

N Audit - Means class attendance and participation without evaluation. Courses taken on this basis carry no credit and do not count toward graduation.

Y In-Progress - Indicates a course has not yet ended, and the student is still actively involved in finishing the required work. This grade is used in courses that have an official ending date scheduled after the end of the regular quarter. The course requirements must be completed within one year of the date the Y is given; otherwise, it will revert to an F grade. An instructor may specify a completion date earlier than one year in the course syllabus.

I Incomplete - Given when a student has satisfactorily completed most of the requirements for a course but, for an unavoidable reason, has been unable to complete a specific course requirement or take the final examination. The grade is given only if previous arrangements have been made with the instructor to complete the course requirements. A written copy of these arrangements will be placed in the appropriate division dean's office. The course requirements must be completed within one year of the date the I grade is received. Incomplete grades not made up within one year will revert to an F grade on the student transcript, and no credit will be earned.

W Withdrawal- Means that registration in a course has been officially canceled by the student. It is granted to all students who officially drop a class on or before the published deadline. Failure on the part of the student to withdraw officially from a class by the published deadline may result in an F grade if the student has not completed the minimum course requirements. An excessive number of withdrawals may be cause for review of the student's academic record.

R Repeat -The notation of "R" is made next to the grade of a course which has been repeated, if the student has submitted a course repeat card.

S Satisfactory – Indicates C or higher level of achievement in a course taken on an S/U basis. The S grade has no grade point average, but credit is awarded for the course. Instructor's permission is required to take a course on a satisfactory/unsatisfactory basis.

U Unsatisfactory – Indicates less than C level of achievement in a course taken on an S/U basis. The U grade has no grade point value and is not used in the calculation of a grade point average. No credit is awarded for courses in which a U grade is received.

V Instructor Withdrawal – given at the option of the instructor at the end of the term when a student has stopped attending class and has failed to officially withdraw. This grade may not be given after a Y or an I has been given.

V1 Administrative Withdrawal – A grade of administrative withdrawal (V1) may be entered on the transcript when a student is withdrawn from a class as the result of a policy or procedural infraction committed by the student.