



**Getting Started**  
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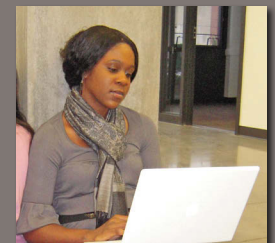
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# On the Cover

Hi everyone,

When I first started taking classes at EvCC back in Fall 2006 as a Running Start student, our campus looked way different.

That was before Whitehorse. Before the Early Learning Center remodel. And way before Gray Wolf Hall - the college's newest building opening this quarter.

As someone who's seen the campus change during the last two years, I'm really excited about Gray Wolf. The building will have humanities, social sciences, and communications classes.

And it's the new home of the University Center of North Puget Sound (bachelor's and master's degrees from Western, Eastern, Central, Evergreen, WSU, and Hope International). I know a lot of people who are happy to have these programs right here.

I chose EvCC because it's close, has a lot of classes to choose from, is affordable and the teachers are here to teach. I didn't want to start college by sitting in a huge classroom where no one knew my name.

For those of you just getting started, my advice would be to get involved in Student Activities. When I did Running Start, I just came and took classes and went home. The next year, one of my friends convinced me to become a student senator. Then I ended up as the ASB vice president of budget and finance. This year, I got to serve as ASB president.

I expect to graduate at the end of this quarter. Next year, I'll be at Montana State University, where I'll major in general or applied math. Yeah, I know - I'm a nerd. I always thought it would be fun to do something with NASA or rockets or space. When I get there, I'll know that Everett Community College helped make it possible.

All the best,  
Sarah  
EvCC ASB President

EvCC Class of 2009



Checking Out  
Gray Wolf



EvCC's New  
Gray Wolf Hall

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### Paying for School ..... 9

Find out about tuition costs, how to make a payment, payment deadlines, and other essential financial details.

### Distance/eLearning..... 14, 15

Choose when and where to learn in a style that works best for you, whether it's online, through video, or meeting both on-campus and online.

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We'll help you complete high school, learn English as a Second Language or prepare for the GED test. Daytime, evening, and online classes.

### Arts..... 19

From printmaking to painting, Everett Community College has a thriving arts community. Get exceptional experience without the private school price.

### Early Learning Center ..... 47

Parents welcome at EvCC! Find out about exceptional and affordable on-campus childcare at our newly expanded Early Learning Center.

### Engineering ..... 32

EvCC is the only community college in the country where future engineers create their own submarine. Check out the classes you need to get started.

### Health Care ..... 39, 48

Looking for a great job? Demand is high and growing for medical assistants, nurses and more. We have the classes you need.

The Everett Community College class schedule (USPS 012133, Vol 18, No. 3) is published quarterly by Everett Community College, 2000 Tower Street, Everett, Washington 98201-1390. Periodicals postage is paid at Everett, WA. Postmaster: Send address changes to Everett Community College, Class Schedule, 2000 Tower Street, Everett, Washington 98201-1390.



# Family Night

**Tuesday, March 10 5:30-7:50pm**  
**Everett Community College**

A presentation designed to help parents and prospective students make college and career choices.

- 5:15 Welcome and refreshments
- 5:30 Overview of programs and services at EvCC  
Academic and technical programs  
Getting started
- 6:45 Breakout sessions - topics will include:
- University Transfer
  - Financial Aid
  - Technical Programs
  - Running Start
  - Selected Majors

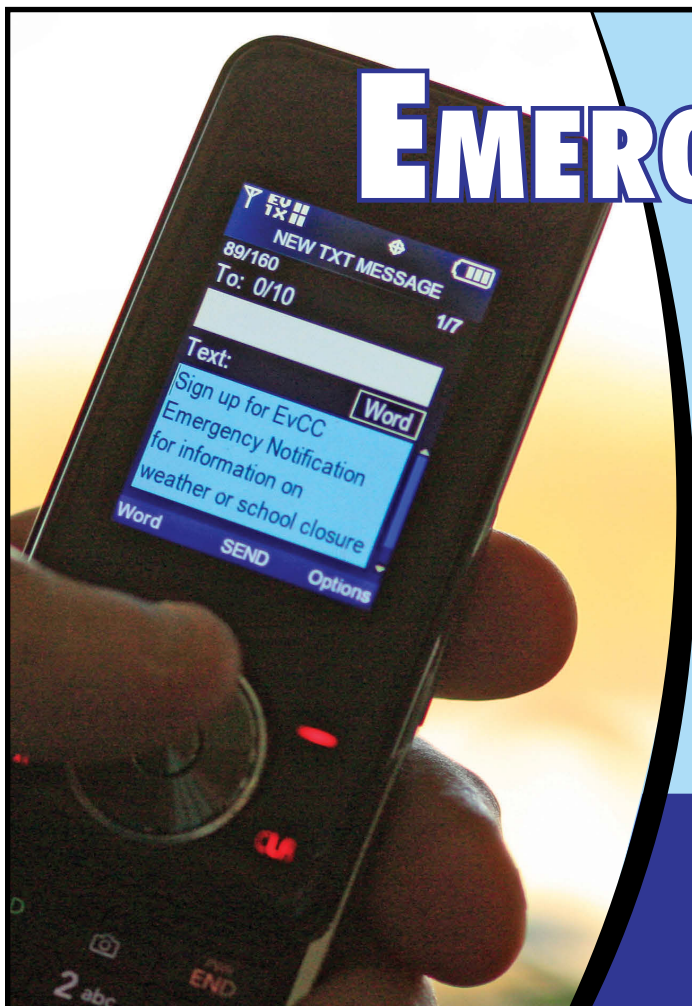


The event is free and open to the public! Call 425-388-9219 for more information.

## EMERGENCY ALERT

Sign up to get a text message or email when EvCC is closed or has an emergency. Get the news sent directly to you!

***Sign up now!***  
[www.everettcc.edu/emergency](http://www.everettcc.edu/emergency)



# Getting Started Checklist

- Learn about the college.** College is probably one of the most important decisions you will ever make. Take time to browse the EvCC website: learn about programs, student services, and activities. Note the things that interest you. **Flip to page 80 for a web directory.**
- Apply.** The earlier the better. You can apply online at [www.everettcc.edu/admissions](http://www.everettcc.edu/admissions) or you can request a paper application by calling **425-388-9219 and pressing 0.** Former students see **page 7.** When you receive your letter of admission it will include your student ID and PIN.
- Apply for Financial Aid.** Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- Participate in SOAR New Student Orientation.** Students who apply early for admission receive an early-bird SOAR appointment with their admission notification. Students who apply later may select any of the SOAR sessions **listed on page 7.** SOARs are one-stop opportunities to complete placement testing, orientation, advising and registration – all in one day!
- Take the Placement Tests.** If you can't spend a full day in a SOAR, you are welcome to take the placement test as offered on a regular weekly schedule listed on **page 7.** Orientation information is available at [www.everettcc.edu/orientation](http://www.everettcc.edu/orientation).
- Be Advised!** Advisors know which classes you need to take to make the most of your time and money, and to help you accomplish your educational goals. For more information on advising, see **page 10.**
- Register for Classes.** After getting your Student ID and PIN, you can register online at [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk). You can also register in person in the Enrollment Services Office in Jackson Center if you do not yet have a student ID and PIN.
- Pay your Tuition and Fees.** There are several payment options available; see the payment policies and options, **page 9.** Pay your tuition in Jackson Center or online at [www.everettcc.edu/creditcardpay](http://www.everettcc.edu/creditcardpay).
- Arrange for Transportation, Parking and Child Care.** You can purchase a parking pass in Jackson Center. Information on parking and public transportation is available at [www.everettcc.edu/parking](http://www.everettcc.edu/parking) or on **page 10** of this schedule. Check out EvCC's Early Learning Center for kids ages 1-5 (see page 47). Visit [www.everettcc.edu/elc](http://www.everettcc.edu/elc).
- Buy your Books.** Visit the EvCC Bookstore in the Parks Student Union or buy your books online at [www.everettcc.edu/bookstore](http://www.everettcc.edu/bookstore).
- Go to Class!** Spring classes start **March 30.**
- Need Help?** Visit the Enrollment Services Office in Jackson Center or call **425-388-9219 and press 0** to request help from an entry advisor. Or send your questions to [admissions@everettcc.edu](mailto:admissions@everettcc.edu).

## Getting Started Sessions

**March 9 • April 6 • May 5 • June 15**

All sessions are held at 6pm in the Jackson Center

Join us for a friendly and informal session that provides you with information about how to get started at EvCC.

- Admission
- Placement testing
- Financial aid
- Selecting classes and programs
- Support services

# Dates & Deadlines

## SPRING 2009 EXAM SCHEDULE

	<b>Tuesday June 9</b>	<b>Wednesday June 10</b>	<b>Thursday June 11</b>	<b>Friday June 12</b>
<b>8 - 9:50am</b>	Classes that meet at 9am daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 9am T/Th, T or Th And classes that meet at 7am	Classes that meet at 8am daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 8am T/Th T or Th
<b>10 - 11:50am</b>	Classes that meet at 11am T/Th T or Th	Classes that meet at 11am daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 10am T/Th T or Th	Classes that meet at 10am daily, four days/week, three days/week M/W, M or W or F
<b>12 - 1:50pm</b>	Classes that meet at 1pm daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 1pm T/Th T or Th	Classes that meet at noon daily, four days/week, three days/week M/W, M or W or F	Classes that meet at noon T/Th T or Th
<b>2 - 3:50pm</b>	Classes that meet at 3pm T/Th T or Th	Classes that meet at 3pm daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 2pm T/Th T or Th	Classes that meet at 2pm daily, four days/week, three days/week M/W, M or W or F

Final exams for evening courses will be held according to this schedule:

**Classes that meet M, M-W, M-F** – during the scheduled class time on June 10.

**Classes that meet T, T-Th, T-W-Th, T-F** – during the scheduled class time on June 9.

## ANNUAL CALENDAR

**Winter Quarter 2009: January 5 - March 20**

**Spring Quarter 2009: March 30 - June 12**

**Summer Quarter 2009: June 22 - August 14**

## IMPORTANT DATES TO REMEMBER

NOTE: The deadlines below apply to most college-credit courses that span a full term. Deadlines for non-standard, non-credit, and self-support classes may be different and are listed in the course description in this publication. Contact 425-388-9208 for details about deadlines. Special deadlines are listed with specific classes in this schedule.

### SPRING QUARTER 2009

Advising Fair .....	February 24
Graduation application deadline for Spring .....	February 6
Graduation application deadline for Summer.....	April 10
Begin early bird current student registration by appointment .....	February 25
Begin early bird new student registration for this term by appt.....	March 4
Begin early bird open continuous registration for this term .....	March 6
Earlybird Deadline to pay for this term, 4:30pm .....	March 12
Registration processing closed this day only .....	March 13
Registration re-opens.....	March 16
First day of classes, official first day of the Quarter.....	March 30
WAOL classes begin this day.....	April 2
100% refund deadline, 4:30pm* .....	April 3
Last day to add without instructor permission .....	April 3
Last day to register or to add a class or drop with no record.....	April 10
50% refund deadline, 4:30pm* .....	April 17
Payment deadlines for 20-40 Plan.....	April 17 & May 8
Last day to drop with a W or change audit status.....	May 22
Classes end .....	June 8
Final examinations .....	June 9-12
Instructor grades due .....	June 15
College holidays .....	May 25

\*These deadlines are different for self-support and non-standard classes  
There is no 50% refund for self-support classes.

## INFORMATION SESSIONS

### Aviation Maintenance

Paine Field Building C-80 at 2:30pm  
March 12, April 9, May 14, June 11

### Business and Applied Technology

Olympus Hall, Room 131, 6-8pm

### Cosmetology

9315 G - State Ave., Marysville  
March 2

### Distance/eLearning

Whitehorse Hall, Room 105  
March 24, noon & 6pm

### Early Childhood Education

Rainier Hall, Room 304  
February 27 at noon  
April 22 at 4pm

### Fire Science and Emergency Medical Technician

Index 100  
February 25, 5:30pm  
March 9, 11am  
March 25, 5:30pm  
April 13, 11am  
April 29, 5:30pm  
May 11, 11am  
May 27, 5:30pm  
June 15, 11am  
June 24, 11am

### Getting Started

How do I apply? How do I select courses?  
Jackson Center at 6pm  
March 9, April 6, May 5, June 15

### Health Sciences

March 4, 2pm, Index 138  
April 14, 2pm, Index 168  
May 15, 8am-4pm, Index 138  
June 10, 10am, Index 169

### Medical Coding

MC Chat Room, Tuesdays during the quarter, at 4-5pm Pacific Time. Log on to <http://chatzy.com/802124631657>  
Enter your name and the case-sensitive password "EvCCoder."

### Medical Spanish Interpreter

February 23, 6:30pm, Index 138

### Medical Transcription

MT Chat Room, every Wednesday during the quarter, 4-5pm Pacific Time. Log on to <http://chatzy.com/777441000748>  
Enter your name and the case-sensitive password "MTWannaB"

### Nursing Careers

Index Hall Complex – Watch for Signs  
March 2 at 1pm  
April 20 at 1pm  
May 18 at 1pm

### Photography

WHI 261

### Tribal Enterprise Management

Location: Tulalip South Lot  
Call 425-388-9106 or 425-388-9584.

### University Center of North Puget Sound

425-252-9505  
For information about Bachelor's and Master's degrees in Everett, see pages 12 and 13.

### Welding and Fabrication

Monte Cristo, Room 110, 5pm  
March 11,  
March 20

# Registration

## CURRENT AND FORMER STUDENTS START HERE

### CURRENT STUDENTS

If you are attending EvCC now, or have attended within the past two quarters, you have a registration appointment in our system, and you may be able to register now. See "In Person" and "Online" registration information on the next page.

### FORMER STUDENTS

If you have not attended recently, it is easy to update your record for re-enrollment. Go to [www.everettcc.edu/studentforms](http://www.everettcc.edu/studentforms), print the Adjustment to Status form and submit it promptly to the Enrollment Services Office. Or, you may call 425-388-9219 and ask us to mail you the form. When we receive your completed form, we will send you registration information. If it is close to the beginning of the quarter, you may simply come into the Enrollment Services Office to start the registration process. Call 425-388-9219 for more information.

## NEW STUDENTS START HERE

### WHO CAN ENROLL?

If you are age 18 or older, or if you have a high school diploma or GED, you are eligible to register in classes. Some programs will require a high school diploma or GED.

If you are younger than 18, or have not yet graduated from high school, review our "Teens in College" options at [www.everettcc.edu/teensincollege](http://www.everettcc.edu/teensincollege).

If you are a junior or senior in high school and interested in our Running Start program, call 425-388-9211 or send an email to [kritter@everettcc.edu](mailto:kritter@everettcc.edu).

If you are interested in ESL, GED, or high school completion, call 425-388-9291.

If you are an international student on an F-1 visa, call 425-388-9220 or send an email to [jfitzpatrick@everettcc.edu](mailto:jfitzpatrick@everettcc.edu).

### HOW DO I START?

It is best for you to apply for admission at least 60-90 days before the quarter starts in order to gain an early registration appointment, with information about skills assessment, orientation, and advising. There is no application fee.

It is not necessary to apply for admission in order to register. Many students simply walk in and register. However, students who are admitted early generally receive priority in registration. Walk-in students may be delayed if they have not yet taken our skills assessment or met with an advisor, or if the classes they want are full.

### DO I HAVE TO TAKE A TEST?

Entry skills assessment is required of all students taking more than 7 credits. Don't worry! This is not a pass or fail test. The assessment helps you and your advisor select the right level of courses. See the testing schedule on this page.

### WHEN DO I HAVE TO PAY?

If you register early, you must pay by March 12. If you register after March 12 you are expected to pay within five working days of your registration or before the beginning of the quarter, whichever comes first. Once classes begin, payment is due immediately. The College reserves the option to drop or bill unpaid students. Students who are receiving financial aid, a scholarship, or third-party payment must make prior arrangements with the Financial Aid and Cashier's Office in order to avoid being dropped or billed.

### IS FINANCIAL AID AVAILABLE? OR A PAYMENT PLAN?

Please read the description about tuition, fees and payment on page 9 very carefully. If you feel you need assistance to pay for your college costs, contact our Financial Aid Office immediately, or go to [www.everettcc.edu/sfs](http://www.everettcc.edu/sfs) for information about grants, loans, and scholarships. Please apply for aid early, very early. You may complete the federal financial aid application form online - go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Need a payment plan? You may submit an application for our "20-40 Plan" which sets payment deadlines as follows: 50% by the regular deadline and the remaining amount split between payments by the 20th calendar day and by the 40th calendar day. Go to the Cashier's Office for the "20-40 Plan" application after you register. You do not need to be eligible for financial aid to participate. For more information go to: [www.everettcc.edu/2040plan](http://www.everettcc.edu/2040plan).

### NEW STUDENTS SOAR FOR SUCCESS

New students are invited to participate in **SOAR for SUCCESS**. Select one of the dates below and spend a full day on campus in a **one-stop** mode. Complete the placement test, orientation and advising, and then register! As an alternative, complete the test during one of the regular times in our Testing Center and then attend the orientation and advising sessions at one of the times below.

Date	Placement Test	Orientation	Advising	Location
March 4	10am	1pm	2pm	Jackson Ctr
March 5	10am	1pm	2pm	Jackson Ctr
March 11	10am	1pm	2pm	Jackson Ctr
March 17	10am	1pm	2pm	Jackson Ctr
March 24	10am	1pm	2pm	Jackson Ctr
March 30	10:30am Parks Rm 308	Jackson Ctr	Jackson Ctr	

### PLACEMENT TESTING AND ASSESSMENT RESULTS HELP YOU TAKE THE RIGHT CLASSES

The Testing Center is located in the Parks Student Union, third floor. In addition to the test times in the "SOAR for Success" box on this page, various tests are offered on a regular basis; call 425-388-9288 for a schedule or go to [www.everettcc.edu/testing](http://www.everettcc.edu/testing). The current schedule (valid until April 3) is listed below. Arrive early, space is limited.

Entry placement is required for all new students taking more than seven credits and/or Math and English courses. The ASSET or the COMPASS test can be taken.

- ASSET, paper and pencil test: Tuesday and Thursday at 9:30am. COMPASS computerized version: Monday 10:30am and 3:30pm, Tuesday and Thursday 1pm.
- Fee: \$26, which must be paid in advance at the Cashier's Office in Jackson Center. Bring the receipt to the Testing Center to take the test.
- Persons who have more than 45 college credits, or who have completed college composition classes at another college (with a grade of C or higher), may submit a copy of their college transcript to the Enrollment Services office with a written request for a placement test waiver. Waiver of the placement test does not necessarily satisfy course pre-requisites.

Special Test Requirements:

- A foreign language placement test may be required for placement in a foreign language course. Contact the Testing Center for testing times. No Fee.
- GED testing is also offered in the Testing Center. Call 425-388-9288 for schedule and fees or go to [www.everettcc.edu/testing](http://www.everettcc.edu/testing).



# Registration

## IN PERSON

Enrollment Services is open 7:30am-6:30pm on Mondays and Tuesdays, and 9am-4:30pm on Wednesdays, Thursdays, and Fridays. During the first week of classes each quarter, the office is open 7:30am to 7:30pm Monday through Thursday. Current, former, and new students may register on or after the appointment time that has been given to them. Running Start students, international students, and ABE/GED students are some of the categories of students who must register in person. Most other students can also register on the Web.

## ONLINE

### You may register on the Web:

- If you have been admitted as a new student for the upcoming quarter.
- If you are currently attending or if you attended within the past two quarters.
- On or after your registration appointment or during Open Registration.
- If you have been absent for a while and register during Open Registration.
- If you know your Student Identification (SID) number and your PIN.
- Running Start students, underage students, International students, ABE/ESL students, and some other categories of students may not be able to register on the web.

### TO START: GO TO [www.everettcc.edu/kiosk](http://www.everettcc.edu/kiosk)

- Please scroll down, reading the entire screen; it contains important information. Click on the red bar "Enter Student Kiosk." You will see a menu on the left with various options.
- Be prepared with a list of courses you have already identified as the courses you want.
- You can use "Student Planner" to plan your class schedule or click "Online Registration."
- Type your SID and PIN, then select the correct quarter.
- Click on register. Click on Continue.
- On the left, type the 4-digit item number of the course(s) you have selected.
- Click on Submit.
- When your registration is complete, click FINISH. It is not submitted until you do that!
- View and print your schedule to be sure you entered the courses correctly and you know the amount due.
- You cannot register in classes that meet at the same time or in classes that are full.
- You cannot register for an overload of classes of more than 21 credits.
- For registration in a variable credit class, register in person to ensure accurate credits.
- Check "audit" if you do NOT want to receive credit or a grade, otherwise, don't.
- For registration in a class that requires instructor permission, you need either a five-digit entry code issued by the instructor, or you must register in person in Enrollment Services with the instructor's signature on your registration form or a signed permission card.
- If the class is full, you may be asked if you want to get on the waitlist, if one exists.
- To view and/or change your address click on View My Address.
- You can view your class schedule and amount owed by clicking on Student Schedule.
- You can drop a class for which you have already registered. Click on Online Registration, enter your SID and PIN and view your schedule. Note the 4-digit item number of the class you want to drop and type the four-digit item number on the left hand screen, click Submit, and the course will disappear from your list of classes. You can also add one or more classes. You may add/drop classes until 4:30pm, April 3. Always go back and view your Student Schedule to be sure that any action you have taken is reflected.

**When you register, you owe tuition and fees. See page 9**

## DO YOU MEET THE COURSE PREREQUISITE?

A prerequisite describes the skills and/or knowledge the student must have before taking a class. Prerequisites are listed in the catalog and class schedule. Students are expected to satisfy all prerequisites prior to starting the course. If a student has not met the stated prerequisite(s), the student may be asked to leave the class.

