

## GENERAL INFORMATION

Everett Community College offers a **Certificate in Cosmetology and an Associate in Technical Arts degree**. The certificate may be earned through a sequence of courses over five quarters, covering at least 1730 clock hours of instruction. The Associate degree may take six or seven quarters, depending on progress. The certificate and degree programs prepare students to take the Washington State licensing exams.

Cosmetology classes give students experience in such customer services as shampooing, skin care, nail care, modern hair cutting and styling, tinting and bleaching, permanent waving, chemical relaxing, wig care, artificial hair, blow drying and iron curling. Also included in the instruction are safety measures in the handling and use of chemicals, sterilization of equipment, various disorders/diseases of the hair, skin, and nails and their proper treatment, salon management, retail selling, cosmetic chemistry, electricity and anatomy. The curriculum meets requirements established by the State of Washington for cosmetology for both theory and practical applications.

EvCC does not offer programs in Barbering, Nail Technology, Esthetics, or Instructor Training at this time.

Classes are taught in a laboratory setting at the College's School of Cosmetology located at 9315 State Avenue, Suite G, in Marysville. During Fall, Winter and Spring Quarters, hours of operation are 8am – 4pm, Monday, Tuesday, Wednesday and Friday, and noon to 8pm on Thursday. Summer Quarter hours of operation are 8am - 5pm, Monday, Tuesday, Wednesday and Friday, and 11am to 8pm on Thursday.

A board consisting of shop owners, managers, instructors, and alumni serves in an advisory and resource capacity for the program.

## CAREER OPTIONS

The job market for cosmetologists and instructors is excellent. Persons with this training are much in demand and generally find employment. The curriculum is designed to prepare students for at least beginning employment/job entry. Job placement help is available if needed.

According to a recent study conducted by the National Accrediting Commission of Cosmetology Arts and Sciences (NACCAS) the average salon income, including tips, ranges from \$30,000 - \$50,000 per year. The industry is at a “zero unemployment” rate, needing more new professionals than it can supply. Employment may be found through salons or through creating an individual business.

## COSMETOLOGY PROGRAM OUTCOMES

1. Perform hair care services for all types of hair including hair analysis, hair cutting, hairstyling, hair coloring and lightening, permanent waving and chemical relaxing.
2. Perform natural nail services including manicuring and pedicuring.
3. Perform basic skin care services including skin analysis, facials, makeup application and superfluous hair removal.
4. Demonstrate customer service skills, self-growth and personal development.
5. Perform salon business such as front desk operations, dispensary inventory and loss prevention, resume building and interviewing skills, self marketing and the basic knowledge of starting one's own salon business.
6. To have the knowledge of decontamination control, public hygiene and special sanitation procedures used for the protection of the client and the operator.
7. Possess the necessary skills to pass the Washington State licensure written and practical exams required for a professional license to work in the Cosmetology industry.

## GETTING STARTED AT EVCC

Applicants must request that an official copy of their high school transcript or official GED test scores be forwarded directly to the Enrollment Services Office.

Our Enrollment Services Office provides information about applying, orientation and registration for new and continuing students. All prospective students are invited to contact the Educational Planning Center if they would like to speak one-to-one with an educational planner about getting started at EvCC. Contact:

- Enrollment Services, Parks Student Union  
425-388-9219; admissions@everettcc.edu
- Educational Planning Center  
Third Floor, Parks, 425-388-9339

## PROGRAM ADVISORS

For specific advising in the Cosmetology program, contact:

- Tina Evans, 425-259-8285  
tevans@everettcc.edu

## SUGGESTED PREPARATION

Admission to the Cosmetology Program requires a high school diploma or GED certificate.

Applicants must be at least 16 years of age, of good mental and physical health, and have a high degree of manual dexterity. The ability to read, write and interpret the English language is a priority. A pleasing personality and the ability to communicate and work well with others are important, as is stamina and good health since professionals must be on their feet the majority of time, and, in many cases, around chemicals.

Prior to enrolling in Cosmetology courses, students must demonstrate readiness for MATH 60 or higher, and ENGL 98. This is done through skills assessment. Contact the EvCC Testing Center for days and times for this testing, 425-388-9288. New students will also receive testing information after applying for admission to EvCC.

## SPECIAL REQUIREMENTS

Students must purchase their own equipment kit through the Everett Community College Cosmetology Department.

Approximate cost of the Cosmetology kit is \$895.00. Regulation smock and name badge are included in student kits. Student must provide white and black uniforms (pants or dress) and white or black shoes.

All fees, textbooks, and kits are approximate prices and may vary. A lab fee per quarter is charged; you may estimate that fee to be about \$60. Malpractice insurance is \$18 per year.

