of buildings. Self-support, non-tuition class. Class fee: $282.65.
Class begins 4/21/11, ends 5/12/11. Last day to register: 4/07/11. Payment
due at registration. Last day for 100% refund: 4/15/11. No 50% refund for
self-support classes. PR: FIRE 102 or instructor permission.
4248 S  TTh  6pm-10pm  IND 103  Fester T

FIRE 205  Fire Department Company Officer  3
Introduction to government and fire department structure, roles, responsibilities and
legal liability of the first line supervisor. Meets NFPA 1021. Self-support,
Last day to register: 5/03/11. Payment due at registration. Last day for 100%
refund: 5/11/11. No 50% refund for self-support classes. PR: FIRE 102 or
instructor permission.
4250 S  TTh  6pm-10pm  IND 103  Goodale K S

FIRE 240  Instructor I Certification  3
Prepares candidate to demonstrate knowledge and ability to conduct instruction
from prepared materials. IFSA Instructor I exam prep NFPA 1041. Self-support,
non-tuition class; cost $152.25. Class begins 3/24/11 and ends 3/26/11.
Last day to register: 3/10/11. Payment due at time of registration. No refund
once class materials mailed. Pre-class work required.
4252 A  ThSa  12pm-5pm  IND 103  White A

FIRE 246  Fire Codes  4
Course includes hazard recognition, report writing, fire service professionalism,
occupancy classifications, methods of egress, suppression systems and inspection
procedures. Self-support, non-tuition class. Class fee: $385.00. Class begins
3/14/11, ends 3/22/11. Last day to register: 2/28/11. Payment due at registration.
Last day for 100% refund: 3/08/11. No 50% refund for self-support classes.
4254 A  MTWF  12pm-5pm  IND 100  Jacobsen J

FIRE 249  Wildland Firefighting  2.5
Basic wildland firefighting using DNR standards. Successful students eligible for
DNR Fire Card when employed by affiliated agency. NFPA 1051. Must be 18 yrs
old. Self-support, non-tuition class. Class fee: $315.85. Class begins 3/25/11,
ends 4/03/11. Last day to register: 3/11/11. Payment due at registration. Last
day for 100% refund: 3/21/11. No 50% refund for self-support classes.
4256 A  F  7pm-10pm  OFF  Pughmire D
SaSu  8am-5pm  OFF

FRENCH
See the Corporate and Continuing Education Center and World Languages sections
of this schedule.

GEOGRAPHIC INFORMATION SYSTEMS

GIS 205  Applications in GIS  5
An extension of GIS 201. Course focus is on applying spatial analysis techniques,
different methods of data input, advanced display techniques with 3D imagery,
and working with software programming.
Class meets twice per week on campus. Self-support, non-tuition class; class cost:
$522.50 which includes the Lab fee; and additional technology fee may also
apply. Payment is due at time of registration. Last day to register: March 22.
Last day for 100% refund: April 1. No 50% refund option.
4560 A  MTWTh  6pm-10pm  GWH 164  Lycke K

GEOGRAPHY

GEOG 101  Introduction to Geography  5
General introduction to the physical and cultural processes and features of different
world regions.
4516 A  MTWTh  10am-11am  GWH 384  Lycke K

GEOG 102D  World Regional Geography  5
Study of major geographical regions of the world to include their cultural and
physical characteristics, resulting patterns of land use and interrelationships
between people and the environment. Regions studied include: Russia, Europe, Asia
(East, Southeast, South and Southwest), Africa, Latin America, and Anglo-America.
DR 4518 A  MTWTh  11:10am-12:10pm  GWH 384  Lycke K

GEOG 201D  Cultural Geography  5
Study of interrelationships between cultural or human factors and the physical
environment; research of such cultural factors as religion, language, political
systems, economic activity, human migrations, settlement patterns, population
factors, and present environmental concerns.
* This is a self-support, non-tuition class. Class cost: $435. Last day to drop with
100% refund is April 1. No 50% refund option. A technology fee may apply.
DR 4520 S  NW  7:20pm-9:30pm  GWH 280  Staff

GEOG 205  Physical Geography  5
Survey of the physical features of the national environment and their control,
formation, and distribution. Satisfies Natural Science credit. Required field trip
dates: April 29-May 1, 2011. PR: MATH 080 or skills assessment at MATH 081
or higher level; ENGL 098 with a grade of C or higher or skills assessment at
ENGL 101 or higher level. Class fee: $46.15; field trip fee: $50; computer lab
fee: $25.75 and web enhanced fee: $12.50.
4522 A  NW  8am-9:50am  GWH 384  Lyste K

GEOL 102  Introduction to Geological Science I  5
Introduction to geologic processes, emphasizing composition and structure of
Earth. PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL
098 with a grade of C or higher, or skills assessment at ENGL 101 or higher
level. Lab fee: $73.10.
DR 4560 A  TWTh  8am-9:50am  WHI 238  Grupp S
GEO\& 103  Historical Geology  5  Intro to the geologic history of Earth, emphasizing North America and the Pacific Northwest. Includes plate tectonics, colliding and rifting of the continents, reconstruction of past environments, and the origin and evolution of life. PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL\& 101 or higher. Lab fee: $29.50.
WE  4564  A  MW  10am-11:50am  WHI  248  Spoons A  10am-11:50am  WHI  238

GEO\& 104  Introduction to Geological Science II  5  Emphasis on the forces that shape Earth’s surface features: rivers, glaciers, groundwater, and deserts. How humans interact with Earth: geological hazards, environmental geology and resource management. Required field trip April 15-17, 2011. PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher, or skills assessment at ENGL\& 101 or higher level. Lab fee: $73.10. Field trip fee: $40.
WE  4566  A  MW  10am-10:50am  WHI  238  Grupp S  TTh  10am-11:50am  WHI  238

GEO\& 106  Survey of Earth Science  5  Earth as a diverse system of interrelated processes. The origin and nature of Earth’s surface, interior, oceans, atmosphere, and surrounding space. Emphasis on the interactions between humans and Earth. PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL\& 101 or higher level.

* Sections OL1 (4570) and OL2 (4572) are self-support, non-tuition classes. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.
OL  4570  OL1  Online  Grupp S
OL  4572  OL2  Online  Walker D

GEO\& 107  Earth Science for Everybody  5  Hands-on exploration of the Earth and the processes that shape its landscape. For non-science majors. Highly recommended for elementary education majors. PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher, or skills assessment at ENGL\& 101 or higher level. Lab fee: $73.10.

* Section S (4580) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.
WE  4580  S  MW  5pm-7:50pm  WHI  238  Spoons A

GERMAN
See the World Languages section of this schedule.

GLOBAL STUDIES

GS 101D  Introduction to Global Studies  5  Introduction to contemporary global issues, drawing on the integrated knowledge and methodologies of multiple disciplines. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL\& 101.
DOL  4640  OL  Online  Clarke C
DOL  4642  A  MTWTh  11:10am-12:10pm  GWH  274  Ditter E

GS 105D  Global Issues Through Film  5  Survey of contemporary global issues through the use of film and other visual media, drawing on cinematic approaches and methodologies beyond Hollywood. Writing assignments represent a significant component of coursework. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL\& 101.

* This is a self-support, non-tuition class. Class cost: $435. Last day to drop 100% refund is April 1. No 50% refund option. A technology fee may apply.
DWE  4644  A  TTh  10am-12:10pm  GWH  280  Murphy D

GRAPHIC ARTS

GRAPH 100  Introduction to the Digital Studio  3  Tools, terms and techniques of visual imagery and design. Includes the Macintosh operating system and related equipment such as printers, scanners, and back-up media. Overview of the technology available in the digital studio with focus on the primary software programs used. Required for students in the Visual Communications Program. Lab fee: $72.20.
H  4692  S  MW  5pm-6:50pm  WHI  354  Lake R

GRAPH 110  Digital Illustration I  5  Study of design concepts emphasizing formal compositional issues, investigation of visual communication and typography design. Investigates the medium’s potential, limitations, relationship to drawing and photography, and color theory. Lab fee: $93.
H  4702  A  MW  1pm-3:50pm  WHI  354  Staff

GRAPH 113  Digital Illustration II  5  Explores vector-based illustration methods for creating graphics, technical illustrations, and visual presentation of information and data. Product illustration and the use of photography, type, diagrams, charts, graphs, tables and maps. PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: $93.
H  4708  A  TTh  1pm-3:50pm  WHI  355  Lake R

GRAPH 115  Digital Illustration III  5  The creative process using digital imaging software, photography, image manipulation and a variety of image-generating techniques. Emphasizes exploration and innovative use of software tools and incorporation of traditional art media. PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: $93.
H  4709  A  MWF  10am-11:50am  WHI  355  Kammer G
H  4710  S  TTh  5pm-7:50pm  WHI  355  Lake R

GRAPH 195  Foundation Portfolio Review  2  Portfolio review of student work from core curriculum courses. Students work individually with an assigned instructor to review portfolio prior to continuation with advanced courses.

* Self-support, non-tuition class. Class cost: $174. Lab fee: $31. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: ART 110, GRAPH 110, GRAPH 111, GRAPH 120, and PHOTO 110 or instructor permission.
H  4711  CA  ARR  Kammer G
H  4712  CA  ARR  Lake R

GRAPH 213  Professional Projects: Graphic Design  5  Current trends, professional issues and practices. Creation of real-world web design projects. Project planning, studio practice, contracts and invoicing. Working with design associates and clients. Co-listed as MULTI 213. PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: $93.
H  4714  HY  MW  10am-11:50am  WHI  354  Greenzweig T

GRAPH 231  Typography  5  Formation of calligraphic alphabets, use of type as graphic art, design appearance of words that imitate sound, kerning, typographic organization and hierarchy. Students develop a 12-page brochure. Lab fee: $93.
H  4720  S  TTh  5pm-7:50pm  WHI  354  Greenzweig T

See page 19 for more information about these symbols.
GRAPH 250  Graphic Arts Internship  1-5
Supervised work experience as an intern with a qualified employer or in a project with a private or public agency. Students must have completed most of the required Graphic Arts coursework.

* Self-support, non-tuition class. Class cost: $87 per credit. Lab fee: $20.60 for 1 credit; $31 for 2; $72.20 for 3; $82.60 for 4; and $93 for 5 credits. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: instructor permission required.

4722 CA ARR Kammer G

GRAPH 252  Publication Design II  5

4724 A TTh 1pm-3:50pm WHI 354 Kammer/Gegan

GRAPH 261  3D Computer Illustration  5
Study of 3D modeling utilizing Maya software. Creating 3D objects from 2D shapes, creating primitives, polygonal modeling, lighting, using texture maps, plus simple camera and object animation techniques. PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: $93.

4726 S MW 5pm-7:50pm WHI 355 Kammer G

HEALTH SCIENCE

Attending an Information Session will give you an overview of the Medical Assisting Program and advise you how to get started. Visit our website at www.everettcc.edu for current dates and times. Sessions are held in Index Hall, Room 138. Call 425-388-9461 for more information.

HLTH 080  HIV/AIDS Training  0.7
Meets 7-hour HIV/AIDS training required by the State of Washington for health care professionals. This is a one day class. Student packet must be purchased and read prior to class day.

* Section A is held April 15, 2011; Deadline for 100% refund is April 15, 2011; Lab Fee $31.65
* Section OL begins on March 28, 2011 and ends April 15, 2011; Deadline for 100% refund is March 28, 2011

4740 A F 8am-4pm JCR 100 Mooney F
OL 4741 OL Online Mooney F

HLTH 100  Medical Terminology  5
Study of medical terminology, relating terms to the anatomy and physiology of the body.

4744 HY1 MTWTh 9am-9:50am IND 167 DavisWolfe M
4746 HY2 MW 4pm-5:50pm IND 152 Clark C
OL 4748 OL1 Online Pouillon K
OL 4750 OL2 Online Pouillon K
OL 4752 OL3 Online Pouillon K
OL 4756 S TTh 7pm-9:30pm IND 167 Cline C L

HLTH 102  Applied A & P  5
Emphasizes the relationship between the structures of the human body, their functions related to that structure, and clinical applications in both healthy and unhealthy states. Familiarity with medical terminology is desired.

4760 HY TW 12pm-1:30pm IND 152 Adolphsen E
M 12pm-1:50pm IND 138 Adolphsen E
OL 4762 OL1 Online Pouillon K
OL 4764 OL2 Online Pouillon K

HLTH 104  Critical Inquiry in Healthcare  3
Offers a systems perspective to provide students with opportunities for analysis, synthesis, and application of critical inquiry, reflective thinking and decision making within healthcare.

4766 A TTh 10am-10:50am IND 167 DavisWolfe M
4767 B TTh 11am-11:50am IND 167 DavisWolfe M

HLTH 106  Administrative Skills-Office Management  5
Covers general medical office management, including medical records management, mail processing, scheduling appointments, managing the physician’s professional schedule, developing office policies and procedures, and providing information to patients related to community resources and health education. PR: Completion of ENGL101, MATH 120 and HLTH 100, all with grade of C or higher.

4768 S MW 4:50pm-6:50pm IND 167 Malone C

HLTH 107  Administrative Skills: Computer Applications  3
Course covers computer applications as they are applied to the medical office. PR: Completion of ENGL101, MATH 120 and HLTH 100, all with grade of C or higher.

4769 OL Online Evans L

HLTH 108  Administrative Skills: Practice Finance  4
Covers aspects of medical practice finances, including bookkeeping systems, third-party billing, coding systems, accounting and banking procedures, and employee payroll. PR: Completion of ENGL101, MATH 120 and HLTH 100, all with grade of C or higher.

4770 OL Online Tatham B

HLTH 130  Disease & Pathology  5
Overview of the disease process of major conditions, including infectious diseases, major neoplastic conditions, and major congenital diseases. The etiology, signs and symptoms, diagnosis, treatment and prognosis of each disease are studied.

4772 HY TTh 5pm-6:30pm IND 167 Tatham B
OL 4774 OL Online Freal D

HLTH 140  Emergency Care Procedures  3
Focuses on emergency care assessments and procedures. Identifies methods, roles and philosophies of emergency preparedness. CPR/AED & First Aid cards will be awarded after successful completion of the course. Lab Fee: $10.00.

4776 S TTh 5pm-6:30pm IND 138 Badger C
TTh 5pm-6:30pm IND 100 Marshall R

HLTH 141  Industrial Safety  3
Reviews key elements and requirements of a safety and health management program in today’s manufacturing environment. PR: Successful completion of ENGL 098 or equivalent or instructor permission.

4778 A MW 2pm-3:15pm BAK 209 Norcott C

HLTH 150D  Intercultural Communication in Health Care  5
Introduction to intercultural communication in the health care setting. Examines verbal and nonverbal codes, cultural competence, obstacles to intercultural communication, behaviors and attitude within the health care delivery system.

OL 4780 OL Online Cline C L

HLTH 160  Medical Interpreting-Spanish  5
Provides framework for understanding role of professional Spanish/English medical interpreter. Includes medical interpreting standards of practice, ethics, and cultural advocacy and medical vocabulary, phraseology, and expressions. PR: Completion of HLTH 100 with grade of C or higher or concurrent enrollment. Native-like fluency in Spanish and English will be evaluated by the instructor the first week of the course.

4782 MOH W 5:30pm-7:30pm TYE 303 Evans L
HLTH 190  Clinical Skills - Ambulatory  5
Covers clinical skills performed by medical assistant at general medical practice; professionalism, communication, triage, patient history, physical assessment, equipment and diagnostic procedures, charting for medical record documentation. PR: Completion of ENGL 101; MATH 120; and HLTH 102 and 130, all with grade of C or higher. Lab Fee: $67.85.

M 4784 A  MW 9am-9:50am  IND 152  Clark C
TTh 8am-9:50am  IND 138  Clark C

HLTH 191  Clinical Skills - Surgical  4
Covers OSHA requirements, equipment prep, identification/ sterilization, presurgical procedures, wound care management, orthopedic and rehabilitation needs, radiologic and diagnostic imaging procedures, preparation for patient education. PR: Completion of ENGL 101; MATH 120; and HLTH 102 and 130, all with grade of C or higher. Lab Fee: $56.80.

M 4786 A  MW 8am-8:50am  IND 152  Clark C

HLTH 208  Healthcare Risk Management & Liability  5
Overview of principles of malpractice and liability insurance, conduct of malpractice litigation and settlement of malpractice claims. PR: Completion of or concurrent enrollment in ENGL 098 or higher.

OL 4788 OL  Online  Malone C

HLTH 210  Principles of Pharmacology  3
Addresses the forms and classifications of medications, drug actions and uses, the effects of drugs on the body systems and possible side effects of medications. PR: Completion of ENGL 101, MATH 120, and HLTH 130, all with grade of C or higher. Lab Fee: $64.85.

OL 4790 OL  Online  Glover C

HLTH 211  Medication Administration  5
Emphasizes the methods and procedures used for calculating, preparing, and administering medications to patients across the lifespan. PR: Instructor permission. Lab Fee: $81.90.

M 4792 HY  MW 10am-11:50am  IND 138  Adolphsen E
TTh 10am-10:50am  IND 152

HLTH 212  Principles of Phlebotomy  3
Psychomotor instruction in phlebotomy procedures and techniques for students with no prior experience in drawing blood for diagnostic testing. PR: Instructor permission. Lab Fee: $111.65.

E 4794 A  TTh 2pm-3:50pm  IND 138  Mooney F
W 2pm-2:50pm  IND 152

HLTH 220  Phlebotomy Technician Preparation  7
Prep to sit for national certification exam sponsored by American Society for Clinical Pathologists (ASCP). Designed for those with no prior knowledge of phlebotomy techniques/procedures. Includes 120 hour clinical externship. Current CPR for Health Provider card. Proof of medical insurance. Instructor permission. PR: 18 yrs of age or older; high school diploma or GED; ENGL 098 or ENGL 101, HLTH 080 (or 7-hour HIV certificate). HLTH 100, 102. Current and completed immunizations prior to enrollment in HLTH 220. Lab Fee: $316.35.

T 4796 A  M 12pm-1:50pm  IND 167  Thompson C
T 12pm-1:50pm  IND 138

HLTH 251  Medical Assisting Clinical Externship  6
Provides students with supervised clinical work environment to apply theories and practice administrative and clinical skills in the role of a Medical Assistant. Internet access required. PR: Instructor permission. Lab Fee: $18.20.

W 4798 S T 5pm-6:20pm  IND 152  Malone C

HIGH SCHOOL COMPLETION

HSC 031  US History I  5
From the early explorers to 1865. Class analyzes the important themes in American social and political history from pre-Revolutionary America to our contemporary period.

0500 A  Daily  8am-8:50am  RAI 207  Benedetti N
0530 S  TTh  6pm-8:20pm  RAI 207  Robinson R

HSC 033  United States History II  5
From 1865 to the present. This course analyzes the important themes in American social and political history.

0502 A  Daily  8am-8:50am  RAI 207  Benedetti N
0532 S  TTh  6pm-8:20pm  RAI 207  Robinson R

HSC 034  High School Washington State History  5
This course is Washington State History from the early explorers to the present. Attention to regional dimension of American history in Washington State and the Pacific Northwest. Requirements include a variety of assignments specific to Washington State History.

0504 A  Daily  8am-8:50am  RAI 207  Benedetti N
0534 S  TTh  6pm-8:20pm  RAI 207  Robinson R

Global Issues
Through Film - New!

Learn about natural disasters, human rights, and economic realities around the globe in GS 105D. Movies that originate within their own cultures tell us important things about the world. Let international films take you places no class has gone before.
### HUMN 160D - Japanese History and Culture

**First time offered as a night class**

Dive into the history and culture of Japan head-on by enrolling in HUM 160D.

Explore the historical development of Japan, its effects on modern-day Japanese society, Japanese values, behaviors, communication styles, management, styles, and social and business relationships.
HUMAN DEVELOPMENT

H DEV 095 NEXT STEPS 1
Examination of next steps in regards to educational and career possibilities. Activities focus on current and future labor market trends, career resources and educational options. Resume and job interviewing skills will be introduced. Class targets pre-college students.
4932 A Th 12:20pm-1:10pm BAK 104 Myers G

H DEV 105 Overcoming Math Anxiety 2
Helps students confront math anxiety and discover strategies to be more successful in math courses.
* Class begins April 6. Last day for a 100% refund: April 6. Last day for a 50% refund: April 8. Last day to withdraw: May 25.
4936 A W 12:20pm-2:20pm BAK 104 Myers G

H DEV 110 Career/Life Planning 3
Examination of personal career possibilities in the world of work. Activities focus on self-assessment through testing, values clarification, occupational surveys, and identification of strengths. Resume writing and job interviewing skills may be covered. Class composition and need determine which areas instructor emphasizes.
* Section MOH has a materials fee of $22 and meets in Monroe in TYE.
6 4940 HY1 MW 10am-10:50am BAK 210 Lovelace J
4942 MOH M 10am-10:50am BAK 210 Lovelace J
6 4948 HY2 TTh 10am-10:50am BAK 210 Lovelace J

H DEV 155 Human Relations in the Workplace 3
Focuses on building and maintaining effective working relationships, problem solving and conflict resolution strategies. Includes modules on self-awareness, leadership styles, and diversity in the workplace.
6 4954 HY TTh 1:30pm-2:20pm GWH 268 Lovelace J

H DEV 156 Stress Management 2
Helps students become more aware of the sources of stress in their lives, the consequences of stress for the way they think, feel and act and methods of reducing and coping with stress.
6 4955 A TTh 11am-11:50am BAK 210 Lovelace J

H DEV 160 Life Transitions 2
This course offers a foundation of theory and skills for individuals experiencing life transitions. It is most relevant for students who are currently undergoing significant life changes or have recently done so.
4956 A Th 12:20pm-2:10pm GWH 166 Sullivan C

HUMANITIES

HUM 110D Introduction to American Cultural Studies 5
An interdisciplinary introduction to American Cultural Studies as an analysis of issues, concepts and theories of the Americanization process and American cultural values. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101.
6 4988 HY MTWTh 12:20pm-1:10pm GWH 268 Lovelace J

HUM 150D Surviving the Holocaust 5
Written, filmed, and live testimony of Holocaust survivors considered from the perspectives of literature, history, sociology, psychology, art, film, philosophy, and theology.
5 4990 A MTWTh 12:20pm-1:20pm GWH 382 Walker J

HUM 160D Introduction to Japanese History and Culture 5
Analysis of the historical development of Japan and its effects on modern-day Japanese society. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101. Supply/Materials fee: $11.65; Web Enhanced fee: $12.50.
* This is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.
6 4991 S MW 5pm-7:10pm NBI 101 Takechi K

HUM 247D Introduction to World Religions 5
Survey of the world’s major religions including Islam, Judaism, Christianity, Hinduism, Buddhism, and others.
* Section MOH (4996) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe WA and is open to all interested students.
6 4994 HY MW 9am-9:50am GWH 278 Riordan M
6 4996 MOH MW 5:30pm-7:30pm TYE 301 Riordan M

INFORMATION LITERACY

INFO 102 Research in the Information Age 5
Skills and techniques for locating, evaluating, and applying information resources in the research process. Discussion of related issues including intellectual property, censorship, and freedom of information. (Formerly LIBR 102.)
6 5422 OL Online WAOL Faculty

INTENSIVE ENGLISH LANGUAGE PROGRAM

IELP 070 English for Success 12
This course is an interactive class designed to introduce and strengthen basic academic English and enhance communication skills of new international students. Instructor permission. PR: Passing a writing and reading test given by the ESL/IELP faculty.
* Self-support, non-tuition class; class cost: $1884. Last day for 100% refund: April 1. No 50% refund option. A technology fee may apply.
0960 A MTWTh 12:30pm-3:20pm BAK 208 McWilliams D

IELP 081 Intensive English Language Conversation 1 1-6
This course is designed to help international students participate in discussions on several different topics. PR: Instructor permission.
* Self-support, non-tuition class; class cost: $942. Last day for 100% refund: April 1. No 50% refund option. An additional technology fee may apply.
0962 A MTWTh 10am-11:30am BAK 104 Castro M

IELP 082 Intensive English Language Conversation 1 1-6
This course is designed to have students participate in discussions on different topics from reading materials, current news, and everyday experiences. Instructors permission.
* Self-support, non-tuition class; class cost: $942. Last day for 100% refund: April 1. No 50% refund option. A technology fee may apply.
0964 A MTWTh 10am-11:30am BAK 104 Castro M

IELP 097 Academic Reading and Writing I 1-12
Continuation of ESL 080. Reading and writing course designed to provide the fundamental English skills required for successful transition into college English classes comprised of non English speakers. PR: Completion of ESL 080 or instructor permission.
* Self-support, non-tuition class; class cost: $1524. Last day for 100% refund: April 1. No 50% refund option. A technology fee may apply.
0966 B MTWTh 1:30pm-4:20pm GWH 386 Willcox J

See page 19 for more information about these symbols.
Manufacturing Internship II 5
50-250 clock-hour intern program in which students perform functions or “job shadow” in a specific area of their choosing relative to their program of study. Program focuses on student working with an expert in a manufacturing related area of the student’s choice. PR: MFG T 171.
5629 A ARR Osnes R

Mathematics
Skills Assessment - Before registering for their first math course, students are required to complete a mandatory basic skills assessment.

