Hi everyone,

When I reached the top of the pay scale in my machinist job at an Everett manufacturing company, I needed more education to move forward.

I decided to pursue an engineering degree in hopes of becoming an aerospace engineer. Instead of making the parts, someday I will design them.

In my engineering project class, we are designing and building an electric car. We used computer programs to create the design and test things like aerodynamics and strength. We created models using EvCC’s 3D printer. We fabricated some of the parts on campus and built the frame here. We’re now designing the fiberglass body.

The best part is seeing it come together, off the computer screen and into real life. Before I graduate from EvCC in June and transfer to a university to earn my bachelor’s degree, the car will be ready to compete in a regional Electrathon America race.

I went to Everett Community College because it’s just a few blocks from home and the classes are a lot smaller than university classes.

Also, the engineering classrooms at EvCC are new and stocked with equipment and software used in the engineering and manufacturing industries, so the learning experience is relevant.

Starting this fall, you can earn a bachelor’s degree in mechanical engineering from Washington State University on EvCC’s campus through the University Center of North Puget Sound. Check out that program at uceverett.org/wsu

While you’re online, check out our electric car - watch our first race, see photos and video, and learn more about EvCC’s engineering program at www.everettcc.edu/engineering

Good luck,

Jason, EvCC Class of 2012
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The Everett Community College class schedule (USPS 012133, Vol 21, No. 4) is published quarterly by Everett Community College, 2000 Tower Street, Everett, Washington 98201-1390. Periodicals postage is paid at Everett, WA. Postmaster: Send address changes to Everett Community College, Class Schedule, 2000 Tower Street, Everett, Washington 98201-1390.
Your Aerospace Career Solution

Advance your career and earning potential with high demand certificates in:

• Fiber optics, Electronics, CAD
• Quality Assurance, Lean Six Sigma, Business Intelligence
• Supervision and Leadership, Project Management
• Airframe & Powerplant, Machining, Composites

www.everettcc.edu/aerospace

Need Help Paying for School?

• Financial Aid — Fill out your Federal Aid Application (FAFSA)
• Loans
• Grants
• Scholarships
• Visit EvCC’s Financial Referral Center, Parks Student Union 3rd Floor

More Info: www.everettcc.edu/sfs
Questions? Go to www.everettcc.edu or call Enrollment Services: 425-388-9219

Getting Started Checklist

☐ Learn about the college. Take time to browse the EvCC website. Flip to page 59 for a web directory.

☐ Apply. The earlier the better but, at the very minimum, apply one week before classes begin. Apply online at www.everettcc.edu/admissions If you are unable to complete the online application, please call 425-388-9219 and press 0. Former students see page 7. When you receive your email or letter of admission, it will include your Student ID Number.

☐ Apply for Financial Aid. Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at www.fafsa.gov

☐ Complete New Student Orientation. New students must complete orientation before registering for classes. Orientation is online at www.everettcc.edu/orientation You will need your Student ID Number to take the orientation. If you are unable to complete the orientation online or need accommodations, e-mail orientation@everettcc.edu or call 425-388-9098.

☐ Take the COMPASS Placement Test. The test is offered on a regular weekly schedule, listed on page 7. Testing information is available at www.everettcc.edu/testing

☐ Select Classes! Educational Planners can help you select classes for your first quarter based on your placement test scores. The Educational Planning Center is located in the Parks Student Union, 3rd floor, 425-388-9339.

☐ Register for Classes. After getting your Student ID and PIN, taking the placement test and completing orientation you can register online at www.everettcc.edu/kiosk You can also register in person in the Enrollment Services Office in the Parks Student Union.

☐ Pay your Tuition and Fees. There are several payment options available; see the payment policies and options, page 9. Pay your tuition online at www.everettcc.edu/creditcardpay or at the Cashiers Office in the Parks Student Union.

☐ Arrange for Transportation, Parking and Child Care. You can purchase a parking pass at the Cashiers Office in the Parks Student Union. Information on parking and public transportation is available at www.everettcc.edu/parking or on page 10 of this schedule. Check out EvCC’s Early Learning Center for kids ages 1-5 (see page 59). Visit www.everettcc.edu/elc

☐ Buy your Books. Visit the EvCC Bookstore in the Parks Student Union or buy your books online at www.evccbookstore.com

☐ Go to Class! Summer classes start July 2.

☐ Need Help? Visit the Enrollment Services Office in the Parks Student Union or call 425-388-9219 and press 0 or send your questions to admissions@everettcc.edu
### Dates & Deadlines

#### SUMMER 2012 EXAM SCHEDULE

**FINAL EXAMS**

For Summer Quarter will take place on the last day of class.

**NOTICE**

Everett Community College will be closed on Fridays during Summer 2012 (June 18 - August 31)

See page 61 for specific office hours.

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#### IMPORTANT DATES TO REMEMBER

<table>
<thead>
<tr>
<th>Important Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation application deadline for Summer 2012</td>
<td>April 6</td>
</tr>
<tr>
<td>Graduation application deadline for Fall 2012</td>
<td>August 2</td>
</tr>
<tr>
<td>Begin Center for Disability Services &amp; Veterans approved priority registration</td>
<td>May 10</td>
</tr>
<tr>
<td>Begin early current student registration by access date/time</td>
<td>May 14</td>
</tr>
<tr>
<td>Begin early new student registration for this term by access date/time</td>
<td>May 21</td>
</tr>
<tr>
<td>Begin early open continuous registration for this term</td>
<td>May 25</td>
</tr>
<tr>
<td>Deadline to pay tuition</td>
<td>May 25</td>
</tr>
<tr>
<td>First day of classes, official first day of the Quarter</td>
<td>July 2</td>
</tr>
<tr>
<td>Last day to add without instructor permission, 5:30pm</td>
<td>July 3</td>
</tr>
<tr>
<td>100% refund deadline, 5:30pm*</td>
<td>July 10</td>
</tr>
<tr>
<td>Last day to register or to add a class or drop with no record, 5:30pm</td>
<td>July 16</td>
</tr>
<tr>
<td>Deadline to make changes to residency for Summer quarter</td>
<td>July 31</td>
</tr>
<tr>
<td>50% refund deadline, 5:30pm*</td>
<td>July 23</td>
</tr>
<tr>
<td>Payment deadlines for 20-40 Plan, 5:30pm</td>
<td>July 23</td>
</tr>
<tr>
<td>Last day to drop with a W or change audit status, 5:30pm</td>
<td>August 9</td>
</tr>
<tr>
<td>Classes and</td>
<td>August 23</td>
</tr>
<tr>
<td>Final examinations</td>
<td>Last Day of Class</td>
</tr>
<tr>
<td>Grades posted to transcripts</td>
<td>August 29</td>
</tr>
<tr>
<td>College holidays/closures</td>
<td>May 28, July 4, September 3</td>
</tr>
<tr>
<td>WAOL first day of classes</td>
<td>July 5</td>
</tr>
<tr>
<td>For registration after August 15, tuition is due 5 business days from date of registration or last business day before the start of the quarter, whichever comes first. Once the quarter begins, payment is due at the time of registration.</td>
<td></td>
</tr>
</tbody>
</table>

*These deadlines are different for self-support and non-standard classes. There is no 50% refund for self-support classes.*

---

#### ANNUAL CALENDAR

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Quarter 2012</td>
<td>April 2 - June 14</td>
</tr>
<tr>
<td>Summer Quarter 2012</td>
<td>July 2 - August 23</td>
</tr>
<tr>
<td>Fall Quarter 2012</td>
<td>September 24 - December 13</td>
</tr>
<tr>
<td>Winter Quarter 2013</td>
<td>January 7 - March 22</td>
</tr>
<tr>
<td>Spring Quarter 2013</td>
<td>April 1 - June 13</td>
</tr>
</tbody>
</table>

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#### INFORMATION SESSIONS

<table>
<thead>
<tr>
<th>Program</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aviation Maintenance</td>
<td>9711 32nd PL W Paine Field</td>
</tr>
<tr>
<td></td>
<td>Building C-80 at 2:30pm</td>
</tr>
<tr>
<td></td>
<td>May 10, June 14, July 12, August 9</td>
</tr>
<tr>
<td>Cosmetology</td>
<td>9315 State Ave., Suite G, Marysville at 6:30pm</td>
</tr>
<tr>
<td></td>
<td>May 10, June 7, July 12</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>Gray Wolf Hall, Room 326</td>
</tr>
<tr>
<td></td>
<td>May 15, 2pm</td>
</tr>
<tr>
<td></td>
<td>June 7, 1pm</td>
</tr>
<tr>
<td>Education K-12</td>
<td>Contact Ken White</td>
</tr>
<tr>
<td></td>
<td>425-388-9498</td>
</tr>
<tr>
<td>Fire Science and Emergency</td>
<td>Index Hall, Room 101</td>
</tr>
<tr>
<td>Medical Technician</td>
<td>11am and 5:30pm</td>
</tr>
<tr>
<td></td>
<td>May 8, June 6, July 10, August 8</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>Index Hall, Room 138</td>
</tr>
<tr>
<td></td>
<td>July 10, July 25, 10am</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.everettcc.edu/healthcare">www.everettcc.edu/healthcare</a></td>
</tr>
<tr>
<td>High Performance Management</td>
<td>9930 Evergreen Way</td>
</tr>
<tr>
<td>Certificate</td>
<td>June 18, September 10, 6pm</td>
</tr>
<tr>
<td></td>
<td>Call 425-267-0150 to register</td>
</tr>
<tr>
<td>Nursing</td>
<td><a href="http://www.everettcc.edu/nursing">www.everettcc.edu/nursing</a></td>
</tr>
<tr>
<td>Lean Six Sigma Certificate</td>
<td>9930 Evergreen Way</td>
</tr>
<tr>
<td></td>
<td>June 20, September 4, 6pm</td>
</tr>
<tr>
<td></td>
<td>Call 425-267-0150 to register</td>
</tr>
<tr>
<td>Human Resources Management</td>
<td>9930 Evergreen Way</td>
</tr>
<tr>
<td></td>
<td>June 13, September 5, 6pm</td>
</tr>
<tr>
<td></td>
<td>Call 425-267-0150 to register</td>
</tr>
<tr>
<td>University Center of North Puget Sound</td>
<td>425-259-8900</td>
</tr>
<tr>
<td>Welding &amp; Fabrication</td>
<td>Monte Cristo Hall, Room 110</td>
</tr>
<tr>
<td></td>
<td>May 16, July 18, August 15, October 17 5:30pm</td>
</tr>
<tr>
<td>Project Management Certificate</td>
<td>9930 Evergreen Way</td>
</tr>
<tr>
<td></td>
<td>June 19, September 12, 6pm</td>
</tr>
<tr>
<td></td>
<td>Call 425-267-0150 to register</td>
</tr>
</tbody>
</table>
If you are attending EvCC now, or have attended within the past two quarters, you have a registration access date/time in our system, and you may be able to register now. See “In Person” and “Online” registration information on the next page.

If you have not attended within the past two quarters, it is easy to update your record for re-enrollment. Go to www.everettcc.edu/studentforms and complete a new online application or the Adjustment to Status form. When we process your completed form, we will send you registration information. If it is close to the beginning of the quarter, you may simply come into the Enrollment Services Office to start the registration process. Call 425-388-9219 for more information.

Questions? Go to www.everettcc.edu or call Enrollment Services: 425-388-9219
Registration

IN PERSON

From June 18 - August 31, Enrollment Services is open Monday 8am-6pm and Tuesday-Friday 8:30am-5:30pm. Current, former, and new students may register on or after their registration access date. Check the Student Kiosk, www.everettcc.edu/kiosk for your registration date. ABE/GED students are some of the categories of students who must register in person. Most other students can also register online.

ONLINE

You may register on the Web:

- If you have been admitted as a new student for the upcoming quarter.
- If you are currently attending or if you attended within the past two quarters.
- On or after your registration access date/time or during Open Registration.
- If you have been absent for a while and register during Open Registration.
- If you know your Student Identification (SID) number and your PIN.
- Underage students, ABE/ESL students, and some other categories of students may not be able to register on the web.

TO START: GO TO www.everettcc.edu/kiosk

- Be prepared with a list of courses you have already identified as the courses you want.
- Click “Online Registration.”
- Type your SID and PIN, select the correct quarter, and click on register.
- On the left, type the 4-digit item number of the course(s) you have selected and click submit.
- When your registration is complete, click FINISH. It is not submitted until you do that!
- View and print your schedule to be sure you entered the courses correctly and you know the amount due.
- You cannot register in classes that meet at the same time or in classes that are full.
- You cannot register for an overload of classes of more than 21 credits.
- For registration in a variable credit class, register in person to ensure accurate credits.
- Check “audit” if you do NOT want to receive credit or a grade, otherwise, don’t.
- For registration in a class that requires instructor permission, you need either a five-digit entry code issued by the instructor, or you must register in person in Enrollment Services with the instructor’s signature on your registration form or a signed permission card.
- If the class is full, you may be asked if you want to get on the waitlist, if one exists. See “waiting list procedures” for details.
- To view and/or change your address click on View My Address.
- You can view your class schedule and amount owed by clicking on Student Schedule.
- You can drop a class for which you have already registered. Click on Online Registration, enter your SID and PIN and view your schedule. Note the 4-digit item number of the class you want to drop and type the four-digit item number on the left hand screen, click Submit, and the course will disappear from your list of classes. You can also add one or more classes. You may add classes until 5:30pm, July 5. You may drop classes until 5:30pm, July 10. Always go back and view your Student Schedule to be sure that any action you have taken is reflected.

When you register, you owe tuition and fees. See page 9.

DO YOU MEET THE COURSE PREREQUISITE?

A prerequisite describes the skills and/or knowledge the student must have before taking a class. Prerequisites are listed in the catalog and class schedule. Students are expected to satisfy all prerequisites prior to starting the course. If a student has not met the stated prerequisite(s), the student may be asked to leave the class.

WAITING LIST PROCEDURES

If a class is full, your name may be placed on a waitlist. Not all classes maintain a waitlist. If you get on a waitlist, we cannot guarantee the instructor will accept you into the class.

As vacancies occur in a class, the top name on the waitlist will move into the actual class until we close the waitlist. You are responsible for monitoring your waitlist status and paying for the course if enrolled. If enrolled, standard tuition deadlines apply. We will NOT notify you if we move you into a class. You may check on your waitlist status by going on the student kiosk www.everettcc.edu/kiosk. If you are on a waitlist you must go to the first class to guarantee consideration for the class. Waitlists continue to run until noon on the 3rd day of classes, so you must remove yourself from the waitlist if you no longer want to take that class.

Students on a waitlist will NOT have the waitlist course credit added to their total, and might NOT show the full tuition amount due. This will affect financial aid students most of all, so read the section marked Financial Aid below. This will also affect students on Veterans’ benefits, and students who may have an employer or agency paying their tuition.

Financial Aid students: If you have been awarded a full-time aid package, it will not be activated until you are registered in courses that add up to full-time, or a minimum of 12 credits. If you are on a waitlist, your aid check will be delayed until you get off a waitlist and into a class so that your total credits equal at least 12. Advisors can help you explore alternatives.

Veterans: Your best bet is to register as early as you can, so that you can register full-time and send in the paperwork to VA so that your checks can be released.

If an employer or agency is paying your tuition: Go to the Cashiers Office after you register and submit payment authorization forms, otherwise you risk being dropped due to non-payment. If your agency or employer needs proof that you are registered full-time, your best bet is to register early, and work with an advisor if your classes are waitlisted. If you are moved from the waitlist into a class, you must pay immediately.

COURSE REPEAT POLICY

Courses may be repeated to improve the grade earned, but credit is earned only once. To repeat a course, the student must register for the course, submit a course repeat card at the time of registration, and pay all necessary fees. A course may only be repeated twice. See the College Catalog for specific procedures. The course repeat form is also available on the web at www.everettcc.edu/studentforms. Students registered in distance courses who live more than 30 miles from campus should call 425-388-9537 to discuss options. Course repeats must be filed within one academic year of the quarter of enrollment in the repeated course.

FIRST WEEK ATTENDANCE REQUIRED

Students must attend all classes in which they are registered the first week of the quarter. A student who does not attend the first day and has not made prior arrangements with the instructor may be dropped from the class. A student who is not withdrawn by the College or does not officially withdraw himself/herself may be issued a failing grade by the instructor based on non-attendance.

FULL-TIME STATUS

Enrollment in 12 or more credits per quarter constitutes “full-time” status.
TUITION AND PAYMENT

TUITION FOR SUMMER QUARTER, 2012

Note: Fees for self-support classes vary. See description below, as well as the specific course listings for unique fees. See “When to Pay” section for the payment schedule and deadlines. Fees listed in the courses section of this schedule are also subject to change.

<table>
<thead>
<tr>
<th>Credits</th>
<th>Resident tuition</th>
<th>Non-Resident tuition reduction*</th>
<th>Non-resident tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-10</td>
<td>$ 95.85 per credit</td>
<td>$148.60 per credit</td>
<td>$267.85 per credit</td>
</tr>
<tr>
<td>11</td>
<td>$1,001.18</td>
<td>$1,530.45</td>
<td>$2,726.18</td>
</tr>
<tr>
<td>12</td>
<td>$1,043.86</td>
<td>$1,574.90</td>
<td>$2,773.86</td>
</tr>
<tr>
<td>13</td>
<td>$1,086.54</td>
<td>$1,619.35</td>
<td>$2,821.54</td>
</tr>
<tr>
<td>14</td>
<td>$1,129.22</td>
<td>$1,663.80</td>
<td>$2,869.22</td>
</tr>
<tr>
<td>15</td>
<td>$1,171.90</td>
<td>$1,708.25</td>
<td>$2,916.90</td>
</tr>
<tr>
<td>16</td>
<td>$1,214.58</td>
<td>$1,752.70</td>
<td>$2,964.58</td>
</tr>
<tr>
<td>17</td>
<td>$1,257.26</td>
<td>$1,797.15</td>
<td>$3,012.26</td>
</tr>
<tr>
<td>18</td>
<td>$1,299.94</td>
<td>$1,841.60</td>
<td>$3,059.94</td>
</tr>
<tr>
<td>19</td>
<td>$1,386.79</td>
<td>$1,971.45</td>
<td>$3,138.79</td>
</tr>
<tr>
<td>20</td>
<td>$1,473.64</td>
<td>$2,101.30</td>
<td>$3,577.64</td>
</tr>
</tbody>
</table>

* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services. Tuition options for seniors, state employees and military and residency criteria for tuition purposes are described on page 60.

TUITION AND FEES

STATE-SUPPORTED CLASSES: Most of EvCC’s classes are “state-supported.” State-supported classes are charged according to the state-regulated tuition rate listed above, lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

SELF-SUPPORT CLASSES: A number of EvCC classes are “self-support” and do not utilize state funding to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per class. Spring Quarter self-support classes are estimated to be $95.85 per credit.

Students who take a mixture of state-support and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged $1,043.86 plus $479.25. Alternatively, a student taking 17 credits in state-supported classes may be charged $1,257.26.

FEES: All students - regardless of the type of courses being taken - will be charged other fees, such as a lab fee and parking fee, depending on their use. Fees associated with specific courses are listed with those courses in the classes section of this schedule (pages 19-40). These are estimated fees and are subject to change. Students taking credit courses will be charged a Technology Fee of $3.50 per credit, or a maximum of $35 per quarter. Students taking credit courses will be charged a Campus Enhancement Fee of $5.00 per credit, up to a maximum of $50 per quarter.

REFUNDS/DROPS/WITHDRAWALS

Refund deadlines vary, depending on the type of class.

FOR STATE-SUPPORTED CLASSES, the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

FOR SELF-SUPPORT CLASSES, refund deadlines are stated in class descriptions.

ALL STUDENTS ARE SUBJECT TO THE FOLLOWING: A refund is considered only when a student officially drops or withdraws from a class or from the College. The date of such action is noted if it is done via the online web registration system, or in person in Enrollment Services or with Corporate and Continuing Education Center. All drop transactions must be completed by the close of business on the deadline day. (For most classes, drops/withdrawals after the 5th day of the term must be handled in person in Enrollment Services.) A refund, if due, is mailed to the student’s address on file or credited back to the credit card or agency. Refunds can take up to five weeks to process. Refunds for credit courses drop classes at semester end are not available to students enrolled in self-support programs, EMS, Fire Science, FSA, FSM, Medical Transcription and Medical Coding.

FINES AND DEBTS

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

WHEN TO PAY

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

STATE-SUPPORTED CLASSES: Early registrants must pay their tuition and fees within 5 business days from the date of registration or before the last business day before the beginning of the quarter, whichever comes first. Once classes begin, payment is due immediately.

SELF-SUPPORT CLASSES: Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

ALL STUDENTS ARE SUBJECT TO THE FOLLOWING: The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, ineligibility or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or referral to a collection agency.

HOW TO PAY

You may pay in person at the Cashiers Office in the Parks Student Union. You must mail a check to the Cashiers Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to www.everettcc.edu/creditcarddrop. Drop box available outside cashier’s window during business hours.

Students who wish to postpone their payment pending receipt of financial aid, scholarship, VA or other funds must sign a “HOLD” agreement with the Financial Aid Office prior to the payment deadline.

EvCC offers the “20-40 Plan.” Students may make three payments: the first payment of 1/3 the tuition and fees is due by the normal deadline. The second and third payments are due by the 20th calendar day and the 40th calendar day. There is a $10 fee for this service. Students start the process by going to the Cashiers Office and asking for the “20-40 Plan” form. This option is not available to students enrolled in self-support programs, EMS, Fire Science, FSA, FSM, Medical Transcription and Medical Coding.

Students receiving funding from an external agency or from financial aid should read “Is Someone Else Paying Your Tuition?” below.

IS SOMEONE ELSE PAYING YOUR TUITION?

If you are dependent upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashiers Office, located in the Parks Student Union. The Cashiers Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. We must receive a payment voucher from your employer or agency by the payment deadline. You are responsible for submitting that voucher to us. It must be submitted immediately after registration. Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

TRADE ACT STUDENTS: You must see Debra Gulliford in Worker Retraining with your initial application, in order to complete an Independent Training Plan (CI-3 Form), cost estimate, etc. Immediately after registration each quarter you must go to the Cashiers Office and identify yourself as a Trade Act student so that your student account is properly created. If the Trade Act fails to cover your tuition, you are responsible for payment.

FINANCIAL AID, VETERANS AND SCHOLARSHIP STUDENTS: In most cases, the Financial Aid Office is able to use your financial aid to cover your tuition. However, you MUST coordinate this with the Financial Aid Office in advance of the payment deadline and sign a request to have your student account put on HOLD. Please do not assume automatic payment. Note: The VA will not pay for on-line or hybrid classes if they are below 100 level. In some cases, VA benefits will not cover self-support classes. Please work with the Veterans’ Coordinator. Classes that are below 100 level must be taken on campus.

OPPORTUNITY GRANT: These are offered to students in designated career programs and must be validated quarterly through those program coordinators. Charges not covered by these grants are the responsibility of the student. For more information visit www.everettcc.edu/og
ADVISING

Research shows that students who work with an advisor to plan their courses, overcome challenges, and solve problems do better than those who do not.

• New students: meet with an educational planner in the Educational Planning Center
• Current students: meet with a counselor in Counseling and Career Services
• Current Students: Attend Advising Week May 7-11.
• See www.everettcc.edu/advising
• Attend an information session (see page 6).
• Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to www.everettcc.edu/cguides
• Go to www.everettcc.edu/advising for more tips.

MANDATORY ADVISING-CURRENT STUDENTS

Complete Mandatory Advising* and prepare for Spring Quarter registration. Meet with faculty advisors to talk about your major, select your classes for next quarter, and create your Degree Plan to help you “stay on track” to graduate.

Check out the college website www.everettcc.edu/advising for more information about Mandatory Advising and a calendar of scheduled advising sessions.

*All new students who started Winter Quarter are required to meet with a faculty advisor prior to Summer/Fall registration to create a Degree Plan. All other new students must complete this requirement prior to 3rd quarter registration.

Getting to Campus

PARKING ON CAMPUS

To park in EvCC parking lots:

• Buy a parking pass at the Cashier’s Office, located in the Parks Student Union. You must buy a permit every quarter.
• Hang your permit from your rearview mirror. Permits must be up by the first day of the second week of the quarter.
• Visit www.everettcc.edu/parking to see a map of student parking spaces.
• Parking lots are located by Rainier, Whitehorse, Early Learning Center, College Plaza, EvCC Student Fitness Center, at Cosmetology in Marysville, at the Corporate & Continuing Education Center and at the Aviation Maintenance Technician School at Paine Field.
• During the first two weeks of every quarter, arrive at least 25 minutes early to find a parking place, or save time and money looking for a spot and get chauffeured to college. Park at the Everett Transit station located off of Pacific Avenue and catch a ride on either Route 9 or Route 29 to the College Station. The bus ride averages only 15 minutes and arrives directly in front of the campus.
• Vehicles parked illegally are subject to ticketing and fines.

VISITOR PARKING

Visitor parking is located in Parking Lot 1, on the west side of Gray Wolf Hall. Rates are $2 for two hours of parking. Pay at the yellow pay parking machine or at the Cashiers Office in the Parks Student Union.

MANDATORY ORIENTATION

All new students are required to complete mandatory orientation online at www.everettcc.edu/orientation

You must complete orientation before you can register for classes.

If you cannot access the online orientation or you need accommodations, please call 425-388-9098.

RIDE THE BUS

Everett Community College main campus is served by Everett Transit. EvCC’s North Everett Campus is located across the street from Everett Transit’s College Station transit center. Special routes are available from Marysville, Stanwood/Camano, and Skagit County. ORCA bus passes are available at the Cashiers Office.

Everett Transit: 425-257-7777
www.EverettTransit.org

For more information:
Community Transit: 425-353-7433
www.communitytransit.org

MAPS AND DIRECTIONS

For location and parking maps to all Everett Community College sites, please see page 62 & 63 of this schedule or visit the directions web page at www.everettcc.edu/directions
Learning Communities

Learning Communities combine courses from different disciplines to provide an in-depth look at subjects. They are team-taught by two or more instructors and usually organized around a theme.

- Make connections (even friendships!) and enjoy the experience of learning as a shared process.
- Discover how subjects (and the world) are related and interrelated.
- Participate in a variety of learning experiences, discussion groups, lectures, projects, and field trips.

Fall Quarter 2012

FAST TRACK PRE-NURSING

So, you want to be a nurse? This accelerated path Learning Community combines Chemistry 121 and Biology 211 into one integrated course. Designed primarily for pre-nursing/pre-dental hygiene students, the course offers full immersion into the fundamentals necessary for success in upper level science courses and nursing/dental hygiene. Students will learn chemistry and biology in an integrated approach and be eligible to move into Biology 231, Human Anatomy, after one quarter.

OPTION #1 (Labs Monday and Tuesday afternoons)
BIOL & 211 LC1 — Majors Cellular (5 credits)
CHEM & 121 LC1 — Introduction to Chemistry (5 credits)
Register in Item #2014 for the full 15 credits.

OPTION #2 (Labs Wednesday and Thursday afternoons)
BIOL & 211 LC2 — Majors Cellular (5 credits)
CHEM & 121 LC2 — Introduction to Chemistry (5 credits)
Register in Item #2016 for the full 15 credits.

WRITING ON THE ROCKS

Join a fun and supportive community of learners who will study Earth from a variety of perspectives. The class will perform hands-on lab experiments; will observe the awesome power of Mt. St. Helens, personally, in the field; and will connect those activities through writing projects.

This course combines the study of the dynamic processes of the Earth (plate tectonics, earthquakes, volcanoes and geologic time) with the study of the dynamic process of writing effective essays. Enhance your knowledge of the Earth by exploring it through a variety of essay formats, and hone your writing skills by focusing on an in-depth study of our planet.

