

# Getting Started Checklist

- Learn about the college.** College is probably one of the most important decisions you will ever make. Take time to browse the EvCC website: learn about programs, student services, and activities. Note the things that interest you. **Flip to page 56 for a web directory.**
- Apply.** The earlier the better. You can apply online at [www.everettcc.edu/admissions](http://www.everettcc.edu/admissions) or you can request a paper application by calling **425-388-9219 and pressing 0.** Former students see **page 7.** When you receive your letter of admission it will include your student ID and PIN.
- Apply for Financial Aid.** Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- Participate in SOAR New Student Orientation.** Students who apply early for admission receive an early-bird SOAR appointment with their admission notification. Students who apply later may select any of the SOAR sessions **listed on page 7.** SOARs are one-stop opportunities to complete placement testing, orientation, advising and registration — all in one day!
- Take the Placement Tests.** If you can't spend a full day in a SOAR, you are welcome to take the placement test as offered on a regular weekly schedule listed on **page 7.** Orientation information is available at [www.everettcc.edu/orientation](http://www.everettcc.edu/orientation).
- Be Advised!** Advisors know which classes you need to take to make the most of your time and money, and to help you accomplish your educational goals. For more information on advising, see **page 10.**
- Register for Classes.** After getting your Student ID and PIN, you can register online at [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk). You can also register in person in the Enrollment Services Office in Jackson Center if you do not yet have a student ID and PIN.
- Pay your Tuition and Fees.** There are several payment options available; see the payment policies and options, **page 9.** Pay your tuition in Jackson Center or online at [www.everettcc.edu/creditcardpay](http://www.everettcc.edu/creditcardpay).
- Arrange for Transportation, Parking and Child Care.** You can purchase a parking pass in Jackson Center. Information on parking and public transportation is available at [www.everettcc.edu/parking](http://www.everettcc.edu/parking) or on **page 10** of this schedule. Check out EvCC's Early Learning Center for kids ages 1-5. **Visit [www.everettcc.edu/elc](http://www.everettcc.edu/elc).**
- Buy your Books.** Visit the EvCC Bookstore in the Parks Student Union or buy your books online at [www.everettcc.edu/bookstore](http://www.everettcc.edu/bookstore).
- Go to Class!** **Summer classes start June 23**
- Need Help?** Visit the Enrollment Services Office in Jackson Center or call **425-388-9219 and press 0** to request help from an entry advisor. Or send your questions to [admissions@everettcc.edu](mailto:admissions@everettcc.edu).

## Getting Started Sessions

June 16 • July 14 • August 11

All sessions are held at 6pm in the Jackson Center

Join us for a friendly and informal session that provides you with information about how to get started at EvCC.

- Admission
- Placement testing
- Financial aid
- Selecting classes and programs
- Support services

# Dates & Deadlines



## Common Course Numbers

Beginning Summer, 2008, EvCC will change a variety of course numbers and titles to come in line with a common course numbering process for the community colleges in Washington. The primary purpose of this process is to enable students to know that CCN-identified courses taken at one community college will be the same as those courses at another community college. All CCN courses will be identified with an ampersand (&) in the course number. For example: ENGL& 101. Some department titles, such as Anthropology (ANTHR) and Speech (SPCH), will be changed to a new department title, such as ANTH and CMST. These changes may or may not include CCN courses with an ampersand (&). Each CCN course, if it reflects a change in title and number from last year, will indicate its former number. For example, "CHEM& 110 Chemical Concepts with Lab . . . .(Formerly CHEM 100.)" This notation will phase out over time.

If you are following a sequence, particularly in the math and science areas, you should work closely with an advisor to assure that you do not repeat a course you have already taken, and that you can identify the next course in the sequence.

For more information about common course numbering or for a list of some renumbered courses, visit the common course numbering page on our website: [www.everettcc.edu/ccn](http://www.everettcc.edu/ccn)

### ANNUAL CALENDAR

Summer Quarter 2008: June 23 - August 15

Fall Quarter 2009: September 22 - December 11

For a list of college office hours during SUMMER QUARTER, see page 53.

## IMPORTANT DATES TO REMEMBER

NOTE: The deadlines below apply to most college-credit courses that span a full term. Deadlines for non-standard, non-credit, and self-support classes may be different and are listed in the course description in this publication. Contact 425-388-9208 for details about deadlines. Special deadlines are listed with specific classes in this schedule.

### SUMMER QUARTER 2008

Advising Fair .....	May 12
Graduation application deadline for Fall .....	April 8
Graduation application deadline for Summer .....	April 11
Begin early bird current student registration by appointment .....	May 14
Begin early bird new student registration for this term by appt. ....	May 20
Begin early bird open continuous registration for this term .....	May 23
Earlybird Deadline to pay for this term, 4:30pm .....	June 5
Registration processing closed this day only .....	June 6
Registration re-opens.....	June 9
WAOL classes begin this day.....	June 19
First day of classes, official first day of the Quarter.....	June 23
100% refund deadline, 4:30pm* .....	June 27
Last day to add without instructor permission .....	June 27
Last day to register or to add a class or drop with no record.....	July 3
50% refund deadline, 4:30pm* .....	July 11
Payment deadlines for 20-40 Plan.....	July 11, August 1
Last day to drop with a W or change audit status.....	August 1
Classes end .....	August 15
Final examinations .....	Last day of class
Instructor grades due .....	August 18
College holidays .....	May 26, July 4
Commencement 2008.....	June 6

\*These deadlines are different for self-support and non-standard classes  
There is no 50% refund for self-support classes.

## INFORMATION SESSIONS

### Advising Fair

May 12, 11am - 12:30pm  
Parks Student Union

### Aviation Maintenance

Paine Field Building C-80 at 2:30pm  
June 12, July 10, August 14

### Business and Applied Technology

Olympus Hall, Room 131  
May 14, 4-6pm

### Cosmetology

9315 G - State Ave., Marysville  
May 14, July 30 at 1pm  
May 15, July 31 at 7pm

### Criminal Justice Law Enforcement, Corrections

Index Quad 100, 6pm,  
May 12, August 25

### Distance Learning/Online Orientation

Whitehorse Hall, Room 105  
June 18, at noon and 6pm

### Early Childhood Education

Rainier Hall, Room 304  
May 12, July 2 at 4pm  
August 5 at 12pm

### Education K-12

Rainier Hall, Room 304  
May 12 at 3pm  
June 5, August 5 at 1:30pm

### Fire Science and Emergency Medical Technician

Parks Student Union, Conference Room C  
June 11 at 6pm  
June 25, July 9 at 10:30am  
July 22 at 6:30pm

### Getting Started

How do I apply? How do I select courses?  
Jackson Center at 6pm  
June 16, July 14, August 11

### Health Sciences

All sessions Index 138  
May 12, 8am-4pm  
June 2, July 9 at 11am  
August 11 at 1pm

### Medical Coding

MC Chat Room, Tuesdays during the quarter, at 4-5pm Pacific Time. Log on to <http://chatzy.com/802124631657> Enter your name and the case-sensitive password "EvCCoder."

### Medical Transcription

MT Chat Room, every Wednesday during the quarter, 4-5pm Pacific Time. Log on to <http://chatzy.com/777441000748> Enter your name and the case-sensitive password MTWannaB

### Nursing Careers

Index Hall Complex – Watch for Signs  
May 19, at 1pm  
June 9 at 7:30am

### Photography and Digital Photography

All sessions Whitehorse Hall, Rm 261  
May 14 at 4pm

### Tribal Enterprise Management

Location: Tulalip South Lot  
June 12, 1-5pm  
June 13, 10am-2pm  
September 4, 1-6pm  
September 5, 10am-3pm  
Call 425-388-9106 or 360-651-3962

### University Center of North Puget Sound

425-252-9505  
Information Fair:  
May 12, 11am - 12:30pm,  
Parks Student Union

### CWU Info Tech and Admin Management

June 19, 4:30pm  
Everett Station, 3201 Smith Ave, Everett  
Room 200

### Welding and Fabrication

Monte Cristo, Room 110, 5pm  
May 21, July 23, September 17

# Registration

## CURRENT AND FORMER STUDENTS START HERE

### CURRENT STUDENTS

If you are attending EvCC now, or have attended within the past two quarters, you have a registration appointment in our system, and you may be able to register now. See "In Person" and "Online" registration information on the next page.

### FORMER STUDENTS

If you have not attended recently, it is easy to update your record for re-enrollment. Go to [www.everettcc.edu/studentforms](http://www.everettcc.edu/studentforms), print the Adjustment to Status form and submit it promptly to the Enrollment Services Office. Or, you may call 425-388-9219 and ask us to mail you the form. When we receive your completed form, we will send you registration information. If it is close to the beginning of the quarter, you may simply come into the Enrollment Services Office to start the registration process. Call 425-388-9219 for more information.

## NEW STUDENTS START HERE

### WHO CAN ENROLL?

If you are age 18 or older, or if you have a high school diploma or GED, you are eligible to register in classes. Some programs will require a high school diploma or GED.

If you are younger than 18, have not yet graduated from high school, review our "Teens in College" options at [www.everettcc.edu/teensincollege](http://www.everettcc.edu/teensincollege).

If you are a junior or senior in high school and interested in our Running Start program, call 425-388-9211 or send an email to [kritter@everettcc.edu](mailto:kritter@everettcc.edu).

If you are interested in ESL, GED, or high school completion, call 425-388-9291.

If you are an international student on an F-1 visa, call 425-388-9220 or send an email to [jfitzpatrick@everettcc.edu](mailto:jfitzpatrick@everettcc.edu).

### HOW DO I START?

It is best for you to apply for admission at least 60-90 days before the quarter starts in order to gain an early registration appointment, with information about skills assessment, orientation, and advising. There is no application fee.

It is not necessary to apply for admission in order to register. Many students simply walk in and register. However, students who are admitted early generally receive priority in registration. Walk-in students may be delayed if they have not yet taken our skills assessment or met with an advisor, or if the classes they want are full.

### DO I HAVE TO TAKE A TEST?

Entry skills assessment is required of all students taking more than 7 credits. Don't worry! This is not a pass or fail test. The assessment helps you and your advisor select the right level of courses. See the testing schedule on this page.

### WHEN DO I HAVE TO PAY?

If you register early, you must pay by June 5. If you register after June 5 you are expected to pay within five working days of your registration or before the first day of the term, whichever comes first. Once classes begin, payment is due immediately. The College reserves the option to drop or bill unpaid students. Students who are receiving financial aid, a scholarship, or third-party payment must make prior arrangements with the Financial Aid and Cashier's Office in order to avoid being dropped or billed.

### IS FINANCIAL AID AVAILABLE? OR A PAYMENT PLAN?

Please read the description about tuition, fees and payment on page 9 very carefully. If you feel you need assistance to pay for your college costs, contact our Financial Aid Office immediately, or go to [www.everettcc.edu/sfs](http://www.everettcc.edu/sfs) for information about grants, loans, and scholarships. Please apply for aid early, very early. You may complete the federal financial aid application form online - go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

After registering for classes, you may submit an application for our "20-40 Plan" which sets payment deadlines as follows: 50% by the regular deadline and the remaining amount split between payments by the 20th calendar day and by the 40th calendar day. Go to the Cashier's Office for the "20-40 Plan" application. You do not need to be eligible for financial aid to participate. For more information go to: [www.everettcc.edu/2040plan](http://www.everettcc.edu/2040plan).

### NEW STUDENTS SOAR FOR SUCCESS



New students are invited to participate in SOAR for SUCCESS. Select one of the dates below and spend a full day on campus in a **one-stop** mode. Complete the placement test, orientation and advising, and then register! As an alternative, complete the test during one of the regular times in our Testing Center and then attend the orientation and advising sessions at one of the times below.

Date	Placement Test	Orientation	Advising	Location
June 11th	10:00am	1:00pm	2:00pm	Jackson Ctr
June 17th	10:00am	1:00pm	2:00pm	Jackson Ctr

### PLACEMENT TESTING AND ASSESSMENT RESULTS HELP YOU TAKE THE RIGHT CLASSES

The Testing Center is located in the Parks Student Union, third floor. In addition to the test times in the "SOAR for Success" box on this page, various tests are offered on a regular basis; call 425-388-9288 for a schedule or go to [www.everettcc.edu/testing](http://www.everettcc.edu/testing). The current schedule (valid until August 30) is listed below. Arrive early, space is limited.

Entry placement is required for all new students taking more than seven credits and/or Math and English courses. The ASSET or the COMPASS test can be taken.

- ASSET, paper and pencil test: Tuesday and Thursday at 9:30am. COMPASS computerized version: Monday 10:30am and 3:30pm, Tuesday and Thursday 1pm.
- Fee: \$25, which must be paid in advance at the Cashier's Office in Jackson Center. Bring the receipt to the Testing Center to take the test.
- Persons who have more than 45 college credits, or who have completed college composition classes at another college (with a grade of C or higher), may submit a copy of their college transcript to the Enrollment Services office with a written request for a placement test waiver. Waiver of the placement test does not necessarily satisfy course pre-requisites.

Special Test Requirements:

- A foreign language placement test may be required for placement in a foreign language course. Contact the Testing Center for testing times. No Fee.
- GED testing is also offered in the Testing Center. Call 425-388-9288 for schedule and fees or go to [www.everettcc.edu/testing](http://www.everettcc.edu/testing).

# Registration

## IN PERSON

Enrollment Services is open 7:30am-6:30pm on Mondays and Tuesdays, and 9am-4:30pm on Wednesday, Thursday, and Friday. During the first week of classes each quarter, the office is open 7:30am to 7:30pm Monday through Thursday. Current, former, and new students may register on or after the appointment time that has been given to them. Running Start students, international students, and ABE/GED students are some of the categories of students who must register in person. Most other students can also register on the Web.

## ONLINE

### You may register on the Web:

- If you have been admitted as a new student for the upcoming quarter.
- If you are currently attending or if you attended within the past two quarters.
- On or after your registration appointment or during Open Registration.
- If you have been absent for a while and register during Open Registration, which is now!
- If you know your Student Identification (SID) number and your PIN.
- Running Start students, underage students, International students, ABE/ESL students, and some other categories of students may not be able to register on the web.

### TO START: GO TO [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk)

- Please scroll down, reading the entire screen; it contains important information. Click on the red bar "Enter Student Kiosk." You will see a menu on the left with various options.
- Be prepared with a list of courses you have already identified as the courses you want.
- You can use "Student Planner" to plan your class schedule or click "Online Registration."
- Type your SID and PIN, then select the correct quarter.
- Click on register. Click on Continue.
- On the left, type the 4-digit item number of the course(s) you have selected.
- Click on Submit.
- When your registration is complete, click FINISH. It is not submitted until you do that!
- View and print your schedule to be sure you entered the courses correctly and you know the amount due.
- You cannot register in classes that meet at the same time or in classes that are full.
- You cannot register for an overload of classes of more than 21 credits.
- For registration in a variable credit class, register in person to ensure accurate credits.
- Check "audit" if you do NOT want to receive credit or a grade, otherwise, don't.
- For registration in a class that requires instructor permission, you need either a five-digit entry code issued by the instructor, or you must register in person in Enrollment Services with the instructor's signature on your registration form or a signed permission card.
- If the class is full, you may be asked if you want to get on the waitlist, if one exists.
- To view and/or change your address click on View My Address.
- You can view your class schedule and amount owing by clicking on Student Schedule.
- You can drop a class for which you have already registered. Click on Online Registration, enter your SID and PIN and view your schedule. Note the 4-digit item number of the class you want to drop and type the four-digit item number on the left hand screen, click Submit, and the course will disappear from your list of classes. You can also add one or more classes. You may add/drop classes until 4:30pm, June 27. Always go back and view your Student Schedule to be sure that any action you have taken is reflected.

**When you register, you owe tuition and fees. See page 9.**

## DO YOU MEET THE COURSE PREREQUISITE?

A prerequisite describes the skills and/or knowledge the student must have before taking a class. Prerequisites are listed in the catalog and class schedule. Students are expected to satisfy all prerequisites prior to starting the course. If a student has not met the stated prerequisite(s), the Division Dean may withdraw the student during or before the first week of the term for a regularly scheduled class, or at the first class meeting for classes with non-standard meeting times.

## WAITING LIST PROCEDURES

If a class is full, your name may be placed on a waitlist. Not all classes maintain a waitlist. If you get on a waitlist, we cannot guarantee the instructor will accept you into the class.

As vacancies occur in a class, the top name on the waitlist will move into the actual class until we close the waitlist. You will receive a notification in the mail if we move you into the actual class. **If you are on a waitlist you must go to the first class in order to be considered for getting into the class.**

Students on a waitlist will NOT have the waitlist course credit added to their total, and might NOT show the full tuition amount due. This will affect financial aid students most of all, so read the section marked Financial Aid. This will also affect students on Veterans' benefits, and students who may have an employer or agency paying their tuition.

**Financial Aid students:** If you have been awarded a full-time aid package, it will not be activated until you are registered in courses that add up to full-time, or a minimum of 12 credits. If you are on a waitlist, your aid check will be delayed until you get off a waitlist and into a class so that your total credits equal at least 12. Advisors can help you explore alternatives.

**Veterans:** Your best bet is to register as early as you can, so that you can register full-time and send in the paperwork to VA so that your checks can be released.

**If an employer or agency is paying your tuition:** Go to the Cashier's Office after you register and submit payment authorization forms, otherwise you risk being dropped due to non-payment. If your agency or employer needs proof that you are registered full-time, your best bet is to register early, and work with an advisor if your classes are waitlisted.

If you are moved from the waitlist into a class, you must pay immediately.

## COURSE REPEAT POLICY

Courses may be repeated to improve the grade earned, but credit is earned only once. To repeat a course, the student must register for the course, submit a course repeat card at the time of registration, and pay all necessary fees. See the College Catalog for specific procedures. The course repeat form is also available on the web at [www.everettcc.edu/studentforms](http://www.everettcc.edu/studentforms). Students registered in distance courses who live more than 30 miles from campus should call 425-388-9208 to discuss options. Course repeats must be filed during the quarter of enrollment in the repeated course.

## FIRST WEEK ATTENDANCE REQUIRED

Students must attend all classes in which they are registered the first week of the quarter. In courses with a waiting list, a student who does not attend the first day and has not made prior arrangements with the instructor may be dropped from the class at the beginning of the second class meeting. A student who is not withdrawn by the College or does not officially withdraw himself/herself may be issued a failing grade by the instructor based on non-attendance.

## JUST IN TIME REGISTRATION

If the first day of the quarter is just around the corner or if classes have already started, contact the Enrollment Services Office by phone to discuss how to register. Call 425-388-9219 or 9208.

## FULL-TIME STATUS

**Enrollment in 12 or more credits per quarter constitutes "full-time" status. For Summer Quarter the definition of full-time for Veterans' Benefits may vary.**

# Tuition and Payment

## TUITION FOR SUMMER QUARTER, 2008

Note: Fees for self-support classes vary. See description below, as well as the specific course listings for unique fees. See "When to Pay" section for the payment schedule and deadlines.

Credits	Resident	Non-Resident	Discount* Non-Resident
1-10 Credits	\$74.30/credit	\$246.00/credit	\$127.13/credit
10	\$743.00	\$2,460.00	\$1,271.30
11	\$772.80	\$2,493.60	\$1,301.71
12	\$802.60	\$2,527.20	\$1,332.12
13	\$832.40	\$2,560.80	\$1,362.53
14	\$862.20	\$2,594.40	\$1,392.94
15	\$892.00	\$2,628.00	\$1,423.35
16	\$921.80	\$2,661.60	\$1,453.76
17	\$951.60	\$2,695.20	\$1,484.17
18	\$981.40	\$2,728.80	\$1,514.58
19	\$1,048.25	\$2,967.35	\$1,624.36
20	\$1,115.10	\$3,205.90	\$1,734.14

\* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services.

Tuition options for seniors, state employees and military and residency criteria for tuition purposes are described on page 54.

## TUITION AND FEES

**STATE-SUPPORTED CLASSES:** Most of EvCC's classes are "state-supported." State-supported classes are charged according to the state-regulated tuition rate listed above; lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

**SELF-SUPPORT CLASSES:** A number of EvCC classes are "self-support" and do not utilize state funding to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per class.

Students who take a mixture of state-support and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged \$802.60 plus \$375. Alternatively, a student taking 17 credits in state-support classes may be charged \$951.60.

All students - regardless of the type of courses being taken - may be charged other fees, such as a lab fee and parking fee, depending on their use. Students taking credit courses may be charged a Technology Fee of \$3.50 per credit, up to a maximum of \$35 per quarter.

## REFUNDS/DROPS/WITHDRAWALS

Refund deadlines vary, depending on the type of class.

**FOR STATE-SUPPORTED CLASSES,** the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

**FOR SELF-SUPPORT CLASSES,** refund deadlines are stated in class descriptions.

**ALL STUDENTS ARE SUBJECT TO THE FOLLOWING:** A refund is considered only when a student officially drops or withdraws from a class or from the College. The date of such action is noted if it is done via the online web registration system, or in person in Jackson Center or with Continuing Education. All drop transactions must be completed by the close of business on the deadline day. (For most classes, drops/withdrawals after the 5th day of the term must be handled in person in Enrollment Services.) A refund, if due, is mailed to the student's address on file or credited back to the credit card or agency. Refunds can take up to five weeks to process. Refunds for under \$10 will only be processed with a written request from the student.

Refunds for students who are receiving financial aid may also be calculated in accordance with state/federal rules. These formulas are published in the Financial Aid procedures manual. Financial Aid students should note that early departure could trigger a request for repayment of their aid funds.

## FINES AND DEBTS

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

## WHEN TO PAY

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

**STATE-SUPPORTED CLASSES:** Early registrants must pay their tuition and fees by 4:30pm on June 5. For registration after June 5, payment is due within 5 working days or before the first class day of the term, whichever comes first. Once classes begin, payment is due immediately.

**SELF-SUPPORT CLASSES:** Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

**ALL STUDENTS** are subject to the following: The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, ineligibility or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or referral to a collection agency.

## HOW TO PAY

You may pay in person at the Cashier's Office in Jackson Center. Cashier hours are posted on page 53. You may send a check to the Cashier's Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to [www.everettcc.edu/creditcardpay](http://www.everettcc.edu/creditcardpay).

Students who wish to postpone their payment pending receipt of financial aid, scholarship, VA or other funds must sign a "HOLD" agreement with the Financial Aid Office prior to the payment deadline.

EvCC offers the "20-40 Plan". Students may make three payments: The first payment of 1/2 the tuition and fees is due by the normal deadline. The second and third payments are due by the 20th calendar day and the 40th calendar day. There is a \$10 fee for this service. Students start the process by going to the Cashier's Office and asking for the "20-40 Plan" form. This option is not available to students enrolled in self-support classes.

Students receiving funding from an external agency or from financial aid should read "Is Someone Else Paying Your Tuition?" below.

## IS SOMEONE ELSE PAYING YOUR TUITION?

If you are depending upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashier's Office, located in the Jackson Center. The Cashier's Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. We must receive a payment voucher from your employer or agency by the payment deadline. You are responsible for submitting that voucher to us. It must be submitted immediately after registration. Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

**TRADE ACT STUDENTS:** You must see Linda Baca in Enrollment Services or Amanda Rojas in Workforce Training with your initial application, in order to complete an Independent Training Plan (CT-3 Form), cost estimate, etc. - a copy of which is sent to our Cashier's Office. Immediately after registration you must go to the Cashier's Office and identify yourself as a Trade Act student so that your student account is properly created. Your Trade Act Counselor must forward final payment authorization to the Cashier's Office no later than June 5, 4pm. If the Trade Act fails to cover your tuition, you are responsible for payment. In most cases, this process needs to be repeated with the Cashier each quarter in order to assure that your payment status is accurate. When in doubt about payment status, contact the Cashier's Office at 425-388-9224.

**FINANCIAL AID, VETERANS' AND SCHOLARSHIP STUDENTS:** In most cases, the Financial Aid Office is able to use your financial aid to cover your tuition. However, you MUST coordinate this with the Financial Aid Office in advance of the payment deadline and sign a request to have your student account put on HOLD. Please do not assume automatic payment.

**TRIAD AND OPPORTUNITY GRANTS:** These are offered to students in designated career programs and must be validated quarterly through those program coordinators. Charges not covered by these grants are the responsibility of the student. For more information visit [www.everettcc.edu/og](http://www.everettcc.edu/og) and [www.everettcc.edu/triad](http://www.everettcc.edu/triad)

# Student Services

## ADVISING

Research shows that students who work with an advisor to plan their courses, overcome challenges, and solve problems do better than those who do not.

- New students: meet with an entry advisor or counselor in Enrollment Services or the Counseling, Advising and Career Center.
- Attend an information session (see page 6).
- Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to [www.everettcc.edu/c.guides](http://www.everettcc.edu/c.guides).
- Ask Enrollment Services for an advisor referral.
- Attend the Advising Fair on May 12 in the Parks Student Union 11am-12:30pm.
- Stop by the Lucy Booth every Tuesday at Noon, by the espresso bar in Parks.
- Go to [www.everettcc.edu/advising](http://www.everettcc.edu/advising) for more tips.



## STUDENT SERVICES SUPPORT YOU!

**Counseling, Advising and Career Center:** Individual assistance, career help.

**Center for Disability Services:** Students with a documented disability covered under the Americans with Disabilities Act or Section 504 of the Rehabilitation Act will receive accommodation to access the benefits of our College programs, facilities, services and activities. Accommodations include academic adjustments, auxiliary aids and services. Students who need these services should contact the Center for Disability Services immediately for assessment.

**Diversity and Equity Center:** Campus resource center focused on diversity issues. Provides services to students and faculty. Women's programs. Multi-cultural student services.

**Enrollment Services:** Admission, registration, advising, degree requirements, transcript evaluation, international student advising, Running Start, residency, refunds, grade reports, transcripts.

**Financial Aid:** Financial aid, scholarships, veterans' certification.

**Naval Station Everett:** An Enrollment Services staff member provides "getting started" information, placement testing and credential evaluation. Phone 425-304-3180.

**Student Activities/Government:** Clubs, events, leadership.

**Student Employment Referral Center:** Job postings, internship referral, resume writing.

**Student Support Services:** Assist low-income and first-generation students through advising, tutoring, planning.

Office locations and phone numbers can be found on page 53.

# Getting to Campus

## PARKING ON CAMPUS

Due to campus construction, students and visitors are urged to arrive about 15 minutes early in order to find parking. In an attempt to make parking accessible and secure for the entire campus population, every person parking on campus must have a paid permit tag, or a free, one-day visitor permit from the Security Office in Room 224, Parks Student Union Building. Parking permit tags must be purchased before each quarter. Students may not park in staff or visitor parking spaces. Student parking spaces are located by Rainier, Whitehorse, Early Learning Center, Rite Aid, EvCC Gym, at Cosmetology in Marysville, at the Applied Technology Training Center and at the Paine Field Aviation Program. Vehicles parked illegally are subject to ticketing and fines.

## STUDENT PARKING PERMITS

Pay the quarterly parking fee (\$20 for full time students, \$14 for part time students) at the Cashiers Office in Jackson Center; the Cashier will issue your permit. You will receive a numbered permit that you retain for the year. To update the permit for subsequent quarters, pay the fee to the Cashier to receive a sticker for you to attach to your permanent parking permit.

Remember, a current permit must be properly displayed to park on campus by 7a.m. on the first day of the second week of each quarter.

## VISITOR PARKING PERMITS

Visitors and guests are required to obtain a temporary parking permit. The free temporary permit is available from the Security Office located in the Parks Student Union, Room 224. A permit is required to park on campus. NOTE: Students and Staff are not considered visitors.

## Transit



Everett Community College main campus is served by both Everett Transit and Community Transit. Special routes are available from Marysville, Stanwood/Camano, and Skagit County.

For more information:  
Community Transit: 425-353-7433  
[www.commtrans.org](http://www.commtrans.org)

Everett Transit: 425-257-7777  
[www.everettwa.org](http://www.everettwa.org)  
Everett Transit will be able to answer questions concerning the free Marysville bus too.

## MAPS AND DIRECTIONS

For location and parking maps to all Everett Community College sites, please see the back page of this schedule or visit the directional web page at [www.everettcc.edu/directions](http://www.everettcc.edu/directions).



# Learning Communities

**Learning Communities combine courses from different disciplines to provide an in-depth look at subjects. They are team-taught by two or more instructors and usually organized around a theme.**

- **Make connections (even friendships!) and enjoy the experience of learning as a shared process.**
- **Discover how subjects (and the world) are related and interrelated.**
- **Participate in a variety of learning experiences, discussion groups, lectures, projects, and field trips.**

## Summer Quarter 2008

### Monsters, Madness, and Movies

MONSTERS, MADNESS, AND MOVIES is a delightfully informative learning community combining the academic discipline of psychology (PSYC& 100) along with the joys of composition (ENGL& 101). We will utilize contemporary films as we investigate the human journey along the continuum of behavior between reality and madness.

Class meets Monday – Thursday, 8:55 - 11:35 a.m.

PSYC& 100 LC – General Psychology (5 credits)

ENGL& 101 LC – English Composition I (5 credits)

Register in Item #3704 for the full 10 credits

## Fall Quarter 2008

### MYSTERIES OF THE MIND

Are you intrigued by the human mind? Do you enjoy watching films? If so, this class is for you. Using a range of classic and modern films as a common focus, this course will build the writing, researching, and analytical skills of students while exploring the mysteries and workings of the human mind. This 10-credit block class combines Psychology 100 with English 101.

PSYC& 100 LC – General Psychology (5 credits)

ENGL& 101 LC4 – English Composition I (5 credits)

Register in Item #3719 for the full 10 credits

### WRITING ON THE ROCKS

Flourish in a fun and supporting community of learners who will study the Earth from a variety of perspectives, perform hands-on lab experiments, observe the Earth's processes on field trips (including a required weekend field trip to Mount St. Helens), and connect those activities through writing and research projects.

This course combines the study of the dynamic processes of the earth (plate tectonics, volcanoes, earthquakes, geologic time) with the study of the dynamic process of writing effective essays. Enhance your knowledge of the Earth by exploring it through a variety of essay formats. Hone your writing skills by focusing them on an in-depth study of the Earth. You have the option of earning credit in ENGL& 101 or 102, depending on your readiness.

#### OPTION I

ENGL& 101 LC2 – English Composition I (5 credits)

GEOL 102 LC1 – Introduction to Geologic Science I (5 credits)

Register in Item #3709 for the full 10 credits – OR

#### OPTION II

ENGL& 102 LC – Composition II (5 credits)

GEOL 102 LC2 – Introduction to Geologic Science I (5 credits)

Register in Item #3746 for the full 10 credits

### COMMUNICATION CONNECTION

Writing and speaking = communication, and communication is based on relationships. That's what we're here for; no matter whether we use it at work, school, or in relationships, we need to be effective communicators. Join us in this stimulating learning community combining Interpersonal Communication and English Composition to learn how to speak and write what's on your mind clearly, concisely, and kindly; come to better understand perspectives which are similar or differ from your own. Discover communication techniques and styles that work for you, while improving your skills in speaking, listening, reading and writing. Open up your mind, your world and your ability to succeed in any career.

ENGL& 101 LC3 – English Composition I (5 credits)

CMST& 210 [SPCH 100] LC – Interpersonal Communication (5 credits)

Register in Item #3712 for the full 10 credits.

### WRITING ON THE WALL

It's Oktoberfest all fall in this film-filled fusion of German and English Composition. You can choose between ENGL& 101 OR ENGL 211 credit. The spotlight is on German movies. You'll view, discuss, and write in English about five classics of German cinema from 1919 to 2004 while you learn German and improve your college writing skills. Experience German cinema and enhance your cultural understanding while listening to subtitled German soundtracks. Improve your verbal skills as your progress in each language affects your proficiency in the other.

#### OPTION I

GERM& 121 [101] LC1 – German I (5 credits)

ENGL& 101 LC1 – English Composition I (5 credits)

Register in Item #3706 for the full 10 credits – OR

#### OPTION II

GERM& 121 [101] LC2 – German I (5 credits)

ENGL 211 LC – Advanced Composition (5 credits)

Register in Item #3856 for the full 10 credits

### FYI: FIRST YEAR INTELLIGENCE

The type of learning in high school and the type of learning expected in college can be drastically different. Join a unique learning community designed to provide the academic and personal support you need to be a successful college student. Sharpen your study, communication, reading and writing skills so that you will be a success in any college class! If you have asked any of these questions about college: "What am I doing here?" "Where do I want to go?" and "How can I get there," this is the learning community class for you!

RSS 094 LC – Reading for College (5 credits)

RSS 095 LC – Study Skills for College Survival (5 credits)

Register in Item #7710 for the full 10 credits

**For more information about any of these Learning Communities, consult the class listings under Learning Communities on pages 30-31.**

# University Center

Administered by Everett Community College, the University Center develops and supports bachelor's and master's degree offerings in the North Snohomish, Island and Skagit counties. Its mission is to attract degree programs and promote those higher education opportunities to regional residents. University Center staff provide information about a wide variety of degree opportunities to learners who want to pursue their education locally.