## WAITING LIST PROCEDURES

If a class is full, your name may be placed on a waitlist. Not all classes maintain a waitlist. If you get on a waitlist, we cannot guarantee the instructor will accept you into the class.

As vacancies occur in a class, the top name on the waitlist will move into the actual class until we close the waitlist. You will receive a notification in the mail if we move you into the actual class. **If you are on a waitlist you must go to the first class in order to be considered for getting into the class.**

Students on a waitlist will NOT have the waitlist course credit added to their total, and might NOT show the full tuition amount due. This will affect financial aid students most of all, so read the section marked Financial Aid below. This will also affect students on Veterans' benefits, and students who may have an employer or agency paying their tuition.

**Financial Aid students:** If you have been awarded a full-time aid package, it will not be activated until you are registered in courses that add up to full-time, or a minimum of 12 credits. If you are on a waitlist, your aid check will be delayed until you get off a waitlist and into a class so that your total credits equal at least 12. Advisors can help you explore alternatives.

**Veterans:** Your best bet is to register as early as you can, so that you can register full-time and send in the paperwork to VA so that your checks can be released.

**If an employer or agency is paying your tuition:** Go to the Cashier's Office after you register and submit payment authorization forms, otherwise you risk being dropped due to non-payment. If your agency or employer needs proof that you are registered full-time, your best bet is to register early, and work with an advisor if your classes are waitlisted. If you are moved from the waitlist into a class, you must pay immediately.

## COURSE REPEAT POLICY

Courses may be repeated to improve the grade earned, but credit is earned only once. To repeat a course, the student must register for the course, submit a course repeat card at the time of registration, and pay all necessary fees. See the College Catalog for specific procedures. The course repeat form is also available on the web at [www.everettcc.edu/studentforms](http://www.everettcc.edu/studentforms). Students registered in distance courses who live more than 30 miles from campus should call 425-388-9208 to discuss options. Course repeats must be filed during the quarter of enrollment in the repeated course.

## FIRST WEEK ATTENDANCE REQUIRED

Students must attend all classes in which they are registered the first week of the quarter. In courses with a waiting list, a student who does not attend the first day and has not made prior arrangements with the instructor may be dropped from the class at the beginning of the second class meeting. A student who is not withdrawn by the College or does not officially withdraw himself/herself may be issued a failing grade by the instructor based on non-attendance.

## JUST IN TIME REGISTRATION

If the first day of the quarter is just around the corner or if classes have already started, contact the Enrollment Services Office by phone to discuss how to register. Call 425-388-9219 or 9208.

## FULL-TIME STATUS

**Enrollment in 12 or more credits per quarter constitutes "full-time" status.**



# Tuition and Payment

## TUITION FOR SPRING QUARTER, 2009

Note: Fees for self-support classes vary. See description below, as well as the specific course listings for unique fees. See "When to Pay" section for the payment schedule and deadlines.

Tuition for Spring Quarter, 2009 is estimated to be:

Credits	Resident	Discount*	
		Non-Resident	Non-Resident
1-10 Credits	\$75.80/credit	\$128.63/credit	\$247.50/credit
10	\$758.00	\$1,286.30	\$2,475.50
11	\$788.40	\$1,317.71	\$2,509.60
12	\$818.80	\$1,349.12	\$2,544.20
13	\$849.20	\$1,380.53	\$2,578.80
14	\$879.60	\$1,411.94	\$2,613.40
15	\$910.00	\$1,443.35	\$2,648.00
16	\$940.40	\$1,474.76	\$2,682.60
17	\$970.80	\$1,506.17	\$2,717.20
18	\$1,001.20	\$1,537.58	\$2,751.80
19	\$1,069.40	\$1,648.71	\$2,991.70
20	\$1,137.60	\$1,759.84	\$3,231.60

\* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services.

Tuition options for seniors, state employees and military and residency criteria for tuition purposes are described on page 78.

## TUITION AND FEES

**STATE-SUPPORTED CLASSES:** Most of EvCC's classes are "state-supported." State-supported classes are charged according to the state-regulated tuition rate listed above; lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

**SELF-SUPPORT CLASSES:** A number of EvCC classes are "self-support" and do not utilize state funding to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per class.

Students who take a mixture of state-support and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged \$818.80 plus \$375. Alternatively, a student taking 17 credits in state-support classes may be charged \$970.80.

All students - regardless of the type of courses being taken - may be charged other fees, such as a lab fee and parking fee, depending on their use. Students taking credit courses may be charged a Technology Fee of \$3.50 per credit, up to a maximum of \$35 per quarter.

## REFUNDS/DROPS/WITHDRAWALS

Refund deadlines vary, depending on the type of class.

**FOR STATE-SUPPORTED CLASSES,** the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

**FOR SELF-SUPPORT CLASSES,** refund deadlines are stated in class descriptions.

**ALL STUDENTS ARE SUBJECT TO THE FOLLOWING:** A refund is considered only when a student officially drops or withdraws from a class or from the College. The date of such action is noted if it is done via the online web registration system, or in person in Jackson Center or with Continuing Education. All drop transactions must be completed by the close of business on the deadline day. (For most classes, drops/withdrawals after the 5th day of the term must be handled in person in Enrollment Services.) A refund, if due, is mailed to the student's address on file or credited back to the credit card or agency. Refunds can take up to five weeks to process. Refunds for under \$10 will only be processed with a written request from the student.

Refunds for students who are receiving financial aid may also be calculated in accordance with state/federal rules. These formulas are published in the Financial Aid procedures manual. Financial Aid students should note that early departure could trigger a request for repayment of their aid funds.

## FINES AND DEBTS

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

## WHEN TO PAY

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

**STATE-SUPPORTED CLASSES:** Early registrants must pay their tuition and fees by 4:30pm on March 12. For registration after March 12, payment is due within 5 working days or before the beginning of the quarter, whichever comes first. Once classes begin, payment is due immediately.

**SELF-SUPPORT CLASSES:** Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

**ALL STUDENTS ARE SUBJECT TO THE FOLLOWING:** The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, ineligibility or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or referral to a collection agency.

## HOW TO PAY

You may pay in person at the Cashier's Office in Jackson Center. You may send a check to the Cashier's Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to [www.everettcc.edu/credicardpay](http://www.everettcc.edu/credicardpay).

Students who wish to postpone their payment pending receipt of financial aid, scholarship, VA or other funds must sign a "HOLD" agreement with the Financial Aid Office prior to the payment deadline.

EvCC offers the "20-40 Plan." Students may make three payments: The first payment of 1/2 the tuition and fees is due by the normal deadline. The second and third payments are due by the 20th calendar day and the 40th calendar day. There is a \$10 fee for this service. Students start the process by going to the Cashier's Office and asking for the "20-40 Plan" form. This option is not available to students enrolled in self-support classes.

Students receiving funding from an external agency or from financial aid should read "Is Someone Else Paying Your Tuition?" below.

## IS SOMEONE ELSE PAYING YOUR TUITION?

If you are depending upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashier's Office, located in the Jackson Center. The Cashier's Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. We must receive a payment voucher from your employer or agency by the payment deadline. You are responsible for submitting that voucher to us. It must be submitted immediately after registration. Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

**TRADE ACT STUDENTS:** You must see Linda Baca in Enrollment Services with your initial application, in order to complete an Independent Training Plan (CT-3 Form), cost estimate, etc. Immediately after registration each quarter you must go to the Cashier's Office and identify yourself as a Trade Act student so that your student account is properly created. Your Trade Act Counselor must forward final payment authorization to the Cashier's Office no later than March 12, 4pm. If the Trade Act fails to cover your tuition, you are responsible for payment.

**FINANCIAL AID, VETERANS' AND SCHOLARSHIP STUDENTS:** In most cases, the Financial Aid Office is able to use your financial aid to cover your tuition. However, you MUST coordinate this with the Financial Aid Office in advance of the payment deadline and sign a request to have your student account put on HOLD. Please do not assume automatic payment.

**TRIAD AND OPPORTUNITY GRANTS:** These are offered to students in designated career programs and must be validated quarterly through those program coordinators. Charges not covered by these grants are the responsibility of the student. For more information visit [www.everettcc.edu/og](http://www.everettcc.edu/og) and [www.everettcc.edu/triad](http://www.everettcc.edu/triad).

# Advising

## ADVISING

Research shows that students who work with an advisor to plan their courses, to overcome challenges, and to solve problems do better than those who do not.

- New students: meet with an entry advisor or counselor in Enrollment Services or the Counseling, Advising and Career Center.
- Attend an information session (see page 6).
- Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to [www.everettcc.edu/c.guides](http://www.everettcc.edu/c.guides).
- Ask Enrollment Services for an advisor referral.
- Stop by the Lucy Booth every Tuesday at Noon, by the espresso bar in Parks.
- Go to [www.everettcc.edu/advising](http://www.everettcc.edu/advising) for more tips.



## COMMON COURSE NUMBERS

Beginning Summer 2008, EvCC changed a variety of course numbers and titles to come in line with a common course numbering process for the community colleges in Washington. The primary purpose of this process is to enable students to know that CCN-identified courses taken at one community college will be the same as those courses at another community college. All CCN courses will be identified with an ampersand (&) in the course number. For example: ENGL& 101. Some department titles, such as Anthropology (ANTHR) and Speech (SPCH), will be changed to a new department title, such as ANTH and CMST. These changes may or may not include CCN courses with an ampersand (&). Each CCN course, if it reflects a change in title and number from last year, will indicate its former number. For example, "CHEM& 110 Chemical Concepts with Lab . . . (Formerly CHEM 100.)" This notation will phase out over time.

If you are following a sequence, particularly in the math and science areas, you should work closely with an advisor to assure that you do not repeat a course you have already taken, and that you can identify the next course in the sequence.



For more information about common course numbering or for a list of some renumbered courses, visit the common course numbering page on our website: [www.everettcc.edu/ccn](http://www.everettcc.edu/ccn)

## NEW STUDENT EVENTS

### FAMILY NIGHT

- Learn about EvCC programs and services.

**March 10, 5:30pm, EvCC Campus**

# Getting to Campus

## PARKING ON CAMPUS

During the first week, students and visitors are urged to arrive about 15 minutes early in order to find parking. In an attempt to make parking accessible and secure for the entire campus, every person parking on campus must have a paid permit tag, or a free, one-day visitor permit from the Security Office in Room 224, Parks Student Union Building. Parking permit tags must be purchased before each quarter. Students may not park in staff or visitor parking spaces. Student parking spaces are located by Rainier, Whitehorse, Early Learning Center, Rite Aid, EvCC Gym, at Cosmetology in Marysville, at the Applied Technology Training Center and at the Paine Field Aviation Program. Vehicles parked illegally are subject to ticketing and fines.

## STUDENT PARKING PERMITS

Pay the quarterly parking fee (\$20 for full time students, \$14 for part time students) at the Cashier's Office in Jackson Center; the Cashier will issue your permit. You must purchase a new parking permit each quarter.

Remember, a current permit must be properly displayed to park on campus on the first day of the second week of each quarter.

## VISITOR PARKING PERMITS

Visitors and guests are required to obtain a temporary parking permit. The free temporary permit is available from the Security Office located in the Parks Student Union, Room 224 or from the permit kiosk located across from visitor parking next to Gray Wolf Hall. A permit is required to park on campus. NOTE: Students and Staff are not considered visitors.

## Transit



Everett Community College main campus is served by both Everett Transit and Community Transit. Special routes are available from Marysville, Stanwood/Camano, and Skagit County.

For more information:  
Community Transit: 425-353-7433  
[www.commtrans.org](http://www.commtrans.org)

Everett Transit: 425-257-7777  
[www.everettwa.org](http://www.everettwa.org)  
Everett Transit will be able to answer questions concerning the free Marysville bus as well.

## MAPS AND DIRECTIONS

For location and parking maps to all Everett Community College sites, please see the back page of this schedule or visit the directional web page at [www.everettcc.edu/directions](http://www.everettcc.edu/directions).



# Learning Communities

**Learning Communities** combine courses from different disciplines to provide an in-depth look at subjects. They are team-taught by two or more instructors and usually organized around a theme.

- **Make connections (even friendships!) and enjoy the experience of learning as a shared process.**
- **Discover how subjects (and the world) are related and interrelated.**
- **Participate in a variety of learning experiences, discussion groups, lectures, projects, and field trips.**

## Spring Quarter 2009

### PANTHALASSA: The World Ocean

Immerse yourself in a fun and supportive community of learners who will study the World Ocean from a variety of perspectives, perform hands-on lab experiments, observe the ocean's processes on field and boat trips (including a required weekend field trip on April 17-19) and connect those activities through writing and research projects. This course combines the study of the dynamic processes of the earth's ocean (tsunami, coastal formation, the ocean floor, currents, the mysterious Coriolis Effect, waves, water and other oceanic phenomena) with the student study of the dynamic process of writing effective essays and research papers. Enhance your knowledge of Panthalassa (all seas) by exploring it through a variety of essay formats. And hone your writing skills by focusing them on an in-depth study of the Ocean.

#### OPTION I

ENGL& 101 LC — English Composition I (5 credits)  
OCEAN 101 LC1 — Introduction to Oceanography (5 credits)  
Register in Item #3712 for the full 10 credits.

#### OPTION II

ENGL& 102 LC — Composition II (5 credits)  
OCEAN 101 LC2 — Introduction to Oceanography (5 credits)  
Register in Item #3748 for the full 10 credits

### FYI: FIRST YEAR INTELLIGENCE

The type of learning in high school and the type of learning expected in college can be drastically different. Join a unique learning community designed to provide the academic and personal support you need to be a successful college student. Sharpen your study, communication, reading and writing skills so that you will be a success in any college class. If you have asked any of these questions about college: "What am I doing here?" "Where do I want to go?" and "How can I get there," this is the learning community class for you!

RSS 094 LC — Reading for College (5 credits)  
RSS 095 LC — Study Skills for College Survival (5 credits)  
Register in Item #7710 for the full 10 credits

**KEEP AN EYE OUT FOR THESE  
LEARNING COMMUNITIES  
COMING FALL 2009**

**FYI: First Year Intelligence  
Writing on the Rocks  
ORCA: Ocean Research College Academy**

### ORCA: OCEAN RESEARCH COLLEGE ACADEMY

ORCA is EvCC's early college, designed to meet high school graduation requirements and the Associate in Arts and Sciences degree requirements. Students are dually enrolled in EvCC's Running Start Program supported by their sponsoring high school. Core general education courses are integrated through the study of the local marine environment. This full-time, interdisciplinary program weaves math, science, English and history classes together in a dynamic mix of problem-based learning, complemented by frequent field trips and quarterly research projects assessing the health of the local estuarine environment.

This program requires a year-long commitment in order to complete all coursework. Classes are taught by a team of faculty and all classes must be taken together. Classes are located at the Applied Technology and Training Center, and are scheduled from 9am to 2:15pm (plus 2-3 later-afternoon field trips).

To find out more about this program, please attend an open house at the Applied Technology Training Center at 2333 Seaway Blvd, Everett, WA 98203

March 19, 2009 at 6:00pm OR April 23, 2009 at 6:00pm

Courses in this unique and nationally-recognized program lead to an Associate in Arts and Sciences - Option II (the university transfer degree). Instructor permission is required. Visit [www.everettcc.edu/orca](http://www.everettcc.edu/orca) or contact Ardi Kveven at [akveven@everettcc.edu](mailto:akveven@everettcc.edu) for more information.

**What do EvCC students  
say about Learning  
Communities?**

*"Learning Communities  
are fantastic. You get to meet  
new people. You have more  
camaraderie. You learn how different  
subjects intertwine and work together."  
— Jennifer M.*



# University Center



Administered by Everett Community College, the University Center develops and supports bachelor's and master's degree offerings in North Snohomish, Island and Skagit counties. Its mission is to attract degree programs from universities and promote those higher education opportunities to regional residents.

## How does it work?

- ❖ The University Center at EvCC hosts the programs described on these two pages and facilitates services.
- ❖ Through speaking with University Center staff and local university advisors located at the University Center, students choose their program of interest and apply for admission to that university, indicating Everett as the location of their intended program.
- ❖ Financial aid application, if desired, is made to the chosen university.
- ❖ Registration and tuition payment is through the chosen university, and academic policies of the chosen university apply.
- ❖ Class location and mode of delivery is on the EvCC campus, or through online interaction.
- ❖ The degree is awarded by the chosen university.

## We Are Growing!

The University Center moves from downtown Everett to the EvCC campus on March 24, 2009.

- ❖ New Location: first floor, Gray Wolf Hall
- ❖ Phone 425-252-9505 through March 23
- ❖ Phone 425-259-8900 beginning March 24



### CENTRAL WASHINGTON UNIVERSITY

- **B.A.S. Information Technology and Administrative Management (ITAM)**
- **Administrative Management Specialization**  
Appropriate for technical associate degree holders interested in advancing their careers in administration and management in business, government and not-for profit sectors. Coursework includes project management, leadership and supervision, and communications. Contact [watkins@cwu.edu](mailto:watkins@cwu.edu)
- **Information Technology Specialization**  
Appropriate for persons with a two-year associate degree in computer technologies. ITAM prepares students for productive and challenging careers in information technology and administrative management and for a lifetime of creative thinking and adaptive learning. Emphasis is placed on developing leadership, communication, critical thinking, and problem-solving competencies. Contact [watkins@cwu.edu](mailto:watkins@cwu.edu)

#### Information Sessions...

March 17, 4:00-5:30pm, Everett Station, 3201 Smith Ave, Room 313  
April 14, 12:30 and 4pm, Gray Wolf Hall, Room 160

- **B.S. Interdisciplinary Studies – Social Sciences**  
Designed for students looking for broader degree options and can be individualized to the student's personal and/or professional interests and aspirations. Flexible with face to face, online and interactive television (ITV) coursework. Locations: Everett and Mt. Vernon. Contact [kingstoe@cwu.edu](mailto:kingstoe@cwu.edu)

#### Information Sessions...

March 10, 12:30-1:30pm, EvCC, Parks Room B  
April 14, 12:30 and 4pm, Gray Wolf Hall, Room 156



### EASTERN WASHINGTON UNIVERSITY

- **Masters in Social Work**  
Prepares social work professionals for practice in the public sector or in those private agencies which address the needs of oppressed and disadvantaged populations. Students are provided with the necessary values, knowledge and skills to practice within a rural/regional/small urban service delivery system environment in human service agencies, community organizations, collaborative networks and change-focused coalitions. Contact [nfagan@ewu.edu](mailto:nfagan@ewu.edu)



### THE EVERGREEN STATE COLLEGE

- **B.A. Liberal Arts**  
Located on the Tulalip Reservation, this reservation-based, community-determined program serves students with 90 or more college credits who live or work on a reservation or have social or cultural ties to tribal communities. Themes include: Contemporary Indian Communities in a Global Society, Traditional Knowledge: The Foundation for Sustainable Tribal Nations, and Integrating Change in a Communal Society. Contact Renee Swan-Waite at [swanwait@evergreen.edu](mailto:swanwait@evergreen.edu)



### HOPE INTERNATIONAL UNIVERSITY

- **B.S. Human Development**
- **B.S. Business Administration**  
HIU is an accredited private institution, locating its offerings in Everett through a combination of in-person and online classes. Call toll free 1-866-954-6731.

#### Information Sessions...

March 12, 6-8pm, Everett Station, 3201 Smith Ave, Room 214  
April 9, 6-8pm, EvCC Gray Wolf Hall  
May 21, 6-8pm, EvCC Gray Wolf Hall



### WASHINGTON STATE UNIVERSITY

#### Online bachelor's degrees programs in the following areas:

- Business Administration
- Criminal Justice
- Education
- Human Development
- Humanities
- Nursing
- Social Sciences
- Women's Studies

WSU's Distance Degree Program (DDP) provides an opportunity to pursue education entirely online. Go to <http://distance.wsu.edu> for information about each program.

- **M.S. Engineering Management**

This degree provides engineers and other technical leaders with state-of-the-art knowledge, tools, and skills in leading and improving projects, people, organizations, operations, and quality.

# University Center

For current program listings and schedule of information sessions, go to: [www.uceverett.org](http://www.uceverett.org)



## B.A. HUMAN SERVICES

Choose a career where you'll make a meaningful difference. Human Services graduates are trained professionals who work to support the well being of individuals, groups, and communities, and who work towards social change and social justice throughout their careers. Gain the knowledge and skills to work as a human services professional with a range of agencies and organizations. Have a career in the area of community development and mobilization, case management, youth and family services, mental health, legal services, non-profit management, rehabilitation, advocacy, public policy, human resources, and more. Contact [HS.Everett@wwu.edu](mailto:HS.Everett@wwu.edu)

### Information Sessions...

February 25, 3-4pm, EvCC Broadway Center, Room 118  
March 4, 3-4pm, EvCC Broadway Center, Room 118  
April 16, 3-4pm, Gray Wolf Hall, Room 253  
April 28, 3-4pm, Gray Wolf Hall, Room 253  
May 14, 3-4pm, Gray Wolf Hall, Room 253

Now accepting applications for Fall 2009. Priority Deadline: April 1.

## ELEMENTARY AND SPECIAL EDUCATION B.A.E. AND RESIDENCY TEACHING CERTIFICATE

Join the profession that makes a difference in the life of a child. Earn your teaching degree or certificate in Everett and/or add a Special Education or Elementary Education Endorsement to an existing teaching certificate. Take evening classes while you continue to work and complete your program through a top-ranked regional university preparing effective educators for over 100 years. Contact [Eled.everett@wwu.edu](mailto:Eled.everett@wwu.edu)

### Information Sessions...

February 23, 7-9pm, EvCC, Parks Bldg. Conference Room B  
March 12, 7-9pm Parks Bldg. Conference Rooms A, B and C  
April 1, 6-8pm Parks Bldg. Conference Rooms A, B and C

Now accepting applications for Fall 2009. Priority Deadline: April 1.

