

2025 Annual Security and Fire Safety Report



This information is provided in compliance with federal law, known as the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. It contains the required crime and fire statistics for the calendar years 2022, 2023, 2024 and the policies and procedures for the academic year 2025-2026.

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MESSAGE FROM THE SAFETY AND SECURITY DEPARTMENT

It is our pleasure to welcome you to Everett Community College! The purpose of this Annual Security and Fire Safety Report is intended to increase awareness of certain incident types in and around our campuses, as well as programs that exist to help protect our community's personal safety and security at Everett Community College. This report is also intended to be useful in continuing EvCC's commitment to transparency, safety, and fostering a secure environment for our community.

The Security Department is non-sworn and works in partnership with local law enforcement, including the Everett Police Department, Marysville Police Department, and the Snohomish County Sheriff's Department. The main campus is staffed by Security Officers 24/7, however, responsibility for crime prevention and reduction is shared by all members of the College community. Together we can move our campuses towards a safer and healthy learning, and working, environment for all.

While the College continues to prioritize investments in upgrades to security and emergency systems, situational awareness plays an important role in furthering safety efforts in and around campus. If you see something that strikes you as odd or suspicious, do not hesitate to contact Security via telephone. Additionally, Security offers on campus escort services regardless of time or day.

Whatever your relationship to the College, the Department of Campus Safety, Security & Emergency Management is prepared to assist with on campus concerns or issues. The safety and security of Everett Community College students and employees is always our top priority. By working together, we can all "Stay close... Go far!"

With Regards,

The Department of Safety and Security

PREPARING THE ANNUAL SECURITY REPORT

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, the Everett Community College's Director of Campus Security prepares and publishes an annual crime statistics report. The objective of this report is threefold:

1. The primary objective is to enhance the awareness of students, prospective students, and their families of crime statistics reported to the college community and local law enforcement for incidents occurring both on and near Everett Community College's main campus and its satellite campuses;
2. The second objective is to provide information of the policies and procedures the college has implemented to foster and promote a safe and secure learning environment; and
3. The final objective is to provide a list of resources and assistance information for victims of a crime.

This report contains the last three calendar year's history of reported incidents. It is available online beginning October 1 of the current year. Anyone may request and receive a paper copy by contacting Everett Community College Safety and Security Department. There is no charge for the copy.

ANNUAL NOTICE OF NONDISCRIMINATION

Everett Community College offers a bachelor of applied science degree, associate degrees and professional certificates in numerous programs of study. EvCC also offers basic skills and continuing education courses. EvCC has an open admissions policy. Students must apply for admission and register for credit-bearing classes. Lack of English skills will not be a barrier to admission or participation in career and technical education programs.

Everett Community College is committed to providing a safe and inclusive environment for all students and employees. Everett Community College does not discriminate based on, but not limited to, race, color, national origin, citizenship, ethnicity, language, culture, age, sex, gender identity or expression, sexual orientation, pregnancy or parental status, marital status, actual or perceived disability, use of service animal, economic status, military or veteran status, spirituality or religion, or genetic information in its programs, activities, or employment.

Inquiries and complaints regarding discrimination, Americans with Disabilities Act, or Title IX compliance can be addressed to Susanne Weatherly using the following contact methods:

- Equal Opportunity Director: EqualOpportunity@everettcc.edu
- ADA Coordinator: ADACoordinator@everettcc.edu
- Title IX Coordinator: TitleIXCoordinator@everettcc.edu
- By Phone: 1-425-388-9271
- In-Person Location: Olympus Hall 111, 2000 Tower St. Everett, WA 98201
- Online: [Equal Opportunity and Title IX Webpage](#)

CONTACT INFORMATION

CAMPUS SECURITY OFFICE 1-425-388-9990

ON CAMPUS EMERGENCY 911 – then call 1-425-388-9998 (EvCC Officer on Call)

WHAT IS THE CLERY ACT?

The Jeanne Clery Disclosure Act of Campus Security and Campus Crime Statistics Act (the Clery Act) requires that post-secondary schools, participating in Title IV student financial aid programs, publish a statistical report of crimes occurring on or near the institution's campus and provide information about security policies, procedures and programs.

To comply with the Clery Act, every institution must:

- Collect, classify and count crime report statistics in the annual security report for the calendar year in which the crime report was reported to a campus security authority.
- Issue alerts to provide the campus community with information necessary to make informed decisions about their health and safety.
- Issue a timely warning for any Clery Act crime that represents an on-going threat to the safety of students or employees.
- Issue an emergency notification upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.
- Publish an annual security report containing safety-and security-related policy statements and crime statistics and distribute it to all current students and employees.
- Schools also must inform prospective students and employees about the availability of the report.
- Each year in the fall the U.S. Department of Education requires us to participate in a web-based data collection to disclose crime statistics by type, location and year. The 2025 report includes data from 2024, 2023 and 2022.
- Since EvCC maintains a campus security department, we must keep a daily crime log of alleged criminal incidents that is open to public inspection.
- As EvCC has on-campus student housing, we must:
 - Disclose missing student notification procedures that pertain to students residing in those facilities;
 - Disclose fire safety information related to those facilities;

- Keep a fire log that is open to public inspection;
- Publish an annual fire safety report containing policy statements as well as fire statistics associated with each on-campus student housing facility. The report is to include number of fires, cause, injuries, deaths and property damage; and,
- Schools must inform prospective students and employees about the availability of the report.

SOURCE FOR CRIME STATISTICS

This report contains crime statistics for the three prior years. The data was gathered from multiple sources including: Campus Security Authorities, Everett Police Department, Marysville Police Department, and others.

CLERY REPORTING GEOGRAPHY

The statistics are categorized separately as offenses that occur in the following locations:

On Campus – This includes any buildings and facilities owned or controlled by Everett Community College, which are within the same reasonably contiguous geographic area and used to meet or support the institution’s educational purpose. This includes residence halls, administrative buildings, buildings that house classrooms and labs, childcare centers, support facilities, undeveloped property, and parking lots.

- EvCC recognizes 4 campus locations for purposes of this Annual Security Report:
 - Main Campus - 2000 Tower St. Everett, WA 98201
 - Paine Field - 9711 Wilcoxson Way, Bldgs C-80-83, Paine Field Everett, WA 98204
 - Cosmetology - 9315 State Avenue, Suite G, Marysville, WA 98270
 - Ocean Research College Academy (ORCA) - 1205 Craftsman Way, Suite 203 Everett, WA 98201

Non-Campus – This area includes buildings and facilities that are near campus or are either owned or controlled by the College, such as fraternities, sororities, cooperative housing facilities, rented classrooms and other administrative facilities that are used for student activities.

Public Property – This area can be described as public streets that run through the campus, or form the border of campus. If portions of the bordering streets were not accessible because of a fence or other obstruction, then those portions would not be included in the annual report.

Off-Campus – Everett Community College previously had several off campus educational facilities, however, these facilities have not been used for classes during the years represented in this report.

CLERY CRIMES

Statistics are gathered and counted based on the following criteria:

Crimes Reported	Number of
Homicide and non-negligent Manslaughter	Victims
Negligent Manslaughter	Victims
Forcible Sex Offenses	Victims
Non-Forcible Sex Offenses	Victims
Robbery	Incidents
Aggravated Assault	Victims
Burglary	Incidents
Motor Vehicle Theft	Vehicles
Arson	Incidents
Hate Crimes	Hate Crimes
Liquor, Drug & Weapons offenses	Arrests or referred to student conduct

In the case of liquor, drug and weapons offenses the numbers are tallied into two groups. The first set of numbers is for those individuals who are arrested and the second is for those who received College disciplinary sanctions alone. This is not a distinction between breaking the law and not breaking the law; the numbers in both groups are the result of a likely violation of the law. It is an attempt to reflect the actual impact of liquor, drug and weapons violations occurring in the campus community even when the incident does not result in an arrest. An officer or the district attorney may choose not to prosecute an individual for one of these offenses because there is insufficient evidence to reach a conviction or for other reasons, but the College may still sanction the individual for the conduct. The standard for being found liable or responsible in a civil proceeding is less than what is required for a conviction in a criminal proceeding.

Statistics under bias/hate crimes are collected and reported for the above referenced crimes and also for simple assault, intimidation, destruction/damage/vandalism of property, and other crimes involving bodily injury to any person where the victim was intentionally selected because of his or her actual or perceived race, sex, religion, sexual orientation, ethnicity or disability.

All statistics are compiled using the definitions in the FBI's Uniform Crime Reporting (UCR) system and modifications made pursuant to the Hate Crime Statistics Act.

HIERARCHY RULE

When we examine incidents to determine if they should be included in the annual report, a portion of the Clery Act, called the Hierarchy Rule, comes into effect. Occasionally, a person who is arrested, or crimes that have occurred, may have committed more than a single offense. The Hierarchy Rule requires in this situation that we count the offense which is the most serious nature and not count an offense of lesser significance.

For example, if a person committed a burglary and a murder in the course of a single act then only the murder would be counted. An exception to this rule exists for hate crimes. If a person commits any reportable offense and while doing this also commits a hate crime, then both incidents will be reported.

HATE CRIME REPORTING

Under the Clery Act, hate crimes may be divided into three general categories:

1. Any reportable crime that law enforcement determines has a biased motive. Bias means based on race, gender, gender identity, religion, disability, sexual orientation, or ethnicity/national origin.
2. A crime that results in bodily injury and that law enforcement determines has a biased motive.
3. Any of the non-required crimes, where it was determined by Law Enforcement that the motive was bias:
 - a. Larceny-theft (except motor vehicle theft) – The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket picking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, confidence games, forgery, check fraud, etc, are excluded.
 - b. Simple Assault – an unlawful physical attack by one person upon another where neither the offender displays a weapon, but the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
 - c. Intimidation – to unlawfully place another person in reasonable fear of bodily harm, through the use of threatening and/or other conduct but without displaying

- a weapon or subjecting the victim to actual physical attack.
- d. Destruction/Damage/Vandalism of Property (except arson) – To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

EXCLUDED CRIMES

In some cases, an incident that is reported as a crime may not be included in the annual report. Each of the following Standards must be met for an incident to be included in the annual report.

Reported to the Proper Authorities – Incidents must be reported to law enforcement or a person who, according to the Clery Act, is defined as a Campus Security Authority (CSA). A person designated as a CSA does not only mean a person employed by the Campus Safety department. The term is applied to any person who works for the College in a paid or volunteer status and has significant responsibility for student activities. This may include, but is not limited to, Housing staff, Club Advisors, Athletic Coaches, and others. If you are someone whom a student reasonably believes that they can report a crime to and expect that the matter will be addressed directly through your intervention or that you will contact law enforcement for a response, then you are a Campus Security Authority.

Listed Crimes – The crime must be one of those listed in the Clery Act as a reportable crime (See list above).

