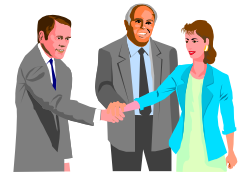




Nippon Business Institute

U.S. – Japan Intercultural Fundamentals



GENERAL INFORMATION

Politically, socially, and economically, the nations of the world are developing closer relations. One of the most important international relationships is that between the U.S. and Japan. Yet when agencies, organizations, or businesses from the U.S. and Japan meet, news reports often talk about friction and a cultural gap. Many of the friction points could be reduced or eliminated by building bridges across the cultural gap - bridges that lead to a better mutual understanding of culture, history, business practices, communication styles, and economic issues.

It is up to the people within agencies, organizations, and businesses to try to bridge the cultural gap. You are one of those people because now, or in the near future, every resident in the State of Washington will interact with Japanese people on some level. Interactions might be with an important customer, a major vendor, a business partner, a competitor, or even a neighbor. Developing the skills to succeed in this exciting and challenging environment is the mission of the Nippon Business Institute (NBI).

PROGRAMS

The NBI offers an **ENDORSEMENT in U.S.-Japan Intercultural Fundamentals** upon completion of 30 credits in required courses. Students study Japanese language, culture, history and Japanese business/management practices.

The endorsement courses may also be used to meet some of the requirements for EvCC's transfer degree, the **ASSOCIATE IN ARTS AND SCIENCES – OPTION II**. With the Option II degree, you will have completed most or all of the lower division, general education requirements typically required within a bachelor's degree. This guide includes two checklists for the Option II degree with recommendations about using selected courses toward either a business major or another liberal arts major.

RELATED PROGRAMS

EvCC offers several other programs for students interested in building global competency skills. Please consult the guides for Foreign Languages and Study and Travel Abroad.

STUDY & TRAVEL ABROAD PROGRAMS

The Nippon Business Institute (NBI) Japan Study Program is a group study tour for students with some Japanese language or culture study background. The program takes place during summer months on alternating years in Nagoya, Japan. Students live with host families and take part in traditional Japanese cultural activities such as the tea ceremony and calligraphy classes, they visit companies and museums, and participate in several field trips with students and staff members from EvCC's sister college, Toho Gakuen University. Estimated program cost usually runs \$2300 - \$2500 and includes airfare, travel insurance, accommodations, most meals and program and event fees. Personal purchases are the responsibility of the individual.

ADVISOR

If you are interested in learning more about the NBI programs, please contact:

Mayumi N. Smith
Nippon Business Institute
Japanese Cultural & Resource Center
Everett Community College
2000 Tower Street
Everett, WA 98201
e-mail: mnsmith@everettcc.edu
Phone: (425) 388-9380

GETTING STARTED AT EVCC

Our Enrollment Services Office provides information about application, advising, orientation and registration for new and continuing students. Though advising is voluntary, all prospective and current students are invited to contact the Enrollment Services Office or the Counseling, Advising and Career Center (CACC) if they would like to speak one-to-one with an advisor about getting started. Contact:

- ◆ Enrollment Services, Jackson Ctr, 425-388-9219
admissions@everettcc.edu
- ◆ CACC, Third Floor, Parks, 425-388-9260

CROSS-CULTURAL COURSES

A number of language, communications, and social science courses provide opportunities to gain skills and build knowledge and understanding in cross-cultural areas. The following courses form part of the required courses for the Endorsement, and are recommended for inclusion in the Associate in Arts and Sciences – Option II degree.

Japanese 101, 102, 103. Elementary Japanese I, II, III (5, 5, 5)

Beginning sequence of courses to practice the functional elements of Japanese pronunciation, grammar, vocabulary, reading and writing, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. Prerequisite: None for Japanese 101; Japanese 101 or instructor's permission for 102; Japanese 102 or instructor's permission for 103.

Japanese 201, 202, 203. Intermediate Japanese I, II, III (5, 5, 5)

Continuation of Japanese 101, 102, 103. Acquisition of listening, speaking, reading and writing skills through a variety of activities to handle common situations. Reading and writing of essays, diaries, and stories. Prerequisite: Japanese 103 or instructor's permission for 201; Japanese 201 or instructor's permission for 202; Japanese 202 or instructor's permission for 203.

