

The Board of Trustees of Everett Community College met on November 15, 2016 at 5:00 p.m. in the Jackson Conference Center Senate Room at Everett Community College.

Presidents update

President David Beyer reported to the Board that today was the first of hopefully many presentations from Departments and faculty members. These presentations give the Board an opportunity to hear more about our faculty and the work they do in and outside the classroom and their engagement in our community.

Dr. Beyer introduced Eugene McAvoy, Dean of Communication and Social Sciences. Dr. Beyer stated that Eugene was the individual who began this idea by sending Dr. Beyer an email with updates on his division. Dr. Beyer asked Eugene to bring this information to the Board. Dr. Beyer hopes to have other deans do the same throughout the year.

Eugene reported to the Board on the faculty in his division: each faculty member teaches at least 3 classes which is a full-time teaching load; the average faculty member is also participating in his or her community in regional and national organizations. Eugene shared a few examples of outstanding faculty members in his division:

- Joyce Walker teaches in the English Department and oversees the Humanities Alliance which is the primary way we are able to engage the community about what is going on in the world;
- Steve Tobias also teaches in the English Department and has brought awareness of the topic of human trafficking to campus;
- Kevin Craft is deeply involved with Poetry Northwest, which is a poetry journal and he was asked to be a reader for a grant series through the National Endowment for the Arts;
- Rich Ives has published 3 books in the last 2 years;
- Lori Wisdom-Whitley oversees the honors program, has doubled the number of students in that program to 50 and hopes by the beginning of next year to double it again to 100 students. Additionally, her work outside of the college includes presentations at the University of Washington on intercultural communicators;
- Phebe Shen taught English in Turkey through the Department of State;
- Jason Ripper teaches in the Social Sciences Department, teaches history, and is a volunteer sheriff's deputy in Whatcom County;
- Diane Brown is the Chair of the Social Sciences Department and researches on a broader scale regarding autism and has given several presentations about it;
- Mike VanQuickenborne teaches philosophy and delivers presentations for Humanities Washington; and
- Andrea Wells-Edwards is an associate faculty who is deeply involved with Everett Public Schools and one of the members of Everett Public Schools Diversity Council.

Eugene then introduced faculty members Paula Krock and Kerry Lyste. Kerry is a faculty member in the Geography department and has been involved with student field trips, participating in undergraduate research and field work. Paula is an associate faculty member in the Early Childhood Education program and believes deeply in all students and puts her words into action helping students be successful.

Kerry talked about his experiences in the context of two journeys. His first journey began 17 years ago when a tribal planner approached him after he gave a presentation to ask him to work for them. He is now on the Tribal Counsel as the Preservation Officer. His second journey began 10 years ago when he was working on an NSF/NASA grant and took him to Darrell Hess asking him to write an insert for his textbook on both the OSO slide and on high alpine rock falls. He is currently working on a textbook proposal which is a lab-book that will plug into the textbook he is using now – it's a work in progress. He ended by saying he is excited about his students' work – they are doing incredible things!

Paula told the Board that she is a big fan of EvCC and this is her dream job. She wants to breathe life into every student that walks through her door and her mission is to instill value in every student. She shared what she is currently involved in: she is blogging for a website called Mudpie Mommas which brings early childhood education to the community focusing on social and brain development; she also works with the Tulalip Tribes Betty J. Taylor Early Learning Academy and many EvCC students are working there too; and she is working with Maria Peña on the teacher pipeline committee. Paula stated that by meeting the childcare needs of people in our community she feels that we are then helping with our economy.

President Beyer thanked Kerry and Paula for being leads in this and remarked that it is valuable information for the campus and the Board to hear about faculty involvement and the quality of people who work here.

President Beyer reported to the Board that during today's meeting we will have a first reading of proposed policy revisions. The timeline for all policy revisions is for the Board to have two readings, review of any further revisions, a notice of public hearing, and then action taken by the Board. For the proposed revisions today, our timeline is to conduct the public hearing and second reading at the February 21, 2017 board meeting which will now be a regular board meeting instead of a study session. After the hearing at the February meeting, the Board will then review tenure applications.

