

The Board of Trustees of Everett Community College met on January 19, 2010, at 5:00 p.m. in the Olympus Board Room at Everett Community College.

### **Briefing by the President**

President Beyer introduced our new Board of Trustee member Gigi Burke

- **Budget**

David presented the General Fund Operating Budget report for the current fiscal year through December 31, 2009. Tuition and state revenue are on target. The campus continues to work hard on conserving, keeping expenditures down and dealing with the challenges that come with more students.

- **TACTC/Legislative Session**

TACTC will start on January 24<sup>th</sup> with the new trustee orientation followed by dinner. Student leaders will also be joining them on that evening as well. Following the conference on Monday, will be the legislative dinner where we will be joined by Edmonds, Cascadia, Shoreline and Lake Washington along with legislators to discuss our needs with a focus on worker retraining funds.

- **Major Fundraising Campaign**

President Beyer has met with Ray Clements, CEO of the Clements Group, L.C. to discuss the executive awareness sessions which will be starting in March. The fundraising campaign will kick off in about one year.

### **Roll Call**

Present for the meeting were trustees Tom Gaffney, Betty Cobbs, Gigi Burke and Chair James Shipman. Also present were President David Beyer, Assistant Attorney General Scott Majors Recording Secretary Cheryl Blackburn, Student Representative Brent Thompson, Faculty Representative Tom Gaskin and 13 faculty, staff, administrators and students.

### **Consent Agenda**

**MOTION 01-01-2010** Betty Cobbs moved for approval of the minutes from the December 15, 2009 Board meeting and the faculty leave reports. Tom Gaffney seconded the motion and the motion passed unanimously.

### **Reports to the Board**

#### **Student Representative**

Brent Thompson reported that the Senate Goals Committee has set their goals and had their first meeting today. ASB presidents from around the state have been meeting to establish a group to become more organized in Olympia. One of the E-tech budget proposals that was reviewed is to

## **Board of Trustees**

**January 19, 2010**

### **Board Meeting**

**Page 2**

extend the netbook program from 150 computers to 450 computers. The Artist and Lecture series will kick off on February 19<sup>th</sup> with Sonos who will perform cappella music at the Everett Civic Auditorium.

#### Faculty Representative

Tom Gaskin welcomed Trustee Gigi Burke. He commented on the tough times we are facing financially but we have faced them before and we will get through it. The AFT will be holding elections this quarter and candidate/nominations should start coming in. Campuses around the state will be generating a petition to take to legislators asking that they be kind to community colleges during this session. A couple of issues before AFT are the smoking policy, parking and mandatory student advising and what impact that will have on faculty workloads.

#### Faculty Leave Report Presentations

The following faculty members were granted professional leaves by the Board and presented their reports:

Sandra Lepper, Sabbatical leave, Spring 2009:

- Sandra presented a report to the Board regarding her sabbatical leave which focused on three areas; producing her own artwork, increasing her professional presence as an artist, and researching galleries in the Northwest and beyond.

Mattie Davis-Wolfe, Enhancement leave, AY 2008/2009

- Mattie presented a report to the Board regarding her sabbatical leave during which time she completed the research for her dissertation and also completed nine doctoral courses. Her dissertation, *Evaluation of the Effectiveness of a Caring Nursing Student Success and Retention Program*, focused on evaluating the effectiveness of EvCC's Nursing Student Success and Retention Program.

#### Library Collection Development Policy

Jeanne Leader, Dean of Library, Media, Arts & Distance Learning, presented that the Library-Media Center has updated its collection development procedures in preparation for accreditation and to clarify language. The original policy was approved by the Board of Trustees in 1991 and other than name changes; the policy statement has not been altered. The rest of the document has been revised to reflect the current college mission statement and to address changes in the types of materials that are now part of the library collection, such as online resources.

#### **MOTION 02-01-2010**

Tom Gaffney moved for approval of the Library Collection Development Policy as written. Gigi Burke seconded the motion and the motion passed unanimously.

**Approve addendum to the agreement between Everett Community College and the Everett Community College Foundation**

John Olson, Vice President of College Advancement and Executive Director of the EvCC Foundation presented that in 1998, the College and the Foundation entered into an agreement that delineated the level of staffing and financial support that the College would provide in support of Foundation activities. This agreement was amended in 1999, 2000, 2004, and 2006.

A fee is paid from the Foundation to the College in return for College services provided. Currently that fee is set at \$60,000; the action taken here would reduce that fee to \$30,000. There is language in the agreement that provides for an adjustment in the fee – a written agreement is necessary to make such an adjustment. The Foundation has a strong interest in providing more student scholarship and emergency assistance support.

There will be a one-time reduction in revenue to the college in the amount of \$30,000. This does not commit the College to future years' spending, in that the agreement's terms will be reviewed prior to the completion of next year's budget.

**MOTION 03-01-2010** Gigi Burke moved to approve the addendum to the agreement between Everett Community College and the Everett Community College Foundation. Betty Cobbs seconded the motion and the motion passed unanimously.

**Executive Session**

At 7:00 p.m. Chair James Shipman adjourned into executive session to discuss property issues. He stated that no action would be taken.

**Adjourn**

Meeting adjourned at 7:30 p.m.

---

James Shipman, Chair  
Board of Trustees

---

David N. Beyer, Secretary  
Board of Trustees