Math Learning Center - Rainier Hall, Room 349
The Math Learning Center (MLC) has been established to help students review or improve their skills in arithmetic, beginning algebra, plane geometry and trigonometry using an individualized approach. These courses are not available for audit. Courses available are: MATH 070, MATH 075, MATH 080, MATH 087, MATH 088, MATH 095 and MATH 105.
Some courses in the MLC are competency-based and are graded using variable credit. Questions regarding this policy should be directed to the math instructors. NOTE: Instructor permission cards, when required, may be obtained from the math instructor.

Math 070 Basic Mathematical Concepts w/ Applications 5
Review of basic concepts in mathematics with applications related to consumer activities. PR: Placement in MATH 070 or higher via an assessment test score, or permission of a math instructor.

Section A (5660) is taught in a traditional lecture format.

5660 A MTWTh 10am-11am MON 120 Cleveland H
5662 B MTWTh 8:50am-9:50am RAI 349 Baxter L
5666 C MTWTh 10am-11am RAI 349 Kessler R
5670 D MTWTh 11:10am-12:10pm RAI 349 Kessler R
5674 E MTWTh 12:20pm-1:20pm RAI 349 Lucero E
5678 S MW 5pm-5:50pm RAI 349 Wellman S
Tth 5pm-6:20pm RAI 349

Math 075 Prof Tech Math - Aviation/Welding/PM 5
Course designed to meet the needs of the aviation/welding/precision machining student. Topics in arithmetic, algebra, geometry, right triangle trigonometry and applications. PR: MATH 070 with a grade of C (2.0) or higher, or placement into MATH 080 or higher via an assessment test score or permission of a math instructor.

5690 B MTWTh 8:50am-9:50am RAI 349 Baxter L
5692 C MTWTh 10am-11am RAI 349 Kessler R
5694 D MTWTh 11:10am-12:10pm RAI 349 Kessler R
5696 E MTWTh 12:20pm-1:20pm RAI 349 Lucero E
5698 S MW 5pm-5:50pm RAI 349 Wellman S
Tth 5pm-6:20pm RAI 349

Math 078 Review of Arithmetic and Algebra 2
Self-paced review of arithmetic and algebra concepts in a computer-mediated lab setting. May be taken concurrently with other Math classes. PR: None. Lab fee: $25.75.

5700 A NW 12:20pm-1:35pm RAI 351 Cahan A
5702 B NW 1:35pm-2:50pm RAI 351 Cahan A
MATH 080  Preparation for Algebra  
Fractions, percents, order of operations, formulas, signed numbers, exponents, radicals, geometric figures, and applications. PR: MATH 070 or MATH 070V with a grade of C (2.0) or higher or placement into MATH 080 via an assessment test score, or permission of a math instructor.

* Section CP (5720) is taught in a computer-mediated lab setting. Lab fee: $41.
* Section S (5730) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

<table>
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<tr>
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<th>Days</th>
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<th>Instructor</th>
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<td>MON 212</td>
<td>Anderson T</td>
</tr>
<tr>
<td>5712</td>
<td>A</td>
<td>12:20pm-1:20pm</td>
<td>BAK 102</td>
<td>N.N.</td>
</tr>
<tr>
<td>5720</td>
<td>CP</td>
<td>11:10am-12:10pm</td>
<td>RAI 351</td>
<td>Cleveland H</td>
</tr>
<tr>
<td>5748</td>
<td>D</td>
<td>7:20pm-9:30pm</td>
<td>IND 115</td>
<td>Kloster K</td>
</tr>
</tbody>
</table>

MATH 081  Elementary Algebra I  
First half of sequence in beginning algebra. PR: MATH 080 or MATH 080V with a C (2.0) or higher, or placement into MATH 081 via an assessment test score, or permission of a math instructor.

* Section MO (5749) is taught in a computer-mediated lab setting. Lab fee: $41.
* Section S (5750) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

<table>
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<td>MON 204</td>
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<td>BAK 102</td>
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<td>5746</td>
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<td>5748</td>
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<td>1:30pm-2:30pm</td>
<td>MON 120</td>
<td>Mazzawi L</td>
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<tr>
<td>5749</td>
<td>MO</td>
<td>8:30am-10am</td>
<td>TYE 303</td>
<td>Nevin M</td>
</tr>
<tr>
<td>5750</td>
<td>S</td>
<td>4:30pm-6:50pm</td>
<td>MON 220</td>
<td>Skrinik O</td>
</tr>
</tbody>
</table>

MATH 082  Elementary Algebra II  
Second half of sequence in beginning algebra. PR: MATH 081 or MATH 087 with a C (2.0) or higher, or permission of a math instructor.

* Section S (5770) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

<table>
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<td>5762</td>
<td>B</td>
<td>10am-11am</td>
<td>MON 203</td>
<td>Baxter L</td>
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<tr>
<td>5764</td>
<td>C</td>
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<td>MON 220</td>
<td>Nguyen H</td>
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<td>5766</td>
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<td>MON 201</td>
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<td>5768</td>
<td>E</td>
<td>1:30pm-2:30pm</td>
<td>IND 108</td>
<td>Killingstad R</td>
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<tr>
<td>5770</td>
<td>S</td>
<td>7:20pm-9:30pm</td>
<td>IND 115</td>
<td>Kloster K</td>
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</table>

MATH 083  Programmed Elementary Algebra I  
Review sequence taught in a self-paced environment, designed to help students review or improve their skills in Elementary Algebra I topics. PR: Permission from a MATH 087 instructor.

<table>
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<td>Wellman S</td>
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<td></td>
<td>TTh</td>
<td>5pm-6:20pm</td>
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</table>

MATH 088  Programmed Elementary Algebra II  
Review sequence taught in a self-paced environment, designed to help students review or improve their skills in Elementary Algebra II topics. PR: MATH 087 and permission from a MATH 088 instructor.

<table>
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<td>5792</td>
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<td>5794</td>
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<td>11:10am-12:10pm</td>
<td>RAI 349</td>
<td>Kessler R</td>
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MATH 091  Elementary and Intermediate Algebra I  
First quarter of a seamless two-quarter sequence covering topics from beginning and intermediate algebra, for qualified students who have completed beginning algebra and need to review and extend their skills. PR: Completion of one year of beginning algebra or MATH 082 or equivalent with a C (2.0) or higher OR placement into MATH 090 or 091 via an assessment test score OR permission of a math instructor.

<table>
<thead>
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<tr>
<td>5800</td>
<td>A</td>
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<td>MON 209</td>
<td>Herrmann E</td>
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<td>5802</td>
<td>B</td>
<td>11:10am-12:10pm</td>
<td>MON 120</td>
<td>Killingstad C</td>
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<tr>
<td>5804</td>
<td>S</td>
<td>7:20pm-9:30pm</td>
<td>MON 220</td>
<td>Skrinik O</td>
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</table>

MATH 092  Elementary and Intermediate Algebra II  
Second quarter of a seamless two-quarter sequence covering topics from beginning and intermediate algebra, for qualified students who have completed beginning algebra and need to review and extend their skills. PR: Completion of MATH 091 with a C (2.0) or higher OR permission of a math instructor.

* Section OL (5816) On-campus attendance required 6:30-8:30pm in WHI 105 for Orientation, Mar 29; Exam 1, May 3; and Final Exam, Jun 7.
* Section S (5818) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

<table>
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<tbody>
<tr>
<td>5810</td>
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<td>MON 204</td>
<td>McPherson G</td>
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<td>5812</td>
<td>B</td>
<td>11:10am-12:10pm</td>
<td>MON 212</td>
<td>Mazzawi L</td>
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<td>5814</td>
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<td>5816</td>
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<td>5818</td>
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<td>4:30pm-6:50pm</td>
<td>RAI 351</td>
<td>Cahan A</td>
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</table>

MATH 095  Essentials of Geometry  
Basic concepts in geometry including properties of points, lines, planes, angles, triangles, polygons and circles. PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 or higher via an assessment test score, or permission of a math instructor. Concurrent enrollment in MATH 090 is allowed with instructor permission.

* Students may arrange days of attendance with the instructor; minimum of two days per week.

<table>
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<td>RAI 349</td>
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<td>5826</td>
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<td>RAI 349</td>
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<td>5828</td>
<td>S</td>
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<td>RAI 349</td>
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<td></td>
<td>TTh</td>
<td>5pm-6:20pm</td>
<td>RAI 349</td>
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</tbody>
</table>
**MATH 098**  Intermediate Algebra in Context  5
Intermediate algebra with real data, modeling, decision = making. Linear, quadratic, exponential and power functions, logarithms, exponents, systems of equations. Meets prerequisites for MATH 107, 138, 8146. Not for math science/engineering majors. PR: MATH 802, 808 or 890 with a grade of C or higher OR placement into MATH 098 via an assessment test score OR permission of a math instructor.

* Section B (5832) requires the purchase of computer software.

| 5830 A | MTWTh 8:50am-9:50am | MON 300 | Evins M |
| 5832 B | MTWTh 12:20pm-1:20pm | RAI 300 | Quative C |

**MATH 099**  Intermediate Algebra  5
Polynomials, rational expressions, exponents, radicals, linear and quadratic equations, inequalities, systems of equations, logarithms, distance and midpoint formulas, lines and circles. PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 via an assessment test score, or permission of a math instructor.

* Sections MO (5844), OL (5846) and S (5848) are self-support, non-tuition classes. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

* Section OL (5846) On-campus attendance required 7-9pm in RAI 351 for Orientation, Mar 28; and Final Exam, Jun 6.

5838 A | MTWTh 8:50am-9:50am | MON 209 | Herrmann E |
5840 B | Daily 11:10am-12pm | IND 108 | Killingsrad R |
5842 C | MTWTh 12:20pm-1:20pm | MON 202 | Kingsley R |
5844 MO MW 7:40pm-9:55pm | TYE 302 | Lucero E |
5846 OL Online ARR | Cohan A |
5848 S MW 4:30pm-6:50pm | MON 209 | Herrmann E |

**MATH 105**  Trigonometry  3
Trigonometric ratios and function, solving right and oblique triangles, vectors, circle concepts, graphing trigonometric functions, basic identities and applications. PR: MATH 095 or equivalent with a grade of C (2.0) or higher, or placement into MATH 099 or higher via an assessment test score, or permission of a math instructor.

* Students may arrange days of attendance with instructor; minimum of three days per week.

5850 B | MTWTh 8:50am-9:50am | RAI 349 | Baxter L |
5852 C | MTWTh 10am-11am | RAI 349 | Kissler R |
5854 D | MTWTh 11:10am-12:10pm | RAI 349 | Kissler R |
5856 E | MTWTh 12:20pm-1:20pm | RAI 349 | Lucero E |
5858 S MW 5pm-6:50pm | RAI 349 | Wellman S |

**MATH & 107**  Math in Society  5
College-level coverage of practical applications of mathematics methods to areas of management, social sciences, biology and other fields. For students not preparing for calculus or the sciences. PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement in MATH & 107 or higher via an assessment test score, or permission of a math instructor.

* Section OL (5862) On-campus attendance required 7-9pm in MON 202 for Orientation, Mar 30; Exam 1, May 4; and Final Exam, Jun 8.

5860 A | MTWTh 10am-11am | BAK 102 | Wikman C |
5862 OL Online ARR | Kingsley R |

**MATH 120**  Mathematics for Business  5
Topics include invoices, trade discounts, mark-up and mark-down, payroll and payroll taxes, inventory valuation methods, analysis of financial statements, percent value, annuities, sinking funds, and basic statistical measures. PR: MATH 070 with a grade of C (2.0) or higher, or placement into MATH 080 or higher via an assessment test score, or permission of a math instructor.

* Section 5 (5868) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

| 5866 A | MTWTh 10am-11am | BAK 109 | Jones C |
| 5868 S TTh 7:20pm-9:30pm | RAI 351 | Repanich D |

**MATH 138**  Applied College Algebra  5
Graphs, equations, and functions (polynomial, rational, exponential, logarithmic); matrices, linear programming, mathematics of finance. For students of business, social science or some life sciences. (Not intended for math science/engineering majors.) Graphing calculator required. PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH 138, or permission of a math instructor.

| 5870 A | MTWTh 8:50am-9:50am | MON 220 | Cleveland H |
| 5872 B | MTWTh 11:10am-12:10pm | BAK 109 | Jones C |

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**Math Classes**

**Spring Quarter Only**

**NEW SEQUENCE: MATH 091 and MATH 092**
Elementary and Intermediate Algebra Parts I and II. A new two-quarter sequence for qualified students to review elementary algebra AND complete intermediate algebra.

**NEW CLASS: MATH 098**
Intermediate Algebra in Context. An alternative to Math 99 for students intending to take MATH & 146, MATH 138 or MATH & 107 (but NOT MATH & 141)

**MATH & 146**
Introduction to Statistics (evening)

**MATH 152**
Calculus II (evening)

**ONLINE CLASSES:** MATH 92, MATH 99, MATH & 107, MATH & 141, MATH & 146, MATH & 148

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46 SPRING 2011 CREDIT COURSES  Register Now! See pages 7-8 or visit www.everettcc.edu/kiosk
MATH& 141 Precalculus I: College Algebra

First of a two-course sequence for students intending to take calculus beginning with MATH& 151. PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 141 or higher via an assessment test score, or permission of a math instructor.

* Section OL (5886) On-campus attendance required 6:30-8:30pm in WHI 105 for Orientation, Mar 29; Exam 1, May 3; and Final Exam, Jun 7.
* Section S (5898) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

MATH& 142 Precalculus II: Trigonometry

A college level trigonometry course. The second course in two-course series for students who intend to take calculus beginning with MATH& 151. PR: MATH& 141 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 142 or higher via an assessment test score, or permission of a math instructor.

* Section S (5898) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

MATH& 146 Introduction to Statistics

Introductory course. Descriptive methods, probability, sampling distributions, hypothesis testing, confidence intervals, correlation, ANOVA, chi-square tests. For students in any major. PR: MATH 092 OR MATH 099 with a grade of C (2.0) or higher, or placement in to MATH& 146 or higher via an assessment test score, or permission of a math instructor.

* Section OL (5906) On-campus attendance required in MON 212 for Orientation, 6-7pm, Mar 28; Exam 1, 6-7pm, May 4; and Final Exam, 6-8pm, Jun 8.

MATH& 148 Business Calculus

One-quarter short course in calculus. For students of business, biological sciences, social sciences, or disciplines requiring only one introductory quarter of calculus. PR: MATH 138 or MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 148 or higher via an assessment test score, or permission of a math instructor.

* Section A (5910) requires the purchase of computer software.
* Section OL (5914) is a self-support, non-tuition class. Class fee: $435. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

MATH& 151 Calculus I

First course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. PR: MATH& 142 or MATH& 144 with a grade of C (2.0) or higher, or placement into MATH& 151 or higher via an assessment test score, or permission of a math instructor.

See page 19 for more information about these symbols.
### MEDICAL TRANSCRIPTION
The Medical Transcription certificate program is offered through the Business Technology Department. Students transcribe medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist.

A one-year certificate is awarded upon successful completion of the program.

Only Medical Transcription students should enroll in MT classes.

Pat Stettler, CMT, AHDTP, M.T., Program Administrator, is available to talk to you via email on Wednesdays from 4-5:00 pm Pacific Time. Learn about the curriculum, time investment required, prerequisites skills needed, as well as career options once you successfully complete the program. Email Pat at p.stettler@everettcc.edu or for further information, please call 1.866.304.3822.

For curriculum guides and current course schedule information go to www.everettcc.edu/Majors and Programs, Medical Transcription.

Faculty Advisor: Pat Stettler, 425-388-9247, pstettler@everettcc.edu.

Refund/Withdraw Policy: Deadline for 100% refund or to make changes to your schedule is April 1 (100% refund less the cost of materials and texts if you are enrolling in the first quarter of the program, $1430 less $375). If you need to withdraw from the program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you.

A technology fee may apply.

### MULTIMEDIA

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>MULTI 213</td>
<td>Professional Projects: Web Design</td>
<td>5</td>
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</table>

Current trends, professional issues and practices. Creation of advanced level web design pieces, including corporate identity. Printing issues, project planning, studio practices, contracts and invoicing. Co-listed as GRAPH 213. PR: MUSC 211 with grade C or higher or instructor permission. Lab fee: $93.

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<th>CRN</th>
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<tbody>
<tr>
<td>6138</td>
<td>HY</td>
<td>MW</td>
<td>8am-9:50am</td>
<td>WHI 355 Kammer G</td>
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</table>

### MUSIC

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>MUSC 105</td>
<td>Music Appreciation</td>
<td>5</td>
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Lectures, readings, films, and recordings concerning structure, form, and aspects of music for the listener. Historic and stylistic examinations of music from its beginnings in western culture.

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<tbody>
<tr>
<td>6150</td>
<td>HY</td>
<td>MWTh</td>
<td>10am-10:50am</td>
<td>BAK 111 Waldron R</td>
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</tbody>
</table>

### Multimedia Production Internship 1-5
Supervised work experience as an intern with a qualified employer or in a project with a private or public agency. Students must have completed most of the required program coursework. PR: Instructor permission required.

* Self-support, non-tuition class. Cost: $87 per credit. Lab fee: $20.60 for 1 credit; $31 for 2; $72.20 for 3; $82.60 for 4; and $93 for 5 credits. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply.

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### Survey of Jazz | 5 |
Historical, social, and stylistic study of the major periods of jazz, beginning with the music’s African roots and progressing chronologically to the avant-garde and popular jazz of today.

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<tr>
<td>6158</td>
<td>OL Online</td>
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<td>Waldron R</td>
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### Class Piano-Intermediate 2 |
Class instruction in piano. Open to all students. PR: MUSC 117 or examination.

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<tr>
<td>6160</td>
<td>A</td>
<td>TTh</td>
<td>11:10am-12pm</td>
<td>BAK 116 Waldron R</td>
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</tbody>
</table>

### Intermediate Class Voice II 3 |
Basic principles and techniques for good singing and performance. Performance of songs from memory. Open to students at any performance level.

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<th>CRN</th>
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<tbody>
<tr>
<td>6170</td>
<td>A</td>
<td>AW</td>
<td>1pm-2:15pm</td>
<td>BAK 111 Kappus L</td>
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</tbody>
</table>

### Everett Youth Symphony 2 |
Preparation and performance of standard orchestra literature. Evenings only. Open to interested instrumentalists, maximum age 21, no minimum. Class meets at Kamiak High School. Audition for new instrumentalists. Special fee: $25. PR: Written permission from the lead faculty of the music department.

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<tbody>
<tr>
<td>6176</td>
<td>CS</td>
<td>M</td>
<td>6pm-8:30pm</td>
<td>OFF KAM Waldron R</td>
</tr>
</tbody>
</table>

### Private Piano 1-2 |
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply.

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</table>

### Private Voice 1-2 |
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply.

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<td>6182</td>
<td>CA ARR</td>
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<td>Waldron R</td>
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</table>

### Private Strings 1-2 |
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply.

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### Private Woodwinds 1-2 |
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply.

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<td>6186</td>
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</table>

### Private Brass 1-2 |
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply.

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<td>6188</td>
<td>CA ARR</td>
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<td>Waldron R</td>
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</table>
MUSC 156  Private Percussion 1-2
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply. PR: Written permission from the lead faculty of the music department.
6190 CA ARR Waldron R

MUSC 159  Private Guitar 1-2
Individualized instruction in performance medium, to be arranged. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply. PR: Written permission from the lead faculty of the music department.
6196 CA ARR Waldron R

MUSC 217  Composition & Improvisation 1-2
Private instruction in composing music and improvising melodic lines relating to chord structures, harmonic progressions, and appropriate scales and modes. Self-support, non-tuition class. Class cost: $87 for 1 credit; $174 for 2 credits. Private lessons fee: $302 for 1 credit; $604 for 2 credits. No refund. A technology fee may apply. PR: Written permission from the lead faculty of the music department.
6190 CA ARR Waldron R

NURSING

All new students who are interested in the Nursing program should attend one of the information sessions. For dates and times of information sessions see page 6 or www.everettcc.edu/nursing, Majors and Programs, Nursing.

NURS 095  Nursing Success Strategies 1
Assists the nursing student to prepare for classroom activities and test taking. Familiarizes the student with various approaches to problem solving as well as strategies for efficient study and intense practice with question analysis. PR: Admission to the Nursing Program, selection by the Nursing Admissions Committee.
6460 A M - IND 118 Brasfield K
6462 B M - IND 118 Brasfield K

NURS 104  Critical Thinking for Nurses 2
Covers critical thinking skills necessary for nurses to be able to think clearly and creatively as professionals in a diverse workforce and a dynamic healthcare workplace. PR: Acceptance into the Nursing Program.
6468 A M - IND 118 Davis/Wolfe M

NURS 110  Nursing Therapeutics I: Intro to Nurs/Client 13
Combination lecture and lab introducing caring as framework underlying nursing as a science and a profession. Four concepts examined: client, nursing, health, and environment. PR: Acceptance into the Nursing Program. Lab Fee: $289.50.
6470 A Daily 8am-5pm IND 118 Wilner S

NURS 120  Nursing Therapeutics II: Chronicity/Rehab 13
Combination lecture and lab which presents integrated view of mind/body responses to altered health states. Content covers rationale for health care intervention, explores application of nursing principles and theories in variety of situations and the opportunity to develop skills essential to care of adult clients. PR: NURS 110. Lab Fee: $228.10.
6480 A Daily 8am-5pm IND 117 Hansen V

NURS 130  Nursing Therapeutics III: Acute Illness 13
Combination lecture and lab course in continuation of Nurs 120. Explores increasingly complex body system alterations and presents the nursing therapies connected with these alterations. PR: NURS 120. Lab Fee: $228.10.
6490 A Daily 8am-5pm IND 123 Whedon C

NURS 150  NCLEX Preparatory Course 2.5
Overview of the nursing knowledge base as applied to the NCLEX test plan. Five day intensive course. Class runs selected days TBA. No refund after class start date. PR: Successful completion of six quarters of the Nursing Program. Lab Fee: $262.05.
6500 A ARR ARR Brasfield K

NURS 180  Nursing IV Skills 0
One day workshop for RNs or EvCC Nursing students who have successfully completed the third quarter of the program. Provides instruction in the principles, practices, and documentation of venipuncture together with hands-on experience on techniques necessary for success. Eligibility requires documentation of at least one of the required hepatitis B immunizations for health care workers, or a declination form, and signature of a procedure waiver.
6510 A Sa 8am-5pm IND 117 Shannon/Wiggins
6512 B Su 8am-5pm IND 117 Shannon/Wiggins
6514 C M 8am-5pm IND 117 Shannon/Wiggins

NURS 210  Nursing Therapeutics IV 13
Presents integrated view of responses to normal growth and development from infancy through adolescence and the expanding family. Selected health problems of women and children are examined in relation to epidemiology, risk factors, pathologic mechanisms, and clinical manifestations. PR: NURS 130. Lab Fee: $286.60.
6530 A Daily 8am-5pm IND 127 Shannon C

NURS 220  Nurs Therapeutics V: Multisystem Disorders 6
Combination lecture and lab course which explores multi-system physical and mental health alterations and related nursing therapies. PR: NURS 210. Lab Fee: $228.35.
6540 A ARR IND 171 Corbin J

NURS 230  Nursing Therapeutics VI-Transition 12
Addresses aspects of becoming a professional nurse through the exploration of personal values, nursing ethics, legal accountability, power politics, collective bargaining, and the business of the changing contemporary healthcare system. PR: NURS 220. Lab Fee: $226.10.
6550 A Daily 8am-5pm IND 169 Brasfield/Staff

NUTRITION

NUTR 101  Nutrition 5
Basic principles of nutrition for infants, children, adolescents and adults; guidelines for healthy diet, nutrient functions and food sources; and the role of nutrition in health, physiological growth and development, and disease prevention. The on-line version of this class requires on-campus exams; dates to be scheduled. Out-of-area students may arrange test proctors. PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher.
6640 A MTh 8:50am-9:50am WHI 353 Vandenberg N
6642 B MTh 10:00am-11:00am WHI 365 Gabrielsen K
6644 C MTh 11:10am-12:10pm WHI 365 Gabrielsen K
6646 S Th 4:30pm-6:50pm WHI 353 Wild L
6648 OL1 Online Online Vandenberg N
6650 OL2 Online Online Wild L
6652 OL3 Online Online Gabrielsen K

See page 19 for more information about these symbols.
**PE/HEALTH&WELLNESS**

For additional courses in Recreation, Health and Wellness see the Corporate & Continuing Education section of this schedule.