## CENTRAL WASHINGTON UNIVERSITY

- **B.A.S. Information Technology and Administrative Management (ITAM)**  
Appropriate for persons with a two year associate degree in computer technologies and significant work experience. ITAM prepares students for productive and challenging careers in information technology and administrative management and for a lifetime of creative thinking and adaptive learning. Emphasis is placed on developing leadership, communication, critical thinking, and problem-solving competencies.
- **B.S. Interdisciplinary Studies. Tentative start: Fall 2008**
- **M.S. Engineering Technology**  
This is a multi-disciplinary program that prepares graduates from Industrial Technology (IT), Engineering Technology (ET), or engineering disciplines for superior professional practice. Educational objectives include technology advances, technology management practices, and analytic techniques intended to support professional practice. Aimed at recent graduates from engineering and technological degree-granting institutions; professionals in the engineering workforce; faculty members in two- and four-year institutions; and technology education teachers.

## EASTERN WASHINGTON UNIVERSITY

- **Masters in Social Work**  
This program prepares social work professionals for practice in the public sector or in those private agencies which address the needs of oppressed and disadvantage populations. Students are provided with the necessary values, knowledge and skills to practice within a rural/regional/small urban service delivery system environment. Graduates assume key professional practice roles in human service agencies, community organizations, collaborative networks and change focused coalitions.

## THE EVERGREEN STATE COLLEGE

- **B.A. Liberal Arts**  
Located on the Tulalip Reservation, this reservation-based, community-determined program serves students with 90 or more college credits who live or work on a reservation or have social or cultural ties to tribal communities. Themes include: Contemporary Indian Communities in a Global Society, Traditional Knowledge: The Foundation for Sustainable Tribal Nations, and Integrating Change in a Communal Society. Contact Renee Swan-Waite at swanwair@evergreen.edu.

## HOPE INTERNATIONAL UNIVERSITY

- **B.S. Human Development**
- **B.S. Management**  
Using a combination of online and in-person classes, HIU will begin classes in Fall 2008 at Everett Station. Call toll free 1-866-954-6731.

**Interested in a B.S. in Mechanical Engineering?  
Call 425-252-9505 to add your name to our mailing list.**

Also located in EvCC facilities is Embry Riddle University, which offers bachelor's and master's degrees in Aviation Maintenance Management, Professional Aeronautics, Technical Management (Logistics, Occupational Safety & Health, and Professional Valuations), and Aeronautical Science. Call 425-514-0220.

## UNIVERSITY OF WASHINGTON – SEATTLE

- **M.S. Rural Adult Nurse Practitioner**

## WASHINGTON STATE UNIVERSITY

Online bachelor's degrees programs in the following areas:

- **Social Sciences**
- **Humanities**
- **Criminal Justice**
- **Business Administration**
- **Human Development**
- **Education**

WSU's Distance Degree Program (DDP) provides an opportunity to pursue education entirely online. Go to <http://distance.wsu.edu> for information about each program.

- **M.S. Engineering and Technology Management**

This degree provides engineers and other technical leaders with state-of-the-art knowledge, tools, and skills in leading and improving projects, people, organizations, operations, and quality. Mastery of the practical, relevant curriculum often provides immediate on-the-job improvements and has helped graduates move up the corporate ladder.

## WASHINGTON STATE/EASTERN WASHINGTON UNIVERSITY

- **Certificate: School Psychologist**

Designed to help alleviate the critical need for school psychologists, the program is approved by the state Office of the Superintendent of Public Instruction. Graduates are certified and eligible to practice as school psychologists in the state of Washington. The program is taught through a collaboration between WSU-Spokane and EWU. Practical experience in schools is built into the program through required practica and internships.

## WESTERN WASHINGTON UNIVERSITY

- **B.A. Human Services** (See page 13)
- **B.A. Elementary Education with Special Education Endorsement, and Post-baccalaureate program** (See page 13)
- **Superintendent's Certificate**
- **M.A. Rehabilitation Counseling** (Coming to Everett in June, 2008)



[www.uceverett.org](http://www.uceverett.org)  
425-252-9505



# Western Washington University

Western Washington University's Everett Education Center at Broadway Center is a vital, multipurpose facility providing bachelor's and master's degree programs as well as certification and endorsement programs through the Woodring College of Education. Information about online certificate programs and correspondence courses is available at the center.



## ELEMENTARY TEACHER EDUCATION, B.A.E. & RESIDENCY TEACHING CERTIFICATE

Join the profession that makes a difference in the life of a child. Earn your teaching degree or certificate in Everett. Attend evening classes.

- Prepare for a rewarding profession in elementary education with special education options (B.A.E./Post-bac)
- Take evening classes while you continue to work
- Complete your program through a top-ranked regional university - preparing effective educators for over 100 years
- Add a Special Education Endorsement to an existing teaching certificate
- State supported tuition rates

### Free Information Sessions...

Watch for information sessions beginning in October!

425-339-3810, ext. 11   Sue.Burke@wwu.edu   www.wce.wwu.edu/Depts/TEOP

## REHABILITATION COUNSELING, M.A.

Attend evening classes. This degree program prepares dedicated and qualified rehabilitation professionals who will assist individuals with disabilities to enhance their lives in meaningful ways, including independence, employment and full community participation. Work settings include hospitals, state agencies, rehabilitation centers, non-profit agencies, drug treatment programs and private-for-profit programs. Beginning June 2, 2008, classes will be held on the EvCC campus, and some are also offered online.

425-771-7429   RC.Info@wwu.edu   www.wwu.edu/rc

## HUMAN SERVICES, B.A.

Choose a career where you'll make a meaningful difference. The human services degree program prepares you to assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work as a human service professional with a range of community agencies and organizations. You can have an impact preparing for a career in:

- Community Development and Organizing
- Youth and Family Services
- Mental Health
- Non-profit Management
- Rehabilitation Services
- Advocacy and Public Policy and more...

Required and elective classes are offered in Everett, on the campus of Everett Community College. Web-based classes are also offered in the Human Services Program.

### Free Information Sessions...

May 15th	3-4pm, BRC 114
May 29th	3-4pm, BRC 114
July 1st	2:30-3:30pm, BRC 116
July 15th	3-4 pm, Parks Student Union Bldg., Conference Room B
July 29th	2:30-3:30pm, BRC 116
August 5th	3-4pm, BRC 118

Now accepting applications for Fall quarter!

Final Deadline is July 1st

425-339-3810, ext. 17   HS.Everett@wwu.edu   www.wwu.edu/hs

## Courses offered at University Center Everett (Transit) Station

### PROJECT MANAGEMENT PROFESSIONAL PREPARATION

Advance your career by preparing for Project Management Professionals certification.

- Fine tune your skills
- Learn key concepts and practices
- Attend class one evening a week beginning Fall 2008

360-650-3650

profdev@wwu.edu

ExtendedEd.wwu.edu/certificates

## Other Learning Options

Choose from hundreds of courses offered through Extended Education and Summer Programs.

- Independent Learning Courses
- Graduate School Test Preparation Course (online)
- Emergency Management Certificate (online)
- Summer Programs at Western
  - Courses for everyone
  - College Quest for grades 10-12

360-650-3308

eesp@wwu.edu

ExtendedEd.wwu.edu

You may NOT use EvCC registration forms to enroll in Western classes. Visit or call the WWU-Everett office for information: Broadway Center at 840 N Broadway, Bldg. B, Ste 118; Everett, WA 98201-1288; 425-339-3808.

**TUITION RATES ARE SUBJECT TO CHANGE**

# Distance Learning



Study at a time that fits your schedule – day or night. Learn in a style that works best for you. If you want a different learning experience, Distance Learning classes are a great alternative to traditional on-campus courses. For more information, contact us at 425-388-9367, toll free at 1-866-575-9027, or [distance@everettcc.edu](mailto:distance@everettcc.edu), or visit us on the web at [www.everettcc.edu/distance](http://www.everettcc.edu/distance).

## COURSE FORMATS

**OL** **ONLINE:** Students connect to their virtual classroom through the Internet. You submit assignments, interact with other students, and communicate with your instructor electronically. EvCC online classes are taught by EvCC faculty and textbooks are purchased from the College bookstore. WAOL online classes are taught by faculty employed by Washington Community and Technical Colleges. Textbooks are purchased from the EvCC or WAOL online bookstore. Register early! Online classes are popular. Registration closes for WAOL on June 19. Online classes are listed as OL.

**T** **TELECOURSE:** Students use a set of DVDs or video tapes that are checked out from the College library. In a telecourse, you also purchase textbooks from the College Bookstore and attend on-campus class sessions throughout the quarter. Telecourses are listed as TC.

**H** **HYBRID CLASSES:** Meet both on-campus and online. The number of on-campus meetings is cut by as much as half compared to traditional on-campus classes. Internet access, an email account, a word processing program, and textbooks are required. You must attend the first class meeting, and be prepared to attend the on-campus meetings listed for the Hybrid class(es) you select. Hybrid sections are listed as HY.

## IMPORTANT DATES

**Information sessions for students new to online courses:  
Wednesday, June 18, noon or 6pm in Whitehorse 105.**

First day of <b>WAOL</b> online classes	<b>June 19</b>
First day of <b>EvCC</b> classes	<b>June 23</b>
Last day for a 100% refund	<b>June 27</b>
Last day for a 50% refund	<b>July 11</b>
* Telecourses and Hybrid courses may have a variable start date. Please check course listings.	

## COSTS

Online courses.....	Tuition + Online fee of \$5.25 per credit
Telecourse.....	Tuition + \$60 license and tape or DVD rental fee
Hybrid Courses.....	Tuition + Online fee of \$2.60 per credit
Medical Transcription/Coding program.....	Contact MT Coordinator at 425-388-9027, or email <a href="mailto:success@everettcc.edu">success@everettcc.edu</a>

Students taking credit courses may be charged a technology fee of \$3.50 per credit, up to a maximum of \$35 per quarter.

## COMPUTER REQUIREMENTS FOR ONLINE CLASS

You can use a PC or Macintosh computer to successfully connect to Blackboard at Everett Community College. The chart below lists the **minimum computer requirements:**

PC	Apple Macintosh*
➤ An Internet Service Provider	➤ An Internet Service Provider
➤ Pentium III, 300-MHz or better processor	➤ G3/G4/G5, Processor
➤ 128MB (256MB or more recommended) of Memory (RAM)	➤ 128MB (256MB or more recommended) of Memory (RAM)
➤ Windows 2000, XP or Vista	➤ Macintosh OS X 10.2 (10.3 recommended)
➤ CD-ROM with sound and speakers	➤ CD-ROM with sound and speakers
➤ Word-processing software (and other software as required)	➤ Word-processing software (and other software as required)
➤ Browsers: Mozilla Firefox; Internet Explorer 6.0; or Netscape 7.1. (Blackboard does not support IE7, AOL, or MSN)	➤ Browsers Mozilla Firefox; Netscape 7.1. (Blackboard does not support AOL or MSN)
* Some courses may require additional software that is not Mac-compatible. Please check individual course listings for more information.	

## GETTING STARTED

**ONLINE COURSES:** Orientation for students new to online courses: **Wednesday, June 18, noon or 6pm, Whitehorse 105.** We strongly recommend that students who have not previously taken an online course attend one of these one-hour sessions.

**TRY IT OUT:** To see what an online class is like, try it out by connecting to [everett.blackboard.com](http://everett.blackboard.com). Your user name is "guest01" (or guest02, guest03, etc.), your password is "guest."

You can also sample a WAOL Blackboard course. To log in, go to [www.waol.org](http://www.waol.org), look for the link for Blackboard tutorial listed under the "get started info and tutorials" heading. Follow the instructions given.

### BOOKS AND CLASS MATERIALS:

EvCC online, telecourse, and hybrid classes use the College Bookstore located in the Parks Student Union, second floor.

- Order on the web at [www.evccbookstore.com](http://www.evccbookstore.com) (credit card only)

WAOL online courses use the EvCC Bookstore or the WAOL Online Bookstore at [www.waol.org](http://www.waol.org)

- When ordering from the WAOL Bookstore, use the 4-digit WAOL ID#: LIBR 102-5000, and PHIL& 101-3500.

For Hybrid courses see pages 19-37 and look for the .

# DISTANCE LEARNING SUMMER 2008 COURSES

WAOL Online classes begin Thursday, June 19 • EvCC Online classes begin Monday, June 23.

**ONLINE STUDENTS ARE ENCOURAGED TO ATTEND AN HOUR-LONG ORIENTATION ON WEDNESDAY, JUNE 18, AT NOON OR 6PM, IN WHITEHORSE, ROOM 105**

**SEE COURSE LISTINGS FOR MORE INFO!**

ID#	Course#	Section	EvCC Course Name	Credit	Instructor
<b>Arts, Media &amp; Library</b>					
1594	ART 124D	OL	Understanding World Art	5	Lepper S
5320	CMST& 102	OL	Introduction to Mass Media	5	Otanez A
8196	DRMA& 101	OL	Introduction to Theatre	5	Peterson B
4196	FILM 100	OL	Introduction to Film	5	Murphey D
5430	LIBR 102	OL	Learning for the 21st Century	5	WAOL Faculty
6152	MUSC 110D	OL	World Music	5	Strunk M

<b>Business &amp; Applied Technology</b>					
1120	ACCT 110	OL	Small Business Acct	5	Coughlin P
1124	ACCT 113	OL	Personal Finance	3	Reed B
2302	BT 100	OL	Beginning Keyboarding	5	Kolstad L
2306	BT 105	OL	Keyboard-Speed/Accuracy	3	Desmond P
2314	BT 162	OL	Job Search & Prof Dev	5	Lusier L
2324	BT 181D	OL	Diversity in Law/Ethics	5	Stettler P
2328	BT 219	OL	Introduction to MS Word	5	Markovich T
2340	BT 229	OL	Advanced MS Word	5	Markovich T
2362	BT 240	OL	Access	5	Markovich T
2364	BT 242	OL	Excel	5	Markovich T
2188	BUS& 101	OL	Introduction to Business	5	Lewis C
2211	BUS 105	OL	Small Business Essentials	5	Milloy D
2213	BUS 130	OL1	Business Computations	5	Willestoff K
2214	BUS 130	OL2	Business Computations	5	Willestoff K
2750	CL 101	OL1	Computer Literacy	5	Markovich T
3338	ECON 101	OL	Understanding Economics	5	Hu D

<b>Communication &amp; Social Sciences</b>					
1502	ANTH&115	OL	Our Place in Nature	5	Clarke C
1503	ANTH 116D	OL	Cultures in Context	5	Kornbacher K
2610	CHCST 105D	OL	Introduction to Chicano Studies	5	Otanez A
3050	CJ& 101	OL	Introduction to Criminal Justice	5	Leonard R
3052	CJ& 240	OL	Introduction to Forensic Science	5	Staff
3234	ECE 130	OL	Introduction to Issues in ECE	5	Vlasic L
3372	EDUC& 115D	OL	Child Development	5	Vlasic L
3670	ENGL 098	OL	Introduction to College Writing	5	Shen P
3696	ENGL& 101	OL1	English Composition I	5	Harrington A
3698	ENGL& 101D	OL2	English Composition I	5	WellsEdwards A

ID#	Course#	Section	EvCC Course Name	Credit	Instructor
3738	ENGL& 102	OL1	Composition II	5	Newlin G
3740	ENGL& 102	OL2	Composition II	5	Newlin G
3820	ENGL 183D	OL	Children's Literature	5	Huntington M
3826	ENGL 203D	OL	Young Adult Literature	5	Huntington M
4522	GEOG 101	OL	Introduction to Geography	5	Lyste K
4530	GEOG 201D	OL	Cultural Geography-New Orleans	5	Lyste K
4806	HIST 100	OL	Ancient/Medieval Worlds	5	Pearce J
4848	HIST& 214	OL	Pacific Northwest History	5	Cederholm S
7540	POLS& 101	OL	Introduction to Political Science	5	Horn S
7550	POLS& 202	OL	American Government	5	Horn S
7620	PSYC& 100	OL	General Psychology	5	Hamaoui K
7658	PSYC& 200	OL	Lifespan Psychology	5	Hamaoui K
7664	PSYC& 220	OL	Abnormal Psychology	5	Smith D B
7742	RSS 100	OL	Sharpening Study Skills	2	Staff
7764	RSS 105	OL	Study Skills	5	Staff
7872	SOC& 101	OL	Introduction to Sociology	5	Riordan M
8004	SPAN& 122	OL	Spanish II	5	Martin V
8008	SPAN& 123	OL	Spanish III	5	Stewart D

<b>Health Professions/Health &amp; Wellness</b>					
4750	HLTH 100	OL	Medical Terminology	5	Pouillon K
4760	HLTH 130	OL	Disease & Pathology	5	Pouillon K

<b>Math/Science</b>					
3952	ENVS& 100	OL	Survey of Environmental Science	5	Palmer C
4562	GEO& 100	OL1	Survey of Earth Science	5	Grupp S
4564	GEO& 100	OL2	Survey of Earth Science	5	Grupp S
5846	MATH& 146	OL	Introduction to Statistics	5	Balachowski M
6662	NUTR& 101	OL1	Nutrition	5	Gabrielsen K

<b>High School Completion</b>					
0680	HSC 031	OL	US History I	5	Newman A
0682	HSC 033	OL	US History II	5	Newman A
0684	HSC 034	OL	HS Washington State History	5	Newman A

# Adult Education

Low-Cost Adult Basic Education · Low-Cost English as Second Language  
Free Youth Re-Engagement Program · Low-Cost GED Test Preparation  
Free Career Development · Low-Cost High School Completion



Are you equipped for the future? Do you have the basic skills you need to survive in our increasingly complex world? Our basic education programs can put you on a pathway to a successful life no matter where you need to start. Classes are held at Everett Community College and at several other locations in North Snohomish County. For more information about services and locations or to set up an advising appointment, please call 425-388-9291.

## ADULT BASIC EDUCATION

Adult Basic Education (ABE) focuses on basic reading, writing, and math skills from beginning to intermediate levels. Students start with the areas that need improvement and progress until they meet their own goals. An initial assessment is given to know where to begin. For more information, contact the Adult Education Department at 425-388-9291.

## ENGLISH AS A SECOND LANGUAGE

Everett Community College offers English as a Second Language (ESL) courses for immigrants and refugees with limited English ability who want to improve their English speaking, reading, and writing skills. To sign up for ESL courses, contact Learning Services 425-388-9291.

## CAREER DEVELOPMENT

All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Ask the Career Center about starting salaries and training requirements at 425-388-9260.

## GED PREPARATION

The General Educational Development (GED) Certificate is widely recognized as the equivalent of a high school diploma. These classes cover the reading, writing, math, science, and social studies tests. These classes are also available online. For more information, contact the Adult Education Department at 425-388-9291.

## YOUTH RE-ENGAGEMENT

This is a FREE program that provides educational opportunities with a strong connection to career development and professional technical training to out-of-school youth. Students may be eligible if they are 16 through 21 years of age, have not earned a high school diploma, have at least an 8th grade reading level, and have been out of school for at least 60 days. Call Youth Re-engagement Office, 425-259-8738.

## HIGH SCHOOL COMPLETION PROGRAM

If you left high school before you earned your diploma, you can still complete this "unfinished business." Whether you were originally in high school 20 or 30 years ago, or if you dropped out last week, Everett Community College can help you pick up the pieces and earn a Washington State Adult High School Diploma.

**WHO CAN PARTICIPATE?** Any adult who is 16 years old or older is eligible. Students 18 years of age and under or whose high school class has not graduated, must have the permission of their local high school to enter this program.

**HOW DO YOU GET STARTED?** You must secure an official copy of your high school transcript in a sealed envelope from your last school of attendance. Then you can make an appointment with an Everett Community College high school completion advisor to review your previous credits and determine which classes you need to take in order to graduate. To make an appointment, call 425-388-9291.

**WHAT DOES IT COST?** If you are 19 years old, or older, and a Washington State resident, you may qualify for a tuition waiver. For those who qualify, Everett Community College will waive 75% of the regular tuition for classes that fulfill high school diploma requirements. Students under 19 years of age pay full College tuition. All students must pay for their textbooks, special fees, and lab fees.

## DAYTIME ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

Course No.	Course Title	Days	Time	Location	Start
ABE 013-023	ABE Math Level 1 and 2	MTWTh	8:30-10:05am	BAK 113	Jun 23
ABE 033-043	ABE Math Level 3 and 4	MTWTh	8:30-10:05am	BAK 104	Jun 23
GED 053	GED Math Level 5	MTWTh	8:30-10:05am	BAK 207	Jun 23
ABE 021-031	ABE Communication Level 2 and 3	MTWTh	10:20-11:55am	BAK 113	Jun 23
ABE 041	ABE Communication Level 4	MTWTh	10:20-11:55am	BAK 104	Jun 23
GED 051	GED Communication Level 5	MTWTh	10:20-11:55am	BAK 207	Jun 23
ABE 013-040	ABE Computer Assisted Level 1-4	MW	12:45-1:45pm	SHK 227	Jun 23
GED 050	GED Computer Assisted Level 5	MW	12:45-1:45pm	SHK 227	Jun 23

## EVENING ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

ABE 013-023	ABE Math Level 1 and 2	TTh	5:30-7:20pm	OLY 131	Jun 24
ABE 033-043	ABE Math Level 3 and 4	TTh	5:30-7:20pm	RAI 202	Jun 24
GED 053	GED Math Level 5	TTh	5:30-7:20pm	RAI 200	Jun 24
ABE 021-031	ABE Communication Level 2 and 3	TTh	7:30-8:55pm	OLY 131	Jun 24
ABE 041	ABE Communication Level 4	TTh	7:30-8:55pm	RAI 202	Jun 24
GED 051	GED Communication Level 4	TTh	7:30-8:55pm	RAI 200	Jun 24

## ABE/GED CLASSES IN SNOHOMISH COUNTY

ABE 013-043	ABE Math Level 1-4	MW	5:30-7:20pm	Park Place Middle School	Jun 23
GED 053	GED Math Level 5	MW	5:30-7:20pm	Park Place Middle School	Jun 23
ABE 021-041	ABE Communication Level 2-4	MW	7:30-8:55pm	Park Place Middle School	Jun 23
GED 051	GED Communication Level 5	MW	7:30-8:55pm	Park Place Middle School	Jun 23
ABE 013-040	ABE Computer Assisted Level 1-4	TTh	8:30-11:20am	Tulip South Lot	Jun 24
GED 050	GED Computer Assisted Level 5	TTh	8:30-11:20am	Tulip South Lot	Jun 24

ABE/GED-ONLINE					
ABE 040	ABE Level 4	Online		Register by June 23	
GED 055	GED Level 5	Online		Register by June 23	
DAYTIME ESL CLASSES AT EVERETT COMMUNITY COLLEGE					
ESL 010	ESL Level 1	MTWTh	8:30-11:50pm	RAI 200	Jun 23
ESL 020	ESL Level 2	MTWTh	8:30-11:50pm	BAK 102	Jun 23
ESL 030	ESL Level 3	MTWTh	8:30-11:50pm	RAI 202	Jun 23
ESL 040	ESL Level 4	MTWTh	12:00-3:20pm	RAI 200	Jun 23
ESL 050	ESL Level 5	MTWTh	8:30-11:50pm	BAK 203	Jun 23
EVENING ESL CLASSES AT EVERETT COMMUNITY COLLEGE					
ESL 010	ESL Level 1	MW	5:30-8:55pm	BAK 207	Jun 23
ESL 020	ESL Level 2	MW	5:30-8:55pm	OLY 126	Jun 23
ESL 030	ESL Level 3	MW	5:30-8:55pm	OLY 131	Jun 23
ESL 040	ESL Level 4	MW	5:30-8:55pm	RAI 202	Jun 23
ESL 050	ESL Level 5	MW	5:30-8:55pm	RAI 200	Jun 23
DAYTIME JOB READINESS OFF-CAMPUS					
ESL 012	Job Readiness ESL 1	MTWTh	8-11:50am	Bakerview	Jun 23
ESL 022-032	Job Readiness ESL 2-3	MTWTh	8-11:50am	EUC 214	Jun 23
ESL CLASSES IN SNOHOMISH COUNTY					
ESL 010-050	ESL Level 1-5	TTh	5:30-8:55pm	Park Place Middle School	Jun 24

DAYTIME HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE					
English	Integrated English	MTWTh	8:55-10:15am	RAI 207	Jun 23
History	Integrated US History	MTWTh	8:55-10:15am	RAI 207	Jun 23
Science	Integrated Science	MTWTh	8:55-10:15am	RAI 207	Jun 23
Social Studies	Integrated Social Studies	MTWTh	8:55-10:15am	RAI 207	Jun 23
EVENING HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE					
English	High School Communication Skills	TTh	6:30-9:20pm	RAI 207	Jun 24
Math	Basic Math	TTh	6:30-9:20pm	RAI 207	Jun 24
Science	High School Science	TTh	6:30-9:20pm	RAI 207	Jun 24
Social Studies	High School Social Studies/History	TTh	6:30-9:20pm	RAI 207	Jun 24
HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- ARLINGTON					
English	High School Communication Skills	TTh	5:30-8:20pm	Weston High School	Jun 24
History	US and Washington State History	TTh	5:30-8:20pm	Weston High School	Jun 24
Math	Basic Math	TTh	5:30-8:20pm	Weston High School	Jun 24
Science	High School Science	TTh	5:30-8:20pm	Weston High School	Jun 24
Social Studies	High School Social Studies	TTh	5:30-8:20pm	Weston High School	Jun 24
HIGH SCHOOL COMPLETION - ONLINE					
History	American History I and II	Online		Register by June 23	
History	Washington State History	Online		Register by June 23	

## Financial Aid Available!

Get Help Paying for Your EvCC Education

**Grants**

**Loans**

**Work Study**

**Scholarships**

**Tuition Assistance**

**NEW –  
Opportunity Grants**

**EvCC's Student Financial Services Office**  
Third Floor - Parks Student Union, Room 307

**425.388.9280** or  
[www.everettcc.edu/sfs](http://www.everettcc.edu/sfs)

# Got Plans?

**Tuesday, August 5 5:30-7:30pm**  
**Everett Community College**

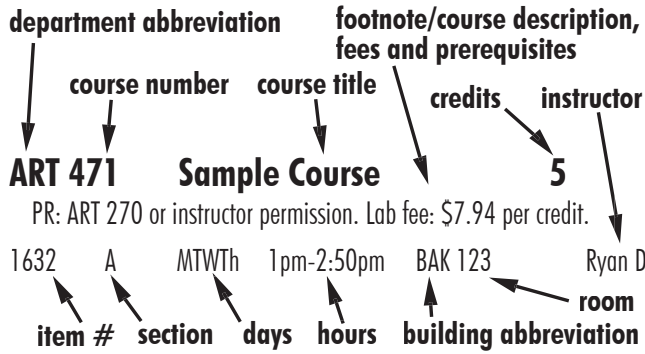
**A presentation designed to help answer questions  
and prepare you for starting college.**

- 5:15 Welcome and refreshments
- 5:30 Overview of programs and services at EvCC  
Academic and technical programs  
Getting started
- 6:40 Breakout sessions - topics will include:
- University Transfer
  - Financial Aid
  - Technical Programs
  - Student Support Services
  - and Selected Majors
  - College Success Tips



**The event is free and open to the public! Call 425-388-9219 for more information.**

# HOW TO READ THE CLASS LISTINGS



Read the descriptions CAREFULLY! A lot of the classes have different fees and prerequisites for each individual section. This means that ENGL& 101 could have eight sections and two could have fees, two could be taught in a lab, and four could have different prerequisites. Don't think that because the name of the course is the same that the same rules and fees apply every time.

- 1 Look for the fees - such as lab fees, class fees, fees per credit, studio fees, and special fees. They'll all be listed in the description, so be aware of fees. You're responsible for paying fees up front, and you don't want to be surprised when you go to pay for your classes.
- 2 If a prerequisite, corequisite, or fee applies to a specific section, it will say so here and have an asterisk. It's important to know that if there is a prerequisite, corequisite, or fee without an asterisk at the front, then it applies to EVERY section of that course. In the example shown to the left, the grade of C or higher prerequisite applies to every section, from A to C because it has no asterisk. The lab fee applies ONLY to section C because it has an asterisk.
- 3 Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.

## ENGL 002 Creative Course 0

PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 001. CR: Students MUST take H DEV 004 concurrently.

\*For section C (3672) there is a lab fee of \$23.20.

3668	A	daily	7am-7:50am	BAK 206	Staff
3670	B	daily	8am-8:50am	BAK 210	Staff
3672	C	MWF	8am-8:50am	SHK 223	Staff
		TTh	8am-8:50am	SHK 226	

## SYMBOLS



**OL** Online Internet course. EvCC Online courses begin June 23 and end August 15. WAOL Online courses begin June 19 and end August 13. Online fee: \$5.25 per credit. See pages 14 and 15 for more information.



**M** Course is taught at Monroe High School and is open to all interested students. Class meets weekly at Monroe High School.



**H** Hybrid course; a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: \$2.60 per credit. See page 14 for more information.



**D** Diversity course. This course satisfies the diversity requirement for all associate degrees.



**&** The ampersand in a course number indicates it is a common course number at community colleges in Washington. Example MATH& 141. See page 6.

## ABBREVIATIONS

### BUILDINGS

ATC Applied Technology Training Center	GHS Granite Falls High School	LYH Lynnwood High School	PSU Parks Student Union	TEC Tulalip Education Center
AHS Arlington High School	GWH Gray Wolf Hall	MHS Monroe High School	RAI Rainier Hall	TSL Tulalip South Lot
ASC Arlington/Stillaguamish Senior Center	GYM Gymnasium (Sports/Fitness Center)	MMV Marysville Mountain View HS	RLC Rainier Learning Center	WHI Whitehorse Hall
BAK Baker Hall	HAW Hawthorne Elementary School	MON Monte Cristo Hall	SHH Shorecrest High School	WTH Weston High School
BRC Broadway Center	HRZ Horizon Elementary School	MRH Mariner High School	SHK Shuksan Hall	
CHS Cascade High School	HRN Horizon Program at Boeing	MSC Monroe Senior Center	SHS Snohomish High School	<b>OTHER ABBREVIATIONS</b>
COS Cosmetology	IND Index Quad	MYH Marysville-Pilchuck High School	SKY Sky Valley Education Center, Monroe	CO Correspondence course
DHS Darrington High School	JHS Jackson High School	MYS Marysville Senior Center	SNO Sno-Isle Skills Center	COL Correspondence with Online
EHS Everett High School	JKC Jackson Center	NBI Nippon Business Institute	SSC Stanwood Senior Center	CR Corequisite
ELC Early Learning Center	KHS Kamiak High School	OLY Olympus Hall	STD Stanwood Elementary School	HY Hybrid Course
EUC Everett University Center (3201 Smith Avenue)	LHS Lakewood High School	OFF Off-campus site	STH Stanwood High School	LC Learning Community
EWH Edmonds-Woodway High School	LKH Lake Stevens High School	PFC Paine Field Aviation Complex	SUL VOA Sky Valley Resource Center, Sultan	OL Online course
	LMC Library Media Center	PIL Pilchuck Hall		PR Prerequisite
		PPM Park Place Middle School		TBA To be arranged
				TC Telecourse

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

## ACCOUNTING

For additional Accounting courses see the Continuing Education section of this schedule.

### ACCT 110 Small Business Accounting 5

Theory and practice of double-entry bookkeeping for small, unincorporated businesses. Includes use of journals and ledgers, preparation of basic payroll records, financial statements and worksheets. Not intended for transfer. PR: MATH 070 or BUS 130 with a grade of C- or higher.

\* Section TSL (1122) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

<b>OL</b>	1120	OL	Online			Coughlin P
	1122	TSL	MW	12:30pm-3pm	OFF TSL	Shaeffer J

### ACCT 113 Personal Finance 3

Introduction to understanding how to plan, analyze, manage, invest, and protect personal financial resources. Topics include household budgeting, credit and credit repair, insurance checking and savings accounts, buying a home, and stock market investing.

<b>OL</b>	1124	OL	Online			Reed B
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### ACCT& 201 Principles of Accounting I 5

Introductory transfer-level accounting course. Required for business administration transfer students. Explores processes, principles, and concepts governing preparation and interpretation of financial statements. (Formerly ACCNT 200.) PR: Recommended sophomore standing or completion of ACCT 110 or instructor permission.

	1132	A	MTWTh	7:30am-8:45am	OLY 126	Coughlin P
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### ACCT& 202 Principles of Accounting II 5

Continuation of ACCT& 201. Focus on issues and choices involved in asset valuation, income determination, and financial statement preparation. (Formerly ACCNT 201.) Topics covered: treatment long-term assets, current liabilities, short and long term investments, cash flow statements and calculation of financial performance ratios. PR: Grade C or higher in ACCT& 201 or instructor's permission.

