

Mandatory Advising – Frequently Asked Questions

Q: What is Mandatory Advising?

A: Mandatory Advising equals a Degree Plan. An individual Degree Plan helps you save time and money by taking the right classes and planning ahead. It's a "road map" to help you stay on track to graduate.

Q: Do I need to do Mandatory Advising?

Effective Summer 2010, new students are required to meet with a faculty advisor prior to 3rd quarter registration.

Summer 2011 start students must complete Mandatory Advising before registering for Winter 2012 quarter.

Exemptions: students enrolled in Continuing Education non-credit courses. English as a Second Language, Adult Basic Education, General Education Degree (GED), College in the High School, TechPrep and Work Force Training are exempt until they transition to college level.

Q: What if I don't do Mandatory Advising?

A: Mandatory Advising is a requirement for all new students effective Summer 2010. If you do not complete Mandatory Advising a registration hold will be placed on your next quarter registration (Spring Quarter 2011 for students who started Fall 2010). Meaning, you will be blocked from registering for classes until you have met this requirement.

Q: Who is my advisor?

A: You will receive a letter from the College around the 2nd week of your second quarter with the name of your assigned faculty advisor. Your assignment will be made based on your program of study. It is your responsibility to contact your assigned faculty advisor to initiate the creation of your Degree Plan.

Q: How do I find out who my assigned faculty advisor is?

A: You can contact the Educational Planning Center (located in Parks, 3rd floor, 425.388.9339), Enrollment Services (located in Jackson Center, 425.388.9219), or contact any faculty member to get the name of your assigned faculty advisor. This information is not available to students on-line.

Q: I'm already working with a faculty advisor. Can they do my Degree Plan?

A: Yes, you can work with this faculty advisor to create your Degree Plan.

Q: My program of study is different from the one listed on my letter - do I still go to my assigned faculty advisor?

A: Please contact Enrollment Services (located in Jackson Center, 425.388.9219) to update your program of study. You can either contact your assigned faculty advisor or select a faculty advisor in your program of study. For a list of program faculty advisors go to www.everettcc.edu/directory/advisors/

Q: I am enrolled in distance courses, can I complete my Degree Plan without coming to campus?

A: Yes. Call or email your faculty advisor to make arrangements to complete your Degree Plan by distance.

Q: What should I bring to my meeting with my faculty advisor?

A: We recommend that you bring a copy of your transfer credit evaluation (if completed) or copies of transcripts from other colleges/universities attended (if applicable); a copy of your program curriculum guide and a draft of your plan to complete your degree/certificate. For a copy of your program curriculum guide go to www.everettcc.edu/cguides

Q: My assigned faculty advisor isn't available and I need to register. What should I do?

A: If your assigned faculty advisor is not available, you can contact another program faculty advisor. If no faculty advisors are available (example: during school breaks), please contact the Educational Planning Center and we will help you find an advisor. Please be aware that faculty advisors are not available during breaks – so it's important to plan ahead!

Q: I just found out I need to do mandatory advising and my registration appointment has already passed. Once I meet with my advisor, when will I be able to register?

A: Once the faculty advisor notifies Enrollment Services to remove the Mandatory Advising block, you should allow up to a 2 business day turn-around to be able to register.

Q: How will I know for sure when my block has been removed and I can register?

A: The only way to know is to go on-line or in-person and register.

Q: It's past my registration access date. Is there any way to rush getting my block removed?

A: There is no "rush" fix. You were informed of the Mandatory Advising requirement in Mandatory Orientation, as well as in your admission letter. The best fix is to be sure to plan ahead.

Q: The classes my faculty advisor recommended for next quarter as part of my Degree Plan are now full. Do I need a new schedule?

A: You have two options: 1) go back to your faculty advisor, or 2) see an Educational Planner in the Educational Planning Center (Parks, 3rd Floor).

Q: If I have a registration block for low academic standing, can the counselor who gives me continuing registration authorization also do my Degree Plan, or do I also need to go to my faculty advisor? If I need to see both, is there a best order (i.e., faculty advisor first, then counselor)?

A: You need to see both. First, meet with your program faculty advisor to develop your Degree Plan AND recommended classes for next quarter. Second, meet with a Counselor and bring the list of recommended classes developed by your program faculty for next quarter.

Q: I am a new student and I know I what I want to study. I want to hit the ground running and have my Degree Plan created now. Can I hand pick my advisor or do I need to wait until I am assigned one?

A: You can pick a program faculty advisor and complete your Degree Plan early. Once your Degree Plan is completed, the faculty advisor will notify Enrollment Services.

Q: I changed my program of study/degree since the time I've completed my Degree Plan. Am I required to do create another Degree Plan?

A: No. You only need to complete one Degree Plan. However, we encourage you to meet with a faculty advisor in your new program to update your Degree Plan. And we also encourage you to meet with your faculty advisor throughout your time at EvCC.