Gmail will allow you to see if a sent email has been read, by using the return receipt feature.

**Creating a return receipt**

**Sign in** to your Gmail account and click on the **Compose mail** box just under the Gmail logo (highlighted in **Red** on the right).

Once you have sent your email, if one of the recipients opens it, it will show up in your Gmail inbox with their name as part of a string that includes the original message you sent (highlighted in **Red** below).

If you open up the message in your inbox, you will see the message receipt about about who read the message and when they read it.