Approximate cost of Cosmetology textbooks

\$240 for the set of these four items:

Standard Textbooks of Cosmetology

Milady Haircutting Module

Haircoloring/Chemical Texture Module

Washington State Board Exam Review

OPTIONAL: Cosmetology Dictionary, \$29.00

Prices may vary; check the Bookstore online for current prices.  
www.everettcc.edu/bookstore

Licensing Exam Fees: Practical Exam: \$110, Written: \$50.

## INSTRUCTORS

Tina Evans, License Ref #2254

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# CERTIFICATE CHECKLIST

The quarter before expected completion, this checklist should be submitted by the student, with a diploma application, to the Enrollment Services Office.

Student Name: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Course Number	Course Title	Credits	Hours	Quarter Completed	Grade
<b>Cosmetology Courses (minimum of 1730 hours &amp; minimum of 5 quarters)</b>					
COSMT 110	Trichology, Dermatology, and Onychology	5	50	_____	_____
COSMT 111	Salon Management	5	50	_____	_____
COSMT 112	Salon Safety, Chemistry and Electricity	5	50	_____	_____
COSMT 120	Compendium	2	20	_____	_____
COSMT 201	Lab and Shop Practice I	15	300	_____	_____
COSMT 202	Lab and Shop Practice II	9-15	300	_____	_____
COSMT 203	Lab and Shop Practice III	9-15	300	_____	_____
COSMT 204	Lab and Shop Practice IV	9-15	300	_____	_____
COSMT 205	Lab and Shop Practice V	10-17.5	350	_____	_____
COSMT 102	Salon Communications	3	30	_____	_____
H DEV 155	Human Relations in the Workplace	3	30	_____	_____
MATH 060	Prof/Technical Math Cosmetology	3	30	_____	_____

**Total: 78 credits minimum, Each class must be passes with a 76% (2.0 GPA) or higher.**

# ASSOCIATE IN TECHNICAL ARTS

## Cosmetology

This checklist is designed for students interested in the **Cosmetology ATA degree**. Students should meet with a Cosmetology advisor and maintain this checklist while at Everett Community College. The quarter before expected completion, this checklist should be submitted with a diploma application to the Enrollment Services Office. A full description of the College's requirements for earning a certificate or degree is contained in the College Catalog. All degree requirements are listed in the Catalog, including the completion of at least 90 credits, with a minimum 2.0 cumulative GPA.

Courses listed with an ampersand in the course number (e.g. ENGL&101) reflect the Common Course Numbering System. For more information, go to [www.everettcc.edu/ccn](http://www.everettcc.edu/ccn)

Student Name: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**COMPLETION** of Diversity Course

\_\_\_\_\_ Where completed/Course Title

\_\_\_\_\_ Year Completed

\_\_\_\_\_ Grade

Course Number	Course Title	Credits	Quarter Completed	Grade
<b>REQUIRED COURSES</b>				
BUS 110D	Business Communications	5	_____	_____
BUS 130	Business Computations	5	_____	_____
CMST& 210	Interpersonal Communication	5	_____	_____
COSMT 110	Trichology, Dermatology, and Onychology	5	_____	_____
COSMT 111	Salon Management	5	_____	_____
COSMT 112	Salon Safety, Chemistry and Electricity	5	_____	_____
COSMT 120	Compendium	2	_____	_____
COSMT 201	Lab and Shop Practice I	15	_____	_____
COSMT 202	Lab and Shop Practice II	9-15	_____	_____
COSMT 203	Lab and Shop Practice III	9-15	_____	_____
COSMT 204	Lab and Shop Practice IV	9-15	_____	_____
COSMT 205	Lab and Shop Practice V	10-17.5	_____	_____
COSMT 102	Salon Communications	3	_____	_____
H DEV 155	Human Relations in the Workplace	3	_____	_____
MATH 060	Prof/Technical Math Cosmetology	3	_____	_____

**Total: 93 credits minimum, 2.0 GPA minimum**

◆ EvCC does not offer every course each quarter. Please consult the Class Schedule and your program advisor to plan course selection.

*Everett Community College does not discriminate on the basis of race, religion, creed, color, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, genetic information or status as a disabled or Vietnam era veteran in its program and activities, or employment. The Vice President of Instruction and Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9216. The Vice President of Administrative Services/Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9232. This publication is effective **DECEMBER 2010**. The College reserves the right to change courses, programs, degrees and requirements. It is the student's responsibility to be aware of correct information by routinely checking with Enrollment Services and/or the advisors listed in this publication. Requirements applicable to all certificates and degrees are published in the College Catalog. Nothing contained herein shall be construed to create any offer to contract or any contractual rights. For more information, call 425-388-9219, Everett Community College, 2000 Tower Street, Everett, WA 98201. [www.everettcc.edu](http://www.everettcc.edu)*

# EvCC Cosmetology Courses

## **COSMT 102**

### **Salon Communications**

Communications course for Cosmetology students focusing on standards and conventions of written and spoken English. Includes preparation, proofreading, and editing business and personal correspondence such as letters, memos, advertisement, business cards, flyers, brochures, resumes, and other related projects. Oral presentation incorporating marketing strategies and demonstrating correct use of spoken English. Review of abbreviations, capitalization, grammar, possessives, plurals, punctuation, and spelling. Prerequisites: Cosmetology instructor permission required.

