

EvCC Emergency Management Plan
ANNEX #06 Training, Drills, and Exercises
Appendix #1 - ICS Training Standards

1. INTRODUCTION

This appendix to the Training Annex (Annex #6) identifies the minimum incident command management (ICS) training for Everett Community College. These standards fulfill the requirements of the National Incident Management System (NIMS).

2. NIMS REQUIREMENTS

- A The Everett Community College is required to determine which personnel need to receive incident command and other NIMS training based on their role(s) in the schools emergency management program.
- B In accordance with the U.S. Department of Education (ED) guidance, certain “key personnel are required to complete the following courses in order for an individual or organization to be considered NIMS compliant through FY2010.
 - 1. ICS100 – A Introduction to the Incident Command System
 - 2. ICS200 - ICS for Single Resources and Initial Action Incidents
 - 3. ICS300 – Intermediate ICS for Expanding Incidents
 - 4. ICS400 – Advanced Incident Command System
 - 5. ICS700 – NIMS, In Introduction
 - 6. ICS800 – National Response Framework, An Introduction
- C. EvCC has established four personnel groups for the purpose of determining minimum ICS training requirements necessary to fulfill NIMS requirements. The characteristics of these groups are detailed in *TABLE #001 “Key ICS Personnel Groups.”*
- D. The minimum ICS training standards necessary for each of the Key ICS personnel groups are detailed in *TABLE #002 “ICS Training Requirements.”*

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TABLE #001 – “Key Personnel Groups”

	GROUP	CHARACTERISTICS	KEY PERSONNEL
1	Executive Leaders	<ul style="list-style-type: none"> • must be familiar with the comprehensive systems supporting emergency management, even though they may not have a designated role in the incident command system • responsible for making financial, administrative, and managerial decisions supporting the EvCC emergency management program • will have very high level responsibilities before and after an incident, as opposed to command responsibilities in the field during an actual incident response 	<ul style="list-style-type: none"> • President • Vice-Presidents
2	General Personnel	<ul style="list-style-type: none"> • those personnel with a role in emergency preparedness, incident management, or response 	<ul style="list-style-type: none"> • Administrative Personnel • Facilities Personnel • Maintenance Personnel
3	Command Staff	<ul style="list-style-type: none"> • personnel assigned to lead a key campus emergency management effort • have a specific role in the ICS 	<ul style="list-style-type: none"> • Public Information Officers • Response Team Members • Safety Officers • Liaison Officers • Any staff that plays a vital role on the command or general ICS staff.
4	Incident Managers	<ul style="list-style-type: none"> • responsible for a leadership role I command • commands and manages incidents that occur on the EvCC campus in the absence of traditional incident response personnel • may be integrated into a more advanced ICS role in a Unified Command. 	<ul style="list-style-type: none"> • Director of Security • Director of Emergency Management • Security Supervisors

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TABLE #002 – “ICS & Emergency Management Training Standard”

EM Course ID	Course Title	1 Executive Leaders	2 General Personnel	3 Command Staff	4 Incident Managers
EM100	ICS100 – An Introduction to ICS	XX	XX	XX	XX
EM101	ICS200 – ICS for Single Resources and Initial Action Incidents	XX	XX	XX	XX
EM102	ICS300 – Intermediate ICS for Expanding Incidents	Recommend		Recommend	XX
EM103	ICS400 – Advanced Incident Command	Recommend		Recommend	XX
EM104	ICS700 – An Introduction to NIMS	XX	Recommend	XX	XX
EM105	ICS800 – An Introduction to the NRF			Recommend	XX
EM106	G402 – Incident Command System (ICS) Overview for Executive/Senior Officials	Recommend			Recommend
EM107	Continuity of Operations (COOP)	Recommend	Recommend		XX
	First Aid / CPR / AED	XX	XX	XX	XX
	Emergency plan – Module A		XX	XX	XX
	Emergency Plan – Module B			XX	XX
	Disaster Safety (IS-35)			XX	XX
	Blood Borne Pathogens			XX	XX

NOTES:

- (1) Faculty will receive a Plan Briefing in their orientation package.
- (2) The EvCC Accident Prevention Plan identifies staff that is required to take specific training to meet Labor and Industries standards.