

The Board of Trustees of Everett Community College met on April 15, 2009 at 5:00 p.m. in the Olympus Board Room at Everett Community College.

President's Update

DOL Community Based Job Training Grant: Triad II Advanced Manufacturing

Melissa Helmenstine and Robert Osnes presented that in 2007, Everett Community College and its partners received a \$2 million DOL CBJT grant for the Triad II Advanced Manufacturing program. The partners include Edmonds Community College, Workforce Development Snohomish County, Aerospace Futures Alliance, Pacific Coast Marine, International Association of Machinists and Aerospace Workers (IAM), The Boeing Company, Economic Development Council of Snohomish County, Sno-Isle Skills Center, and Snohomish and Monroe School Districts.

The Triad grant has allowed Everett and Edmonds Community Colleges to award students scholarships up to \$5000 for tuition and textbooks for those enrolled in Advanced Manufacturing programs. Everett CC programs include: Aviation Maintenance, CAD/CATIA, Composites, CNC Machining, and Welding and Fabrication. Edmonds CC programs include: Aerospace Manufacturing, CATIA, Materials Science, Rapid Prototyping, and Project Management. The Triad grant timeline is from January 2007 to December 2009.

Approximately \$1 million dollars was appropriated to direct service to students by providing funding for tuition and textbooks. The other \$1 million was appropriated for program development, supplies, equipment, and staffing of the grant. Currently all tuition and textbook funding at Everett CC has been exhausted. There is still some supply funding available.

The program was designed to provide skills training to 600 people (300 new entrants and 300 incumbent workers). Currently 654 participants have been served.

President Beyer also congratulated and recognized:

- EvCC accounting instructor Bill Reed, who is the 2009 winner of Central Washington University College of Business "Advancing the Dream" award, which recognizes outstanding community college instructors. Bill will be honored at the 16th Annual College of Business Honors Banquet May 2 at CWU's Des Moines campus.
- Kathy Cook, EvCC Director, Center for Disability Services and her role as a member of the Disability Support Services Council. Kathy's wealth of knowledge has helped the Board's mission to facilitate access to postsecondary education for persons with disabilities.

Roll Call

Present for the meeting were trustees Tom Gaffney, James Shipman, Betty Cobbs, Gene Chase and Chair Nancy Truitt Pierce. Also present were President David Beyer, Assistant Attorney General Scott Majors Recording Secretary Cheryl Blackburn, Faculty Representative Tom Gaskin, Classified Representative Phyllis Alexander, Student Representative Sarah Sandford and 10 faculty, staff, administrators and students.

Board of Trustees
April 15, 2009
Board Meeting
Page 2

Approval of Minutes

Chair Nancy Truitt Pierce asked if there were any corrections, additions or deletions to the minutes from the March 11, 2009 Board meeting.

MOTION 01-04-2009 Gene Chase moved for approval of the minutes from the March 11, 2009 Board meeting. Betty Cobbs seconded the motion and the motion passed unanimously.

Student Representation

Sarah Sandford presented that the expansion to the Student Union Building will contain a new bistro. The students continue to work with the Health and Safety Committee on the smoking issues on campus. Black Violin performed on April 6, 2009 and had over 550 in attendance. To show support of the troops, the students put together fifteen boxes of food and supplies which will be delivered in the next few weeks. The blood drive continues today and tomorrow and the spring fling ice cream social will be on May 28th. As of April 6th Men's Baseball was second in the league and Women's Softball was first in the league.

Classified Representative

Phyllis Alexander reported that the union will head back to the bargaining table to add in one new personal leave day and add another year that an employee can remain on the layoff list. Once legislation gets through the budget process, the bargaining unit will then go back to renegotiate health care. The union approved the four-day work week for this summer and they continue to meet on a monthly basis with Human Resources to cover any issues that they may have.

Faculty Representative

Tom Gaskin report that faculty enjoys all the new technology provided in the classrooms of Gray Wolf. He has just returned from an AFT conference regarding bargaining in higher education, reviewing your college budget and reduction in force and the law. The Washington State American Federation of Teachers will hold a meeting on May 1 and 2 with ten attending from the local chapter. A recent campaign on campus to encourage legislators to support our colleges received 453 signatures and will be delivered to legislators next Tuesday. The Executive Council of the local AFT wanted to convey to the Board that faculty are enduring tough times as well as not being granted sabbatical leaves or cost of living adjustments. Tom also wanted to congratulate Bill Reed on his Advancing the Dream award.