	1146	A	MTWTh	10:20am-11:35am	OLY 126	Coughlin P
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### ACCT& 203 Principles of Accounting III 5

Use of accounting as tool to assist management in planning, analyzing control, and decision making. Includes budgeting, cost behavior, cost-volume-profit analysis, standard cost systems, cost variance and analysis. (Formerly ACCNT 202.) PR: Grade of C or higher in ACCT& 202 or instructor's permission.

	1148	A	MTWTh	8:55am-10:10am	OLY 126	Coughlin P
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## AMERICAN SIGN LANGUAGE

See the World Languages and Continuing Education sections of this schedule.

## ANTHROPOLOGY

### ANTH& 115 Our Place in Nature 5

General study of the field of archaeology, which studies human cultures through an examination of material remains and the field of biological anthropology which looks at humans' place in the natural world. (Formerly ANTHR 101.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

<b>OL</b>	1502	OL	Online			Clarke C
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### ANTH 116D Cultures in Context 5

General study of the field of cultural anthropology, which studies humanity from a cross-cultural perspective and the field of linguistic anthropology which examines human verbal and non-verbal communication. (Formerly ANTHR 102D.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

<b>DOL</b>	1503	OL	Online			Kornbacher K
<b>D</b>	1504	A	MTWTh	10:20am-11:35am	IND 101	Clarke C

### ANTH 182 Service Learning 1-2

Combine volunteer opportunities with academic applications of social, economic, and political issues important to the local community. (Formerly ANTHR 182.) PR: Instructor's permission.

	1509	A				Clarke C
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### ANTH& 206D Cultural Anthropology 5

Introduction to the study of culture and society; cross-cultural perspective is employed to gain better understanding of family life, kinship, economic, political, and religious systems in various non-Western societies and in American cultures and societies. Includes training in fundamentals of social and cultural anthropology. (Formerly ANTHR 202D.) PR: Completion of ENGL& 101 with a grade of C or higher or instructor's permission.

<b>D</b>	1512	A	MTWTh	8:55am-10:10am	IND 101	Clarke C
<b>D</b>	1514	S	MW	6pm-9pm	IND 101	Clarke C

## ART

For additional Art courses see the Continuing Education section of this schedule.

### ART 104 Beginning Painting 3

Designed for the non-major. Introduces materials and techniques of oil painting with emphasis on representation of the visual world through form, shape, color, value, and texture, and principles and elements of art. Self-support, non-tuition class; class fee: \$223. Last day for 100% refund: June 27. There is no 50% refund option. A technology fee may apply. Lab fee: \$23.28.

	1570	CA	T	12:10pm-3:30pm	WHI 374	Milton I
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## Summer Drawing and Painting Workshops

### Art 135

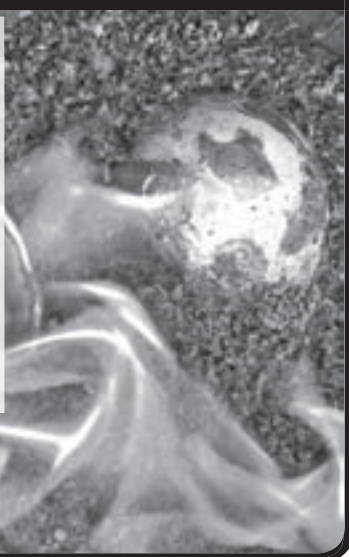
Take a special brief seminar in a variety of materials and subjects. Portraits, watercolor, mixed mediums, special subjects and materials. Paint outside with Plein Aire!



## Play with Fire!

### Art 274: Ceramics Workshop

The topic of this summer's Ceramics Workshop is Raku, a dramatic process that uses direct contact with fire to create dynamic surfaces on ceramic wares. The workshop is an interactive class for anyone with experience in clay.



### ART 105 Intermediate Painting 3

Designed for the non-major. Emphasizes form, shape, color, value, and texture. May include an exploration of expression and style, and an investigation of styles, movements and material in painting through history. PR: ART 104. Self-support, non-tuition class; class fee: \$223. Last day for 100% refund: June 27. There is no 50% refund option. A technology fee may apply. Lab fee: \$23.28.

1571 CA T 12:10pm-3:30pm WHI 374 Milton I

### ART 106 Advanced Painting 3

Advanced course designed for the non-major. Further exploration of style, expression, investigation of movements, styles and material in painting through history. PR: ART 105. Self-support, non-tuition class; class fee: \$223. Last day for 100% refund: June 27. There is no 50% refund option. A technology fee may apply. Lab fee: \$23.28.

1572 CA T 12:10pm-3:30pm WHI 374 Milton I

### ART 110 Design I: 2 Dimensional 5

First in a sequence of courses to develop understanding, recognition and manipulation of the basic principles and elements of design as applied to two-dimensional art.

1582 A MWTh 8:55am-11:45am WHI 361 Lee T

### ART 115 Drawing I 5

Introductory course emphasizing principles and elements of the visual arts. Develops observational drawing skills including linear perspective, line, shape, space, proportion and scale. Primary medium is charcoal. Lab fee: \$38.80.

1584 A TWTh 10:20am-1pm WHI 341 Lepper S

### ART 124D Understanding World Art 5

Study of visual language. Discussion and study of art across world cultures for the student with little experience in the visual arts.

<b>DH</b> <b>DOL</b>	1592 HY TTh 8:55am-10:10am WHI 341 Lepper S
	1594 OL Online Lepper S

### ART 135 Drawing/Painting: Plein Aire Portraits 2

Take a special brief seminar in a variety of materials and subjects. Portraits, watercolor, mixed mediums, special subjects and materials. Paint outside with Plein Aire! Self-support, non-tuition class; class cost: \$149. Last day for 100% refund: June 27. There is no 50% refund option. A technology fee may apply. Lab fee: \$15.52.

1586 CS T 5:30pm-9:30pm WHI 374 Milton I
1588 CS TBA 9:30am-4pm WHI 374 Milton I

### ART 270 Ceramics I 5

Beginning instruction in the development of skills needed to manipulate the ceramic medium. The use of various forming methods, technical information, and language of the ceramic medium. PR: ART 110 recommended. Lab fee: \$46.95.

1602 A MW 12:10pm-3:30pm WHI 287 Lee T

### ART 271 Ceramics II 5

Continued focus on the development of skills with emphasis on principles and elements of art as they apply to ceramics, with emphasis on the potter's wheel. PR: ART 270. Lab fee: \$46.95.

1604 A MW 12:10pm-3:30pm WHI 287 Lee T

### ART 274 Ceramics Workshop 3

Come Play with Fire! This workshop is Raku, a dramatic process that uses direct contact with fire to create dynamic surfaces on ceramic wares. Interactive class for anyone with experience in clay. PR: ART 107 or ART 270. Lab fee: \$28.17.

1616 A MW 1:10pm-3:30pm WHI 287 Lee T

### ART 295 Portfolio Development 5

Advanced course designed for students nearing the completion of their program in art, graphic arts, multimedia or photography. Interviewing, resume preparation, portfolio design and development, editing, and self-assessments. Lab fee: \$83.85.

**H** 1620 HY MTW 2pm-4:30pm WHI 262 Weller L

## ASTRONOMY

### ASTR& 101 Introduction to Astronomy 5

Integrated laboratory/lecture course emphasizing observational techniques, the history and evolution of astronomical concepts, and the origin and composition of the solar system. (Formerly ASTRO 120.) PR: MATH 080 or placement by assessment test score into MATH 081 or higher. Lab fee: \$26.65.

1702 A MTWTh 10:20am-12:30pm WHI 250 Hibbert D

## AVIATION MAINTENANCE

All new Aviation Maintenance students must attend an information session on June 12. Session is held at 2:30pm at Paine Field, Building C-80.

If you have any questions, please call 425-388-9533.

### AVA P 104 Powerplant Technology 20

Powerplant theory: engine lubrication, cooling, propellers, fire protection, instruments, and engine inspection. Students inspect, check, service, repair and perform powerplant conformity and airworthiness inspections. PR: High school graduate or equivalent. Ability to read, write, speak and understand English in accordance with Federal Air Regulation 65:71. CR: AVA P104J. Lab fee: \$56.85.

1830 A Daily 7:30am-10:30am PFC 8010 Loomis W/Staff
1832 J Daily 10:30am-3pm PFC 8101 Loomis W/Staff

### AVA 199 Special Project 1-5

Special projects done through the Aviation department. Instructor permission only.

1834 A TBA Loomis W

### AVA A 205 Airframe Technology 20

Aviation theory: airframe conformity and airworthiness inspections, troubleshooting, aircraft instruments, communication and navigation, ice and rain control. Airframe review prior to FAA written, oral and practical exams. PR: High school graduate or equivalent. Ability to read, write, speak, and understand English in accordance with Federal Air Regulation 65:71. CR: AVA A 205J. Lab fee: \$56.85.

1840 A Daily 7:30am-10:30am PFC 8008 Porter A/Staff
1842 J Daily 10:30am-3pm PFC 8101 Porter A/Staff

**BIOLOGY**

**BIOL& 100 Survey of Biology 5**

General concepts of living organisms, the process of science, and application of biology to human beings and society. For non-science majors. (Formerly BIOL 102.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: \$26.95.

2010 A MTW 8:55am-11:25am SHK 134 Schroyer C

**BIOL 135 Introductory Anatomy & Physiology 5**

Focuses on the relationship between anatomy and physiology, the interrelationships among the organ systems, and how each body system interacts to maintain a stable internal state. Familiarity with medical terminology is desired. PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with grade of C or higher. Lab fee: \$26.95.

2016 A MW 10:20am-12:50pm SHK 144 Smith L A  
T 10:20am-12:50pm SHK 140

**BIOL& 211 Majors Cellular 5**

Principles of cellular biology as they apply to organisms. (Formerly BIOL 160.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher, and CHEM& 121 or higher or one year of high school chemistry with in the last five years with a grade of C or higher. Lab fee: \$26.95.

2020 A MW 8:55am-11:35am SHK 141 Forson D  
T 8:55am-11:35am SHK 144  
2022 B MW 8:55am-11:35am SHK 141 Forson D  
Th 8:55am-11:35am SHK 144

**BIOL& 231 Human Anatomy 6**

Detailed examination of the structure of the human body using models, charts, computer programs, fresh animal specimen dissection, and dissection of the preserved cat. For biology and allied health professional majors. (Formerly BIOL 235.) PR: BIOL& 211 with a grade of C or higher, and CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: \$60.85.

2072 A MW 8:55am-12:40pm SHK 140 Wellman S  
TTh 8:55am-10:10am SHK 145

**BIOL& 232 Human Physiology 6.5**

Detailed study of the functioning and interrelationships of the organ systems of the human body using diagnostic lab exercises and computer software. (Formerly BIOL 237.) PR: BIOL& 211 with a grade of C or higher. CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher. BIOL& 231 with a grade of C or higher. Lab fee \$35.70.

2080 A MW 8:55am-11:30am SHK 145 Schroyer C  
Th 8:55am-12:25pm SHK 140

**BIOL& 260 Microbiology 5**

Survey of microorganisms and their biological activities, with special emphasis on bacteria. (Formerly BIOL 250.) PR: BIOL& 211 or BIOL& 222 and BIOL& 223 or BIOL& 232, all with grade of C or higher. Lab fee: \$117.20.

2092 A TTh 8:55am-11am SHK 139 Goshorn S  
TTh 11:45am-1:50pm SHK 139

**BUSINESS**

Additional courses in business related fields see, **Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Continuing Education.**

**BUS& 101 Introduction to Business 5**

Survey of, and orientation to, the American business system. Overview of business environment, private enterprise system and management processes. Introductory course for students majoring in any field of study. (Formerly BUS 101.)

**H** 2184 HY MTWTh 8:55am-10:10am OLY 125 Knutsen J  
**OL** 2188 OL Online Lewis C

**BUS 105 Small Business Essentials 5**

The study of entrepreneurship, with emphasis on identifying market opportunities and the development of marketing and business plans to meet these opportunities. Major business functions and the business lifecycle will be explored.

**OL** 2211 OL Online Milloy D

**BUS 130 Business Computations 5**

Apply mathematical concepts Excel to complete basic math operations, fractions, percent, percent increase/decrease, bank reconciliation, payroll, taxes and insurance, discounts, interest, mortgages, depreciation. PR: Strong working knowledge of arithmetic or completion of MATH 70 or equivalent recommended. CL 101 or equivalent recommended.

**OL** 2213 OL1 Online Willestoff K  
**OL** 2214 OL2 Online Willestoff K  
2215 SCI TTh 4:30pm-6:50pm OLY 130 Willestoff K

**BUS 140 Introduction to Hotel Management 5**

Introduction to management and operations of the hotel industry. General management, room operation, food and beverage operation, marketing, financial control and information management, and human resources policy management issues will be examined. Class is held at Tulalip South Lot Building in Marysville, 6103-31<sup>st</sup> Ave NE, Building B.

**H** 2216 HY T 5pm-7pm TSL Monize L

**BUS 190 Business Seminar 1**

This seminar will be used to teach various subjects in the areas of management, marketing, and operations. Subjects will be current topics in these fields that are not in the published curriculum. Class is held at Tulalip South Lot Building, 6103 - 31<sup>st</sup> Ave. NE, Building B, Tulalip.

2209 TSL W 5pm-7pm TSL Staff

**Do you need an ADVISOR**

Not sure what to take?

Confused about degree requirements?

Planning to transfer?

Worried that your grades are not good?

**We want to help. Contact one of these offices and ask to talk with an advisor.**

**Counseling, Advising and Career Center  
3rd Floor of Parks Student Union,  
425-388-9260**

**Advising in Enrollment Services  
Jackson Center, 425-388-9206 or 9106**

You can also send an email to **admissions@everettcc.edu** (please type "Need Advising" in the subject line.) You can also find curriculum guides at **www.everettcc.edu/c.guides**, and displayed in the Jackson Center, Parks Third Floor, and in the lower lounge of Shuksan Hall. These guides list degree requirements and the names of faculty advisors.

**BUS 191 Business Internship 1-4**  
Provides students with a supervised work environment to apply their management, marketing and operations knowledge in either a for-profit for non-profit organization, to foster professional growth, and to gain self-confidence.  
2260 A TBA Kneifel J

**BUS 200 Principles of Management 5**  
Intro to basic principles of good business management. Consideration of basic management functions of organizing, planning, directing, staffing, and controlling. Class is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.  
**H** 2270 HY M 5pm-7pm TSL Sisneros P

**BUS& 201 Business Law 5**  
Origin, evolution, concepts, and functions of law and judicial system. Required law course for students transferring to WSU. UW transfer students should enroll in POLS& 200. (Formerly BUS 220.) PR: Sophomore standing or business experience recommended.  
**FE** 2280 HY1 TWTh 7:30am-8:45am OLY 125 Leonard R  
**FE** 2278 HY2 M 7pm-9pm TSL Staff

**BUSINESS TECHNOLOGY**

For information call the Business and Applied Technology Division, at 425-388-9243.

Additional courses in business related fields see, Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Continuing Education.

**BT 100 Beginning Keyboarding 5**  
Introduces key-by-touch system emphasizing correct ergonomics. Development of speed and accuracy. Includes techniques for editing, saving, opening and closing documents and application of skills to personal letters and reports. Lab fee: \$38.95.  
2300 SC1 TTh 4:30pm-6:50pm OLY 130 Willestoff K  
**OL** 2302 OL Online Kolstad L  
**FE** 2304 HY TTh 8:55am-11:35am OLY 130 Willestoff K

**BT 105 Keyboard--Speed/Accuracy 3**  
Focuses on keyboarding speed and accuracy through the use of programmed software which diagnoses student keyboarding problems and prescribes appropriate practice material. May be repeated one time. PR: BT 100, typewriting by touch or instructor permission. Lab fee: \$38.95.  
**OL** 2306 OL Online Desmond P  
2308 SC1 TTh 4:30pm-6:50pm OLY 130 Willestoff K

**BT 162 Job Search & Professional Development 5**  
Focuses on skills, attitudes, and practices needed for effective job search. Includes self-assessment, employer research, resume creation, cover and follow-up letters, and interview techniques.  
**OL** 2314 OL Online Lusier L

**BT 181D Diversity in Law/Ethics 5**  
Introduction to law and ethics as it relates to the medical office setting and patient-provider relationships. Components of cultural diversity and establishing a new culture in ambulatory health care are emphasized.  
**DOL** 2324 OL Online Stettler P

**BT 185 Diagnostic Coding 5**  
Introduces current ICD-9-CM codebook and provides instruction for following guidelines for assigning diagnosis codes. Extracting patient information to identify and accurately code primary, principal, concurrent and secondary diagnoses. PR: HLTH 100.  
2312 S MW 4:30pm-6:50pm OLY 125 Fries P

**BT 219 Introduction to MS Word 5**  
Introduces word processing functions and applications using Microsoft Word. PR: CL 101 recommended. Lab fee: \$38.95.  
**OL** 2328 OL Online Markovich T  
2330 SC1 TTh 4:30pm-6:50pm OLY 130 Willestoff K

**BT 229 Advanced Microsoft Word 5**  
Comprehensive study of the advanced functions of Microsoft Word and an introduction to Microsoft Office Publisher. PR: BT 219 or instructor permission.  
**OL** 2340 OL Online Markovich T

**BT 240 Access 5**  
Presents intermediate/advanced techniques in Microsoft Access. Emphasis on formatting text and numbers, advanced queries and reports, macros, and importing and exporting data. PR: CL 101 or equivalent.  
**OL** 2362 OL Online Markovich T

**BT 242 Excel 5**  
Presents intermediate/advanced techniques in Microsoft Excel. Emphasis on creating professional-looking workbooks, using templates, creating multiple worksheets and using functions. PR: CL 101 or instructor permission.  
**OL** 2364 OL Online Markovich T

**BT 252 Internship 1-4**  
On-the-job work experience in occupations directly related to student's career choice. Internship arranged with private industry, governmental agencies, and non-profit organizations. PR: BT 115, 162, and 130 or concurrent enrollment or instructor permission.  
2390 SC1 TTh 4:30pm-6:50pm OLY 130 Willestoff K

**CHEMISTRY**

**CHEM& 121 Introduction to Chemistry 5**  
Atomic structure, chemical bonding, nomenclature, states of matter, solution, acids, bases and salts, reaction rates and chemical equilibrium. (Formerly CHEM 101.) PR: ENGL 098 with a grade of C or higher, and MATH 082, MATH 088 or MATH 090 with a grade of C or higher, or placement into MATH 099 via an assessment test score. Lab fee: \$34.80.  
2510 A MWTh 9am-10:30am WHI 102 Brackett A  
T 9am-10:50am WHI 332  
2512 B MWTh 11am-12:30pm WHI 102 Brackett A  
T 11am-12:50pm WHI 332

**CHEM& 121 P/S Introduction to Chemistry 1**  
Optional non-transferable problem-solving session.  
2514 PS T 8am-8:50am WHI 102 Brackett A

**CHEM& 140 General Chemistry Prep w/Lab 5**  
Includes measurements, properties and structure of matter, nomenclature and weight relations. Intended for students who want to obtain the background for the CHEM& 161 - 163 series. Not for students with a recent course in high school chemistry. (Formerly CHEM 098.) PR: ENGL 098 with a grade of C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL& 101; and MATH 099 with a grade of C or higher, or concurrent enrollment in MATH 099, or placement into MATH& 141. Lab fee: \$34.80.  
2530 A MWTh 8am-9:30am WHI 103 Powell S  
T 8am-9:50am WHI 345

**CHEM& 161 General Chemistry w/Lab I 5.5**

Properties of matter, nomenclature, reactions, stoichiometry, gases, thermo-chemistry, and atomic structure. For pre-medicine, pre-dentistry, pre-veterinary medicine, pre-pharmacy, and all engineering and science majors. Class meets June 23 - July 18. (Formerly CHEM 140.) PR: ENGL 098 with C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL& 101; and MATH 099 or equivalent; and CHEM& 140 with a C or higher within the last three years, or pass the chemistry placement test, or MATH& 152 with a B+ or higher. Lab fee: \$47.15.

2540	A	Daily	10:20am-12:35pm	WHI 353	Kontulis M
		TW	1:10pm-4pm	WHI 343	

**CHEM& 162 General Chemistry w/Lab II 5.5**

Atomic periodicity, chemical bonding theories, solid and liquid states and solutions. Class meets July 22 - August 13. (Formerly CHEM 150.) PR: CHEM& 161 with a grade of C or higher. Lab fee: \$47.15.

2550	A	Daily	10:20am-12:35pm	WHI 353	Kontulis M
		TW	1:10pm-4pm	WHI 343	

**CHEM& 163 General Chemistry w/Lab III 5.5**

Reaction rates and equilibrium, acid-base equilibria, solubility equilibria, thermodynamics, electro chemistry and nuclear chemistry. (Formerly CHEM 160.) PR: CHEM& 162 with a grade of C or higher, or instructor's permission. Lab fee: \$54.05.

2560	A	MWTh	10:20am-11:50am	WHI 103	Powell S
		T	10:20am-1:10pm	WHI 343	

**CHICANO STUDIES**

**CHCST 105D Introduction to Chicano Studies 5**

Introduction to the dominant historical, cultural and political themes that characterize the Chicano/Mexican-American experience, Studies include history, current events and literature.

<b>DOL</b>	2610	OL	Online	Otanez A
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**COMMUNICATION STUDIES**

**CMST& 102 Introduction to Mass Media 5**

Survey of mass media, including newspapers, magazines, television, radio, book publishing, music publishing, motion pictures and advertising; emphasizing history and structural biases of the mass media. (Formerly JOURN 150.)

<b>OL</b>	5320	OL	Online	Otanez A
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**CMST& 210 Interpersonal Communication 5**

Interpersonal communication theory and skills. (Formerly SPCH 100.) PR: Completion of ENGL 098 or placement in ENGL& 101 recommended.

8084	A	MTWTh	8:55am-10:10am	BAK 209	Murphy M
8086	B	MW	11:45am-2:45pm	BAK 209	Sickles J
8098	S	MW	6pm-9pm	WHI 121	Sickles J

**CMST& 220 Public Speaking 5**

Methods of speech organization and composition; speaking skills in varied settings; audience analysis and speech criticism. (Formerly SPCH 101.) PR: Completion of ENGL 098 or placement in ENGL& 101 recommended.

8110	A	MTWTh	10:20am-11:35am	BAK 209	Murphy M
8116	S	TTh	6pm-9pm	BAK 209	Dellasega M

**COMPUTER LITERACY**

Students with limited or no computer skills should take RSS 096. See Reading/ Study Skills section for more information. For additional courses in Computer and Business Technology, see Computer Science, Continuing Education, Medical Coding, and Medical Transcription.

**CL 101 Computer Literacy 5**

Introduces students to the Windows environment and to the Microsoft Office software program. Emphasis on file management. Uses practical problems to illustrate computer applications. Lab fee: \$38.95. Section OL does not have a lab fee.

<b>OL</b>	2750	OL1	Online	Markovich T	
<b>H</b>	2751	HY1	TTh 11:45am-1:30pm	OLY 130	Willestoft K
<b>H</b>	2752	HY2	MTWTh 10:20am-11:35am	SHK 224	Joyner J
<b>H</b>	2755	HY4	MTWTh 8:55am-10:20am	SHK 224	Joyner J
<b>H</b>	2756	HY	TTh 12:30pm-3:50pm	TSL	Shaeffer J
	2758	SC1	TTh 4:30pm-6:50pm	OLY 130	Willestoft K

**CL 102 Computer Use & File Management 2**

Overview of the basic functions of a computer and its operating system. Includes understanding of the computer environment, working with basic windows tasks, managing files, understanding viruses, and dealing with printer setup and output. Lab fee: \$9.70.

\* Section U (2761.) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

2761	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am-4pm		
2762	A	TW	12pm-2pm	SHK 226	Joyner J

**CL 103 Word Processing 2**

Overview of Word. Includes creating and formatting documents and duplicating and moving text within and between documents, creating standard tables, using pictures and images in a document, and using mail merge tools. Lab fee: \$9.70.

\* Section U (2769) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

2769	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am-4pm		
2772	A	TW	12pm-2pm	SHK 226	Joyner J

**CL 104 Spreadsheets 2**

Provides an overview of Excel. Includes developing, formatting, and modifying Excel spreadsheets. Other Excel concepts introduced include applying standard mathematical and logical formulas and creating and formatting graphs and charts. Lab fee: \$9.70.

\* Section U (2771) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

2771	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am-4pm		
2782	A	TW	12pm-2pm	SHK 226	Joyner J

**CL 105 Databases 2**

Provides an overview of Access. Includes creating and modifying Access tables, queries, forms, and reports; creating relationships between tables and retrieving and manipulating information by using queries and sort tools. Lab fee: \$9.70.

\* Section U (2773) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

2773	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am-4pm		
2792	A	TW	12pm-2pm	SHK 226	Joyner J

**CL 106 PowerPoint Presentations 2**

Provides an overview of PowerPoint. Includes creating, formatting, modifying and preparing presentations using different slide layouts; duplicating and moving text, pictures, images, and using slide show effects. Lab fee: \$9.70.

\* **Section U (2777) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

2777	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am-4pm		
2802	A	TW	12pm-2pm	SHK 226	Joyner J

**CL 107 Basic Computer Systems 2**

Focus is on providing an overview of the physical make-up of a personal computer system and fundamental concepts. Basic concepts include how a computer functions, hardware, software, security, and legal issues associated with computers. Lab fee: \$9.70.

\* **Section U (2776) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

2776	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am-4pm		
2810	A	TW	12pm-2pm	SHK 226	Joyner J

**COMPUTER SCIENCE**

Additional courses in business related fields see, **Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Continuing Education.**

**CS 120 Beginning Web Pages 5**

Beginning course in web page construction using a markup or document oriented language. A brief introduction to XML will be included. Will also include the use of scripting language such as JavaScript. (Formerly CP 120.) PR: CL 101 or instructor permission. Completion of RSS 104 with grade of C or higher or assessment score in reading indicating the student is college-ready is required. Lab fee: \$38.95.

2852	HY	MW	7pm-9:30pm	SHK 230	Joyner J
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**CS 195 Computer Careers Internship 1-5**

Provides students with a safe, supervised work environment to apply their academic skills. Allows students to put into practice administrative and technical skills. (Formerly CIS 195.) PR: CS 161 or CP 120 or CS 124 or instructor permission. Students meet only on the 1st Friday of the quarter with the instructor.

2680	A	F	3pm-4pm	SHK 232	Gilbert
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**CS228 Computer Security 5**

Course presents the principles of information security. Examines the field of information security to prepare information systems students for future roles as business decision-makers. Both the managerial and technical aspects of the discipline are explored. (Formerly CIS 228.) PR: CS/CIS 162, CS/CIS 224 or equivalent or instructor permission.

2716	S	MW	7pm-9:30pm	SHK 230	Staff
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**CS 295 CIS Advanced Internships 5**

On-the-job work experience in occupations directly related to student's career choice. This advanced internship reinforces the students' expertise gained in the 100 level Computer Information Systems courses. (Formerly CIS 295.) PR: CS 195 or instructor permission. Students meet only on the 1st Friday of the quarter with the instructor.

2720	B	F	3pm-4pm	SHK 232	Gilbert
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**COSMETOLOGY**

All new Cosmetology students must attend an information session: **May 14 at 1pm; May 15 at 7pm.**

Held at 9315 State Ave, Suite G, Marysville. Please contact the Cosmetology department at 425-259-8283 for additional information.

**COSMT 111 Salon Management 5**

Basic overview of Salon business operations, including marketing strategies, financial control, factors affecting salon culture, insurance, business laws and health regulations. Special emphasis placed on examining a variety of local salons. PR: Instructor's permission. CR: COSMT 201, 202, OR 203.

2920	A	Daily	8:10am-9:30am	COS 104	Evans T
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**COSMT 120 Cosmetology Compendium 2**

Theoretical review of facts from previous Cosmetology courses in preparation for in-house computerized exams before applying for WA state board examinations. PR: Instructor's permission; COSMT 110-112; COSMT 204; 1330 clock hrs.

2932	A	MW	8am-9:15am	COS 104	Meyer V
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**COSMT 201 Lab/Shop Practice I 15**

Instruction/participation class in basic services performed by a cosmetologist. Students practice on models, mannequins, and each other. PR: Instructor's permission. CR: COSMT 110, 111 or 112. Lab fee: \$54.65. Malpractice Insurance fee: \$17.90.

2940	A	MTWF	9:45am-5pm	COS 104	Meyer V
		Th	11am-8pm	COS 104	

**COSMT 202 Lab/Shop Practice II 9-15**

Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor's permission; COSMT 201; 300 clock hrs. Lab fee: \$3.65 per credit.

2942	A	MTWF	9:45am-5pm	COS 104	Evans T
		Th	11am-8pm	COS 104	

**Early Learning Center Offers On-Campus Childcare**

- **EvCC Students enrolled in a minimum of 5 credits receive priority enrollment and a reduced rate**
- **Children 12 months-5 years old**
- **Accredited by National Association for the Education of Young Children**

**Early Learning Center, 820 Waverly Ave. (off of Tower Street)  
425-388-9121 www.everettcc.edu/elc**



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**COSMT 203 Lab/Shop Practice III 9-15**

Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor's permission; COSMT 202; 600 clock hrs. Lab fee: \$3.65 per credit.

2944	A	MTWF	9:45am-5pm	COS 104	Evans T
		Th	11am-8pm	COS 104	

**COSMT 204 Lab/Shop Practice IV 9-15**

Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor's permission; COSMT 203; 900 clock hrs. Lab fee: \$3.65 per credit. Malpractice insurance fee: \$17.90.

2946	A	MTWF	9:45am-5pm	COS 104	Evans T
		Th	11am-8pm	COS 104	

**COSMT 205 Lab/Shop Practice V 1-17.5**

Continuation of supervision in services performed by cosmetologists. Students practice independently on models, mannequins, and each other. PR: Instructor's permission; COSMT 204; 1200 clock hrs. Lab fee: \$3.65 per credit.

2948	A	MTWF	8am-5pm	COS 104	Evans T
		Th	11am-8pm	COS 104	

**COSMT 206 Lab/Shop Practice VI 1-17.5**

May be used to complete curriculum, for special interest projects, and/or to complete required program clock hours. COSMT 206 is an additional quarter and is optional. PR: Instructor's permission; COSMT 205; 1400 clock hrs. Lab fee: \$3.65 per credit.

2950	A	MTWF	8am-5pm	COS 104	Evans T
		Th	11am-8pm	COS 104	

**COSMT 299 Special Projects 1- 5**

May be used to complete curriculum, for special interest projects, and /or to acquire additional hours as set by Department of Licensing to meet state standards for out-of-state license, and those wanting to refresh and update their skills. Course is an additional quarter and is optional. PR: Instructor Permission.

3000	A	TBA	TBA	COS	Evans T
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 **CRIMINAL JUSTICE**

All prospective students are encouraged to attend a Criminal Justice information session on May 12 at 6 pm in Index Quad, Room 103.

Call the Criminal Justice department office at 425-388-9545 for more information or email John Stewart at [jstewart@everettcc.edu](mailto:jstewart@everettcc.edu).

**CJ& 101 Introduction to Criminal Justice 5**

Philosophical and historical review of the American criminal justice system. Open to non-Criminal Justice majors as an elective. Required course for Criminal Justice majors. (Formerly CRM J 101.)

**OL** 3050 OL Online Leonard R

**CJ& 240 Introduction to Forensic Science 5**

Survey of the forensic sciences and their application in criminal investigation, adjudications, convictions, and exonerations. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

**OL** 3052 OL Online Staff

 **DISTANCE LEARNING**

Some departments have "distance" courses offered this quarter. To identify these courses look for "OL," "HY," and "TC" in the section after the item number. See pages 14 and 15 for more details about distance learning.

New online students should plan to attend a free one-hour orientation session for valuable tips on being successful in your online class. The next session is scheduled for June 18 at Noon-1pm and 6-7pm in Whitehorse Hall Room 105.

 **DIVERSITY**

Students must complete a diversity requirement for all EvCC degrees. A Diversity course explores different cultural viewpoints through history, literature, the arts, communication and other perspectives. An approved Diversity course has a "D" in the course number. Often a "D" course also satisfies a degree requirement, such as a social science, communication or humanities course.

