Hi everyone,

When I decided to become an environmental scientist, I knew I would need help to succeed with all that math and science. It was intimidating, but with a plan, determination and help from Everett Community College, I did it.

One of the keys to my success was the free, organized study sessions led by a tutor who attended classes with me, called Supplemental Instruction (that’s me on the cover with my biology tutor Gretchen DeVore).

I had the same instructor, classmates and tutor for my entire second-year biology series. It was one giant support group that almost felt like family. They helped me understand concepts, study for tests and manage my time.

And I’m not the only one. In classes with Supplemental Instruction, students who participate generally earn a whole letter grade better than those who don’t.

That’s the reason EvCC is adding Supplemental Instruction to more classes this year. As an Achieving the Dream school, EvCC earned a $550,000 grant to increase the number of students who stay enrolled and graduate. It’s helping the college use data to identify and expand the most successful practices (including tutoring and new options for students who aren’t ready for college-level math).

I was one of the 2,600-plus students who got free tutoring from EvCC’s Rainier Learning Center last year. The math and chemistry tutors went into detail about the topics I didn’t quite understand in class.

Also, my instructors were available before or after class and during their office hours to help me one-on-one. I just had to ask.

I recently graduated and start classes soon at Western Washington University’s Huxley College of the Environment.

I got a great start at EvCC, and I think you will, too. You can read my top 10 tips for success in college at www.everettcc.edu/successtips

Best of luck,

Traci, Class of 2012
Table of Contents Features:

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Want to become an Everett Community College student? Grab this checklist and get started now!

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Get Advised.............................................................. 10
Advisors can help you make the most of your time and money and accomplish your educational goals.

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East County Campus ................................................ 14
Take classes east of the trestle. Day and evening credit classes and non-credit professional training are offered in Monroe and Snohomish.

University Center ............................................... 16, 17
Get your bachelor’s or master’s degree on EvCC’s campus at one of eight universities. More than 25 degree options, endless opportunities.

Engineering ................................................. 16, 17, 29
Starting Fall quarter, you can now take evening classes. And you can get a bachelor’s degree from Washington State University right here.

Aerospace Careers ...................................................21
Advance your career and earning potential with high-demand certificates.

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Demand is high for nurses and medical assistants. Train in our new building opening this spring!

Early Learning Center ..............................................67
Find out about exceptional and affordable on-campus childcare.
Next Steps
Sept. 12, 5:30 p.m.
EvCC’s Fitness Center (gym)
• Campus Tours
• Study Tips
• College Planning
• Paying for College and Scholarships
• Student life on campus

No RSVP needed.
Call 425-388-9306 for more information.

Earn your Bachelor’s Degree in Everett

• Business
• Education
• Science/Engineering
• Social Science
• Nursing
• Faith Based

See all 25+ programs offered through University Center at Everett CC on pages 16-17.

8 Universities. 25+ Degrees.
Getting Started Checklist

☐ Learn about the college. Take time to browse the EvCC website. Flip to page 67 for a web directory.

☐ Apply. The earlier the better but, at the very minimum, apply one week before classes begin. Apply online at www.everettcc.edu/admissions. If you are unable to complete the online application, please call 425-388-9219 and press 0. Former students see page 7. When you receive your email or letter of admission, it will include your Student ID Number.

☐ Apply for Financial Aid. Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at www.fafsa.gov.

☐ Complete New Student Orientation. New students must complete orientation before registering for classes. Orientation is online at www.everettcc.edu/orientation. You will need your Student ID Number to take the orientation. If you are unable to complete the orientation online or need accommodations, e-mail orientation@everettcc.edu or call 425-388-9098.

☐ Take the COMPASS Placement Test. The test is offered on a regular weekly schedule, listed on page 7. Testing information is available at www.everettcc.edu/testing.

☐ Select Classes! Educational Planners can help you select classes for your first quarter based on your placement test scores. The Educational Planning Center is located in the Parks Student Union, 3rd floor, 425-388-9339.

☐ Register for Classes. After getting your Student ID and PIN, taking the placement test and completing orientation you can register online at www.everettcc.edu/kiosk. You can also register in person in the Enrollment Services Office in the Parks Student Union.

☐ Pay your Tuition and Fees. There are several payment options available; see the payment policies and options, page 9. Pay your tuition online at www.everettcc.edu/creditcardpay or at the Cashiers Office in the Parks Student Union.

☐ Arrange for Transportation, Parking and Child Care. You can purchase a parking pass at the Cashiers Office in the Parks Student Union. Information on parking and public transportation is available at www.everettcc.edu/parking or on page 10 of this schedule. Check out EvCC’s Early Learning Center for kids ages 1-5 (see page 67). Visit www.everettcc.edu/elc.

☐ Buy your Books. Visit the EvCC Bookstore in the Parks Student Union or buy your books online at www.evccbookstore.com.

☐ Go to Class! Fall classes start September 24.

☐ Need Help? Visit the Enrollment Services Office in the Parks Student Union or call 425-388-9219 and press 0 or send your questions to admissions@everettcc.edu.
FALL 2012 EXAM SCHEDULE

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 - 9:50am</td>
<td>All classes that start between 10am and meet two days/week on T/Th</td>
<td>Classes that start at 12:20pm, daily, four days/week, or two days/week on 1/1h</td>
<td>Classes that start at 2:40pm, daily, four days/week, or two days/week on 1/1h</td>
</tr>
<tr>
<td>10 - 11:50am</td>
<td>Classes that start at 10am and meet two days/week on M/W</td>
<td>Classes that start at 12:20pm and meet two days/week on 1/1h</td>
<td>Classes that start at 12:20pm and meet two days/week on 1/1h</td>
</tr>
<tr>
<td>12 - 1:50pm</td>
<td>All classes that start at 1:30pm</td>
<td>Classes that start at 3:50pm and 4pm</td>
<td>Classes that start at 2:40pm and meet two days/week on M/W</td>
</tr>
<tr>
<td>2 - 3:50pm</td>
<td>All classes that start at 5pm and meet two days/week on M/W</td>
<td>All classes that start at 6:10pm</td>
<td>Classes that start at 5pm, daily, four days/week, or two days/week on 1/1h</td>
</tr>
<tr>
<td>5 - 6:50pm</td>
<td>All classes that start at 7:20pm, daily, four days/week, three days/week, or 2 days/week on 1/1h</td>
<td>Classes that start at 3:50pm and meet two days/week on M/W</td>
<td>Classes that start at 7:20pm and meet two days/week on M/W</td>
</tr>
<tr>
<td>7 - 8:50pm</td>
<td>Classes that start at 8:30pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ANNUAL CALENDAR

- Summer Quarter 2012: July 2 - August 23
- Fall Quarter 2012: September 24 - December 13
- Winter Quarter 2013: January 7 - March 22
- Spring Quarter 2013: April 1 - June 13

INFORMATION SESSIONS

- A&P Test Prep Information Session
  9930 Evergreen Way, Building Y-130, Everett. Call 425-267-0150 to register. 10am, August 29
- Aviation Maintenance
  9711 32nd PL W Paine Field
  Building C-80 at 2:30pm, August 9
- Business Intelligence Certificate Information Session
  9930 Evergreen Way, Building Y-130, Everett. Call 425-267-0150 to register. 12:30pm, August 30
- Early Childhood Education
  Gray Wolf Hall, Room 326
  1pm, August 9, November 14
- Education K-12
  Contact Ken White
  425-388-0499
- Fire Science and Emergency Medical Technician
  Index Hall, Room 101
  11am and 5:30pm
  September 5, October 17, November 13, December 5
- Health Sciences
  www.everettcc.edu/healthcare
  Index Hall, Room TDB. 1:30pm
  August 8, August 22
- High Performance Management Certificate
  9930 Evergreen Way, Everett, Building Y-130. Call 425-267-0150 to register. 6pm, September 10
- Human Resources Management
  9930 Evergreen Way, Building Y-130, Everett. Call 425-267-0150 to register. 6pm, September 5
- Lean Six Sigma Certificate
  9930 Evergreen Way, Building Y-130, Everett. Call 425-267-0150 to register. 6pm, September 4
- Nursing
  www.everettcc.edu/nursing
- Project Management Certificate
  9930 Evergreen Way, Building Y-130, Everett. Call 425-267-0150 to register. 6pm, September 12
- Small Business Accelerator Information Session
  9930 Evergreen Way, Building Y-130, Everett. Call 425-267-0150 to register. 4-5pm August 22, 12-1pm September 5, or 6-7pm September 10
- University Center of North Puget Sound
  425-259-8900
  For information about Bachelor’s and Master’s degrees in Everett, visit www.uc-everett.org
- Welding & Fabrication
  Monte Cristo Hall, Room 110, 5:30pm
  August 15, October 17, November 15
Questions? Go to www.everettcc.edu or call Enrollment Services: 425-388-9219
When you register, you owe tuition and fees. See page 9.
Tuition and Payment

Notes:
- Fees for self-support classes vary.
- See description below, as well as the specific course listings for unique fees.
- See “When to Pay” section for the payment schedule and deadlines.
- The tuition increase for Fall 2012 is 12%.
- Students who pre-registered for Fall will receive a bill in early August with the corrected tuition and fees. Fees listed in the courses section of this schedule are also subject to change.

<table>
<thead>
<tr>
<th>Credits</th>
<th>Resident tuition</th>
<th>Non-Resident tuition Reduction*</th>
<th>Non-resident tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-10</td>
<td>$106.34 per credit</td>
<td>$159.09 per credit</td>
<td>$278.34 per credit</td>
</tr>
<tr>
<td>11</td>
<td>$1,115.64</td>
<td>$1,644.91</td>
<td>$2,840.65</td>
</tr>
<tr>
<td>12</td>
<td>$1,167.88</td>
<td>$1,698.92</td>
<td>$2,897.90</td>
</tr>
<tr>
<td>13</td>
<td>$1,220.12</td>
<td>$1,752.93</td>
<td>$2,955.15</td>
</tr>
<tr>
<td>14</td>
<td>$1,272.36</td>
<td>$1,806.94</td>
<td>$3,012.40</td>
</tr>
<tr>
<td>15</td>
<td>$1,324.60</td>
<td>$1,860.95</td>
<td>$3,069.65</td>
</tr>
<tr>
<td>16</td>
<td>$1,376.84</td>
<td>$1,914.96</td>
<td>$3,126.90</td>
</tr>
<tr>
<td>17</td>
<td>$1,429.08</td>
<td>$1,968.97</td>
<td>$3,184.15</td>
</tr>
<tr>
<td>18</td>
<td>$1,481.32</td>
<td>$2,022.98</td>
<td>$3,241.40</td>
</tr>
<tr>
<td>19</td>
<td>$1,533.58</td>
<td>$2,162.24</td>
<td>$3,309.66</td>
</tr>
<tr>
<td>20</td>
<td>$1,577.84</td>
<td>$2,301.50</td>
<td>$3,377.92</td>
</tr>
</tbody>
</table>

* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services. Tuition options for seniors, state employees and military and residency criteria for tuition purposes are described on page 68.

Tuition and Fees

**STATE-SUPPORTED CLASSES.** Most of EvCC’s classes are “state-supported.” State-supported classes are charged according to the state-regulated tuition rate listed above, lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

**SELF-SUPPORT CLASSES.** A number of EvCC classes are “self-support” and do not utilize state funding to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per class. Fall quarter self-support classes are estimated to be $106.34 per credit.

Students who take a mixture of state-support and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged $1,167.88 plus $531.70. Alternatively, a student taking 17 credits in state-support classes may be charged $1,429.08.

**FEES.** All students — regardless of the type of courses being taken — will be charged other fees, such as a lab fee and parking fee, depending on their use. Fees associated with specific courses are listed with those courses in the classes section of this schedule (pages 18-47). These are estimated fees and are subject to change. Students taking credit courses will be charged a Technology Fee of $3.50 per credit, up to a maximum of $35 per quarter. Students taking credit courses will be charged a Campus Enhancement Fee of $5.00 per credit, up to a maximum of $50 per quarter.

Refund deadlines vary, depending on the type of class.

**FOR STATE-SUPPORTED CLASSES,** the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

**FOR SELF-SUPPORT CLASSES,** refund deadlines are stated in class descriptions.

**ALL STUDENTS ARE SUBJECT TO THE FOLLOWING:** A refund is considered only when a student officially drops or withdraws from a class or from the College. The date of such action is noted if it is done via the online web registration system, or in person in Enrollment Services or with Corporate and Continuing Education Center. All drop transactions must be completed by the close of business on the deadline day. (For most classes, drops/withdrawals after the 5th day of the term must be handled in person in Enrollment Services.) A refund, if due, is mailed to the student’s address on file or credited back to the credit card or agency. Refunds can take up to five weeks to process. Refunds for under $10 will only be processed with a written request from the student.

Refunds for students who are receiving financial aid may also be calculated in accordance with state/federal rules. These formulas are published in the Financial Aid procedures manual. Financial Aid students should note that early departure could trigger a request for repayment of their aid funds.

FINES AND DEBTS

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

**WHEN TO PAY**

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

**STATE-SUPPORTED CLASSES.** Early registrants must pay their tuition and fees by August 15 at 5:30pm. For registration after August 15, payment is due within 5 business days from the date of registration or before the last business day before the beginning of the quarter, whichever comes first. Once classes begin, payment is due immediately.

**SELF-SUPPORT CLASSES.** Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

**ALL STUDENTS ARE SUBJECT TO THE FOLLOWING:** The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, ineligibility or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or to referral to a collection agency.

**HOW TO PAY**

You may pay in person at the Cashiers Office in the Parks Student Union. You may send a check to the Cashiers Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to www.everettcc.edu/creditchardpay. Drop box available outside cashier’s window during business hours.

Students who wish to postpone their payment pending receipt of financial aid, scholarship, VA or other funds must sign a “HOLD” agreement with the Financial Aid Office prior to the payment deadline.

EvCC offers the “20-40 Plan.” Students may make three payments: The first payment of 1/3 of the tuition and fees is due by the normal deadline. The second and third payments are due by the 20th calendar day and the 40th calendar day. There is a $10 fee for this service. Students start the process by going to the Cashiers Office and asking for the “20-40 Plan” form. This option is not available to students enrolled in self-support programs, EMS, Fire Science, FSA, FSM, Medical Transcription and Medical Coding.

Students receiving funding from an external agency or from financial aid should read “Is Someone Else Paying Your Tuition?” below.

**IS SOMEONE ELSE PAYING YOUR TUITION?**

If you are depending upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashiers Office, located in the Parks Student Union. The Cashiers Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. We must receive a payment voucher from your employer or agency by the payment deadline. You are responsible for submitting that voucher to us. It must be submitted immediately after registration. Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

**TRADE ACT STUDENTS**

Students must see Debra Guillford in Worker Retraining with your initial application, in order to complete an Independent Training Plan (CT-3 Form), cost estimate, etc. Immediately after registration each quarter you must go to the Cashiers Office and identify yourself as a Trade Act student so that your student account is properly created. If the Trade Act fails to cover your tuition, you are responsible for payment.

**FINANCIAL AID, VETERANS AND SCHOLARSHIP STUDENTS**

In most cases, the Financial Aid Office is able to use your financial aid to cover your tuition. However, you MUST coordinate this with the Financial Aid Office in advance of the payment deadline and sign a request to have your student account put on HOLD. Please do not assume automatic payment. Note: The VA will not pay for on-line or hybrid classes if they are below 100 level. In some cases, VA benefits will not cover self-support classes. Please work with the Veterans’ Coordinator. Classes that are below 100 level must be taken on campus.

**OPPORTUNITY GRANT**

These are offered to students in designated career programs and must be validated quarterly through those program coordinators. Charges not covered by these grants are the responsibility of the student. For more information visit www.everettcc.edu/og.
Advising and Orientation

ADVISING
Research shows that students who work with an advisor to plan their courses, overcome challenges, and solve problems do better than those who do not.

- New students: meet with an educational planner in the Educational Planning Center
- Current students: meet with a counselor in Counseling and Career Services
- See www.everettcc.edu/advising
- Attend an information session (see page 6)
- Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to www.everettcc.edu/guides
- Go to www.everettcc.edu/advising for more tips

MANDATORY ADVISING - CURRENT STUDENTS
Complete Mandatory Advising* and prepare for Fall quarter registration. Meet with faculty advisors to talk about your major, select your classes for next quarter, and create your Degree Plan to help you “stay on track” to graduate.

Check out the college website www.everettcc.edu/advising for more information about Mandatory Advising and a calendar of scheduled advising sessions.

*All new students who started Spring quarter are required to meet with a faculty advisor prior to Fall registration to create a Degree Plan. All other new students must complete this requirement prior to 3rd quarter registration.

Getting to Campus

PARKING ON CAMPUS
To park in EvCC parking lots:

- Buy a parking pass at the Cashier’s Office, located in the Parks Student Union. You must buy a permit every quarter.
- Hang your permit from your rearview mirror. Permits must be up by the first day of the second week of the quarter.
- Visit www.everettcc.edu/parking to see a map of student parking spaces.
- Parking lots are located by Rainier, Whitehorse, Early Learning Center, College Plaza, EvCC Student Fitness Center, at Cosmetology in Marysville, at the Corporate & Continuing Education Center and at the Aviation Maintenance Technician School at Paine Field.
- During the first two weeks of every quarter, arrive at least 25 minutes early to find a parking place, or save time and money looking for a spot and get chauffeured to college. Park at the Everett Transit station located off of Pacific Avenue and catch a ride on either Route 9 or Route 29 to the College Station. The bus ride averages only 15 minutes and arrives directly in front of the campus.
- Vehicles parked illegally are subject to ticketing and fines.

VISITOR PARKING
Visitor parking is located in Parking Lot B, on the west side of Gray Wolf Hall. Rates are $2 for two hours of parking. Pay at the yellow pay parking machine or at the Cashier’s Office in the Parks Student Union.

RIDE THE BUS
Everett Community College main campus in Everett is served by Everett Transit located across the street from Everett Transit’s College Station transit center. Special routes are available from Marysville, Stanwood/Camano, and Skagit County. ORCA bus passes are available at the Cashier’s Office.

Everett Transit: 425-257-7777
www.EverettTransit.org

For more information:
Community Transit: 425-353-7433
www.communitytransit.org

MAPS AND DIRECTIONS
For location and parking maps to all Everett Community College sites, please see page 70 & 71 of this schedule or visit the directions web page at www.everettcc.edu/directions

MANDATORY ORIENTATION
All new students are required to complete mandatory orientation online at www.everettcc.edu/orientation
You must complete orientation before you can register for classes.
If you cannot access the online orientation or you need accommodations, please call 425-388-9098.
Learning Communities combine courses from different disciplines to provide an in-depth look at subjects. They are team-taught by two or more instructors and usually organized around a theme.

- Make connections (even friendships!) and enjoy the experience of learning as a shared process.
- Discover how subjects (and the world) are related and interrelated.
- Participate in a variety of learning experiences, discussion groups, lectures, projects, and field trips.

FAST TRACK PRE-NURSING
So, you want to be a nurse? This accelerated path Learning Community combines Chemistry 121 and Biology 211 into one integrated course. Designed primarily for pre-nursing/pre-dental hygiene students, the course offers full immersion into the fundamentals necessary for success in upper-level science courses and nursing/dental hygiene. Students will learn chemistry and biology in an integrated approach and be eligible to move into Biology 231, Human Anatomy, after one quarter.

OPTION #1 (Labs Monday and Tuesday afternoons)
BIOL& 211 LC1 – Majors Cellular (5 credits)
CHEM& 121 LC1 – Introduction to Chemistry (5 credits)
Register in Item #2014 for the full 15 credits.

OPTION #2 (Labs Wednesday and Thursday afternoons)
BIOL& 211 LC2 – Majors Cellular (5 credits)
CHEM& 121 LC2 – Introduction to Chemistry (5 credits)
Register in Item #2016 for the full 15 credits.

BECOMING AMERICA – THE AMERICAN DREAM THROUGH THE EYES OF ITS IMMIGRANTS
How does race and national origin affect who we are? Learn the story of America through the history of immigrants. Come explore and analyze your assumptions about race, ethnicity, gender, class and national origin. Reflect critically on the impact of discrimination, prejudice, power and privilege. This course will enhance your reading and writing skills on these topics.

ENGL& 101 LC1 – English Composition (5 credits)
HUM 110D LC – Introduction to American Cultural Studies (5 credits)
Register in Item #4990 for the full 10 credits.

FYI – FIRST YEAR INTELLIGENCE
Starting college can seem like a trek through the jungle. Join a group of people who will help you on your journey. The F.Y.I. (First-Year Intelligence) Learning Community provides a map to navigate your first quarter with tools for reading success, clues for better writing, study skills for the college classroom, and your own tour guides for exploring the mysterious culture of college.

DEVED 094 LC – Reading for College Success (5 credits)
DEVED 095 LC – Study Skills for College Survival (5 credits)
Register in Item #3151 for the full 10 credits.

WRITING ON THE ROCKS
Join a fun and supportive community of learners who will study Earth from a variety of perspectives. The class will perform hands-on lab experiments; will observe the awesome power of Mount St. Helens, personally, in the field; and will connect those activities through writing projects.

This course combines the study of the dynamic processes of the Earth (plate tectonics, earthquakes, volcanoes and geologic time) with the study of the dynamic process of writing effective essays. Enhance your knowledge of the Earth by exploring it through a variety of essay formats, and hone your writing skills by focusing on an in-depth study of our planet.

OPTION #1
ENGL& 101 LC2 – English Composition I (5 credits)
GEOL 102 LC1 – Introduction to Geological Science I (5 credits)
Register in Item #4560 for the full 10 credits.

OPTION #2
ENGL& 102 LC – Composition II (5 credits)
GEOL 102 LC2 – Introduction to Geological Science I (5 credits)
Register in Item #4562 for the full 10 credits.

ORCA: OCEAN RESEARCH COLLEGE ACADEMY
ORCA is EvCC’s early college, designed to meet high school graduation requirements and the Associate in Arts and Sciences degree requirements. Students are dually enrolled in EvCC’s Running Start Program support by their sponsoring high school. Core general education courses are integrated through the study of the local marine environment. This full-time, interdisciplinary program weaves math, science, English and history classes together in a dynamic mix of problem-based learning, complemented by frequent field trips and quarterly research projects assessing the health of the local estuarine environment.

This program requires a year-long commitment in order to complete all coursework. Classes are taught by a team of faculty and all classes must be taken together. Classes are located at the Port of Everett Marina, and are scheduled from 9am to 2:15pm (plus 2-3 later-afternoon field trips).

Courses in this unique and nationally-recognized program lead to an Associate in Arts and Sciences – DTA (the university transfer degree). Instructor permission is required. Visit www.everettcc.edu/orca or contact Ardi Kveven at akveven@everettcc.edu for more information.

WINTER 2013

Fast Track Nursing
(BIOL& 211 / CHEM& 121)

Writing Monsters
(ENGL& 101 / ENGL& 111)
eLearning

eLearning at EvCC offers a variety of online, hybrid and web-enhanced courses that provide students who have jobs, a family, or other responsibilities with a more flexible and independent approach to their education. Online, hybrid and web-enhanced courses use ANGEL as the online learning management system.

Steps to eLearning Success

1. **Determine if eLearning is for you:**
   - I can organize my time well.
   - I have good reading and writing skills.
   - I use the Internet, email and word processing software.
   - I can spend 10-15 hours a week on each course.
   - I am self-motivated, self disciplined and organized.

   If you answered “yes” to most of these statements, online or hybrid courses may be a good option for you.

2. **Check out the eLearning webpage at:**
   - www.everettcc.edu/elstart for information about
     - Getting Started in ANGEL
     - ANGEL How To’s
     - Technical Requirements

3. **Learn to use ANGEL**

   To get a feel for what ANGEL is like, login to our tutorial, An Introduction to ANGEL.

   Simply follow these instructions:
   1. Go to http://everett.angellearning.com
   2. Username: AngelTutorial
   3. Password: EvCC_ANGEL
   4. Select Introduction to ANGEL Tutorial from the course list
   5. Click on the Lessons tab and select a task to get started

Class Formats & Fees

- **Online** classes require no face-to-face contact between you and your instructor.
  Class Cost: tuition + $2.50 per credit fee.

- **Hybrid** classes combine traditional face-to-face classroom time with the flexibility of online learning.
  Class Cost: tuition + $2.50 per credit fee.

- **Web Enhanced** classes are face-to-face classes that require the use of ANGEL or other web-based tools.
  Class Cost: tuition + $2.50 per credit fee.

- **WAOL** classes are delivered fully online via the Washington State Online Consortium (WAOL).
  Class Cost: tuition + $2.50 per credit fee.

eLearning Degrees

- Associate of Arts & Sciences - Direct transfer
- Associate of General Studies

For more information contact eLearning at **425-388-9367**, toll free at **1-866-575-9027**, or elearning@everettcc.edu, or visit us on the web at www.everettcc.edu/elearning
## Arts, Media & Information Literacy

- **ART 124D**: Understanding World Art
- **CHST 1050**: Intro to Chicano Studies
- **CMST& 102**: Introduction to Mass Media
- **FILM 100**: Introduction to Film
- **GRAPH 120**: History of Graphic Design
- **INFO 102**: Research in Info Age (WAOL)
- **MUSC& 105**: Music Appreciation
- **MUSC 110D**: World Music

## Business Workforce Education

- **ACCT 113**: Personal Finance
- **ACCT& 201**: Principles of Accounting I
- **ACCT& 202**: Principles of Accounting II
- **BT 100**: Beginning Keyboarding
- **BT 105**: Keyboard-Speed/Accuracy
- **BT 145**: Civil Litigation
- **BT 147**: Bankruptcy & Corporate Law
- **BT 181D**: Diversity in Law/Ethics
- **BT 243**: Advanced Excel Applications
- **BUS& 101**: Introduction to Business
- **BUS 104**: Business English
- **BUS 130**: Business Computations
- **BUS& 201**: Business Law
- **CL 101**: Computer Literacy
- **ECON 101D**: Understanding Economics
- **ECON& 201**: Micro Economics
- **ECON& 202**: Macro Economics

## Communication & Social Sciences

- **ANTH& 115**: Our Place in Nature
- **ANTH 216D**: Northwest Coast Indians
- **ANTH 255D**: Medicine across Cultures
- **CMST& 210**: Interpersonal Communication
- **ECE 125**: Health, Safety & Nutrition in ECE

## Math/Science/Engineering

- **BIOL 105**: Disease in Modern Society
- **ENVS& 100**: Sustaining Our Earth
- **ENGR 120**: Intro Scientific Computing
- **GEOL 106**: Survey of Earth Science
- **MATH 091**: Elem/Intermediate Alg I
- **MATH 092**: Elem/Intermediate Alg II
- **MATH 099**: Intermediate Algebra
- **MATH& 107**: Math in Society
- **MATH& 141**: Precalculus I: College Algebra
- **MATH& 146**: Introduction to Statistics

## DEVED 105**: Study Skills for College Success

- **CJ& 101**: Intro to Criminal Justice
- **CJ& 240**: Intro to Forensic Sciences
- **CJ 250/251**: Cooperative Work Experience
- **FSA 206**: Fire Dept Customer Service
- **FSA 208**: Fire Service Leadership
- **FSA 218**: Fire Service Administration
- **FSM 222**: Incident Mgmt Operations
- **HLTH 080**: HIV/AIDS Training
- **HLTH 100**: Medical Terminology
- **HLTH 102**: Applied A & P
- **HLTH 106**: Admin Skills/Office Mngmnt
- **HLTH 107**: Admin Skills: Computer Apps
- **HLTH 130**: Disease and Pathology
- **HLTH 205**: Medical Law/Ethics
- **HLTH 206**: Intro Healthcare Risk Mngmnt
- **PEHW 203**: Lifetime Health/Wellness
- **PEHW 235**: Consumer Health

## Health Sciences/Public Safety

- **CJ& 101**: Intro to Criminal Justice
- **CJ& 240**: Intro to Forensic Sciences
- **CJ 250/251**: Cooperative Work Experience
- **FSA 206**: Fire Dept Customer Service
- **FSA 208**: Fire Service Leadership
- **FSA 218**: Fire Service Administration
- **FSM 222**: Incident Mgmt Operations
- **HLTH 080**: HIV/AIDS Training
- **HLTH 100**: Medical Terminology
- **HLTH 102**: Applied A & P
- **HLTH 106**: Admin Skills/Office Mngmnt
- **HLTH 107**: Admin Skills: Computer Apps
- **HLTH 130**: Disease and Pathology
- **HLTH 205**: Medical Law/Ethics
- **HLTH 206**: Intro Healthcare Risk Mngmnt
- **PEHW 203**: Lifetime Health/Wellness
- **PEHW 235**: Consumer Health

## Developmental Education

- **DEVED 100**: Sharpening Your Study Skills
- **DEVED 101**: Reading Academic Textbooks
- **DEVED 104**: Powerful College Reading
## College Credit Classes in Monroe

Classes are held at 14090 Fryelands Blvd. SE, Suite 373, Monroe (TYE).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>ACCT 110</td>
<td>Small Business Accounting</td>
<td>5.0</td>
<td>MW</td>
<td>3pm-5:05pm</td>
<td>TYE 302</td>
<td>Eppley M</td>
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<tr>
<td>ACCT 203</td>
<td>Principles of Accounting III</td>
<td>5.0</td>
<td>MW</td>
<td>12:50pm-2:55pm</td>
<td>TYE 302</td>
<td>Eppley M</td>
</tr>
<tr>
<td>BUS&amp; 101</td>
<td>Introduction to Business</td>
<td>5.0</td>
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<td>10:40am-12:45pm</td>
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<td>Eppley M</td>
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<tr>
<td>CL 101</td>
<td>Computer Literacy</td>
<td>5.0</td>
<td>TTh</td>
<td>10:40am-12:45pm</td>
<td>TYE 303</td>
<td>Eppley M</td>
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<tr>
<td>ENGL 098</td>
<td>Introduction to College Writing</td>
<td>5.0</td>
<td>TTh</td>
<td>5:30pm-7:35pm</td>
<td>TYE 301</td>
<td>Murphey D</td>
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<tr>
<td>ENGL&amp; 101</td>
<td>English Composition I</td>
<td>5.0</td>
<td>TTh</td>
<td>8:30am-10:35am</td>
<td>TYE 301</td>
<td>Bowers L</td>
</tr>
<tr>
<td>HIST&amp; 146</td>
<td>U.S. History I</td>
<td>5.0</td>
<td>MW</td>
<td>5:30pm-7:35pm</td>
<td>TYE 301</td>
<td>Gentry J</td>
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<tr>
<td>MATH 079</td>
<td>Self-Paced Arithmetic and Algebra</td>
<td>5.0</td>
<td>MW</td>
<td>8:30am-9:55am</td>
<td>TYE 303</td>
<td>Cahan A</td>
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<tr>
<td>MATH 080</td>
<td>Preparation for Algebra</td>
<td>5.0</td>
<td>MW</td>
<td>7:40pm-9:55pm</td>
<td>TYE 301</td>
<td>Hill J</td>
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<tr>
<td>NUTR&amp; 101</td>
<td>Nutrition</td>
<td>5.0</td>
<td>MW</td>
<td>8:30am-10:35am</td>
<td>TYE 301</td>
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<td>PSYC&amp; 100</td>
<td>General Psychology</td>
<td>5.0</td>
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<td>10:40am-12:45pm</td>
<td>TYE 301</td>
<td>Bender S</td>
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<tr>
<td>SPAN&amp; 121</td>
<td>Spanish I</td>
<td>5.0</td>
<td>TTh</td>
<td>10:40am-12:45pm</td>
<td>TYE 301</td>
<td>Gibson D</td>
</tr>
</tbody>
</table>

### Hybrid course
- A portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: tuition + $2.50 per credit.

### Web Enhanced classes
- Face-to-face courses that require the use of ANGEL or other web-based tools. Web enhanced classes: tuition + $2.50 per credit.

## Adult Ed, GED and ESL Classes in Monroe

Classes begin September 24 (Adult Basic Education/GED Prep) or September 25 (English as a Second Language) and are held at Park Place Middle School (PPMS), 1408 W. Main St., Monroe. Students may register in the classroom during the first class.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESL</td>
<td>ESL Levels 1-5</td>
<td>TTh</td>
<td>6-8:50pm</td>
<td>PPMS</td>
</tr>
<tr>
<td>ABE 013-043</td>
<td>ABE Math – Levels 1-4</td>
<td>MW</td>
<td>6-7:20pm</td>
<td>PPMS</td>
</tr>
<tr>
<td>GED 053</td>
<td>GED Math – Level 5</td>
<td>MW</td>
<td>6-7:20pm</td>
<td>PPMS</td>
</tr>
<tr>
<td>ABE 021-041</td>
<td>ABE Communication – Levels 2-4</td>
<td>MW</td>
<td>7:30-8:50pm</td>
<td>PPMS</td>
</tr>
<tr>
<td>GED 051</td>
<td>GED Communication – Level 5</td>
<td>MW</td>
<td>7:30-8:50pm</td>
<td>PPMS</td>
</tr>
</tbody>
</table>

## Placement Testing, Advising and Registration

COMPASS placement testing is available at 14090 Fryelands Blvd. SE, Suite 373, Monroe, Thursdays at 1 p.m. or by appointment by calling 425-259-8732. Drop-in for advising and help with registration, enrollment and general financial aid Monday-Thursday, between 9:30 a.m. and 5 p.m.

## Aerospace Composite Tech in Snohomish

Earn a two-quarter Aerospace Composite Technician Certificate in classes held evenings at Snohomish High School (SHS), 1316 Fifth Street, Snohomish. Call Annette Floyd at 425-388-9562 or visit [www.everettcc.edu/composites](http://www.everettcc.edu/composites) for more information.

## Business Degrees in Monroe

Earn an Associate in Business (DTA) or Associate in Technical Arts in Business Administration. Details at [www.everettcc.edu/eastcounty](http://www.everettcc.edu/eastcounty)

## Training for Businesses

Business and professional development workshops and classes are provided by EvCC’s Corporate & Continuing Education Center in East County. Go to [www.everettcc.edu/ccec](http://www.everettcc.edu/ccec) and click “East County Locations.”

---

**Go to College in East Snohomish County!**

[www.everettcc.edu/eastcounty](http://www.everettcc.edu/eastcounty)  425-259-8732
Adult Education

AN ULT BAC TICAL EDUCATION
Adult Basic Education (ABE) focuses on basic reading, writing and math. Class levels are math 1 through 4, and communication levels 2 through 4. An initial assessment is given to each student so they may be placed in the core learning level. For more information, call 425-388-9291.

ENGLISH AS A SECOND LANGUAGE
Everett Community College offers English as a Second Language (ESL) for students whose first language is not English. ESL classes cover reading, writing, listening and speaking. To sign up for ESL classes, call 425-388-9291.

CAREER DEVELOPMENT
All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Call the Career Center at 425-388-9263 to inquire about starting salaries and training requirements.

GED PREPARATION
General Educational Development (GED) classes are offered to students that have either finished ABE classes or that have scored high enough on the initial assessment in Adult Education to be placed in the preparatory classes for the GED. The classes will cover everything that will be on the GED test: reading, writing, math, science and social studies. Online classes are available for individuals scoring high enough on the assessment. For more information, call 425-388-9291.

YOUTH RE-ENGAGEMENT (U3)
Dropped out of high school? Get your high school diploma while earning credits for your college degree in the Youth Re-Engagement program (U3). To enroll, you must be age 16-21, have an 8th grade reading level, and not have a high school diploma (a GED is OK). For more information, call 425-259-8738.

HIGH SCHOOL COMPLETION PROGRAM
Finish your high school diploma through EvCC’s adult High School Completion program. Students 18 and younger must complete an underage packet. Students 19 years or older may receive a 75% reduction in tuition for the High School Completion program. Everyone pays for fees. There is no financial assistance for High School Completion classes. For more information, call 425-388-9291.

