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## **EvCC Emergency Operations Guide Guide #009 – Medical Emergency**

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### **1. INTRODUCTION**

Medical emergencies with known and unknown causes can occur without warning to students, staff, and visitors on campus. A timely, trained response is the best chance for recovery.

### **2. RESPONSE GUIDELINES**

#### **A. Life Threatening Emergency**

- ❖ Call 9-1-1. Advise the emergency operator of the circumstances and follow the instructions given.
- ❖ Either call or send a runner to the Campus Security Office.
- ❖ State the medical aid needed.
- ❖ Provide the location of the emergency.
- ❖ Describe the type of injury or illness.
- ❖ Provide a brief description of how the injury or illness occurred.
- ❖ Do not move the injured or ill person unless it is necessary to avoid further injury. Have someone meet the responding unit(s) and direct them to the emergency.

#### **B. Non-Life Threatening Need for Medical Assistance**

- ❖ Call Campus Security
- ❖ State the medical aid needed
- ❖ Provide the location of the emergency
- ❖ Describe the type of injury or illness
- ❖ Provide a brief description of how the injury or illness occurred
- ❖ Do not move the injured or ill person unless it is necessary to avoid further injury
- ❖ Have someone meet the responding Security Officer to direct him or her to the emergency location

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**TABLE 1-A “Guideline for Managing  
 Medical/Trauma Incidents”**

*The following is a guideline for managing med/trauma scenes. Each situation presents a different set of circumstances so no guideline can be followed mechanically. The purpose of this outline is to provide a framework to provide a standardized approach to assessment and problem solving.*

<b>Size-Up</b>	<ul style="list-style-type: none"> <li>• Environmental Scan</li> <li>• Scene Observations</li> </ul>
<b>Hazard Assessment</b>	<ul style="list-style-type: none"> <li>• Danger to Self / Danger to Others / Danger to Victim</li> </ul>
<b>Patient Contact</b>	<ul style="list-style-type: none"> <li>• Gain control of the scene</li> <li>• Introduce yourself – Identify why you are there</li> <li>• Request permission if doing any type of examination</li> </ul>
<b>Primary Survey</b>	<ul style="list-style-type: none"> <li>• Survey Patient for immediate actions:               <ul style="list-style-type: none"> <li>➢ Airway – Breathing - Circulation</li> <li>➢ Bleeding</li> <li>➢ Severe Shock</li> </ul> </li> <li>• Spinal Precautions if indicated</li> </ul>
<b>Establish Command</b>	Establish/assume command if indicated; “Unit 5 – Establishing Olympus Command”
<b>Triage Multiple Patients</b>	<ul style="list-style-type: none"> <li>• Triage all patients if indicated – typically only “Primary Survey”</li> <li>• Classify using the “START” system</li> </ul>
<b>Secondary Survey</b>	<p><b>SUBJECTIVE “Symptoms” : What You Are Told</b></p> <ul style="list-style-type: none"> <li>• History? Recent events?</li> <li>• What happened – precipitated event?</li> <li>• Level of consciousness / Orientation (person, place, time)</li> <li>• Situational Awareness / Tracking</li> </ul> <p><b>OBJECTIVE “Signs”: “What you can directly observe”</b></p> <ul style="list-style-type: none"> <li>• Examples: Skin, Pupils, Pulse, Respirations, Bleeding, Deformities, marks/wounds, etc.</li> </ul> <p><b>Most patients should get a “Head-to-Toe” examination</b></p>
<b>Assessment</b>	What you determine may be the problem based on the Signs & Symptoms
<b>Plan</b>	How will you manage this situation?

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**FIRST AID KIT LOCATIONS**

Emergency first aid kits / automatic Defibrillator (AED) Locations are located in the following buildings:

BUILDING	AREA	LOCATION	NUMBER	SIZE	AED
<b>AVIATION</b>	C-80	OUTSIDE JANITOR CLOSET	1	16	
	C-81	SOUTH SINK	1	24	
	C-81	TOOL ROOM	1	24	1
	C-81	WEST SINK	1	36	
<b>ATTC/CCEC</b>	1ST FLOOR	LUNCH ROOM	1	24	
	1ST FLOOR	RECEPTION DESK	1	24	1
	2ND FLOOR	STAFF LOUNGE	1	24	
<b>BAKER HALL</b>	1ST FLOOR	B108 OUTSIDE WALL	1	24	
	2ND FLOOR	RM 207 BY FIRE EXT.	1	24	
<b>COSMO</b>		HALL BY DISPENSARY	1	36	1
		BETWEEN THE TWO CLASSROOMS	1	24	
<b>ELC</b>	KITCHEN	IN FILE CABINET DRAWER	1	24	
	LOBBY	BY BATHROOMS			1
<b>GLACIER HALL</b>	G101	PRINT SHOP	1	24	
		STAFF SERVICES LOBBY	1	24	
<b>GRAY WOLF HALL</b>	1ST FLOOR	UNIVERSITY CENTER LOBBY	1		1
	1ST FLOOR	MAIN LOBBY OUTSIDE RM 147	1		1
	1ST FLOOR	HALLWAY OUTSIDE RM 164	0		
	2ND FLOOR	OUTSIDE RM 270	1		1
	2ND FLOOR	HALLWAY OUTSIDE RM 276	1		

