

The Board of Trustees of Everett Community College met on May 16, 2017 at 5:00 p.m. in the Jackson Center Wilderness Room at Everett Community College.

### **Presidents update**

President David Beyer welcomed everyone to the meeting.

Board Chair Bob Bolerjack announced that Trustee Dr. Betty Cobbs will be honored as a Distinguished Alumni at Western Washington University. The Board congratulated Dr. Cobbs and said the honor was well deserved.

Maria Peña introduced Jerod Grant, Director of Diversity and Equity, to talk about the Students of Color Conference. He reported the conference theme was “Cultivate our Truth with Unity and Resilience.” Over 740 students attended, along with 148 advisors, from different colleges. From EvCC, 27 students attended along with 6 advisors. Jerod acknowledged the advisors: Arantxa Gallegos, Avianca Walker, Maria Larsen, Ariana Stafford, and Brian Ramos. There were five Guided Themes: Identity Development, Awareness of Others, Skills Development, Social Justice/Social Activism, and Personal Development. The conference goal is to support Washington State students to become more active proponents of their own education and life choices, and expand the opportunities and possibilities for students to become agents of change. He introduced two students who attended – Kayah Goerge and Kibrom Berhane. Kayah is a Psychology major and the First Nations Club President who works with Tribal youth. She reported she was very glad she went to the conference as it was more powerful and impactful than she thought it would be. She heard a lot of different stories and shared about our indigenous garden. The conference inspired her and she would like to host a conference here with other First Nations clubs. Kibrom is a Chemical Engineering major, a tutor on campus and a NAACP/EvCC Youth Development Program graduate. He mentioned it was impactful to see former students who look like him who had done well. He feels it is important to continue discussions here on campus of how students of color are doing academically. Trustees were interested in how the students will bring what they have learned and experienced back to this campus. Jerod reported that on campus there are Green Dot trainings, Real Talk, and Safe Zone, which all tie into our strategic plan by raising awareness and students can apply what was learned at these meetings. The next steps are going beyond talking into action and advocacy.

Kayah mentioned that on May 31 at noon, there will be a ceremony honoring the garden for the First Nations with Tulalip Tribal leaders attending and giving a blessing on the garden. All are welcome!

Maria Peña reported that as we continue our work with equity on campus, we are collaborating with other organizations and discussing what equity means to us. Five dimensions to equity have been identified: aspiration, access, achievement, engagement, and economic progress. One of our community engagement programs is the Parent Leadership Training Institute (“PLTI”). Maria welcomed Adie Simmons, Founder and President of Washington Family Engagement Trust, to the meeting. PLTI is one of the programs that Washington Family Engagement Trust provides. Adie explained the program is taught by Washington Family Engagement Trust professionals and guest presenters and is a free, 11-week, intensive civic engagement course for parents and family members at Everett Community College. PLTI parents make college a family priority. Investments in parents and family members yield significant returns. This program is the only one of its kind in Washington State and is new to Washington State but not a new program.

**Board of Trustees**  
**Board Meeting**  
**May 16, 2017**  
**Page 2**

Trustee Mike Deller asked how they grow the program, as it would be in huge demand once word gets out. Adie answered that graduate students go out and talk about the program and they now have a waiting list.

Next, Adie introduced four PLTI students – Maria Fritz, Corinne Kurnstof, Sandra Mejia and Phetheni MaNdhlovu – and co-instructor Cathy Liu Scott. All four students gave testimonials on how powerful this class has been and what an impact it has had on them and their families. PLTI alumni are a community that will continue to grow and work together to make the communities we live in a better place by knowing how to look at assets and assessing the needs of our community, as well as learning about diversity, inclusion, and understanding other cultures. All were grateful for the program and have come to better understand their voice and power as parents.

Trustee Mike Deller remarked to the parents that their messages were powerful and inspirational and it's important to hear the results of our partnership efforts.