## **NEW** M.I.T. MASTER IN TEACHING – SECONDARY EDUCATION

WWU's Secondary Education Department offers a Master in Teaching Degree program for students who wish to complete a master's degree while gaining State of Washington Residency certification. Students must have completed a baccalaureate degree and must have a major in one of the State-approved academic majors. This degree program combines the endorsable major with a graduate-level program of certification coursework to produce a Master in Teaching program which is firmly backed by current research on effective teaching and reflects a conceptual framework which embraces three basic strands in education: artistic, scientific and professional. For an appointment, contact: [Bobbie.Rogers@wwu.edu](mailto:Bobbie.Rogers@wwu.edu) or [Christine.Shaefer@wwu.edu](mailto:Christine.Shaefer@wwu.edu).

## **NEW** B.A./B.S. ENVIRONMENTAL SCIENCES, POLICY, PLANNING

The B.A. Environmental Policy and Planning degree program provides the knowledge and skills to understand environmental processes and to assess the nature and extent of contemporary environmental problems and prepares students for a variety of employment opportunities in environmental analysis, assessment, and monitoring, and administration.

Through the B.S. in Environmental Sciences, the knowledge of how natural systems work is applied to solving problems largely created by human activities. Graduates enter a wide variety of career paths in local, state, and federal governments, universities and private sector. Fields include environmental toxicology, environmental impact assessment, watershed management, air pollution control, solid and hazardous waste management, and marine pollution assessment.

This program is offered in Everett in conjunction with Huxley's programs on the Peninsula, and is a combination of in-person, interactive TV, and online modes, with required field work and projects. Both degree programs require prerequisites that can be completed at EvCC. Call 360-417-6521 for advising.

### Information Sessions...

March 2, 12:30-1:30pm, EvCC, Parks Bldg. Conference Room A  
March 2, 4:00-5:30pm, Everett Station, 3201 Smith Ave, Everett, Room 214  
April 8, 12:30 and 4pm, Gray Wolf Hall, Room 160

## M.A. REHABILITATION COUNSELING

Prepares rehabilitation professionals to assist individuals with disabilities in attaining independence, employment and full community participation. Through a combination of evening and online classes, you may complete your Master's Degree in just over two years. Career opportunities exist in hospitals, state agencies, rehabilitation centers, non-profit agencies, drug treatment programs, and private-for-profit programs. Contact [RC.info@wwu.edu](mailto:RC.info@wwu.edu)

### Information Sessions...

February 25, 4-5pm, Broadway Center, Room 118  
March 25, 4-5pm, Gray Wolf Hall, Room 157  
April 22, 4-5pm, Gray Wolf Hall, Room 158  
May 20, 4-5pm, Gray Wolf Hall, Room 158

Now accepting applications for Fall 2009. Final Deadline: June 1.

*The University Center is currently exploring the following degree programs. Contact us if you are interested, and get on our mailing list.*

- Bachelor's degree: Mechanical Engineering
- Bachelor's degree: Hospitality Management
- Master's degree: Executive MBA

Call 425-252-9505 or contact [Karen.Stephens@uceverett.org](mailto:Karen.Stephens@uceverett.org)

You may NOT use EvCC registration forms to enroll in University Center classes. Visit or call the University Center office for information: Gray Wolf Hall, First Floor, Everett Community College, 2000 Tower St., Everett, WA 98201 phone 425-252-9505 (phone 425-259-8900 beginning March 24)

UNIVERSITY CENTER

# Distance/eLearning



Study at a time that fits your schedule – day or night. Learn in a style that works best for you. If you want a different learning experience, Distance/eLearning classes are a great alternative to traditional on-campus classes. For more information, contact us at 425-388-9367, toll free at 1-866-575-9027, or [elarning@everettcc.edu](mailto:elarning@everettcc.edu), or visit us on the web at [www.everettcc.edu/elarning](http://www.everettcc.edu/elarning).

## COURSE FORMATS

**OL** **ONLINE:** Students connect to their virtual classroom through the Internet. You submit assignments, interact with other students, and communicate with your instructor electronically. EvCC online classes are taught by EvCC faculty and textbooks are purchased from the College bookstore. WAOL online classes are taught by faculty employed by Washington Community and Technical Colleges. Textbooks are purchased from the EvCC or WAOL online bookstore. Register early! Online classes are popular. Registration closes for WAOL on April 2. Online classes are listed as OL.

**T** **TELECOURSE:** Students use a set of DVDs or video tapes that are checked out from the College library. In a telecourse, you also purchase textbooks from the College Bookstore and attend on-campus class sessions throughout the quarter. Telecourses are listed as TC.

**H** **HYBRID CLASSES:** Meet both on-campus and online. The number of on-campus meetings is cut by as much as half compared to traditional on-campus classes. Internet access, an email account, a word processing program, and textbooks are required. You must attend the first class meeting, and be prepared to attend the on-campus meetings listed for the Hybrid class(es) you select. Hybrid sections are listed as HY.

## IMPORTANT DATES

Information sessions for students new to online courses:  
Tuesday, March 24, noon or 6pm in Whitehorse 105.

First day of EvCC classes	<b>March 30</b>
First day of WAOL online classes	<b>April 2</b>
Last day for a 100% refund	<b>April 3</b>
Last day for a 50% refund	<b>April 17</b>
* Telecourses and Hybrid courses may have a variable start date. Please check course listings.	

## COSTS

Online courses.....Tuition + Online fee of \$5.25 per credit  
 Telecourse..... Tuition + \$60 license and tape or DVD rental fee  
 Hybrid Courses.....Tuition + Online fee of \$2.60 per credit  
 Medical Transcription/Coding program..... Contact MT Coordinator at 425-388-9027, or email [success@everettcc.edu](mailto:success@everettcc.edu)

Students taking credit courses may be charged a technology fee of \$3.50 per credit, up to a maximum of \$35 per quarter.

## COMPUTER REQUIREMENTS FOR ONLINE CLASS

You can use a PC or Macintosh computer to successfully connect to Blackboard at Everett Community College. The chart below lists the **minimum computer requirements**:

PC	Apple/Macintosh*
➤ An Internet Service Provider	➤ An Internet Service Provider
➤ Pentium III, 300-MHz or better processor	➤ G3/G4/G5, Processor
➤ 128MB (256MB or more recommended) of Memory (RAM)	➤ 128MB (256MB or more recommended) of Memory (RAM)
➤ Windows 2000, XP or Vista	➤ Macintosh OS X 10.2 (10.3 recommended)
➤ CD-ROM with sound and speakers	➤ CD-ROM with sound and speakers
➤ Word-processing software (and other software as required)	➤ Word-processing software (and other software as required)
➤ Browsers: Mozilla Firefox; Internet Explorer 6.0 or 7; or Netscape 7.1. (Blackboard does not support AOL or MSN)	➤ Browsers Mozilla Firefox; Netscape 7.1. (Blackboard does not support AOL or MSN)
* Some courses may require additional software that is not Mac-compatible. Please check individual course listings for more information.	

## GETTING STARTED

**ONLINE COURSES:** Orientation for students new to online courses: **Tuesday, March 24, noon or 6pm, Whitehorse 105.** We strongly recommend that students who have not previously taken an online course attend one of these one-hour sessions.

**TRY IT OUT:** To see what an online class is like, try it out by connecting to [everett.blackboard.com](http://everett.blackboard.com). Your user name is "guest01" (or guest02, guest03, etc.), your password is "guest."

To sample a WAOL course, go to [www.waol.org](http://www.waol.org). Click on the "Get Started" link at the top of the screen. Click on the "Week Zero" tutorial link and follow the instructions.

## BOOKS AND CLASS MATERIALS:

EvCC online, telecourse, and hybrid classes use the College Bookstore located in the Parks Student Union, second floor.

- Order on the web at [www.evccbookstore.com](http://www.evccbookstore.com) (credit card only)

WAOL online courses use the EvCC Bookstore or the WAOL Online Bookstore at [www.waol.org](http://www.waol.org)

- When ordering from the WAOL Bookstore, use the 4-digit WAOL ID#: INFO 102-5000, and PHIL& 101-3500.

For Hybrid courses see pages 19-58 and look for the .



# DISTANCE/eLEARNING SPRING 2009 COURSES

**ONLINE STUDENTS ARE ENCOURAGED TO ATTEND AN HOUR-LONG ORIENTATION ON TUESDAY, MARCH 24, AT NOON OR 6PM, IN WHITEHORSE, ROOM 105**

**SEE COURSE LISTINGS FOR MORE INFO!**

Course#	Section	EvCC Course Name	Credit	Course#	Section	EvCC Course Name	Credit	Course#	Section	EvCC Course Name	Credit
<b>Arts, Media &amp; Information Literacy</b>				CI& 101	OL	Intro to Criminal Justice	5	<b>Health Professions/Health &amp; Wellness</b>			
ART 124D	OL1	Understanding World Art	5	CI& 240	OL	Intro to Forensic Science	5	HLTH 080	OL	HIV/AIDS Training	.7
ART 124D	OL2	Understanding World Art	5	ECE 123	OL	Intentional Teaching	5	HLTH 100	OL	Medical Terminology	5
CMST& 102	OL1	Intro to Mass Media	5	ECE 140D	OL	Family Culture and Self-Concept	5	HLTH 102	OL	Applied A & P	5
FILM 100	OL	Intro to Film	5	ECE 244	OL	Early Language and Literacy	5	HLTH 108	OL	Administrative Skills-Finance	4
INFO 102	OL	Research in the Information Age (WAOL)	5	EDUC&115D	OL	Child Development	5	HLTH 130	OL	Disease and Pathology	5
MUSC 110D	OL	World Music	5	EDUC& 202	OL	Intro to Education	5	HLTH 150D	OL	Intercultural Communication in Health Care	5
MUSC 116	OL	Survey of Jazz	5	EDUC&203	OL	Exceptional Child	3	HLTH 208	OL	Healthcare Risk Management	5
MUSC& 105	OL	Music Appreciation	5	ENGL 098	OL1	Intro to College Writing	5	PEHW 203	OL	Lifetime Health and Wellness	5
<b>Business &amp; Applied Technology</b>				ENGL 098	OL2	Intro to College Writing	5	PEHW 235	OL	Consumer Health	5
ACCT 112	OL	Business Taxation	5	ENGL 183D	OL	Children's Literature	5	<b>Math/Science</b>			
ACCT 113	OL	Personal Finance	3	ENGL 229	OL	Survey of British Literature	5	BIOL 105	OL	Disease in Modern Society	5
ACCT& 203	OL	Prin of Accounting III	5	ENGL&101D	OL1	English Composition I	5	ENVS& 100	OL1	Survey of Environmental Science	5
BT 100	OL	Begin Keyboarding	5	ENGL&101D	OL2	English Composition I	5	ENVS& 100	OL2	Survey of Environmental Science	5
BT 105	OL	Keyboard-Speed/Accuracy	3	ENGL& 102	OL2	Composition II	5	GEOL 106	OL1	Survey of Earth Science	5
BT 180	OL	Principles of Medical Insurance	5	ENGL&102D	OL2	Composition II	5	GEOL 106	OL2	Survey of Earth Science	5
BT 242	OL	Excel	5	ENGL&102D	OL3	Composition II	5	MATH 090	OL	Elementary Algebra Review	5
BUS 105	OL	Small Business Essentials	5	GS 101D	OL	Intro to Global Studies	5	MATH 099	OL	Intermediate Algebra	5
BUS 130	OL1	Business Computations	5	HIST 100	OL1	Ancient/Medieval Worlds	5	MATH& 141	OL	Precalculus I: College Algebra	5
BUS 130	OL2	Business Computations	5	HIST 100	OL2	Ancient/Medieval Worlds	5	MATH& 148	OL	Business Calculus	5
BUS 165	OL	Service Essentials for Business	5	HIST& 148	OL	US History III	5	NUTR& 101	OL1	Nutrition	5
BUS 200	OL	Principles of Management	5	HIST&214	OL	Pacific Northwest History	5	NUTR& 101	OL2	Nutrition	5
BUS& 101	OL1	Intro to Business	5	HUM 175	OL	Intro to Modern Italian History and Culture	5	NUTR& 101	OL3	Nutrition	5
BUS& 101	OL2	Intro to Business	5	PHIL& 101	OL	Introduction to Philosophy (WAOL)	5	<b>Reading/Study Skills</b>			
BUS& 101	OL3	Intro to Business	5	POLS& 101	OL	Introduction to Political Science	5	RSS 100	OL1	Sharpening Your Study Skills	2
CL 101	OL1	Computer Literacy	5	POLS& 202	OL	American Government	5	RSS 100	OL2	Sharpening Your Study Skills	2
CL 101	OL2	Computer Literacy	5	PSYC&100	OL	General Psychology	5	RSS 104	OL	Powerful College Reading	5
CL 101	OL3	Computer Literacy	5	PSYC&200	OL	Lifespan Psychology	5	RSS 105	OL	Study Skills	5
ECON 101D	OL	Understanding Economics	5	PSYC&200	TC	Lifespan Psychology	5				
ECON& 201	OL	Micro Economics	5	PSYC&220	OL	Abnormal Psychology	5				
ECON& 202	OL	Macro Economics	5	SOC& 101	OL1	Intro to Sociology	5				
<b>Communication &amp; Social Sciences</b>				SOC& 101	OL2	Intro to Sociology	5				
ANTH 116D	OL	Cultures in Context	5	SPAN& 121	OL	Spanish I	5				
ANTH& 204	OL	Archaeology	5	SPAN& 122	OL	Spanish II	5				
				SPAN& 123	OL	Spanish III	5				

# Adult Education

**Low-Cost Adult Basic Education · Low-Cost English as Second Language  
Free Youth Re-Engagement Program · Low-Cost GED Test Preparation  
Free Career Development · Low-Cost High School Completion**



Are you equipped for the future? Do you have the basic skills you need to survive in our increasingly complex world? Our basic education programs can put you on a pathway to a successful life no matter where you need to start. Classes are held at Everett Community College and at several other locations in North Snohomish County. For more information about services and locations or to set up an advising appointment, please call 425-388-9291.

## ADULT BASIC EDUCATION

Adult Basic Education (ABE) focuses on basic reading, writing, and math skills from beginning to intermediate levels. Students start with the areas that need improvement and progress until they meet their own goals. An initial assessment is given to know where to begin. For more information, contact the Adult Education Department at 425-388-9291.

## ENGLISH AS A SECOND LANGUAGE

Everett Community College offers English as a Second Language (ESL) courses for immigrants and refugees with limited English ability who want to improve their English speaking, reading, and writing skills. To sign up for ESL courses, contact Learning Services 425-388-9291.

## CAREER DEVELOPMENT

All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Ask the Career Center about starting salaries and training requirements at 425-388-9260.

## GED PREPARATION

The General Educational Development (GED) Certificate is widely recognized as the equivalent of a high school diploma. These classes cover the reading, writing, math, science, and social studies tests. These classes are also available online. For more information, contact the Adult Education Department at 425-388-9291.

## YOUTH RE-ENGAGEMENT

This is a FREE program that provides educational opportunities with a strong connection to career development and professional technical training to out-of-school youth. Students may be eligible if they are 16 through 21 years of age, have not earned a high school diploma, have at least an 8th grade reading level, and have been out of school for at least 60 days. Call Youth Re-engagement Office, 425-259-8738.

## HIGH SCHOOL COMPLETION PROGRAM

If you left high school before you earned your diploma, you can still complete this "unfinished business." Whether you were originally in high school 20 or 30 years ago, or if you dropped out last week, Everett Community College can help you pick up the pieces and earn a Washington State Adult High School Diploma.

**WHO CAN PARTICIPATE?** Any adult who is 16 years old or older is eligible. Students 18 years of age and under or whose high school class has not graduated, must have the permission of their local high school to enter this program.

**HOW DO YOU GET STARTED?** You must secure an official copy of your high school transcript in a sealed envelope from your last school of attendance. Then you can make an appointment with an Everett Community College high school completion advisor to review your previous credits and determine which classes you need to take in order to graduate. To make an appointment, call 425-388-9291.

**WHAT DOES IT COST?** If you are 19 years old, or older, and a Washington State resident, you may qualify for a tuition waiver. For those who qualify, Everett Community College will waive 75% of the regular tuition for classes that fulfill high school diploma requirements. Students under 19 years of age pay full College tuition. All students must pay for their textbooks, special fees, and lab fees.

## DAYTIME ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

Course No.	Course Title	Days	Time	Location	Start
ABE 013-023	ABE Math Level 1 and 2	MTWTh	9-10:20am	BAK 113	Mar 30
ABE 033-043	ABE Math Level 3 and 4	MTWTh	9-10:20am	BAK 205	Mar 30
GED 053	GED Math Level 5	MTWTh	9-10:20am	BAK 207	Mar 30
ABE 021-031	ABE Communication Level 2 and 3	MTWTh	10:30-11:50am	BAK 113	Mar 30
ABE 041	ABE Communication Level 4	MTWTh	10:30-11:50am	BAK 205	Mar 30
GED 051	GED Communication Level 5	MTWTh	10:30-11:50am	BAK 207	Mar 30
ABE 013-040	ABE Computer Assisted Level 1-4	MW	1-3:50pm	SHK 227	Mar 30
GED 050	GED Computer Assisted Level 5	MW	1-3:50pm	SHK 227	Mar 30

## EVENING ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

ABE 013-023	ABE Math Level 1-2	TTh	6-7:20pm	OLY 125	Mar 31
ABE 013-023	ABE Math Level 2-3	MW	6-7:20pm	OLY 125	Mar 30
ABE 033-043	ABE Math Level 3-4	TTh	6-7:20pm	RAI 202	Mar 31
GED 053	GED Math Level 5	TTh	6-7:20pm	RAI 200	Mar 31
ABE 021-031	ABE Communication Level 2 and 3	TTh	7:30-8:50pm	OLY 125	Mar 31
ABE 021-031	ABE Communication Level 2 and 3	MW	7:30-8:50pm	OLY 125	Mar 30
ABE 041	ABE Communication Level 4	TTh	7:30-8:50pm	RAI 202	Mar 31
GED 051	GED Communication Level 5	TTh	7:30-8:50pm	RAI 200	Mar 31

## ABE/GED CLASSES IN SNOHOMISH COUNTY

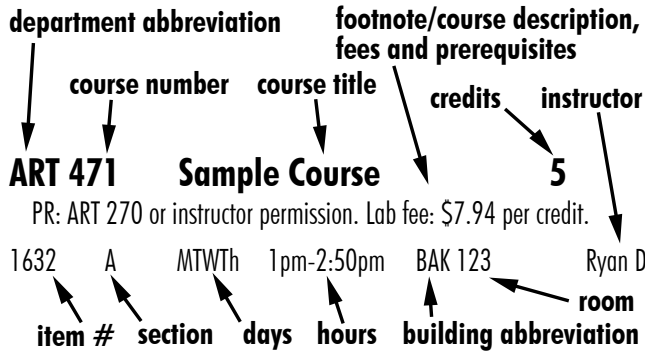
ABE 013-043	ABE Math Level 1-4	MW	6-7:20pm	Park Place Middle School	Mar 30
GED 053	GED Math Level 5	MW	6-7:20pm	Park Place Middle School	Mar 30
ABE 021-041	ABE Communication Level 2-4	MW	7:30-8:50pm	Park Place Middle School	Mar 30
GED 050	GED Communication Level 5	MW	7:30-8:50pm	Park Place Middle School	Mar 30
ABE 013-040	ABE Computer Assisted Level 1-4	TTh	8:30-11:20am	Tulalip South Lot	Mar 31
GED 050	GED Computer Assisted Level 5	TTh	8:30-11:20am	Tulalip South Lot	Mar 31
ABE 013-040	ABE Computer Assisted Level 1-4	TTh	4-6:50pm	Tulalip South Lot	Mar 31

GED 050	GED Computer Assisted Level 5	TTh	4-6:50pm	Tulalip South Lot	Mar 31
ABE 013-040	ABE Level 1-4	MW	6-8:50pm	Weston High School	Mar 30
GED 050	GED Level 5	MW	6-8:50pm	Weston High School	Mar 30
<b>ABE/GED-ONLINE</b>					
ABE 040	ABE Level 4	Online		Register by Mar 30	
GED 055	GED Level 5	Online		Register by Mar 30	
<b>DAYTIME ESL CLASSES AT EVERETT COMMUNITY COLLEGE</b>					
ESL 010	ESL Level 1	MTWTh	9-11:50am	RAI 200	Mar 30
ESL 020	ESL Level 2	MTWTh	9-11:50am	BAK 110	Mar 30
ESL 030	ESL Level 3	MTWTh	9-11:50am	RAI 202	Mar 30
ESL 040-050	ESL Level 4-5	MTWTh	9-11:50am	MON 101	Mar 30
ESL 020-030	ESL Level 2-3	MTWTh	9-10:20am	WHI 207	Mar 30
ESL 020-030	ESL Level 2-3	MTWTh	12-2:50pm	BAK 113	Mar 30
ESL 040	ESL Level 4	MTWTh	12:00-2:50pm	BRC 110	Mar 30
ESL 050	ESL Level 5	MTWTh	12:00-2:50pm	RAI 200	Mar 30
<b>EVENING ESL CLASSES AT EVERETT COMMUNITY COLLEGE</b>					
ESL 010	ESL Level 1	MW	6-8:50pm	RAI 200	Mar 30
ESL 020	ESL Level 2	MW	6-8:50pm	BAK 205	Mar 30
ESL 030	ESL Level 3	MW	6-8:50pm	BAK 201	Mar 30
ESL 040	ESL Level 4	MW	6-8:50pm	BAK 203	Mar 30
ESL 050	ESL Level 5	MW	6-8:50pm	BAK 207	Mar 30
<b>DAYTIME JOB READINESS OFF-CAMPUS</b>					
ESL 012	Job Readiness ESL 1	MTWTh	8-11:50am	Bakerview	Mar 30
ESL 022-032	Job Readiness ESL 2 and 3	MTWTh	8-11:50am	EUC 214	Mar 30
<b>ESL CLASSES IN SNOHOMISH COUNTY</b>					
ESL 010-020	ESL Level 1-2	TTh	6-8pm	Lake Stevens Middle School	Mar 31
ESL 010-050	ESL Level 1-5	TTh	6-8:50pm	Mariner High School	Mar 31
ESL 010-040	ESL Level 1-4	TTh	6-8:50pm	Marysville Mountain View High School	Mar 31
ESL 010-050	ESL Level 1-5	TTh	6-8:50pm	Park Place Middle School	Mar 31
ESL 010-050	ESL Level 1-5	MW	6:30-8:30pm	Snohomish High School	Mar 30
ESL 010-040	ESL Level 1-4	MW	6-8:30pm	Sultan Middle School	Mar 30
ESL 010-040	ESL Level 1-4	MW	6-8:50pm	Weston High School	Mar 30