Request to Rename the Applied Technology Training Center to the Corporate & Continuing Education Center

John Olson, VP of College Advancement presented that as part of the overall rebranding of the Continuing Education / Corporate Training arm of the College, the program adopted a new name: Corporate & Continuing Education Center. A recommendation to rename the Applied Technology Training Center facility to match the new program name was forwarded to President David Beyer.

We anticipate more clarity (right now the facility is called by as many as five different names: ATTC, Applied Technology Training Center, CE, Continuing Ed., Corporate Training); we believe that matching the name with the program will solidify the brand, and we think we will improve our ability to market the programs offered to the business community. These conclusions are backed up by a consultant's findings regarding the rebranding of the program

The policy for renaming calls for a committee to be formed consisting of a Board of Trustee member, a Foundation Board member, a student, a faculty member, and an administrator. The VP for College Advancement chairs the committee; committee recommendation is forwarded to the President and then to the Board. The recommendation was approved by the President and the Board is being requested to formally change the name from ATTC to Corporate & Continuing Education Center.

MOTION 02-04-2009 James Shipman moved to approve the recommendation to rename the Applied Technology Training Center to the Corporate and Continuing Education Center. Tom Gaffney seconded the motion and the motion passed unanimously.

Hi-Q Update

Gretchen Rowe presented to the Board that Hi-Q is the oldest continuous academic quiz competition for high school students in the nation. Initiated in 1948 in Pennsylvania, Hi-Q has been in the Everett region since 1976. Teams accumulate points during their three matches by answering questions that are based primarily on 14 high school courses. There are two types of questions: standard format, when all teams are asked a question from that category; and toss-up, when the team that responds first gets the opportunity to answer. The top scoring team automatically advances to the Championship Match. Six additional teams face-off in the semi-finals with two teams advancing from these matches to play in the final match.

Three schools joined the program this year bringing the total to twenty-one high schools from Snohomish and Island counties participating. Approximately 200 students competed. Hi-Q matches are held in front of large audiences; over 7300 students attended a regular season match. Additionally, over 150 parents, friends and Hi-Q supporters were on campus to cheer on their favorite team at this year's semi-final matches that were hosted at EvCC.

The Hi-Q program showcases the value of studying and applying oneself. The matches are fun, fast-paced and provide a platform for students to showcase their abilities. Private donations and participation fees paid by the local high schools support the expenses incurred.

Instructional Program Metrics

Sandra Fowler-Hill, VP of Instruction presented to the Board actual and formula driven data to determine direct program costs. She reviewed handouts that covered:

- Program Metrics 2007-08
- Sample Student Costs 2008-09
- Top Wait-listed Classes for Spring 2009
- Degree/Certificate Awards 2007-08
- Snohomish County Occupational Data
- Exam Pass Rates
- Median Post-College Wages of EvCC Vocational Students by CIP Codes

Resolution 2009-04-01 Amendments of Fiscal Year 2008/09 General Fund Operating Budget and Resolution 2009-04-02 Amendment to General Fund to Address State Allocation Reduction

Jennifer Howard, VP of Administrative Services presented that Resolution 2009-04-01 addresses an increase of \$98,459 for distribution of E-tech Funds, an increase of \$129,933 in expenditures due to increased revenue in medical coding, and an increase of \$5,984 for Continuing Education Visual Communications. Resolution 2009-04-02 addresses a state allocation reduction of \$1,120,000 which is the College's portion of the 4.3% reduction required by the state for fiscal year 2008-09.

MOTION 03-04-2009 Tom Gaffney moved to approve Resolution 2009-04-01 Amendments of Fiscal Year 2008/09 General Fund Operating Budget. James Shipman seconded the motion and the motion passed unanimously.

MOTION 04-04-2009 Tom Gaffney moved to approve Resolution 2009-04-02 Amendment to General Fund to Address State Allocation Reduction. James Shipman seconded the motion and the motion passed unanimously.

Board of Trustees
April 15, 2009
Board Meeting
Page 5

Review the monthly General Fund Operating Budget Report for Fiscal Year 2008-09

Jennifer Howard, VP of Administrative Services gave the Board an update on the 2008-09 general operating fund budget-to-actual as of March 31, 2009. Spending continues to be down, revenue is up in many areas, and we continue to track well for the current fiscal year.

Executive Session

At 7:10 p.m. Chair Nancy Truitt Pierce adjourned into executive session to discuss real estate and personnel issues. She stated that no action would be taken.

Adjourn

Meeting adjourned at 7:40 p.m.

Nancy Truitt Pierce, Chair
Board of Trustees

David N. Beyer, Secretary
Board of Trustees