

The Board of Trustees of Everett Community College met on May 19, 2015 at 5:00 p.m. in the Jackson Senate Room at Everett Community College.

### **Presidents update**

- Students of Color Conference Report by Jerod Grant and students Monica Aguilera, Haowen Huang, Sufayata (Asibi) Issaka, and Carlos Chavez
- Faculty Ignite presentations from Alec Campbell, Michael Griffin & Tim Dunn (one presentation together), and Jeff Iannone
- Faculty Member Andrew Wahl introduced The Clipper outgoing editor Savannah Perkins and the incoming new editor in chief Samantha Chapman

### **Roll call:**

Vice Chair Bob Bolerjack called the meeting to order. Present for the meeting were trustees Bob Bolerjack, James Shipman, Betty Cobbs, and Mike Deller. Also present were President David Beyer, Recording Secretary Melissa Geraghty, Assistant Attorney General Nancy Garland, Faculty Representative Jeanie Goodhope, Student Representative Azrael Howell, Classified Representative Judy Thomas, Faculty Council Representative Greg Hammond and 25 faculty, staff, students and administrators.

### **Report from the Board**

Trustee Bob Bolerjack congratulated President David Beyer on being named the Herald Business Journal's Executive of the Year.

Trustee Betty Cobbs attended an interesting presentation on campus given by Thom Lee and Mike Story that integrated art with math. She commented that we have great people working at the college. She was unable to attend the ACT conference but reported that she has been elected ACT Treasurer again.

Trustee Mike Deller reported meeting with Maria Pena to discuss the diversity program and he attended the Leadership Academy graduation.

Trustee James Shipman commented that Mike Deller is a great addition to the Board of Trustees.

### **Consent Agenda**

**MOTION 01-05-2015** Mike Deller moved for approval of the consent agenda. Betty Cobbs seconded the motion and the motion passed unanimously.

### **Reports to the Board**

#### **Student Representative**

Azrael Howell, ASB President, reported to the Board that there are a lot of great events coming up including ClubFest and the Iwi Pono luau both on Wednesday. He wanted to acknowledge the great

**Board of Trustees**  
**May 19, 2015**  
**Board Meeting**  
**Page 2**

team of Student Ambassadors and the Student LIFE advisors who work with and empower students. He attended the Student LIFE awards banquet last Friday which was an amazing event.

Classified Representative

Judy Thomas reported to the Board that as we near the end of the quarter and preparation is underway for graduation, staff continues their regular work and preparation for the quarters ahead. At a meeting she attended today, they had a conversation on having a lot of tenure track faculty members and how important that is to the college and the community. She also reported that a staff member spent a “Day in the Life” with her and how valuable that program is in connecting staff across campus.

Faculty Representative

Jeanie Goodhope reported to the Board that EvCC sent three delegates to the state conference to elect officers – Trish Davis, Mary Bate and herself. The main focus of the conference was that faculty has not gotten COLAs in three years and that is the major focus of their legislative agenda. She reported that Sue Grigsby, AFT Everett Higher Education Vice President of Finance, received the Treasurer's Excellence Award at the AFT Washington Convention. She acknowledged Jessica Taylor Edwards for her one year probationary renewal. She commented that she has served as a faculty advisor for the Student Services & Activities Fees committee and is impressed with Madison Kunzman and the other committee members. She reported, as Union President, regarding the preliminary operating budget she is very sad to see staff positions remaining vacant and cutting of AH dollars. She commented she had concerns about the competency based education plan.

Faculty Council Representative

Greg Hammond reported to the Board that Faculty Council met today. Every year, they have discussed whether to use a program called Turn It In.doc which uploads papers to flag for plagiarism. They will vote on it at the faculty forum. He commented that he is thankful for the opportunity for sabbaticals but wished we could give more as there are many worthy projects.

**Review and Discuss 2014-15 General Fund Operating Budget (Preliminary)**

Jennifer Howard, VP of College Administration, gave the Board an update on the preliminary budget changes to the budget for next fiscal year including:

1. No increase in tuition costs and student fees.
2. Increase revenue estimates in Medical Transcription (up \$175,000), Medical Coding (up \$75,000) and Intensive English Language (up \$150,000) using current year's collected revenue as a basis.
3. Increase our Running Start revenue estimate (up 300,000).
4. Start with a credit in the GAP account (50,000).
5. Adjust associate faculty benefit estimates to 28%.
6. Include amounts for sabbaticals, turnover and reserve.
7. Although we have a small operating reserve set aside, it is smaller than in previous years (approx. \$100,000 less).
8. Includes all of the set-aside excess enrollment funds.
9. Reduce Campus Projects by \$60,000.
10. Less state funding for Worker Retraining (approx. \$107,616)
11. Six proposed “New” positions remain unfunded.
12. Deans have reduced their associate faculty budgets.

13. Health insurance costs estimate at \$900 a month per employee, up from \$662 this year.
14. Reduced state funding for Students with Disabilities down \$5,356 from this year.
15. Increased state funding for Students of Color up \$9,292 from this year.
16. Include classified raises at 3%.

**Approve Naming of Student Fitness Center**

John Olson, Vice President of College Advancement, presented to the Board a request to approve adding “Walt Price” to the name of the Student Fitness Center to read “Walt Price Student Fitness Center”

The Board of Trustees is charged with selecting the names for EvCC buildings.

While not a requirement, it has been the practice of Everett Community College to name its primary state-funded buildings after peaks of the Cascade and Olympic mountains that overlook the region.