Adie then introduced Patti Keckeisen, Co-Director of the National Parent Leadership Institute in Connecticut, who joined the meeting via conference call. Patti gave a national overview of the program. The program exists to coordinate and increase the civic skills and impact of diverse parents to improve child and community outcomes as they build caring communities. They work with communities to achieve these excellent outcomes. Patti has been involved for 20 years and there have been over 7,000 graduates since the program began.

**Roll call**

Chair Bob Bolerjack called the meeting to order. Present for the meeting were Trustees Betty Cobbs, Gigi Burke, Mike Deller, Toraya Miller, and Bob Bolerjack. Also present were President David Beyer, Recording Secretary Melissa Geraghty, Assistant Attorney General Roslyn Sterling, Student Representative Meagan King, Classified Representative Dan Murphy, Faculty Representative Mike VanQuickenborne, Faculty Council Representative Steven Tobias, and 35 faculty, staff, students and administrators.

**Reports from the Board**

Trustee Mike Deller reported it was a great Foundation breakfast. That same day, he and his father toured the Russell Day Gallery to see the 75<sup>th</sup> Anniversary display, and attended the EvCC/WSU flag raising ceremony at Grand Avenue Park.

Trustee Betty Cobbs reported the Foundation breakfast was wonderful and each year gets bigger and better. John Olson did an amazing job as MC!

Trustee Gigi Burke also reported the Foundation breakfast was a great event and thought it solidified our good relationship with WSU.

Trustee Toraya Miller echoed the same thoughts about the Foundation breakfast. The speakers were very inspiring people who attended Everett Community College and it was interesting to learn about the journey it took to get where they are today.

**Consent Agenda**

**MOTION 01-05-2017** Gigi Burke moved for approval of the consent agenda. Mike Deller seconded the motion and the motion passed unanimously.

**Review and take action on Faculty Probationary Tenure Recommendation**

Gail Miulli, Interim Executive Vice President of Instruction and Student Services, presented to the Board:

Per Section 8.70 of the faculty contract:

- A. The appointing authority shall provide for the award of faculty tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding Summer Quarters and approved leaves of absence.
1. Provided, the appointing authority may award or withhold tenure at any time, after it has given reasonable consideration to the joint recommendations of the Appropriate Review Committee and the College President.
  2. The probationer shall be deemed to have been awarded tenure if no official notice is sent to the probationer by the last day of the probationer's eighth probationary quarter.
  3. The probationary period may extend in accordance with RCW 28B.50.852.

Probationer who is being recommended for tenure by Appointment Review Committee:  
Jessica Edwards, English

**MOTION 02-05-2017** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Jennifer Edwards. Gigi Burke seconded the motion and the motion passed unanimously.

**Review and take action on Faculty Probationary Renewal Recommendation**

Gail Miulli, Interim Executive Vice President of Instruction and Student Services, presented the second-year probationer who is being recommended for renewal of their probationary contract.

Probationer recommended for contract renewal in the 2017-2018 academic year:  
Jennifer Jennings, Transitional Studies

**MOTION 03-05-2017** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, renew the probationary contract for second year probationer Jennifer Jennings. Mike Deller seconded the motion and the motion passed unanimously.

**Review and Take Action on Services and Activities Free Budget for 2017-18**

Jennifer Rhodes, Associate Dean of Student LIFE, and Trevor Taylor, ASB VP of Budget & Finance, presented to the Board the proposal which included:

**Board of Trustees**  
**Board Meeting**  
**May 16, 2017**  
**Page 4**

1. Services and Activities Fee (“S & A Fee”) Budget Committee membership, timeline and goals
2. The proposed S & A Fee rate (no change from 2016-17)
3. S & A Fee Proposed Budget
4. S & A Fee Budget Comparison
5. S & A Fee Proposed Budget increases by programs, clubs, services and organizations

The S & A Fee Budget Committee has prepared, and the Student Senate has approved, the S & A Fee budget for 2017-18. The budget committee is not requesting an increase in the S & A Fee rate. The fee would remain flat at the current maximum of \$10.58 per credit set by the State Board for Community & Technical Colleges. The total S & A Fee Budget allocation for 2017-18 will be \$1,601,292.