<b>DAYTIME HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE</b>					
Social Studies History	High School Social Studies/History	DAILY	8-8:50am	RAI 207	Mar 30
Science	High School Science	DAILY	9-9:50am	RAI 207	Mar 30
English	High School Communication Skills	DAILY	9-9:50am	RAI 207	Mar 30
<b>EVENING HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE</b>					
Social Studies History	High School Social Studies/History	TTh	5-7pm	RAI 207	Mar 31
English	High School Communication Skills	TTh	7:10-9:30pm	RAI 207	Mar 31
Science	High School Science	TTh	7:10-9:30pm	RAI 207	Mar 31
<b>HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- ARLINGTON</b>					
Art	Introduction to Fine Art	MW	6:15-8:35pm	Weston High School	Mar 30
English	High School Communication Skills	MW	6:15-8:35pm	Weston High School	Mar 30
Math	Basic Math	MW	6:15-8:35pm	Weston High School	Mar 30
Science	High School Science	MW	6:15-8:35pm	Weston High School	Mar 30
Social Studies	High School Social Studies/History	MW	6:15-8:35pm	Weston High School	Mar 30
<b>HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- MONROE</b>					
English	High School Communication Skills	TTh	6-8:50pm	Park Place Middle School	Mar 31
History	US and Washington State History	TTh	6-8:50pm	Park Place Middle School	Mar 31
Math	Basic Math	TTh	6-8:50pm	Park Place Middle School	Mar 31
Science	High School Science	TTh	6-8:50pm	Park Place Middle School	Mar 31
Social Studies	High School Social Studies	TTh	6-8:50pm	Park Place Middle School	Mar 31
<b>HIGH SCHOOL COMPLETION - ONLINE</b>					
History	American History I and II	Online		Register by Mar 30	
History	Washington State History	Online		Register by Mar 30	
Science	General Science I	Online		Register by Mar 30	
Science	General Science II	Online		Register by Mar 30	
Science	General Science III	Online		Register by Mar 30	



# HOW TO READ THE CLASS LISTINGS



Read the descriptions CAREFULLY! A lot of the classes have different fees and prerequisites for each individual section. This means that ENGL& 101 could have eight sections and two could have fees, two could be taught in a lab, and four could have different prerequisites. Don't think that because the name of the course is the same that the same rules and fees apply every time.

- 1 Look for the fees - such as lab fees, class fees, fees per credit, studio fees, and special fees. They'll all be listed in the description, so be aware of fees. You're responsible for paying fees up front, and you don't want to be surprised when you go to pay for your classes.
- 2 If a prerequisite, corequisite, or fee applies to a specific section, it will say so here and have an asterisk. It's important to know that if there is a prerequisite, corequisite, or fee without an asterisk at the front, then it applies to EVERY section of that course. In the example shown to the left, the grade of C or higher prerequisite applies to every section, from A to C because it has no asterisk. The lab fee applies ONLY to section C because it has an asterisk.
- 3 Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.

<b>1</b>	<b>ENGL 002 Creative Course</b>	<b>0</b>
	PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 001. CR: Students MUST take H DEV 004 concurrently.	
<b>2</b>	<b>*For section C (3672) there is a lab fee of \$23.20.</b>	
	3668 A daily 7am-7:50am BAK 206 Staff	
	3670 B daily 8am-8:50am BAK 210 Staff	
<b>3</b>	3672 C MWF 8am-8:50am SHK 223 Staff	
	TTh 8am-8:50am SHK 226	

## SYMBOLS



Online Internet course. EvCC Online courses begin March 30. WAOL Online courses begin April 2. Online fee: \$5.25 per credit. See pages 14 and 15 for more information.



Course is taught at Monroe High School and is open to all interested students. Class meets weekly at Monroe High School.



Hybrid course; a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: \$2.60 per credit. See page 14 for more information.



Diversity course. This course satisfies the diversity requirement for all associate degrees.



The ampersand in a course number indicates it is a common course number at community colleges in Washington. Example MATH& 141. See page 10.

## ABBREVIATIONS

### BUILDINGS

ATC Applied Technology Training Center	GHS Granite Falls High School	LYH Lynnwood High School	PSU Parks Student Union	TDS Tulalip Data Services
AHS Arlington High School	GWH Gray Wolf Hall	MHS Monroe High School	RAI Rainier Hall	TEC Tulalip Education Center
ASC Arlington/Stiliguamish Senior Center	GYM Gymnasium (Sports/Fitness Center)	MMV Marysville Mountain View HS	RLC Rainier Learning Center	TSL Tulalip South Lot
BAK Baker Hall	HAW Hawthorne Elementary School	MON Monte Cristo Hall	SHH Shorecrest High School	WHI Whitehorse Hall
BRC Broadway Center	HRZ Horizon Elementary School	MRH Mariner High School	SHK Shuksan Hall	WTH Weston High School
CHS Cascade High School	HRN Horizon Program at Boeing	MSC Monroe Senior Center	SHS Snohomish High School	
COS Cosmetology	IND Index Quad	MYH Marysville-Pilchuck High School	SKY Sky Valley Education Center, Monroe	<b>OTHER ABBREVIATIONS</b>
DHS Darrington High School	JHS Jackson High School	MYS Marysville Senior Center	SNO Sno-Isle Skills Center	CR Corequisite
EHS Everett High School	JKC Jackson Center	NBI Nippon Business Institute	SSC Stanwood Senior Center	HY Hybrid Course
ELC Early Learning Center	KHS Kamiak High School	OLY Olympus Hall	STD Stanwood Elementary School	LC Learning Community
EUC Everett University Center (3201 Smith Avenue)	LHS Lakewood High School	OFF Off-campus site	STH Stanwood High School	OL Online course
EWH Edmonds-Woodway High School	LKH Lake Stevens High School	PFC Paine Field Aviation Complex	SUL VOA Sky Valley Resource Center, Sultan	PR Prerequisite
	LMC Library Media Center	PIL Pilchuck Hall		TBA To be arranged
		PPM Park Place Middle School		TC Telecourse

## ACCOUNTING

For additional Accounting courses see the Corporate and Continuing Education Center section of this schedule.

### ACCT 110 Small Business Accounting 5

Theory and practice of double-entry bookkeeping for small, unincorporated businesses. Includes use of journals and ledgers, preparation of basic payroll records, financial statements and worksheets. Not intended for transfer. (Formerly ACCNT 110.) PR: MATH 070 or BUS 130 with a grade of C- or higher.

\*Section A (1112) is held at Tulalip South Lot Building, 6103 – 31<sup>st</sup> Ave. NE, Building B, Tulalip.

	1112	A	MW	12:30pm-3pm	OFF TSL	Shaeffer J
<b>H</b>	1116	HY1	MTWTh	12pm-12:50pm	OLY 126	Coughlin P
<b>H</b>	1118	HY2	T	5pm-6:50pm	OLY 126	Keranen C

### ACCT 112 Business Taxation 5

Fundamentals of federal income taxes for sole proprietorship form of business. Includes overview of federal law governing payroll taxes. Not intended for transfer. (Formerly ACCNT 112.) PR: ACCT 110 or ACCT& 201 with a grade of C or higher. MATH 070 or BUS 130 with a grade of C- or higher.

<b>OL</b>	1120	OL	Online			Coughlin P
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### ACCT 113 Personal Finance 3

Introduction to planning, analyzing, managing, investing, growing and protecting personal financial resources. Includes money management, credit management, insurance, and Investing.

<b>OL</b>	1122	OL	Online			Reed B
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### ACCT& 201 Principles of Account I 5

Introductory transfer-level accounting course. Required for all business administration transfer students. Explores processes, principles, and concepts governing preparation and interpretation of financial statements. (Formerly ACCNT 200.) PR: Recommended sophomore standing or completion of ACCT 110 or instructor permission.

<b>H</b>	1130	HY	MTWTh	9am-9:50am	OLY 126	Reed B
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### ACCT& 202 Principles of Account II 5

Continuation of ACCT& 201. Focus on issues and choices involved in asset valuation, income determination, and financial statement preparation. (Formerly ACCNT 201.) PR: Grade of C or higher in ACCT& 201 or instructor permission.

<b>H</b>	1140	HY	MTWTh	11am-11:50am	OLY 126	Reed B
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### ACCT& 203 Principles of Accounting III 5

Use of accounting as tool to assist management in planning, analyzing control, and decision making. Includes budgeting, cost behavior, cost-volume-profit analysis, standard cost systems, cost variance and analysis. (Formerly ACCNT 202.) PR: Grade of C or higher in ACCT& 202 or instructor permission.

<b>OL</b>	1148	OL	Online			Coughlin P
<b>H</b>	1150	HY1	MTWTh	10am-10:50am	OLY 131	Reed B
<b>H</b>	1152	HY2	T	7pm-9:20pm	OLY 126	Keranen C

### ACCT 215 Computer Accounting 5

Introduction to computerized bookkeeping and accounting. The standard accounting cycle with supporting scheduling and worksheets will be completed using various computer programs: Integrated General Ledger software. Not intended for transfer. (Formerly ACCNT 215.) PR: ACCT 110, or ACCT&201 and CIS 120 or BT 140 or instructor permission. Lab fee: \$38.95.

	1154	A	TTh	1pm-3:20pm	OLY 129	Coughlin P
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## AMERICAN SIGN LANGUAGE

See the World Languages and Corporate and Continuing Education Center sections of this schedule.

## ANTHROPOLOGY

### ANTH& 115 Our Place in Nature 5

General study of the field of archaeology, which studies human cultures through an examination of material remains and the field of biological anthropology which looks at humans' place in the natural world. (Formerly ANTHR 101.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

	1506	A	TTh	12pm-2:15pm	GWH 276	Clarke C
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### ANTH 116D Cultures in Context 5

General study of the field of cultural anthropology, which studies humanity from a cross-cultural perspective and the field of linguistic anthropology which examines human verbal and non-verbal communication. (Formerly ANTHR 102D.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

<b>DOI</b>	1507	OL	Online			Kornbacher K
<b>DH</b>	1508	HY	MTWTh	10am-10:50am	GWH 276	Clarke C

### ANTH 182 Service Learning 1-2

Combine volunteerism with academic applications of social, economic, and political issues important to the local community. Real-life application of skills and knowledge in the community. A maximum of six credits may be earned. (Formerly ANTHR 182.) PR: Instructor permission.

	1512	A	TBA			Clarke C
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### ANTH& 204 Archaeology 5

Explore and examine the prehistoric and historic record. Learn techniques for investigation of archaeological record. Evaluate the archaeological record as part of humanity's cultural heritage. (Formerly ANTHR 205.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

<b>OL</b>	1513	OL	Online			Kornbacher K
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### ANTH& 206D Cultural Anthropology 5

Introduction to the study of culture and society; cross-cultural perspective is employed to gain better understanding of family life, kinship, economic, political, and religious systems in various non-Western societies and in American culture and society. Includes training in fundamentals of social and cultural anthropology. (Formerly ANTHR 202D.) PR: Completion of ENGL& 101 with a grade of C or higher or instructor permission.

<b>D</b>	1514	A	MTWTh	8:50am-9:50am	GWH 276	Clarke C
<b>D</b>	1516	B	MW	12pm-2:15pm	GWH 276	Clarke C

## ART

For additional Art courses see the Corporate and Continuing Education Center section of this schedule.

### ART 104 Beginning Painting 3

Designed for the non-major. Introduces materials and techniques of oil painting with emphasis on representation of the visual world through form, shape, color, value, and texture, and principles and elements of art. Lab fee: \$24.45.

	1572	S	M	6pm-9:50pm	WHI 372	Milton I
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### ART 105 Intermediate Painting 3

Designed for the non-major. Emphasizes form, shape, color, value, and texture. May include an exploration of expression and style, and an investigation of styles, movements and material in painting through history. PR: ART 104. Lab fee: \$24.45.

	1573	S	M	6pm-9:50pm	WHI 372	Milton I
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### ART 106 Advanced Painting 3

Advanced course designed for the non-major. Further exploration of style, expression, investigation of movements, styles and material in painting through history. PR: ART 105. Lab fee: \$24.45.

	1574	S	M	6pm-9:50pm	WHI 372	Milton I
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**ART 107 Beginning Ceramics 3**

First of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Introduction to the language of the visual arts as it pertains to ceramics. Lab fee: \$29.70.

1576	S	TTh	6pm-8:50pm	WHI 287	Lee T
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**ART 108 Intermediate Ceramics 3**

Second in a series of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Could include wheel throwing and glazing techniques. PR: ART 107. Lab fee: \$29.70.

1578	S	TTh	6pm-8:50pm	WHI 287	Lee T
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**ART 109 Advanced Ceramics 3**

Last of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium, including wheel throwing and advanced glazing techniques. PR: ART 108. Lab fee: \$29.70.

1580	S	TTh	6pm-8:50pm	WHI 287	Lee T
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**ART 110 Design I: 2 Dimensional 5**

First in a sequence of courses to develop understanding, recognition and manipulation of the basic principles and elements of design as applied to two-dimensional art. Emphasis on line, shape, color value, space, pattern, and texture. Lab fee: \$40.75.

1582	A	MWF	8am-9:50am	WHI 361	Lee T
1583	B	MWF	10am-11:50am	WHI 361	Lee T

**ART 113 Life Drawing I 5**

Introduction to figure drawing from live models including study of anatomy, proportion, use of line, value, shape, space, foreshortening and perspective as related to the figure through instructor-guided exercises. PR: ART 100 or 115 or instructor permission. Lab fee: \$40.75.

1585	S	T	5pm-8:50pm	WHI 372	Kang-OHiggins M
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**ART 115 Drawing I 5**

Introductory course emphasizing principles and elements of the visual arts. Develops observational drawing skills including linear perspective, line, shape, space, proportion and scale. Primary medium is charcoal. Lab fee: \$40.75.

1587	A	TTh	1pm-3:50pm	WHI 300	Berkley L
1588	B	MW	10am-12:50pm	WHI 300	Berkley L
1589	S	TTh	6pm-8:50pm	WHI 300	Berkley L

**ART 124D Understanding World Art 5**

Study of visual language. Discussion and study of art across world cultures for the student with little experience in the visual arts.

\*Section A (1596) includes a field trip fee: \$10.

<b>D</b>	1596	A	Daily	9am-9:50am	WHI 341	Staff
<b>DOL</b>	1598	OL2	Online			Staff
<b>DOL</b>	1597	OL1	Online			Staff

**ART 130 Fabrication Skills & Safety 1**

Introduces students to tools used in woodworking and metal fabrication, proper use of tools and safety protocols associated with tools and shop in general. Co-listed as PHYS 130. Credit cannot be earned in both PHYS 130 and ART 130. Lab fee: \$16.35.

1600	A	M	1pm-2:50pm	WHI 250	Taylor D
1601	B	F	1pm-2:50pm	WHI 250	Taylor D

**ART 200 Painting I 5**

Fundamental painting skills through traditional imagery using the media of oil paint. Develop skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 115, ART 110 recommended. Lab fee: \$40.75.

1602	A	Th	10am-3:50pm	WHI 374	Kang-OHiggins M
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**ART 201 Painting II 5**

Fundamental painting skills through traditional imagery using the media of oil paint. Develops skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 200. Lab fee: \$40.75.

1603	A	Th	10am-3:50pm	WHI 374	Kang-OHiggins M
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**ART 202 Painting III 5**

Fundamental painting skills through traditional imagery using the media of oil paint. Develops skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 201. Lab fee: \$40.75.

1604	A	Th	10am-3:50pm	WHI 374	Kang-OHiggins M
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**ART 203 Painting IV 5**

Advanced studio practice of painting skills using the media of oil paint, including contemporary modes of painting, mixed media techniques, professional development and presentation. PR: ART 202. Lab fee: \$40.75.

1605	A	Th	10am-3:50pm	WHI 374	Kang-OHiggins M
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# Get To Know Northwest Native Plants

Sign up for Botany 113  
*Plants of the Pacific Northwest*

- ▶ Learn about native plants on the trail and in the garden
- ▶ Includes field trips to forest, wetland and prairie areas
- ▶ Transferable lab science class

For more information, contact Fayla Schwartz at fschwartz@everettcc.edu or 425-388-9451.





**ART 212 Introduction to Printmaking 3**

Basic printmaking techniques, including collograph, monotype, relief, and introductory etching. Use of press, chemical and ink technical information and basic skills in the entire print process. PR: ART 115 recommended. Lab fee: \$24.45.

1608	S	W	6pm-8:50pm	WHI 303	VanSomeren K
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**ART 214 Introduction to Printmaking II 3**

Expansion of skills, principles, techniques and methods of a specific printmaking technique chosen by the student including collography, monotype, relief (both wood and linoleum.) Etching, photo-etching, or other techniques. Students develop mastery of the use of the press, chemical and ink technical information, and expand skills in the entire print process. PR: ART 212 or 213 required. Lab fee: \$24.45.

1609	S	W	6pm-8:50pm	WHI 303	VanSomeren K
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**ART 270 Ceramics I 5**

Beginning instruction in the development of skills needed to manipulate the ceramic medium. The use of various forming methods, technical information, and language of the ceramic medium. PR: ART 110 recommended. Lab fee: \$40.75.

1610	A	TTh	1pm-3:50pm	WHI 287	Lee T
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**ART 271 Ceramics II 5**

Continued focus on the development of skills with emphasis on principles and elements of art as they apply to ceramics. PR: ART 270. Lab fee: \$40.75.

1616	A	TTh	1pm-3:50pm	WHI 287	Lee T
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**ART 272 Ceramics III 5**

Continued focus on development of skills in the ceramic medium, including wheel throwing, glazing and firing techniques. Projects develop physical skills, style, and an understanding of functional and sculptural aesthetics. PR: ART 271. Lab fee: \$40.75.

1620	A	TTh	1pm-3:50pm	WHI 287	Lee T
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**ART 275 Ceramic Glaze Chemistry I 3**

Introduction to the materials and methods used in formulating glazes and clay bodies for studio ceramics. Students study the specific properties of ceramic materials. Other topics may include ceramic history, experimental design, and studio economics. PR: ART 270 or ART 109. Lab fee: \$29.70.

1581	S	TTh	6pm-8:50pm	WHI 287	Lee T
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**ART 295 Portfolio Development 5**

Advanced course designed for students nearing the completion of their program in art, graphic arts, multimedia or photography. Interviewing, resume preparation, portfolio design and development, editing, and self-assessments. Lab fee: \$88.45.

<b>H</b> 1640	HY	MW	1pm-3:50pm	WHI 261	Weller L
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**ASTRONOMY**

**ASTR 122 Life in the Universe 5**

Investigates the astronomical and biological conditions necessary for the evolution of life in the universe. PR: ENGL 098 (or equivalent) with a grade of C or higher, and completion of MATH 082 or MATH 090, or placement by assessment test score into MATH 099 or higher. Lab fee: \$28.10.

1700	A	MWF	11am-12:50pm	WHI 207	Vanture A
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**ATMOSPHERIC SCIENCE**

**ATM S 101 Weather 5**

Earth's atmosphere, with emphasis on weather observations and forecasting. PR: ENGL 098 or equivalent and MATH 080 or equivalent. Lab fee: \$35.70.

1752	A	MWF	11am-12:50pm	WHI 238	Hibbert D
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**AVIATION MAINTENANCE**

All new Aviation Maintenance students must attend an information session on March 12, April 9, May 14 or June 11.

Sessions are held at 2:30pm at Paine Field, Building C-80. If you have any questions, please call 425-388-9533.

**AVA 103 Powerplant Technology 20**

Theory and Practice: Maintenance and overhaul of aircraft turbine engines, fuel metering, exhaust, induction and fuel systems for both reciprocating and turbine engines. Students inspect, check, repair and service the above systems. INSTRUCTOR PERMISSION ONLY. PR: High school graduate or equivalent. Ability to read, write, speak and understand English in accordance with Federal Air Regulation 65:71. Lab fee: \$60.

1830	A	Daily	8am-10am	PFC 8010	Loomis W
1832	J	Daily	10am-2:30pm	PFC 8101	

**AVA 199 Special Project 1- 5**

Special projects done through the Aviation department. INSTRUCTOR PERMISSION ONLY.

1844	A	TBA			Loomis W
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**AVA 204 Airframe Technology 20**

Theory and Practice: Position and warning systems, fire protection, landing-gear systems including brakes, hydraulic and pneumatic systems, cabin atmosphere, aircraft electrical, and helicopter theory. INSTRUCTOR PERMISSION ONLY. PR: High school graduate or equivalent. Ability to read, write, speak and understand English in accordance with Federal Air Regulation 65:71. Lab fee: \$60.