## **COSMT 110**

### **Trichology, Dermatology and Onychology**

Introduction to the study of hair, skin and nails and their function, structure and characteristics. Care and treatment of hair, skin, and nail diseases and disorders. Special emphasis on sterilization and sanitation principles and methods. May be repeated one time for credit. Prerequisites: Instructor permission. Corequisites: COSMT 201, COSMT 202, or COSMT 203.

## **COSMT 111**

### **Salon Management**

Basic overview of salon business operations, including marketing strategies, financial control, factors affecting salon culture, insurance, business laws and health regulations. Special emphasis is placed on examining a variety of local salons. Prerequisites: Instructor permission. Corequisites: COSMT 201, COSMT 202, or COSMT 203.

## **COSMT 112**

### **Salon Safety, Chemistry, Electricity and Physiology**

Includes methods of decontamination, universal precautions and responsibilities of a salon professional. Types and classifications of bacteria, safety measures in the use and storage of chemicals. Basic background in chemistry theories, processes and product ingredients as they relate to the cosmetology industry. Special emphasis on OSHA chemical hazard information. Basic anatomy, physiology and types of electricity will also be covered. Training in First Aid and CPR. Prerequisites: Instructor permission. Corequisites: COSMT 201, COSMT 202, or COSMT 203.

## **COSMT 120**

### **Cosmetology Compendium**

Designed for the fifth quarter student preparing for the Washington State Cosmetology Licensure Exam. Provides theoretical review of facts from previous Cosmetology courses in preparation for in-house computerized exams before applying for Washington State Board examinations. Prerequisites: Instructor permission; COSMT 110-112; COSMT 204; 1,330 clock hours.

## **COSMT 201**

### **Cosmetology Lab & Shop Practice I 15**

Instruction/participation class in basic services performed by a cosmetologist. This lecture/lab class is closely supervised in the introduction and practice of shampooing/draping, hair analysis/treatment, nail care, haircutting, wet styling, thermal styling, permanent waving, chemical relaxing, hair coloring and skin care, safety measures and decontamination control. Students practice on models, mannequins, and each other. Prerequisites: Instructor permission. Corequisites: COSMT 110, COSMT 111, or COSMT 112.

## **COSMT 202**

### **Cosmetology Lab & Shop Practice II**

Continuation of supervision in services performed by cosmetologists. To gain salon experience, students practice on models, mannequins, clients and each other under close supervision of an instructor. Emphasis placed on quality of work while meeting industry target time. Prerequisites: Instructor permission; COSMT 201; 300 clock hours.

## **COSMT 203**

### **Cosmetology Lab & Shop Practice III**

Continuation of supervision in services performed by cosmetologists. To gain salon experience, students practice on models, mannequins, clients and each other under close supervision of an instructor. Emphasis placed on quality of work while meeting industry target time. Prerequisites: Instructor permission; COSMT 202; 600 clock hours.

## **COSMT 204**

### **Cosmetology Lab & Shop Practice IV**

Continuation of supervision in services performed by cosmetologists. To gain salon experience, students practice on models, mannequins, clients and each other under close supervision of an instructor. Emphasis placed on quality of work while meeting industry target time. Prerequisites: Instructor permission; COSMT 203; 900 clock hours.

## **COSMT 205**

### **Cosmetology Lab & Shop Practice V**

Continuation of supervision in services performed by cosmetologists. Students practice independently on models, mannequins and each other. Regular clientele enables students to have salon experience while training. Emphasis placed on quality of work while meeting industry target time. Optional internship is available. May be repeated up to 19 credits. Prerequisites: Instructor permission; COSMT 204; 1,200 clock hours.

## **COSMT 206**

### **Cosmetology Lab & Shop Practice VI**

May be used to complete curriculum for special interest projects, and/or to complete required program clock hours. COSMT 206 is an additional quarter and is optional. May be repeated one time for credit. Prerequisites: Instructor permission; COSMT 205; 1,400 clock hours.

## **COSMT 251-252**

### **Internship**

The Cosmetology Internship allows a cosmetology student with advanced standing to gain industry based work experience in an area of special interest. Under the guidance of a learning plan, and in concert with a cosmetology faculty member, a cosmetology student will work with a contracted salon or other business venture serving this licensed field to accomplish a planned set of learning objectives. Prerequisites: Instructor permission; 1300 hours of instruction.