

The Board of Trustees of Everett Community College met on June 20, 2017 at 5:00 p.m. in the Jackson Center Senate Room at Everett Community College.

### **Presidents update**

President David Beyer welcomed everyone to the meeting. As we have done throughout the year with having different faculty members and deans talk about instructional programs, we have our Criminal Justice Program update tonight.

#### **Criminal Justice Program Update**

Gail Miulli introduced John Stewart who is the Director and Advisor in the Criminal Justice Department. John reported that Dean Jason Smith asked that he share a couple of things the department is doing: Cyber-crime and Online courses. As a demonstration for our online courses, John presented a video on Introduction to Criminal Justice featuring adjunct faculty member Nathan Ecelbarger. They want all instructors to put introductions to their online courses similar to what Nathan has done. They have developed cyber-crime investigation courses. Cyber-crime training is one of their department focuses, as there is a void in training because current training facilities are unable to offer more courses due to high demand. Last summer and again this summer we are offering a 2-week crime scene evidence course for those in law enforcement. Students in the department consist of traditional students right out of high school, students that have been in the military, and students already in their careers. They currently have between 170-200 students. John has been with EvCC for 15 years; and 15 years ago, there were maybe 30 students. Employment opportunities upon program completion for our students other than a career as a police officer include jobs in corrections, the prison system, probation officers, and counselors. Back in the early 1970s, the state had training academies at community colleges. There are growing numbers of agencies that are hiring and is that the training commission cannot keep pace with police department hiring needs. There is interest in having the College provide the same basic training course here as is offered at the academy. Trustee Bob Bolerjack mentioned that the City of Everett has 18-20 openings at any one time for officers so there is a definite need for more training facilities.

Dr. Beyer thanked John for his presentation. He commented that graduation was a festive and exciting evening! Meagan King and the other student speakers did a great job. It was a lively group of graduates. He appreciates the faculty and staff who work with students throughout the year and that the Board was there to congratulate the students.

We are going over the budget tonight but there is not a lot of movement right now. The College is ending the year and we are one of 6 or 7 colleges who are meeting enrollment goals. Our enrollments are up for summer quarter over a year ago and fall quarter enrollments are looking good. We look forward to another busy year this next year.

The State Board sent out a flyer on Guided Pathways that describes the work that is going on across the state. Being one of 6 colleges engaged in this, we are finding the work challenging but people are working hard. There are training sessions going on this summer. We continue to move forward with this major program, as it is all about student success and graduation. Trustee Bob Bolerjack stated that this flyer clearly explains the why, the how and the goals of Guided Pathways.

**Roll call**

Chair Bob Bolerjack called the meeting to order. Present for the meeting were Trustees Betty Cobbs, Toraya Miller, and Bob Bolerjack. Also present were President David Beyer, Recording Secretary Melissa Geraghty, Assistant Attorney General Roslyn Sterling, Student Representatives Meagan King and Tina Te, Classified Representative Dan Murphy, Faculty Representative Mike VanQuickenborne, Faculty Council Representative Steven Tobias, and 12 faculty, staff, students and administrators.

**Reports from the Board**

Trustee Betty Cobbs echoed what Dr. Beyer said – graduation was phenomenal! As she stood on the stage to congratulate the students, she realized again all that the faculty, staff and college do to make this a great event.

Trustee Toraya Miller reported she enjoyed the graduations and seeing all the students, and was impressed with the number of Running Start students graduating as well. At the 75<sup>th</sup> anniversary event, it was great to see those in the community who support our college and to celebrate the alumni. The Foundation Board presentation was good and it was interesting to learn of the transition from Everett Junior College to Everett Community College. It was powerful to review the display board that walks through that journey to see where we are and those we have celebrated over the years. She is the Liaison for the EvCC Foundation and attended the last Foundation board meeting where there was the presentation of a check from Key Bank. She also attended the Nohechitas event where the members talked about their kids in college and how they themselves can go to college. She is so proud to be part of this organization.

Trustee Bob Bolerjack echoed comments on our graduation which is always the highlight of the year. He thought it was the loudest, most enthusiastic crowd he's seen at a commencement ceremony! Commencement reflects the microcosm of our community, showing the access for and successes of our students. He is proud to be a Trustee.

**Consent Agenda**

**MOTION 01-06-2017**      Betty Cobbs moved for approval of the consent agenda. Toraya Miller seconded the motion and the motion passed unanimously.

**Reports to the Board**

**Student Representative**

Meagan King reported that this is her last meeting as ASB President and introduced the incoming ASB President Tina Te. Meagan reported that graduation was really fun and it was wonderful to be a part of it. Tina Te, the incoming ASB President, was an Ambassador this year. She has been in front of the Board to present the Student LIFE remodel, and has served on the S&A committee, so she has a lot of knowledge and will be a great leader. They are still hiring for 5 positions and applications are online. The clubs are working on a club website where students can go to directly for easy access for all club events that are occurring and clubs can share what they are doing. Tina shared she is excited they are starting the food pantry and looks forward to working in Student LIFE again and voicing

everyone's opinion.

Trustee Bob Bolerjack thanked Meagan for serving as ASB President and welcomed Tina. Dr. Beyer asked Meagan to share what her next steps will be. She reported that she is going to be an RA in Mountain View Hall.

#### Classified Representative

Dan Murphy reported to the Board that classified staff have been reaching out to Legislators to urge them to come to a compromise and agreement for the budget. They have selected a community service project. On July 15, the classified staff and Local 1020 will be working with employees of Lowes and other community volunteers at the First Presbyterian Church near the county courthouse. They will clean up, landscape and do other projects to restore that historic site and structure. They are also doing two other projects in July and August so they will be out there in the community representing the college and union members. He also reported that it has been a pleasure working with Kevin Craft over the course of a few years and he discovered Kevin's book of poetry titled Vagrants and Accidentals. Kevin is quite a talent and Dan urged the Trustees to check out Kevin's book as it was very impressive. Kevin teaches English here at the College and is also the Executive Editor of Poetry Northwest.