OPTION #1
ENGL 101 LC1 — English Composition I (5 credits)
GEOL 102 LC1 — Introduction to Geological Science I (5 credits)
Register in Item #4560 for the full 10 credits.

OPTION #2
ENGL 102 LC1 — Composition II (5 credits)
GEOL 102 LC2 — Introduction to Geological Science I (5 credits)
Register in Item #4562 for the full 10 credits.

ORCA: OCEAN RESEARCH COLLEGE ACADEMY

ORCA is EvCC’s early college, designed to meet high school graduation requirements and the Associate in Arts and Sciences degree requirements. Students are dually enrolled in EvCC’s Running Start Program support by their sponsoring high school. Core general education courses are integrated through the study of the local marine environment. This full-time, interdisciplinary program weaves math, science, English and history classes together in a dynamic mix of problem-based learning, complemented by frequent field trips and quarterly research projects assessing the health of the local estuarine environment.

This program requires a year-long commitment in order to complete all coursework. Classes are taught by a team of faculty and all classes must be taken together. Classes are located at the Port of Everett Marina, and are scheduled from 9am to 2:15pm (plus 2-3 later-afternoon field trips).

Courses in this unique and nationally-recognized program lead to an Associate in Arts and Sciences – DTA (the university transfer degree). Instructor permission is required. Visit www.everettcc.edu/orca or contact Ardi Kveven at akveven@everettcc.edu for more information.

WINTER 2013

(BIOL & 211 / CHEM & 121)
Writing Monsters
(ENGL & 101 / ENGL & 111)
eLearning at EvCC offers a variety of online, hybrid and web-enhanced courses that provide students who have jobs, a family, or other responsibilities with a more flexible and independent approach to their education. Online, hybrid and web-enhanced courses use ANGEL as the online learning management system.

Steps to eLearning Success

1. **Determine if eLearning is for you:**
   - I can organize my time well.
   - I have good reading and writing skills.
   - I use the Internet, email and word processing software.
   - I can spend 10-15 hours a week on each course.
   - I am self-motivated, self disciplined and organized.

   If you answered “yes” to most of these statements, online or hybrid courses may be a good option for you.

2. **Check out the eLearning webpage at:**
   www.everettcc.edu/elstart for information about
   - Getting Started in ANGEL
   - ANGEL How To’s
   - Technical Requirements

3. **Learn to use ANGEL**
   To get a feel for what ANGEL is like, login to our tutorial, An Introduction to ANGEL.
   Simply follow these instructions:
   1. Go to http://everett.angellearning.com
   2. Username: AngelTutorial
   3. Password: EvCC_ANGEL
   4. Select Introduction to ANGEL Tutorial from the course list
   5. Click on the Lessons tab and select a task to get started

Class Formats & Fees

- **Online** classes require no face-to-face contact between you and your instructor.
  Class Cost: tuition + $2.50 per credit fee.

- **Hybrid** classes combine traditional face-to-face classroom time with the flexibility of online learning.
  Class Cost: tuition + $2.50 per credit fee.

- **Web Enhanced** classes are face-to-face classes that require the use of ANGEL or other web-based tools.
  Class Cost: tuition + $2.50 per credit fee.

- **WAOL** classes are delivered fully online via the Washington State Online Consortium (WAOL).
  Class Cost: tuition + $2.50 per credit fee.

eLearning Degrees

- Associate of Arts & Sciences - Direct transfer
- Associate of General Studies

For more information contact eLearning at 425-388-9367, toll free at 1-866-575-9027, or elearning@everettcc.edu, or visit us on the web at www.everettcc.edu/elearning
# eLearning SUMMER 2012 Online Courses

For Hybrid Courses see pages 19-48 and look for the **H**

## Arts, Media & Information Literacy

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ART 124D</td>
<td>Understanding World Art</td>
</tr>
<tr>
<td>CMST&amp; 102</td>
<td>Introduction to Mass Media</td>
</tr>
<tr>
<td>FILM 100</td>
<td>Introduction to Film</td>
</tr>
<tr>
<td>GRAPH 120</td>
<td>History of Graphic Design</td>
</tr>
<tr>
<td>INFO 102</td>
<td>Research in Info Age (WAOL)</td>
</tr>
<tr>
<td>MUSC 110D</td>
<td>World Music</td>
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## Business Workforce Education

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ACCT 110</td>
<td>Small Business Accounting</td>
</tr>
<tr>
<td>ACCT 113</td>
<td>Personal Finance</td>
</tr>
<tr>
<td>ACCT&amp; 203</td>
<td>Principles of Accounting III</td>
</tr>
<tr>
<td>BT 100</td>
<td>Beginning Keyboarding</td>
</tr>
<tr>
<td>BT 105</td>
<td>Keyboard-Speed/Accuracy</td>
</tr>
<tr>
<td>BT 115</td>
<td>Records Management</td>
</tr>
<tr>
<td>BT 162</td>
<td>Job Search &amp; Prof Development</td>
</tr>
<tr>
<td>BT 180</td>
<td>Principles of Medical Insurance</td>
</tr>
<tr>
<td>BT 181D</td>
<td>Diversity in Law &amp; Ethics Hlth Care</td>
</tr>
<tr>
<td>BT 219</td>
<td>Introduction to Microsoft Word</td>
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<td>BT 229</td>
<td>Advanced Microsoft Word</td>
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<tr>
<td>BT 240</td>
<td>Access</td>
</tr>
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<td>BT 242</td>
<td>Excel</td>
</tr>
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<td>BUS&amp; 101</td>
<td>Introduction to Business</td>
</tr>
<tr>
<td>BUS 105</td>
<td>Small Business Essentials</td>
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<tr>
<td>BUS 110D</td>
<td>Business Communications</td>
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<tr>
<td>BUS 130</td>
<td>Business Computations</td>
</tr>
<tr>
<td>BUS 150</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>BUS 165</td>
<td>Service Essentials for Business</td>
</tr>
<tr>
<td>BUS 191</td>
<td>Business Internship</td>
</tr>
<tr>
<td>BUS 200</td>
<td>Principles of Management</td>
</tr>
<tr>
<td>BUS&amp; 201</td>
<td>Business Law</td>
</tr>
<tr>
<td>CL 101</td>
<td>Computer Literacy</td>
</tr>
<tr>
<td>ECON 101D</td>
<td>Understanding Economics</td>
</tr>
<tr>
<td>ECON&amp; 201</td>
<td>Micro Economics</td>
</tr>
<tr>
<td>ECON&amp; 202</td>
<td>Macro Economics</td>
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## Communication & Social Sciences

<table>
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<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>ANTH&amp; 115</td>
<td>Our Place in Nature</td>
</tr>
<tr>
<td>ANTH 116D</td>
<td>Cultures in Context</td>
</tr>
<tr>
<td>ANTH 255D</td>
<td>Medicine Across Cultures</td>
</tr>
<tr>
<td>CMST 204D</td>
<td>Intercultural Communication</td>
</tr>
<tr>
<td>CMST&amp; 210</td>
<td>Interpersonal Communication</td>
</tr>
<tr>
<td>ECE 126</td>
<td>Child Care Center Administration</td>
</tr>
<tr>
<td>ECE 130</td>
<td>Introduction to Issues in ECE</td>
</tr>
<tr>
<td>EDUC&amp;115D</td>
<td>Child Development</td>
</tr>
<tr>
<td>EDUC 124D</td>
<td>Home/School/Community</td>
</tr>
<tr>
<td>EDUC 165</td>
<td>Positive Guidance ECE/Elem Ed</td>
</tr>
<tr>
<td>ENGL 098</td>
<td>Introduction to College Writing</td>
</tr>
<tr>
<td>ENGL&amp; 101</td>
<td>English Composition I</td>
</tr>
<tr>
<td>ENGL&amp; 102</td>
<td>Composition II</td>
</tr>
<tr>
<td>ENGL&amp; 111</td>
<td>Introduction to Literature</td>
</tr>
<tr>
<td>ENGL 183D</td>
<td>Children’s Literature</td>
</tr>
<tr>
<td>ENGL 203D</td>
<td>Young Adult Literature</td>
</tr>
<tr>
<td>GEOG 101</td>
<td>Introduction to Geography</td>
</tr>
<tr>
<td>GS 101D</td>
<td>Introduction to Global Studies</td>
</tr>
<tr>
<td>GS 105D</td>
<td>Global Issues Through Film</td>
</tr>
<tr>
<td>HIST 100</td>
<td>Ancient/Medieval Worlds</td>
</tr>
<tr>
<td>HIST 103D</td>
<td>World Civilization</td>
</tr>
<tr>
<td>HIST&amp; 148</td>
<td>US History III</td>
</tr>
<tr>
<td>HIST&amp; 214</td>
<td>Pacific Northwest History</td>
</tr>
<tr>
<td>HUM 175</td>
<td>Italian History &amp; Culture</td>
</tr>
<tr>
<td>PHIL&amp; 101</td>
<td>Introduction to Philosophy</td>
</tr>
<tr>
<td>PHIL 118</td>
<td>Critical Thinking</td>
</tr>
<tr>
<td>POLS&amp; 101</td>
<td>Introduction to Political Science</td>
</tr>
<tr>
<td>POLS&amp; 202</td>
<td>American Government</td>
</tr>
<tr>
<td>PSYC&amp; 100</td>
<td>General Psychology</td>
</tr>
<tr>
<td>PSYC&amp; 200</td>
<td>Lifespan Psychology</td>
</tr>
<tr>
<td>PSYC&amp; 220</td>
<td>Abnormal Psychology</td>
</tr>
<tr>
<td>SOC&amp; 101</td>
<td>Introduction to Sociology</td>
</tr>
<tr>
<td>SOC 255D</td>
<td>Medicine across Cultures</td>
</tr>
</tbody>
</table>

## Developmental Education

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>DEVED 100</td>
<td>Sharpening Your Study Skills</td>
</tr>
<tr>
<td>DEVED 101</td>
<td>Reading Academic Textbooks</td>
</tr>
<tr>
<td>DEVED 104</td>
<td>Powerful College Reading</td>
</tr>
<tr>
<td>DEVED 105</td>
<td>Study Skills for College Success</td>
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## Health Sciences/Public Safety

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
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<tbody>
<tr>
<td>CI&amp; 101</td>
<td>Introduction to Criminal Justice</td>
</tr>
<tr>
<td>CI 250</td>
<td>Cooperative Work Experience</td>
</tr>
<tr>
<td>HLTH 080</td>
<td>HIV/AIDS Training</td>
</tr>
<tr>
<td>HLTH 100</td>
<td>Medical Terminology</td>
</tr>
<tr>
<td>HLTH 102</td>
<td>Applied A &amp; P</td>
</tr>
<tr>
<td>HLTH 106</td>
<td>Admin Skills - Office Mgmt</td>
</tr>
<tr>
<td>HLTH 210</td>
<td>Principles of Pharmacology</td>
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## Math/Science/Engineering

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<tr>
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<tbody>
<tr>
<td>BIOL 105</td>
<td>Disease in Modern Society</td>
</tr>
<tr>
<td>ENVS&amp; 100</td>
<td>Sustaining Our Earth</td>
</tr>
<tr>
<td>GEOL 106</td>
<td>Survey of Earth Science</td>
</tr>
<tr>
<td>MATH 091</td>
<td>Elem/Intermediate Alg I</td>
</tr>
<tr>
<td>MATH 099</td>
<td>Intermediate Algebra</td>
</tr>
<tr>
<td>MATH&amp; 107</td>
<td>Math in Society</td>
</tr>
<tr>
<td>MATH 138</td>
<td>Applied College Algebra</td>
</tr>
<tr>
<td>MATH&amp; 141</td>
<td>Precalculus I: College Algebra</td>
</tr>
<tr>
<td>MATH&amp; 146</td>
<td>Introduction to Statistics</td>
</tr>
<tr>
<td>NUTR&amp; 101</td>
<td>Nutrition</td>
</tr>
</tbody>
</table>

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**425-388-9367**

[www.everettcc.edu/elearning](http://www.everettcc.edu/elearning) 13
EvCC East County Campus

Closer to Monroe than Everett? Day and evening classes are now offered in Monroe. Earn your associate degree, take a Running Start class, get your GED, improve your writing and reading skills or learn English close to home.

### College Credit Classes

Classes are held at 14090 Fryelands Blvd. SE, Suite 373, Monroe (TYE).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>BT 242</td>
<td>Excel</td>
<td>5.0</td>
<td>MW</td>
<td>10:40am-12:45pm</td>
<td>Eppley M</td>
</tr>
<tr>
<td>CL 101</td>
<td>Computer Literacy</td>
<td>5.0</td>
<td>MW</td>
<td>10:40am-12:45pm</td>
<td>Eppley M</td>
</tr>
<tr>
<td>ENGL 098</td>
<td>Introduction to College Writing</td>
<td>5.0</td>
<td>TTh</td>
<td>10:40am-12:45pm</td>
<td>Colantino G</td>
</tr>
<tr>
<td>H DEV 155</td>
<td>Human Relations in the</td>
<td>3.0</td>
<td>T</td>
<td>8am-10:10am</td>
<td>Staff</td>
</tr>
<tr>
<td>MATH 070</td>
<td>Basic Mathematical Concepts with Applications</td>
<td>5.0</td>
<td>MTH</td>
<td>8:30am-10:20am</td>
<td>Skrinik O</td>
</tr>
<tr>
<td>MATH 080</td>
<td>Preparation for Algebra</td>
<td>5.0</td>
<td>MTH</td>
<td>8:30am-10:20am</td>
<td>Skrinik O</td>
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<tr>
<td>MATH 082</td>
<td>Elementary Algebra II</td>
<td>5.0</td>
<td>MTH</td>
<td>8:30am-10:20am</td>
<td>Skrinik O</td>
</tr>
</tbody>
</table>

### Placement Testing, Advising and Registration

Compass Placement Testing is available Thursdays at 1 p.m. or by appointment by calling 425-259-8732. Drop-in for advising and help with registration, enrollment and general financial aid Monday-Thursday, between 9:30 a.m. and 5 p.m.

### Training for Businesses

Workshops and classes for businesses are provided by EvCC’s Corporate & Continuing Education Center. Learn more at www.everettcc.edu/ccec

### Adult Basic Education and GED Classes

Mondays and Wednesdays 5:15-9:40 p.m. beginning July 2 to August 8 at Park Place Middle School, 1408 W. Main St., Monroe, Rooms A-1 and A-2.

Students may register in the classroom during the first class.

Call Jan Beatty-Adams, Program Manager, East County at 425-259-8732 for more information.

### English as a Second Language (ESL) Classes

Tuesdays and Thursdays, 5:15-9:40 p.m. July 3 to August 9 at Park Place Middle School, 1408 W. Main St., Monroe. Registration is in Room A-4.

Classes are for beginning, intermediate and advanced students. For more information, contact Jan Beatty-Adams at 425-259-8732. Para más información llame: (425) 870-6663.

---

New and returning students can get started at EvCC at a free drop-in event from 4-7:30 p.m. May 14 at 14090 Fryelands Blvd. SE, Suite 373, Monroe.

Apply, complete orientation, talk with an educational planner, learn about financial aid, and take the Compass Placement Test. Testing begins at 4:30 p.m. and costs $30. If you have already applied for EvCC, you may be able to register for Summer and Fall classes. Call 425-259-8732 for more information.

---

Get Started May 14 in Monroe

Go to College in Monroe!

Associate Degrees • Running Start • GED • ESL

Start Today! www.everettcc.edu/eastcounty 425-259-8732
ADULT BASIC EDUCATION
Adult Basic Education (ABE) focuses on basic reading, writing and math. Class levels are math 1 through 4, and communication levels 2 through 4. An initial assessment is given to each student so they may be placed in the correct learning level. For more information, call 425-388-9291.

ENGLISH AS A SECOND LANGUAGE
Everett Community College offers English as a Second Language (ESL) for students whose first language is not English. The ESL classes cover reading, writing, listening and speaking. To sign up for ESL classes, call 425-388-9291.

CAREER DEVELOPMENT
All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Call the Career Center at 425-388-9263 to inquire about starting salaries and training requirements.

GED PREPARATION
General Educational Development (GED) classes are offered to students that have either finished ABE classes or that have scored high enough on the initial assessment in Adult Education to be placed in the preparatory classes for the GED. The classes will cover everything that will be on the GED test: reading, writing, math, science and social studies. Online classes are available for individuals scoring high enough on the assessment. For more information, call 425-388-9291.

YOUTH RE-ENGAGEMENT
The Youth Re-Engagement program is a dual credit program designed for youth age 16-21 that have dropped out of school. Those who qualify to enter the program can earn a high school diploma as well as a college degree. To qualify you must be 16 years of age and under 21 years of age, have a reading level of at least 8th grade and not have a high school diploma (a GED is ok). For more information, call 425-259-8738.

HIGH SCHOOL COMPLETION PROGRAM
The High School Completion Program is for anyone who does not have a high school diploma. If you are under the age of 18, you will need to come into the High School Completion office to receive an “under-age” packet. Students 19 years or older may receive a 75% reduction in tuition fees for the High School Completion Program. Everyone pays lab fees, textbooks and any other fee that may be attached to a class. There is no financial assistance for High School Completion classes. For more information, call 425-388-9291.

All ABE/GED, ESL & High School Completion classes listed on page 15 are 6 weeks in duration July 2 to August 9

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**DAYTIME ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE**

<table>
<thead>
<tr>
<th>Course No</th>
<th>Course Title</th>
<th>Days</th>
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<th>Location</th>
<th>Start</th>
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<tbody>
<tr>
<td>ABE 013</td>
<td>ABE Math Level 1</td>
<td>MTh</td>
<td>8:30-10:35 am</td>
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**DAYTIME ESL CLASSES AT EVERETT COMMUNITY COLLEGE**

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**DAYTIME ENGLISH CLASSES AT PARK PLACE MIDDLE SCHOOL IN MONROE**

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<td>July 2</td>
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<td>MTh</td>
<td>8:30-10:35 am</td>
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**DAYTIME GED CLASSES ONLINE**

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**EVENING ABE/GED CLASSES AT PARK PLACE MIDDLE SCHOOL IN MONROE**

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**EVENING ENGLISH CLASSES AT EVERETT COMMUNITY COLLEGE**

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**EVENING HIGH SCHOOL COMPLETION CLASSES AT EVERETT COMMUNITY COLLEGE**

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<td>Science</td>
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<tr>
<td>English</td>
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**DAYTIME HIGH SCHOOL COMPLETION CLASSES AT EVERETT COMMUNITY COLLEGE**

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**ADULT BASIC EDUCATION**

**ENGLISH AS A SECOND LANGUAGE**

**CAREER DEVELOPMENT**

**GED PREPARATION**

**YOUTH RE-ENGAGEMENT**

**HIGH SCHOOL COMPLETION PROGRAM**

All ABE/GED, ESL & High School Completion classes listed on page 15 are 6 weeks in duration July 2 to August 9

---

425-388-9291 www.everettcc.edu/learning 15
University Center

Ready to...

Further your education? Advance your career? Change professions?

The University Center of North Puget Sound offers:

- Bachelor’s & Master’s Degrees
- In-person, online or hybrid classes
- Evening & weekend classes
- Located on EvCC’s Campus

B.A. ENVIRONMENTAL POLICY

Gain the knowledge and skills to understand environmental processes and problems. Employment opportunities in analysis, assessment, monitoring and administration.

Contact Nancy: nancy.bluestein-johnson@wwu.edu

B.S. ENVIRONMENTAL SCIENCES

The knowledge of how natural systems work is applied to solving problems largely created by human activities. Career paths include government and private sector.

Contact Nancy: nancy.bluestein-johnson@wwu.edu

B.A. ELEMENTARY EDUCATION

Earn your teaching degree, certificate or add a Special Education or Elementary Education Endorsement to an existing WA teaching certificate.

Contact Sue: sue.burke@wwu.edu

B.A. HUMAN SERVICES

Assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work with a range of community agencies.

Contact Lilla: hs.everett@wwu.edu

B.S. INTERDISCIPLINARY STUDIES - SOCIAL SCIENCES

Designed for students looking for broader degree options. Can be individualized to the student’s personal interests.

Contact Steve: schepmas@cwu.edu

B.A. HUMAN SERVICES

Assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work with a range of community agencies.

Contact Lilla: hs.everett@wwu.edu

B.S. INFORMATION TECHNOLOGY & ADMINISTRATIVE MANAGEMENT


For those interested in advancing their careers with management training. 40+ tech or applied credits needed.

Information Technology – Computer A.T.A. required.

For those wanting a productive and challenging career in information technology and administrative management.

Contact Terry: linklett@cwu.edu

8 Universities. Endless Opportunities.

SUMMER 2012   Get Started Today! Located in Gray Wolf Hall
A degree is closer than you think!

WASHINGTON STATE UNIVERSITY

World Class. Face to Face.

B.S. MECHANICAL ENGINEERING
This program is open to all students that are able to certify into the program. AS (Transfer) degree required. Starting Fall 2012 in Everett.
Contact Gretchen: gretchen.rowe@uceverett.org

ONLINE BACHELOR’S & MASTER’S PROGRAMS

- Business Administration • Human Development • Humanities
- Social Sciences • Criminal Justice
For program information: http://distance.wsu.edu

EVERGREEN
THE EVERGREEN STATE COLLEGE
OLYMPIA, WASHINGTON

B.A. LIBERAL ARTS
Located at the Tulalip Reservation, this community-determined program serves those who live/work on a reservation or have social/cultural ties to tribal communities.
Contact Renee: swanwair@evergreen.edu

HIU
HOPE INTERNATIONAL UNIVERSITY

ONLINE BACHELOR’S & MASTER’S PROGRAMS
HIU is a Christian university dedicated to providing a challenging and rewarding educational experience. Online or dual delivery model with occasional seminars.

- B.S. Human Development • B.S. Business Administration
- B.S. Christian Ministry • Master of Business Administration
Contact Val: vlherbert@hiu.edu

EASTERN
WASHINGTON UNIVERSITY

MASTER OF SOCIAL WORK
Prepares social workers for practice in the public sector or private agencies which address the needs of oppressed and disadvantaged populations.
Contact Nancy: nfagan@ewu.edu

W UNIVERSITY OF WASHINGTON | BOTHELL

RN TO BSN
This one day a week, 5 quarter program is for nurses who have completed an A.A. Degree or Diploma program and who already have their RN license.
Contact Kerri: khatfield@uw.edu

SAINT MARTIN’S UNIVERSITY

For upcoming program information contact Jeanne: jkraske@stmartin.edu

Call about new programs.

B.A. BUSINESS ADMINISTRATION
Learn and practice management skills, discover the need for ethical decision-making and acquire functional area expertise.
Contact Gretchen: gretchen.rowe@uceverett.org

EDUCATIONAL LEADERSHIP, EDD
Interested in an Educational Leadership Doctoral program? The University Center is exploring offering this degree in Everett.
Contact Gretchen: gretchen.rowe@uceverett.org

Get Started Today - It’s Easy!

1. View program materials at: www.uceverett.org

2. Attend an Information Session:
   • Learn about the program
   • Discover next steps
   • Dates posted on the website

3. Scan with your smartphone:

425.259.8900 www.uceverett.org
### HOW TO READ CLASS LISTINGS

**Read the descriptions CAREFULLY!** A lot of the classes have different fees and prerequisites for each individual section. This means that ENGL& 101 could have eight sections and two could have fees, two could be taught in a lab, and four could have different prerequisites. Don’t think that because the name of the course is the same that the same rules and fees apply every time.

1. **Look for the fees** - such as lab fees, class fees, fees per credit, studio fees, and special fees. They’ll all be listed in the description, so be aware of fees. You’re responsible for paying fees up front, and you don’t want to be surprised when you go to pay for your classes.

2. **If a prerequisite, corequisite, or fee applies to a specific section, it will say so here and have an asterisk.** It’s important to know that if there is a prerequisite, corequisite, or fee without an asterisk at the front, then it applies to **EVERY section of that course.** In the example shown to the left, the grade of C or higher prerequisite applies to every section, from A to C because it has no asterisk. The lab fee applies ONLY to section C because it has an asterisk.

3. **Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.**

---

### SYMBOLS

**OL**
- Online course. EvCC Online courses begin July 2. Online fee: tuition + $2.50 per credit. See pages 12 and 13 for more information.

**H**
- Hybrid course; a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: tuition + $2.50 per credit.

**WE**
- Web Enhanced classes are face-to-face courses that require the use of ANGEL or other web-based tools. Web enhanced classes: tuition + $2.50 per credit.

**T**
- In Telecourses students use a set of DVDs or video tapes that are checked out from the College library. In a telecourse, you also purchase textbooks from the College Bookstore and attend on-campus class sessions throughout the quarter.

**LC**
- Learning Community course. Indicates two or more linked classes. See page 11 for details.

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### ABBREVIATIONS

**BUILDINGS**

- AHS: Arlington High School
- ASC: Arlington/Stillaguamish Senior Center
- BAK: Baker Hall
- CCCC: Corporate & Continuing Education Center
- CHS: Cascade High School
- COS: Cosmetology
- DHS: Darrington High School
- EHS: Everett High School
- ELC: Early Learning Center
- EWH: Edmonds-Woodway High School
- FIT: Fitness Center
- GHS: Granite Falls High School
- GWH: Gray Wolf Hall
- HAW: Hawthrone Elementary School
- HR2: Holton Elementary School
- HRP: Holton Program at Boeing
- JND: Index Ouat
- JHS: Jackson High School
- JKC: Jackson Center
- KHS: Kamiak High School
- LHS: Lakewood High School
- LKH: Lake Stevens High School
- LMC: Library Media Center
- LH: Lynnwood High School
- MAT: Marysville Arts & Tech HS
- MHS: Monroe High School
- MIV: Marysville Mountain View HS
- MON: Monte Cristo Hall
- MRH: Marine High School
- ASC: Monroe Senior Center
- MTH: Marysville-Pilchuck High School
- MYS: Marysville Senior Center
- NBI: Nippon Business Institute
- ODS: Oly’s Dance School
- OLY: Olympia Hall
- OFF: Off-campus site
- PFC: Paine Field Aviation Complex
- PIL: Pilchuck Hall
- PPM: Park Place Middle School
- PSU: Parks Student Union
- RAI: Rainier Hall
- RLC: Rainier Learning Center
- SLC: Shack Art Center
- STH: Shorecrest High School
- SHK: Shukshan Hall
- SIS: Snohomish High School
- SNO: Sno-Isle Skills Center
- SSC: Stanwood Senior Center
- STD: Stanwood Elementary School
- STH: Stanwood High School
- SUH: VOA Sky Valley Resource Center, Sultan
- TTE: Tualip Tribal Court
- TUE: Tualip Tribal Court
- TVE: Tualip Tribal Court
- WTH: Weston High School

**OTHER ABBREVIATIONS**

- ARR: Arranged
- CR: Corequisite
- HON: Honors Course
- HY: Hybrid Course
- LC: Learning Community
- MO: Monroe/East County
- OL: Online Course
- OFF: Off-Campus Site
- PR: Prerequisite
- TBA: To Be Arranged
- TBD: To Be Determined
- TC: Telecourse
## ACCOUNTING

For additional courses in Accounting and Bookkeeping see the Corporate & Continuing Education Center section of this schedule.

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<tr>
<td>ACCT 113</td>
<td>Personal Finance</td>
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<tr>
<td>ACCT 201</td>
<td>Principles of Accounting I</td>
<td>5</td>
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</table>

### ACCT 110 Small Business Accounting
- PR: MATH 070 or BUS 130 with a grade of C- or higher.
- OL 112 OL Online Reed B
- OL 113 OL2 Online Reed B

### ACCT 113 Personal Finance
- No prerequisites required. However, working familiarity with MS Word and Excel would be very helpful.
- OL 112 OL Online Reed B

### ACCT 201 Principles of Accounting I
- PR: Recommended sophomore standing or completion of ACCT 110 or instructor permission.
- Enroll 112 OLY 7:40am-9:50am OLY 126 Coughlin P

## AMERICAN SIGN LANGUAGE

See the World Languages section of this schedule.

