

Submit this form in person or by mail:

Financial Aid Office, Everett Community College, 2000 Tower Street, Everett, WA, 98201

fin_aid@everettcc.edu • Fax (425) 388-9185

Your FAFSA application has been selected by the Federal Student Aid processor for a review process called verification.

In this process Everett Community College will compare the data from your FAFSA to the information provided on this worksheet. The law states that we have the right to request this information from you before awarding Federal Student Aid. If there are differences between your FAFSA data and your financial documents, Everett Community College will send corrections electronically to the Federal Student Aid processor to have your information reprocessed.

Your Financial Aid award may be revised due to verification. To prevent your aid from being delayed, complete this form and submit it to the Everett Community College Financial Aid Office as soon as possible. We must review the requested information, under the Financial Aid program rules (34 CFR, Part 668).

A. STUDENT INFORMATION

First name _____ Middle name _____

Last name _____ ctcLink ID Number _____

B. STUDENT 2021 TAX INFORMATION: Choose only one option below.
 Option 1: Check if you (the student) filed taxes in 2021 and A) used the Data Retrieval Tool on the FAFSA, or B) attached a 2021 IRS Tax Return Transcript or a **signed** 2021 IRS 1040 Income Tax Return

 Option 2: Check if you (the student) did not have income and will not, and are not required to, file a 2021 US Income Tax Return. **Independent students only:** Submit a 2021 IRS Verification of Non-Filing Letter.

 Option 3: I (the student) was employed and had income, but am not required to file a 2021 US Income Tax Return:

- Complete the chart below: list employer(s) and the amount that was earned in 2021
- Attach copies of all 2021 W-2 and 1099 Forms

 2021 Student Income (**required** to complete if you checked Option 3):

Student Employer 1	Amount Earned	Student Employer 2	Amount Earned
	\$		\$

 Did you file an IRA and/or pensions and annuities as a **rollover** on your tax return?

If yes, you are required to submit a copy of your 2021 1040 Income Tax Return. Rollovers are not documented on the Tax Return transcript and including this rollover could affect the amount of aid you may be eligible to receive.

 Yes. The **signed** 2021 IRS 1040 Income Tax Return is attached. No.

NOTE: If you are considered a Dependent student and parent information was required on the 2023-2024 FAFSA, you **must** provide parent tax information and a parent signature (see section F, page 4). **This form will be incomplete if the information is not received.**

C. HOUSEHOLD INFORMATION: Choose only one option and fill out the chart accordingly.

I am a **Dependent student** and parent information was required on the FAFSA.

I am an **Independent student** and parent information was *not* required on the FAFSA.

- **Yourself**
- **Your parent(s).** If your parents are divorced, list the parent you lived with the most during the last 12 months. If you did not live with one parent more than the other, indicate the parent who provided more than half of your support during the last 12 months.
- If your parent is remarried, **include your step-parent**
- If your parents are unmarried but live together, list both parents
- **Your parent(s)' other children** if they will provide more than half of their support between July 1, 2023 and June 30, 2024, or if the children would be required to provide parental information on the 2023-2024 FAFSA.
- **Other people** – if other people currently live with your parent(s) and they provide (and will continue to provide) *more than half of their support* between July 1, 2023 and June 30, 2024

- **Yourself**
- **Your spouse** (if married)
- **Your children**, if you will provide more than half of their support from July 1, 2023 through June 30, 2024, even if they do not live with you
- **Other people** – if other people currently live with you and you provide (and will continue to provide) *more than half of their support* between July 1, 2023 and June 30, 2024

List the full name of each household member	Age	Relationship (i.e., parent, sibling)	Is family member in college and enrolled at least half time?	If you have other family members in college at least half-time, please list the college name. Enrollment could be verified.
		Self	X	Everett Community College

If *Other People* were listed, fill out section D on page 3 of this form. Documentation of support may be requested. **Not providing this information will exclude this person from being included in the household size.**

D. OTHER PEOPLE: This section is required if **other people** were listed in the household chart.

If there are people living in the household other than those specifically defined in the previous section, you **must** provide documentation of support for those included. Write a statement explaining the circumstances as to why you or your parent(s) are responsible for the individual and in what way this person is supported (food, shelter, and health insurance).

If more space is required than the box below, please attach an additional document.

For the following section, the student must appear in person at Everett Community College. If they are unable to, they must sign in the presence of a Notary (see page 5).

E. IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE: To be signed at EvCC

The student must appear in person at Everett Community College (EvCC) to verify their identity by presenting valid government-issued photo identification, such as, but not limited to, a driver's license, other state-issued ID, or passport. EvCC ID is not acceptable. EvCC will maintain a copy of the student's government-issued photo ID notated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institution official, the following:

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational
(Student Printed Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Everett Community College for the 2023-2024 academic year.

STUDENT CERTIFICATION: Electronic signatures cannot be accepted.

By signing this worksheet, I affirm that I have read, understood, and agreed to this form in its entirety and that the information supplied is true and complete.

Student Signature

Date

OFFICE USE ONLY

I verify that the above listed student did sign the Statement of Educational Purpose in my presence. I have also verified and collected a copy of the student's ID.

Employee's Printed Name

Employee's Signature

Date

F. PARENT 2021 TAX INFORMATION: Only required for Dependent students. Choose one option.

Option 1: Check if you (the parent) filed taxes in 2021 and A) used the Data Retrieval Tool on the FAFSA, or B) attached a 2021 IRS Tax Return Transcript or a **signed** copy of your 2021 IRS 1040 Income Tax Return

Option 2: Check if you (the parent) did not have income and will not, and are not required to, file a 2021 US Income Tax Return.
• **Submit a 2021 IRS Verification of Non-Filing Letter.** This free letter can be obtained from the IRS.

Option 3: I was employed and had income, but am not required to file a 2021 Federal IRS Tax Return:
• **Complete the chart below: list employer(s) and the amount that was earned in 2021**
• **Submit a 2021 IRS Verification of Non-Filing Letter. This free letter can be obtained from the IRS.**
• **Attach copies of all 2021 W-2 and 1099 Forms**

2021 Parent Income (**required** to complete if you checked Option 3):

Parent 1 Employer(s)	Parent 1 Amount Earned	Parent 2 Employer(s)	Parent 2 Amount Earned
1.	\$	1.	\$
2.	\$	2.	\$

Did you (the parent) file an IRA and/or pensions and annuities as a **rollover** on your tax return?
If yes, you are required to submit a copy of your 2021 IRS 1040 Income Tax Return. Rollovers are not documented on the Tax Return Transcript and including this rollover could affect the amount of aid you may be eligible to receive.

Yes. The **signed** 2021 IRS 1040 Income Tax Return is attached. No.

PARENT CERTIFICATION: Electronic signatures cannot be accepted.

By signing this worksheet, I affirm that I have read, understood, and agreed to this form in its entirety and that the information supplied is true and complete.

Parent Signature

Date

G. IDENTITY AND STATEMENT OF PURPOSE: To be signed in the presence of a Notary

If the student is unable to appear in person at Everett Community College to verify their identity, the student must provide:

- (a) A copy of the valid government-issued photo identification that is acknowledged in the notary statement below, such as, but not limited to a driver’s license, other state-issued ID, or passport (Everett Community College ID is not acceptable); and
- (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational

(Student Printed Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Everett Community College for the 2023-2024 academic year.

Student’s Signature

Date

NOTARY’S CERTIFICATE OF ACKNOWLEDGMENT

State of _____

City/County of _____

On _____, before me, _____

(Date)

(Notary’s Name)

personally appeared, _____, and provided to me

(Printed Name of Signer)

on basis of satisfactory evidence of identification _____

(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary Signature)

My commission expires on _____

(Date)

Everett Community College does not discriminate based on, but not limited to, race, color, national origin, citizenship, ethnicity, language, culture, age, sex, gender identity or expression, sexual orientation, pregnancy or parental status, marital status, actual or perceived disability, use of service animal, economic status, military or veteran status, spirituality or religion, or genetic information in its programs, activities, or employment. Contact the following people with inquiries or complaints regarding discrimination, Title IX compliance, or Americans with Disabilities Act compliance: Equal Opportunity Director: EqualOpportunity@everettcc.edu, 425-388-9271; ADA Coordinator: ADAcoordinator@everettcc.edu, 425-388-9232; Title IX Coordinator: TitleIXCoordinator@everettcc.edu, 425-388-9271. All offices are located in Olympus Hall 111, 2000 Tower St. Everett, WA 98201. For more information, visit the Equal Opportunity and Title IX website: EverettCC.edu/EqualOpportunity