Varsity Sports: Contact Larry Walker at 425-388-9328 or lwalker@everettcc.edu

Intercollegiate Athletics include Soccer (M&W), Volleyball (W), Cross-country (M&W), Basketball (M&W), Softball (W), Baseball (M).  

**PEHW 100** Beginning Yoga 1-2

A unique exercise program to improve fitness through development of flexibility, strength and vitality. Special emphasis on yoga techniques for stress reduction, relaxation, posture and deep breathing.

* Section A (7120) is 1 credit.
* Section B (7122), Section C (7124), and Section D (7125) are 2 credits.

7120 A MTh 7am-7:50am FIT 231 Anderson B
7122 A MTh 8am-8:50am FIT 231 Anderson B
7124 C MTh 9am-9:50am FIT 231 Anderson B
7125 D MTh 11:10am-12:10pm FIT 231 Anderson B

**PEHW 102** Tai Chi 1

Classical Chinese exercise. Effortless, rhythmic art stressing slow breathing and relaxed postures and absolute calmness of mind. Promotes health and inner tranquility.

7134 S Th 7pm-9pm FIT 231 Hallgren G

**PEHW 111** Kick Boxing Aerobics 1-2

A dynamic low impact aerobic workout combining punches, jabs, and variety of kicks to strengthen upper and lower body. Effectively increases endurance, coordination, strength and balance.

* Section A (7156) is 2 credits.
* Section S (7160) is 1 credit.

7156 A MTh 10am-10:50am FIT 231 Gstohl C
7160 S MW 5pm-5:50pm FIT 231 Gstohl C

**PEHW 116** Low-Impact Aerobics 2

Aerobic workout with music. This dynamic low-impact workout combines moves to strengthen the upper and lower body. No previous experience with aerobic exercise is necessary.

7176 A MTh 12:20pm-1:10pm FIT 231 Webster K

**PEHW 119** Speed, Agility, Quickness 1-2

Training exercises to improve speed, agility and quickness. Warm-up, mechanics and movements in each category.

7180 A MTh 10am-10:50am FIT 149 Willie S

**PEHW 121** Walk, Jog, Run 1-2

Walk, jog and run your way to improved fitness. Correct techniques, basic physiology, and training methods for walking, jogging and running.

* Section A (7190) is 1 credit.
* Section B (7192) is 2 credits.

7190 A TTh 9am-9:50am FIT 149 Grigsby S
7192 B MTh 12:20pm-1:25pm FIT 149 Grigsby S

**PEHW 125** Beginning Weight Training 3

Basic principles of weight training, exercise selection, safety, and fundamental techniques in lifting free and machine weights. Individual program designed for body building or toning.

7202 A MTh 11am-12:20pm FIT 148 Gstohl C
7204 B MTh 12:20pm-1:40pm FIT 148 Gstohl C

**PEHW 126** Advanced Weight Training 3

Advanced weight lifting skills, added weights, repetitions and exercises. PR: PEHW 125.

7206 A MTh 11am-12:20pm FIT 148 Gstohl C
7208 B MTh 12:20pm-1:40pm FIT 148 Gstohl C

**PEHW 128** Women on Weights 2

Individualized conditioning program for various components of fitness. Strength on the stability ball, free weights, circuits, and cardio/step with additional focus on learning principles of fitness to create personalized workouts.

7210 S MTh 4pm-5:40pm FIT 148 Gstohl C

**PEHW 145** Golf 1

Practice and development of basic skills: drive, putt, approach shots, stance, grip, and swing. Meets at the college, driving range or golf course. Additional fees of $75 at driving range and golf course.

7270 A M 2:40pm-4:20pm FIT 231 Hovde C

**PEHW 148** Volleyball 2

Practice and development of volleyball skills: serving, passing, setting, and spiking.

7276 A MTh 11am-12:10pm FIT 149 Hovde C

**PEHW 150** Soccer 2

Rules, skills and strategies of soccer. Note: First class meeting at EvCC Fitness Center, Room 129. All other sessions meet at Jackson Park, 1700 State St., Everett.

7280 A MW 12:20pm-2pm FIT 149 Hovde C

**PEHW 164** Varsity Softball 2

Conditioning, skills, rules, and strategy for competitive intercollegiate softball play.

7312 VA ARR Off Smith R J

**PEHW 165** Varsity Baseball 2

Conditioning, skills, rules, and strategy for competitive intercollegiate baseball.

7314 VA ARR Off Lacey L
PHIL& 106 Introduction to Logic 5
A study of the principles used to distinguish correct from incorrect reasoning. After establishing a few basic concepts, the course will proceed to discuss three types of symbolic logic: Categorical, Propositional, and Predicate.
OL 6943 OL Online Erickson M

PHIL 267 Philosophy of Religion 5
A philosophical study of religious thought focusing primarily on the religious-philosophical and theological thinking associated with Christianity but not excluding Judaism, Islam, Buddhism or Hinduism.
6956 A TTh 2:40pm-4:50pm GWH 150 VanQuickenborne M

PHOTO 101 Photography I: Basic Elements 5
For students majoring or seriously interested in photography. Introduces digital SLR camera, basic Photoshop techniques, image processing, output theory and practice, history of photographic materials and techniques. Lab fee: $93.
7020 A MWF 8am-9:50am WHI 262 Staff

PHOTO 110 Photography II: Black & White Imaging 5
Second course in the basic series. Digital black and white image production for intermediate level exposure and output. Zone System theory, use of the histogram, the RAW filter, image processing, printing and basic toning techniques. PR: PHOTO 110 or instructor permission. Lab fee: $93.

PHOTO 112 Photography III: Creative Explorations 5
Third course in the basic series. Experimentation with various alternative digital processes which may include digital pinhole, digital infrared, scanning, scanner as camera, alternative printing, hand coloring and Polaroid transfer. PR: PHOTO 110 or instructor permission. PR: PHOTO 110 and PHOTO 111 or instructor permission. Lab fee: $93.

PHOTO 195 Foundation Portfolio Review 2
Portfolio review of student work from core curricula courses. Student works individually with an assigned program instructor in evaluating their submitted portfolio to determine their readiness for advanced level courses leading to an AFA degree. Self-support, non-tuition class. Class cost: $174. Lab fee: $31. Last day for 100% refund is April 1. No 50% refund. A technology fee may apply. PR: ART 110, ART 111, GRAPH 110, PHOTO 110, PHOTO 111 and PHOTO 230 or instructor permission.

PHOTO 212 Photography IV: Visual Thesis Project 5
Advanced students develop a body of work, thematic and sequential in nature. Includes project proposal, print evaluations, advanced printing and presentation, and color management. Resultant portfolio is publicly exhibited or presented. PR: PHOTO 211 or instructor permission. Lab fee: $93.

PHYSICS

PHYS& 121 General Physics I 5
Study of motion, force, and energy. PR: ENGL 098 with a grade of C or higher, MATH 138 or MATH & 142 or MATH & 144 or equivalent; or concurrent enrollment in MATH 138 or MATH & 142. Lab fee: $29.50.

PHYS& 123 General Physics III 5
Continuation of PHYS& 121. Electromagnetism and light. PR: PHYS& 121. Lab fee: $29.50.

PHYS& 221 Engineering Physics I 4
Mechanics. First quarter of one-year course in classical and modern physics for engineering majors and most science majors planning to transfer. PR: PHYS& 121 with grade of C or higher; MATH & 151; ENGL 098 with grade of C or higher or placement into ENGL 101.

See page 19 for more information about these symbols.
PHYS& 231  Engineering Physics I Laboratory       1.5
Offered concurrently with PHYS& 221. CR: PHYS& 221 or instructor’s permission. Lab fee: $29.50.
OL 7492 A  M  1:20pm-4:10pm  WHI 250  Vanture A
OL 7494 B  Th  1:20pm-4:10pm  WHI 250  Vanture A

PHYS& 223  Engineering Physics III       4
Continuation of PHYS& 222. Electromagnetism. PR: PHYS& 222 and MATH& 153.
OL 7500 A  TTh  8am-9:50am  WHI 253  Gutierrez K

PHYS& 233  Engineering Physics III Laboratory       1.5
Offered concurrently with PHYS& 223. In lieu of a lab fee, students will be required to purchase materials for individual lab projects. CR: PHYS& 223 or instructor’s permission.
OL 7502 A  T  1:20pm-4:10pm  WHI 250  Gutierrez K

POLITICAL SCIENCE

POL& 101  Introduction to Political Science       5
Consideration of fundamental and enduring political questions: What is politics? What difference does it make? What is political control? Can morality inform politics?
OL 7542 OL  Online  Horn S
OL 7544 HY  TTh  12:20pm-1:30pm  GWH 278  Horn S

POL& 200  Introduction to Law       5
Legal institutions and processes, law as a system of social thought and behavior and a framework in which rival claims are resolved. Intended for UW Business transfer students, Pre-Law/Political Science.
OL 7546 OL  Online  Newlin G

PSYCHOLOGY

PSYC 210  Human Sexuality
Want to know more about sex?
What exactly is going on in the human body and what drives us to be sexual creatures? Sexuality is a complex biological, psychological, and social-cultural process. Study reproduction, health, gender, sexual orientation and more.

PSYC 202  American Government       5
Introductory analysis of the process by which policy is made at the national level in the United States.
OL 7548 OL  Online  Dieter D
OL 7550 HY  BW 12:20pm-1:30pm  GWH 278  Horn S

PSYC 203  International Relations       5
Introductory analysis of relations between and among nation states and other actors in the global system.
OL 7552 OL  Online  Horn S

PSY&C 100  General Psychology       5
Psychology as a science focusing on five major theoretical perspectives in contemporary psychology: biological, cognitive, humanistic, psychoanalytical and learning. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

* Section OL (7620) is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

* Section LC (7624) is part of the “Living on the Edge” Learning Community and must be taken concurrently with DEVEY 104 LC ($3165).

PSYC 200  Lifespan Psychology       5
Analysis of psychological and physiological development of the lifespan with emphasis on understanding physical, social, emotional and cognitive processes. PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

* Section HY (7644) is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

* Section MO (7645) is being taught at the Lake Tye Building at 14090 Fryelands Blvd. SE in Monroe WA and is open to all interested students who meet the eligibility requirements.

* Section TC (7646) is a telecourse. Students will meet in class on the following dates: March 31 (orient), April 14, May 5 and May 26 (exams). Telecourse licensing/lease (DVD) rental fee: $60. See pages 12 and 13 for more information.
OL 7642 OL  Online  Brown D
OL 7644 HY  MTWTh  9am-9:50am  GWH 374  Bender S
WE 7645 MO  TTh  7:40pm-8:40pm  TYE 302  Bender S
OL 7646 TC  Th  5pm-7:10pm  GWH 276  Veldink C

PSYC 209  Research Methods in the Social Sciences       5
Provides an overview of the scientific method as used in the social sciences. Co-listed as SOC 209; credit cannot be earned in both PSYC 209 and SOC 209. PR: Any 100-level Social Science course with a grade of C or higher; and ENGL 098 with a grade of C or higher or eligibility for ENGL& 101; and MATH 099 or equivalent with a grade of C or higher.
OL 7648 HY  MTWTh  10am-10:50am  GWH 150  Hamaoui K
PSYC 210  Human Sexuality  5
Survey of biological, psychological, and social determinants of human sexuality and sexual behavior. Topics include cultural diversity, sexual health, reproduction (pregnancy, contraception, abortion), gender and sexual orientation. PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

PSYCHOL 7649 A MTWTh 11:10am-12:10pm GWH 374 Brown D

PSYC 220  Abnormal Psychology  5
Description, development and dynamics of behavior disorders and personality as related to contemporary conditions of life. PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

OL 7650 OL Online Smith D B

PSYC 230  Human Cognition, Learning & Motivation  5
This course establishes enduring links between psychological theory, research, and their classroom applications with focus on cognitive, motivational, and affective development in children and adolescents. PR: PSYC& 100 with a grade of C or higher and placement in or completion of ENGL 101 or instructor permission.

OL 7656 HY MW 1pm-2:30pm GWH 152 Smith D B

RUSSIAN

See the World Languages section of this schedule.

SOCILOGY

SOC& 101  Introduction to Sociology  5
Study of society; survey of cultural and social systems and their relationship to the lives of individuals. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

OL 7870 OL1 Online Fab B
OL 7871 OL2 Online Riordan M
OL 7872 OL3 Online Fab B
OL 7873 HY1 MWF 9am-9:50am GWH 280 Veldink C
OL 7874 HY2 MWF 10am-10:50am GWH 280 Veldink C
OL 7875 HY3 MWF 11:10am-12pm GWH 280 Riordan M
OL 7876 HY4 MWF 12:20pm-1:10pm GWH 280 Riordan M

SOC 209  Research Methods in the Social Sciences  5
Provides an overview of the scientific method as used in the social sciences. Co-listed as PSYC 209; credit cannot be earned in both SOC 209 and PSYC 209. PR: Any 100-level Social Science course with a grade of C or higher; and ENGL 098 with a grade of C or higher or eligibility for ENGL 101; and MATH 099 or equivalent with a grade of C or higher.

OL 7884 HY MTWTh 10am-10:50am GWH 150 Hamamou K

SOC 220D  The Family  5
Analysis of the family as a social institution utilizing cross-cultural, historical, and contemporary perspectives. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

OL 7888 HY MWF 10am-10:50am GWH 168 Fab B

SOC 255D  Cross-Cultural Medicine  5
Cross-cultural analysis of the environmental, historical, biological and cultural contributions to illness and health. Co-listed with ANTH 255D. Credit cannot be earned in both SOC 255D and ANTH 255D. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

OL 7892 OL Online Clarke C

WELDING

All new Welding students must attend an information session.
Washington Association of Building Officials (WABO) Testing is available to welding program students and the general public every Friday by appointment.
Please call 425-388-9096 for the dates and times of the information sessions, or to schedule an appointment for the WABO Testing.

WELD 150  Blueprint Reading for Industry  5
Overview of engineering drawing symbols used on blueprints and techniques used in their interpretation. PR: Basic arithmetic skills or concurrent enrollment in MATH 30.

8400 A TTh 1pm-3:05pm MON 101 Owens O
8401 T TTh 4:45pm-7pm MON 101 Bailey C

WELD 153  Non-Ferrous Metallurgy for the Trades  3
Basic metallurgy of stainless steel, cast iron, and aluminum.

8415 A MW 1pm-2:15pm MON 101 Owens O
8417 S MW 5:45pm-7pm MON 101 Bailey C

WELD 190  Oxyacetylene  5
Principles and techniques of oxyacetylene welding, brazing, and flame cutting to develop entry-level skills required by industry. PR: Good eyesight and good hand/eye coordination with both hands. CR: WELD 150 and 151, 152 or 153 recommended. Lab fee: $62.95.

8423 S MW 5:30pm-6:45pm MON 110 Hile D

WELD 191  Basic Arc  5
Principles and techniques of basic manual shielded metal arc welding. PR: Good eyesight and hand/eye coordination. Lab fee: $62.95.

8436 B MTWTh 10:20am-12:25pm MON 110 Minzel D
8437 C MTWTh 3:15pm-5:20pm MON 110 Hile D
8438 S MW 7pm-11:10pm MON 110 White R L
8439 T TTh 7pm-11:10pm MON 110 White R L

WELD 192  Advanced Arc  5
Continuation of Welding 191. PR: WELD 191 with grade of C or higher, or S grade. Lab fee: $62.95.

8446 B MTWTh 10:20am-12:25pm MON 110 Minzel D
8447 C MTWTh 3:15pm-5:20pm MON 110 Hile D
8448 S MW 7pm-11:10pm MON 110 White R L
8449 T TTh 7pm-11:10pm MON 110 White R L
### WELD 193 Basic Pipe
Principles and techniques of pipe welding using manual metal arc process. PR: Certification or instructor permission. Lab fee: $62.95.

- **8456 A** MTWTh 10:20am-12:25pm MON 110 Minzel D
- **8457 A** MTWTh 3:15pm-5:20pm MON 110 Hile D
- **8458 S** MW 7pm-9:10pm MON 110 White D
- **8459 T** TTh 7pm-11:10pm MON 110 White R L

### WELD 194 Gas Tungsten Arc Welding
Fundamentals and techniques used in gas tungsten arc welding process. PR: WELD 190 or instructor permission. Lab fee: $62.95.

- **8466 B** MTWTh 10:20am-12:25pm MON 110 Minzel D
- **8467 C** MTWTh 3:15pm-5:20pm MON 110 Hile D
- **8468 S** MW 7pm-9:10pm MON 110 White D
- **8469 T** TTh 7pm-11:10pm MON 110 White R L

### WELD 195 Gas Metal Arc/Flux Core Arc Welding
Principles and techniques of gas Metal Arc and Flux Core Arc Welding processes on mild steel, stainless steel and aluminum. Lab fee: $62.95.

- **8476 B** MTWTh 10:20am-12:25pm MON 110 Minzel D
- **8477 C** MTWTh 3:15pm-5:20pm MON 110 Hile D
- **8478 S** MW 7pm-9:10pm MON 110 White D
- **8479 T** TTh 7pm-11:10pm MON 110 White R L

### WELD 196 Flux Cored Arc Welding

- **8486 B** MTWTh 10:20am-12:25pm MON 110 Minzel D
- **8487 C** MTWTh 3:15pm-5:20pm MON 110 Hile D
- **8488 S** MW 7pm-9:10pm MON 110 White D
- **8489 T** TTh 7pm-11:10pm MON 110 White R L

### WELD 211 Sheet Metal Fabrication
Sequences and methods of light gauge metal fabrication. Students plan and produce parts using forming machinery, joining and forming processes. Lab fee: $62.95.

- **8500 A** MTWTh 8am-10:05am MON 110 Hustler D

### WELD 213 Structural Steel Fabrication & Field Welding
Sequences and methods of structural steel fabrication and assembly. Students plan, fabricate and join various structural shapes and formed parts into a completed project. Students learn and apply out-of-position welding where vision and accessibility are limited. Lab fee: $62.95.

- **8512 C** MTWTh 3pm-5:15pm MON 101 Minzel D

### WELD 225 Welding Skills Building
Designed for the student who is seeking practice time prior to taking a state welding certification test or for the student seeking to improve current welding skills through additional lab time. Lab fee: $27.70.

- **8515 A** MW 1pm-2:40pm MON 110 Hile D
- **8516 B** TTh 1pm-2:40pm MON 110 Barton B
- **8517 S** MW 5pm-6:40pm MON 110 Owens D

### WELD 285 Computerized Torch Cutting
Programming and use of the computerized cutting system using Autocad. Lab fee: $62.95.

- **8520 B** MTWTh 10:20am-12:25pm IND 124 Hustler D

### WELD 295 Work Experience Internship
Provides student with a safe, supervised work environment to apply their welding and fabrication skills, fostering professional growth and self-confidence in the welding industry. PR: Instructor permission.

- **8550 A** ARR MON 110 Minzel D

### WORLD LANGUAGES
For additional World Languages courses see the Corporate & Continuing Education sections of this schedule.

#### AMERICAN SIGN LANGUAGE

**ASL 121 American Sign Language I**
Beginning sequence of courses in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.

* Section CE1 is a self-support, non-tuition class; class cost: $449; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option.

- **1450 A** MTWTh 1:30pm-2:30pm GWH 150 LeFors P
- **9478 CE1** TTh 5pm-7:10pm GWH 150 Bontrager G

**ASL 123 American Sign Language III**
Beginning sequence of courses in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. PR: ASL & 122 or instructor permission.

- **1452 A** MTWTh 12:20pm-1:20pm GWH 150 LeFors P

**ASL 223 American Sign Language VI**
Continuation of ASL 121, 122 and 123. Sequence of three courses at the intermediate level focusing on developing ASL fluency, ability to narrate events, make suggestions and requests, talk about and describe activities, family members, etc. and improving on these skills. PR: ASL & 222 or instructor permission. PR: ASL & 222.

* Self-support, non-tuition class; class cost: $449; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option.

- **9489 CE1** MW 5pm-7:10pm GWH 150 Bontrager/LeFors

#### CHINESE

**CHIN 121 Chinese I**
Beginning sequence of courses to practice functional elements of Chinese pronunciation and grammar in the context of practical conversational Chinese. Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.

- **2622 A** NWF 10am-11:30am GWH 264 Liu W

#### FRENCH

**FRCH 121 French I**
Beginning sequence of courses to practice functional elements of French pronunciation and grammar in the context of practical conversational French. Students with one year or more of high school study should take a placement test.

