

The Board of Trustees of Everett Community College met on May 20, 2009 at 6:00 p.m. in the Olympus Board Room at Everett Community College.

There were six guests from the audience that spoke to the Board in support of the CAFÉ Program.

President's Update

The following faculty members were granted professional leaves by the Board and shared highlights from their experiences:

- Colleen Shannon, Sabbatical leave, Winter 2008
- Peg Balachowski, Enhancement leave, Fall 2008
- Richard Ives, Sabbatical leave, Fall 2008
- Christie Nelson, Sabbatical leave, Winter 2009

Roll Call

Present for the meeting were trustees Tom Gaffney, James Shipman, Betty Cobbs, Gene Chase and Chair Nancy Truitt Pierce. Also present were President David Beyer, Assistant Attorney General Scott Majors Recording Secretary Cheryl Blackburn, Faculty Representative Tom Gaskin, Classified Representative Max Phipps, Student Representative Sarah Sandford and 18 faculty, staff, administrators and students.

Approval of Minutes

Chair Nancy Truitt Pierce asked if there were any corrections, additions or deletions to the minutes from the April 15, 2009 Board meeting.

MOTION 01-05-2009 Thomas Gaffney moved for approval of the minutes from the April 15, 2009 Board meeting. Gene Chase seconded the motion and the motion passed unanimously.

Reports to the Board

Student Representation

Sarah Sandford gave the Board an overview of the student goals:

- Goal 1. – Work on Student Campus Enhancements
- Goal 2. – Consider some enhancements to: parking & bus transportation to campus. Regarding campus safety and security, continue involvement with the College's Emergency Management Planning
- Goal 3 – Involve EvCC student leaders in Washington State's Student Legislative Academy for community and technical student leaders
- Goal 4 – More effectively inform students of the campus student resources and services available.

President Beyer and the Board thanked Sarah for her all her work and leadership that she provided as ASB President and wished her well in her continued education pursuit at Montana State University.

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Classified Representative

Max Phipps reported that on June 16, 2009 they will be voting on ratification of their contract/agreement with the State. They have also renegotiated health care and some copays may increase. Max also shared his concern about the budget and the layoffs that will occur in the Trailside Program. June 15, 2009 is the start of the four-day work week and all classified staff members continue to work hard across campus.

Faculty Representative

Tom Gaskin reported that he has enjoyed the good relationship that he has had with the Board and administration these past three years. He understands that there are two issues the College is facing with one being the budget and how to balance it and the other being legislative bills prohibiting salary increases. However, the decision not to fund faculty payments that are called for in the contract is a major issue with faculty members. The perception among faculty is that administration used the decision in order to balance the budget. He stated that some solutions might be to pay faculty a stipend equal to the increase, place the money in an escrow account to be paid at a later date, or place the salary as a promotional step in the tenure process. Tom is concerned that the good relations with the Board may not be maintained as faculty sees this as a breach of contract by administration.

Selection of Exceptional Faculty Award Recipients for 2008-2009

Section 21 of the negotiated agreement with the AFT outlines the process for the Exceptional Faculty Awards. A screening committee was formed consisting of Mattie Davis-Wolfe (Chair), Paul Marshall, Anne Brackett, Elliot Stern and Al Friedman. The committee circulated application information and criteria to the campus community. Nine noteworthy faculty members were nominated and six were selected for recognition this year. Due to funding during tough economical times only three of the six could be funded.

The committee requests that the names of the award winners be kept confidential until the ceremony in June.

By recognizing exceptional faculty members for their accomplishments, the College is encouraging faculty to strive to their highest standards of scholarship, leadership, instruction and service.

Review the Services and Activities Fees rate for 09-10 and Review S&A Fees Budget for 09-10

Sarah Sandford, ASB President, presented the proposal which included:

1. S & A Fees Budget Committee membership, timeline and goals
2. The proposed increase in the S & A Fees rate and projected revenue
3. S&A Fees Proposed Budget: Increased \$77,225 over FY09
4. S & A Fees Budget Comparison 2006-07 through proposed 2009-10
5. S & A Fees Proposed Budget increases by programs, clubs, services and organizations

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The Washington State Legislature has authorized a tuition and fees revenue increase of 7% which will increase the S&A Fees rate. The ASB Student budget for 2009/10 is based on a 5% S&A Fees rate increase. Any additional revenue generated based on the SBCTC approved rate will added to the Contingency Fund.

