

The Board of Trustees of Everett Community College met on January 21, 2014 at 5:00 p.m. in the Jackson Senate Room at Everett Community College.

5:00 Public Hearing

Gigi Burke, Chair of the Board of Trustees called the hearing to order. The hearing is being held to consider the testimony on the following proposal only:

Revising the Washington Administrative Code relating to WAC 132E-120

The hearing is being held to consider written and oral testimony presented on the proposal and will consist of two parts: (1) a brief explanation of the proposal; and (2) any oral testimony.

Michael Grubiak, Interim Dean of Student Services briefly explained the proposed revisions. There were no oral testimonies so Chair Gigi Burke adjourned the hearing and resumed the regular session of the Board meeting.

Presidents update

- Winter quarter enrollments are looking very good, up roughly 2% overall
- Legislative session has just begun
- Sandra Fowler-Hill has been selected as the President of Rock Creek Community College in Portland, Oregon and will start on April 2, 2014
- Jo-Ann Sickles has been selected as the Chair for the Executive Vice President Search committee and Jason Smith has been selected as the Chair for the Chief Diversity and Equity Officer Search committee. Both will be a nationwide search.
- Assistant Attorney Scott Majors has been promoted and will no longer represent the College. Nancy Garland has been selected as his replacement. President Beyer and the Board thanked Scott for all his work and dedication.

Roll call:

Chair Gigi Burke called the meeting to order. Present for the meeting were trustees Bob Bolerjack, Gigi Burke, Janet Kusler, James Shipman and Betty Cobbs. Also present were President David Beyer, Recording Secretary Cheryl Blackburn, Assistant Attorney General Scott Majors, Faculty Representative Gary Newlin, Student Representative Katie Rogers, Classified Representative Judy Thomas, Faculty Council Representative Michael Nevins and 14 faculty, staff, students and administrators.

Report from the Board

Bob Bolerjack and Gigi Burke gave an update on the legislative reception with the other five-star colleges which was well attended by legislators who are positive about what the community colleges are doing. Betty Cobbs reported on the Transforming Lives dinner and what impact community colleges have in helping students succeed.

Consent Agenda

MOTION 01-01-2014

Bob Bolerjack moved for approval of the minutes from November 19, 2013. Betty Cobbs seconded the motion and the motion passed unanimously.

Reports to the Board

Student Representative

Katie Rogers reported that two students also attended the legislative reception in Olympia with the trustees and on February 27, 2014 EvCC students will hold their first rally in Olympia. Katie shared the winter quarterly calendar with the Board that contains all the different events that are being held on campus. The senate has approved funding \$20,000 to bring Dr. Cornel West to speak about race, education, and what it means to be "human". The event will be held at the Comcast Arena and will be free for students.

Classified representative

Judy Thomas introduced herself to the Board as the new president of the classified union. They have met with new employees to talk about the union and classified staff continues to work hard getting ready for spring quarter.

Faculty Representative

Gary Newlin reported that the priority for the AFT during this legislative session will be cost of living adjustments, work with the State Labor Council to convince legislators of the value of faculty and community colleges, and working with legislators to allow local bargaining of faculty salaries. Gary thanked Scott Majors for all of his work.

Faculty Council Representative

Michael Nevins reported that they have three new members added to the Council; Greg Hammond, Trish Davis and Cynthia Clark. The Council continues to discuss moving from a letter grade to a point grading system, faculty development/professional funds, and the bookstore.

Funding Request for Diversity and Equity Position

During the EvCC Board study session in October 2013, members of the Community Diversity Advisory Committee presented to the Trustees their interest and recommendation to elevate the status of the Diversity and Equity Center in the College to reflect the institution's Strategic Plan's priorities (#5 Cultural Pluralism and Global Readiness) and to more effectively address the College's effort in closing "achievement gaps" that exist for many students from underserved and underrepresented populations.

Several peer community colleges (Edmonds, Bellevue, and Clark) have created Diversity Officers reporting to the President to elevate their institutions' commitment to more effectively increase employee and student diversity populations and to make greater progress with student achievement gaps.

As a result of the discussion at the Board's October study session, a position description was developed and presented to the Board at their November 19, 2013 meeting with a funding request at tonight's meeting. \$216,425.00 is the amount which is being requested and it is a one time funding request out of the Board's Discrepancy fund.

MOTION 02-01-2014 Betty Cobbs moved to approve funding of the Diversity and Equity Position. Bob Bolerjack seconded the motion and the motion passed unanimously.

Approve Academic Calendars for 2014-15 and 2015-16:

Sandra Fowler-Hill reported that the purpose of this item is to request that the Board of Trustees review and approve the proposed 2014-2015 and 2015-2016 Academic Calendars.