See Corporate and Continuing Education for additional non-credit World Language classes.

## ANTHROPOLOGY

### ANTH 115 Our Place in Nature
- PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
- * Self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.
- OL 1502 OL Online Kornbacher K

### ANTH 116D Cultures in Context
- PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
- DOL 1503 OL Online Kornbacher K

### ANTH 182 Service Learning
- 1-2 ARR Clarke C

### ANTH 201 Human Ecology I
- PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101 or instructor permission.
- * Course is taught through Edmonds Community College and all classes will be held in the field from July 6 - August 20. Transportation provided from the Edmonds CC campus.
- * Class materials fee: $36.55; LEAF School fee: $66.65; and Service Learning fee: $40.
- 1510 A F 8am-5pm OFF Murphy T

### ANTH 206D Cultural Anthropology
- PR: Completion of ENGL 101 with a grade of C or higher or instructor permission.
- * Class requires 10 hours of Service Learning as part of the class contact hours and is ARR through the instructor to accommodate the student’s schedule.
- DWE 1512 A MTW 8:30am-10:20am GWH 276 Clarke C

### ANTH 255D Medicine across Cultures
- PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
- * Also offered as SOC 255D; credit may not be earned in both ANTH 255D and SOC 255D.
- DOL 1516 OL Online Clarke C

## New Class:

**ANTH 201- Human Ecology**

Earn 5 credits doing field work to explore the connection between humans and their environment. All classes will be held in the field. Transportation provided from Edmonds Community College. Class meets Fridays 8am-5pm: July 6-August 20.

For more information, contact Erin Ryan at erin.ryan@email.edcc.edu or Cynthia Clarke at cclarke@everettcc.edu
ANTH 270  Field Methods in Archaeology  5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101 or instructor permission.

* Archaeology field methods learned through participation in an actual dig at Japanese Gulch in Mukilteo from July 5 - 23. Transportation provided by Edmonds CC.

* LEAF School Fee: $66.65 and Service Learning fee: $40.

1522 A MTWTh 8am-5pm OFF Murphy T

ANTH 271  Laboratory Methods in Archaeology  2
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101 or instructor permission.

* Archaeology lab methods practiced in a classroom lab at Edmonds CC from July 24 - August 23 (MLT Hall, room 220). Recommend concurrent enrollment in ANTH 270 above.

* Class materials fee: $36.55.

1524 A TTh 8:30am-12pm OFF Murphy T

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ANTH 270 (5 credits) meets July 5-23, M-Th, 8am-5pm
ANTH 271 (2 credits) meets July 24-August 23, T,Th, 8:30am- 12noon
Concurrent registration is strongly recommended, but not required.

Learn contemporary archaeological methods in the field, alongside professional archaeologists, uncovering cultural artifacts from an early 20th century Japanese-American community in Japanese Gulch, Mukilteo.

Research topics include site formation, ethnicity and subculture, foodways, social/economic structure, and housing and community.

Presented by Edmonds Community College’s LEAF School and open to EvCC students. Sponsored by the City of Mukilteo, AMEC, Campus Compact, and the Snohomish County Airport.

For more information, contact Erin Ryan at 425-640-1125 or erin.ryan@email.edcc.edu or Cynthia Clarke at cclarke@everettcc.edu.

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ART

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<tr>
<th>ART 195</th>
<th>Foundation Portfolio Review</th>
<th>2</th>
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<tbody>
<tr>
<td>PR: ART 110, ART 115, ART 124D, GRAPH 110 and PHOTO 110 or instructor permission.</td>
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<tr>
<td>* Self-support, non-tuition class. Class cost: $191.70. Lab fee: $17.90. Last day for 100% refund is July 10. No 50% refund option.</td>
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<tr>
<td>1601 CA ARR Lepper S</td>
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<thead>
<tr>
<th>ART 200</th>
<th>Painting I</th>
<th>5</th>
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<tbody>
<tr>
<td>PR: ART 115, ART 110 recommended.</td>
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<tr>
<td>* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $44.75. Last day for 100% refund is July 10. No 50% refund option.</td>
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<td>1604 CA MW 1:30pm-4:40pm WHI 374 Lepper S</td>
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<tr>
<th>ART 201</th>
<th>Painting II</th>
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<td>PR: ART 200.</td>
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<tr>
<td>* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $44.75. Last day for 100% refund is July 10. No 50% refund option.</td>
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<tr>
<td>1605 CA MW 1:30pm-4:40pm WHI 374 Lepper S</td>
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<tr>
<th>ART 202</th>
<th>Painting III</th>
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<tr>
<td>PR: ART 201.</td>
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<tr>
<td>* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $44.75. Last day for 100% refund is July 10. No 50% refund option.</td>
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<td>1606 CA MW 1:30pm-4:40pm WHI 374 Lepper S</td>
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<tr>
<th>ART 210</th>
<th>Relief Printmaking Workshop</th>
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<tr>
<td>PR: ART 200.</td>
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<tr>
<td>* Self-support, non-tuition class. Class cost: $287.55. Lab fee: $26.85. Last day for 100% refund is July 10. No 50% refund option.</td>
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<td>1612 CS MW 4:30pm-7:20pm WHI 303 VanSomeren K</td>
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<tr>
<th>ART 270</th>
<th>Ceramics I</th>
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<tr>
<td>PR: None required, Art 110 recommended.</td>
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<tr>
<td>* Section CS (1616) is a Self-support, non-tuition class. Class cost: $479.25. Lab fee: $54.50. Last day for 100% refund is July 10. No 50% refund option.</td>
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<tr>
<td>1614 A TTh 1:30pm-4:40pm WHI 287 Lee T</td>
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<tr>
<td>1616 CS MW 6pm-9:20pm WHI 287 Allison M</td>
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<tr>
<th>ART 271</th>
<th>Ceramics II</th>
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<tbody>
<tr>
<td>PR: ART 270.</td>
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<tr>
<td>* Section CS (1617) is a self-support, non-tuition class. Class cost: $479.25. Lab fee: $54.50. Last day for 100% refund is July 10. No 50% refund option.</td>
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<tr>
<td>1615 A TTh 1:30pm-4:20pm WHI 287 Lee T</td>
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<tr>
<td>1617 CS MW 6pm-9:20pm WHI 287 Allison M</td>
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</tbody>
</table>
ART 272  Ceramics III  5
PR: ART 271.
* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $54.50. Last day for 100% refund is July 10. No 50% refund option.
1618 CS MW 6pm-9:20pm WHI 287 Allison M

ART 274  Ceramics Workshop  3
PR: ART 107 or ART 270.
* Self-support, non-tuition class. Class cost: $287.55. Lab fee: $32.70. Last day for 100% refund is July 10. No 50% refund option.
1620 CA TTh 2:30pm-4:40pm WHI 287 Lee T

ART 294  Studio Practice  2
PR: Minimum of 20 credits of Studio Art or instructor permission.
* Self-support, non-tuition class. Class cost: $191.70. Lab fee: $17.90. Last day for 100% refund is July 10. No 50% refund option.
1622 CA T 1:30pm-3:50pm WHI 372 Lepper S

ART 295  Portfolio Development  5
PR: Advisor or faculty recommendation required for ART 295. Graphic arts and multimedia web design students must also register for GRAPH 299 or MULTI 299, depending on major.
* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $97.50. Last day for 100% refund is July 10. No 50% refund option.
* Class meets on campus: July 2, 3 & 9; and August 1, 7 & 8.
1624 HY ARR 2:30pm-5:40pm WHI 261 Weller L

ART 000L  Life Drawing Workshop  0
Non-credit life drawing workshop. Supplies included in the course fee.
* Self-support, non-tuition class. Course fee: $150. Non-refundable.
* Class meets Wednesdays from June 27 - August 22 for 8 sessions. No class July 4.
1630 CA W 1:30pm-4:30pm WHI 300 Gherard E

ART 000D  Drawing/Painting Studio  0
Prior to registering for this studio lab, students must contact the studio technician in Whitehorse Hall, room 320, to complete an open studio use agreement. For more information, contact Yohko Hiromatsu, 425-388-9033.
* Self-support, non-tuition non-credit class. Studio use fee: $140. Non-refundable.
1640 CA MTWTh 9:30am-4pm WHI 372 Staff

ART 000P  Printmaking Studio  0
Prior to registering for this studio, lab students must contact the studio technician in Whitehorse Hall, room 320, to complete an open studio use agreement. For more information, contact Yohko Hiromatsu, 425-388-9033.
* Self-support, non-tuition non-credit class. Studio use fee: $140. Non-refundable.
1650 CA MTWTh 9:30am-4pm WHI 303 Staff

ASTRONOMY

ASTR& 101  Introduction to Astronomy  5
PR: MATH 095 or equivalent. Lab fee: $30.95.
* Section A (1702) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.
* Class begins July 2, ends August 9.
1702 A MTWTh 11am-1:10pm WHI 207 Washburn K

AVIATION MAINTENANCE

REQUIRED FOR NEW AVIATION STUDENTS:
All information sessions meet at 2:30pm at Paine Field, Building C-80.
May 10, June 14, July 12, August 9, October 11, November 8 and December 13.

AVA 104  Powerplant Technology  20
PR: Instructor permission. Lab fee: $66.25.
1830 A Daily 7:30am-9:50am PFCB 010 Ballard A
1832 J Daily 10am-3pm PFCB 101 Ballard A

Become an aviation maintenance technician!
Learn More!

Info sessions:
2:30 p.m.
May 10, June 14, July 12, August 9
Paine Field, Building C-80

• New students are required to attend an info session prior to enrollment.
• Only two more information sessions left to enroll for Fall 2012!

www.everettcc.edu/aviation
Course descriptions can be found online at www.everettcc.edu/classes

### BIOLOGY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL &amp; 100</td>
<td>Survey of Biology</td>
<td>5</td>
<td>PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: $30.95.</td>
</tr>
<tr>
<td>BIOL 105</td>
<td>Disease in Modern Society</td>
<td>5</td>
<td>PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher. All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.</td>
</tr>
<tr>
<td>BIOL 211</td>
<td>Majors Cellular</td>
<td>5</td>
<td>PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher, and CHEM 121 or higher or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: $30.95.</td>
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<tr>
<td>BIOL 231</td>
<td>Human Anatomy</td>
<td>6</td>
<td>PR: BIOL 211, or BIOL 221 and BIOL 222; and CHEM 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher; or instructor permission. Lab fee: $66.95.</td>
</tr>
<tr>
<td>BIOL &amp; 232</td>
<td>Human Physiology</td>
<td>6.5</td>
<td>PR: BIOL 211 and BIOL 231; or BIOL 221 and BIOL 222 and BIOL 223; and CHEM 121 or higher, or one year of high school chemistry within the last five years; all with a grade of C or higher; or instructor permission. Lab fee: $39.25.</td>
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</table>

* Section A (2080) is a self-support, non-tuition class. Class fee: $623.03. Last day for 100% refund is July 10. No 50% refund option. |

### BUSINESS TECHNOLOGY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
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</thead>
<tbody>
<tr>
<td>BUS 9200</td>
<td>Principles of Management</td>
<td>5</td>
<td>PR: BIOL &amp; 211 and BIOL &amp; 231; or BIOL &amp; 221 and BIOL &amp; 222 and BIOL &amp; 223; and CHEM 121 or higher, or one year of high school chemistry within the last five years; all with a grade of C or higher; or instructor permission. Lab fee: $117.20.</td>
</tr>
<tr>
<td>BUS 165</td>
<td>Service Essentials for Business</td>
<td>5</td>
<td>PR: Completion of MATH 070 or equivalent.</td>
</tr>
<tr>
<td>BUS 191</td>
<td>Business Internship</td>
<td>1-5</td>
<td>PR: Placement in ENGL 098.</td>
</tr>
<tr>
<td>BUS 200</td>
<td>Principles of Management</td>
<td>5</td>
<td>PR: BIOL &amp; 211 and BIOL &amp; 231; or BIOL &amp; 221 and BIOL &amp; 222 and BIOL &amp; 223; and CHEM 121 or higher, or one year of high school chemistry within the last five years; all with a grade of C or higher; or instructor permission. Lab fee: $117.20.</td>
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<tr>
<td>BUS 201</td>
<td>Business Law</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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* Section HY (2212) has a lab fee of $27. |

### BUSINESS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
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</thead>
<tbody>
<tr>
<td>BUS &amp; 101</td>
<td>Introduction to Business</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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<tr>
<td>BUS 110D</td>
<td>Business Communications</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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<tr>
<td>BUS 150</td>
<td>Principles of Marketing</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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<tr>
<td>BUS 165</td>
<td>Service Essentials for Business</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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<tr>
<td>BUS 191</td>
<td>Business Internship</td>
<td>1-5</td>
<td>PR: Placement in ENGL 098.</td>
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<tr>
<td>BUS 200</td>
<td>Principles of Management</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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<tr>
<td>BUS 201</td>
<td>Business Law</td>
<td>5</td>
<td>PR: Placement in ENGL 098.</td>
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</tbody>
</table>

* Section HY (2212) has a lab fee of $27. |

For additional courses in business related fields see, Corporate & Continuing Education Center, Computer Science, Computer Literacy, Medical Coding, and Medical Transcription.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>BT 105</td>
<td>Keyboarding--Speed and Accuracy</td>
<td>3</td>
<td>PR: BT 100 or instructor permission.</td>
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<td>* Section HY (2308) has a lab fee of $27.</td>
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<td>BT 115</td>
<td>Records Management</td>
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<td>BT 162</td>
<td>Job Search and Professional Development</td>
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<td>BT 180</td>
<td>Principles of Medical Insurance</td>
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<td>BT 181D</td>
<td>Diversity in Law/Ethics</td>
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<td>BT 219</td>
<td>Introduction to Microsoft Word</td>
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<td>* Section HY8 (2330) has a lab fee of $27.</td>
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<td>BT 229</td>
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<td>* Section HY8 (2336) has a lab fee of $27.</td>
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<tr>
<td>BT 240</td>
<td>Access</td>
<td>5</td>
<td>PR: CL 101 or equivalent or instructor permission.</td>
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<td>BT 242</td>
<td>Excel</td>
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<td>* Section MOH (2365) has a lab fee of $27.</td>
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<td>* Section MOH (2365) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the eligibility requirements.</td>
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<td>BT 252</td>
<td>Internship</td>
<td>1-4</td>
<td>PR: Instructor permission.</td>
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<td>CHEM&amp; 121</td>
<td>Introduction to Chemistry</td>
<td>5</td>
<td>PR: ENGL 098 with a grade of C or higher, and MATH 082, MATH 088 or MATH 090 with a grade of C or higher, or placement into MATH 099 via an assessment test score. Lab fee: $39.25.</td>
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<td>* All sections are self-support, non-tuition classes. Class fee: $479.25. 100% refund deadline is July 10. No 50% refund option.</td>
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<td>* All sections begin July 2, and August 9.</td>
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<td>CHEM&amp; 140</td>
<td>General Chemistry Prep with Lab</td>
<td>5</td>
<td>PR: ENGL 098 with a grade of C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL&amp; 101; and MATH 099 with a grade of C or higher, or concurrent enrollment in MATH 099, or placement into MATH&amp; 141. Lab fee: $39.25.</td>
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<td>* All sections are self-support, non-tuition classes. Class fee: $479.25. 100% refund deadline is July 10. No 50% refund option.</td>
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<tr>
<td>CHEM&amp; 161</td>
<td>General Chemistry I with Lab</td>
<td>5.5</td>
<td>PR: MATH 099 or equiv ENGL 098 with C or higher, or concurrent enrollment in ENGL 098, or eligible for ENGL&amp; 101. CHEM&amp; 140 with C or higher, OR 1 yr of high school chemistry with C or higher w/in last 3 yrs, OR pass CHEM placement test, OR MATH&amp; 152 with B- or higher. Lab fee: $39.25.</td>
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<td>* Section A (2540) is a self-support, non-tuition class. Class fee: $527.18. 100% refund deadline is July 3. No 50% refund option.</td>
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<td>* Section A (2540) begins July 2, and August 9.</td>
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<tr>
<td>CHEM&amp; 162</td>
<td>General Chemistry II with Lab</td>
<td>5.5</td>
<td>PR: CHEM&amp; 161 with a grade of C or higher. Lab fee: $39.25.</td>
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<td>* Section A (2550) is a self-support, non-tuition class. Class fee: $527.18. 100% refund deadline is July 31. No 50% refund option.</td>
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**SUMMER 2012 CREDIT COURSES**

Register Now! See pages 7-8 or visit www.everettcc.edu/kiosk

Course descriptions can be found online at www.everettcc.edu/classes

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## COMPUTER SCIENCE

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## COMPUTER LITERACY

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## COMPOSITE TECHNOLOGY

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## COMPOSITE TECHNOLOGY

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## Spreadsheets

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## PC Technician I

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## Cis Advanced Internship

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COSMETOLOGY

INFORMATION SESSIONS REQUIRED FOR ALL NEW COSMETOLOGY STUDENTS.
Information sessions will be held on May 10, June 7 and July 12 at 6:30pm at our school in Marysville.
Please see page 6 or call 425-259-8283 for additional dates and times of the information sessions.
The EvCC school of Cosmetology is located at 9315 G State Ave in Marysville.
Cosmetology classes held in Marysville run June 18 - July 14.
Last day for 100% refund is June 25.
Cosmetology classes held at Sno-Isle run July 2 - August 24.
Last day for 100% is July 10.

COSMT 112 Saloon Safety, Chemistry & Electricity 5
PR: Instructor permission. CR: COSMT 201, 202 or 203. Cosmo first aid/CPR: $35.95.
Section A (2928) and B (2929) are self-support, non tuition classes. Class cost is $479.25.
Section A (2928) begins June 18, ends July 14. Last day for 100% refund is June 25; No 50% refund option.
Section B (2929) is being taught at Sno-Isle Tech, 9001 Airport Road in Everett; begins July 2, ends August 24. Last day for 100% refund is July 10; No 50% refund option.

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<tr>
<td>B</td>
<td>MTW</td>
<td>8:10am-10am</td>
<td>Sno</td>
<td>Meyer/ Evans</td>
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COSMT 120 Cosmetology Compendium 2
PR: Instructor permission; COSMT 110-112; COSMT 204; 1330 clock hrs.
2932 A ARR COS Evans T

COSMT 201 Lab/Shop Practice I 3-15
PR: Instructor permission. CR: COSMT 110, 111 or 112. Lab fee: $4.05 per credit; malpractice insurance: $18.20.
Section A (2940) is being taught at Sno-Isle Tech, 9001 Airport Road in Everett.

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COSMT 202 Lab/Shop Practice II 9-15
PR: Instructor permission; COSMT 201; 300 clock hrs. Lab fee: $4.05 per credit.
2942 A MTWFSa 10:15am-6pm COS 104 Evans T
| Th     |
| 11:45am-8pm | COS 104 | Evans T |

COSMT 203 Lab/Shop Practice III 9-15
PR: Instructor permission; COSMT 202; 600 clock hrs. Lab fee: $4.05 per credit.
2944 A MTWFSa 10:15am-6pm COS 104 Evans T
| Th     |
| 11:45am-8pm | COS 104 | Evans T |

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See page 18 for more information about these symbols.
Course descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes)

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<td>Lab &amp; Shop Practice V</td>
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<td>2990 A ARR Evans T</td>
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<tr>
<td>COSMT 299</td>
<td>Special Projects in Cosmetology</td>
<td>1-5</td>
<td>PR: Instructor permission. Lab fee: $4.05 per credit.</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>3000 A ARR COS Evans T</td>
</tr>
</tbody>
</table>

**CRIMINAL JUSTICE**

For more information regarding Criminal Justice, Law Enforcement and Corrections, call 425-388-9545 or 425-388-9517 or visit our web site at [www.everettcc.edu/criminaljustice](http://www.everettcc.edu/criminaljustice)

<table>
<thead>
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<tr>
<td>CJ&amp; 101</td>
<td>Introduction to Criminal Justice</td>
<td>5</td>
<td>* Self-support, non-tuition class. Class cost: $479.25. The last day for 100% refund is July 10. There is no 50% refund. A technology fee may apply.</td>
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<tr>
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<td>3050 OL Online Leonard R</td>
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<tr>
<td>CJ 250</td>
<td>Cooperative Work Experience</td>
<td>1-5</td>
<td>* Self-support, non-tuition class. Class cost: $479.25. The last day for 100% refund is July 10. There is no 50% refund. A technology fee may apply.</td>
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<tr>
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**DEVELOPMENTAL EDUCATION**

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<td>5</td>
<td>3149 A MTWTh 8:55am-10:10am RAI 104 Galloway D</td>
</tr>
<tr>
<td>DEVED 095</td>
<td>Study Skills for College Survival</td>
<td>5</td>
<td>3151 A MTWTh 8:55am-10:10am RAI 108 Moody S</td>
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<td>DEVED 096</td>
<td>Computer Comfort</td>
<td>5</td>
<td>3152 A MTWTh 10:20am-11:35am RAI 108 Galloway D</td>
</tr>
</tbody>
</table>

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Applied for Financial Aid?

Check your status online!

Go to [www.everettcc.edu/fa](http://www.everettcc.edu/fa)

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26 SUMMER 2012 CREDIT COURSES Register Now! See pages 7-8 or visit [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk)
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<td>EDUC 124D</td>
<td>Home/School/Community</td>
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<tr>
<td>EDUC 165</td>
<td>Positive Guidance in Early Childhood</td>
<td>3</td>
<td>TTh</td>
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<tr>
<td>ENGL&amp; 101</td>
<td>Introduction to Education</td>
<td>5</td>
<td>MW</td>
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<tr>
<td>ENGL T 100</td>
<td>Introduction Engineering Graphics/2D AutoCAD</td>
<td>4</td>
<td>MTWTh</td>
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<tr>
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<td>ENGL T 193</td>
<td>Intermediate CAD with CATIA v5</td>
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<td>TTh</td>
<td></td>
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<td>ENGL 097</td>
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<tr>
<td>DRMA 130</td>
<td>Improvisation and Sketch Comedy</td>
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<tr>
<td>DRMA 202</td>
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See page 18 for more information about these symbols.
Short-Term English Classes This Summer

Looking for an English class that does not run the entire eight weeks of summer quarter? If so, we have some exciting options for you.

- Qualified for ENGL 098? There is one ENGL 098 section being taught by Ann Harrington that will meet the first six weeks of the quarter.

- Qualified for ENGL& 101? There are two different sections of ENGL& 101 that will only meet the first four weeks of the quarter and are being taught by Greg Hammond.

- Looking for a Creative Writing class instead? Then check out the Fiction/Non-Fiction creative writing combo class being taught by Jennifer Beebe that will meet during the first six weeks of the quarter.

ENGL 098/098D Introduction to College Writing 5
PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097 or IELP 097.

* Section A (3672) and Section HY1 (3674) have a lab fee of $27.
* Section HY1 (3674) meets for 6 weeks only from July 2 - August 9. Last day for 100% refund is July 3.
* Section HY2 (3680) is a diversity course.
* Section MO (3675) is being taught at the Lake Tye Building at 14090 Fryelands Blvd SE in Monroe and is open to all interested students who meet the eligibility requirements.

ENGL 101 English Composition I 5
PR: Completion of ENGL 098 with a grade of C or higher.

* Section OL2 (3698) is a self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.
* Section E (3704) and Section F (3710) meet for 4 weeks only from July 2 - 26. Last day for 100% refund is July 3.
* Section S (3730) has a lab fee of $27.

ENGL 105 Creative Non-Fiction 5
PR: Completion of ENGL 101 with a grade of C or higher. Lab fee: $10.70.

* Meets for 6 weeks only from July 2 - August 9. Last day for 100% refund is July 3.
ENGL 108 Fiction I 5
Lab fee: $10.70.
* Meets for 6 weeks only from July 2 - August 9. Last day for 100% refund is July 3.
OL 3804 HY W 10:30am-12:20pm GWH 274
Th 10:30am-12:20pm GWH 164

ENGL 165 Non-Fiction II 5
PR: ENGL 105 or instructor permission. Lab fee: $10.70.
* Meets for 6 weeks only from July 1 - August 9. Last day for 100% refund is July 3.
OL 3814 HY W 10:30am-12:20pm GWH 274
Th 10:30am-12:20pm GWH 164

ENGL 168 Fiction II 5
PR: ENGL 108 or instructor permission. Lab fee: $10.70.
* Meets for 6 weeks only from July 2 - August 9. Last day for 100% refund is July 3.
OL 3816 HY W 10:30am-12:20pm GWH 274
Th 10:30am-12:20pm GWH 164

ENGL 183D Children’s Literature 5
* Access to a library with a substantial children’s book collection is required.
OL 3820 OL Online

ENGL 203D Young Adult Literature 5
OL 3826 OL Online

ENGLISH AS SECOND LANGUAGE

ESL 097 Academic Reading and Writing I 1-12
0724 A MTWTh 8:30am-12:55pm RAI 202
Bruemmer J

ESL 098 Academic Writing II 5
0968 A MTWTh 1:10pm-2:45pm RAI 104
Moody S
0974 B MTWTh 1:30pm-2:30pm BAK 210
Manley J

ENVIRONMENTAL SCIENCE

ENVS& 100 Sustaining our Earth 5
PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher.
* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.
OL 3950 OL1 Online
OL 3952 OL2 Online

GEOGRAPHY

GEOG 101 Introduction to Geography 5
OL 4522 OL Online

GEOG 102D World Regional Geography 5
* Meets for 4 weeks only from July 30 - August 23. Last day for 100% refund is July 31.
OL 4530 A MTWTh 10:30am-1:20pm GWH 384
VanderVen M

GEOLOGY

GEOL 106 Survey of Earth Science 5
PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level.
* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.
OL 4570 OL1 Online
OL 4572 OL2 Online

GLOBAL STUDIES

GS 101D Introduction to Global Studies 5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
OL 4640 OL Online
OL 4642 A MTWTh 10:30am-12:20pm GWH 276
Clarke C

GS 105D Global Issues Through Film 5
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL 101.
* Self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.
OL 4646 OL Online

GRAPHIC ARTS

GRAPH 110 Digital Illustration I 5
* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $97.50. Last day for 100% refund is July 10. No 50% refund option.
WE 4692 CA MTWTh 10:30am-12:40pm WHI 354
Staff

GRAPH 120 History of Graphic Design 5
OL 4699 OL Online

GRAPH 195 Foundation Portfolio Review 2
PR: ART 110, GRAPH 110, GRAPH 111, GRAPH 120, and PHOTO 110 or instructor permission.
* Self-support, non-tuition class. Class cost: $191.70. Lab fee: $32.70. Last day for 100% refund is July 10. No 50% refund option.
4710 CA ARR
Kammer G
**HEALTH SCIENCE**

Attending an information session will give you an overview of the Medical Assisting Program and advise you how to get started. Visit our website at www.everettcc.edu for current dates and times. Sessions are held in Index Hall, Room 138. Call 425-388-9461 for more information.

### HLTH 080 HIV/AIDS Training 0.7

* Section A (4740) is held July 12; Deadline for 100% refund is July 12.
* Section OL (4741) begins on July 2 and ends July 19; Deadline for 100% refund is July 2.

