

The Board of Trustees of Everett Community College met on June 11, 2008 at 5:00 p.m. in the Olympus Board Room at Everett Community College.

President's Update

Sandra Fowler-Hill, VP of Instruction and Christine Kerlin, VP of Enrollment Services gave an update on the International Program. Both Sandra and Christine have just returned from the national NAFSA Association of International Educators conference. Five faculty and staff attended the conference which included staffing the Study Washington booth and the Study Washington reception, both of which drew a large number of folks to learn more about Washington colleges and universities. They reviewed with the Board some of the following highlights of the program:

- International Program Leadership
- International Student Recruitment
- On-campus International Cultural Activities
- International Student Support
- Intensive English Language Program (IELP)
- Partner with Non-U.S. Institutions

Roll Call

Present for the meeting were trustees Nancy Truitt Pierce, Gene Chase, Tom Gaffney, James Shipman and Carlos Veliz. Also present were President David Beyer, Assistant Attorney General Scott Majors, Recording Secretary Cheryl Blackburn, Faculty Representative Elliot Stern, Classified Representative Manja Schultz, Student Representative Martin Ferguson and 9 faculty, staff, administrators and students.

Approval of Minutes

Chair Nancy Truitt Pierce asked if there were any corrections, additions or deletions to the minutes from the May 14, 2008 Board meeting.

MOTION 01-06-2008 Tom Gaffney moved for approval of the minutes from the May 14, 2008 Board meeting. James Shipman seconded the motion and the motion passed unanimously.

Nancy Truitt Pierce presented a plaque to Rich Haldi and thanked him for his 37 years of service to the College. She also presented a certificate to Martin Ferguson thanking him for his support to the College as ASB President for the past two years.

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Reports

Student Representative

Martin Ferguson introduced Sarah Sandford who is the incoming ASB President for next year. In the League Northern Region, men's baseball was second and women's softball was third. He thanked Larry Walker and Sue Snow for all their hard work with athletics. The College's commencement ceremony was a great success with a high turnout. The next senate meeting will be during fall quarter on October 2, 2008 at 2:00 p.m. Over 1,500 students, staff and community members attended the three Artist and Lecture Series this year. The Student Senate agreed to fund \$25,000 toward the purchase of the digital signage system for campus. Martin thanked Rich Haldi for his 37 years of service to the students.

Classified Representative

Manja Schultz reported that classified staff continues to work hard to wrap up the academic year. The budget transparency remains a topic at the union meetings and she continues to work with President Beyer and Michael Kerns on ways that could involve the campus community more. Tomorrow's spring awards will include two new awards this year, the Distinguished Classified Staff Award and the Emerging Classified Staff Award. Classifieds spring conference had a good turnout with the theme being "team building". Manja also welcomed Jennifer Howard as the new Assistant VP of Human Resources.

Faculty Representative

Elliot Stern discussed with the Board how the collective bargaining process this year marked an historical shift in how faculty and administrators worked together. There was a true collaboration and consensus building during the entire process. The group seemed to find common ground and ended with a good contract and a positive process which serves as a model and example to our students. He thanked the entire bargaining team.

Review and Take Action on 6 Faculty Leave Reports

Sandra Fowler-Hill, Vice President of Instruction presented that the following faculty members were granted professional leaves by the Board:

- Lolly Smith, Sabbatical leave, Spring 2006
- Andrew Vanture, Sabbatical leave, Fall 2007
- Ellen Felsenthal, Enhancement leave, Fall/Winter/Spring 2005-06
- Connie Veldink, Enhancement leave, Spring 2007
- Debra Tri, Enhancement leave, Fall/Winter 2006-07
- Louise Vlasic, Fall 2007

The Professional Leave Committee has received the above listed reports. Copies of their original leave requests and their full leave reports are attached.

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Article 22.53 of the faculty CBA states:

The District President shall receive the final reports of the leave recipients and the recommendations for approval or rejection of those reports from the Professional Leave Committee. The District President shall forward the final reports and the Professional Leave Committee recommendations to the Board, certifying the completion or non-completion of each professional leave contract.

Per Section 22.53 of the faculty contract, the reports are now being presented to the Board.

- The Committee recommends the Board's acceptance of each of the reports.

Lolly Smith reported on her sabbatical leave during spring quarter 2006 which allowed her to support her teaching of Intercultural Film in her English 102 class by reading widely, reviewing films, and developing the course into an online section.

Andrew Vanture reported on his sabbatical leave during Fall 2007 which allowed him to complete some astronomical research he had been working on for the past three summers. The sabbatical gave him six months to concentrate on the study of the abundances of a broad range of chemical elements in stars during the late phases of their lives. The particular type of star he has been studying are called S stars based upon the appearance of their optical spectrum.