It has also been the practice to name buildings after individuals. The names Gary Parks and John Terry appear on our library and student center, and Henry M. Jackson’s name is on our conference center. These are two examples of naming buildings after individuals who gave significantly to the College. Gary Parks is the firefighter who lost his life fighting the 1987 Trojan Student Union Building; John Terrey is the state board administrator who facilitated the rebuilding process; and Henry Jackson is the late U. S. Senator who supported the college in a number of ways including establishment of an endowed fund with the Everett Community College Foundation.

In accordance with the EvCC Policy on the Naming of Facilities (attached), John Olson formed an ad hoc committee to consider a proposal to add the name Walt Price to the existing Student Fitness Center. The committee included EvCC Board of Trustee member Bob Bolerjack, Vice President for College Advancement John Olson, Faculty member Greg Hammond, Student Services administrator Jennifer Rhodes, Fitness Center supervisor Randy Jenny, and Student Representative Kellen Syth.

Campus input was solicited; committee members were present at a Student Senate meeting where the proposal was discussed, and no objections from either employees or students were received. One employee wrote: “It would be a terrible wrong to NOT name the new gym after Walt Price. He was, and is, a deserving legend. I hope we do the right thing.”

Committee members voted to forward this recommendation to the Board for approval.

**MOTION 02-05-2015**

Betty Cobbs moved that the Board of Trustees approve adding “Walt Price” to the name of the Student Fitness Center to read “Walt Price Student Fitness Center.” Mike Deller seconded the motion and the motion passed unanimously.

**Student Success Report**

Alec Campbell gave the Board an update on the Report on EvCC graduation and transfer rates. The Office of Institutional Research at EvCC analyzed National Student Clearinghouse data combined with EvCC student data to examine graduation and transfer rates for full time, part time, Running Start, and College in the High School students over a time period of up to eight years from enrollment.

EvCC's dual enrollment students have outstanding graduation and transfer rates, followed by full time and part time students. While there is a "flattening" of completions and transfers after six year, gains continue to be made every year.

**Veterans Waiver**

Jennifer Howard reported to the Board on the new fee waiver for Active Duty Tuition Assistance recipients toward building and Services and Activities (S&A) fees. Due to the Department of Defense agreement to waive all tuition, but not required fees for Active Duty Tuition Assistance recipients, students attending community and technical colleges in the State of Washington have an out-of-pocket expense of approximately \$200 each quarter. The SBCTC requested the state legislature to take action and asked for institutions to be able to take action with their own waiver, approved by their boards. The law, HB 1706, was signed by the Governor April 29<sup>th</sup> and has an effective date of July 24, 2015. This will be brought back for Board action at the next meeting.

**Sabbatical Report**

Alison Stevens introduced to the Board faculty member Karen Schilde, who reported out to the Board on her leave taken in Winter 2014 for Developing a Tool Kit of Best Practices for Learning Centers in ABE/ESL.

**Review and Approve the Student Services and Activities Fees Budget for 2015-2016**

Madison Kunzman, ASB Vice President of Budget & Finance, presented to the Board for review and approval the proposed Services and Activities Fees (S&A Fees) rate for 2015-16 and the proposed S&A Fees Budget for 2015-16 which will include:

1. S&A Fees Budget Committee membership, timeline and goals
2. The proposed S&A Fees rate (no change from 2014-15)
3. S&A Fees Proposed Budget
4. S&A Fees Budget Comparison 2013-14 through proposed 2015-16
5. S&A Fees Proposed Budget increases by programs, clubs, services and organizations

The S&A Fees Budget Committee has prepared, and the Student Senate has approved, an S&A Fees budget for 2015-16. The student budget for 2015-16 requests no increase in the S&A Fees. The fee would remain flat at the current maximum S&A Fees rate of \$10.58 set by the State Board for Community & Technical Colleges.

President Beyer and the Administrative Review Committee have reviewed the proposal from the S&A Fees Budget Committee and ASB Senate, and recommend review and final approval by the Board of Trustees.

**MOTION 03-05-2015** James Shipman moved that the Board of Trustees approve the Student Services and Activities Fees Budget for 2015-2016. Betty Cobbs seconded the motion and the motion passed unanimously.

**Review and Approve Competency-Based Education Accreditation**

Alison Stevens presented to the Board a request to approve the Competency-Based Education substantive change for accreditation. Everett Community College is part of a statewide consortium to offer a Competency Based Business Transfer Degree. This degree is being modeled partly after Western Governor's University and will have 6 month terms, instead of the quarter system. The goal would be to have students finishing the degree in 18 months. EvCC will enroll students and confer degrees, however, instruction will be provided by Columbia Basin College as part of the consortium agreement. The long-term goal is for EvCC to build the program to offer as an EvCC program or series of programs, outside the statewide effort.

**MOTION 04-05-2015** Mike Deller moved that the Board of Trustees approve the Competency-Based Education substantive change for accreditation. Betty Cobbs seconded the motion and the motion passed unanimously.

**Review and take action on faculty probationary renewal recommendation**

Alison Stevens presented first-year probationer Jessica Taylor-Edwards, English (winter 2015 start) who is being recommended for renewal of her probationary contract.

**MOTION 05-05-2015** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendation of the Appointment Review Committee and college president, renew the probationary contract for first-year probationer Jessica Taylor-Edwards. James Shipman seconded the motion and the motion passed unanimously.

**Executive Session**

At 7:45 p.m. Vice Chair Bob Bolerjack adjourned into executive session to discuss real estate and personnel issues. He stated that no action would be taken.

**Adjourn**

Meeting adjourned at 8:15 p.m.

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Gigi Burke, Chair  
Board of Trustees

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David N. Beyer, Secretary  
Board of Trustees