<table>
<thead>
<tr>
<th>CRN</th>
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<td>A</td>
<td>Th</td>
<td>8am-4pm</td>
<td>WHI 105</td>
<td>Mooney F</td>
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<tr>
<td>4741 OL</td>
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### HLTH 100 Medical Terminology 5

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<td>M-F</td>
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<td>IND 101</td>
<td>Clark C</td>
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### HLTH 102 Applied A & P 5

* Sections HY1 (4754) and HY2 (4755) have a lab fee of $27.55

* Section HY2 (4755) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DelaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

<table>
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<tr>
<td>4754 HY1</td>
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<td>IND 167</td>
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<tr>
<td>4755 HY2</td>
<td>M</td>
<td>10:30am-1:20pm</td>
<td>IND 138</td>
<td>Blokesley C</td>
<td></td>
</tr>
<tr>
<td></td>
<td>W</td>
<td>5pm-7:20pm</td>
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### HLTH 104 Critical Inquiry in Healthcare 3

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<tr>
<td>4758 HY1</td>
<td>T</td>
<td>1:30pm-4pm</td>
<td>IND 167</td>
<td>DavisWolfe M</td>
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### HLTH 106 Administrative Skills-Office Management 5

PR: Completion of ENGL 101, MATH 120 and HLTH 100, all with grade of C or higher.

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<tr>
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### HLTH 108 Administrative Skills: Practice Finance 4

PR: Completion of ENGL 101, MATH 120 and HLTH 100, all with grade of C or higher.

* Section S (4762) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DelaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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<td>Staff</td>
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### HLTH 130 Disease & Pathology 5

* Section A (4744) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DelaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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### HLTH 140 Emergency Care Procedures 3

Lab fee: $9.

* Section A (4766) is held on July 13, July 14, July 20, and July 21. This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DelaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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<td>F Sa</td>
<td>8am-4pm</td>
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### HLTH 150D Intercultural Communication in Health Care 5

### HLTH 192 Clinical Skills - Laboratory 5

PR: Completion of ENGL 101, MATH 120, and HLTH 102 and 130, all with grade of C or higher. Lab fee: $77.55.

* Section HY2 (4782) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DelaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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<tr>
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<td></td>
<td>MW</td>
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<td>SHK 139</td>
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### HLTH 205 Medical Law and Ethics 4

PR: Successful completion of ENGL 101 with grade of C or higher.

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### HLTH 210 Principles of Pharmacology 3

PR: Completion of ENGL 101, MATH 120, and HLTH 130, all with grade of C or higher.

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</table>
HLTH 211  Medication Administration  5  
PR: Instructor permission. Lab fee: $81.90.  
* Section A (4788) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.  
H 4788 HY  W  7:30am-10:20am  IND 167  Adolphsen E  
TTh  7:30am-10:20am  IND 138

HLTH 212  Principles of Phlebotomy  3  
PR: Instructor permission. Lab fee: $111.65.  
* Section A (4789) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.  
H 4789 HY  TTh  1:30pm-4:20pm  IND 138  Mooney F

HLTH 220  Phlebotomy Technician Preparation  7  
PR: 18 yrs. of age or older; high school diploma or GED; ENGL 098 or ENGL101, HLTH 080 (or 7-hour HIV certificate). HLTH 100, 102. Current and completed immunizations prior to enrollment in HLTH 220. Lab fee: $316.35.  
* Current CPR for Health Provider card. Proof of medical insurance. Instructor permission.  
* Section HY (4794) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See www.everettcc.edu/HECO for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.  
H 4794 HY  MTW  10:30am-1:20pm  IND 138  Mooney F

HIGH SCHOOL COMPLETION

HSC 031  US History I  5  
0500 B  MTWTh  8:30am-10:20am  RAI 207  Newman A
HSC 033  United States History II  5  
0502 B  MTWTh  8:30am-10:20am  RAI 207  Newman A  
0549 S  TTh  5:30pm-9:20pm  RAI 207  Robinson R
HSC 034  High School Washington State History  5  
0504 B  MTWTh  8:30am-10:20am  RAI 207  Newman A
HSC 014  Math for Life-Workplace  5  
0526 B  MTWTh  8:30am-10:20am  RAI 207  Newman A

HISTORY

HIST 100  Ancient & Medieval Worlds  5  
OL 4806 OL  Online  Pearce J
HIST 103D  World Civilizations  5  
OL  4810 OL  Online  Ripper J
HIST & 146  U.S. History I  5  
H 4830 HY  TTh  10:30am-11:50am  GWH 380  Ripper J
HIST & 148  U.S. History III  5  
* Self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.  
OL 4836 OL  Online  Ripper J
HIST & 214  Pacific Northwest History  5  
OL  4848 OL  Online  Mooney F  
OL  4850 S  MW  6pm-8:50pm  GWH 280  Cederholm S

HUMAN DEVELOPMENT

H DEV 101  College Success  2  
* Section A (4930) Tuesday/Thursday class meets first four weeks of the quarter, July 3-26.  
* Section B (4932) Monday/Wednesday class starts one week late and meets July 9-Aug 8.  
4930 A  TTh  10:30am-12:45pm  GWH 274  Myers G  
4932 B  MW  10:45am-1pm  GWH 274  Skinner D
H DEV 110  Career/Life Planning  3  
Career testing: $22.  
* Section (4940) is a self-support, non-tuition class. Class cost: $287.55. Last day for 100% refund is July 10. No 50% refund option.  
H 4940 HY  M  8am-10:20am  GWH 264  Skinner D
H DEV 156  Stress Management  2  
* Section (4940) is a self-support, non-tuition class. $191.70. Last day for 100% refund is July 10. No 50% refund option.  
4944 A  W  2pm-4:20pm  GWH 274  Martin E
H DEV 155  Human Relations in the Workplace  3  
* Section MOH (4946) is being taught at the Lake Tye building at 14090 Fryelands Blvd SE in Monroe.  
W 4946 MOH  T  8am-10:10am  TYE 301  Staff

HUMANITIES

HUM 175  Italian History Culture  5  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.  
* Self-support, non-tuition class. Class cost: $510 which includes the online fee. Payment is due at time of registration. Last day to register is June 25. Last day for 100% refund is July 10. No 50% refund option.  
OL 9470 OL1  Online  Bertoldi R
Math 81, 82 Series and Math 87,88 Series Ending

Please take note of the following changes to the mathematics curriculum:

**MATH 81, 82**
This sequence is being phased out. The last offering of MATH 81 at EvCC’s main campus will be Summer 2012. The last offering of MATH 82 will be Fall 2012. For students taking these daytime classes in Monroe at the Lake Tye facility, the last offering of MATH 81 was Spring 2012 and the last offering of MATH 82 is Summer 2012.

**MATH 87, 88**
This sequence is being phased out. The last offering of MATH 87 was Spring 2012. The last offering of MATH 88 will be Summer 2012.

If you have questions about these sequences, please see a math advisor.

**INFORMATION LITERACY**
INFO 102 Research in the Information Age 5
* Self-support, non-tuition class. Class cost: $479.25. Online fee: $12.50. Last day for 100% refund is July 10. No 50% refund option.
OL 5422 OL Online WAOL Faculty

**INTENSIVE ENGLISH LANGUAGE PROGRAM**
IELP 070 English for Success 12
Self-support, non-tuition class; class cost: $2,039.96. Last day for 100% refund: July 9. No 50% refund option. A technology fee may apply.
0960 A MTWTh 9am-12:25pm BAK 206 McWilliams D

IELP 081 Intensive English Language Conversation I 6
Self-support, non-tuition class; class cost: $1,019.98. Last day for 100% refund: July 9. No 50% refund option. An additional technology fee may apply.
0962 A MTWTh 1pm-2:50pm BAK 104 Friedenson E

**MANUFACTURING TECHNOLOGY**
MFG T 104 Machine Operator 1 20
5566 A MTWTh 8am-1:40pm OFF SNO Elmore T
F 8pm-5:10pm

**MATHEMATICS**
Skills Assessment - Before registering for their first math course, students are required to complete a mandatory basic skills assessment.

MATH LEARNING CENTER - Rainier Hall, Room 349

The Math Learning Center (MLC) has been established to help students review or improve their skills in arithmetic, beginning algebra, plane geometry and trigonometry using an individualized approach. These courses are not available for audit. Courses available are MATH 070, MATH 075, MATH 080, MATH 088, MATH 095 and MATH 105.

Some courses in the MLC are competency-based and are graded using variable credit. Questions regarding this policy should be directed to the math instructors.

NOTE: Instructor permission cards, when required, may be obtained from the math instructor.

MATH 070 Basic Mathematical Concepts with Applications 5
PR: Placement in MATH 070 or higher via an assessment test score, or permission of a math instructor.
* Section MO (5674) is being taught at the Lake Tye building at 14090 Fryelands Blvd SE in Monroe and is open to all students who meet the eligibility requirements.

5662 A MTWTh 9am-10:20am RAI 349 Nevins M
5666 B MTWTh 10:30am-11:50am RAI 349 Nevins M
5670 C MTWTh 12pm-1:20pm RAI 349 Baxter L
5674 MO MTWTh 8:30am-10:20am TYE 303 Skrinnik O
5678 S MTTh 5:30pm-7:20pm RAI 349 Wellman S

MATH 075 Prof/Tech Math-Aviation/Weld/PM 5
PR: MATH 070 with a grade of C (2.0) or higher, or placement into MATH 080 or higher via an assessment test score or permission of a math instructor.

5690 A MTWTh 9am-10:20am RAI 349 Nevins M
5692 B MTWTh 10:30am-11:50am RAI 349 Nevins M
5694 C MTWTh 12pm-1:20pm RAI 349 Baxter L
5698 S MTTh 5:30pm-7:20pm RAI 349 Wellman S
**MATH 078** Review of Arithmetic and Algebra 2
PR: None. Lab fee: $27.

WE 5700 A MW 1:30pm-2:45pm RAI 351 Cahan A
WE 5702 B MW 4:30pm-5:45pm RAI 351 Cahan A

**MATH 080** Preparation for Algebra 5
PR: MATH 070 or MATH 070V with a grade of C (2.0) or higher or placement into MATH 080 via an assessment test score, or permission of a math instructor.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

* Section CP (5714) is taught in a computer lab. Lab fee: $43.

* Section MO (5726) is being taught at the lake Tye building at 14090 fryelands Blvd SE in Monroe and is open to all students who meet the eligibility requirements.

5710 A MTWTh 8:30am-10:20am WHI 365 Houston W
WE 5714 CP MTWTh 10:30am-12:20pm RAI 351 Killingstad C
WE 5726 MO MTWTh 8:30am-10:20am TYE 303 Skrinnik O
5728 S MW 6pm-8:50pm MON 203 Baxter L

**MATH 081** Elementary Algebra I 5
PR: MATH 080 or MATH 080V with a C (2.0) or higher, or placement into MATH 081 via an assessment test score, or permission of a math instructor.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

WE 5740 A MTWTh 8:30am-10:20pm MON 220 Cleveland H
WE 5742 B MTWTh 10:30am-1:20pm WHI 365 Houston W
WE 5744 C MTWTh 12pm-1:20pm BAK 109 Jones C
WE 5748 S MW 6pm-8:50pm SHK 145 Kessler R

**MATH 082** Elementary Algebra II 5
PR: MATH 081 or MATH 087 with a C (2.0) or higher, or permission of a math instructor.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

* Section MO (5754) is being taught at the Lake Tye building at 14090 Fryelands Blvd SE in Monroe and is open to all students who meet the eligibility requirements.

5750 A MTWTh 10:30am-11:50am MON 203 Baxter L
5752 B MTWTh 12pm-1:20pm BAK 102 Wikman C
WE 5754 MO MTWTh 8:30am-10:20am TYE 303 Skrinnik O
5758 S TTh 6pm-8:50pm SHK 145 Kessler R

**MATH 088** Programmed Elementary Algebra II 1-5
PR: MATH 087 and permission from a MATH 088 instructor.

5770 A MTWTh 9am-10:20am RAI 349 Nevins M
5772 B MTWTh 10:30am-11:50am RAI 349 Nevins M
5774 C MTWTh 12pm-1:20pm RAI 349 Baxter L
5778 S MTWTh 5:30pm-7:20pm RAI 349 Wellman S

**MATH 091** Elementary and Intermediate Algebra I 5
PR: Completion of one year of beginning algebra or MATH 082 or equivalent with a C (2.0) or higher OR placement into MATH 090 or 091 via an assessment test score OR permission of a math instructor.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.
MATH 095  Essentials of Geometry  2  
PR: MATH 082, MATH 088, MATH 090 or MATH 091 with a grade of C (2.0) or higher, or placement in MATH 098 or MATH 099 or higher via a math assessment, or permission of a math instructor.

5800 A  MTWTh  9am-10:20am  RAI 349  Nevins M
5802 B  MTWTh  10:30am-11:50am  RAI 349  Nevins M
5804 C  MTWTh  12pm-1:20pm  RAI 349  Baxter L
5808 S  MTTh  5:30pm-7:20pm  RAI 349  Wellman S

MATH 098  Intermediate Algebra in Context  5  
PR: MATH 082, 088 or MATH 090 with a grade of C (2.0) or higher OR placement into MATH 098 via an assessment test score OR permission of a math instructor.

* Section HY (5810) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5810 HY T  1:30pm-4pm  RAI 300  Nevins M

MATH 099  Intermediate Algebra  5  
PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 via an assessment test score, or permission of a math instructor.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5820 A  MTWTh  9am-10:20am  BAK 102  Wikman C
5822 HY1 MW  12pm-1:15pm  MON 120  Cahan A
5824 HY2 MW  4:30pm-5:45pm  RAI 300  Herrmann E
5826 OL  Online  Herrmann E

MATH 105  Trigonometry  3  
PR: MATH 095 or equiv. with a grade of C (2.0) or higher, and MATH 082, MATH 088 or MATH 090 or equiv. with a grade of C (2.0) or higher, or placement in MATH 092, MATH 098 or MATH 099 or higher via a math test assessment score, or permission of a math instructor.

5830 A  MTWTh  9am-10:20am  RAI 349  Nevins M
5832 B  MTWTh  10:30am-11:50am  RAI 349  Nevins M
5834 C  MTWTh  12pm-1:20pm  RAI 349  Baxter L
5838 S  MTTh  5:30pm-7:20pm  RAI 349  Wellman S

MATH& 107  Math in Society  5  
PR: MATH 092, MATH 098 or MATH 099, or equivalent, with a grade of C (2.0) or higher OR placement into MATH& 107 or higher via a math assessment.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5840 HY TTh  9am-10:15am  BAK 209  Weiss-Green H
5846 OL  Online  Mazzawi L

MATH 138  Applied College Algebra  5  
PR: ENGL 098, ESL 098, or IELP 098 with a grade of C or higher, or placement into ENGL 101; MATH 092, MATH 098, or MATH 099, or equivalent, with a grade of C or higher, or placement into MATH 138, or permission of a math instructor.

* Section OL (5854) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

* Section OL (5854) On-campus attendance required 6-8pm in BAK 209 for Orientation July 3; Exam 1 July 26; and Exam 2 August 21.

5854 OL  Online  Skrinnik O

MATH 141  Precalculus I: College Algebra  5  
PR: MATH 092 or MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 141 or higher via an assessment test score, or permission of a math instructor.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5860 A  MTWTh  7:30am-8:50am  MON 202  Nguyen H
5862 OL  Online  Cleveland H
5868 S  MTTh  7:30pm-9:20pm  RAI 300  Wellman S

MATH& 142  Precalculus II: Trigonometry  5  
PR: MATH& 141 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 142 or higher via an assessment test score, or permission of a math instructor.

* Section A (5870) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5870 A  MTWTh  7:30am-8:50am  BAK 209  Weiss-Green H

MATH& 144  Precalculus I & II: Review  5  
PR: One year of high school pre-calculus or college equivalent; or permission of a math instructor.

* Section A (5880) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5880 A  MTWTh  9am-10:20am  BAK 109  Jones C

MATH& 146  Introduction to Statistics  5  
PR: MATH 092, MATH 098 or MATH 099, or equivalent, with a grade of C (2.0) or higher OR placement into MATH& 146 via a math assessment test score.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5890 A  MTWTh  7:30am-8:50am  RAI 351  Repanich D
5892 B  MTWTh  10:30am-11:50am  BAK 109  Jones C
5894 OL  Online  Anderson T
5896 OL  Online  Kiltingstad C

MATH& 148  Business Calculus  5  
PR: MATH 138 or MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 148 or higher via an assessment test score, or permission of a math instructor.

* Section HY (5900) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5900 HY W  10:30am-1pm  IND 115  Anderson T

MATH& 151  Calculus I  5  
PR: MATH& 142 or MATH& 144 with a grade of C (2.0) or higher, or placement into MATH& 151 or higher via an assessment test score, or permission of a math instructor.

* Section A (5910) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

5910 A  MTWTh  9am-10:20am  MON 203  Baxter L

Course descriptions can be found online at www.everettcc.edu/classes
A one-year certificate is awarded upon successful completion of the program.

Only Medical Transcription students should enroll in MT classes.

For financial aid, enrollment, or registration questions email Dotty Bock at success@everettcc.edu or call 1-866-304-3822.

Pat Stettler, CMT, AHDI-F, MT Program Administrator, is available to talk to you. Learn about the curriculum, time investment required, prerequisite skills needed, as well as career options once you successfully complete the program. Email Pat at pstettler@everettcc.edu or call 425-388-9247.

For curriculum guides and current course schedule information go to www.everettcc.edu, Majors and Programs, Medical Transcription.

Faculty Advisor: Pat Stettler, 425-388-9247, pstettler@everettcc.edu.

Refund/Withdraw Policy: Deadline for 100% refund or to make changes to your schedule is the 5th day of the quarter by 4:30pm Pacific Time (100% refund less the cost of materials if you are enrolling in the first quarter of the program, $1661 less $150). If you need to withdraw you must email Dotty Bock at dbock@everettcc.edu or call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you.

A technology fee may apply.

MEDICAL CODING

The Medical Coding program uses web-based curriculum to deliver training for assigning current year medical codes. The program is offered in an online environment, which may be entered at the beginning of any quarter and requires an average of 35-40 hours of study time per week. The program focuses on providing the training required for students to sit for a certification test with either AHIMA or AAPC.

An educational certificate is awarded upon successful completion of this 37-credit program.

Only Medical coding students should enroll in MC classes.

For more information about the courses, call toll-free 1-866-304-3822 or email success@everettcc.edu.

For current course schedule information go online to www.everettcc.edu, Majors and Programs, Medical Coding.

Faculty Advisor: Kathy Kneifel, 425-388-9155, kkneifel@everettcc.edu

Refund/Withdraw Policy: Deadline for 100% refund or to make schedule changes is the 5th day of the quarter by 4:30pm Pacific Time (100% refund less the cost of materials if you are enrolling in the first quarter of the program, $1661 less $150). If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you.

A technology fee may apply.

MEDICAL TRANSCRIPTION

The Medical Transcription Editor certificate program is offered through the Health Sciences and Public Safety Division. Students transcribe and edit medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist/editor.

A one-year certificate is awarded upon successful completion of the program.

Only Medical Transcription students should enroll in MT classes.
Course descriptions can be found online at [www.everettcc.edu/classes](http://www.everettcc.edu/classes)

### NURSING

**NURS 212** Nursing Therapeutics VII: Family Clinical 6

PR: NURS 211. Lab fee: $126.77.

* Section A (6546) This course is funded by a grant awarded under the President’s Community-Based Job Training Grants, as implemented by the U.S. Department of Labor’s Employment & Training Administration. Students will complete additional paperwork necessary for reporting grant-related data to the Federal Government. See [www.everettcc.edu/HECO](http://www.everettcc.edu/HECO) for forms and additional information. Return completed paperwork and obtain registration authorization code prior to enrollment via email to Ronna DeLaVergne at rdelavergne@everettcc.edu, or in person at Index 144. Call 425-388-9936 with questions.

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**NURS 270** Current Practices in Nursing 8

PR: Registered nurse licensure in Washington State (“limited educational licensure”) Admission by instructor permission.

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### NUTRITION

**NUTR 101** Nutrition 5

PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher.

* All sections are self-support, non-tuition classes. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

* There are no on-campus exams during Summer Quarter.

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<tr>
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<td>6644</td>
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### OCEANOGRAPHY

**OCEA 101** Introduction to Oceanography 5

PR: MATH 080 or skills assessment at MATH 081; ENGL 098 with a grade of C or higher, or skills assessment at ENGL 101 or higher level. Lab fee: $76.50. Field trip fee: $40.

* Section A (6760) is a self-support, non-tuition class. Class fee: $479.25. Last day for 100% refund is July 10. No 50% refund option.

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<td>6760</td>
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<td>10:30am-12:45pm</td>
<td>WHI 238</td>
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### P E/HEALTH & WELLNESS

For additional courses in Recreation, Health and Wellness see the Corporate and Continuing Education section of this schedule.

Varsity Sports: Contact Larry Walker at 425-388-9328 or lwalker@everettcc.edu

Intercollegiate Athletics include Soccer (M&W), Volleyball (W), Cross-country (M&W), Basketball (M&W), Softball (W), Baseball (M).

**PEHW 100** Beginning Yoga 2

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<th>Code</th>
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<td>7120</td>
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<td>7126</td>
<td>S</td>
<td>MTTh</td>
<td>5:30pm-6:50pm</td>
<td>FIT 231</td>
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**PEHW 111** Kick Boxing Aerobics 1

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<td>7154</td>
<td>A</td>
<td>MW</td>
<td>9:00am-10:00am</td>
<td>FIT 231</td>
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**PEHW 125** Beginning Weight Training 3

PR: PEHW 125.

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<td>7202</td>
<td>A</td>
<td>MWF</td>
<td>11am-1:05pm</td>
<td>FIT 148</td>
<td>Gstoelt C</td>
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<tr>
<td>7206</td>
<td>A</td>
<td>MWF</td>
<td>11am-1:05pm</td>
<td>FIT 148</td>
<td>Gstoelt C</td>
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**PEHW 126** Advanced Weight Training 3

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<td>A</td>
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<td>11am-1:05pm</td>
<td>FIT 148</td>
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### EMERGENCY ALERT

Get EvCC Emergency Info & Announcements at:

- **EvCC Website:** [www.everettcc.edu](http://www.everettcc.edu)
- **Text Message:** Sign up at [www.everettcc.edu/emergency](http://www.everettcc.edu/emergency)
- **Phone:** Message at 425-388-9100
- **News:** [www.schoolreport.org](http://www.schoolreport.org)

No message means EvCC is open regular business hours.

Every effort will be made to post closure information by 6 a.m. for day classes and 4 p.m. for evening classes.

More info: [www.everettcc.edu/emergency](http://www.everettcc.edu/emergency)
### PHOTOGRAPHY

**PHOTO 110** Photography I: Basic Elements  
Lab fee: $97.50.  
* Sections A (7020) & B (7022) meet July 2 - August 9.  
* Section CA (7024) is self-support, non-tuition class. Class cost: $479.25. Lab fee: $97.50. Last day for 100% refund is July 10. No 50% refund option.

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<td>WHI 262</td>
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<tr>
<td>7022 B</td>
<td>MTWTh</td>
<td>1:30pm-3:20pm</td>
<td>WHI 262</td>
<td>Weller L</td>
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**PHOTO 112** Photography III: Creative Explorations  
PR: PHOTO 110 and PHOTO 111 or instructor permission.  
* Self-support, non-tuition class. Class cost: $479.25. Lab fee: $97.50. Last day for 100% refund is July 10. No 50% refund option.

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<td>Staff</td>
</tr>
</tbody>
</table>

**PHOTO 195** Foundation Portfolio Review  
PR: ART 110, GRAPH 110, PHOTO 110, PHOTO 111 and PHOTO 230 or instructor permission.  
* Self-support, non-tuition class. Class cost: $191.70. Lab fee: $32.50. Last day for 100% refund is July 10. No 50% refund option.  
* Portfolio review sessions will be held on July 3, 30, and August 6.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7041 CA</td>
<td>ARR</td>
<td></td>
<td></td>
<td>Staff</td>
</tr>
</tbody>
</table>

### PHYSICS

**PHYS& 121** General Physics I  
PR: ENGL 098 with a grade of C or higher, MATH& 142 or MATH& 144 or equivalent, or concurrent enrollment in MATH& 142. Lab fee: $30.95.  
* Section A (7460) is a self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.  
* Class begins July 2, ends August 9.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7460 A</td>
<td>MTWTh</td>
<td>8:10am-10:20am</td>
<td>WHI 207</td>
<td>Washburn K</td>
</tr>
</tbody>
</table>

### POLITICAL SCIENCE

**POLS& 101** Introduction to Political Science  
* Section OL2 (7542) is a self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7540 OL1</td>
<td>Online</td>
<td></td>
<td></td>
<td>Horn S</td>
</tr>
<tr>
<td>7542 OL2</td>
<td>Online</td>
<td></td>
<td></td>
<td>Horn S</td>
</tr>
</tbody>
</table>

**POLS& 202** American Government  

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7550 OL</td>
<td>Online</td>
<td></td>
<td></td>
<td>Horn S</td>
</tr>
</tbody>
</table>

### PSYCHOLOGY

**PSYC& 100** General Psychology  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.  
* Section OL1 (7620) and Section OL2 (7622) are self-support, non-tuition classes. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7620 OL1</td>
<td>Online</td>
<td></td>
<td></td>
<td>Brown D</td>
</tr>
<tr>
<td>7622 OL2</td>
<td>Online</td>
<td></td>
<td></td>
<td>Hamamou K</td>
</tr>
</tbody>
</table>

**PSYC& 200** Lifespan Psychology  
PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7658 OL</td>
<td>Online</td>
<td></td>
<td></td>
<td>Hamamou K</td>
</tr>
<tr>
<td>7660 HY</td>
<td>T</td>
<td>6pm-8:50pm</td>
<td>GWH 382</td>
<td>Hamamou K</td>
</tr>
</tbody>
</table>

**PSYC& 210** Abnormal Psychology  
PR: Completion of PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7664 OL</td>
<td>Online</td>
<td></td>
<td></td>
<td>Smith D B</td>
</tr>
</tbody>
</table>

### SOCIOMETRY

**SOC& 101** Introduction to Sociology  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.  
* Section OL2 (7878) is a self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 10. No 50% refund option.  
* Section HY (7882) meets for 6 weeks only from July 2 - August 8. Last day for 100% refund is July 3.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7872 OL1</td>
<td>Online</td>
<td></td>
<td></td>
<td>Fab B</td>
</tr>
<tr>
<td>7878 OL2</td>
<td>Online</td>
<td></td>
<td></td>
<td>Fab B</td>
</tr>
</tbody>
</table>

**SOC& 255D** Medicine across Cultures  
PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.  
* Also offered as ANTH 255D; credit may not be earned in both SOC 255D and ANTH 255D.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7886 OL</td>
<td>Online</td>
<td></td>
<td></td>
<td>Clarke C</td>
</tr>
</tbody>
</table>
## SPANISH

See the World Languages section of this schedule.

See Corporate and Continuing Education for additional non-credit World Language classes.

## WELDING

All new Welding students must attend an information session.

Monte Cristo Hall, Room 110 May 16, July 18, August 15, October 17 and November 15, 5:30pm.

Washington Association of Building Officials (WABO) Testing is available to welding program students and the general public every Friday by appointment.

Please call 425-388-9096 for the dates and times of the information sessions, or to schedule an appointment for the WABO Testing.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Schedule</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 150</td>
<td>Blueprint Reading For Industry</td>
<td>5</td>
<td>MTWTh 4pm-5:45pm, MON 101</td>
<td>Bailey C</td>
</tr>
<tr>
<td>WELD 154</td>
<td>Sustainable Industrial Standards for Welding</td>
<td>3</td>
<td>MW 4pm-5:35pm, MON 101</td>
<td>Hile</td>
</tr>
<tr>
<td>WELD 190</td>
<td>Oxyacetylene</td>
<td>5</td>
<td>MTWTh 7:30am-10:05am, MON 110</td>
<td>White</td>
</tr>
<tr>
<td>WELD 191</td>
<td>Basic Arc</td>
<td>5</td>
<td>MTWTh 7:30am-10:05am, MON 110</td>
<td>White</td>
</tr>
<tr>
<td>WELD 192</td>
<td>Advanced Arc</td>
<td>5</td>
<td>MTWTh 7:30am-10:05am, MON 110</td>
<td>White</td>
</tr>
</tbody>
</table>

Study in Spain!