President Beyer also reported on the Year 7 Report draft timeline which gives an outline of the accreditation process. Heather Bennett is leading this effort and it is now on-going. We are bringing this to the Board's attention and they will hear more about it as we go through the process this year.

Roll call

Chair Bob Bolerjack called the meeting to order. Present for the meeting were Trustees Toraya Miller, Betty Cobbs, Gigi Burke and Bob Bolerjack. Participating via telephone was Trustee Mike Deller. Also present were President David Beyer, Recording Secretary Melissa Geraghty, Assistant Attorney General Roslyn Sterling, Student Representative Meagan King, Classified Representative Dan Murphy, Faculty Representative Mike VanQuickenborne, Faculty Council Representative Steven Tobias, and 16 faculty, staff, students and administrators.

Report from the Board

Chair Bob Bolerjack shared a statement from the Board of Trustees and President which will be sent to the campus community tomorrow.

As we move through the completion of this election season, we are reminded of the increasingly critical role that education plays for our country today. Regardless of where we stand politically, advancing knowledge is our shared path to a prosperous future.

At this time in history, when our communities are confronted with a national climate of division and rhetoric of intolerance, we, the Board of Trustees and President of Everett Community College, reaffirm our resolute commitment to an open, equitable and safe educational experience for all members of our campus community.

Together, we promote and hold firm to the following:

- We affirm the inherent worth, dignity and uniqueness of every individual.
- We uphold a just, equitable and inclusive community.
- We value critical inquiry, debate, discovery and innovation in our classrooms and workplace.
- We value freedom of speech within an environment of civility and respect for varied opinions and beliefs.
- We hold zero tolerance for discrimination, threats, hate or violence.

Finally, we are unwavering in our commitment to upholding the vision, mission and core values of Everett Community College within a campus culture of respect, advocacy and engagement for all.

Trustee Mike Deller reported this statement was well said and well reported by Trustees. He attended the AMTEC expansion grand opening event which included Governor Inslee and it was very impressive. There were business leaders from around the community who also attended and it reminds us how important this program is to Boeing and the aerospace community. The following week, he met Pat Shanahan, the Boeing executive who spoke at the AMTEC expansion grand opening, and he had glowing comments on AMTEC, as well as John Bonner and Sheila Dunn.

Trustee Toraya Miller reported she attended another event on campus - the EvCC Foundation Annual Appreciation dinner - and enjoyed President Beyer's presentation looking back at all of our accomplishments. She is excited to be part of this community and filled with the promise of what we can do here.

Trustee Gigi Burke reported people continue to talk about the AMTEC expansion grand opening throughout our community which leads to other positive discussions and comments about EvCC.

Consent Agenda

MOTION 01-11-2016

Toraya Miller moved for approval of the consent agenda as revised.
Gigi Burke seconded the motion and the motion passed unanimously.

Reports to the Board

Student Representative

Meagan King reported to the Board that last week several students went to California to the National Association of Campus Activities and brought back information on enrichment opportunities for our students. Last week was hard for students and safe places have been established on campus as well as having Green Ribbon volunteers visible on campus so any students could feel safe talking to them. Diversity & Equity, the Center for Disability Services, and Student LIFE are three safe spaces, and they have several coloring areas set up too for relaxation. This week, one of the Executive Council board members (Trevor Taylor) is going to Olympia for the WACSA legislative academy that is for all CTCs in Washington and he is one of our delegates. The ASB Senate has decided what they would like to focus on working towards and it will be on 2 different committees: campus and community. For the campus committee, they are looking at things our school provides and if broken then getting them fixed and letting students know they are available; for the community committee, they will focus on mental health so they can help make sure students that need help can get help. They have established a Canvas class for the Senate so they can have discussions online and not just at meetings. The last senate meeting of the quarter is December 2 and the committee talks will include a discussion about the library, as concerns have been raised. The ASB Executive Council attended the campus discussion with President Beyer on November 10 and will meet with President Beyer about the library at the end of November.

Classified Representative

Dan Murphy reported to the Board on an issue some classified staff were having regarding the ability to earn comp time toward the December closure. It appears to be working out but there are still a few situations where there is a need to talk it out. Dan also reported that he has also heard from a number of staff that students are anxious and fearful after the election. He thanked the Board for their statement as making sure this campus is a safe haven is important so everybody feels safe, protected, included and supported.