1840	A	Daily	8am-10am	PFC 8008	Porter A
1842	J	Daily	10am-2:30pm	PFC 8101	

**BIOLOGY**

**BIOL& 100 Survey of Biology 5**

General concepts of living organisms, the process of science, and application of biology to human beings and society. For non-science majors. (Formerly BIOL 102.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: \$28.10.

1980	A	MTWTh	8am-8:50am	SHK 141	Forson D
		F	8am-9:50am	SHK 144	
1988	S	MW	4pm-6:50pm	SHK 134	Hernandez C

**BIOL 105 Disease in Modern Society 5**

General concepts of infectious disease, the process of science, and application of biology to human beings and society. For non-science majors. PR: MATH 080 or skills assessment at MATH 081 or higher level, ENGL 098 with grade of C or higher or skills assessment at ENGL& 101 or higher level.

<b>OL</b> 1990	OL	Online			Cabral S I
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**BIOL 107 Life Science for Everybody 5**

Hands-on exploration of how living things interact with each other and their environment to obtain energy and building blocks for growth. For non-science majors. Highly recommended for elementary education majors. PR: ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level; MATH 080 or skills assessment at MATH 081 or higher level. Lab fee: \$73.10.

2000	A	MWF	10am-11:50am	SHK 144	Kratz R
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**BIOL& 211 Majors Cellular 5**

Principles of cellular biology as they apply to organisms. (Formerly BIOL 160.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher, and CHEM& 121 or higher or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: \$28.10.

2030	A	MW	8am-9:50am	SHK 145	Stern E
		T	8am-9:50am	SHK 144	
2031	B	MW	8am-9:50am	SHK 145	Stern E
		Th	8am-9:50am	SHK 144	
2032	C	MF	10am-10:50am	SHK 141	Forsen D
		W	10am-11:50am	SHK 141	
		T	10am-11:50am	SHK 144	
2033	D	MF	10am-10:50am	SHK 141	Forsen D
		W	10am-11:50am	SHK 141	
		Th	10am-11:50am	SHK 144	
2036	S	M	4pm-6:50pm	SHK 141	Kratz R
		W	4pm-4:50pm	SHK 141	
		W	5pm-6:50pm	SHK 144	

**BIOL& 211 P/S Majors Cellular 1**

Problem session to accompany BIOL& 211. In depth analysis of concepts and course content, lab report preparation. Non-transferable. (Formerly BIOL160 P/S.)

\*Section PS1 (2037) is for sections A (2030), B (2031.)

\*Section PS2 (2038) is for sections C (2032), D (2033.)

2037	PS1	Th	10am-10:50am	SHK 139	Stern E
2038	PS2	M	11am-11:50am	SHK 141	Forsen D

**BIOL& 222 Majors Cell/Molecular 5**

Metabolism and energetic, structure and function of biomolecules, cell structure and function, current applications of biotechnology and molecular biology. For students intending to major in the sciences. (Formerly BIOL 200.) PR: BIOL& 221 with a grade of C or higher and CHEM& 162 with a grade of C or higher or concurrent enrollment in CHEM& 162, or instructor permission. Lab fee: \$28.10.

2050	A	MW	9am-9:50am	WHI 104	Schwartz F
		F	9am-10:50am	WHI 104	
		T	8am-10:50am	SHK 134	

**BIOL& 222 P/S Majors Cell/Molecular 1**

Problem session to accompany BIOL& 222. In depth analysis of concepts and course content, lab report preparation. Non-transferable. (Formerly BIOL 200 P/S.)

2054	PS	M	10am-10:50am	WHI 104	Schwartz F
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**BIOL& 223 Majors Organismal Physiology 5**

For students intending to major in the sciences. Animal development and physiology, plant development and physiology, including photosynthesis. Final course of three-quarter series. (Formerly BIOL 220.) PR: BIOL& 222 with a grade of C or higher and CHEM& 162 with a grade of C or higher, or concurrent enrollment in CHEM& 162, or instructor permission. Lab fee: \$28.10.

2062	A	MW	10am-10:50am	SHK 145	Pape-Lindstrom P
		F	10am-11:50am	SHK 145	
		Th	8am-10:50am	SHK 134	

**BIOL& 223 P/S Majors Organismal Physiology 1**

Problem session to accompany BIOL& 223. In depth analysis of concepts and course content, lab report preparation. Non-transferable. (Formerly BIOL 220 P/S.) CR: Concurrent enrollment in BIOL& 223.

2064	PS	T	10am-10:50am	SHK 145	Pape-Lindstrom P
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**BIOL& 231 Human Anatomy 6**

Detailed examination of the structure of the human body using models, charts, computer programs, fresh animal specimen dissection, and dissection of the preserved cat. For biology and allied health professional majors. (Formerly BIOL 235.) PR: BIOL& 211 with a grade of C or higher, and CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: \$57.05.

2070	A	MW	9am-10:50am	SHK 232	Hedgpeth J
		TTh	9am-10:50am	SHK 140	
2072	B	MTWTh	12pm-12:50pm	SHK 145	Stern E
		MW	1pm-2:50pm	SHK 140	
2074	C	MTWTh	12pm-12:50pm	SHK 145	Stern E
		TTh	1pm-2:50pm	SHK 140	

**BIOL& 232 Human Physiology 6.5**

Detailed study of the functioning and interrelationships of the organ systems of the human body using diagnostic lab exercises and computer software. (Formerly BIOL 232.) PR: BIOL& 211 with a grade of C or higher, and CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher, and BIOL& 231 with a grade of C or higher. Lab fee: \$35.70.

2082	A	MW	12pm-2:30pm	SHK 232	Hedgpeth J
		Th	12pm-2:50pm	SHK 144	
2088	S	MW	5:30pm-6:50pm	SHK 140	Wellman S
		T	7pm-8:50pm	SHK 140	
		Th	7pm-9:50pm	SHK 140	

**BIOL& 260 Microbiology 5**

Survey of microorganisms and their biological activities, with special emphasis on bacteria. (Formerly BIOL 250.) PR: BIOL& 211 or BIOL& 222 and BIOL& 223 or BIOL& 232, all with grade of C or higher. Lab fee: \$117.20.

2090	A	MTWTh	12pm-1:50pm	SHK 139	Kratz R
2098	S	TTh	5pm-6:50pm	SHK 141	Cabral S I
		TTh	7pm-8:50pm	SHK 139	

**BOTANY**

**BOT 113 Plants of the Pacific NW 5**

Introduction to classification and identification of ferns, conifers and flowering plants, with an emphasis on flora of the Pacific Northwest. PR: ENGL 098 with grade of C or higher, or skills assessment at ENGL& 101 or higher level. MATH 080 or skills assessment at MATH 081 or higher level. Lab fee: \$35.70.

2130	A	MTh	12pm-1:50pm	SHK 134	Schwartz F
		W	12pm-2:50pm	SHK 134	

**BUSINESS**

Additional courses in business related fields see, **Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Corporate and Continuing Education Center section.**

**BUS& 101 Introduction to Business 5**

Survey of, and orientation to, the American business system. Overview of business Environment, private enterprise system, business organization, management processes, and business operation. Intended as an introductory course for students majoring in any field of study. (Formerly BUS 101.)

H	2180	OL1	Online		Lewis C
H	2181	OL2	Online		Lewis P
H	2182	OL3	Online		Lewis P
H	2186	HY1	MT	9am-9:50 am	MON 210
H	2187	HY1	MT	10am-10:50 am	MON 210
H	2188	HY1	MT	11am-11:50 am	MON 210

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**BUS 104 Business English 5**

Focuses on standards and conventions of written English. Includes proofreading and editing.

**H** 2192 HY TWTh 12pm-12:50pm OLY 131 Lusier L

**BUS 105 Small Business Essentials 5**

The study of entrepreneurship, with emphasis on identifying market opportunities and the development of marketing and business plans to meet these opportunities. Major business functions and the business lifecycle will be explored.

**OL** 2196 OL Online Milloy D

**BUS 110D Business Communications 5**

Study of business communications principles within the global workplace. Includes writing and speaking assignments to diverse audiences. Also includes listening skills and interpreting nonverbal communication within varying cultures. PR: Recommended: BUS 104 and placement in ENGL 098.

**DH** 2202 HY TWTh 9am-9:50am OLY 125 Kneifel K

**BUS 130 Business Computations 5**

Apply mathematical concepts in Excel to complete basic math operations, fractions, percent, percent increase/decrease, bank reconciliation, payroll, taxes and insurance, discounts, interest, mortgages, depreciation. PR: Strong working knowledge of arithmetic or completion of MATH 070 or equivalent recommended. CL 101 or equivalent recommended.

\*Section HY1 (2216) has a lab fee of \$24.45.

\*Section SC2 (2222) has a lab fee of \$38.95.

\*Section "SC" is scheduled in a lab environment with regular class hours. Students complete the additional work in the lab before or after the regularly scheduled class.

**OL** 2210 OL1 Online Willestoff K

**H** 2216 HY1 TWTh 11am-11:50am OLY 130 Willestoff K

2222 SC2 TTh 7pm-9:30pm OLY 129 Porter K

**BUS 140 Introduction to Hotel Management 5**

Introduction to management and operations of the hotel industry. General management, room operation, food and beverage operation, marketing, financial control and information management and human resource policy management issues will be examined.

\*Section HY (2224) is held at Tulalip South Lot Building, 6103 – 31<sup>st</sup> Ave. NE, Building B, Tulalip.

**H** 2224 HY T 5pm-7pm OFF TSL Monize L

**BUS 150 Principles of Marketing 5**

Introductory course in marketing concepts. Study of business activities that direct the flow of goods and services. Also includes promotion, distribution and pricing.

**H** 2230 HY W 1pm-3pm OLY 125 Munoz L

**BUS 165 Service Essentials for Business 5**

Theory and skills relating to internal and external customer service. Elements of service culture, behavioral styles, verbal and nonverbal communication, diversity, customer loyalty, and service recovery.

**OL** 2240 OL Online Kneifel J

**BUS 190 Business Seminar 1**

This seminar will be used to teach various subjects in the areas of management, marketing, and operations. Subjects will be current topics in these fields that are not in the published curriculum. Focus for Spring Quarter will be on Conflict Management.

\*Section S (2260) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

2260 S W 5pm-7pm OFF TSL Monize L

**BUS 191 Business Internship 4**

Provides students with a supervised work environment to apply their management, marketing and operations knowledge in either a for-profit or non-profit organization, to foster professional growth, and to gain self-confidence.

\*Section A (2262) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

2262 A TBA OFF TSL Kneifel J

**BUS 200 Principles of Management 5**

Intro to basic principles of good business management. Consideration of basic management functions of organizing, planning, directing, staffing, and controlling.

**OL** 2272 OL Online Sharpe J

**BUS& 201 Business Law 5**

Origin, evolution, concepts, and functions of law and judicial system. Required law course for students transferring to CWU, WSU, WWU or UW of Bothell. UW of Seattle transfer students should take POLS& 200. (Formerly BUS 220.) PR: Sophomore standing or business experience recommended.

**H** 2276 HY TTh 10am-10:50am OLY 125 Leonard R

**BUS 206 Entrepreneurship II 5**

This second of a two part series will focus on managing, growing and liquidating a business. This hands-on course involves off campus activities and on-line interaction. BUS 206 is a continuation of BUS 205.

**H** 2282 HY M 1pm-3pm OLY 125 Kneifel J

**BUS 255 Business Consulting 5**

Student teams will consult to businesses in Snohomish County. Services provided are marketing strategies, websites, and improving the operational infrastructure of the business.

**H** 2295 HY MW 9am-11am OLY 125 Milloy D

**BUSINESS TECHNOLOGY**

For additional courses in business related fields see, Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Corporate and Continuing Education Center.

Classes with the section "SC" are scheduled in a lab environment with regular class hours. Students complete the additional work in the lab before or after the regularly scheduled class.

**BT 100 Beginning Keyboarding 5**

Introduces key-by-touch system emphasizing correct ergonomics. Development of speed and accuracy. Includes techniques for editing, saving, opening and closing documents and application of skills to personal letters and reports.

\*Section HY (2304) has a lab fee of \$24.45.

**OL** 2300 OL Online Kolstad L

**H** 2304 HY TWTh 10am-10:50am OLY 130 Willestoff K

**BT 105 Keyboard--Speed/Accuracy 3**

Improves keyboarding speed and accuracy through the use of programmed software which diagnoses student keyboarding problems and prescribes appropriate practice material. May be repeated one time. PR: BT 100, typewriting by touch or instructor permission.

\*Section SC2 (2318) has a lab fee of \$38.95.

**OL** 2312 OL Online Desmond P

2318 SC2 TTh 7pm-9:30pm OLY 129 Porter K

TTh 7pm-9:30pm OLY 130



**BT 115 Records Management 5**

Creation, maintenance, and disposition of records. Retrieving and storing records utilizing manual methods and computer database programs. Lab fee: \$24.45.

H 2320 HY TWTh 9am-9:50am OLY 130 Gilpin G

**BT 130 Editing/Transcription 5**

Develops transcription and editing skills; understanding of the mechanics of good writing. Business correspondence is transcribed using WAV files and appropriate software. PR: Touch keyboarding proficiency and BUS 104 or concurrent enrollment or instructor permission. Lab fee: \$38.95.

2326 SC1 TTh 4:30pm-7pm OLY 130 Porter K

**BT 145 Civil Litigation 5**

Focus on general legal terminology and vocabulary as well as pretrial and trial procedure. Proofreading and writing mechanics are emphasized. Transcribe correspondence and pleadings using WAV files and appropriate hardware/software. PR: Touch keyboarding and BUS 104 or concurrent enrollment or instructor permission. Lab fee: \$24.45.

H 2336 HY TWTh 12pm-12:50pm OLY 129 Markovich T

**BT 146 Will/Probate/Domes Relations 5**

Develops transcription and editing skills; focuses on wills, probate, and family law procedures. Transcribe correspondence, legal documents and forms. Documents are transcribed using WAV files and appropriate software. PR: Touch keyboarding and BUS 104 or concurrent enrollment or instructor permission. Lab fee: \$24.45.

H 2344 HY TWTh 12pm-12:50pm OLY 129 Markovich T

**BT 147 Bankruptcy and Corporate Law 5**

Focuses on corporate, real estate, and bankruptcy law. Transcription of corporate documents. Proofreading and writing mechanics are emphasized. Documents are transcribed using WAVE files and appropriate hardware/software. PR: Touch keyboarding and BUS 104 or concurrent enrollment or instructor permission. Lab fee: \$24.45.

H 2350 HY TWTh 12pm-12:50pm OLY 129 Markovich T

**BT 162 Job Search & Professional Development 5**

Focuses on skills, attitudes, and practices needed for effective job search. Includes self-assessment, employer research, resume creation, cover and follow-up letters, and interview techniques.

H 2360 HY TWTh 11am-11:50am OLY 125 Lusier L

**BT 180 Principles of Medical Insurance 5**

Introduction of the medical billing cycle. Explanation of health insurance policies, analysis of insurance forms, and recognition of legal issues and medical confidentiality (HIPAA).

OL 2362 OL Online Kneifel K

**BT 181D Diversity in Law/Ethics 5**

Introduction to law and ethics as it relates to the medical office setting and patient-provider relationships. Components of cultural diversity and establishing a new culture in ambulatory health care are emphasized.

HD 2366 HY TWTh 10am-10:50am OLY 125 Munoz L

**BT 185 Diagnostic Coding 5**

Introduces current ICD-9-CM codebook and provides instruction for following guidelines for assigning diagnosis codes. Extracting patient information to identify and accurately code primary, principal, concurrent and secondary diagnoses. PR: HLTH 100.

H 2368 HY M 4:30pm-6:50pm OLY 131 Fries P

**BT 186 Procedural Coding 5**

Introduces current CPT and HCPCS codebooks; provides instructional guidelines to assign procedure codes. Extract patient information to identify main terms and to accurately code procedures. Modifiers are also introduced. PR: HLTH 100, BT 180.

H 2370 HY M 4:50pm-6:50pm OLY 131 Fries P

**BT 219 Introduction to MS Word 5**

Introduces word processing functions and applications using Microsoft Word. PR: CL 101 recommended.

\*Section HY (2390) has a lab fee of \$24.45.

\*Section SC1 (2396) has a lab fee of \$38.95.

H 2390 HY TWTh 12pm-12:50pm OLY 130 Bader J  
2396 SC1 TTh 4:30pm-7pm OLY 129 Porter K

**BT 229 Advanced Microsoft Word 5**

Comprehensive study of the advanced functions of Microsoft Word and an introduction to Microsoft Office Publisher. PR: BT 219 or instructor permission.

\*Section HY (2400) has a lab fee of \$24.45.

\*Section SC1 (2406) has a lab fee of \$38.95.

H 2400 HY TWTh 12pm-12:50pm OLY 130 Bader J  
2406 SC1 TTh 4:30pm-7pm OLY 130 Porter K

**BT 240 Access 5**

Presents intermediate/advanced techniques in Microsoft Access. Emphasis on formatting text and numbers, advanced queries and reports, macros, and importing and exporting data. PR: CL 101 or equivalent. Lab fee: \$38.95.

2408 SC2 TTh 7pm-9:30pm OLY 130 Porter K

**BT 242 Excel 5**

Presents intermediate/advanced techniques in Microsoft Excel. Emphasis on creating professional-looking workbooks, using templates, creating multiple worksheets and using functions. PR: CL 101 or instructor permission.

\*Section HY (2416) has a lab fee of \$24.45.

OL 2412 OL Online Markovich T  
H 2416 HY TWTh 11am-11:50am OLY 129 Markovich T

**BT 243 Advanced Excel 5**

Continuation of BT 242, Microsoft Excel. Project based approach to improve workflow, eliminate repetition and produce more informative reports. Maintain, and enhance existing spreadsheets through structural revision and automation. PR: BT 242 or equivalent. Lab fee: \$38.95.

H 2422 HY MW 1pm-3:20pm OLY 129 Coughlin P

**Do you need an ADVISOR**

*Not sure what to take?  
Confused about degree requirements?  
Planning to transfer?  
Worried that your grades are not good?*

**Maybe we can help you.**  
Contact one of these offices and ask to talk with an advisor.  
**Counseling, Advising and Career Center**  
3rd Floor of Parks Student Union,  
425-388-9263  
**Advising in Enrollment Services**  
Jackson Center, 425-388-9106 or 9206

Or send an email to [admissions@everettcc.edu](mailto:admissions@everettcc.edu) (please type "Need Advising" in the Subject line.) You can also find Curriculum Guides at [www.everettcc.edu/c.guides](http://www.everettcc.edu/c.guides), and displayed in the Jackson Center, Parks Third Floor, and in the lower lounge of Shuksan Hall. These guides list degree requirements and the names of faculty advisors.

**BT 248 Advanced Legal Office Procedures 5**  
Presentation of the role of lawyers and law office staff in society today. Topics covered include organizational and procedural perspective of the law office, filing of legal documents, and use of the Uniform System of Citations as a reference tool. PR: CL 101, BT 115, 145, 146, 147, 162, 219; BUS 104, 110, 130 and BUS 220 or poLS& 200 or instructor permission. Lab fee: \$24.45.

<b>H</b>	2426	HY	TWTh	9am-9:50am	OLY 129	Markovich T
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**BT 252 Internship 1-4**  
On-the-job work experience in occupations directly related to student's career choice. Internship arranged with private industry, governmental agencies, and non-profit organizations. PR: BT 115, 162, and 130 or concurrent enrollment or instructor permission. Lab fee: \$38.95.

	2428	SC2	TTh	7pm-9:30pm	OLY 130	Porter K
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**BT 261 Advanced Office Procedures 5**  
Build and refine skills in office management, travel arrangements, human relations, telephone techniques, electronic scheduling, and keyboarding. Use integrated software to create databases, spreadsheets, documents, and presentations. PR: CL 101, BT 115, 219, 240, 242; BUS 104, 110, 130 and instructor permission. Recommended: BT 162 and BT 229. Lab fee: \$24.45.

<b>H</b>	2429	HY	TWTh	9am-9:50am	OLY 129	Markovich T
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## CHEMISTRY

**CHEM& 121 Introduction to Chemistry 5**  
Atomic structure, chemical bonding, nomenclature, states of matter, solution, acids, bases and salts, reaction rates and chemical equilibrium. (Formerly CHEM 101.) PR: ENGL 098 with a grade of C or higher; and MATH 082, MATH 088 or MATH 090 with a grade of C or higher, or placement into MATH 099 via an assessment test score. Lab fee: \$35.70.

2500	A	MW	8am-9:50am	WHI 102	Powell S
		Th	8am-9:50am	WHI 332	
2502	B	MW	8am-9:50am	WHI 102	Powell S
		T	8am-9:50am	WHI 332	
2504	C	TTh	8am-9:50am	WHI 103	Brackett A
		W	8am-9:50am	WHI 345	
2508	S	MW	5pm-6:50pm	WHI 102	Kontulis M
		Th	5pm-6:50pm	WHI 332	

**CHEM& 121 P/S-Introduction to Chemistry 1**  
Optional non-transferable problem-solving session. (Formerly CHEM 101 P/S.)

\*Section PS1 (2510) is offered concurrently with CHEM& 121A (2500) and CHEM& 121B (2502).

\*Section PS2 (2512) is offered concurrently with CHEM& 121 C (2504).

\*Section PS3 (2514) is offered concurrently with CHEM& 121 S (2508).

2510	PS1	F	9am-9:50am	WHI 102	Powell S
2512	PS2	M	8am-8:50am	WHI 104	Brackett A
2514	PS3	M	4pm-4:50pm	WHI 102	Kontulis M

**CHEM& 131 Introduction to Organic/Biochemistry 5**  
Structure, nomenclature, and reactions of organic compounds; introductory biochemistry. (Formerly CHEM 102.) PR: ENGL 098 with a grade of C or higher, and CHEM& 121 or CHEM& 161 or instructor permission. Lab fee: \$35.70.