Apply now for Summer and Fall programs

Study the Spanish language and culture in the beautiful city of Valladolid in the heart of Castile. Thanks to a partnership with the University of Valladolid, programs are scheduled in July, September, and October.

For more information, contact Vidal Martin at vmartin@everettcc.edu or 425-388-9375, or visit www.everettcc.edu/spain
WELD 193 Basic Pipe 5  
PR: Instructor permission. Lab fee: $66.10.  
8455 A MTWTh 7:30am-10:05am MON 110 White  
8456 B MTWTh 10:15am-12:50pm MON 110 White  
8458 S MW 6pm-11:45pm MON 110 Hill  
8459 T TTh 6pm-11:45pm MON 110 Burton  

WELD 194 Gas Tungsten Arc Welding 5  
PR: Instructor permission. Lab fee: $66.10.  
8465 A MTWTh 7:30am-10:05am MON 110 White  
8466 B MTWTh 10:15am-12:50pm MON 110 White  
8468 S MW 6pm-11:45pm MON 110 Hill  
8469 T TTh 6pm-11:45pm MON 110 Burton  

WELD 195 Gas Metal Arc/Flux Core Arc Welding 5  
PR: Instructor permission. Lab fee: $66.10.  
8475 A MTWTh 7:30am-10:05am MON 110 White  
8476 B MTWTh 10:15am-12:50pm MON 110 White  
8478 S MW 6pm-11:45pm MON 110 Hill  
8479 T TTh 6pm-11:45pm MON 110 Burton  

WELD 196 Flux Core Arc Welding 5  
PR: Instructor permission. Lab fee: $66.10.  
8485 A MTWTh 7:30am-10:05am MON 110 White  
8486 B MTWTh 10:15am-12:50pm MON 110 White  
8488 S MW 6pm-11:45pm MON 110 Hill  
8489 T TTh 6pm-11:45pm MON 110 Burton  

WELD 200 Heavy Plate Fabrication 5  
PR: Instructor permission. Lab fee: $66.10.  
8496 C MTWTh 1pm-3:35pm MON 110 White R L  

WELD 201 Pipefitting and Pipe Systems Fabrication 5  
PR: Instructor permission. Lab fee: $66.10.  
8505 S MW 6pm-11:45pm MON 110 Burton N J  

WELD 202 Structural Steel Fabrication 5  
Lab fee: $66.10.  
8511 B MTWTh 10:15am-12:50pm MON 101 Hile D  

WELD 205 Welding Skills Building 2  
PR: Instructor permission. Lab fee: $29.09.  
8538 A MW 1pm-3:05pm MON 110 Hile D  
8539 B TTh 1pm-3:05pm MON 110 Hile D  

WELD 206 Work Experience Internship 1-5  
PR: Instructor permission.  
8550 A ARR Minzel D  

WORLD LANGUAGES

AMERICAN SIGN LANGUAGE

ASL& 121 American Sign Language I 5  
Students with one year or more of high school study should consult with the instructor prior to enrollment in this class.  
* Self-support, non-tuition class. Class cost: $480. Payment is due at time of registration. Last day to register is June 25. Last day for 100% refund is July 10. No 50% refund option.  
9484 CE1 TTh 10:30am-1:20pm GWH 150 Bontrager/LeFors  

JAPANESE

JAPN& 121 Japanese I 5  
Students with one year or more of high school study should call 425-388-9195 for placement advising.  
* Self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 2 at 4:30pm. No 50% refund option.  
* Meets for 4 weeks only from July 2 - 26.  
5230 A MTWTh 10:30am-1:20pm GWH 264 Nair M  

JAPN& 122 Japanese II 5  
PR: JAPN& 121 or instructor permission.  
* Self-support, non-tuition class. Class cost: $479.25. Last day for 100% refund is July 30 at 4:30pm. No 50% refund option.  
* Meets for 4 weeks only from July 30 - August 23.  
5236 A MTWTh 10:30am-1:20pm GWH 264 Nair M  

SPANISH

Students taking the Intense Spanish language classes this summer are encouraged to take the SPAN 199 class that corresponds with the language level you are enrolled in for additional assistance with grammar and pronunciation. Be sure the dates indicated match to ensure you are in the correct section of SPAN 199.

SPAN& 121 Spanish I 5  
Students with one year or more of high school study should take a placement test.  
* Meets for 9 days only from July 2 - 17. Last day for 100% refund is July 2 at 4:30pm.  
8000 A MTWTh 9am-1:40pm GWH 266 Martin V  

SPAN& 122 Spanish II 5  
PR: SPAN& 121, Spanish placement test or instructor permission.  
* Meets for 9 days only from July 18 - August 1. Last day for 100% refund is July 18 at 4:30pm.  
8008 A MTWTh 9am-1:40pm GWH 266 Martin V  

SPAN& 123 Spanish III 5  
PR: SPAN& 122, Spanish placement test or instructor permission.  
* Meets for 9 days only from August 2 - 16. Last day for 100% refund is August 2 at 4:30pm.  
8010 A MTWTh 9am-1:40pm GWH 266 Gibson D  

SPAN 199A Spanish I: Review 1  
* Corresponds with SPAN& 121 above for additional grammar and pronunciation assistance.  
* Meets for 9 days only from July 2 - 17. Last day for 100% refund is July 2 at 4:30pm.  
8014 A MTWTh 8am-8:50am GWH 266 Martin V  

Course descriptions can be found online at www.everettcc.edu/classes
Course descriptions can be found online at www.everettcc.edu/classes

**SPAN 199B  Spanish II: Review**  
* Corresponds with SPAN& 122 above for additional grammar and pronunciation assistance.  
* Meets for 9 days only from July 18 - August 1. Last day for 100% refund is July 18 at 4:30pm.

| 8016 B | MTWTh | 8am-8:50am | GWH 266 | Martin V |

**SPAN 199C  Spanish III: Review**  
* Corresponds with SPAN& 123 above for additional grammar and pronunciation assistance.  
* Meets for 9 days only from August 2 - 16. Last day for 100% refund is August 2 at 4:30pm.

| 8018 C | MTWTh | 8am-8:50am | GWH 266 | Gibson D |

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**Learn a Language FAST!**

**Intensive Spanish and Japanese classes start July 2**

- Spanish I (July 2-17) *
- Spanish II (July 18-Aug. 1) *
- Spanish III (Aug. 2-16) *
- Japanese I (July 2-26)
- Japanese II (July 30-Aug. 23)

* You can also take a one-credit Spanish review class that meets right before the intensive class (SPAN 199).

For details, visit the World Languages section of this schedule or www.everettcc.edu/worldlanguages
EvCC’s Corporate & Continuing Education Center provides workshops and training solutions to enhance your career, explore your life-long interests, and grow your business. Convenient and affordable workshops are available in a variety of topics including Aerospace and Manufacturing; Business and Professional Development; Certificate Programs and Certifications; Computers and Technology; Corporate and Customized Training; Health and Fitness; Online Learning; Personal Interest; and much more.

**EVCC’S CORPORATE & CONTINUING EDUCATION CENTER HAS MOVED TO A TEMPORARY LOCATION**

We have great news! We are renovating our building.

During this time, we will be at a temporary location: 9930 Evergreen Way, Building Y-130, Everett, WA 98204.

This location is at the intersection of Evergreen Way and 100th ST SW, just north of Everett Mall Way in Everett.

Be sure to check the location of your classes.

Once the renovation is complete, we will be moving back to our Seaway Boulevard location.

**REGISTER EARLY**
By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may even add additional sections.

**SATISFACTION GUARANTEED**
If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). Valid picture identification required. Call the Corporate and Continuing Education Center at 425-267-0150 for prior approval and arrangements. (Online courses and credit-bearing courses are excluded from this policy).

**CANCELLATIONS**
Classes not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

**OUR REFUND POLICY**
Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is no 50% refund option. Cancellations made by the college will be refunded 100%. Allow 30 days to process refunds. Also, see “Satisfaction Guaranteed” policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

**ONLINE COURSE REFUND POLICY**
Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

**REGISTRATION CONFIRMATION**
If you register at the Parks Student Union Building on the main campus, call the Corporate and Continuing Education Center office to receive your Registration Confirmation and any additional information you may need prior to the class start date.

Every effort is made to ensure that the information and Fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and EvCC Corporate and Continuing Education Center. The College reserves the right to change any provision, Fees, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

**TO REGISTER FOR CLASSES**

Online:  www.everettcc.edu/ccce
Phone:    425-267-0150
Mail:     Everett Community College,
          Corporate and Continuing Education Center,  
          9930 Evergreen Way, Building Y-130, Everett, WA 98204
Fax:      425-259-8299

425-267-0150 (or see form on page 58)  www.everettcc.edu/ccce  41
AEROSPACE & MANUFACTURING

Blueprint Reading courses are also available. Please contact learn@everettcc.edu or call 425-267-0150 for information. For additional offerings in the Aerospace and Manufacturing industry see the following sections:

High Performance Management Certificate................................................... pg.46
Lean Six Sigma Green Belt Certificate............................................................... pg.47
Project Management Certificate..................................................................... pg.46
CATIA v5............................................................................................................. pg.52

WABO WELDING CERTIFICATION TESTING

Washington Association of Building Officials (WABO) Testing is available to welding program students and to the general public every Friday by appointment. You must schedule an appointment by calling 425-388-9096.

AEROSPACE

AEROSPACE FIBER OPTICS (2.7 CEUs)
Fiber optics is emerging technology that is increasingly applied in cutting edge aerospace technology, and is a skill set that is in increasing demand. This course is designed to prepare participants to work in the fiber optics field within the aerospace industry. Participants will learn to work safely with fiber optics, while learning to handle materials properly during the routing, installation, assembly, cleaning, and inspection processes required within the aerospace industry. Fee: $1550

ITEM 9157-B231
1. WALKER Evergreen - Building Y, Room D
4 Saturdays
Jun. 16 - Jul. 7
9:00AM - 4:45PM

ITEM 9163-B231
1. WALKER Evergreen - Building Y, Room D
4 Saturdays
Aug. 11 - Sep. 1
9:00AM - 4:45PM

WIRE AND CABLE HARNESS ASSEMBLY (2.4 CEUs)
This course covers the essentials of cable and wire harness assembly and routing. Develop or enhance skills needed in the field of Mechanical Assembly and Cable Harness manufacturing. A sample of course topics include cable and connector identification, crimping, interconnect requirements, splicing, wire preparation and tinning, cable dressing and retention, routing requirements, marking, identification, and cable testing. Fee: $445

ITEM 9303-B231
K. KUHN Evergreen - Building Y, Room D
3 Fridays
Jul. 13 - Jul. 27
8:00AM - 5:00PM

A&P TEST PREPARATION PROGRAM

A&P TEST PREP INFORMATION SESSION
Learn what information is required for the FAA to get your 8610 authorization license. We will also review the A & P Test Prep program and how it prepares individuals to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. The A&P Test Prep Program is comprised of three Oral and Practical Exam Prep courses (General Knowledge, Airframe, and Powerplant), plus a Written Knowledge Test (WKT) Prep course. Fee: FREE

ITEM 9131-B231
D. BOWEN Evergreen - Building Y, Room B
1 Wednesday
Jun. 20
3:30 - 6:30PM

WKT—WRITTEN KNOWLEDGE TEST PREPARATION (1.2 CEUs)
This license test preparation training program prepares you to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. This course is a computer-guided Written Knowledge Test (WKT) Prep course. Fee: $145

ITEM 9158-B231
D. BOWEN Aviation - PFC, 8201
1 Tue., 1 Wed., 1 Thu.
Jul. 10 - Jul. 12
3:30 - 7:30PM

GENERAL KNOWLEDGE--ORAL AND PRACTICAL EXAM PREPARATION (2.0 CEUs)
This license test preparation training program prepares you to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. Fee: $495

ITEM 9159-B231
D. BOWEN, S. ANDERSON Aviation - PFC, 8201
5 Sessions M - F
Jul. 16 - Jul. 20
3:30 - 7:30PM

AIRFRAME--ORAL AND PRACTICAL EXAM PREPARATION (2.0 CEUs)
This license test preparation training program prepares you to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. Fee: $495

ITEM 9160-B231
S. ANDERSON, D. BOWEN Aviation - PFC, 8201
5 Sessions M - F
Jul. 23 - Jul. 27
3:30 - 7:30PM

POWERPLANT--ORAL AND PRACTICAL EXAM PREPARATION (2.0 CEUs)
This license test preparation training program prepares you to test for an FAA Mechanic’s Certificate with an Airframe, Powerplant or A&P rating. Fee: $495

ITEM 9161-B231
S. ANDERSON, D. BOWEN Aviation - PFC, 8201
5 Sessions M - F
Jul. 30 - Aug. 3
3:30 - 7:30PM

ELECTRONICS

BASIC ELECTRONICS AND TROUBLESHOOTING (7.2 CEUs)
This is a focused, intensive training for the specific skills and knowledge needed for troubleshooting electronic systems. Students will learn the fundamentals of electronic components, circuits and testing. Emphasis will be on component and circuit operations, analysis and documentation. Areas of study include: fundamentals of electricity, electronic configuration, passive and active components, analysis of passive circuits, frequency and time measurements, hands-on training with D.C. Power supplies, DMM, function generator and oscilloscope. The course includes hands-on labs. The course is divided into two modules. The first module provides the student with a fundamental knowledge of electronic components, circuits and testing. The second module covers techniques for analyzing and repairing failures in electronic equipment and systems. Topics include safety, signal tracing and troubleshooting methodology. Upon course completion, students will be able to identify, inspect, analyze and troubleshoot electrical and electronic circuits and components logically, and identify, perform and document necessary repairs. Class does not meet on. Fee: $1375

ITEM 9152-B231
K. KUHN Evergreen - Building Y, Room D
6 Mon., 4 Tue., 6 Thu.
Jun. 18 - Jul. 26
9:00AM - 1:00PM

ITEM 9153-B231
K. KUHN Evergreen - Building Y, Room D
5 Mon., 4 Tue., 4 Wed., 5 Thu.
Jul. 12 - Aug. 13
2:30 - 6:30PM

INTERMEDIATE ELECTRONICS & TROUBLESHOOTING (4.0 CEUs)
This is a focused, intensive training designed to build on the skills learned in the Basic Electronics and Troubleshooting class. Emphasis will be on understanding and broadening the use of equipment (DMM, Function Generators, Bench top power supplies, Oscilloscopes) to troubleshoot, test and align circuits and equipment. Areas of study include: Breaking down complex schematics for troubleshooting purposes, analysis and troubleshooting techniques for AC and DC power conversion, Linear and Switching power supplies, Analog to Digital and Digital to Analog converters, Amplifiers and Oscillators, Logic Gates and Timer Circuits, Electro-mechanical Interface circuits and Electronic Sensors. This course includes hands on labs to build, analyze and troubleshoot circuits. Upon course completion, students will be able to analyze, troubleshoot circuits and components logically and identify, perform and document necessary repairs. Prerequisites for this class: Successful completion of Basic Electronics and Troubleshooting through EVCC or by approval of instructor. Fee: $1150

ITEM 9125-B231
K. KUHN Evergreen - Building Y, Room D
4 Mon., 4 Tue., 2 Wed.
Jun. 18 - Jul. 10
2:00 - 6:00PM

ITEM 9126-B231
K. KUHN Evergreen - Building Y, Room D
1 Mon., 3 Tue., 3 Wed., 3 Thu.
Aug. 21 - Sep. 3
9:00AM - 1:00PM
No class Sept. 3.

Learn more about our Vintage Aircraft programs at
www.everettcc.edu/VintageAeroTech
network fundamentals (1.8 CEUs)
This course is designed to help you perform a complete network installation as well as understand common troubleshooting and maintenance techniques. Learn the necessary information for networking technologies, installation and common network problems. Topics also include media access control methods, topologies, cabling, ethernet, Token Ring, ARCnet, TCP/IP protocol, basic network software architecture, servers/protocol drivers, hardware drivers, and computing models. Prerequisite: fundamental understanding of computer concepts and basic Windows skills. Textbook included ($35 value). Fee: $449
ITEM 9955-B231  N. DEVOGEL  Evergreen - Building Y, Room D
1 Wed., 1 Thu., 1 Fri.  Aug. 15 - Aug. 17  9:00AM - 3:45PM

lead free hands on soldering training and assembly (1.6 CEUs)
This course is designed to provide basic knowledge needed for entry-level opportunities in the electronics manufacturing industry including new hire training. This course provides an introduction to basic electronic assembly including mechanical assembly, safety & ESD, component identification, common industry terms and definitions and basic hand soldering skills development. Course is 40 percent lecture, 60 percent hands-on lab exercises using industry standard tools and materials. Certificate granted upon successful completion of all modules. All modules include comprehensive testing and grading of workmanship skills. A soldering kit will be completed in class. Class offered in partnership with Soldering Biz. Fee: $295
ITEM 9146-B231  SOLDERING BIZ  Evergreen - Building Y, Room B
2 Tuesdays & 2 Thursdays  Jul. 17 - Jul. 26  5:00 - 9:00PM

IPC-A-610E CIS CERTIFICATION (2.4 CEUs)
Internationally-recognized certification to inspect completed printed circuit board assemblies. This course is officially recognized by the Department of Defense and is often used as a prerequisite when hiring for positions in electronics manufacturing. Determine what is an acceptable or defect condition on a printed circuit board as described in the IPC-A-610E manual. Tin lead and leadfree assembly processes, Plated Through Hole (PTH) and Surface Mount (SMT) Assemblies, and class 1, 2 & 3 levels of manufacturing. IPC Certification granted upon successful completion of the first three days of training. Certification valid for two years. Class offered in partnership with Soldering Biz. One copy of an IPC-A-610E Manual included. Fee: $485
ITEM 9147-B231  SOLDERING BIZ  Evergreen - Building Y, Room B
5 Sessions M - F  Jul. 30 - Aug. 3  5:00 - 9:30PM

machine operator certificate program (14.5 CEUs)
The Machine Operator Certificate is designed to prepare participants to work in entry level positions as machine operators. Content includes theory and hands-on experience with manual and CNC machining equipment, machine tools, machinist application math, blueprint reading and precision measurement. Fee: $4250
ITEM 9398-B231  T. ELMORE  Snohomish High School
9 Mon., 9 Tue., 9 Wed., 9 Thu.  Aug. 20 - Oct. 22  3:00 - 6:00PM

shop math essentials (3.0 CEUs)
This course is designed to fulfill an entrance prerequisite for the Machine Operation Essentials course. On successful completion of this course, participants will be prepared for the more-advanced levels of machinist-trade math to be presented in the Essentials course. Presented as a hybrid course, combining online classes with instructor lecture and guided practice. Fee: $1300
ITEM 9400-B231  T. ELMORE  Snohomish High School
2 Mon., 3 Tue., 3 Wed., 2 Thu.  Aug. 20 - Sep. 5  3:00 - 6:00PM
No class Sept. 3.

blueprint reading essentials (1.5 CEUs)
This course is designed to fulfill an entrance prerequisite for the Machine Operation Essentials course, providing an introduction to/refresh in the basics of blueprints and engineering drawings as used in the manufacturing trades. This course is presented as a hybrid class, combining online training with instructor lecture and guided practice. Fee: $650
Available Fall 2012

MACHINE OPERATOR ESSENTIALS (10 CEUs)
This course is designed to prepare participants to work in entry level positions as machine operators, including theory and hands-on experience with manual and CNC machines, machine tools, machinist application math, and precision measurement. Fee: $2300
Available Fall 2012

VINTAGE AEROTECH PROGRAM
FREE INFORMATION SESSION: MANUFACTURING THE GREAT AIRCRAFT OF HISTORY 1927-1957
From 1927 to 1957 the worldwide aircraft industry went through evolutionary, if not revolutionary change in design, manufacturing and performance. This 30 year period saw wood and fabric bi-planes changed to metal monoplanes, aircraft propulsion went from the four cycle piston engines (powerplants) to efficient high altitude jet engines. During this same period the new discoveries in aerodynamics combined with the integration of the advanced airframe and powerplants allowed both military and commercial aircraft to continually operate at transonic speeds. This one hour informational session will highlight personalities, events, technology and processes that are covered in the eight hour four session course “Manufacturing the Great Aircraft of History 1927-1957” offered by Everett Community College Vintage Aero Aircraft Program. Fee: FREE
ITEM 9436-B124  M. LAVERELLE  Evergreen - Building Y, Room C
01 Thursday  Aug. 2  6:00 - 7:00PM

FREE INFORMATION SESSION: AEROTECH: SYSTEMS ARCHITECTURE
What is often overlooked in the discussion of historic aircraft design is what operating systems allowed the aircraft go faster, higher and further during their revolutionary technical growth between 1927 and 1957. This informational briefing session of Everett Community College Vintage Aero Aircraft Systems Architecture will brief the participant on the subject matter covered during the 8 hour class and hands-on Aircraft Systems Architecture Course. Included in this briefing will be samples of instructional system presentations such as the fuel, turbo-supercharger and pressurization systems on aircraft like those found at Historic Flight Foundation Hangar (i.e. The North American T-6, Beech Model 17 Stagger Wing and Spitfire). Fee: FREE
ITEM 9435-B124  M. LAVERELLE  Evergreen - Building Y, Room B
1 Thursday  Aug. 16  6:00 - 7:00PM

BUSINESS & PROFESSIONAL DEVELOPMENT
ACCOUNTING & FINANCE
BOOKKEEPING BASICS (.6 CEUs)
Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debts and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You’ll also review how to reconcile your bank account and create financial statements (profit and loss, owner’s equity, and balance sheet). Handouts included. Bring notepad and hand-held calculator. Fee: $170
ITEM 9891-B231  P. COUGHLIN  Main Campus - Shuksen Hall, 233
1 Friday  Aug. 17  9:00AM - 4:00PM
ITEM 9890-B231  P. COUGHLIN  Main Campus - Shuksen Hall, 233
1 Saturday  Jul. 21  9:00AM - 4:00PM
ITEM 9891-B231  P. COUGHLIN  TYE, 3OT
1 Thursday  Aug. 22  6:00 - 8:00PM

425-267-0150 (or see form on page 58)  www.everettcc.edu/ccec
FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)
Learn how to read, prepare, and analyze income statements, balance sheets, and statement of cash flows to make sound financial decisions, allocate resources, and accurately budget expenses. Acquire a financial toolkit that you can use for real-world situations. Course content includes: financial statement analysis, budgeting/planning, ratio analysis, return on investment (ROI), audits, fraud, and reflection on the post-Enron era. Required textbook can be purchased at the EvCC Bookstore. Fee: $330
ITEM 8985-B231 M. EPPELE EvCC - Building Y, Room A
5 Tuesdays Jun. 26 - Jul. 24 6:00 - 9:00PM

QUICKBOOKS 2011 (1.2 CEUs) or (12 CPEs)
QuickBooks is designed to help improve your business productivity by saving you time and money. Learn to manage customers and vendors while gaining hands-on experience with invoicing, receiving and depositing payments, entering bills, and writing checks. Reconcile your bank and credit card statements and explore basic reports and financial statements. This course is designed for small business owners, bookkeepers, accountants, and others needing to learn how to use QuickBooks to manage their business efficiently. Textbook/desk reference included ($55 value). Prerequisite: Proficiency with navigating Windows, drop-down menus, the keyboard and mouse. Bookkeeping Basics course is highly recommended but not required. Instructor assumes students have bookkeeping experience/knowledge and will not spend time on bookkeeping concepts. This course qualifies for 12 CPE credits recognized by the Washington State Board of Accountancy. Fee: $315
ITEM 8963-B231 D. COTE Main Campus - Shuken Hall, 233
2 Tuesdays & 2 Thursdays Jul. 10 - Jul. 19 6:00 - 9:00PM

SMALL BUSINESS COMMUNICATION COURSES

STRATEGIC PLANNING: GETTING THE M.O.S.T.™ FROM YOUR PLAN (.3 CEUs)
Successful strategic planning—that is actionable and accountable—requires participants to be well informed about internal operations and external market conditions, before they meet at the planning table. They also need to share a common vision for their organization. In this workshop attendees will learn about the three stages of strategic planning, and how to initiate the M.O.S.T.™ planning process...a proven system to developing and implementing effective strategic plans. They will come away with the knowledge to participate in visioning, situation analysis, strategic development, plan execution and performance management. Fee: $95
ITEM 9095-B124 A. BALLARD EvCC - Building Y, Room C
1 Wednesday Jul. 18 5:30 - 8:30PM

ACTIVE LISTENING FOR RESULTS (.6 CEUs)
Few people have mastered the essential business skill of active listening. Genuine listening generates respect, rapport and trust. Employees respond better to supervisors who they think are listening to them. Listening well improves accuracy and confidence of both the listener and the talker. In this workshop, you’ll discover the five things that get in the way of listening and how to overcome them. You’ll learn to recognize where you go when you mentally check out and develop the skill of focusing your attention. Fee: $179
ITEM 8997-B231 P. ZIEMANN EvCC - Building Y, Room C
2 Mondays Aug. 13 - Aug. 20 6:00 - 9:00PM

WORKTALK - WORKPLACE COMMUNICATIONS (.7 CEUs)
Discover dozens of practical, immediately usable techniques in this hands-on class for communicating in writing, speaking, and at meetings. Come to learn tips on handling conflict and difficult people on the jobsite; and learn a good way to be more expressive and persuasive to help advance your career. This program is designed for all levels of employees in business, government, and nonprofits, including technical and office staff, managers and supervisors, government employees, union members, and legal staff. Fee: $195
ITEM 9048-B231 M. BUSCHMOLLE EvCC - Building Y, Room C
1 Saturday Aug. 18 9:00AM - 4:00PM

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)
Learn how to read, prepare, and analyze income statements, balance sheets, and statement of cash flows to make sound financial decisions, allocate resources, and accurately budget expenses. Acquire a financial toolkit that you can use for real-world situations. Course content includes: financial statement analysis, budgeting/planning, ratio analysis, return on investment (ROI), audits, fraud, and reflection on the post-Enron era. Required textbook can be purchased at the EvCC Bookstore. Fee: $330
ITEM 8985-B231 M. EPPELE EvCC - Building Y, Room A
5 Tuesdays Jun. 26 - Jul. 24 6:00 - 9:00PM

QUICKBOOKS 2011 (1.2 CEUs) or (12 CPEs)
QuickBooks is designed to help improve your business productivity by saving you time and money. Learn to manage customers and vendors while gaining hands-on experience with invoicing, receiving and depositing payments, entering bills, and writing checks. Reconcile your bank and credit card statements and explore basic reports and financial statements. This course is designed for small business owners, bookkeepers, accountants, and others needing to learn how to use QuickBooks to manage their business efficiently. Textbook/desk reference included ($55 value). Prerequisite: Proficiency with navigating Windows, drop-down menus, the keyboard and mouse. Bookkeeping Basics course is highly recommended but not required. Instructor assumes students have bookkeeping experience/knowledge and will not spend time on bookkeeping concepts. This course qualifies for 12 CPE credits recognized by the Washington State Board of Accountancy. Fee: $315
ITEM 8963-B231 D. COTE Main Campus - Shuken Hall, 233
2 Tuesdays & 2 Thursdays Jul. 10 - Jul. 19 6:00 - 9:00PM

SMALL BUSINESS COMMUNICATION COURSES

STRATEGIC PLANNING: GETTING THE M.O.S.T.™ FROM YOUR PLAN (.3 CEUs)
Successful strategic planning—that is actionable and accountable—requires participants to be well informed about internal operations and external market conditions, before they meet at the planning table. They also need to share a common vision for their organization. In this workshop attendees will learn about the three stages of strategic planning, and how to initiate the M.O.S.T.™ planning process...a proven system to developing and implementing effective strategic plans. They will come away with the knowledge to participate in visioning, situation analysis, strategic development, plan execution and performance management. Fee: $95
ITEM 9095-B124 A. BALLARD EvCC - Building Y, Room C
1 Wednesday Jul. 18 5:30 - 8:30PM

ACTIVE LISTENING FOR RESULTS (.6 CEUs)
Few people have mastered the essential business skill of active listening. Genuine listening generates respect, rapport and trust. Employees respond better to supervisors who they think are listening to them. Listening well improves accuracy and confidence of both the listener and the talker. In this workshop, you’ll discover the five things that get in the way of listening and how to overcome them. You’ll learn to recognize where you go when you mentally check out and develop the skill of focusing your attention. Fee: $179
ITEM 8997-B231 P. ZIEMANN EvCC - Building Y, Room C
2 Mondays Aug. 13 - Aug. 20 6:00 - 9:00PM

WORKTALK - WORKPLACE COMMUNICATIONS (.7 CEUs)
Discover dozens of practical, immediately usable techniques in this hands-on class for communicating in writing, speaking, and at meetings. Come to learn tips on handling conflict and difficult people on the jobsite; and learn a good way to be more expressive and persuasive to help advance your career. This program is designed for all levels of employees in business, government, and nonprofits, including technical and office staff, managers and supervisors, government employees, union members, and legal staff. Fee: $195
ITEM 9048-B231 M. BUSCHMOLLE EvCC - Building Y, Room C
1 Saturday Aug. 18 9:00AM - 4:00PM

BUSINESS ACCELERATION

SMALL BUSINESS ACCELERATOR – FOUNDATIONS PROGRAM
Take key steps to prepare yourself and your business for accelerated growth and profitability. This practical program includes classroom learning, networking with other experienced entrepreneurs, and a one-on-one business strategy session with an expert business coach. In classes, you will learn the latest strategies in business planning, sales and marketing, employee management, and financial management—and how each directly relates to making your business grow and thrive. In a one-on-one session with an experienced business coach, you will develop an individualized assessment of your current business that includes your businesses’ growth potential and specific steps and tools required for your particular business to substantially grow profits. The Small Business Accelerator—Foundations program package includes:

- Strategic Planning and Assessment Tool-kit Session
- Marketing and Sales Foundations Course
- Employee Management Foundations Course
- Financial Management Foundations Course
- One-on-one Individualized Business Assessment Session with an Expert Business Coach

Who should attend? This program is a suggested precursor to the Small Business Accelerator—Signature program. Foundations participants vary, but typically have a minimum one year experience running their business, generate less than $500,000 in sales, and have three or more employees. Learn more at www.everettcc.edu/AcceleratorFoundations. Fee: $725
ITEM 8989-B231 STAFF EvCC - Building Y, Room B
10 Wednesdays Jun. 20 - Aug. 29 2:00 - 5:00PM
No class July 4.

