

## STUDENT SUCCESS SERVICES

### Post TRiO Guide (2011-2012)

Deanna and Earl will be available in their same offices and have scheduled time for continuing TRiO Students to meet and discuss college success strategies in Counseling, Transfer Guidance, and Study Skills.

Counseling: Counselors in the Counseling, Advising and Career Center (CACC) provide:

- Educational counseling – help students learn strategies for academic success, help students set academic goals, problem solve barriers to college success, teach success strategies such as time management, test taking etc. Assist students with a Degree Plan.
- Career counseling – exploration of personal interests, motivations, values, and abilities and teach development of decision making skills through selection of major and career goals. (HDev 110/Career & Life Planning is taught by counselors.)
- Personal counseling – short-term counseling to address concerns such as depression, anxiety, family issues, loss, relationship problems, etc. is available to help students maintain academic success.
- Crisis intervention – for students in acute, immediate distress.
- Instruction – counselors teach a host of Human Development courses to support student's success (career planning, transfer planning, math anxiety, workplace relations). Workshops on similar topics are offered to the campus community.

Transfer Guidance – Deanna and Earl will continue to help TRiO students plan their community college transfer degree including general admission requirements set by four-year colleges and universities, and specific requirements for programs and departments. The college offers a class, HDev 150 – Transfer Success, Fall 2011 that will help you through this process. You should also be contacting the school(s) of your choice and exploring their websites for transfer assistance.

Study Skills – You may see Deanna or Earl for assistance with college success skills. The handouts that are formerly found on the TRiO website will be available on the CACC website and the Tutoring Center website. The Dev Ed classes are also a good campus resource to improve your study skills.

Academic Advising:

- “Decided” students – *program* faculty advisor
- “Undecided” students – counselors interview students and develop a holistic educational plan and apply career theory and utilize career interest assessments to *help students choose a solid major and career direction*. For “mandatory advising” prior to 3<sup>rd</sup> quarter registration undecided students will meet with their “assigned” program faculty advisor.

**Contact Person for Continuing TRiO Students:** Deanna and Earl and/or program faculty advisor

**Location:** CACC, Parks Student Union, Third Floor

**Phone #:** Deanna, 425-388-9178; Earl, 425-388-9268

**Financial Aid/Scholarships** – Be sure to apply early and stay on top of the financial aid and scholarship process. We recommend that you apply for the EvCC scholarships in the Spring and the Fall through our Financial Aid Department. You may visit their website at [www.everettcc.edu/finaid](http://www.everettcc.edu/finaid) for FA eligibility requirements, up-to-date notices, and to check out the many scholarship leads. Also, you can see our reference librarian in the college library for an impressive array of scholarship leads

**Contact Person for Continuing TRiO Students:** Julie Dalton

**Location:** Financial Aid Office, Parks Student Union, Third Floor

**Phone #:** 425-388-9081

**Financial Referral Center (FRC)** – The Everett Community College FRC has been created for students to learn what funding sources might be available to them. A full list of services is available on-line on the college website [www.everettcc.edu/frc](http://www.everettcc.edu/frc)

**Location:** Parks Student Union, 308

**Phone #:** 425-388-9278

**Tutoring** – The Tutoring Center provides a supportive environment in which students may ask questions, find answers and network with other students. It is staffed by professional and peer tutors. Tutorial services are free to all enrolled students at EvCC. Tutoring is provided in several formats: individual scheduled appointments, scheduled small group, or on a drop-in basis. Computers are available for students to use in a variety of ways. Handouts for several subjects are available that provide students with explanations and practice. [www.everettcc.edu/tutoring](http://www.everettcc.edu/tutoring)

**Contact Person for TRiO Students:** Sharon Wellman

**Location:** Rainier Building, First Floor

**Phone #:** 425-388-9356

**Center for Disability Services (CDS)** – The CDS office assists students with documented disabilities to establish and receive academic accommodations while attending Everett Community College. Services available through the Center include campus advocacy, testing accommodations (including additional time or scribes), note-takers (copy of notes from another student in class), Sign Language interpreters, books in alternative formats, equipment loan, information and referrals. [www.everettcc.edu/cds](http://www.everettcc.edu/cds)