<table>
<thead>
<tr>
<th>Course No</th>
<th>Course Title</th>
<th>Days</th>
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<th>Location</th>
<th>Start</th>
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<tr>
<td>ABE 013-023</td>
<td>ABE Math - Levels 1 &amp; 2</td>
<td>MW</td>
<td>9:00-12:00am</td>
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<td>Sept 24</td>
</tr>
<tr>
<td>ABE 033-043</td>
<td>ABE Math - Levels 3 &amp; 4</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>BAK 208</td>
<td>Sept 24</td>
</tr>
<tr>
<td>GED 053</td>
<td>GED - Level 5 Math</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>MON 211</td>
<td>Sept 24</td>
</tr>
<tr>
<td>GED 021-031</td>
<td>ABE Communication - Level 2 &amp; 3</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>BAK 113</td>
<td>Sept 24</td>
</tr>
<tr>
<td>GED 053</td>
<td>GED Communication - Level 5</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>MON 211</td>
<td>Sept 24</td>
</tr>
<tr>
<td>ABE 013-040</td>
<td>ABE - Levels 1-4 Lab</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>RAI 203</td>
<td>Sept 24</td>
</tr>
<tr>
<td>GED 050</td>
<td>GED - Level 5 Lab</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>RAI 203</td>
<td>Sept 24</td>
</tr>
</tbody>
</table>

EvCC also offers online courses. Please call 425-388-9291 for more information about ABE/GED online courses.

<table>
<thead>
<tr>
<th>Course No</th>
<th>Course Title</th>
<th>Days</th>
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<tr>
<td>ESL 010</td>
<td>ESL Level 1</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>BAK 113</td>
<td>Sept 24</td>
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<tr>
<td>ESL 020</td>
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<td>TTh</td>
<td>9:00-12:00am</td>
<td>BAK 208</td>
<td>Sept 24</td>
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<tr>
<td>ESL 030</td>
<td>ESL Level 3</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>BAK 208</td>
<td>Sept 24</td>
</tr>
<tr>
<td>ESL 040-050</td>
<td>ESL Levels 4 &amp; 5</td>
<td>TTh</td>
<td>9:00-12:00am</td>
<td>BAK 208</td>
<td>Sept 24</td>
</tr>
</tbody>
</table>

High School Completion classes are offered at Weston High School in Arlington. Please call 425-388-9291 for more information.
The University Center of North Puget Sound offers:

- Bachelor’s & Master’s Degrees
- Evening & weekend classes
- In-person, online or hybrid classes
- Located on EvCC’s Campus

B.A. ENVIRONMENTAL POLICY
Gain the knowledge and skills to understand environmental processes and problems. Employment opportunities in analysis, assessment, monitoring and administration.

Contact Nancy: nancy.bluestein-johnson@wwu.edu

B.S. ENVIRONMENTAL SCIENCES
The knowledge of how natural systems work is applied to solving problems largely created by human activities. Career paths include government and private sector.

Contact Nancy: nancy.bluestein-johnson@wwu.edu

B.A. ELEMENTARY EDUCATION
Earn your teaching degree, certificate or add a Special Education or Elementary Education Endorsement to an existing WA teaching certificate.

Contact Sue: sue.burke@wwu.edu

B.A. HUMAN SERVICES
Assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work with a variety of community agencies.

Contact Lilla: hs.everett@wwu.edu

B.A.S. INFORMATION TECHNOLOGY & ADMINISTRATIVE MANAGEMENT

Administrative Management - Technical A.T.A. required.
For those interested in advancing their careers with management training. 40+ tech or applied credits needed.

Information Technology - Computer A.T.A. required.
For those wanting a productive and challenging career in information technology combined with administrative management training.

For both options contact Terry: linklett@cwu.edu

MASTER IN TEACHING
Secondary Education - For students who wish to complete a master’s degree while gaining State of Washington Residency certification. B.A. and specific prep required.

Contact Bobbie: bobbie.rogers@wwu.edu

M.A. REHABILITATION COUNSELING
Prepares rehabilitation professionals to assist individuals with disabilities in attaining independence, employment and full community participation. Career opportunities exist in hospitals, state agencies, rehabilitation centers, etc.

Contact Alexa: rc.info@wwu.edu

WEEKEND MBA PROGRAM
For active managers, professionals and executives with significant experience. Prepare to advance your career with class focus on analytical, theoretical, and interpersonal skills.

Contact: weekendmba@wwu.edu

B.S. INTERDISCIPLINARY STUDIES - SOCIAL SCIENCES
Designed for students looking for broader degree options. Can be individualized to the student’s personal interests.

Contact Steve: scheppas@cwu.edu

8 Universities. Endless Opportunities.
A degree is closer than you think!

WASHINGTON STATE UNIVERSITY
World Class. Face to Face.

B.S. MECHANICAL ENGINEERING
This program is open to all students that are able to certify into the program. AS (Transfer) degree required. Starting Fall 2012 in Everett.

Contact Grechen: gretchen.rowe@uceverett.org

ONLINE BACHELOR’S & MASTER’S PROGRAMS
- Business Administration • Human Development • Humanities
- Social Sciences • Criminal Justice

For program information: http://online.wsu.edu

ETERNAL STATE COLLEGE
OLYMPIA, WASHINGTON

B.A. LIBERAL ARTS
Located at the Tulalip Reservation, this community-determined program serves those who live/work on a reservation or have social/cultural ties to tribal communities.

Contact Renee: swanwair@evergreen.edu

EASTERN WASHINGTON UNIVERSITY

MASTER OF SOCIAL WORK
Prepares social workers for practice in the public sector or private agencies which address the needs of oppressed and disadvantaged populations.

Contact Nancy: nfagan@ewu.edu

UNIVERSITY of WASHINGTON | BOTHELL

RN TO BSN
This one day a week, 5 quarter program is for nurses who have completed an A.A. Degree or Diploma program and who already have their RN license.

Contact Kerri: khatfield@uw.edu

SAINT MARTIN’S UNIVERSITY

B.A. BUSINESS ADMINISTRATION
Learn a unified business program that integrates the separate functional areas of business. Plan ahead, program starts 2013.

Contact Jeanne: jkraske@stmartin.edu

Get Started Today - It’s Easy!

1. View program materials at:
   www.uceverett.org

2. Attend an Information Session:
   • Learn about the program
   • Discover next steps
   • Dates posted on the website

3. Scan with your smartphone:
HOW TO READ CLASS LISTINGS

Read the descriptions CAREFULLY! A lot of the classes have different fees and prerequisites for each individual section. This means that ENGL& 101 could have eight sections and two could have fees, two could be taught in a lab, and four could have different prerequisites. Don’t think that because the name of the course is the same that the same rules and fees apply every time.

1. Look for the fees - such as lab fees, class fees, per credit, studio fees, and special fees. They’ll all be listed in the description, so be aware of fees. You’re responsible for paying fees up front, and you don’t want to be surprised when you go to pay for your classes.

2. If a prerequisite, corequisite, or fee applies to a specific section, it will say so here and have an asterisk. It’s important to know that if there is a prerequisite, corequisite, or fee without an asterisk at the front, then it applies to EVERY section of that course. In the example shown to the left, the grade of C or higher prerequisite applies to every section, from A to C because it has no asterisk. The lab fee applies ONLY to section C because it has an asterisk.

3. Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.

SYMBOLS

OL
Online course. EvCC Online courses begin September 24. Online fee: tuition + $2.50 per credit. See pages 10 and 11 for more information.

H
Hybrid course, a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: tuition + $2.50 per credit.

WE
Web Enhanced classes are face-to-face courses that require the use of ANGEL or other web-based tools. Web enhanced classes: tuition + $2.50 per credit.

HN
Honors; a class that provides an opportunity to do honors-level coursework, which, once completed will appear on the student’s transcripts as {Course}: Honors.

LC
Learning Communities link two or more courses structured around a theme to provide an in-depth look at subjects. See page 11 for details.

ABBREVIATIONS

BUILDINGS

AHS  Arlington High School
ASC  Arlington Stilliguamish Senior Center
BAK  Baker Hall
CEC  Corporate & Continuing Education Center
CHS  Cascade High School
COS  Cosmetology
DHS  Darrington High School
EHS  Everett High School
ELC  Early Learning Center
EWH  Edmonds-Woodway High School
FIT  Fitness Center
GHS  Granite Falls High School
GPH  Glacier Peak High School

ART 471  Sample Course
PR: ART 270 or instructor permission. Lab fee: $7.94 per credit.

ENGL 002  Creative Course
PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 001. CR: Students MUST take H DEV 004 concurrently.

For section C (3672) there is a lab fee of $23.20.

3668 A daily 7am-7:50am BAK 206 Staff
3670 B daily 8am-8:50am BAK 210 Staff
3672 C MWF 8am-8:50am SHK 223 Staff

Online course. EvCC Online courses begin September 24. Online fee: tuition + $2.50 per credit. See pages 10 and 11 for more information.

Hybrid course, a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: tuition + $2.50 per credit.

Web Enhanced classes are face-to-face courses that require the use of ANGEL or other web-based tools. Web enhanced classes: tuition + $2.50 per credit.

Honors; a class that provides an opportunity to do honors-level coursework, which, once completed will appear on the student’s transcripts as {Course}: Honors.

Learning Communities link two or more courses structured around a theme to provide an in-depth look at subjects. See page 11 for details.

SAC  Shack Art Center
SHH  Shorecrest High School
SHK  Shukran Hall
SHS  Snohomish High School
SNO  Sno-Isle Skills Center
SSC  Stanwood Senior Center
STD  Stanwood Elementary School
STH  Stanwood High School
SUL  VOA Sky Valley Resource Center, Sultan
TCC  Tulalip College Center
TYE  Lake Tye Building, Monroe
WHI  Whitehorse Hall
WTH  Weston High School

OTHER ABBREVIATIONS

ARR  Arranged
CR  Corequisite
HON  Honors Course
HY  Hybrid Course
LC  Learning Community
MO  Monroe East County
OL  Online Course
OFF  Off-Campus Site
PR  Prerequisite
TBA  To Be Arranged
TBD  To Be Determined
TC  Telecourse
TU  Tulalip Tribal Court
ACCOUNTING

ACCT 110  Small Business Accounting  5
PR: MATH 070 or BUS 130 with a grade of C- or higher.

* Section MOH (1120) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all students who meet the eligibility requirements.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
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<th>Location</th>
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<tbody>
<tr>
<td>1116</td>
<td>HY1</td>
<td>MTWTh</td>
<td>11:00am-12:10pm</td>
<td>OLY 126 Staff</td>
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<tr>
<td>1120</td>
<td>MOH</td>
<td>MW</td>
<td>3pm-5:05pm</td>
<td>TYE 302 Eppley M</td>
</tr>
</tbody>
</table>

Capstone Financial Accounting Accounting 250
Hybrid class (campus and online)

Learn about effective internal controls, financial statements, reporting and analysis, reporting standards, revenue and expense recognition, and inventories and leases.

Benefits of taking this class:

- Complete certificate or degree requirements
- Learn to create a system to stop fraud
- Increase business efficiency and profit
- Improve accounting and presentation skills
- Preparation for promotion/higher pay
- Meet like-minded professionals (network)

ACCT 113  Personal Finance  3
No PR’s required. However, working familiarity with MS Word and Excel would be very helpful.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
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<tbody>
<tr>
<td>1122</td>
<td>OL</td>
<td>Online</td>
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ACCT& 201  Principles of Accounting I  5
PR: Recommended sophomore standing or completion of ACCT 110 or instructor permission.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<td>HY1</td>
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<tr>
<td>1134</td>
<td>HY2</td>
<td>MTWTh</td>
<td>12:20pm-1:20pm</td>
<td>OLY 126 Reed B</td>
</tr>
</tbody>
</table>

ACCT& 202  Principles of Accounting II  5
PR: Completion of MATH 099 or equivalent; or placement in MATH 138 or MATH& 141 required.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1144</td>
<td>OL</td>
<td>Online</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1146</td>
<td>HY</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>WHI 352 Reed B</td>
</tr>
</tbody>
</table>

ACCT& 203  Principles of Accounting III  5
PR: Grade of C or higher in ACCT& 202 or instructor permission.

<table>
<thead>
<tr>
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<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>1150</td>
<td>HY</td>
<td>MTWTh</td>
<td>11:10am-12:10pm</td>
<td>WHI 352 Reed B</td>
</tr>
<tr>
<td>1151</td>
<td>MOH</td>
<td>MW</td>
<td>12:50pm-2:55pm</td>
<td>TYE 302 Eppley M</td>
</tr>
</tbody>
</table>

ACCT 250  Capstone Financial Accounting  5
PR: Grade of C or higher in ACCT& 202 or instructor permission.

<table>
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<th>Section</th>
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<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>1158</td>
<td>OL</td>
<td>Online</td>
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</tr>
</tbody>
</table>

AMERICAN SIGN LANGUAGE
See the World Languages section of this schedule. See Corporate and Continuing Education for additional non-credit World Language classes.

ANTHROPOLOGY

ANTH& 115  Our Place in Nature  5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>1500</td>
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<td></td>
</tr>
<tr>
<td>1501</td>
<td>HY</td>
<td>MW</td>
<td>10:15am-11:45am</td>
<td>GWH 276 Clarke C</td>
</tr>
</tbody>
</table>

ANTH 116D  Cultures in Context  5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

* This class requires 10 hours of Service Learning as part of the class contact hours and are arranged through the instructor to accommodate the student’s schedule.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>1502</td>
<td>HY</td>
<td>Th</td>
<td>10:15am-11:45am</td>
<td>GWH 276 Clarke C</td>
</tr>
</tbody>
</table>

ANTH 182  Service Learning  1-2

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>1508</td>
<td>A</td>
<td>ARR</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ANTH 201  Human Ecology I  5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

* Course taught through Edmonds Community College and all classes will be held in the field. Dates during Fall quarter are September 28 - December 7. Transportation provided from the Edmonds CC campus.

* Class materials fee: $46.55; LEAF School fee: $56.65; and Service Learning fee: $40.

* Books for this class are purchased at the Edmonds CC Bookstore (www.edcc.edu/bookstore), unless your funding source REQUIRES that they be bought through Everett CC.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1510</td>
<td>A</td>
<td>F</td>
<td>8am-5pm</td>
<td>OFF Murphy T</td>
</tr>
</tbody>
</table>
**ANTH 202** Human Ecology II  
PR: ANTH 201 and completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.  
* Course taught through Edmonds Community College and all classes will be held in the field. Dates during Fall quarter are September 28 - December 7. Transportation provided from the Edmonds CC campus.  
* ANTH 202 students have a **REQUIRED** mentor training session on Friday, September 21 from 8am to 5pm on the Edmonds CC campus in Mountlake Terrace Hall, Room 220.  
* Class materials fee: $46.55; LEAF School fee: $56.65; and Service Learning fee: $40.  
* Books for this class are purchased at the Edmonds CC Bookstore (www.edcc.edu/bookstore), unless your funding source **REQUIRES** that they be bought through Everett CC.  
  
1512 A F 8am-5pm OFF Murphy T  

**ANTH & 206D** Cultural Anthropology  
PR: Completion of ENGL 101 with a grade of C or higher or instructor permission.  
* Both sections of ANTH & 206D below (1514 and 1516) require 10 hours of Service Learning as part of the class contact hours and are arranged through the instructor to accommodate the student’s schedule.  
  
1514 A MW 7:50am-9:50am GWH 276 Clarke C  
1516 B MTWTh 1:30pm-2:30pm GWH 276 Clarke C  

**ANTH & 216D** Northwest Coast Indians  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.  
* Also offered as SOC 255D; credit may not be earned in both ANTH 255D and SOC 255D.  
  
1526 OL Online Farb B  

---

**ANTH 255D** Medicine across Cultures  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.  
* Also offered as SOC 255D; credit may not be earned in both ANTH 255D and SOC 255D.  
  
1526 OL Online Farb B  

---

**ANTH 271** Laboratory Methods in Archaeology I  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.  
* Archaeology lab methods practiced in a classroom lab at Edmonds Community College from September 26 - December 5 in Mountlake Terrace Hall, Room 220.  
* Class materials fee: $46.55.  
* Books for this class are purchased at the Edmonds CC Bookstore (www.edcc.edu/bookstore), unless your funding source **REQUIRES** that they be bought through Everett CC.  
  
1534 A W 8:30am-11:20am OFF Murphy T  

**ANTH 273** Laboratory Methods in Archaeology II  
PR: ANTH 271.  
* Archaeology lab methods practiced in a classroom lab at Edmonds Community College from September 26 - December 5 in Mountlake Terrace Hall, Room 220.  
* Class materials fee: $46.55.  
* Books for this class are purchased at the Edmonds CC Bookstore (www.edcc.edu/bookstore), unless your funding source **REQUIRES** that they be bought through Everett CC.  
  
1534 A W 8:30am-11:20am OFF Murphy T  

---

**ART 110** Design I: 2 Dimensional  
Lab fee: $44.75.  
  
1584 A MWF 8am-9:50am WHI 361 Lee T  
1586 B MWF 10am-11:50am WHI 361 Lee T  
1588 S TTh 6:10pm-9pm WHI 361 Lee T  

**ART 111** Beginning Life Drawing  
PR: ART 115 or instructor permission. Lab fee: $26.85.  
  
1590 S W 5pm-8:50pm WHI 300 Gherard E  

**ART 114** Intermediate Life Drawing  
  
1591 S W 5pm-8:50pm WHI 300 Gherard E  

**ART 115** Drawing I  
Lab fee: $44.75.  
  
1592 A MW 10am-12:50pm WHI 300 Berkley L  
1594 B MW 1:30pm-4:20pm WHI 300 Berkley L  

**ART 123** Introduction to Studio Art  
Lab fee: $44.75.  
  
1595 A TTh 12:20pm-3:10pm WHI 361 Berkley L  

**ART 124D** Understanding World Art  
* Sections HY1 (1598) & HY2 (1599) include a field trip fee: $11.03.  
  
1598 HY1 TTh 10am-11:50am WHI 341 Lepper S  
1599 HY2 MW 5pm-7:10pm WHI 341 Lepper S  

**ART 140** Kiln Formed Glass I  
* Self-support, non-tuition class. Class fee: $212.68. Special fee: $300. NO REFUND OPTION.  
* Section CA1 (1604) meets Mondays, September 24-November 5.  
* Section CA2 (1605) meets Wednesdays, September 26-November 7.  
  
1604 CA1 M 6pm-10pm SAC Staff  
1605 CA2 W 6pm-10pm SAC Staff  

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**GREAT FIELD WORK EXPERIENCE IN ANTH 201 - HUMAN ECOLOGY I**  
Earn 5 credits doing field work to explore the connection between humans and their environment. All classes will be held in the field. Transportation provided from Edmonds Community College. Class meets Fridays, 8am to 5pm, September 28 – December 7.  
For more information, contact Erin Ryan at erin.ryan@email.edcc.edu or Cynthia Clark at cclarke@everettcc.edu
ART 195  Foundation Portfolio Review  2
PR: ART 110, ART 115, ART 124D, GRAPH 110 and PHOTO 110 or instructor permission.
* Self-support, non-tuition class. Class cost: $212.68. Lab fee: $17.90. Last day for 100% refund is September 28. No 50% refund option.
  1608 CA  ARR  Staff/Lepper

ART 200  Painting I  5
PR: ART 115, ART 110 recommended. Lab fee: $44.75.
  1610 A  MW  1:30pm-4:20pm  WHI 374  Lepper S

ART 201  Painting II  5
PR: ART 200. Lab fee: $44.75.
  1612 A  MW  1:30pm-4:20pm  WHI 374  Lepper S

ART 202  Painting III  5
PR: ART 201. Lab fee: $44.75.
  1614 A  MW  1:30pm-4:20pm  WHI 374  Lepper S

ART 203  Painting IV  5
PR: ART 202. Lab fee: $44.75.
  1616 A  MW  1:30pm-4:20pm  WHI 374  Lepper S

ART 222  Western Art History: 18th-19th Centuries  5
PR: None required. Art 124D recommended. Arts field trip: $11.03.
  1615 A  MW  10am-11:50am  WHI 341  Lepper S

ART 240  Printmaking I  3
Lab fee: $26.85.
  1618 S  M  6:10pm-10pm  WHI 303  VanSomeren K

ART 241  Printmaking II  3
PR: ART 240 or instructor permission. Lab fee: $26.85.
  1619 S  M  6:10pm-10pm  WHI 303  VanSomeren K

ART 242  Printmaking III  3
PR: ART 241 or instructor permission. Lab fee: $26.85.
  1620 S  M  6:10pm-10pm  WHI 303  VanSomeren K

ART 243  Printmaking IV  3
PR: ART 242 or instructor permission. Lab fee: $26.85.
  1621 S  M  6:10pm-10pm  WHI 303  VanSomeren K

ART 230  Glassblowing I  2
* Self-support, non-tuition class. Class fee: $212.68. Lab fee: $600. NO REFUND OPTION.
* Section CA1 (1626) meets Tuesdays, September 25- November 6.
* Section CA2 (1627) meets Thursdays, September 27-November 8.
  1626 CA1 T  6pm-10pm  SAC Staff  
  1627 CA2 Th  6pm-10pm  SAC Staff  

ART 270  Ceramics I  5
PR: None required. Art 110 recommended. Lab fee: $54.50.
  1630 A  ThTh  1:30pm-4:20pm  WHI 287  Lee T
  1631 S  ThTh  6:10pm-9pm  WHI 287  Allison M

ART 271  Ceramics II  5
PR: ART 270. Lab fee: $54.50.
  1632 A  ThTh  1:30pm-4:20pm  WHI 287  Lee T
  1633 S  ThTh  6:10pm-9pm  WHI 287  Allison M

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Advance your career and earning potential with high demand certificates in:

- Fiber optics, Electronics, CAD
- Quality Assurance, Lean Six Sigma, Business Intelligence
- Supervision and Leadership, Project Management
- Airframe & Powerplant, Machining, Composites

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See page 18 for more information about these symbols.
| ART 272  | Ceramics III | 5 | PR: ART 271. Lab fee: $54.50. |
| 1634 A | TTh 1:30pm-4:20pm | WHI 287 | Lee T |
| 1635 S | TTh 6:10pm-9pm | WHI 287 | Allison M |

| ART 275  | Ceramic Glaze Chemistry I | 3 | PR: ART 270 or ART 109 or instructor permission. |
| * Self-support, non-tuition class. Class cost: $319.02. Lab fee: $32.70. Last day for 100% refund is September 28. No 50% refund option. |
| 1636 CA | ARR 1:30pm-3:20pm | WHI 372 | Lepper S |

| ART 294  | Studio Practice | 2 | PR: Minimum of 20 credits of Studio Art or instructor permission. |
| * Self-support, non-tuition class. Class cost: $212.68. Lab fee: $17.90. Last day for 100% refund is September 28. No 50% refund option. |
| 1646 CA | ARR | Kammer G |

### ASTRONOMY

| ASTR& 101  | Introduction to Astronomy | 5 | PR: MATH 095 or equivalent. Lab fee: $30.95. |
| 1700 A | MWTh 10am-11:50am | WHI 207 | Washburn K |

### ATMOSPHERIC SCIENCE

| ATM S 101  | Weather | 5 | PR: ENGL 098 or equivalent and MATH 080 or equivalent. Lab fee: $39.25. |
| 1754 A | MWTh 9am-10:50am | SHK 134 | Cabral S |

### AVIATION MAINTENANCE

**INFORMATION SESSION REQUIRED FOR NEW AVIATION STUDENTS:**

All information sessions meet at 2:30pm at Paine Field, Building C-80. August 9, October 11, November 8 and December 13. For more information call 425-388-9533.

| AVA 101  | Applied Science for the Aviation Technician | 20 | PR: ENGL 098 with a grade of C or higher or place into ENGL 101, and MATH 075 with a grade of C or higher or place into MATH 091 and instructor permission. Lab fee: $66.25. |
| 1830 A | Daily 8am-9:50am | PFCB 010 | Ballard A |
| 1832 J | Daily 10am-2:30pm | PFCB 010 | Ballard A |

| AVA 202  | Airframe Tech/Applied Science for Avia Tech II | 20 | PR: ENGL 098 with a grade of C or higher or place into ENGL 101, and MATH 075 with a grade of C or higher or place into MATH 091 and instructor permission. Lab fee: $66.25. |
| 1840 A | Daily 8am-9:50am | PFCB 008 | Staff |
| 1842 J | Daily 10am-2:30pm | PFCB 101 | Staff |

### BIOLOGY

| BIOL 100  | Survey of Biology | 5 | PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $30.95. |
| 1982 B | MWTh 3pm-4:50pm | SHK 134 | Brindle J |

| BIOL 105  | Disease in Modern Society | 5 | PR: MATH 080 or skills assessment at MATH 081 or higher, ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher. |
| 1990 HY | MTW 9am-9:50am | SHK 134 | Kratz R |
| 1992 OL | Online | Cabral S |

| BIOL 107  | Life Science for Everybody | 5 | PR: ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $76.50. |
| 2000 A | MW 5pm-7:50pm | SHK 134 | Brindle J |

| BIOL& 211  | Majors Cellular | 5 | PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher, and CHEM 121 or higher or one year of high school chemistry within last five years with a grade of C or higher. Lab fee: $30.95. |
| * Sections LC1 (2014) and LC2 (2016) are part of the Fast-Track Nursing Learning Community and must be taken concurrently with the Chemistry LC sections. See page 11 of the printed Fall Schedule for registration information. |
| 2010 A | NF 8am-8:50am | SHK 141 | Forson D |
| 2011 B | NF 8am-9:50am | SHK 141 | Forson D |
| 2012 C | NF 10am-11:50am | SHK 145 | Brindle J |
| 2013 D | NF 10am-11:50am | SHK 145 | Brindle J |
| 2014 LC1 | MTWTh 11am-11:50am | GWH 286 | Olsen R |
| 2016 LC2 | MTWTh 11am-11:50am | GWH 288 | Olsen R |
| 2018 S | MW 7:20pm-9:10pm | SHK 145 | Kisser B |
| 2019 T | MW 7:20pm-9:10pm | SHK 145 | Kisser B |

| BIOL& 211P  | Majors Cellular: Problem Session | 1 | CR: Concurrent enrollment in BIOL 211 required. |
| 2020 PS1 | M 9am-9:50am | SHK 141 | Forson D |
| 2022 PS2 | M 11am-11:50am | SHK 141 | Olsen R |

| BIOL& 221  | Majors Ecology/Evolution | 5 | PR: CHEM& 161 with a grade of C or higher, or concurrent enrollment in CHEM& 161, or instructor permission. Lab fee: $39.25. |
| 2040 A | NF 10am-10:50am | SHK 141 | Pape-Lindstrom P |
| 2042 B | NF 10am-10:50am | SHK 141 | Pape-Lindstrom P |

| BIOL& 221P  | Majors Ecology/Evolution: Problem Session | 1 | CR: Concurrent enrollment in BIOL& 221 required. |
| 2044 PS1 | M 11am-11:50am | SHK 145 | Pape-Lindstrom P |

| BIOL& 223  | Majors Organismal Physiology | 5 | PR: BIOL& 222 with a grade of C or higher and CHEM& 162 with a grade of C or higher, or concurrent enrollment in CHEM& 162, or instructor permission. Lab fee: $39.25. |
| 2060 A | MTWTh 7:50am-8:40am | SHK 232 | Schwartz F |
| 2061 A | T 8am-10:50am | SHK 134 | Schwartz F |
**BUSINESS**

For additional courses in business related fields see Computer Science, Computer Literacy, Medical Coding, and Medical Transcription.

**BUS& 101 Introduction to Business**

- **OL 2180 OL1 Online**
- **OL 2181 OL2 Online**
- **OL 2186 HY1 MW 9am-9:50am OLY 125**
- **OL 2187 HY2 TTh 10am-11am OLY 125**
- **OL 2188 HY3 MW 11:10am-12:10pm OLY 125**
- **OL 2190 HY4 MW 10am-11am OLY 125**
- **OL 2191 HY5 TTh 7:40am-8:40am OLY 125**
- **ECH 2192 MOH MW 10:40am-12:45pm TYE 302**

- **OL 2196 OL Online**
- **OL 2198 HY MTWTh 10am-11am SHK 224**

**BIOL& 223P Majors Organismal Physiology: Problem Session 1**

CR: Concurrent enrollment in BIOL 223 required.

- **OL 2062 PS M 9am-9:50am SHK 232 Schwartz F**

**BIOL 231 Human Anatomy**

PR: BIOL 211, or BIOL 221 and BIOL 222, and CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher; or instructor permission. Lab fee: $68.

- **TE 2070 A MW 8am-9:50am SHK 140 Cochran B**
- **TE 2071 B MW 10am-11:50am SHK 141 TTh 10am-11:50am SHK 140**
- **TE 2074 C MW 12:20pm-2:10pm SHK 141 Marrs H**
- **TE 2076 D MW 12:20pm-2:10pm SHK 141 Marrs H**
- **TE 2077 E MW 2:40pm-4:30pm SHK 141 Picha M**
- **TE 2078 S MTWTh 7:20pm-9:10pm SHK 140 Wellman S**

**BIOL& 232 Human Physiology**

PR: BIOL 211 and BIOL 231; or BIOL 221 and BIOL 222 and BIOL 223; and CHEM& 121 or higher, or one year of high school chemistry within the last five years; all with a grade of C or higher; or instructor permission. Lab fee: $39.25.

- **TE 2080 A MTWTh 8:50am-9:40am SHK 145 Marrs H**
- **TE 2082 B TTh 10am-12:10pm SHK 141 Cochran B**
- **TE 2084 C MW 10am-12:10pm SHK 144 Picha M**
- **TE 2086 D MTTh 12:20pm-2pm SHK 232 Hedgpeth J**
- **TE 2088 S TTh 5pm-7:20pm SHK 141 Araniva R**
- **TE 2089 S TTh 5pm-7:50pm SHK 144**

**BIOL& 260 Microbiology**

PR: BIOL 211 and BIOL 232; or BIOL 222 and BIOL 223; all with a grade of C or higher; or instructor permission. Lab fee: $117.20.

- **TE 2090 A MW 10am-11:50am SHK 139 Kratz R**
- **TE 2092 B TTh 10am-11:50am SHK 145 TTh 10am-11:50am SHK 145**
- **TE 2098 S TTh 5pm-6:50pm SHK 145 Olsen R**
- **TE 2099 S TTh 7pm-8:50pm SHK 139**

**BOTANY**

**BOT 115D Global Ethnobotany**

PR: ENGL 098 with grade of C or higher, or skills assessment at ENGLG 101 or higher level. MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $30.95.

- **OL 2130 A TTh 10am-11:50am SHK 232 Schwartz F**
- **OL 2132 A TTh 10am-11:50am SHK 232 Schwartz F**

**STUDY GLOBAL ETHNOBOTANY**

Ethnobotany is the study of human uses of plants for food, spices, materials, drugs and healing. Learn about plants and their cultural uses in North and South America, Asia, Africa, Europe, Australia, Hawaii and the South Pacific.

BOT 115D is a transferable Diversity and Natural Science Lab class. 5 credits.

More info: Dr. Fayla Schwartz, fschwartz@everettcc.edu
Course descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes).

**BUS 105**  
**Small Business Essentials**  
- **2206 HY** TTh 8:50am-9:50am OLY 125  
  Kneifel J  

**BUS 110D**  
**Business Communications**  
- **PR:** Placement in ENGL 098.  
- **2210 HY1** TTh 8am-9:50am GWH 168  
  Kneifel K  
- **2211 HY2** TTh 12:20pm-2:30pm OLY 125  
  Munoz L  

**BUS 130**  
**Business Computations**  
- **PR:** Completion of MATH 070 or equivalent.  
- * Sections HY (2214) and HY8 (2216) have a lab fee of $43.  
- **2214 HY** MTWTh 8:50am-9:50am OLY 130  
  Willestoft K  
- **2216 HY8** TTh 5pm-7:10pm OLY 129  
  Fullerton C  

**BUS 150**  
**Principles of Marketing**  
- **2222 HY** TTh 2:40pm-4:50pm OLY 125  
  Munoz L  

**BUS 165**  
**Service Essentials for Business**  
- **2240 HY1** MTWTh 11:10am-12:10pm IND 115  
  Kneifel J  

**BUS 191**  
**Business Internship**  
- **OL**  
  - **2262 OL** Online  
    Kneifel J  

**BUS 200**  
**Principles of Management**  
- **2274 HY** TTh 11:10am-12:10pm OLY 125  
  Willestoft K  

**BUS& 201**  
**Business Law**  
- **PR:** ENGL 098 or ESL 098 or IELP 098 or placement into ENGL& 101.  
- * Sections HY1 (2304) and HY2 (2306): In lieu of lab fee, students will purchase a lab kit at the college bookstore.  
- **2304 HY** MTWTh 10am-10:50am IND 103  
  Leonard R  
- **2306 HY2** TTh 8am-9:50am OLY 129  
  Munoz L  

**Business Technology**  
For additional courses in business related fields see Computer Science, Computer Literacy, Medical Coding, and Medical Transcription.

**BT 100**  
**Beginning Keyboarding**  
- * Section HY (2304) has a lab fee of $43.  
- **OL**  
  - **2300 OL** Online  
    Willestoft K  
- **2304 HY** MTWTh 10am-11am OLY 129  
  Willestoft K  

**BT 105**  
**Keyboarding--Speed and Accuracy**  
- **PR:** BT 100 or instructor permission.  
- * Section HY8 (2316) has a lab fee of $43.  
- **OL**  
  - **2312 OL** Online  
    Porter K  
- **2316 HY8** TTh 5pm-7:10pm OLY 129  
  Fullerton C  

**BT 115**  
**Records Management**  
- Lab fee: $43.  
- **H**  
  - **2320 HY** MTWTh 11:10am-12:10pm OLY 130  
    Lusier L  

**BT 130**  
**Editing and Transcription**  
- **PR:** BUS 104 or concurrent enrollment or instructor permission. Lab fee: $43.  
- **H**  
  - **2326 HY** MTWTh 12:20pm-1:20pm OLY 131  
    Markovich T  

**BT 145**  
**Civil Litigation**  
- **PR:** BUS 104 or concurrent enrollment or instructor permission.  
- * Section HY (2336) has a lab fee of $43.  
- **OL**  
  - **2334 OL** Online  
    Markovich T  
- **2336 HY** MTWTh 12:20pm-1:20pm OLY 129  
  Markovich T  

**BT 147**  
**Bankruptcy and Corporate Law**  
- * Section HY (2350) has a lab fee of $43.  
- **OL**  
  - **2348 OL** Online  
    Markovich T  
- **2350 HY** MTWTh 12:20pm-1:20pm OLY 131  
  Markovich T  

**BT 181D**  
**Diversity in Law/Ethics**  
- **OL**  
  - **2366 OL** Online  
    Munoz L  

**BT 219**  
**Introduction to Microsoft Word**  
- Lab fee: $43.  
- **H**  
  - **2398 HY9** TTh 7:20pm-9:30pm OLY 129  
    Fullerton C  

**BT 229**  
**Advanced Microsoft Word**  
- **PR:** BT 219 or instructor permission. Lab fee: $43.  
- **H**  
  - **2404 HY9** TTh 7:20pm-9:30pm OLY 129  
    Fullerton C  

**BT 240**  
**Access**  
- **PR:** CL 101 or equivalent or instructor permission. Lab fee: $43.  
- **H**  
  - **2406 HY** MTWTh 11:10am-12:10pm OLY 129  
    McClmans K  

**BT 242**  
**Excel**  
- **PR:** CL 101 or instructor permission. Lab fee: $43.  
- **H**  
  - **2416 HY** MTWTh 8:50am-9:50am OLY 129  
    Markovich T  
  - **2420 HY9** TTh 7:20pm-9:30pm OLY 130  
    Fullerton C  

**BT 243**  
**Advanced Excel Applications**  
- **OL**  
  - **2422 OL** Online  
    Eppley M  

**BT 252**  
**Internship**  
- **PR:** Instructor permission.  
- **H**  
  - **2428 HY9** TTh 7:20pm-9:30pm OLY 129  
    Fullerton C  

**Chemistry**  
For additional courses in related fields see Biology, Psychology, Natural Science, and Social Science.

**CHEM& 121**  
**Introduction to Chemistry**  
- **PR:** ENGL 098 with a grade of C or higher; and MATH 082, MATH 088 or MATH 090 with a grade of C or higher, or placement into MATH 099 via an assessment test score. Lab fee: $39.25.  
- * Section HY1 (2516) and HY2 (2518): In lieu of lab fee, students will purchase a lab kit at the college bookstore.  
- * Section LC1 (2504) and LC2 (2506) are part of the Fast-Track Nursing Learning Community and must be taken concurrently with the Biology LC sections. See page 11 of the printed Fall Schedule for registration information.  
- **WE**  
  - **2500 A** MW 8am-9:50am WHI 103  
    Staff  
  - **2502 B** MW 8am-9:50am WHI 332  
    Staff  
  - **2504 LC1** MTWTh 10am-10:50am GWH 286  
    Kontulis M  
    M 12:20pm-1:20pm WHI 343  
    MTWTh 10am-10:50am GWH 286  
  - **2506 LC2** MTWTh 10am-10:50am GWH 286  
    Kontulis M  
    M 12:20pm-1:20pm WHI 343  
    MTWTh 10am-10:50am GWH 286  
  - **2508 C** TTh 8am-9:50am WHI 332  
    Staff  
  - **2510 D** TTh 8am-9:50am WHI 332  
    Staff  
  - **2512 E** MTWTh 11am-11:50am Whi 332  
    Powell S  
  - **2516 HY1** M 4pm-6:50pm WHI 103  
    Brackett A  
  - **2518 HY2** M 4pm-6:50pm WHI 102  
    Brackett A  

24 FALL 2012 CREDIT COURSES  
Register Now! See pages 5-7 or visit [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk)
# Course Descriptions

Course descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes).