Faculty Representative

Mike VanQuickenborne thanked the Board for their statement. He also thanked Dr. Beyer for his email to campus. After reading the email out loud, Mike stated he appreciates Dr. Beyer's work to make EvCC a diverse culture in which to learn. During graduation, he remembers all being united in celebrating the value of education and the chance to make a better life for ourselves and our children. He mentioned the union is now on twitter and encouraged all to follow: @AFTEverett. He shared one retweet of a map which showed how the voters aged 18-25 (the age range of the majority of our students) voted and Hilary Clinton would have earned 503 electoral votes to the 23 votes for Donald Trump. He had a good conversation with Dr. Beyer and expressed frustration with the results of our unsuccessful search for an Executive Vice-President of Instruction and Student Services. They also discussed the library siting and faculty opposition to that potential move across Broadway.

Trustee Bob Bolerjack stated that the library issue is not settled at all and there is still a lot of discussion to take place along with master planning as to how it will play out over many years. We have to look at this decision from all angles and faculty input will be an important part of future discussions. Mike thanked Trustee Bolerjack for being in attendance at the next campus discussion with Dr. Beyer on November 29.

Faculty Council Representative

Steven Tobias introduced himself to the Board and reported that he had been in this position for about six weeks. During that time, Faculty Forum has met twice. In the meeting last month they had a productive Title IX discussion. Today's meeting held discussions on accessibility and issues with ADA and online instruction. Karen Ehnat from the Center for Disability Services and John Melson from Educational Technology attended and addressed faculty questions. Last spring, they established the faculty task force on international students focused on how to help make their EvCC experience better and the task force will meet for the first time in the next few weeks.

Sabbatical Report

Gina Myers reported to the Board on her sabbatical from Spring 2016. The Professional Leave Committee approves written reports of sabbaticals per AFT contract section 12.511.

12.511 Final Reports

- A. Recipients of professional leave shall submit a written report and/or evaluation concerning their leave activities to the College President and the Professional Leave Committee by the end of the first quarter after returning.
- B. The College President shall receive the final reports of the leave recipients and the recommendations for approval or rejection of those reports from the Professional Leave Committee.
- C. The College President shall forward the final reports and the Professional Leave Committee recommendations to the Board, certifying the completion or non-completion of each professional leave contract.

Gina reported that her sabbatical was to research and develop a "Response to Intervention" (new name - Multi-tiered System of Support for Academics and Behavior) type approach to providing services and problem solving interventions for Transitional Studies. This project will enable us to identify and proactively address students' behavioral and academic needs that may interfere with their learning.

Report Out of Nursing Faculty Trip to the Dominican Republic

Candace Whedon, Micaela Parker, Kimball Conlon, Kelle Gross, and Susie Wilson reported to the Board that the Dominican Republic Nursing Student Medical Relief Service Trip is an opportunity for nursing students to grow in their nursing skills, but especially to develop their cultural awareness and competency, by working in make-shift clinics in the Dominican Republic. The students work alongside Dominican doctors and local university students who act as translators. The clinics are set up in local churches in some of the poorest communities, where most residents have very little available health care. The students interact with the local people, assessing health concerns, identifying needs, providing education and medications in consultation with the physicians. It is a wonderful opportunity for the students to experience another culture and to gain a global perspective of healthcare that will greatly serve them as a professional nurse. One amazing fact they shared was that during this trip the nurses saw 1,150 people in just 3 days!

Trustee Gigi Burke suggested that this group should present at the Downtown Everett Rotary Club, as that organization has an international component.

First Reading of Proposed Equal Opportunity and Title IX Policy and Procedure Revisions

Rebecca Lambole reported to the Board that to maintain compliance with Title IX regulations, Everett Community College has revised the Equal Opportunity and Title IX policy and procedure. The Equal Opportunity and Title IX portions of the policy and procedure have been separated into two respective sets of policy and procedure. The revisions of each are significant. Everett Community College is currently moving through the WAC process and anticipates that a public hearing will be held sometime after January 24, 2017, most probably in February, during which time the Board will also vote on the proposed Equal Opportunity and Title IX policy and procedure drafts.

