

## CJ& 110 – CRIMINAL LAW

### Course Syllabus

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**TEXT:** Student handout – provided by the instructor

**MATERIALS:** Open mind and a solid work ethic

#### **COURSE GOALS AND OBJECTIVES**

The student will:

Understand the function of the legal rules and substantive criminal law

Know the elements of a crime

Identify classes of crimes

Know Defenses to Criminal Charges

Be able to identify the elements of major crimes and apply the premises to know the applicable criminal statute

#### **CLASS COMPONENTS**

There are a number of components to this class including:

- Attendance (50 points)
- Classroom/Canvas participation (50 points)
- Mid-Term Examination (100 points)
- Final Examination (100 points)

#### **REQUIREMENTS AND EXPECTATIONS**

**1). Civility Policy:** Please turn all cell phones to silent mode... Students may not make cellular phone calls or text during class. Students may receive cellular calls in case of an emergency where a legitimate notification is anticipated. In such a case, please notify me before class and choose a seat at the rear of the classroom so that you can leave the classroom without disruption. Use of laptops in the classroom is limited to note taking and accessing websites as assigned. Do not use notebooks or smart phones or other similar devices for non-class related activities.

**2). Attendance:** Attendance is recorded daily and students are expected to attend class regularly and arrive on time. Success in this class depends on attendance and participation. Excessive absence prohibits effective participation. Missing more than 10% of the class is considered excessive. Participation in Canvas Discussion Groups is required. The implication of absences on grades is explained below in this syllabus.

**3). Plagiarism:** No plagiarism, no copying, no making stuff up and passing it off as “research”. Remember to provide references and citations for quoted and referenced material.

**4). Classroom Rules of Behavior:**

- a) Consumption of non-alcoholic beverages and quiet food is fine.
- b) This class begins at 12:20 pm - Please be in class ready to proceed. If the ending time of a class prior to this one conflicts with the starting time of this class, let me know. If circumstances *occasionally* require you to arrive late or leave early, please enter or exit with a minimum of disruption.
- c) Please refrain from distracting activities and non-class related conversations once class begins. The low-level buzz of conversations is an annoyance and a distraction to those who are trying to concentrate on the class material.
- d) **Be present in the classroom... This means mentally as well as physically.**

**ATTENDANCE**

Students are expected to attend class regularly, both in the regular classroom **and** in the Canvas online classroom portion of this course. This class meets only 3 hours per week, so the other 2 hours are made up for by participating online, group research, etc. Please contact me if you have any reason why you need to miss a class or cannot participate online.

**PARTICIPATION**

Participation means attendance (see above), joining in discussions, asking questions, making an effort to answer questions directed to you, and allowing classmates to freely express their ideas. It also means participating in the online Discussion Board, which is part of this class. (Instructions for how to participate in the online portion of the class will follow at the end of the syllabus). Learning is an active process that increases your knowledge and strengthens your self-confidence.

I employ an active learning model of instruction. The primary modality of instruction is the seminar. To take full advantage of this model you must:

- READ THE MATERIAL PRIOR TO ATTENDING CLASS
- DISCUSS THE MATERIAL IN CLASS
- BE PREPARED TO WRITE ABOUT THE MATERIAL

Failure to contribute in the seminar discussions will impact your overall grade negatively, just as failing to participate in the Canvas discussion boards will impact your grade negatively.

### **READING**

It is your responsibility to read material as soon as it is assigned.

I have “covered” the material once it is assigned. It is your job to “uncover” it.

Reading will not be limited to the textbooks, but will include additional articles from various sources.

### **STUDENT ASSESSMENT**

Your grade in this class is earned through the accumulation of points given for exams, assignments, and participation. You can earn 300 points in this class. The points you earn will equate to a numerical grade point average (GPA) as reflected on the following grade list \* (Absences and a lack of participation will result in a lowering of your grade)

#### **Correlation of Accumulated Course Points to Grade point Average:**

300 = 4.0 (A)	225 = 3.0 (B)	175 = 2.0 (C)	100 = 1.0 (D)
270 = 3.9	220 = 2.9	170 = 1.9	90 = 0.9
265 = 3.8	215 = 2.8	165 = 1.8	80 = 0.8
260 = 3.7	210 = 2.7	160 = 1.7	70 = 0.7
255 = 3.6	205 = 2.6	155 = 1.6	50 = 0.0 (F)
250 = 3.5	200 = 2.5	150 = 1.5	
245 = 3.4	195 = 2.4	145 = 1.4	
240 = 3.3	190 = 2.3	140 = 1.3	
235 = 3.2	185 = 2.2	135 = 1.2	
230 = 3.1	180 = 2.1	130 = 1.1	

### **EXAMS**

There will be one mid-term exam in this course worth 100 points. This exam will account for 100 of the 300 points you can earn in this course. The **tentative** exam schedule for this course is:

- **Mid-Term: Week of Oct 23**

It is YOUR responsibility to be present the day the exam is administered.