## COMMUNICATION STUDIES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CMST 102</td>
<td>Introduction to Mass Media</td>
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</tr>
<tr>
<td>CMST 204D</td>
<td>Intercultural Communication</td>
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## CHEMISTRY

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<th>Course Code</th>
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<tbody>
<tr>
<td>CHEM 140</td>
<td>General Chemistry Prep with Lab</td>
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<tr>
<td>CHEM 151</td>
<td>General Chemistry I with Lab</td>
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<tr>
<td>CHEM 162</td>
<td>General Chemistry II with Lab</td>
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## CHICANO STUDIES

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<tbody>
<tr>
<td>CHCST 105D</td>
<td>Introduction to Chicano Studies</td>
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## CHINESE

See the World Languages section of this schedule.

## COMPUTER LITERACY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CL 101</td>
<td>Computer Literacy</td>
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## COMPUTER SCIENCE

<table>
<thead>
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<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>CS 250</td>
<td>Online Course</td>
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## EAST COUNTY

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## ENGLISH

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<td>English Composition I</td>
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## EXPERIENCE LEARNING

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## HONORS

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## HYBRID

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<td>HYB 250</td>
<td>Hybrid Course</td>
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## INTERNATIONAL STUDIES

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<td>INTL 250</td>
<td>International Studies</td>
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## LANGUAGE STUDIES

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<td>LANG 101</td>
<td>Introduction to Language Study</td>
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## MATHEMATICS

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<td>Calculus I</td>
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## MUSIC

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<td>Music Theory</td>
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## SCIENCE

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<td>SCI 250</td>
<td>Scientific Inquiry</td>
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## SOCIAL SCIENCE

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<tr>
<td>SOC 101</td>
<td>Introduction to Sociology</td>
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## SPORTS

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<td>SPRT 250</td>
<td>Athletics Course</td>
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## TECHNOLOGY

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<th>Course Title</th>
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<tbody>
<tr>
<td>TECH 250</td>
<td>Technology Fundamentals</td>
<td>5</td>
</tr>
</tbody>
</table>

See page 18 for more information about these symbols.
### Course Descriptions

**CL 104** Spreadsheets 2  
Lab fee: $10.70.  
| 2780 | HY1 | M | 8:50am-9:50am | OLY 130 | Fountain R |
| 2782 | HY3 | M | 1:30pm-2:30pm | OLY 130 | Fountain R |

**CL 105** Databases 2  
Lab fee: $10.70.  
| 2785 | HY1 | M | 8:50am-9:50am | OLY 130 | Fountain R |
| 2787 | HY3 | M | 1:30pm-2:30pm | OLY 130 | Fountain R |

**CL 106** Powerpoint Presentations 2  
Lab fee: $10.70.  
| 2790 | HY1 | M | 8:50am-9:50am | OLY 130 | Fountain R |
| 2792 | HY3 | M | 1:30pm-2:30pm | OLY 130 | Fountain R |

**CL 107** Basic Computer Systems 2  
Lab fee: $10.70.  
| 2795 | HY1 | M | 8:50am-9:50am | OLY 130 | Fountain R |
| 2797 | HY3 | M | 1:30pm-2:30pm | OLY 130 | Fountain R |

**COMPUTER SCIENCE**

**CS 101** Survey of Computing 2  
Lab fee: $10.70.  
| 2818 | HY | M | 2:40pm-4:50pm | SHK 230 | Erickson M L |

**CS 102** PLA for Computer Networking 2  
| 2819 | HY | T | 5pm-6pm | SHK 232 | Walser D |

**CS 108** Introduction to Operating Systems 5  
| 2820 | HY | MW | 7:20pm-9:30pm | SHK 230 | Erickson M L |

**CS 110** Introduction to Programming 5  
PR: DEVED 104 with grade of C or higher, or assessment score in reading indicating student is college-ready. Lab fee: $43.  
| 2824 | S | TTh | 5pm-7:40pm | SHK 230 | Zuvich L |

**CS 117** Introduction to Computer Networking 5  
PR: DEVED 104 with grade of C or higher, or assessment score in reading indicating student is college-ready. Lab fee: $43.  
| 2830 | HY | MW | 5pm-7:10pm | SHK 130 | Erickson M L |
| | | | 5pm-7:10pm | SHK 234 |

**CS 122** LAN Architecture 5  
PR: CS 117 or instructor permission; DEVED 104 with grade of C or higher or assessment score in reading indicating student is college-ready. Lab fee: $43.  
| 2842 | HY | TTh | 5pm-7:10pm | SHK 234 | Jackson G |
| | | TTh | 5pm-7pm | SHK 232 |

**CS& 131** Computer Science I C++ 5  
PR: CS 110 with a grade of C or higher or MATH& 141 with a grade of C or higher or equivalent or instructor permission. Lab fee: $43.  
| 2852 | S | MW | 5pm-7:40pm | SHK 224 | Staff |

**CS 161** PC Technician I 5  
PR: CS 108 with a grade of C or higher, or instructor permission. Lab fee: $43.  
| 2858 | S | MW | 7:20pm-9:50pm | SHK 130 | Walser D |

**CS 162** PC Technician II 5  
PR: CS 108 with a grade of C or higher, or instructor permission. Lab fee: $43.  
| 2860 | S | TTh | 7:20pm-9:50pm | SHK 130 | Walser D |

**CS 195** Computer Careers Internship 1-5  
PR: CS 161 or CS 120 or CS 124 or instructor permission.  
| 2870 | A | Th | 2:40pm-4:50pm | SHK 141 | Jackson G |

**CS 224** Network Server Administration 5  
PR: CS 117 or CS 162 or instructor permission. Lab fee: $43.  
| 2888 | HY | MW | 5pm-7:10pm | SHK 230 | Walser D |

**CS 295** CIS Advanced Internship 1-5  
PR: CS 195 or instructor permission.  
| 2900 | A | Th | 2:40pm-4:50pm | SHK 141 | Jackson G |

**COSMETOLOGY**

INFORMATION SESSIONS REQUIRED FOR ALL NEW COSMETOLOGY STUDENTS. Call 425-259-8283 for dates and times of the information sessions.  
The EvCC School of Cosmetology is located at 9315 G State Ave in Marysville.

**COSMT 110** Trichology, Dermatology, Onychology 5  
PR: Instructor permission. CR: COSMT 201, 202 or 203.  
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund is September 28; No 50% refund option.  
| 2920 | A | MTWF | 8:10am-9:15am | COS 112 | Staff/Evans |

**COSMT 120** Cosmetology Compendium 2  
PR: Instructor permission; COSMT 110-112; COSMT 204; 1330 clock hrs.  
| 2932 | A | ARR | COS 104 | Staff |

**COSMT 124** Instructor Trainee Theory I 3  
PR: Instructor permission. One year full-time work experience within last three years. CR: COSMT 240.  
| 2936 | A | ARR | Evans T |

**COSMT 201** Lab/Shop Practice I 1-15  
PR: Instructor permission. CR: COSMT 110, 111 or 112. Lab fee: $4.05 per credit; malpractice insurance: $18.20.  
* Section B (2941) begins October 2, ends December 22. Last day for 100% refund is October 8.  
| 2940 | A | MWF | 9:30am-4pm | COS 104 | Staff/Evans T |
| | T | 9:30am-1pm | COS 104 |
| | Th | 8am-4pm | COS 104 |
| 2941 | B | TThSa | 8am-6pm | COS 104 | Staff/Evans T |

**COSMT 202** Lab/Shop Practice II 9-15  
PR: Instructor permission; COSMT 201; 300 clock hrs. Lab fee: $4.05 per credit.  
| 2942 | A | MWF | 9:30am-4pm | COS 104 | Evans T |
| | T | 9:30am-1pm | COS 104 |
| | Th | 11:45am-8pm | COS 104 |

**COSMT 203** Lab/Shop Practice III 9-15  
PR: Instructor permission; COSMT 202; 600 clock hrs. Lab fee: $4.05 per credit.  
| 2944 | A | MWF | 9:30am-4pm | COS 104 | Evans T |
| | T | 9:30am-1pm | COS 104 |
| | Th | 11:45am-8pm | COS 104 |

**COSMT 204** Lab/Shop Practice IV 9-15  
PR: Instructor permission; COSMT 203; 900 clock hrs. Lab fee: $4.05 per credit; malpractice insurance: $18.20.  
| 2946 | A | MWF | 9:30am-4pm | COS 104 | Evans T |
| | T | 9:30am-1pm | COS 104 |
| | Th | 11:45am-8pm | COS 104 | Evans T |
COSMT 205  Lab & Shop Practice V  1-17.5 
PR: Instructor permission; COSMT 204; 1200 clock hrs. Lab fee: $4.05 per credit.
   2948 A  MTWF  8am-4pm  COS 104  Evans T
   Th  11:45am-8pm  COS 104

COSMT 206  Lab/Shop Practice VI  1-17.5  
PR: Instructor permission; COSMT 205; 1400 clock hrs. Lab fee: $4.05 per credit.  
* Section B (2951) is a self-support, non-tuition class. Class cost: $106.34 per credit. Last day for 100% refund is September 28; No 50% refund option.
   2950 A  MTWF  8am-4pm  COS 104  Evans T
   Th  11:45am-8pm  COS 104
   2951 B  Sa  8am-4pm  COS 104  Staff

COSMT 240  Instructor Trainee Lab  1-25  
PR: Instructors permission: one year full-time work experience within the last three years.
   2986 A  ARR

COSMT 251  Internship  1-5  
PR: Instructor permission; 1300 hours of instruction.
   2990 A  ARR  Evans T

COSMT 299  Special Projects in Cosmetology  1-5  
PR: Instructor permission. Lab fee: $4.05 per credit.
   3000 A  ARR  COS 104  Evans T

CRIMINAL JUSTICE

For more information regarding Criminal Justice, Law Enforcement and Corrections, call 425-388-9545 or 425-388-9517 or visit our website at www.everettcc.edu/criminaljustice

CJ& 101  Introduction to Criminal Justice  5  
* Self-support, non-tuition class. Class cost: $531.70. The last day for 100% refund: September 28. No 50% refund option.
   H  3050 HY1  MTWTh  8:50am-9:50am  IND 101  Leonard R
   H  3051 HY2  MTWTh  11:10am-12:10am  IND 100  Davis T
   OL  3052 OL  Online  Leonard R

CJ 103  Criminal Investigation  5  
PR: CJ& 101 or permission of Criminal Justice coordinator.
* Self-support, non-tuition class. Class cost: $531.70. The last day for 100% refund: September 28. No 50% refund option.
   H  3056 HY  MTWTh  8:50am-9:50am  IND 103  Stewart J

CJ& 110  Criminal Law  5  
PR: CJ& 101 or permission of Criminal Justice coordinator.
* Self-support, non-tuition class. Class cost: $531.70. The last day for 100% refund: September 28. No 50% refund option.
   NE  3060 A  MTWTh  10am-11am  IND 101  Leonard R

CJ 201  Narcotics and Dangerous Drugs  3  
PR: CJ& 101 or permission of Criminal Justice coordinator.
* Self-support, non-tuition class. Class cost: $319.02. The last day for 100% refund: September 28. No 50% refund option.
   WE  3080 A  MW  8:35am-9:50am  IND 100  Richardson N

CJ& 240  Introduction to Forensic Science  5  
PR: Successful completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
* Self-support, non-tuition class. Class cost: $531.70. The last day for 100% refund: September 28. No 50% refund option.
   OL  3092 OL  Online  Niebusch R

DEVED 094  Reading for College Success  5  
PR: Successful completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.
* Self-support, non-tuition class. Class cost: $319.02. The last day for 100% refund: September 25.

DEVED 095  Study Skills for College Survival  5  
PR: Section LC (3151) is part of the FYI: First-Year Intelligence Learning Community and must be taken with DEVED 095 LC (3152).
   3152 LC  MTWTh  10am-11am  RAI 104  Johnson Wilson

DEVED 096  Computer Comfort  5  
PR: Instructor permission. Lab fee: $4.05 per credit.
   3153 A  MTWTh  10am-11am  RAI 108  Staff
   3155 B  MTWTh  1:30pm-2:30pm  RAI 108  Staff

DEVED 099  Bridge Learning Modules  1-2  
PR: Instructor permission; 1300 hours of instruction.
   3156 A  MTWTh  11:10am-12:10pm  RAI 104  Wilson C
   3159 B  MTWTh  12:20pm-1:20pm  RAI 104  Schwab K

DEVED 100  Sharpening Study Skills  2  
PR: Section A (3157) begins September 24 and ends October 25. Last day for 100% refund: September 25.
   3157 A  MTWTh  11:10am-12:10pm  RAI 104  Wilson C
   3160 B  MTWTh  12:20pm-1:20pm  RAI 104  Schwab K

DEVED 103  Reading, Speed, Vocabulary Program  2  
PR: Section A (3158) begins October 30 and ends December 6. Last day for 100% refund: October 31.
   3158 A  MTWTh  11:10am-12:10pm  RAI 104  Wilson C
   3161 B  MTWTh  12:20pm-1:20pm  RAI 104  Schwab K

DEVED 104  Powerful College Reading  5  
PR: Instructor permission. Lab fee: $4.05 per credit.
   3165 B  MTWTh  8:50am-9:50am  BAK 104  Staff
   3166 C  MTWTh  10am-11am  BAK 109  Staff

DEVED 105  Study Skills for College Success  5  
PR: Instructor permission; COSMT 204; 1400 clock hrs. Lab fee: $4.05 per credit.  
* Self-support, non-tuition class. Class cost: $531.70. The last day for 100% refund: September 28. No 50% refund option.
   3168 OL  Online  Staff
   3169 A  MTWTh  10am-11am  MON 212  Schwab K
   3170 B  MTWTh  11:10am-12:10pm  BAK 111  Staff

See page 18 for more information about these symbols.  

Course descriptions can be found online at www.everettcc.edu/classes
Course descriptions can be found online at www.everettcc.edu/classes

**DEVED 182** Service Learning 1-2  
3171 SL Th 12:20pm-1:20pm RAI 202 Staff

**DRAMA**

**DRMA 100** Rehearsal, Production, and Performance 1-5  
PR: Instructor permission following audition and casting.  
3180 A MTWTh 1:30pm-3:20pm BAK 120 Peterson B

**DRMA 102** Beginning Acting 5  
3182 HY MTWTh 10am-10:50am BAK 120 Peterson B

**DRMA 130** Improvisation and Sketch Comedy 5  
3184 HY MTWTh 11:10am-12pm BAK 120 Peterson B

**EARLY CHILDHOOD EDUCATION**

All new students who are interested in the Early Childhood Education Program should attend one of the following information sessions: August 9 or November 14 at 1pm; both in Gray Wolf Hall Room 326.  
For additional courses applicable to the Early Childhood Education program, please see the “Education” section of this schedule.

**ECE 125** Health, Safety and Nutrition 3  
OL3236 OL Online Soukup M

**ECE 130** Introduction to Issues in ECE 5  
* This course includes laboratory requirements.  
OL3242 OL Online Vlasic L

**ECE 131** Practicum Lab I 3  
PR: Instructor permission required.  
H 3244 HY T 5:30pm-7pm GWH 152 Barnes M

**ECE 135** Family Dynamics 3  
* This course includes laboratory requirements.  
OL3248 OL Online Soukup M

**ECE 207** Application of Math & Science in ECE Lab 5  
PR: Completion of or concurrent enrollment in any of the following courses: BIOL 107, GEOL 107, MATH 107 or NAT S 107; or instructor permission.  
OL3250 OL Online Vlasic L

**ECONOMICS**

**ECON 101D** Understanding Economics 5  
OL3338 OL1 Online Sharpe J

**ECON& 201** Micro Economics 5  
OL3339 OL2 Online Hu D  
PR: Completion of MATH 099 or equivalent; or placement in MATH 138 or MATH& 141 required.

**ECON& 202** Macro Economics 5  
OL3354 OL Online Hu D  
OL3356 HY MTWTh 10am-11am OLY 126 Hu D  
PR: Completion of MATH 099 or equivalent; or placement in MATH 138 or MATH& 141 required.

**EDUCATION**

Students interested in an Education career are encouraged to contact Ken White at 425-388-9498 or kwhite@everettcc.edu for further information.  
For additional courses applicable to the Education program, please see the “Early Childhood Education” section of this schedule.

**EDUC& 115D** Child Development 5  
* This course includes laboratory requirements.  
* Section OL2 (3375) is a self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option.  
OL3373 OL1 Online Vlasic L  
OL3375 OL2 Online Vlasic L

**EDUC 190** Education Controversies 2  
PR: Completion of EDUC& 202 or instructor permission.

**EDUC& 202** Introduction to Education 5  
OL3376 OL Online White K

**EDUC& 203** Exceptional Child 3  
* Self-support, non-tuition class. Class cost: $319.02. Last day for 100% refund: September 28. No 50% refund option.  
OL3379 OL Online Saukup M

**EDUC 250** Education in Action 1-4  
May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.  
* CR: Concurrent enrollment in EDUC 256 HY1 (3384) required.  
3380 A ARR White K

**EDUC 251** Education in Action 1-4  
May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.  
* CR: Concurrent enrollment in EDUC 256 HY2 (3386) required.  
3381 A ARR White K

**EDUC 252** Education in Action 1-4  
May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.  
* CR: Concurrent enrollment in EDUC 256 HY3 (3388) required.  
3382 A ARR White K

**EDUC 256** Education in Action Seminar 2  
PR: Completion of or concurrent enrollment in EDUC& 202.  
* Section HY1 (3384) requires concurrent enrollment in EDUC 250 A (3380).  
* Section HY2 (3386) requires concurrent enrollment in EDUC 251 A (3381).  
* Section HY3 (3388) requires concurrent enrollment in EDUC 252 A (3382).  
H 3384 HY1 W 10am-11am GWH 152 White K  
H 3386 HY2 W 10am-11am GWH 152 White K  
H 3388 HY3 W 10am-11am GWH 152 White K

**EMERGENCY SERVICES**

Attending an information session will give you an overview of the Fire Science Program, the EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information.  
Contact Russell Colmore at 425-388-9161 for more information. For information sessions see page 4 of this schedule.

**EMS 050** Competency Based Training for EMTs 0  
PR: Washington State recertification requirements for EMTs.  
* Self-support, non-tuition class. Class cost: $225. Class is October 13. Last day to register: October 1. Payment due at time of registration. Last day for 100% refund: October 8. No 50% refund option.  
3390 A Sa 9am-4pm IND 103 Sawdon
Course descriptions can be found online at www.everettcc.edu/classes

EMS 151  Emergency Medical Technician Training  13
PR: Placement into ENGL 097 and MATH 070 and instructor permission.
* Self-support, non-tuition class. Class cost: $1100. Begins September 24 and ends December 15. Last day to register: September 10. Payment due at time of registration. Last day for 100% refund: September 17. No 50% refund option.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3392 S</td>
<td>MW</td>
<td>6:30pm-10pm</td>
<td>IND 101</td>
<td>Pulnam P</td>
</tr>
<tr>
<td>Sa</td>
<td>8am-5pm</td>
<td></td>
<td>IND 101</td>
<td></td>
</tr>
</tbody>
</table>

EMS 153  Pediatric Advanced Cardiac Life Support  0.7
* Self-support, non-tuition class. Class cost: $225. Begins October 12 and ends October 19. Last day to register: October 1. Payment due at time of registration. Last day for 100% refund: October 8. No 50% refund option.

<table>
<thead>
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<th>Section</th>
<th>Days</th>
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<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3398 A</td>
<td>F</td>
<td>9am-4pm</td>
<td>IND 100</td>
<td>Staff</td>
</tr>
</tbody>
</table>

ENGINEERING
Call Eric Davishahl at 425-388-9246 for more information.

ENGR& 104  Introduction to Design  5
PR: ENGL 098 or placement into ENGL 101, or instructor permission. Lab fee: $29.50.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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</tr>
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<tbody>
<tr>
<td>3490 A</td>
<td>TTh</td>
<td>12:20pm-3:30pm</td>
<td>WHI 238</td>
<td>Parsons M</td>
</tr>
<tr>
<td>3492 S</td>
<td>MW</td>
<td>4pm-6:40pm</td>
<td>WHI 253</td>
<td>Parsons M</td>
</tr>
</tbody>
</table>

ENGR 109  Engineering Orientation  2
Lab fee: $25.30.

<table>
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<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3500 A</td>
<td>T</td>
<td>12:20pm-1:10pm</td>
<td>SHK 141</td>
<td>Graber J</td>
</tr>
<tr>
<td>T</td>
<td>1:30pm-3:20pm</td>
<td></td>
<td>WHI 253</td>
<td></td>
</tr>
<tr>
<td>3502 B</td>
<td>T</td>
<td>12:20pm-1:10pm</td>
<td>SHK 141</td>
<td>Graber J</td>
</tr>
<tr>
<td>Th</td>
<td>12:20pm-2:10pm</td>
<td></td>
<td>WHI 253</td>
<td></td>
</tr>
</tbody>
</table>

ENGR& 114  Engineering Graphics  4
PR: MATH 095 or high school geometry, or previous drafting/CAD experience, or ENGT 100, or instructor permission. Computer lab fee: $43. Lab fee: $30.95.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3510 A</td>
<td>MTTh</td>
<td>10am-11:50am</td>
<td>SHK 226</td>
<td>Davishahl E</td>
</tr>
</tbody>
</table>

ENGR 120  Introduction to Scientific Computing  2
PR: MATH& 142 or MATH&144 or instructor permission.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>OL 3520</td>
<td></td>
<td></td>
<td></td>
<td>Davishahl E</td>
</tr>
</tbody>
</table>

ENGR& 214  Statics  5
PR: ENGR 120 and PHYS& 221 or concurrent enrollment, or instructor permission.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3530 HY</td>
<td>MW</td>
<td>8am-9:50am</td>
<td>WHI 253</td>
<td>Graber J</td>
</tr>
<tr>
<td>3532 HY2</td>
<td>MW</td>
<td>12:20pm-2:10pm</td>
<td>WHI 365</td>
<td>Graber J</td>
</tr>
</tbody>
</table>

ENGR& 224  Thermodynamics  5
PR: CHEM& 162, MATH& 152 and PHYS& 221.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>3540 HY</td>
<td>TTh</td>
<td>12:20pm-2:10pm</td>
<td>WHI 365</td>
<td>Davishahl E</td>
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</tbody>
</table>

ENGR& 225  Mechanics of Materials  5
PR: ENGR& 214 with a grade of C or higher and MATH& 152; or instructor permission.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>3542 A</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>WHI 253</td>
<td>Parsons M</td>
</tr>
</tbody>
</table>

ENGR 298  Interdisciplinary Design Project  1-2
PR: Instructor permission.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3548 A</td>
<td>M</td>
<td>1pm-3:30pm</td>
<td>WHI 248</td>
<td>Parsons M</td>
</tr>
</tbody>
</table>

ENGINEERING TECHNOLOGY
Call Bob Osnes at 425-388-9383 for more information.

ENG T 100  Intro Engineering Graphics/2D AutoCAD  4
Lab fee: $43.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3555 A</td>
<td>MW</td>
<td>1:20pm-4pm</td>
<td>SHK 226</td>
<td>Osnes R</td>
</tr>
<tr>
<td>3556 S</td>
<td>TTh</td>
<td>5pm-7:40pm</td>
<td>SHK 226</td>
<td>Staff</td>
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</tbody>
</table>

ENG T 101  Introduction to Graphics and Measurement  5
PR: MATH 070 or instructor permission. Lab fee: $43.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3560 A</td>
<td>TTh</td>
<td>1:30pm-4pm</td>
<td>IND 124</td>
<td>Liow P</td>
</tr>
</tbody>
</table>

Join F.Y.I.
First Year Intelligence Learning Community

From F.Y.I. you'll gain:
• Reading confidence
• Better writing
• Skills for effective studying
• Tools for college success

Register for DEVED 094/095 for a 10 credit block, Item# 3151.
8:50-11 a.m. MTWTh.
For more information, please call 425-388-9004.

See page 18 for more information about these symbols.

29
## ENG T 105  Precision, Fits, Tolerancing & GD&T  
4  
PR: ENGR8114 Lab fee: $43.

### ELEC
- 3575 S  MW  5pm-7:40pm  SHK 226  Osnes R

## ENG T 185  Introduction to CAD with CATIA v5  
4  
PR: ENG T 100 or equivalent with an introduction to CAD, or instructor permission. Lab fee: $43.

### ELEC
- 3580 A  MW  1:20pm-4pm  SHK 227  Liow P

## ENG T 193  Intermediate CAD with CATIA v5  
4  
PR: ENG T 185. Lab fee: $43.

### ELEC
- 3585 S  MW  5pm-7:40pm  SHK 227  Liow P

## ENG T 259  Engineering Graphics: 3D CAD-CAM  
4  
PR: ENGR& 114 or equivalent, or instructor permission. Lab fee: $43.

### ELEC
- 3610 S  TTh  5pm-7:40pm  IND 124  Osnes R

### ENGLISH

#### How to Meet English/Writing Prerequisites
Initial placement in pre-college-level composition courses (ENGL 090, 092, 097 and 098) and in English Composition I (ENG 101) is by assessment test scores. Entry into composition courses numbered higher than ENGL 101 (ENG 102, 103, 211 or ENGL 230) is by earning a grade of C or higher in ENGL 101. For a weekly testing schedule, call 425-388-9288 or go to www.everettcc.edu/testing.

If you have English credits from another college or university and you plan to enroll in a course that has a prerequisite (ENGL& 101, ENGL& 102, 103, 211 or ENGL& 230) you should bring a copy of your transcript and course description to the Enrollment Services Office two (2) weeks prior to registration. Students who have English as a second language and who are not yet ready for ENGL 097 should refer to the next section for ESL 097.

#### ENGL 092  Practical Grammar  
5  
PR: Placement by assessment score on the writing portion of the assessment test.

### ELEC
- 3624 A  MTWTh  8:50am-9:50am  GWH 284  Ripper David
- 3644 S  MW  5pm-7:10pm  GWH 378  Berger R

#### ENGL 097  Beginning Grammar and Writing  
5  
PR: Completion of ENGL 090, ENGL 092 or ESL 080 with a grade of C or higher or by placement assessment score.

* Section F (3657) and Section H (3659) have a lab fee of $27.

### ELEC
- 3648 A  MTWTh  7:40am-8:40am  GWH 376  Sesar C
- 3652 B  MTWTh  8:50am-9:50am  GWH 376  Davis R
- 3654 C  MTWTh  8:50am-9:50am  GWH 378  Zull R
- 3656 E  MTWTh  10am-11am  GWH 376  Davis R
- 3657 F  MW  10am-11am  GWH 378  Beebe J
- 3658 G  MTWTh  11:10am-12:10pm  GWH 284  Harrington A
- 3659 H  MW  12:20pm-1:20pm  GWH 378  Beebe J
- 3662 J  MTWTh  12:20pm-1:20pm  GWH 372  Zull R
- 3664 J  TTh  12:20pm-1:20pm  GWH 378  Sesar C
- 3666 S  MW  5pm-7:10pm  GWH 274  Zull R

#### ENGL 098  Introduction to College Writing  
5  
PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097 or IELP 097.

* Section F (3657) and Section H (3659) have a lab fee of $43. Last day for 50% refund: October 5.

* Section I (3678) has a lab fee of $27.

* Section AC1 (3675) is an accelerated course taught September 24 - October 25 and REQUIRES concurrent enrollment in ENGL 101 AC1 (3708) that meets the second half of the quarter. Last day for 100% refund: September 25. Last day for 50% refund: October 5.

* Section AC2 (3684) is an accelerated course taught September 24 - October 25 and REQUIRES concurrent enrollment in ENGL 101 AC2 (3721) that meets the second half of the quarter. Last day for 100% refund: September 25. Last day for 50% refund: October 5.

* Section MO (3692) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the eligibility requirements.

* Section AC1 (3708) and Section AC2 (3721) have a lab fee of $43.

* Section AC1 (3708) is an accelerated course taught October 29 - December 6 and REQUIRES concurrent enrollment in ENGL 098 AC1 (3675) that meets the first half of the quarter. Last day for 100% refund: October 30. Last day for 50% refund: November 9.

* Section LC1 (3709) is part of the “Becoming America—The American Dream Through the Eyes of Its Immigrants” Learning Community and must be taken concurrently with HUM 110D LC (4990).

* Section AC2 (3721) is an accelerated course taught October 29 - December 6 and REQUIRES concurrent enrollment in ENGL 098 AC2 (3684) that meets the first half of the quarter. Last day for 100% refund: October 30. Last day for 50% refund: November 9.

* Section LC2 (3723) is part of the “Writing on the Rocks” Learning Community and must be taken concurrently with GEO 102 LC1 (4560).
ENGL 102/102D Composition II  5
PR: Completion of ENGL 101 with a grade of C or higher.
* Section HY1 (3743) and Section HY2 (3748) are Diversity courses.
* Section LC (3752) is part of the “Writing on the Rocks” Learning Community and must be taken concurrently with GEOL 102 LC2 (4562).
* Section HN (3754) is an Honors class and once completed will appear on the student’s transcript as Composition II: Honors. Instructor permission REQUIRED to register in this section.
OL 3738 OL1 Online Ripper Diane E
OL 3740 OL2 Online Ripper Diane E
OL 3742 A MW 7:40am-8:50am GWH 386 Hill H
OL 3743 HY1 MTWTh 9am-9:50am GWH 264 Houston D
OL 3748 HY2 TTh 10am-11:30pm GWH 166 Houston D
OL 3750 E MTWTh 11:10am-12:10pm WHI 353 Fischer C
OL 3752 LC MTWTh 12:20pm-1:20pm WHI 248 Newlin G
ENRH 3754 HN TTh 12:20pm-1:30pm GWH 266 Craft K
ENGL 103 The Critical Paper  5
PR: Completion of ENGL& 101 with a grade of C or higher.
OL 3768 A MTWTh 8:50am-9:50am GWH 166 Tobias S
ENGL 105 Creative Non-Fiction  5
PR: Completion of ENGL 101 with a grade of C or higher.
OL 3770 HY MW 10am-11:50am GWH 270 Reid B
OL 3771 OL Online Craft K
OL 3772 A Daily 9am-9:50am GWH 282 Ives R
ENGL 108 Fiction I  5
OL 3776 A Daily 10am-10:50am GWH 282 Ives R
OL 3778 HY M 5pm-6:10pm GWH 266 Craft K
ENGL& 111 Introduction to Literature  5
OL 3786 A MTWTh 8:50am-9:50am GWH 382 Berger R
ENGL 120D Native American Literature  5
OL 3790 A MTWTh 10am-11am GWH 284 Ripper David
ENGL 150 Tutor Training and Practice  1-5
PR: Grade B or higher in ENGL 101 and approval of Writing Center Coordinator.
OL 3794 A ARR RAI 112 Harrington A
ENGL 151 Tutor Training and Practice  1-5
PR: ENGL 150 or approval of Writing Center Coordinator.
OL 3796 A ARR RAI 112 Harrington A
ENGL 152 Tutor Training and Practice  1-5
PR: ENGL 151 or approval of Writing Center Coordinator.
OL 3798 A ARR RAI 112 Harrington A

New English Composition Option

Eligible to enroll in ENGL 098?

Want to complete ENGL 098 and ENGL& 101 in the same quarter?

Then register for either of these sequential course sets — ENGL 098 AC1 with ENGL& 101 AC1 or ENGL 098 AC2 with ENGL& 101 AC2. This will accelerate you through the writing prerequisites for the classes in your degree plan you can’t wait to take!
ENGL 208  Fiction III  5
PR: ENGL 168 or instructor permission.
3848 A  Daily  10am-10:50am  GWH 282  Ives R
3849 HY  M  5pm-7:10pm  GWH 266  Craft K

ENGL 230  Technical Writing  3
PR: Completion of ENGL 101 with a grade of C or higher.
3857 HY  T  5:30pm-6:30pm  GWH 274  Patching L

ENGL 240D  Introduction to American Literature  5
OL  3859 OL  Online  Reid B

ENGL 251  Myth and Literature of Greece and Rome  5
3860 A  MTWTh  11:10am-12:10pm  GWH 382  Walker J

ENGL& 208  Fiction III  5
PR: ENGL 168 or instructor permission.
3848 A  Daily  10am-10:50am  GWH 282  Ives R
3849 HY  M  5pm-7:10pm  GWH 266  Craft K

ENGL& 230  Technical Writing  3
PR: Completion of ENGL 101 with a grade of C or higher.
3857 HY  T  5:30pm-6:30pm  GWH 274  Patching L

ENGL& 240D  Introduction to American Literature  5
OL  3859 OL  Online  Reid B

ENGL 251  Myth and Literature of Greece and Rome  5
3860 A  MTWTh  11:10am-12:10pm  GWH 382  Walker J

FREE - Basic Writing Boot Camp
September 10-13

Disappointed with your writing placement score? Spend 16 hours in four days sharpening your writing skills in a FREE Boot Camp for students that tested into ENGL 090 or ENGL 092 who have not taken any English classes. Successful completion means eligibility for ENGL 097 or higher.

For more information, contact Jennifer Beebe at jbeebe@everettcc.edu or 425-388-9180.

ENGL& 254D  World Literature I -- Themes  5
* Class theme is “Borders/Boundaries/Identities” and will be an exploration of the physical, social, and ideological boundaries that people inhabit and its impact on identity in literature and film.
OL  3864 OL  Online  Shen P

ENGLISH AS SECOND LANGUAGE

ESL 081  ESL Conversation I  6
0726 A  MTWTh  10am-11:30am  BAK 104  Mohamadin R

ESL 082  ESL Conversation II  6
0728 A  MTWTh  10am-11:30am  BAK 104  Mohamadin R

ESL 097  Academic Reading and Writing I  1-12
0712 A  MTWTh  12:20pm-1:20pm  BAK 104  Mohamadin R
0724 S  M  6pm-8:50pm  RAI 202  LeWarne A

ESL 098  Academic Writing II  5
0974 B  MTWTh  1:30pm-2:30pm  BAK 210  Manley J

ENVIRONMENTAL SCIENCE

ENVS& 100  Sustaining our Earth  5
PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher.
4950 HY  MWThF  12:20pm-1:10pm  BAK 145  Fennell J
OL  3952 OL  Online  Spooner A

ENVS& 101  Introduction to Environmental Science w/Lab  5
PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher. Lab fee: $30.95.
3960 A  MTWTh  10am-10:50am  WHI 102  Fennell J
T  10am-11:50am  SHK 134

ENV S 167  Environmental Studies Internship  2
PR: ENVS& 100 or ENVS& 101 or NAT S 103 with a grade of C or higher, or instructor permission.
3962 A  F  11am-12pm  SHK 134  Fennell J

FILM

FILM 100  Introduction to Film  5
OL  4196 OL1  Online  Clapp JC
OL  4198 OL2  Online  Kovar V

FIRE SCIENCE

Attending an information session will give you an overview of the Fire Science Program, the EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information.
Contact Russell Colmore at 425-388-9161 for more information. For information sessions see page 4 of this schedule.