Updating the Equal Opportunity policy and procedure provides clarification of the campus' nondiscrimination statement and the proceedings for alleged policy violations. Likewise, the updated Title IX policy and procedure provides clarification on what falls within Title IX, reporting options and requirements, investigation, appeal, and disciplinary proceedings, and definitions of terms that fall under the purview of Title IX.

In summary, the revisions ensure Everett Community College's compliance with federal and local regulations and increase clarity of these regulations and proceedings for the campus community.

Student Success Report

Heather Bennett reported to the Board that EvCC has focused on improving student success since President Obama announced the national 2020 goal for college attainment during the 2008-09 academic year. Since that time, our goal has been steady incremental improvement in terms of retention, degree or certificate completion within three years of enrollment, and completion of college level math and English within the first year of enrollment.

Our Achieving the Dream coaches have encouraged EvCC to establish specific "ambitious but attainable" target goals for each of these measures to be achieved by 2020 as our work moves forward. Historical performance numbers on these measure and projected goals through 2020 are attached for your review. These proposed goals have been reviewed by the executive team, the Deans' Council, and our ATD coaches. Having specific goals as a focus point will help drive energetic work to continuous improvement and create a sense of measurable success.

Review and Take Action on Board Priorities

President David Beyer reported that the Board of Trustees convened for an annual retreat on October 11, 2016. The purpose of this session included reviewing Board priorities from 2015-2016 and collectively identifying priorities for 2016-2017.

MOTION 02-11-2016 Toraya Miller moved for approval of the Board Priorities. Mike Deller seconded the motion and the motion passed unanimously.

President Beyer thanked the Trustees for their action on this motion as the Board Priorities are an important part of the accreditation process.

Review and Take Action on New Avionics Degrees and Certificates

Gail Miulli, Interim Executive Vice President of Instruction and Student Services, presented to the Board that beginning Spring Quarter 2017, Aviation Maintenance Technology (AMT) proposes to begin a new Avionics program for industry sector preparation and training. The Avionics program will offer a series of Short-Term Stackable Certificates, a Long-Term Certificate, and two Associate in Technical Arts degrees.

The college's accreditation requires that all degrees, certificates, and diplomas offered by the college are approved by the Board of Trustees. The following new certificates and degrees were approved by Instructional Council in October 2016.

Short-Term Certificates

- Aircraft Electronics Certificate
- Aircraft Wiring Certificate
- Aircraft Avionics Certificate
- Avionics Technician Certificate

Long-Term Certificates and Degrees

- Avionics Electronics Technician Certificate
- Aircraft Electronics Technician Associate of Technical Arts
- Airframe/Avionics Associate of Technical Arts

These new degrees and certificates will be submitted to NWCCU for consideration in January 2017. The program will be supported within existing facilities; additional faculty will be required to staff the new Avionics courses. A \$100 quarterly student lab fee will cover the cost of Avionics software, equipment and materials.

MOTION 03-11-2016 Betty Cobbs moved for approval of the New Avionics Degrees and Certificates. Toraya Miller seconded the motion and the motion passed unanimously.

Review and Take Action on New Avionics Lab Fee

Gail Miulli, Interim Executive Vice President of Instruction and Student Services, presented to the Board that beginning Spring Quarter 2017, Aviation Maintenance Technology (AMT) proposes to begin a new Avionics program for industry sector preparation and training. Over one-half of the curriculum for Avionics will be delivered through a computer-based system. A \$100 quarterly student lab fee will cover the Avionics software trainers, electronic cards, annual software licensing, and equipment, materials, and consumables. The lab fee would be implemented at the proposed start of the program in Spring Quarter 2017.

MOTION 04-11-2016 Mike Deller moved for approval of the New Avionics Lab Fee. Toraya Miller seconded the motion and the motion passed unanimously.

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Adjourn

Meeting adjourned at 7:03 p.m.

Bob Bolerjack, Chair
Board of Trustees

David N. Beyer, Secretary
Board of Trustees