Louise Vlasic reported on her sabbatical leave during Fall 2007. The National Association for the Education of Young Children (NAEYC) has recently developed (2006) accreditation for two-year Early Childhood Education programs. Her leave allowed her to prepare and develop a proposal for the College to move toward accreditation of the two-year Early Childhood Education program, the Associates in Technical Arts degree.

MOTION 02-06-2008 Gene Chase moved for to accept the six faculty leave reports. – James Shipman seconded the motion and the motion passed unanimously.

Approve the Resolution 2008-06-01 to ratify the Agreement between Everett Community College and the American Federation of Teachers, Local 1873 for three years, Effective July 1, 2008

Sandra Fowler-Hill, VP of Instruction and Elliot Stern, AFT representative presented that EvCC and the AFT have a signed Collective Bargaining Agreement that would go into effect on July 1, 2008 and run thru June 30, 2011. Monthly Contract Administration meetings are held to assure that matters affecting AFT members are administered in accord with the Agreement, and to review areas needing clarification. AFT members will have completed their vote on ratification by June 10, 2008 and the results of said vote will be certified and revealed prior to the scheduled Board of Trustees meeting on June 11, 2008. Both the College and the AFT urge ratification.

MOTION 03-06-2008 Gene Chase moved to approve Resolution 2008-06-01 to ratify the Agreement between Everett Community College and the American Federation of Teachers, Local 1873 for three years, effective July 1, 2008. James Shipman seconded the motion and the motion passed unanimously.

Review the General Fund Operating Budget Report for Fiscal Year 2007-08 as May 31, 2008 and take action on Resolution 2008-06-02 - Amendment of 2007-08 General Fund Operating Budget

Michael Kerns, Executive Vice President presented to the Board the General Fund Operating Budget report for the current fiscal year through May 31, 2008. Enrollment appears to be coming in just above target which will give us a slight cushion. Michael also presented the Board with an amendment to the 2007-08 General Fund Operating Budget. The proposed amendment will increase the General Fund Operating Budget by \$483,808 from \$36,830,634 to \$37,314,442. The amendment is the result of increased enrollment in several programs and increases to state funding to off-set expenditures.

MOTION 04-06-2008 Tom Gaffney moved to approve Resolution 2008-06-02 Amendment of 2007-08 General Fund Operating Budget. Carlos Veliz seconded the motion and the motion passed unanimously.

Approval of Continuing Resolution 2008-06-03 Authorizing Expenditure of Funds for Fiscal Year 2008-2009

Michael Kerns presented to the Board that the purpose of this item is to request the Board to approve a Continuing Resolution authorizing the expenditure of funds for the fiscal year 2008-09. The Board will not be presented with a final budget recommendation for Fiscal Year 2008-09 because of the significant uncertainty that remains about new funding for general growth enrollments. Funding for general enrollments is the only major form of new discretionary state funding the College will receive. The College has the possibility of receiving \$270,000 if it achieves its state enrollment target. The enrollment target is calculated by averaging the actual enrollment over the last two years and comparing it to the average of the state enrollment the College was funded for over the last two years. As of June 4, 2008, the College is within 2-3 annual FTE (out of about 4,800) of making its state target. Enrollment adjustments (slightly up or down) are made until the end of the quarter. It is not know if the College will make its target until the end of finals week (June 13, 2008). Some of the priorities being discussed and considered by the President and Vice Presidents include:

- International education program
- Corporate education program
- Continued efforts with increasing diversity
- Addressing staffing shortages in key areas including facilities, HR and accounting
- Building on our outreach programs to Monroe
- Increasing institutional marketing
- Existing unfunded and unfilled positions

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- Commitment to new compensation
- Budget contingencies and reserves

The amount of new funding that is devoted to any of these initiatives will be largely determined by whether or not we achieve our enrollment target and receive general growth enrollment funding.

MOTION 05-06-2008 Tom Gaffney moved to approve Resolution 2008-06-03 Authorizing Expenditure of Funds for Fiscal Year 2008-09. James Shipman seconded the motion and the motion passed unanimously.

Approve 2008-2009 Board Meeting Dates

Nancy Truitt Pierce, Board Chair stated that the July and August Board meeting dates would remain on the second Wednesday of the month. Starting in September the Board meetings would be moved to the third Wednesday of the month as follows:

July 9, 2008, August 13, 2008, September 17, 2008, October 15, 2008, November 19, 2008, December 17, 2008, January 21, 2009, February 18, 2009, March 18, 2009, April 15, 2009, May 20, 2009, June 17, 2009

MOTION 06-06-2008 Gene Chase moved to approve 2008-2009 Board Meeting Dates. Tom Gaffney seconded the motion and the motion passed unanimously.

Executive Session

At 7:20 Chair Nancy Truitt Pierce adjourned into executive session to discuss personnel and real estate. She stated that no action would be taken.

Adjourn

Meeting adjourned at 7:50 p.m.

Nancy Truitt Pierce, Chair
Board of Trustees

David N. Beyer, Secretary
Board of Trustees