MOTION 03-01-2014 Janet Kusler moved to approve the Academic Calendars for 2014-15 and 2015-16. Betty Cobbs seconded the motion and the motion passed unanimously.

Approve revisions to WAC

Sandra Fowler Hill reported that the purpose of the proposal is to update the rules for student affairs and student rights. The updates include a change to the titles of the designated administrator. Student housing is named as a place where the rules apply. Timelines for various grievances, appeals and responses are changed to provide additional time for investigative research, and to provide students additional time to file a complaint. Updates to the equal opportunity/ title IX policy are included.

Reasons supporting proposal: The College has recently acquired student housing and intends to expand it. The roles of various administrators on campus have changed and the existing rules do not accurately reflect and guide students to the designated administrator. The timeline changes are guided by a need for additional flexibility in expanded investigations and in the case of students filing complaints. The updates to equal opportunity/ Title IX are necessary to ensure compliance with current standards. The public hearing was held prior to this meeting with no oral testimonies.

MOTION 04-01-2014 James Shipman moved to approve the revisions to WAC. Janet Kusler seconded the motion and the motion passed unanimously.

Asia Trip Report

In October, 2013 Visakan Ganeson and President David Beyer visited China and Indonesia followed by meetings in Japan with Mayumi Smith.

Purpose of the Trip in China, Indonesia and Japan:

- Advance International Initiatives at Everett Community College by expanding opportunities in China, Indonesia and Japan.
- In China we signed an MOU and an agreement for DTA and Business with Jiangsu Union Technology Institute.
- In Indonesia we signed 3 MOU's with Universitas Ciputra, Universitas Narotama and Universitas Ma Chung.
- Attended the 90th anniversary of Toho Gakuen/Aichi Toho University - EvCC's sister college in Japan.

- Mayumi gave a presentation at Osaka College of Foreign Languages. At Otemae University, worked on preparations for Mr. Kurata's Manga Exhibit which opened on January 9 at EvCC, and also discussed grant funding opportunities for our students to study abroad and work in internships.

Student Success Report

Heather updated the Board on results of Achieving the Dream interventions between Fall 2012 and Fall 2013.

Three direct-service interventions were implemented at EvCC in 2012-13 as part of Achieving the Dream. While not all students in the target populations received the intervention in this initial year of implementation, retention and GPA measures indicate that all three interventions produce significant improvement.

- Start-to-Finish Advising provided entry advising to all new students through the Educational Planning Center (EPC). Of new students who received entry advising at the EPC in Fall 2012, 80% returned in Winter compared with 73% of students who did not meet with an Ed Planner; 52% of those seen returned in Fall 2013, compared with 47% of those who were not seen.
- The College Success Course (HDEV 101) was required for all new students placing below college level English on the Compass placement test. The College Success Course had a similar effect: 83% of those who took the class returned in Winter compared with 69% of those who didn't, and 47% of those who took the class in Fall 2012 returned in Fall 2013 compared with only 40% of those who didn't take the course.
- Supplemental Instruction was built into all sections of Math 91 to offer additional group support from an embedded tutor to students in this pre-college math course. Supplemental instruction in pre-college math showed a clear correlation between the number of times students attended SI sessions and the average GPA for the students at each frequency level, with an average increase of 0.23 GPA points for those who attended 1-4 sessions, 0.40 GPA points for those who attended 5-8 sessions, and 0.72 GPA points (nearly a letter grade) for those who attended 9 or more sessions.

Advanced Manufacturing Training Education Center Update

Pat Sisneros updated the Board on the schedule, cost estimate and program layout of the project to create the Advanced Manufacturing Training Education Center in 37,000 SF of the College-owned warehouse at College Plaza at 1001 N. Broadway.

Washington State University/Everett Update

Paul Pitrie gave an update to the Board on upcoming events for the next six months as WSU moves into the management role of the University Center

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College 101 for Everett School District

Sandra Fowler Hill reported that on December 11, 2013 over 75 Everett School District (EvSD) employees attended a day-long professional development activity developed by EvCC College staff for senior seminar teachers, counselors, and career specialists elementary through high school. College 101 included the following activities:

- Financial Aid 101
- Admissions 101
- Campus Tour with Student Ambassador
- Campus Support Resources
- Student Panel - included a group of Everett School District graduates who are enrolled at EvCC provided their experience with transitioning to college.
- Q & A, Wrap-up, Reflection, and Certificate

Adjourn

Meeting adjourned at 7:10 pm.

Gigi Burke, Chair
Board of Trustees

David N. Beyer, Secretary
Board of Trustees