Reportable Area – The crime must have occurred in one of the reportable areas. Every reportable crime occurring within the boundaries of campus is in the reportable area. The two remaining areas are a little more difficult to define. Perimeter streets are described in the following way: Sidewalk-Street-Sidewalk. This means that a reportable crime occurring on the sidewalk on either side of a perimeter street is reportable, as are incidents occurring in the street. But an incident occurring in a building (a privately owned store or residence) on the distant side of a perimeter street would not be included. Unfortunately, most law enforcement agencies do not distinguish where a crime occurs with this degree of detail.

Crimes are usually located by street and house numbers. With regard to Non Campus Buildings, crimes occurring in those buildings or on the property of that location are reportable. Incidents occurring on the sidewalk or on streets in front of that building would not be included.

Made in Good Faith – For an incident to be included there must be a determination that the report is made in good faith. Supporting evidence makes this determination easy, but such evidence is not always available. In such a case the credibility of the person making the report is considered. When the incident is reported to us through a law enforcement agency, we assume that this determination has already been made.

Unfounded – If law enforcement determines that a particular reported incident could not have occurred or did not occur (e.g., a false report), the crime is not included in the annual report. Only law enforcement can rule a case unfounded.

DAILY CRIME LOGS

The Safety and Security Department at Everett Community College maintains a Daily Crime Log of incidents reported to campus security, including crimes that are transferred to the Everett Police Department for investigation. Information provided in the log includes type of event, date and time reported, date and time occurred, general location of the event, and disposition. We enter new reports or update previous ones within 2 business days after receiving the information.

The daily crime log is available by contacting the Safety and Security Department during business hours. Any person may request to see the log, whether they are associated with the college or not. The log contains information for the most recent sixty (60) day period. Requests for information older than sixty days will be made available within two business days of the request for inspection.

Information may be withheld from the Daily Activity Log in these cases:

- Disclosure of the information is prohibited by law.
- Disclosure would jeopardize the confidentiality of the victim.
- There is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual.

NAME HELD IN CONFIDENCE

Everett Community College will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law. Regarding Timely Warnings and Emergency Notifications: EvCC will not disclose the names of crime victims and the college will withhold the names of victims as private information to the fullest extent of the law.

CAMPUS SECURITY AUTHORITIES

Everett Community College's campuses are protected by uniformed Campus Safety personnel. The security personnel are unarmed and not vested with general law enforcement authority. Officers are granted limited peace officer authority pertaining to traffic and parking enforcement as stated in WAC 132E-16. Officers patrol on foot and in marked vehicles seven days a week. Electronic equipment provides additional surveillance of the campus.

Additionally, responsibility for campus security is entrusted to those who have significant responsibility for students and campus activities. College deans, team coaches, athletic directors, and faculty advisors to student groups are examples. They will forward non-identifying information to the Campus Safety Director for inclusion into the annual security report regardless of whether or not the victim chooses to file a report with law enforcement or press charges.

FIRE AND SECURITY ALARM SYSTEMS

The security, fire, supervisory and trouble alarms are monitored by one of two companies, Sonitrol Pacific or Emergency24. These systems are maintained by the college. Access control is also provided by Sonitrol. Campus Safety and Security personnel work closely with Facilities Services and other departments on campus to identify and promptly repair any malfunctioning security devices. Employees are encouraged to report concerns in a timely manner.

REPORTING A CRIME OR EMERGENCY

Anyone on campus, in or on a non-campus building or property, or on public property within or immediately adjacent to and accessible from the campus; who is a victim of a crime, a witness to a crime, has third party information, or observes suspicious activity; should immediately report it by dialing 911 or call the local law enforcement agency. The Everett Community College campus community is encouraged to report these incidents to the Safety and Security Department at 1-425-388-9998.

VOLUNTARY ANONYMOUS REPORTING

The Campus Safety Office encourages anyone who is a victim or witness to any crime to promptly report the incident as described above. Because these reports are public records under state law, the Campus Safety Office cannot hold reports of crime in confidence.

If you are the victim of a crime and do not want to pursue action within the College system or the criminal justice system, you may still want to consider making an anonymous report. This can be done using the online reporting module on the Security website.

CRIMINAL ACTIVITY OFF- CAMPUS

Campus Safety and Security does not provide services for off-campus criminal activity involving students. Off-campus criminal activity is handled through 911 and will be redirected to the appropriate law enforcement agency. A student involved in off-campus criminal conduct may also be referred to the EvCC Conduct Officer to face conduct charges for violations of the Student Conduct Code as stated in WAC 132E-122.

LAW ENFORCEMENT AUTHORITY AND PARTNERSHIPS

The Everett Police Department is a state-accredited agency under the Washington Association of Sheriff and Police Chiefs and possesses the responsibility and authority to investigate and enforce criminal offenses occurring on both the ORCA and Main campuses. As a premier law enforcement agency, Everett Police Department is able to efficiently and effectively deliver all

law enforcement services in a cooperative and collaborative environment.

The Snohomish County Sheriff's Department is accredited by the Washington State Sheriffs and Police Chiefs Association. They serve to protect, investigate, and enforce criminal offenses around Snohomish County, including serving at the Paine Field campus location.

The Marysville Police Department is tasked with the responsibility and authority to investigate and enforce criminal offenses occurring at and around the Cosmetology campus. The Marysville Police Department prides itself on its ability to achieve full compliance with mandated training standards and implementation of best practices to build community trust.

SECURITY AND ACCESS TO CAMPUS FACILITIES

Everett Community College is committed to the safety and security of all members of the community by maintaining the security of campus facilities. To do this, Everett Community College utilizes physical keys or electronic access to control entry into all college-controlled properties.

The Director of Campus Security provides direction and oversight to the planning, management, and coordination of key control for the College facilities except residence halls. Individual units and departments determine who is authorized to request and obtain a key to their respective areas and submit appropriate approvals to the Director of Campus Security. Those individuals will receive a key(s), including, as appropriate, access cards or codes and/or brass keys. Key requests must be made through the Megamation link on the intranet.

SECURITY CONSIDERATION IN MAINTENANCE

Campus Safety and Security officers routinely check lighting on campus during regularly assigned patrols. When they find lights that are out or dim, they initiate a work order for Facilities/Maintenance. The Facilities/Maintenance department maintains campus facilities with safety and security in mind. College officers and Facilities/Maintenance work closely together to identify any broken doors, windows, locks, lights, or other hazards. These items receive expedited maintenance action. We encourage all members of the College community to promptly report any unsafe facility conditions by calling 425-388-9512 or submitting a Megamation work order. You can report any conditions that cause concern about personal safety and property to Campus Safety and Security by calling 425-388-9990 or submitting a hazard report online. Additionally, Campus Safety and Security personnel regularly inspect campus facilities to assess potential risks and make recommendations for improvements.

TIMELY WARNING

When the Campus Safety and Security Office learns of crimes covered by the Clery Act, it will consider whether to issue a campus-wide timely warning about the threat. The purpose of a Timely Warning is to alert the community of a crime or crimes that have occurred and offer the

community advice and guidance on protection.

The Director of Campus Security, or their designee, are responsible for issuing a timely warning if a crime or potential crime constitutes a serious or continuing threat to the campus community. The decision to issue a timely warning (and the content of the warning) is decided on a case-by-case basis after considering all known facts, including the nature of the crime, the continuing danger to the campus community, the promotion of safety, and the possible risk of compromising law enforcement efforts. Timely warnings may be issued in a variety of methods depending on the circumstances of the crime/emergency.

EMERGENCY NOTIFICATIONS

To enable the campus community to make informed decisions about their health and safety during an emergency event which poses an imminent or impending threat the college, upon confirming the event, will issue a campus wide notice without delay, unless issuing a notice will, in the judgment of the responding authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

An emergency notification will be sent to the areas of campus subject to the threat. This may include part or all of the campus, or may be adjusted as the threat changes. Unless issuing a notice will, in the judgment of the responding authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency notifications and updates will be broadcast using one or more of the following alert systems:

Text Messaging: Sent to individuals that have signed up to receive emergency text messages

Webpage: Messages posted on Everett Community College's website

E-Mail: Electronic messages delivered to college e-mail addresses

Social Media: College responds to and broadcasts using Twitter and Facebook

Digital Display: Messages generated on flat panel displays located throughout the main campus

Audio Alert: Audio and text alerts sent to Cisco IP phones located in offices and classrooms

Local Media: Newspaper, radio, and/or television

Examples of significant events and dangerous events include:

- Outbreak of Infectious Disease (meningitis, Norovirus, and Avian influenza are examples)
- Severe Weather
- Armed Intruder
- Bomb Threat
- Chemical or Hazardous Waste Spill

CRIME AND SECURITY AWARENESS AND PREVENTION PROGRAMS

Crime prevention programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Student and community organizations provide a variety of educational strategies and tips on how to protect oneself from sexual assault, theft, and other crimes.

During the quarter, students are informed of services offered by the College. During these sessions, the Campus Safety office provides information and tips to maintain personal and property safety. Through the school year, the Campus Safety office, in cooperation with other College organizations and groups, present crime prevention awareness sessions addressing concerns such as sexual harassment and theft. These groups include housing resident assistants (RAs), staff, faculty, international students, and student organizations.

Students and employees are provided crime awareness and prevention information through brochures and handouts that are available in the Parks Student Union, as well as distributed in resource fairs and other events.

Everett Community College Campus Safety office places campus security and safety as important priorities. The Campus Safety office strives to provide students with a safe environment in which to learn and staff a safe place to work.

STOP CAMPUS HAZING ACT

Everett Community tracked hazing statistics for the 2024-2025 academic year as required by the Stop Campus Hazing Act and Washington RCW 28B.10.901. There were 0 hazing incidents for the 2024-2025 academic year.

Everett Community College utilizes the definition of hazing as stated by Washington State Law, RCW **28B.10.900**. In addition, Everett Community College has a Hazing Prevention Committee shall promote and address hazing prevention. The Hazing Prevention Committee is composed of staff, students, and a parent of an active student.

Any employee, student, applicant, or visitor who believes that they have been the subject of hazing, witnesses hazing or receives a report alleging hazing, or a potential or planned hazing activity, should report the incident or incidents identified below:

1. Employees: Notify your supervisor and complete an Incident Report (available on the Intranet) as soon as possible.
2. Students: Submit a student conduct report, notify an Everett Community College staff or faculty member, call the Director of Student Well-Being and Community Standards at 425-388-9258 or email studentconduct@everettcc.edu.

3. Community Members: Please contact Everett Community College Campus Safety & Security to file a report. Non-Emergency contact: 425.388.9990 or via email at oasecurity@everettcc.edu.

Hazing investigations are conducted by the Office of Community Standards with full cooperation of offices that oversee the student groups (Athletics, Student Life, and faculty advisors). Investigations start with gathering information from the reporter/complainant, training investigators as needed for large-scale cases, scheduling meetings with all members of the student organization, and working with the student leader of the student organization or team to issue a determination and/or sanctions if applicable. All reported incidents of hazing are documented to be in compliance with the Stop Campus Hazing Act.

