



Contact: Ann Harrington, Coordinator
Gray Wolf Hall, Room 220
425-388-9309
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The Writing Center
Rainier Learning Center
Rainier Building, Room 112
425-388-9406

Writing Center Tutor Information & Peer Tutor Application

We welcome your application to be a tutor in the Everett Community College Writing Center. The Center has a long history of working with writers—for English, Sociology, History, Science, or for enjoyment, or to strengthen rusty skills.

We do not expect that our tutors know everything there is to know about grammar, mechanics, and punctuation; we do expect, however, that they be strong writers who have a desire to talk about the writing process. For that reason, a requirement for tutoring is completion of English 101 or equivalent with a grade of B or better.

Here are some typical activities a Writing Center tutor might encounter over the quarter:

- ❖ talking with students about their writing assignments
- ❖ helping students get started writing by reviewing the assignment and working through brainstorming or other pre-writing methods
- ❖ providing feedback on rough drafts, and suggesting areas for revision
- ❖ directing students to Writing Center resources and other writing resources
- ❖ helping students compose and draft on a computer
- ❖ checking on (but not evaluating) student progress
- ❖ maintaining the Writing Center's daily operations, making copies, keeping student files orderly, etc.
- ❖ participating in independent projects to strengthen the Writing Center resources

All new tutors register for English 150 (Tutor Training and Practice) for at least one quarter of tutor training. In subsequent quarters, tutors may elect credit or pay (work study, institutional funds) with the approval of the Writing Center Coordinator. The tutor Training Seminars meet on Wednesdays at 2:00 p.m. All tutors must be able to attend.

The Tutor Application process consists of these steps:

- ❖ completion of the application form (attached)
- ❖ submission of an instructor's name or a recommendation
- ❖ submission of an academic writing sample (copies of at least one paper from any course)
- ❖ an interview with the Coordinator

We hope you will join us. As you offer us your talents, we can offer you a strong supportive atmosphere to nurture your own writing skills as well as the excitement of watching writers benefit from your guidance.



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Writing Center Peer Tutor Application

Name _____ Date _____

Quarter applying for _____

Daytime phone _____ Email _____

Academic History

English 101 _____
(institution) (instructor) (quarter/year) (grade)

Other English/Composition/Creative Writing Courses:

(course) (instructor) (quarter/year)

(course) (instructor) (quarter/year)

Instructor to contact for a recommendation: _____

Please answer the following questions (front and back):

1. Please tell us why you are interested in tutoring in the Writing Center:

2. Please take a few moments to reflect on your own strengths and challenges as a writer. What do you do well? What do you need to work on?

3. A required part of becoming a tutor in the Writing Center is weekly participation in our mandatory tutor training seminars. These seminars are held each week during the quarter on Wednesdays from 2:00 to 3:00 p.m. List any obstacles that might prevent you from attending these weekly sessions.

Thank you for your application.

Have you attached an academic writing sample?

Please return the completed application to:

The Writing Center, Rainier Building, Room 112

or to:

Ann Harrington, Gray Wolf Hall, Room 220

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