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	2ND FLOOR	ROOM 276	1		
	2ND FLOOR	NORTH WING RESTROOMS	1		
	3RD FLOOR	OUTSIDE RM 370	1		1
	3RD FLOOR	HALLWAY OUTSIDE RM 384	1		
	3RD FLOOR	NORTH WING RESTROOMS	1		
<b>FITNESS CENTER</b>	1ST FLOOR	BY JUICE BAR	1	24	1
	2ND FLOOR	OUTSIDE MPR	1	24	1
<b>BUILDING INDEX</b>	<b>AREA</b>	<b>LOCATION</b>	<b>NUMBER</b>	<b>SIZE</b>	<b>AED</b>
	QUAD A	RM 180	1	8	
	QUAD B	RM 105 OUTSIDE WALL	1	24	
		RM 111 WEST WALL	1	16	
	QUAD C	RM 134	1	24	
	QUAD D	CENTER WORKROOM	1	16	
<b>JACKSON CENTER</b>		OUTSIDE WALL TO CASHIER	1	24	
<b>MAINTENANCE</b>	BREAK ROOM	KEY BOX AREA	1	24	1
		CARPENTER SHOP	1	8	
		ELECTRICAL SHOP	1	8	
		STEAM ENGINEER OFFICE	1	8	
<b>MONTE CRISTO HALL</b>	1ST FLOOR	RM 102	1	36	
		RM 111	1	24	
		RM 117	1	36	
	ANNEX	RM 125	1	16	
		RM 126	1	16	
<b>NBI</b>	RM 116	STOREROOM	1	24	
<b>OLYMPUS</b>	SOUTH	RM 101	1	36	1

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<b>HALL</b>					
	NORTH	RM 134	1	36	
	2ND FLOOR	RM 221	1	8	
		RM 200	1	8	
<b>PARKS HALL</b>	1ST FLOOR	LMC CIRCULATION DESK	1	24	1
		LMC – TECHNICAL SERVICES	1	24	
	2ND FLOOR	INSIDE SECURITY RM 224	1	24	
		SECURITY RM 224	1	TRAVEL BACKPACK	
		SECURITY TRUCK	1	24	
		SECURITY BIKE	1	8	
		FOOD SERVICE RM 253	1	24	
		DISABILITY SERVICES RM 269	1	24	
		STUDENT ACTIVITY COPY RM 209	1	24	
		BOOKSTORE STORAGE ROOM	1	8	
	3RD FLOOR	STUDENT SERVICES BREAKROOM	1	24	
		EQUALITY CENTER RM 310	1	24	
		FINANCIAL AID FRONT COUNTER	1	24	
<b>BUILDING</b>	<b>AREA</b>	<b>LOCATION</b>	<b>NUMBER</b>	<b>SIZE</b>	<b>AED</b>
<b>RAINIER HALL</b>	1ST FLOOR	RM 109	1	24	
		RM 112	1	24	
		RM 119	1	24	
	2ND FLOOR	RM 227	1	24	1
	3RD FLOOR	NORTH ENTRY	1	24	
		SOUTH ENTRY	1	24	
<b>SHUKSAN HALL</b>	1ST FLOOR	RM 134	1	24	
		RM 136	1	24	
		RM 139	1	24	
		RM 140	1	36	
		RM 144	1	24	

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		RM 145	1	8	
		COPIER AREA	1	8	
	2ND FLOOR	ACROSS FROM STAIRS			1
		RM 211	1	24	
		RM 213	1	24	
<b>WELDING</b>	LAB	FILE CABINET AREA	1	24	
<b>WHITEHORSE HALL</b>	1ST FLOOR	RM 102	1	24	
		RM 103	1	24	
		NORTH HALLWAY			1
	2ND FLOOR	RM 203	1	24	
		RM 238	1	24	
		NORTH HALLWAY BY OFFICES	1	24	1
		RM 250	1	24	
		RM 270	1	24	
		RM 271	1	24	
		RM 287	1	24	
	3RD FLOOR	RM 300	1	24	
		RM 303	1	24	
		NORTH HALLWAY BY OFFICES	1	24	1
		RM 332	1	24	
		RM333	1	24	
		RM 343	1	24	
		RM 345	1	24	
		RM 361	1	24	
		RM 365	1	24	
		RM 372	1	24	
		RM 374	1	24	
		RM 376	1	24	