FIRE 100  Firefighter Academy  22.5
PR: Placement into ENGL 097 and MATH 070 and instructor permission.
* Self-support, non-tuition class. Class cost: $4500. Class begins August 27 and ends December 15. Last day to register: August 9. Payment due at registration. Last day for 100% refund: August 21. No 50% refund option.
4210 S  MW  6pm-8:30pm  OFF  Neyens D
Sa  7:30am-5:30pm
**FIRE 102**  
Introduction to the Fire Service  
2.5  
PR: High school completion or equivalent. Instructor permission.  
* Self-support, non-tuition class. Class cost: $325. Class begins September 25 and ends October 11. Last day to register: September 11. Payment due at registration. Last day for 100% refund: September 19. No 50% refund option.

4212 S TTh 6pm-10pm IND 101 Blankenship B

**FIRE 103**  
Enterprise Company Basic Operations  
3  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $365. Class begins October 18 and ends November 8. Last day to register: October 4. Payment due at registration. Last day for 100% refund: October 12. No 50% refund option.

4214 S TTh 6pm-10pm IND 100 Anderson B D

**FIRE 104**  
Fire Department Community Relations  
2.5  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $265. Class begins November 13 and ends November 29. Last day to register: October 30. Payment due at registration. Last day for 100% refund: November 7. No 50% refund option.

4216 S TTh 6pm-10pm IND 100 Thorstenson K

**FIRE 105**  
Ladder Company Basic Operations  
3.5  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $375. Class begins September 25 and ends October 22. Last day to register: September 11. Payment due at registration. Last day for 100% refund: October 17. No 50% refund option.

4218 S TTh 6pm-10pm IND 100 Barcenas J

**FIRE 110**  
Fire Suppression Systems  
3  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $365. Class begins October 13 and ends November 13. Last day to register: October 9. Payment due at registration. Last day for 100% refund: October 7. No 50% refund option.

4220 S TTh 6pm-10pm IND 101 VanBeek D

**FIRE 120**  
Pump Operations/Hydraulics  
3  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $365. Class begins November 15 and ends December 11. Last day to register: November 1. Payment due at registration. Last day for 100% refund: November 9. No 50% refund option.

4222 S TTh 6pm-10pm IND 101 White A

**FIRE 202**  
Fire Investigation and Evidence Preservation  
3  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $365. Class begins September 25 and ends October 18. Last day to register: September 11. Payment due at registration. Last day for 100% refund: September 19. No 50% refund option.

4224 S TTh 6pm-10pm IND 103 Growley M

**FIRE 203**  
Building Construction Fundamentals  
3  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $365. Class begins October 23 and ends November 13. Last day to register: October 9. Payment due at registration. Last day for 100% refund: October 17. No 50% refund option.

4226 S TTh 6pm-10pm IND 103 Foster T

**FIRE 205**  
Fire Department Company Officer  
3  
PR: FIRE 102 or instructor permission.  
* Self-support, non-tuition class. Class cost: $365. Class begins November 15 and ends December 11. Last day to register: November 1. Payment due at registration. Last day for 100% refund: November 9. No 50% refund option.

4228 S TTh 6pm-10pm IND 103 Goodale S

**FIRE 206**  
Fire Department Customer Service  
2.5  
PR: Instructor Permission.  
* Self-support, non-tuition class. Class cost: $450. Begins September 24 and ends December 13. Last day to register: September 10. Payment due at time of registration. Last day for 100% refund is September 18. No 50% refund option.

4220 OL Online Thorstenson K

**FSA 208**  
Fire Service Leadership  
4  

4242 OL Online Keith C

**FSM 218**  
Fire Officer I  
5  
PR: Instructor Permission.  
* Self-support, non-tuition class. Class cost: $540. Begins September 24 and ends December 13. Last day to register: September 10. Payment due at time of registration. Last day for 100% refund is September 18. No 50% refund option.

4250 OL Online Hyatt B

**FSM 222**  
Incident Management Company Operations  
3  

4254 OL Online Schwab D

**FSM 224**  
Fire Service Incident Safety Officer  
2  
PR: Self-support, non-tuition class. Class cost: $250. Begins September 27 and ends September 29. Last day to register: September 13. Payment due at registration. Last day for 100% refund: September 21. No 50% refund option.

4256 A ThT 6pm-10pm IND 103 White A

**FRENCH**

See the World Languages section of this schedule.

**GIS 200**  
Introduction to Computer Cartography  
5  
PR: Completion of ENGL 098 with a grade of C or higher or test placement in ENGL 101; completion of MATH 095 or equivalent geometry skills; completion of CL 101 or file management skills; or instructor permission.  
* Class has a lab fee of $43.  
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option.

4472 HY MW 5:15pm-7:10pm GWH 164 Staff

**GIS 250**  
Internship GIS  
1-5  
PR: Class cost: $106.40 per credit. Instructor permission required.

9482 CE ARR OFF SITE Lyste K

**GIS 299**  
Visual Basic w/ GIS Applications  
1-5  
PR: Class cost: $106.40 per credit. Instructor permission required.

9483 CE ARR OFF SITE Lyste K

Course descriptions can be found online at www.everettcc.edu/classes
### GEOGRAPHY

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 101</td>
<td>Introduction to Geography</td>
<td>5</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>GWH 384</td>
<td>Lyste K</td>
</tr>
<tr>
<td>GEOG 201D</td>
<td>Cultural Geography</td>
<td>5</td>
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<td>11:10am-12:10pm</td>
<td>GWH 384</td>
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<td>GEOG 205</td>
<td>Physical Geography</td>
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* Lab fee: $546.15; field trip fee: $50; computer lab fee: $27 and web enhanced fee: $12.50.

* REQUIRED field trip dates: October 26 – 28.

### GEOLOGY

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<td>GEOG 102</td>
<td>Introduction to Geological Science I</td>
<td>5</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>GWH 384</td>
<td>Grupp S</td>
</tr>
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<td>GEOG 104</td>
<td>Introduction to Geological Science II</td>
<td>5</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>GWH 238</td>
<td>Grupp S</td>
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<td>PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher level.</td>
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</table>

* Sections LC1 (4560) and LC2 (4562) are part of the Writing on the Rocks Learning Community and must be taken concurrently with the English LC sections. See page 11 for registration information.

* Required field trip October 13-14.

### GLOBAL STUDIES

<table>
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<th>Days</th>
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<th>Instructor</th>
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<tr>
<td>G5 101D</td>
<td>Introduction to Global Studies</td>
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<td>PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.</td>
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### GERMAN

See the World Languages section of this schedule.

### GRAPHIC ARTS

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<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>GRAPH 100</td>
<td>Introduction to the Digital Studio</td>
<td>3</td>
<td>MWF</td>
<td>10am-11:50am</td>
<td>WHI 354</td>
<td>Lake R</td>
</tr>
<tr>
<td>* Self-support, non-tuition class. Class cost: $319.02. Lab fee: $75.70. Last day for 100% refund: September 28. No 50% refund option.</td>
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<tr>
<td>GRAPH 130</td>
<td>Beginning Web Pages</td>
<td>5</td>
<td>TTh</td>
<td>1:30pm-4:20pm</td>
<td>WHI 354</td>
<td>Kammer G</td>
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<td>* GRAPH 130 (4692) replaces CS 120 (2838).</td>
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<td>GRAPH 195</td>
<td>Foundation Portfolio Review</td>
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<td>* Self-support, non-tuition class. Class cost: $212.68. Lab fee: $32.50. Last day for 100% refund: September 28. No 50% refund option.</td>
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<tr>
<td>GRAPH 201</td>
<td>Graphic Design I</td>
<td>5</td>
<td>MWF</td>
<td>8am-9:50am</td>
<td>WHI 354</td>
<td>Kammer G</td>
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<tr>
<td>PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: $97.50.</td>
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<tr>
<td>GRAPH 240</td>
<td>Web Design and Imaging Basics</td>
<td>5</td>
<td>MWF</td>
<td>8am-9:50am</td>
<td>WHI 354</td>
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<td>PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: $97.50.</td>
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<td>GRAPH 250</td>
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<td>MWF</td>
<td>5:00pm-7:00pm</td>
<td>WHI 354</td>
<td>Kammer G</td>
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<tr>
<td>* Self-support, non-tuition class. Class cost: $106.34 for 1 credit; $212.68 for 2; $319.02 for 3; $425.36 for 4, and $531.70 for 5 credits. Lab fee: $212.68 for 1 credit, $322.55 for 2, $575.81 for 3, $867.33 for 4, and $979.65 for 5 credits. Last day for 100% refund: September 28. No 50% refund option.</td>
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### HEALTH SCIENCE

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<tr>
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<tbody>
<tr>
<td>HLTH 080</td>
<td>HIV/AIDS Training</td>
<td>0.7</td>
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<td>* Section A (4740) is held October 12; Deadline for 100% refund: October 12.</td>
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<tr>
<td>* Section OL (4741) begins on September 24 and ends October 12; Deadline for 100% refund: September 24.</td>
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<td>GRAPH 271</td>
<td>2D Interactive Animation</td>
<td>5</td>
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### Course Descriptions

**Healthcare**

<table>
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<tr>
<th>Course Code</th>
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<th>Time</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>HLTH 100</td>
<td>Medical Terminology</td>
<td>5</td>
<td>HY</td>
<td>MF 2:40pm-4:40pm</td>
<td>IND 167</td>
<td>Clark C</td>
</tr>
<tr>
<td>HLTH 101</td>
<td>Applied A &amp; P</td>
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<td>HLTH 102</td>
<td>Critical Inquiry in Healthcare</td>
<td>3</td>
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<td>HLTH 103</td>
<td>Administrative Skills - Office Management</td>
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<td>HLTH 104</td>
<td>Administrative Skills: Computer Applications</td>
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<td>HLTH 105</td>
<td>Administrative Skills: Practice Finance</td>
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<td>HLTH 106</td>
<td>Disease &amp; Pathology</td>
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<td>HLTH 107</td>
<td>Emergency Care Procedures</td>
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<td>HLTH 108</td>
<td>Medical Law and Ethics</td>
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<tr>
<td>HLTH 109</td>
<td>Introduction to Healthcare Risk Management</td>
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<td>HLTH 110</td>
<td>Principles of Pharmacology</td>
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<td>HLTH 111</td>
<td>Medication Administration</td>
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<td>HLTH 112</td>
<td>Principles of Phlebotomy</td>
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<td>HLTH 113</td>
<td>Phlebotomy Technician Preparation</td>
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* Section HY (4752) has a lab fee of $28.95.
* Section HY (4752) This course is supported by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Romma DeLaVergne at adelaverge@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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See page 18 for more information about these symbols.

Online Course: Available online for the entire term.
Enhanced Course: Available online for the entire term. Includes interactive elements, multimedia, and real-time interaction with faculty.
Web Enhanced Course: Requires internet access, but not for the entire term. Includes multimedia and interactive elements.
Honors Course: Requires instructor permission. Lab fee: $9.
East County Community College Center: Available online for the entire term.

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**Course Descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes)**
Course descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes)

**HIGH SCHOOL COMPLETION**

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Instructor</th>
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<tbody>
<tr>
<td>HSC 031</td>
<td>US History I</td>
<td>5</td>
<td>MTWTh 7:40am-8:40am</td>
<td>MORGAN J</td>
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<tr>
<td>HSC 032</td>
<td>United States History II</td>
<td>5</td>
<td>TTh 6pm-8:20pm</td>
<td>ROBINSON R</td>
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<tr>
<td>HSC 034</td>
<td>High School Washington State History</td>
<td>5</td>
<td>TTh 6pm-8:20pm</td>
<td>ROBINSON R</td>
</tr>
<tr>
<td>HSC 037</td>
<td>Math for Life-Workplace</td>
<td>1-5</td>
<td>Tth 6pm-8:20pm</td>
<td>ROBINSON R</td>
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**HISTORY**

<table>
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<th>Course Code</th>
<th>Course Title</th>
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<th>Days/Times/Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>HIST 100</td>
<td>Ancient &amp; Medieval Worlds</td>
<td>5</td>
<td>TTh 6pm-8:20pm</td>
<td>ROBINSON R</td>
</tr>
<tr>
<td>HIST 103D</td>
<td>World Civilizations</td>
<td>5</td>
<td>MTWTh 8:50am-9:50am</td>
<td>ROBINSON R</td>
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<tr>
<td>HIST 111</td>
<td>Western Civilization to 1648</td>
<td>5</td>
<td>TTh 7:20pm-9:30pm</td>
<td>ROBINSON R</td>
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<tr>
<td>HIST 112</td>
<td>Western Civilization 1648 to Present</td>
<td>5</td>
<td>TTh 11:00am-12:10pm</td>
<td>ROBINSON R</td>
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<tr>
<td>HIST 116</td>
<td>U.S. History I</td>
<td>5</td>
<td>TTh 6pm-8:20pm</td>
<td>ROBINSON R</td>
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<td>HIST 146</td>
<td>U.S. History II</td>
<td>5</td>
<td>TTh 5:00pm-7:10pm</td>
<td>ROBINSON R</td>
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<td>HIST 170D</td>
<td>Multicultural American History</td>
<td>5</td>
<td>TTh 6pm-8:20pm</td>
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**HUMAN DEVELOPMENT**

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<th>Instructor</th>
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<tbody>
<tr>
<td>HDEV 101</td>
<td>College Success</td>
<td>2</td>
<td>TTh 12:20pm-2pm</td>
<td>BAK 206</td>
</tr>
<tr>
<td>HDEV 110</td>
<td>Career/Life Planning</td>
<td>3</td>
<td>AW 12:20pm-1:35pm</td>
<td>BAK 104</td>
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<tr>
<td>HDEV 150</td>
<td>Transfer Success</td>
<td>2</td>
<td>T T 1:30pm-4pm</td>
<td>BAK 104</td>
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<td>HDEV 155</td>
<td>Human Relations in the Workplace</td>
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<td>W 12:10pm-1:50pm</td>
<td>BAK 104</td>
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**HUMAN SERVICES**

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<th>Instructor</th>
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<tr>
<td>HUMS 101</td>
<td>Introduction to Human Services</td>
<td>3</td>
<td>TTh 1pm-2:30pm</td>
<td>BAK 104</td>
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**HUMANITIES**

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<tr>
<td>HUM 101</td>
<td>Introduction to the Humanities</td>
<td>5</td>
<td>TTh 12:20pm-1:20pm</td>
<td>WALKER J</td>
</tr>
</tbody>
</table>

Register Now! See pages 5-7 or visit [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk)
HUM 110D Introduction to American Cultural Studies 5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
* Section OL (4988) is a self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option.
* Section LC (4990) is part of the "Becoming America--The American Dream Through the Eyes of Its Immigrants" Learning Community and must be taken concurrently with ENGL 101 LC1 (3709).

Course descriptions can be found online at www.everettcc.edu/classes

<table>
<thead>
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<th>Location</th>
<th>Instructor</th>
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<tr>
<td>OL</td>
<td>4988</td>
<td>Online</td>
<td>Kornbacher K</td>
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<tr>
<td>LC</td>
<td>4990</td>
<td>MTWTh 11:10am-12:10pm</td>
<td>GWH 386/388</td>
<td>Lovelace J</td>
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**HUM 160D Introduction to Japanese History and Culture 5**
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option.
* Supply/materials fee: $12.25.

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<th>Location</th>
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<tr>
<td>OL</td>
<td>4992</td>
<td>S TTh 5pm-7:10pm</td>
<td>NBI 101</td>
<td>Takichi K</td>
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**HUM 247D Introduction to World Religions 5**

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<th>Location</th>
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<tr>
<td>OL</td>
<td>4996</td>
<td>HY MWF 9am-9:50am</td>
<td>GWH 280</td>
<td>Riordan M</td>
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**INFORMATION LITERACY**

**INFO 102 Research in the Information Age 5**
* Self-support, non-tuition class. Class cost: $531.70. Online fee: $12.50. Last day for 100% refund: September 28. No 50% refund option.

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<td>OL</td>
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<td>WAOL Faculty</td>
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**INTENSIVE ENGLISH LANGUAGE PROGRAM**

**IELP 070 English for Success 12**
PR: Passing a writing and reading test given by the ESL/IELP faculty.

* This class is a WAOL class and begins on September 20.
* Self-support, non-tuition class; class cost: $2160.92. Last day for 100% refund: September 28. No 50% refund option.

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<th>Time</th>
<th>Location</th>
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<td>0960 A</td>
<td>MTWTh</td>
<td>12:30pm-3:20pm</td>
<td>BAK 208</td>
<td>McWilliams D</td>
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**IELP 081 Intensive English Language Conversation I 1-6**
* Self-support, non-tuition class; class cost: $1080.46. Last day for 100% refund: September 28. No 50% refund option.

<table>
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<th>Course</th>
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<tbody>
<tr>
<td>0962 A</td>
<td>MTWTh</td>
<td>10am-11:30am</td>
<td>MON 201</td>
<td>LeWarne A</td>
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**IELP 082 Intensive English Language Conversation II 1-6**
* Self-support, non-tuition class; class cost: $1080.46. Last day for 100% refund: September 28. No 50% refund option.

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<td>0964 A</td>
<td>MTWTh</td>
<td>10am-11:30am</td>
<td>MON 201</td>
<td>LeWarne A</td>
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**IELP 097 Academic Reading and Writing I 12**
Self-support, non-tuition class; class cost: $1749.70. Last day for 100% refund: September 28. No 50% refund option.

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<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>0966 C</td>
<td>MTWTh</td>
<td>1:30pm-4:20pm</td>
<td>MON 202</td>
<td>Willcox J</td>
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**IELP 098 Academic Writing II 5**

<table>
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<tr>
<td>0976 C</td>
<td>MTWTh</td>
<td>1:30pm-2:30pm</td>
<td>BAK 210</td>
<td>Manley J</td>
</tr>
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**ITALIAN**
See the World Languages section of this schedule.

**JAPANESE**
See the World Languages section of this schedule.

**JOURNALISM**

**JOURN 101 Newswriting 5**
Computer + digital lab fee: $97.50.

<table>
<thead>
<tr>
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<th>Course</th>
<th>Time</th>
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<tbody>
<tr>
<td>5310 HY</td>
<td>HY MTWTh 10am-10:50am</td>
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**JOURN 170 College Newspaper 3**
Computer + digital lab fee: $75.70.

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<tr>
<td>5330 A</td>
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<td>WHI 264/265</td>
<td>Otanez A</td>
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<tr>
<td>5332 B</td>
<td>MW</td>
<td>1:30pm-2:55pm</td>
<td>WHI 264/265</td>
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<td>5334 C</td>
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<td>1:30pm-2:55pm</td>
<td>WHI 264/265</td>
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<tr>
<td>5336 D</td>
<td>MW</td>
<td>1:30pm-2:55pm</td>
<td>WHI 264/265</td>
<td>Otanez A</td>
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**MANUFACTURING TECHNOLOGY**

**MFG T 102 Manufacturing Employment Readiness 12**

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<tr>
<td>5560 A</td>
<td>Daily</td>
<td>8am-10am</td>
<td>IND 124</td>
<td>Kleven S/Franz D</td>
</tr>
<tr>
<td></td>
<td></td>
<td>10am-2:30pm</td>
<td>IND 123</td>
<td>Kleven S/Franz D</td>
</tr>
</tbody>
</table>

**ITALIAN**
See the World Languages section of this schedule.

**JAPANESE**
See the World Languages section of this schedule.

**JOURNALISM**

**JOURN 101 Newswriting 5**
Computer + digital lab fee: $97.50.

<table>
<thead>
<tr>
<th>Section</th>
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<tbody>
<tr>
<td>5310 HY</td>
<td>HY MTWTh 10am-10:50am</td>
<td>WHI 264</td>
<td>Otanez A</td>
<td></td>
</tr>
</tbody>
</table>

**HUM 101 Introduction to the Humanities - Fall Quarter only**

Explore both sides of The Force: Dionysus & Apollo, Chaos & Order, Death & Life-Affirmation.

An innovative, team-taught course that focuses on the great ideas and their expression through human imagination, art, music, cinema, & literature.

Newly redesigned course with inexpensive textbooks.
MATH 079 Self-Paced Arithmetic and Algebra 5
PR: Placement in MATH 070 or higher via an assessment test score or permission of a math instructor.

* Section MO (5722) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the requirements.

MATH 080 Preparation for Algebra 5
PR: MATH 070 or MATH 070V with a grade of C (2.0) or higher OR placement into MATH 080 via an assessment test score or permission of a math instructor.

* Section MO (5744) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the requirements.

MATH 082 Elementary Algebra II 5
PR: MATH 081 or MATH 087 with a C (2.0) or higher, or permission of a math instructor.

MATH 091 Elementary and Intermediate Algebra I 5
PR: Completion of one year of beginning algebra or MATH 082 or equivalent with a C (2.0) or higher OR placement into MATH 090 or 091 via an assessment test score OR permission of a math instructor.  

* Section OL (5766) On-campus attendance required from 7:20-9:30pm in BAK 210 for Orientation September 24; Exam 1 October 29; and Exam 2 December 10.

MATH 092 Elementary and Intermediate Algebra II 5
PR: Completion of MATH 091 with a C (2.0) or higher OR placement into MATH 090 or 091 via an assessment test score OR permission of a math instructor.

* Section OL (5776) On-campus attendance required from 7:20-9:30pm in BAK 210 for Orientation September 25; Exam 1 October 30; and Exam 2 December 11.
Course descriptions can be found online at www.everettcc.edu/classes

MATH 098  Intermediate Algebra in Context  5
PR: MATH 082, 088 or 090 with a grade of C or higher OR placement into MATH 098 via an assessment test score OR permission of a math instructor.

MATH 099  Intermediate Algebra  5
PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 via an assessment test score, or permission of a math instructor.

MATH 105  Trigonometry  3
PR: MATH 095 or equiv. with a grade of C (2.0) or higher, and MATH 082, MATH 088 or MATH 090 or equiv. with a grade of C (2.0) or higher, or placement in MATH 092, MATH 099 or MATH 099 or higher via a math test assessment score, or permission of a instructor.

MATH 107  Math in Society  5
PR: MATH 092, MATH 098 or MATH 099, or equivalent, with a grade of C (2.0) or higher OR placement into MATH 107 or higher via a math assessment.

MATH 138  Applied College Algebra  5
PR: ENGL 098, ESL 098, or IELP 098 with a grade of C or higher, or placement into ENGL & 101; MATH 092, MATH 098, or MATH 099, or equivalent, with a grade of C or higher, or placement into MATH 138, or permission of a math instructor.

MATH 141  Precalculus I: College Algebra  5
PR: MATH 092 or MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH & 141 or higher via an assessment test score, or permission of a math instructor.

MATH 142  Precalculus II: Trigonometry  5
PR: MATH 141 or equivalent with a grade of C (2.0) or higher, or placement into MATH & 142 or higher via an assessment test score, or permission of a math instructor.

MATH 144  Pre-Calculus I & II: Review  5
PR: One year of high school precalculus or college equivalent; or permission of a math instructor.

MATH 146  Introduction to Statistics  5
PR: MATH 092, MATH 098 or MATH 099, or equivalent, with a grade of C (2.0) or higher OR placement into MATH & 146 via a math assessment test score.

MATH 148  Business Calculus  5
PR: MATH 138 or MATH & 141 with a grade of C (2.0) or higher, or placement into MATH & 148 or higher via an assessment test score, or permission of a math instructor.

MATH 151  Calculus I  5
PR: MATH 142 or MATH & 144 with a grade of C (2.0) or higher, or placement into MATH & 151 or higher via an assessment test score, or permission of a math instructor.

MATH 152  Calculus II  5
PR: MATH 151 or equivalent with a grade of C (2.0) or higher, or permission of a math instructor.

MATH 260  Linear Algebra  5
PR: MATH 153 or equivalent with a grade of C (2.0) or higher, or permission of a math instructor.

See page 18 for more information about these symbols.
Course descriptions can be found online at www.everettcc.edu/classes

MATH& 264  Calculus 4  4
PR: MATH& 163 or equivalent with a grade of C (2.0) or higher OR permission of a math instructor.
LE 5958 A  MTWTh 11:10am-12pm  MON 212 Anderson T

MEDICAL CODING
The Medical Coding program uses web-based curriculum to deliver training for assigning current year medical codes. The program is offered in an online environment, which may be entered at the beginning of any quarter and requires an average of 35-40 hours of study time per week. The program focuses on providing the training required for students to sit for a certification test with either AHIMA or AAPC.
An educational certificate is awarded upon successful completion of this 37-credit program.
Only Medical Coding students should enroll in MC classes.
For more information about the courses, call toll-free 1-866-304-3822 or email success@everettcc.edu.
For current course schedule information go online to www.everettcc.edu, Majors and Programs, Medical Coding.
Faculty Advisor: Kathy Kneifel, 425-388-9155, kkneifel@everettcc.edu
Refund/Withdraw Policy: Deadline for 100% refund or to make schedule changes is the 5th day of the quarter by 4:30pm Pacific Time (100% refund less the cost of materials if you are enrolling in the first quarter of the program, $1661 less $150). If you need to withdraw you must email Dotty Bock at dbock@everettcc.edu or call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you.

MEDICAL TRANSCRIPTION
The Medical Transcription Editor certificate program is offered through the Health Sciences and Public Safety Division. Students transcribe and edit medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist/editor.
A one-year certificate is awarded upon successful completion of the program.
Only Medical Transcription students should enroll in MT classes.
For financial aid, enrollment, or registration questions email Dotty Bock at success@everettcc.edu or call 1-866-304-3822,
Pat Stettler, CMT, AHDI-F, MT Program Administrator, is available to talk to you.
Learn about the curriculum, time investment required, prerequisite skills needed, as well as career options once you successfully complete the program. Email Pat at pstettler@everettcc.edu or call 425-388-9247.
For curriculum guides and current course schedule information go to www.everettcc.edu, Majors and Programs, Medical Transcription.
Faculty Advisor: Pat Stettler, 425-388-9247, pstettler@everettcc.edu.
Refund/Withdraw Policy: Deadline for 100% refund or to make changes to your schedule is the 5th day of the quarter by 4:30pm Pacific Time. If you need to withdraw you must email Dotty Bock at dbock@everettcc.edu or call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you.

MULTIMEDIA
See the Graphic Arts section for web design courses.
### MUSIC

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<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>MUSC 105</td>
<td>Music Appreciation</td>
<td>5</td>
<td>M/W</td>
<td>9am-9.50am</td>
<td>BAK 111</td>
<td>Waldron R</td>
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<tr>
<td>MUSC 110D</td>
<td>World Music</td>
<td>5</td>
<td>OL</td>
<td>Online</td>
<td></td>
<td>Waldron R</td>
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<tr>
<td>MUSC 117</td>
<td>Class Piano-Elementary</td>
<td>2</td>
<td>TTh</td>
<td>11:10am-12pm</td>
<td>BAK 116</td>
<td>Waldron R</td>
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<tr>
<td>MUSC 118</td>
<td>Class Piano-Intermediate</td>
<td>2</td>
<td>TTh</td>
<td>11:10am-12pm</td>
<td>BAK 116</td>
<td>Waldron R</td>
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<tr>
<td>MUSC 119</td>
<td>Class Piano-Intermediate</td>
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<td>TTh</td>
<td>11:10am-12pm</td>
<td>BAK 116</td>
<td>Waldron R</td>
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<tr>
<td>MUSC 124</td>
<td>Class Voice</td>
<td>3</td>
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<td>BAK 111</td>
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<td>MUSC 125</td>
<td>Intermediate Class Voice II</td>
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<td>MUSC 141</td>
<td>Music Theory I</td>
<td>5</td>
<td>M/W</td>
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<td>MUSC 147</td>
<td>Everett Youth Symphony</td>
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<td>MUSC 151</td>
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<td>KAM</td>
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<td>MUSC 152</td>
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<td>MUSC 155</td>
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### NATURAL SCIENCE

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<tr>
<td>NAT 103</td>
<td>Sustainability and Systems</td>
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<td>NAT 107</td>
<td>Physical Science for Everybody</td>
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### NURSING

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<tr>
<td>NURS 095</td>
<td>Strategies for Success in Nursing</td>
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<td>NURS 100</td>
<td>Nursing Assistant</td>
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<td>Critical Thinking for Nurses</td>
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See page 18 for more information about these symbols.
### NURS 110 Nursing Therapeutics I
- Credit: 13
- PR: Instructor permission. Lab fee: $336.54.
- *Section A (6470) This course is supported by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

<table>
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<tr>
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<tr>
<td>6470</td>
<td>A</td>
<td>Daily</td>
<td>8am-5pm</td>
<td>IND 111</td>
<td>Wilner S / McLean G</td>
</tr>
</tbody>
</table>

### NURS 120 Nursing Therapeutics II: Chronicity/Rehab
- Credit: 13
- *Section A (6480) This course is supported by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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<tr>
<td>6480</td>
<td>A</td>
<td>Daily</td>
<td>8am-5pm</td>
<td>IND 117</td>
<td>Hansen V / Ollmann M</td>
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### NURS 130 Nursing Therapeutics III: Acute Illness
- Credit: 13
- PR: NURS 120. Lab fee: $368.31.

### NURS 131 Nursing Therapeutics IV: Acute Illness
- Credit: 9
- PR: NURS 121. Lab fee: $206.73.
- *Section A (6492) This course is supported by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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<tbody>
<tr>
<td>6492</td>
<td>S</td>
<td>TWTh</td>
<td>3pm-7pm</td>
<td>IND 169</td>
<td>Zoeller/Staff/Whedon</td>
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### NURS 150 NCLEX Preparatory Course
- Credit: 2.5
- PR: Successful completion of six quarters of the Nursing Program. Five day intensive course. Class runs selected days TBA. No refund after class start date. Class cost: $228.80.

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<tr>
<td>6500</td>
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<td>ARR</td>
<td>TBA</td>
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<td>Brasfield K</td>
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### NURS 210 Nursing Therapeutics IV
- Credit: 13

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<th>Code</th>
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<tr>
<td>6530</td>
<td>A</td>
<td>Daily</td>
<td>8am-5pm</td>
<td>IND 127</td>
<td>Miller L / Karlsen S</td>
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### NURS 220 Nursing Therapeutics V: Multisystem Disorders
- Credit: 13

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<tr>
<th>Code</th>
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<tr>
<td>6540</td>
<td>A</td>
<td>Daily</td>
<td>8am-5pm</td>
<td>IND 171</td>
<td>Carbin J / Weber C</td>
</tr>
</tbody>
</table>

### NURS 221 Nursing Therapeutics VIII: Multisystem
- Credit: 9
- *Section A (6546) This course is supported by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>6546</td>
<td>A</td>
<td>ARR</td>
<td>IND 169</td>
<td>Staff</td>
<td></td>
</tr>
</tbody>
</table>

### NURS 230 Nursing Therapeutics VI: Role Transition
- Credit: 12
- PR: NURS 220. Lab fee: $247.60.

### NUTR 101 Nutrition
- Credit: 5
- PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher.
- *Section MO (6650) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the requirements.

<table>
<thead>
<tr>
<th>Code</th>
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<td>8:50am-9:50am</td>
<td>WHI 353</td>
<td>Wild L</td>
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<tr>
<td>6642</td>
<td>B</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>WHI 353</td>
<td>Wild L</td>
</tr>
<tr>
<td>6644</td>
<td>C</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>WHI 365</td>
<td>Gabrielson K</td>
</tr>
<tr>
<td>6646</td>
<td>D</td>
<td>MTWTh</td>
<td>11:10am-12:10pm</td>
<td>WHI 365</td>
<td>Gabrielson K</td>
</tr>
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</table>

### NUTR 160 Sports Nutrition
- Credit: 5
- PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher. Lab fee: $18.

### NUTR 180 Sustainable Food Systems
- Credit: 5
- PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $30.95.

### PE/HEALTH&WELLNESS

#### P/E/HEALTH&WELLNESS
- Varsity Sports: Contact Larry Walker at 425-388-9328 or lwalker@everettcc.edu
- Intercollegiate Athletics include Soccer (M&W), Volleyball (W), Cross-country (M&W), Basketball (M&W), Softball (W), Baseball (M).