Look for these courses in this schedule:

- 1503 ANTH 116D Cultures in Context
- 1504 ANTH 116D Cultures in Context
- 1512 ANTH& 206D Cultural Anthropology
- 1514 ANTH& 206D Cultural Anthropology
- 1592 ART 124D Understanding World Art
- 1594 ART 124D Understanding World Art
- 2324 BT 181D Diversity in Law and Ethics for Health Care Occupations
- 2610 CHCST 105D Introduction to Chicano Studies
- 3372 EDUC& 115 Child Development
- 3680 ENGL 098D Introduction to College Writing
- 3698 ENGL& 101D English Composition I
- 3820 ENGL 183D Children's Literature
- 3826 ENGL 203D Young Adult Literature
- 4530 GEOG 201D Cultural Geography-New Orleans
- 4770 HLTH 150D Intercultural Communication in Health Care
- 4810 HIST 103D World Civilizations
- 4988 HUM 247D Introduction to World Religions
- 6152 MUSC 110D World Music

 **DRAMA**

**DRMA& 101 Introduction to the Theatre 5**

Introduction to significant forms and styles of theatre; nature of dramatic event; theatre as artistic expression; basic trends and movements in theatre; and organizations and nature of theatre productions. (Formerly THEAT 104.)

**OL** 8196 OL Online Peterson B

 **EARLY CHILDHOOD EDUCATION**

All new students who are interested in the Early Childhood Education Program should attend one of the following information sessions:

May 12 at 4pm, July 2 at 4pm

Both sessions will be held in Rainier Hall, Room 304.

Call Louise Vlasic at 425-388-9301 for more information.

For additional courses in Early Childhood Education, see the Continuing Education section of this schedule.

**ECE 130 Introduction to Issues in ECE 5**

Covers historical and social foundations of early childhood education; overview of the field; awareness of values issues, ethics, legal and salary issues, staff relations, developmentally appropriate and culturally relevant practice, and professionalism. This course includes laboratory requirements.

**OL** 3234 OL Online Vlasic L

**ECONOMICS**

**ECON 101 Understanding Economics 5**

A survey course to help students better understand economic issues. Economic analysis of current events as a major activity. Not appropriate for transfer degree in Business Administration (DTA.)

**OL** 3338 OL Online Hu D

**ECON& 201 Micro Economics 5**

Study of factors of supply and demand on production and prices. Emphasizes economic behavior of business firms in regulated and unregulated environments and international trade issues. (Formerly ECON 201.) PR: Placement in MATH& 141 or completion of MATH& 099 required; ENGL& 101 recommended.

**H** 3348 HY MW 8:55am-10:10am BAK 111 Hu D

**ECON& 202 Macro Economics 5**

Introduction to economic reasoning. Includes organization, operation, and control of the American economy. ECON 101 may be substituted for ECON& 202 in vocational/technical business degree programs. (Formerly ECON 200.) PR: Placement in MATH& 141 or completion of MATH& 099 required; ENGL& 101 recommended.

**H** 3350 HY MW 10:20am-11:35am BAK 111 Hu D

**EDUCATION**

Students interested in an Education career are encouraged to attend one of the following information sessions:

May 12 at 3 pm, June 5 at 1:30 pm. Both sessions will be in Rainier Hall, Room 304. Call Ken White at 425-388-9498 for further information.

**EDUC& 115D Child Development 5**

Study of physical, social, emotional, and cognitive development of children from prenatal to age eight. This course includes a laboratory requirement. (Formerly ECE 120D.)

**DOL** 3372 OL Online Vlasic L

**EDUC& 202 Introduction to Education 5**

Survey of the historical, sociological and philosophical aspects of American education. (Formerly EDUC 101.)

**H** 3374 HY T 10:20am-1pm BRC 110 White K

**ENGINEERING TECHNOLOGY**

Engineering Technology is part of EvCC's innovative Advanced Manufacturing program. See also page 38. Call 425-388-9383 (Bob Osnes) for more information.

**ENG T 100 Engineering Graphics 4**

Theory and application of engineering drawing and an introduction to designing with a 2D CAD system. Lab Fee: \$36.95.

3560 S MW 4pm - 7:30pm SHK 233 Murphy P

**ENG T 185 Introduction to CAD w/CATIA v5 5**

Introduction to 3D solid modeling using CATIA v5. Focus on basic design, drafting and assembly workbenches using industry best practices. PR: ENG T 100 or equivalent with an introduction to CAD; or instructor permission. Lab fee: \$36.95.

3568 A MTWTh 3pm-6:30pm ATC 220 Liaw P

**ENG T 193 Intermediate CAD w/CATIA v5 4**

Explores CATIA v5 to model surfaces, for sheet metal design, additional assembly techniques and parametric modeling. PR: ENG T 185. Lab Fee: \$36.95.

3570 S MTWTh 6:40pm - 10:10pm ATC 220

**ENGLISH**

**How to Meet English/Writing Prerequisites**

Initial placement in pre-college-level composition courses (ENGL 092, 097 and 098) and in English Composition I (ENGL& 101) is by assessment test scores. Entry into composition courses numbered higher than ENGL& 101 (102, 103, 201, 211, or 230) is by earning a grade of C or higher in ENGL& 101. For a weekly testing schedule, call 425-388-9288.

If you have English credits from another college or university and you plan to enroll in a course that has a prerequisite (ENGL& 101, ENGL& 102, 103, 201, 211, or ENGL& 230) you should bring a copy of your transcript and course description to the Enrollment Services Office two (2) weeks prior to registration. Students who have English as a second language and who are not yet ready for ENGL 097, should refer to the next section for ESL classes.

**ENGL 097 Beginning Grammar & Writing 5**

Practice in writing skills built on clear, correct sentences, well-developed paragraphs, and coherent short essays. Study of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or completion of ENGL 092 with a grade of C or higher or successful completion of ESL 070 (see English as a Second Language.)

3650 A MTWTh 8:55am-10:10am IND 168 Davis R  
3652 B MTWTh 10:20am-11:35am BAK 206 Zull R

**Earn your Bachelor's degree in Snohomish County**

University Center of  
North Puget Sound

425-252-9505

- BAS Information Technology & Administrative Management (CWU)
- BA Elementary Education (WWU)
- BA Human Services (WWU)
- BA Liberal Arts at Tulalip Reservation (TESC)

See page 12 for a complete list.

**ENGL 098 Introduction to College Writing 5**

Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097.

\* Section HY2 (3684) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

\* Section S (3694) has a lab fee of \$23.20.

<b>OL</b>	3670	OL	Online			Shen P
	3672	A	MTWTh	7:30am-8:45am	IND 103	Fischer C
	3674	B	MTWTh	8:55am-10:10am	BAK 206	Zull R
	3676	C	MTWTh	10:20am-11:35am	IND 168	Davis R
<b>H</b>	3684	HY2	MW	3pm-5pm	TSL	Hill H
	3694	S	T	6pm-9pm	IND 103	Ripper D E
			Th	6pm-7:30pm	SHK 223	
			Th	7:35pm-9pm	IND 103	

**ENGL 098D Introduction to College Writing 5**

Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097.

<b>DH</b>	3680	HY1	MWTh	11:45am-1pm	IND 100	Hill H
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**ENGL& 101 English Composition I 5**

Instruction in college writing with emphasis on essay form and critical thinking. Frequent papers and critical analysis of representative readings. (Formerly ENGL 101.) PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098.

\* Section A (3700), Section B (3702) and Section S (3730) have a lab fee of \$23.20.

\* Section LC (3704) is part of the "Monsters, Madness & Movies" Learning Community and must be taken concurrently with PSYC& 100 (7622.)

<b>OL</b>	3696	OL1	Online			Harrington A
	3700	A	MW	7:30am-8:45am	IND 127	Houston D
			TTh	7:30am-8:45am	SHK 223	
	3702	B	MW	8:55am-10:10am	IND 127	Indrunas A
			TTh	8:55am-10:10am	SHK 223	
	3704	LC	MTWTh	10:20am-11:35am	BRC 105	Hipolito J
	3730	S	T	6pm-9pm	IND 127	Murphey D
			Th	6pm-7:30pm	IND 127	
			Th	7:35pm-9pm	SHK 223	

**ENGL& 101D English Composition I 5**

Instruction in college writing with emphasis on essay form and critical thinking. Frequent papers and critical analysis of representative readings. (Formerly ENGL 101D.) PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098.

<b>DOL</b>	3698	OL2	Online			WellsEdwards A
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**ENGL& 102 Composition II 5**

Writing documented research papers, using MLA or similar citation system, with emphasis on research methods and information evaluation. (Formerly ENGL 102.) PR: ENGL& 101 with a grade of C or higher.

<b>OL</b>	3738	OL1	Online			Newlin G
<b>OL</b>	3740	OL2	Online			Newlin G
	3742	A	MTWTh	8:55am-10:10am	WHI 248	Newlin G
<b>H</b>	3748	HY	MTW	10:20am-11:35am	IND 100	Slavin D

**ENGL 182 Service Learning in New Orleans 2**

1-2 weeks of direct service in New Orleans during June 28-July 13. Enrollment in this course, or any 182 Service Learning in New Orleans course this summer is REQUIRED for participating in this trip. Includes 25-50 hours of direct service, readings, journaling and reflection activities prior to, during and after your service experience. June 1 deadline for airfare/housing deposit. For detailed information, application and costs, please visit the Center for Service Learning in Rainier Hall, Room 301 or you may e-mail them at ServiceLearning@everettcc.edu for more information. ENGL& 101D OL2 (3698) above is designed as an optional support course for this trip.

	3760	A				WellsEdwards A
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**ENGL 183D Children's Literature 5**

Introduction to the rich literary tradition of books for children. Access to a library with a substantial children's book collection is REQUIRED.

<b>DOL</b>	3820	OL	Online			Huntington M
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**ENGL 203D Young Adult Literature 5**

A study of the novels (The Giver, Out of the Dust, The Contender, and more) read by young adults.

<b>DOL</b>	3826	OL	Online			Huntington M
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**ENGLISH AS SECOND LANGUAGE**

EvCC offers a full range of ESL Courses through its Adult Education Program. See pages 16 through 17. Call for an appointment: 425-388-9291.

**ESL 081 ESL Conversation I 6**

Designed to encourage students to participate in classroom discussions on different topics.

	0709	A	MTWTh	1pm-2:50pm	BAK 113	Staff
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**ESL 097 Academic Reading/Writing 6-12**

Continuation of ESL 050. A reading and writing course designed to provide the fundamental English skills required for successful transition into English classes comprised of non-English speakers. PR: Completion of ESL 050 or instructor permission.

	0710	A	MTWTh	8:30am-11:55am	BRC 110	Staff
	0711	S	MW	5:30pm-8:55pm	RAI 207	Staff

**ESL 098 Academic Writing II 5**

Continuation of ESL 097. Designed to provide non-English speakers with required writing skills for successful transition into college with a focus on strengthening essay writing skills.

	0774	A	MTWTh	1pm-2:15pm	RAI 202	Staff
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**ENVIRONMENTAL SCIENCE**

**ENVS& 100 Survey of Environmental Science 5**

Biological and ecological principles and how they pertain to current issues of population growth and control, diminished food supply, water, air and noise pollution, and similar environmental issues. PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher.

	3950	A	MTWTh	1:10pm-2:25pm	SHK 141	Forson D
<b>OL</b>	3952	OL	Online			Palmer C





**Cultural Geography**

**The New,  
New Orleans**

During summer quarter, this online class (GEOG 201D) will take a look at the global and regional culture and geography of New Orleans. From the migration of the Acadians 300 years ago to the language and religions of this city is like no other American city, New Orleans. We will also look at the changes in post-Katrina New Orleans.

**FILM**

**FILM 100 Introduction to Film 5**

Critical survey of form, style and content of American and international film. Narrative and non-narrative forms. Design, cinematography, editing and sound as elements of style. Cultural content of film.

**OL** 4196 OL Online Murphey D

**GEOGRAPHY**

**GEOG 101 Introduction to Geography 5**

General introduction to the physical and cultural processes and features of different world regions.

**OL** 4522 OL Online Lyste K

**GEOG 182 Service Learning in New Orleans 2**

1-2 weeks of direct service in New Orleans during June 28-July 13. Enrollment in this course, or any 182 Service Learning in New Orleans course this summer is REQUIRED for participating in this trip. Includes 25-50 hours of direct service, readings, journaling and reflection activities prior to, during and after your service experience. June 1 deadline for airfare/housing deposit. For detailed information, application and costs, please visit the Center for Service Learning in Rainier Hall, Room 301 or you may e-mail them at ServiceLearning@everettcc.edu for more information. GEOG 201D OL (4530) below is designed as an optional support course for this trip.

7670 A Lyste K

**GEOG 201D Cultural Geography—New Orleans 5**

Study of interrelationships between cultural or human factors and the physical environment; research of such cultural factors as religion, language, political systems, economic activity, human migrations, settlement patterns, population factors, and present environmental concerns.

**DOL** 4530 OL Online Lyste K

**GEOLOGY**

**GEOL& 100 Survey of Earth Science 5**

Earth as a diverse system of interrelated processes. The origin and nature of Earth's surface, interior, oceans, atmosphere, and surrounding space. Emphasis on the interactions between humans and Earth. (Formerly GEOS 100.) PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level.

**OL** 4562 OL1 Online Grupp S  
**OL** 4564 OL2 Online Grupp S

**HEALTH SCIENCES**

Call 425-388-9461 for more information and to schedule an advising appointment. Information sessions are scheduled for May 12, 8am-4pm, and June 2, 11am, in Index 138.

For "CPR for the Healthcare Provider" see the Continuing Education section of this schedule.

**HLTH 080 HIV/AIDS Training 0.7**

Meets 7-hour HIV/AIDS training required by the State of Washington for health care professionals. This is a one day class. Class meets on July 11 only. Student packet must be purchased and read prior to class day. Deadline for 100% refund is July 10. Lab fee: \$30.

4740 A F 8am-4pm IND 138 Mooney F

**HLTH 093 Critical Inquiry & Reflective Thinking 3**

Application of critical inquiry, reflective thinking and decision making in healthcare. Focuses on thinking, reasoning, problem solving and literacy abilities needed for both academic and healthcare career success.

**H** 4744 HY T 1:10am-3:50pm IND 152 Davis-Wolfe M

**HLTH 100 Medical Terminology 5**

Study of medical terminology, relating terms to the anatomy and physiology of the body.

4748 A MW 2:35pm-5:35pm IND 167 Clark C

**OL** 4750 OL Online Pouillon K

**HLTH 102 Applied A & P 5**

Emphasizes the relationship between the structures of the human body, their functions related to that structure, and clinical applications in both healthy and unhealthy states. Familiarity with medical terminology is desired. Lab fee: \$26.10.

4754 A TW 7:30am-10:10am IND 167 Adolphsen E  
Th 7:30am-10:10am IND 138

**HLTH 130 Medical Disease & Pathology 5**

Overview of the disease processes of major conditions, including infectious diseases, major neoplastic conditions and major congenital diseases.

**OL** 4760 OL Online Pouillon K

**HLTH 150D Intercultural Communication/Health 5**

Introduction to intercultural communication in the health care setting. Examines verbal and nonverbal codes, cultural competence, obstacles to intercultural communication, behaviors and attitude within the health care delivery system.

**DH** 4770 HY TTh 10:20am-1pm IND 152 Malone C

**HLTH 251 Clinical Externship 6**

Provides students with supervised clinical work environment to apply theories and practice administrative and clinical skills in the role of a Medical Assistant. Internet access required. PR: Completion of required courses for Medical Assisting Program and instructor permission.

4790 A M 10:20am-1pm TBA Reiman J

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

## HIGH SCHOOL COMPLETION

### HSC 031 US History I 5

From the early explorers to 1865. Class analyzes the important themes in American social and political history from pre-Revolutionary America to our contemporary period.

**OL** 0680 OL Online Staff

### HSC 033 US History II 5

From 1865 to the present. This course analyzes the important themes in American social and political history.

**OL** 0682 OL Online Staff

### HSC 034 HS Washington State History 5

Washington State History from the early explorers to the present. Attention to regional dimension of American history in Washington State and the Pacific Northwest. Requirements include a variety of assignments specific to Washington State History.

**OL** 0684 OL Online Staff

## HISTORY

### HIST 100 Ancient/Medieval Worlds 5

Development of human endeavors from prehistoric time to the late Middle Ages.

**OL** 4806 OL Online Pearce J

### HIST 103D World Civilizations 5

A general introduction to world history, emphasizing understanding and respect for diverse cultures and tracing the broad themes of historical change from a variety of perspectives including social organization, art, literature, and spiritual values.

**D** 4810 A MTWTh 8:55am-10:10am BAK 201 Ripper J

### HIST& 146 U.S. History I 5

Survey of American history from early explorations of the New World to the Jacksonian presidency. (Formerly HIST 151.)

4830 A MTWTh 7:30am-8:45am BAK 201 Ripper J

### HIST& 147 U.S. History II 5

Survey of American history from the 1830s to the end of 1919. (Formerly HIST 152.)

4836 S MW 6pm-9pm BRC 105 Ripper J

### HIST 182 Service Learning in New Orleans 2

1-2 weeks of direct service in New Orleans during June 28-July 13. Enrollment in this course, or any 182 Service Learning in New Orleans course this summer is REQUIRED for participating in this trip. Includes 25-50 hours of direct service, readings, journaling and reflection activities prior to, during and after your service experience. June 1 deadline for airfare/housing deposit. For detailed information, application and costs, please visit the Center for Service Learning in Rainier Hall, Room 301 or you may e-mail them at ServiceLearning@everettcc.edu for more information. HIST& 146 A (4830) and HIST& 147 S (4836) above are designed as an optional support course for this trip.

4840 A Ripper J

### HIST& 214 Pacific Northwest History 5

A history of the cultural, political, and economic development of the region of the Northwest encompassing present-day Washington, Oregon and Idaho state. (Formerly HIST 232.)

**OL** 4848 OL Online Cederholm S

## HUMAN DEVELOPMENT

### H DEV 105 Overcoming Math Anxiety 2

Helps students confront math anxiety and discover strategies to be more successful in math courses. Concurrent enrollment in a Math class is recommended. This is a late start class and meets on campus June 30, July 7, 14, 21 and 28.

**H** 4938 HY M 1:10pm-3:10pm BAK 202 Skinner D

### H DEV 110 Career/Life Planning 3

Helps students increase self-knowledge and access career and educational information. Lab fee: \$19.

4940 A TTh 1:10pm-2:50pm BAK 202 Thomson W D

### H DEV 156 Stress Management 2

Introduces methods to identify and reduce stress.

4956 S T 5pm-7pm BAK 104 Martin E

## HUMANITIES

### HUM 247D Introduction to World Religions 5

Survey of the world's major religions including Islam, Judaism, Christianity, Hinduism, Buddhism, and others. (Formerly HUMN 247D.)

**D** 4988 A MTWTh 10:20am-11:35am WHI 248 Riordan M

## INTENSIVE ENGLISH LANGUAGE PROGRAM

EvCC offers a full range of ESL Courses through its Adult Education Program. See pages 16 through 17. Call for an appointment: 425-388-9291.

### IELP 070 English for Success 6

Designed to introduce and strengthen basic English and enhance the communication skills of new international students. In addition, it introduces international students to American culture through field trips to places of interest, guest speakers, and activities that promote interaction with their new community.

0965 A MTWTh 1pm-2:50pm BAK 104 Staff

### IELP 081 IELP Conversation I 6

This course is designed to help international students participate in discussions on several different topics. PR: Instructor permission.

0962 B MTWTh 1pm-2:50pm BAK 113 Staff

### IELP 097 Academic Reading/Writing 12

A reading and writing course designed to provide the fundamental English skills required for successful transition into college English classes comprised of non English speakers. PR: Completion of ESL 050 or instructor permission.

0966 B MTWTh 8:30am-11:55am BRC 110 Staff

### IELP 098 Academic Writing II 5

Continuation of IELP 097. Provides non-English speakers with development of writing skills for successful transition into college with a focus on strengthening essay writing skills. PR: completion of IELP 097 or instructor permission.

0970 B MTWTh 1pm-2:15pm RAI 202 Staff

## JAPANESE

See the World Languages and Continuing Education sections of this schedule.

## JOURNALISM

See the new Communication Studies section of this schedule for the former JOURN 150 class.

## LEARNING COMMUNITIES

Learning Communities combine two or more courses from different disciplines to provide students with a more in-depth look at topics and issues. The courses are usually team taught by two or more instructors and organized around a common theme. Students must enroll in all the linked courses of a Learning Community.

### SUMMER QUARTER LEARNING COMMUNITY

#### MONSTERS, MADNESS & MOVIES

MONSTERS, MADNESS, & MOVIES is a delightfully informative learning community combining the academic discipline of psychology (PSYC& 100) along with the joys of composition (ENGL& 101) We will utilize contemporary films as we investigate the human journey along the continuum of behavior between reality and madness.

ENGL& 101 LC –English Composition I (5 credits)

PSYC& 100 LC – General Psychology (5 credits)

Register in Item #3704 for the full ten credits.

For further information, contact:

Jeff Hipolito	425-388-9151	jhipolito@everettcc.edu
D B Smith	425-388-9176	dsmith@everettcc.edu
Division Office	425-388-9387	cwamsley@everettcc.edu

### LEARNING COMMUNITIES COMING THIS FALL

#### COMMUNICATION CONNECTION

Writing and speaking = communication, and communication is based on relationships. That's what we are here for; no matter whether we use it at work, school, or in relationships, we need to be effective communicators. Join us in this stimulating learning community combining CMST& 210 and ENGL& 101 to learn how to speak and write what's on your mind clearly, concisely, and kindly. Come to a better understanding of perspectives which are similar or different from your own. Discover communication techniques and styles that work for you, while improving your skills in speaking, listening, reading and writing. Open up your mind, your world and your ability to succeed in any career.

For further information, contact either of the instructors, Holly Hill (English) or Colene White (CSMT&)

ENGL& 101 LC3 –English Composition I (5 credits)

CSMT& 210 LC – Interpersonal Communication (5 credits)

For Fall, register in Item #3712 for the full ten credits.

For further information, contact:

Holly Hill	425-388-9137	hhill@everettcc.edu
Colene White	425-388-9103	cwhite@everettcc.edu
Division Office	425-388-9387	cwamsley@everettcc.edu

#### FYI: FIRST YEAR INTELLIGENCE

The type of learning in high school and the type of learning expected in college can be drastically different. Join a unique Learning Community designed to provide the academic and personal support you need to be a really

successful college student. Sharpen your reading, writing, study strategies and communication skills so that you will be a success in any college class! If you have asked yourself any of these questions about college: "What am I doing here?" "Where do I want to go?" and "How can I get there?" "Where do I start?", then this is the Learning Community class for you!

Class meets daily from 9-10:50am

RSS 094 LC – Reading for College (5 credits)

RSS 095 LC – Study Skills for College Survival (5 credits)

For Fall, register in Item #7710 for the full 10 credits

For further information, contact:

Christine Wilson	425-388-9004	cwilson@everettcc.edu
Kathryn Johnson	425-388-9156	kjohnson@everettcc.edu
Division Office	425-388-9291	krequa@everettcc.edu

#### MYSTERIES OF THE MIND

Are you intrigued by the human mind? Do you enjoy watching films? If so, this class is for you. Using a range of classic and modern films as a common focus, this course will build the writing, researching and analytical skills of students while exploring the mysteries and workings of the human mind. This 10-credit block class combines either PSYC& 100 with ENGL& 101 or 102. Prerequisites do apply; check the class listing sections.

ENGL 101 LC1 – English Composition I (5 credits)

PSYCH 100 LC1 - General Psychology (5 credits)

For Fall, register in Item #3719 for the full 10 credits OR

For further information, contact:

Don Smith	425-388-9176	dsmith@everettcc.edu
Deborah Murphey	425-388-9237	dmurphey@everettcc.edu
Division Office	425-388-9387	cwamsley@everettcc.edu

#### WRITING ON THE ROCKS

Flourish in a fun and supportive community of learners who will study the Earth from a variety of perspectives, perform hands-on lab experiments, observe the Earth's processes on field trips (including a required weekend field trip to Mt. St. Helens), and connect those activities through writing and research projects.

This course combines the study of the dynamic process of the Earth's surface (landscape formation, rivers, glaciers, coasts, oceans, and other geologic features) with the study of the dynamic process of writing effective essays. Enhance your knowledge of the Earth by exploring it through a variety of essay formats, and hone your writing skills by focusing them on an in-depth study of the Earth. You have the option of earning credit in ENGL& 101 or ENGL& 102, depending on your readiness.

#### OPTION I

ENGL& 101 LC1 – English Composition I (5 credits)

GEOL 102 - Introduction to Geologic Science (5 credits)

For Fall, register in Item #3709 for the full ten credits

OR

#### OPTION II

ENGL& 102 LC – Composition II (5 credits)

GEOL 102 - Introduction to Geologic Science (5 credits)

For Fall, register in Item #3746 for the full ten credits.

For further information, contact:

Steve Grupp	425-388-9450	sgrupp@everettcc.edu
Gary Newlin	425-388-9145	gnewlin@everettcc.edu
Division Office	425-388-9387	cwamsley@everettcc.edu

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**WRITING ON THE WALL**

It's Oktoberfest all fall in this film-filled fusion of Elementary German and English Composition I. You can choose between ENGL& 101 OR ENGL 211 credit (ENGL 211 fulfills the same requirement as ENGL& 102) The spotlight is on German movies. You'll view, discuss, and write in English about five classics of German cinema from 1919 to 2004 while you learn German and improve your college writing skills. Experience German cinema and enhance your cultural understanding while listening to subtitled German soundtracks. Improve your verbal skills as your progress in each language affects your proficiency in the other. Class meets daily from 11-12:50pm.

**OPTION I**

**GERM& 121 LC1 – Elementary German I (5 credits)**

**ENGL& 101 LC1 – English Composition I (5 credits)**

For Fall, register in Item # 3706 for the full 10 credits.

OR

**OPTION II**

**GERM& 121 LC2 - Elementary German I (5 credits)**

**ENGL 211 LC – Advanced Composition (5 credits)**

For Fall, register in Item # 3856 for the full 10 credits.

For further information, contact:

Elke Dinter 425-388-9446 edinter@everettcc.edu  
 Joyce Walker 425-388-9411 jwalker@everettcc.edu  
 Division Office 425-388-9387 cwamsley@everettcc.edu

**LIBRARY**

**LIBR 102 Learning for 21st Century 5**

Skills and techniques for successful lifelong learning in an on-line environment. Strategies for locating, evaluating, and applying information resources with attention to issues such as censorship and freedom of information.

**OL** 5430 OL Online WAOL Faculty

**MATHEMATICS**

**SKILLS ASSESSMENT**

Before registering for their first math course, students are required to complete a mandatory basic skills assessment. Refer to "Assessment and Testing" section at beginning of this schedule.

**MATH LEARNING CENTER - Baker Hall, Room 109**

The Math Learning Center (MLC) has been established to help students review or improve their skills in arithmetic, beginning algebra, plane geometry and trigonometry using an individualized approach. These courses are not available for audit. Courses available are:

<b>MATH 070</b>	<b>Basic Math w/Application</b>	<b>5</b>
<b>MATH 075</b>	<b>Professional Technical Math - Aviation, Welding, Precision Machining</b>	<b>5</b>
<b>MATH 080</b>	<b>Preparation for Algebra</b>	<b>5</b>
<b>MATH 087</b>	<b>Programmed Elementary Algebra I</b>	<b>5</b>
<b>MATH 088</b>	<b>Programmed Elementary Algebra II</b>	<b>5</b>
<b>MATH 095</b>	<b>Essentials of Geometry</b>	<b>2</b>
<b>MATH 105</b>	<b>Trigonometry</b>	<b>3</b>

Some courses in the MLC are competency-based and are graded using variable credit. Questions regarding this policy should be directed to the math instructors. **NOTE: Instructor permission cards, when required, may be obtained from the math instructor.**

**H DEV 105 Overcoming Math Anxiety 2**

Helps students confront math anxiety and discover strategies to be more successful in math courses. Concurrent enrollment in a Math class is recommended. This is a late start class and meets on campus June 30, July 7, 14, 21 and 28.

**H** 4938 HY M 1:10pm-3:10pm BAK 202 Skinner D

**MATH 070 Basic Math w/Application 5**

Review of basic concepts in mathematics with applications related to consumer activities. (Formerly MATH 014.) PR: Placement in MATH 070 or higher via an assessment test score or permission of a math instructor.

5660	A	MTWTh	8:55am-10:10am	BAK 109	Baxter L
5664	B	MTWTh	10:20am-11:35am	BAK 109	Baxter L
5668	C	MTWTh	11:45am-1pm	BAK 109	Baxter L
5672	S	MTWTh	5:30pm-6:50pm	BAK 109	Wellman S

**MATH 075 Professional/Tech Math-Aviation/Weld/PM 5**

Course designed to meet the needs of the aviation/welding/precision machining student. Topics in arithmetic, algebra, geometry, right triangle trigonometry and applications. (Formerly MATH 031.) PR: MATH 070 or with a grade of C (2.0) or higher or placement into MATH 080 or higher via an assessment test score or permission of a math instructor.

5680	A	MTWTh	8:55am-10:10am	BAK 109	Baxter L
5682	B	MTWTh	10:20am-11:35am	BAK 109	Baxter L
5684	C	MTWTh	11:45am-1pm	BAK 109	Baxter L
5688	S	MTWTh	5:30pm-6:50pm	BAK 109	Wellman S

**MATH 080 Preparation for Algebra 5**

Fractions, percents, order of operations, formulas, signed numbers, exponents, radicals, geometric figures and applications. (Formerly MATH 017.) PR: MATH 070 with a grade of C (2.0) or higher or placement into MATH 080 via an assessment test score, or permission of a math instructor.

5690	A	MTWTh	10:20am-11:35am	IND 115	Weiss-Green H
5692	B	MTWTh	11:45am-1pm	IND 115	Weiss-Green H
5698	S	MTTh	5:10pm-6:50pm	IND 109	Kissler R

**MATH 081 Elementary Algebra I 5**

First half of sequence in beginning algebra. (Formerly MATH 027.) PR: MATH 080 with a grade of C (2.0) or higher, or placement into MATH 081 via an assessment test score, or permission of a math instructor.

5710	A	MTWTh	8:55am-10:10am	WHI 352	McPherson G
5712	B	MTWTh	10:20am-11:35am	MON 120	Killingstad C
5718	S	MW	7pm-10pm	SHK 141	Moats E

**MATH 082 Elementary Algebra II 5**

Second half of sequence in beginning algebra. (Formerly MATH 028.) PR: MATH 081 or MATH 087 with a grade of C (2.0) or higher, or permission of a math instructor.

5720	A	MTWTh	8:55am-10:10am	IND 108	Killingstad B
5728	S	TTh	7pm-10pm	SHK 141	Kissler R

## Special Opportunities in Math

**IMPORTANT:** See individual course listings in this schedule for specific days, times, locations, prerequisites and any lab fees that may apply to these courses

### MATH 138—Applied College Algebra

A new college algebra level course for majors such as business, accounting, elementary education, and psychology (BA)

### MATH 146& OL—Introduction to Statistics

An online opportunity for this popular statistics course.

### MATH& 151—Calculus I

### MATH& 152—Calculus II

An opportunity to begin or continue the calculus sequence.

### MATH 087 Programmed Elementary Algebra I 1-5

Review sequence in elementary algebra. (Formerly MATH 021.) PR: MATH 080 with a grade of C (2.0) or higher, or placement in MATH 087 via an assessment test score.

5730	A	MTWTh	8:55am-10:10am	BAK 109	Baxter L
5732	B	MTWTh	10:20am-11:35am	BAK 109	Baxter L
5734	C	MTWTh	11:45am-1pm	BAK 109	Baxter L
5738	S	MTWTh	5:30pm-6:50pm	BAK 109	Wellman S

### MATH 088 Programmed Elementary Algebra II 1-5

Review sequence in elementary algebra. (Formerly MATH 022.) PR: MATH 087 or permission of a math instructor.

5740	A	MTWTh	8:55am-10:10am	BAK 109	Baxter L
5742	B	MTWTh	10:20am-11:35am	BAK 109	Baxter L
5744	C	MTWTh	11:45am-1pm	BAK 109	Baxter L
5748	S	MTWTh	5:30pm-6:50pm	BAK 109	Wellman S

### MATH 090 Elementary Algebra Review 5

One-quarter review of elementary algebra. (Formerly MATH 055.) PR: Placement in MATH 090 or higher via an assessment test score, or permission of a math instructor.

5750	A	MTWTh	8:55am-10:10am	BAK 103 Jones C	
5758	S	MW	4pm-6:50pm	SHK 141	Cahan A

### MATH 095 Essentials of Geometry 2

Basic concepts in geometry including properties of points, lines, planes, angles, triangles, polygons and circles. (Formerly MATH 059.) PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 095 or higher via an assessment test score, or permission of a math instructor. Concurrent enrollment in MATH 090 is allowed with instructor permission.

