

## Undetermined Residency Worksheet

This form is used to update any account that has been coded Undetermined for Residency. Students that have been previously coded Out-of-State must email [residency@everettcc.edu](mailto:residency@everettcc.edu).

Why was your account coded as undetermined? Transitional Studies, English as a Second Language, Running Start and College in the High School students are not asked the Residency questions at the point of Admissions. In addition, if you applied online via the Online Admissions Application Portal, if the system is unable to determine if you are In-State or Out-of-State residents, it will default to Undetermined.

Undetermined Residency status charges Non-resident tuition.

To update your account, this form must be turned in before the 30<sup>th</sup> calendar day of the quarter. Failure to turn in this form before the deadline will result in residency reclassification being pushed delayed into the next quarter.

Residency does not automatically update once a student has lived in WA for 12 months. Students must submit the needed documents and request the update on their account.

Please Note: Any decision made regarding your tuition status is effective at Everett Community College only.

### Student Information

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Email Address \_\_\_\_\_

Physical Address \_\_\_\_\_

Student I.D. number \_\_\_\_\_ Date of birth \_\_\_\_\_

1. Have you lived in the state of Washington continuously for the past twelve (12) months?  Yes  No

If No, how long have you lived in Washington? \_\_\_\_\_

2. Are you claimed on income tax returns by an out-of-state parent/legal guardian?  Yes  No

3. Are you receiving aid from an out-of-state agency based on being a resident of that state?  Yes  No

If Yes, please indicate which state: \_\_\_\_\_

4. Are you an active-duty military person stationed in Washington or an active-duty member of the Washington National Guard?  Yes  No

If Yes, please provide a copy of your orders and military ID or material verifying active status. Documents can be turned in-person to Parks Student Union RM201 or via email to [residency@everettcc.edu](mailto:residency@everettcc.edu).

5. Are you the spouse or dependent of a person in active-duty military status stationed in Washington State or an active member of the Washington National Guard?  Yes  No

If Yes, please provide a copy of your sponsor's orders and your military Dependant ID (front and back). Documents can be turned in-person to Parks Student Union RM201 or via email to [residency@everettcc.edu](mailto:residency@everettcc.edu).

6. Check this box if US Citizen or Permanent Resident/Green Card: <input type="checkbox"/>	
If not a US Citizen, what is your visa status?	
<input type="checkbox"/> International Student Visa (F,J or M)	
<input type="checkbox"/> Refugee or Asylee	
<input type="checkbox"/> Other status/visa	
<input type="checkbox"/> No answer	
7. Did you finish/earn your High School Diploma/GED before enrolling for classes at EvCC?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Did you live in Washington continuously for twelve (12) months before enrolling for classes at EvCC?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

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