#### Faculty Representative

Mike VanQuickenborne reported to the Board that graduation was lovely and is a very inspiration thing to attend. He reported that they are in negotiations. He officially informed the Board that negotiations have reached an impasse and they are pursuing mediation with the Public Employees Relations Commission (PERC). They will continue to work on this over the summer. The main thing he wanted to highlight was that the Counseling Center will have no full-time counselors, only one part-time counselor, as the four full-time counselors are being decentralized to different locations across campus in the fall. He reported that he heard the counselors are not advocating for this change and that they were not asked for their input. He asked the Executive Vice President of Instruction and Student Services about this change and was informed that the move is part of implementation for Guided Pathways. He felt that making this change was premature and that in crisis situations, not having full-time faculty in the Counseling Center would only add to problems of trying to serve a large number of students.

Board Chair Bob Bolerjack then invited Dr. Beyer to comment.

Dr. Beyer commented that this move has been in discussion for quite a while to make sure counselors are available to students in locations more convenient to where students are located on campus. This move enables students to meet counselors and discuss issues they have, when they have them. Counselors in the Counseling Center only see an average of about 3 students per day and roughly 50% of the appointments do not show up. Counselors are dealing with individuals who have immediate issues so deploying the counselors across campus is one way to gain greater accessibility to more students. One counselor has been located in Liberty Hall for quite a while and reports that it has been a positive experience for her as having access for students is important. Another counselor has been in Transitional Studies for 5 or 6 years and sees a lot of students because they are closer to where the students are located. We will continue to have counseling available in the Counseling

Center but having counselors visible and available across the campus is important. We are placing counselors across campus where students have greater access in order to address the needs of students and provide the best support services to students in a very visible way.

Mike concluded that he is reporting what he heard which is that faculty input was not sought for this move and that the Guided Pathways Committee did not ask to have the counselors moved either.

#### Faculty Council Representative

Steven Tobias reported to the Board that we have wrapped up another successful year of teaching and he is in the afterglow of graduation and the success of that night. He sees just how much our students sacrifice and overcome challenges to succeed. Graduation is a huge victory for them and a huge impact in terms of their long term health and quality of life. He commented on Mike's report that to provide context, most student issues are generally related to outside challenges. Faculty feels a level of desperation when we see a student that cannot pass a class. We are all working towards the same goals and he suggested that dialog would help to alleviate anxiety.

Trustee Betty Cobbs asked Steven what pin he was giving out to certain students during the graduation ceremony. Steven answered that the pin is for students who have completed the Honors Program, which is a very rigorous program that requires students to put in a lot of additional work. Faculty developed this program 4 or 5 years ago and Lori Wisdom-Whitley is now in charge of it and has done a great job.

#### Campus Climate Survey

Heather Bennett introduced Sean Gehrke, the Director of Institutional Research. Sean presented the Employee Campus Climate Survey, which he administered to the employees of EvCC during Winter 2017 to assess the work environment. The survey focused primarily on employees' workplace experiences with harassment, relationships between employees and supervisors, and general workplace experiences. The presentation detailed the findings of this year's survey while comparing them to responses from prior years.

#### Accreditation Update

Heather Bennett presented an update on the comprehensive Year Seven accreditation site visit on October 23-25, 2017. The draft Year Seven Self Study Report was distributed for Board of Trustees review and comment. An updated timeline was also presented to the Board. The report will be presented for Board approval no later than August 15 and transmitted to the Northwest Commission on Colleges and Universities (NWCCU) by August 28.

#### Review and Discuss Initial Development of the 2017-18 General Fund Operating Budget

Jennifer Howard presented information for the Board to review on the initial proposed 2017-18 General Fund Operating Budget, to reflect on the information and provide feedback. Details of the initial proposed 2017-18 General Fund Operating Budget were discussed. The Board may be asked to act on the final 2017-18 General Fund Operating Budget at the July 18 Board meeting, pending legislative decision-making prior to that date.

**MOTION 02-06-2017** Toraya Miller moved that the Board of Trustees approve a motion to grant spending authority not to exceed 2016-17 spending levels. Betty Cobbs seconded the motion and the motion passed unanimously.

**Review and Take Action on Board Meeting Dates for 2017-2018**

President David Beyer asked that the Board review and approve the Board meeting dates for 2017-2018 which enables Board members, staff and the community to plan appropriately for the coming years. For cost reduction purposes, the Board may want to consider a reduced schedule for 2017-2018 and assign some of the dates as study sessions. All Board meetings will begin at 5:00 pm.

The Board meeting schedule will be as follows:

July 18, 2017  
September 19, 2017  
October 17, 2017 – Board Study Session  
November 21, 2017  
January 16, 2018  
February 20, 2018 – Board Study Session  
March 20, 2018  
April 17, 2018 – Board Study Session  
May 15, 2018  
June 19, 2018

**MOTION 03-06-2017** Betty Cobbs moved that the Board of Trustees approve a motion for the Board Meeting Dates for 2017-2018. Toraya Miller seconded the motion and the motion passed unanimously.

**Executive Session**

The Board will adjourn into an Executive Session to discuss with legal counsel litigation or potential litigation for approximately 30 minutes. No action will be taken.

The Board meeting will adjourn immediately following the Executive Session.

**Adjourn**

Meeting adjourned at 7:00 p.m.

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Bob Bolerjack, Chair  
Board of Trustees

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David N. Beyer, Secretary  
Board of Trustees