5760	A	MTWTh	8:55am-10:10am	BAK 109	Baxter L
5762	B	MTWTh	10:20am-11:35am	BAK 109	Baxter L
5764	C	MTWTh	11:45am-1pm	BAK 109	Baxter L
5768	S	MTWTh	5:30pm-6:50pm	BAK 109	Wellman S

### MATH 099 Intermediate Algebra 5

Polynomials, rational expressions, exponents, radicals, linear and quadratic equations, inequalities, systems of equations, logarithms, distance and midpoint formulas, lines and circles. (Formerly MATH 065.) PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 via an assessment test score, or permission of a MATH 099 instructor or math program advisor. Plane geometry recommended but not required.

5770	A	MTWTh	8:55am-10:10am	WHI 248	Houston W
5772	B	MTWTh	10:20am-11:35am	WHI 248	Houston W
5778	S	MW	7pm-10pm	SHK 145	Robins R

### MATH 105 Trigonometry 3

Trigonometric ratios and function, solving right and oblique triangles, vectors, circle concepts, graphing trigonometric functions, basic identities, and applications. (Formerly MATH 131.) PR: MATH 095 or equivalent with a grade of C (2.0) or higher, and MATH 082, MATH 088 or MATH 090 or equivalent with a grade of C (2.0) or higher, or placement in MATH 099 or higher via an assessment test score, or permission of a math instructor.

5780	A	MTWTh	8:55am-10:10am	BAK 109	Baxter L
5782	B	MTWTh	10:20am-11:35am	BAK 109	Baxter L
5784	C	MTWTh	11:45am-1pm	BAK 109	Baxter L
5788	S	MTWTh	5:30pm-6:50pm	BAK 109	Wellman S

### MATH& 107 Math in Society 5

College-level coverage of practical applications of mathematics methods to areas of management, social sciences, biology and other fields. For students not preparing for calculus or the sciences. (Formerly MATH 137.) PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement in MATH& 107 or higher via an assessment test score, or permission of a math instructor.

5810	A	MTWTh	11:45am-1pm	MON 120	Killingstad C
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### MATH 120 Math for Business 5

Topics include invoices, trade discounts, mark-up and mark-down, payroll and payroll taxes, inventory valuation methods, analysis of financial statements, percent value, annuities, sinking funds, and basic statistical measures. PR: MATH 070 or equivalent with a grade of C (2.0) or higher, or placement into MATH 080 or higher via an assessment test score, or permission of a math instructor.

5790	A	MTWTh	10:20am-11:35am	BAK 103	Jones C
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### MATH 138 Applied College Algebra 5

Graphs, equations, and functions (polynomial, rational, exponential, logarithmic); matrices; linear programming; mathematics of finance. For students of business, social science or some life sciences. (Not intended for math/science/engineering majors.) Graphing calculator required.

5812	A	MTWTh	8:55am-10:10am	IND 115	Weiss-Green H
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### MATH& 141 Precalculus I: College Algebra 5

First of a two course sequence for students intending to take calculus beginning with MATH& 151. (Formerly MATH 140.) PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 141 or higher via an assessment test score, or permission of a math instructor.

5820	A	MTWTh	7:30am-8:45am	IND 108	Killingstad B
5828	S	TTh	7pm-10pm	BAK 109	Wellman S

### MATH& 144 Precalculus 1 & 2 5

One-quarter refresher class in college algebra and trigonometry for students intending to take calculus beginning with MATH& 151. Algebraic, logarithmic, exponential and trigonometric functions. (Formerly MATH 147.) PR: MATH 105 and MATH& 141 or equivalent with grades of C (2.0) or higher, or placement into MATH& 144 or higher via an assessment test score, or permission of a math instructor.

5830	A	MTWTh	7:30am-8:45am	BAK 109	Baxter L
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### MATH& 146 Introduction to Statistics 5

Introductory course. Descriptive methods, probability, sampling distributions, hypothesis testing, confidence intervals, correlation, ANOVA, chi-square tests. For students in any major. (Formerly MATH 281.) PR: MATH 138 OR MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 142 or 146 or higher via an assessment test score, or permission of a math instructor.

\* Section OL (5846) ON-Campus attendance required Tues, June 24, 7-9pm in SHK226; Wed, July 16 and Wed, Aug 13, 7-9 pm in WHI 365

5840	A	MTWTh	11:45am-1pm	BAK 103	Jones C
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<b>OL</b> 5846	OL	Online			Balachowski M
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Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**MATH& 148 Business Calculus 5**

One-quarter short course in calculus. For students of business, biological sciences, social sciences, or disciplines requiring only one introductory quarter of calculus. (Formerly MATH 142.) PR: MATH 138 or MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 148 or higher via an assessment test score, or permission of a math instructor.

5850 A MTWTh 8:55am-10:10am WHI 365 Balachowski M

**MATH& 151 Calculus I 5**

First course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. (Formerly MATH 152.) PR: MATH 141) or equivalent with a grade of C or higher, or placement into MATH& 142 or higher via an assessment test score, or permission of a math instructor.

5860 A MTWTh 8:55am-10:10am MON 120 Killingstad C

**MATH& 152 Calculus II 5**

Second course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. (Formerly MATH 153.) PR: MATH& 151 or equivalent with a grade of C (2.0) or higher, or permission of math instructor.

5870 A MTWTh 7:30am-8:45am IND 115 Weiss-Green H

 **MEDICAL ASSISTANT**

See Health Sciences section. For more information, call the Medical Assisting and Phlebotomy Division at 425-388-9461 or 425-388-9463.

Information session schedule for the Medical Assistant/Phlebotomy program is listed under Health Sciences.

 **MEDICAL CODING**

To learn more about the course, participate in a "live chat" with lead instructor Kathy Kneifel any Wednesday during the quarter from 4-5pm PST. Visit <http://chatzy.com/802124631657> and enter your name and the case sensitive password EvCCoder. Call toll-free 1-866-304-3822 for more information.

The Medical Coding program utilizes state-of-the-art software and text materials used for the training of medical coders. The program is offered in an on-line environment, which may be entered at the beginning of any quarter and requires an average of 35-40 hours of study time per week. Program focuses on providing the training required for the student to obtain an entry-level position as a medical coder.

A certificate is awarded upon successful completion of this 36-credit program.

Faculty Advisor: Kathy Kneifel, 425-388-9155, [kkneifel@everettcc.edu](mailto:kkneifel@everettcc.edu)

Refund/Withdraw Policy: Deadline for 100% refund or to make schedule changes is June 27 (100% refund less the cost of materials and texts which are \$170 for Cluster II and \$180 for Cluster III.) There is no 50% refund option. If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw before the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

Rates are for students starting the program Summer Quarter 2008. Returning students will be charged the rates in effect prior to Summer Quarter 2008.

**First Quarter – Online MC 120/130/110 Introduction to Medical Coding 12**

Instruction in healthcare vocabulary, structure and function of the human body (part1), and medical patient records. Class cost: \$1430.

5960	MC 120	Healthcare Vocabulary	Staff
5961	MC 130	Structure and Function of the Human Body	Staff
5962	MC 110	Medical Patient Records	Staff

**Second Quarter – Online MC 122/135/160/140 Intermediate Medical Coding 12**

Instruction in medical abbreviations, structure and function of the human body (part2), principles of diagnostic coding, and basics of pharmacology. PR: MC 120, 130, 110 with a grade of C or higher. class cost: \$1430.

5965	MC 122	Medical Abbreviations	Staff
5966	MC 135	Structure and Function of the Human Body	Staff
5967	MC 160	Principles of Diagnostic Coding	Staff
5968	MC 140	Basics of Pharmacology	Staff

**Third Quarter – Online MC 150/115/180 Advanced Medical Coding 12**

Instruction in principles of procedural coding, healthcare reimbursement and medical coding practicum. PR: MC 112, 135, 160, 140 with a grade of C or higher. Class cost: \$1430.

5970	MC 150	Principles of Procedural Coding	Staff
5971	MC 115	Healthcare Reimbursement	Staff
5972	MC 180	Medical Coding Records	Staff

 **MEDICAL TRANSCRIPTION**

To learn more about the course, participate in a "live chat" with lead instructor Pat Stettler from 4-5pm every Wednesday. Visit <http://chatzy.com/777441000748> and enter your name and the case sensitive password "MTWannaB." Call toll-free 1-866-304-3822 for more information.

The Medical Transcription certificate program is offered through the Business Technology Department. Students transcribe medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist. A one-year certificate is awarded upon completion.

Curriculum guides are available from the Enrollment Services Office and from program advisers.

Faculty Advisor: Pat Stettler, 425-388-9247, [pstettler@everettcc.edu](mailto:pstettler@everettcc.edu)

Refund/Withdraw Policy: Deadline for 100% refund or to make changes to your schedule is June 27 (100% refund less the cost of materials and texts if you are enrolling in the first quarter of this program, \$1430 less \$375.) If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw before the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

Rates are for students starting Summer Quarter 2008. Returning students will be charged the rates in effect prior to Summer Quarter 2008.

**First Quarter - Online MT 100/120/140/200 Intro to Medical Transcription 14**

Emphasizes proper keyboarding techniques with the goal of achieving typing speed of 50 corrected words per minute. Introduction to formatting of the seven basic medical reports used in healthcare facilities. Class cost: \$1430.

6011	MT 100	Keyboarding and Formatting Medical Reports	Staff
6012	MT 120	Language of Medical Transcription	Staff
6013	MT 140	Grammar Essentials for MT's	Staff
6014	MT 200	Beginning Medical Transcription	Staff

**Second Quarter - Online**  
**MT 160/180/190/240 Intermed. Medical Transcription 14**

Studies medical terms as they relate to human anatomy and physiology. PR: MT 100, MT 120, MT 140, MT 200. Class cost: \$1430.

6050	MT 160	Human Body and Disease Processes I	Staff
6051	MT 180	Human Body and Disease Processes II	Staff
6052	MT 190	Physical Exam, Lab Data, Pharmacology	Staff
6053	MT 240	Intermediate Transcription	Staff

**Third Quarter - Online**  
**MT 210/220/260/280 Advanced Medical Transcription 14**

Application of grammar essentials to ensure correct sentence structure and subject/verb agreement. Utilization of correct punctuation to facilitate reading and understanding of the medical report. PR: MT 160, MT 180, MT 190, MT 240. Class cost: \$1430.

6060	MT 210	Editing and Proofreading	Staff
6061	MT 220	Focus on Medical Specialties	Staff
6062	MT 260	Shortcuts/Technology/Employment	Staff
6063	MT 280	Advanced Transcription	Staff

**MT 099 Medical Transcription Test Preparation 0**

This non-credit course is designed to help prepare you for the assessment testing which is customarily required when seeking a position as a medical transcriptionist. Typically only those who score well on these assessments will be offered employment in the field. The instructor will work with you utilizing an individualized study plan. PR: Successful completion of the third quarter of the full-time program or the sixth quarter of the part-time program. There is no fee for this additional course. Registration is allowed through the first week of class.

6069	A	TBA	Stettler P
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**MUSIC**

For additional Music courses see the Continuing Education section of this schedule.

**MUSC 110D World Music 5**

Classical and folk traditions of Asia, traditional practices of Africa and Native American and folk and regional styles of Europe and Latin America. History, evolution, and performance practices of music in non-Western cultures. (Formerly MUSIC 110D.)

<b>DOL</b>	6152	OL	Online	Strunk M
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**NURSING**

All prospective students are encouraged to attend a Nursing information session on May 19 from 1-3 pm in Index Quad. Watch for signage.

Call the Nursing Department office at 425-388-9463, or log onto our website at [www.everettcc.edu](http://www.everettcc.edu) for more information.

**NURS 275 Post-Graduate Residency 12**

Provides currently licensed graduates of registered nursing programs a supervised acute care clinical work experience in which to apply theory and clinical skills to foster professional growth and gain self confidence. PR: Graduation from NLN approved school of nursing. Current licensure as registered nurse in State of Washington. Current immunization profile, CPR and Washington State Patrol background check. Malpractice Insurance fee: \$17.95.

6560	A	TBA	OFF	Corbin J
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**NUTRITION**

**NUTR& 101 Nutrition 5**

Basic principles of nutrition for infants, children, adolescents and adults; guidelines for healthy diet, nutrient functions and food sources; and the role of nutrition in health, physiological growth and development, and disease prevention. There will be two on-campus exams, dates to be arranged. Out-of-area students can arrange test proctors. (Formerly NUTRI 150.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher.

<b>OL</b>	6662	OL1	Online	Gabrielsen K
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**OCEANOGRAPHY**

**OCEA& 101 Introduction to Oceanography 5**

Introduction to Earth's oceans, including origin and evolution of ocean basins, composition and variability of seawater, oceanic structure and circulation patterns, and marine pollution. (Formerly OCEAN 101.) PR: MATH 080 or placement by assessment test score into MATH 081 or higher. ENGL 098 with a grade of C or higher or placement by assessment test score into ENGL& 101. Lab fee: \$69.25. Field trip fee: \$40.

6760	A	TTh	8:55am-1pm	WHI 238	Grupp S
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**PE/HEALTH&WELLNESS**

**PEHW 100 Beginning Yoga 1**

A "no sweat" exercise program designed to provide development of and fitness through flexibility, strength and vitality. Intro to visualization and mind-quieting techniques.

7120	A	MW	8:55am-10am	GYM 204	Anderson B C
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**PEHW 108 Cardiovascular Exercise 1**

RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, history of smoking, or sedentary lifestyle. Note: Students with high level risks may need a physician's referral.

7142	A	MW	7:30am-8:20am	GYM 100	Ainsley P/ Gleason M
7144	B	MW	8:30am-9:20am	GYM 100	Ainsley P/ Gleason M

**PEHW 111 Kick Boxing Aerobics 1**

Low impact workout combining punches, jabs and kicks to strengthen upper and lower body.

7154	A	MW	10:20am-11:25am	GYM 205	Gstohl C
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**PEHW 125 Beginning Weight Training 3**

Basic principles of weight training, exercise selection, safety, and fundamental techniques in lifting free and machine weights. Individual program designed for body building or toning.

7202	A	MWTh	11:20am-1:20pm	GYM 101	Gstohl C
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**PEHW 126 Advanced Weight Training 3**

Advanced weight lifting skills. Added weights, repetitions and exercises. PR: PEHW 125.

7206	A	MWTh	11:20am-1:20pm	GYM 101	Gstohl C
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**PEHW 128 Women on Weights 1**

Individualized conditioning program for various components of fitness. Strength on the stability ball, free weights, circuits, and cardio/step with additional focus on learning principles of fitness to create personalized workouts.

7210	A	TTh	10:20am-11:25am	GYM 101	Gstohl C
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**PEHW 145 Golf 1**

Practice and development of basic skills: drive, putt, and approach shots, stance, grip, and swing. Meets at the gym, driving range or golf course; additional fee to driving range and golf course.

7270	A	M	1:10pm-3:10pm	GYM 100	Hovde C
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**PE/COMMUNITY EDUCATION**

For additional courses in Recreation and Fitness see the Continuing Education section of this schedule.

**COM S 019 Circuit Fitness/Seniors 0**

Age 60+. Deadline for 100% refund: June 26. There is no 50% refund option. Class fee: \$40.

7372 CSO TTh 9am-10:10am GYM 102 Gstohl C

**COM S 108 Cardiovascular Exercise 0**

Self support class. Class begins June 2, ends August 29. Last day for 100% refund: June 6. There is no 50% refund option. Class fee: \$75.

7404 CS1 MWF 7:30am-8:20am GYM 100 Ainsley P

7406 CS2 MWF 8:30am-9:20am GYM 100 Ainsley P

**PHILOSOPHY**

**PHIL& 101 Introduction to Philosophy 5**

A study of the questions that have shaped the development of philosophy including: the nature of reality, the nature of knowledge, the nature of personal identity, and the nature of the mind. (Formerly PHIL 100.)

6942 A MW 11:45am-2:45pm BRC 114 Harrison H

**PHIL& 106 Introduction to Logic 5**

A study of the principles used to distinguish correct from incorrect reasoning. The course focuses on 3 types of symbolic logic: Categorical, Propositional, and Predicate. (Formerly PHIL 120.)

6950 A TTh 11:45am-2:45pm BRC 114 VanQuickenborne M

**PHOTOGRAPHY**

For additional courses in Photography see the Continuing Education section of this schedule.

**PHOTO 110 Photo I: Basic Elements 5**

For students majoring or seriously interested in photography. Introduces digital SLR camera, basic Photoshop techniques, image processing, output theory and practice, history of photographic materials and techniques. Lab fee: \$83.85.

7020 A MTW 9am-11:30am WHI 262 Felsenthal E

7022 S MTW 5pm-7:30pm WHI 262 Weller L

**PHOTO 116 Workshop in Photography 3**

Techniques and conceptual considerations. May include traditional or non-traditional picture-making options. Students develop photographic project with instructor and class assistance, weekly critique sessions. PR: PHOTO 115, 121, or higher or instructor permission. Lab fee: \$65.07.

7040 B MW 11:40am-2pm WHI 262 Felsenthal E

**PHYSICS**

**PHYS& 121 General Physics I 5**

Study of motion, force, and energy. (Formerly PHYS 117.) PR: ENGL 098 with a grade of C or higher and MATH 138 or MATH& 141 or equivalent. Lab fee: \$27.

7456 A TWTh 8:55am-11:20am WHI 250 Vanture A

**POLITICAL SCIENCE**

**POLS& 101 Introduction to Political Science 5**

Consideration of fundamental and enduring political questions: What is politics? What difference does it make? What is political control? Can morality inform politics? (Formerly POL S 101.)

**OL** 7540 OL Online Horn S

**Workshop in Photography**

**Photo 116**

Design and create a personal photo project this summer! This workshop will focus on the development of a self-directed photographic project, based on skills gained in previous courses. Weekly critiques and lab sessions will be used to advance your skills, and improve your images. Prerequisite: Photo 110, Photo 121 or instructor permission.



**Professional Portfolio Development**

**Art 295**

Develop your portfolio in Photography, Visual Communications, and Studio Arts. This is a hybrid class that assists students with their professional portfolio goals, along with work in interviewing, resume writing, and other professional needs. The class sessions are held largely in Blackboard, meeting on campus for only a couple of sessions at the beginning and end of summer quarter. See your advisor, or Lloyd Weller at [lweller@everettcc.edu](mailto:lweller@everettcc.edu) if you have any questions.





**POLS 182 Service Learning in New Orleans 2**  
1-2 weeks of direct service in New Orleans during June 28-July 13. Enrollment in this course, or any 182 Service Learning in New Orleans course this summer is REQUIRED for participating in this trip. Includes 25-50 hours of direct service, readings, journaling and reflection activities prior to, during and after your service experience. June 1 deadline for airfare/housing deposit. For detailed information, application and costs, please visit the Center for Service Learning in Rainier Hall, Room 301 or you may e-mail them at ServiceLearning@everettcc.edu for more information. (Formerly POL S 182.) **Both POLS& 101 OL (7540) and POLS& 202 OL (7550) are designed as an optional support courses for this trip.**  
7545 A Horn S

**POLS& 202 American Government 5**  
Introductory analysis of the process by which policy is made at the national level in the United States. (Formerly POL S 201.)  
**OL** 7550 OL Online Horn S

**PSYCHOLOGY**  
**The Internet Blackboard program is utilized extensively as a classroom support tool in almost ALL Psychology classes for posting syllabi, handouts, exercises, quizzes, etc. Students who do not have access to a personal computer may use the computers in the Open Labs on the EvCC campus. Students should possess basic computer use skills.**

**PSYC& 100 General Psychology 5**  
Psychology as a science focusing on five major theoretical perspectives in contemporary psychology: biological, cognitive, humanistic, psychoanalytical and learning. (Formerly PSYCH 100.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor's permission.  
**\*Section LC (7622) is part of the "Monsters, Madness & Movies" Learning Community and must be taken concurrently with ENGL& 101 (3704.)**  
**OL** 7620 OL Online Hamaoui K  
7621 A MTWTh 7:30am-8:45am BRC 105 Smith D B  
7622 LC MTWTh 8:55am-10:10am BRC 105 Smith D B

**PSYC 182 Service Learning in New Orleans 2**  
1-2 weeks of direct service in New Orleans during June 28-July 13. Enrollment in this course, or any 182 Service Learning in New Orleans course this summer is REQUIRED for participating in this trip. Includes 25-50 hours of direct service, readings, journaling and reflection activities prior to, during and after your service experience. June 1 deadline for airfare/housing deposit. For detailed information, application and costs, please visit the Center for Service Learning in Rainier Hall, Room 301 or you may e-mail them at ServiceLearning@everettcc.edu for more information. (Formerly PSYCH 182.) **PSYC 256 A (7670) below is designed as an optional support course for this trip.**  
7640 A Smith D B

**PSYC& 200 Lifespan Psychology 5**  
Analysis of psychological and physiological development of the lifespan with emphasis on understanding physical, social, emotional and cognitive processes. (Formerly PSYCH 203.) PR: Completion of PSYC& 100 with a grade of C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor's permission.  
**OL** 7658 OL Online Hamaoui K  
7660 S TTh 6:30pm-9:30pm IND 100 Hamaoui K

**PSYC& 220 Abnormal Psychology 5**  
Description, development, and dynamics of behavior disorders and personality as related to contemporary conditions of life. (Formerly PSYCH 201.) PR: Completion of PSYC& 100 (PSYCH 100) with a grade of C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor's permission.  
**OL** 7664 OL Online Smith D B

**PSYC 256 Cultural Psychology in New Orleans 3**  
This course includes the study of cultural psychology through direct service in New Orleans June 28-July 13 and is available ONLY to students enrolled in an accompanying 182 – Service Learning in New Orleans course. This course will promote understanding and increased knowledge of societies and the culture that represents them, with an increased exposure to practical research and a hands-on service directed at assisting those affected by hurricane Katrina. PR: Application and permission through the Center for Service Learning (RAI 301) or you may e-mail them at ServiceLearning@everettcc.edu for more information. (Formerly PSYCH 256.)  
7670 A Smith D B

**READING/STUDY SKILLS**

**RSS 094 Reading for College 5**  
Improvement in basic skills building for success in college level reading.  
7710 A MTWTh 10:20am-11:35am RAI 104 Davies P S

**RSS 095 Study Skills 5**  
Study skills and orientation to college survival. Identify learning styles, manage time, utilize student support services, read textbooks, take notes, take tests and use library and Internet resources.  
7716 A MTWTh 8:55am-10:10am RAI 104 Galloway D

**Study Cultural Psychology in New Orleans**

**PSYC 256 A is taking service learning on the road for this once-in-a-lifetime cultural experience. Learn cultural psychology and more**

**on your one or two-week visit to New Orleans. Travel available June 28 through July 13, 2008.**

**For more information, contact the Center for Service Learning in Rainier Hall, Room 301, or servicelearning@everettcc.edu.**

**Prerequisites for taking this course are: 1) successful completion of PSYCH& 100 and ENGL& 101 or completion of 45 college-level credits; 2) the passing of a criminal background check; 3) students MUST apply through the Center for Service Learning; and 4) demonstrate strong academic skills and supply personal references.**



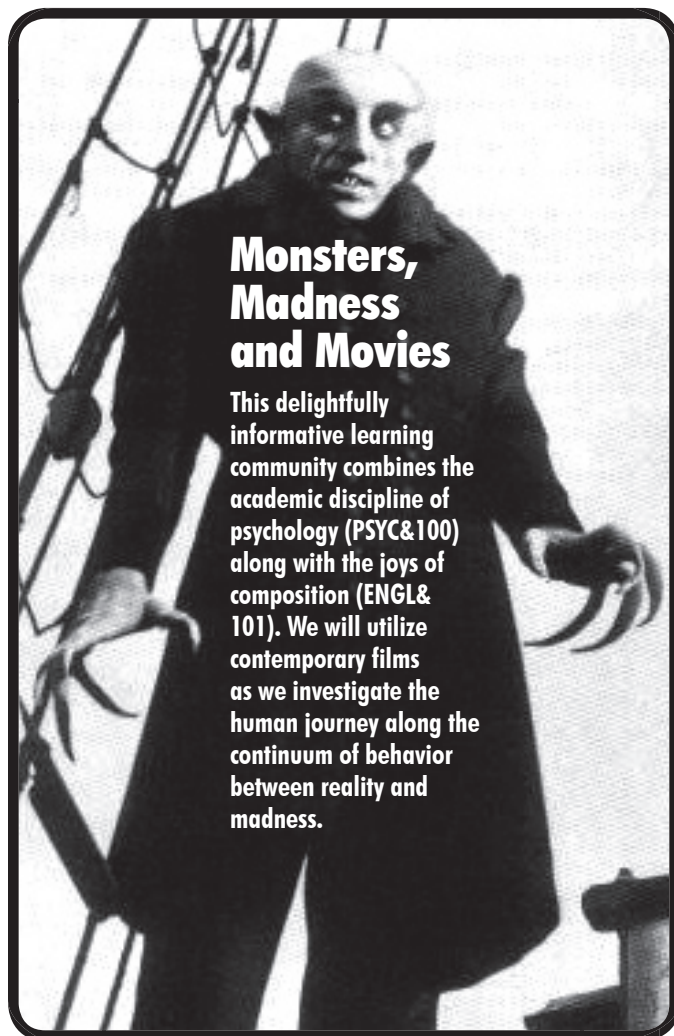
Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course



## Monsters, Madness and Movies

This delightfully informative learning community combines the academic discipline of psychology (PSYC&100) along with the joys of composition (ENGL&101). We will utilize contemporary films as we investigate the human journey along the continuum of behavior between reality and madness.

### RSS 096 Computer Comfort 5

A friendly and gentle approach to learning academic computer skills for success in college classes. Beginning and novice computer users welcomed and encouraged. Lab Fee: \$36.90.

7722 A MTWTh 10:20am-11:35am RAI 108 Galloway D

### RSS 099 Bridge Lab Modules 1-2

The Bridge Lab Learning Modules offer 1-2 credit modules in pre-college level reading, learning strategies, study skills support and basic computer technology for academic success in college level classes. Designed for all students needing extra learning strategies, reading skills and study skill support in their college courses. Open entry throughout the quarter.

7730 A MW 11:45am-1pm RAI 104 Nerison P

7732 B TTh 11:45pm-1pm RAI 104 Davies P S

### RSS 100 Bridge Lab Sharpening Study Skills 1-2

Concentrates on effective note taking, reducing test anxiety and preparing for tests, improving memory, and managing time more effectively. Open entry throughout the quarter.

7736 A MW 11:45am-1pm RAI 104 Nerison P

7738 B TTh 11:45pm-1pm RAI 104 Davies P S

**OL** 7742 OL Online Staff

### RSS 103 Bridge Lab Reading, Speed, Vocabulary 1-2

A diagnostic, computer based reading program designed to improve students' comprehension, vocabulary development and reading speed. Open entry throughout the quarter. Class meets on campus first week and then with instructor by arrangement. Course materials need to be purchased in the EvCC Bookstore.

**H** 7750 HY1 MW 11:45am-1pm RAI 104 Nerison P

**H** 7752 HY2 TTh 11:45pm-1pm RAI 104 Davies P S

### RSS 104 Powerful College Reading 5

Recommended for capable readers who want to advance their comprehension, vocabulary skills, and speed as well as develop critical thinking skills and enhance their confidence in college reading assignments.

7756 A MTWTh 8:55am-10:10am BAK 211 Nerison P

### RSS 105 Study Skills for College Success 5

Study skills required to excel in academic transfer courses and four-year university classes. Identifies study strategies and techniques, manage time effectively, improve memory, reduce test anxiety, prepare for tests, improve note-taking and use library and Internet resources. PR: college level reading test score or completion of RSS 104 with C or higher.

7762 A MTWTh 10:20am-11:35am BAK 210 Davies P

**OL** 7764 OL Online Staff

## SOCIOLOGY

### SOC& 101 Introduction to Sociology 5

Study of society; survey of cultural and social systems and their relationship to the lives of individuals. (Formerly SOC 110.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor's permission.

**OL** 7872 OL Online Riordan M

**H** 7878 HY1 TWTh 11:45am-1pm WHI 248 Riordan M

**H** 7882 HY2 TTh 6pm-9pm BRC 105 Riordan M

### SOC 182 Service Learning in New Orleans 2

1-2 weeks of direct service in New Orleans during June 28-July 13. Enrollment in this course, or any 182 Service Learning in New Orleans course this summer is REQUIRED for participating in this trip. Includes 25-50 hours of direct service, readings, journaling and reflection activities prior to, during and after your service experience. June 1 deadline for airfare/housing deposit. For detailed information, application and costs, please visit the Center for Service Learning in Rainier Hall, Room 301 or you may e-mail them at ServiceLearning@everettcc.edu for more information. Any of the above SOC& 101 courses above are designed as an optional support course for this trip.

7890 A Riordan M

## SPANISH

See the World Languages and Continuing Education sections of this schedule.

## SPEECH

See the new Communication Studies section of this schedule for the former Speech classes.

## THEATRE

See the new DRAMA section of this schedule for the former Theatre classes.



## WELDING

All students interested in the Welding Program should attend an information session. See page 6.

EvCC's Advanced Manufacturing Program includes options in Welding, Fabrication, Computer Controlled Machining, CAD, and Composites. Summer classes focus on Engineering Technology (page 26) and Welding. See the Fall Class Schedule for more classes. Go to [www.everettcc.edu/triad](http://www.everettcc.edu/triad) and [www.everettcc.edu/og](http://www.everettcc.edu/og) for information about tuition assistance.

### WABO WELDING - CERTIFICATIONS AND FEES

The certification testing service at Everett Community College is for individuals having welding skills necessary to weld to the standards required by the Washington Association of Building Officials (WABO.) Individuals needing extra practice or professional help may register for practice time in 2 credit (24 hours) minimum blocks of time. When taking a test bring all welding gear (helmet, goggles, chipping hammer, etc) and safety glasses.

NOTE: 48-hours notice is required prior to taking a test.

	EvCC Students	Non-Students
SMAW (Stick electrode) Unlimited plate	\$25	\$90
FCAW (Flux cored arc welding) Unlimited plate	\$25	\$90
FCAW SHOP	\$25	\$90
GMAW (Hard wire MIG) Field & Shop	\$25	\$90
SMAW (Light gauge)	\$25	\$90
GMAW (Light gauge)	\$25	\$90
GTAW (TIG) Unlimited	\$25	\$90
FCAW (Light gauge)	\$25	\$90
GTAW (Light gauge)	\$25	\$90
SMAW (Pipe)	\$25	\$90
FCAW (Pipe)	\$25	\$90

### WELD 190 Oxyacetylene 5

Principles and techniques of oxyacetylene welding, brazing, and flame cutting to develop entry-level skills required by industry. PR: Good eyesight and good hand/eye coordination with both hands. CR: WELD 150 and 151, 152 or 153 recommended. Lab fee: \$56.70.

8400	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8402	K	MTWTh	11am-1:50pm	MON 110	Minzel D
8404	S	MW	6pm-10:50pm	MON 110	Bailey C/Minzel D
8408	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 191 Basic Arc 5

Principles and techniques of basic manual shielded metal arc welding. PR: Good eyesight and hand/eye coordination. Lab fee: \$56.70.

8410	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8412	K	MTWTh	11am-1:50pm	MON 110	Minzel D
8414	S	MW	6pm-10:50pm	NON 110	Bailey C/Minzel D
8418	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 192 Advanced Arc 5

Continuation of Welding 191. PR: WELD 191 with grade of C or higher, or S grade. Lab fee: \$56.70.

8420	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8422	K	MTWTh	11am-1:50pm	MON 110	Minzel D
8424	S	MW	6pm-10:50pm	MON 110	Bailey C/Minzel D
8428	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 193 Basic Pipe 5

Principles and techniques of pipe welding using manual metal arc process. PR: Certification or instructor's permission. Lab fee: \$56.70.

8430	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8432	K	MTWTh	11am-1:50pm	MON 110	Minzel D
8434	S	MW	6pm-10:50pm	MON 110	Bailey C/Minzel D
8438	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 194 Gas Tungsten Arc Welding 5

Fundamentals and techniques used in gas tungsten arc welding process. PR: WELD 190 or instructor's permission. Lab fee: \$56.70.

8440	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8442	K	MTWTh	11am-1:50pm	PIL 109	Minzel D
8444	S	MW	6pm-10:50pm	MON 110	Bailey C/Minzel D
8448	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 195 Gas Metal Arc/Flux Weld 5

Principles and techniques of gas Metal Arc and Flux Core Arc Welding processes on mild steel, stainless steel and aluminum. Lab fee: \$56.70.

8498	A	MTWTh	4pm-6pm	MON 110	Smith N
8450	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8452	K	MTWTh	11am-1:50pm	MON 110	Minzel D
8454	S	MW	6pm-10:50pm	MON 110	Bailey C/Minzel D
8458	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 196 Flux Cored Arc Welding 5

Principles and techniques needed to use flux cored arc welding processes. PR: Instructor's permission. Lab fee: \$56.70.