MARKETING & SALES FOUNDATIONS
Learn practical steps and tools to create an action marketing plan and sales process to grow your business. Maximize your marketing budget and staffing resources by clearly defining your customers, fulfilling their needs, and knowing where you fit in the competitive landscape. Employ the latest in web analytics, social media, and other cost-effective techniques to generate more business leads. Then close on those leads with a systematic sales process proven to increase sales. Fee: $175
ITEM 8986-B231 A. BALLARD EvCC - Building Y, Room B
3 Wednesdays Jun. 27 - Jul. 18 2:00 - 5:00PM
No class July 4.

EMPLOYEE MANAGEMENT FOUNDATIONS
Acquire practical employee management knowledge, tools, and strategies essential to manage your business, build a strong foundation for company growth, and successfully navigate employment laws and risks. Emphasis is on proven practices you can apply to your business structure to optimize employee performance and maximize company profitability. Fee: $175
ITEM 8988-B231 S. STURHOLM EvCC - Building Y, Room B
3 Wednesdays Jul. 25 - Aug. 8 2:00 - 5:00PM

FINANCIAL MANAGEMENT FOUNDATIONS
Running a business without financial and operating information is like trying to drive a car with a cover over its windshield. Learn how to read and analyze financial statements to effectively manage your business and drive profitability, including how to assess your businesses’ financial health, identify key profit drivers for your specific business, manage cash flow to sustain growth, create an accurate financial forecast and find the current valuation of your business. Fee: $175
ITEM 8987-B231 T. SNIDER EvCC - Building Y, Room B
3 Wednesdays Aug. 15 - Aug. 29 2:00 - 5:00PM
**HUMAN RESOURCES ESSENTIALS (.9 CEUs)**
This foundation class introduces the dynamic field of human resources. Learn what HR does and its potential impact and importance in an organization. Master the acronyms and jargon used in the profession, learn the competencies required to be successful as an HR practitioner, and acquire information on HR industry certifications. This is the recommended starting point for the HR Certificate Program. Required textbook can be purchased at the EvCC Bookstore (Robert L. Mathis and John H. Jackson, *Human Resource Management*, Publisher: South Western College Publishing; 13th edition ISBN: 978-0538453158). Fee: $165
ITEM 9078-B231  C. MALONE, SPHR  Evergreen - Building Y, Room A 3 Thursdays  Jun. 28 - Jul. 12 6:00 - 9:00PM

**EMPLOYMENT LAW (1.2 CEUs)**
The legal landscape for human resources is complex and ever-changing. Navigate the myriad of laws governing the employment relationship including discrimination, compensation, benefits, labor relations, and privacy. Learn how laws and regulations are developed; strategies for keeping your organization in compliance; and ways to keep abreast of new and proposed regulations. Fee: $205
ITEM 9079-B231  C. MALONE, SPHR  Evergreen - Building Y, Room B 4 Tuesdays  Jul. 10 - Jul. 31 6:00 - 9:00PM

**TALENT MANAGEMENT: FINDING AND KEEPING THE BEST (1.2 CEUs)**
Finding and keeping talented employees is a key to the success of any organization. Learn the steps in recruitment; the legal environment related to recruiting and retention; how to develop behavioral interview questions to select employees that fit your organization; and creative strategies to hold on to your best talent. Prerequisite: Human Resources Essentials. Fee: $205
ITEM 9080-B231  M. SUMMERS, SPHR  Evergreen - Building Y, Room B 4 Tuesdays  Jul. 11 - Aug. 1 6:00 - 9:00PM

**TOTAL REWARDS (1.2 CEUs)**
Employee compensation and benefits often represent an organization’s greatest expense. Learn to efficiently manage total rewards; design a basic pay system; and leverage a range of possible benefits, including many low or no-cost options. Class also covers laws governing compensation and benefits. Prerequisite: Human Resources Essentials. Fee: $205
ITEM 9082-B231  C. MALONE, SPHR  Evergreen - Building Y, Room B 4 Tuesdays  Aug. 7 - Aug. 28 6:00 - 9:00PM

**HUMAN RESOURCES CERTIFICATE ELECTIVE COURSES**

**FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)**
See page 46 for complete course description and details.

**HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)**
See page 46 for complete course description and details.

**SUPERVISOR TRAINING (1.4 CEUs)**
See page 45 for complete course description and details.
FREE INFORMATION SESSION:

HIGH PERFORMANCE MANAGEMENT CERTIFICATE PROGRAM

Learn how to improve your people, processes, and profits with a professional certificate designed for those who want to learn to lead others with confidence and purpose, identify and advance quality improvement opportunities to improve your organization’s bottom line, and acquire practical financial knowledge and skills for a business environment. We’ll discuss getting started and the program requirements (core and elective classes). Registration required. Fee: FREE

ITEM 9059-B231
A. SUCIU
Evergreen - Building Y, Room A
1 Monday
Jun. 18
6:00 - 7:30PM

HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)


ITEM 9056-B231
A. SUCIU
Evergreen - Building Y, Room B
5 Mondays
Jul. 9 - Aug. 6
6:00 - 9:00PM

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)

Learn how to read, prepare, and analyze income statements, balance sheets, and statement of cash flows to make sound financial decisions, allocate resources, and accurately budget expenses. Acquire a financial toolkit that you can use for real-world situations. Course content includes: financial statement analysis, budgeting/planning, ratio analysis, return on investment (ROI), audits, fraud, and reflection on the post-Enron era. Required textbook can be purchased at the EvCC Bookstore. Fee: $330

ITEM 8985-B231
M. EPPLEY
Evergreen - Building Y, Room A
5 Tuesdays
Jun. 26 - Jul. 24
6:00 - 9:00PM

NEXT LEVEL LEADERSHIP (2.4 CEUs)

Gain modern leadership skills and knowledge to take yourself and your team to the next level of performance, productivity, and profits. Develop your own leadership style based on your strengths and values; equip yourself with proven tools and strategies to inspire, motivate, and elevate employee performance; and learn how to communicate with credibility, persuasiveness, and passion to affect positive change. Required textbook can be purchased at the EvCC Bookstore (J. Kouzes, B. Posner, The Leadership Challenge, Publisher: Jossey-Bass; 4th edition, ISBN: 978-0787984922). Fee: $580

ITEM 9067-B231
P. BEZONA
Evergreen - Building Y, Room C
6 Wednesdays
Jul. 11 - Aug. 15
5:30 - 9:30PM

HIGH PERFORMANCE MANAGEMENT CERTIFICATE CAPSTONE (1.5 CEUs)

This capstone course is the culminating course of the Management Certificate Program. You will apply, in a case study format, a comprehensive solution to common business challenges using the tools and techniques learned in the program’s core and elective courses, including project management, finance, lean, performance, and communication. Prerequisite: completion of core classes in the Management Certificate Program. Fee: $315

ITEM 9058-B231
A. SUCIU
Evergreen - Building Y, Room B
5 Thursdays
Jul. 12 - Aug. 9
6:00 - 9:00PM

To learn more about the High Performance Management Certificate visit www.everettcc.edu/MgmtCert
<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>CREDITS</th>
<th>CLASS DATES</th>
<th>LOCATION</th>
<th>PREREQUISITES</th>
<th>FEES</th>
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<tbody>
<tr>
<td><strong>PROJECT EXECUTION AND CONTROL (1.5 CEUs)</strong></td>
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<td>Explore tools and processes to monitor and control a project to meet project requirements of time, cost, and quality. Class will include hands-on exercises to develop your skills in executing the work on a project according to the Project Management Plan, including managing people and resources all the way through project closure. Prerequisites: Project Planning and Scheduling Techniques. Fee: $315</td>
<td>ITEM 9026-B231</td>
<td>M. MULLIN, PMP</td>
<td>Evergreen - Building Y, Room C</td>
<td>5 Tuesdays</td>
<td>Jun. 26 - Jul. 24</td>
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<td><strong>PROJECT TEAM MANAGEMENT (1.5 CEUs)</strong></td>
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<td>Project success is achieved through individuals working together toward a common goal. Learn basic concepts, interpersonal skills, and tools you need as Project Manager to achieve high project team performance. Understand how to improve communication, motivate, inspire, and manage conflict with techniques you can apply the next day. I Speak Your Language text and questionnaire included. Prerequisite: Project Management Essentials or concurrent enrollment. Fee: $330</td>
<td>ITEM 9027-B231</td>
<td>M. MULLIN, PMP</td>
<td>Evergreen - Building Y, Room C</td>
<td>5 Tuesdays</td>
<td>Jul. 31 - Aug. 28</td>
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<tr>
<td><strong>MICROSOFT PROJECT FOR PROJECT MANAGERS (1.5 CEUs)</strong></td>
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<td>This course is designed to help you to use both the beginning and intermediate functionality of Project 2010 as a tool to manage projects. You will learn how to get started with Project, work with both PERT and Gantt charts; create a task list and organize them in a work breakdown structure; set up resources and assign those resources to tasks; format and print your plan and reports; track progress on tasks; import tasks from MS Excel; fine-tune your project; and finalize the project to implement the project plan. You will also create your own personal project of your choice. Prerequisite: Good working knowledge of Windows, Word and Excel highly recommended. This course is based on MS Office Project 2010 Step by Step by Carl Chatfield and Timothy Johnson. This 560-page workbook and CD ($30 value) are included. Fee: $345</td>
<td>ITEM 8909-B231</td>
<td>M. ALDRICH</td>
<td>Evergreen - Building Y, Room C</td>
<td>5 Thursdays</td>
<td>Aug. 9 - Sept. 6</td>
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<td><strong>PROJECT MANAGEMENT CERTIFICATE ELECTIVE COURSES</strong></td>
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<td><strong>PROJECT RISK MANAGEMENT ESSENTIALS (0.9 CEUs)</strong></td>
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<td>All projects involve risk. Learning and understanding basic Project Risk Management can lessen risk exposure, reduce costs and improve project outcomes. Aligned with the PMBOK, this course gives students an in-depth look at the process of identifying and applying risk management principles and techniques to projects This basic Project Risk Management course provides knowledge and hands-on experience to identify, measure and respond to risks in project development and implementation. Students will learn to quantify risks and create risk response strategies to deliver projects that meet stakeholder expectations. Emphasis is placed upon techniques that are widely applicable in project management environments. Prerequisite: Project Management Essentials. Fee: $185</td>
<td>ITEM 9039-B231</td>
<td>STAFF</td>
<td>Evergreen - Building Y, Room A</td>
<td>3 Wednesdays</td>
<td>Jun. 27 - Jul. 18</td>
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<td><strong>VIRTUAL TEAMS - MANAGING PROJECTS TODAY (0.6 CEUs)</strong></td>
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<td>Learn practical tools and techniques for managing projects in today’s global environment. Through case study analysis of real-life scenarios, identify common challenges and pitfalls of virtual teams and how to navigate them to ensure project success. Fee: $155</td>
<td>ITEM 9031-B231</td>
<td>J. BOWEN, PMP</td>
<td>Evergreen - Building Y, Room C</td>
<td>2 Thursdays</td>
<td>Jul. 5 - Jul. 12</td>
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<td><strong>EARNED VALUE MANAGEMENT (.6 CEUs)</strong></td>
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<td>Earned value management provides Project Managers and stakeholders an extremely useful tool to monitor project progress and indicate when corrective actions are necessary. Learn important concepts, skills and tools a Project Manager needs to implement earned value management. Learn how to successfully plan the project earned value structure, monitor project performance using earned value techniques and more accurately predict final project cost and schedule performance. Required textbook can be purchased at the EvCC bookstore (Quentin W. Fleming &amp; Joel Koppelman, Earned Value Project Management, 3rd Edition, ISBN 978-1930699892). Fee: $155</td>
<td>ITEM 9038-B231</td>
<td>G. HILLS, PMP</td>
<td>Evergreen - Building Y, Room A</td>
<td>2 Thursdays</td>
<td>Jul. 19 - Jul. 26</td>
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<td><strong>AGILE PROJECT MANAGEMENT (.6 CEUs)</strong></td>
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<td>Learn how Agile compares to classic methods in project management and how it can help with changing requirements, shifted deadlines or other major project issues. If you are new to Agile you will learn how to apply fundamental techniques. For those already versed in Agile, we’ll provide best practices, tools, and discussions on how companies are using Agile. Topics: iterative delivery of value, anticipating change, reducing project risk, and maintaining focus on priorities. Recommended prerequisite knowledge: Experience with software projects and basic computer literacy. Fee: $195</td>
<td>ITEM 9034-B231</td>
<td>G. SMITH, PMP</td>
<td>Evergreen - Building Y, Room B</td>
<td>1 Saturday</td>
<td>Jul. 14</td>
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<td><strong>FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)</strong></td>
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<td><strong>HIGH PERFORMANCE MANAGEMENT ESSENTIALS (1.5 CEUs)</strong></td>
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**LEAN SIX SIGMA GREEN BELT CERTIFICATE PROGRAM**

**FREE INFORMATION SESSION:**

**LEAN SIX SIGMA GREEN BELT CERTIFICATE PROGRAM**

Lean Six Sigma techniques help professionals in any type of industry transform their organization into a leaner, more efficient business. The program also helps participants to test for Green Belt certification. We’ll discuss getting started and the program requirements (core and elective classes). Registration required. Fee: FREE

ITEM 9115-B231 | STAFF | Evergreen - Building Y, Room A | 1 Wednesday | Jun. 20 | 6:00 - 7:00PM |

**LEAN PRACTICES OVERVIEW (3.5 CEUs)**

This class provides participants with a basic understanding of Lean principles, and how they are applied to the workplace. Lean is a systematic management approach designed to improve the production process, and enhance the method of providing a product or service to a customer in the shortest time at the lowest cost. Lean focuses on reducing or eliminating the eight types of waste, which commonly account for 95 percent of the total process time. Course content provides an introduction to the Lean system, including Lean tools such as: Just in time, Kanban, Standard Work, 5s and 5 Whys. Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt instructor. Fee: $100

ITEM 9015-B231 | C. LINDSTROM | Evergreen - Building Y, Room C | 1 Monday | Jun. 25 | 6:00 - 9:30PM |

We are renovating our building. During this time, we will be at an interim location in Everett. Be sure to check your class locations. See page 41 for details.
BASIC STATISTICS FOR CONTINUOUS IMPROVEMENT (1.2 CEUs)

Many students wanting to improve their process improvement skills using the Six Sigma methodology can become intimidated by the math and statistics required by this data analysis tool. This course will provide high-level, hands-on training of how statistics are used in Six Sigma, including what statistics are, how they are generated and interpreted, how they are used in process control, how they are used to compare before and after process improvements, and how they are shown using graphs and charts. Very basic algebraic equations will be reviewed as needed to provide the context for the statistical introduction. Bring a basic electronic calculator to class. Required textbook is Basic Statistics: Tools for Continuous Improvement, ISBN: 1-880156-06-7). Course taught by a Six Sigma Master Black Belt. Fee: $260

Available Fall 2012

LEAN SIX SIGMA GREEN BELT - FOUNDATIONS (1.8 CEUs)

A practical approach to Six Sigma. Learn best practice approaches that can be applied immediately in your work and build a foundation for further understanding and development in the area of work process improvement. Learn the DMAIC (Define, Measure, Analyze, Improve and Control) approach to process improvement projects and the applicable tools and techniques. Understand quality principles and systems, strategy, process management, lean principles in the organization, team management and best practices for continuous improvement. This course covers a foundation of learning applicable to the American Society for Quality (ASQ) Body of Knowledge for Six Sigma Green Belt (SSGB) certification. Required textbook is available at the EvCC bookstore, from American Society for Quality (www.asq.org), or from other online retailers (Munro, Rod, et.al, The Certified Six Sigma Green Belt Handbook, ASQ Press, ISBN 978-0873689698). Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt instructor. Fee: $380

Available Fall 2012

LEAN SIX SIGMA GREEN BELT - ADVANCED TOPICS (1.8 CEUs)

Building on the Six Sigma Green Belt Foundations course, Advanced Topics introduces more concepts, tools and techniques for the phases of a Six Sigma improvement initiative, namely strategy, deployment and execution of a Six Sigma DMAIC project. Learn best practice approaches that can be applied immediately in your work. Enhance the understanding of the DMAIC (define, measure, analyze, improve and control) approach with additional concepts related to quality principles and systems, strategy, process management, lean principles in the organization, team management and best practices for continuous improvement. Prerequisite: Lean Six Sigma Green Belt - Foundations. This course completes the coverage for the American Society for Quality (ASQ) Body of Knowledge. Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt instructor. Fee: $380

Available Fall 2012

LEAN SIX SIGMA GREEN BELT CAPSTONE (1.5 CEUs)

The project is designed for the students in the Lean Six Sigma Green Belt certificate program who have completed the Six Sigma Green Belt Foundations and Six Sigma Green Belt Advanced courses. No matter what sector your organization works in, this approach provides a valuable framework for understanding and running six sigma projects. This course provides an opportunity for participants to become familiar with and fine tune their understanding of running six sigma projects. Fee: $345

Available Fall 2012

LEAN SIX SIGMA GREEN BELT CERTIFICATE ELECTIVE COURSES

LEAN FOR THE OFFICE (0.8 CEUs)

This is a full-immersion Lean office simulation. Participants will apply Lean concepts and tools to improve a professional business process. This training provides a hands-on learning experience. Participants will experience what it’s like to analyze an office process, discover waste, apply a suite of Lean tools and methods to remove waste from the process, and finally implement their improved process. Participants will be able to take what they learn and apply it to their own business processes. Fee: $249

ITEM 9005-B231 C VENEGAS Evergreen - Building Y, Room A
1 Monday Jul. 2 8:00AM - 4:30PM

ROOT CAUSE ANALYSIS AND INVESTIGATION (.6 CEUs)

Learn the foundational tools required in any process improvement approach. Organizations often focus on symptoms of problems rather than seeking out the true root causes. Identification of the root causes of problems allows companies to correctly and quickly address the primary drivers of problems, and avoid having to address the same problem repeatedly. Fee: $179

ITEM 9019-B231 STAFF Evergreen - Building Y, Room A
2 Mondays Aug. 20 - Aug. 27 6:00 - 9:00PM

LEAN SIX SIGMA GREEN BELT TEST PREPARATION (1.2 CEUs)

This test preparation course helps participants pass the ASQ’s Green Belt Certification Exam. Designed for those who have completed most or all of the core requirements of the Lean Six Sigma Green Belt Certificate program, participants will learn useful tips, tricks, and traps to avoid in taking the test. The course contains multiple exercises and timed sample exams used to improve speed and testing performance within the Six Sigma Green Belt Body of Knowledge (BOK). Prerequisite: Lean Overview, Basic Statistics for Continuous Improvement, SSGB Foundations, and SSGB Advanced. Class is offered in partnership with Ceptara and is taught by Ceptara Six Sigma Black Belt Instructor. Fee: $315

Available Fall 2012

VIRTUAL TEAMS - MANAGING PROJECTS TODAY (.6 CEUs)

See page 47 for complete course description and details.

EARNED VALUE MANAGEMENT (.6 CEUs)

See page 47 for complete course description and details.

FINANCIAL INTELLIGENCE FOR NON-FINANCIAL MANAGERS (1.5 CEUs)

See page 46 for complete course description and details.

PROJECT RISK MANAGEMENT ESSENTIALS (.9 CEUs)

See page 47 for complete course description and details.

CERTIFICATIONS

CONTINUING EDUCATION FOR ELECTRICIANS

EvCC’s Corporate & Continuing Education Center is pleased to announce our new partnership with Independent Electrical Contractors of Washington to provide educational offerings to promote and enhance the careers of electricians and electrical trainees. Independent Electrical Contractors of Washington is an approved provider of continuing education by the Washington State Department of Labor and Industries. These courses provide the required training for licensure recertification in Washington State. Who should attend? Professionals in the electrical industry and those individuals who are aspiring to become journeyman electricians and need to meet their CEU requirements.
**BASIC ELECTRICAL THEORY WITH NEC/WAC (.8 CEUs)**

An introduction to the general concepts of Electrical Theory, OSHA’s Law, and Power Formula. These concepts are used in the electrical construction industry on a daily basis. This course also includes safety requirements in the State of Washington as per OSHA/WISHA. Total of 32 hours required for license renewal. This course is intended for trainee license renewal but can be applied to journeyman license renewal as industry related CEUs. Fee: $75

**NEC 2011 UPDATE (.8 CEUs)**

An introduction to the general rules for the safe use of electricity as required by the National Electrical Code and special requirements in the State of Washington per the RCW/WAC rules. This course is approved for 8 hours Continuing Education Units (CEU) for license renewal in Washington State. Fee: $75

**ABG INTERPRETATION (.15 CEUs)**

Do you need a refresher on the function of acid-base balance in the body? Would you like to know how to interpret ABG data? ABG Interpretation will provide a review of acid-base physiology and describe a method of arranging the ABG data to quickly determine status of a patient. Students will get practice time with multiple scenarios in order to develop the skill to read ABG’s quickly. Upon completion of ABG Interpretation, the learner will: identify clinical pearls to remembering the ABG values that determine the primary cause of pH imbalances, practice interpreting ABG values with multiple patient scenarios. Fee: $49

**RHYTHM RECOGNITION (.2 CEUs)**

Are you planning to take ACLS or PALS for the first time? Or do you need a quick refresher on ECG rhythms? Rhythm recognition is the class for you. This 2 hour class provides a systematic approach to rhythm interpretation. Students will get practice time for reviewing multiple rhythm strips. Upon completion of Rhythm Recognition, the learner will: identify a systematic approach to rhythm interpretation, distinguish the characteristics of various sinus, atrial, junctional and ventricular rhythms, discriminate between first, second and third degree atrio-ventricular blocks, practice using a systematic approach to rhythm interpretation. Fee: $49

**ACLS MEDS & PREP (.15 CEUs)**

Are you planning to take ACLS for the first time? Or do you need a quick refresher on ACLS medications? ACLS Meds & Prep is the class for you. This course provides instruction on the uses, precautions and administration guidelines for various emergency medications. The ACLS algorithms will be reviewed with tips and tricks for remembering the AHA guidelines. Upon completion of ACLS Meds & Prep, the learner will: identify clinical pearls to remembering the AHA guidelines for cardiac arrest, bradyarrhythmia, tachyarrhythmia, acute coronary syndromes and suspected stroke, and also be able to evaluate the uses, precautions and administration guidelines for medications used in the AHA ACLS algorithms. Fee: $49

**PALS MEDS & PREP (.15 CEUs)**

Are you planning to take PALS for the first time? Or do you need a quick refresher on PALS medications? PALS Meds & Prep is the class for you. This course provides instruction on the uses, precautions and administration guidelines for various emergency medications for the pediatric population. The PALS algorithms will be reviewed with tips and tricks for remembering the AHA guidelines. Upon completion of PALS Meds & Prep, the learner will: identify clinical pearls to remembering the AHA guidelines for respiratory, shock, and cardiac core cases and be able to evaluate the uses, precautions and administration guidelines for medications used in the AHA PALS cases. Fee: $49
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<thead>
<tr>
<th>Course Title</th>
<th>Instructor</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
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<tbody>
<tr>
<td>WELCOME TO COMPUTERS: USING WINDOWS 7 (.6 CEUs)</td>
<td>W. BERKLEY</td>
<td>Main Campus - Shukran Hall, 233</td>
<td>Jun. 23</td>
<td>9:00AM - 4:00PM</td>
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<td>COMPUTERS AND TECHNOLOGY</td>
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<td>EXCEL 2010 LEVEL 2: BEYOND EXCEL BASICS (.7 CEUs)</td>
<td>S. SAUNDERS</td>
<td>Main Campus - Shukran Hall, 233</td>
<td>Jul. 14</td>
<td>8:30AM - 4:30PM</td>
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<td>S. SAUNDERS</td>
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<td>Jul. 21</td>
<td>8:30AM - 4:30PM</td>
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<td>Main Campus - Shukran Hall, 233</td>
<td>Aug. 20</td>
<td>8:30AM - 4:30PM</td>
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**EXCEL 2010 LEVEL 1: SPREADSHEET BASICS (.7 CEUs)**

This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. Topics include creating and modifying a worksheet; performing calculations; formatting a worksheet, including font size and type, number formats, merge cells, and applying formats and styles; developing a workbook; printing workbook contents; and customizing layout. Prerequisite: Basic proficiency with Windows, keyboard, and mouse or equivalent. Textbook included ($20 value). Fee: $175

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**EXCEL 2010 LEVEL 2: BEYOND EXCEL BASICS (.7 CEUs)**

You possess the basic skills of Excel and now want to produce advanced spreadsheets. Discover how easy it is to increase your productivity, streamline repetitive tasks, and enhance the visual effectiveness and appeal of your spreadsheets. Topics include organizing worksheets and table data using various techniques, creating and modifying charts, calculations with advanced formulas, analyzing data using PivotTables and PivotCharts, and customization of the workbook in the Excel environment. Prerequisite: Excel 2010 Level 1, or equivalent. Textbook included ($20 value). Fee: $175

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**EXCEL 2010 LEVEL 3: COMPLEX WORKBOOKS (.7 CEUs)**