Everett Community College partners with Vector Solutions to provide the course "Hazing Awareness and Prevention for Students" that educates on the dangers of and prohibition on hazing, including information on hazing awareness, prevention, intervention, and CC's policy on hazing. Vector Solutions is recognized for providing hazing prevention education to a large number of college campuses throughout the United States. This course is offered to all new students each quarter. Additionally, EvCC actively provides Green Dot, Bystander Intervention Training, for students and employees.

Everett Community College houses its Campus Hazing Transparency Report on the "Anti-Hazing" website found here: <https://www.everettcc.edu/students/sa/policies-handbook/anti-hazing>. The website includes information about the definition of hazing, the hazing prevention committee, training information and examples of hazing.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Everett Community College's Comprehensive Emergency Management Plan (CEMP) provides the framework for an organized response to immediate risks to life, property, or environment. The Emergency Operations Plan implements an all-hazard approach to mitigate danger.

Campus Security Officers will respond to any actual or perceived emergency. They will provide direction and take the necessary course of action.

Building evacuation routes are posted in all classrooms.

DRILLS AND EXERCISES

Drills and exercises are used to test and validate plans and training. Normally, the conduct of drills and exercises for emergency management plans and training is done by the EvCC Emergency Management with participation from College departments as well as external stakeholders and observers.

Tests of the Campus Alert System are conducted quarterly. These tests ensure the operation of the system and raise community awareness of the system. An “Earthquake Safety” drill is conducted annually involving the entire campus.

Campus Safety and Emergency Management use these drills as a chance to test systems and egress strategies. Each fire drill is documented to identify successes and areas for improvement. The Director of Campus Safety maintains these records.

FIREARMS AND WEAPONS

The college strictly enforces Washington Administrative Code (WAC) 132E-122-160 (35) pertaining to carrying firearms and weapons on the college campus. The Student Conduct Code states:

Weapons violations - A "weapons violation" includes the possession, display, or use of any firearm, explosive, dangerous chemical, knife, or other instrument capable of inflicting serious bodily harm in circumstances that are reasonably perceived as causing alarm for the safety of any person. The term "weapons violation" includes any threat to use a weapon to harm any person and the use of any fake weapon or replica to cause the apprehension of harm. The term further includes the possession on college premises of any firearm or other dangerous weapon in violation of public law or college policy, but does not include the lawful possession of any personal protection spray device authorized under RCW 9.91.160. Examples include, but are not limited to:

- Firearms, explosives, dangerous chemicals, or other dangerous weapons or instrumentalities are not permitted on campus premises, except for authorized campus purposes, or unless prior written approval has been obtained from the director of campus safety and security, or any other college official designated by the president.
- Firearms include, but are not limited to, what are commonly known as air guns or rifles, BB guns, and pellet guns, and any instrument used in the propulsion of shot, shell, bullets, or other harmful objects by:
 - The action of gunpowder or other explosives;
 - The action of compressed air; or
 - The power of springs or other forms of propulsion.
- The exhibition or display of a replica or a dangerous weapon prohibited under this subsection is also prohibited if done in a manner, and at a time or place that either manifests an intent to intimidate another or that warrants alarm for the safety of other persons.

DRUG AND ALCOHOL POLICY

Everett Community College has a restricted alcohol and drug use policy. Students who report to class must not be impaired due to the use of alcohol or other drugs.

Possession or consuming any form of liquor or alcoholic beverage on college property or at an off- campus event is prohibited except as a participant of legal age at a college sponsored program which has the special written permission of the college president.

Unlawful use, possession, delivery, dispensation, distribution, manufacture or sale of drugs on college property, in state vehicles, or on official business is strictly prohibited. Documented evidence of illegal drug involvement will be given to the local law enforcement agency.

The College has a wide variety of programs available to students to discourage the use of alcohol and drugs. Students needing assistance with problems related to alcohol or drugs are encouraged to seek referral from a counselor in the office of Counseling and Student Success.

Liquor, drug and weapon law offenses – are any violation of liquor, drug or weapon laws. Driving under the Influence (DUI) is not reportable because it is a driving crime and not a liquor crime unless the driver is also a minor or the means of intoxication is an illegal drug.

Everett Community College, in compliance with the Higher Education Opportunity Act (HEOA), warns of the health risks associated with the use of illicit drugs and alcohol.

ALCOHOL USE AND ABUSE

Repeated use of alcohol can lead to physical and psychological dependence.

Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Alcohol-related automobile accidents are the number one cause of death among people ages 15 through 24. Approximately 50 percent of all youthful deaths from drowning, fires, suicide, and homicide are alcohol-related. Furthermore, alcohol and other drug use is often a factor in date rape.

USE OF ILLICIT DRUGS

Drugs interfere with the brain's ability to take in, sort and synthesize information. They distort perception, which can lead users to harm themselves or others. Drug use also affects sensation and impairs memory. In addition to these general effects, specific health risks are associated with each type of drug.

STUDENT CODE OF CONDUCT

The Everett Community College Student Rights and Responsibilities outlines the Student Conduct Code which prohibits the following:

WAC 132E-122-160 Prohibited Student Conduct

The college may impose disciplinary sanctions against a student or a college sponsored student organization, athletic team or living group, who commits, attempts to commit, aids, abets, incites, encourages or assists another person to commit, an act(s) of misconduct, which include, but are not limited to the following:

- (1) Abuse of others.** Assault, physical abuse, verbal abuse, threat(s), intimidation, or other conduct that harms, threatens, or is reasonably perceived as threatening the health or safety of another person or another person's property unless otherwise protected by law.
- (2) Abuse in later life.**
 - a. Neglect, abandonment, economic abuse, or willful harm of an adult aged 50 or older by an individual in an ongoing relationship of trust with the victim; or
 - b. Domestic violence, dating violence, sexual assault, or stalking of an adult aged 50 or older by any individual; and
 - c. Does not include self-neglect.
- (3) Abuse of the student conduct process.** Abuse of the student conduct process includes:
 - a. Knowingly making false allegations of misconduct under this conduct code;
 - b. Attempting to coerce a person not to make a report or to participate in proceedings under this conduct code;
 - c. Attempting to influence the impartiality or participation of a campus official or party of a campus disciplinary proceeding; or
 - d. Influencing or attempting to influence another person to commit an abuse of the student conduct process.
- (4) Academic Dishonesty.** Any act of academic dishonesty, including:
 - a. Cheating - Any attempt to give or obtain unauthorized assistance relating to the completion of an academic assignment.
 - b. Plagiarism - Taking and using as one's own, without proper attribution, the ideas, writings, work of another person, or artificial intelligence, in completing an academic assignment. Prohibited conduct may also include the unauthorized submission for credit of academic work that has been submitted for credit in another course.
 - c. Fabrication - Falsifying data, information, or citations in completing an academic assignment and also includes providing false or deceptive information to an instructor concerning the completion of an assignment.
 - d. Deliberate damage - Taking deliberate action to destroy or damage another's academic work or college property in order to gain an advantage for oneself or another.
- (5) Acts of Dishonesty.** Acts of dishonesty, include but are not limited to:
 - a. Forgery, alteration, and/or submission of falsified documents or misuse of any college document, record, or instrument of identification;
 - b. Furnishing false information, or failing to furnish correct information, in response to the request or requirement of a college officer or employee;
 - c. Knowingly making a false statement or submitting false information in relation, or in response, to a college academic or disciplinary investigation or process.
- (6) Alcohol.** Use, possession, manufacture, or distribution of alcoholic beverages or paraphernalia (except as expressly permitted by college policies, and federal, state, and local laws), or public

intoxication on college premises or at college-sponsored events. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person not of legal age.

(7) Cannabis, Drug, and Tobacco Violations.

- a. Cannabis. The use, possession, growing, delivery, sale, or being visibly under the influence of cannabis or the psychoactive compounds found in cannabis and intended for human consumption, regardless of form, or the possession of cannabis paraphernalia on college premises or college-sponsored events. While state law permits the recreational use of cannabis, federal law prohibits such use on college premises or in connection with college activities.
- b. Drugs. The use, possession, production, delivery, sale, or being observably under the influence of any legend drug, including anabolic steroids, androgens, or human growth hormones as defined in RCW 69.41, or any other controlled substance under RCW 69.50, except as prescribed for a student's use by a licensed practitioner.
- c. Tobacco, electronic cigarettes and related products. The use of tobacco, electronic cigarettes, and related products in any building owned, leased or operated by the college or in any location where such use is prohibited, including twenty-five feet from entrances, exits, windows that open, and ventilation intakes of any building owned, leased or operated by the college. The use of tobacco, electronic cigarettes, and related products on the college campus is restricted to designated smoking areas. "Related products" include, but are not limited to cigarettes, pipes, bidi, clove cigarettes, waterpipes, hookahs, chewing tobacco, vaporizers, and snuff.

(8) Cyber Misconduct. Use of electronic communications, including, but not limited to, electronic mail, instant messaging, electronic bulletin boards, applications (apps), and social media sites, to harass, abuse, bully or engage in other conduct which harms, threatens, or is reasonably perceived as threatening the health or safety of another person. Prohibited activities include, but are not limited to, unauthorized monitoring of another's email communications directly or through spyware, sending threatening emails, disrupting electronic communications with spam or by sending a computer virus, sending false messages to third parties using another's email identity, non-consensual recording of sexual activity, and non-consensual distribution of a recording of sexual activity.

(9) Disruption or obstruction. Disruption or obstruction of instruction, research, administration, disciplinary proceeding, or other college activity, including the obstruction of the free flow of pedestrian or vehicular movement on college premises or at a college activity, or any activity that is authorized to occur on college premises, whether or not actually conducted or sponsored by the college.

(10) Discriminatory harassment.

- a. Unwelcome and offensive conduct, including verbal, nonverbal, or physical conduct, not otherwise protected by law, that is directed at a person because of such person's protected status and that is sufficiently severe, persistent, or pervasive so as to:
 - i. Limit the ability of a student to participate in or benefit from the college's educational and/or social programs and/or student housing;
 - ii. Alter the terms of an employee's employment; or
 - iii. Create an intimidating, hostile, or offensive environment for other campus community members.
- b. Protected status includes a person's race; color; creed/religion; national origin;

presence of any sensory, mental or physical disability; use of a trained service animal; sex, including pregnancy; marital status; age; genetic information; sexual orientation; gender identity or expression; veteran or military status; HIV/AIDS and hepatitis C status; or membership in any other group protected by federal, state, or local law.

- c. Discriminatory harassment may be physical, verbal, or nonverbal conduct and may include written, social media, and electronic communications not otherwise protected by law.