### PEHW 100 Beginning Yoga
- Credit: 1-2
- *Section S (7120), Section T (7126) are 1 credit.
- *Section A (7120), Section B (7121), Section C (7122), and Section D (7123) are 2 credits.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>7120</td>
<td>A</td>
<td>MTWTh</td>
<td>7am-7:50am</td>
<td>FIT 231</td>
<td>Anderson B</td>
</tr>
<tr>
<td>7121</td>
<td>B</td>
<td>MTWTh</td>
<td>8am-8:50am</td>
<td>FIT 231</td>
<td>Anderson B</td>
</tr>
<tr>
<td>7122</td>
<td>C</td>
<td>MTWTh</td>
<td>9am-9:50am</td>
<td>FIT 231</td>
<td>Anderson B</td>
</tr>
<tr>
<td>7123</td>
<td>D</td>
<td>MTWTh</td>
<td>1:30pm-2:20pm</td>
<td>FIT 231</td>
<td>MacNoughton P</td>
</tr>
</tbody>
</table>

### PEHW 102 Tai Chi
- Credit: 1
- PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $30.95.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
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<th>Location</th>
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<tr>
<td>7130</td>
<td>S</td>
<td>Th</td>
<td>7pm-9pm</td>
<td>FIT 231</td>
<td>Hallgren G</td>
</tr>
</tbody>
</table>

### PEHW 111 Kick Boxing Aerobics
- Credit: 1-2
- *Section A (7154) is 2 credits.
- *Section S (7156) is 1 credit.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
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<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>7154</td>
<td>A</td>
<td>MTWTh</td>
<td>10am-10:50am</td>
<td>FIT 231</td>
<td>Gostoh C</td>
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<tr>
<td>7156</td>
<td>S</td>
<td>MW</td>
<td>4:30pm-5:20pm</td>
<td>FIT 231</td>
<td>Gostoh C</td>
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### PEHW 113 Bench Step Aerobics
- Credit: 2

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<th>Instructor</th>
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<tbody>
<tr>
<td>7158</td>
<td>A</td>
<td>MTWTh</td>
<td>11:00am-12pm</td>
<td>FIT 231</td>
<td>Webster K</td>
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</table>

### PEHW 116 Low-Impact Aerobics
- Credit: 2

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<th>Code</th>
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<th>Time</th>
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<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>7176</td>
<td>A</td>
<td>MTWTh</td>
<td>12:20pm-1:10pm</td>
<td>FIT 231</td>
<td>Webster K</td>
</tr>
</tbody>
</table>
PEHW 119  Speed, Agility, Quickness  2
7180 A  MTWth 10am-10:50am FIT 149  Willise S

PEHW 121  Walk, Jog, Run  2
7192 A  MTh 12:20pm-1:25pm FIT 149  Grigsby S

PEHW 125  Beginning Weight Training  3
7202 A  MWTth 11am-12:20pm FIT 148  Gstohl C
7204 B  MWTth 12:20pm-1:40pm FIT 148  Gstohl C

PEHW 126  Advanced Weight Training  3
PR: PEHW 125.
7206 A  MWTth 11am-12:20pm FIT 148  Gstohl C
7208 B  MWTth 12:20pm-1:40pm FIT 148  Gstohl C

PEHW 128  Women on Weights  2
7216 S  TTh 4pm-5:40pm FIT 148  Gstohl C

PEHW 143  Ice Skating  1
* Class meets at public ice rink at Comcast Arena, 2000 Hewitt Avenue, Everett.
* Course fee of $50 to be paid to the instructor within the first two weeks of class.
7228 A  TTh 12:20pm-1:10pm OFF Huot C

PEHW 144  Court Games  2
7230 A  MTTh 11:10am-12:10pm FIT 149  Grigsby S

PEHW 145  Golf  1
* Class meets at Fitness Center the first day of class. After the first day class meets at the driving range or golf course.
* Additional fees of $75 at the driving range and golf course.
7270 A  M 1:40pm-3:20pm FIT 149  Hovde C

PEHW 160W  Varsity Volleyball  2
PR: Instructor permission. CR: Enrollment in PEHW 170.
7300 VA  ARR FIT 149  Staff

PEHW 161W  Varsity Soccer-Women  2
PR: Instructor permission. CR: Enrollment in PEHW 171.
7302 VA  ARR OFF Kittle G

PEHW 161M  Varsity Soccer-Men  2
PR: Instructor permission. CR: Enrollment in PEHW 171.
7304 VA  ARR OFF Willise S

PEHW 162W  Varsity Cross-Country-Women  2
PR: Instructor permission. CR: Enrollment in PEHW 170.
7306 VA  ARR OFF Koenigs M

PEHW 162M  Varsity Cross-Country-Men & Women  2
PR: Instructor permission. CR: Enrollment in PEHW 170.
7307 VA  ARR OFF Koenigs M

PEHW 163W  Varsity Basketball  2
PR: Instructor permission. CR: Enrollment in PEHW 173.
7308 VA  ARR FIT 149  Hovde C

PEHW 163M  Varsity Basketball  2
PR: Instructor permission. CR: Enrollment in PEHW 173.
7310 VA  ARR FIT 149  Walker L

PEHW 164W  Varsity Softball  2
7312 VA  ARR OFF Smith R J

PEHW 165M  Varsity Baseball  2
PR: Instructor permission. CR: Enrollment in PEHW 175.
7314 VA  ARR OFF Lacey L

PEHW 201  Emergency Response  5
Lab fee: $10.
7350 S  MW 6pm-9pm FIT 231 Pederson B

PEHW 203  Lifetime Health and Wellness  5
PR: Successful completion of ENGLD98 with grade of C or higher for ENGL101.
OL 7353 OL Online  Grigsby S

PHIL 150  Philosophy in the Cinema  5
OL 6950 HY T 5pm-8:30pm GWH 280 VanQuickenborne M

PHOTO 110  Photography I: Basic Elements  5
Lab fee: $97.50.
OL 7019 HY1 MW 8am-9:50am WHI 262 Felsenthal E
7020 HY2 MW 10am-11:50am WHI 262 Felsenthal E
7021 HY3 TTh 1:30pm-3:20pm WHI 264 Felsenthal E
7022 HY4 MW 1:30pm-3:20pm WHI 262 Weller L

PHOTO 195  Foundation Portfolio Review  2
PR: ART 110, GRAPHE 110, PHOTO 110 and PHOTO 230 or instructor permission.
* Self-support, non-tuition class. Class cost: $212.68. Lab fee: $32.50. Last day for 100% refund: September 28. No 50% refund option.
WE 7041 CA ARR Felsenthal/Weller

PHOTO 210  Photo IV: Advanced Color Theory & Practice  5
PR: Photo 111 or instructor permission. Lab fee: $97.50.
OL 7050 A  TTh 1:30pm-4:20pm WHI 262 Weller L

PHOTO 243  Studio Photography I  5
PR: Photo 111 or instructor permission. Lab fee: $97.50.
WE 7052 A  MW 5pm-7:50pm WHI 261 Weller L

PHYSICS
PHYS 102  Concepts and Connections  5
PR: MATH 099 or equivalent, ENGL 098 with a grade of C or higher, or eligibility for ENGL 101. Lab fee: $30.95.
WE 7450 A  MWF 10am-11:50am WHI 250 Vanture A

PHYS 121  General Physics I  5
PR: ENGL 098 with a grade of C or higher, MATH 142 or MATH 144 or equivalent, or concurrent enrollment in MATH 142. Lab fee: $30.95.
WE 7460 A  TWTh 8am-9:50am WHI 207 Vanture A
WE 7462 B  MWF 12:20pm-1:20pm WHI 207 Vanture A

See page 18 for more information about these symbols.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Notes</th>
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<tbody>
<tr>
<td>PHYS 130</td>
<td>Fabrication Skills and Safety</td>
<td>1</td>
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<td>PR: None. Lab fee: $18.</td>
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<tr>
<td></td>
<td>* All sections are self-support, non-tuition classes. Class fee: $106.34. Last day for 100% refund is September 28. No 50% refund option.</td>
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<td>7470 A F 1pm-2:50pm WHI 250 Taylor D</td>
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<td>7472 B F 3pm-4:50pm WHI 250 Taylor D</td>
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<td></td>
<td>7474 C M 4:30pm-6:30pm WHI 250 Zuvich L</td>
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<tr>
<td>PHYS 221</td>
<td>Engineering Physics I</td>
<td>4</td>
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<tr>
<td></td>
<td>PR: PHYS&amp;121 with grade of C or higher; MATH&amp; 151; ENGL 098 with grade of C or higher or placement into ENGL&amp; 101.</td>
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<td>7480 A TTh 8am-9:50am WHI 253 Staff</td>
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<tr>
<td>PHYS 231</td>
<td>Engineering Physics I Laboratory</td>
<td>1.5</td>
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<tr>
<td></td>
<td>CR: PHYS&amp; 221 or instructor permission. Lab fee: $30.95.</td>
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<td>7492 A M 12:20pm-3:10pm WHI 250 Staff</td>
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<tr>
<td>PHYS 222</td>
<td>Engineering Physics II</td>
<td>4</td>
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<td>PR: PHYS&amp; 221 and MATH&amp; 152.</td>
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<td>7490 A TTh 8am-9:50am WHI 248 Washburn K</td>
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<tr>
<td>PHYS 232</td>
<td>Engineering Physics II Laboratory</td>
<td>1.5</td>
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<td>CR: PHYS&amp; 222 or instructor permission. Lab fee: $30.95.</td>
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<tr>
<td></td>
<td>7492 A M 12:20pm-3:10pm WHI 250 Washburn K</td>
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<tr>
<td>PSYCHOLOGY</td>
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<tr>
<td>POLS&amp; 101</td>
<td>Introduction to Political Science</td>
<td>5</td>
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<tr>
<td></td>
<td>OL 7540 OL Online</td>
<td>Horn S E</td>
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<td>7544 HY TTh 12:20pm-1:30pm GWH 278 Horn S E</td>
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<td>POLS&amp; 200</td>
<td>Introduction to Law</td>
<td>5</td>
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<tr>
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<td>OL 7550 HY MTWTh 8am-8:50am GWH 278</td>
<td>Newlin G</td>
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<tr>
<td>POLS&amp; 202</td>
<td>American Government</td>
<td>5</td>
<td>Horn S E</td>
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<td>OL 7560 OL Online</td>
<td>Horn S E</td>
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<td>7564 HY MW 12:20pm-1:30pm GWH 278</td>
<td>Horn S E</td>
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<tr>
<td>POLS 210D</td>
<td>The Politics of Diversity</td>
<td>5</td>
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<tr>
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<td>DCL 7570 OL Online</td>
<td>Horn S E</td>
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**PSYCHOLOGY**

<table>
<thead>
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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PSYC&amp; 100</td>
<td>General Psychology</td>
<td>5</td>
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<tr>
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<td>PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL&amp; 101 or instructor permission.</td>
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<tr>
<td></td>
<td>* Section MO (7622) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the eligibility requirements.</td>
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</tr>
<tr>
<td></td>
<td>* Section TC (7640) is a telecourse. Students will meet in class on the following dates: September 27 (orientation); October 11, November 1 and November 15 (exams). Telecourse licensing/tape (DVD) rental fee is $60. See page 18 for more information.</td>
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<tr>
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<td>OL 7620 OL Online</td>
<td>Horn S E</td>
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<tr>
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<td>7621 A MTWTh 7:50am-8:50am GWH 374</td>
<td>Smith D B</td>
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<tr>
<td></td>
<td>7622 A MO 10:40am-12:45pm TYE 301</td>
<td>Bender S</td>
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<td>7623 HY1 MW 11:10am-12:10pm GWH 374</td>
<td>Horn S E</td>
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<td>7624 HY1 TTh 11:00am-12:10pm GWH 280</td>
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<td>7626 HY3 MW 12:20pm-1:50pm GWH 374</td>
<td>Brown D</td>
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<td>7630 HY4 TTh 12:20pm-2:00pm GWH 374</td>
<td>Smith D B</td>
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<td>7634 HY5 TTh 1pm-2:30pm GWH 380</td>
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<td>7638 HY6 TTh 2:40pm-4:20pm GWH 374</td>
<td>Bender S</td>
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<td></td>
<td>7640 TC Th 5pm-7:10pm GWH 276</td>
<td>Veldink C</td>
<td></td>
</tr>
</tbody>
</table>

Graduating? Apply by Nov. 2 to graduate Winter quarter.

Submit your Diploma/Certificate Application and degree checklist (from curriculum guide) by Nov. 2 to Enrollment Services.

Find the Diploma/Certificate application online at www.everettcc.edu/studentforms
PSYC& 200 \textbf{Lifespan Psychology} \hspace{1cm} 5
PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

* Section TC (7666) is a telecourse. Students will meet in class on the following dates: September 27 (orientation), October 18, November 8 and November 29 (exams). Telecourse licensing/tape (DVD) rental fee is $50. See page 18 for more information.

OL 7658 OL Online Brown D
H 7662 HY1 TTh 10am-11:50am GWH 374 Smith D B
H 7664 HY2 MTWTh 1:40pm-2:30pm GWH 278 Hamaoui K
H 7666 TC Th 7:20pm-9:30pm GWH 276 Veldink C

PSYC& 220 \textbf{Abnormal Psychology} \hspace{1cm} 5
PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

OL 7668 OL Online Smith D B
WE 7670 A TTh 12:20pm-2:30pm GWH 384 Bender S

PSYC 240 \textbf{Social Psychology} \hspace{1cm} 5
PR: PSYC& 100 or SOC& 101 with a grade of C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

* Also listed as SOC 240; credit may not be earned in both PSYC 240 and SOC 240.

OL 7676 HY TTh 10am-11:50am GWH 378 Brown D

RUSSIAN
See the World Languages section of this schedule.

SOCIOLOGY

SOC& 101 \textbf{Introduction to Sociology} \hspace{1cm} 5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.

OL 7870 OL1 Online Farb B
OL 7871 OL2 Online Riordan M
H 7872 HY1 MWF 8am-8:50am GWH 280 Riordan M
H 7874 HY2 MWF 10am-10:50am GWH 280 Riordan M
H 7876 HY3 MWF 11:10am-12pm GWH 280 Riordan M
H 7878 HY4 MWF 1:00pm-2:20pm GWH 280 Keeton J
H 7882 HYS TTh 5pm-7:10pm GWH 276 Veldink C

SOC 240 \textbf{Social Psychology} \hspace{1cm} 5
PR: SOC& 101 or PSYC& 100 with a grade of C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

* Also listed as PSYC 240; credit may not be earned in both SOC 240 and PSYC 240.

OL 7886 HY TTh 10am-11:50am GWH 378 Brown D

SOC 255D \textbf{Medicine across Cultures} \hspace{1cm} 5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.

* Also offered as ANTH 255D; credit may not be earned in both SOC 255D and ANTH 255D.

OL 7888 OL Online Farb B

SPANISH
See the World Languages section of this schedule.

WELDING

All new Welding students must attend an information session. Information sessions: 5:30pm August 15, October 17 and November 15.

Washington Association of Building Officials (WABO) Testing is available to welding program students and the general public every Friday by appointment. Please call 425-388-9096 for the dates and times of the information sessions, or to schedule an appointment for the WABO Testing.

WELD 150 \textbf{Blueprint Reading For Industry} \hspace{1cm} 5
PR: Instructor permission.
B400 A TTh 1pm-3:05pm MON 101 Owens
B401 T TTh 4:45pm-6:50pm MON 101 Bailey

WELD 151 \textbf{Carbon Steel Metallurgy for the Trades} \hspace{1cm} 3
PR: Instructor permission.
B405 A TTh 12:30pm-1:45pm MON 101 Owens
B407 S TTh 5:45pm-7:00pm MON 101 Bailey

WELD 154 \textbf{Sustainable Industrial Standards for Welding} \hspace{1cm} 3
PR: Instructor permission.
B421 B AW 1:55pm-3:10pm MON 101 Minzel D
B423 S AW 5:30pm-6:45pm MON 110 Hile

WELD 190 \textbf{Oxyacetylene} \hspace{1cm} 5
PR: Instructor permission. Lab fee: $66.10.
B425 A MTWTh 8am-10:05am MON 110 Hustler
B426 B MTWTh 10:20am-12:25pm MON 110 Minzel D
B427 C MTWTh 1:35pm-5:20pm MON 110 Hile
B428 S AW 7pm-11:20pm MON 110 Whitel
B429 T TTh 7pm-11:20pm MON 110 Burton

WELD 191 \textbf{Basic Arc} \hspace{1cm} 5
PR: Instructor permission. Lab fee: $66.10.
B435 A MTWTh 8am-10:05am MON 110 Hustler
B436 B MTWTh 10:20am-12:25pm MON 110 Minzel D
B437 C MTWTh 3:15pm-5:20pm MON 110 Hile
B438 S AW 7pm-11:10pm MON 110 White
B439 T TTh 7pm-11:10pm MON 110 Burton

WELD 192 \textbf{Advanced Arc} \hspace{1cm} 5
PR: Instructor permission. Lab fee: $66.10.
B445 A MTWTh 8am-10:05am MON 110 Hustler
B446 B MTWTh 10:20am-12:25pm MON 110 Minzel D
B447 C MTWTh 3:15pm-5:20pm MON 110 Hile
B448 S AW 7pm-11:10pm MON 110 White
B449 T TTh 7pm-11:10pm MON 110 Burton

WELD 193 \textbf{Basic Pipe} \hspace{1cm} 5
PR: Instructor permission. Lab fee: $66.10.
B455 A MTWTh 8am-10:05am MON 110 Hustler
B456 B MTWTh 10:20am-12:25pm MON 110 Minzel D
B457 C MTWTh 3:15pm-5:20pm MON 110 Hile
B458 S AW 7pm-11:10pm MON 110 White
B459 T TTh 7pm-11:10pm MON 110 Burton

See page 18 for more information about these symbols.
Course descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes)

### WELD 194  Gas Tungsten Arc Welding  
PR: Instructor permission. Lab fee: $66.10.  
- 8465 A MTWTh 8am-10:05am MON 110 Hustler  
- 8466 B MTWTh 10:20am-12:25pm MON 110 Minzel D  
- 8467 C MTWTh 3:15pm-5:20pm MON 110 Hile  
- 8468 S MW 7pm-11:10pm MON 110 White  
- 8469 T Thh 7pm-11:10pm MON 110 Burton

### WELD 195  Gas Metal Arc/Flux Core Arc Welding  
PR: Instructor permission. Lab fee: $66.10.  
- 8475 A MTWTh 8am-10:05am MON 110 Hustler  
- 8476 B MTWTh 10:20am-12:25pm MON 110 Minzel D  
- 8477 C MTWTh 3:15pm-5:20pm MON 110 Hile  
- 8478 S MW 7pm-11:10pm MON 110 White  
- 8479 T Thh 7pm-11:10pm MON 110 Burton

### WELD 196  Flux Core Arc Welding  
PR: Instructor permission. Lab fee: $66.10.  
- 8485 A MTWTh 8am-10:05am MON 110 Hustler  
- 8486 B MTWTh 10:20am-12:25pm MON 110 Minzel D  
- 8487 C MTWTh 3:15pm-5:20pm MON 110 Hile  
- 8488 S MW 7pm-11:10pm MON 110 White  
- 8489 T Thh 7pm-11:10pm MON 110 Burton

### WELD 210  Heavy Plate Fabrication  
PR: Instructor permission. Lab fee: $66.10.  
- 8495 C MTWTh 3pm-5:05pm MON 110 White

### WELD 212  Pipefitting and Pipe Systems Fabrication  
PR: Instructor permission. Lab fee: $66.10.  
- 8509 T Thh 7pm-11:20pm MON 110 White

### WELD 214  Sub Arc Welding  
PR: WELD 195/196, WELD 210 and instructor permission. Lab fee: $29.09.  
- 8519 G MTWTh 5pm-6:40pm MON 110 Burton

### WELD 215  Press Brake Operation  
PR: WELD 195/196, WELD 210 and instructor permission. Lab fee: $29.09.  
- 8524 A MTWTh 8am-10:05am IND 124 Hustler  
- 8525 S MW 6:50pm-11:10pm IND 124 Hawkins

### WELD 216  Advanced TIG Welding  
PR: WELD 194 and instructor permission. Lab fee: $29.09.  
- 8525 A F 4pm-9:30pm MON 110 Barton

### WELD 225  Welding Skills Building  
PR: Instructor permission. Lab fee: $29.09.  
- 8535 A MW 1pm-2:40pm MON 110 Hile  
- 8536 B Thh 1pm-2:40pm MON 110 Hile  
- 8538 S MW 5pm-6:40pm MON 110 Barton  
- 8539 T Thh 5pm-6:40pm MON 110 Barton

### WELD 285  CNC Plasma Cutting  
PR: Instructor permission. Lab fee: $66.10.  
- 8546 B MTWTh 10:20am-12:25pm IND 124 Hustler  
- 8548 S MW 6:50pm-11:10pm IND 124 Hawkins

### WELD 295  Work Experience Internship  
PR: Instructor permission.  
- 8550 A ARR  Minzel D

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### WORLD LANGUAGES

#### AMERICAN SIGN LANGUAGE

### ASL& 121  American Sign Language I  
Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.  
- 1452 A MTWTh 12:20pm-1:20pm GWH 150 LeFors P  
- 1456 B MTWTh 1:30pm-2:30pm GWH 150 Bontrager L  
- 1460 S TTh 5pm-7:10pm GWH 150 Bontrager L

### ASL& 221  American Sign Language IV  
PR: ASL& 123 or instructor permission.  
* Self-support, non-tuition class. Class cost: $532. Payment is due at time of registration. Last day to register is September 18. Last day for 100% refund: September 28. No 50% refund option.

- 9487 CE1 MW 5pm-7:10pm GWH 150 White

#### ARABIC

### ARAB 121  Arabic I  
Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.  
- 1542 A MTWTh 8:50am-9:50am GWH 150 Fusch C

### ARAB 123  Arabic III  
PR: ARAB 122 or instructor permission.  
- 1544 A MTWTh 8:50am-9:50am GWH 150 Fusch C

#### CHINESE

### CHIN& 121  Chinese I  
Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.  
- 2620 A MWF 8:20am-9:50am GWH 288 Liu W

#### FRENCH

### FRCH& 121  French I  
Students with one year or more of high school study should take a placement test.  
* Section B (4264) is a self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option.

- 4262 A MTWTh 8:50am-9:50am GWH 366 Miller I S  
- 4264 B MTWTh 10am-11am GWH 366 Miller I S

### FRCH& 122  French II  
PR: FRCH& 121, French placement test or instructor permission.  
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option.

- 4268 A MTWTh 11:10am-12:10pm GWH 366 Miller I S

#### GERMAN

### GERM& 121  German I  
Students with one year or more of high school study should take a placement test.  
- 4620 A MTWTh 8:50am-9:50am GWH 274 Dinter E  
- 4622 B MTWTh 10am-11am GWH 274 Dinter E
### ITALIAN

**ITAL 121 Italian I**  
5  
Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.  
* Self-support, non-tuition class. Class cost: $587 which includes a web enhanced fee. Payment is due at time of registration. Last day to register is September 18.  
Last day for 100% refund: September 28. No 50% refund option. 
  
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<tr>
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<tr>
<td>9460</td>
<td>CH1</td>
<td>MTWTh</td>
<td>8am-8:50am</td>
<td>GWH 264</td>
<td>Bertoldi R</td>
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### JAPANESE

**JAPN & 121 Japanese I**  
5  
Students with one year or more of high school study should call 425-388-9195 for placement advising.  
* All three sections of JAPN & 121 are self-support, non-tuition classes. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option. 
  
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<tr>
<th>CRN</th>
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<tr>
<td>7924</td>
<td>A</td>
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<td>7925</td>
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<td>MTWTh</td>
<td>10am-11am</td>
<td>GWH 264</td>
<td>Willoughby S</td>
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<tr>
<td>7926</td>
<td>C</td>
<td>MW</td>
<td>10am-12:10pm</td>
<td>GWH 266</td>
<td>Martin V</td>
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<tr>
<td>7927</td>
<td>MO</td>
<td>TTh</td>
<td>10:40am-12:45pm</td>
<td>Tye 301</td>
<td>Gibson D</td>
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<td>7928</td>
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<td>8000</td>
<td>E</td>
<td>MTWTh</td>
<td>12:20pm-1:20pm</td>
<td>GWH 264</td>
<td>Willoughby S</td>
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**JAPN & 221 Japanese IV**  
5  
PR: JAPN & 121 or instructor permission.  
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option. 
  
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<th>CRN</th>
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<td>7930</td>
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<td>NBI 101</td>
<td>Nair M</td>
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<tr>
<td>7932</td>
<td>B</td>
<td>MTWTh</td>
<td>11:10am-12:10pm</td>
<td>NBI 101</td>
<td>Nair M</td>
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<tr>
<td>7934</td>
<td>S</td>
<td>MW</td>
<td>5pm-7:10pm</td>
<td>NBI 101</td>
<td>Staff</td>
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### RUSSIAN

**RUSS & 121 Russian I**  
5  
Students with one year or more of high school study should consult with the instructor prior to enrollment by calling 425-388-9195.  
* Section B (7774) is a self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option. 
  
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<tr>
<td>7772</td>
<td>A</td>
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<td>8:50am-9:50am</td>
<td>GWH 150</td>
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<tr>
<td>7774</td>
<td>B</td>
<td>MTWTh</td>
<td>11:10am-12:10pm</td>
<td>GWH 150</td>
<td>Kashani-Branson M</td>
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**RUSS & 221 Russian IV**  
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PR: RUSS & 123, placement test or instructor permission.  
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option. 
  
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<td>7780</td>
<td>A</td>
<td>MTWTh</td>
<td>10am-11am</td>
<td>GWH 150</td>
<td>Kashani-Branson M</td>
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**RUSS & 222 Russian V**  
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PR: RUSS & 221, placement test or instructor permission.  
* Self-support, non-tuition class. Class cost: $531.70. Last day for 100% refund: September 28. No 50% refund option. 
  
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<td>7780</td>
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<td>GWH 150</td>
<td>Kashani-Branson M</td>
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### SPANISH

**SPAN 101A Elementary Spanish I -- Part A**  
2  
* CR: Concurrent enrollment in SPAN & 121 or instructor permission. 
  
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<th>CRN</th>
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<td>7970</td>
<td>A</td>
<td>T</td>
<td>10am-12pm</td>
<td>GWH 266</td>
<td>Martin V</td>
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**SPAN 111 Conversational Spanish I**  
2  
* CR: Concurrent enrollment in SPAN & 121 or instructor permission. 
  
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<th>CRN</th>
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<td>7972</td>
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<td>5pm-7pm</td>
<td>GWH 264</td>
<td>Gibson D</td>
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* Course descriptions can be found online at www.everettcc.edu/classes
EvCC’s Corporate & Continuing Education Center provides workshops and training solutions to enhance your career, explore your life-long interests, and grow your business. Convenient and affordable workshops are available in a variety of topics including Aerospace and Manufacturing; Business and Professional Development; Certificate Programs and Certifications; Computers and Technology; Corporate and Customized Training; Health and Fitness; Online Learning; Personal Interest; and much more.

EvCC’S CORPORATE & CONTINUING EDUCATION CENTER HAS MOVED TO A TEMPORARY LOCATION

We have great news! We are renovating our building.

During this time, we will be at a temporary location:
9930 Evergreen Way, Building Y-130, Everett, WA 98204.

This location is at the intersection of Evergreen Way and 100th ST SW, just north of Everett Mall Way in Everett.

*Be sure to check the location of your classes.

Once the renovation is complete, we will be moving back to our Seaway Boulevard location.

REGISTER EARLY
By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may even add additional sections.

SATISFACTION GUARANTEED
If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). Valid picture identification required. Call the Corporate and Continuing Education Center at 425-267-0150 for prior approval and arrangements. (Online courses and credit-bearing courses are excluded from this policy).

CANCELLATIONS
Classes not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

OUR REFUND POLICY
Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is no 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. Also, see “Satisfaction Guaranteed” policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

ONLINE COURSE REFUND POLICY
Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

REGISTRATION CONFIRMATION
If you register at the Parks Student Union Building on the main campus, call the Corporate and Continuing Education Center office to receive your Registration Confirmation and any additional information you may need prior to the class start date.

Every effort is made to ensure that the information and Fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and Everett Community College Corporate and Continuing Education Center. The College reserves the right to change any provision, Fees, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

HOW TO SIGN UP FOR COURSES

Online: www.everettcc.edu/cec
Phone: 425-267-0150
Mail: Everett Community College,
Corporate and Continuing Education Center,
9930 Evergreen Way, Building Y-130, Everett, WA 98204
Fax: 425-259-8299
AEROSPACE & MANUFACTURING

Blueprint Reading courses are also available. Please contact learn@everettcc.edu or call 425-267-0150 for information. For additional offerings in the Aerospace and Manufacturing industry see the following sections:

- High Performance Management Certificate ........................................................................pg.54
- Lean Six Sigma Green Belt Certificate ........................................................................pg.55
- Project Management Certificate ................................................................................pg.54
- CATIA v5..............................................................................................................pg.59

WABO WELDING CERTIFICATION TESTING

Washington Association of Building Officials (WABO) Testing is available to welding program students and to the general public every Friday by appointment. You must schedule an appointment by calling 425-388-9096.

AEROSPACE

AEROSPACE FIBER OPTICS (2.7 CEUs)

Fiber optics is emerging technology that is increasingly applied in cutting edge aerospace technology, and is a skill set that is in increasing demand. This course is designed to prepare participants to work in the fiber optics field within the aerospace industry. Participants will learn to work safely with materials used in fiber optics, while learning to handle materials properly during the routing, installation, assembly, cleaning, and inspection processes required within the aerospace industry. Fee: $1550

WIRE AND CABLE HARNESS ASSEMBLY (2.4 CEUs)

This classes covers the essentials of cable and wire harness assembly and routing. Develop or enhance skills needed in the field of Mechanical Assembly and Cable Harness Manufacturing. A sample of course topics include cable and connector identification, crimping, interconnect requirements, splicing, wire preparation and tinning, cable dressing and retention, routing requirements, marking, identification, and cable testing. Fee: $495

A&P TEST PREPARATION PROGRAM

FREE INFORMATION SESSION:

A&P TEST PREPARATION

Learn what information is required for the FAA to get your B610 authorization license. We will also review the A & P Test Prep program and how it prepares individuals to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. The A&P Test Prep Program is comprised of three Oral and Practical Exam Prep courses (General Knowledge, Airframe, and Powerplant), plus a Written Knowledge Test (WKT) Prep course. Fee: FREE

AIRFRAME--ORAL AND PRACTICAL EXAM PREPARATION (2.0 CEUs)

This license test preparation training program prepares you to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. Fee: $495

POWERPLANT--ORAL AND PRACTICAL EXAM PREPARATION (2.0 CEUs)

This license test preparation training program prepares you to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. Fee: $495

ELECTRONICS

This is a focused, intensive training on the specific skills needed for troubleshooting electronic systems. Students will learn to identify, inspect, analyze and troubleshoot electrical and electronic circuits and components logically, and identify, perform and document necessary repairs. Courses include Basic Electronics & Troubleshooting, Intermediate Electronics & Troubleshooting, and Network Fundamentals.

BASIC ELECTRONICS AND TROUBLESHOOTING (7.2 CEUs)

This is a focused, intensive training for the specific skills and knowledge needed for troubleshooting electronic systems. Students will learn the fundamentals of electronic components, circuits and testing. Emphasis will be on component and circuit operations, analysis and documentation. Areas of study include: fundamentals of electricity, electronic configuration, passive and active components, analysis of passive circuits, frequency and time measurements, hands-on training with D.C. Power supplies, DMM, function generator and oscilloscope. The course includes hands-on labs. The course is divided into two modules. The first module provides the student with a fundamental knowledge of electronic components, circuits and testing. The second module covers techniques for analyzing and repairing failures in electronic equipment and systems. Topics include safety, signal tracing and troubleshooting methodology. Upon course completion, students will be able to identify, inspect, analyze and troubleshoot electrical and electronic circuits and components logically, and identify, perform and document necessary repairs. Fee: $1300

INTERMEDIATE ELECTRONICS AND TROUBLESHOOTING (4.0 CEUs)

This is a focused, intensive training designed to build on the skills learned in the Basic Electronics and Troubleshooting class. Emphasis will be on understanding and broadening the use of equipment (DMM, Function Generators, Bench top power supplies, Oscilloscopes) to troubleshoot, test and align circuits and equipment. Areas of study include: Breaking down complex schematics for troubleshooting purposes, analysis and troubleshooting techniques for AC and DC power conversion, Linear and Switching power supplies, Analog to Digital and Digital to Analog converters, Amplifiers and Oscillators, Logic Gates and Timer Circuits, Electro-mechanical Interface circuits and Electronic Sensors. This course includes hands-on labs to build, analyze and troubleshoot circuits. Upon course completion, students will be able to analyze, troubleshoot circuits and components logically and identify, perform and document necessary repairs. Prerequisites for this class: Successful completion of Basic Electronics and Troubleshooting through EVCC or by approval of instructor. Fee: $1150

www.everettcc.edu/cccc  49
FALL 2012 Continuing Education Courses

**NETWORK FUNDAMENTALS (1.8 CEUs)**

This course is designed to help you perform a complete network installation as well as understand common troubleshooting and maintenance techniques. Learn the necessary information for networking technologies, installation, and common network problem areas. Topics also include media access control methods, topologies, cabling, ethernet, Token Ring, ARChnet, TCP/IP protocol, basic network software architecture, servers/protocol drivers, hardware drivers, and computing models. Prerequisite: fundamental understanding of computer concepts and basic Windows skills. Textbook included ($35 value). Fee: $449

**LEAD FREE HANDS ON SOLDERING TRAINING AND ASSEMBLY (1.6 CEUs)**

This course is designed to provide basic knowledge needed for entry-level opportunities in the electronics manufacturing industry including new hire training. This course provides an introduction to basic electronic assembly including mechanical assembly, safety & ESD, component identification, common industry terms and definitions and basic hand soldering skills development. Course is 40 percent lecture, 60 percent hands-on lab exercises using industry standard tools and materials. Certificate granted upon successful completion of all modules. All modules include comprehensive testing and grading of workmanship skills. A soldering kit will be completed in class. Fee: $295

**IPC-A-610E CIS CERTIFICATION (2.4 CEUs)**

Internationally-recognized certification to inspect completed printed circuit board assemblies. This course is officially recognized by the Department of Defense and is often used as a prerequisite when hiring for positions in electronics manufacturing. Determine what is an acceptable or defect condition on a printed circuit board as described in the IPC-A-610E manual. Tin lead and leadfree assembly processes, Plated Through Hole (PTH) and Surface Mount (SMD) Assemblies, and class 1, 2 & 3 levels of manufacturing. IPC Certification granted upon successful completion of the first three days of training. Certification valid for two years. One copy of an IPC-A-610E Manual included Fee: $485

**ELECTRICAL BOX-BUILD ESSENTIALS (2.4 CEUs)**

This training provides instruction in mechanical and box-build assembly to develop or enhance skills needed to work in the Electronics Manufacturing industry. Course material will cover tools, general terminology, documentation requirements, hardware installation, chassis build process, cable routing and installation of sub-assemblies. Course work will be a combination of lecture (40%) and hands on laboratory (60%) training. Assembly skills will be assessed using industry standard IPC/WHMA-A-620 inspection criteria. Individuals completing this course of study will have the skills necessary to enter the industry and be immediately productive to potential employers. Fee: $495

**MACHINE OPERATOR CERTIFICATE PROGRAM (14.5 CEUs)**

The Machine Operator Certificate is designed to prepare participants to work in entry level positions as machine operators. Content includes theory and hands-on experience with manual and CNC machining equipment, machine tools, machinist application math, blueprint reading and precision measurement. The certificate program consists of three classes (Shop Math Essentials, Blueprint Reading Essentials, and Machine Operator Essentials). See the following column for course details. Courses can also be taken individually. Fee: $4250

**SHOP MATH ESSENTIALS (3.0 CEUs)**

This course is designed to fulfill an entrance prerequisite for the Machine Operation Essentials course. Upon successful completion of this course, participants will be prepared for the more-advanced levels of machinist-trade math to be presented in the Essentials course. Presented as a hybrid course, combining online classes with instructor lecture and guided practice. Fee: $1300

**BLUEPRINT READING ESSENTIALS (1.5 CEUs)**

This course is designed to fulfill an entrance prerequisite for the Machine Operation Essentials course, providing an introduction to/refresher in the basics of blueprints and engineering drawings as used in the manufacturing trades. This course is presented as a hybrid class, combining online training with instructor lecture and guided practice. Fee: $650

**MACHINE OPERATOR ESSENTIALS (10 CEUs)**

This course is designed to prepare participants to work in entry level positions as machine operators, including theory and hands-on experience with manual and CNC machines, machine tools, machinist application math, and precision measurement. Fee: $2300

**VINTAGE AEROTECH PROGRAM**

**VINTAGE MANUFACTURING THE GREAT AIRCRAFT OF HISTORY 1927-1957 (.8 CEUs)**

From 1927 to 1957 the worldwide aircraft industry went through evolutionary, if not revolutionary design, manufacturing and performance. This 30 year period saw wood and fabric bi-planes changed to metal monoplanes, aircraft propulsion went from the four cycle piston engines (powerplants) to efficient high altitude jet engines. During this same period the new discoveries in aerodynamics combined with the integration of the advanced airframe and powerplants allowed both military and commercial aircraft to continually operate at transonic speeds.

**VINTAGE AIRCRAFT SYSTEMS ARCHITECTURE 1927-1957 (.8 CEUs)**

This 8 hour high level aircraft systems course will examine the history, design and development of major operational systems that have evolved with the early modern aircraft from the late 1920’s through the 1950’s. The course will address systems to include fuel, heating, etc. These aircraft systems used in such aircraft as the Douglas DC-3, Boeing B-17, Boeing 307, P-47, Spitfire and Beech 18 will be examined.

**Student Testimonial**

"It was taught in an easy to understand manner. I appreciate Kathleen's (Instructor) understanding of Electronics and enjoyed the experience."