*\*Students must take the mid-term exam in order to pass the course, regardless of the number of points accumulated otherwise. Failure to complete the mid-term exam will result in a failing grade for the course.*

The mid-term will be a combination of multiple choice, short answer and possibly essay. I reserve the right to administer “take-home” exams. The exams can be based on any material covered prior to the exam: assigned reading, supplementary materials (handouts, videos, etc), classroom lectures, discussions and Canvas assignments.

**Posting of Grades:** After each assignment or exam has been completed, I will post an updated grade in the Canvas Online Grade Book. While I can view everyone’s grades, only you can view your own grade.

**Makeup Exams:** I will not schedule makeup exams in advance without receiving compelling justification for the absence *prior to the scheduled time for the exam*. Justification for make-up exams after an exam has been administered must usually be some type of emergency.

**Final Examination**

In addition to the mid-term exam, and class attendance/participation, there is a final exam. This exam accounts for 100 of the total 300 point maximum you can earn in this class.

The final exam is cumulative and may cover material covered prior to the mid-term exam.

**In order to pass this class you must take and pass the final exam**

**REVIEW OF ASSESSMENT**

• Attendance	50 Points
• Class/Canvas participation	50 Points
• Mid-Term exam	100 Points
• <u>Final exam</u>	<u>100 points</u>
• Total RAW POINTS	300 Points
(Minus % if applicable) =	FINAL POINT TOTAL

**EXTRA CREDIT**

I do not offer extra credit opportunities on an individual basis. If I do identify something that I think is a worthy extra credit assignment, but outside the normal class requirements, I will make it available as extra credit to the entire class.

**OFFICE HOURS AND AVAILABILITY**

I work full-time for the City of Mukilteo. This means that I am on call 24-7. I will absolutely give you, the students, whatever time and attention you need, but we may need to be creative with schedules. I will announce office hours in class.

### **POSTING OF GRADES**

As indicated previously, I will post grades regularly in the Canvas Online Grade Book as each new assessment item is completed. While I can view everyone's grades, no one else but you can see your grades there.

### **PLAGIARISM**

Plagiarism is defined as taking the ideas, work, or words of another person (such as the author of your text) and passing them off as your own. Anytime you take the ideas or writings of someone else without proper attribution, you commit an act of plagiarism. Since some assignments will require you to get your answers from other sources, you must be mindful of not committing plagiarism. Direct quotes of more than three words in length must be placed in quotation marks and properly cited. Use of someone else's words or ideas without attribution will be considered plagiarism and will result in a score of 0 (Zero) for that assignment. For instance, I received much of this syllabus from former professor Conder and have edited it accordingly with his permission. (see plagiarism basics guide included at the end of this syllabus)

### **CHEATING**

Cheating is receiving inappropriate assistance of any kind; copying someone else's homework, copying the work of someone else on an exam, possessing notes of any form during an exam – unless specifically permitted. Like plagiarism, cheating will not be tolerated and will result in a grade of 0 (zero) on the test/paper/project for which any cheating is discovered. This does not mean to discourage study groups or students who work together on assignments. Indeed, study groups are encouraged. The work you turn in, however, should be your own work unless group work is specifically permitted. Make-up exams will not be allowed for tests that have earned a zero because of cheating.

### **WITHDRAWAL**

Students should familiarize themselves with the Everett Community College withdrawal procedures, which are explained in the college catalog.

### **PERSONAL RESPONSIBILITY**

It is your responsibility to discover what you missed on any given day. You should not miss anything. Develop a support network among your classmates. Use this network as a study group as well as a resource for obtaining missed material.

### **TECHNOLOGY**

I may create posts on the ***Discussion Board***, which can be accessed on the left side of the Canvas menu by clicking on ***Discussion Board***. Your participation in this "discussion" counts toward participation credit. You participate by clicking on the highlighted topic title and either starting a new discussion or replying to a discussion thread started by another student.