Dr. David Beyer and the Administrative Review Committee have reviewed the proposal from the S & A Fee Budget Committee and ASB Senate, and recommend review and final approval by the Board of Trustees. The S & A Fee Budget is funded by the Services & Activities Fee, which are part of the tuition and fees paid by most students each quarter. Each year the S & A Fee Budget Committee, which consists of representatives from students, faculty and administration, with the majority of the membership being students, establishes budget priorities for the next year and proposes budget allocations to the ASB Senate for approval.

The funds from the S & A Fee Budget support programs and services for students including athletics, student government, childcare, student clubs, student services, and instructional programs such as the student newspaper, theatre and the Russell Day Gallery as well as activities and events for the campus community. Continued funding at this level allows the ASB to achieve their goals in the following ways:

- Allocates funds for the creation of two new student leadership positions.
- Provides budgets for 40+ student clubs.
- Funds the required pay/benefits increases.
- Provides new funding for activity programming in Student Housing.
- Increases funding for the PROPELS student mentor program.
- Allocates additional funds for the Early Learning Center to subsidize childcare for EvCC students.
- Provides additional opportunities for leadership development/training.
- Ensures continued support of the robust co-curricular opportunities at EvCC, as well as the eleven intercollegiate athletic teams.

**MOTION 04-05-2017** Mike Deller moved that the Board of Trustees approve the Services and Activities Fee Budget for 2017-18. Betty Cobbs seconded the motion and the motion passed unanimously.

**Review and Take Action on Student Housing Policy**

Anthony Williams, Dean of Student Development, presented to the Board that the purpose of this new Student Housing Policy is to provide international students 18 years and older a strong level of support away from home to be successful at Everett Community College. Students will be expected

to live on campus for three consecutive quarters and obtain at least 36 credit hours with a 2.7 cumulative G.P.A before being given permission to live off-campus. Research has clearly shown that students who live on campus achieve better GPAs and increased satisfaction with student life while colleges experience higher retention rates, and higher graduation rates. Students will be responsible for their housing expenses. Anticipated effects of this policy include:

- Increased quality of life for students.
- Better integration into the campus community.
- Higher level of satisfaction by parents with more involvement of the campus community in the lives of their children.
- The college will be monitoring the academic progress of students and providing a strong level of support for students to be successful.
- The college will be providing a significant level of activities for students.
- The college will experience continued growth in the international student population and demand for living on campus will increase due to the success of students and satisfaction with their academic progress.
- Integration of international students will increase with strong and long-lasting friendships being developed by both international and non-international students.
- EvCC will achieve one of its important strategic goals of “Cultural Pluralism and Global Readiness” for its student population.

**MOTION 05-05-2017** Gigi Burke moved that the Board of Trustees approve the Student Housing Policy. Betty Cobbs seconded the motion and the motion passed unanimously.

#### **Election of Board Chair and Vice Chair for a Term of Two Years**

The Board will elect board officers at their May meeting. Elections shall be held for Chair and Vice Chair with a term of two years. The President of District V shall serve as Secretary to the Board as specified by state law.

**MOTION 06-05-2017** Betty Cobbs moved that the Board of Trustees approve the election of Mike Deller as Board Chair for a term of two years. Gigi Burke seconded the motion and the motion passed unanimously, with Mike Deller abstaining.

**MOTION 07-05-2017** Betty Cobbs moved that the Board of Trustees approve the election of Toraya Miller as Board Vice Chair for a term of two years. Mike Deller seconded the motion and the motion passed unanimously, with Toraya Miller abstaining.