**Contact Person:** Kathy Cook

**Location:** Parks Student Union, Second Floor

**Phone #:** 425-388-9272

**4 year University Campus Visits** - You can contact the university you are interested in attending and see if they have any visitation programs available through their admissions office. Also, CACC periodically schedules “University Fairs” here at the college where you can talk to many university representatives. You may visit their website at [www.everettcc.edu/transfer](http://www.everettcc.edu/transfer)

**Contact:** Cathy May

**Location:** Parks Student Union, Third Floor

**Phone#:** 425-388-9263

**Netbooks (Laptops)** – The library offers a program funded by the student ETech fee that provides a limited number of netbooks that may be checked out for the quarter. The netbooks may be used on or off campus to support the educational goals of students. They connect to the EvCC wireless network like a personal laptop. On-campus printing is not available. There is a rental fee per quarter.

**Location:** Library, Parks Building First Floor

**Phone #:** 425-388-9501

**Computer Labs** - All registered EvCC students taking one or more credits have general access to the Open Computer Labs during scheduled hours. An account with a username and password is required to use lab computers. This account is created as part of the class registration process. All lab users have access to standard lab software, printing, the Internet and Google email. All students who pay a Technology Fee have 15 megabytes of data-storage (G:) on the college network. Students that pay an additional fee for courses that take place in a computerized classroom have 100 megabytes (H:) of space on the college network. [www.everettcc.edu/labs](http://www.everettcc.edu/labs)

**Locations:** Shuksan 231, Olympus 127, Whitehorse MAC labs, and Library

**Quiet Study Areas** – Everett Community College offers a variety of areas for quiet study areas. The *library* has several group study rooms. Some of the group study rooms contain audiovisual equipment. All the group study rooms have sign-up sheets next to the door. To sign up for time in one of the group study rooms, one member of each group must do so in person. The blank sign-up sheets are always posted first thing Monday morning. These rooms are limited to groups of 2-6 people for two hours maximum per week. There are also areas in different buildings; Olympus, Rainier, Parks, Gray Wolf, and Whitehorse.

**Writing Center** – The Writing Center provides support for student writers on all types of writing projects in any subject. Students also use the Writing Center for personal writing, resume, and scholarship application essays. Writing Center assistants work collaboratively with writers offering feedback and providing ideas and methods of editing and revising in order to provide writers with transferable skills that will help them on future writing projects. The Writing Center offers free drop-in and online tutoring.

[www.everettcc.edu/writingcenter](http://www.everettcc.edu/writingcenter)

**Location:** Rainier Building, First Floor

**Phone #:** 425-388-9406

**eTutoring** - In partnership with Washington State Community Colleges, Washington State University, State of Washington, and the Connecticut Distance Learning Consortium, EvCC currently offers online tutoring to provide assistance to students in math (mathematics, statistics, calculus), writing, anatomy, physiology, and accounting.

**Website:** <http://www.everettcc.edu/elearning/index.cfm?id=2130>

## 10 HELPFUL SUCCESS TIPS

1. Work closely with your Program Faculty Advisor who is listed on your program of study curriculum guide or who has been assigned to you.
2. Create a file(s) with all your important school related documents, curriculum guide, degree audit, transcripts, quarter registration, financial aid award letter, etc.
3. Bring your updated degree audit or curriculum guide with you each time you see your advisor.
4. Apply for Financial Aid early and closely monitor your status in the Financial Aid portal on Student Kiosk.
5. Apply for scholarship leads found through our Financial Aid Office website or library searches.
6. Watch for your registration access in the Student Kiosk.
7. Work closely with your instructors by actively participating in class and using their office hours.
8. If you are struggling academically reach out for assistance from your instructor, counselor, academic advisor, tutoring center, writing center, etc.
9. Create a time management system and schedule to better manage all your tasks and commitments.
10. Start looking at future transfer university websites early and begin transition planning early.