* Self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

- **4260 A** TTh 10am-12:10pm GWH 264 Miller I S
FRCH& 123 French III 5
Beginning sequence of courses to practice functional elements of French pronunciation and grammar in the context of practical conversational French. PR: FRCH& 122, French placement test or instructor permission.
4262 A TTh 12:20pm-2:30pm GWH 264 Nair M 5

GERMAN

GERM& 123 German I 5
Beginning sequence of courses to practice functional elements of German pronunciation and grammar in the context of practical conversational German. Students with one year or more of high school study should take a placement test.
4620 A MTWTh 8:50am-9:50am GWH 274 Dinter E

GERM& 123 German III 5
Beginning sequence of courses to practice functional elements of German pronunciation and grammar in the context of practical conversational German. PR: GERM& 122, German placement test or instructor permission.
4624 A MTWTh 10am-11am GWH 274 Dinter E

GERM& 223 German VI 5
Continuation of GERM& 121, 122 and 123. Active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings and discussions. PR: GERM& 222, German placement test or instructor permission.
4628 A ARR 8am-8:50am GWH 264 Bertoldi R

ITALIAN

ITAL 121 Elementary Italian I 5
Beginning sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian.
* Self-support, non-tuition class; class cost: $462 which includes a hybrid fee; and additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option. Class does not meet on May 30.
4960 CHH MWF 8am-8:50am GWH 264 Bertoldi R

ITAL 122 Elementary Italian II 5
Continuation of ITALN 101 which focuses on the functional elements of pronunciation and grammar in the context of practical conversational Italian. PR: ITAL 121 or instructor permission. In addition to the weekly class session, students are expected to participate and submit assignments online. High-speed internet connection is highly recommended.
* Self-support, non-tuition class; class cost: $462 which includes a hybrid fee; and additional technology fee may also apply. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option.
4961 C H T 7:20pm-9:30pm GWH 264 Bertoldi R

ITAL 123 Elementary Italian III 5
Continuation of ITALN 102 which focuses on the functional elements of pronunciation and grammar in the context of practical conversational Italian PR: ITAL 122 or instructor permission.
* Self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund option. No 50% refund option. A technology fee may apply.
5216 HY T 5pm-7:10pm GWH 264 Bertoldi R

JAPANESE

JAPN 121 Japanese I 5
Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. Students with one year or more of high school study should meet with Mayumi Smith for proper placement. Call her at 425-388-9380 for an appointment.
* Section S (5232) is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.
5230 A MTWTh 10am-11am NBI 101 Nair M
5232 S MW 5pm-7:10pm GWH 274 Goto H

JAPN 122 Japanese II 5
Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. PR: JAPN& 121 or instructor permission.
5236 A MTWTh 8:50am-9:50am NBI 101 Nair M

JAPN 123 Japanese III 5
Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. PR: JAPN& 122 or instructor permission.
5240 A MTWTh 11:10am-12:10pm NBI 101 Nair M

RUSSIAN

RUSS& 121 Russian I 5
Beginning sequence of courses to practice functional elements of Russian pronunciation and grammar in the context of practical conversational Russian. Students with one year or more of high school study should consult with the instructor prior to enrollment by calling 425-388-9583.
* Self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.
7774 A MW 11am-12:10pm GWH 288 KashaniBranson M
7778 F 10:30am-12:10pm GWH 288

RUSS& 123 Russian III 5
Beginning sequence of courses to practice functional elements of Russian pronunciation and grammar in the context of practical conversational Russian. PR: RUSS& 122 or instructor permission.
7778 A MW 12:20pm-2:30pm GWH 264 KashaniBranson M

SPANISH

SPAN 101A Elementary Spanish I - Part A 3
SPAN 101 is equivalent to the first half of SPAN 121. Slower-paced study of functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. Students who desire additional pronunciation and grammar assistance may also enroll in SPAN 111 below.
7972 S MT 5:30pm-7pm GWH 266 Martin V
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 111</td>
<td>Conversational Spanish I</td>
<td>M</td>
<td>12:20pm-2:20pm</td>
<td>GWH 166</td>
<td>Gibson D</td>
</tr>
<tr>
<td>SPAN 112</td>
<td>Conversational Spanish II</td>
<td>T</td>
<td>5pm-7pm</td>
<td>GWH 284</td>
<td>Gibson D</td>
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<tr>
<td>SPAN 113</td>
<td>Conversational Spanish III</td>
<td>T</td>
<td>5pm-7pm</td>
<td>GWH 284</td>
<td>Gibson D</td>
</tr>
<tr>
<td>SPAN 121</td>
<td>Spanish I</td>
<td>A</td>
<td>8:50am-9:50am</td>
<td>GWH 266</td>
<td>Granstrom S</td>
</tr>
<tr>
<td>SPAN 122</td>
<td>Spanish II</td>
<td>B</td>
<td>12:20pm-1:20pm</td>
<td>GWH 266</td>
<td>Carrillo-Martin A</td>
</tr>
<tr>
<td>SPAN 123</td>
<td>Spanish III</td>
<td>C</td>
<td>7:20pm-9:30pm</td>
<td>GWH 266</td>
<td>Martin V</td>
</tr>
</tbody>
</table>

* For additional grammar and pronunciation assistance, students enrolled in SPAN 121 are encouraged to enroll in SPAN 101 A or instructor permission.

* Section MO (7985) is a self-support, non-tuition class. Class cost: $435. Last day to drop with 100% refund is April 1. No 50% refund option. A technology fee may apply.

* Section MO (7985) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe WA and is open to all interested students.

* For additional grammar and pronunciation assistance, students enrolled in SPAN 122 are encouraged to enroll in SPAN 112 above.

* For additional grammar and pronunciation assistance, students enrolled in SPAN 123 are encouraged to enroll in SPAN 113 above.

* Section HY (7990) utilizes the “Destinos” video series and has a license/tape (DVD) rental fee of $60.

* Section HY (8000) utilizes the “Destinos” video series and has a license/tape (DVD) rental fee of $60.

* Section HY (8020) utilizes the “Destinos” video series and has a license/tape (DVD) rental fee of $60.

* For additional grammar and pronunciation assistance, students enrolled in SPAN 223 are encouraged to enroll in SPAN 111 above.

* Section HY (8000) utilizes the “Destinos” video series and has a license/tape (DVD) rental fee of $60.

* For additional grammar and pronunciation assistance, students enrolled in SPAN 223 are encouraged to enroll in SPAN 111 above.

EvCC’s Student Fitness Center is Open

- Basketball court, running track, cardio and free weight training room
- Must present current student ID for admission
- Hours and more info: www.everettcc.edu/fitnesscenter
Child Care on Campus

- EvCC Students enrolled in a minimum of 5 credits receive priority enrollment and a reduced rate
- Children 12 months-5 years old
- Accredited by National Association for the Education of Young Children

Early Learning Center, 820 Waverly Ave. (off of Tower Street)

www.everettcc.edu/elc
425-388-9121
AEROSPACE & MANUFACTURING

Blueprint Reading courses are also available. Please contact learn@everettcc.edu or call 425-267-0150 for information. For additional offerings in the Aerospace and Manufacturing industry see the following sections:

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<tr>
<td>CATIA V5</td>
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</table>

A&P TEST PREPARATION PROGRAM

Prepare to test for your Airframe and Powerplant license at EvCC’s Aviation Maintenance Technology School at Paine Field. This 2-4 week customizable program is open to those experienced in the field who need to prepare for certification. Learn more at www.everettcc.edu/apprep or 425-267-0150.

BASIC ELECTRONICS AND TROUBLESHOOTING (7.2 CEUs)

This is a focused, intensive training for the specific skills and knowledge needed for troubleshooting electronic systems. Students will learn the fundamentals of electronic components, circuits and testing. Emphasis will be on component and circuit operations, analysis and document. Areas of study include: fundamentals of electricity, electronic configuration, passive and active components, analysis of passive circuits, frequency and time measurements, hands-on training with D.C. Power supplies, DMM, function generator and oscilloscope. The course includes hands-on labs. The course is divided into two modules. The first module provides the student with a fundamental knowledge of electronic components, circuits and testing. The second module covers techniques for analyzing and repairing failures in electronic equipment and systems. Topics include safety, signal tracing and troubleshooting methodology. Upon course completion, students will be able to identify, inspect, analyze and troubleshoot electrical and electronic circuits and components logically, and identify, perform and document necessary repairs. Class does not meet on May 30th and July 4th. (Kathleen Kuhn)

HANSONS ON INSPECTION OF PCB LAB (.7 CEUs)

This one-day class provides hands-on experience and support to the certification process. Examples provided in this lab are typical of Printed Circuit Board Assemblies currently built in the electronics industry. Boards include both RoHS compliant (Pb Free) and SnPb assembly processes, Surface Mount Technology (SMT) and Plated Through Hole (PTH). Soldering, Biz certificate granted upon successful completion of lab modules. Prerequisite: IPC-A-610E Certification. Class offered in partnership with Soldering.Biz.

- June 10, 2011 1 Friday 8am-4pm Fee $100
- Other dates available in the 2011 EvCC course catalog.

Every effort is made to ensure that the information and fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and Everett Community College Corporate and Continuing Education Center. The College reserves the right to change any provision, fee, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

To register for classes:

- Online: www.everettcc.edu/ccec
- Phone: 425-267-0150
- Mail: Everett Community College, Corporate and Continuing Education Center, 2333 Seaway Blvd., Everett, WA 98203
- Fax: 425-259-8299
- Walk in: Corporate and Continuing Education Center, 2333 Seaway Blvd., Everett, WA 98203

EvCC’s Corporate & Continuing Education Center provides workshops and training solutions to enhance your career, explore your life-long interests, and grow your business. Convenient and affordable workshops are available in a variety of topics including Aerospace & Manufacturing; Business and Professional Development; Certificate Programs and Certifications; Computers and Technology; Corporate and Customized Training; Health and Fitness; Online Learning; Personal Interest; and much more.

REGISTER EARLY
By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may even add additional sections.

SATISFACTION GUARANTEED
If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). All attempts were made to provide accurate and up-to-date information. The College reserves the right to change any provisions of this publication or charges for courses and services whenever necessary.

CANCELLATIONS
Courses not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

OUR REFUND POLICY
Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is a 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. Also, see “Satisfaction Guaranteed” policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

ONLINE COURSE REFUND POLICY
Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

REGISTRATION CONFIRMATION
If you register at the Jackson Center, call the Corporate and Continuing Education Center office to receive your Registration Confirmation and any additional information you may need prior to the class start date.
LEAD FREE HANDS ON SOLDERING TRAINING AND ASSEMBLY (1.4 CEUs)
This course is designed to provide basic knowledge needed for entry-level opportunities in the electronics manufacturing industry including new hire training. This course provides an introduction to basic electronic assembly including mechanical assembly, safety & ESD, component identification, common industry terms and definitions and basic hand soldering skills development. Course is 40 percent lecture, 60 percent hands-on lab exercises using industry standard tools and materials. Certificate granted upon successful completion of all modules. All modules include comprehensive testing and grading of workmanship skills. A soldering kit will be completed in class. Class offered in partnership with Soldering.Biz. One copy of an IPC-A-610E Manual included.
Jun. 6 – Jun. 9
9147-8014
1 Mon., 1 Tues., 1 Wed., 1 Thu
8am-4pm
CCEC 102
Fee $495

WABO WELDING CERTIFICATION TESTING
Washington Association of Building Officials (WABO) Testing is available to welding program students and to the general public every Friday by appointment. You must schedule an appointment by calling 425-388-9096.

BUSINESS & PROFESSIONAL DEVELOPMENT

ACCOUNTING & FINANCE

BOOKKEEPING BASICS (.6 CEUs)
Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet). Handouts included. Bring notepad and hand-held calculator. (Pat Coughlin)
Apr. 1
9190-8014
8am-4pm
CCEC 106
Fee $159

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)
Learn how to read, prepare, and analyze income statements, balance sheets, and statement of cash flows to make sound financial decisions, allocate resources, and accurately budget expenses. Acquire a financial toolkit that you can use for real-world situations. Course content includes: financial statement analysis, budgeting/planning, ratio analysis, return on investment (ROI), audits, fraud, and reflection on the post-Enron era. Required textbook can be purchased at the EvCC Bookstore (Robert A. Cook, The McGraw-Hill 36-Hour Course In Finance For Non-Financial Managers, ISBN – 10-0071425462). (Staff)
Apr. 20 — May 18
9198-8014
1 Mon., 1 Tues., 1 Wed., 1 Thu
8am-4pm
CCEC 108
Fee $295

SMALL BUSINESS ACCELERATOR

SMALL BUSINESS ACCELERATOR - Foundations program
Take key steps to prepare yourself and your business for accelerated growth and profitability. This practical course includes classroom learning, networking with other experienced entrepreneurs, and a one-on-one business strategy session with an expert business coach. In classes, you will learn the latest strategies in business planning, sales and marketing, employee management, and financial management—and how each directly relates to making your business grow and thrive. In a one-on-one session with an experienced business coach, you will develop an individualized assessment of your current business that includes your businesses’ growth potential and specific steps and tools required for your particular business to substantially grow profits. This program is a suggested precursor to the Small Business Accelerator Program. Foundations participants vary, but typically have a minimum of one year experience running their business, generate less than $500,000 in sales, and have 3 or more employees. The Small Business Accelerator Foundations Program includes:

- Foundations Planning and Assessment Tool-kit Session
- Marketing and Sales Foundations Course
- Employee Management Foundations Course
- Financial Management Foundations
- One-on-one Individualized Business Assessment Session with an Expert Business Coach

The Small Business Accelerator equips established business owners with knowledge, tools, and expert guidance necessary to significantly increase their profits. Participants apply the latest strategies to

- Grow and improve their business
- Increase market share and customer loyalty
- Maximize their return on investment of time and money
- Design their business to grow faster while working less

The 10-month program 50 hours of classroom instruction, one-on-one expert business coaching, and networking with experienced business owners. Accelerator participants vary, but typically have at least five years of business experience and generate more than $500,000 in sales. The 2011 Small Business Accelerator begins this September and is limited to just 20 participants. Secure your spot now. Learn more at www.everettcc.edu/accelerator.

Class is for new and experienced supervisors, managers, and business owners who want to enhance their skills. Class meets in Monroe. (Lynne Lazaroff)
For map and driving directions go to www.everettcc.edu/ccec and click on “Directions.”

SMALL BUSINESS WORKSHOPS

HOW TO START A BUSINESS (.3 CEUs)
You’ve thought about it, now make it happen. Learn the step-by-step process of getting started. Topics include types of business ownership; your federal, state, county, and city tax and licensing obligations; copyrights, trademarks, and trade name. We will also discuss how to set priorities to accomplish personal and business goals and much more.

Michael O’Dell)
Apr. 13
9097-8014
1 Wednesday
8am-4pm
CCEC 106
Fee $65

425-267-0150 (or see form on page 75)
FACEBOOK 101 FOR BUSINESS (.3 CEUs)
Use the world’s largest social networking site to promote your business. During this hands-on class, you will create and customize your Facebook Business Page and learn how to publish enticing updates that help you build your business. Participants must already have a personal Facebook profile set up. Taught by a social media marketing business owner who has a master’s degree in teaching. #9104-B014 meets in Monroe. (Laura Christianson)
Apr. 5 1 Tuesday 6pm-9pm 9104-B014 TYE 302 Fee $69
May. 3 1 Tuesday 6pm-9pm 9100-B014 CCEC 205 Fee $69

WEBSITE TODAY, PROFIT TOMORROW! (.5 CEUs)
Discover easy-to-use design tools that can build your personal or business website in 60 minutes. Then get traffic immediately using pay-per-click ads on Google, MSN, Yahoo! and Facebook. Discover how to get ranked by the three major search engines (SEO), plus the dos and don’ts, tips and traps of website design. Also explore Internet market research tools to determine what to sell, what to avoid, and how to create a money generating affiliate website with no products required. Optional workshops available for purchase during class. (Kevin Boyd)
May 24 – May 25 1 Tuesday & 1 Wednesday 6pm-8:30pm 9372-B014 CCEC 106 $99

PLANNING: MARKETING SUCCESS! (.7 CEUs)
Learn how to incorporate a simple system to grow your business based on conducting a market analysis to position your offer and communications in a more effective way that increases sales. This leading edge approach generates greater return on marketing investment. If you are committed to growing your business, this is a smart investment that will pay off for years. Fee includes a workbook ($20 value). Instructor Andrew Ballard is an author and has been teaching small business owners how to succeed in their business for over 25 years.
Apr. 6 – Apr. 20 3 Wednesdays 6pm-9pm 9105-B014 CCEC 204 Fee $69

NEXT LEVEL SUPERVISOR TRAINING (.4 CEUs)
In this two-day training, learn practical skills, techniques, and best practices you can put to use the next day. Class is for new and experienced supervisors, managers, and business owners who want to enhance their skills. Class meets in Monroe. (Lynne Lazaroff)
Topics:
- Qualities of successful leaders
- Active listening
- Motivating employees
- Mistakes that feed negative behaviors
- Delegating work
- Performance feedback
- Building effective teams
- Goal-setting
- Dealing with challenging behaviors
- Communication styles
May. 6 – May 13 1 Thursday & 1 Friday 8am-4pm 9050-B014 TYE 301 Fee $275

BOOKKEEPING BASICS (.6 CEUs)
Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet).
Handouts included. Bring notepad and hand-held calculator. (Pat Coughlin)
Apr. 1 1 Friday 9am-4pm 8980-B014 CCEC 106 Fee $159
Apr. 8 1 Friday 9am-4pm 8980-B014 CCEC 106 Fee $159

QUICKBOOKS 2010 (1.2 CEUs)
QuickBooks is designed to help improve your business productivity by saving you time and money. Learn to manage customers and vendors while gaining hands-on experience with invoicing, receiving and depositing payments, entering bills, and writing checks. Reconcile your bank and credit card statements and explore basic reports and financial statements. This course is designed for small business owners, bookkeepers, accountants, and others needing to learn how to use QuickBooks to manage their business efficiently. Textbook/desk reference included ($55 value). Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics is not required but highly recommended. This course qualifies for 12 CPE credits recognized by the Washington State Board of Accountancy. (Dan Cote)
Apr. 18 – Apr. 27 2 Mondays & 2 Wednesdays 6pm-9pm 8963-B014 CCEC 205 Fee $295

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (.5 CEUs)
Learn how to read, prepare, and analyze income statements, balance sheets, and statement of cash flows to make sound financial decisions, allocate resources, and accurately budget expenses. Acquire a financial toolkit that you can use for real-world situations. Course content includes: financial statement analysis, budgeting/planning, ratio analysis, return on investment (ROI), audits, fraud, and reflection on the post-Enron era. Required textbook can be purchased at the EvCC Bookstore (Robert A. Cook, The McGraw-Hill 36-Hour Course In Finance For Non-Financial Managers, ISBN – 10:0071425462). (Staff)
Apr. 20 – May 18 5 Wednesdays 6pm-9pm 8985-B014 CCEC 108 Fee $295

COMMUNICATION & CUSTOMER SERVICE

ACTIVE LISTENING FOR RESULTS (.3 CEUs)
Few people have mastered the essential business skill of active listening. Genuine listening generates respect, rapport and trust. Employees respond better to supervisors who think they are listening to them. Listening well improves accuracy and confidence of both the listener and the talker. In this workshop, you’ll discover the five things that get in the way of listening and how to overcome them. You’ll learn to recognize where you go when you mentally check out and develop the skill of focusing your attention. (Pamela Ziemann)
Apr. 6 1 Wednesday 6pm-9pm 8997-B014 CCEC 104 Fee $89

COMMUNICATION STYLES ESSENTIALS (.3 CEUs)
Assess your communication style and learn how differing styles shape perceptions and sometimes inhibit effective communication. Learn practical tips and techniques to recognize and adjust your style to reduce misunderstandings, enhance listening skills, and improve personal and work relationships. I Speak Your Language text and questionaire included. (Margaret Mullin)
May 3 1 Tuesday 6pm-9pm 8996-B014 CCEC 106 Fee $149

SUPERHOST: Customer service fundamentals (.8 CEUs)
Gain the skills and techniques to provide exceptional customer service. The objectives of the SuperHost fundamentals workshop are to provide participants with an understanding of the importance of excellent customer service skills; to help participants make their communication with customers more effective and efficient, to help participants demonstrate their attentiveness to customer needs; and to provide participants with an understanding of the social and economic contribution that a healthy tourism industry makes to their communities. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. Workbook included ($20 value). (Pamela Ziemann)
May 6 1 Friday 8pm-5pm 8998-B014 TYE 302 Fee $99

NEXT LEVEL LEADERSHIP INSTITUTE

NEXT LEVEL SUCCESS SKILLS (.3 CEUs)
Learn to embrace workplace challenges using positive problem-solving skills, enhanced interpersonal communication, and develop a personalized action plan for professional success that also supports your organization’s mission. Learn best practices to manage stress, improve confidence, deal with interpersonal conflict, contribute to team culture, and communicate and collaborate with others to better achieve common goals. (Staff)
Apr. 4 – May 23 8 Mondays 5:30pm-9:30pm 9001-B014 CCEC 204 Fee $850
## NEXT LEVEL EXECUTIVE PRESENTATIONS (1.6 CEUs)

Get expert coaching and polish your presentation skills. This workshop is designed for executives, managers, those who present to them and anyone in the public eye. Discover how to reduce stage fright, plan for any audience, design remarkable presentations that promote business results, lead Q & A sessions with finesse and ease, minimize distracting behaviors, and motivate and persuade every audience. Participants will receive plenty of video-taped practice speaking and personal attention for improvement. (Pamela Ziemann)

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## NEXT LEVEL SUPERVISOR TRAINING (1.4 CEUs)

In this two-day training, learn practical skills, techniques, and best practices you can put to use the next day. Class is for new and experienced supervisors, managers, and business owners who want to enhance their skills. Class meets in Monroe. (Lynne Lazaroff)

### Topics:
- Qualities of successful leaders
- Active listening
- Motivating employees
- Mistakes that feed negative behaviors
- Delegating work
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- Building effective teams
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- Communication styles

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## NEXT LEVEL LEADERSHIP (2.4 CEUs)

Gain modern leadership skills and knowledge to take yourself and your team to the next level of performance. Develop your own leadership style based on your strengths and values; equip yourself with proven tools and strategies to inspire, motivate, and elevate employee performance; and learn how to communicate with credibility, persuasiveness, and passion to affect positive change. (Staff)

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## LEADING OTHERS THROUGH CHANGE (.6 CEUs)

Understand a supervisor’s responsibility in planning and managing organizational change. You’ll identify common barriers and challenges to transition, and strategies and techniques to successfully lead employees through each stage of the change process. (Lynne Lazaroff)

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## CERTIFICATE PROGRAMS & CERTIFICATIONS

### HUMAN RESOURCES MANAGEMENT

#### The Human Resources Management Certificate Program equips you with skills and knowledge that can be applied directly to the workplace. Classes are taught by practicing HR professionals.

#### HUMAN RESOURCES MANAGEMENT CERTIFICATE PROGRAM INFORMATION SESSION

Learn about Everett Community College’s Human Resource Management Certificate Program. We’ll discuss getting started, the program requirements (core and elective classes), and career opportunities. Registration required.

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### HUMAN RESOURCES ESSENTIALS (.9 CEUs)

This foundation class introduces the dynamic field of human resources. Learn what HR does and its potential impact and importance in an organization. Master the acronyms and jargon used in the profession, learn the competencies required to be successful as an HR practitioner, and acquire information on HR industry certifications. This is the recommended starting point for the HR Certificate Program. Required textbook can be purchased at the EvCC Bookstore (Robert L. Mathis and John H. Jackson, *Human Resource Management*, Publisher: South Western College Publishing; 12th edition, ISBN: 978 0324542752 or 13th edition ISBN: 978-0538453158). (Staff)

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### MANAGEMENT EMPLOYEE PERFORMANCE (1.2 CEUs)

Drive high performance by supporting and motivating employees to do their best work. Learn how to develop and administer a performance management system; manage complaints and conflicts; implement progressive discipline, and navigate the termination process while protecting employee rights. Prerequisite: Human Resources Essentials. (Jama Rand, PhD., SPHR, CCP)

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### MANAGING EMPLOYEE PERFORMANCE (1.2 CEUs)

Drive high performance by supporting and motivating employees to do their best work. Learn how to develop and administer a performance management system; manage complaints and conflicts; implement progressive discipline, and navigate the termination process while protecting employee rights. Prerequisite: Human Resources Essentials. (Jama Rand, PhD., SPHR, CCP)

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### SAFETY & SECURITY (.6 CEUs)

Under OSHA, organizations have a legal requirement to provide a safe and healthy working environment for employees. This course will cover the various legal requirements involving safety, health and security; the basics of worker’s compensation; effective ways to manage safety; steps in instituting a workplace violence program; and methods for disaster preparation and recovery planning. Prerequisite: Human Resources Essentials. (Claudia Malone, SPHR)

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### HR SYSTEMS AND METRICS - Online (1.2 CEUs)

HR professionals must acquire and track data to meet employee data legal requirements and measure effectiveness of HR initiatives. In this on-line course, learn the basics of HR information management systems; the recordkeeping requirements for HR; how to select and implement a new HRIS; HR metrics calculation; and how to research HR issues on the Internet. Prerequisite: Human Resources Essentials. Required textbook can be purchased at the EvCC bookstore: *Human Resource Information Systems: Basics, Applications, and Future Directions*, Michael J. Kavanagh and Mohan Thite, ISBN: 978-1412944564. Class will meet in person on May 5 and the balance of the class is completed online until June 3. (Claudia Malone, SPHR)

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### BUSINESS BASICS FOR HR (.6 CEUs)

Learn to communicate more effectively with senior leaders by increasing your understanding of the bottom line. Topics include accounting basics; financial statement analysis; financial ratios; overview of different types of corporations (e.g., publicly held vs. privately held); fundamental business concepts such as contracts; and hints on how to learn more about your particular industry. Prerequisite: Human Resources Essentials. Pre-approved for HRCI® Strategic Recertification credit. (Claudia Malone, SPHR)

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**425-267-0150 (or see form on page 75)**

**www.everettcc.edu/ccec**
Learn how to earn a Human Resources Certificate at
www.everettcc.edu/hrcert

MANAGEMENT CERTIFICATE PROGRAM

MANAGEMENT CERTIFICATE PROGRAM INFORMATION SESSION

Learn how to improve your people, processes, and profits with a professional certificate designed for those who want to learn to lead others with confidence and purpose, identify and advance quality improvement opportunities to improve your organization’s bottom line, and acquire practical financial knowledge and skills for a business environment. We’ll discuss getting started and the program requirements (core and elective classes). Registration required. (Adina Suciu)

Feb. 24 1 Thursday 6pm-7:30pm
9059-B013 CCEC 103 FREE

HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)

Learn how to manage today’s competitive global environment. From problem definition to developing a plan of action, explore best practice approaches to decision making, time management, project success, managing risk and opportunity, competitive advantage, team management, compliance, diversity—and fitting it all together to achieve organizational goals. Prerequisites: Next Level Supervisor Training and Employment Law or equivalent experience or education. Prerequisite: Next Level Supervisor Training and Employment Law or equivalent experience or training. Required text can be purchased at the EvCC bookstore. (Harvard Business School Press, Harvard Business Review on Becoming a High-Performance Manager, ISBN: 10-1591391276). (Adina Suciu)

Mar. 1 — Apr. 21 5 Thursdays 6pm-9pm
9056-B014 CCEC 108 Fee $295

INTRODUCTION TO PERFORMANCE EXCELLENCE (1.5 CEUs)

Learn tools, techniques, and approaches to consider when managing quality, both in traditional projects as well as in improving business processes. Understand the benefits of Six Sigma, Lean Manufacturing, Root Cause Analysis, and Theory of Constraints and determine which approach is best to use in any situation. Prerequisites: Basic proficiency with MS Word and Excel recommended. (Staff)

May 12 — Jun. 9 5 Thursdays 6pm-9pm
9030-B014 CCEC 204 Fee $295

PROJECT MANAGEMENT

PROJECT MANAGEMENT CERTIFICATE PROGRAM INFORMATION SESSION

Learn about the program, which electives are right for you, and different planning options for program completion. Meet your instructors, discuss CAPM® and PMP® certification, and learn about career opportunities in Project Management. Registration required.