#### **Reports to the Board**

##### Student Representative

Meagan King reported to the Board that Pat Sisneros took the ASB Executive Council on a tour of Cedar Hall today. All are really busy in Student LIFE and on campus. They are hiring for everything (RAs, Executive Council, etc.). All positions in Student LIFE and on campus are open. ASB Senate

**Board of Trustees**  
**Board Meeting**  
**May 16, 2017**  
**Page 6**

is wrapping up the year and has only two more meetings. They found a location for the Food Pantry – it will be in Whitehorse in the former bookstore area. They have made a connection with Volunteers of America who will help feed our campus community and students with fresh produce and milk, to go along with canned goods from Student LIFE. ASB has changed one Executive Council position to focus on the Food Pantry. During the summer, Senate volunteers will be making lunches for students on campus. For the Spring Fling, they will have a canned food drive competition. They are looking into a Purple Heart parking lot designated for veterans. Student LIFE is busy with graduation coming up – 475 EvCC students are walking! Richelle Pidong will be the student speaker. The drive-in movie event is on Friday, June 2 featuring *Fantastic Beasts & Where to Find Them* in parking lots B & C. The Student LIFE Awards Gala is on Friday, May 26 and all Trustees are invited.

Trustee Mike Deller mentioned that when Vemund Aaro went with him and President Beyer to Olympia, Legislators were very interested in the Food Pantry project.

Classified Representative

Dan Murphy thanked the Board for their time and congratulated Mike Deller and Toraya Miller on their elected positions. He reported that last month, they held a Day of Action on Broadway with approximately 20 people from the Classified Union gathered in support of the Collective Bargaining Agreement. Last month they had a training day for classified and faculty members on stress management. The Employee Assistance Program (EAP) also had a presentation on resources that the state provides employees. The State L&I agency has a new policy on “no bullying” and state employees will petition Governor Inslee asking that he issue this policy as an executive order. He mentioned that the union is searching for a service project and if you know of any leads for ideas, please let him know.

Faculty Representative

Mike VanQuickenborne reported to the Board that the mock site accreditation visit was a good way of being reminded of the process and purpose of accreditation. He thanked the College for having meetings with the candidates for EVP of Instruction and Student Services available to all unions. He is looking forward to welcoming Tammy Frankland and thanked Gail for her time here. Negotiations are proceeding apace. The AFT conducted a survey of associate faculty. Some results were that a majority of associates are full of enthusiasm for their work; 80% answered that they would still like to be here in the future; more specifically 70% saw more involved and engaged work with the college; if they become senior associate faculty, and two-thirds said they would take on more campus responsibility; so in conclusion if they could, they would prefer to devote their efforts here.

Faculty Council Representative

Steven Tobias reported to the Board that the Executive Vice President of Instruction & Student Services search was a major concern and many attended the candidate campus visits, which were very interesting to hear. They are very happy with the ultimate decision to hire Tammy Frankland. On another major note, for the mock accreditation visit, the mock accreditation team came to the faculty forum and led faculty through a double role – acting as assessor and as consultant to think through the real event in October. One discussion during that visit was how we are not telling our story about assessment fully enough, so faculty are going to be working on that. The faculty are looking forward to graduation which is the best night of the year as we see all the hard work pay off and feel good about our students’ success.

President Beyer read a letter he received from Professor Philip Treisman at the University of Texas at Austin commending faculty member Andrea Cahan for the important work she is doing to advance mathematics education in Washington. This letter is an example of other things that go on here, the quality of our faculty, and what they do not only in the classroom but outside the classroom as well. Steven thanked Dr. Beyer for acknowledging Andrea.

**Review and Discuss 2017-18 General Fund Operating Budget (Preliminary)**

Jennifer Howard reported to the Board information on the draft proposed 2017-18 General Fund Operating Budget. She asked that the Board reflect on the information and provide feedback. The Board may be asked to act on the final 2017-18 General Fund Operating Budget at the June 20 Board meeting, pending legislative decision-making prior to that date.

**Student Success Report**

Heather Bennett reported to the Board on EVCC's Core Theme One which is Student Success, as established by our Strategic Plan in 2011-12. We have tracked indicators of the College's performance related to Student Success for the last six years (includes baseline data for 2010-11) and successfully met the targets set as thresholds of mission fulfillment. In preparation for our Year Seven Accreditation Site Visit in the fall, we will review these performance indicators, including the rationales behind their selection.

**Adjourn**

Meeting adjourned at 7:40 p.m.

---

Bob Bolerjack, Chair  
Board of Trustees

---

David N. Beyer, Secretary  
Board of Trustees