(11) Ethical Violation. The breach of any generally recognized and published code of ethics or standards of professional practice that governs the conduct of a particular profession for which the student is taking a course or is pursuing as an educational goal or major.

(12) Failure to Comply with Directive. Failure to comply with the direction of a college officer or employee who is acting in the legitimate performance of their duties, including failure to properly identify oneself to such a person when requested to do so.

(13) Harassment or bullying. Conduct unrelated to a protected class that is unwelcome and sufficiently severe, persistent, or pervasive such that it could reasonably be expected to create an intimidating, hostile, or offensive environment, or has the purpose or effect of unreasonably interfering with a person's academic or work performance, or a person's ability to participate in or benefit from the college's programs, services, opportunities, or activities.

- a. Harassing conduct may include, but is not limited to, physical, verbal, or nonverbal conduct, including written, social media, and electronic communications not otherwise protected by law.
- b. For purposes of this code, "bullying" is defined as repeated or aggressive unwanted behavior not otherwise protected by law when a reasonable person would feel humiliated, harmed, or intimidated.
- c. For purposes of this code, "intimidation" is an implied threat. Intimidation exists when a reasonable person would feel threatened or coerced even though an explicit threat or display of physical force has not been made. Intimidation is evaluated based on the intensity, frequency, context, and duration of the comments or actions.

(14) Hazing. Hazing is any act committed as part of a person's recruitment, initiation, pledging, admission into, or affiliation with a college sponsored student organization, athletic team, or living group, or any pastime or amusement engaged in with respect to such an organization, athletic team, or living group that causes, or is likely to cause, bodily danger or physical harm, or serious psychological or emotional harm, to any student, including causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm, regardless of the person's willingness to participate. "Hazing" does not include customary athletic events or other similar contests or competitions. Consent is not a valid defense against hazing. Examples of hazing include, but are not limited to:

- a. causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm;
- b. humiliation by ritual act;
- c. striking another person with an object or body part;
- d. causing someone to experience excessive fatigue, or physical and/or psychological shock; or,
- e. causing someone to engage in degrading or humiliating games or activities that create

a risk of serious psychological, emotional, and/or physical harm.

(15) Indecent exposure. The intentional or knowing exposure of a person's genitals or other private body parts when done in a place or manner in which such exposure is likely to cause affront or alarm. Breastfeeding or expressing breast milk is not indecent exposure.

(16) Misuse of Electronic Resources. Theft or other misuse of computer time or other electronic information resources of the college. Such misuse includes but is not limited to:

- a. Unauthorized use of such resources or opening of a file, message, or other item;
- b. Unauthorized duplication, transfer, or distribution of a computer program, file, message, or other item;
- c. Unauthorized use or distribution of someone else's password or other identification;
- d. Use of such time or resources to interfere with someone else's work;
- e. Use of such time or resources to send, display, or print an obscene or abusive message, text, or image;
- f. Use of such time or resources to interfere with normal operation of the college's computing system or other electronic information resources;
- g. Use of such time or resources in violation of applicable copyright or other law;
- h. Adding to or otherwise altering the infrastructure of the college's electronic information resources without authorization; or
- i. Failure to comply with the college's electronic use policy.

(17) Property Violation. Damage to, theft from, misappropriation of, unauthorized use or possession of, vandalism, or other non-accidental damaging or destruction of college property, including vending machines, or the property of another person. Property for purposes of this subsection includes computer passwords, access codes, identification cards, personal financial account numbers, other confidential personal information, intellectual property, and college trademarks.

(18) Retaliation. Harming, threatening, intimidating, coercing, or other adverse action taken against any individual for reporting, providing information, exercising one's rights or responsibilities, participating, or refusing to participate, in the process of responding to, investigating, or addressing allegations or violations of federal, state or local law, or college policies.

(19) Safety Violations. Non-accidental, reckless, or unsafe conduct that interferes with or otherwise compromises any college policy, equipment, or procedure relating to the safety and security of the campus community, including tampering with fire safety equipment and triggering false alarms or other emergency response systems.

(20) Sex Discrimination. The term "sex discrimination" includes sex-based harassment, and may occur when a respondent causes more than de minimis harm to an individual by treating them different from a similarly-situated individual on the basis of: sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. Conduct that prevents an individual from participating in an education program or activity consistent with the person's gender identity subjects a person to more than de minimis (insignificant) harm on the basis of sex.

- a. Sex-Based Harassment. "Sex-based harassment" is a form of sex discrimination and means sexual harassment or other harassment on the basis of sex, including the following conduct:

- i. Quid pro quo harassment. A student, employee, agent, or other person

authorized by the college to provide an aid, benefit, or service under the college's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct.

- ii. Hostile environment. Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
 - a. The degree to which the conduct affected the complainant's ability to access the college's education program or activity;
 - b. The type, frequency, and duration of the conduct;
 - c. The parties' ages, roles within the college's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
 - d. The location of the conduct and the context in which the conduct occurred; and
 - e. Other sex-based harassment in the college's education program or activity.
- iii. Sexual Violence. "Sexual violence" includes nonconsensual sexual intercourse, nonconsensual sexual contact, domestic violence, incest, statutory rape, domestic violence, dating violence, and stalking.
 - a. Non-consensual sexual intercourse is any sexual intercourse (anal, oral, or vaginal), however slight, with any object, by a person upon another person, that is without consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.
 - b. Nonconsensual sexual contact (Fondling) is any actual or attempted sexual touching, however slight, with any body part or object, by a person upon another person that is without consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.
 - c. Incest is sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, brother, or sister of either wholly or half related. Descendants include stepchildren, and adopted children under the age of eighteen (18).
 - d. Statutory Rape (Rape of a Child) is non-forcible sexual intercourse with a person who is under the statutory age of consent.
 - e. Domestic violence is physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, coercive control, damage or destruction of personal property,

stalking or any other conduct prohibited under RCW 10.99.020, committed by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of State of Washington, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Washington.

- f. Dating violence is physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship;
 - The type of relationship; and
 - The frequency of interaction between the persons involved in the relationship.
 - g. Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.
- b. Consent. For purposes of this code "consent" means knowing, voluntary and clear permission by word or action, to engage in mutually agreed upon sexual activity.
- i. Each party has the responsibility to make certain that the other has consented before engaging in the activity.
 - ii. For consent to be valid, there must be at the time of the act of sexual intercourse or sexual contact actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.
 - iii. A person cannot consent if they are unable to understand what is happening or are disoriented, helpless, asleep or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual knows, or should know, that the other person is physically or mentally incapacitated has engaged in non-consensual conduct.
 - iv. Intoxication is not a defense against allegations that an individual has engaged in non-consensual sexual conduct.
- c. **Sexual Exploitation.** An act or a failure to act that involves a member of the College community taking non-consensual, unjust, humiliating, or abusive sexual advantage of another, either for the individual's own advantage or to benefit anyone other than the person being exploited. Sexual advantage may include, without limitation, causing or attempting to cause the incapacitation of another person in order to gain a sexual advantage over such other person; causing the prostitution of another person; recording, photographing or transmitting identifiable images of private sexual activity and/or the intimate parts of another person; allowing third Parties to observe private sexual acts; disclosing, causing to be disclosed or threatening to disclose, with the

intent to harass, intimidate, threaten, humiliate, embarrass, or coerce, an image of another which shows the intimate parts of the depicted person or shows the depicted person engaged in sexually explicit conduct which was captured under circumstances where the person depicted had a reasonable expectation that the image would not be publicly disclosed; engaging in voyeurism, and intentionally exposing another to a sexually transmitted infection.

- (21) Unauthorized Access.** Unauthorized possession, duplication, or other use of a key, keycard, or other restricted means of access to college property, or unauthorized entry onto or into college property.
- (22) Violation of Other Laws or Policies.** Violation of any federal, state, or local law, rule, or regulation, or other college rules or policies, including college housing, traffic, and parking rules.
- (23) Weapons.** Possession, holding, wearing, transporting, storage or presence of any firearm, dagger, sword, knife, or other cutting or stabbing instrument, club, explosive device, or any other weapon apparently capable of producing bodily harm is prohibited on the college campus and during college programming and activities, subject to the following exceptions:
- Commissioned law enforcement personnel or legally authorized military personnel while in performance of their official duties.
 - Students with legally issued weapons permits may store their weapons in their vehicle parked on campus in accordance with RCW 9.41.050(2) or (3), provided the vehicle is locked and the weapon is concealed from view.
 - The president may grant permission to bring a weapon on campus upon a determination that the weapon is reasonably related to a legitimate pedagogical purpose. Such permission shall be in writing and shall be subject to such terms or conditions incorporated in the written permission.
 - Possession and/or use of disabling chemical sprays for purposes of self-defense is not prohibited.

LOCAL RESOURCES

[EvCC Counseling & Student Success](#) at Parks Student Union – 3rd Floor
425.388.9263

[United Way Connection Center](#)

Dial 211 on your phone

[Narcotics Anonymous](#)

1-800-407-7198

[Alcoholics Anonymous](#)

425-252-2525

FEDERAL STUDENT FINANCIAL AID PENALTIES FOR DRUG LAW VIOLATIONS

Federal law states that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance during a period of enrollment for

which the student was receiving Federal financial aid shall not be eligible to receive any federal grant, loan, or work assistance during the period beginning on the date of such conviction and ending after the interval specified in the following table.

If convicted of an offense involving:

The possession of a controlled substance:

Ineligibility period is:

First offense 1 year

Second offense 2 years

Third offense Indefinite

The sale of a controlled substance:

Ineligibility period is:

First offense 2 years

Second offense Indefinite

Student whose eligibility has been suspended based on a conviction for possession or sale of a controlled substance may resume eligibility before the end of the ineligibility period if:

- The student satisfactorily completes a drug rehabilitation program that: a. Complies with the criteria prescribed in the federal regulations; and b. Includes two unannounced drug tests AND
- The student successfully passes two unannounced drug tests conducted by a drug rehabilitation program that complies with the criteria prescribed in the federal regulations; or
- The conviction is reversed, set aside, or otherwise rendered nugatory.

SEXUAL ASSAULT PREVENTION AND RESPONSE

Everett Community College does not tolerate sexual assault or misconduct. Violators are subject to criminal charges, civil fines, and administrative actions. Any criminal and civil proceedings are entirely separate from the administrative proceedings of the college. The College has policies and procedures that define, prevent, and respond to all reported incidents of sexual assault and misconduct.

Reports of sexual offenses can be made to local law enforcement. Campus Safety Officers or any Campus Security Authority (CSA) is available at the request of the victim to assist in notifying the proper authorities. The well-being of the victim is the primary concern of the college.

Victims of sexual assault should immediately get to a place of safety and call police by dialing 911. To preserve evidence, victims should not drink, eat, wash, shower, go to the bathroom, or attempt to clean up prior to a medical exam. Responding officers are trained in the methods to properly identify, collect, and preserve evidence which is essential for a successful prosecution

and prevent further victimization.

