



# Running Start Enrollment Verification Form

**Student**

Student Name: \_\_\_\_\_  
Last Name First Name MI

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ SSID#: \_\_\_\_\_

Responsible Parent/Guardian: \_\_\_\_\_

College: \_\_\_\_\_ College SID #: \_\_\_\_\_

Check if this is a revision

New Student

Returning Student

Student Enrolled in Multiple Colleges

Spring Quarter Eligibility Adjustment Form (SQEAF) attached

**High School Counselor/Running Start Advisor**

School Yr: \_\_\_\_\_ College Term:  College Quarter  College Semester  
Fall, Winter, Spring Qtr. / 1<sup>st</sup> or 2<sup>nd</sup> sem.

High School: \_\_\_\_\_ District: \_\_\_\_\_  
Available for meeting district graduation requirements only (WAC 392-169-055(4)).

Grade Level:  Junior  Senior  5<sup>th</sup> Yr Senior - \_\_\_\_\_

For the college term <sup>Δ</sup> above, the student will be enrolled in high school and skill center classes equaling \_\_\_\_\_ full-time equivalent (FTE).

Student may register for a maximum of \_\_\_\_\_ college credits, without incurring college tuition costs, based on the above stated high school/skill center FTE.

Comments: \_\_\_\_\_

Running Start Funding Limit Table			
Enrolled High School		Tuition-Free College Credit	
Weekly Minutes *	FTE	Max FTE	Max Credits
0 - 307	0.00 - 0.20	1.00	15
308 - 412	0.21 - 0.27	0.93	14
413 - 502	0.28 - 0.33	0.87	13
503 - 607	0.34 - 0.40	0.80	12
608 - 712	0.41 - 0.47	0.73	11
713 - 802	0.48 - 0.53	0.67	10
803 - 907	0.54 - 0.60	0.60	10 **
908 - 1,012	0.61 - 0.67	0.53	8
1,013 - 1,102	0.68 - 0.73	0.47	7
1,103 - 1,207	0.74 - 0.80	0.40	6
1,208 - 1,311	0.81 - 0.87	0.33	5
1,312 - 1,402	0.88 - 0.93	0.27	4
1,403 or more ***	0.94 or more ***	0.20	3

\* Weekly Minutes based on high school bell schedule.  
 \*\* For community and technical colleges only, students qualifying for 0.60 FTE college enrollment and registered for exactly 10 credits, will be granted a 1 credit waiver for the 10<sup>th</sup> credit.  
 \*\*\* A student enrolled in both high school and skill center classes and claimed for more than a combined 1.0 FTE qualifies for 0.20 Running Start FTE. When a student is enrolled in both the high school and skill center and taking less than 1.0 FTE, the standard Running Start calculation applies.  
 Δ For the winter college quarter and for students enrolled in a high school with a semester schedule, use the student's second semester schedule.

**Recommended Running Start Classes:**

College Course (Dept. & Number)	# of College Credits	=	High School Equivalency	# of HS Credits
		=		
		=		
		=		
		=		

Signature of High School Counselor	Date	Signature of College Running Start Advisor	Date
High School Counselor Printed Name	Phone Number	College Running Start Advisor Printed Name	Phone Number

**Student & Parent/Guardian**

I understand that:

- The student is responsible for understanding when his or her choice of schedule will result in tuition charges. If the student enrolls for more high school and college credits than are identified in the Running Start State Funding Limit Table, the student is responsible for:
  - 1) paying all college tuition and fees associated with exceeding the college credits identified in the table; or
  - 2) withdrawing from the excess college or high school course(s).
- The student is required to pay any class/lab fees charged for college classes.
- Enrollment in specific college classes cannot be guaranteed – even if the classes are needed to fulfill district high school graduation requirements.
- If the student begins Running Start in winter or spring term, eligibility for the previous term(s) that year is forfeited.
- To add/withdraw from a course, the student must complete the college Add/Drop process by the college deadline and notify the high school counselor.
- The student is responsible for ensuring that college courses completed as part of the Running Start program will meet high school graduation requirements.
- If the student plans to transfer, it is the student's responsibility to determine college admissions policies/deadlines and whether credits will transfer.
- The student gives permission for college staff to release his/her grades to the high school and to discuss various aspects of his/her program participation with the high school/district officials.

I acknowledge that I have read, understand, and will comply with the conditions of Running Start participation and the expectations of college course enrollment.

Student Signature (REQUIRED)	Date	Parent/Guardian Signature (REQUIRED)	Date
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