8460	J	MTWTh	8am-10:50am	MON 110	Smith N/Minzel D
8462	K	MTWTh	11am-1:50pm	MON 110	Minzel D
8464	S	MW	6pm-10:50pm	MON 110	Bailey C/Minzel D
8468	T	TTh	6pm-10:50pm	MON 110	Hill W/Minzel D

### WELD 225 Welding Skills Building 2

Designed for the student who is seeking practice time prior to taking a state welding certification test or for the student seeking to improve current welding skills through additional lab time. Lab fee: \$25.

8492	A	MTWTh	2pm - 3pm	MON 110	Minzel D
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### WELD 295 Work Experience Internship 1-5

Provides student with a safe, supervised work environment to apply their welding and fabrication skills, fostering professional growth and self-confidence in the welding industry.

8494	A	TBA			Minzel D
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## WORK FORCE TRAINING

### WFT 096 Computer Literacy/Work 4

Introduction to the world of computers for the true beginner. Includes basic terminology, hardware, navigating Windows, software and common computer tasks. Lab Fee: \$36.95. The course is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

8284	U	MW	4pm-9pm	EUC 411	Boitano B
		TTh	11am - 4pm	EUC 411	

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**EVERETT**  
COMMUNITY COLLEGE

**SUMMER 2008 COURSES**

To register for courses, see pages 7-9 or call 425-388-9208

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## WORLD LANGUAGES

### AMERICAN SIGN LANGUAGE

#### ASL& 121 American Sign Language I 5

Beginning course in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Students will be asked to introduce themselves, exchange personal information, talk about surroundings, tell where they live, talk about their family, and begin to discuss activities. Students will also be introduced to the Deaf community through fun activities in the community. (Formerly A S L 101) Class begins June 23, ends August 14. Self-support, non-tuition class; class cost: \$380; an additional technology fee may also apply. Payment is due at time of registration. Last day to register: June 17. Last day for 100% refund: June 27. There is no 50% refund option.

9693 CE MTWTh 11:45am-1pm BAK 205 Bontrager L/ LeFors P

### JAPANESE

#### Japanese Intensive Summer Series

Make the most of your time this summer by immersing yourself in Japanese. Earn 5 credits in just 13 days or 15 credits in 8 weeks. Accomplish in just eight weeks what normally takes one year! You can enroll and pay for your classes in one of two ways: the "package program" of all three classes for a savings of \$165, or you may enroll in each class individually. The individual class fee is \$380; the "package program" is \$975. A technology fee may also apply. Students wishing to enroll in the "package program" must do so prior to the first session of the JAPN& 121 class. These classes are self-support, non-tuition classes. Payment is due at time of registration. Last day to register is 4 working days prior to the class start date. Last day for 100% refund is 4:30pm of the first day for each class. There is no 50% refund option.

#### JAPN& 121, 122, 123 Japanese I, II, III 15 (or 5 each)

Beginning sequence of courses to practice the functional elements of Japanese pronunciation, grammar, vocabulary, reading, writing, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. See class fees and deadlines listed above. (Formerly JAPAN 101, 102, 103.)

\* **Class 9814 begins on June 23 and ends August 15. PR: Students with one year or more of high school study should contact Mayumi N. Smith at 425-388-9380 for placement.**

\* **Class 9817 begins on June 23 and ends July 10. PR: Students with one year or more of high school study should contact Mayumi N. Smith at 425-388-9380 for placement.**

\* **Class 9818 begins on July 11 and ends July 29. PR: JAPN& 121 or placement test for JAPN& 122.**

\* **Class 9819 begins on July 30 and ends August 15. PR: JAPN& 122 or placement test for JAPN& 123.**

9814	CE	Package Program	Daily	8:55am-12:10pm	BAK 202	Nair M
9817	CE	JAPN& 121 "Individual"	Daily	8:55am-12:10pm	BAK 202	Nair M
9818	CE	JAPN& 122 "Individual"	Daily	8:55am-12:10pm	BAK 202	Nair M
9819	CE	JAPN& 123 "Individual"	Daily	8:55am-12:10pm	BAK 202	Nair M

### SPANISH

#### Spanish Intensive Summer Series

Make the most of your time this summer by immersing yourself in Spanish. Earn 5 credits in just 13 days or 15 credits in 8 weeks. Accomplish in just eight weeks what normally takes one academic year!

#### SPAN& 121, 122, 123 Spanish I, II, III 15 (or 5 each)

Beginning sequence of courses to practice the functional elements of Spanish pronunciation, grammar, vocabulary, reading, writing, and sentence patterns in the context of practical conversational Spanish. (Formerly SPAN 101, 102, 103.)

\* **Section A1 (8000) begins on June 23 and ends July 10. PR: Students with one year or more of high school study should take a placement test.**

\* **Section A2 (8002) begins on July 11 and ends July 29. PR: SPAN& 121, Spanish placement test or instructor's permission.**

\* **Section A3 (8006) begins on July 30 and ends August 15. PR: SPAN& 122, Spanish placement test or instructor's permission.**

8000	A1	SPAN& 121	Daily	8:55am-12:10pm	BAK 208	Staff
8002	A2	SPAN& 122	Daily	8:55am-12:10pm	BAK 208	Staff
8006	A3	SPAN& 123	Daily	8:55am-12:10pm	BAK 208	Staff

#### SPAN& 122 Spanish II 5

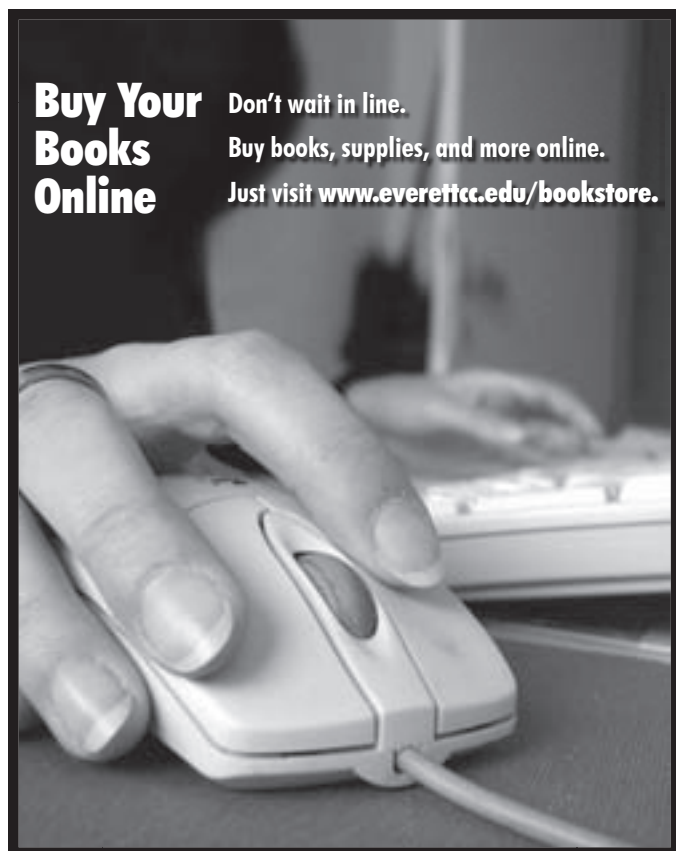
Beginning sequence of courses to practice the functional elements of Spanish pronunciation, grammar, vocabulary, reading, writing, and sentence patterns in the context of practical conversational Spanish. (Formerly SPAN 102.) PR: SPAN& 121, Spanish placement test or instructor's permission. This 4-week "intensive" online class runs from June 23 through July 18 and includes a "Destinos" license/tape (DVD) rental fee of \$60.

**OL** 8004 OL Online Martin V

#### SPAN& 123 Spanish III 5

Beginning sequence of courses to practice the functional elements of Spanish pronunciation, grammar, vocabulary, reading, writing, and sentence patterns in the context of practical conversational Spanish. (Formerly SPAN 103.) PR: SPAN& 122, Spanish placement test or instructor's permission. This 4-week "intensive" online class runs from July 21 through August 15 and includes a "Destinos" license/tape (DVD) rental fee of \$60.

**OL** 8008 OL Online Stewart D



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# Continuing Education

Continuing Education offers high-quality skills training, education, and personal enrichment workshops to meet the needs of individuals, businesses, and public organizations in our community. Convenient and affordable workshops are available in a variety of topics including Arts and Crafts, Computer Skills, Creative Writing, Culinary Arts, Financial Management, Health and Wellness, Hypnotherapy, Manufacturing, Music, Personal Enrichment, Recreation, World Languages and Travel, Youth programs, and much more.



## REGISTER EARLY

By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may even add additional sections.

## SATISFACTION GUARANTEED

If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). Valid picture identification required. Call Continuing Education at 425-267-0150 for prior approval and arrangements. (Online courses and credit-bearing courses are excluded from this policy).

## CANCELLATIONS

Classes not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

## OUR REFUND POLICY

Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is no 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. Also, see "Satisfaction Guaranteed" policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

## ONLINE COURSE REFUND POLICY

Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

## REGISTRATION CONFIRMATION

If you register at the Jackson Center, call the Continuing Education office to receive your Registration Confirmation and any additional information you may need prior to the class start date.

Every effort is made to ensure that the information and fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and Everett Community College Continuing Education. The College reserves the right to change any provision, fee, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

## TO REGISTER FOR CLASSES

Phone: 425-267-0150 Fax: 425-267-0171

Mail: Everett Community College, Continuing Education,  
2333 Seaway Blvd., Everett, WA 98203

All students may register immediately by phone, fax, or mail.

Walk in: Applied Technology Training Center,  
2333 Seaway Blvd., Everett, WA 98203

Providing your ethnic origin is voluntary. Your Social Security number is confidential and, under Federal Family Education Rights and Privacy Law, may not be released. See College Catalog and Class Schedule for the uses of your SSN.



## ACCOUNTING

See the Computer Software Workshops section for Quickbooks Pro 2006 Fundamentals; Quickbooks: Custom templates and mailings; Quickbooks: Payroll; Quickbooks: Custom reports and graphs; Quickbooks: Sales tax and inventory; and Quickbooks: Audit trails, theft prevention and advanced bookkeeping entries.

### BOOKKEEPING BASICS (6HRS)

\$110

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to

double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You'll also review how to reconcile your bank account and create financial statements (profit and loss, owner's equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. (Pat Coughlin)

8812-A891 6/28 Sa 9am-4pm ATC 115



## BUSINESS SUCCESS

See the Personal Interest section for Presenting Yourself: Personal development and poise; and eBay Selling.

### CASH CRUNCH MARKETING: Effective promotional campaigns for small businesses on a tight budget (3HRS)

\$49

Use your creativity rather than your checkbook to launch effective promotional campaigns. Cash Crunch Marketing is all about teaching small business owners how to promote their products and services on a bare-bones budget. Topics include: postcard mailings with impact; getting free publicity; viral marketing (instead of spam); sales promotions (coupons, demonstrations, samples); alluring taglines and signage; designing posters and flyers with impact; and more! Workbook included (\$5 value). (Sonya Carmichael Jones, MBA)

9128-A891 7/17 Th 6pm-9pm ATC 101

### SPARKLING CUSTOMER SERVICE (3HRS)

\$39

This "SparkleSpeak" program is designed to motivate, instruct, and inspire customer service representatives to give exceptional service to their clients. This course will demonstrate techniques to meet and exceed your customer's expectations on the phone as well as face-to-face, and share valuable tips to satisfy those angry or dissatisfied customers. (Jyl Westbrook)

9365-A891 7/23 W 6:30pm-9:30pm BAK 110

## BUSINESS SUCCESS – ONLINE

You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, possess intermediate PC skills, and have an email account to participate in these courses. Please provide your email with registration.

### 'GET ORGANIZED' FOR THE SELF-EMPLOYED - ONLINE (10HRS)

\$49

There is no greater joy than the liberation of working for yourself! Whether you work five hours a week or 50, at home or in an office, it's vital to have a strong sense of organization to run your business professionally and efficiently. This online, self-paced class will give you the tools to develop a personalized, flexible system to keep your business running smoothly. You'll discover how to have time for your priorities, coordinate activities, finish projects, track expenses and tax deductions, retain information, and be ready for seasonal events. You may start this class anytime during the current term. (Beverly Schulz)

9108-A891 6/16-7/25 ARRANGED

### BUY A BUSINESS WITH NOTHING DOWN - ONLINE (24HRS)

\$69

Tired of someone else calling the shots and limiting your earnings? How much richer would your life be if you owned your own business? Isn't it time you found out? In this online class, you will explore how to find a flexible seller, do a financial analysis, package loans, and manage cash flow. You will also discover 56 ways to leverage the purchase price, proven negotiating techniques, and the eight important sources of cash. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9110-A891 6/17-7/31 ARRANGED

## HOW TO START A HOME-BASED BUSINESS - ONLINE (24HRS) \$69

Tired of working for someone else? Stop dreaming and start doing! This online class provides step-by-step techniques and strategies for quickly getting your business up and running. Topics include conducting market research, incorporating, licensing, filings, naming your business, becoming an independent contractor, setting prices, promoting your business, using bank accounts and credit cards, establishing IRS and home office deductions, buying a franchise, and finding small business resources including start-up capital. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9111-A891 6/17-7/31 ARRANGED

## HOW TO START AN INTERNET BUSINESS - ONLINE (24HRS) \$69

Would you like to launch an Internet business? How much richer would your life be if you operated your own business? Join us for this online step-by-step class that includes 'how-to' mentoring. Topics include identifying web businesses that do well, conducting market research on your idea, adding shopping carts and secure shopping for free, getting your web site online, creating strategies for getting others to pay you for advertising, bringing traffic to your site, and winning the search engine game. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9113-A891 6/17-7/31 ARRANGED

## TOURISM/HOSPITALITY

### **SUPERHOST: Customer service fundamentals (8HR) \$89**

Gain the skills and techniques to provide exceptional customer service. The objectives of the SuperHost fundamentals workshop are to provide participants with an understanding of the importance of excellent customer service skills; to help participants make their communication with customers more effective and efficient; to help participants demonstrate their attentiveness to customer needs; and to provide participants with an understanding of the social and economic contribution that a healthy tourism industry makes to their communities. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. Workbook included (\$20 value). (Juergen Kneifel)



8972 6/20 F 8am-5pm ATC 104  
8974 6/21 Sa 8am-5pm ATC 104

## COMMUNICATIONS

See the Caregiving section for Great Communication is Simpler Than You Think.

## REAL ESTATE

### **ACQUIRING WEALTH THROUGH REAL ESTATE (4HRS) \$45**

More fortunes have been acquired through real estate investing than any other medium - even stocks! You, too, can learn to invest wisely in the real estate market. During this workshop you'll identify the critical financial data required for planning, discover the triple benefits of owning real estate, and discover how to integrate your other assets with real estate. (Hoyt Robey)

9131-A891 7/8-7/15 T 6pm-8pm BAK 201

### **REAL ESTATE FUNDAMENTALS (60HRS) (6 CEUs CEUs) \$299**

This real estate course satisfies Washington State's pre-license education requirement and helps you prepare to take the Washington State Sales Person Licensing Exam. This course is offered in collaboration with CENTURY 21 North Homes Realty, Inc. The material is presented using either live lecture and discussion (\$299) or CD (\$249). Topics are broken down into module format so you can start your studies at any time during the quarter. The course can be completed in ten weeks, two nights per week at one site, or five weeks if you attend Monday through Thursday at both class sites. The CD format is at your own pace through home study and is PC Windows-based (not Machintosh compatible). You must complete 60 hours of study and all 20 sessions within 180 days. Fee includes textbook, (\$46.95 value), classroom materials, and access to mock exams. You may purchase an optional study guide (\$15) from the instructor. Classes are held at the Lynnwood or Snohomish location (see schedule below). You may choose when you would like to begin the course. Map and driving directions mailed with registration confirmation. Once you register for this course there is no refund option. (Linda McLaughlin)

9157-A891 ARRANGED SNOHOMISH  
9158-A891 ARRANGED LYNNWOOD  
9159-A891 ARRANGED CD FORMAT



## BUYING/SELLING/ BUILDING YOUR HOME

### **FIRST-TIME HOME BUYER TRAINING**

These classes are offered through HomeSight, a non-profit housing organization committed to meeting the needs of first-time homebuyers through education and down payment assistance. HomeSight is an Equal Housing Opportunity Provider.

### **THE AMERICAN DREAM: Is homeownership for you? (1.5HRS) \$15**

Kiss your landlord goodbye! HomeSight will share the basics of the home purchase process, pitfalls to avoid, and the right questions to ask your home loan officers or real estate agents when you start your home purchase adventure. You will review the services HomeSight offers including financial counseling and home loan originations. The instructor introduces HomeSight's special second mortgage loans (purchase assistance) and how you may be eligible. Class price includes course materials, and is per couple; both partners must register. (Staff)

9160-A891 7/9 W 6pm-7:30pm BAK 104  
9162-A891 8/13 W 6pm-7:30pm BAK 104

### **HOMEBUYER FINANCIAL SERIES (6HRS) \$25**

Looking for and purchasing your first home can be an overwhelming task. Know the basics before you start the search for your first home. With the help of HomeSight, a non-profit housing organization, you will learn the ins and outs of home buying and home ownership. An educated homebuyer is a happy homeowner! This course provides in-depth coverage of issues affecting first-time buyers in today's market, emphasizing the long-term responsibilities of buying a home. The topics covered include avoiding predatory loan tactics, purchase/sale documents, mortgage default prevention, credit reports, better budgeting, and home maintenance. Price includes course materials, and is per married couple; both partners must register. Prerequisite: The American Dream: Is homeownership for you? (Staff)

9170-A891 7/12 Sa 10am-4:30pm BAK 104



## HOME AND GARDEN

### **KITCHEN DESIGN AND REMODELING: From a designer who loves to cook (2.5HRS) \$25**

Thinking about remodeling or designing your dream house? The kitchen is one room you'll use several times each day, and it should be functional as well as beautiful. Come with notepad and questions, and be prepared to talk about cooking, design layout, appliances, counter surfaces, flooring, lighting, and ventilation. Gary's lighthearted approach and anecdotes will stir your imagination and help you turn your dreams into realistic plans. (Gary Hartz)

9133-A891 7/17 Th 6:30pm-9pm BAK 103



## CULINARY ARTS

### **BEGINNING CAKE DECORATING (6HRS) \$69**

Explore the timeless art of cake decorating. This workshop will introduce you to the basic concepts of decorating for your own celebrations. Discover the techniques for splitting and filling a cake and simple borders and flowers. An overview of icings; butter and whipped cream; rolled fondant, and poured icings. This is a hands-on workshop so participants receive plenty of practice using cake decorating equipment and the confidence to produce beautiful and delicious cakes immediately. \$35 payable to the instructor for beginning cake decorating kit. (Deanne Dodge)

9153-A891 6/14 Sa 10am-4pm ATC 200  
9154-A891 6/28 Sa 10am-4pm ATC 200  
9155-A891 7/19 Sa 10am-4pm ATC 200  
9156-A891 7/26 Sa 10am-4pm ATC 200



## FINANCIAL MANAGEMENT

### **FINANCIAL PLANNING FOR WOMEN (10HRS) \$45**

This class is designed specifically for women, by women. Discover how easy it is to save, invest, and work toward your financial goals. Whether you're just starting out or want to explore new options, this class will give you real-world strategies that are easy to follow. (Diana Jackson)

9880-A891 7/15-7/22 T 6:30am-8:30pm BAK 202

**ACQUIRING WEALTH THROUGH REAL ESTATE (4HRS) \$45**

More fortunes have been acquired through real estate investing than any other medium - even stocks! You, too, can wisely invest in the real estate market. During this workshop you'll identify the critical financial data required for planning, discover the triple benefits of owning real estate, and how to integrate your other assets with real estate. (Hoyt Robey)

913-A8911 7/8-7/15 T 6pm-8pm SHK 130



**CAREGIVER TRAINING**

These courses fulfill the Washington State requirement of ten hours of continuing education for caregivers; however, they are open to anyone.

**THE THREE D'S: Depression, dementia, demanding (10HRS) \$43**

In this workshop you will define the meaning of depression, dementia and demanding behavior in clinical terms. Then we'll examine the treatments, medications, and interventions that will help clients live to the best of their abilities. Communication techniques to improve client interaction will also be covered. (Terry Miller)

9464-A891 7/8-7/10 TWTh 6pm-9:30pm BAK 110

**OUTSMART STRESS! (10HRS) \$43**

Life is stressful, but it doesn't have to be. You can outsmart stress by learning strategies to reduce stress, ways to cope when stressful situations occur, how to identify positive vs. negative stress, and tools you can use to manage stress. You will also discover how to share your stress management techniques with others. Your life can be stress-free! (Terry Miller)

9490-A891 7/22-7/24 TWTh 6pm-9:30pm BAK 110

**GREAT COMMUNICATION IS SIMPLER THAN YOU THINK (10HRS) \$43**

Discover how to speak as well as how to listen. Communication is an everyday occurrence and good communication will enhance your life by decreasing stress, diverting arguments, and saving time. You will explore different modes of communication as well as effective communication, listening, and conflict management skills. (Terry Miller)

9470-A891 8/5-8/7 TWTh 6pm-9:30pm BAK 110

**DEALING WITH GRIEF AND LOSS (10HRS) \$43**

Facing the loss of a loved one and dealing with the associated grief is one of life's most difficult situations. Whether for yourself or for someone else, this workshop will help you identify the stages of the dying process, ways to assist clients with comfort care, resources available in the community, and how cultural diversity affects the dying process. (Terry Miller)

9482-A891 8/12-8/14 TWTh 6pm-9:30pm BAK 110



**CERTIFICATION AND LICENSING**

**FLAGGER CERTIFICATION (6HRS) \$49**

This course fulfills the WA State training requirements for certification as a flagger. Course consists of lecture, slide presentation, and mock traffic situations. You will receive a certification card validated for three years. You must be 18 years of age or older. There is a half-hour lunch break and you are encouraged to bring a sack lunch. Pre-registration is required at least three days before class start date; however, it is recommended you register two weeks in advance. Payment is due at the time of registration. Note: We can also arrange a class for your employees at your business or at our training site. Call us for more information at 425-267-0150. (Staff)

9190-A891 6/28 Sa 8am-2:30pm IND 115  
 9191-A891 7/12 Sa 8am-2:30pm IND 115  
 9192-A891 7/26 Sa 8am-2:30pm IND 115  
 9193-A891 8/2 Sa 8am-2:30pm IND 115

**CPR: Basic life support for the health care provider (5HRS) \$69**

This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician's assistants, residents or fellows, medical or nursing students in training, aides, medical or nursing assistants, police officers, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. Due to the length of the class you may wish to bring beverage and snacks to eat during the short breaks; no formal meal break is scheduled. BLS Healthcare Provider textbook included (\$10 value). Presented by "I Know CPR." (Staff)

9197-A891 7/12 Sa 9:30am-2:30pm ATC 101  
 9198-A891 7/30 W 4pm-9pm ATC 101  
 9199-A891 8/13 W 4pm-9pm ATC 101

**PEDIATRIC AND ADULT CPR, FIRST AID AND AED CERTIFICATION (6.5HRS) \$59**

This is a basic training program in emergency care of infants, children, and adults using first aid, CPR, and AED. This training uses the same priorities of care and approach to the patient used by professional emergency care providers, but at a fundamental level. Training focuses on information, assessment, and hands-on skills that will save lives and/or prevent further injuries for occupational or parental providers during the brief period of time it takes for EMS to arrive. This course meets or exceeds state and federal requirements for most occupational providers including childcare facilities and schools. Two-year certificate issued immediately following course completion. Textbook included (\$10 value). Bring a sack lunch for the half-hour lunch break. Presented by "I Know CPR." ("I Know CPR")

9202-A891 7/15 T 9:30am-4:30pm ATC 120  
 9208-A891 8/9 Sa 9:30am-4:30pm ATC 120

**WORLD INSTRUCTOR TRAINING SCHOOL (W.I.T.S.)**

Fitness professionals are in demand and our local market is no exception! EvCC is now a host site for the World Instructor Training School (W.I.T.S.). W.I.T.S. has been providing quality training and testing since 1995 and is now pleased to announce that college credits are now available for most of their courses. The American Council on Education, the major coordinating body for all the nation's higher education institutions, has made it possible for W.I.T.S. graduates to apply the credits towards their degree of physical education or exercise science. If you want a real learning experience and time to develop your skills, we have the class for you.

**FITNESS TRAINING ORIENTATION (1HRS) \$FREE**

Are you interested in exploring a career as a fitness professional or trainer? Join us for this free seminar and receive an overview of the industry and current trends within the fitness profession. Registration is required. (Staff)

9204-A891 6/21 Sa 11am-12pm ATC 115

**PERSONAL TRAINER NATIONAL CERTIFICATION (36HRS) \$499**

Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Fifteen hours of hands-on practical training prepares you to work with clients one-on-one. Fifteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the sixth week. You will then participate in a 20-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR. This course will also help you prepare for the National Boards, an optional exam and credential of distinction. For more information go to the following website: [www.witseducation.com](http://www.witseducation.com). To order required textbook go to [www.witseducation.com](http://www.witseducation.com) or call 1-888-330-9487. It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. (Cost: \$74.97). Class meets 9am-noon at the Applied Technology Training Center (ATTC) and 1-4pm at Mieko's Fitness in south Everett. (Staff)

9205-A891 6/28-8/9 Sa 9am-12pm ATC 115  
 Sa 1pm-4pm OFF SITE

**TO REGISTER, CALL**  
**425-267-0150**



## HYPNOTHERAPY CERTIFICATION

This three-quarter class series, Basic, Intermediate, and Advanced Hypnosis (one 50-hour class per quarter) is designed for those who wish to become a certified hypnotherapist or counselor, and for existing counselors, medical/dental professionals, and other practitioners wishing to incorporate hypnosis in their current practice. It is also ideal for those interested in hypnosis and/or self-hypnosis for personal growth.

This is a hands-on, experiential training that will give you the skills to determine what creates the environments for healing and personal growth for your clients, and to confidently take clients through the next steps in their growth process. Approximately 20 hours of additional work is required outside of class consisting of self-study, several scripts, a 2,500 word essay, and a book report. These courses meet the national and international standards and are approved and accredited by the Association of Professional Hypnotists and Psychotherapists.

### ADVANCED HYPNOSIS AND NLP TECHNIQUES (28HRS) (2.8 CEUs)

**\$425**

If you currently have a hypnotherapy, counseling, or health-related healing practice, and would like to make your practice grow to be among the top 1% in your field, then this class is a must! In this hands-on course you will explore advanced mind-body techniques such as Swish Pattern, Visual Squash, and New Behavior Generator. You will explore Hypnoacclimation and discover how to harness the power of desire, expectancy, and conditioning to create the mind-body response. Prerequisite: Basic Hypnosis or equivalent experience. (Ron Stubbs Cht, RCC, CI)

9400-A891 6/24-8/12 T 6pm-9:30pm ATC 112



## WORLD LANGUAGES AND TRAVEL

EvCC's Northwest Language Center (NLC) specializes in the languages and cultures of European, Central American, and Latin American countries as well as American Sign Language. Services include customized on-site language instruction, translation and interpretation for the business community, language tutoring, country-specific cross-cultural training, and international student exchanges with Germany and Mexico.

The Nippon Business Institute (NBI) Japanese Cultural and Resource Center offers language and cultural enrichment workshops through the Continuing Education department specializing in Japanese and Chinese languages and culture.

See the Youth section for Summer Camp Sign Language (ASL) for kids.

### SUMMER CAMP SIGN LANGUAGE (ASL) FOR KIDS (12HRS)

**NEW \$99**

Discover how to talk with your hands! Through games and fun activities your child will be able to fingerspell, ask questions, create sentences, tell a story, and count using American Sign Language (ASL)—the language of the deaf. Required textbook can be purchased online through Amazon.com or Barnes and Noble (Penny Warner, *Learn to Sign the Fun Way: Let Your Fingers do the Talking with Games, Puzzles, and Activities in American Sign Language*, Publisher: Prima Publishing; ISBN: 0761532633; approx. \$14.95). #9868 and #9870 grades 1st-5th, #9869 and #9871 grades 6th-8th. (Peggy Lee LeFors/Linda Bontrager)

9868	6/23-7/14	TTh	9am-10:30pm	BAK 205
9869	6/23-7/14	TTh	9am-10:30pm	BAK 205
9870	6/23-7/14	TTh	9am-10:30pm	BAK 205
9871	6/23-7/14	TTh	9am-10:30pm	BAK 205

### ASL CHAT LAB (4HRS)

**NEW \$49**

Join us to practice your ASL skills out in the community. You'll keep your skills sharp and continue to grow your ASL vocabulary. Prerequisite: ASL 121 or instructor permission. (Peggy Lee LeFors/Linda Bontrager)

9872-A891	6/24-7/15	T	1:30pm-2:30pm	OFF SITE
9873-A891	7/22-8/12	T	1:30pm-2:30pm	OFF SITE

### AMERICAN SIGN LANGUAGE: Finger spelling fun (4HRS) **NEW \$49**

This course is designed for the American Sign Language student who wishes to master finger spelling and reading of finger spelling. Course includes a variety of exercises, explanations, illustrated samples, and helpful tips. Topics covered will be finger spelling names, double letters, email addresses and much more! Prerequisite: #9874 ASL 121 or instructor permission; #9875 ASL 122 or instructor permission. Ages 16 and older. (Peggy Lee LeFors/Linda Bontrager)

9874-A891	6/25-7/16	W	1:30pm-2:30pm	OFF SITE
9875-A891	7/23-8/13	W	1:30pm-2:30pm	OFF SITE

### ELEMENTARY AMERICAN SIGN LANGUAGE ASL 121 (50HRS) (5 credits)

**\$380**

Beginning course in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Students will introduce themselves, exchange personal information, talk about surroundings, tell where they live, talk about their family, and begin to discuss activities. Students will also be introduced to the deaf community through fun activities in the community. This course is a self-support, non-tuition class; class cost is \$380; an additional technology fee may also apply. Class begins on 6/23/08 and ends on 8/14/08. Payment is due at time of registration. Last day to register is 6/17/08. Last day for 100% refund is 6/27/08. There is no 50% refund option. You cannot register over-the-phone or use the mail-in registration form to enroll in this class. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after 5/23/08. Required textbook can be purchased at the EvCC Bookstore (Ken Mikos, *Signing Naturally Level 1 Workbook and Video*, Publisher: Dawn Press, ISBN: 0915035200). (Linda Bontrager/Peggy Lee LeFors)

9693-A891 6/23-8/14 MTWTh 11:45am-1pm BAK 205

### INTENSIVE SUMMER JAPANESE SERIES

Make the most of your time this summer by immersing yourself in Japanese. Earn 5 credits in just 13 days or 15 credits in 8 weeks. Accomplish in just eight weeks what normally takes one year! You can enroll and pay for your classes in one of two ways: the "package program" of all three classes for a savings of \$165, or you may enroll in each class individually. The individual class fee is \$380; the "package program" is \$975. A technology fee may also apply. Students wishing to enroll in the "package program" must do so prior to the first session of the 121 class. These classes are self-support, non-tuition classes. Payment is due at time of registration. Last day to register is 4 working days prior to the class start date. Last day for 100% refund is 4:30pm of the first day for each class. There is no 50% refund option. You cannot use the mail-in registration form to enroll in this class. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after 5/23. Students with previous language study in Japanese should contact Mayumi Smith at 425-388-9380 for a language assessment.

### ELEMENTARY JAPANESE 121, 122, 123 (150HRS) (15 credits) \$975

Beginning sequence of courses to practice the functional elements of Japanese pronunciation, grammar, vocabulary, reading, writing, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. Required textbook can be purchased at the EvCC Bookstore. Class will not meet on 7/4. Prerequisites: None for JAPAN& 121; JAPAN& 121 or placement assessment for JAPAN& 122; JAPAN& 122 or placement assessment for JAPAN& 123. (Masako Nair)

ELEMENTARY JAPANESE 121, 122, 123 (150HRS) (15 credits)	<b>\$975</b>
9814-A891 6/23-8/15 DAILY 8:55am-12:10pm	BAK 202

ELEMENTARY JAPANESE 121 (50HRS) (5 credits)	<b>\$380</b>
9817-A891 6/23-7/10 DAILY 8:55am-12:10pm	BAK 202

ELEMENTARY JAPANESE 122 (50HRS) (5 credits)	<b>\$380</b>
9818-A891 7/11-7/29 DAILY 8:55am-12:10pm	BAK 202

ELEMENTARY JAPANESE 123 (50HRS) (5 credits)	<b>\$380</b>
9819-A891 7/30-8/15 DAILY 8:55am-12:10pm	BAK 202

### TRAVEL

Rem Malloy is a highly experienced travel professional with valuable contacts in the international travel industry. He has more than 20 years of corporate and independent travel experience. He is also on the faculty of several American educational institutions as an instructor of international travel studies.

