

The Board of Trustees of Everett Community College met on July 16, 2013 at 5:00 p.m. in the Jackson Senate Room at Everett Community College.

### **Presidents update**

- Legislators voted for no increase in tuition for four year and community and technical colleges. One reason was due to some state funding being restored.
- At the upcoming presidents retreat they will be discussing how to distribute \$18.5 million dollars allocated by the state. There are several ideas being considered: (1) return money the same way it was originally intended (2) Provide additional funds to low enrollment schools and (3) Give additional money to high enrollment schools.
- Washington State University has agreed to put together a transition team. It was suggested they have administrative staff on campus no later than January 2014.
- WSU has received funding for several new programs: electrical engineering, communications and hospitality to start in the fall of 2014. They take possession of the University Center July 1, 2014.
- David met with Western and Central Universities to let them know we still have a role and would work with them in other areas
- The Vice Presidents recently held their retreat and reviewed what happened during the year and where they want to go in the future. Campus Climate, The Strategic Plan, and another Community Engagement event were at the top of the list.
- The Board will hold their retreat on Tuesday, September 24<sup>th</sup>.
- Amy Wilcox, the new Director of Development was introduced

### **Roll call:**

Chair Gigi Burke called the meeting to order. Present for the meeting were trustees Bob Bolerjack, Gigi Burke and Janet Kusler. Also present were President David Beyer, Recording Secretary Joanne Flemings, Faculty Representative Gary Newlin, Student Representative Teresa Weldon and eleven faculty, staff, students and administrators.

### **Report from the Board**

Bob Bolerjack sent thank you notes to our State Legislators for all their hard work. Gigi Burke attended the International Trade Event at the Port of Everett with David, and heard nothing but good things about David, the college and the campus grounds. The Board retreat will be held on September 24<sup>th</sup>, 4pm – 8pm, the location will be determined. The Board Packet will include David's evaluation and the campus climate survey.

### **Consent Agenda**

#### **MOTION 01-07-2013**

Janet Kusler moved for approval of the minutes from June 18, 2013. Bob Bolerjack seconded the motion and the motion passed unanimously.

## **Reports to the Board**

### **Student Representative**

Teresa Wheldon introduced the new ASB President, Katie Rogers. Katie is working on her Direct Transfer Agreement and plans to go to Western Washington University. She is excited about her new position.

### **Faculty Representative**

Gary Newlin reported that faculty voted to extend the collective bargaining agreement through September. Negotiations are going well, but did not get completed by the end of the school year. He is now working with Jennifer Howard to finalize and present the new contract to members. Gary reported the faculty is not happy about the conversion from Angel to Canvas. There are two problems with Canvas: (1) It takes a huge amount of time to convert classes to the new system and (2) it does not change the quality of education.

### **Classified representative**

No Report

### **Faculty Council Representative**

No Report

## **Accreditation Report**

Sandra Fowler-Hill, Vice President of Instruction and Student Services presented to the Board the Year Three Peer Evaluation Report:

### **Commendations**

1. The evaluators commend the College for developing a clear, consistent, and systematic approach to program design and review that actively and regularly engages faculty members, departments, deans, library staff, administration, and appropriate oversight committees.
2. The evaluators commend the Institution's board, administration, faculty and staff for their financial management and planning. The delayed use of excess enrollment funds, [along with the] the expansion of the Corporate and Continuing Education Center, international programs, and grant funds evidence the institution's commitment to fiscal stewardship and creativity during a multi-year period of reduced state resources.

### **Recommendations**

1. The College is engaging faculty in the assessment of student learning, and the use of assessment results to guide the improvement of teaching and learning at EvCC. The evaluators did not find evidence of a systematic process that requires all learning outcomes to be assessed regularly. The evaluators recommend that the college develop a systematic assessment process that ensures all student learning outcomes (course, program, and degree) are assessed on a regular, consistent basis. (2.C.5, 2.C.10, 4.A.3)
2. The evaluators recommend that the College improve the consistency, measurability, and analysis used to assess the attainment and progress toward stated program outcomes. (1.A.2, 2.C.5, 2.C.10)

3. The evaluators recommend that the College review its policies for applying prior experiential learning credit to degrees and certificates to ensure no more than 25% of a degree's required credits are attained through this process. (2.C.7).

**IT Policies:**

Pat Sisneros, Vice President of College Services and Margie Wyatt, Director of Information Technology reviewed with the Board the following policies that will be brought back to the Board at a future date for approval.

- Acceptable Use Policy
- Information Technology Security Policy
- Software Licensing Compliance and Installation Policy

**Approve Resolution 2013-07-01 – Adoption of the 2013-14 Student Services and Activities Fees Annual Budget**

**MOTION 02-07-2013** Janet Kusler moved for approval of Resolution 2013-07-01 – Adoption of the 2013-14 Student Services and Activities Fees Annual Budget. Bob Bolerjack seconded the motion and the motion passed unanimously.

**Approve Resolution 2013-07-02 – Adoption of the 2013-14 General Fund Operating Budget**

**MOTION 03-07-2013** Bob Bolerjack moved for approval of Resolution 2013-07-02 Adoption of the 2013-14 General Fund Operating Budget. Janet Kusler seconded the motion and the motion passed unanimously.

**Executive Session**

No Executive Session

**Adjourn**

Meeting adjourned at 6:30pm

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Gigi Burke, Chair  
Board of Trustees

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David N. Beyer, Secretary  
Board of Trustees