

Registration with an outside payment source is a two-step process.

Please follow the instructions below:

Call or email us at 425-267-0150 or learn@everettcc.edu if you have any questions.

Create an accurate Student Profile at: <https://www.campusce.net/everett/account/signin.aspx>

Enter your desired Username, password and a current e-mail address under the “Create New Account” side and select “Create account.”

The screenshot shows the 'SIGN IN' page of the Everett Community College website. The header is red with the college logo and navigation links: CCEC Home, Course Catalog, Customized Training, CCEC-Eastside, News, Sign In, View Cart, and Help. Below the header, there is a search bar and links for Registration Help and Advanced Search. The main content area is titled 'SIGN IN' and includes instructions: 'You must sign in to your account to register for courses. To sign in, enter your user name and password. If you don't have an account, you can create one quickly by specifying a user name, password, and e-mail address. Need help? Contact our friendly customer service team at 425-267-0150 or email learn@everettcc.edu.' There are two columns of forms: 'SIGN IN TO EXISTING ACCOUNT' with fields for USERNAME and PASSWORD, and 'CREATE NEW ACCOUNT' with fields for USERNAME, PASSWORD, RETYPE PASSWORD, EMAIL, and RETYPE EMAIL. A 'Sign In' button is located below the existing account form, and a 'Create Account' button is below the new account form. On the right side, there are links for Privacy Policy, Terms And Conditions, and Return To Course Catalog.

- b. Fill out the following form using the student’s personal information. Please remember to enter your Student ID if you already have one.
- c. Click “Submit.”
- d. Once you have created this account, you will not need to do it again. You can use it to log in and view your classes at any time.

The class information listed on the website will be needed to complete your voucher application. Once you receive your voucher, you can fax, email or walk your voucher into our offices. We will use this document to register you, and you will receive a confirmation email once it has been completed. **Please note: You will not be considered registered until this email has been received.**

If you do not receive confirmation within two business days please contact our office at 267-0150.

You can log in at any time to view your transcript, print detailed receipts of your transactions, or check on the status of any of your classes.