Mar. 10 1 Thursday 6pm-7pm
9036-B013 CCEC 104 FREE

PROJECT MANAGEMENT ESSENTIALS (1.5 CEUs)

Project success doesn’t just happen—it requires careful planning and effective management skills. This course will equip you with professional project management tools and techniques that you can put to use at work the next day to get your projects done on time and on budget. The Guide to Project Management Body of Knowledge (PMBOK®), 4th ed., Publisher: Project Management Institute, ISBN: 978-1-933890-51-7 and Eric Verzuh, The Fast Forward MBA in Project Management, 3rd ed., Publisher: Wiley, ISBN: 978-0-470-24789-1 (Margaret Mullin, PMP, CSM)

Mar. 29 — Apr. 26 5 Tuesdays 6pm-9pm
9024-B014 CCEC 102 Fee $295

PROJECT PLANNING AND SCHEDULING TECHNIQUES (1.5 CEUs)

Bringing your project in on time and on budget begins with effective planning and scheduling. Explore tools and strategies to define a new project or a new phase of an existing project, define initial scope and budget, develop the Project Charter, identify Stakeholders, and develop a Project Management Plan. Class includes hands on project work. Prerequisite: Project Management Essentials. Class does not meet on May 30. (Sal Thompson, PMP)

May 2 —Jun. 6 5 Mondays 6pm-9pm
9025-B014 CCEC 106 Fee $295

PROJECT EXECUTION AND CONTROL (1.5 CEUs)

Explore tools and processes to monitor a project to meet project requirements of time, cost, and quality. Class will include hands-on exercises to develop your skills in executing the work on a project according to the Project Management Plan, including managing people and resources all the way through project closure. Prerequisites: Project Planning and Scheduling Techniques. (Sal Thompson, PMP)

Mar. 28 — Apr. 25 5 Mondays 6pm-9pm
9026-B014 CCEC 106 Fee $295

PROJECT RISK MANAGEMENT ESSENTIALS (.9 CEUs)

All projects involve risk. Learning and understanding basic Project Risk Management can lessen risk exposure, reduce costs and improve project outcomes. Aligned with the PMBOK®, this course gives students an in-depth look at the process of identifying and applying risk management principles and techniques to projects. This basic Project Risk Management course provides knowledge and hands-on experience to identify, measure and respond to risks in project development and implementation. Students will learn to quantify risks and create risk response strategies to deliver projects that meet stakeholder expectations. Emphasis is placed upon techniques that are widely applicable in project management environments. Prerequisite: Project Management Essentials. (Margaret Mullin, PMP, CSM)

Jun. 1 — Jun. 15 3 Wednesdays 6pm-9pm
9039-B014 CCEC 103 Fee $175

PROJECT TEAM MANAGEMENT (1.5 CEUs)

Project success is achieved through individuals working together toward a common goal. Learn basic concepts, interpersonal skills, and tools you need as Project Manager to achieve high project team performance. Understand how to improve communication, motivate, inspire, and manage conflict with techniques you can apply the next day. Prerequisite: Project Management Essentials or concurrent enrollment. I Speak Your Language text and questionnaire included. (Margaret Mullin, PMP, CSM)

May 3 — May 31 5 Tuesdays 6pm-9pm
9027-B014 CCEC 104 Fee $310

MICROSOFT PROJECT 2007 FOR PROJECT MANAGERS (1.5 CEUs)

This course is designed to help you to use both the beginning and intermediate functionality of Project 2007 as a tool to manage projects. You will learn how to get started with Project; work with both PERT and GANTT charts; create a task list and organize them in a work breakdown structure; set up resources and assign those resources to tasks; format and print your plan and reports; track progress on tasks; import tasks from MS Excel; fine-tune your project; and finalize the project to implement the project plan. You will also create your own personal project of your choice. Prerequisite: Project Management Essentials or concurrent enrollment, and good working knowledge of Windows, Word and Excel highly recommended. This course is based on MS Office Project 2007 Step by Step by Carl Chatfield and Timothy Johnson. This 560-page workbook and CD ($30 value) are included. (Mikel Aldrich)

Apr. 7 — May 5 5 Thursdays 6pm-9pm
8908-B014 CCEC 205 Fee $325

www.everettcc.edu/PmCert
INTRODUCTION TO PERFORMANCE EXCELLENCE (1.5 CEUs)

Learn tools, techniques, and approaches to consider when managing quality, both in traditional projects as well as in improving business processes. Understand the benefits of Six Sigma, Lean Manufacturing, Root Cause Analysis, and Theory of Constraints and determine which approach is best to use in any situation. Prerequisites: Basic proficiency with MS Word and Excel recommended. (Staff)

May 12 – Jun. 9
9030-B014
CCCE 204
Fee $295

LEAN SIX SIGMA GREEN BELT CERTIFICATE

Certificate also prepares you to take the ASQ Six Sigma Green Belt certification exam. Select courses are delivered in partnership with Ceptara.

LEAN SIX SIGMA GREEN BELT CERTIFICATE INFORMATION SESSION

Lean Six Sigma techniques help professionals in any type of industry transform their organization into a leaner, more efficient business. The program also helps prepare participants to test for Green Belt certification. We’ll discuss getting started and the program requirements (core and elective courses). Registration required. View www.everettcc.edu/LearnSixSigma for upcoming information sessions.

LEAN PRACTICES OVERVIEW (.35 CEUs)

This class provides participants with a basic understanding of Lean principles, and how they are applied to the workplace. Lean is a systematic management approach designed to improve the production process, and enhance the method of providing a product or service to a customer in the shortest time at the lowest cost. Lean focuses on reducing or eliminating the eight types of waste, which commonly account for 95 percent of the total process time. Course content provides an introduction to the Lean system, including Lean tools such as: Just-in-time, Kanban, Standard Work, 5Ss and 5 Whys. (Adina Suciu – Ceptara)

Feb. 16
9015-B013
CCCE 103
Fee $95

STATISTICS FOR CONTINUOUS IMPROVEMENT - Basic (1.6 CEUs)

Many students wanting to improve their process improvement skills using the Six Sigma methodology can become intimidated by the math and statistics required by this data analysis tool. This course will provide high-level, hands-on training of how statistics are used in Six Sigma, including what statistics are, how they are generated and interpreted, how they are used in process control, how they are used to compare before and after process improvements, and how they are shown using graphs and charts. Very basic algebraic equations will be reviewed as needed to provide the context for the statistical introduction. Bring a basic electronic calculator to class. Course taught by a Six Sigma Master Black Belt. (Michael Froebe)

Mar. 16 – Apr. 6
9016-B014
CCCE 106
Fee $245

LEAN SIX SIGMA GREEN BELT - Foundations (1.8 CEUs)

A practical approach to Six Sigma. Learn best practice approaches that can be applied immediately in your work and build a foundation for further understanding and development in the area of work process improvement. Learn the DMAIC (Define, Measure, Analyze, Improve and Control) approach to process improvement projects and the applicable tools and techniques. Understand quality principles and systems, strategy, process management, lean principles in the organization, team management and best practices for continuous improvement. This course covers a foundation of learning applicable to the American Society for Quality (ASQ) Body of Knowledge for Six Sigma Green Belt (SSGB) certification. Students are advised to purchase the Six Sigma Green Belt Primer from Quality Council of Indiana. You may order by phoning 1-800-660-4215 or www.qualitycouncil.com. Classes are offered in partnership with Ceptara and are taught by Ceptara Six Sigma Black Belt instructors. (Adina Suciu – Ceptara)

Mar. 15 – Apr. 19
9012-B014
CCCE 108
Fee $360

LEAN SIX SIGMA GREEN BELT - Advanced topics (1.8 CEUs)

Building on the Six Sigma Green Belt Foundations course, Advanced Topics introduces more concepts, tools and techniques for the phases of a Six Sigma improvement initiative, namely strategy, deployment and execution of a Six Sigma DMAIC project. Learn best practice approaches that can be applied immediately in your work. Enhance the understanding of the DMAIC (define, measure, analyze, improve and control) approach with additional concepts related to quality principles and systems, strategy, process management, lean principles in the organization, team management and best practices for continuous improvement. Prerequisite: Lean Six Sigma Green Belt Foundations. This course completes the coverage for the American Society for Quality (ASQ) Body of Knowledge. Classes are offered in partnership with Ceptara and are taught by Ceptara Six Sigma Black Belt instructors. (Adina Suciu - Ceptara)

Apr. 26 – May 31
9013-B014
CCCE 103
Fee $360

LEAN FOR THE OFFICE (.8 CEUs)

Learn techniques to incrementally transform office performance and achieve rapid breakthrough improvements to competitiveness, cash flow, profit, and customer and employee satisfaction. You’ll immediately be able to apply agile and lean techniques to balance the four dimensions of office performance: people, process, technology, and time. You’ll learn how this approach simplifies complexity and sustains equilibrium between these four critical resources to maximize your overall return on investment. (Larry Schuiski)

May 19 – May 16
9096-B014
CCCE 104
Fee $249

ROOT CAUSE ANALYSIS AND INVESTIGATION (.6 CEUs)

Learn the foundational tools required in any process improvement approach. Organizations often focus on symptoms of problems rather than seeking out the true root causes. Identification of the root causes of problems allows companies to correctly and quickly address the primary drivers of problems, and avoid having to address the same problem repeatedly. (Michael Froebe)

9019-B014
CCCE 104
Fee $169

CERTIFICATIONS

FLAGGING AND TRAFFIC CONTROL

FLAGGING AND TRAFFIC CONTROL CERTIFICATION (.6 CEUs)

This course fulfills the WA State training requirements for certification as a flagger. Course consists of lecture, slide presentation, and mock traffic situations. You will receive a certification card validated for three years. You must be 18 years of age or older. There is a half-hour lunch break and you are encouraged to bring a sack lunch. Pre-registration is required at least three days before class start date; however, it is recommended you register two weeks in advance. Payment is due at the time of registration. Note: We can also arrange a class for your employees at your business or at our training site. Call us for more information at 425-267-0150. (Michelle Foy)

Mar. 5
9137-B013
CCCE 115
6pm-2:30pm
Fee $59

Mar. 19
9144-B014
CCCE 115
6pm-2:30pm
Fee $59

Apr. 2
9138-B014
CCCE 115
6pm-2:30pm
Fee $59

Apr. 16
9141-B014
CCCE 115
6pm-2:30pm
Fee $59

May 7
9139-B014
CCCE 115
6pm-2:30pm
Fee $59

May 21
9145-B014
CCCE 115
6pm-2:30pm
Fee $59

Jun. 4
9142-B014
CCCE 115
6pm-2:30pm
Fee $59

www.everettcc.edu/ccec 63
HYPNOTHERAPY CERTIFICATION
This three-quarter class series, Basic, Intermediate, and Advanced Hypnosis is designed for those who wish to become a certified hypnotherapist or counselor, and for existing counselors, medical/dental professionals, and other practitioners wishing to incorporate hypnosis in their current practice. It is also ideal for those interested in hypnosis and/or self-hypnosis for personal growth. This is a hands-on, experiential training that will give you the skills to determine what creates the environments for healing and personal growth for your clients, and to confidently take clients through the next steps in their growth process. Approximately 20 hours of additional work is required outside of class consisting of self-study, several scripts, a 2,500 word essay, and a book report. These courses meet the national and international standards and are approved and accredited by the Association of Professional Hypnotists and Psychotherapists.

HYPNOTHERAPY - Advanced (2.4 CEUs)
This is the third of the three-course series for those who wish to become professional hypnotherapists and counselors. Explore proven techniques in working with children, weight loss, chronic illness, fibromyalgia, tinnitus, and smoking cessation. Combine neuro linguistic programming (NLP) with hypnosis to give you the edge in your field. Other topics will include non-verbal communication, hypnodynamics, hypnotherapy, REM therapy, past-life regression, and how to increase your client base. Handouts included. You can purchase the required texts Transformation ($39.95) and the New Hypnotherapy Handbook ($49.95) at www.ronstubbs.com. Class does not meet on May 30th. (Ron Stubbs Chc, RC, Cl)

BARTENDING CERTIFICATION
BARTENDING FOR THE PROFESSIONAL (1.2 CEUs)
With the increase in casinos, nightclubs, and entertainment venues, the job market for bartenders is steadily increasing. This class will give you a fun and exciting introduction to the dramatic and lucrative world of professional bartending! You will explore common bar equipment, customer service, and the names and recipes for over 100 drinks (both alcoholic and non-alcoholic). Discover how to “free-pour,” create layered and multi-liquor drinks, explore the most popular wines and microbrews, and how a bartender helps guests to have a great time while watching out for their safety. Job search skills and strategies for increasing customer satisfaction (and tips!) will also be covered. Full-time or part-time, bartending is fun, dynamic, and exhilarating! Fee includes the “Bartending and Serving Licensing” class. No prior liquor knowledge required. You must be at least 18 years of age. Please bring valid picture ID to the class. Required textbook can be purchased at the EvCC bookstore (Chandler L. DeLove, Bartending for the Professional and Home Entertainer, Publisher: BarBack Books, Inc., ISBN: 0976219816). Please note the May 4th class will meet until 9:30 pm. (Leiann Ronnestad)

BARTENDING AND SERVING LICENSING - Required for certification (.3 CEUs)
This class covers the legal aspects of bartending and serving. It is a required class for the license to serve alcohol. Topics will include how much to serve, when to stop serving, and the legal responsibilities of restaurants, bars, and the server or bartender. This class meets all of the requirements for licensing by the State of Washington, and is a required class for anyone who is working as a professional server or bartender. No prior bartending or liquor knowledge is required. You must be 21 or older for a Permit 12 (bartender), and 18 - 20 for a Permit 13 (server). Permits will be awarded by the Washington State Liquor Control Board (valid for 5 years) for those who successfully complete the class and pass the exam. Please bring valid picture ID to the class. (Leiann Ronnestad)

MONROE/EAST COUNTY
The following courses meet at EvCC’s East County Campus located in the Lake Tye Building, 14090 Freyeland Blvd. SE, Monroe, WA 98272.

SMALL BUSINESS ACCELERATOR - Foundations program
Take key steps to prepare yourself and your business for accelerated growth and profitability. This practical course includes classroom learning, networking with other experienced entrepreneurs, and a one-on-one business strategy session with an expert business coach. In classes, you will learn the latest strategies in business planning, sales and marketing, employee management, and financial management—and how each directly relates to making your business grow and thrive. In a one-on-one session with an experienced business coach, you will develop an individualized assessment of your current business that includes your businesses’ growth potential and specific steps and tools required for your particular business to substantially grow profits. This program is a suggested precursor to the Small Business Accelerator Program. Foundations participants vary, but typically have a minimum of one year experience running their business, generate less than $500,000 in sales, and have 3 or more employees. The Small Business Accelerator Foundations Program includes:

- Foundations Planning and Assessment Tool-kit Session
- Marketing and Sales Foundations Course
- Employee Management Foundations Course
- Financial Management Foundations
- One-on-one Individualized Business Assessment Session with an Expert Business Coach

WEDDING & EVENT PLANNING CERTIFICATION
WEDDING & EVENT PLANNING AND PRESTON BAILEY SIGNATURE WEDDING & EVENT DESIGN – Discount Package (8 CEUs)
Take both wedding and event planning courses and receive a $295 discount!

WEDDING AND EVENT PLANNER CERTIFICATION (4 CEUs)
A wedding and social or event planner plays an integral role in the planning of an important day. This training includes budgets, vendor relationships, contracts, revenue channels, wedding trends, bridal fashion, color themes, and signature wedding design. The certification goes beyond wedding and event planning and includes other skills necessary for success including business organization, logistics, networking, and client relationship management. You’ll walk away with all the tools necessary to successfully grow and run a professional wedding and event planning business. As a program graduate, you will have the option to participate in a customized internship that meets your career objectives — helping you start your own wedding and event planning business, or join an existing company. All textbooks and materials are included in the cost of the course. (Jennifer Taylor)

PRESTON BAILEY SIGNATURE WEDDING & EVENT DESIGN (4 CEUs)
There is a distinctive difference between an event planner and an event designer. The event planner is involved in the logistical project management of the planning process and the event itself; however, it is the event designer who designs the event details from top to bottom. The designer extracts the emotional and personal elements of a client and weaves it into the event. Join us and discover the art of design and how to apply design techniques to your existing fund of knowledge and services to your clients. You’ll experience the techniques utilized by one of the globe’s leading wedding and event experts, industry pioneer Preston Bailey. You’ll explore how to create and transform ordinary spaces into sumptuous, theatrical environments, translating a client’s vision into awe-inspiring reality. Course includes all four of Preston Bailey’s books. (Lovegevity’s Wedding Planning Institute staff)
SMALL BUSINESS ACCELERATOR - Signature Program
The Small Business Accelerator equips established business owners with knowledge, tools, and expert guidance necessary to significantly increase their profits. Participants apply the latest strategies to:
- Grow and improve their business
- Increase market share and customer loyalty
- Maximize their return on investment of time and money
- Design their business to grow faster while working less

The 10-month program 50 hours of classroom instruction, one-on-one expert business coaching, and networking with experienced business owners. Accelerator participants vary, but typically have at least five years of business experience and generate more than $500,000 in sales. The 2011 Small Business Accelerator begins this September and is limited to just 20 participants. Secure your spot now. Learn more at www.everettcc.edu/accelerator.

Class is for new and experienced supervisors, managers, and business owners who want to enhance their skills. Class meets in Monroe. (Lynne Lazaroff)

For map and driving directions go to www.everettcc.edu/ccec and click on “Directions.”

NEXT LEVEL SUPERVISOR TRAINING (1.4 CEUs)
In this two-day training, learn practical skills, techniques, and best practices you can put to use the next day. Class is for new and experienced supervisors, managers, and business owners who want to enhance their skills. Class meets in Monroe. (Lynne Lazaroff)

Topics:
- Quality of successful leaders
- Active listening
- Motivating employees
- Mistakes that feed negative behaviors
- Delegating work
- Performance feedback
- Building effective teams
- Goal-setting
- Dealing with challenging behaviors
- Communication styles

INTRODUCTION TO INFORMATION AND COMPUTING SECURITY PROTECTION: Guard against computer crimes (.6 CEUs)
Whether for home or small business use, protecting your computer against illegal and fraudulent activities is a must! This workshop is designed for everyday computer users with little or no background in information technology, concerned parents, business users, and corporate telecommuters. Topics cover protecting your computer against viruses; common threats and vulnerabilities; best practices and methodologies that IT professionals use; Trojans, hackers; safe online shopping on the Internet; steps to take to avoid web scams and fraud; identity protection; and the hazards with file sharing. We’ll also cover social networking and child safety. Prerequisite: Basic proficiency with Windows, keyboard, and mouse. (Van Aguirre)

QUBERT COMPUTER BASICS & DESKTOP APPLICATIONS

COMPUTER BASICS

WELCOME TO COMPUTERS: Using Windows 7 (.6 CEUs)
Get to know Windows 7 basics – even if you have limited or no computer experience. Explore the Windows 7 environment and general computer concepts. Learn multitasking techniques; how to create and save files; how files, folders, and drives are organized; plus how to create, organize, and manage folders. Discover Windows 7 accessories, common tools and programs available and how to customize the desktop to suit your needs and add shortcuts. Textbook included ($20 value). (#8815 Christina Kelley; #8816 Will Berkley)

QUICK KEYBOARDING (.4 CEUs)
Do you have difficulty using your computer and “hunt and peck” the characters because your fingers just don’t know where the correct keys are? Whether for personal use or in your career correct keyboarding skills are a necessity. Discover to type the alphabet by touch (without looking at the keyboard) in just four short hours. You’ll be delighted once you acquire correct keyboarding techniques including proper posture and wrist placement for a lifetime of healthy keyboarding! No prior computer knowledge or experience necessary. Typing book, colored chart, and software included ($45 value). (Christina Kelley)

SUPERHOST: Customer service fundamentals (.8 CEUs)
Gain the skills and techniques to provide exceptional customer service. The objectives of the SuperHost fundamentals workshop are to provide participants with an understanding of the importance of excellent customer service skills; to help participants make their communication with customers more effective and efficient; to help participants demonstrate their attentiveness to customer needs; and to provide participants with an understanding of the social and economic contribution that a healthy tourism industry makes to their communities. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. Workbook included ($20 value). (Pamela Ziemann)

WORD 2007 LEVEL 1: Word processing basics (.7 CEUs)
Using the latest version of Word, 2007, discover how to produce quality standard business documents. Topics include creating and editing a new document; entering text; opening and saving a document; printing; formatting text, including applying styles; selecting, inserting, moving, copying, and pasting text; formatting paragraphs; controlling page appearance, including margins and borders; proofing, spell-check and thesaurus; creating and editing tables; and inserting graphics. Prerequisite: Basic proficiency with Windows, keyboard, and mouse or equivalent. Textbook included ($20 value). (#8820 Sam Saunders; #8821 Christina Kelley)
WORD 2007 LEVEL 2: Beyond Word basics (.7 CEUs)
Do you have basic word processing skills and want to know more about the exciting tips and tricks of Microsoft Word? In this course, you will create complex documents in Microsoft Word. Topics include manage lists, customize tables and charts, customize formatting with styles and themes, modify pictures in a document, customize graphic elements, insert content using Quick Parts, control text flow, use templates to automate document creation, perform mail merges and use macros to automate common tasks. Prerequisite: Word Level I or equivalent. Textbook included ($20 value). (#8828 Sam Saunders; #8928 Mikel Aldrich)
Apr. 15 8:30am-4:30pm CCEC 201 Fee $175
Apr. 30 8:30am-4:30pm CCEC 107 Fee $175

WORD 2007 LEVEL 3: More complex documents (.7 CEUs)
This course is designed for persons who want to gain skills necessary to manage long documents, collaborate with others, and secure documents. Topics include using Word 2007 with other programs, adding reference marks and notes, creating forms, and using XML in Word. Prerequisite: Word Level 2 or equivalent. Textbook included ($20 value). (Sam Saunders)
Apr. 29 8:30-4:30pm CCEC 201 Fee $175
May 6 8:30-4:30pm CCEC 201 Fee $175