**Ryan D.**

Graduate of Basic Electronics & Troubleshooting
ACCOUNTING & FINANCE

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)
Learn how to read, prepare, and analyze income statements, balance sheets, and statement of cash flows to make sound financial decisions, allocate resources, and accurately budget expenses. Acquire a financial toolkit that you can use for real-world situations. Course content includes: financial statement analysis, budgeting/planning, ratio analysis, return on investment (ROI), audits, fraud, and reflection on the post-Enron era. Required textbook: See website. Fee: $310

BOOKKEEPING BASICS (.6 CEUs)
Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet). Handouts included. Bring notepad and hand-held calculator. Fee: $159

QUICKBOOKS 2011 (1.2 CEUs OR 12 CPES)
QuickBooks is designed to help improve your business productivity by saving you time and money. Learn to manage customers and vendors while gaining hands-on experience with invoicing, receiving and depositing payments, entering bills, and writing checks. Reconcile your bank and credit card statements and explore basic reports and financial statements. This course is designed for small business owners, bookkeepers, accountants, and others needing to learn how to use QuickBooks to manage their business efficiently. Textbook/desk reference included ($55 value). Prerequisite: Proficiency with navigating Windows, drop-down menus, the keyboard and mouse. Bookkeeping Basics course is highly recommended but not required. Instructor assumes students have bookkeeping experience/knowledge and will not spend time on bookkeeping concepts. This course qualifies for 12 CP credit recognized by the Washington State Board of Accountancy. Fee: $295

UNDERSTANDING BUDGETS (.9 CEUs)
The course focuses on how to build budgets from company financial data, analyze and project the budget results, and incorporate the forecasts into the company bottom line. It is designed for participants seeking to understand basic budgeting concepts, processes and tools. Those new to the topic will receive a impactful overview and introduction to budgeting. For participants with budgeting experience, it provides an opportunity to review and refine previously learned skills. Real life examples, participant experiences and questions are welcomed and encouraged to be shared for discussion and analysis. Fee: $215

PERSONAL AND PROFESSIONAL EXCELLENCE SERIES

MANAGING PRIORITIES AND TIME (.6 CEUs)
What do high performing employees do to achieve work and personal goals under the pressure of competing priorities and time constraints? Learn how to define your development path, set and prioritize personal and professional goals, manage stress, and utilize time management tools and techniques to dramatically improve your efficiency. Participants will implement a personal action plan for workplace success and career advancement. Fee: $145

COMMUNICATING WITH IMPACT (.6 CEUs)
Your professional success is largely determined by how well you communicate with co-workers, employees, your boss, and the community. Learn how to analyze and pro-actively engage your audience with proven approaches to achieve results, enhance relationships, improve work flow, and express yourself with confidence, assertiveness, and persuasiveness. Course covers techniques for active listening, speaking, presenting, and writing. Participants will implement an interpersonal communication action plan for workplace success and career advancement. Fee: $145

BUSINESS GRAMMAR REVIEW (.6 CEUs)
Improve your business writing by reviewing current grammar rules and style issues. This review will help you achieve professional proficiency whether you’re writing creatively, personally, or on the job. You’ll revisit the rules of grammar, sentence structure, usage, punctuation, and reinforce them through in-class exercises and activities. Workbook provided. Fee $155

BUSINESS BLOGGING BASICS (.4 CEUs)
If you want to build your business online, blogging can give you a very good return on investment. Learn to identify blogging topics and blogging strategies to increase your company’s visibility and credibility. We’ll evaluate several blogging platforms, and you’ll learn how to create blog posts that lure readers and keep them coming back for more. Fee: $79

EMPLOYEE MANAGEMENT FOUNDATIONS (.9 CEUs)
Acquire practical employee management knowledge, tools, and strategies essential to manage your business, build a strong foundation for company growth, and successfully navigate employment laws and risks. Emphasis is on proven practices you can apply to your business structure to optimize employee performance and maximize company profitability. Fee: $175
FINANCIAL MANAGEMENT FOUNDATIONS (.9 CEUs)
Running a business without financial and operating information is like trying to drive a car with a cover over its windshield. Learn how to read and analyze financial statements to effectively manage your business and drive profitability, including how to assess your businesses’ financial health, identify key profit drivers for your specific business, manage cash flow to sustain growth, create an accurate financial forecast and find the current valuation of your business. Fee: $175
ITEM 8986-8232 A. BALLARD Evergreen - Building Y, Room A 3 Wednesdays Oct. 3 - Oct. 17 6:00 - 9:00PM
THE BASICS OF EBay SELling (.35 CEUs)
Whether you simply want to clear the closet, desire additional part-time income or a serious eBay business, this class is your foundation. Learn how to set up an eBay Seller account, create successful eBay listings, upload pictures and accept credit card payments with PayPal. Included are selling “Tips, Tricks and the Traps” to avoid. Covers how to conduct market research analysis, determine shipping costs, where to get FREE shipping supplies, how to print shipping labels from your home computer and get FREE home pickup. Taught by multi-award winning eBay instructor and published author. Fee: $59
ITEM 9197-8232 K. BOYD Main Campus - Whitehorse Hall, 365 1 Tuesday Dec. 4 6:00 - 9:00PM
MARKETING & SALES FOUNDATIONS (.9 CEUs)
Learn practical steps and tools to create an action marketing plan and sales process to grow your business. Maximize your marketing budget and staffing resources by clearly defining your customers, fulfilling their needs, and knowing where you fit in the competitive landscape. Employ the latest in web analytics, social media, and other cost-effective techniques to generate more business leads. Then close on those leads with a systematic sales process proven to increase sales. Fee: $175
ITEM 8987-8232 T. SNIDER Evergreen - Building Y, Room B 3 Wednesdays Nov. 14 - Nov. 28 6:00 - 9:00PM
EBAY 2 – ADVANCED SELLING STRATEGIES (.3 CEUs)
Learn the secret strategies that will draw the most bids, maximize sales and beat your competition. Discover how to find a profitable niche, what to sell, what to avoid and how to use drop shippers to minimize inventory costs. Includes eBay research, marketing and photography tips, eBay Stores, plus free automation tools to streamline your eBay selling. Taught by multi-award winning eBay instructor and published author from Seattle. Fee: $59
ITEM 9197-8232 K. BOYD Main Campus - Whitehorse Hall, 365 1 Tuesday Nov. 27 6:00 - 9:30PM
HOw TO START A BUSINESS (.3 CEUs)
You’ve thought about it, now make it happen. Learn the step-by-step process of getting started. Topics include types of business ownership; your federal, state, county, and city tax and licensing obligations; copyrights, trademarks, and trade name. We will also discuss how to set priorities to accomplish personal and business goals and much more. Fee: $65
ITEM 9097-8232 M. O’DELL Main Campus - Whitehorse Hall, 365 1 Thursday Oct. 11 6:00 - 9:00PM
FACEBOOK PAGE STRATEGIES FOR BUSINESS (.4 CEUs)
Use the world’s largest social networking site to promote your business. During this two-session intermediate-level class, you will identify your ideal target audience and develop a Facebook strategy to reach that audience. You will learn the difference between a personal profile and a brand/fan page, and you will create and customize your brand page. Participants must have a Facebook account set up prior to enrolling in this class, and should have basic proficiency with Facebook. Limited to 15 students. Fee: $79
ITEM 9285-8232 L. CHRISTIANSON Main Campus - Shuksan Hall, 233 2 Wednesdays Oct. 10 - Oct. 17 6:00 - 8:00PM
SMALL BUSINESS ACCELERATOR – FOUNDATIONS PROGRAM & COACHING
Take key steps to prepare yourself and your business for accelerated growth and profitability. This practical program includes classroom learning, networking with other experienced entrepreneurs, and a one-on-one business strategy session with an expert business coach. In classes, you will learn the latest strategies in business planning, sales and marketing, employee management, and financial management—and how each directly relates to making your business grow and thrive. In a one-on-one session with an experienced business coach, you will develop an individualized assessment of your current business that includes your businesses’ growth potential and specific steps and tools required for your particular business to substantially grow profits. The Small Business Accelerator—Foundations program package includes:
  • Strategic Planning and Assessment Tool-kit Session
  • Marketing and Sales Foundations Course
  • Employee Management Foundations Course
  • Financial Management Foundations Course
  • One-on-one Individualized Business Assessment Session with an Expert Business Coach

Who should attend? This program is a suggested precursor to the Small Business Accelerator—Signature program. Foundations participants vary, but typically have a minimum one year experience running their business, generate less than $500,000 in sales, and have three or more employees. Learn more at www.everettcc.edu/AcceleratorFoundations. Fee: $725
ITEM 8989-8232 STAFF Evergreen - Building Y, Room B 10 Wednesdays Sep. 26 - Nov. 28 6:00 - 9:00PM
EMPLOYEE MANAGEMENT FOUNDATIONS
Acquire practical employee management knowledge, tools, and strategies essential to manage your business, build a strong foundation for company growth, and successfully navigate employment laws and risks. Emphasis is on proven practices you can apply to your business structure to optimize employee performance and maximize company profitability. Fee $175
ITEM 8988-8232 S. STURHOLM Evergreen - Building Y, Room A 3 Wednesdays Oct. 24 - Nov. 7 6:00 - 9:00PM
FINANCIAL MANAGEMENT FOUNDATIONS
Running a business without financial and operating information is like trying to drive a car with a cover over its windshield. Learn how to read and analyze financial statements to effectively manage your business and drive profitability, including how to assess your businesses’ financial health, identify key profit drivers for your specific business, manage cash flow to sustain growth, create an accurate financial forecast and find the current valuation of your business. Fee: $175
ITEM 8987-8232 T. SNIDER Evergreen - Building Y, Room B 3 Wednesdays Nov. 14 - Nov. 28 6:00 - 9:00PM
SMAK BUSINESS ACCELERATOR - SIGNATURE PROGRAM

The Small Business Accelerator equips established business owners with knowledge, tools, and expert guidance necessary to significantly increase their profits.

Participants will:
- Apply the latest strategies to grow and improve their business
- Increase market share and customer loyalty
- Maximize their return on investment of time and money
- Design their business to grow faster while working less

The program is designed for established business owners who:
- Have been in business at least 3 years
- Want to learn how to take their business to the next level of profitability
- Are committed to grow their business

Investment:
The 10-month program includes 50 hours of expert instruction and one-on-one business consulting for $1,700. You will not find a better value to gain the critical skills you need to take your business to the next level of profitability. Fee: $1,700

ITEM 8990-B232  T. SNIDER  Evergreen - Building Y, Room B
10 Wednesdays  Sep. 19 - Jun. 19  2:00 - 5:00PM
The Small Business Accelerator meets on the third Wednesday of each month for 10 months.

Attend a free information session to learn more about the program:
ITEM 8983-B232  T. SNIDER  Evergreen - Building Y, Room A
1 Wednesday  Sep. 5  12:00 - 1:00PM
ITEM 8982-B232  T. SNIDER  Evergreen - Building Y, Room B
1 Monday  Sep. 10  6:00 - 7:00PM

CERTIFICATE PROGRAMS

HUMAN RESOURCES MANAGEMENT CERTIFICATE PROGRAM

FREE INFORMATION SESSION:
HUMAN RESOURCES MANAGEMENT CERTIFICATE
Learn about Everett Community College’s Human Resources Management Certificate Program. We’ll discuss getting started, the program requirements (core and elective classes), and career opportunities. Registration required. Fee: FREE
ITEM 9089-B232  C. MALONE  Evergreen - Building Y, Room C
1 Wednesday  Sep. 5  6:00 - 7:30PM

HUMAN RESOURCES ESSENTIALS (.9 CEUs)
This foundation class introduces the dynamic field of human resources. Learn what HR does and its potential impact and importance in an organization. Master the acronyms and jargon used in the profession, learn the competencies required to be successful as an HR practitioner, and acquire information on HR industry certifications. This is the recommended starting point for the HR Certificate Program. Required textbook can be purchased at the EvCC Bookstore (Robert L. Mathis and John H. Jackson, Human Resource Management, Publisher: South Western College Publishing; 13th edition ISBN: 978-0538453158). Fee: $155
ITEM 9078-B232  C. MALONE  Evergreen - Building Y, Room A
3 Tuesdays  Sep. 18 - Oct. 2  6:00 - 9:00PM

HR SYSTEMS AND METRICS - HYBRID (1.2 CEUs)
HR professionals must acquire and track data to meet employee data legal requirements and measure effectiveness of HR initiatives. In this on-line course, learn the basics of HR information management systems; the recordkeeping requirements for HR; how to select and implement a new HRIS; HR metrics calculation; and how to research HR issues on the Internet. At minimum, successful completion of all exercises and attendance at the first session is required. Required textbook can be purchased at the EvCC bookstore: Human Resource Information Systems: Basics, Applications, and Future Directions, Ed. 2. Michael J. Kavanagh and Mohan Thite, ISBN: 978-1412991667. Fee: $225
ITEM 9083-B232  C. MALONE  Evergreen - Building Y, Room C
2 Tuesdays  Oct. 9 - Oct. 16  6:00 - 8:00PM
This 12 hour course includes six hours of classroom instruction on Oct. 9 and Oct. 16; and six hours of online work through Nov. 6. Attendance is required at both classroom sessions.

MANAGING EMPLOYEE PERFORMANCE (1.2 CEUs)
Drive high performance by supporting and motivating employees to do their best work. Learn how to develop and administer a performance management system; manage complaints and conflicts, implement progressive discipline, and navigate the termination process while protecting employee rights. This course has been approved for 12 (General) recertification credit hours toward PHR, SPHR and GPHR recertification through the HR Certification Institute. Fee: $195
ITEM 9081-B232  L. ROBBINS  Evergreen - Building Y, Room C
4 Tuesdays  Oct. 23 - Nov. 13  6:00 - 9:00PM

HUMAN RESOURCES CERTIFICATE CAPSTONE (.9 CEUs)
Tackle real-life case studies presenting complex HR problems with legal and ethical dimensions. You’ll apply a best practice framework to analyze scenarios, determine the issues and risks, and recommend steps for a solution. Prerequisites: Completion of the core classes in the Human Resources Certificate Program. Fee: $155
ITEM 9084-B232  C. MALONE  Evergreen - Building Y, Room B
3 Thursdays  Nov. 20 - Dec. 4  6:00 - 9:00PM

HUMAN RESOURCES CERTIFICATE ELECTIVE COURSES

BUSINESS BASICS FOR HR PROFESSIONALS (.6 CEUs)
Learn to communicate more effectively with senior leaders by increasing your understanding of the bottom line. Topics include accounting basics; financial statement analysis; financial ratios; overview of different types of corporations (e.g., publicly held vs. privately held); fundamental business concepts such as contracts; and hints on how to learn more about your particular industry. Pre-approved for HRCH® Strategic Recertification credit. Fee: $125
ITEM 9088-B232  L. ROBBINS  Evergreen - Building Y, Room C
2 Mondays  Oct. 29 - Nov. 5  6:00 - 9:00PM

WORKING WITH ORGANIZED EMPLOYEES (.6 CEUs)
Working within an organized environment requires unique skills and knowledge. Learn how and why employees unionize; the legal code governing unions (and the unionization process); steps in union certification; the collective bargaining process; grievance resolution; and how to work effectively with employees to develop and sustain a positive working relationships based on trust. Prerequisite: Human Resources Essentials. Fee: $125
ITEM 9085-B232  M. SUMMERS  Evergreen - Building Y, Room C
2 Thursdays  Nov. 1 - Nov. 8  6:00 - 9:00PM

SAFETY & SECURITY (.9 CEUs)
Under OSHA, organizations have a legal requirement to provide a safe and healthy working environment for employees. This course will cover the various legal requirements involving safety, health and security; the basics of worker’s compensation; effective ways to manage safety; steps in instituting a workplace violence program; and methods for disaster preparation and recovery planning. Prerequisite: Human Resources Essentials. Fee: $155
ITEM 9087-B232  N. SUMMERS  Evergreen - Building Y, Room B
2 Thursdays  Sep. 27 - Oct. 4  6:00 - 9:00PM
FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)
See page 51 for complete course description and details.

HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)
See page 54 for complete course description and details.

UNDERSTANDING BUDGETS (9 CEUs)
See page 51 for complete course description and details.

HIGH PERFORMANCE MANAGEMENT CERTIFICATE PROGRAM

FREE INFORMATION SESSION:
HIGH PERFORMANCE MANAGEMENT CERTIFICATE
Learn how to improve your people, processes, and profits with a professional certificate designed for those who want to learn to lead others with confidence and purpose, identify and advance quality improvement opportunities to improve your organization’s bottom line, and acquire practical financial knowledge and skills for a business environment. We'll discuss getting started and the program requirements (core and elective classes). Registration required. Fee: FREE

ITEM 9059-B232  A. SUCCU  Evergreen - Building Y, Room A
1 Monday  Sep. 10  6:00 - 7:30PM

HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)

ITEM 9056-B232  N. NAVARRO  Evergreen - Building Y, Room A
5 Tuesdays  Sep. 18 - Oct. 16  6:00 - 9:00PM

INTRODUCTION TO PERFORMANCE EXCELLENCE (1.5 CEUs)
Learn tools, techniques, and approaches to consider when managing quality, both in traditional projects as well as in improving business processes. Understand the benefits of Six Sigma, Lean Manufacturing, Root Cause Analysis, and Theory of Constraints and determine which approach is best to use in any situation. Prerequisites: Basic proficiency with MS Word and Excel recommended. Fee: $295

ITEM 9030-B232  R. NATH  Evergreen - Building Y, Room B
5 Wednesdays  Oct. 24 - Nov. 21  6:00 - 9:00PM

HIGH PERFORMANCE MANAGEMENT CERTIFICATE ELECTIVE COURSES
LEAN PRACTICES OVERVIEW (3.5 CEUs)
See page 55 for complete course description and details.

LEAN SIX SIGMA GREEN BELT - FOUNDATIONS (1.8 CEUs)
See page 55 for complete course description and details.

PROJECT MANAGEMENT ESSENTIALS (1.5 CEUs)
See page 54 for complete course description and details.

MICROSOFT PROJECT FOR PROJECT MANAGERS (1.5 CEUs)
See page 54 for complete course description and details.

PROJECT TEAM MANAGEMENT (1.5 CEUs)
See page 54 for complete course description and details.

FREE INFORMATION SESSION:
PROJECT MANAGEMENT CERTIFICATE PROGRAM
Learn about the program, which electives are right for you, and different planning options for program completion. Meet your instructors, discuss CAPM® and PMP® certification, and learn about career opportunities in Project Management. Registration required. Fee: FREE

ITEM 9036-B232  S. THOMPSON, PMP  Evergreen - Building Y, Room A
1 Wednesday  Sep. 12  6:00 - 7:30PM

PROJECT MANAGEMENT ESSENTIALS (1.5 CEUs)
Project success doesn't just happen—it requires careful planning and effective management skills. This course will equip you with professional project management tools and techniques that you can put to use at work the next day to get your projects done on time and on budget. Required textbook: The Guide to Project Management Body of Knowledge (PMBOK®); 4th edition ISBN: 978-1-933890-51-7 and The Fast Forward MBA in Project Management, 4th edition ISBN: 978-1-1180-7377-3. Fee: $315

ITEM 9024-B232  M. MULLIN, PMP  Evergreen - Building Y, Room A
5 Thursdays  Oct. 20 - Oct. 25  6:00 - 9:00PM

ITEM 9035-B232  A. HOYT, MBA, PMP, CBCP  TYE, 301
5 Wednesdays  Oct. 10 - Nov. 7  6:00 - 9:00PM

PROJECT PLANNING AND SCHEDULING TECHNIQUES (1.5 CEUs)
Bringing your project in on time and on budget begins with effective planning and scheduling tools and strategies. Explore tools and apply strategies to better understand and predict a project's performance. Prerequisite: Project Management Essentials. Fee: $315

ITEM 9025-B232  S. THOMPSON, PMP  Evergreen - Building Y, Room A
5 Mondays  Oct. 22 - Nov. 26  6:00 - 9:00PM

PROJECT EXECUTION AND CONTROL (1.5 CEUs)
Explore tools and processes to monitor and control a project to meet project requirements of time, cost, and quality. Class will include hands-on exercises in controlling your projects. Prerequisite: Project Management Essentials. Fee: $315

ITEM 9026-B232  S. THOMPSON, PMP  Evergreen - Building Y, Room B
5 Mondays  Oct. 17 - Nov. 21  6:00 - 9:00PM

PROJECT TEAM MANAGEMENT (1.5 CEUs)
This course is designed to help you to use both the beginning and intermediate functionality of Project 2010 as a tool to manage projects. You will learn how to create task lists, organize them in a work breakdown structure, set up resources and assign those resources to tasks, format and print your plan and reports, track progress on tasks, import tasks from MS Excel, fine-tune your project, and finalize the project to implement the project plan. Prerequisite: Good working knowledge of Windows, Word and Excel highly recommended. This course is based on MS Office Project 2010 Step by Step by Carl Chatfield and Timothy Johnson. This 560-page workbook and CD ($30 value) are included. Fee: $325

ITEM 8908-B232  M. ALDRICH  Evergreen - Building Y, Room C
5 Thursdays  Oct. 25 - Nov. 29  6:00 - 9:00PM

MICROSOFT PROJECT FOR PROJECT MANAGERS (1.5 CEUs)
This course is designed to help you to use both the beginning and intermediate functionality of Project 2010 as a tool to manage projects. You will learn how to get started with Project; work with both PERT and GANTT charts; create a task list and organize them in a work breakdown structure; set up resources and assign those resources to tasks; format and print your plan and reports; track progress on tasks; import tasks from MS Excel; fine-tune your project; and finalize the project to implement the project plan. Prerequisite: Good working knowledge of Windows, Word and Excel highly recommended. This course is based on MS Office Project 2010 Step by Step by Carl Chatfield and Timothy Johnson. This 560-page workbook and CD ($30 value) are included. Fee: $325

ITEM 8908-B232  M. ALDRICH  Evergreen - Building Y, Room C
5 Thursdays  Sep. 27 - Oct. 25  6:00 - 9:00PM

ITEM 9027-B232  M. MULLIN, PMP  Evergreen - Building Y, Room A
5 Thursdays  Oct. 17 - Nov. 21  6:00 - 9:00PM

ITEM 8908-B232  M. ALDRICH  Evergreen - Building Y, Room C
5 Thursdays  Sep. 27 - Oct. 25  6:00 - 9:00PM

ITEM 9027-B232  M. MULLIN, PMP  Evergreen - Building Y, Room A
5 Thursdays  Oct. 17 - Nov. 21  6:00 - 9:00PM

ITEM 8908-B232  M. ALDRICH  Evergreen - Building Y, Room C
5 Thursdays  Sep. 27 - Oct. 25  6:00 - 9:00PM
**PROJECT MANAGEMENT CERTIFICATE ELECTIVE COURSES**

**PMP CERTIFICATION EXAM PREP (2.1 CEUs)**

To earn your Project Management Professional (PMP)® credential, you need to meet the experience and education requirements, and pass the PMP® examination set by the Project Management Institute. Regardless of how advanced your project management experience or education might be, you should still prepare vigorously for the exam. Successful PMP candidates typically use multiple study aids, including courses, self-study and study groups. Required Prerequisite: Project Planning and Scheduling Techniques and Project Execution and Control. Visit www.pmi.org for more information about the PMP® examination and application. Fee: $750

**ITEM 9041-B232**  
S. THOMPSON  
Evergreen - Building Y, Room A  
3 Saturdays  
Nov. 3, Nov. 17, Dec. 1  
Class meets every other Saturday (Nov. 3, Nov. 17, Dec. 1)

**PROJECT REQUIREMENTS MANAGEMENT (.9 CEUs)**

Defining and Managing Project Requirements. Inadequate processes for requirements definition and management are a leading cause of project failure. Learn critical concepts, skills and tools a Project Manager needs to gather requirements from project stakeholders. Learn how to successfully define and manage the project scope. You will also learn how to avoid common pitfalls of requirements definition and management. Required text: *Unearthing Business Requirements: Elitication Tools and Techniques*, 2007, by Rosemary Hosenlopp and Kathleen Hass. Fee: $185

**ITEM 9033-B232**  
M. MULLIN  
Evergreen - Building Y, Room C  
3 Tuesdays  
Nov. 20 - Dec. 4  
6:00 - 9:00PM

**FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)**

See page 51 for complete course description and details.

**HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)**

See page 54 for complete course description and details.

**INTRODUCTION TO PERFORMANCE EXCELLENCE (1.5 CEUs)**

See page 54 for complete course description and details.

**MANAGING SMALL PROJECTS (.6 CEUs)**

See page 55 for complete course description and details.

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**LEAN SIX SIGMA GREEN BELT CERTIFICATE PROGRAM**

**FREE INFORMATION SESSION:**

**LEAN SIX SIGMA GREEN BELT CERTIFICATE PROGRAM**

Lean Six Sigma techniques help professionals in any type of industry transform their organization into a leaner, more efficient business. The program also helps prepare participants to test for Green Belt certification. We’ll discuss getting started and the program requirements (core and elective classes). Registration required. Fee: FREE

**ITEM 9155-B232**  
C. LINDSTROM  
Evergreen - Building Y, Room A  
1 Tuesday  
Sep. 4  
6:00 - 7:00PM

**LEAN PRACTICES OVERVIEW (3.5 CEUs)**

This class provides participants with a basic understanding of Lean principles, and how they are applied to the workplace. Lean is a systematic management approach designed to improve the production process, and enhance the method of providing a product or service to a customer in the shortest time at the lowest cost. Lean focuses on reducing or eliminating the eight wastes of value, which commonly account for 95 percent of the total process time. Course content provides an introduction to the Lean system, including Lean tools such as: Just in Time, Kanban, Standard Work, 5S and 5 Whys. Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt instructor. Fee: $100

**ITEM 9015-B232**  
N. NAVARRO  
Evergreen - Building Y, Room C  
1 Monday  
Sep. 10  
6:00 - 9:30PM

**LEAN SIX SIGMA GREEN BELT - FOUNDATIONS HYBRID (1.8 CEUs)**

A practical approach to Six Sigma. Learn best practice approaches that can be applied immediately in your work and build a foundation for further understanding and development in the area of work process improvement. Learn the DMAIC (Define, Measure, Analyze, Improve and Control) approach to process improvement projects and the applicable tools and techniques. Understand quality principles and systems, strategy, process management, lean principles in the organization, team management and best practices for continuous improvement. This course covers a foundation of learning applicable to the American Society for Quality (ASQ) Body of Knowledge for Six Sigma Green Belt (SSGB) certification. Required textbook is available at the EvCC bookstore, from American Society for Quality (www.asq.org), or from other online retailers (Munro, Rod, et.al, *The Certified Six Sigma Green Belt Handbook*, ASQ Press, ISBN 978-0873689698). Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt instructor. Fee: $360

**ITEM 9012-B232**  
C. LINDSTROM  
Evergreen - Building Y, Room C  
4 Wednesdays  
Sep. 12 - Oct. 3  
6:00 - 9:00PM

This class includes both classroom and online work. Online work totals at least six hours of work to be completed before the final night of class on Oct. 3.

**LEAN SIX SIGMA GREEN BELT - ADVANCED TOPICS (1.8 CEUs)**

Building on the Six Sigma Green Belt Foundations course, Advanced Topics introduces more concepts, tools and techniques for the phases of a Six Sigma improvement initiative, namely strategy, deployment and execution of a Six Sigma DMAIC project. Learn best practice approaches that can be applied immediately in your work. Enhance the understanding of the DMAIC (define, measure, analyze, improve and control) approach with additional concepts related to quality principles and systems, strategy, process management, lean principles in the organization, team management and best practices for continuous improvement. Prerequisite: Lean Six Sigma Green Belt Foundations. This course completes the coverage for the American Society for Quality (ASQ) Body of Knowledge. Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt instructor. Fee: $360

**ITEM 9013-B232**  
C. LINDSTROM  
Evergreen - Building Y, Room C  
6 Tuesdays  
Oct. 10 - Nov. 14  
6:00 - 9:00PM

**MANAGING SMALL PROJECTS (.6 CEUs)**

Learn Project Management Institute tools, templates and techniques to manage your small projects effectively. Whether you are an experienced project manager or new to managing small projects, you will learn practical skills that you can put to work immediately. Class focuses on projects that are one to six-months long for a single business unit with up to ten team members. Class fee includes required text ($30 value). Fee: $179

**ITEM 9029-B232**  
S. THOMPSON  
Evergreen - Building Y, Room A  
1 Monday & 1 Thursday  
Dec. 3 - Dec. 6  
6:00 - 9:00PM

**LEAN SIX SIGMA GREEN BELT TEST PREPARATION (1.2 CEUs)**

This test preparation course helps participants pass the ASQ’s Green Belt Certification Exam. Designed for those who have completed most or all of the core requirements of the Lean Six Sigma Green Belt Certificate program, participants will learn useful tips, tricks, and traps to avoid in taking the test. The course contains multiple exercises and timed sample exams used to improve speed and testing performance within the Six Sigma Green Belt Body of Knowledge (BOK). Prerequisites: Lean Overview, Basic Statistics for Continuous Improvement, LSSGB Foundations, and LSSGB Advanced. Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt Instructor. Fee: $345

**ITEM 9020-B232**  
C. LINDSTROM  
Evergreen - Building Y, Room B  
2 Tuesdays & 2 Thursdays  
Nov. 15 - Nov. 29  
6:00 - 9:00PM

Class will not meet on Nov. 22.

**LEAN SIX SIGMA GREEN BELT CAPSTONE (1.5 CEUs)**

Coming winter 2013.
FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)

See page 51 for complete course description and details.

HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)

See page 54 for complete course description and details.

COMMUNICATING WITH IMPACT (.6 CEUs)

See page 51 for complete course description and details.

CERTIFICATIONS

FLAGGING AND TRAFFIC CONTROL CERTIFICATION (.6 CEUs)

This course fulfills the WA State training requirements for certification as a flagger. Course consists of lecture, slide presentation, and mock traffic situations. You will receive a certification card validated for three years. You must be 18 years of age or older. There is a half-hour lunch break and you are encouraged to bring a sack lunch. Pre-registration is required at least three days before class start date; however, it is recommended you register two weeks in advance. Payment is due at the time of registration. Note: We can also arrange a class for your employees at your business or at our training site. Call us for more information at 425-267-0150. Fee: $59

ITEM 9141-B232  M. FOY  Main Campus - Index, 115
1 Saturday  Aug. 18  8:00AM - 2:30PM
1 Saturday  Sep. 22  8:00AM - 2:30PM
1 Saturday  Oct. 20  8:00AM - 2:30PM
1 Saturday  Nov. 17  8:00AM - 2:30PM

PERSONAL TRAINER NATIONAL CERTIFICATION (3.6 CEUs)

Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Sixteen hours of hands-on practical training prepares you to work with clients one-on-one. Sixteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the ninth week. You will then participate in a 30-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR/AED certification. For more information go to the following website: www.witseducation.com. To order required textbook go to www.witseducation.com or call 1-888-330-9487. It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. Class meets 9am-11am at EvCC’s main campus and 12-2pm at Columbia Athletic Club, 505 128th Street SE, Everett, WA 98208 Fee: $649

ITEM 9310-B232  STAFF  Main Campus - Gray Wolf Hall, 284
9 Saturdays  Sep. 22 - Nov. 17  9:00AM - 2:00PM

BASIC HYPNOSIS (2.4 CEUs)

In the first of this three-course series you will learn to guide clients deeply into hypnosis using a variety of suggestibility tests, hypnotic inductions, conviners, and deepening techniques. Additional topics include a history and definition of hypnosis; aspects of the mind engaged in hypnosis; the hypnotic formula; hypnotic language; and ethics and law. Required text is Transformation and can be purchased for $39.95 at www.ronsstubbs.com. Fee: $475

ITEM 9046-B232  R. STUBBS  Main Campus - Whitehorse Hall, 353
8 Mondays  Oct. 1 - Nov. 26  6:00 - 9:00PM
Class will not meet on Nov. 12.

LEARN SIX SIGMA GREEN BELT CERTIFICATE ELECTIVE COURSES

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)

See page 51 for complete course description and details.

HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)

See page 54 for complete course description and details.

COMMUNICATING WITH IMPACT (.6 CEUs)

See page 51 for complete course description and details.

ABSTRACT INTEGRATION (1.5 CEUs)

Do you need a refresher on the function of acid-base balance in the body? Would you like to know how to interpret ABG data? ABG Interpretation will provide a review of acid-base physiology and describe a method of arranging the ABG data to quickly determine status. Do you need a refresher on the function of acid-base balance in the body? Would you like to know how to interpret ABG data? ABG Interpretation will provide a review of acid-base physiology and describe a method of arranging the ABG data to quickly determine status. Fee: $49

ITEM 9435-B232  D. PAULSON  TYE, 303
1 Monday  Aug. 27  10:00AM - 12:00PM

ABG INTERPRETATION (.15 CEUs)

Are you planning to take ACLS for the first time? Or do you need a quick refresher on ACLS medications? ACLS Meds & Prep is the class for you. This class provides instruction on the uses, precautions and administration guidelines for various emergency medications. Fee: $49

ITEM 9437-B232  D. PAULSON  TYE, 303
1 Saturday  Sep. 22  8:00AM - 2:30PM

PALS MEDS & PREP (.15 CEUs)

Are you planning to take PALS for the first time? Or do you need a quick refresher on PALS medications? PALS Meds & Prep is the class for you. This class provides instruction on the uses, precautions and administration guidelines for various emergency medications for the pediatric population. Fee: $49

ITEM 9438-B232  D. PAULSON  TYE, 303
1 Monday  Aug. 27  3:00 - 4:30PM

RHYTHM RECOGNITION (.2 CEUs)

Are you planning to take ACLS or PALS for the first time? Or do you need a quick refresher on ECG rhythms? Rhythm recognition is the class for you. This 2 hour class provides a systematic approach to rhythm interpretation. Students will get practice time for reviewing multiple rhythm strips. Upon completion of Rhythm Recognition, the learner will: identify clinical pearls to remembering the AHA guidelines for cardiac arrest, bradycardia, tachycardia, acute coronary syndromes and suspected stroke; and evaluate the uses, precautions and administration guidelines for medications used in the AHA ACLS algorithms. Fee: $49

ITEM 9436-B232  D. PAULSON  TYE, 303
1 Monday  Aug. 27  10:00AM - 12:00PM

ABSTRACT INTEGRATION (1.5 CEUs)

Do you need a refresher on the function of acid-base balance in the body? Would you like to know how to interpret ABG data? ABG Interpretation will provide a review of acid-base physiology and describe a method of arranging the ABG data to quickly determine status. Fee: $49

ITEM 9435-B232  D. PAULSON  TYE, 303
1 Monday  Aug. 27  8:00 - 9:30AM
INTRODUCTION TO THE MACINTOSH COMPUTER (1.0 CEUs)

In this course, EvCC Instructional Technician Fred Gilbert provides a comprehensive overview of Mac OS X Lion, complete with insider tips for getting the most out of the operating system. The course shows how to configure system preferences, personalize the interface, and master gestures, as well as achieve fluency with applications such as Mail, iCal, and Preview. The course also includes tutorials on browsing the web with Safari, sharing over a network, and performing maintenance operations using the disk utility, along with timesaving techniques for using the Mac efficiently. Required book: Mac OS X Lion: The Missing Manual, by David Pogue, ISBN 10: 1449397492. Fee: $155

ITEM 9282-B232  F. GILBERT  Main Campus - Whitehorse Hall, 262
3 Saturdays  Oct. 13 - Oct. 27
12:00 - 5:00PM

UPGRADE TO MICROSOFT OFFICE 2010 (.4 CEUs)

This four-hour course provides a high level overview of the changes to the newest version of Microsoft Office. Our goal is to introduce you to some new and improved tools and features that are now available in Word, Excel, and Outlook 2010. Course topics include navigating the Ribbon, how to use the quick Access Toolbar and Quick Style Gallery, new file formats, and working with the built-in and Quick Part building blocks. Prerequisite: basic understanding of Microsoft Office 2003 applications. Textbook included ($20 value). Fee: $120

ITEM 8811-B232  S. SAUNDERS  Main Campus - Shuksan Hall, 233
1 Tuesday  Nov. 6
9:00AM - 1:00PM

ACCESS 2010 LEVEL 1: THE BASICS (.7 CEUs)

Managing large amounts of complex information is common in today’s business environment and, if done properly, can provide any business an edge over the competition. This course is for those who want to explore the fundamentals of Microsoft Access and practice general database design. Topics include database management; adding and deleting records; sorting and updating records; running reports; creating and modifying tables; examining table relationships; querying the database; creating and designing forms; and creating and modifying reports. Prerequisite: Basic proficiency with Windows, keyboard, and mouse and good working knowledge of Word and Excel highly recommended. Textbook included ($20 value). Fee: $175

ITEM 8879-B232  C. HANKS  Main Campus - Shuksan Hall, 233
1 Friday  Sep. 31
8:30AM - 4:30PM

ACCESS 2010 LEVEL 2: BEYOND THE BASICS (.7 CEUs)

In this course, you will consider how to maintain data consistency, how to customize database components, improve queries, forms, and reports; and how to share Access data with other applications. Prerequisites: Access 2010 Level 1 or equivalent experience. Textbook included ($20 value). Fee: $175

ITEM 8879-B232  C. HANKS  Main Campus - Shuksan Hall, 233
1 Friday  Sep. 21
8:30AM - 4:30PM

ACCESS 2010 LEVEL 3: ADVANCED FEATURES (.7 CEUs)

Move beyond a simple database and on to a robust, highly functional one. The results will be a joy for users to work and make their jobs much easier. You will learn to work with related tables; create advanced queries, forms and reports; write macros to automate common tasks; and perform general database maintenance. Prerequisites: Access 2010 Level II or equivalent experience. (Textbook included ($20 value). Fee: $175

ITEM 8887-B232  C. HANKS  Main Campus - Shuksan Hall, 223
1 Friday  Oct. 19
8:30AM - 4:30PM

Make better data-driven business decisions with a Business Intelligence Certificate.
Visit www.everettcc.edu/BusinessIntelligence for course offerings and more details.
**EXCEL 2010 LEVEL 1: SPREADSHEET BASICS (.7 CEUs)**

This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. Topics include creating and modifying a worksheet; performing calculations; formatting a worksheet, including font size and type, number formats, merge cells, and applying formats and styles; developing a workbook; printing workbook contents; and customizing layout. Prerequisite: Basic proficiency with Windows, keyboard, and mouse or equivalent. Textbook included ($20 value). Fee: $175