Develop skills necessary to collaborate with others, audit and analyze worksheet data, incorporate multiple data sources, and import and export data, and use Excel with the web. Prerequisite: Excel 2010 Level 1 and 2 or equivalent knowledge. Textbook included ($20 value). Fee: $175

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**POWERPOINT 2010: LEVEL 1 (.7 CEUs)**

Create more effective and engaging presentations. You will discover new skills to create a visually appealing presentation for your audience; edit an existing presentation; add images, charts and graphics; and improve your presentation preparation. PowerPoint 2010 is used, but this course is appropriate for users of other versions as well. Topics include creating a presentation, formatting text slides, adding graphical objects, modifying objects, adding tables and charts, and preparation to deliver a presentation. Prerequisite: Basic proficiency with Windows, keyboard, and mouse. Textbook included ($20 value). Fee: $175

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**SHAREPOINT FOUNDATIONS 2010: LEVEL 1 (1.4 CEUs)**

In almost every office around the world, people communicate and share ideas to create products and services. This information sharing often requires multiple software and web applications that do not necessarily work together perfectly. In contrast, Windows SharePoint services combines familiar office tools, adds the latest technology, and extends the functionality of applications and the web into a single environment to share information and collaborate with colleagues, no matter where you are or how you access the information. In this course, you will create and edit content in a Windows SharePoint Services team website, and then you will create and manage your own team site. Prerequisite: Windows, file management and browser experience. Textbook included ($45 value). Fee: $379

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**SHAREPOINT FOUNDATIONS 2010: LEVEL 2 (1.4 CEUs)**

Learn to manage team sites as a site owner and as a Windows SharePoint Services administrator. You will learn how to manage document libraries, work flow, security, site usage and maintenance. This course is designed for individual contributors or departmental staff in a variety of job roles, such as administrative assistants, functional or operations managers, with basic SharePoint skills, and who have the responsibility for managing SharePoint sites as an enabling technology within their workgroups, not necessarily IT tech professionals. Prerequisite: SharePoint Level 1. We also recommend some familiarity with basic Windows server concepts such as Windows 2003, PowerShell, basic concepts of coding and scripting, and Internet Information Server (IIS). Textbook included ($45 value). Fee: $379

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**WORD 2010 LEVEL 1: WORD PROCESSING BASICS (.7 CEUs)**

Using the latest version of Word, 2010, discover how to produce quality standard business documents. Topics include creating and editing a new document; formatting text and paragraphs; adding tables and graphic elements; proofing documents; and page setup and document appearance. Prerequisite: Basic proficiency with Windows, keyboard, and mouse or equivalent. Textbook included ($20 value). Fee: $175

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**WORD 2010 LEVEL 2: BEYOND WORD BASICS (.7 CEUs)**

Do you have basic word processing skills and want to know more about the exciting tips and tricks of Microsoft Word? In this course, you will customize tables, charts, and styles; modify pictures; create customized graphic elements; structure content using Quick Parts, automate document creation and common tasks, and perform mail merges. Prerequisite: Word Level 1 or equivalent. Textbook included ($20 value). Fee: $175

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**QUICKBOOKS**

**QUICKBOOKS 2011 (1.2 CEUs) or (12 CPEs)**

QuickBooks is designed to help improve your business productivity by saving you time and money. Learn to manage customers and vendors while gaining hands-on experience with invoicing, receiving and depositing payments, entering bills, and writing checks. Reconcile your bank and credit card statements and explore basic reports and financial statements. This course is designed for small business owners, bookkeepers, accountants, and others needing to learn how to use QuickBooks to manage their business efficiently. Textbook/Desk reference included ($55 value). Prerequisite: Proficiency with navigating Windows, drop-down menus, the keyboard and mouse. Bookkeeping Basics course is highly recommended but not required. Instructor assumes students have bookkeeping experience/knowledge and will not spend time on bookkeeping concepts. This course qualifies for 12 CPE credits recognized by the Washington State Board of Accountancy. Fee: $315

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We are renovating our building. During this time, we will be at an interim location in Everett. Be sure to check your class locations. For a map and details see page 41.
CATIA V5 ONLINE “PACKAGE” (4.0 CEUs)

Study CATIA online at your own pace in the comfort of your home or work setting. The curriculum is web-based and includes video demonstrations and interactive lab exercises using the CATIA simulation program. You can enroll and start a class at any time. You have 90 days to complete the five course package and 21 days to complete an individual course.

If you are new to CATIA you may wish to enroll in this “Online Package” which includes the first five classes, for a savings of $200! No special software required. Fee: $1800

ITEM 8938-B231
K. Rillos
Online

INTRODUCTION TO CATIA (0.8 CEUs)

ITEM 8930-B231
Online
Fee: $400

ASSEMBLY DESIGN ADVANCED (0.8 CEUs)

ITEM 8938-B231
Online
Fee: $400

SKETCHER AND AUTO-CONSTRAINTS (0.8 CEUs)

ITEM 8952-B231
Online
Fee: $400

PART DESIGN FUNDAMENTALS (0.8 CEUs)

ITEM 8953-B231
Online
Fee: $400

DRAFTING FUNDAMENTALS (0.8 CEUs)

ITEM 8955-B231
Online
Fee: $400

FUNCTIONAL TOLERANCE AND ANNOTATION (0.8 CEUs)

ITEM 8959-B231
Online
Fee: $400

INTRODUCTION TO SURFACING (0.8 CEUs)

ITEM 8966-B231
Online
Fee: $400

PART & PRODUCT INTEGRATION (0.8 CEUs)

ITEM 8964-B231
Online
Fee: $400

SURFACING OPERATIONS (0.8 CEUs)

ITEM 8967-B231
Online
Fee: $400

WIREFRAME FUNDAMENTALS (0.8 CEUs)

ITEM 8970-B231
Online
Fee: $400

DATABASE

RELATIONAL DATABASE DESIGN (0.8 CEUs)

Storing and accessing data are part of a person’s workplace day-to-day activities. In this course, you will plan, design, and create a functional and efficient relational database. One of the most efficient and powerful ways of managing data is by using relational databases. Learn how information can be stored, linked, and managed using a simple relational database application and its associated tools. A well-designed database allows easy maintenance and quick access of data. You can create effective database designs by applying relational database design techniques. Prerequisite: Access 2010 Level 1 or equivalent experience. Fee: $225

ITEM 8942-B231
R. Root
Main Campus - Shuksan Hall, 233
1 Tuesday & 1 Thursday
Jul. 10 - Jul. 12
12:30 - 4:30PM

SQL INTRODUCTION (1.2 CEUs)

Learn the fundamentals of structured query language and how to understand the concepts of databases and SQL. You will write SQL queries using the SELECT and FROM statements; calculate data using aggregate functions; column aliases, and mathematical operators; and use the WHERE clause to select specific rows. You will also learn to use the LIKE keyword, wildcards, logical operators, and NULLs, clauses that group data, create multiple tables by joining tables, and use other SQL front-end applications. Prerequisite: Relational Databases Design or equivalent knowledge. Fee: $350

ITEM 8943-B231
R. Root
Main Campus - Shuksan Hall, 233
1 Wednesday & 1 Thursday
Jul. 19 - Jul. 26
12:30 - 4:30PM

SQL ADVANCED QUERYING (1.2 CEUs)

In the SQL Introductory course, you learned to perform basic SQL querying. Because of various business conditions and requirements, in addition to querying the database, you may need to restructure and index tables. You may also need to manipulate the data in the tables using advanced queries. In this course, you will create advanced SQL queries to manipulate and index tables. You will also create transactions so that you can choose to save or cancel data entry process. Prerequisite: SQL Introduction. Fee: $350

ITEM 8944-B231
R. Root
Main Campus - Shuksan Hall, 233
2 Tuesdays & 1 Thursday
Jul. 31 - Aug. 7
12:30 - 4:30PM

NETWORK FUNDAMENTALS (1.8 CEUs)

This course is designed to help you perform a complete network installation as well as understand common troubleshooting and maintenance techniques. Learn the necessary information for networking technologies, installation and common network problem areas. Topics also include media access control methods, topologies, cabling, ethernet, Token Ring, ARCnet, TCP/IP protocol, basic network software architecture, servers/protocol drivers, hardware drivers, and computing models. Prerequisite: fundamental understanding of computer concepts and basic Windows skills. Textbook included ($35 value). Fee: $449

ITEM 8955-B231
N. Devogel
Evergreen - Building Y, Room D
1 Wednesday, 1 Thursday, 1 Friday
Aug. 15 - Aug. 17
9:00AM - 3:45PM

GRAPHICS AND PUBLISHING

COLOR MANAGEMENT AND PRINTING FOR DIGITAL PHOTOGRAPHY (1.0 CEUs)

Most digital photographers start with one goal: to print what they see on their monitor accurately. There are a host of technological issues that conspire to make prints and monitor images appear anything but the same. During this class we will discuss color theory, and how it controls the printing process. We’ll also explore how to use and create printer, scanner, and monitor profiles and how they affect your prints. A hands-on session with scanners, monitors, printers and the ColorMunki calibration system will help you to understand the technological problems and solutions that will help you to control the printing process and produce accurate, beautiful images. Fee: $155

ITEM 9300-B231
F. Gilbert
Main Campus - Whitehorse Hall, 262
2 Saturdays
Jul. 14 - Jul. 21
12:00 - 5:00PM

PHOTOSHOP CSS LEVEL 1: CLEANING UP YOUR IMAGES (0.7 CEUs)

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo “just right.” Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover which and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. Fee: $159

ITEM 8888-B231
V. Aguirre
Main Campus - Shuksan Hall, 227
1 Saturday
Jul. 14
9:00AM - 4:00PM
PHOTOSHOP CS5 LEVEL 2: “WOW” TECHNIQUES (.7 CEUs)

This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, grayscale, dodging, sponging, channel mixer, and duotones. Discover how to replace picture elements, plus embellish and correct specific aspects of an image by hands-on experience with Photoshop layers. “Bend” things around corners, transform and “nudge” objects into position. Prerequisite: Digital Photos I: Cleaning up your image. Fee: $159

ITEM 8890-B231  
V. AGUIRRE  
Main Campus - Shuksan Hall, 227  
1 Saturday  
Jul. 28  
9:00AM - 2:00PM

HEALTH & FITNESS

HEALTH PROFESSIONALS

CPR: BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (.4 CEUs)

This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, medical or nursing students in training, aides, medical or nursing assistants, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. BLS Healthcare Provider textbook included ($10 value). Presented by “I Know CPR.” Fee: $85

ITEM 9305-B231  
I KNOW CPR  
Main Campus - Gray Wolf Hall, 150  
1 Saturday  
Jun. 23  
9:30AM - 1:30PM

ITEM 9307-B231  
I KNOW CPR  
Main Campus - Gray Wolf Hall, 150  
1 Saturday  
Jul. 14  
9:30AM - 1:30PM

ITEM 9306-B231  
I KNOW CPR  
Main Campus - Gray Wolf Hall, 264  
1 Wednesday  
Aug. 1  
4:00 - 8:00PM

PERSONAL TRAINER NATIONAL CERTIFICATION (3.6 CEUs)

Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Fifteen hours of hands-on practical training prepares you to work with clients one-on-one. Fifteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the ninth week. You will then participate in a 30-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR/AED certification. For more information go to the following website: www.witseducation.com. To order required textbook go to www.witseducation.com or call 1-888-330-9487. It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. Class meets 9am-11am at ECC’s main campus and 12-2pm at Columbia Athletic Club, 505 128th Street SE, Everett, WA 98208. Fee: $649

ITEM 9310-B231  
STAFF  
Main Campus - Gray Wolf Hall, 266  
9 Saturdays  
Jun. 23 - Aug. 18  
9:00AM - 2:00PM

ABG INTERPRETATION (.15 CEUs)

Do you need a refresher on the function of acid-base balance in the body? Would you like to know how to interpret ABG data? ABG Interpretation will provide a review of acid-base physiology and describe a method of arranging the ABG data to quickly determine status of a patient. Students will get practice time with multiple scenarios in order to develop the skill to read ABG’s quickly. Upon completion of ABG Interpretation, the learner will define the physiology of acids and bases in the body, compare the ABG values that determine the primary cause of pH imbalances, practice interpreting ABG values with multiple patient scenarios. Fee: $49

ITEM 9435-B232  
D. PAULSON, MSN, RN  
TYE, 303  
1 Monday  
Aug. 27  
8:00 - 9:30AM

RHYTHM RECOGNITION (.2 CEUs)

Are you planning to take ACLS or PALS for the first time? Or do you need a quick refresher on ECG rhythms? Rhythm recognition is the class for you. This 2 hour class provides a systematic approach to rhythm interpretation. Students will get practice time for reviewing multiple rhythm strips. Upon completion of Rhythm Recognition, the learner will identify a systematic approach to rhythm interpretation, distinguish the characteristics of various sinus, atrial, junctional and ventricular rhythms, discriminate between first, second and third degree atrio-ventricular blocks, practice using a systematic approach to rhythm interpretation. Fee: $49

ITEM 9436-B232  
D. PAULSON, MSN, RN  
TYE, 303  
1 Monday  
Aug. 27  
10:00AM - 12:00PM

ACLS MADS & PREP (.15 CEUs)

Are you planning to take ACLS for the first time? Or do you need a quick refresher on ACLS medications? ACLS Mads & Prep is the class for you. This class provides instruction on the uses, precautions and administration guidelines for various emergency medications. The ACLS algorithms will be reviewed with tips and tricks for remembering the AHA guidelines. Upon completion of ACLS Mads & Prep, the learner will identify clinical pearls to remembering the AHA guidelines for respiratory, shock, and cardiac core cases and be able to evaluate the uses, precautions and administration guidelines for medications used in the AHA ACLS algorithms. Fee: $49

ITEM 9437-B232  
D. PAULSON, MSN, RN  
TYE, 303  
1 Monday  
Aug. 27  
1:00 - 2:30PM

PALS MADS & PREP (.15 CEUs)

Are you planning to take PALS for the first time? Or do you need a quick refresher on PALS medications? PALS Mads & Prep is the class for you. This class provides instruction on the uses, precautions and administration guidelines for various emergency medications for the pediatric population. The PALS algorithms will be reviewed with tips and tricks for remembering the AHA guidelines. Upon completion of PALS Mads & Prep, the learner will identify clinical pearls to remembering the AHA guidelines for respiratory, shock, and cardiac core cases and be able to evaluate the uses, precautions and administration guidelines for medications used in the AHA PALS cases. Fee: $49

ITEM 9438-B231  
D. PAULSON, MSN, RN  
TYE, 303  
1 Monday  
Aug. 27  
3:00 - 4:30PM

Continuing Education Registration

Register in advance for all four classes below and save. Fee for registration of all four classes is $175! Item: 9439-B231

www.everettcc.edu/ccec
### PERSONAL GROWTH & DEVELOPMENT

#### MEDITATION WITH TAI CHI (1.2 CEUs)
Learn the ancient Chinese martial art practiced for both its defense training and its health benefits. Discover the joy of movement for balance, grace and patience while gently increasing strength and flexibility. Tai Chi is also a meditation, a healing art and a martial art. Fee: $99

**ITEM 9328-B231**
B. GLEISNER  Main Campus - Whitehorse Hall, 103 8 Tuesdays & 8 Thursdays  Jul. 2 - Aug. 22 7:30 - 8:40AM

**ITEM 9323-B231**
G. HARTZ  Main Campus - Whitehorse Hall, 103 1 Thursday  Jul. 19 6:30 - 8:30PM

#### BEGINNING QIGONG (1.2 CEUs)
Explore the history and general principles of qigong, qigong exercises and techniques, how energy blockages affect your health, and keys to successful healing. This workshop will introduce you to the wonderful and powerful spiritual healing energy of qigong. Fee: $99

**ITEM 9329-B231**
B. GLEISNER  Main Campus - Whitehorse Hall, 103 8 Wednesdays  Jun. 20 - Aug. 22 6:00 - 7:30PM

Class will not meet on July 4 or August 15.

#### CARDIOVASCULAR EXERCISE THERAPY (2.5 CEUs)
RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking or sedentary lifestyle. Participants use stationary bikes, Precor equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician’s referral. Fee: $79

**ITEM 9328-B231**
M. GLEASON, P. AINSLY  Main Campus - Fitness Center, 148 8 Mondays & 7 Wednesdays  Jul. 2 - Aug. 22 7:30 - 8:40AM

**ITEM 9327-B231**
G. HARTZ  Main Campus - Whitehorse Hall, 103 1 Thursday  Jul. 19 6:30 - 8:30PM

#### PERSONAL BUSINESS, FINANCE, & INVESTMENT

#### RETIREMENT PLANNING: ABCS OF CONSERVATIVE INVESTING (.6 CEUs)
Explore what happens to your investments when the financial markets experience a downward trend. Learn how to limit your exposure, and how the market impacts your IRA, 401(k), 403(b) or other retirement accounts. We’ll cover varied aspects of conservative investing, such as changes in investing paradigms, history of markets, impact of bear markets, retirement budgeting, aspects of financial decisions, and more, while highlighting the ABC Model of Investing. You’ll receive tools, insight, and proven easy-to-understand strategies on how to save money on taxes, manage investment risks and create the income stream for the retirement that you want. The course is based on the book Bat-Socks, Vegas and Conservative Investing, by author and financial planner David P. Vick and its companion, The ABC’s of Conservative Investing Workbook. Both books included in course fee. Couples may attend together for a single registration fee. Fee $59

**ITEM 9188-B231**
R. KEPLER  Main Campus - Whitehorse Hall, 104 3 Tuesdays  Jun. 12 - Jun. 26 6:00 - 8:00PM

### FITNESS

#### MEDITATION WITH TAI CHI (1.2 CEUs)
Learn the ancient Chinese martial art practiced for both its defense training and its health benefits. Discover the joy of movement for balance, grace and patience while gently increasing strength and flexibility. Tai Chi is also a meditation, a healing art and a martial art. Fee: $99

**ITEM 9328-B231**
B. GLEISNER  Main Campus - Whitehorse Hall, 103 8 Tuesdays & 8 Thursdays  Jul. 3 - Aug. 23 1:00 - 5:00PM

**ITEM 9323-B231**
G. HARTZ  Main Campus - Whitehorse Hall, 103 1 Thursday  Jul. 19 6:30 - 8:30PM

#### CARDIOVASCULAR EXERCISE THERAPY (2.5 CEUs)
RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking or sedentary lifestyle. Participants use stationary bikes, Precor equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician’s referral. Fee: $79

**ITEM 9328-B231**
M. GLEASON, P. AINSLY  Main Campus - Fitness Center, 148 8 Mondays & 7 Wednesdays  Jul. 2 - Aug. 22 7:30 - 8:40AM

**ITEM 9327-B231**
G. HARTZ  Main Campus - Whitehorse Hall, 103 1 Thursday  Jul. 19 6:30 - 8:30PM

#### CIRCUIT FITNESS FOR SENIORS (2.4 CEUs)
Circuit fitness develops cardiovascular fitness, muscular endurance, and flexibility through the use of weight machines, treadmills, rowing machines, and exercise bikes. Improve your fitness in minimum time with maximum benefits. Fee $79

**ITEM 9322-B231**
C. GSTOHL  Main Campus - Fitness Center, 148 8 Tuesdays & 8 Thursdays  Jul. 3 - Aug. 23 8:50 - 9:40AM

Class will not meet on July 4.

#### PERSONAL GROWTH & DEVELOPMENT

#### MEDITATION WITH TAI CHI (1.2 CEUs)
Learn the ancient Chinese martial art practiced for both its defense training and its health benefits. Discover the joy of movement for balance, grace and patience while gently increasing strength and flexibility. Tai Chi is also a meditation, a healing art and a martial art. Fee: $99

**ITEM 9328-B231**
B. GLEISNER  Main Campus - Whitehorse Hall, 103 8 Tuesdays & 8 Thursdays  Jul. 3 - Aug. 23 1:00 - 5:00PM

**ITEM 9323-B231**
G. HARTZ  Main Campus - Whitehorse Hall, 103 1 Thursday  Jul. 19 6:30 - 8:30PM

#### CARDIOVASCULAR EXERCISE THERAPY (2.5 CEUs)
RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking or sedentary lifestyle. Participants use stationary bikes, Precor equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician’s referral. Fee: $79

**ITEM 9328-B231**
M. GLEASON, P. AINSLY  Main Campus - Fitness Center, 148 8 Mondays & 7 Wednesdays  Jul. 2 - Aug. 22 7:30 - 8:40AM

**ITEM 9327-B231**
G. HARTZ  Main Campus - Whitehorse Hall, 103 1 Thursday  Jul. 19 6:30 - 8:30PM

#### CIRCUIT FITNESS FOR SENIORS (2.4 CEUs)
Circuit fitness develops cardiovascular fitness, muscular endurance, and flexibility through the use of weight machines, treadmills, rowing machines, and exercise bikes. Improve your fitness in minimum time with maximum benefits. Fee $79

**ITEM 9322-B231**
C. GSTOHL  Main Campus - Fitness Center, 148 8 Tuesdays & 8 Thursdays  Jul. 3 - Aug. 23 8:50 - 9:40AM

Class will not meet on July 4.

We are renovating our building. During this time, we will be at an interim location in Everett. Be sure to check your class locations. For a map and details see page 41.
**FOOD AND DRINK**

**FIVE FAST SUMMER DINNERS FROM A ROTISSERIE CHICKEN (4 CEUs)**

Searching for some variety to those same hum-drum after-work dinners? One of the true wonders of the world, the supermarket rotisserie chicken provides the beginnings for countless numbers of inexpensive, nutritious, quick and delicious meals. Come learn five different chicken menu ideas as well as additional recipes for meal accompaniments. A bonus lesson showing how to make your own more nutritious chicken stock while saving money on expensive canned varieties will also be provided. Fee: $65

<table>
<thead>
<tr>
<th>ITEM 9226-B231</th>
<th>P. ALLEGRETTI</th>
<th>Main Campus - NBI</th>
<th>2 Thursdays</th>
<th>Jul. 12 - Jul. 19</th>
<th>6:30 - 8:30PM</th>
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**KITCHEN 101: WHAT I LEARNED IN CULINARY SCHOOL (.7 CEUs)**

Frustrated by a lack of time to prepare healthy meals? Ready to ditch processed foods, save money and learn how to make food that tastes good? Learn the tricks-of-the-trade utilized in the commercial culinary world, money-saving shopping strategies, time-saving kitchen organization, food storage, essential tools and ingredients, and food prep techniques necessary to cook like a pro. Achieve a healthier lifestyle and learn to enjoy your kitchen! Fee: $79

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<tr>
<th>ITEM 9212-B231</th>
<th>P. ALLEGRETTI</th>
<th>Main Campus - Whitehorse Hall, 103</th>
<th>3 Tuesdays</th>
<th>Jun. 19 - Jul. 3</th>
<th>6:00 - 8:30PM</th>
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**WORLD LANGUAGES**

**AMERICAN SIGN LANGUAGE**

**AMERICAN SIGN LANGUAGE I - ASL & 121 (5 CREDITS)**

Beginning sequence of courses in American Sign Language (ASL), a visual and gestural language used by Deaf people. These courses are intended to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Introduction to the history and culture of those who identify themselves as Deaf. The focus of each of these courses is ASL, and its construction, use and value to the Deaf community. These courses will encourage small and large group activities with exposure to Deaf culture. Self-support, non-tuition class; class cost is $480. Payment is due at time of registration. Last day to register is June 25. Last day for 100% refund is July 10. There is no 50% refund option. Fee $480

<table>
<thead>
<tr>
<th>9484-B231</th>
<th>L. BONTRAGER</th>
<th>GHW 150</th>
<th>8 Tuesdays &amp; 7 Thursdays</th>
<th>Jul. 2 - Aug. 23</th>
<th>10:30AM - 1:20PM</th>
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**FRENCH**

**FRENCH LEVEL 1 (1.4 CEUs)**

In this beginning French class you will explore this beautiful language in a fun and relaxed atmosphere! By the end of the class you will be able to form simple sentences, make small talk with a friend, order in a restaurant, identify everyday objects, and understand some of the French customs. Required textbook can be purchased at the EvCC Bookstore (Rudi Kost/Robert Valentin, French Visual Language Guide, Publisher: Barron’s, ISBN: 0764122819). Fee: $139

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<tr>
<th>ITEM 9166-B231</th>
<th>C. DUCHESNE</th>
<th>Main Campus - Whitehorse Hall, 104</th>
<th>5 Tuesdays</th>
<th>Jul. 3 - Jul. 31</th>
<th>6:00 - 8:50PM</th>
</tr>
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</table>

**ITALIAN**

**INTRO TO ITALIAN HISTORY & CULTURE - HUM 175 (5 CREDITS)**

A survey of modern Italy, beginning with its unification, Il Risorgimento in 1860, through the country’s evolution from a ravaged, post-war agrarian society into one of the leading industrialized countries in the Western World. Other topics will include Italian fascism, Mussolini, political structure, separation of church and state, economic recovery, social transformation in the 1950s and 1960s, terrorism, organized crime, Italy’s low birth rate and aging population, and recent waves of immigration. Overview of Italy’s historical, cultural, political, and social characteristics. Self-support, non-tuition class. Class cost is $510 which includes online fee. Payment is due at time of registration. Last day to register is June 25. Last day for 100% refund is July 10. There is no 50% refund option.

