Students who are seeking support services from the Center for Disability Services (CDS) at Everett Community College (EvCC) on the basis of a health or physical disability will be required to submit documentation to verify eligibility of services. Documentation of disability and related information will be kept in a separate file in the CDS office. The cost and responsibility for providing this documentation shall be borne by the student.

Health and physical disabilities include but are not limited to: mobility impairments, Multiple Sclerosis, Cerebral Palsy, spinal cord injuries, cancer, AIDS, Muscular Dystrophy, and Spina Bifida. Any health or physical disabilities are considered to be in the medical domain and require diagnosis by a qualified medical professional. Information must be provided describing the certification, licensure, and/or the professional training of individuals conducting the evaluation.

Documentation should show current impact of the disability. The following guidelines are provided in the interest of assuring that the evaluation and report are appropriate for documenting eligibility and identifying academic adjustments. The documentation should include:

1. A clear and specific medical diagnosis of the physical disability or systemic illness including a description of the type and severity of current symptoms of the disability should be written on letterhead, and signed by a professional who has the credentials and ability to diagnose that type disability;

2. Information regarding how the disability limits a major life activity, including, but not limited to, walking, breathing, seeing, hearing, performing manual tasks, caring for one’s self, learning, or working;

3. Medical information relating to the student’s needs, including the existing side effects of medication on the student’s ability to meet the demands of the postsecondary environment (physical, perceptual, behavioral, or cognitive);

4. A description of treatments, medications, assistive devices/services currently prescribed or in use;

5. A description of the expected progression or stability of the disability over time.

Suggestions of academic adjustments with supporting evidence may be included. The final determination for providing appropriate academic adjustments rests with Everett Community College.

Everett Community College does not discriminate on the basis of race, religion, creed, color, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, or status as a disabled or Vietnam era veteran in its program and activities or employment.

G:disabilityservices/policies/health policy KC 11/08