ITEM 8842-B232  C. Klings  Main Campus - Shuksan Hall, 233
1 Tuesday & 1 Thursday  Sep. 4 - Sep. 6  6:00 - 9:30PM

ITEM 8847-B232  S. Saunders  Main Campus - Shuksan Hall, 233
1 Saturday  Sep. 22  8:30AM - 4:30PM

ITEM 8843-B232  S. Saunders  Main Campus - Shuksan Hall, 233
1 Friday  Oct. 12  8:30AM - 4:30PM

ITEM 8849-B232  S. Saunders  TYE, 302
1 Saturday  Nov. 3  8:30AM - 4:30PM

**EXCEL 2010 LEVEL 2: BEYOND EXCEL BASICS (.7 CEUs)**

You possess the basic skills of Excel and now want to produce advanced spreadsheets. Discover how easy it is to increase your productivity, streamline repetitive tasks, and enhance the visual effectiveness and appeal of your spreadsheets. Topics include organizing worksheets and table data using various techniques, creating and modifying charts, calculations with advanced formulas, analyzing data using PivotTables and PivotCharts, and customizing the workbook in the Excel environment. Prerequisite: Excel 2010 Level 1, or equivalent. Textbook included ($20 value). Fee: $175

ITEM 8850-B232  C. Klings  Main Campus - Shuksan Hall, 233
1 Saturday  Oct. 6  8:30AM - 4:30PM

ITEM 8857-B232  S. Saunders  Main Campus - Shuksan Hall, 233
1 Friday  Oct. 26  8:30AM - 4:30PM

ITEM 8854-B232  S. Saunders  TYE, 302
1 Saturday  Nov. 17  8:30AM - 4:30PM

**EXCEL 2010 LEVEL 3: COMPLEX WORKBOOKS (.7 CEUs)**

Develop skills necessary to collaborate with others, audit and analyze worksheet data, incorporate multiple data sources, and export data, and use Excel with the web. Prerequisite: Excel 2010 Level 1 and 2 or equivalent knowledge. Textbook included ($20 value). Fee: $175

ITEM 8864-B232  C. Klings  Main Campus - Shuksan Hall, 233
1 Friday  Dec. 7  8:30AM - 4:30PM

**POWERPOINT 2010: LEVEL 1 (.7 CEUs)**

Create more effective and engaging presentations. You will discover new skills to create a visually appealing presentation for your audience; edit an existing presentation; add images, charts and graphics; and improve your presentation preparation. PowerPoint 2010 is used, but this course is appropriate for users of other versions as well. Topics include creating a presentation, formatting text slides, adding graphical objects, modifying objects, adding tables and charts, and preparation to deliver a presentation. Prerequisite: Basic proficiency with Windows, keyboard, and mouse. Textbook included ($20 value). Fee: $175

ITEM 8899-B232  S. Cummins  TYE, 302
1 Saturday  Dec. 1  8:30AM - 4:30PM

**SHAREPOINT FOUNDATIONS 2010: LEVEL 1 (1.4 CEUs)**

In almost every office around the world, people communicate and share ideas to create products and services. This information sharing often requires multiple software and web applications that do not necessarily work together perfectly. In contrast, Windows SharePoint services combines familiar office tools, adds the latest technology, and extends the functionality of applications and the web into a single environment to share information and collaborate with colleagues, no matter where you are or how you access the information. In this course, you will create and edit content in a Windows SharePoint Services team website, and then you will create and manage your own team site. Prerequisite: Windows, file management and browser experience. Textbook included ($45 value). Fee: $379

ITEM 8906-B232  C. Hanks  Main Campus - Shuksan Hall, 227
1 Monday & 1 Friday  Nov. 26 - Nov. 30  8:30AM - 4:30PM

**SHAREPOINT FOUNDATIONS 2010: LEVEL 2 (1.4 CEUs)**

Learn to manage team sites as a site owner and as a Windows SharePoint Services administrator. You will learn how to manage document libraries, work flow, security, site usage and maintenance. This course is designed for individual contributors or departmental staff in a variety of job roles, such as administrative assistants, functional or operations managers, with basic SharePoint skills, and who have the responsibility for managing SharePoint sites as an enabling technology within their workgroups, not necessarily IT. This course is designed for departmental staff in a variety of job roles, such as administrative assistants, functional or operations managers, with basic SharePoint skills, and who have the responsibility for managing SharePoint sites as an enabling technology within their workgroups, not necessarily IT. Prerequisite: SharePoint Level 1. We also recommend some familiarity with basic Windows server concepts such as Windows 2003, PowerShell, basic concepts of coding and scripting, and Internet Information Server (IIS). Textbook included ($45 value). Fee: $379

ITEM 9953-B232  C. Hanks  Main Campus - Shuksan Hall, 227
1 Monday & 1 Friday  Dec. 10 - Dec. 14  8:30AM - 4:30PM

**WORD 2010 LEVEL 1: WORD PROCESSING BASICS (.7 CEUs)**

Using the latest version of Word, 2010, discover how to produce quality standard business documents. Topics include creating and editing a new document; formatting text and paragraphs; adding tables and graphic elements; proofing documents; and page setup and document appearance. Prerequisite: Basic proficiency with Windows, keyboard, and mouse or equivalent. Textbook included ($20 value). Fee: $175

ITEM 8825-B232  S. Saunders  Main Campus - Shuksan Hall, 233
1 Friday  Sep. 28  8:30AM - 4:30PM

ITEM 8827-B232  S. Saunders  TYE, 302
1 Saturday  Oct. 20  8:30AM - 4:30PM

**WORD 2010 LEVEL 2: BEYOND WORD BASICS (.7 CEUs)**

Do you have basic word processing skills and want to know more about the exciting tips and tricks of Microsoft Word? In this course, you will customize tables, charts, and styles; modify pictures; create customized graphic elements; structure content using Quick Parts, automate document creation and common tasks, and perform mail merges. Prerequisite: Word Level 1 or equivalent. Textbook included ($20 value). Fee: $175

ITEM 8833-B232  C. Kling  Main Campus - Shuksan Hall, 233
1 Saturday  Nov. 3  8:30AM - 4:30PM

**ATTEND A FREE INFORMATION SESSION FOR ANY OF THE FOLLOWING CERTIFICATE PROGRAMS:**

- **Human Resources Management**: pg 53
- **High Performance Management**: pg 54
- **Project Management**: pg 54
- **Lean Six Sigma Green Belt**: pg 55
- **Business Intelligence**: pg 58

**FREE INFORMATION SESSION:**

Business Intelligence Certificate Program

Learn how Everett Community College's Business Intelligence Certificate can advance your career, or help your business get the right information to the right people. Classes focus on Microsoft's BI servers, SQL Server, Integration Server (SSIS), Analysis Server (SSAS), and Reporting Server (SSRS), but subjects are also applicable other vendor's BI software. Get your questions answered, while learning if the Business Intelligence Certificate is right for you. Fee: **FREE**

ITEM 9408-B232  R. Root  Main Campus - Shuksan Hall, 233
1 Tuesday  Sep. 18  5:30 - 7:00PM
BUSINESS INTELLIGENCE SERIES (7.2 CEUs)

Business Intelligence developers are highly sought after. It’s not surprising when you consider the amount of data business deal with on a daily basis. In this series of classes you will learn how to build a successful BI Reporting solution step by step. The certificate classes focus on Microsoft’s BI servers; SQL Server, Integration Server (SSIS), Analysis Server (SSAS), and Reporting Server (SSRS), but subjects are also applicable other vendor’s BI software. Enroll in all five classes (see below) for a savings of $95! Fee: $1,850

ITEM 9406-B232  R. ROOT  Main Campus - Shuksan Hall, 233
8 Tue., 7 Thu., 6 Fri.  Oct. 30 - Dec. 14  5:30 - 9:30PM

DATASETS DESIGNS AND CONCEPTS (1.2 CEUs)

Learn how to create real-world, professional databases. In this class you will see how data base designs affect usability and performance and how you can design for both. You will learn the rules of “normalization” and when to bend those rules as you create multiple database prototypes in class. This class will be taught using Microsoft SQL server, the concepts learned are applicable to all database software. Prerequisites: Familiarity with spreadsheets and the Windows Operating System. Textbook included ($50 value). Fee: $325

ITEM 9411-B232  R. ROOT  Main Campus - Shuksan Hall, 233
2 Tuesdays & 1 Thursday  Oct. 30 - Nov. 6  5:30 - 9:30PM

SQL PROGRAMMING LEVEL 1 (1.2 CEUs)

In this hands-on class you will learn the basics of SQL programming. This class focuses on how to create and run SQL statements and the statements that most to database professionals. Topics include; Insert, Updates, Deletes, Joins, Group By, Aggregates, and many more SQL programming statements. This class will be taught using Microsoft SQL server; the concepts learned are applicable to all database software. Prerequisites: Databases Designs and Concepts or equivalent knowledge. Textbook included ($50 value). Fee: $325

ITEM 9412-B232  R. ROOT  Main Campus - Shuksan Hall, 233
1 Tue., 1 Thu., 1 Fri.  Nov. 8 - Nov. 13  5:30 - 9:30PM

SQL PROGRAMMING LEVEL 2 (1.2 CEUs)

Learn advanced SQL programming techniques using ‘store procedures’ and other programming constructs. You will create many in-class examples that you can use on the job. Topics include; Views, Function, Stored Procedures, Indexing, Security, and many more. This class will be taught using Microsoft SQL server; the concepts learned are applicable to all database software. Prerequisites: SQL Programming level 1 or equivalent knowledge. Textbook included ($50 value). Fee: $325

ITEM 9413-B232  R. ROOT  Main Campus - Shuksan Hall, 233
1 Tue., 1 Thu., 1 Fri.  Nov. 15 - Nov. 20  5:30 - 9:30PM

DATA WAREHOUSE DESIGN (1.2 CEUs)

What’s the difference between a standard database and a data warehouse database? What is a Star or Snowflake schema? In this class you will find the answers to these questions and others as you create functioning data warehouses. By using simple examples and explaining complex jargon in everyday terms this class will take the mystery out of data warehouse design. Topics include; Star and Snowflake schemas, Fact and Dimension table designs, Measures and Dimensional attributes, and much more. This class will be taught using Microsoft SQL server, the concepts learned are applicable to all database software. Prerequisites: SQL Programming Level 2 or equivalent knowledge. Textbook included ($50 value). Fee: $325

ITEM 9414-B232  R. ROOT  Main Campus - Shuksan Hall, 233
1 Tue., 1 Thu., 1 Fri.  Nov. 27 - Nov. 30  5:30 - 9:30PM

SQL SERVER ADMINISTRATOR (2.4 CEUs)

How do you manage databases and security configurations in SQL 2012? Come and discover the answers with us in this class! Topics include: Server and database configurations, SQL Agent automation, security, indexing and performance tuning. This class will be taught using Microsoft SQL server 2012, but concepts learned are applicable to all version of Microsoft SQL server. Fee: $645

ITEM 9415-B232  R. ROOT  Main Campus - Shuksan Hall, 233
2 Tue., 2 Thu., 2 Fri.  Dec. 4 - Dec. 14  5:30 - 9:30PM

CATIA V5

To view full class descriptions, prerequisites, including hardware and software requirements go to http://v5train.com. To experience a sample of the training methods go to http://v5train.com/coll/everettcc.htm. Please note that once you register and your username and password are activated, there are no refunds.

CATIA V5 ONLINE “PACKAGE” (4.0 CEUs)

Study CATIA online at your own pace in the comfort of your home or work setting. The curriculum is web-based and includes video demonstrations and interactive lab exercises using the CATIA simulation program. You can enroll and start a class at any time. You have 90 days to complete the course package and 21 days to complete an individual course. If you are new to CATIA you may wish to enroll in this “Online Package” which includes the first five classes (see below), for a savings of $200! No special software required. Fee: $1,800

ITEM 8923-B232  K. RILLOS  Online

INTRODUCTION TO CATIA (.8 CEUs)

ITEM 8930-B232  Online  Fee: $400

ASSEMBLY DESIGN ADVANCED (.8 CEUs)

ITEM 8938-B232  Online  Fee: $400

SKETCHER AND AUTO-CONSTRAINTS (.8 CEUs)

ITEM 8932-B232  Online  Fee: $400

PART DESIGN FUNDAMENTALS (.8 CEUs)

ITEM 8933-B232  Online  Fee: $400

DRAFTING FUNDAMENTALS (.8 CEUs)

ITEM 8935-B232  Online  Fee: $400

FUNCTIONAL TOLERANCE AND ANNOTATION (.8 CEUs)

ITEM 8939-B232  Online  Fee: $400

INTRODUCTION TO SURFACING (.8 CEUs)

ITEM 8936-B232  Online  Fee: $400

PART & PRODUCT INTEGRATION (.8 CEUs)

ITEM 8934-B232  Online  Fee: $400

SURFACING OPERATIONS (.8 CEUs)

ITEM 8937-B232  Online  Fee: $400

WIREFRAME FUNDAMENTALS (.8 CEUs)

ITEM 8970-B232  Online  Fee: $400

GRAPHICS AND PUBLISHING

PHOTOSHOP CSS LEVEL 1: CLEANING UP YOUR IMAGES (.7 CEUs)

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo “just right.” Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover when and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. Fee: $159

ITEM 8888-B232  V. AGUIRRE  Main Campus - Shuksan Hall, 233 1 Saturday  Oct. 27  9:00 - 4:00PM

425-267-0150 www.everettcc.edu/ccec 59
PHOTOSHOP CSS LEVEL 2: “WOW” TECHNIQUES (.7 CEUs)
This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, grayscale, dodging, sponging, channel mixer, and duotones. Discover how to replace picture elements, plus emblish and correct specific aspects of an image by hands-on experience with Photoshop layers. “Bend” things around corners, transform and “nudge” objects into position. Prerequisite: Digital Photos I: Cleaning up your image. Fee: $159

ITEM 8890-B232  V. AGUIRE  Main Campus - Shuksan Hall, 233
1 Saturday  Nov. 17  9:00AM - 4:00PM

PHOTOSHOP FOR PHOTOGRAPHERS: PORTRAIT RETOUCHING (1.0 CEUs)

This course will introduce you to the tools and techniques every photographer needs to retouch portraits to make them look their best while remaining authentic. The course includes an overview of the retouching process and how to develop a plan for a retouching project. After exploring techniques to improve the overall photo, you will learn techniques for reducing wrinkles, enhancing eyes and other facial features, improving hair, and retouching makeup. The course concludes with a look at retouching skin and reshaping portions of a portrait using transformations, the Warp tool, and the Liquify filter. Required book: Professional Portrait Retouching Techniques for Photographers Using Photoshop by Scott Kelby, ISBN 0321725549. Fee: $155

ITEM 9281-B232  F. GILBERT  Main Campus - Whitehorse Hall, 262
3 Saturdays  Nov. 3 - Nov. 17  12:00 - 5:00PM

NETWORKING

NETWORK FOUNDAMENTALS (1.8 CEUs)
This course is designed to help you perform a complete network installation as well as understand common troubleshooting and maintenance techniques. Learn the necessary information for networking technologies, installation and common network problem areas. Topics also include media access control methods, topologies, cabling, ethernet, Token Ring, ARCnet, TCP/IP protocol, basic network software architecture, servers/protocol drivers, hardware drivers, and computing models. Prerequisite: fundamental understanding of computer concepts and basic Windows skills. Textbook included ($35 value). Fee: $449

ITEM 8955-B232  N. DEVOGEL  Evergreen - Building Y, Room D
1 Tue., 1 Wed., 1 Thu.  Nov. 13 - Nov. 15  9:00AM - 3:45PM
HEALTH & FITNESS

NURSING CONTINUING EDUCATION

Acute Care Education Associates, Incorporated is an approved provider of continuing education by the Washington State Nurses Association Continuing Education Approval & Recognition Program (CEARP), an accredited approver by the American Nurses Credentialing Center’s Commission on Accreditation.

In order to receive a certificate of successful completion for 1.5 contact hours for each class below, all attendees must sign the official registration form, attend the entire seminar, complete all practical exercises, and turn in a completed evaluation form.

CONTINUING EDUCATION NURSING PACKAGE

Register in advance for all four classes below and save. Fee for registration of all four classes is $175!

ACLS MEDS & PREP (.15 CEUs)

Are you planning to take ACLS for the first time? Or do you need a quick refresher on ACLS medications? ACLS Meds & Prep is the class for you. This class provides instruction on the uses, precautions and administration guidelines for various emergency medications. The ACLS algorithms will be reviewed with tips and tricks for remembering the AHA guidelines. Upon completion of ACLS Meds & Prep, the learner will: identify clinical pearls to remembering the AHA guidelines for cardiac arrest, bradycardia, tachycardia, acute coronary syndromes and suspected stroke; and evaluate the uses, precautions and administration guidelines for medications used in the AHA ACLS algorithms. Fee: $49

ITEM 9435-B232  D. PAULSON  TYE, 303
1 Saturday  Sep. 15   9:30AM - 1:30PM

PALMS MEDS & PREP (.15 CEUs)

Are you planning to take PALMS for the first time? Or do you need a quick refresher on PALMS medications? PALMS Meds & Prep is the class for you. This class provides instruction on the uses, precautions and administration guidelines for various emergency medications for the pediatric population. The PALMS algorithms will be reviewed with tips and tricks for remembering the AHA guidelines. Upon completion of PALMS Meds & Prep, the learner will: identify clinical pearls to remembering the AHA guidelines for respiratory, shock, and cardiac core cases; and evaluate the uses, precautions and administration guidelines for medications used in the AHA PALMS cases. Fee: $49

ITEM 9436-B232  D. PAULSON  TYE, 303
1 Monday  Aug. 27   1:00 - 3:30PM

ABG INTERPRETATION (.15 CEUs)

Do you need a refresher on the function of acid-base balance in the body? Would you like to know how to interpret ABG data? ABG Interpretation will provide a review of acid-base physiology and describe a method of arranging the ABG data to quickly determine status of a patient. Students will get practice time with multiple scenarios in order to develop the skill to read ABG’s quickly. Upon completion of ABG Interpretation, the learner will: define the physiology of acids and bases in the body, compare the ABG values that determine the primary cause of pH imbalances, practice interpreting ABG values with multiple patient scenarios. Fee: $49

ITEM 9437-B232  D. PAULSON  TYE, 303
1 Monday  Aug. 27   8:00 - 9:30AM

CPR: BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (.4 CEUs)

This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, medical or nursing students in training, aides, medical or nursing assistants, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. BLS Healthcare Provider textbook included ($10 value). Presented by “I Know CPR.” Fee: $85

ITEM 9305-B232  I KNOW CPR  Main Campus - Gray Wolf Hall, 150
1 Saturday  Sep. 15   9:30AM - 1:30PM

ITEM 9306-B232  I KNOW CPR  Main Campus - Gray Wolf Hall, 150
1 Saturday  Nov. 3   9:30AM - 1:30PM

FITNESS

ZUMBA® (.8 CEUs)

The ZUMBA® program is a dance-fitness class that incorporates Latin and international music and dance movements, creating a dynamic, exhilarating, and effective fitness system. ZUMBA® combines easy-to-follow fast and slow rhythms that tone and sculpt the body using an aerobic/fitness approach to achieve a blended balance of cardio and muscle-toning benefits. ZUMBA® is “exercise in disguise” and designed for any fitness level and any age. Participants have a blast and don’t even realize they’re exercising.

Join us for the first class session on Sep. 22 for FREE! Fee: $65

ITEM 9288-B232  M. GIBSON  Fitness Center, 231
9 Saturdays  Sep. 22 -  Nov. 24   9:30 - 10:30AM

More Nursing Continuing Education classes are available. See www.everettcc.edu/ccfc for program and course details.
BEGINNING QIGONG (1.2 CEUs)
Explore the history and general principles of qigong, qigong exercises and techniques, how energy blockages affect your health, and keys to successful healing. This workshop will introduce you to the wonderful and powerful spiritual healing energy of qigong. Fee: $99
ITEM 9329-B232  B. GLEISNER  Main Campus - Whitehorse Hall, 353
10 Wednesdays  Sep. 26 - Dec. 5  6:00 - 7:30PM
Class will not meet on Nov. 21.

MEDITATION WITH TAI CHI (1.2 CEUs)
Learn the ancient Chinese martial art practiced for both its defense training and its health benefits. Discover the joy of movement for balance, grace and patience while gently increasing strength and flexibility. Tai Chi is also a meditation, a healing art and a martial art. Fee: $99
ITEM 9328-B232  B. GLEISNER  Main Campus - Whitehorse Hall, 353
10 Wednesdays  Sep. 26 - Dec. 5  7:30 - 9:00PM
Class will not meet on Nov. 21.

CARDIOVASCULAR EXERCISE THERAPY (2.5 CEUs)
RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, or smoking or sedentary lifestyle. Participants use stationary bikes, stretch equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician’s referral. Fee: $149
ITEM 9323-B232  P. AINSLEY, M. GLEASON  FIT, 148
32 Mondays, Wednesdays, & Fridays  Sep. 24 - Dec. 7  7:30 - 8:40AM

CIRCUIT FITNESS FOR SENIORS (2.4 CEUs)
Circuit fitness develops cardiovascular fitness, muscular endurance, and flexibility through the use of weight machines, treadmills, rowing machines, and exercise bikes. Improve your fitness in minimum time with maximum benefits. Fee: $79
ITEM 9322-B232  C. GTOHLL  FIT, 149
9 Tuesdays & 7 Thursdays  Oct. 2 - Oct. 23  6:00 - 9:00PM
1 Wednesdays  Oct. 24  6:30 - 8:30PM
Class will not meet on Nov. 22.

PERSONAL INTEREST

ASTRONOMY AND THE PLANETS (1.2 CEUs)
Explore the history, mythology, and current scientific knowledge of the planets, moons and other objects in our solar system. We’ll explore not only the stars and planets but the stories behind their discoveries. We’ll also view lavish images from NASA and other sources to enliven your curiosity. Fee: $145
ITEM 9286-B232  R. EVANS  Main Campus - Whitehorse Hall, 353
4 Tuesdays  Oct. 2 - Oct. 23  6:00 - 9:00PM

EXPLORE EUROPE (.6 CEUs)
Before you fly across the pond join us for an exploration of Europe. We will examine the art, architecture, and sights to see in multiple European countries. View vivid photographs and information on the most famous and exotic cities the countries have to offer. This class will provide you with a new and educated perspective of this part of the world. Instructor is a professional historian. $85
ITEM 9362-B232  R. EVANS  Main Campus - Whitehorse Hall, 104
2 Thursdays  Oct. 4 - Oct. 11  6:00 - 9:00PM

LEARNING HOW TO SEE AURAS (.4 CEUs)
Have you always wanted to know more about what an aura is and how to see them? Join us to explore auras, the meaning of the colors, and how to read the aura of another person. We will also discuss the levels/layers/auric bodies; their unique frequency; how they are interrelated and affect feelings, emotions, thinking, behavior, and health. Grand Master Joanna K. Nielsen is an internationally respected spiritual healer, teacher and practitioner. Fee: $45
ITEM 9265-B232  J. NIelsen  Main Campus - Gray Wolf Hall, 264
1 Saturday  Oct. 6  12:00 - 4:00PM

NUMEROLOGY (.4 CEUs)
Each of us was born with a unique set of numbers. These numbers reveal many things from how we learn, how we interact with others, to future opportunities and challenges. Understanding and working with the numbers help define the energy of the Universe and where a person is at any time. Join us and discover how numbers can be used as a tool to understand your strengths and weaknesses and make changes for the better. Fee: $55
ITEM 9320-B232  J. NELSON  Main Campus - Gray Wolf Hall, 264
1 Saturday  Oct. 13  12:00 - 4:00PM

USING CRYSTALS TO ENHANCE YOUR LIFE (.3 CEUs)
Crystals can be beneficial in your daily life. Crystals have unique and individual qualities that can be used in order to provide balance, protection, health and other positive attributes. Come enjoy an informative class that will describe some common crystals, how to use and program them, how to use them with your chakras and learn other interesting information related to crystals. Fee: $55
ITEM 9326-B232  S. LASKER  Main Campus - Gray Wolf Hall, 288
1 Saturday  Oct. 20  1:00 - 4:00PM

FACEBOOK FOR THE NOVICE (.2 CEUs)
Not on Facebook yet? Join us to learn the basics to stay connected to friends, family, and loved ones. Learn how to create an account and profile, find friends, respond to friend requests, block friends, navigate privacy settings, and posting message on a friend’s Facebook wall. Prerequisite: basic computer and mouse skills. Fee: $55
ITEM 9315-B232  K. REYNOLDS  Main Campus - Shukson Hall, 227
1 Saturday  Oct. 20  9:00 - 11:00AM

AN INTRODUCTION TO VOICE OVERS:
GETTING STARTED IN VOICE ACTING ONLINE (.2 CEUs)
Are people always telling you that you have a great voice? Do you often ?nd yourself listening to your favorite audiobook, commercial or cartoon character and thinking, “I could do that”? This fun and empowering 90 minute introductory workshop covers the different types of voiceovers and what tools are needed in order to ?nd success in the industry. Your instructor will coach you in this one-on-one, online setting as you read from real scripts, taking notes on your performance so you can receive a professional voice evaluation later. After class you will have the knowledge necessary to help you decide if this is something you’d like to pursue. Taught by a professional voice actor from the Voice Acting Training Company, Voices For All. You may enroll in this class at any time and arrange for your online one-on-one class at your convenience. Fee: $69
ITEM 9240-B232  VOICES FOR ALL  Main Campus - Whitehorse Hall, 365
1 Friday  Nov. 9  6:00 - 8:00PM

WORKING WITH THE MAGICK OF THE MOON (.3 CEUs)
Allured by the moon? The moon holds mysteries that are revealed, if we just acknowledge her presence. Join an intriguing class exploring the myths and lore of the moon, her associated Goddesses and symbols, our relationship to the moon, and how to use phases of the moon to incorporate her magical presence into our lives. Fee: $55
ITEM 9325-B232  S. LASKER  Main Campus - Gray Wolf Hall, 288
1 Saturday  Nov. 17  1:00 - 4:00PM

FOOD AND DRINK

AFTERNOON TEA AND ETIQUETTE (.2 CEUs)
This class includes modern social etiquette with an appreciation of the cultural and historical significance of tea from China to Victorian England. You’ll learn to brew a perfect pot of tea, properly finesse tea time foods and avoid membership in “the tea drinkers Hall of Shame.” You will enjoy a tea etiquette presentation with a demonstration of antique and unusual tea accessories by Susan Springer, CFCS Certified by The Protocol School of Washington DC and Specialty Tea Institute. No tea foods will be served. Class meets at the Snohomish Library. Fee: $59
ITEM 9202-B232  S. SPRINGER  Offsite
1 Wednesday  Oct. 24  6:30 - 8:30PM
**PERSONAL BUSINESS, FINANCE & INVESTMENT**

### RETIREMENT PLANNING:
#### ABC’s OF CONSERVATIVE INVESTING (.6 CEUs)
Explore what happens to your investments when the financial markets experience a downward trend. Learn how to limit your exposure, and how the market impacts your IRA, 401(k), 403(b) or other retirement accounts. We’ll cover various aspects of conservative investing, such as changes in investing paradigms, history of markets, impact of bear markets, retirement budgeting, aspects of financial decisions, and more, while highlighting the ABC Model of Investing. You’ll receive tools, insight, and proven easy-to-understand strategies on how to save money on taxes, manage investment risks and create the income stream for the retirement that you want. The course is based on the book Bat-Socks, Vegas and Conservative Investing, by author and financial planner David P. Vick and its companion, The ABC’s of Conservative Investing Workbook. Both books included in course fee. Couples may attend together for a single registration fee. Fee: $59

**ITEM 9188-B232**  
R. KEPPLER  
Main Campus - Whitehorse Hall, 365  
3 Tuesdays  
Sep. 11 - Sep. 25  
6:00 - 8:00PM

**ITEM 9189-B232**  
R. KEPPLER  
Main Campus - Gray Wolf Hall, 274  
2 Saturdays  
Sep. 15 - Sep. 22  
9:30AM - 12:00PM

### RETIREMENT UNLIMITED:  
#### PROTECTION STRATEGIES TO HELP SECURE YOUR FUTURE
What are the barriers standing between you and a financially secure retirement? This course takes you beyond basic retirement strategies to help you recognize and break through these barriers and more! You’ll examine common retirement concerns in America and discover surprising facts about retirement, critical questions to ask yourself about your retirement future, and how to grow your money. We’ll also discuss how to protect your assets, especially your 401(k) plan and what to do if your company downsizes and declares your pension plan bankrupt. This course has been carefully designed to provide current and comprehensive information, without overwhelming you with unnecessary financial jargon. Come alone or bring your spouse or partner. Price is per couple; both partners must register. Fee: $59

**ITEM 9192-B232**  
S. BAILEY  
Main Campus - Whitehorse Hall, 280  
3 Thursdays  
Oct. 4 - Oct. 18  
6:30 - 8:30PM

**ITEM 9193-B232**  
S. BAILEY  
Main Campus - Gray Wolf Hall, 280  
3 Saturdays  
Oct. 6 - Oct. 20  
9:30 - 11:30AM

### IS IT A REAL WORK AT HOME JOB OR SCAM?
If you need extra ways to supplement your income but can’t figure out what is legitimate, then this class is for you! The first half of this class focuses heavily on the marketing trick of scammers. You’ll learn how to track emails, trace IP addresses and research companies, giving you confidence to recognize scammers from legitimate work. The second part of the class will provide you with over 170 resources on how to make extra income (besides selling your life on eBay), as well as over 140 legitimate companies that hire at-home workers. Basic Internet and email skills required. Course fee includes $25 book with listings. Fee: $59

**ITEM 9184-B232**  
R. MOORADIAN  
Main Campus - Whitehorse Hall, 365  
1 Tuesday  
Oct. 2  
6:30 - 9:30PM

### RETIREMENT PLANNING TODAY (.3 CEUs)
You’ve worked hard to provide for your family and save for your future. Now, there is a course that teaches how to keep more of what you earn and make your money work harder for you. Whether you are just beginning to develop a retirement plan or rapidly approaching retirement, you should enroll in this course. You will learn how to define long-term goals and return from the class with practical information you can apply immediately. This course includes a 225-page illustrated textbook. Couples may attend together for a single registration fee. Class sizes are limited so register today. Fee: $59

**ITEM 9190-B232**  
T. MCILRATH  
Main Campus - Baker Hall, 104  
2 Tuesdays  
Oct. 9 - Oct. 16  
6:30 - 9:30PM

**ITEM 9191-B232**  
T. MCILRATH  
Main Campus - Gray Wolf Hall, 274  
2 Saturdays  
Oct. 13 - Oct. 20  
9:00AM - 12:00PM

**BECOME A MYSTERY SHOPPER (.3 CEUs)**
Yes, there is such a thing as a free lunch! Companies hire people to make observations on their stores and employees. They need the information to train workers and improve customer service, and the result is that you get to earn money while you shop and eat! Learn who is hiring, what companies expect, writing a great evaluation, tax reporting, common scams, and how to get started. Class cost includes workbook ($25 value). Fee: $59

**ITEM 9199-B232**  
B. MOORADIAN  
Main Campus - Whitehorse Hall, 365  
1 Wednesday  
Oct. 17  
6:30 - 9:30PM

### THE BASICS OF EBay SELLING (.35 CEUs)
Whether you simply want to clear the closet, desire additional part-time income or a serious eBay business, this class is your foundation. Learn how to set up an eBay Seller account, create successful eBay listings, upload pictures and accept credit card payments with PayPal. Included are selling “Tips, Tricks and the Traps” to avoid. Covers how to conduct market research analysis, determine shipping costs, where to get FREE shipping supplies, how to print shipping labels from your home computer and get FREE home pickup. Taught by multi-award winning eBay instructor and published author. Fee: $59

**ITEM 9196-B232**  
K. BOYD  
Main Campus - Whitehorse Hall, 365  
1 Tuesday  
Dec. 4  
6:00 - 9:00PM

**EBAY 2 – ADVANCED SELLING STRATEGIES (.3 CEUs)**
Learn the secret strategies that will draw the most bids, maximize sales and beat your competition. Discover how to find a profitable niche, what to sell, what to avoid and how to use drop shippers to minimize inventory costs. Includes eBay research, marketing and photography tips, eBay Stores, plus free automation tools to streamline your eBay selling. Taught by multi-award winning eBay instructor and published author from Seattle. Fee: $59

**ITEM 9197-B232**  
K. BOYD  
Main Campus - Whitehorse Hall, 365  
1 Tuesday  
Nov. 27  
6:00 - 9:30PM

**WORLD LANGUAGES**

### AMERICAN SIGN LANGUAGE

#### AMERICAN SIGN LANGUAGE IV (ASL & 221) (5 CREDITS)
Continuation of ASL 121, 122, and 123. Sequence of three courses at the intermediate level focusing on developing ASL fluency, ability to narrate events, make suggestions and requests, talk about and describe activities, family members, etc. and improve on these skills. (Formerly ASL 201.) Self-support, non-tuition class; class cost is $532; an additional technology fee may also apply. Payment is due at time of registration. Last day to register is September 18. Last day for 100% refund is September 28. There is no 50% refund option. PR: ASL 123 or equivalent. (Linda Bontrager & Peggy Lee LeFors). Fee: $532

**ITEM 9487-B232**  
BONTRAGER & Lefors  
Main — Gray Wolf Hall, 150  
21 M/W  
Sept. 24 - Dec. 7  
5:00PM-7:10PM

### FRENCH

#### FRENCH LEVEL 1 (.8 CEUs)
In this beginning French class you will explore this beautiful language in a fun and relaxed atmosphere. By the end of the class you will be able to form simple sentences, make small talk with a friend, order food in a restaurant, identify everyday objects, and improve basic conversational skills. (Formerly ASL 201.) Required textbook can be purchased at the EvCC bookstore. Fee: $75

**ITEM 9166-B232**  
C. DUCHESNE  
Main Campus - Baker Hall, 104  
4 Mondays  
Oct. 1 - Oct. 22  
6:00 - 8:00PM

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We are renovating our building. During this time, we will be at an interim location in Everett. Be sure to check your class locations. See page 48 for details.
FRENCH LEVEL 2 (.8 CEUs) NEW

In this second level of our beginning French class, you will reinforce your basic knowledge of this beautiful language in a fun and relaxed atmosphere! You will also improve your communication skills. By the end of the class you will be able to maintain a simple conversation about daily routines and events. Prerequisites: French Level 1 or instructor permission. Textbook is the same as Level 1. Fee: $85

ITEM 9308-B232  C. DUCHESNE  Main Campus - Baker Hall, 104
4 Mondays  Oct. 29 - Nov. 26  6:00 - 8:00PM
Class will not meet on Nov. 12.