### PLANNING YOUR ITALIAN VACATION (3HRS)

**\$39**

Whether you are a first-time traveler or experienced globetrotter discover strategies and practical ideas to make your Italian dream vacation a reality. Topics include the best time of year to travel; choosing cities; how long and where to stay; what to pack and what to wear; cultural and etiquette notes so you won't look like a tourist; personal and hotel security; public transportation, car rentals and driving; money matters, shopping and more! All materials included (\$5 value). (Rem Malloy)

9040-A891 6/24 T 6:30pm-9:30pm	IND 103
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**SAVING \$\$ ON YOUR EUROPEAN VACATIONS (3HRS)**



\$39

Don't let the weak U.S. dollar keep you away from Europe. This class provides first-time travelers and experienced globetrotters with the strategies and practical ideas to save money before, during, and after your trip to Europe. Discover how to create a money-saving travel plan before your trip, strategies for getting the lowest airfare, how to save on different types of accommodations, and how to track the Euro for the best exchange rate. All materials included (\$5 value). (Rem Malloy)

9043-A891 7/2 W 6:30pm-8:30pm IND 103

**PLAN YOUR DREAM VACATION TO GREECE (2HRS) \$39**

Santorini or Naxos, Ios or Athens? Greece is a country made up of mainland and islands, breathtaking villages, and whitewashed villas. For the first-timer there will always be several must-dos at the top of the list, but a visit to Greece will never be quite as simple as a quick look at Athens and the Acropolis. Topics include suggested routes, best times to go, what to see and what to avoid, information on flights, island-hopping, hotels, car rentals, the Euro, and much more. All materials included (\$5 value). (Rem Malloy)

9042-A891 7/22 T 6:30pm-8:30pm IND 103

**CREATIVE WRITING**

**PUBLISH, MARKET, AND SELL YOUR BOOKS ONLINE (6HRS) \$79**

Discover how easy it is to publish and market your own book! Digital technology has revolutionized the way books are printed these days. Where press runs were once for tens of thousands of books, now "print on demand" techniques (or POD) can deliver small runs - even single copies of a book - profitably. Professional publishing is within reach of anyone who can master a few tools. And the internet makes it possible to market these books to a worldwide audience. Bring a sack lunch for the half-hour lunch break. (Dany Byrne)

9399-A891 7/19 Sa 10am-4pm ATC 221

**CREATIVE WRITING - ONLINE**

You may start these classes at any time during the current term. Please provide your email with registration.

**GET ORGANIZED - Just for writers - ONLINE (12HRS) \$49**

As freelance writers, it is easy to be overwhelmed with great ideas, distracted when trying to write, and disorganized to the point of getting very little accomplished. This course will give you the tools to develop a personalized, flexible routine to keep all your writing projects on track and moving toward completion. Discover how to expand your research to include multiple projects; keep track of queries and rejections; log expenses and tax deductions; and take advantage of seasonal opportunities. You'll find that this system of organization really works! (Beverly R. Schulz, Ph.D.)

9102-A891 6/16-7/25 ARRANGED

**WRITING FOR CHILDREN - ONLINE (20HRS) \$109**

Writing for children is a specialized market. We'll look at what succeeds and what doesn't, how to submit proposals and where, and strategies for making this kind of writing accessible and interesting. (Ariele Huff)

9242-A891 6/23-8/15 ARRANGED

**CHARACTER DEVELOPMENT IN WRITING - ONLINE (20HRS) \$109**

Authentic and interesting characters are the central element in good fiction or nonfiction. Through unique exercises and lively discussion you will discover new skills in character development that will help improve any writer's work. Explore the differences between flat and round characters; identify the characteristics of the hero, victim, and villain; define the five elements of fiction and nonfiction; and much more! (Ariele Huff)

9243-A891 6/23-8/15 ARRANGED

**TRAVEL WRITING - ONLINE (20HRS) \$109**

Travel writing is one of the most lucrative and enjoyable fields in publishing. Discover how to turn your trips (past and future) into \$\$\$. The class includes information and practice in topic selection, different article formats, package presentation, and market selection. (Ariele Huff)

9244-A891 6/23-8/15 ARRANGED

**FREELANCE WRITING - ONLINE (20HRS) \$109**

Increase your chances of selling your writing. We will discuss market research techniques and you'll create a query letter, cover letter, short piece for publication, and book synopsis. All these pieces and others receive instructor feedback. Instructor is a successful freelance writer with 30 prolific years in the field. (Ariele Huff)

9245-A891 6/23-8/15 ARRANGED

**WRITE ABOUT YOUR LIFE - ONLINE (20HRS) \$109**

Write about your memories and experiences for the purpose of reminiscing or creating articles, books, and souvenir memoirs for cash, friends, and/or family. Ariele Huff is a nationally syndicated columnist who has used her own true stories for the last 30 years to make money and entertain people. (Ariele Huff)

9246-A891 6/23-8/15 ARRANGED

**DO YOU WANT TO BE AN EDITOR? - ONLINE (20HRS) \$109**

Becoming an editor of a periodical is one of the most satisfying and interesting jobs available, especially for writers and other word-oriented people. Discover the requirements for this job, how and where to present yourself to be hired, professional editing tricks, and how to create a niche for the publication of your own writing. The instructor is the Senior Editor for *American Road Magazine*. (Ariele Huff)

9247-A891 6/23-8/15 ARRANGED

**COMMAS TO CONTENT: Edit your own writing - ONLINE (20HRS) \$109**

Discover the basic skills for a foundation in successful writing - whether academic, creative, business, or marketing. You will create brief writings in each style of rhetoric, progressing through the writing stages from brainstorming to proofreading. Research methods, documentation styles, and rules of grammar will be covered. (Ariele Huff)

9251-A891 6/23-8/15 ARRANGED

**PERSONAL INTEREST**

See the Recreation and Fitness section for Bicycle Maintenance.

**THE IMPACT OF GANGS IN YOUR COMMUNITY (6.5HRS) (6.5 CEUs or Clock Hours) \$99**



If you think your community is immune to gangs, think again! Join us and explore the myths, stereotypes, graffiti, symbols associated with gangs, and the contributing factors from gang attire, gangster rap, to the influence of the media. You'll also examine current prevention, intervention, clinical, and suppression efforts of the local police, sheriff's department, juvenile court, and schools. Individuals working with youth, school personnel, law enforcement, parents, and all concerned citizens are encouraged to attend. (Ron Carr)

9862-A891 7/16 W 8:30am-4pm ATC 104

**PRESENTING YOURSELF: Personal development and poise (1.5HRS) \$49**

This course is for all ages, male or female. You will discover how proper posture and eye contact can improve the first impression someone has of you. Shaking hands, walking, and sitting techniques will also be covered and you'll have a chance to demonstrate all of these methods during class. Come discover techniques that can help make a positive impression in your personal and professional life! Appropriate for ages 10 and older. (Tamara Bochan)

9394-A891 6/26 Th 6pm-7:30pm BAK 113

**THE MODELING WORLD: Ready, set, action (1.5HRS) \$49**

Walking with style, doing half turns, checking your posture, keeping eye contact, and smiling are key ingredients needed to start in the modeling and talent industry. Explore the three areas where modeling is in demand. Practice in class a proper walk and a professional turn. Join us for a fun and informative introduction to the modeling and talent industry! Appropriate for ages 10 and older. You may purchase an optional book from the instructor for \$20. (Tamara Bochan)

9395-A891 7/1 T 6pm-7:30pm BAK 113

**THE ART OF MAKEUP (1.5HRS) \$29**

Discover how to enhance and polish your look with makeup. Using both lecture and demonstration, Tamara will break down the basic application techniques for day wear, color photography, black and white photography, and runway makeup. Whether you are using makeup for the first time, interested in modeling or preparing for a career as a makeup artist, you'll explore helpful tips for how makeup can enhance one's natural beauty. Bring your personal makeup to class. (Tamara Bochan)

9396-A891 7/8 T 6pm-7:30pm BAK 113

## WHAT WERE YOU BORN TO DO (4HRS)

\$49

You were born to make a unique contribution to humanity. Progressing toward this purpose brings joy and abundance. Straying from it causes stress and emptiness. To accomplish this mission, one of the 33 Natural Talents™ is wired into your DNA. It's so subtle you rarely notice it; yet so powerful it's the source of your highest potential. Elvis, Oprah, and Einstein were all just 'doin' what comes naturally. Applying your natural talent relentlessly will magnetically attract all the desires of your heart. \$30 payable to the instructor for an assessment tool and comprehensive manual. (Curtis Adney, M.S., J.D)

9316-A891 6/28 Sa 1pm-5pm BAK 104

## MAKE YOUR OWN BIODIESEL! (5.5HRS)

\$59

Try your hand at making your own fuel from used restaurant oil! Discover the chemistry and helpful tricks of making quality biodiesel, as well as experimenting with different vegetable oils, catalysts, and pH indicators. Explore reactor design, comparing the "Applesed" reactor (which we will operate in class) and the automated BioPro processor which the instructor uses for a fuel coop. Other topics will include myths and facts about biodiesel; quality control; washing; cold weather issues; local availability of supplies and equipment; and what's going on locally and nationally with the biodiesel movement. Handouts included; you may also purchase an optional 110-page booklet from the instructor (Cost: \$10). Appropriate for ages 17 and older. Bring a sack lunch for the half-hour break. (Lyle Rudensey, M.Ed)

9327-A891 7/12 Sa 10am-3:30pm ATC 104

## AN INTRODUCTION TO VOICEOVERS:

### Getting started in voice acting (2HRS)

\$55

Have you ever wondered whose voice you are listening to on TV and radio commercials? How about documentaries or audiobooks? You, too, can become a professional voiceover artist! This fun, informative, and empowering class will let you explore the basics of entering a successful career as a voiceover artist. We will discuss some of the many details of the voiceover industry, the importance of your voiceover demo, and much more. Be warned, many who have taken this class have gone on to become real, bona-fide, professional voice actors. (Voices for All, LLC)

9388-A891 7/28 M 7pm-9pm BAK 104

## EBAY SELLING (6HRS)



\$110

Whether you simply want to get rid of stuff, desire additional part-time income, or a serious eBay business, this workshop will get you going. Explore how to set-up a Seller account, create successful listings, upload pictures, accept credit card payments with PayPal, and where to get FREE shipping supplies. Discover how to effectively market, organize and manage your sales, open an eBay store, sell internationally and how to find reputable product suppliers. You will have the option to purchase a resource text (\$35) from the instructor. Prerequisite: Fundamental working knowledge of your computer and understanding of a basic Internet search is recommended but not required. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Kevin Boyd)

9391-A891 7/26 Sa 9am-4pm ATC 104

## PERSONAL INTEREST – ONLINE

You must have access to a PC with Internet Explorer 6.0 or its equivalent on a Mac, and possess intermediate PC skills. Please provide your email with registration.

## FINDING THE RIGHT HAIRSTYLE - ONLINE (24HRS)

\$89

Do you feel your hair is drab and unfashionable? How much more alive would you feel with a customized makeover? This online class provides professional mentoring and how-to hair care tips from the comfort of your own home. Topics include the right style for your face shape, hair type and texture; hair color and you; tools of the trade; shampoos, conditioners and styling products; and stretching your \$\$ between appointments. In addition you will send the instructor a digital photo and she will conduct a personal analysis by digitally superimposing several styles to your image, record these onto videotape, and then provide photos you can take to your stylist to create your new look! You will have six weeks to complete the course but it is truly self-paced. (Barb Quinn)

9267-A891 6/17-7/31 ARRANGED

## TEACHING ON THE INTERNET - ONLINE (24HRS)

\$69

In this course you will explore converting existing classes to online instruction; using streaming audio/video, slides, and graphics; exploring management systems; researching courseware options; holding online meetings; testing and cheating; facilitating your online class; finding free resources; and getting buy-ins for your online course. By the end of Lesson 4 you will be able to invite students to your new classroom without spending a dime. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9270-A891 6/17-7/31 ARRANGED

## TELECOMMUTING - ONLINE (24HRS)

\$49

Tired of dropping your kids at daycare and fighting bumper-to-bumper traffic only to suffer through another day in a stress-filled environment? What would happen if you acquired the strategies of the sixteen million telecommuters who work from home each day? We will explore the most in-demand telecommuting jobs; what pay/benefits to expect; how to identify telecommuting-friendly companies; how to market yourself; and how to spot the scams. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9271-A891 6/17-7/31 ARRANGED

## CARING FOR YOUR AGING PARENTS - ONLINE (24HRS)

\$49

Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; medical care options; living arrangement options; managing the finances; and available resources for both yourself as a caregiver and your parents. You will have six weeks to complete the course but it is truly self-paced (Gary Fugere)

9273-A891 6/17-7/31 ARRANGED

## GET ORGANIZED WITH EASY HOUSEHOLD MANAGEMENT ONLINE (12HRS)

\$49

Would you like to have a clean home, cupboards you can open (even when guests are looking), meals ready, clothes washed, bills paid, and some time for yourself? Join us as we explore a wonderful method of putting order into your life that's easy and fun. We'll work with the Sidetracked Home Executives, Inc.'s tried and true card file, Connie Emerson's concept that anything can be done in 30 minutes, and other great advice. Whether you're a stay-at-home mom, full-time employee, or somewhere in between, you'll find this flexible, adaptable program a wonderful asset in bringing order to your life. You may start this class anytime during the current term. Required textbook is widely available at local bookstores (Pam Young, Sidetracked Home Executives, Publisher: Warner Books, ISBN: 0446677671). (Beverly Schulz)

9275-A891 6/16-7/25 ARRANGED

## WHAT EVERYONE OUGHT TO KNOW ABOUT THE "LAW OF ATTRACTION" – ONLINE (24HRS)

\$69

You are already experiencing the "law of attraction" in your life - with jobs, money, relationships, and happiness. Are you satisfied with the results? Chronic thoughts you hold in your mind tend to become your experiences. What you think becomes your beliefs, which become your perceptions of life, which then become your experience. This mind-and-heart-opening class shares with you the "secret" of how to stop attracting things you don't want and start attracting things you do want. You will have six weeks to complete the course, but you can work at your own pace. (Gary Fugere)

9294-A891 6/17-7/31 ARRANGED

## MUSIC

### GUITAR FOR ADULTS AND TEENS LEVEL I (8HRS)

\$79

Play the acoustic guitar! You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. (Eric Wood)

9276-A891 7/1-8/5 T 7pm-8pm BAK 111

## ARTS AND CRAFTS

See the Culinary Arts section for Beginning Cake Decorating.

### BREAST CANCER AWARENESS SUN CATCHER (3HRS)



\$35

Discover the beauty of the sun catcher. You'll make a sun catcher for yourself or as a wonderful remembrance of a loved one. The sun catcher can hang from any place you want to have a unique loving reminder of the strength and courage you or some one you love has shown. All materials provided. (Chris Warrington)

9877-A891 7/22 T 6pm-9pm Off Site

**BEGINNING WIRE WRAP JEWELRY (2.5HRS)**

**\$35**

Discover how to make unique, eye-catching, wire-wrapped jewelry that will express your individual taste and creativity. Here's your chance to make beads, gems stones, and crystals into designer jewelry in just one evening of fun and imagination. You will explore cutting wire, making a regular loop, and bending and wrapping wire to make a bead dangle. You'll also explore how to use jump rings, split rings, toggles, and clasps. After review and practice you will be able to make a single dangle earring, cluster, and stacked earrings. Once these basic wire techniques are mastered you are off and beading! Required materials: chain nose pliers, round nose pliers, and wire cutters. Basic wire and beads provided. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Map and driving directions will be mailed with your registration confirmation. (Chris Warrington)

9864-A891 6/26 Th 6:30pm-9pm OFF SITE

**BEGINNING BEAD STRINGING (2.5HRS)**

**\$35**

Discover how to construct a stunning necklace with beads. In this class you will incorporate a variety of beads and gems into a piece of designer jewelry you'll be proud to wear, give as a gift and even sell. Techniques include how to use clasps, crimps, and stringing material. Required materials: focal beads or beads, accent beads, and filler seed beads. Stringing material and base metal clasp provided. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Visit the store for assistance with selection of your required beads. Map and driving directions will be mailed with your registration confirmation. (Chris Warrington)

9865-A891 7/8 T 6:30pm-9pm OFF SITE

**EXPLORING THE ESSENTIALS OF  
BEGINNING WATERCOLOR (17.5HRS)**

**\$169**

Create unique and dynamic paintings! This concentrated, progressive course offers you the chance to develop the basic skills needed to begin to create watercolor paintings. Start by practicing the application methods, and then move on to basic color mixing knowledge. Explore a variety of sketching techniques, layering, and problem solving with this fascinating media. Come and find out how you can enjoy this fluid and vibrant form of painting. All supplies provided (\$12 value). (Emmett McLaughlin, MFA)

9145-A891 7/1-7/29 T 6pm-9:30pm WHI 361

**QUILTING**

These workshops are held at The Quiltmaker's Shoppe, 315 N. Olympic Avenue, Arlington WA 98223, 360-435-3993. Visit the shop for assistance with selection of required fabric, tools, and materials. Required materials list, map and driving directions will be mailed with your registration confirmation. Students will need to provide their own sewing machine for each workshop except for Hand Appliqué.

**HAND APPLIQUE (2HRS)**

**NEW \$20**

Hand appliqué methods are fun and easy. Discover needle-turn appliqué as Kim demonstrates the tricks for outside points and deep inside points. With this "getting started" class you will be well on your way to beautiful appliqué projects galore. Required materials approx. \$20 depending on fabric and tools selected. Prerequisite: Basic hand sewing skills. (Kim Moff)

9072-A891 6/4 W 10am-12pm OFF SITE

**9-PATCH PIZZAZZ (4HRS)**

**NEW \$40**

Diana has had lots of fun teaching this class in Portland and Vancouver and has agreed to come to the Shoppe to teach it to us! The pattern uses large scale focus fabric, such as large florals, novelty prints and landscapes. Mixing the "Pizzazz" with the 9-Patch results in some amazing looking quilts! Required book (\$18) can be purchased at The Quiltmaker's Shoppe or local craft store (Judy Sisneros, *9-Patch Pizzazz: Fast, Fun & Finished in a Day*, Publisher: C&T Publishing, ISBN: 1571203230). Required materials approx. \$30-\$50 depending on fabric and tools selected. Prerequisite: Intermediate sewing skills. (Diana Cruz)

9073-A891 6/10 T 12pm-4pm OFF SITE

**INTRODUCTORY QUILTING (21HRS)**

**NEW \$70**

Join us and discover the time-honored pastime of quilting. This basics class is designed to provide the essential skills for quilt making. Explore the fundamentals of choosing fabrics, contrast; cutting and piecing; and finishing your quilt with borders and binding. We'll show you how fun and easy quilting can be. You'll walk away with a finished quilt you're sure to be proud of! Required materials approx. \$50-\$200 depending on fabric and tools selected. Prerequisite: Basic machine sewing skills. Class will not meet on 6/18. (Pat Mitchell)

9070-A891 6/11-7/23 W 10am-1:30pm OFF SITE

**'STAINED GLASS' QUILTED BUTTERFLY (4HRS)**

**NEW \$30**

Discover the bias tape application to create a beautiful butterfly wall hanging using pre-made bias tape and only two fabrics. Finished size is 22" X 18." Required book (\$10) can be purchased at The Quiltmaker's Shoppe or local craft store (Brenda Henning, *Stained Glass Flower Garden*, Publisher: Bear Paw Productions, ISBN: 0964887835). Required materials approx. \$20 depending on fabric and tools selected. Prerequisite: Intermediate sewing skills. (Karen Lowry)

9074-A891 6/17 T 10am-2pm OFF SITE

**PJs (3HRS)**

**NEW \$28**

Nothing says love like pajama bottoms. Join us for fun as we master the pajama bottom. Sign up now, this class is sure to fill fast. Fee includes pattern. Required materials approx. \$25 depending on fabric and tools selected. Prerequisite: Basic machine sewing skills. (Elizabeth Gough)

9071-A891 6/30 M 6pm-9pm OFF SITE

**CHRISTMAS TABLE RUNNER (4HRS)**

**NEW \$30**

Who said you can't do Christmas in July! This beautiful table runner will add a touch of elegance when the holiday rush hits! Create one for yourself or to give as a gift. Required materials approx. \$25-\$35 depending on fabric and tools selected. Prerequisite: Intermediate sewing skills. (Karen Lowry)

9075-A891 7/8 T 10am-2pm OFF SITE

**FIBER ART COLLAGE (5HRS)**

**NEW \$40**

Create a beautiful work of art using a favorite photo or get more creative by using your imagination! Judy will show you how to set up your "canvas" and go to work. Required materials approx. \$15 depending on fabric and tools selected. Prerequisite: Basic machine sewing skills. This is a Fall quarter class. (Judy Irish)

9076-A892 8/30 Sa 10am-3pm Off site

**MORE ART CLASSES**

The Arts Council of Snohomish County also offers art classes. To receive a free brochure with complete course descriptions, please call 425-257-8380 or visit [www.artscouncilofsno.co.org](http://www.artscouncilofsno.co.org).



**PHOTOGRAPHY**

**BASIC DIGITAL PHOTOGRAPHY:**

**Without reading the manual (3HRS)**

**\$45**

Do you want to take sharp photos without slogging through the manual that came with your camera? Then this class is for you! As a basic introduction to digital cameras we'll start with the advantages of digital cameras, and then walk step-by-step through taking, uploading, and sharing your photographs off and online. We'll cover the basics every camera owner needs to know, including camera settings, composition, moving images from camera to computer, removing red-eye, storing images on your computer, printing, and sharing photos with others. Bring your camera if you have one, but not required. (Cindy Shebley)

9377-A891 7/7 M 6pm-9pm ATC 104

**DIGITAL PHOTOS I: Cleaning up your image (6HRS)**

**\$105**

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo "just right." Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. (Van Aguirre)

8808-A891 7/19 Sa 9am-4pm ATC 221

**TO REGISTER, CALL**  
**425-267-0150**

# RECREATION AND FITNESS

Please see the Certification section for Personal Trainer National Certification.

## BICYCLE MAINTENANCE (1.5HRS) \$29

Get the skills needed to maintain your bicycle from a professional. Scott Stuart will show you how to get your bike in top shape for riding, with valuable tips and tricks of the trade. Discover how to adjust your brakes, derailleurs, headset and bottom bracket, as well as how to change your tire. This course is appropriate for beginning and advanced riders. Bring your questions and we will provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 425-334-7812. Visit the website at [www.bikeworksls.com](http://www.bikeworksls.com). Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9320-A891	7/23	W	6:30pm-8pm	OFF SITE
9328-A891	8/13	W	6:30pm-8pm	OFF SITE

## AIKIDO KOKIKAI FOR BEGINNERS (16HRS) \$55

Aikido Kokikai is a martial art concerned with the realization of our fullest potential power in all the activities of daily life. Training in Aikido Kokikai focuses on each individual becoming centered, relaxed, and confident – with both the mind and body working together. With these tools in place, we not only become powerfully proficient at self-defense, but we also become better equipped to fully enjoy our daily lives. Wear loose fitting clothing. Appropriate for ages 16 to adult. Class is held at Kindred Learning Center in Everett, 2804 Grand Ave, Suite # 311, 98201. Map and driving directions will be mailed with your registration confirmation. (Shon Grimes)

9326-A891	6/24-8/14	TTh	7:30pm-8:30pm	OFF SITE
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## INTERMEDIATE IAIDO - CLASSICAL JAPANESE SWORDSMANSHIP (12HRS) \$40

Intermediate students will study the 12 kata of Seitei Iaido and the shoden level of Muso Shinden Rye. Emphasis will be on the refinement of body movement. Appropriate for ages 16 and older. Prerequisites: Iaido - Classical Japanese Swordsmanship or instructor permission. (Dick Anderson)

9266-A891	6/23-8/11	M	7pm-8:30pm	GYM 205
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## INTERMEDIATE KENDO - JAPANESE FENCING (16HRS) \$40

Intermediate students will study the basic exercises necessary to develop proper Kendo technique and an understanding of Yuko-datotsu. Appropriate for ages 16 and older. Prerequisites: Kendo - Japanese Fencing or instructor permission. (Dick Anderson)

9265-A891	6/25-8/13	W	7pm-9pm	GYM 205
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# DANCE

## RUMBA LATINA FOR FITNESS (7HRS) \$59

If you like dancing and you are looking for a fun way to work out this is the class for you! Discover how to rejuvenate your heart, body, and soul with the motivating beats of Latin rhythms. Rumba Latina is an energetic class that combines Latin dance styles with the cardio advantages of exercise. No dance experience needed. Wear workout clothes and shoes. (Nathalye Isaacson)

9279-A891	7/1-8/12	T	7pm-8pm	GYM 205
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## SALSA DANCE FOR BEGINNERS (7HRS) \$59

Come and experience salsa dance! Whether you are single or have a partner, this class will teach you how to dance salsa with Latin energy and style, the way it is danced in Latin towns. Once you learn the basic steps you will create your own style by combining turns, spins, and other movements. Feel the salsa rhythms, have fun on the dance floor, and get a great workout too! No dance experience needed. Appropriate for ages 16 years and older. Wear smooth-soled shoes. (Nathalye Isaacson)

9325-A891	7/1-8/12	T	8:15pm-9:15pm	GYM 205
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## ADULT TAP DANCE (8HRS) \$75

Get a great workout while hardly noticing! While exploring all the basic tap steps, you'll improve your overall balance, sense of rhythm, timing, muscle tone, and strength. You'll also gain a deeper appreciation for tap and its place among the performing arts. This is a beginner course with emphasis on mastering all the basic moves and steps using Broadway musical tunes. Tap shoes are required. Appropriate for ages 14 and older. (Leslie Buell)

9444-A891	7/3-8/21	Th	7pm-8pm	GYM 205
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## OLY'S DANCE!

These classes are held at Oly's! at the Dorothy Jayne Studio, 2931 Bond St., Everett, 98201. No prior dance experience needed. Class is taught by US National Professional Rising Star Finalists. Class includes a "Saturday Night Out" open dance following the last lesson. "Saturday Night Out" is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and older. Wear smooth-soled shoes. Map and driving directions will be mailed with your registration confirmation.

## NIGHT CLUB DANCING - Swing, two-step, and hustle (10HRS) \$99

Expand your dance repertoire with the steps to the most popular swing-style dances: East coast swing, night club two-step, and hustle. Whether you are single or have a partner, you'll enjoy this fast and fun class. (Yegor Novikov)

9368-A891	6/23-8/11	M	7:30pm-8:20pm	ODS
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## SOCIAL BALLROOM FOR BEGINNERS (10HRS) \$99

Shall we waltz, foxtrot, tango? Whether you are single or have a partner, this class will introduce you to up to five standard steps and turns for each of the dances. Dancing is fun and good for you, too, with all the benefits of a cardio workout. (Staff)

9324-A891	6/24-8/12	T	8:30pm-9:20pm	ODS
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## LATIN DANCING FOR BEGINNERS: Cha-cha, rumba, and mambo (10HRS) \$99

Get ready for three hot Latin dances: cha cha, rumba, and mambo. This class is fun, and also gives you a great cardio workout. Whether you are single or have a partner, you will explore dance with Latin style and energy. (Katia Zakharoff)

9337-A891	6/24-8/12	T	7:30pm-8:20pm	ODS
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## OUTDOOR ADVENTURES

Map, driving directions, and what to bring will be mailed with registration confirmation.

## MT. ERIE CLIMBING DAY (6HRS) \$75

Have you been learning the ropes indoors and now want to transition to climbing outdoors? Let us help you bridge the gap to outdoor top-roped climbing at Mt. Erie (easy driving from I-5, west of Mount Vernon). Before we rope up you'll receive a thorough overview of equipment, anchors, and techniques. Then spend the day climbing with experienced instructors (1:6 instructor to student ratio). Prerequisite: ability to pass basic belay certification test administered at Vertical World, Everett (free to class enrollees); call 425-258-3431 to schedule an appointment. Ages 14 and up; ages 12-13 with parent. Course # 9309 is a Fall quarter class. (Vertical World Staff)

9299-A891	6/21	Sa	10am-4pm	VTW
9308-A891	7/19	Sa	10am-4pm	VTW
9309-A892	8/16	Sa	10am-4pm	VTW

## INTRODUCTION TO SEA KAYAKING (2HRS) \$50

Come find out if sea kayaking is for you and explore the basics of paddling a kayak on tranquil Silver Lake in Everett. We start on land and review equipment, clothing, and safety. On the shore, you'll practice easy ways to get in and out of a kayak from the beach and from a dock. Then, as we paddle the lake, you'll practice a variety of paddle strokes to help you maneuver your kayak effectively. No experience is necessary. Class meets at Homestead Park at Silver Lake in Everett. Class fee includes use of kayak, paddle, spray skirt, and wetsuit. (Staff)

9430-A891	7/16	W	6pm-8pm	VTW
9431-A891	8/13	W	6pm-8pm	VTW

**Are you receiving funding from an agency?**  
(Boeing, Trade Act, etc.)

If an employer, agency, or other third-party is paying your fee, do you need proof of completion? Please request proof of completion when you register.

**SEA KAYAKING FUNDAMENTALS (8HRS)**

**\$200/\$150**

The Pacific Northwest is a sea kayaker's paradise - one that you, too, can enjoy if you have the knowledge and skills. Whether you are new to sea kayaking or want to improve your skills, this class will help prepare you to safely explore our beautiful Northwest waters. This three-session class consists of two classroom sessions and one lake session. Topics include how to select kayaks, clothing, and gear that will work for you and your budget; how to transport, launch, and land your kayak; how to prevent injury and review other considerations for a safe, fun trip; how to paddle effectively and efficiently by using a variety of paddle strokes; how to use your boat and body for easier, sharper turns; how to use tide and current tables and nautical charts to plan your trips and navigational techniques to keep you on course; how to prevent capsizing with bracing strokes and how to get back in your boat if you capsize as well as how to assist others if they capsize. No experience is necessary. The Saturday "on the water" session will meet at Homestead Park at Silver Lake in Everett. \$200 class fee includes use of kayak, spray skirt, paddle, and wetsuit (#9432, #9434). \$150 class fee does not include use of required equipment (#9433, #9435). Course # 9433 and 9435 are Fall quarter classes. (Staff)

9432-A784	7/22-7/26	TTh	7pm-9pm	VTW
		Sa	10am-2pm	OFF SITE
9433-A784	7/22-7/26	TTh	7pm-9pm	VTW
		Sa	10am-2pm	OFF SITE
9434-A784	8/19-8/23	TTh	7pm-9pm	VTW
		Sa	10am-2pm	OFF SITE
9435-A784	8/19-8/23	TTh	7pm-9pm	VTW
		Sa	10am-2pm	OFF SITE

**AQUA TREK SEA KAYAKING ADVENTURES**

All of our trips, tours, and treks are designed to be fun, safe, and educational. Aqua Trek guides are friendly, knowledgeable, and patient as they instruct paddle skills or identify birds and wildlife. Each outing begins with a thorough equipment and safety orientation. No previous sea kayaking experience is necessary and anyone in reasonable physical condition should have no problem. We provide top-of-the-line equipment including Eddyline double kayaks which are very stable and comfortable. We believe sea kayaking can be a perfect combination of relaxation, exercise, and adventure which may become a lifetime activity. Highlights, driving instructions, and "what to bring" list provided with your registration confirmation. Children age 10 and older are welcome to register with parent or guardian.

**SAN JUAN ISLAND WEEKEND:**

**Camping and Kayaking (31.5HRS)**

**\$349**

One of the most sought after experiences in sea kayaking is to paddle with killer whales (orcas), and one of the best places to find them is along the west side of San Juan Island. The J, K, and L pods show up each summer to feed upon the annual salmon runs and we are privileged to see them, sometimes close-up. Contrary to myth and legends, they will not harm humans, and we support conservation efforts to protect them from humans. We can't promise whales on any given weekend, but the odds are usually pretty good, and there are many other attractions. Combine sea kayaking to see eagles, whales, and other wildlife with camping near the water, beautiful sunsets, and delicious guide-prepared meals, and you have an unforgettable experience. You must register through the Continuing Education office for this course. (Staff)

9414-A891	7/12-7/13	SaSu	8:15am-6:30pm	OFF SITE
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**WILDWATER RIVER TOURS**

Are you searching for the ultimate ride on a whitewater trip? Or maybe a family-friendly outing that is educational as well as entertaining? Wildwater River Tours, Inc. offers adventure on some of the wildest rivers in Washington as well as relaxing, scenic float trips. For river trips that are guaranteed to stimulate, we have the rafting trip for you. Directions, recommended clothing list, and pertinent trip information sent with registration confirmation.