### **Rules for participation:**

(1) Post a question or two that you feel is relevant to the week's topic(s). Post the RIGHT answer

and a reference to where you found the material in the book(s). These may be used for exam questions too – so it is worth your time to review everyone’s postings.

(2) Think about what you are writing before you post a comment or reply. Once it is sent, there is no taking it back. Also, consider composing your comments in your word processing program and then pasting them into the discussion board. No profanity or inappropriate comments. Respect each other's ideas and comments in this virtual classroom just as you would be expected to do in the real classroom.

(3) Failing to post two substantive entries in the Discussion Board constitutes a one (1) hour absence. For every missed hour after six absences your final grade is reduced by 2%.

### **LATE EXAM/PROJECTS**

**I do not accept late work.**

**I do not accept test material via the internet, email or Canvas.**

### **OTHER**

**PLEASE REVIEW ECC’S SEXUAL HARASSMENT AND EMERGENCY RESPONSE POLICIES.** They can be found in your student handbook, college catalogue and at the ECC webpage. Failure to comply with those policies could result in a failing grade

## **What is Plagiarism? A Basic Guide for EvCC Students**

Academic writing, use of information, and group work involves rules and expectations that may be unfamiliar to you as a student. Understanding what your instructor expects and getting assistance before submitting your work will help you avoid problems and will make you more successful in your classes.

### ***What is Plagiarism?***

Plagiarism is defined as presenting someone else's work, including the work of other students, as your own. You must give credit to the work of others whenever you:

- Directly quote another person's actual words, whether oral or written
- Use or copy another person's ideas, opinions, or theories
- Paraphrase (meaning to reword or re-write in your own words) the words, ideas, opinions, or theories of others, whether oral or written
- Borrow facts, statistics, or illustrative material

The following are all examples of plagiarism:

- Buying, stealing or borrowing a paper
- Hiring someone to write your paper
- Copying from a book, article, or webpage on the Internet without citing your source
- Using your own paper from another class.
- Copying from another student while taking a test

### ***What About Online Quizzes or Exams?***

Your instructor will provide guidance on what materials you can use to complete online exams. Just like an exam taken in the classroom, you are expected to do your own work and access only those materials allowed by your instructor. Having another student take the exam and then share the answers with you is considered cheating. Accessing unauthorized materials online while taking an exam is also a violation.

### ***What about Group Projects?***

When an assignment includes working as a group, you need to understand how your work will be graded. Your instructor may still expect you to submit individual work. You need to cite your sources at all times, whether you are working individually or with others. If you do not understand what is expected, you should check with your instructor immediately.

### ***What can happen to me if I plagiarize?***

Even if you didn't mean to, you can still be charged with plagiarism. Depending on the type and extent of the plagiarism, you could fail an assignment or fail the course. Instructors will decide how they will grade your work and will report the behavior to the Dean of Student Development. The first time that it is reported, you must meet with the dean of the division to discuss your work if you want to continue as a student. If you feel that you have been

unjustly accused of plagiarism, you should talk with the dean about what happened. EvCC maintains a database of all plagiarism reports. Repeated incidents of plagiarism will lead to a meeting with the Chief Judicial Officer and potential suspension or expulsion from the college.

### ***How to decide when to give credit***

Here are a few examples about when you need to give credit for information you are using. When in doubt, always cite your source and/or check with your instructor in class or during their office hours.

<b>Need to document</b>	<b>No need to document</b>
When you are using or referring to somebody else's words or ideas from a magazine, book, newspaper, song, TV program, movie, Web page, computer program, letter, advertisement, or any other medium	When you are writing your own experiences, your own observations, your own insights, your own thoughts, your own conclusions about a subject
When you use information gained through interviewing another person	When you are using "common knowledge"—folklore, common sense observations, shared information within your field of study or cultural group
When you copy the exact words or a "unique phrase" from somewhere	When you are compiling generally accepted facts
When you use any diagrams, illustrations, charts, and pictures that you have not created	When you are writing up your own experimental results
When you use ideas that others have given you in conversations or over email	

### ***Where can I get help?***

- Your instructor, either in class or during their office hours. Information about plagiarism will be included in the course syllabus.
- Citing sources through use of a specific style (APA or MLA) and format  
[The Library](#) – Parks 1<sup>st</sup> floor  
[Resources and tutorials about plagiarism and citation styles](#)  
[Guide to APA style](#)  
[Guide to MLA style](#)
- Feedback, ideas and methods for editing and polishing a paper  
[The Writing Center](#) – Gray Wolf Hall 150