Victims not wanting to make a police report are encouraged to, at minimum, seek medical attention.

RESOURCES

[EvCC Counseling and Student Success](#) at Parks Student Union 3rd Floor
425.388.9263

[Domestic Violence Services of Snohomish County](#)
425-25-ABUSE / 425-252-2873 (24-Hour Support Line)

[Providence Intervention Center for Assault and Abuse](#)
1509 California St (inside Dawson Place Advocacy Center), Everett, WA 98201
425.252.4800 (24 hour hotline)

[Snohomish County Crisis Services](#)
Call or text 988 or call 800.584.3578 (available 24/7/365)

[National Sexual Assault Hotline](#)
1.800.656.4673 (24 hour hotline)

SANCTIONS AND PROTECTIVE MEASURES

Investigations that result in a finding more likely than not that a violation of policy occurred will lead to the initiation of disciplinary procedures against the accused individual. Student sanctions, including expulsion, suspension, disciplinary probation, recommended counseling, and/or other educational sanctions may be imposed upon those determined to have violated this policy. Employee sanctions may include written warning, final written warning or suspension, and termination. The College may implement protective measures following the report of domestic violence, dating violence, sexual assault and/or stalking which may include some or all of the following actions: reasonable academic accommodations, on-campus housing reassignment, a “no-contact” order between the involved individuals, and adjustments to transportation and working conditions, if reasonably available. Sexual Assault, domestic violence, dating violence, and stalking are criminal acts which also may subject the perpetrator to criminal and civil penalties under federal and state law.

BYSTANDER INTERVENTION

Everett Community College provides the Green Dot bystander intervention training program on campus to students and employees. A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required to prevent sexual assault, dating violence, domestic violence or stalking. Bystanders,

if active, can prevent harm or intervene with safe and positive options before a situation gets worse. Examples of active bystander intervention include: not leaving an overly intoxicated person in a bar/party alone, walking a classmate to their car after class, calling 911 when a potentially violent situation is unfolding, not leaving an unconscious person alone (alerting an Residential Assistant (RA), 911, campus safety officer, etc.), or intervening when someone is being belittled, degraded or emotionally abused (walking victim away from abuser, contacting others for help, like counseling center, RA, or a Dean).

TITLE IX AND SEXUAL HARASSMENT POLICY AND PROCEDURES

Everett Community College recognizes its responsibility to investigate, resolve, implement corrective measures, and monitor the educational environment and workplace to stop, remediate, and prevent discrimination on the basis of sex, as required by Title IX of the Educational Amendments of 1972, Title VII of the Civil Rights Act of 1964, the Violence Against Women Reauthorization Act, and Washington State's Law Against Discrimination, and their implementing regulations. To this end, Everett Community College has enacted and adopted the Protected Class Nondiscrimination Policy and Grievance Procedures for receiving reports and investigating formal complaints of sexual harassment allegations arising during education programs and activities. Any individual found responsible for violating Everett Community College's policies is subject to disciplinary action up to and including dismissal from the Everett Community College educational programs and activities, and/or termination of employment.

Applicable college policies and procedures include:

- [EvCC3093: Protected Class Nondiscrimination Policy](#)
- [EvCC3093P: Protected Class Nondiscrimination Grievance Procedures](#)

The Director of Equal Opportunity and Title IX Program serves as the designated Title IX Coordinator and oversees compliance with all aspects of the Protected Class Nondiscrimination Policy at the College. Any individual who has experienced, witnessed, or has awareness of sexual violence or misconduct are encouraged to report the information to the Title IX Coordinator.

- Name: Susanne Weatherly
- Title: Director of Equal Opportunity and Title IX Programs
- Office: Olympus Hall, Room 111
- Contact Information: TitleIXCoordinator@everettcc.edu or 425-388-9271

The Title IX Coordinator also serves as a campus resource and is available to provide guidance concerning the College's nondiscrimination policies and procedures, discuss reporting options, and connect individuals with resources, both on and off campus.

EDUCATION

The College recognizes that targeted training, general education, and prevention efforts are key to fostering and maintaining a welcoming and inclusive community. Throughout the year, the Director of Equal Opportunity and Title IX Programs provides training to the campus community

tailored specifically for audiences, such as student athletics and international education. The College's primary prevention and bystander intervention awareness program is Green Dot, a bystander intervention training designed to develop skills in how to intervene when witnessing inappropriate and harmful behavior (i.e. sexual harassment, discrimination, etc.).

Employees or students may request any of the available training options by contacting the Director of Equal Opportunity and Title IX Programs at titleixcoordinator@everettcc.edu.

STEPS IN CASES OF ALLEGED DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, OR STALKING

When students or employees report to the College that they have experienced sexual assault, dating/relationship violence, domestic violence, or stalking, they will be offered information about:

- From whom they may formally request an investigation of the alleged offense, including options regarding notifying proper law enforcement and campus authorities;
- How to receive assistance in notifying law enforcement authorities if they choose;
- Their rights and the College's responsibilities regarding protection orders, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court;
- Grievance or investigation procedures for allegations of domestic violence, dating violence, sexual assault, or stalking, all of which will:
 - provide a prompt, fair, and impartial investigation and resolution;
 - be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and determination of responsibility or hearing process that protects the safety of those involved and promotes accountability;
 - provide the complainant and respondent with the same opportunities during a disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice;
 - simultaneously inform the complainant and the respondent, in writing, of the outcome of any disciplinary proceeding;
 - The college's procedures for the complainant and respondent to appeal the results of the disciplinary proceeding, if available; of any change to the results that occurs prior to the time that such results become final; and when the results become final.
- Possible sanctions or remedial measures that the college may impose following a final determination of a disciplinary procedure;
- Information about how the college will protect confidentiality and/or privacy, including how publicly available recordkeeping will be accomplished without the inclusion of identifying information, to the extent permissible by law;
- Information about existing health, mental health, victim advocacy, legal assistance, and other services both on-campus and in the community;
- Options for, and available assistance in, changing academic, living, transportation, and working situations, if requested, and if such supportive measures are reasonably

available, regardless of whether they choose to report the crime to campus safety and security or local law enforcement.

PROCEDURES REGARDING REPORTS OF SEXUAL MISCONDUCT

The process the College will follow to investigate and resolve the complaint depends on the relationship to the College of an individual against whom the complaint is made. Information about the College's resolution processes and procedures are available at the [Equal Opportunity and Title IX Website](http://www.everettcc.edu/EqualOpportunity) (www.everettcc.edu/EqualOpportunity).

Investigations are designed to provide a prompt, fair, and impartial complaint investigation and resolution, and to equitably protect the rights of individuals participating in the investigation. Participants may be supported by an advisor that may be an attorney throughout the process. The following is general information about the investigation process.

The individuals who conduct investigations or participate in College hearings receive, at a minimum, annual training on the issues related to domestic violence, relationship violence, stalking, sexual assault, and retaliation and on conducting investigations and hearings that fosters safety, equitable treatment of the parties, and that promote accountability.

First, a staff member meets with each complainant to gather information about the incident and to provide information about the formal complaint process, including the complainant's rights and options under this and other College policies. After initial review of the reported incident, the complainant will be informed of any actions the College may be required to take.

As requested by a complainant, including before an investigation opens, supportive measures will be considered and implemented as they are reasonably available. Supportive measures may include changing academic, living, transportation, and/or working arrangements, and taking steps to limit contact between individuals involved.

When an investigation is opened after evaluation of a formal complaint, the subjects of the investigation (complainant and respondent) will be provided with a written explanation of their rights and options under this and other relevant College policies and information about the investigation process. The assigned investigator(s) will gather evidence, and conduct interviews of the complainant, respondent, and witnesses. During the investigation, the complainant and the respondent will have the opportunity to identify witnesses and provide the investigator with evidence.

The College uses a "preponderance of evidence" standard to determine whether a violation of policy has occurred. "Preponderance of evidence" means that based on all of the relevant evidence, the facts demonstrate that it is "more likely than not" that the respondent violated one or more College policies.

In accordance with Title IX federal regulations, a hearing may be convened to assess the evidence relating to the complaint, make findings, and determine appropriate actions, if any. The complainant and respondent will be concurrently informed in writing of the result of the hearing, the rationale for the result, and whether there is an option to seek an appeal.

Information relating to an investigation is kept private by the College and is provided only to those persons who have a legitimate educational or business need to know, including the subjects of the complaint, witnesses, the Title IX Coordinator, a college administrator of the involved area, and the appropriate human resources staff, as necessary. Some information relevant to the investigation may be protected from disclosure, such as healthcare information protected by the Health Insurance Portability and Accountability Act (HIPAA) or student records protected by the Family Educational Rights and Privacy Act (FERPA).

Retaliation by, for, or against any participant (complainant, respondent, or witness) is expressly prohibited. Retaliatory action of any kind taken against individuals as a result of seeking redress under the applicable procedures or serving as a witness in a subsequent investigation dealing with harassment/discrimination is prohibited and is conduct subject to discipline. Any person who thinks they have been the victim of retaliation should contact the Title IX Coordinator immediately.

An employee or student may also always file a complaint with the [Washington State Human Rights Commission](#) at 800-233-3247, the [U.S. Department of Education Office for Civil Rights](#) at 800- 421-3481, or [Equal Employment Opportunity Commission](#) at 800-669-4000.

SEX OFFENDER REGISTRATION

Registered sex offenders are required to provide notice of their intent to enroll at Everett Community College. Offenders failing to comply with this requirement will be reported to the Snohomish County Sheriff's Office. Prior to enrolling, registered sex offenders must meet with the Dean of Student Development or their designee. These students are advised of their rights, responsibilities, and expectations to attend Everett Community College. The student is then permitted to enroll into classes. Campus notifications are then made according to the offender's risk level to offend. These levels are determined by the law enforcement agency in which the sex offender resides. The notification process is:

Level I Offender (low risk)

Faculty and Deans are notified.

Level II Offender (medium risk)

Faculty and Deans are notified. The offender's name is posted in the campus bulletin (intranet posting).