**WENATCHEE WHITEWATER RAFTING (5HRS)**

**\$79**

The sunny side of the Cascades is a definite splash. Roller-coaster action and generally sunny weather makes this snow-fed river a favorite for river-runners. You'll experience commanding scenery that includes apple orchards and tall bluffs. The whitewater maneuvering in "Boulder Bend, Rock & Roll, Drunkards Drop and Snow Blind" rapids will definitely capture your attention. Participants will paddle self-bailing rafts with an experienced guide. All rafting equipment and a fantastic buffet lunch are included. (Staff)

9416-A891	6/29	Su	10am-3pm	OFF SITE
9417-A891	7/13	Su	10am-3pm	OFF SITE

**SKAGIT WHITEWATER RAFTING (4HRS)**

**\$79**

Come explore the lush woods in North Cascades National Park while floating down the Upper Skagit River. This is essentially a relaxing, calm-water float devoted to scenery so magnificent it earned a place in the National Wild and Scenic River System. The tranquility is shattered for one-quarter mile by a fun-filled section of Class III whitewater. After that, enjoy the peace and quiet of undisturbed natural beauty including wildlife along the banks. Experienced guides steer professional-quality paddle rafts. Buffet lunch included. Beginners welcome. Appropriate for adults and youth ages 6 and older (youth under 18 must be accompanied by a parent or guardian). Neoprene wet suit is normally not used on this river, but would be provided if needed at no additional charge. (Staff)

9420-A891	8/3	Su	12pm-4pm	OFF SITE
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**PACIFIC FLY FISHERS**

These classes are held at Pacific Fly Fishers, 1018 - 164th Street SE, Ste. A-22, Mill Creek, 98012. Map and driving directions will be mailed with your registration confirmation.

**INTRODUCTION TO FLY FISHING (6HRS)**

**\$49**

This introductory workshop is packed with information and designed to provide anglers with a solid foundation for fly fishing. Anglers will discover how to choose appropriate fly fishing equipment, identify and imitate particular insects, find fish in rivers and lakes, tie popular fly fishing knots, and basic casting techniques. We'll also explore fly fishing opportunities in Washington and good places to use your new skills. Each workshop includes two, two-hour (Tuesday) evening classroom sessions and one, two-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9002-A891	6/17-6/28	T	7pm-9pm	OFF SITE
		Sa	8am-10am	OFF SITE
9000-A891	7/15-7/26	T	7pm-9pm	OFF SITE
		Sa	8am-10am	OFF SITE
9001-A891	8/12-8/23	T	7pm-9pm	OFF SITE
		Sa	8am-10am	OFF SITE

**BEGINNING FLY TYING (6HRS)**

**\$49**

Enter a new dimension of the sport of fly fishing by tying your own flies. Explore the materials and tools used to tie flies and the basic fundamentals for tying streamer, nymph and dry flies. We'll examine and tie the Woolly Bugger, Soft hackle, Gold Ribbed Hare's Ear, Elk Hair Caddis, Stimulator and the Gray Wulff. Students will be required to supply their own basic tools (vise, bobbin, scissors, whip finishing tool and hackle pliers). All other materials provided. Each workshop includes three, two-hour sessions. (Pacific Fly Fishers)

9007-A891	7/9-7/23	W	7pm-9pm	OFF SITE
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**ADVANCED FLY TYING (6HRS)**

**\$49**

You've mastered the basics and now it's time to tackle the more difficult techniques in fly tying. In this advanced workshop you'll explore how to tie parachute and quill wing dry flies, spin deer hair, tie extended body flies, make articulated leeches and tie tube flies. The flies we will tie to cover these techniques will include the Parachute Adams, Blue Dun, Muddler Minnow, Green Drake Paradrake, BR2 Leech and the Levitator Steelhead Marabou Tube fly. Prerequisite: Intermediate-level fly tying experience. Students will be required to supply their own basic tools (vise, bobbin, scissors, whip finishing tool and hackle pliers). All other materials provided. Each workshop includes three, two-hour sessions. (Pacific Fly Fishers)

9008-A891	8/6-8/20	W	7pm-9pm	OFF SITE
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**HEALTH AND WELLNESS**

See the Personal Interest section for Caring for Your Aging Parents-Online. See the Caregiving section for The Three D's: Depression, dementia, demanding; Dealing with Grief and Loss; Out Smart Stress; and Great Communication is Simpler Than You Think. See the Certification/Licensing section for CPR for the Healthcare Provider and Personal Trainer National Certification.

**THE SECRET TO BEING THIN (7.5HRS)**

**NEW \$89**

Discover the secret to losing weight and being optimally healthy without gimmicks, starving yourself, eating low-carb, counting points, popping pills, buying mail order food, going under the knife, or undergoing hypnosis. The solution to fat has always been uncomplicated, straight forward, and simple to follow. The good news is we know the secret and it's highly teachable. Discover how to get thin and healthy and simultaneously make less of an impact on the planet. Textbook and recipe book included (\$20 value). (Kelly Ballew/Kami Gray)

9349-A891	7/26	Sa	9am-5:30pm	BAK 111
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## HEALING AND STRESS RELEASE (6HRS)

\$49

Stressed? Anxious? Tired of struggling and swimming upstream? Come explore true healing by tuning into what you really need. Superficial healing enables us to play it safe and dodge the truth as we delay or deny deeper healing. In this class you will use guided meditation and small group discussion to share stories and insights to help you discover the heart of healing. Gain insight into the roles of nutrition, stress relief, emotions, yoga, meditation, and other healing methods on your overall wellness. Roy Holman is a local yoga and meditation teacher, hands-on healer, and reflexologist. (Roy Holman)

9333-A891 7/16 W 7pm-9pm BAK 113

## REIKI - Level I (7HRS)

\$225

Anyone can learn reiki and everyone can benefit from it. Open to beginners as well as professionals of bodywork, Reiki Level I provides the foundation for practicing this healing art and is a prerequisite for all future classes. Reiki means "universal life energy" and is a profound system of hands-on healing that is easy to use. A foundation underlying the practice of reiki is the philosophy that all healing is self-healing. In this class you will explore the hand positions for yourself and others, and will be attuned to healing on the physical body level. Bring a sack lunch or visit local restaurants for the hour-long lunch, and wear loose-fitting comfortable clothing. Classes held at the Tree of Life Reiki Training Institute, 5557 38th Ave NE, Seattle, WA, 98105-2203. Map and driving directions will be mailed with your registration confirmation. Students may enroll in both Reiki Level I and Level II for the same weekend. (Kathy Heffernan)

9352-A891 7/12 Sa 10am-6pm OFF SITE  
9353-A891 8/9 Sa 10am-6pm OFF SITE

## YOUTH

See the Recreation and Fitness section for Intermediate Iaido: Classical Japanese Swordsmanship; Intermediate Kendo: Japanese Fencing; a variety of dance classes, Wildwater River Tours; and a variety of kayaking classes. See the Music section for Guitar for Adults and Teens. See the Personal Interest section for Presenting Yourself; The Modeling World; and The Art of Makeup.

## SUMMER CAMP SIGN LANGUAGE (ASL) FOR KIDS (12HRS)



\$99

Discover how to talk with your hands! Through games and fun activities your child will be able to fingerspell, ask questions, create sentences, tell a story, and count using American Sign Language (ASL)—the language of the deaf. Required textbook can be purchased online through Amazon.com or Barnes and Noble (Penny Warner, *Learn to Sign the Fun Way: Let Your Fingers do the Talking with Games, Puzzles, and Activities in American Sign Language*, Publisher: Prima Publishing; ISBN: 0761532633; approx. \$14.95). #9868 and #9870 grades 1st-5th, #9869 and #9871 grades 6th-8th. (Peggy Lee LeFors/Linda Bontrager)

9868 6/23-7/14 TTh 9am-10:30pm BAK 205  
9869 6/23-7/14 TTh 9am-10:30pm BAK 205  
9870 6/23-7/14 TTh 9am-10:30pm BAK 205  
9871 6/23-7/14 TTh 9am-10:30pm BAK 205

## NATURAL AS (3HRS)

\$39

Would you like to increase your grade point average quickly and easily? In this workshop you will discover that any student can significantly enhance grades, self-confidence, and chances for scholarships and college admissions by performing academic skills in alignment with the brain's natural patterns. This makes note-taking, reading, studying, memorizing, and test-taking amazingly efficient. Explore simple methods for understanding math and other subjects, optimizing focus and concentration, and preventing test anxiety. Students of all ages describe this class as "awesome," "necessary," and "easy-to-understand." The instructor graduated at the top of his college class with a 4.0 GPA and has a Juris Doctor degree from Brigham Young University. \$30 due to the instructor at first class session for comprehensive workbook. Parents who wish to attend with their minor child must register and pay the course fee; but can share course materials with their child. Appropriate for ages ten and older. (Curtis Adney, M.S., J.D.)

9315-A891 6/28 Sa 9am-12pm BAK 104

## ED2GO ONLINE

### ONLINE NON-CREDIT CLASSES: Ed2Go

\$79

Can't make it to class on a regular schedule? In collaboration with Ed2Go EvCC's Continuing Education now offers a wide variety of non-credit classes online. These courses are delivered over the Internet, and you can study from your home or office at any time of day or night. The courses are taught by instructors who are famous for their ability to create warm and supportive learning communities, plus are affordable, fun, fast, and convenient! We've listed the course categories we offer below. However, for a full list of course titles and descriptions visit the class

web site [www.ed2go.com/everett](http://www.ed2go.com/everett) and select "Courses." While visiting the website, test drive a free sample class by selecting "demo" on the landing page!

### How Online Classes Work:

Each class is \$79, lasts for six weeks, and has a set beginning and end date. You have two class sessions to choose from for Summer quarter:

6/18-8/8 or 7/16-9/5

On the class start date you will access lessons and assignments in an interactive online format via the Internet. Each course is project-oriented and includes lessons, quizzes, hands-on assignments, discussion areas, and supplementary links. A course includes twelve sets of lessons with a new lesson released each Wednesday and Friday, culminating in a final exam. You pick up lessons from the web, complete assignments, then return to the web to complete the chapter quizzes. When you finish the course you can print out an individualized completion letter showing your progress and completion.

### How to Get Started:

Visit our Online Instruction Center at [www.ed2go.com/everett](http://www.ed2go.com/everett). Select the "Courses" link to browse through our course listings and descriptions. When you are ready to register for a class, while on the individual course's webpage merely click the "Enroll Now" button and follow the instructions to enroll and pay for your course. Be sure to complete the orientation where you will learn important information about your course, and choose your name and password to access your course. (This step is critical! You cannot access your course until you complete the orientation.) On the start date of your class return to the Online Instruction Center website and select the "Classroom" link. To begin your studies, simply log in with the name and password you provided during orientation.

### Computer Requirements:

All courses require Internet access, e-mail, and Netscape Navigator or Microsoft Internet Explorer web browser. Some courses may have additional requirements listed in the course description.

### Major Topic Areas:

- The Internet
- Web Page Design
- Web Graphics and Multimedia
- Basic Computer Literacy
- Computer Applications
- Graphic Design
- Computer Troubleshooting and Networking
- Database Management and Programming
- Digital Photography and Digital Video
- Languages
- Writing and Publishing
- Entertainment Industry Careers
- Grant Writing and Nonprofit Management
- Start Your Own Business
- Sales and Marketing
- Accounting
- Business Administration
- Test Prep
- Personal Development
- Personal Finance and Wealth Building
- Health, Nutrition and Fitness
- Personal Enrichment
- Child Care and Parenting
- Art, History, Psychology and Literature
- Math, Philosophy and Science
- Teaching and Instruction

**HURRY!**  
Classes fill quickly.

Call 425.267.0150  
to register now!

# Technology Focus

**LOCATION OF TECHNOLOGY CLASSES:** Most computer classes are held at the Applied Technology Training Center (ATC), located at 2333 Seaway Boulevard in south Everett (see map on the back of this schedule). However a few are held at Lake Stevens High School (marked as LKH).



## COMPUTER SKILLS TRAINING: A QUICK OVERVIEW

EvCC's Continuing Education offers computer applications workshops and programs with a variety of options to match your skill level and schedule. The courses and programs are described in detail in the Computer "Introductory" Workshops and Computer Software Workshops sections.

### Computer Information Session: Making the right choices (2HRS)

**FREE**

Are you new to computers? Planning to purchase one? Wondering what workshops you should enroll in? Attend this free seminar and receive easy to understand help in selecting the best computer workshops to fit your skill level. Use this great opportunity to ask questions to gain the knowledge that will help you get started. Registration is not required. (Cindy Kling)

8860-A891      6/23      M      6pm-8pm      ATC 221

## COMPUTER "INTRODUCTORY" WORKSHOPS

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system.

### QUICK KEYBOARDING (4HRS)

**\$139**

Do you have difficulty using your computer and "hunt and peck" the characters because your fingers just don't know where the correct keys are? Whether for personal use or in your career correct keyboarding skills are a necessity. Discover to type the alphabet by touch (without looking at the keyboard) in just six short hours. You'll be delighted once you acquire correct keyboarding techniques including proper posture and wrist placement for a lifetime of healthy keyboarding! No prior computer knowledge or experience necessary. Typing book, colored chart, and software included (\$45 value). (Christina Kelly)

8760-A891      6/24-6/26      TTh      6pm-8pm      ATC 113

### BARE ESSENTIALS COMPUTING (6HRS)

**\$105**

Are you intimidated by personal computers? If you have limited or no computer experience then this class is for you. Receive hands-on practice beginning with the basics and comfortably progressing through the essentials. Become familiar with computer terminology and technique as you use the mouse and keyboard to open programs, create a document, and save your work. You will also explore the wonders of the Internet and learn email basics. This foundational workshop will introduce users to the most commonly used software applications. This class uses Windows XP, but is also appropriate for Windows Vista, 2000, ME, and 98. No prior computer knowledge or experience necessary. Textbook included (\$20 value). (Christina Kelley)

8772-A891      6/28      Sa      9am-4pm      ATC 113

### WINDOWS XP FOR THE REAL WORLD (6HRS)

**\$105**

This class will develop intermediate computer skills by expanding on Windows XP fundamentals as you gain skills to confidently manage files and folders using real world scenarios. Whether for home or business use, fundamental knowledge of file management is essential in order to be computer proficient. The importance of Windows clipboard will be demonstrated as you discover how to cut, copy, and paste text within a document. A brief explanation of computer hardware components and their uses will also be covered. This class uses Windows XP but is also appropriate for individuals running Windows Vista, 2000, ME and 98. Prerequisite: Bare Essentials Computing or equivalent. Textbook included (\$20 value). Prerequisites: (Christina Kelley)

8778-A891      7/12      Sa      9am-4pm      ATC 113

## COMPUTER SOFTWARE WORKSHOPS

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system and Microsoft Office 2007 suite.

### WORD

#### WORD 2007 LEVEL I: Word processing basics (6HRS)

**\$105**

This course is for those new to word processing and want to explore the fundamentals of Microsoft Word. Receive vital training in the basics of creating, formatting, and saving documents. Additional topics include cut, copy, and paste; font and paragraph formatting; indents; margins; and print options. Discover the organizational power of tabs and tables, and add impact by incorporating clip art. Prerequisite: Bare Essentials Computing or equivalent. Textbook included (\$20 value). (Christina Kelley)

8782-A891      8/2      Sa      9am-4pm      ATC 113

### EXCEL

#### EXCEL 2007 LEVEL I: Spreadsheet basics (6HRS)

**\$105**

This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. You will create worksheets by entering text and numbers, and then edit, save, and close the workbooks. Work with columns and rows by resizing, inserting, deleting, and using fill colors and borders. Move, copy, and automate content using cut/copy/paste, autofill techniques, and customized sheet tabs. Discover the computing strength of Excel by working with formulas and functions, and present your spreadsheet results with dynamic visual impact using Excel charts. Prerequisite: Bare Essentials Computing or equivalent. Textbook included (\$20 value). (#8792 Lynne Midyette; #8794 Christina Kelley)

8792-A891      7/19      Sa      9am-4pm      ATC 113

8794-A891      7/22-7/24      TTh      6pm-9pm      ATC 113

#### EXCEL 2007: Excel formulas and functions made easy (3HRS)

**\$45**

Want to use the built-in functions of Excel to easily perform complex calculations? Or run a web query to include real time information in your spreadsheet? To explore these capabilities and more, we'll develop a workbook that explores multiple budgeting options for an imaginary Australian vacation, an accounts payable worksheet, and payments on a loan. Topics will include using functions AutoSum, Pmt, Max, Min, Avg and If; including dates in calculations; using absolute and relative cell references for formulas and functions; and running Web queries to retrieve external data. Prerequisite: Bare Essentials or equivalent. Handouts included. (Cindy Kling)

8775-A891      8/11      M      6pm-9pm      ATC 113

#### EXCEL 2007: Using Excel as a database (3HRS)

**\$45**

Discover Excel's powerful list and database capabilities. Explore how to organize and manage worksheet information so you can quickly find data for projects, reports, and charts. We will create a database for a "business" and then summarize the information stored there in an Excel chart. Topics include creating, adding and deleting records; using AutoFilter; creating custom and advanced filters; using data validation for list entries; and creating a chart. Prerequisite: Excel I or equivalent. Handouts included. (Cindy Kling)

8777-A891      8/13      W      6pm-9pm      ATC 113

## ACCESS

### ACCESS 2007 LEVEL I: Learn the basics (6HRS) \$105

This course is for those who want to explore the fundamentals of Microsoft Access and practice general database design. Discover how to make a table and enter data using various methods, including wizards and forms. Create simple and advanced queries to filter results by using specific criteria. Explore techniques to organize, sort, and extract relevant information. Present organized results attractively by using reports. Additionally, discover how to use relationships between tables to effectively synchronize the records, insuring clarity and data integrity. Prerequisite: Windows XP for the Real World or equivalent experience, and good working knowledge of Word and Excel highly recommended. Textbook included (\$20 value). This is a Fall quarter class. (Cindy Kling)

8800-A892 8/16 Sa 9am-4pm ATC 221

## PHOTOSHOP

### DIGITAL PHOTOS I: Cleaning up your image (6HRS) \$105

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo "just right." Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. (Van Aguirre)

8808-A891 7/19 Sa 9am-4pm ATC 221

## POWERPOINT

### POWERPOINT 2007: The PowerPoint advantage (6HRS) \$105

PowerPoint is an impressive presentation tool for work and at home. Create high-quality, attention-grabbing presentations on a PC or a laptop. Whether to keep a business meeting on track, promote a product to a client, or creatively present your vacation photos, this program is essential for professional-looking and cost-effective results. Create handouts, meeting notes, and overhead films. Design creative notices, brochures, and presentations by using a versatile combination of graphics and text. Create graphs to illustrate trends, profits, and losses. Generate your own slide show and discover shortcuts to speed up your work. Prerequisite: Bare Essentials Computing or equivalent. Textbook included (\$20 value). (Siri Cummins)

8804-A891 7/26 Sa 9am-4pm ATC 113

## PUBLISHER

### PUBLISHER 2007: Promoting events with flyers and brochures (3HRS) \$45

Desktop publishing is not just for advertising professionals, it's easy enough for the whole family! Explore how to create flyers and tri-fold brochures to promote your business or special event. This workshop will show you how simple and fun it is to use MS Publisher. Topics will include how to replace existing text; inserting and resizing Clip Art; copying and moving an image; and adding BorderArt and Word Art. Prerequisite: Bare essentials computing or equivalent. Handouts included. (Cindy Kling)

8769-A891 7/21 M 6pm-9pm ATC 221

## QUICKBOOKS

### BOOKKEEPING BASICS (6HRS) \$110

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You'll also review how to reconcile your bank account and create financial statements (profit and loss, owner's equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. (Pat Coughlin)

8812-A891 6/28 Sa 9am-4pm ATC 115

### QUICKBOOKS PRO 2006 FUNDAMENTALS (6HRS) \$145

Get your company books open and ready for business! This workshop is filled with tips and tricks on using various versions of QuickBooks efficiently. Discover how to tailor your company preferences, walk through setting up items and services, and customize your Chart of Accounts.

Manage customer and vendor lists while gaining hands-on experience with several transactions from invoices to deposits. Reconcile and balance your bank and credit card statements and explore basic reports and financial statements. Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics class is not required but highly recommended. Textbook included (\$20 value). (Lynne Midyette)

8814-A891 7/26 Sa 9am-4pm ATC 220

### QUICKBOOKS: Custom reports and graphs (2 HRS) \$55

Creating the right report can be a difficult and daunting task. Every business has specific needs when it comes to accessing and displaying their data. This module will cover a range from report basics to advance customization. Explore how to run preset reports, modify reports, and export and print reports. Discover how to graphically display your data using graphs and memorize reports for later viewing. Prerequisite: Quickbooks Pro 2006 Fundamentals or equivalent experience. (Handout included). This is a Fall quarter class. (Lynne Midyette)

8832-A892 8/16 Sa 9am-11am ATC 220

### QUICKBOOKS: Sales tax and inventory (2HRS) \$55

This workshop will cover what you need to know regarding sales tax and inventory using QuickBooks. Discover how easy it is to set up tax items, combine tax items, and track and pay sales tax. We'll also explore how to set up tax rates and payment agencies, and access various related reports. Small businesses that work with a limited inventory will benefit from the QuickBooks Inventory feature. Discover how to set up inventory items, adjust inventory, set-up reorder points, and access various inventory reports. Prerequisite: Quickbooks Pro 2006 Fundamentals or equivalent experience. (Handout included). This is a Fall quarter class. (Lynne Midyette)

8833-A892 8/16 Sa 11:30am-1:30pm ATC 220

### QUICKBOOKS: Audit trails, theft prevention and advanced bookkeeping entries (2HRS) \$55

The workshop will cover advanced bookkeeping entries such as large purchase transactions, loans, and depreciation. You'll use Quickbooks Pro to make journal entries, adjusting entries, and discuss closing your books. We will also discuss the proper way to handle non-sufficient funds and fix common bookkeeping mistakes. Workshop also includes multi-user accounts, auditing your books, and theft prevention. Prerequisite: Quickbooks Pro 2006 Fundamentals or equivalent experience. (Handout included). This is a Fall quarter class. (Lynne Midyette)

8839-A892 8/16 Sa 2pm-4pm ATC 220

## CATIA

CATIA Version 5 (V5) is Dassault Systemes' computer aided drafting and computer-aided manufacturing (CAD/CAM) software solution that allows you to define and make the tools needed to manufacture your products. CATIA is predominately used by design, tooling, and manufacturing engineers; commercial and consumer designers; and users of other CAD/CAM software programs. CATIA enables users to tailor product development according to their industry-specific requirements. With CATIA, users simulate the entire range of industrial design processes from marketing and initial concept to product design, analysis, assembly, and maintenance. This software is the standard in the aircraft industry and widely used in the automotive industry across the U.S.

**Training Designed for a Variety of Users:** These courses are ideal for manufacturing engineers, commercial or consumer designers, and others familiar with 3D construction from 2D instructions (carpenters, mechanics, electricians) interested in switching to CATIA. This includes current users of CATIA V5, those using CATIA V4 who will be upgrading to V5, and other CAD/CAM users who are new to the CATIA software program.

Those new to CATIA V5 and wish to become designers should consider taking all five of the following introduction classes:

- Intro to CATIA V5
- Assembly Design Fundamentals
- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integration

Current CATIA V5 users can enhance their skills by taking:

- V5 Surfacing Operations
- Intro to V5 Surfacing
- V5 Drafting Fundamentals
- and/or Assembly Design Advanced



Full class descriptions can be viewed at <http://v5train.com>

**Training Options:** You can take the classes "On Line – Self Directed" using a web-based simulation of the CATIA software (you don't have to own the CATIA software license). Or you can choose to participate in the "Boot Camp" which is a five-week hybrid class that combines online simulation with instructor-led instruction in a lab setting. Both training models use a simulated CATIA program for all or part of the training. To view and experience a sample of the training methods go to <http://v5train.com/coll/everettcc.htm> Please note that once you register and your username and password are activated, there are no refunds.

**Prerequisites and Hardware and Software Requirements:** You must have a working knowledge of Windows 98 (or a later version), experience using files and folders, and basic background in CAD (desired although not necessary). You can access the training software on any computer (IBM, MAC or Linux OS) with high speed Internet connection (recommended), a browser with Macromedia Flash plug-in installed, Adobe Reader (7.0.7 or higher), an active email account, and pop-up blockers disabled.

**CLASSROOM – INSTRUCTOR LED**

**HYBRID - CATIA V5 BOOT CAMP (4.5 CEUs) \$3,500**

Obtain the fundamentals of CATIA V5 in five weeks in the "hybrid" training method that combines instructor-led sessions with web-based training. Once a week you will meet at the ATTC lab in South Everett using live CATIA V5 software. After each classroom session you'll have one week to reinforce skills using the online simulation training unit via the Internet (no CATIA license required).

**Boot Camp includes the first five classes recommended for those new to CATIA:**

- Intro to CATIA V5
- Assembly Design Fundamentals
- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integrations

8761-A891      6/25 - 7/23      Online      5-10 pm      ATC 113  
 6/25 - 7/23      W

**CEUs**  
 (Continuing Education Units)  
**Are available for  
 most workshops**

**Please make your request  
 when you register**

**ONLINE – SELF DIRECTED**

Study CATIA online at your own pace in the comfort of your home or work setting. The curriculum is web-based and includes video demonstrations and interactive lab exercises using the CATIA simulation program. You can enroll in and start a class at any time plus you have access to the web-based class materials for 21 days from the date of activation. If you are new to CATIA you may wish to enroll in the "Online Package" which include the first five classes, for a saving of \$200!

**CATIA V5 ONLINE "PACKAGE" (4.0 CEUs) \$1725**

Includes Intro to CATIA V5; Assembly Design Fundamentals, Sketcher and Auto-Constraints, Part Design Fundamentals, and Part and Product Integration.

9118-A891 Online

**INTRO TO CATIA (.8 CEUs) \$400**

9080-A891 Online

**ASSEMBLY DESIGN FUNDAMENTALS (.8 CEUs) \$400**

9081-A891 Online

**SKETCHER AND AUTO-CONSTRAINTS (.8 CEUs) \$400**

9082-A891 Online

**PART DESIGN FUNDAMENTALS (.8 CEUs) \$400**

9083-A891 Online

**PART AND PRODUCT INTEGRATION (.8 CEUs) \$400**

9084 Online

**DRAFTING FUNDAMENTALS (.8 CEUs) \$400**

9085-A891 Online

**INTRODUCTION TO SURFACING (.8 CEUs) \$400**

9086-A891 Online

**SURFACING OPERATIONS (.8 CEUs) \$400**

9087-A891 Online

**ASSEMBLY DESIGN ADVANCED (.8 CEUs) \$400**

9089-A891 Online

**FUNCTIONAL TOLERANCING AND ANNOTATION (.8 CEUs) \$400**

9090-A891 Online

**WIREFRAME FUNDAMENTALS (.8 CEUs) \$400**

9091-A891 Online

**EVERETT COMMUNITY COLLEGE CONTINUING EDUCATION REGISTRATION FORM**

**USE ONLY FOR CLASSES OFFERED THROUGH CONTINUING EDUCATION.**

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_ Social Security # \_\_\_\_\_

Registration for: \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Fall 200 \_\_\_\_\_ Mailing Address \_\_\_\_\_ ( ) - \_\_\_\_\_

Winter 200 \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

Spring 200 \_\_\_\_\_ Birthdate: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  Female  Male Ethnic Origin: \_\_\_\_\_

Summer 200 \_\_\_\_\_ Proof of completion required for a funding source?  Yes  No E-mail: \_\_\_\_\_

Item Number	Course Number	Course Title	# Credits

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

METHOD OF PAYMENT: Credit Card payment:  Visa  Mastercard  Discover

Check or money order attached Card number: \_\_\_\_\_ \*V-code: \_\_\_\_\_

Cash payment in person to cashier Name on card: \_\_\_\_\_ Exp. date: \_\_\_\_\_

Signature: \_\_\_\_\_

\* The V-code is the last 3 digits of the number located on the back of your Visa/MasterCard. We now require the V-code in order to process your credit card. This new policy has been implemented in response to the increasing threat of credit card fraud. This policy is in place to protect you!

# Office Hours Summer 2008

The hours posted in this section only apply when classes are in session. Office hours will vary at other times.

DEPARTMENT	HOURS	LOCATION	CONTACT
Arts	M-Th, 8am-5pm; F, 8am-5pm	Whitehorse Hall, Rooms 208 and 209	425.388.9501
Athletics/Sports	M-F, 7am-4pm	Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 108A	425.388.9328
Bookstore	Parks Student Union: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-3pm Whitehorse Hall: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-12pm	Parks Student Union, main floor Whitehorse Building Room 290	425.388.9413 425.388.9433
Business, Computer Technology, Economics	8am-5pm	Olympus Hall, Room 133	425.388.9243
Cashier	M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First 4 days of quarter, 7:30am-7:30pm	Jackson Center	425.388.9224
Center for Disability Services	M-F, 8am-5pm. First 2 days of quarter, 8am-6:30pm Evening hours by appointment	Parks Student Union, main floor	425.388.9272 TTY 425.388.9438
Child Care	Closed for construction and renovation	Early Learning Center, 820 Waverly	425.388.9121
Communication (English, Speech, World Languages)	M-F, 8am-5pm	Rainier Hall, Room 311	425.388.9387
Computer Lab	M-Th, 7:30am-8:30pm; F, 7am-3pm	Shuksan Hall, Room 231	425.388.9417
Continuing Education	Phone or walk in from M-F, 8am-4pm	Applied Technology Training Center, 2333 Seaway Blvd., Everett	425.267.0150
Counseling, Advising, and Career Center	M, 8:30am-6:30pm; T-F, 8:30am-4:30pm Walk-in hours: M, 9am-12:30pm and 4-6:30pm; T-F, 9am-12:30pm Special Hours: First two days of quarter, 8am-6:30pm	Parks Student Union	425.388.9263
Distance Learning	M-Th, 8am-5pm; F 8am-4pm	Whitehorse Hall, Rooms 210 and 211	425.388.9367 or 9585
Diversity & Equity Center	M, 8:30am-5:30pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9306
Fire Science and EMT	M-Th, 8am-5pm; F, 8am-3pm	Baker Hall, Room 106	425.388.9591
Enrollment Services (Admissions and Registration)	M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First 4 days of quarter, 7:30am-7:30pm (No registrations processed June 6 and September 5)	Jackson Center	425.388.9219 fax 425.388.9173
Financial Aid	M, 9am-6:30pm; T-Th, 9am-4:30pm; Closed Fridays. First week of the quarter, M-T 8am-6:30pm, W-F 9am-4:30pm	Parks Student Union	425.388.9280
Food Services - The Cascade Range Cafe	M-Th, 7am-6pm; F, 7am-1:30pm	Parks Student Union, main floor	425.388.9400
Learning Services	M-Th, 8am-5pm; F, 8am-4pm	Rainier Hall, second floor, Room 227	425.388.9291
Library-Media Center	M-T, 7:30am-7 pm; W-Th, 7:30am-3pm, F, 7:30am-12pm Holidays and quarter break hours vary. Call 425.388.9353 for schedule.	Parks Student Union, lower floor	Circulation 425.388.9353 Reference 425.388.9354
Math & Science	M-F, 8:30am-5pm	Shuksan Hall, Room 120	425.388.9429
Monroe Program	By appointment only M-Th, 8am-8pm; F, 8am-noon	Monroe High School	360.804.4523
Nursing & Health Sciences	M-F, 7am-5pm	Health Science, Index Quad, Room 141 Nursing, Index Quad, Room 140	Health Science 425.388.9461 Nursing 425.388.9463
Paperclip - Student Service Center	M, 8:30am-6:30pm; T-Th, 8:30am-1pm; Friday closed	Parks Student Union, Room 203	425.388.9258
Parking & Security	M-F, 7:30am-4:30pm	Parks Student Union, Room 224	425.388.9990 Emergency 425.388.9998
Physical Education/Health & Wellness	M-F, 7am-4pm	Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 106	425.388.9323
Social Sciences	M-F, 8am-5pm	Rainier Hall, Room 311	425.388.9387
Student Activities	M-F, 8:30am-5pm	Parks Student Union, Room 209	425.388.9561
Student Copy and Computer Center	M-Th, 8am-8pm; F, 8am-3pm	Glacier Hall	
Student Employment Referral Center	M, 8:30am-6:30pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9278 or 9279
TRIO-Student Support Services	M-Th, 8:30am-4:30pm; closed Friday	Parks Student Union	425.388.9275
Testing Services	Testing hours are listed on page 7.	Parks Student Union, third floor	425.388.9288
Veterans	M, 9am-4:30pm; T-Th, 9am-4:30pm; closed Fridays First week of the quarter, M-T 8am-4:30pm, W-F 9am-4:30pm	Parks Student Union	425.388.9277
Vice President for Student Services	M-F, 8:30am-4:30pm Evening hours as needed	Parks Student Union	425.388.9588 or 9589
Workforce Development	M-Th, 8am-4pm; F, 8am-2pm	Parks Student Union	425.388.9547
Youth Re-engagement	M-Th, 8am-5pm; F, 8am-3pm	Rainier Hall, Room 217	425.259.8738