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<thead>
<tr>
<th>ITEM 9470-B231</th>
<th>R. BERTOLDI</th>
<th>Online</th>
<th>7 Tuesdays</th>
<th>Jul. 2 - Aug. 23</th>
<th>6:00 - 8:30PM</th>
</tr>
</thead>
</table>

**SPANISH**

**COMMAND SPANISH: SPANISH FOR HEALTHCARE PROFESSIONALS - LEVEL 1 (1.4 CEUs)**

This course is designed for non-Spanish-speaking healthcare professionals who interact with and care for Spanish-speaking patients. Topics include obtaining basic information and vital signs, reviewing history, performing physical assessment, and routine procedures. No prior knowledge of Spanish necessary. Command Spanish Manual and CDs included in fee. Fee: $169

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<tr>
<th>ITEM 9402-B231</th>
<th>B. JOHNSON</th>
<th>Main Campus - Gray Wolf Hall, 280</th>
<th>7 Tuesdays</th>
<th>Jul. 3 - Aug. 14</th>
<th>6:30 - 8:30PM</th>
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**CREATIVE ARTS**

**CREATIVE WELDING (1.2 CEUs)**

Discover the creative side of the torch! This course is designed to familiarize you with the safe and productive use of the welding shop and equipment as well as a foundation of solid techniques that will also fire up your ability to create with metal. Each participant will produce 2-3, three-dimensional simple projects starting with an ornamental rose made from 22-gauge sheet metal; a perfect addition to your garden or as a homemade gift you’ll be proud to give. All project materials included; students are to supply their own gauntlet leather gloves and safety glasses. No prior welding experience required. This course may be repeated and students can choose another project with instructor permission. Fee: $265

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<thead>
<tr>
<th>ITEM 9260-B231</th>
<th>R. THRONSDEN</th>
<th>Sno-Isle, Welding Building 2</th>
<th>3 Saturdays</th>
<th>Jun. 23 - Jul. 7</th>
<th>9:00AM - 1.00PM</th>
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</thead>
</table>

For the latest class information visit www.everettcc.edu/ccec
PHOTOGRAPHY

CAMERA FUNDAMENTALS: A BASIC COURSE (1.0 CEUs)
Bring your digital DSLR camera to class. This introduction course will cover the fundamentals of camera operation: exposure, f-stops, shutter speeds, ISO, lenses, filters, & flash. A tripod is recommended (students may contact teacher). Instructor’s work has appeared in National Geographic publications. Required text: Understanding Photography Field Guide by Bryan Peterson (ISBN-13: 978-0817432256). Course fee does not include text. Taught by Robert Stahl, MA in Art History. Fee: $130

ITEM 9248-B231  R. STAHL  Aviation - PFC, 8008 5 Tuesdays Jul. 10 - Aug. 7 7:00 - 9:00PM
Class includes three Sunday morning field trips (July 15, 22, & 29)

PHOTOGRAPHING PEOPLE (1.0 CEUs)
This intermediate course will interest those with a digital DSLR camera (or 35mm film camera). Find out how to take compelling available light photos of people at home and abroad. Also covered will be flash-use and equipment needs as well as tips for candid & posed images. Learn how to capture people photos with a ‘decisive moment’ quality. A trip is required. Instructor’s work has appeared in National Geographic publications and he has led photo trips around the world. Required text: Beyond Portraiture by Bryan Peterson (ISBN-13: 978-0817453916). Course fee does not include textbook. Fee: $130

ITEM 9256-B231  R. STAHL  Aviation - PFC, 8008 5 Thursdays Jul. 12 - Aug. 9 7:00 - 9:00PM
Class includes three Sunday morning field trips (July 15, 22, & 29)

COLOR MANAGEMENT AND PRINTING FOR DIGITAL PHOTOGRAPHY (1.0 CEUs)
Most digital photographers start with one goal: to print what they see on their monitor accurately. There are a host of technical issues that conspire to make prints and monitor images appear anything but the same. During this class we will discuss color theory, and how it controls the printing process. We'll also explore how to use and create printer, scanner, and monitor profiles and how they affect your prints. A hands-on session with scanners, monitors, printers and the Colormunki calibration system will help you to understand the technological problems and solutions that will help you to control the printing process and produce accurate, beautiful images. Fee: $155

ITEM 9300-B231  F. GILBERT  Main Campus - Whitehorse Hall, 262 2 Saturdays Jul. 14 - Jul. 21 12:00 - 5:00PM

WRITING - ONLINE

CHARACTER DEVELOPMENT IN WRITING - ONLINE

ITEM 9269-B231  A. HUFF  Fee: $89

COMMAS TO CONTENT: EDIT YOUR OWN WRITING - ONLINE

ITEM 9277-B231  A. HUFF  Fee: $89

CREATING A SELLING NOVEL - ONLINE

ITEM 9275-B231  A. HUFF  Fee: $89

DO YOU WANT TO BE AN EDITOR? - ONLINE

ITEM 9274-B231  A. HUFF  Fee: $89

PLOT, THEME, SETTING, AND DIALOGUE, FOR FICTION - ONLINE

ITEM 9272-B231  A. HUFF  Fee: $89

FREELANCE WRITING - ONLINE

ITEM 9271-B231  A. HUFF  Fee: $89

SELL YOUR NONFICTION BOOK - ONLINE

ITEM 9276-B231  A. HUFF  Fee: $89

TRAVEL WRITING - ONLINE

ITEM 9270-B231  A. HUFF  Fee: $89

WRITE ABOUT YOUR LIFE - ONLINE

ITEM 9273-B231  A. HUFF  Fee: $89

WRITING FOR CHILDREN - ONLINE

ITEM 9268-B231  A. HUFF  Fee: $89

WRITING WINNING LETTERS AND E-MAILS - ONLINE

ITEM 9278-B231  A. HUFF  Fee: $89

MUSIC

GUITAR FOR ADULTS & TEEN LEVEL 1 (.6 CEUs)
Play the acoustic guitar! You’ll be introduced to the most common chords used in many popular songs. You’ll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. Fee: $79

ITEM 9293-B231  E. WOOD  Main Campus - Baker Hall, 111 6 Tuesdays Jun. 19 - Jul. 24 7:00 - 8:00PM

OUTDOOR RECREATION

SEA KAYAKING ESSENTIALS (.6 CEUs)
The Pacific Northwest is a sea kayaker’s paradise - one that you, too, can enjoy if you have the knowledge and skills. Whether you are new to sea kayaking or want to improve your skills, this class will help prepare you to safely explore our beautiful Northwest waters. This three-session class consists of two classroom sessions and one lake session. Topics include how to select kayaks, clothing, and gear that will work for you and your budget; how to transport, launch, and land your kayak; how to prevent injury and review other considerations for a safe, fun trip; how to paddle effectively and efficiently by using a variety of paddle strokes; how to use your boat and body for easier, sharper turns; how to use tide and current tables and nautical charts to plan your trips and navigational techniques to keep you on course; how to prevent capsizing with bracing strokes and how to get back in your boat if you capsize as well as how to assist others if they capsize.

No experience is necessary. The Sunday “on the water” session will meet at Homestead Park at Silver Lake in Everett. Class fee includes use of kayak, spray skirt, paddle, and wetsuit. Fee: $225

ITEM 9338-B231  C. CAMPBELL  Main Campus - Baker Hall, 113 1 Sunday Jun. 19 - Jun. 23 7:00 - 9:00PM
Saturday time: 10am-4pm at Silver Lake in south Everett.

SEA KAYAKING DAY TOUR: BOWMAN BAY (.6 CEUs)
Maybe this tour should be renamed “Outside Deception Pass” because we’ll explore the coastal area outside sheltered Bowman Bay. There are impressive rocks, cliffs, and islands including Deception Island. We plan the tour so we can approach the bridge at the slack before an outgoing ebb. Bring your cameras and binoculars. The birding and wildlife is usually very good and may include eagles, osprey, falcons, cormorants, oystercatchers, and vultures. We may encounter harbor seals and past groups have seen harbor porpoises. Our lunch stop is on beautiful Rosario beach, which has tide pools, trails, and restrooms. As always, tour route decisions will vary according to wind, current conditions, and group dynamics, which your guide will explain. You must register through the Continuing Education office for this class. Fee: $85

ITEM 9357-B231  C. CAMPBELL  Offsite 1 Sunday Jul. 1 10:00AM - 4:30PM
SEA KAYAKING: HOPE & SKAGIT ISLANDS (.6 CEUs)

We’ll meet at Pioneer Park just before the LaConner bridge, and caravan to the launch site at Sneeosh beach. After the pre-tour class, we may paddle around some little islands to view the bird life before heading on to Hope and Skagit Islands. Our lunch stop is usually on Hope Island which has an impressive cross-island forested trail. If conditions allow, we’ll paddle further north to circumnavigate Skagit Island and get a distant view of the Deception Pass Bridge. Birding is good to excellent, and past groups have seen river otters, harbor seals, and porpoises. Usual bird sightings may include eagles, herons, cormorants, kingfishers, grebes, loons, guillemots, and oystercatchers. A real treat is to see the peregrine falcons that nest on Hope Island or the endangered marbled murrelets that feed in Skagit Bay. Fee: $85

ITEM 9391-B232
C. CAMPBELL
1 Saturday & 1 Sunday
5 Saturdays
8:00AM - 6:00PM
3:00 - 5:00PM

SEA KAYAKING: Snohomish Delta (1.8 CEUs)

After the pre-tour safety and paddle class at the Everett boat launch, we paddle up the Snohomish River to explore the outer estuary areas of the Snohomish River, Ebey, Steamboat, and Union sloughs. We’ll land for a lunch break at the north end of Jett Island on a nice white sand beach. There is usually time to explore the beach and look at plants, birds, and marine life. This is one of our favorite birding tours and it’s wonderful how much it varies with season and weather. This is one of the best places in Washington to see osprey and cormorants on their nests. Besides the variety of birds, we may see harbor seals and/or sea lions. Many long-time residents of the Everett area are amazed to learn what can be seen by kayak so close to home. Bring your binoculars and cameras! Fee $85

ITEM 9344-B124
C. CAMPBELL
3 Saturdays
1 Saturday & 1 Sunday
5 Saturdays
9:00 - 11:00AM
10:30 - 11:45AM
12:30 - 2:30PM

SAN JUAN ISLAND WEEKEND:
CAMPING AND KAYAKING (2.0 CEUs)

One of the most sought after experiences in sea kayaking is to paddle with killer whales (orcas), and one of the best places to find them is along the west side of San Juan Island. The J, K, and L pods show up each summer to feed upon the annual salmon runs and we are privileged to see them, sometimes close-up. Contrary to myth and legends, they will not harm humans, and we support conservation efforts to protect them from humans. We can’t promise whales on any given weekend, but the odds are usually pretty good, and there are many other attractions. Combine sea kayaking to see eagles, whales, and other wildlife with camping near the water, beautiful sunsets, and delicious gourmet prepared meals, and you have an unforgettable experience. You must register through the Continuing Education office for this course. Fee: $275

ITEM 9354-B231
C. CAMPBELL
1 Saturday & 1 Sunday
3 Saturdays
12:00 - 4:00PM
6:00 - 8:00PM

WILDWATER RIVER TOURS

WENATCHEE WHITETRADE RAFTING (.4 CEUs)

The sunny side of the cascades is a definite splash. Rollercoaster action and generally sunny weather makes this snow-fed river a favorite for river-runners. You’ll experience commanding scenery that includes apple orchards and tall bluffs. The whitewater maneuvering in “Boulder Bend, Rock & Roll, Drunkards Drop and Snow Blind” rapids will definitely capture your attention. Participants will paddle self-bailing rafts with an experienced guide. All rafting equipment is included. The sunny side of the cascades is a definite splash. Rollercoaster action and generally sunny weather makes this snow-fed river a favorite for river-runners. You’ll experience commanding scenery that includes apple orchards and tall bluffs. The whitewater maneuvering in “Boulder Bend, Rock & Roll, Drunkards Drop and Snow Blind” rapids will definitely capture your attention. Participants will paddle self-bailing rafts with an experienced guide. All rafting equipment is included. Fee: $75

ITEM 9355-B231
R. AMUNDSON
1 Sunday
Jul. 1
12:00 - 4:30PM

ITEM 9371-B231
STAFF
1 Sunday
Jul. 15
12:00 - 4:30PM

NISQUALLY CALM WATER RAFTING (.4 CEUs)

Relax in spectacular natural splendor. No experience is necessary for this leisurely float on the historic river that served as a pathway to Native Americans and settlers. Follow meandering river channels through a flood plain of unsurpassed natural beauty. Wildlife is often seen along the riverbanks. Experienced guides steer professional quality rafts. Fee: $75

ITEM 9337-B231
R. AMUNDSON
Offsite
1 Saturday
Aug. 11
1:00 - 5:00PM

SKAGIT WHITETRADE RAFTING (.4 CEUs)

Hope and Skagit Islands are part of Deception Pass State Park, located east of Deception Pass Bridge. We usually take our lunch break on Hope and circumnavigate Skagit Island to get a distant glimpse of the bridge. The exact paddling route will be determined by the tides and currents. Both islands have hiking trails with impressive trees and plant life. These islands are very much like the San Juans in geology, flora, and fauna. Hike around the trail to enjoy an assortment of plants and wildlife, including beautiful white fawn lilies, Chocolate lilies, Calypso orchids and wide variety of seldom seen plants and flowers. Past groups have seen river otters, harbor seals, and porpoises on this tour. Birding is very good depending upon the season; usual sightings are eagles, herons, cormorants, kingfishers, grebes, oystercatchers, and shore feeders. Depending upon tides and currents, we may pass close to a floating salmon aquaculture farm, paddle over a rocky reef, or cross an eddyline on the return route to our cars. Fee: $75

ITEM 9335-B231
R. AMUNDSON
Offsite
1 Saturday
Aug. 18
12:00 - 4:00PM

ITEM 9336-B232
R. AMUNDSON
Offsite
1 Sunday
Aug. 26
12:00 - 4:00PM

INSTITUTE OF READING DEVELOPMENT

Phonics • Comprehension • Independent Read

Students in these programs make significant gains in phonics, sight vocabulary, fluency, and comprehension. As a result, your child will become a fluent independent reader, build confidence, and become more successful in school. These programs are designed and taught by instructors from the Institute of Reading Development. For more information, or to register, please call 1-800-979-8980.

The following programs meet at the main campus of EvCC:

PROGRAM FOR 4-YEAR-OLDS AND ENTERING KINDERGARTNERS:

5 Sundays
Tuition: $249 (materials fee: $34)
June 24 - July 22
10:30 - 11:45AM

PROGRAMS FOR ENTERING 1st GRADERS:

5 Sundays
Tuition: $329 (materials fee: $34)
June 24 - July 22
12:30 - 2:30PM

PROGRAMS FOR ENTERING 2nd GRADERS:

5 Sundays
Tuition: $329 (materials fee: $34)
June 24 - July 22
3:00 - 5:00PM

Fluency • Comprehension • Long-Word Decoding

Students in these programs learn to read more fluently and rapidly and make significant gains in comprehension. They learn the long-word decoding skills they need to read the many new words they encounter each day. As a result, your child will complete reading assignments more quickly and easily, be more successful in school, and become a strong, enthusiastic reader. To register, please call 1-800-979-8980.

PROGRAMS FOR ENTERING 3rd GRADERS:

5 Fridays
Tuition: $329 (materials fee: $34)
June 22 - July 20
9:00 - 11:00AM

PROGRAMS FOR ENTERING 4th AND 5th GRADERS:

5 Fridays
Tuition: $329 (materials fee: $34)
June 22 - July 20
11:45AM - 2:00PM
PROGRAMS FOR ENTERING 6th–8th GRADERS:
5 Fridays
June 22–July 20
Tuition: $329 (materials fee: $34)

PROGRAMS FOR ENTERING 9th – 11th GRADERS:
5 Mondays
June 18–July 16
Tuition: $329 (materials fee: $34)

Speed Reading for Work, School, and Pleasure
In our adult speed reading program, you will learn to read twice as fast in difficult material, such as academic and professional journals or college textbooks. In easier reading, such as novels, newspapers, and most business and school materials, you will read three times faster. Additionally, the comprehension, concentration, and retention techniques you learn will enable you to remember more and cut down on re-reading. As a special bonus, you will receive a lifetime instruction privilege, which allows you to repeat the program at any time—for free! For more information, or to register, please call 1-800-979-8980.

FOR ADULTS, COLLEGE STUDENTS, AND ENTERING HIGH SCHOOL SENIORS
Mondays
June 18–July 16
Tuition: $329 (materials fee: $34)

ONLINE LEARNING
ONLINE NON-CREDIT CLASSES: $99
Can’t make it to class on a regular schedule? In collaboration with Ed2Go EvCC’s Corporate & Continuing Education Center now offers a wide variety of non-credit classes online. These courses are delivered over the Internet, and you can study from your home or office at any time of day or night. The courses are taught by instructors who are famous for their ability to create warm and supportive learning communities, plus are affordable, fun, fast, and convenient! We’ve listed the course categories we offer below. However, for a full list of course titles and descriptions visit the class web site www.ed2go.com/everett and select “Courses.” While visiting the website, test drive a free sample class by selecting “demo” on the landing page! How Online Classes Work: Each course costs $99 and is six weeks in length. Each class has a set beginning and end date. You have three class sessions to choose from for each quarter:

Jun. 20 – Aug. 10, Jul. 18 – Sep. 7 or Aug. 15 – Oct. 5
On the class start date you will access lessons and assignments in an interactive online format via the Internet. Each course is project-oriented and includes lessons, quizzes, hands-on assignments, discussion areas, and supplementary links. A course includes twelve sets of lessons with a new lesson released each Wednesday and Friday, culminating in a final exam. You pick up lessons from the web, complete assignments, then return to the web to complete the chapter quizzes. When you finish the course you can print out an individualized completion letter showing your progress and completion. For Online refund policy information, see page 57.
Child Care on Campus

- EvCC students enrolled in a minimum of 5 credits receive priority enrollment and a reduced rate
- Children 12 months-5 years old
- Accredited by National Association for the Education of Young Children

Early Learning Center, 820 Waverly Ave.
(off of Tower Street)

www.everettcc.edu/elc
425-388-9121

EvCC Moves Toward Tobacco Free

Everett Community College is moving toward becoming a tobacco-free campus. The target date for implementation is June 2012. For more information about the process, which will include opportunities for input from the campus and the community, contact Patrick Sisneros, Vice President for College Services, at psisneros@everettcc.edu

QUICK WEB REFERENCE

Admissions Info and Application Process  www.everettcc.edu/admissions
Advising  www.everettcc.edu/advising
Bookstore  www.everettcc.edu/bookstore
Catalog  www.everettcc.edu/catalog
Credit Card Payment  www.everettcc.edu/creditcardpay
Consumer Info/Disclosure (HEOA)  www.everettcc.edu/heoa
Curriculum Guides  www.everettcc.edu/cguides
Deadlines  www.everettcc.edu/deadlines
East County/Monroe  www.everettcc.edu/eastcounty
eLearning  www.everettcc.edu/elearning
Enrollment Services Forms  www.everettcc.edu/studentforms

External Credit/Transfer Credit Policies  www.everettcc.edu/transfercredit
Financial Aid  www.everettcc.edu/sfs
Learning Communities  www.everettcc.edu/lc
Parents  www.everettcc.edu/parents
Registration  www.everettcc.edu/register
Running Start  www.everettcc.edu/runningstart
Student Kiosk  www.everettcc.edu/kiosk
Teens in College  www.everettcc.edu/teensincollege
Testing  www.everettcc.edu/testing
Tuition  www.everettcc.edu/tuition
University Transfer Information Center  www.everettcc.edu/transferinfo
Veterans’ Office  www.everettcc.edu/va
Residency For Tuition Purposes

For tuition purposes, students eligible for resident tuition rates are defined as follows:

Financially independent students who have been domiciled in the State of Washington for at least the past twelve months, and who are not claimed as a dependent for tax purposes by a parent or guardian outside of Washington, or receiving funds from another agency which requires residence in another state. OR

Dependents of parents or legal guardians who are domiciled residents of the State of Washington. OR

Active military personnel stationed in Washington State and their spouses and dependents. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Active members of the Washington National Guard and their spouses or dependents who live in Washington. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Members of selected regional tribes. OR

Persons who resided in Washington State for three full years immediately prior to receiving a high school diploma and completed the full senior year at a Washington high school or who completed the equivalent of a high school diploma and resided in Washington State for the three years immediately before receiving the equivalent of the diploma, and continuously resided in Washington since earning the high school diploma or its equivalent. Contact Elsa Haag in Enrollment Services to determine eligibility for this resident tuition status.

All other students are considered to be non-residents for tuition-paying purposes. Special Note: US citizens and permanent residents who have not yet gained residency in Washington State may be eligible for a partial tuition reduction. Contact Enrollment Services for more information.

Any current non-resident student who wishes to be reclassified as a resident student must complete a Residency Questionnaire for determination of eligibility. Applications for reclassification in the current quarter must be submitted to the Enrollment Services Office before the 30th calendar day of the quarter. If the college discovers an error in the student’s residency status during the quarter, the Dean of Enrollment and Student Financial Services will determine whether or not additional tuition and fees are due.

Tuition Reduction Programs

For state-supported classes, several types of students may be eligible for tuition reduction.

Senior Citizens, age 60 or older, may audit one or two classes, $5.00 each plus fees, on a space available basis, beginning the 6th day of the term. Contact the Enrollment Services Office. Registration prior to the 6th day causes disqualification.

State employees and educators in the K-12 public schools may contact EvCC’s Human Resources Office to seek eligibility for registration, at a 75% discount, on a space-available basis, beginning the 6th day of the term. Registration prior to the 6th day causes disqualification.

Certain non-residents may be eligible for a discount on the non-resident tuition. Contact Enrollment Services for eligibility criteria.

Military veterans, current members of the National Guard, and some dependents of deceased or permanently disabled veterans may be eligible for a tuition discount. Must be Washington residents. Contact the EvCC Veterans’ Coordinator, Parks Student Union Third Floor, 425-388-9277 for certification. An approved certification card must be submitted at the time of registration.

Active-duty military and dependents, and dependents of National Guard members, may be eligible for resident tuition if they are otherwise classified as non-residents. A copy of active duty orders and dependent card (or other verification) is required at the time of registration.

Typically, tuition reduction programs do not apply to self-support classes. All lab fees, special fees, books and supplies must be paid. For information about other tuition reduction programs, contact Enrollment Services.

CAMPUS HOLIDAYS - SUMMER 2012
July 4, September 3

SUMMER 2012
<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>HOURS</th>
<th>LOCATION</th>
<th>CONTACT</th>
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<tbody>
<tr>
<td>Arts &amp; Learning Resources Division</td>
<td>M-Th, 7:30am-6pm</td>
<td>Whitehorse Hall, Rooms 208 and 209</td>
<td>425.388.9501</td>
</tr>
<tr>
<td>Basic Skills &amp; Adult Education</td>
<td>M-Th, 7:30am-6pm</td>
<td>Rainier Hall, second floor, Room 227</td>
<td>425.388.9291</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Parks Student Union: M-Th, 7:30am-6pm</td>
<td>Parks Student Union, main floor</td>
<td>425.388.9413</td>
</tr>
<tr>
<td></td>
<td>Whitehorse Hall: M-T, 7:30am-6pm; W-Th 8am-3pm</td>
<td>Whitehorse Building Room 290</td>
<td>425.388.9433</td>
</tr>
<tr>
<td>Business &amp; Workforce Education Division</td>
<td>M-Th, 7:30am-6pm</td>
<td>Olympus Hall, Room 133</td>
<td>425.388.9243</td>
</tr>
<tr>
<td>Cashier</td>
<td>M 8am-6pm, T-Th, 8:30-5:30. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union, 201</td>
<td>425.388.9224</td>
</tr>
<tr>
<td>Center for Disability Services</td>
<td>M-Th, 8am-6pm</td>
<td>Parks Student Union, main floor</td>
<td>425.388.9272</td>
</tr>
<tr>
<td></td>
<td>TTY 425.388.9438</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Care</td>
<td>M-Th, 7:15am-5:15pm</td>
<td>Early Learning Center, 820 Waverly</td>
<td>425.388.9121</td>
</tr>
<tr>
<td>Communication &amp; Social Sciences Division</td>
<td>M-Th, 8am-6:30pm</td>
<td>Gray Wolf Hall, Room 322</td>
<td>425.388.9387</td>
</tr>
<tr>
<td>Computer Lab</td>
<td>M-Th, 8am-5:30pm</td>
<td>Shuksan Hall, Room 231</td>
<td>425.388.9417</td>
</tr>
<tr>
<td>Corporate &amp; Continuing Education Center</td>
<td>Phone or walk in from M-F, 8am-5pm</td>
<td>Corporate &amp; Continuing Education Center, 9930 Evergreen Way, Everett</td>
<td>425.267.0150</td>
</tr>
<tr>
<td>Counseling &amp; Career Services</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9263</td>
</tr>
<tr>
<td>Criminal Justice/Fire Science/EMT</td>
<td>M-Th, 7:30am-6pm</td>
<td>Index Hall, Room 102</td>
<td>425.388.9545</td>
</tr>
<tr>
<td>East County Campus (Monroe)</td>
<td>M-Th, 7:30am-6pm</td>
<td>Lake Tye Building, Monroe</td>
<td>425.259.8732</td>
</tr>
<tr>
<td>Educational Planning Center</td>
<td>M, 8am-6pm; T-Th, 8:30am-5:30pm.</td>
<td>Parks Student Union</td>
<td>425.388.9339</td>
</tr>
<tr>
<td></td>
<td>First 2 days of the quarter 7:30am-6pm.</td>
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<tr>
<td>eLearning</td>
<td>TBA Please check <a href="http://www.everettcc.edu/eLearning">www.everettcc.edu/eLearning</a></td>
<td>Whitehorse Hall, Rooms 210 and 211</td>
<td>425.388.9367 or 9585</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>866.575.9027</td>
</tr>
<tr>
<td>Enrollment Services (Admissions and Registration)</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm. First 2 days of the quarter, 7:30am-6pm. (No registrations processed Aug. 16.)</td>
<td>Parks Student Union</td>
<td>425.388.9219</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm. Closed Wednesdays and Fridays. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union</td>
<td>425.388.9280</td>
</tr>
<tr>
<td>Financial Referral Center</td>
<td>M, 8am-6pm, T-Th 8:30am-5:30pm. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union</td>
<td>425.388.9278 or 9279</td>
</tr>
<tr>
<td>Health Sciences &amp; Public Safety Division</td>
<td>M-Th, 7:30am-5pm</td>
<td>Health Science, Index Quad, Room 134 Nursing, Index Quad, Room 140</td>
<td>425.388.9461</td>
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<td></td>
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<td>425.388.9463</td>
</tr>
<tr>
<td>High School Relations</td>
<td>M, 8am-6pm; T-Th 8:30am-5:30pm. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union</td>
<td>425.388.9306</td>
</tr>
<tr>
<td>Math &amp; Science Division</td>
<td>M-Th, 7:30am-6pm</td>
<td>Shuksan Hall, Room 120</td>
<td>425.388.9429</td>
</tr>
<tr>
<td>Outreach, Diversity &amp; Equity Center</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union</td>
<td>425.388.9306</td>
</tr>
<tr>
<td>Paperclip - Student Service Center</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm.</td>
<td>Parks Student Union, Room 203</td>
<td>425.388.9258</td>
</tr>
<tr>
<td>Parking &amp; Security</td>
<td>M-Th, 7:30am-4:30pm</td>
<td>Parks Student Union, Room 224</td>
<td>425.388.9990</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Emergency 425.388.9998</td>
</tr>
<tr>
<td>Student Activities</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union</td>
<td>425.388.9561</td>
</tr>
<tr>
<td>Student Fitness Center</td>
<td>M-F, 6am-9pm; Gym open Sat 8am-Noon</td>
<td>Student Fitness Center</td>
<td>425.259.9233</td>
</tr>
<tr>
<td>Testing Services</td>
<td>Testing hours are listed on page 7.</td>
<td>Parks Student Union, third floor</td>
<td>425.388.9288</td>
</tr>
<tr>
<td>University Center</td>
<td>M-Th, 8am-7pm; F 8am-4:30pm; Sat, 9am-2pm</td>
<td>Gray Wolf Hall, North Wing first floor</td>
<td>425.259.8900</td>
</tr>
<tr>
<td>Veterans Resource Center</td>
<td>M, 8am-6pm, T-Th, 8:30am-5:30pm. First 2 days of the quarter, 7:30am-6pm.</td>
<td>Parks Student Union</td>
<td>425.388.9277</td>
</tr>
<tr>
<td>Welcome Desk</td>
<td>M-Th, 7:30am-6pm</td>
<td>Parks Student Union</td>
<td>425.259.8888</td>
</tr>
<tr>
<td>Youth Re-engagement</td>
<td>M-Th, 7:30am-5pm</td>
<td>Rainier Hall, Room 217</td>
<td>425.259.8738</td>
</tr>
</tbody>
</table>

OFFICE HOURS SUMMER 2012

THE HOURS POSTED IN THIS SECTION ONLY APPLY WHEN CLASSES ARE IN SESSION. OFFICE HOURS WILL VARY AT OTHER TIMES.
Everett Community College offers various college courses at locations in Snohomish County. Check the class listings in this schedule for a complete listing of courses offered at these locations. Maps and directions are available online at www.everettcc.edu/maps.
Everett Community College does not discriminate on the basis of race, religion, creed, color, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, genetic information or status as a disabled or Vietnam era veteran in its program and activities, or employment.

The Vice President of Instruction and Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9216.

The Vice President of Administrative Services/Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9232.

**DIRECTIONS TO CAMPUS**

**FROM INTERSTATE 5 NORTHBOUND**, take Exit 195 and turn left onto E. Marine View Drive. Go one half mile to 16th Street and turn left. Follow 16th Street to Broadway. Turn right onto Broadway and continue to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

**FROM INTERSTATE 5 SOUTHBOUND**, take Exit 198 and follow the highway south into Everett to Tower Street and turn right. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

**FROM DOWNTOWN EVERETT**, take Broadway north to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Visitor parking permits are $2 for two hours.

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Get Started Now!

Apply and Register Online

www.everettcc.edu

Starting Fall 2012
Bachelor of Science in Mechanical Engineering

See all 25+ programs offered through University Center at Everett CC on pages 16-17.

8 Universities. 25+ Degrees.