EXCEL 2007 LEVEL 1: Spreadsheet basics (.7 CEUs)
This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. Topics include creating and modifying a worksheet; performing calculations; formatting a worksheet, including font size and type, number formats, merge cells, and applying formats and styles; developing a workbook; printing workbook contents; and customizing layout. Prerequisite: Basic proficiency with Windows, keyboard, and mouse or equivalent. Textbook included ($20 value). (#8844 Mikel Aldrich; #8845 Sam Saunders; #8846 Cindy Kling)
Apr. 9 8:30am-4:30pm CCEC 107 Fee $175
Apr. 11 – Apr. 13 6pm-9pm CCEC 205 Fee $175
Apr. 22 8:30am-4:30pm CCEC 201 Fee $175

EXCEL 2007 LEVEL 2: Beyond Excel basics (.7 CEUs)
You possess the basic skills of Excel and now want to produce advanced spreadsheets. Discover how easy it is to increase your productivity, streamline repetitive tasks, and enhance the visual effectiveness and appeal of your spreadsheets. Topics include creating and applying templates; charts; working with graphics; calculations and formulas; sorting and filtering data; and exporting data and publishing to the web. Prerequisite: Excel 2007 Level 1 or equivalent. Textbook included ($20 value). (#8851 & 8853 Will Berkley; #8852 Sam Saunders)
Apr. 23 8:30am-4:30pm CCEC 107 Fee $175
Apr. 25 – Apr. 27 6pm-9:30pm CCEC 205 Fee $175
May 6 8:30am-4:30pm CCEC 201 Fee $175

EXCEL 2007 LEVEL 3: Complex workbooks (.7 CEUs)
Develop skills necessary to create and edit macros; modify workbook properties; share and merge workbooks; audit and analyze worksheet data; work with multiple workbooks, including linking cells in different workbooks; incorporate multiple data sources; and import and export data. Prerequisite: Excel 2007 Level 1 and 2 or equivalent knowledge. Textbook included ($20 value) (#8858 Cindy Kling; #8860 Cliff Hanks; #8861 Sam Saunders)
May 7 8:30am-4:30pm CCEC 107 Fee $175
May 9 – May 11 6pm-9:30pm CCEC 107 Fee $175
May 20 8:30am-4:30pm CCEC 205 Fee $175

Access 2007 Level 1: The basics (.7 CEUs)
Managing large amounts of complex information is common in today’s business environment and, if done properly, can provide any business an edge over the competition. This course is for those who want to explore the fundamentals of Microsoft Access and practice general database design. Topics include database management; adding and deleting records; sorting and updating records; running reports; creating and modifying tables; examining table relationships; querying the database; creating and designing forms; and creating and modifying reports. Prerequisite: Basic proficiency with Windows, keyboard, and mouse and good working knowledge of Word and Excel highly recommended. Textbook included ($20 value). (Cliff Hanks)
Apr. 14 – Apr. 21 2 Thursdays 8:30am-4:30pm CCEC 205 Fee $175
May 20 1 Friday 8:30am-4:30pm CCEC 205 Fee $175

Access 2007 Level 2: Beyond the basics (.7 CEUs)
In this course, you will consider how to maintain data consistency, how to customize database components, improve queries, forms, and reports; and how to share Access data with other applications. Prerequisites: Access 2007 Level 1 or equivalent experience. Textbook included ($20 value). (Cliff Hanks)
Apr. 28 – May 5 6pm-9:30pm CCEC 205 Fee $175
May 20 1 Friday 8:30am-4:30pm CCEC 205 Fee $175

Powerpoint 2007: Level 1 (.7 CEUs)
Create more effective and engaging presentations. You will discover new skills to create a visually appealing presentation for your audience; edit an existing presentation; add images, charts and graphics; and improve your presentation preparation. PowerPoint 2007 is used, but this course is appropriate for users of other versions as well. Topics include layout; text additions, fonts and sizes; slides and navigation; design templates; wizards; adding photos and graphics; creating, inserting and editing charts and tables; copying, resizing and grouping/ungrouping objects; and adding clip art and pictures. Prerequisite: Basic proficiency with Windows, keyboard, and mouse. Textbook included ($20 value). (Siri Cummins)
May 14 8:30am-4:30pm CCEC 205 Fee $175
May 20 1 Friday 8:30am-4:30pm CCEC 205 Fee $175

Outlook 2007: Level 1 (.7 CEUs)
This course will provide you with the skills you need to start sending and responding to email in Microsoft Outlook, as well as maintaining your calendar, scheduling meetings, and working with tasks and notes. Topics include creating, sending, and replying to messages; addressing and forwarding messages; printing messages; attaching files; scheduling appointments and meetings; managing tasks; using notes; and managing contacts. Prerequisite: Basic proficiency with Windows, keyboard, and mouse. Textbook included ($20 value). (Cliff Hanks)
Apr. 8 8:30am-4:30pm CCEC 201 Fee $175
Apr. 29 8:30am-4:30pm CCEC 205 Fee $175

Bookkeeping and Quickbooks
Bookkeeping Basics (.6 CEUs)
Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits), cash versus accrual accounting; chart of accounts and ledger books; and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet). Handouts included. Bring notepad and hand-held calculator. (Pat Coughlin)
Apr. 1 8:30am-4:30pm CCEC 106 Fee $159
QuickBooks is designed to help improve your business productivity by saving you time and money. Learn to manage customers and vendors while gaining hands-on experience with invoicing, receiving and depositing payments, entering bills, and writing checks. Reconile your bank and credit card statements and book basic reports and financial statements. This course is designed for small business owners, bookkeepers, accountants, and others needing to learn how to use QuickBooks to manage their business efficiently. Textbook/desk reference included ($$5 value). Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics class is not required but highly recommended. This course qualifies for 12 CPE credits recognized by the Washington State Board of Accountancy. (Dan Cote)

CATIA Version 5 (V5) is Dassault Systèmes’ computer aided drafting and computer-aided manufacturing (CAD/CAM) software solution.

- CATIA is predominately used by design, tooling, and manufacturing engineers; commercial and consumer designers; and users of other CAD/CAM software programs.
- CATIA enables users to tailor product development according to their industry-specific requirements.
- CATIA simulates the entire range of industrial design processes from marketing and initial concept to product design, analysis, assembly, and maintenance.
- CATIA software is the standard in the aircraft industry and widely used in the automotive industry across the U.S.

Those new to CATIA V5 and wish to become designers should consider taking all five of the following introduction classes:
- Intro to CATIA V5
- Assembly Design Fundamentals
- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integration

Current CATIA V5 users can enhance their skills by taking:
- V5 Surfacing Operations
- Intro to V5 Surfacing
- V5 Drafting Fundamentals
- Assembly Design Advanced

Go to http://v5train.com to view full class descriptions, prerequisites, and hardware and software requirements. To experience a sample of the training methods go to http://v5train.com/coll/everettcc.htm

Please note that once you register and your username and password are activated, there are no refunds.

CATIA V5 BOOT CAMP (2.5 CEUs)

Obtain the fundamentals of CATIA V5 in five days in the “hybrid” training method that combines instructor-led sessions with web-based training. Once a week you will meet at the CCEC lab in South Everett using live CATIA V5 software. After each classroom session you’ll have one week to reinforce skills using the online simulation training unit via the Internet. Course included all five of the introduction classes listed above.

May 16 – May 20 Daily
8910-B014
CCCE 107
Fee $2,779

CATIA V5 ONLINE “PACKAGE” (4.0 CEUs)

Study CATIA online at your own pace in the comfort of your home or work setting. The curriculum is web-based and includes video demonstrations and interactive lab exercises using the CATIA simulation program. You can enroll in and start a class at any time plus you have access to the web-based class materials for 21 days from the date of activation. If you are new to CATIA you may wish to enroll in the “Online Package” which includes the first five classes, for a saving of $200!

8923-B014
Fee $1,725

INTRODUCTION TO CATIA (.8 CEUs)

8930-B014
Fee $400

ASSEMBLY DESIGN FUNDAMENTALS (.8 CEUs)

8931-B014
Fee $400

SKETCHER AND AUTO-CONSTRAINTS (.8 CEUs)

8932-B014
Fee $400

PART DESIGN FUNDAMENTALS (.8 CEUs)

8933-B014
Fee $400

PART AND PRODUCT INTEGRATION (.8 CEUs)

8934-B014
Fee $400

DRAFTING FUNDAMENTALS (.8 CEUs)

8935-B014
Fee $400

INTRODUCTION TO SURFACING (.8 CEUs)

8936-B014
Fee $400

SURFACING OPERATIONS (.8 CEUs)

8937-B014
Fee $400

ASSEMBLY DESIGN ADVANCED (.8 CEUs)

8938-B014
Fee $400

FUNCTIONAL TOLERANCING AND ANNOTATION (.8 CEUs)

8939-B014
Fee $400

WIREFRAME FUNDAMENTALS (.8 CEUs)

8940-B014
Fee $400

MULTI-MEDIA, GRAPHICS, AND PUBLISHING

ADOBE PUBLISHING SKILLS (.6 CEUs)

Learn to prepare effective, professional looking PDF forms and edit them with ease. There is much more within Adobe Acrobat than what is offered within the free, downloadable Reader utility from the Adobe website. This 1-day course you’ll explore Acrobat’s editing and commenting features, form creation, manually set form fields, export forms data, and document security settings. Prerequisites: Familiarity with the free Acrobat Reader utility required, familiarity with the Apple Macintosh operating system, Illustrator, InDesign, and MS Word helpful, but not essential. (James Kramer)

May 7
8958-B014
1 Saturday
9am-4pm
Fee $179
### HEALTH & FITNESS

#### HEALTH PROFESSIONALS

**CPR: Basic life support for the health care provider (.4 CEUs)**

This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician’s assistants, residents or fellows, medical or nursing students in training, aides, medical or nursing assistants, police officers, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. Due to the length of the class you may wish to bring beverage and snacks to eat during the short breaks; no formal meal break is scheduled. BLS Healthcare Provider textbook included ($10 value). Presented by “I Know CPR.” (Staff)

<table>
<thead>
<tr>
<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar. 30</td>
<td>1 Wed</td>
<td>4pm-8pm</td>
<td>CCEC 103</td>
<td>$85</td>
</tr>
<tr>
<td>Apr. 13</td>
<td>1 Wed</td>
<td>4pm-8pm</td>
<td>CCEC 103</td>
<td>$85</td>
</tr>
<tr>
<td>Apr. 23</td>
<td>1 Sat</td>
<td>9:30am-1:30pm</td>
<td>CCEC 103</td>
<td>$85</td>
</tr>
<tr>
<td>May 7</td>
<td>1 Sat</td>
<td>9:30am-1:30pm</td>
<td>CCEC 104</td>
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<tr>
<td>May 18</td>
<td>1 Wed</td>
<td>4pm-8pm</td>
<td>CCEC 104</td>
<td>$85</td>
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</table>

#### PERSONAL TRAINER NATIONAL CERTIFICATION (3.6 CEUs)

Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Fifteen hours of hands-on practical training prepares you to work with clients one-on-one. Fifteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the sixth week. You will then participate in a 30-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR/AED certification. For more information go to the following website: www.witseducation.com. To order required textbook go to www.witseducation.com or call 1-888-330-9487.

It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. Class meets 9am-noon at the Corporate & Continuing Education Center and 1-4pm at Mieko’s Fitness in south Everett. Class does not meet on May 28. (Staff)

<table>
<thead>
<tr>
<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
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<tbody>
<tr>
<td>May 7</td>
<td>6 Sat</td>
<td>9am-4pm</td>
<td>CCEC 103</td>
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<td></td>
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<td>CCEC 104</td>
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#### FITNESS

**KENDO - JAPANESE FENCING**

Kendo is the art of Japanese fencing using a shinai (bamboo sword) and traditional armor, which allows for full contact and competition with others. The emphasis in Kendo for beginners and advanced participants is correct footwork, posture, and hitting. Participants should expect 4-9 months minimum of study and practicing Kendo basics before wearing armor. New students will need to have a shinai and a bokken (wooden sword) which can be purchased from the instructor at the first class session for either $25 or $30. This class is appropriate for 12 and older, interested students are encouraged to observe a session in the current quarter prior to enrolling. Call 425-267-0150 for the schedule. (Rory Elliott)

<table>
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<tr>
<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Mar. 30</td>
<td>10 Wed</td>
<td>7pm-9pm</td>
<td>TBA</td>
<td>$69</td>
</tr>
</tbody>
</table>

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**INTRODUCTION TO ILLUSTRATOR CS5 (1.2 CEUs)**

Adobe Illustrator continues to be the industry standard application in executing vector and raster illustrations. Explore the sophisticated layout tools, automation features, and the ability to closely integrate print, online, and interactive layouts into a single file. You will finish this five-week course with an understanding of the application’s complex user interface, and the software’s artistic features. Participants are welcome to bring projects from their business or education program for in-class discussion. Prerequisite: Good basic computer skills. (James Kramer)

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<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Apr. 9</td>
<td>4 Sat</td>
<td>9am-12pm</td>
<td>8959-B014</td>
<td>$345</td>
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</table>

**PHOTOSHOP 1: Cleaning up your image (.6 CEUs)**

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo “just right.” Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover when and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Basic proficiency with Windows, keyboard, and mouse. Handouts included; practice photos are available on the Internet. (Van Aguirre)

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<tr>
<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr. 23</td>
<td>1 Sat</td>
<td>9am-4pm</td>
<td>8888-B014</td>
<td>$159</td>
</tr>
</tbody>
</table>

**PHOTOSHOP 2: “WOW!” Techniques (.6 CEUs)**

This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, grayscale, dodging, sponging, channel mixer, and duotones. Discover how to replace picture elements, plus embellish and correct specific aspects of an image by hands-on experience with Photoshop layers. “Bend” things around corners, transform and “mudge” objects into position. Prerequisite: Digital Photos 1: Cleaning up your image. (Van Aguirre)

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<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 21</td>
<td>1 Sat</td>
<td>9am-4pm</td>
<td>8890-B014</td>
<td>$159</td>
</tr>
</tbody>
</table>

**PHOTOSHOP FOR PHOTOGRAPHERS (1.8 CEUs)**

Digital camera functions alone do not ensure great images. In this course, you will examine the various tools available for post processing, color/contrast correction, image toning, retouching, and other enhancements for digital images. Aspects of digital capture, color space, profiles, workflow, and asset management will also be explored. A basic knowledge and understanding of layers and masks is helpful. Prerequisite: Photoshopt 1 or equivalent experience. Bring a flash or thumb drive with photos stored. (Brooks Smothers)

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<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 19</td>
<td>6 Tues</td>
<td>6pm-9pm</td>
<td>8994-B014</td>
<td>$229</td>
</tr>
</tbody>
</table>

**GEOGRAPHIC INFORMATION SYSTEMS - GIS 205 (5 credits)**

An extension of GIS 201. Course focus is on applying spatial analysis techniques, different methods of data input, advanced display techniques with 3D imagery, and working with software programming. This is a hybrid class; a portion of the work is done online. You must have reliable internet access or you may use the EvCC open student computer lab. Class meets twice per week on campus. Self-support, non-tuition class; class cost $492 which includes the online fee; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option. (Kerry Lyste)

<table>
<thead>
<tr>
<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Place</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar. 28</td>
<td>10 Mon &amp; 10 Wed</td>
<td>12:20pm-2:30pm</td>
<td>GWH 164</td>
<td>$492</td>
</tr>
</tbody>
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**IAIDO - CLASSICAL JAPANESE SWORDSMANSHIP**

Iaido is the art of drawing and cutting using the Japanese sword (katana). It is as much a spiritual art as it is a martial art with emphasis on a calm mind, proper etiquette, proper handling and cutting using the katana. Iaido teaches the continual refinement of basic technique, beginning and experienced students will study the 12 forms (kata) of the All Japan Kendo Federation Seitei Iaido and then Muso Shinden Ryu as they advance. Cloth type kneepads are highly recommended. Beginning students will need to have a bokken (wooden sword) which can be purchased from the instructor at the first class for $25. This class is appropriate for ages 15 and older, interested students are encouraged to observe a session in the current quarter prior to enrolling. Call 425-267-0150 for the schedule. Class does not meet May 30th. (Brian Blomquist)

<table>
<thead>
<tr>
<th>Mar. 28 - Jun. 13</th>
<th>11 Mondays</th>
<th>7pm-8:30pm</th>
<th>(9984-8014)</th>
<th>Fee $69</th>
</tr>
</thead>
</table>

**CIRCUIT FITNESS FOR SENIORS**

Circuit fitness develops cardiovascular fitness, muscular endurance, and flexibility through the use of weight machines, treadmills, rowing machines, and exercise bikes. Improve your fitness in minimum time with maximum benefits. (Cheryl Gostoh)

<table>
<thead>
<tr>
<th>Apr. 5 - May 31</th>
<th>9 Tues. &amp; 9 Thurs.</th>
<th>8:50am-9:40am</th>
<th>(9322-8014)</th>
<th>Fee $79</th>
</tr>
</thead>
</table>

**CARDIOVASCULAR EXERCISE THERAPY**

RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking or sedentary lifestyle. Participants use stationary bikes, Nordic track, Universal equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician’s referral. (Pat Ainsley/Mary Gleason)

<table>
<thead>
<tr>
<th>Mar. 28 - Jun. 3</th>
<th>9 Mon., 10 Wed. &amp; 10 Fri.</th>
<th>7:30am-8:40am</th>
<th>(9323-8014)</th>
<th>Fee $149</th>
</tr>
</thead>
</table>

**PERSONAL INTEREST**

**BUSINESS, FINANCE & INVESTMENT**

**RETIREMENT UNLIMITED:**

Protection strategies to help secure your future

What are the barriers standing between you and a financially secure retirement? This course takes you beyond basic retirement strategies to help you recognize and break through these barriers and more! You’ll examine common retirement concerns in America and discover surprising facts about retirement, critical questions to ask yourself about your retirement future, and how to grow your money. We’ll also discuss how to protect your assets, especially your 401 (k) plan and what to do if your company downsizes and declares your pension plan bankrupt. This course has been carefully designed to provide current and comprehensive information, without overloading you with unnecessary financial jargon.

Come alone or bring your spouse or partner. Price is per couple. (A. Sean Bailey, CFP®)

<table>
<thead>
<tr>
<th>May 5 - May 19</th>
<th>3 Thursdays</th>
<th>6:30pm-8:30pm</th>
<th>(9192-8014)</th>
<th>Fee $59</th>
</tr>
</thead>
</table>

**COMBINING FINANCES FOR WEDDED BLISS**

Whether you’re about to get married, already married, or just starting to live together, combining finances can be a daunting task. Soon-to-be or currently cohabitating partners need communication skills and solid financial understanding to avoid one of the biggest challenges in joining lives. This workshop will take couples through the various options for setting up accounts, paying bills, emergency savings, expense division, and equitable spending. Even if money hasn’t yet become an issue in your relationship, you’ll learn valuable tools for dealing with future financial problems. Course fee is per couple.

(Stephanie Dutton, CFP®)

<table>
<thead>
<tr>
<th>May 3 - May 5</th>
<th>1 Tuesday &amp; 1 Thursday</th>
<th>6pm-8pm</th>
<th>(9197-8014)</th>
<th>Fee $65</th>
</tr>
</thead>
</table>

**DEALING WITH DEBT AND IMPROVING YOUR CREDIT SCORE**

Reducing your debt is a crucial part of personal economic security and it can be done — even with large amounts of debt. In this class, you’ll learn strategies for managing and eventually reducing your debt. You’ll also better understand the relationship between debt and your credit score. You’ll walk away with a course of action for debt repayment that includes techniques for improving your credit score. Course fee is per couple or single registration. (Stephanie Dutton, CFP®)

<table>
<thead>
<tr>
<th>Apr. 19 - April 21</th>
<th>1 Tuesday 1 Thursday</th>
<th>6pm-8pm</th>
<th>(9198-8014)</th>
<th>Fee $65</th>
</tr>
</thead>
</table>

**WORK AT HOME JOBS AND SCAMS TO AVOID**

If you need extra ways to supplement your income but can’t figure out what is legitimate, then this class is for you! Learn how to identify scams, promote your talents, and find great companies to work for. Whether you need to get out of debt, save for vacation, or just need to get food on the table, you will learn what is available to achieve your goals. Internet and email familiarity is helpful. Class cost includes workbook ($25 value). (Bethany Mooradian)

<table>
<thead>
<tr>
<th>Apr. 21</th>
<th>1 Thursday</th>
<th>7pm-9:30pm</th>
<th>(9184-8014)</th>
<th>Fee $59</th>
</tr>
</thead>
</table>

**BECOME A MYSTERY SHOPPER**

Yes, there is such a thing as a free lunch! Companies hire people to make observations on their stores and employees. They need the information to train workers and improve customer service, and the result is that you get to earn money while you shop and eat! Learn who is hiring, what companies expect, writing a great evaluation, tax reporting, common scams, and how to get started. Class cost includes workbook ($25 value). (Bethany Mooradian)

<table>
<thead>
<tr>
<th>May 11</th>
<th>1 Wednesday</th>
<th>7pm-9:30pm</th>
<th>(9185-8014)</th>
<th>Fee $59</th>
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<table>
<thead>
<tr>
<th>May 24</th>
<th>1 Tuesday 1 Thursday</th>
<th>7pm-9:30pm</th>
<th>(9188-8014)</th>
<th>Fee $59</th>
</tr>
</thead>
</table>

**CREATING A PET SITTING SERVICE**

Do you love animals? Pet sitting services can be a lucrative business. Pet owners want insured professionals to provide custom care for their furry family members. Join us for this information packed class and explore how to launch your pet sitting business and avoid beginner’s mistakes. Bring a sack lunch or drive to a nearby restaurant for the 45 minute lunch break. (Vicki Holt)

<table>
<thead>
<tr>
<th>Apr. 2</th>
<th>1 Saturday</th>
<th>9am-5:30pm</th>
<th>(9186-8014)</th>
<th>Fee $89</th>
</tr>
</thead>
</table>

**FOOD AND DRINK**

See bartending on page 64.

**TEA ETIQUETTE FOR BUSINESS AND SOCIAL**

Offering tea to guests or clients is a universal sign of hospitality. This class includes the significance of tea. Learn how to steep a perfect pot of green, oolong and black tea with offerings in mind and presentation in mind.

Offering tea to guests or clients is a universal sign of hospitality. This class includes the significance of tea. Learn how to steep a perfect pot of green, oolong and black tea with offerings in mind and presentation in mind.