Level III Offender (high risk)

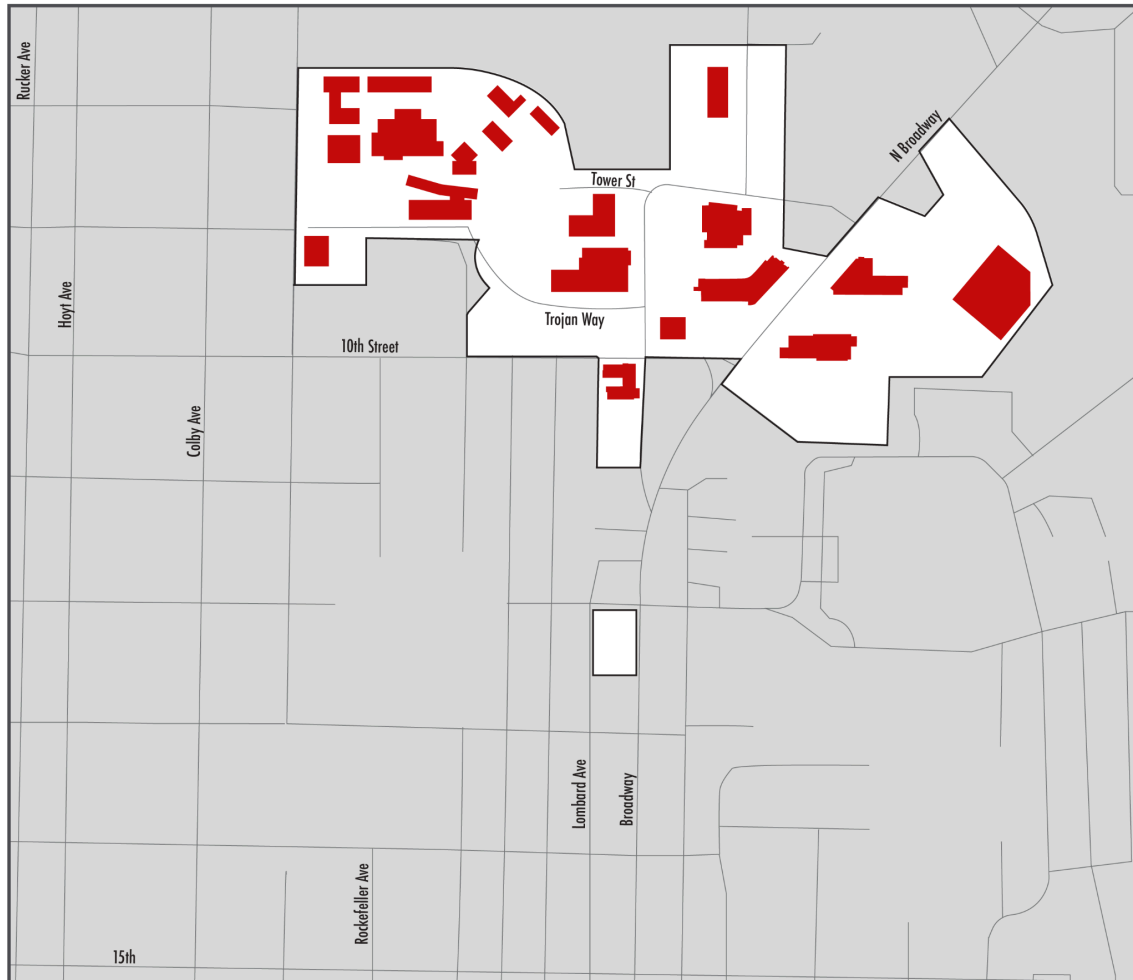
Faculty and Deans are notified. The offender's name is posted in the campus bulletin (intranet posting). Notice is sent to the campus community via email. Students enrolled in the offender's classes receive notification

ANNUAL CLERY CRIME STATISTICS

MAIN CAMPUS CRIME STATISTICS 2022, 2023, 2024

2000 Tower St. Everett, WA 98201

Everett Community College Main Campus



Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Murder/ Nonnegligent Manslaughter	2022	0	0	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Murder/ Nonnegligent Manslaughter	2023	0	0	0	0	0
Murder/ Nonnegligent Manslaughter	2024	0	0	0	0	0
Manslaughter by Negligence	2022	0	0	0	0	0
Manslaughter by Negligence	2023	0	0	0	0	0
Manslaughter by Negligence	2024	0	0	0	0	0
Rape	2022	0	0	0	0	0
Rape	2023	1	1	1	0	0
Rape	2024	2	2	2	0	0
Fondling	2022	0	0	0	0	0
Fondling	2023	0	0	0	0	0
Fondling	2024	0	0	0	0	0
Incest	2022	0	0	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Incest	2023	0	0	0	0	0
Incest	2024	0	0	0	0	0
Statutory Rape	2022	0	0	0	0	0
Statutory Rape	2023	0	0	0	0	0
Statutory Rape	2024	0	0	0	0	0
Robbery	2022	0	0	0	0	0
Robbery	2023	1	0	1	0	0
Robbery	2024	0	0	0	0	0
Aggravated Assault	2022	0	0	0	0	0
Aggravated Assault	2023	1	1	1	0	0
Aggravated Assault	2024	0	0	0	0	0
Burglary	2022	5	2	5	0	0
Burglary	2023	2	0	2	0	0
Burglary	2024	4	1	4	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Motor Vehicle Theft	2022	3	0	2	0	1
Motor Vehicle Theft	2023	7	0	7	0	0
Motor Vehicle Theft	2024	2	0	2	0	0
Arson	2022	0	0	0	0	0
Arson	2023	0	0	0	0	0
Arson	2024	2	1	2	0	0

*Since statistics for “Residential Facilities” are included in “On-Campus” statistics, the “Total” will be the sum of OC, NC, and PP.

DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Dating Violence	2022	1	1	1	0	0
Dating Violence	2023	2	0	2	0	0
Dating Violence	2024	0	0	0	0	0
Domestic Violence	2022	0	0	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Domestic Violence	2023	0	0	0	0	0
Domestic Violence	2024	0	0	0	0	0
Stalking	2022	4	0	4	0	0
Stalking	2023	6	0	6	0	0
Stalking	2024	3	1	3	0	0

*Since statistics for “Residential Facilities” are included in “On-Campus” statistics, the “Total” will be the sum of OC, NC, and PP.

HATE CRIMES

HATE CRIMES FOR MAIN CAMPUS 2022, 2023, 2024

2022: No Hate Crimes were reported during the calendar year 2022.

2023: No Hate Crimes were reported during the calendar year 2023.

2024: No Hate Crimes were reported during the calendar year 2024.

UNFOUNDED CRIMES

UNFOUNDED CRIMES FOR MAIN CAMPUS 2022, 2023, 2024

Crimes can only be unfounded by a sworn law enforcement agency based on crimes that were “false or baseless.”

2022: No crimes were unfounded in 2022.

2023: No crimes were unfounded in 2023.

2024: No crimes were unfounded in 2024.

ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Weapons: Carrying, Possessing, Ect.	2022	0	0	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2023	0	0	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2024	0	0	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2022	1	1	1	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2023	0	0	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2024	0	0	0	0	0
Arrests: Drug Abuse Violations	2022	0	0	0	0	0
Arrests: Drug Abuse Violations	2023	0	0	0	0	0
Arrests: Drug Abuse Violations	2024	0	0	0	0	0
Disciplinary Action: Drug Abuse Violations	2022	5	3	3	2	0
Disciplinary Action: Drug Abuse Violations	2023	5	5	5	0	0
Disciplinary Action: Drug Abuse Violations	2024	0	0	0	0	0
Arrests: Liquor Law Violations	2022	0	0	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Liquor Law Violations	2023	0	0	0	0	0
Arrests: Liquor Law Violations	2024	0	0	0	0	0
Disciplinary Action: Liquor Law Violations	2022	1	1	1	0	0
Disciplinary Action: Liquor Law Violations	2023	8	8	8	0	0
Disciplinary Action: Liquor Law Violations	2024	1	1	1	0	0

*Since statistics for “Residential Facilities” are included in “On-Campus” statistics, the “Total” will be the sum of OC, NC, and PP.

PAINE FIELD CAMPUS CRIME STATISTICS 2022, 2023, 2024

9711 Wilcoxson Wy Building C-80 Bldgs C 80-83, Paine Field Everett, WA 98204

Paine Field Aviation



Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Murder/ Nonnegligent Manslaughter	2022	0	N/A	0	0	0
Murder/ Nonnegligent Manslaughter	2023	0	N/A	0	0	0
Murder/ Nonnegligent Manslaughter	2024	0	N/A	0	0	0
Manslaughter by Negligence	2022	0	N/A	0	0	0
Manslaughter by Negligence	2023	0	N/A	0	0	0
Manslaughter by Negligence	2024	0	N/A	0	0	0
Rape	2022	0	N/A	0	0	0
Rape	2023	0	N/A	0	0	0
Rape	2024	0	N/A	0	0	0
Fondling	2022	0	N/A	0	0	0
Fondling	2023	0	N/A	0	0	0
Fondling	2024	0	N/A	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Incest	2022	0	N/A	0	0	0
Incest	2023	0	N/A	0	0	0
Incest	2024	0	N/A	0	0	0
Statutory Rape	2022	0	N/A	0	0	0
Statutory Rape	2023	0	N/A	0	0	0
Statutory Rape	2024	0	N/A	0	0	0
Robbery	2022	0	N/A	0	0	0
Robbery	2023	0	N/A	0	0	0
Robbery	2024	0	N/A	0	0	0
Aggravated Assault	2022	0	N/A	0	0	0
Aggravated Assault	2023	0	N/A	0	0	0
Aggravated Assault	2024	0	N/A	0	0	0
Burglary	2022	0	N/A	0	0	0
Burglary	2023	0	N/A	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Burglary	2024	0	N/A	0	0	0
Motor Vehicle Theft	2022	0	N/A	0	0	0
Motor Vehicle Theft	2023	0	N/A	0	0	0
Motor Vehicle Theft	2024	0	N/A	0	0	0
Arson	2022	0	N/A	0	0	0
Arson	2023	0	N/A	0	0	0
Arson	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Dating Violence	2022	0	N/A	0	0	0
Dating Violence	2023	0	N/A	0	0	0
Dating Violence	2024	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Domestic Violence	2022	0	N/A	0	0	0
Domestic Violence	2023	0	N/A	0	0	0
Domestic Violence	2024	0	N/A	0	0	0
Stalking	2022	0	N/A	0	0	0
Stalking	2023	0	N/A	0	0	0
Stalking	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

HATE CRIMES

HATE CRIMES FOR PAINE FIELD CAMPUS 2022, 2023, 2024

2022: No Hate Crimes were reported during the calendar year 2022.

2023: No Hate Crimes were reported during the calendar year 2023.

2024: No Hate Crimes were reported during the calendar year 2024.

UNFOUNDED CRIMES

UNFOUNDED CRIMES FOR PAINE FIELD CAMPUS 2022, 2023, 2024

Crimes can only be unfounded by a sworn law enforcement agency based on crimes that were “false or baseless.”

2022: No crimes were unfounded in 2022.

2023: No crimes were unfounded in 2023.

2024: No crimes were unfounded in 2024.

ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Weapons: Carrying, Possessing, Ect.	2022	0	N/A	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2023	0	N/A	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2024	0	N/A	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2022	0	N/A	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2023	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2024	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2022	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2023	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2024	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2022	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2023	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2024	0	N/A	0	0	0
Arrests: Liquor Law Violations	2022	0	N/A	0	0	0

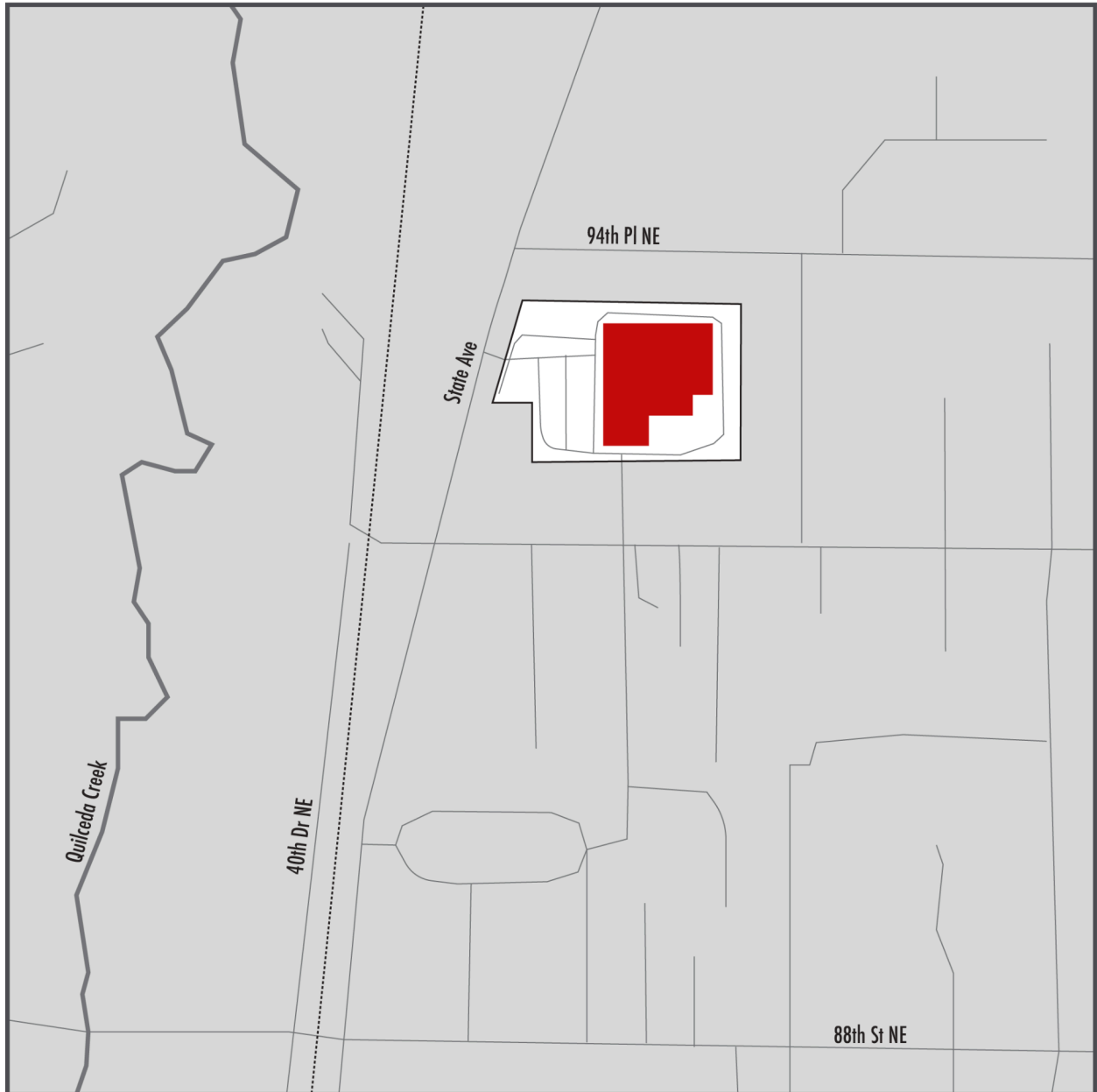
Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Liquor Law Violations	2023	0	N/A	0	0	0
Arrests: Liquor Law Violations	2024	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2022	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2023	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

COSMETOLOGY CAMPUS CRIME STATISTICS 2022, 2023, 2024

9315 Suite G State Avenue Marysville, WA 98270

Cosmetology



Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Murder/ Nonnegligent Manslaughter	2022	0	N/A	0	0	0
Murder/ Nonnegligent Manslaughter	2023	0	N/A	0	0	0
Murder/ Nonnegligent Manslaughter	2024	0	N/A	0	0	0
Manslaughter by Negligence	2022	0	N/A	0	0	0
Manslaughter by Negligence	2023	0	N/A	0	0	0
Manslaughter by Negligence	2024	0	N/A	0	0	0
Rape	2022	0	N/A	0	0	0
Rape	2023	0	N/A	0	0	0
Rape	2024	0	N/A	0	0	0
Fondling	2022	0	N/A	0	0	0
Fondling	2023	0	N/A	0	0	0
Fondling	2024	0	N/A	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Incest	2022	0	N/A	0	0	0
Incest	2023	0	N/A	0	0	0
Incest	2024	0	N/A	0	0	0
Statutory Rape	2022	0	N/A	0	0	0
Statutory Rape	2023	0	N/A	0	0	0
Statutory Rape	2024	0	N/A	0	0	0
Robbery	2022	0	N/A	0	0	0
Robbery	2023	0	N/A	0	0	0
Robbery	2024	0	N/A	0	0	0
Aggravated Assault	2022	0	N/A	0	0	0
Aggravated Assault	2023	0	N/A	0	0	0
Aggravated Assault	2024	0	N/A	0	0	0
Burglary	2022	0	N/A	0	0	0
Burglary	2023	0	N/A	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Burglary	2024	0	N/A	0	0	0
Motor Vehicle Theft	2022	0	N/A	0	0	0
Motor Vehicle Theft	2023	0	N/A	0	0	0
Motor Vehicle Theft	2024	1	N/A	0	0	1
Arson	2022	0	N/A	0	0	0
Arson	2023	0	N/A	0	0	0
Arson	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Dating Violence	2022	0	N/A	0	0	0
Dating Violence	2023	0	N/A	0	0	0
Dating Violence	2024	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Domestic Violence	2022	0	N/A	0	0	0
Domestic Violence	2023	0	N/A	0	0	0
Domestic Violence	2024	0	N/A	0	0	0
Stalking	2022	0	N/A	0	0	0
Stalking	2023	0	N/A	0	0	0
Stalking	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

HATE CRIMES

HATE CRIMES FOR COSMETOLOGY CAMPUS 2022, 2023, 2024

2022: No Hate Crimes were reported during the calendar year 2022.

2023: No Hate Crimes were reported during the calendar year 2023.

2024: No Hate Crimes were reported during the calendar year 2024.

UNFOUNDED CRIMES

UNFOUNDED CRIMES FOR COSMETOLOGY CAMPUS 2022, 2023, 2024

Crimes can only be unfounded by a sworn law enforcement agency based on crimes that were “false or baseless.”

2022: No crimes were unfounded in 2022.

2023: No crimes were unfounded in 2023.

2024: No crimes were unfounded in 2024.

ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Weapons: Carrying, Possessing, Ect.	2022	0	N/A	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2023	0	N/A	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2024	0	N/A	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2022	0	N/A	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2023	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2024	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2022	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2023	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2024	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2022	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2023	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2024	0	N/A	0	0	0
Arrests: Liquor Law Violations	2022	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Liquor Law Violations	2023	0	N/A	0	0	0
Arrests: Liquor Law Violations	2024	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2022	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2023	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

**OCEAN RESEARCH COLLEGE ACADEMY (ORCA) CRIME STATISTICS 2022, 2023,
2024**

1205 Craftsman Way Suite 203 Everett, WA 98201

Ocean Research College Academy



Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Murder/ Nonnegligent Manslaughter	2022	0	N/A	0	0	0
Murder/ Nonnegligent Manslaughter	2023	0	N/A	0	0	0
Murder/ Nonnegligent Manslaughter	2024	0	N/A	0	0	0
Manslaughter by Negligence	2022	0	N/A	0	0	0
Manslaughter by Negligence	2023	0	N/A	0	0	0
Manslaughter by Negligence	2024	0	N/A	0	0	0
Rape	2022	0	N/A	0	0	0
Rape	2023	0	N/A	0	0	0
Rape	2024	0	N/A	0	0	0
Fondling	2022	0	N/A	0	0	0
Fondling	2023	0	N/A	0	0	0
Fondling	2024	0	N/A	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Incest	2022	0	N/A	0	0	0
Incest	2023	0	N/A	0	0	0
Incest	2024	0	N/A	0	0	0
Statutory Rape	2022	0	N/A	0	0	0
Statutory Rape	2023	0	N/A	0	0	0
Statutory Rape	2024	0	N/A	0	0	0
Robbery	2022	0	N/A	0	0	0
Robbery	2023	0	N/A	0	0	0
Robbery	2024	0	N/A	0	0	0
Aggravated Assault	2022	0	N/A	0	0	0
Aggravated Assault	2023	0	N/A	0	0	0
Aggravated Assault	2024	0	N/A	0	0	0
Burglary	2022	0	N/A	0	0	0
Burglary	2023	0	N/A	0	0	0

Criminal Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Burglary	2024	0	N/A	0	0	0
Motor Vehicle Theft	2022	0	N/A	0	0	0
Motor Vehicle Theft	2023	0	N/A	0	0	0
Motor Vehicle Theft	2024	2	N/A	0	0	2
Arson	2022	0	N/A	0	0	0
Arson	2023	0	N/A	0	0	0
Arson	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Dating Violence	2022	0	N/A	0	0	0
Dating Violence	2023	0	N/A	0	0	0
Dating Violence	2024	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Domestic Violence	2022	0	N/A	0	0	0
Domestic Violence	2023	0	N/A	0	0	0
Domestic Violence	2024	0	N/A	0	0	0
Stalking	2022	0	N/A	0	0	0
Stalking	2023	0	N/A	0	0	0
Stalking	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

HATE CRIMES

HATE CRIMES FOR ORCA CAMPUS 2022, 2023, 2024

2022: No Hate Crimes were reported during the calendar year 2022.

2023: No Hate Crimes were reported during the calendar year 2023.

2024: No Hate Crimes were reported during the calendar year 2024.

UNFOUNDED CRIMES

UNFOUNDED CRIMES FOR ORCA CAMPUS 2022, 2023, 2024

Crimes can only be unfounded by a sworn law enforcement agency based on crimes that were “false or baseless.”

2022: No crimes were unfounded in 2022.

2023: No crimes were unfounded in 2023.

2024: No crimes were unfounded in 2024.

ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION FOR 2022, 2023, 2024

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Weapons: Carrying, Possessing, Ect.	2022	0	N/A	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2023	0	N/A	0	0	0
Arrests: Weapons: Carrying, Possessing, Ect.	2024	0	N/A	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2022	0	N/A	0	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2023	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Disciplinary Referrals: Weapons: Carrying, Possessing, ect.	2024	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2022	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2023	0	N/A	0	0	0
Arrests: Drug Abuse Violations	2024	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2022	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2023	0	N/A	0	0	0
Disciplinary Action: Drug Abuse Violations	2024	0	N/A	0	0	0
Arrests: Liquor Law Violations	2022	0	N/A	0	0	0

Offense	Year	Total	Residential Facilities On Campus	On-Campus (Includes Residential)	Non-Campus Locations	Public Property
Arrests: Liquor Law Violations	2023	0	N/A	0	0	0
Arrests: Liquor Law Violations	2024	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2022	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2023	0	N/A	0	0	0
Disciplinary Action: Liquor Law Violations	2024	0	N/A	0	0	0

*As there are no “Residential Facilities” on this campus, that category is noted as “N/A.”

2025 ANNUAL FIRE SAFETY REPORT

This report contains the housing fire statistics for calendar years 2022, 2023, & 2024, as well as the policies and procedures for the academic year 2025-2026. This only applies to housing, which is located at the Main Campus.

FIRE SAFETY SYSTEM FOR RESIDENTIAL FACILITIES

The fire safety system in the residential facility includes:

- Fire extinguishers on each floor
- Battery-powered smoke detectors
- CO Detectors
- Building fire alarms in common areas
- Building fire suppression systems

STUDENT HOUSING FIRE SAFETY REGULATIONS

All residents are expected to abide by the following fire safety regulations to ensure the safety of the entire community.

Heating

- Baseboard heaters should not be within two feet of any furniture, fabric, or electrical cords. Do not leave baseboard heaters on when you are not in the apartment.
- Electric space heaters are not permitted in student housing.

Electrical

- Limit use of extension cords and do not plug multiple extension cords together. Extension cords may not be nailed/taped to the wall, run under rugs, or in high traffic areas.
- Use 3-prong surge protectors whenever possible. Do not plug a surge protector into another surge protector.
- Unplug small appliances – such as toasters, rice cookers, and coffee pots when not in use.
- Lamps may be used with compact fluorescent (CF) or LED Bulbs.

Living Room & Bedroom

- Place rugs in a location that does not hinder the opening and closing of doors.

Kitchen

- Cook food only in the kitchen and always stay in the kitchen while it is cooking. Turn off the stove and oven before you leave the kitchen.

- Do not allow cooking oil to overheat and catch fire. If a fire starts in a pan, turn off the stove and carefully cover the pan with a lid or another pan. Do not throw water on the fire!
- Keep items that can catch fire (dishtowels, paper, plastic, etc.) at least three feet away from the stove top. Keep loose-fitting clothing away from hot burners.
- Never use the stove or oven to heat your apartment.
- Kitchen vent hoods, filters, ovens, and burners must be cleaned regularly and kept free of grease build-up.

Bathroom

- Do not leave hair dryers, curling irons, or hair straighteners unattended while in use. Always unplug hair dryers, curling irons, and hair straighteners while not in use.

FIRE DRILLS STUDENT HOUSING

Fire drills are performed on a quarterly basis.

STUDENT HOUSING EVACUATION PROCEDURES

FIRE

1. Immediately evacuate your apartment. You may attempt to put it out if it is small (no larger than a wastebasket) and you have called for help. If the fire is too large or you are uncomfortable or unfamiliar with the proper use of a fire extinguisher, simply close the door and evacuate.
2. Do not waste time collecting personal property.
3. Feel doors to see if they are hot before opening them.
4. If smoke is present, crawl low where the air is fresher and cooler. No one should re-enter the apartment after evacuation without the fire department's approval.
 - a. Notify other residents of the fire by using your voice and/or knocking on apartment doors.
5. Once safely outside, call 911. Provide the 911 dispatcher with your name, address, a phone number where you can be reached, and description of the fire (e.g., fire in the kitchen area, are there any people still inside the building, etc.).
 - a. Give as much information as possible, be prepared to answer questions, and do not hang up until told to do so by the 911 dispatcher.
6. Meeting place: All residents will meet outside and across the street in parking lot E, next to Whitehorse Hall.
 - a. Keep a safe distance from the fire and avoid interfering with the fire department operations. A head count should be completed and communicated to the fire department personnel upon their arrival to the scene. Include information on the most likely place missing persons may still be located.

FIRE SAFETY EDUCATION

1. **Introduction** – Fire and the associated dangers of smoke, structural damage, or toxic release can pose serious threats of injury and death to students, employees, visitors, and emergency response personnel.
2. **Immediate Actions** – In order to control a fire and minimize its damage, the following steps should be taken immediately:
 - a. If an alarm sounds on your floor or area, begin immediate evacuation following your plan. Close doors behind you but do not lock them.
 - b. If you discover a fire, activate the nearest pull station and call 911. You may attempt to put it out if it is small (no larger than a wastebasket) and you have called for help. If the fire is too large or you are uncomfortable or unfamiliar with the proper use of a fire extinguisher, simply close the door and evacuate.
 - c. If the fire alarm does not work, call 911 and notify occupants verbally of the emergency and the need to evacuate. Evacuation Supervisors or another responsible party needs to confirm that all occupants are notified.
 - d. Hazardous equipment and processes should be shut down unless doing so presents a greater hazard.
 - e. Evacuate via the nearest stairwell or grade level exit.
 - f. Do not block/wedge exit doors in an open position. The doors must remain closed to keep smoke out and keep them safe for evacuation and fire personnel.
 - g. Leaving doors open makes the stairwells dangerous and unusable.
 - h. Do not use the elevators. When an alarm is sounded many elevators will be automatically recalled to a predetermined floor and shut-off.
 - i. Close but do not lock all doors and windows if you can safely do so to help contain the fire.
 - j. Stay as low as possible to avoid smoke and heat.
 - k. Go directly to the designated assembly area and wait for additional instructions. Report anyone who is missing and who was in your classroom or area when the evacuation began.
 1. Remain in the assembly area until you are instructed how to proceed.
3. **If you are Trapped:**
 - a. Alert emergency responders of your location by whistling, shouting or using an object to beat on walls or floors in a rhythmic manner. If a telephone is available, call extension 9998 and notify the Security Personnel of your location.
 - b. You may open a window but do not break it. Place an article of clothing or other device to use as a signal in a window, if a window is available.
 - c. Stuff materials in door cracks to minimize smoke and try to stay low, near the floor, where heat, smoke, and contaminants may be less.
 - d. Cover your mouth with wet cloth and, if feasible, stay near a window.
 - e. Do not open a door if smoke is pouring in or around the bottom or feels hot.

FIRE LOG

Campus Security maintains a fire log that records, by the date the incident was reported, all fires reported in residential halls only. The Fire Log is open for public inspection and available at the Security office during normal business hours. Our process for maintaining and posting the daily crime log complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (as amended in October 1998).

The fire log includes:

- The date and time the fire was reported, the date and time the fire occurred, its nature, and its general location in residential halls (please note the fire log only applies to fires that occur in on campus residential halls only).

The campus safety department posts specific incidents in the crime and fire log within two business days of receiving a report of an incident. We reserve the right to exclude crime report information from the log under these circumstances:

- If posting the information jeopardizes an on-going investigation
- If posting the information would cause a suspect to flee or evade detection
- If posting the information could result in the destruction of evidence
- relating to the crime, or
- If posting the information jeopardizes the safety of an individual.

Once these factors are no longer present, and/or there is no longer a chance that posting the information would adversely affect an on-going investigation, we will post the information.

We make available the most recent 60 days of crime and fire logs. Information on the fire log can be found in the fire report section of this report.

FIRE STATISTICS

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. The fire statistics are for the three most recent calendar years.

2024 FIRE STATISTICS FOR ON-CAMPUS STUDENT HOUSING FACILITIES

RESIDENCE HALLS	Total # of fires in each bldg.	Fire #	Cause & Category	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Property Damage Value
Cedar Hall - 931 Trojan Way, Everett, WA 98201	0	0	N/A	0	0	0
Mountain View Hall - 2014 10th St, Everett, WA 98201	1	1	Intentional/ Fire in a dumpster	0	0	\$511.04

2023 FIRE STATISTICS FOR ON-CAMPUS STUDENT HOUSING FACILITIES

RESIDENCE HALLS	Total # of fires in each bldg.	Fire #	Cause & Category	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Property Damage Value
Cedar Hall - 931 Trojan Way, Everett, WA 98201	0	0	N/A	0	0	0
Mountain View Hall - 2014 10th St, Everett, WA 98201	0	0	N/A	0	0	0

2022 FIRE STATISTICS FOR ON-CAMPUS STUDENT HOUSING FACILITIES

RESIDENCE HALLS	Total # of fires in each bldg.	Fire #	Cause & Category	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Property Damage Value
Cedar Hall - 931 Trojan Way, Everett, WA 98201	0	0	N/A	0	0	0
Mountain View Hall - 2014 10th St, Everett, WA 98201	0	0	N/A	0	0	0

FUTURE IMPROVEMENTS

As part of a continued commitment to improve campus facilities, Everett Community College continues to look at ways to improve fire safety. There are no scheduled replacements for the 2025-2026 budget cycle.

APPENDIX A - CLERY ACT CRIME DEFINITIONS

CRIMINAL OFFENSES

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of a human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Sexual Assault: Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

- a. **Rape:** Penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- b. **Fondling:** Touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental capacity.
- c. **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- d. **Statutory Rape:** Sexual intercourse with a person who is under the age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. (Includes attempts, and whether or not an injury occurred.) This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: The unlawful entry of (or attempt to enter) a structure to commit a felony or theft. (Excludes vehicle burglary, shoplifting, and thefts from open areas.)

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Includes joy-riding.)

Arson: The willful or malicious burning or attempt to burn, with or without the intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

HATE CRIMES

A hate crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Categories of bias are **race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, and disability**. Hate crimes include all Criminal Offenses listed above as well as Larceny-Theft, Simple Assault, Intimidation, Destruction /Damage/Vandalism of Property.

- a. **Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Constructive

possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.) Classify as Larceny: thefts of bicycles or automobile accessories; shoplifting; pocket-picking; stealing of property not taken by force, violence, or fraud; attempted larcenies.

b. Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

c. Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

d. Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

VIOLENCE AGAINST WOMEN ACT (VAWA) OFFENSES

Dating violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on:

- the reporting party's statement and with consideration of the length of the relationship,
- the type of relationship, and
- the frequency of interaction between the persons involved in the relationship.

Domestic violence: A felony or misdemeanor crime of violence committed by:

- a current or former spouse or intimate partner of the victim;
- a person with whom the victim shares a child in common;
- a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- fear for the person's safety or the safety of others; or
- suffer substantial emotional distress.

ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION

Weapons: Carrying, Possession, etc. – The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Drug Abuse Violations – The violation of laws prohibiting the production, distribution, and/or

use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Liquor Law Violations – The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.