2520	A	MWThF	10am-10:50am	WHI 103	Powell S
		T	10am-11:50am	WHI 343	

**CHEM& 140 General Chemistry Prep w/Lab 5**  
Includes measurements, properties and structure of matter, nomenclature and weight relations. Intended for students who want to obtain the background for the CHEM& 161 - 163 series. Not for students with a recent course in high school chemistry. (Formerly CHEM 098.) PR: ENGL 098 with a grade of C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL& 101; and MATH 099 with a grade of C or higher, or concurrent enrollment in MATH 099, or placement into MATH& 141. Lab fee: \$35.70.

2522	A	TTh	10am-11:50am	WHI 104	Singh S
		W	10am-11:50am	WHI 332	

**CHEM& 162 General Chemistry w/Lab II 5.5**  
Atomic periodicity, chemical bonding theories, solid and liquid states and solutions. (Formerly CHEM 150.) PR: CHEM& 161 with a grade of C or higher. Lab fee: \$35.70.

2530	A	MTWTh	11am-11:50am	WHI 103	Brackett A
		W	1pm-3:50pm	WHI 345	
2534	B	MTWTh	11am-11:50am	WHI 103	Brackett A
		Th	1pm-3:50pm	WHI 345	

**CHEM& 163 General Chemistry w/lab III 5.5**  
Reaction rates and equilibrium, acid-base equilibria, solubility equilibria, thermodynamics, electro chemistry and nuclear chemistry. (Formerly CHEM 160.) PR: CHEM& 162 with a grade of C or higher, or instructor permission. Lab fee: \$57.05.

2540	A	MTWTh	11am-11:50am	WHI 248	Kontulis M
		W	1pm-3:50pm	WHI 332	
2542	B	MTWTh	11am-11:50am	WHI 248	Kontulis M
		Th	1pm-3:50pm	WHI 332	

**CHEM& 263 Organic Chemistry III 6**  
Continuation of CHEM& 262. (Formerly CHEM 202.) PR: CHEM& 262 with a grade of C or higher. Lab fee: \$57.05.

2550	A	MW	1pm-2:20pm	WHI 103	Singh S
		TTh	1pm-3:50pm	WHI 343	

**CHEM& 263 P/S Organic Chemistry III 1**  
Optional non-transferable problem-solving session. (Formerly CHEM 202 P/S.)

2551	PS1	W	2:30pm-3:20pm	WHI 103	Singh S
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## CHINESE

See the World Languages section of this schedule.

## COMMUNICATION STUDIES

**CMST& 102 Introduction to Mass Media 5**  
Survey of mass media, including newspapers, magazines, television, radio, book and music publishing, motion pictures and advertising; emphasizing the history structural biases of the mass media. (Formerly JOURN 150.)

<b>OL</b>	2640	OL1	Online		Otanez A
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**CMST 103 Public Speaking for Educators 5**  
CMST& 220 option for education majors. (Formerly SPCH 103.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

2646	A	Daily	10am-10:50am	GWH 152	White K
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**CMST 104 Oral Interpretation of Literature 5**  
Study of literature through performance and theory. (Formerly SPCH 102.)

2648	A	Daily	10am-10:50am	GWH 378	Dellasega M
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**CMST 204D Intercultural Communication 5**

Introduction to communication between people from different cultures. (Formerly SPCH 204D.) PR: Completion of ANTH& 206D, SOC& 101 or CMST& 210 strongly recommended.

<b>HD</b>	2650	HY	TWTh	11am-11:50am	GWH 276	Wisdom-Whitley L
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**CMST& 210 Interpersonal Communication 5**

Interpersonal communication theory and skills. (Formerly SPCH 100.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

<b>EF</b>	2652	HY1	TWTh	8am-8:50am	GWH 368	Wisdom-Whitley L
	2654	HY2	TWTh	9am-9:50am	GWH 368	Wisdom-Whitley L
	2656	C	Daily	10am-10:50am	GWH 368	Staff
	2658	D	Daily	11am-11:50am	GWH 368	Staff
	2660	E	Daily	12pm-12:50pm	GWH 368	Staff
	2662	F	MW	1pm-3:15pm	GWH 368	Staff
	2664	S	MW	7pm-9:30pm	GWH 368	Staff
	2666	T	TTh	4:50pm-6:50pm	GWH 368	Staff

**CMST& 220 Public Speaking 5**

Methods of speech organization and composition; speaking skills in varied settings; audience analysis and speech criticism. (Formerly SPCH 101.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

	2668	A	Daily	9am-9:50am	GWH 372	Staff
	2670	B	Daily	10am-10:50am	GWH 372	Staff
	2672	C	Daily	11am-11:50am	GWH 372	Staff
	2674	D	Daily	12pm-12:50pm	GWH 372	Staff
	2676	S	MW	4:50pm-6:50pm	GWH 368	Staff
	2678	T	TTh	7pm-9:30pm	GWH 368	Staff

# Tell Me a Story!

## CMST 104 - Oral Interpretation of Literature

Imagine reciting *Green Eggs and Ham* aloud to your children and getting them so excited they can't wait to learn how to read. Imagine performing a poem by Emily Dickinson and provoking excited discussion among a group of teenagers. Come discover how much fun literature can really be in CMST 104.

- ▶ **No Textbooks, no tests**
- ▶ **Fulfills a Humanities requirement**
- ▶ **A course for teachers, actors, parents, and lovers of literature!**



## COMPUTER LITERACY

Students with limited or no computer skills should take **CL 096** or **RSS 096**. See Reading/Study Skills section for more information. For additional courses in Computer and Business Technology, see Computer Science, Corporate and Continuing Education Center, Medical Coding, and Medical Transcription.

**CL 096 Computer Comfort 5**

Course is designed for students who need basic computer confidence & skill building. Emphasis is on basic computer skills and learning strategies to help students succeed in college-level classes. No prior computer experience is necessary. Recommended for students who are new to computers and hesitant about today's technology as used in college classrooms. Credit may not be earned in both CL 096 and RSS 096. Lab fee: \$38.95.

	2700	A	Daily	10am-10:50am	RAI 108	Galloway D
	2702	B	MTWTh	12pm-1:05pm	RAI 108	Staff
	2704	S	TTh	7pm-9:30pm	RAI 108	Galloway D

**CL 101 Computer Literacy 5**

Introduces students to the Windows environment and to the Microsoft Office software program. Emphasis on file management. Uses practical problems to illustrate computer applications.

**\*Section A (2760) is held at Tulalip South Lot Building, 6103 – 31<sup>st</sup> Ave. NE, Building B, Tulalip.**

**\*Sections HY1,2,3 (2754,2755,2756) have a lab fee of \$24.45.**

**\*Section SC1 (2762) has a lab fee of \$38.95.**

<b>OL</b>	2750	OL1	Online			Markovich T
<b>OL</b>	2751	OL2	Online			Willstoft K
<b>H</b>	2754	HY1	TWTh	8am-8:50am	OLY 129	Gilpin G
<b>H</b>	2755	HY2	TWTh	9am-9:50am	SHK 224	Joyner J
<b>H</b>	2756	HY3	TWTh	10am-10:50am	SHK 224	Joyner J
	2760	A	TTh	12:30pm-3pm	OFF TSL	Shaeffer J
	2762	SC1	TTh	4:30pm-7pm	OLY 130	Porter K

**CL 102 Computer Use & File Management 2**

Overview of the basic functions of a computer and its operating system. Includes understanding of the computer environment, working with basic windows tasks, managing files, understanding viruses, and dealing with printer setup and output. Lab fee: \$9.70.

<b>H</b>	2765	HY1	W	11am-11:50am	SHK 224	Joyner J
<b>H</b>	2766	HY2	W	12pm-12:50pm	SHK 224	Joyner J
<b>H</b>	2767	HY3	W	1pm-1:50am	SHK 224	Joyner J

**CL 103 Word Processing 2**

Overview of Word. Includes creating and formatting documents and duplicating and moving text within and between documents, creating standard tables, using pictures and images in a document, and using mail merge tools. Lab fee: \$9.70.

<b>H</b>	2770	HY1	W	11am-11:50am	SHK 224	Joyner J
<b>H</b>	2771	HY2	W	12pm-12:50pm	SHK 224	Joyner J
<b>H</b>	2772	HY3	W	1pm-1:50pm	SHK 224	Joyner J

**CL 104 Spreadsheets 2**

Provides an overview of Excel. Includes developing, formatting, and modifying Excel spreadsheets. Other Excel concepts introduced include applying standard mathematical and logical formulas and creating and formatting graphs and charts. Lab fee: \$9.70.

<b>H</b>	2780	HY1	W	11am-11:50am	SHK 224	Joyner J
<b>H</b>	2781	HY2	W	12pm-12:50pm	SHK 224	Joyner J
<b>H</b>	2782	HY3	W	1pm-1:50pm	SHK 224	Joyner J



**CL 105 Databases 2**

Provides an overview of Access. Includes creating and modifying Access tables, queries, forms, and reports; creating relationships between tables and retrieving and manipulating information by using queries and sort tools. Lab fee: \$9.70.

<b>H</b>	2785	HY1	W	11am-11:50am	SHK 224	Joyner J
<b>H</b>	2786	HY2	W	12pm-12:50pm	SHK 224	Joyner J
<b>H</b>	2787	HY3	W	1pm-1:50pm	SHK 224	Joyner J

**CL 106 Powerpoint Presentations 2**

Provides an overview of PowerPoint. Includes creating, formatting, modifying and preparing presentations using different slide layouts; duplicating and moving text, pictures, images, and using slide show effects. Lab fee: \$9.70.

<b>H</b>	2790	HY1	W	11am-11:50am	SHK 224	Joyner J
<b>H</b>	2791	HY2	W	12pm-12:50pm	SHK 224	Joyner J
<b>H</b>	2792	HY3	W	1pm-1:50pm	SHK 224	Joyner J

**CL 107 Basic Computer Systems 2**

Focus is on providing an overview of the physical make-up of a personal computer system and fundament concepts. Basic concepts include how a computer functions, hardware, software, security, and legal issues associated with computers. Lab fee: \$9.70.

<b>H</b>	2795	HY1	W	11am-11:50am	SHK 224	Joyner J
<b>H</b>	2796	HY2	W	12pm-12:50pm	SHK 224	Joyner J
<b>H</b>	2797	HY3	W	1pm-1:50pm	SHK 224	Joyner J

**COMPUTER SCIENCE**

**CS 108 Introduction Operating Systems/Environment 5**

Introductory course focusing on the fundamentals of computer operating systems and the user interface. (Formerly CIS 108.) PR: CL 101 or instructor permission and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready is required. Lab fee: \$38.95.

2820	S	TTh		7pm-9:30pm	SHK 230	Laidig K
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**CS 117 Introduction to Computer Network 5**

Provides an introduction to computer networks including both theory and practical experience. Topics will include topologies, cabling, terminology, network protocols, IEEE, and other network standards. Emphasizes fundamentals of server/client, wired and wireless network installation and management. (Formerly CIS 117.) PR: CL 101 or instructor permission. Completion of RSS 104 with grade of C or higher, or assessment score in reading indicating student is college-ready.

2830	S	MW		4pm-6:30pm	SHK 232	Moser A
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**CS 120 Beginning Web Pages 5**

Beginning course in web page construction using a markup or document oriented language. A brief introduction to XML will be included. Will also include the use of scripting language such as JavaScript. (Formerly CP 120.) PR: CL 101 or instructor permission. Completion of RSS 104 with grade of C or higher or assessment score in reading indicating the student is college-ready is required. Lab fee: \$38.95.

<b>H</b>	2838	HY	TTh	2pm-3:50pm	SHK 230	Joyner J
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**CS 122 LAN Architecture 5**

Presents the concepts and configuration skills involved in designing, installing, and maintaining a Cisco switched Local Area Network. Lab work will focus on using hubs and switches to create a segmented network. (Formerly CIS 122.) PR: CS 117 or instructor permission. Lab fee: \$38.95.

2842	S	TTh		4pm-6:30pm	SHK 232	Moser A
				4pm-6:30pm	SHK 234	

**Composites Program Coming Fall 2009!**

**Learn or improve skills in the composite industry.**

- Get hands on, in-depth overview of the processes involved in the development and production of composite products.
- Skills include tooling, fabrication, machining, assembly, quality assurance, repair, lay-up, vacuum bagging, and cure processing of composite laminates.
- Careers - Designer, Fabricator, Repair Technician

Contact Patrick Murphy, pmurphy@everettcc.edu for more information

**CS 124 Introduction to Database Design 5**

Introduction to database design and data analysis. Emphasis is on general database theory and accurate database design using normal forms and usage dependant normal forms. Data analysis will explore provably correct data structures. (Formerly CIS 124.)

2844	S	TTh		7pm-9:30pm	SHK 230	Gilbert D
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**CS 128 Advanced Database Programming 5**

Advanced topics in database using SQL, including select, delete, update, joins, unions, inserts, and stored procedures. Ability to import, extract, update, and maintain multiple tables will be covered. Security issues such as privileges will also be covered. (Formerly CIS 128.) Lab fee: \$38.95.

<b>H</b>	2846	HY	TTh	4pm-6:30pm	SHK 232	Gilbert D
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**CS& 131 Computer Science I - C++ 5**

Focuses on software development skills using the C++ programming language. Introduces programming concepts, variable declarations, assignment statements. (Formerly CP 130.) PR: MATH 099 with a grade of C (2.0) or higher, or equivalent. Lab fee: \$38.95.

2852	S	MW		7pm-9:30pm	SHK 230	Laidig K
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**CS 132 Computer Science II - C++ 5**  
Software development skills using the C++ programming language, emphasizes character arrays (strings), recursion, structures, unions, text and binary file processing. This course is offered once per year for students intending to transfer to the University of Washington Bothell only. (Formerly CP 132.) PR: CS& 131 with a grade of C (2.0) or higher. Lab fee: \$38.95.

H 2854 HY MW 7pm-9:30pm SHK 230 Laidig K

**CS 161 PC Technician I 5**  
Focus will be on primary hardware features, types, and components of PC's and workstations as related to the A+ Certification Test. (Formerly CIS 161.) PR: CL 101 and CS 108 or instructor permission, completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready is required. Lab fee: \$38.95.

2858 S TTh 7pm-9:30pm SHK 130 Moser A

**CS 162 PC Technician II 5**  
Advanced topics in PC operating systems with an emphasis on gaining technical expertise in preparation for A+ certification testing. (Formerly CIS 162.) PR: CS 108 and CS 161 or instructor permission. Lab fee: \$38.95.

2859 S MW 7pm-9:30pm SHK 130 Walser D

**CS 190 Seminar 1-3**  
Seminar covers various subjects in the field of computer science and programming. Subjects will be current and emerging technologies in these fields that are not in the published curriculum. (Formerly CIS 190.)

2865 A TBA Staff

**CS 195 Computer Careers Internship 1-5**  
Provides students with a safe, supervised work environment to apply their academic skills. Allows students to put into practice administrative and technical skills. (Formerly CIS 195.) PR: CS 161 or CS 120 or CS 124 or instructor permission. Students meet only on the 1st Friday of the quarter with the instructor.

2870 A TBA SHK 232 Moser A

**CS 210 Application Tech Support 5**  
Familiarizes Information Technology students with the applications of the Microsoft Office suite from a user perspective, and prepares them to offer technical support based on this enhanced understanding. (Formerly CIS 210.) PR: CS 162 or instructor permission. Lab fee: \$38.95.

2879 S TTh 4pm-6:30pm SHK 130 Walser D

**CS 220 Advanced Web Pages 5**  
Focus on how to manipulate databases from within web pages using a server side product such as Active Server Pages. (Formerly CP 220.) Lab fee: \$38.95.

H 2880 HY MW 4pm-6:30pm SHK 130 Gilbert D

**CS 222 WAN Arch. Design/Implementation 5**  
Presents the theory and skills relating to Wide Area Networks (WANs). Connecting multiple networks to create a large network environment is emphasized. Advanced TCP/IP configuration and implementation are major topics. (Formerly CIS 222.) PR: CS 117 and CS 122 or instructor permission. Lab fee: \$38.95.

2884 S TTh 4pm-6:30pm SHK 232 Moser A

**CS 224 Network Server Administration 5**  
Local Area Network (LAN) server installation, configuration and management. Covers topics such as equipment choice, network operating system choice, user account administration, system security, and data protection. (Formerly CIS 224.) PR: CS 108, CS 122, CS 162 or instructor permission. Lab fee: \$38.95.

2888 S MW 4pm-6:30pm SHK 230 Laidig K

**CS 280 Systems Analysis 5**  
Focus on Project Management as a key element for success in organization of all sizes. Emphasis is on a project life cycle, including a project's scope, costs, and time constraints. Breadth of course includes all aspects of business operations.

2894 S MW 7pm-9:30pm SHK 232 Matheson I

**CS 290 Advanced Seminar 3-5**  
This advanced seminar will be used to focus on various subjects in the field of computer science and programming. Subjects will be current and emerging technologies in these fields that are not in the published curriculum. (Formerly CIS 290.)

2896 A TBA Staff

**CS 295 Advanced Internships 5**  
On-the-job work experience in occupations directly related to student's career choice. This advanced internship reinforces the students' expertise gained in the 100 level Computer Information Systems courses. (Formerly CIS 295.) PR: CS 161 or CS 120 or CS 124 or instructor permission. Students meet only on the 1st Friday of the quarter with the instructor.

2900 A TBA SHK 232 Moser A

## COSMETOLOGY

All new Cosmetology students must attend an information session held at 9315 State Ave, Suite G, Marysville. Please contact the Cosmetology department for additional dates and times at 425-259-8283 for additional information.

**COSMT 111 Salon Management 5**  
Basic overview of salon business operations, including marketing strategies, financial control, factors affecting salon culture, insurance, business laws and health regulations. Special emphasis placed on examining a variety of local salons. PR: Instructor permission. CR: COSMT 201, 202 or 203.

2922 A MTWF 8am-9:15am COS 101 Meyer V

## Earn your Bachelor's degree in Snohomish County

University Center of  
North Puget Sound  
425-252-9505

- Social Sciences
- Information Technology
- Human Services
  - Administrative Management
  - Planning & Environmental Policy
- Environmental Science
  - Elementary Education
  - Liberal Arts at Tulalip
  - Human Development

**COSMT 120 Cosmetology Compendium 2**

Theoretical review of facts from previous Cosmetology courses in preparation for in-house computerized exams before applying for WA state board examinations. PR: Instructor permission; COSMT 110-112; COSMT 204; 1330 clock hrs.

2932 A TBA TBA COS 104 Evans T

**COSMT 201 Lab/Shop Practice I 9-15**

Instruction/participation class in basic services performed by a cosmetologist. Students practice on models, mannequins, and each other. PR: Instructor permission. CR: COSMT 110, 111 or 112. Lab fee: \$76.55.

2940 A MTWF 9:30am-4pm COS 104 Evans T  
Th 12pm-8pm COS 104

**COSMT 202 Lab/Shop Practice II 9-15**

Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor permission; COSMT 201; 300 clock hrs. Lab fee: \$3.85 per credit.

2942 A MTWF 9:30am-4pm COS 104 Meyer V  
Th 12pm-8pm COS 104

**COSMT 203 Lab/Shop Practice III 9-15**

Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor permission; COSMT 202; 600 clock hrs. Lab fee: \$3.85 per credit.

2944 A MTWF 9:30am-4pm COS 104 Meyer V  
Th 12pm-8pm COS 104

**COSMT 204 Lab/Shop Practice IV 9-15**

Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor permission; COSMT 203; 900 clock hrs. Lab fee: \$3.85 per credit.

2946 A TWF 9:15am-4pm COS 104 Meyer V  
Th 12pm-8pm COS 104

**COSMT 205 Lab/Shop Practice V 1-17.5**

Continuation of supervision in services performed by cosmetologists. Students practice independently on models, mannequins, and each other. PR: Instructor permission; COSMT 204; 1200 clock hrs. Lab fee: \$3.85 per credit.

2948 A MTWF 8am-4pm COS 104 Meyer V  
Th 12pm-8pm COS 104

**COSMT 206 Lab/Shop Practice VI 1-17.5**

May be used to complete curriculum, for special interest projects, and/or to complete required program clock hours. COSMT 206 is an additional quarter and is optional. PR: Instructor permission; COSMT 205; 1400 clock hrs. Lab fee: \$3.85 per credit.

2950 A MTWF 8am-4pm COS 104 Meyer V  
Th 12pm-8pm COS 104

**COSMT 299 Special Projects 1-5**

May be used to complete curriculum, for special interest projects, and/or to acquire additional hours as set by Department of Licensing to meet state standards for out-of-state license, and those wanting to refresh and update their skills. Course is an additional quarter and is optional. PR: Instructor Permission. Lab fee: \$3.65 per credit.

3000 A ARR COS Meyer V

**CRIMINAL JUSTICE**

For more information regarding Criminal Justice, Law Enforcement and Corrections, call 425-388-9545 or 425-388-9517 or visit our web site at [www.everettcc.edu](http://www.everettcc.edu).

**CJ 102 Police Patrol Operations 5**

Patrol procedures, officer safety, communication, interviews, control of suspects, emergency tactics and practical field exercises. (Formerly CRM J 106.) PR: CJ & 101 and permission of Criminal Justice coordinator.

3064 A Daily 10am-10:50am IND 103 Stewart J

**CJ 103 Criminal Investigation 5**

Investigative techniques, criminal procedure, crime scene management and the laws that govern investigations. (Formerly CRM J 107.) PR: CJ & 101 and permission of Criminal Justice coordinator.

3068 A Daily 8am-8:50am IND 101 Niebusch R

**CJ 125 Forensic Photo & Imaging 3**

Crime scene and evidence photography used by law enforcement personnel; current methods of obtaining accurate and reliable photo evidence necessary for prosecution of criminal cases. (Formerly CRM J 121.) PR: Successful completion of or concurrent enrollment in CJ & 101. Lab fee: \$54.15.