Notes for students with prior Japanese Language credit or experience:

1. *Students may transfer up to 15 credits of Japanese language courses with numbers equivalent to or exceeding 101, 102, and 103 to EvCC from accredited higher education institutions and receive equivalent language credit toward receiving an NBI Endorsement.*
2. *Students capable of demonstrating skill in Japanese language ability equivalent to Japanese 101, 102, and 103 may earn course credit by successfully completing the course challenge process, following procedures outlined in the Catalog.*

Humanities 160D. Japanese History and Culture (5) Analysis of the historical development of Japan and its effects on modern-day Japanese society, as well as the study of Japanese values and behaviors, to better understand communication styles, social and business relations and management styles.

Anthropology 202D. Principles of Sociocultural Anthropology (5)

Introduction to the study of culture and society; cross-cultural perspective is employed to gain better understanding of family life, kinship, economic, political and religious systems in various non-Western societies and in American culture and society. Includes training in fundamentals of social and cultural anthropology.

Geography 102D. World Regional Geography (5)

Study of major geographical regions of the world. A study of the cultural and physical characteristics, resulting patterns of land use, and interrelationship between people and the environment. Major regions of study include: former Soviet Union, Europe, Asia (East, Southeast, South and Southwest), Africa, North and South America.

Geography 201D. Cultural Geography (5)

Study of interrelationships between cultural or human factors and physical environment in different world regions; research of such cultural factors as religion, language, political systems, economic activity, human migrations, settlement patterns, population factors and present environmental concerns.

Political Science 202. Comparative Politics (5)

Introductory comparative analysis of national political systems, including those identified as Western Democratic, Authoritarian and Transitional levels of development; ideologies; constitutions; forms of participation; structures of government; policies.

Speech 204D. Intercultural Communication (5)

Introduction to communication between people from different cultures. Focuses on application of research and theory in intercultural communication. Explains the roles of verbal and nonverbal codes in the development of intercultural interpersonal relationships. Describes obstacles to intercultural communication and develops skills to overcome them. PR: ANTHR 100 or 202D; SOC 110; or SPEECH 100 strongly recommended.

ENDORSEMENT in U.S. – Japan Intercultural Fundamentals

An Endorsement represents completion of courses focused on U.S. – Japan Intercultural Fundamentals. The courses required for this Endorsement may also be used to fulfill requirements for the Associate in Arts and Sciences – Option II degree. It is essential to work with an advisor to discuss options and course selection. During the final quarter of study, submit this checklist to Ms. Mayumi N. Smith of the NBI.

Course Number	Course Title	Credits	Quarter Completed	Grade
JAPANESE LANGUAGE (15 credits minimum)				
Japanese 101	Elementary Japanese I	5	_____	_____
Japanese 102	Elementary Japanese II	5	_____	_____
Japanese 103	Elementary Japanese III	5	_____	_____
HISTORY AND CULTURE				
Humanities 160D	Japanese History and Culture	5	_____	_____
CROSS-CULTURAL (Select one of the following: ANTHR 202D; GEOG 102D, 201D, POL SCI 202, or SPCH 204D.)				
_____	_____	5	_____	_____
BUSINESS (Select one of the following: GNBS 101, 201, ACCNT 200, 201, 202, or ECON 201 following advisor approval.)				
_____	_____	5	_____	_____
TOTAL		30	Minimum 2.0 GPA required.	

Associate in Arts and Sciences - Option II

This checklist is targeted at **transfer students with an interest in a business major that includes intercultural competence**. Students should meet with an advisor and maintain this checklist while at Everett Community College. The quarter before expected completion, this checklist should be submitted with a diploma application to the Enrollment Services Office. This checklist refers to requirements listed in the curriculum guide titled “Associate in Arts and Sciences – Option II”, which lists all the courses which are approved for the various categories of requirements. Students must meet degree requirements described in the Catalog.

Student Name: _____ Advisor Signature: _____ Date: _____

PROFICIENCY in Intermediate Algebra

Where completed/Course Title	Year Completed	Grade

COMPLETION of Diversity Course

Where completed/Course Title	Year Completed	Grade

Course Number	Course Title	Credits	Quarter Completed	Grade
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BASIC COMMUNICATIONS SKILLS (10 credits, see list of Option II Communication Skills, must include at least 6 in composition.)

English 101	College Writing	5	_____	_____

BASIC QUANTITATIVE SKILLS (5 credits, see list of approved courses in Quantitative Skills in the AAS-Option II guide. We recommend Math 140, 142, 152, or 153.)

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HUMANITIES (15 credits, see list of approved Humanities courses in the AAS-Option II guide. See Note 1.)

