Requesting Articles Unavailable at EvCC

If the EvCC Library does not have a particular book or article you need, we can borrow it on your behalf from another library through Interlibrary Loan (ILL). This service is available free of charge to current EvCC students and employees only. Each person is limited to 5 pending requests at a time and other restrictions may apply. Contact a Reference Librarian for more information.

You can pick up a paper ILL request form at the reference desk or follow the directions below to place your article request online. To place a book request online, refer to the OCLC WorldCat handout.

1) Go to the library homepage http://www.everettcc.edu/depts/library/ and click on the link to OCLC WorldCat under Other Library Catalogs. From off-campus, you will be prompted to enter your EvCC student or staff ID number.

2) Just above the search boxes, there is a pull-down menu labeled, Search in database. Change the database to ArticleFirst, an index of 23 million+ periodical articles. The page will now look a little different as the search options have changed with the new database.
3) Search for the article by title, author, and/or source.

4) Click on the title of the article you want in the results list. (If you see an EvCC icon, it means we subscribe to that periodical and you will not be able to use the ILL online service.)

5) The detailed record should have an icon about 1/4 the way down the screen and towards the left that says ILL. Click it and fill out the form to initiate the ILL request.