<table>
<thead>
<tr>
<th>Apr. 7</th>
<th>1 Wednesday</th>
<th>6:30-8:30pm</th>
<th>(9204-8014)</th>
<th>Fee: $59</th>
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<table>
<thead>
<tr>
<th>Sept. 2</th>
<th>1 Saturday</th>
<th>6:30-8:30pm</th>
<th>(9207-8014)</th>
<th>Fee $59</th>
</tr>
</thead>
</table>

**BEGINNING HOMEBREWING BEER**

Have you ever wanted to brew your own beer at home? Learn all the steps necessary including malt, hops, yeast, equipment and process to create a delicious batch of beer. Discover tips and tricks of the brewing process, explore the various equipment, what to do when fermentation has completed, best bottling practices, and how to store your perfect brew. Come prepared with all your beer brewing related questions and a thirst for knowledge! For a new and exciting hobby. Participants meet Thursday evening for the lecture portion and Saturday we will continue our lecture while practicing our brewing techniques. You must be 21 years of age to participate. (Brooks Smothers)

<table>
<thead>
<tr>
<th>May 19</th>
<th>1 Thursday</th>
<th>5:30pm-9:30pm</th>
<th>(9198-8014)</th>
<th>Fee $65</th>
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<table>
<thead>
<tr>
<th>May 21</th>
<th>1 Saturday</th>
<th>9am-3pm</th>
<th>(9207-8014)</th>
<th>Fee $149</th>
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</thead>
</table>

425-267-0150 (or see form on page 75)
HOME AND GARDEN

GROCERIES FROM YOUR GARDEN
Save money on groceries and enjoy fresh organic fruits and vegetables from your own garden. You'll learn how to grow an abundant variety of delicious greens, herbs, vegetables and berries. No space is too small for creative and fun opportunities to reap a bountiful harvest. We'll discuss raised beds, container gardens for decks and patios, as well as edible ornamental cover for color and which varieties do well in our climate. We'll also discuss how you can collaborate with your neighbors to create community gardens. (Farn Roy)
Apr. 27 1 Wednesday 6:30pm-8:30pm
9206-B014 CCCE 103 Fee $59

KITCHEN DESIGN AND REMODELING:
From a designer who loves to cook
Thinking about remodeling or designing your dream house? The kitchen is one room you'll use several times each day, and it should be functional as well as beautiful. Come with notepad and questions, and be prepared to talk about cooking, design layout, appliances, counter surfaces, flooring, lighting, and ventilation. Gary's light-hearted approach and anecdotes will stir your imagination and help you turn your dreams into realistic plans. (Gary Hartz)
Apr. 21 1 Thursday 6:30pm-8:30pm
9132-B014 CCCE 204 Fee $59

PERSONAL GROWTH & DEVELOPMENT

FACEBOOK 101 FOR BUSINESS (.3 CEUs)
Use the world's largest social networking site to promote your business. During this hands-on class, you will create and customize your Facebook Business Page and learn how to publish enticing updates that help you build your business. Participants must already have a personal Facebook profile set up. Taught by a social media marketing business owner who has a master's degree in teaching. #9104-B014 meets in Monroe. (Laura Christianson)
Apr. 5 1 Tuesday 6pm-9pm
9104-B014 TYE 302 Fee $69
May 3 1 Tuesday 6pm-9pm
9100-B014 CCCE 205 Fee $69

GROOMING THE FAMILY DOG
Grooming is an important part of your dog's overall health, not just a way to make it look better. Join this hands-on class to practice the proper way to brush and comb your dog's coat, clean it's ears, and trim the nails. Also, learn what warning signs to look for that may indicate a visit to the vet is needed. Bring your dog (on leash) and a friend or family member (two people will be needed for the grooming process). You will need to bring grooming tools with you to class. You will also need to provide proof of current vaccinations at the time of registration. (Nichole Couffer)
May 7 1 Saturday 9am-12pm
9241-B014 CCCE 102 Fee $65

SIMPLE STEPS TO ATTRACTING YOUR IDEAL MATCH
Are you new to the dating scene, just haven't met that special someone yet, or attracting the wrong ones? If you are serious about exploring what it will take to meet your ideal partner -- this is the class for you! Understanding yourself is as important as getting to know someone new. We will explore what makes your heart sing, what you are looking for in a mate, and what dynamics you will share in an ideal partnership. You will learn simple steps and practical tools to help you screen, select, and meet potential dates -- and get you on your way to meeting your match in no time. (Gail Lennox-Van Eyck, M.A.)
Apr. 12 1 Tuesday 6pm-9pm
9240-B014 CCCE 104 Fee $59

AN INTRODUCTION TO VOICEOVERS:
Getting started in voice acting
Have you ever wondered whose voice you are listening to on TV and radio commercials? How about documentaries or audiobooks? You, too, can become a professional voiceover artist! This fun, informative, and empowering class will let you explore the basics of entering a successful career as a voiceover artist. We will discuss some of the many details of the voiceover industry, the importance of your voiceover demo, and much more. Be warned, many who have taken this class have gone on to become real, bona-fide, professional voice actors. Come ready to laugh and be inspired. (Voices for All, LLC)
May 25 1 Wednesday 6pm-8pm
9236-B014 GWH 264 Fee $75

PAST LIFE REGRESSION: Believe it or not!
Have you ever heard about the term “past lives” but don’t know what it is all about? Have you ever met someone and either liked or disliked them instantly and wondered why? Have you ever wondered where we go after we die or what happens in between life times? Then join the discussion covering different beliefs and the benefits of exploring our own past lives. You may even discover one or two of your own past lives in class. Sign up for a fun evening and “take the trip of a lifetime.” Bring pillow and blanket and/or floor mat. Adults and youth 16 and older welcome. This class is only offered once a year. (Margarette Mae Ruthford)
May 12 1 Thursday 7pm-9pm
9235-B014 BAK 113 Fee $59

FREEDOM FROM EMOTIONAL EATING
We overeat and keep ourselves heavy for remarkably important reasons - not because we lack willpower. Begin to uncover what your underlying reasons are and turn them around! Discover a refreshing new strategy of eating to ensure your body’s support in losing fat without dieting. This empowering and fun workshop is facilitated by a nutritionist and certified life coach. Bring a sack lunch and be prepared to have a breakthrough. Course fee includes an additional one hour private telephone coaching session. (Denise Holz)
Apr. 16 1 Saturday 10am-5pm
9239-B014 CCCE 104 Fee $89

WORLD LANGUAGES

AMERICAN SIGN LANGUAGE

AMERICAN SIGN LANGUAGE (ASL) CONVERSATION AND CULTURE - LEVEL 1 (.1 CEUs)
Do you have a deaf friend, co-worker, or family member you want to talk with using “their” language? American Sign Language (ASL), a common sign language used by the deaf, is fun and exciting to learn. Through role-playing, dialogue, and games, you will begin to learn a new language while exploring the deaf culture. Course includes finger spelling and basic ASL words and phrases. Adults and youth 16 and older welcome. Note: this class is taught by a deaf instructor; however, an ASL interpreter will attend the first class session. This class is non-credit. Required textbook can be purchased at the EvCC Bookstore (Ken Mikos, Signing Naturally Level 1 Workbook and DVD, Publisher: Dawn Press, ISBN: 9781581211276). (Nick LeFors)
Apr. 12 – May 10 5 Tuesdays 6pm-8pm
9162-B014 BAK 208 Fee $139

AMERICAN SIGN LANGUAGE (ASL) CONVERSATION AND CULTURE - LEVEL 2 (.1 CEUs)
Continue to study ASL and expand skills using hands, face, eyes, body, and space to communicate personal information. Prerequisite: American Sign Language Level 1 or instructor permission. (Nick LeFors)
May 24 – Jun. 21 5 Tuesdays 6pm-8pm
9163-B014 BAK 208 Fee $139
ITALIAN II (ITAL 122) Hybrid Course

The second course in a series of courses in beginning Italian to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. PR: ITAL 121 or instructor permission. In addition to the weekly class session, students are expected to participate in and submit assignments online. High-speed internet connection is highly recommended. Self-support, non-tuition class. Class cost is $462 which includes the hybrid fee; an additional technology fee may also apply. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option. (Robert Bertoldi)

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar. 29</td>
<td>Jun. 7</td>
<td>11 Tuesdays &amp; 10 Thursdays</td>
<td>5pm-7:10pm</td>
<td>GWH 150</td>
<td>$449</td>
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<tr>
<td>Mar. 29</td>
<td>Jun. 7</td>
<td>11 Tuesdays</td>
<td>5pm-7:10pm</td>
<td>GWH 264</td>
<td>$462</td>
</tr>
</tbody>
</table>

SPANISH

COMMAND SPANISH® EVERYDAY SPANISH - LEVEL 1 (1.4 CEUs)

Now you’re talking! The unique Command Spanish® method of learning practical conversational Spanish will have you saying and comprehending everyday Spanish expressions in no time! With an emphasis on repeating key phrases rather than memorizing rules of grammar, this 16-hour fun-filled course will allow you to use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more. You’ll also explore many interesting aspects of the Latino culture including the Hispanic family structure, Hispanic surname system, gestures, and body language. Textbook and CD included in the fee ($32 value). (Vidal Martin)

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr. 2</td>
<td>May 14</td>
<td>7 Saturdays</td>
<td>10am-12pm</td>
<td>GWH 266</td>
<td>$169</td>
</tr>
</tbody>
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SPANISH CONVERSATION AND CULTURE - LEVEL 1 (1.4 CEUs)

Give yourself a richer, more rewarding visit to a Spanish-speaking country by enrolling in this expanded and updated class! With a total of seven sessions, you can gain an even greater knowledge of basic Spanish conversational phrases and vocabulary - how to order food in restaurants, ask for assistance, and many other useful terms. This course will also include a video presentation and information on the diverse people and cultures of Latin America and Spain. No prior knowledge of Spanish is necessary. Required textbook can be purchased at the EvCC Bookstore (Kershul, Spanish in 10 Minutes a Day, Publisher: Bilingual Books, ISBN: 0944502598 or Kershul, Spanish in 10 Minutes a Day with Audio CDs, ISBN: 1931873860). (Beatriz Johnson)

<table>
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<tr>
<th>Start Date</th>
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<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>May 11</td>
<td>Jun. 22</td>
<td>7 Wednesdays</td>
<td>6:30pm-8:30pm</td>
<td>GWH 266</td>
<td>$139</td>
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TRAVEL

FRENCH SURVIVAL FOR TRAVELERS

This workshop will teach French Survival for the traveler and give tips about places to go in France. You will learn necessary expressions to use while traveling (especially elements of politeness: bonjour, merci beaucoup, je vous en prie, excusez-moi, je suis perdus(e), etc.), how to ask for train tickets, where the bank is, how to get to the restaurant, and what to order. You will also review various regions of France, their histories, their specialties, and their secrets. (Dr. Isabelle Sarton-Miller)

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr. 9</td>
<td></td>
<td>1 Saturday</td>
<td>10am-12:30pm</td>
<td>GWH 274</td>
<td>$49</td>
</tr>
</tbody>
</table>

TRAVEL WITH FLAIR AND SAVOIR-FAIRE

Savoir-faire literally means “to know how to,” and that’s exactly what your French-native instructor will help you achieve when traveling in France. Focusing on three charming regions (the Dordogne, the Alsace, and the Champagne area), Dr. Sarton-Miller will share her travel tips and unique insights into French customs and manners, giving you a better understanding of the French people and increasing your chances of having a richer experience as a result. Prehistoric caves, half-timbered buildings, Dom Perignon, and proper French table manners can be yours in this enjoyable, informative class. (Dr. Isabelle Sarton-Miller)

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
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<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Apr. 23</td>
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<td>1 Saturday</td>
<td>10am-12:30pm</td>
<td>GWH 274</td>
<td>$49</td>
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</table>

AMERICAN SIGN LANGUAGE I (ASL 121)

Beginning sequence of courses in American Sign Language (ASL), a visual and gestural language used by Deaf people. These courses are intended to introduce you to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Introduction to the history and culture of those who identify themselves as Deaf. The focus of this course is ASL, and its construction, use and value to the Deaf community. This course will encourage small and large group activities with exposure to Deaf culture. Self-support, non-tuition class; class cost $449; an additional technology fee may also apply. Payment is due at time of registration. Last day to register is April 8. Last day for 100% refund is April 1. No 50% refund option. (Linda Bontrager)

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<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar. 29</td>
<td>Jun. 7</td>
<td>11 Tuesdays &amp; 10 Thursdays</td>
<td>5pm-7:10pm</td>
<td>GWH 150</td>
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<tr>
<td>Mar. 29</td>
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<td>11 Tuesdays</td>
<td>5pm-7:10pm</td>
<td>GWH 264</td>
<td>$462</td>
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</table>

ITALIAN 1 (ITAL 121) Hybrid Course

Beginning course in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. In addition to the weekly class session, students are expected to participate and submit assignments online. High-speed internet connection is highly recommended. Self-support, non-tuition class. Class cost is $462 which includes the hybrid fee; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option. (Robert Bertoldi)

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>Mar. 28</td>
<td>Jun. 6</td>
<td>10 Mon., 10 Wed., 10 Fri.</td>
<td>8am-8:50am</td>
<td>GWH 264</td>
<td>$462</td>
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<tr>
<td>Mar. 28</td>
<td>Jun. 6</td>
<td>10 Mon., 10 Wed., 10 Fri.</td>
<td>8am-8:50am</td>
<td>GWH 274</td>
<td>$462</td>
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</tbody>
</table>

FRENCH

FRENCH LEVEL 1 (1.4 CEUs)

In this beginning French class you will explore this beautiful language in a fun and relaxed atmosphere! By the end of the class you will be able to form simple sentences, make small talk with a friend, order in a restaurant, identify everyday objects, and understand some of the French customs. Required textbook can be purchased at the EvCC Bookstore (Rudi Kost/Robert Valentin, French Visual Language Guide, Publisher: Barron’s, ISBN: 0764122819). (Carole Duchesne)

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<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
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<tr>
<td>Apr. 4</td>
<td>May 16</td>
<td>7 Mondays</td>
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<td>Apr. 4</td>
<td>May 16</td>
<td>7 Mondays</td>
<td>6pm-8pm</td>
<td>BAK 211</td>
<td>$139</td>
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</table>

ITALIAN

ITALIAN LEVEL 1 (1.4 CEUs)

This is an excellent course for those planning a trip to Italy, or who are just interested in learning about Italian language and culture. You will explore Italian phonetics and correct pronunciation. Although essential grammar will be covered, the aim of this course is to enable you to express simple everyday phrases in Italian, including introducing yourself, asking directions, and describing people. Cultural topics of discussion will include greetings in Italian, the Italian school system, and young people in Italy. Required textbooks can be purchased at the EvCC Bookstore (Marcel Danesi, Italian Now!, 3rd Edition, Publisher: Barrons Educational Series, ISBN: 0764130730 and Marcel Danesi, Italian On the Go with Audio CDs, 3rd edition, Publisher: Barrons Educational Series, ISBN: 0764177567). (Nanci Zori)

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<tr>
<th>Start Date</th>
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<tbody>
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<td>6pm-8pm</td>
<td>GWH 274</td>
<td>$139</td>
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ITALIAN I (ITAL 121) Hybrid Course

Beginning course in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. In addition to the weekly class session, students are expected to participate and submit assignments online. High-speed internet connection is highly recommended. Self-support, non-tuition class. Class cost is $462 which includes the hybrid fee; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: March 22. Last day for 100% refund: April 1. No 50% refund option. Class does not meet on May 30. (Robert Bertoldi)

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<td>Jun. 6</td>
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<td>8am-8:50am</td>
<td>GWH 274</td>
<td>$462</td>
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</table>
FRENCH HERITAGE IN WASHINGTON STATE

After being introduced to the various places in the world where the French language is spoken, you will look at the history of theregion of the Pacific Northwest the Oregon territory. Do you ever wonder where the city of Bellevue or the Grand Teton National Park got their names? During the first half of the 19th century, the primary spoken language along the Sound was Salish, and until 1849, the primary non-Native language was French!! You will meet the French “trappeurs” and, as residents of Puget Sound, you will learn about your French “heritage”! (Dr. Isabelle Sarton-Miller)

May 7 1 Saturday 10am-12:30pm
9180-B014 6WH 274 Fee $49

VISUAL ARTS

PHOTOGRAPHY

CAMERA FUNDAMENTALS: A basic course

Bring your digital DSLR (or 35mm film SLR) camera to class. This intro class will emphasize the basics of camera operation: exposure, fstops, shutter speeds, iso settings, lenses, filters, and flash. A tripod is recommended. Instructor’s work has appeared in National Geographic publications and he has led photo trips around the world. Class includes three Sunday pm field trips: May 15, May 22, & June 5. Required text: Photography for the Joy of It by Patterson and Gallant (ISBN9781552637937). Required text is available for purchase online or at your local bookstore; not available at the EvCC bookstore. Taught by Robert Stahl, MA in Art History. (Robert Stahl, MA)

May 12 – Jun. 9 5 Thursdays 7pm-9pm
May 15 – Jun. 5 3 Sunday Field Trips 1:30pm-3:30pm
9248-B014 CCEC 102 Fee $119

PHOTOGRAPHY & THE ART OF COMPOSITION

This intermediate color class will interest both digital DSLR & 35mm film users. Learn how the elements and principles of design work to create compelling photographs. Also covered will be approaches and strategies to craft more effective imagery using photographic seeing. A tripod is required. Instructor’s work has appeared in National Geographic publications and he has led photo trips around the world. Class includes one Sunday am field trip: April 10, April 17, & April 24. Required text: Photography and the Art of Seeing by Freeman Patterson (ISBN 9781552636145). Required text is available for purchase online or at your local bookstore; not available at the EvCC bookstore. Taught by Robert Stahl, MA in Art History. (Robert Stahl, MA)

Apr. 7 – May 5 5 Thursdays 7pm-9pm
Apr. 10 – Apr. 24 3 Sundays 1:30pm-3:30pm
9254-B014 CCEC 102 Fee $119

CREATIVE ARTS

GOTHIC STYLE CALLIGRAPHY - Intermediate

Expand and continue learning the art of fancy handwriting, as we practice and learn a Calligraphy hand called Black Letter (Gothic). You’ll improve your own personal style and creative calligraphy skills. This is a fast-paced 5 week class, so students must already have basic knowledge of a Calligraphy hand and angle. Appropriate for ages 13 and up. For list of required supplies go to www.everetttc.edu/ccec and click on “Resources” at the top of the page. (Pam Koons)

May 5 – Jun. 2 5 Thursdays 6:30pm-8:30pm
9255-B014 BAK 110 Fee $79

CRAFTS

INTRODUCTION TO STAINED GLASS

Discover the time-honored craft of stained glass. You will explore the process of creating a stained glass panel. Students will progress at their own pace and develop projects appropriate to their skill levels – from light catchers to lamps shades. Topics to be covered include design and color, as well as technical issues such as cutting, foiling and leading. Safety will be addressed in depth. All levels welcome. Basic materials are supplied (some glass, foil, lead, and solder; additional costs will vary depending on individual projects). A $20 material fee needs to be paid to the instructor on the first class. Class does not meet on April 25. (Robert Mitchell)

Apr. 4 – May 16 6 Mondays 6pm-9pm
9251-B014 WHI 203 Fee $159

MOSSAIC GLASS ART

Discover how to turn chipped and broken treasures into new and interesting art for your home or for gifts Learn the step-by-step techniques for cutting glass, placement, and grouting while becoming familiar with all of the materials and tools required to create a beautifully finished mosaic piece. Design ideas will also be discussed. Each participant will make two projects; all materials provided ($20 material fee needs to be paid to the instructor on the first class). No prior experience required. Class does not meet on May 4. (Robert Mitchell)

Apr. 13 – May 25 6 Wednesdays 6pm-9pm
9259-B014 WHI 203 Fee $159

LITERARY ARTS

WRITING - ONLINE

Choose from any of these eleven-session classes to complete at your own pace. You’ll work directly with the instructor, a prolifically published columnist, feature writer, author, and editor of magazines and books. You can start these classes anytime. After registration, the course access information will be emailed to you. (Ariele Huff)

WRITING FOR CHILDREN - ONLINE
9268-B014 Fee $89

CHARACTER DEVELOPMENT IN WRITING - ONLINE
9269-B014 Fee $89

TRAVEL WRITING - ONLINE
9270-B014 Fee $89

FREELANCE WRITING - ONLINE
9271-B014 Fee $89

PLOT, THEME, SETTING, AND DIALOGUE, FOR FICTION - ONLINE
9272-B014 Fee $89

WRITE ABOUT YOUR LIFE - ONLINE
9273-B014 Fee $89

DO YOU WANT TO BE AN EDITOR? - ONLINE
9274-B014 Fee $89

CREATING A SELLING NOVEL - ONLINE
9275-B014 Fee $89

SELL YOUR NONFICTION BOOK - ONLINE
9276-B014 Fee $89

COMMAS TO CONTENT: Edit your own writing - ONLINE
9277-B014 Fee $89

WRITING WINNING LETTERS AND E-MAILS - ONLINE
9278-B014 Fee $89
**MUSIC & DANCE**

### MUSIC

**EVERETT CHORALE**

Love to sing? If you are looking for an outlet for your passion, this is the program for you! Enjoy learning a variety of choral music and have the opportunity to perform for our community through concerts and outreach performances. Previous choral singing is recommended and an informal audition is required. The 90 voice Everett Chorale performs at the Everett Performing Arts Center. Rehearsal space will be off site and is to be determined. Special performance dress is required. Deadline for 100% refund is April 14. No 50% refund. For more information visit www.everettchorale.org.

<table>
<thead>
<tr>
<th>Mar. 4 – Jun. 6</th>
<th>7 pm-9:30 pm</th>
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<tbody>
<tr>
<td>9294-8014</td>
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<thead>
<tr>
<th>Apr. 12</th>
<th>1 Sunday</th>
<th>Final Performance</th>
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<tbody>
<tr>
<td>9294-8014</td>
<td>Off Site</td>
<td>Fee $45</td>
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### BLUES AND JAZZ GUITAR

Learn the basics of Blues and Jazz guitar chords, scales and rhythms. Learn how to navigate up the fretboard, chord melody, fingerstyle, funk, uptown blues, and bossa nova. We’ll cover standards and popular tunes. No note reading required but helpful. Music will be written in tablature and standard notation. Please bring an acoustic guitar. This class will take your playing to the next level! Prerequisite: one year of experience playing guitar and basic knowledge of 1st/open position chords in the keys of C, A, G, E and D. (Quinn Fitzpatrick)

<table>
<thead>
<tr>
<th>Apr. 5 – May 31</th>
<th>9 Tuesdays</th>
<th>8 pm – 9:30 pm</th>
</tr>
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<tbody>
<tr>
<td>9297-8013</td>
<td>BAK 111</td>
<td>Fee $99</td>
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</table>

### GUITAR FOR ADULTS AND TEENS - LEVEL 1

Play the acoustic guitar! You’ll be introduced to the most common chords used in many popular songs. You’ll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. (Eric Wood)

<table>
<thead>
<tr>
<th>Apr. 5 – May 24</th>
<th>8 Tuesdays</th>
<th>7 pm – 8 pm</th>
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<tr>
<td>9293-8014</td>
<td>BAK 111</td>
<td>Fee $99</td>
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### DANCE

#### JOY OF BELLY DANCE

Join us and discover the wonders of the art of belly dance. We’ll travel the road of the Gypsies as we explore movements from Egypt, Spain, Turkey and India. You’ll have oodles of fun while incorporating grace and movement into your life, focusing on technique, posture, a healthy positive workout, and making new friends! Along the way, we’ll explore music and culture from the Middle East. Beginners of all shapes and sizes are welcome. Wear loose-fitting clothes. Class does not meet on May 5. (Indigo)

<table>
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<th>Apr. 21 – May 19</th>
<th>4 Thursdays</th>
<th>6 pm – 7 pm</th>
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<tbody>
<tr>
<td>9287-8014</td>
<td>CCC 102</td>
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#### OLY’S DANCE

These classes are held at Oly’s! at the Dorothy Jayne Studio, 2931 Bond St., Everett, 98201. No prior dance experience needed. Class is taught by US National Professional Rising Star Finalists. Class includes a “Saturday Night Out” open dance following the last lesson. “Saturday Night Out” is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and older. Wear smooth-soled shoes. For map and driving directions go to www.everettcc.edu/ccec and click on “Directions.”

<table>
<thead>
<tr>
<th>Mar. 29 – May 31</th>
<th>10 Tuesdays</th>
<th>8:30 pm-9:20 pm</th>
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<tbody>
<tr>
<td>9290-8014</td>
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<td>Fee $99</td>
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### SOCIAL BALLROOM FOR BEGINNERS

#### LATIN DANCING FOR BEGINNERS

<table>
<thead>
<tr>
<th>Mar. 29 – May 31</th>
<th>10 Tuesdays</th>
<th>7:30 pm-8:20 pm</th>
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<tbody>
<tr>
<td>9291-8014</td>
<td>ODS</td>
<td>Fee $99</td>
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### SWING, TWO-STEP, AND HUSTLE

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<thead>
<tr>
<th>Mar. 30 – Jun. 1</th>
<th>10 Wednesdays</th>
<th>8:30 pm-9:20 pm</th>
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<tbody>
<tr>
<td>9292-8014</td>
<td>ODS</td>
<td>Fee $99</td>
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**FLY FISHING**

These classes are held at Pacific Fly Fishers, 1018 – 164th Street SE, Ste. A-22, Mill Creek, 98012. For map and driving directions go to www.everettcc.edu/ccec and click on “Directions.”