3080 A TTh 7am-8:30am WHI 262 Shattuck J

**CJ 222 Professional Development 3**

Focuses on the extensive application/testing and hiring process in criminal justice. Instruction on how to prepare and submit an application and resume/the Oral Board interview/pre-employment/ background investigation/polygraph and psychological exam. (Formerly CRM J 215.) PR: CJ & 101 and permission of Criminal Justice coordinator.

3100 A TTh 12pm-1:15pm IND 103 Hayes D

**CJ 224 Communications for CJ Professional 5**

An overview of effective communication processes for criminal justice professionals including verbal and non-verbal communication, interviewing and interrogation methods, courtroom demeanor. (Formerly CRM J 214.) PR: CJ & 101 and permission of Criminal Justice coordinator.

3104 A Daily 9am-9:50am IND 103 Stewart J

**CJ 241 Victimology 3**

History of victim's rights movement, victim assistance programs, victimization patterns and trends, victim interaction with the Criminal Justice System, victim's rights and remedies in the court system and victim advocacy.

3124 A MWF 10am-10:50am IND 101 Leonard R

**CJ 242 Organized Crime 3**

Focus on theories and evolution of traditional organized crime in America as well as examining many new and emerging organized crime groups attempting to acquire a stronghold on domestic criminal enterprise.

3128 A MWF 11am-11:50am IND 101 Leonard R

**CJ 250 Coop Work Experience 1- 5**

Supervised field experience in local law enforcement/corrections and other criminal justice agencies. Students work approximately 10 hours per week at a variety of assigned tasks directly associated with the criminal justice system. (Formerly CRM J 250.) PR: CJ & 101 and permission of Criminal Justice coordinator.

3140 A TBA McInyre E

**CJ& 101 Introduction to Criminal Justice 5**

Philosophical and historical review of the American criminal justice system. Open to non-Criminal Justice majors as an elective. Required course for Criminal Justice majors. (Formerly CRM J 101.)

3060 A Daily 9am-9:50am IND 101 Leonard R

**OL** 3062 OL Online Leonard R

**CJ& 112 Criminology 5**

Explores the nature and extent of crime and delinquency, examines criminological theories of causes and solutions, analyzes law and the criminal justice system. (Formerly SOC 271.) SOC& 101 is strongly recommended. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

3070 A MTWTh 1pm-2pm IND 101 Polanco D

**CJ& 240 Introduction to Forensic Science 5**

Survey of the forensic sciences and their application in criminal investigation, adjudications, convictions, and exonerations. PR: Successful completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

**OL** 3120 OL Online Niebusch R

**DRAMA**

**DRMA 100 Rehearsal, Production/Performance 2-5**

Active participation in a theatrical production. Course registration follows the audition, interview and selection process. Students earn 2-5 credits, depending upon the role or technical crew responsibilities. (Formerly THEAT 100.)

**H** 3180 HY MTWTh 1:30pm-4pm BAK 120 Peterson B

**DRMA 121 Acting Styles 5**

Emphasizes the skills needed to perform works representative of a variety of periods from classical Greek theatre to Shakespeare to contemporary texts. Introduces stage combat and swordplay techniques. PR: DRMA 102 or instructor permission. (Formerly THEAT 121.)

**H** 3184 HY MTWTh 10am-10:50am BAK 120 Peterson B

**DRMA 130 Improvisation/Sketch Comedy 5**

Techniques and practices to increase confidence and creativity in performance. Through practical application, students focus on team building fundamentals key to improvisation and the basic structure and format of a comic sketch. (Formerly THEAT 130.)


**H** 3186 HY MTWTh 11am-11:50am BAK 120 Peterson B

**DISTANCE/eLEARNING**

Some departments have "distance" courses offered this quarter. To identify these courses look for "OL," "HY," and "TC" in the section after the item number. See page 14 and 15 for more details about Distance Learning/eLearning.

New online students should plan to attend a free one-hour orientation session for valuable tips on being successful in your online class. The next session is scheduled for March 24 at Noon-1 pm and 6-7 pm in Whitehorse Hall, Room 105.

Get  
*DRAMATIC*



Earn Humanities credits in two fun and exciting classes:

Acting Styles  
DRMA 121 (formerly THEAT 121)

AND

Shakespeare I  
ENGL& 224 (formerly ENGL 232)

*These courses are NOT linked or part of a learning community. Students are encouraged, but not required, to register for both courses.*



## DIVERSITY

Students must complete a diversity requirement for all EvCC degrees. A Diversity course explores different cultural viewpoints through history, literature, the arts, communication and other perspectives. An approved Diversity course has a "D" in the course number. Often a "D" course also satisfies a degree requirement, such as a social science, communication or humanities course.

Look for these courses in this schedule:

<b>D</b> 1507	ANTH 116D	Cultures in Context
<b>D</b> 1508	ANTH 116D	Cultures in Context
<b>D</b> 1514	ANTH& 206D	Cultural Anthropology
<b>D</b> 1516	ANTH& 206D	Cultural Anthropology
<b>D</b> 1596	ART 124D	Understanding World Art
<b>D</b> 1597	ART 124D	Understanding World Art
<b>D</b> 1598	ART 124D	Understanding World Art
<b>D</b> 2202	BUS 110D	Business Communications
<b>D</b> 2366	BT 181D	Diversity in Law/Ethics for Health Care Professionals.
<b>D</b> 2650	CMST 204D	Intercultural Communication
<b>D</b> 3240	ECE 140D	Family Culture and Self-Concept
<b>D</b> 3338	ECON 101D	Understanding Economics
<b>D</b> 3370	EDUC& 115D	Child Development
<b>D</b> 3698	ENGL& 101D	English Composition I
<b>D</b> 3700	ENGL& 101D	English Composition I
<b>D</b> 3714	ENGL& 101D	English Composition I
<b>D</b> 3738	ENGL& 102D	Composition II
<b>D</b> 3740	ENGL& 102D	Composition II
<b>D</b> 3746	ENGL& 102D	Composition II
<b>D</b> 3754	ENGL& 102D	Composition II
<b>D</b> 3758	ENGL& 102D	Composition II
<b>D</b> 3820	ENGL 183D	Children's Literature
<b>D</b> 4518	GEOG 102D	World Regional Geography
<b>D</b> 4520	GEOG 201D	Cultural Geography
<b>D</b> 4640	GS 101D	Introduction to Global Studies
<b>D</b> 4780	HLTH 150D	Intercultural Communication in Health Care
<b>D</b> 4807	HIST 103D	World Civilizations
<b>D</b> 4990	HUM 150D	Surviving the Holocaust
<b>D</b> 4991	HUM 160D	Japanese History & Culture
<b>D</b> 4991	HUM 166D	Germany in Transition – Toward a Multi-Ethnic Civilization
<b>D</b> 4994	HUM 247D	Introduction to World Religions
<b>D</b> 6154	MUSC 110D	World Music
<b>D</b> 7888	SOC 220D	The Family

## EARLY CHILDHOOD EDUCATION

All new students who are interested in the Early Childhood Education Program should attend the following information sessions:

February 27 at 12pm (noon); April 22 at 4pm.

Sessions will be held in Rainier Hall, Room 304. Call Louise Vlastic at 425-388-9301 for more information. For additional courses applicable to Early Childhood Education certificate and/or degree options, see the Education section of this schedule.

**ECE 123 Intentional Teaching 5**  
History and theory of teaching and learning is presented with focus on the role of the teacher/adult and appropriate methods of teaching children. This course includes laboratory requirements.

**OL** 3232 OL Online Hiblar L

**ECE 140D Family Culture and Self-Concept 5**  
Examine family culture and the stages of social development and self-concept in the young child; explore the family as a foundation for social learning; consider culture, bias, and stereotyping as issues that impact young children.

**DO** 3240 OL Online Vlastic L

**ECE 207 Applied Math/Science in ECE Lab 2**  
Hands-on exploration of Math and Science for young children. Highly recommended for Elementary Education majors. PR: Completion of or concurrent enrollment in any of the following courses: BIOL 107, GEOL 107, MATH& 107 or NAT S 107; or instructor permission.

**H** 3244 HY Th 4pm-4:50pm GWH 152 Vlastic L

**ECE 233 Early Childhood Practicum III 2**  
Practical experience in 13 competency areas of development utilized in an early childhood educational setting under the guidance of an instructor. PR: ECE 131, ECE 132 and instructor permission.

**H** 3270 HY T 5:30pm-7pm GWH 152 Hiblar L

**ECE 244 Early Language & Literacy 5**  
Study of language acquisition and emergent literacy in young children from birth to age eight. Focus is on adults working with young children using developmentally and culturally relevant practices in emergent literacy concepts/development. This course includes a laboratory requirement. PR: Completion of or concurrent enrollment in ECE 120D or EDUC& 115D. Also, completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

**OL** 3272 OL Online Hiblar L

## ECONOMICS

**ECON 101D Understanding Economics 5**  
Survey course introduces macro and micro economic concepts and discusses aspects of contemporary social issues with diverse perspectives.

**DO** 3338 OL Online Sharpe J

**ECON& 201 Principles of Micro Economics 5**  
Study of factors of supply and demand on production and prices. Emphasizes economic behavior of business firms in regulated and unregulated environments and International Trade issues. (Formerly ECON 201.) PR: MATH 099 and ECON& 202 recommended but not required.

**OL** 3340 OL Online Hu D

**H** 3342 HY MTWTh 10am-10:50am WHI 353 Hu D

**ECON& 202 Principles of Macro Economics 5**

Introduction to economic reasoning. Includes organization, operation, and control of the American economy. ECON 101 may be substituted for ECON& 202 in vocational/technical business degree programs. (Formerly ECON 200.) PR: MATH 099 and ENGL&101 recommended.

OL	3354	OL	Online						Hu D
H	3356	HY	MTWTh	9am-9:50am	WHI 353				Hu D

**EDUCATION**

Students interested in a career in Education are encouraged to contact Ken White at 425-388-9498 or via email at [kwhite@everettcc.edu](mailto:kwhite@everettcc.edu) for further information.

**EDUC& 115D Child Development 5**

Study of physical, social, emotional, and cognitive development of children from prenatal to age eight. This course includes laboratory requirements. (Formerly ECE 120D.)

DOI	3370	OL	Online						Schwab K K
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**EDUC 170 Education Portfolio I 2**

Introduces the teaching portfolio in order to help education students document their pre-service teaching activities and fulfill the professional expectations of many colleges and universities. PR: Completion of EDUC& 202 or ECE 130 or instructor permission.

	3372	A	TTh	12pm-12:50pm	GWH 152				White K
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**EDUC& 202 Introduction to Education 5**

Survey of the historical, sociological and philosophical aspects of American education. (Formerly EDUC 101.)

OL	3373	OL	Online						Schwab K K
	3374	A	Daily	11am-11:50am	GWH 152				Schwab K K
H	3375	HY	MW	4:50pm-6:50pm	GWH 152				White K

**EDUC& 203 Exceptional Child 3**

Explore the basic areas of need that result in qualifying for special education services for birth-8th grade students. Coverage of legislation that mandates an inclusive model for exceptional learners. (Formerly EDUC 145.)

OL	3376	OL	Online						Soukup M
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**EDUC 250 Education in Action 1-4**

Cooperative work experience in a field-based setting for education majors (see EDUC 256). Allows students to earn college credit for work experience in public school classrooms. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202. CR: Concurrent enrollment in EDUC 256 A is required.

	3378	A	TBA						White K
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**EDUC 251 Education in Action 1-4**

See course description under EDUC 250. PR: Completion of or concurrent enrollment in EDUC& 202. CR: Concurrent enrollment in EDUC 256 B is required.

	3380	A	TBA						White K
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**EDUC 252 Education in Action 1-4**

See course description under EDUC 250. PR: Completion of or concurrent enrollment in EDUC& 202. CR: Concurrent enrollment in EDUC 256 C is required.

	3382	A	TBA						White K
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**EDUC 256 Education in Action Seminar 2**

Weekly seminar to support cooperative work experience in a field-based setting for education majors (see EDUC 250-252). PR: Completion of or concurrently enrollment in EDUC& 202. CR: Concurrent enrollment in EDUC 250, 251 or 252 A is required.

	3384	A	MW	12pm-12:50pm	GWH 152				White K
	3386	B	MW	12pm-12:50pm	GWH 152				White K
	3388	C	MW	12pm-12:50pm	GWH 152				White K

**EMERGENCY SERVICES**

Attending an Information Session will give you an overview of the Fire Science Program, the EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information. You do not need to sign up to attend any of the sessions:

February 25 at 5:30 pm; March 9 at 11 am; March 25 at 5:30 pm; April 13 at 11 am and April 29 at 5:30 pm.

All sessions are held in Parks Student Union Conference Room C. Contact Russell Colmore at 425-388-9161 or Della Leaf at 425-388-9545 for more information.

**EMS 151 Emergency Medical Technician Training 11**

Prepares participants in all phases of pre-hospital emergency care as needed for employment as an EMT. Content includes lecture and hands-on practice in emergency care, bleeding, shock, soft tissue injuries, environmental and childbirth emergencies, HIV/AIDS education, lifting and moving patients and other topics. Successful participants are eligible for WA State EMT-B and National Registry Exams. PR: Application with verification of immunizations and other documentation Self-support, non-tuition class; class fees \$906.80. Begins March 23; ends June 13. Last day to register March 16; payment due at registration. Last day for 100% refund is April 3. No 50% refund for self-support classes.

3392	S	MW	6:30pm-10pm	IND 118	Putnam P
		Sa	8am-5pm	IND 152	Putnam P

**ENGINEERING**

Call 425-388-9246 (Eric Davishahl) for more information.

**ENGR& 114 Engineering Graphics 4**

Depicting 3-D objects and communicating design information. Emphasis on using parametric solid modeling software as a design tool. Use freehand sketching to develop visualization skills, design conceptualization and communication. (Formerly ENGR 123.) PR: MATH 095 or high school geometry, or previous drafting/CAD experience, or ENGT 100, or instructor permission. Lab fee: \$38.95.

3500	A	TTh	1pm-3:40pm	SHK 233	Osnes R
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**ENGR 120 Introduction to Scientific Computing 2**

Introduction to modern scientific computing applied to problems in engineering, mathematics and science. PR: MATH& 142 or MATH&144 or instructor permission. Lab fee: \$24.45.

3504	A	TWTh	11am-11:50am	SHK 233	Gilydis D
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**ENGR 143 Computer Programming for ENGR/Science II 5**

Continuation of ENGR 142. Introduces concepts of modularity and encapsulation; focuses on modules and abstract data types. (Formerly ENGR 143.) PR: ENGR 142 with a grade of C or higher. Lab fee: \$38.95.

3508	A	MW	1pm-3:40pm	SHK 233	Gilydis D
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**ENGR& 204 Electrical Circuits 5**

Introduction to basic circuit and systems concepts. (Formerly ENGR 215.) PR: MATH& 153, PHYS& 222 or instructor permission. Lab fee: \$28.10.

3512	A	TTh	3pm-5:10pm	WHI 253	Staff
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**ENGR& 214 Statics 5**

Fundamentals of engineering statics using vector notation in problem solving. Scientific calculator required. (Formerly ENGR 210.) PR: ENGR 120 and PHYS& 221 or concurrent enrollment, or instructor permission.

3516	A	M	9am-10:50am	WHI 253	Gilydis D
		TWTh	10am-10:50am	WHI 253	

**ENGR& 224 Thermodynamics 5**

Introduction to the basic principles of thermodynamics from a predominantly macroscopic point of view. Development of the basic laws of thermodynamics by application to energy transformations and state changes in engineering problems. (Formerly ENGR 260.) PR: CHEM& 162, MATH& 152 and PHYS& 222.

**H** 3518 HY MW 3pm-4:50pm WHI 253 Davishahl E

**ENGR& 225 Mechanics of Materials 5**

Introduction to the mechanics of solids: stress, strain and their relationships; torsion and bending. (Formerly ENGR 220.) PR: ENGR& 214 with a grade of C or higher and MATH& 152; or instructor permission.

3520 A TTh 3pm-5:10pm WHI 365 Staff

**ENGR 240 Applied Numerical Methods 4**

Solutions to problems in engineering and science using modern computing tools. Application of mathematical judgment in selecting computational algorithms and communicating results. Intro to MATLAB programming for numerical computation. PR: MATH& 153, MATH 260 and ENGR 120; or instructor permission. Lab fee: \$28.10.

3524 A MW 1pm-2:50pm WHI 253 Davishahl E

**ENGINEERING TECHNOLOGY**

Call 425-388-9383 (Bob Osnes) for more information.

**ENG T 100 Engineering Graphics 4**

Theory and application of engineering drawing and an introduction to designing with a 2D CAD system.

3559 A TTh 12:50pm-3:30pm IND 124 Liaw P

3560 S MW 4pm-6:40pm SHK 233 Murphy P

**ENG T 104 Mechanical Blueprint Reading 3**

Instruction in interpreting mechanical/manufacturing blueprints per ASME Y14.5. Emphasis on practical applications of this standard as applied to reading, interpreting, and trouble shooting engineering production drawings.

3562 S TTh 8pm-9:15pm OFF Clemans T

**TAKE MODERN EUROPEAN LITERATURE (ENGL 253) AND MEET THE MODERN MOTLEY CREW.**

A brilliant scientist who sells his soul to the devil (*Goethe's Faust*)...a destitute student whose ideas lead to murder (Dostoevsky)...the controversial father of psychoanalysis (Freud)...a British woman who believes that parties give meaning to life (Woolf)...a band of terrorist bombers who struggle with conscience (Camus)...and characters who battle with Jewish, Christian & Islamic demons just to preserve a dictionary (Pavic).

**ENG T 105 Precision, Fits, Tolerance 4**

Theory and application of dimensioning and tolerancing in a CAD environment per ASME Y14.5. Use of standard tolerances with a further emphasis on precision fits and geometric dimensioning and tolerancing on engineering production drawings. PR: ENG T 100 and placement into MATH 075 or higher level math class. Lab fee: \$39.

3564 S TTh 4pm-6:40pm SHK 233 Osnes R

**ENG T 112 Pneumatic/Hydraulic/Electrical Circuits 5**

Intro course examining practical applications using pneumatic, hydraulic and electrical components. Basic theories are discussed and typical hardware used in manufacturing is evaluated. PR: MATH 075 or instructor permission.

3566 S TTh 4pm-6:30pm IND 115 Murphy P

**ENG T 185 Introduction to CAD w/CATIA v5 5**

Introduction to 3D solid modeling using CATIA v5. Focus on basic design, drafting and assembly workbenches using industry best practices. PR: ENG T 100 or equivalent with an introduction to CAD; or instructor permission. Lab fee: \$39.

3568 S TTh 7:10pm-9:50pm OFF ATTC Liaw P

**ENG T 193 Intermediate CAD w/CATIA v5 5**

Explores CATIA v5 to model surfaces, for sheet metal design, additional assembly techniques and parametric modeling. PR: ENG T 185. Lab fee: \$39.

3570 S MW 7pm-9:40pm OFF ATTC Liaw P

**ENG T 203 CAD - AutoCAD 4**

Examination of tools used in AutoCAD for creation of 2D engineering drawings. PR: ENG T 100 including an introduction to CAD or instructor permission. Lab fee: \$39.

3574 S MW 7:10pm-9:50pm SHK 233 Osnes R

**ENG T 259 3D CAD/Cam 4**

A 3D parametric CAD modeler is used to prepare flat patterns, weldment, machining drawings, bills of material, title blocks and other administrative drawing entities. A 3D CAM package is also used to drive a 3-axis bench milling machine. PR: ENGR& 114 or equivalent, or instructor permission. Lab fee: \$39.

3614 S TTh 7pm-9:40pm IND 124 Osnes R

**ENGLISH**

**How to Meet English/Writing Prerequisites**

Initial placement in pre-college-level composition courses (ENGL 092, 097 and 098) and in English Composition I (ENGL& 101) is by assessment test scores. Entry into composition courses numbered higher than ENGL& 101 (102, 103, 201, 211, or 230) is by earning a grade of C or higher in ENGL& 101. For a weekly testing schedule, call 425-388-9288 or go to [www.everettcc.edu/testing](http://www.everettcc.edu/testing).

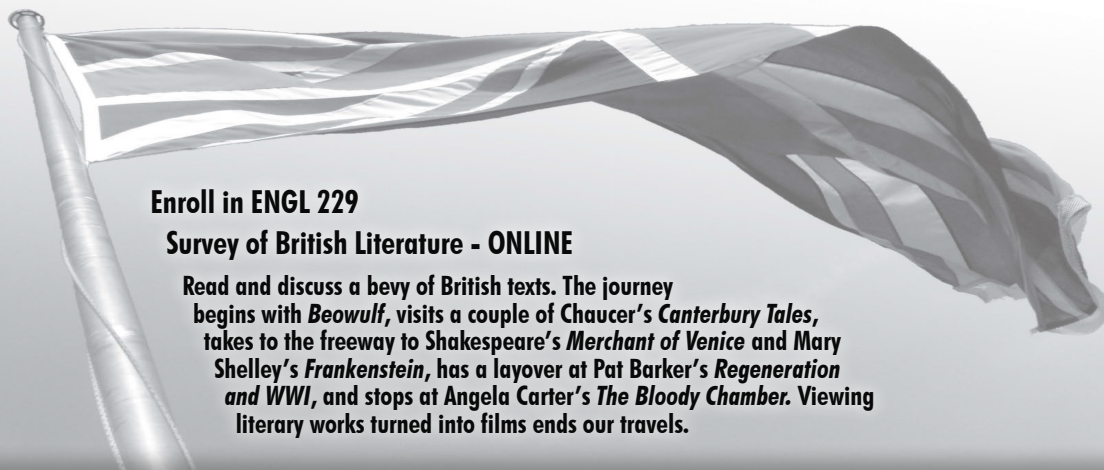
If you have English credits from another college or university and you plan to enroll in a course that has a prerequisite (ENGL& 101, ENGL& 102, 103, 201, 211, or ENGL& 230) you should bring a copy of your transcript and course description to the Enrollment Services Office two (2) weeks prior to registration. Students who have English as a second language and who are not yet ready for ENGL 097, should refer to the next section for ESL 097.