Japanese 103 (See Note 2.)	Elementary Japanese III	5	_____	_____
Humanities 160D	Japanese History and Culture	5	_____	_____

SOCIAL SCIENCE (15 credits, see list of approved Social Sciences courses in the AAS-Option II guide. See Note 1.)

Economics 200	Macro Economics	5	_____	_____
Cross-Cultural Course: ANTHR 202D, GEOG 102D, 201D, POL SCI 202		5	_____	_____

NATURAL SCIENCES (15 credits, see list of Natural Sciences courses in the AAS-Option II guide. Must include at least one lab science. See Note 1. Must include Math 142 unless used to satisfy Basic Quantitative Skills requirement.)

Math 142 or higher	Elements of Calculus (or higher)	5	_____	_____

ELECTIVES SELECTED WITH ADVISOR APPROVAL:

Accounting 200	Principles of Accounting	5	_____	_____
Accounting 201	Principles of Accounting	5	_____	_____
Accounting 202	Managerial Accounting	5	_____	_____
General Business 201	Elements of Statistics	5	_____	_____
Economics 201	Principles of Micro Economics	5	_____	_____
Poli Sci 200 (required for UW only)	Introduction to Law	5	_____	_____
Gen.Bus. 220 (WSU, CWU, WWU)	Business Law	5	_____	_____
C.I.S. 100 (required for WSU only)	Introduction to Computers	5	_____	_____
Japanese 101	Elementary Japanese I	5	_____	_____
Japanese 102	Elementary Japanese II	5	_____	_____
Speech 204D	Intercultural Communication	5	_____	_____

Total: Minimum 90 credits required, with a 2.0 minimum GPA.

Note 1: Courses must be from three different disciplines. No more than 10 credits in any one discipline may be used in Humanities, Social Science, and Science.

Note 2: The University of Washington places restrictions on the use of first-year language courses to meet general education requirements. See advisor.

Associate in Arts and Sciences - Option II

This checklist is targeted at **transfer students with an interest in a liberal arts major that includes intercultural competence**. Students should meet with an advisor and maintain this checklist while at Everett Community College. The quarter before expected completion, this checklist should be submitted with a diploma application to the Enrollment Services Office. This checklist refers to requirements listed in the curriculum guide titled “Associate in Arts and Sciences – Option II”, which lists all the courses which are approved for the various categories of requirements. Students must meet degree requirements described in the Catalog.

Student Name: _____ Advisor Signature: _____ Date: _____

- PROFICIENCY** in Intermediate Algebra
- | | | |
|------------------------------|----------------|-------|
| | | |
| Where completed/Course Title | Year Completed | Grade |
- COMPLETION** of Diversity Course
- | | | |
|------------------------------|----------------|-------|
| | | |
| Where completed/Course Title | Year Completed | Grade |

Course Number	Course Title	Credits	Quarter Completed	Grade
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BASIC COMMUNICATIONS SKILLS (10 credits, see list of Option II Communication Skills, must include at least 6 in composition.)

English 101	College Writing	5		

BASIC QUANTITATIVE SKILLS (5 credits, see list of approved courses in Quantitative Skills in the AAS – Option II guide.)

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HUMANITIES (15 credits, see list of approved courses in Humanities in the AAS – Option II guide. See Note 1.)

Japanese 103 (See Note 2.)	Elementary Japanese III	5		
Humanities 160D	Japanese History and Culture	5		

SOCIAL SCIENCE (15 credits, see list of approved courses in Social Sciences in the AAS – Option II guide. See Note 1. Select at least one from: ANTHR 202D; GEOG 102D, 201D, POL SCI 202)

NATURAL SCIENCES (15 credits, see list of approved courses in Natural Sciences in the AAS – Option II guide. See Note 1.)

SUGGESTED ELECTIVES – (A maximum of 30 credits may be completed in electives, selected from the A and B lists on the Option II checklist; a maximum of 15 credits from the B list may be used.)

A LIST			B LIST (Maximum of 15 credits)		
Course	Cr.	Qtr Compl	Course	Cr.	Qtr Compl
Japanese 101	5				
Japanese 102	5				
GNBS 101	5				
Speech 204D	5				

Total: Minimum 90 credits required, with a 2.0 minimum GPA.

Note 1: Courses must be from three different disciplines. No more than 10 credits in any one discipline may be used in Humanities, Social Science, and Science.

Note 2. The University of Washington places restrictions on the use of first-year language courses to meet general education requirements. See advisor.

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For more information, call 425-388-9219, Everett Community College, 2000 Tower Street, Everett, WA 98201, www.everettcc.edu