### INTRODUCTION TO FLY FISHING

This introductory workshop is packed with information and designed to provide anglers with a solid foundation for fly fishing. Anglers will discover how to choose appropriate fly fishing equipment, identify and imitate particular insects, find fish in rivers and lakes, tie popular fly fishing knots, and basic casting techniques. We’ll also explore fly fishing opportunities in Washington and good places to use your new skills. Each workshop includes two, two-hour (Weekday) evening classroom sessions and one, two-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

<table>
<thead>
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<th>Apr. 5 – Apr. 12</th>
<th>2 Tuesdays</th>
<th>7 pm-9 pm</th>
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<tr>
<td>9331-8014</td>
<td>Off Site</td>
<td>Fee $59</td>
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<table>
<thead>
<tr>
<th>May 10 – May 17</th>
<th>2 Tuesdays</th>
<th>7 pm-9 pm</th>
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<tbody>
<tr>
<td>9361-8014</td>
<td>Off Site</td>
<td>Fee $59</td>
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### FLY FISHING STILLWATERS

Washington has some of the best Stillwater fly fishing in the country. Lakes, however, can be challenging to master. In this workshop, anglers will gain valuable insight on finding fish in stillwaters, insects and other available food items, presentation techniques, equipment considerations, fly patterns and where to go in our local area. Then we’ll put it all together in a half-day of fishing on one of our local lakes. Each workshop includes two, two-hour (Weekday) evening classroom sessions and one, four-hour morning on-the-water Saturday session.

<table>
<thead>
<tr>
<th>Jun. 1 – Jun. 2</th>
<th>1 Wednesday &amp; 1 Thursday</th>
<th>7 pm-9 pm</th>
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<tbody>
<tr>
<td>9332-8014</td>
<td>Off Site</td>
<td>Fee $85</td>
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</table>

### STEELHEAD FLY FISHING

Explore the techniques to effectively fly fish for the Northwest’s most celebrated gamefish. The steelhead is perhaps the most challenging and revered fly rod quarry in all of North America and the knowledge of how to catch them with a fly does not come easily. In this workshop, anglers will discover the most successful techniques for fly fishing for steelhead and the very important skills of how to identify good steelhead holding water, presentation techniques, and fly patterns. We’ll also discuss the use of Spay rods and timing steelhead runs on our local rivers. Each workshop includes two, two-hour (Weekday) evening classroom sessions and one, four-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

<table>
<thead>
<tr>
<th>Jun. 8 – Jun. 9</th>
<th>1 Wednesday &amp; 1 Thursday</th>
<th>7 pm-9 pm</th>
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<tbody>
<tr>
<td>9334-8014</td>
<td>Off Site</td>
<td>Fee $85</td>
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</tbody>
</table>

425-267-0150 (or see form on page 75) www.everettcc.edu/ccec
OUTDOOR RECREATION

WILDLIGHT TOURS

Are you searching for the ultimate ride on a whitewater trip? Or maybe a family-friendly outing that is educational as well as entertaining? Wildlight Tours, Inc. offers adventure on some of the wildest rivers in Washington as well as relaxing, scenic float trips. For river trips that are guaranteed to stimulate, we have the rafting trip for you. Directions, recommended clothing list, and pertinent trip information are available at www.everetttcc.edu/ccec click on “Resources” at the top of the page.

WENATCHEE WHITEWATER RAFTING

The sunny side of the cascades is a definite splash. Rollercoaster action and generally sunny weather makes this snow-fed river a favorite for river-runners. You’ll experience commanding scenery that includes apple orchards and tall bluffs. The whitewater maneuvering in “Boulder Bend, Rock & Roll, Drunkards Drop and Snow Blind” rapids will definitely capture your attention. Participants will paddle self-bailing rafts with an experienced guide. All rafting equipment is included. (Staff)

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 14</td>
<td>1 Saturday</td>
<td>12pm-4:30pm</td>
<td>$75</td>
</tr>
<tr>
<td>9355-8014</td>
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<tr>
<td>Jun. 5</td>
<td>1 Sunday</td>
<td>12pm-4:30pm</td>
<td>$75</td>
</tr>
<tr>
<td>9371-8014</td>
<td>Off Site</td>
<td></td>
<td></td>
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</table>

AQUA TREK SEA KAYAKING ADVENTURES

All of our trips, tours, and treks are designed to be fun, safe, and educational. Aqua Trek guides are friendly, knowledgeable, and patient as they instruct paddle skills or identify birds and wildlife. Each outing begins with a thorough equipment and safety orientation. No previous sea kayaking experience is necessary and anyone in reasonable physical condition should have no problem. We provide top-of-the-line equipment including Eddyline double kayaks which are very stable and comfortable. We believe sea kayaking can be a perfect combination of relaxation, exercise, and adventure which may become a lifetime activity. Highlights, driving instructions, and “what to bring” list are available at www.everetttcc.edu/ccec click on “Resources” at the top of the page. Children age 10 and older are welcome to register with parent or guardian.

SNOHOMISH DELTA

After the pre-tour safety and paddle class at the Everett boat launch, we paddle up the Snohomish River to explore the outer estuary areas of the Snohomish River, Ebey, Steamboat, and Union sloughs. We’ll land for a lunch break at the north end of Jetty Island on a nice white sand beach. There is usually time to explore the beach and look at plants, birds, and marine life. This is one of our favorite birding tours and it’s wonderful how much it varies with season and weather. This is one of the best places in Washington to see osprey and cormorants on their nests. Besides the variety of birds, we may see harbor seals and/or sea lions. Many long-time residents of the Everett area are amazed to learn what can be seen by kayak so close to home. Bring your binoculars and cameras! (Connie Campbell)

<table>
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<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>May 14</td>
<td>1 Saturday</td>
<td>12pm-6:30pm</td>
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<td>9344-8014</td>
<td>Off Site</td>
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</table>

CHUCKANUT BAY

We will meet at the Wildcat cove boat launch of Larrabee State Park. After the pre-tour safety and paddling class, we’ll launch to follow a beautiful coastline to Chuckanut Bay. This tour is always scheduled at a minus tide because of the abundance of exposed inter-tidal marine life. For example, we’ve seen as many as seven different species of sea stars! The shoreline is composed of beautifully eroded sandstone, and if conditions allow, we’ll paddle across the bay to view some palm tree fossils. For our lunch stop, we are privileged to visit and explore Chuckanut Island, which is owned and managed by the Nature Conservancy. There are some nice tide pools and rocks to explore and we may hike around the island’s forested trail. (Because of the fragile environment and lack of restroom facilities on the island, AQUA TREK takes along a porta-potty and tent outhouse). (Connie Campbell)

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>Jun. 1</td>
<td>1 Sunday</td>
<td>10:30am-5pm</td>
<td>$85</td>
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<tr>
<td>9343-8014</td>
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</table>

SEA KAYAKING ESSENTIALS

The Pacific Northwest is a sea kayaker’s paradise - one that you too can enjoy if you have the knowledge and skills. Whether you are new to sea kayaking or want to improve your skills, this class will help prepare you to safely explore our beautiful Northwest waters. This three-session class consists of two classroom sessions and one lake session. You will learn how to select kayaks, clothing, and gear that will work for you and your budget; how to transport, launch, and land your kayak; how to prevent injury and review other considerations for a safe, fun trip; how to paddle effectively and efficiently by using a variety of paddle strokes; how to use your boat and body for easier, sharper turns; how to use tide and current tables and nautical charts to plan your trips and navigational techniques to keep you on course; how to prevent capsizing with bracing strokes and how to get back in your boat if you capsize as well as how to assist others if they capsize. No experience is necessary. The Saturday “on the water” session will meet at Homestead Park at Silver Lake in Everett. The class fee includes use of kayak, spray skirt, paddle, pump and drysuit. (Connie Campbell)

<table>
<thead>
<tr>
<th>Date</th>
<th>Days</th>
<th>Time</th>
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<tr>
<td>May 10 – May 12</td>
<td>Tuesday &amp; Thursday</td>
<td>7pm-9pm</td>
<td>$225</td>
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<tr>
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<td>$225</td>
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<td>Jun. 7 – Jun. 9</td>
<td>Tuesday &amp; Thursday</td>
<td>7pm-9pm</td>
<td>$225</td>
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<tr>
<td>Jun. 11</td>
<td>1 Saturday</td>
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</tr>
<tr>
<td>9338-8121</td>
<td>Off Site</td>
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</table>

74 SPRING 2011 CONTINUING EDUCATION COURSES
ONLINE LEARNING

ONLINE NON-CREDIT CLASSES: $99
Can’t make it to class on a regular schedule? In collaboration with Ed2Go EvCC’s Corporate & Continuing Education Center now offers a wide variety of non-credit classes online. These courses are delivered over the Internet, and you can study from your home or office at any time of day or night. The courses are taught by instructors who are famous for their ability to create warm and supportive learning communities, plus are affordable, fun, fast, and convenient! We’ve listed the course categories we offer below. However, for a full list of course titles and descriptions visit the class web site www.ed2go.com/evcc and select “Courses.” While visiting the website, test drive a free sample class by selecting “demo” on the landing page!

How Online Classes Work: Each course costs $99 and is six weeks in length. Each class has a set beginning and end date. You have three class sessions to choose from for each quarter:

- Apr. 20 – Jun. 10
- May 18 – Jul. 8
- Jun. 15 – Aug. 5

On the class start date you will access lessons and assignments in an interactive online format via the Internet. Each course is project-oriented and includes lessons, quizzes, hands-on assignments, discussion areas, and supplementary links. A course includes twelve sets of lessons with a new lesson released each Wednesday and Friday, culminating in a final exam. You pick up lessons from the web, complete assignments, then return to the web to complete the chapter quizzes. When you finish the course you can print out an individualized completion letter showing your progress and completion.

- The Internet
- Web Page Design
- Web Graphics and Multimedia
- Basic Computer Literacy
- Computer Applications
- Graphic Design
- Computer Troubleshooting and Networking
- Database Management and Programming
- Digital Photography and Digital Video
- Languages
- Writing and Publishing
- Entertainment Industry Careers
- Grant Writing and Nonprofit Management
- Start Your Own Business
- Sales and Marketing
- Accounting
- Business Administration
- Test Prep
- Personal Development
- Personal Finance and Wealth Building
- Health, Nutrition and Fitness
- Personal Enrichment
- Child Care and Parenting
- Art, History, Psychology and Literature
- Math, Philosophy and Science
- Teaching and Instruction

CURRENT Online Course Categories

• Computer Science
• Graphic Design
• Computer Programming
• Graphic and Web Design
• Web Design
• Computer Hardware Troubleshooting
• Database Management
• Digital Photography
• Writing
• Web Page Design
• Basic Computer Literacy
• Computer Applications
• Multimedia

For Collab: $99

EVERETT COMMUNITY COLLEGE CORPORATE & CONTINUING EDUCATION CENTER REGISTRATION FORM

USE ONLY FOR NON-CREDIT CLASSES OFFERED THROUGH CORPORATE & CONTINUING EDUCATION CENTER.

Registration for: Spring 2011

Name: ____________________________________________ Student ID #: __________________________

First Middle Last

Mailing Address: __________________________________________ Phone Number: __________________________

Street: __________________________________________ City: __________________________ State: __ Zip: ______

Birthdate: Month____ Day____ Year____ Gender: □ Female □ Male

Proof of completion required for a funding source? □ Yes □ No E-mail: __________________________

<table>
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<tr>
<th>Item Number</th>
<th>Course Number</th>
<th>Course Title</th>
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<tr>
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</tbody>
</table>

Student Signature: __________________________ Date: __________________________

METHOD OF PAYMENT: Credit Card payment: □ Visa □ Mastercard □ Discover

□ Check or money order attached

Card number: ____________ Exp. date: ____________

Name on card: ____________

**V-code: __________________________**

*The V-code is the last 3 digits of the number located on the back of your Visa/MasterCard. We now require the V-code in order to process your credit card. This new policy has been implemented in response to the increasing threat of credit and fraud. This policy is in place to protect you!*

425-388-9100 www.everetttcc.edu
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>HOURS</th>
<th>LOCATION</th>
<th>CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts/Journalism</td>
<td>M-Th, 8am-5pm, F, 8am-4pm</td>
<td>Whitehorse Hall, Rooms 208 and 209</td>
<td>425.388.9501</td>
</tr>
<tr>
<td>Athletics/Sports</td>
<td>M-F, 6am-9pm; 6pm open Sat 8am-noon</td>
<td>Student Fitness Center</td>
<td>425.388.9228 or 9327</td>
</tr>
<tr>
<td>Basic Skills &amp; Adult Education</td>
<td>M-Th, 8am-5pm, F, 8am-4pm</td>
<td>Rainier Hall, second floor, Room 227</td>
<td>425.388.9291</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Parks Student Union: M-T, 8am-7pm; W-Th 8am-5pm; F, 8am-3pm</td>
<td>Parks Student Union, main floor Whitehorse Hall</td>
<td>425.388.9413 or 425.388.9433</td>
</tr>
<tr>
<td>Business &amp; Workforce Education</td>
<td>M-F, 8am-5pm</td>
<td>Olympus Hall, Room 133</td>
<td>425.388.9243</td>
</tr>
<tr>
<td>Cashier</td>
<td>M, T, 7:30am-6:30pm; W-F, 9am-4:30pm; first 3 days of the quarter, 7:30am-7pm</td>
<td>Jackson Center</td>
<td>425.388.9224</td>
</tr>
<tr>
<td>Center for Disability Services</td>
<td>M-F, 8am-5pm; first 2 days of the quarter, 8am-6:30pm</td>
<td>Parks Student Union, main floor</td>
<td>425.388.9272 or 425.388.9438</td>
</tr>
<tr>
<td>Child Care</td>
<td>M-Th, 7:15am-5:15pm; F, 7:15am-3:15pm</td>
<td>Early Learning Center, 820 Waverly</td>
<td>425.388.9121</td>
</tr>
<tr>
<td>Communication (English, Speech, World Languages)</td>
<td>M-F, 8am-5pm</td>
<td>Gray Wolf Hall, Room 322</td>
<td>425.388.9387</td>
</tr>
<tr>
<td>Computer Lab</td>
<td>M-Th, 7:30am-8pm; F, 7:30am-3pm; Sat, 8am-4pm</td>
<td>Shuksan Hall, Room 231</td>
<td>425.388.9417</td>
</tr>
<tr>
<td>Corporate &amp; Continuing Education Center</td>
<td>M-F, 8am-5pm</td>
<td>Corporate &amp; Continuing Education Center, 2333 Seaway Blvd., Everett</td>
<td>425.267.0150</td>
</tr>
<tr>
<td>Counseling, Advising, and Career Center</td>
<td>M, 8:30am-6:30pm; T, 9am-4:30pm; W-F, 8:30am-4:30pm; first 2 days of the quarter, 8am-6:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9263</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>M-F, 8am-5pm</td>
<td>Index Hall, Room 102</td>
<td>425.388.9545</td>
</tr>
<tr>
<td>Diversity &amp; Equity Center</td>
<td>M, 8:30am-4:30pm; 1-Th, 8:30am-4:30pm; F, 9am-4:30pm; first two days of the quarter, 8am-6:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9306</td>
</tr>
<tr>
<td>East County Campus (Monroe)</td>
<td>By appointment M-Th, 8am-8pm Registration drop-in on Th, 7:30am-4:30pm</td>
<td>Lake Tye Building, Monroe</td>
<td>425.259.8732</td>
</tr>
<tr>
<td>eLearning</td>
<td>M-Th, 8am-5pm; F, 8am-4pm</td>
<td>Parks Student Union, Rooms 210 and 211</td>
<td>425.388.9367 or 9585 866.575.9027</td>
</tr>
<tr>
<td>Enrollment Services (Admissions and Registration)</td>
<td>M, T, 7:30am-6:30pm; W-F, 9am-4:30pm; first 3 days of the quarter, 7:30am-7pm</td>
<td>Jackson Center</td>
<td>425.388.9219 or 425.388.9173</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>M, 9am-6:30pm; T, Th, 9am-4:30pm; Closed Wed. &amp; Fri. for processing; first week of the quarter, M-T, 8am-6:30pm; W-F, 9am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9280</td>
</tr>
<tr>
<td>Financial Referral Center</td>
<td>M, 8:30am-6:30pm; T-F, 8:30am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9278 or 9279 Worker Retraining 9547</td>
</tr>
<tr>
<td>Fire Science and EMT</td>
<td>M-F, 8am-5pm</td>
<td>Index Hall, Room 102</td>
<td>425.388.9545</td>
</tr>
<tr>
<td>Food Services - Parks Student Union Cafe</td>
<td>M-Th, 7am-7pm; F, 7am-3pm</td>
<td>Parks Student Union</td>
<td>TBA</td>
</tr>
<tr>
<td>Health Sciences &amp; Public Safety</td>
<td>M-F, 8am-5pm</td>
<td>Health Science, Index Quad, Room 134 Nursing, Index Quad, Room 140</td>
<td>425.388.9461 or 425.388.9463</td>
</tr>
<tr>
<td>Library-Media Center</td>
<td>M-Th, 7:30am-8pm; F, 7:30am-4:40pm; Sat, 12pm-4pm. Closed Sun. Schedule varies during holidays and quarter breaks. Call 425.388.9353 for schedule.</td>
<td>Parks Student Union, lower floor</td>
<td>Circulation 425.388.9353 Reference 425.388.9354</td>
</tr>
<tr>
<td>Math &amp; Science</td>
<td>M-F, 8:30am-5pm</td>
<td>Shuksan Hall, Room 120</td>
<td>425.388.9429</td>
</tr>
<tr>
<td>Paperclip - Student Service Center</td>
<td>M-Th, 8am-7pm; F, 8am-4pm</td>
<td>Parks Student Union, Room 203</td>
<td>425.388.9238</td>
</tr>
<tr>
<td>Parking &amp; Security</td>
<td>M-F, 7:30am-5pm</td>
<td>Parks Student Union, Room 224</td>
<td>425.388.9990 or 425.388.9998 Emergency</td>
</tr>
<tr>
<td>Physical Education, Health &amp; Wellness</td>
<td>M-F, 6am-9pm; Gym open Sat 8am-noon</td>
<td>Student Fitness Center</td>
<td>425.259.9323</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>M-F, 8am-5pm</td>
<td>Gray Wolf Hall, Room 322</td>
<td>425.388.9387</td>
</tr>
<tr>
<td>Student Activities</td>
<td>M-Th, 8am-7pm; F, 8am-4pm</td>
<td>Parks Student Union, Room 209</td>
<td>425.388.9561</td>
</tr>
<tr>
<td>Student Services Administration</td>
<td>M-F, 8am-5pm</td>
<td>Olympus Hall, Room 224</td>
<td>425.388.9588</td>
</tr>
<tr>
<td>TRIO-Student Support Services</td>
<td>M-F, 8:30am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9275</td>
</tr>
<tr>
<td>Testing Services</td>
<td>Testing hours are listed on page 7.</td>
<td>Glacier Hall</td>
<td>425.388.9288</td>
</tr>
<tr>
<td>University Center</td>
<td>M-Th, 8am-8pm; F 8am-4:30pm; Sat, 9am-3pm</td>
<td>Gray Wolf Hall, North Wing first floor</td>
<td>425.259.8900</td>
</tr>
<tr>
<td>Veterans</td>
<td>M-Th, 9am-4:30pm; Closed Fridays for processing; Monday evening 4:30pm-6:30pm and Fridays by appt only. first week of the quarter, M-T, 8am-4:30pm; W-F, 9am-4:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9277</td>
</tr>
<tr>
<td>Youth Re-engagement</td>
<td>M-Th, 8am-5pm; F, 8am-3pm</td>
<td>Rainier Hall, Room 217</td>
<td>425.259.8738</td>
</tr>
</tbody>
</table>
Residency For Tuition Purposes

For tuition purposes, students eligible for resident tuition rates are defined as follows:

Financially independent students who have been domiciled in the State of Washington for at least the past twelve months, and who are not in the state primarily for educational purposes, and who are not claimed as a dependent for tax purposes by a parent or guardian outside of Washington, or receiving funds from another agency which requires residence in another state. OR

Dependents of parents or legal guardians who are domiciled residents of the State of Washington. OR

Active military personnel stationed in Washington State and their spouses and dependents. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Active members of the Washington National Guard and their spouses or dependents who live in Washington. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Members of selected regional tribes. OR

Persons who resided in Washington State for three full years immediately prior to receiving a high school diploma and completed the full senior year at a Washington high school or who completed the equivalent of a high school diploma and resided in Washington State for three years immediately before receiving the equivalent of the diploma, and continuously resided in Washington State since earning the high school diploma or its equivalent. Contact Linda Baca in Enrollment Services to determine eligibility for this resident tuition status.

All other students are considered to be non-residents for tuition-paying purposes. Special Note: US citizens and permanent residents who have not yet gained residency in Washington State may be eligible for a partial tuition reduction. Contact Enrollment Services for more information.

Any current non-resident student who wishes to be reclassified as a resident student must complete a Residency Questionnaire for determination of eligibility. Applications for reclassification in the current quarter must be submitted to the Enrollment Services Office before the 30th calendar day of the quarter. If the College discovers an error in the student’s residency status during the quarter, the Dean of Enrollment and Student Financial Services will determine whether or not additional tuition and fees are due.

Tuition Reduction Programs

For state-supported classes, several types of students may be eligible for tuition reduction.

Senior Citizens, age 60 or older, may audit one or two classes, at a 75% discount, on a space available basis, beginning the 6th day of the term. Contact the Enrollment Services Office. Registration prior to the 6th day causes disqualification.

State employees and educators in the K-12 public schools may contact EvCC’s Human Resources Office to seek eligibility for registration, at a 75% discount, on a space-available basis, beginning the 6th day of the term. Registration prior to the 6th day causes disqualification.

Certain non-residents may be eligible for a discount on the non-resident tuition. Contact Enrollment Services for eligibility criteria.

Military veterans, current members of the National Guard, and some dependents of deceased or permanently disabled veterans may be eligible for a tuition discount. Must be Washington residents. Contact the EvCC Veterans’ Coordinator, Parks Student Union Third Floor, 425-388-9277 for certification. An approved certification card must be submitted at the time of registration.

Active-duty military and dependents, and dependents of National Guard members, may be eligible for resident tuition if they are otherwise classified as non-residents. A copy of active duty orders and dependent card (or other verification) is required at the time of registration.

Typically, tuition reduction programs do not apply to self-support classes. All lab fees, special fees, books and supplies must be paid. For information about other tuition reduction programs, contact Enrollment Services.
Everett Community College offers various college courses at locations in Snohomish County. Check the class listings in this schedule for a complete listing of courses offered at these locations. Maps and directions are available online at www.everettcc.edu/maps.
Everett Community College does not discriminate on the basis of race, religion, creed, color, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, genetic information or status as a disabled or Vietnam era veteran in its program and activities, or employment.

The Vice President of Instruction and Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9216.

The Vice President of Administrative Services/Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9232.

FROM INTERSTATE 5 NORTHBOUND, take Exit 195 and turn left onto E. Marine View Drive. Go one half mile to 16th Street and turn left. Follow 16th Street to Broadway. Turn right onto Broadway and continue to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

FROM INTERSTATE 5 SOUTHBOUND, take Exit 198 and follow the highway south into Everett to Tower Street and turn right. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

FROM DOWNTOWN EVERETT, take Broadway north to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.
**Family Night**

**Tuesday, March 8  5:30-7:20pm**
Everett Community College – Parks Student Union

A presentation designed to help parents and prospective students make college and career choices.

- **5:15** Welcome and refreshments
- **5:30** Overview of programs and services and getting started process
- **6:10** Breakout sessions - topics will include:
  - University Transfer
  - Technical Programs
  - Selected Majors
  - Financial Aid
  - Running Start

The event is free and open to the public! Call **425-388-9219** for more information.

---

**New Engineering Degrees at Everett CC**

Mechanical - Saint Martin’s University
Civil - Saint Martin’s University
Electrical - University of Washington-Bothell*

Learn more: [uceverett.org](http://uceverett.org) or **425-259-8902**

* Pending approval by HECB*