

## Everett Community College Financial Aid Process

1. Apply for the 2009-2010 FAFSA **AT LEAST 5-6 WEEKS BEFORE THE SET DEADLINE.** The FAFSA application can be found on [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and it is valid for Summer 2009 thru Spring 2010. ***We do not accept paper applications.*** You must reapply each academic year.
  - **Deadlines:** Priority Deadline for Summer 2009 and the 2009-2010 academic year (so that you may be eligible for limited Campus Based Aid as well) is May 18, 2009.
  - **Please note:** If you meet the quarterly deadline and are eligible, you may request a Tuition Hold Form once registered for classes. A “hold” will prevent Enrollment Services from dropping your classes, for non-payment, as you wait for your financial aid.
    - ❖ For Fall 2009: Submit by August 3, 2009
    - ❖ For Winter 2010: Submit by December 7, 2009
    - ❖ For Spring 2010: Submit by March 8, 2010
2. Once your FAFSA application has been uploaded into our system (which takes 2-3 weeks after submitting a complete application online), we will then ask for additional paperwork. We will not know what paperwork you need to submit until your FAFSA has been uploaded into our system.
  - **Please note:** If you are want to take out a loan, you may submit loan paperwork at this time.
3. Once your additional paperwork has been submitted, EvCC Financial Aid will then evaluate your file to see if you are eligible, and to what extent you will be funded. We evaluate files on a first-come, first-served basis. At this point in time, EvCC Financial Aid will BEGIN your file evaluation 8-12 weeks after you submit your additional paperwork
4. Once the evaluation process is complete, your file will then go through the awarding process.
  - If you submitted loan paperwork, once the grant awarding process is done, we will then prepare your file for the loan and certify it.
5. You will then receive an award letter outlining what aid you will be receiving per quarter.
  - **Please note:** You will be awarded as a full time student (12 credits or more). If you will not be attending full time, you must submit in writing the actual credits you will be attempting so that we may adjust your aid. Your aid will not disburse and/or your check will not be produced if the number of credits you are enrolled for do not reflect your aid award level.
6. Once your classes have been paid for, you will then receive a check for the remaining funds. This occurs right before the start of each quarter.
7. You are expected to complete the credits for which you receive aid each quarter. For more information on the **Satisfactory Academic Progress Policy**, please visit <http://www.everettcc.edu/resources/financial/fa/index.cfm?id=386>

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