

Everett Community College FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS POLICY

Federal and state regulations require that in order to receive financial aid, students must meet the following requirements:

1) Satisfactory Progress; and 2) Progress Toward A Degree. When students apply for aid, the policy applies to all periods of enrollment, even if aid was not previously received.

I. Satisfactory Progress

Grade Point Average (GPA) Requirements: Based on enrollment status, students must complete all credits in which they registered each quarter with a 2.00 quarterly GPA. At the end of the academic year, a cumulative EvCC GPA of 2.00, and completion rate of 67% for all credits attempted must be achieved for which the student received aid to be in good standing.

Credit Requirements:

IF YOU ENROLL AS	AND YOU COMPLETE		
Enrollment Status	Status: Satisfactory	Status: Probation	Status: Termination
Full-Time	12+ Credits	6-11.5 Credits	Less than 6 credits
¾ time	9-11.5 Credits	4.5-8.5 Credits	Less than 4.5 Credits
½ time	6-8.5 Credits	3-5.5 Credits	Less than 3 Credits
Less than ½ time*	Credits for aid received	No probation allowed	Less than all Credits attempted
In addition, you must receive letter grades of A through D- or S with a minimum of 2.00 quarterly GPA			

***Note: Less than ½ time students may not be eligible to receive State Need Grant, Federal or State Work Study, Loans, EvCC Grants or EvCC Daycare.**

The following grades do **not** count as completed credits:

E (failure) **I** (incomplete) **N** (audit)
V (instructor withdrawal) **U** (unsatisfactory) **W** (official withdrawal)
Y (in progress)

If 0 credits are earned (due to E, N, V, U, or W grades) during the quarter for which aid is received, the last day of attendance may be used to determine if a student owes a repayment (reference: "Return to Title IV Funds Policy" available on request). Students who owe a repayment of federal and/or state aid will not be eligible for financial aid until all funds have been repaid. **There is no exception to this policy.** Note: If an instructor posts grades late, this may impact your financial aid status.

Probation: Any student who fails to complete the minimum number of credits required for satisfactory progress OR does not maintain a minimum 2.0 quarterly GPA will be placed on probation for the following quarter. A student must maintain satisfactory progress during this quarter (unless special circumstances can be documented through the appeal process). A student who does not meet the minimum satisfactory progress for the following quarter all future funding will be terminated. A student who reinstates to a satisfactory status will be considered in good standing the following quarter.

Termination: Any student who fails to meet the minimum criteria for probation status or fails to move from probationary to satisfactory status will be terminated. Funds will be cancelled if payment was made towards tuition prior to termination. The student needs to contact the Cashier's Office to make payment of tuition.

Reinstatement: In order to renew academic progress, students must complete one quarter with a minimum of 6 credits and maintain a 2.0 GPA- paid for by the student. Only letter grades of A through D- or S will be accepted. After completing a quarter meeting satisfactory progress- students must submit a written appeal to our office. In addition, if a student is

reinstating with credits from another college, an unofficial transcript reflecting a successful quarter along with your statement.

Appeal Process: A student has the right to request consideration of special or unusual circumstances regarding financial aid by submitting a written appeal along with documentation. This option is for students who feel the failure to meet progress requirements was a result of circumstances beyond their control.

II. Progress Toward Degree

Maximum Time Frame: A student receiving financial aid is expected to complete the program requirements within the number of credits and quarters specified for their program. All credits *attempted* by the student (regardless of the receipt of aid) at EvCC and any transfer credits from other school(s) will be included in the total credits. Students may be allowed to attempt 150% of college level credits than are required for their degree necessary. A maximum of 45 credits will be allowed for required development (below 100 level) coursework.

A maximum of two (2) programs of study (degree or certificate) may be pursued. However, only one (AS/ASS/ATA/AFA/AGS) degree may be funded. Only the longer timeframe (not both timeframes) of the two programs is allowed. Your transferable credits from prior colleges will be considered toward your degree at EvCC. Changes of program and/or maximum programs of study limitation will be considered on a case-by-case basis through an appeal process. Students with a 4-year degree may be eligible for limited financial aid, but must submit a written appeal for consideration.

Everett Community College, 2000 Tower Street, Everett, WA 98201 425.388.9280

Everett Community College does not discriminate on the basis of race, color, ethnicity, national origin, religion, creed, economic status, sex, sexual orientation, disability, or age in its programs and activities. The following person is designated to handle inquiries regarding the nondiscrimination policies: Vice President for Human Resources, 2000 Tower Street, Everett, WA 98201-1390.