An increase of \$77,225 was recommended by the S&A Fees Budget Committee and approved by the ASB Student Senate. The increase supports the following:

- Athletics:	\$17,000
- Programs, clubs, services, organizations:	
• Student Help (\$8.50 to \$8.55)	\$ 2,977
• Clubs	\$ 3,725
• Drop-In Tutoring	\$ 1,246
• Theatre	\$ 1,000
• Early Learning Center	\$ 2,000
• Paperclip	\$ 500
• Contingency	\$ 5,001
- S&A Fees Overhead charge (8%)	\$ 6,176
- S&A Fees Basic Student Support Services (one year only)	\$37,600

President Beyer and the Administrative Review Committee have approved the proposal from the S&A Fees Budget Committee and ASB Student Senate and recommend review and final approval by the Board of Trustees at their June 17, 2009 Meeting.

Program Viability Reports for Medical Transcription, Medical Coding, and Criminal Justice

Deferred to the June Board meeting

Take action on an Amendment to the 2008-09 General Fund Operating Budget, Resolution No. 2009-05-01.

Jennifer Howard, VP of Administrative Services requested that the Board take action on an amendment to the 2008-09 General Fund operating budget. The budget amendment reflects an increase in the state allocation for Workforce Development Variable of \$4,450, an increase for distribution of E-Tech Fund Balance in the amount of \$98,459, and increased revenue/expenditures for Continuing Education of \$61,390.

MOTION 02-05-2009 James Shipman moved to approve Resolution 2009-05-01 Amendments of Fiscal Year 2008/09 General Fund Operating Budget. Thomas Gaffney seconded the motion and the motion passed unanimously.

Review the General Fund Operating Budget Report for Fiscal Year 2008-09

Jennifer Howard, VP of Administrative Services gave the Board an update on the 2008-09 general operating fund budget-to-actual as of April 30, 2009. Spending continues to be down, revenue is up in many areas, and we continue to track well for the current fiscal year.

Review and Discuss preliminary Development of the 2009-10 General Fund College Operating Budget

Chair Nancy Truitt Pierce stated that due to time constraints of a couple of Board members, review and discussion of the preliminary 2009-10 budget would be moved to the Board study session on June 8, 2009.

Executive Session

At 7:50 Chair Nancy Truitt Pierce adjourned into executive session to discuss real estate issues. She stated that no action would be taken.

Meeting was called back to order at 8:15 a.m.

Approve Resolution 2009-05-02 Authorizing the College President to enter into an Amended and Restated Real Estate Purchase and Sale and Joint Development Agreement with Providence Everett Medical Center

Patrick Sisneros, Vice President of College Services presented that the Board of Trustees adopted Resolution No. 2006-11-01 on November 14, 2006 authorized the President of the College to enter into a Real Estate Purchase and Sale and Joint Development Agreement with Providence Everett Medical Center.

The Board is requested to consider and approve a resolution that authorizes the College President to enter into an Amended and Restated Real Estate Purchase and Sale and Joint Development Agreement with Providence Everett Medical Center.

This amended and restated agreement accelerates and completes the transfer of the exchange of the 17-acre shopping center adjacent to the College expansion area and the 9-acre College owned athletic facility adjacent to Providence Everett Medical Center on June 30, 2009.

MOTION 03-05-2009 Gene Chase moved to approve Resolution 2009-05-02 Authorizing the College President to enter into an Amended and Restated Real Estate Purchase and Sale and Joint Development Agreement with Providence Everett Medical Center. Betty Cobbs seconded the motion and the motion passed with four members in agreement and one Board member Tom Gaffney not present for the vote.

Adjourn

Meeting adjourned at 8:20 p.m.