ITALIAN

ITALIAN LEVEL 1 (.8 CEUs)

This is an excellent course for those planning a trip to Italy or who are just interested in learning about Italian language and culture. You will explore Italian phonetics and correct pronunciation. Although essential grammar will be covered, the aim of this course is to enable you to express simple everyday phrases in Italian, including introducing yourself, asking directions, and describing people. Cultural topics of discussion will include greetings in Italian, the Italian school system, and young people in Italy. Required textbooks can be purchased at the EvCC Bookstore (Marcel Danesi, Italian Now!, 3rd edition, Publisher: Barrons Educational Series, ISBN: 0764130730 and Marcel Danesi, Italian On the Go with Audio CDs, 3rd edition, Publisher: Barrons Educational Series, ISBN: 0764177567). The same textbooks will be used for Levels 1 and 2! Fee: $85

ITEM 9167-B232  N. ZORZI  Main Campus - Gray Wolf Hall, 266
4 Wednesdays  Oct. 3 - Oct. 24  6:00 - 8:00PM

ITALIAN LEVEL 2 (.8 CEUs) NEW

In this second course in the series, you will continue to increase vocabulary and build up on the grammatical structures learned in Level 1. You will also increase your understanding of Italian culture. You will communicate in Italian about simple daily activities, including shopping, asking travel-related questions, and making a phone call. Cultural notes will include education, work, and weekends in Italy. Prerequisite: Italian Level 1 or instructor permission. Texts are the same as Level 1. Fee: $85

ITEM 9169-B232  N. ZORZI  Main Campus - Gray Wolf Hall, 266
4 Wednesdays  Nov. 7 - Nov. 28  6:00 - 8:00PM

ITALIAN 1 (ITAL 121) (5 CREDITS)

Beginning course in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. In addition to the weekly class session, students are expected to participate and submit assignments online. High-speed internet connection is highly recommended. Self-support, no-tuition class. Class cost is $587 which includes web enhanced fee. Payment is due at time of registration. Last day to register is September 18. Last day for 100% refund is September 28. There is no 50% refund option. $587

ITEM 9460-B232  R. BERTOLDI  Main — Gray Wolf Hall, 264
42 M-TH  Sept. 24 - Oct. 7  8:00AM – 8:50AM

SPANISH

SPANISH LEVEL 1 (.8 CEUs)

Planning to visit a Spanish-speaking country? Let us help you prepare for an enjoyable trip. Join us to explore basic Spanish conversational phrases and vocabulary — how to order food in restaurants, use the transportation system, ask for assistance, and much more! This course will also include a video presentation and information on the diverse people and cultures of Latin America and Spain. No prior knowledge of Spanish is necessary. Required textbook can be purchased at the EvCC Bookstore (Kershul, Spanish in 10 Minutes a Day, Publisher: Bilingual Books, ISBN: 0944502598 or Kershul, Spanish in 10 Minutes a Day with Audio CDs, ISBN: 1931873860). The same textbooks will be used for Levels 1 and 2. Fee: $85

ITEM 9172-B232  B. JOHNSON  Main Campus - Baker Hall, 103
4 Mondays  Sep. 24 - Oct. 15  6:30 - 8:30PM

SPANISH LEVEL 2 (.8 CEUs) NEW

This course is a continuation of Level 1. For those who already speak some Spanish, this class will provide you with additional useful conversational phrases and vocabulary to help your visit to a Spanish-speaking country more enjoyable. In addition to studying routine phrases to use in restaurants, shops, and offices, you will explore the culture of the country you plan to visit. Required textbook is the same as Level 1. Prerequisites: Spanish Conversation and Culture Level 1 or instructor permission. Fee $85

ITEM 9173-B232  B. JOHNSON  Main Campus - Baker Hall, 103
4 Mondays  Oct. 22 - Nov. 19  6:30 - 8:30PM
Class will not meet on Nov. 12.

COMMAND SPANISH: EVERYDAY SPANISH LEVEL 1 (.8 CEUs)

¡Hablas español? Now you’re talking! The unique Command Spanish® method of learning practical conversational Spanish will have you saying and comprehending everyday Spanish expressions in no time! With an emphasis on repeating key phrases rather than memorizing rules of grammar, this 8-hour fun-filled course will allow you to use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more. You’ll also explore many interesting aspects of the Latino culture including the Hispanic family structure, Hispanic surname system, gestures, and body language. Textbook and CDs included in the fee ($34 value). The same textbook will be used for Levels 1 and 2! Fee: $119

ITEM 9170-B232  V. MARTIN  Main Campus - Gray Wolf Hall, 266
4 Saturdays  Sep. 29 - Oct. 20  10:00AM - 12:00PM

COMMAND SPANISH: EVERYDAY SPANISH LEVEL 2 (.8 CEUs) NEW

This Level 2 course is part of an exciting workshop series designed for those who have been waiting for a basic introduction to practical conversational Spanish without the grammar rules! This course also builds on what you have studied in Level 1 and introduces new aspects of the Latino culture. In just 8 fun-filled hours you will explore many expressions used in everyday Spanish. You’ll discover how to give practical personal information about yourself, introduce others, respond to basic questions, express your likes and dislikes, tell time, use common expressions for emergency situations, and much more. You’ll also gain a greater understanding of key cross-cultural issues related to the Hispanic populations in the U.S. and explore the meaning of the most relevant traditions and cultural celebrations in Spanish-speaking countries. This class has been tremendously popular at other colleges in the U.S. and we’re excited to offer it here in Snohomish County! Textbook and CDs are the same as Level 1. Course fee $85 for those with a book; $119 for those without a book. Fee: $85

ITEM 9171-B232  V. MARTIN  Main Campus - Gray Wolf Hall, 266
4 Saturdays  Oct. 27 - Nov. 17  10:00AM - 12:00PM

VISUAL ARTS

MOSSAIC GLASS ART (.5 CEUs)

Discover how to turn chipped and broken treasures into new and interesting art for your home or for gifts. Learn, step by step, the techniques of cutting glass as well as placement and grouting while becoming familiar with all of the materials and tools required to create a beautifully finished mosaic piece. Design ideas will also be discussed. Each participant will make two projects. Tools provided for your use, $25 due to the instructor the first class session for materials. No prior experience required. Fee: $169

ITEM 9259-B232  R. MITCHELL  Main Campus - Whitehorse Hall, 203
5 Wednesdays  Sep. 26 - Oct. 24  6:00 - 9:00PM

PAINTING LANDSCAPES FROM PHOTOS (1.75 CEUs) NEW

Photos you love can come to life in beautiful paintings. Have fun painting indoors, during the wet and unpredictable Fall season. The structure of the class can be for beginners and also offers plenty of one-on-one instruction to propel intermediate or advanced levels. Lessons include: cropping, color translation and mixing techniques of paint application. Instructor will provide photo for first session, but bring your own photo to share and discuss for future compositions. No prior painting experience required. Fee: $189

ITEM 9279-B232  E. MCLAUGHLIN  Main Campus - Whitehorse Hall, 372
5 Saturdays  Sep. 29 - Oct. 27  9:30AM - 1:00PM
INTRODUCTION TO STAINED GLASS (1.8 CEUs)
Discover the time-honored craft of stained glass. You will explore the process of creating a stained glass panel/window. Students will progress at their own pace and develop one project appropriate to their skill level. Topics to be covered include design, color choice and glass techniques as well as technical issues such as cutting, foiling and leading. Safety issues will be addressed in depth. All levels welcome. Materials fees payable to the instructor are based on individual projects. All tools will be provided; just bring your creativity. Fee: $169
ITEM 9251-B232  R. MITCHELL  Main Campus - Whitehorse Hall, 203 6 Mondays  Oct. 1 - Nov. 5  6:00 - 9:00PM

BEGINNING SILVERSMITHING (1.6 CEUs)
Create fine sterling silver jewelry for yourself or to give as a gift. Learn how to use the tools of the trade, plan a simple design, select stones, fire and solder the silver, and tool the silver into a finished bracelet. The design is very simple but extremely attractive and wearable. The second piece you create will be a ring, sized to fit and enhanced with a stone to match your bracelet. Tools will be provided for in-class use; silver and stone are included in the class cost! Fee: $225
ITEM 9232-B232  D. HARRIS  Main Campus - Whitehorse Hall, 203  4 Tuesdays  Oct. 2 - Oct. 23  5:30 - 9:30PM

CREATIVE WELDING (1.2 CEUs)
Discover the creative side of the torch! This course is designed to familiarize you with the safe and productive use of the welding shop and equipment as well as a foundation of solid techniques that will also fire up your ability to create with metal. Each participant will produce 2-3, three-dimensional simple projects starting with an ornamental rose made from 22-gauge sheet metal; a perfect addition to your garden or as a homemade gift you’ll be proud to give. All project materials included; students are to supply their own goutlet leather gloves and safety glasses. No prior welding experience required. This course may be repeated and students can choose another project with instructor permission. Fee: $265
ITEM 9260-B232  R. THRONSEN  Sno-Iso,  Welding Building 2 3 Saturdays  Oct. 13 - Nov. 3  9:00AM - 1:00PM

CANDLE MAKING (.45 CEUs) New
Prepare for the holidays and year-round celebrations by learning to make your own candles. Candle making is fun, cost effective and easy to learn. We will learn how to make candles, using materials that most of have around the house. You will choose two sizes to make and we will focus on proper pouring temperatures, compare different waxes used in candle making, proper wick size, and various cooling methods. We will also cover finishing techniques and fragrance oils. Once you’ve discovered the craft of candle making you’ll be hooked for life! Children over 10 are welcome accompanied by an adult. Candle mold, wick, pin are included in the cost of the class and you take supplies home with you ($25 value). Fee: $89
ITEM 9266-B232  R. HERNANDEZ  Main Campus - Whitehorse Hall, 361  1 Saturday  Oct. 20  9:00AM - 1:30PM

INTERMEDIATE SILVERSMITHING (1.6 CEUs) New
You will continue with sheet and wire projects, plus add shape and contour to your design. You will choose a project (earrings, pendant, bolo tie, wrapped stone, or capped stone), create the design, and turn it into a finished piece. Tools will be provided for in-class use; silver and stone are included in class cost! Prerequisite: Beginning Silversmithing. Fee: $225
ITEM 9233-B232  D. HARRIS  Main Campus - Whitehorse Hall, 203  4 Tuesdays  Oct. 30 - Nov. 20  5:30 - 9:30PM

PAINTING WITH THE MASTERS (1.75 CEUs)
Create a gallery of modern art for your own home! We will study the great masters of modern painting, their genres and techniques, then using what you've learned about each master, and under the guidance of your instructor you will create your own masterpiece (or at least have fun with paint!) You will learn both basic and advanced point applications, and share in the discussions of a significant collection of artists, art history, chronology, and context. We will include Impressionism, Post Impressionism, Fauvism, Cubism, Surrealism, Geometric Abstraction, and Abstract Expressionism. No prior painting experience required. Fee: $189
ITEM 9280-B232  E. MCLAUGHLIN  Main Campus - Whitehorse Hall, 372  5 Saturdays  Nov. 3 - Dec. 8  9:30AM - 1:00PM
Class will not meet on Nov. 24.

PHOTOGRAPHY
CAMERA FUNDAMENTALS: A BASIC COURSE (1.0 CEUs)
Bring your digital DSLR camera to class. This introduction course will cover the fundamentals of camera operation: exposure, f-stops, shutter speeds, ISO, lenses, filters, & flash. A tripod is recommended (students may contact teacher). Instructor’s work has appeared in National Geographic publications. Required text: Understanding Photography Field Guide by Bryan Peterson (ISBN-13: 978-0817432256). Course fee does not include text. Taught by Robert Stahl, MA in Art History. Fee: $130
ITEM 9248-B232  R. STAHL  Aviation - PFC,  8008  5 Tuesdays  Oct. 2 - Oct. 30  7.00 - 9.00PM

THE ART OF LANDSCAPE PHOTOGRAPHY – INTERMEDIATE (1.0 CEUs)
ITEM 9264-B232  R. STAHL  Aviation - PFC,  8008  5 Thursdays  Oct. 4 - Nov. 1  7.00 - 9.00PM

WRITING - ONLINE
CHARACTER DEVELOPMENT IN WRITING – ONLINE
ITEM 9269-B232  A. HUFF  Fee: $89

COMMAS TO CONTENT: EDIT YOUR OWN WRITING – ONLINE
ITEM 9277-B232  A. HUFF  Fee: $89

CREATING A SELLING NOVEL – ONLINE
ITEM 9275-B232  A. HUFF  Fee: $89

DO YOU WANT TO BE AN EDITOR? – ONLINE
ITEM 9274-B232  A. HUFF  Fee: $89

PLOT, THEME, SETTING, AND DIALOGUE, FOR FICTION – ONLINE
ITEM 9272-B232  A. HUFF  Fee: $89

FREELANCE WRITING – ONLINE
ITEM 9271-B232  A. HUFF  Fee: $89

Learn more about our Vintage Aircraft programs at www.everettcc.edu/VintageAeroTech

CEUs and Clock Hours
If an employer, agency, or third-party is paying your fee, be sure to request CEUs or clock hours at the time of registration.
ITEM 9276-B232  A. HUFF  Fee: $89

TRAVEL WRITING - ONLINE
ITEM 9270-B232  A. HUFF  Fee: $89

WRITE ABOUT YOUR LIFE - ONLINE
ITEM 9273-B232  A. HUFF  Fee: $89

WRITING FOR CHILDREN - ONLINE
ITEM 9268-B232  A. HUFF  Fee: $89

WRITING WINNING LETTERS AND E-MAILS - ONLINE
ITEM 9278-B232  A. HUFF  Fee: $89

MUSIC

EVERETT CHORALE (3.0 CEUs)
Love to sing? If you are looking for an outlet for your passion, this is the program for you! Enjoy learning a variety of choral music and have the opportunity to perform for our community through concerts and outreach performances. Previous choral singing is recommended and an informal audition is required. The 90 voice Everett Chorale performs at the Everett Performing Arts Center. The rehearsal location is at Our Savior’s Lutheran Church at 215 West Mukilteo Blvd in Everett. Special performance dress is required. Deadline for 100% refund is 10 days after the first rehearsal. There is no 50% refund. Course cost includes a $5 registration fee which is non-refundable. For more information visit www.everettchorale.org. Fee: $50
ITEM 9294-B232  STAFF  Offsite
12 Mondays  Sep. 17 - Dec. 10  7:00 - 9:30PM

GUITAR FOR ADULTS & TEEN LEVEL 1 (.8 CEUs)
Play the acoustic guitar! You’ll be introduced to the most common chords used in many popular songs. You’ll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. Fee: $99
ITEM 9293-B232  E. WOOD  Fee: $99
8 Tuesdays  Oct. 2 - Nov. 20  7:00 - 8:00PM

ZUMBA® (.8 CEUs)
See page 61 for complete course description and details.

OUTDOOR RECREATION

SEA KAYAKING: HOPE & SKAGIT ISLANDS (.6 CEUs)
We’ll meet at Pioneer Park just past the LaConner bridge, and caravan to the launch site at Snooosh beach. After the pre-tour class, we may paddle around some little islands to view the bird life before heading on to Hope and Skagit Islands. Our lunch stop is usually on Hope Island which has an impressive cross-island forested trail. If conditions allow, we’ll paddle further north to circumnavigate Skagit Island and get a distant view of the Deception Pass Bridge. Birding is good to excellent, and past groups have seen river otters, harbor seals, and porpoises. Usual bird sightings may include eagles, herons, cormorants, kingfishers, grebes, loons, guillemots, auklets, and oystercatchers. A real treat is to see the peregrine falcons that nest on Hope Island or the endangered marbled murrelets that feed in Skagit Bay. Fee: $85
ITEM 9391-B232  C. CAMPBELL  Fee: $85
1 Saturday  Sep. 1  12:00 - 6:30PM

WILDCATRIVER TOURS

SKAGIT WATERTOUR (.4 CEUs)
Hope and Skagit Islands are part of Deception Pass State Park, located east of Deception Pass Bridge. We usually take our lunch break on Hope and circumnavigate Skagit to get a distant glimpse of the bridge. The exact paddling route will be determined by the tides and currents. Both islands have hiking trails with impressive trees and plant life. These islands are very much like the San Juans in geology, flora, and fauna. Hike around the trail to enjoy an assortment of plants and wildflowers, including beautiful white fawn lilies, Chocolate lilies, Calypso orchids and wide variety of seldom seen plants and flowers. Past groups have seen river otters, harbor seals, and porpoises on this tour. Birding is very good depending upon the season; usual sightings are eagles, herons, cormorants, kingfishers, grebes, auklets, murrelets, guillemots, loons, oystercatchers, and shore feeders. Depending upon tides and currents, we may pass close to a floating salmon aquaculture farm, paddle over a rocky reef, or cross an eddyline on the return route to our cars. Fee: $75
ITEM 9336-B232  R. AMUNDSON  Offsite
1 Saturday  Sep. 29  9:00AM - 1:00PM

TIETON WATERTOUR (.4 CEUs)
Ride 14 miles of twisting, turning rapids through pine trees and towering cliffs. The Tieton, located on the eastern side of White Pass along Highway 12, is a mere trickle of water during the summer months. However, in September, when Rimrock Lake is emptied, the Tieton roars with whitewater excitement. No prior experience is necessary; however, participants need to be in average physical condition, and able to paddle with other rafters and a professional river guide. All rafting equipment and a neoprene wetsuit are included. Don’t miss this thrilling adventure! Fee $69
ITEM 9187-B232  R. AMUNDSON  Offsite
1 Saturday  Sep. 29  9:00AM - 1:00PM

SKAGIT EAGLE WATCH
Nature’s splendor as few have seen it. Each winter, up to 300 Bald Eagles congregate in the Skagit Preserve. These magnificent and endangered birds are accustomed to seeing only the occasional riverboat in their protected habitat, so sightings are frequent. With wingspans of up to seven feet, the eagle is truly majestic from close range. You’ll float calmly and comfortably with other enthusiasts in astoundingly beautiful scenery, watching our National Symbol feeding on the banks, soaring above or perched only a few yards away. Guides are experienced eagle watchers. All rafting equipment is included. Fee: $ 69
ITEM 9425-B232  R. AMUNDSON  Fee: $69
2 Sundays  Sep. 29 - Oct. 6  9:00AM - 1:00PM

ITEM 9426-B232  R. AMUNDSON  Fee: $69
1 Sunday  Sep. 30  12:00 - 3:45PM

ONLINE LEARNING

The Corporate & Continuing Education Center's online open enrollment programs are designed to provide the skills necessary to acquire professional level positions for many in-demand occupations. Our programs are designed by a team of professionals from each respective field, who work to provide you with an effective web-based learning experience. Instructors/mentors are actively involved in your online learning experience. They respond to any questions or concerns, as well as encourage and motivate you to succeed. Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor’s evaluation of students’ work and computer graded tests.

Benefits of Online Career Training
- Learn in-demand job skills
- Set your own pace
- Start anytime
- Affordably priced

Visit www.gatlineducation.com/everett for more information.
Child Care on Campus

➢ EvCC Students enrolled in a minimum of 5 credits receive priority enrollment and a reduced rate

➢ Children 12 months-5 years old

Early Learning Center, 820 Waverly Ave. (off of Tower Street)

www.everettcc.edu/elc
425-388-9121

QUICK WEB REFERENCE

Admissions Info and Application Process
www.everettcc.edu/admissions
Advising
www.everettcc.edu/advising
Bookstore
www.everettcc.edu/bookstore
Catalog
www.everettcc.edu/catalog
Credit Card Payment
www.everettcc.edu/creditcardpay
Curriculum Guides
www.everettcc.edu/cguides
Deadlines
www.everettcc.edu/deadlines
East County/Monroe
www.everettcc.edu/eastcounty
eLearning
www.everettcc.edu/elearning
Enrollment Services Forms
www.everettcc.edu/studentforms
External Credit/Transfer Credit Policies
www.everettcc.edu/transfercredit
Financial Aid
www.everettcc.edu/sfs
Learning Communities
www.everettcc.edu/lc
Parents
www.everettcc.edu/parents
Registration
www.everettcc.edu/register
Running Start
www.everettcc.edu/runningstart
Student Kiosk
www.everettcc.edu/kiosk
Teens in College
www.everettcc.edu/teensincollege
Testing
www.everettcc.edu/testing
Tuition
www.everettcc.edu/tuition
University Transfer Information Center
www.everettcc.edu/transfer
Veterans’ Office
www.everettcc.edu/va
Residency For Tuition Purposes

For tuition purposes, students eligible for resident tuition rates are defined as follows:

Financially independent students who have been domiciled in the State of Washington for at least the past twelve months, and who are not in the state primarily for educational purposes, and who are not claimed as a dependent for tax purposes by a parent or guardian outside of Washington, or receiving funds from another agency which requires residence in another state. OR

Dependants of parents or legal guardians who are domiciled residents of the State of Washington. OR

Active military personnel stationed in Washington State and their spouses and dependents. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Active members of the Washington National Guard and their spouses or dependents who live in Washington. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Members of selected regional tribes. OR

Persons who resided in Washington State for three full years immediately prior to receiving a high school diploma and completed the full senior year at a Washington high school or who completed the equivalent of a high school diploma and resided in Washington State for the three years immediately before receiving the equivalent of the diploma, and continuously resided in Washington since earning the high school diploma or its equivalent. Contact Elsa Haag in Enrollment Services to determine eligibility for this resident tuition status.

All other students are considered to be non-residents for tuition-paying purposes. Special Note: US citizens and permanent residents who have not yet gained residency in Washington State may be eligible for a partial tuition reduction. Contact Enrollment Services for more information.

Any current non-resident student who wishes to be reclassified as a resident student must complete a Residency Questionnaire for determination of eligibility. Applications for reclassification in the current quarter must be submitted to the Enrollment Services Office before the 30th calendar day of the quarter. If the College discovers an error in the student’s residency status during the quarter, the Dean of Enrollment and Student Financial Services will determine whether or not additional tuition and fees are due.

Tuition Reduction Programs

For state-supported classes, several types of students may be eligible for tuition reduction.

Senior Citizens, age 60 or older, may audit one or two classes, for $5 each plus fees, on a space available basis, beginning the 6th day of the term. Contact the Enrollment Services Office. Registration prior to the 6th day causes disqualification.

State employees and educators in the K-12 public schools may contact EvCC’s Human Resources Office to seek eligibility for registration, at a 75% discount, on a space-available basis, beginning the 6th day of the term. Registration prior to the 6th day causes disqualification.

Certain non-residents may be eligible for a discount on the non-resident tuition. Contact Enrollment Services for eligibility criteria.

Military veterans, current members of the National Guard, and some dependents of deceased or permanently disabled veterans may be eligible for a tuition discount. Must be Washington residents. Contact the EvCC Veterans’ Coordinator, Parks Student Union Third Floor, 425-388-9277 for certification. An approved certification card must be submitted at the time of registration.

Active-duty military and dependents, and dependents of National Guard members, may be eligible for resident tuition if they are otherwise classified as non-residents. A copy of active duty orders and dependent card (or other verification) is required at the time of registration.

Tuition reduction programs do not apply to self-support classes. All lab fees, special fees, books and supplies must be paid. For information about other tuition reduction programs, contact Enrollment Services.

CAMPUS HOLIDAYS - FALL 2012
September 3, November 12, 22, 23, December 24-31

Public Information

DIRECTORY INFORMATION

Under law, the College may release the following information on students to anyone who inquires:

- student name, major field of study, participation in officially recognized activities and sports, height and weight of athletic team members, quarters attended, degrees or awards received, birthdate, enrollment status (part-time or full-time) e-mail address, and last previous educational agency or institution attended by the student. The College may also release information to schools in which the student seeks enrollment, to agencies working under an agreement with the College, and to military recruitment services (under the Solomon Amendment.) All other information may be released only upon written permission by the student. A “Pre-authorized Emergency Information” release form is also available in Enrollment Services. A student may request that his or her directory information not be released. A full description of our practices is available in Enrollment Services.

STUDENT IDENTIFICATION

Students are required to provide Everett Community College with their correct Social Security Number (Tax Identification Number). The Internal Revenue Code allows for the assessment of penalties against students who fail to provide a correct Social Security Number to the College. Failure to comply with this requirement may result in civil penalties in the amount of $50 per IRC infraction being assessed by the IRS pursuant to the Internal Revenue Service (IRS) Internal Revenue Code (IRC) 6050S and 6051. The purpose of this requirement is to provide for the issuance of Form 1098-T, Tuition Payments Statement. Everett Community College needs a correct Social Security Number to report the amount each student paid for qualifying tuition and fees to both the student and the IRS on Form 1098-T. The 1098-T contains information related to claiming tuition and fee deduction, the Hope Scholarship credit and/or the Lifetime Learning Credit on your taxes. See the College Catalog for further information about the use of your Social Security Number.

STUDENT RIGHTS AND RESPONSIBILITIES

The College’s Student Rights and Responsibilities Handbook contains information about Student Government, College policies and procedures and contact information. It also outlines expectations for student behavior, as well as processes for addressing conflicts, grievances, and disruptive behavior. A copy is available from the Dean of Student Development and Diversity Advocacy, phone 425-388-9282.

STATE SUPPORT OF HIGHER EDUCATION STUDENTS

The State of Washington contributes to the cost of students through support of basic instructional cost and state-supported financial aid. For the academic year 2011-12, the instructional cost per full-time student was $6,168. A Washington resident, who pays tuition, funds about 51% of the instructional cost. The state supports the remaining instructional cost. Students at community colleges also receive state-supported financial aid including that provided from each college’s financial aid fund (3.5% of tuition). The total state financial aid support per full-time equivalent student amounts to $793 for the year.

EMERGENCY CLOSURE ADVISORY

EvCC will cancel classes and close offices if severe weather or other emergency conditions on the main North Everett campus are determined to be unsafe. Every effort will be made to post closure information by 6am for day classes and 4pm for evening classes.

Messages will be posted on the main college phone line at 425-388-9100; on an opening screen of the EvCC website at www.everettcc.edu; sent via text message and email for subscribers (sign up at www.everettcc.edu/emergency); and online through the Public Schools Emergency Communication System at Schoolreport.org

If the college closes, all campuses are closed (unless otherwise noted).

Exceptions: EvCC-Monroe, Marysville Arts & Technology High School and Tulalip Tribal Court. EvCC Monroe follows the closure listings for the Monroe School District. Marysville Arts & Technical School and classes at the Tulalip Tribal Court follow the closure listings for the Marysville School District.

Messages will only be posted if the college is closed. If a message is not posted, the college is operating with normal business hours.
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>HOURS</th>
<th>LOCATION</th>
<th>CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Learning Resources Division</td>
<td>M-Th, 8am-5pm; F, 8am-4pm</td>
<td>Whitehorse Hall, Rooms 208 and 209</td>
<td>425.388.9501</td>
</tr>
<tr>
<td>Basic Skills &amp; Adult Education Division</td>
<td>M-Th, 8am-5pm; F, 8am-4pm</td>
<td>Rainier Hall, second floor, Room 227</td>
<td>425.388.9291</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Parks Student Union: M-T, 8am-7pm; W-Th 8am-5pm; F, 8am-3pm</td>
<td>Parks Student Union, second floor Whitehorse Hall</td>
<td>425.388.9413</td>
</tr>
<tr>
<td></td>
<td>Whitehorse Hall: M-T, 8am-7pm; W-Th 8am-5pm; F 8am-3pm</td>
<td>Whitehorse Hall</td>
<td>425.388.9433</td>
</tr>
<tr>
<td>Business &amp; Workforce Education Division</td>
<td>M-F, 8am-4:30pm</td>
<td>Olympia Hall, Room 133</td>
<td>425.388.9243</td>
</tr>
<tr>
<td>Cashier</td>
<td>M, 7:30am-6:30pm; T, 8:30am-4:30pm; W-F, 9am-4:30pm</td>
<td>Parks Student Union, Room 201</td>
<td>425.388.9224</td>
</tr>
<tr>
<td></td>
<td>First 3 days of the quarter, 7:30am-7pm</td>
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</tr>
<tr>
<td>Center for Disability Services</td>
<td>M-F, 8am-5pm</td>
<td>Parks Student Union, second floor</td>
<td>425.388.9272</td>
</tr>
<tr>
<td></td>
<td>First 2 days of the quarter, 8am-6:30pm</td>
<td></td>
<td>TTY 425.388.9438</td>
</tr>
<tr>
<td>Child Care</td>
<td>M-Th, 7:15am-5:15pm; F, 7:15am-3:15pm</td>
<td>Early Learning Center, 820 Waverly</td>
<td>425.388.9121</td>
</tr>
<tr>
<td>Communication &amp; Social Sciences Division</td>
<td>M-F, 8am-5pm</td>
<td>Grey Wolf Hall, Room 322</td>
<td>425.388.9387</td>
</tr>
<tr>
<td>Computer Lab</td>
<td>M-Th, 7:30am-8pm; F, 7:30am-3pm; Sat, 8am-4pm</td>
<td>Shuksan Hall, Room 231</td>
<td>425.388.9417</td>
</tr>
<tr>
<td>Corporate &amp; Continuing Education Center</td>
<td>N-F, 8am-5pm; Sat, 8am-12pm</td>
<td>Corporate &amp; Continuing Education Center, 9930 Evergreen Way, Building Y, Everett</td>
<td>425.267.0150</td>
</tr>
<tr>
<td>Counseling &amp; Career Services</td>
<td>M, 9am-6:30pm; T-F, 9am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9263</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>M-Th 8am-5pm</td>
<td>Index Hall, Room 140</td>
<td>425.388.9545</td>
</tr>
<tr>
<td>East County Campus (Monroe)</td>
<td>N-Th, 9am-5pm; Friday by appointment</td>
<td>Lake Tye Building, Monroe</td>
<td>425.259.8732</td>
</tr>
<tr>
<td>Educational Planning Center</td>
<td>M, 9am-6:30pm; T-F, 9am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9339</td>
</tr>
<tr>
<td></td>
<td>First 2 days of the quarter, 8am-6:30pm</td>
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</tr>
<tr>
<td>eLearning</td>
<td>M-Th, 8am-5pm; F, 8am-4pm</td>
<td>Whitehorse Hall, Rooms 210 and 211</td>
<td>425.388.9367 or 9585 866.575.9027</td>
</tr>
<tr>
<td>Enrollment Services (Admissions and Registration)</td>
<td>N, 7:30am-6:30pm; T-F, 9am-4:30pm. First 3 days of the quarter, 7:30am-7pm.</td>
<td>Parks Student Union, 201</td>
<td>425.388.9219</td>
</tr>
<tr>
<td></td>
<td>First 2 days of the quarter, 8am-6:30pm</td>
<td></td>
<td>fax 425.388.9173</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>M, 9am-6:30pm; T, Th, 9am-4:30pm; W, 10am-2pm; unavailable for walk-in assistance Fri. First week of the quarter, M-T, 8am-6:30pm; W-F, 9am-4:30pm</td>
<td>Parks Student Union</td>
<td>425.388.9280</td>
</tr>
<tr>
<td>Financial Referral Center</td>
<td>M, 9am-6:30pm; T-F, 9am-4:30pm. First two days of the quarter 8am-6:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9278 or 9279 Worker Retraining 9547</td>
</tr>
<tr>
<td>Fire Science/EMT</td>
<td>M-F, 8:30am-4:30pm</td>
<td>Index Hall, Room 102</td>
<td>425.388.9591</td>
</tr>
<tr>
<td>Food Services - Parks Student Union Cafe</td>
<td>N-Th, 7am-7pm; F, 7am-2pm</td>
<td>Parks Student Union</td>
<td>425.388.9400</td>
</tr>
<tr>
<td>Health Sciences &amp; Public Safety Division</td>
<td>Closed Monday; T-F 8am-3pm</td>
<td>Health Science, Index Quad, Room 140 Nursing, Index Quad, Room 140</td>
<td>425.388.9461</td>
</tr>
<tr>
<td>High School Relations</td>
<td>M, 9am-6:30pm; T-F 9am-4:30pm; 1st 2 days of the quarter, 8-6:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9073</td>
</tr>
<tr>
<td>Library/Media Center</td>
<td>N-Th, 7:30am-8pm; T, F, 7:30am-4pm; Sat, 12pm-4pm. Closed Sun. Schedule varies during holidays and quarter breaks. Call 425.388.9353 for schedule.</td>
<td>Parks Student Union, first floor Circulation 425.388.9353 Reference 425.388.9354</td>
<td></td>
</tr>
<tr>
<td>Math &amp; Science Division</td>
<td>M-F, 8:30am-5pm</td>
<td>Shuksan Hall, Room 120</td>
<td>425.388.9429</td>
</tr>
<tr>
<td>Outreach, Diversity &amp; Equity Center</td>
<td>M, 9am-6:30pm; T-F, 9am-4:30pm. First two days of the quarter, 8am-6:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9306</td>
</tr>
<tr>
<td>Paperclip - Student Service Center</td>
<td>N-Th, 8am-7pm; F, 8am-4:30pm</td>
<td>Parks Student Union, Room 203</td>
<td>425.388.9258</td>
</tr>
<tr>
<td>Parking &amp; Security</td>
<td>M-F, 7:30am-5pm</td>
<td>Parks Student Union, Room 224</td>
<td>425.388.9990</td>
</tr>
<tr>
<td></td>
<td>Emergency 425.388.9998</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Activities</td>
<td>M-Th, 8am-7pm; F, 8am-4:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9561</td>
</tr>
<tr>
<td>Student Fitness Center</td>
<td>M-F, 6am-9pm; Sat, 8am-noon</td>
<td>Student Fitness Center</td>
<td>425.259.9323</td>
</tr>
<tr>
<td>Testing Services</td>
<td>Testing hours are listed on page 7.</td>
<td>Glacier Hall</td>
<td>425.388.9288</td>
</tr>
<tr>
<td>University Center</td>
<td>M-Th, 8am-7:30pm; F 8am-4:30pm; Sat, 9am-2pm</td>
<td>Gray Wolf Hall, North wing first floor</td>
<td>425.259.8900</td>
</tr>
<tr>
<td>Veterans Resource Center</td>
<td>M, 9am-6:30pm; T-F, 9am-4:30pm; First two days of the quarter, 8am-6:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9277</td>
</tr>
<tr>
<td>Youth Re-Engagement</td>
<td>M-Th, 8am-5pm; F, 8am-3pm</td>
<td>Rainier Hall, Room 217</td>
<td>425.259.8738</td>
</tr>
</tbody>
</table>
Locations

Everett Community College offers various college courses at locations in Snohomish County. Check the class listings in this schedule for a complete listing of courses offered at these locations. Maps and directions are available online at www.everettcc.edu/maps.
Quick Find

ADMISSION / REGISTRATION 5
BOOKSTORE 5
CASHIER 5
FINANCIAL AID 5
HUMAN RESOURCES 3
LIBRARY / MEDIA CENTER 4
PRESIDENT'S OFFICE 3
UNIVERSITY CENTER 7

Buildings

BAK BAKER HALL 6
ELC EARLY LEARNING CENTER 14
FIT FITNESS CENTER 15
GLA GLACIER HALL 10
GWU GRAY WOLF HALL 7
IND INDEX HALL 11
JMC HENRY M. JACKSON CONFERENCE CENTER 6
LMC LIBRARY / MEDIA CENTER 4
MCN MONTE CRISTO HALL 9
NBI NIPPON BUSINESS INSTITUTE 1
JAPANESE CULTURAL CENTER 1
OLY OLYMPIUM HALL 3
PSU PARKS STUDENT UNION 1
RAN RAINIER HALL 2
SHK SHIKSAM HALL 13
WHI WHITEHORSE HALL 12

Parking*

- DISABILITY PARKING
- PERMIT PARKING
- PARKING LOTS A-E
- VISITOR PARKING
- LOCATED IN LOT B

* PARKING ON CAMPUS IS BY SYC PERMIT ONLY. DAILY PERMITS ARE AVAILABLE AT THE CASHIER'S OFFICE OR AT DESIGNATED PAY & PARK STATIONS.

ADA RESTROOMS AVAILABLE INSIDE
INACCESSIBLE AREAS FOR DISABLED
DESIGNATED SMOKING AREA
EMERGENCY ASSEMBLY AREA

FOR CAMPUS SAFETY CALL 425-388-9990

DIRECTIONS TO CAMPUS

FROM INTERSTATE 5 NORTHBOUND, take Exit 195 and turn left onto E. Marine View Drive. Go one half mile to 16th Street and turn left. Follow 16th Street to Broadway. Turn right onto Broadway and continue to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

FROM INTERSTATE 5 SOUTHBOUND, take Exit 198 and follow the highway south into Everett to Tower Street and turn right. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

FROM DOWNTOWN EVERETT, take Broadway north to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

Everett Community College does not discriminate on the basis of race, religion, creed, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, genetic information or status as a disabled or Vietnam era veteran in its programs and activities, or employment.

The Vice President of Instruction and Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9216.

The Vice President of Administrative Services/Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9232.
The math, science, and engineering courses needed to earn the Associate of Science degree and prepare for transfer in an engineering major are now offered in the evening and/or online.

Courses offered Fall 2012 are: MATH& 141, MATH& 142, MATH& 151, CHEM& 140, ENGR& 104, ENGR& 120, and ENGL& 230.

By taking approximately 10 credits per quarter in the evenings, most students will be able to complete an engineering transfer Associate of Science degree in three years.

Contact Engineering instructor Eric Davishahl at edavishahl@everettcc.edu for more information and advising.

- Save time - apply online at www.everettcc.edu/admissions
- Read the Class Schedule - includes full course descriptions, open classes, wait lists, and more at www.everettcc.edu/classes
- Don't wait in line - Register online via EvCC's Student Kiosk at www.everettcc.edu/kiosk (click on online registration)