
Important Note!!! Students will choose their own speaking days. If you do not speak on your chosen day you will not receive a grade for that particular speech. It is VERY IMPORTANT to schedule your time wisely. There is very little “wiggle room” for changing dates/times.

ASSIGNMENTS

Informative Presentation I (100)

Objective: The student will present an informative speech which is clearly organized and effectively delivered.

Purpose: describe, define, explain
Time: 5 to 6 minutes
Visual Aids: REQUIRED: This presentation requires the speaker to demonstrate competence with props
Evaluation: Purpose clearly to inform.
Presented as scheduled.
Extemporaneous delivery. (prepared, rehearsed, NOT read.)
Speaking position away from the lectern/table.
Within the time limit.
Complete outline and bibliography must be turned in prior to speaking.

Informative Presentation II (100)

Objective: The student will present an informative speech that explains a significant aspect of a culture different from their own. This speech will be clearly organized and effectively delivered.

Purpose: describe, define, explain
Time: 5 to 6 minutes
Visual Aids: PowerPoint Required
Evaluation: See criteria for Informative I
**Persuasive Presentation (100)**

Objectives: The student will prepare a persuasive speech that is clearly organized, well supported, and effectively delivered. Students will learn use of logical argument, evidence, language choices, and rhetorical skills.

Topic: Issue of local, national, international importance. This topic must be approved by the instructor prior to presentation.

Purpose: To persuade.

Time: 5-8 minutes.

Evaluation: Purpose clearly to persuade
Presented as scheduled
Extemporaneous delivery
Speaking position away from the podium/table
Within the time limit

“TED Talk” – Special Occasion (100)

Objective: Students will deliver a well-organized, effective special occasion speech. Students will continue mastery of library and other research methods and demonstrate understanding of the use of visual aids.

Purpose: Entertain, Celebrate, Commemorate, Inspire, Set Social Agenda

Topic: This topic must be approved by the instructor prior to presentation.

Time: 5-12 minutes

Visual Aids: REQUIRED

Evaluation: Purpose clearly to inform
Presented as scheduled
Visual aid used effectively to enhance the presentation
Extemporaneous delivery (prepared, rehearsed together, not read)
Speaking position away from the podium/table
This Speech may or may not include outside sources, make sure to give credit where credit is due!

**ABOUT THE OUTLINES....**

Please submit your outlines for all speeches via CANVAS prior to speaking date for peer reviews. (due dates listed on calendar) All outlines should be constructed according to the samples given in the textbook pp192-193.

Each outline is to be followed by a bibliography that indicates sources of information.

Please plan to use a **minimum of three credible sources in informative speeches and five credible sources in the persuasive presentation.** The bibliography should follow some standard format, such as APA or MLA manuals. There are samples in your text and online in the EvCC library. Please be consistent in choosing one style.
Hard copy, TYPED, final outlines are due the day of your speech. I will not accept late outlines. If you neglect to turn in an outline you will lose 20% of the grade for that particular speech.

Things you need to know…

**There will be five in-class assignments that will be collected during the quarter. These assignments will be listed on your calendar and only accepted on the days they are listed. I do not accept late work.**

**In cases of a verifiable emergency, there will be a 10% penalty for all speeches not done on the assigned day. Speeches can only be made up on a space-available basis. You must call ahead of time to cancel a speech in order to be able to make up the speech.**

Self-Evaluation of Your Speaking Skills
You will complete three self-assessments of your speaking skills. Each assessment will be worth 25 points. The details of each assessment are listed on the handout for the speech. The due date for the assessments will appear on the course calendar. These assessments are to be typed and double-spaced, one to two pages in length.

In addition to your self-assessments you will receive up to 40 points for evaluating other in class speakers. Please plan to evaluate one speaker per day for the Informative I, Informative II, Team, and Persuasive speeches.

Speaker Critique - Complete Two Live Speaker Critiques (30 pts each) and The only extra credit assignment offered! (20)
Every public speaking situation has unique characteristics. The purpose of this assignment is to enable students to understand these characteristics by doing a critical analysis of public speaking performances. Please analyze informational presentations rather than special occasion speeches, such as tribute, commemoratives, or sermons.

Format: 1-2 page typed paper
You must attend the actual presentation - nothing from television or the internet.
The speaker being critiqued must speak for approximately 25 minutes or more.
Content: Analyze elements from each of these major areas:
1. Communicative Situation (environment, time, audience)
   Observations covering audience, demographic characteristics, expectations, knowledge, etc.
2. Speaker
   Make note of any attributes the speaker brings to the situation.
   Observations of credibility, physical appearance and delivery skills should be discussed.
3. Message
   The ideal message tends to be clear, well organized, and vivid.
   Please analyze these elements.

Evaluation

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<th>Score</th>
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<tr>
<td>Informative II</td>
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