

Enrollment Services

Petition is appropriate for students who attended Everett C.C. for some time, did poorly, ceased attending for at least one year, and then returned to earn at least 30 Everett C.C. credits with a 2.5 G.P.A. The petition is limited to those courses prior to the (minimum) one year of absence and includes all courses and grades up to the point of the absence.

After Academic Appeals and Regulations Committee reviews the petition, you will receive a letter or email informing you of the decision. The courses and grades will still show on the transcript, but will not be used in the calculation of the G.P.A. Excluded courses may not be used to meet graduation requirements. Students should be aware that other institutions may not honor such grade exclusions in the G.P.A. calculations. This process cannot be used to circumvent either Everett C.C. repeat course policy or standards of academic progress.

Student Information

First Name _____ Middle Name _____

Last Name _____ Student I.D. number _____

Previous Names (If applicable) _____

Phone _____ Email _____

Address _____

City _____ State _____ Zip _____

Quarter(s) and specific course grade(s) to be excluded: _____

Reason for request (brief justification): _____

ATTACH AN UNOFFICIAL COPY OF YOUR CURRENT EVCC TRANSCRIPT

Student Signature _____ Date _____

Grade exclusion criteria (for internal use only):

	Yes	No
Absent one calendar year		
Completed 30 EvCC credits since returning		
GPA is at least 2.5 since returning		
All grades to be excluded, awarded prior to year of absence		
Sent to AAR Committee	Date: _____	Initials: _____

Action taken by Academic Regulations and Appeals Committee:

Approved _____ Denied _____ Date _____

Comments: _____

Committee chair signature _____

Received by _____ Date _____

Transcribed by _____ Date _____