**ENGL 092 Practical Grammar 5**

A thorough introduction to the mechanics of the sentence. Especially useful for native speakers preparing for ENGL 097 and ENGL 098. PR: Placement by assessment score on the writing portion of the assessment test.

3646 A Daily 11am-11:50am MON 211 Ripper David

# The British Are Coming!



## Enroll in ENGL 229 Survey of British Literature - ONLINE

Read and discuss a bevy of British texts. The journey begins with *Beowulf*, visits a couple of Chaucer's *Canterbury Tales*, takes to the freeway to Shakespeare's *Merchant of Venice* and Mary Shelley's *Frankenstein*, has a layover at Pat Barker's *Regeneration and WWI*, and stops at Angela Carter's *The Bloody Chamber*. Viewing literary works turned into films ends our travels.

### ENGL 097 Beginning Grammar & Writing 5

Practice in writing skills built on clear, correct sentences, well-developed paragraphs, and coherent short essays. Study of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or completion of ENGL 092 with a grade of C or higher or successful completion of ESL 080 or IELP 080 (see English as a Second Language).

\*Section E (3656) has a lab fee of \$24.45.

3650	A	Daily	9am-9:50am	BAK 201	Davis R
3651	B	Daily	10am-10:50am	BAK 201	Davis R
3652	C	Daily	11am-11:50am	GWH 376	Staff
3656	E	MWF	12pm-12:50pm	GWH 366	Shen P
		TTh	12pm-12:50pm	GWH 164	

### ENGL 098 Introduction to College Writing 5

Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097 or IELP 097.

\*Section F (3684) has a lab fee of \$24.45.

3670	OL1	Online			Huntington M
3671	OL2	Online			Shen P
3674	HY	MTWTh	9am-9:50am	GWH 152	Staff
3675	B	Daily	10am-10:50am	GWH 284	Staff
3676	C	Daily	10am-10:50am	GWH 282	Aubrey K
3680	E	Daily	11am-11:50am	GWH 284	Staff
3684	F	MWF	11am-11:50am	GWH 366	Shen P
		TTh	11am-11:50am	GWH 164	
3686	G	MW	12pm-2:20pm	GWH 286	Craft K
3688	H	TTh	1pm-3:20pm	GWH 286	Craft K
3694	S	TTh	4:50pm-6:50pm	BAK 201	Davis R

### ENGL& 101 English Composition I 5

Instruction in college writing with emphasis on form and critical thinking. Frequent papers and critical analysis of representative readings. (Formerly ENGL 101.) PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098 or IELP 098.

\*Section LC (3712) is part of the "Panthalassa: The World Ocean" Learning Community and must be taken concurrently with OCEA& 101 LC1 (6760).

3702	HY1	MWF	8am-8:50am	GWH 284	Staff
3704	HY2	TThF	8am-8:50am	GWH 284	Staff

3706	C	Daily	9am-9:50am	GWH 282	Aubrey K
H 3708	HY3	MTTh	9am-9:50am	GWH 286	Staff
3710	F	Daily	10am-10:50am	GWH 278	Staff
3712	LC	Daily	10am-10:50am	WHI 102	Newlin G
3716	I	Daily	11am-11:50am	GWH 278	Staff
3718	J	MW	12pm-2:15pm	GWH 376	Staff
3720	K	TTh	12pm-2:15pm	GWH 376	Staff
3722	L	MTWTh	1pm-2pm	MON 211	Ripper David
3730	S	TTh	4:50pm-6:50pm	GWH 284	Staff
3732	T	MW	7pm-9:30pm	GWH 284	Staff

### ENGL& 101D English Composition I 5

Instruction in college writing with emphasis on form and critical thinking. Frequent papers and critical analysis of representative readings. (Formerly ENGL 101.) PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098 or IELP 098.

DO1 3698	OL1	Online			Harrington A/ Huntington M WellsEdwards A/ Smith L
DO1 3700	OL2	Online			Harrington A/ Huntington M WellsEdwards A/ Smith L
DH 3714	HY4	MWF	11am-11:50am	GWH 286	Staff

### ENGL& 102 Composition II 5

Writing documented research papers, using MLA or similar citation system, with emphasis on research methods and information evaluation. (Formerly ENGL 102.) PR: ENGL& 101 with a grade of C or higher.

\*Section LC (3748) is part of the "Panthalassa: The World Ocean" Learning Community and must be taken concurrently with OCEA& 101 LC2 (6762).

OL 3739	OL2	Online			Staff
3742	A	Daily	8am-8:50am	GWH 382	Staff
3744	B	Daily	9am-9:50am	GWH 382	Staff
3748	LC	Daily	10am-10:50am	WHI 102	Newlin G
H 3750	HY	MTTh	10am-10:50am	GWH 286	Staff
3752	G	Daily	11am-11:50am	GWH 282	Berger R
3756	I	Daily	12pm-12:50pm	GWH 384	Staff
3757	J	MW	1pm-3:20pm	GWH 384	Staff
3760	S	MW	4:50pm-6:50pm	GWH 382	Berger R



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**EVERETT**  
COMMUNITY COLLEGE

**SPRING 2009 COURSES**

To register for courses, see pages 7-9 or call 425-388-9208

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**ENGL& 102D Composition II 5**

Writing documented research papers, using MLA or similar citation system, with emphasis on research methods and information evaluation. (Formerly ENGL 102D.) PR: ENGL& 101 with a grade of C or higher.

\*Section OL3 (3740) REQUIRES a 15-hour Service Learning commitment as a vital part of the learning process.

\*Section C (3746) and Section H (3754) have a lab fee of \$24.45.

\*Section MO (3758) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.

<b>DO</b>	3738 OL1	Online			Smith L
<b>DO</b>	3740 OL3	Online			Staff
<b>D</b>	3746 C	MWF	9am-9:50am	GWH 164	Staff
<b>D</b>		TTh	9am-9:50am	GWH 366	
<b>DH</b>	3754 H	MWF	11am-11:50am	GWH 164	Staff
<b>D</b>		TTh	11am-11:50am	GWH 366	
<b>DM</b>	3758 MO	TTh	5:30pm-7:30pm	MHS 707	Staff

**ENGL 103 The Critical Paper 5**

Writing critical analysis of culture and the arts, including film, music, art, and popular culture. PR: ENGL& 101 with a grade of C or higher.

3764	A	Daily	10am-10:50am	GWH 382	Walker J
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**ENGL 105 Creative Non-Fiction 5**

Introduction to the writing, constructive analysis and revision of creative non-fiction. PR: ENGL& 101 with a grade of C or higher.

3770	A	Daily	11am-11:50am	WHI 353	Craft K
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**ENGL 108 Fiction Writing I 5**

Introduction to the writing, constructive analysis, and revision of fiction. Terms and techniques presented and applied to original student work.

3780	A	Daily	8am-8:50am	GWH 376	Ives R
3781	S	MW	4:50pm-6:50pm	GWH 284	Reid B

**ENGL 109 Screen & Play Writing I 5**

Introduction to the writing, constructive analysis, and revisions of original creative works for the visual media.

3782	A	Daily	10am-10:50am	GWH 376	Ives R
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**ENGL& 113 Introduction to Poetry 5**

The study of selected poets and their works designed to increase understanding and appreciation of poetry through reading and analysis. (Formerly ENGL 116.)

3788	A	Daily	10am-10:50am	MON 211	Ripper David
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**ENGL 150 Tutor Training/Practice 1-5**

Peer tutoring techniques. Learn from supervised tutoring experiences in the Writing Center and from seminar discussions. One credit for 20 tutoring hours and one credit for ten seminars. PR: Grade B or higher in ENGL& 101 and approval of Writing Center Coordinator.

3794	A	TBA		RAI 112	Harrington A
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**ENGL 151 Tutor Training/Practice 1-5**

See course description under ENGL 150. PR: ENGL 150 or approval of Writing Center Coordinator.

3796	A	TBA		RAI 112	Harrington A
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**ENGL 152 Tutor Training/Practice 1-5**

See course description under ENGL 150. PR: ENGL 151 or approval of Writing Center Coordinator.

3798	A	TBA		RAI 112	Harrington A
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**ENGL 165 Non-Fiction Writing II 5**

Intermediate course in techniques of fiction, poetry and drama as applied to non-fiction using constructive criticism. PR: ENGL 105 or instructor permission.

3806	A	Daily	11am-11:50am	WHI 353	Craft K
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**ENGL 166 Poetry Writing II 5**

Intermediate course in structural and content analysis as applied to student and professional examples of poetic techniques. PR: ENGL 106 or instructor permission.

3808	A	Daily	9am-9:50am	GWH 376	Ives R
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**ENGL 168 Fiction Writing II 5**

Intermediate development of written skills, constructive analysis, and revision skills in fiction with exercises and comparative examples of original creative work by the students. PR: ENGL 108 or instructor permission.

3813	A	Daily	9am-9:50am	GWH 376	Ives R
3814	S	MW	4:50pm-6:50pm	GWH 284	Reid B

**ENGL 169 Screen & Play Writing II 5**

Intermediate development of writing, constructive analysis and revision of original creative works for the visual media. PR: ENGL 109 or instructor permission.

3816	A	Daily	10am-10:50am	GWH 376	Ives R
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**ENGL 183D Children's Literature 5**

Introduction to the rich literary tradition of books for children. Access to a library with a substantial children's book collection is REQUIRED.

<b>DO</b>	3820 OL	Online			Huntington M
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**ENGL 205 Non-Fiction Writing III 5**

Advanced development of writing, constructive analysis and revision skills in creative non-fiction. PR: ENGL 165 or instructor permission.

3852	A	Daily	11am-11:50am	WHI 353	Craft K
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**ENGL 206 Poetry Writing III 5**

Advanced development of writing, constructive analysis, and revision skills in poetry. PR: ENGL 166 or instructor permission.

3854	A	Daily	9am-9:50am	GWH 376	Ives R
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**ENGL 208 Fiction Writing III 5**

Continuation of ENGL 168 to include advanced development of written skills, constructive analysis, and revision skills utilized in fiction writing. PR: ENGL 168 or instructor permission.

3859	A	Daily	9am-9:50am	GWH 376	Ives R
3860	S	MW	4:50pm-6:50pm	GWH 284	Reid B

**ENGL 209 Screen/Play Writing III 5**

Advanced development of writing, constructive analysis, and revision of creative works for the visual media. PR: ENGL 169 or instructor permission.

3862	A	Daily	10am-10:50am	GWH 376	Ives R
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**ENGL& 224 Shakespeare I 5**

Critical appreciation of the plays of Shakespeare drawn from the first part of his career. (Formerly ENGL 232.)

3868	A	MW	12pm-2:15pm	GWH 282	Aubrey K
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**ENGL 229 Survey of British Literature 5**

The study of representative works of British literature such as Beowulf, The Canterbury Tales, Shakespeare's The Merchant of Venice, Frankenstein, and contemporary novels. May include literary works translated into film.

<b>OL</b>	3870 OL	Online			Smith L
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**ENGL& 230 Technical Writing 3**

Writing memorandums, business letters, and technical reports. Includes study of tone, style, unity, audience, and purpose in business and technical communication. (Formerly ENGL 202.) PR: ENGL& 101 with a grade of C or higher or instructor permission.

<b>H</b>	3880 HY	W	9am-10:20am	GWH 366	Staff
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**ENGL& 246 American Literature III 5**

Exploration of American writers, Black, White, Hispanic, Asian, male, and female in American poetry, novels, and short stories beginning with American modernism (approx. 1910-1945), and continuing through the post-modern era. (Formerly ENGL 223.)

3882 A Daily 9am-9:50am GWH 270 Berger R

**ENGL 253 Modern European Literature 5**

Study of major works of European literature from 1800 to the present, including Romanticism, Realism, Modernism, and Postmodernism.

3890 A Daily 11am-11:50am GWH 382 Walker J

**ENGL 285 Introduction to Linguistics 5**

Language as a basic human activity. The acquisition and use of language. Language systems; sounds, word formation, meaning, word order, syntax. PR: Completion of ENGL& 101 or sophomore standing.

3894 A Daily 12pm-12:50pm BAK 201 Davis R

**ENGLISH AS A SECOND LANGUAGE**

**ESL 097 Academic Reading/Writing 6**

This course is designed to encourage students to participate in classroom discussions on different topics.

0726 A MTWTh 1pm-2:50pm BAK 202 Castro M

0724 S MW 6pm-8:50pm RAI 202 Bruemmer J


**ENVIRONMENTAL SCIENCE**

**ENVS& 100 Survey Environmental Science 5**

Biological and ecological principles and how they pertain to current issues of population growth and control, diminished food supply, water, air pollution, and similar environmental issues. (Formerly ENV S 101.) MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher.

3950 A Daily 12pm-12:50pm SHK 141 Pape-Lindstrom P

 3952 OL1 Online Forson D

 3954 OL2 Onliine Forson D

**FAMILY LIFE**

Ever wonder --

“Why your child has temper tantrums when you’re on the phone?”

“If your son will ever be potty trained?”

“How to prepare your child for kindergarten?”

Find answers to these questions and others by enrolling in a parent cooperative preschool affiliated with Everett Community College. Preschools serving young children (18 months to 5 years old) are located in several communities in the area. Two groups serve income-eligible families through the Early Childhood Education & Assistance Program (ECEAP). All programs include a parent education component and parent involvement in the preschool. For more information or to find a group near you, call 425-388-9097.

**FILM**

**FILM 100 Introduction to Film 5**

Critical survey of form, style and content of American and international film. Narrative and non-narrative forms. Design, cinematography, editing and sound as elements of style. Cultural content of film.

 4196 OL Online Murphey D

**FILM 102 International Film 5**

Critical survey of process (production, distribution, exhibition), style, and content of American and international film from earliest technology in the U.S. and Europe to emerging film industries around the globe.

 4198 HY MW 11am-1:10pm WHI 341 Murphey D



**WHO NEEDS HOLLYWOOD?  
DISCOVER GLOBAL CINEMA**

**TITLE**

**DIRECTOR**

**ENROLL IN FILM 102**

Leave Hollywood behind to discover links between film and history, from early cultural movements to latest development in the global age. Explore historically important film movements around the world: examine movies from Asia, Africa, Europe, Latin America, and the Middle East, in their cultural and political contexts.

Contact Deborah Murphey:  
dmurphey@evertcc.edu 425-388-9237.

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.



## FIRE SCIENCE

Attending an Information Session will give you an overview of the Fire Science Program, the EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information. You do not need to sign up to attend any of the sessions:

February 25 at 5:30 pm; March 9 at 11 am; March 25 at 5:30 pm; April 13 at 11 am and April 29 at 5:30 pm.

All sessions are held in Index Hall, Room 100. Contact Della Leaf at 425-388-9545 or Russell Colmore at 425-388-9161 for more information.

### FIRE 100 Fire Fighting Basic Technician 19.5

Basic fire fighting skills. Skills training for IFSAC FFI testing. Live fire experience included. Successful participants eligible for FFI/HazMat Awareness exams. PR: Approved course application, orientation and instructor permission. Application required. Self-support, non-tuition class. Class cost \$4,159.45. Begins March 23, ends June 13. Last day to register March 5. Payment due at registration. No refund for this self-support class. Required: Application and mandatory orientation on Saturday, February 28, 9 am, Index Hall Room 100.

4210 A MTWTh 7:30am-5pm OFF Neyens D

### FIRE 102 Introduction to Fire Service 2.5

Acquaints new fire fighters with the history, traditions, terminology and organization of the fire service. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$237.50. Class begins March 31, ends April 16. Last day to register: March 17. Payment due at registration. Last day for 100% refund March 25. No 50% refund for self-support classes.

4212 S TTh 6pm-10pm IND 100 Johnson M J/ Blankenship B

### FIRE 103 Engine Company Basic Operations 3

Covers characteristics of fire and the equipment, resources used to fight them, basic methods of handling hose, hose and coupling construction and maintenance, record keeping procedures, and more. NFPA 1001, 1002. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee \$269.20. Begins April 23, ends May 14. Last day to register: April 9. Payment due at registration. Last day for 100% refund: April 17. No 50% refund for self-support classes.

4214 S TTh 6pm-10pm IND 100 Anderson B D

### FIRE 104 Fire Dept Community Relations 2

Development of communication skills in assigning instruction, orders and information. Promotes customer service and shows how it is intertwined with fire prevention and public education. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$195.30. Begins May 21, ends June 4. Last day to register: May 7. Payment due at registration. Last day for 100% refund: May 15. No 50% refund for self-support classes.

4216 S TTh 6pm-10pm IND 100 OLeary M

### FIRE 122 Fire Company Operations I 3

In-depth course on the Incident Management System and how it is used on the fire ground, including first-in company tactics. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$300.85. Begins March 31, ends April 21. Last day to register: March 17. Payment due at registration. Last day for 100% refund: March 25. No 50% refund for self-support classes.

4218 S TTh 6pm-10pm IND 101 Magee R

### FIRE 124 Hazardous Materials/Operations Level 3

Awareness and operations level study of explosive, toxic, and hazardous materials with emphasis on intelligently handling fire situations. Meets NFPA 472. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$269.20. Begins April 23, ends May 14. Last day to register: April 9. Payment due at registration. Last day for 100% refund April 17. No 50% refund for self-support classes.

4220 S TTh 6pm-10pm IND 101 Kreiman K S

### FIRE 200 Fire Company Operations II 3

Officer-level training in multi-level planning, implementing and evaluating basic and advanced fire tactics. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$269.20. Begins May 21, ends June 11. Last day to register: May 7. Payment due at registration. Last day for 100% refund May 15. No 50% refund for self support classes.

4222 S TTh 6pm-10pm IND 101 Magee R

### FIRE 202 Fire Investment/Evidence Preservation 3

Overview of methods to determine fire origin, causes, spread and behavior. Recognition of accidental and incendiary fires, securing and preserving evidence of suspected arson, interrogation methods. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$269.20. Begins March 31, ends April 21. Last day to register: March 17. Payment due at registration. Last day for 100% refund: March 25. No 50% refund for self-support classes.

4224 S TTh 6pm-10pm IND 103 Crowley M

### FIRE 203 Building Construction Fund 3

Basic building construction and design necessary for proper fire protection features, including materials, flame spread, fire resistiveness, and fire retardant qualities in various types of buildings. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$269.20. Begins April 23, ends May 14. Last day to register: April 9. Payment due at registration. Last day for 100% refund April 17. No 50% refund for self-support classes.

4226 S TTh 6pm-10pm IND 103 Foster T

### FIRE 205 Fire Dept Company Officer 3

Introduction to government and fire department structure, roles, responsibilities and legal liability of the first line supervisor. Meets NFPA 1021. PR: FIRE 102 or instructor permission. Self-support, non-tuition class. Class fee: \$269.20. Begins May 21, ends June 11. Last day to register: May 7. Payment due at registration. Last day for 100% refund: May 15. No 50% refund for self-support classes.

4228 S TTh 6pm-10pm IND 103 Goodale K S

## FRENCH

See the World Languages and Corporate and Continuing Education Center sections of this schedule.

## GEOGRAPHICAL INFORMATION SYSTEMS (GIS)

### GIS 205 Applications in GIS 5

An extension of GIS 201. Course focus is on applying spatial analysis techniques, different methods of data input, advanced display techniques with 3D imagery, and working with software programming. This is a hybrid class; a portion of the work is done online. You must have reliable internet access or you may use the EvCC open student computer lab. See page 10 for more information. Self-support, non-tuition class; class cost \$492; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option.

9683 CEH MW 12pm-3pm GWH 164 Lyste K

**GIS 250 Internship GIS 1-3**  
Supervised work experience; may be with a qualified employer or in a project with a public or private agency. Students must have completed most of the required coursework and receive instructor permission. It is the student's responsibility to obtain the internship. Performance will be evaluated by the college instructor and the internship supervisor. Self-support, non-tuition class; class cost: \$78 per credit; an additional technology fee may also apply. Payment is due at time of registration. Last day for 100% refund is 4 days after student's original registration. There is no 50% refund option.  
9681 CE TBA Lyste K


**GEOGRAPHY**

**GEOG 101 Introduction to Geography 5**  
General introduction to the physical and cultural processes and features of different world regions.  
4516 A Daily 11am-11:50am GWH 384 Lyste K

**GEOG 102D World Regional Geography 5**  
Study of major geographical regions of the world to include their cultural and physical characteristics, resulting patterns of land use and interrelationships between people and the environment. Regions studied include: Russia, Europe, Asia (East, Southeast, South and Southwest), Africa, Latin America, and Anglo-America.  
D 34518 A Daily 10am-10:50am GWH 384 Lyste K

**GEOG 201D Cultural Geography 5**  
Study of interrelationships between cultural or human factors and the physical environment; research of such cultural factors as religion, language, political systems, economic activity, human migrations, settlement patterns, population factors, and present environmental concerns.  
**\*This course is being taught at Monroe High School and is open to ALL interested students.**

DM 4520 MO MW 5:30pm-7:30pm MHS 707 Staff



**Physical Geography (GEOG 205) is now a LAB science class!**

Work with satellite images from NASA, and do other labs with cutting-edge GIS software labs and techniques. There will also be a field trip during the quarter for collecting data with GPS units.

**GEOG 205 Physical Geography 5**  
Survey of the physical features of the national environment and their control, formation, and distribution. Required weekend field trip: April 17-19. Satisfies Natural Science lab credit. PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher level. Class Fee: \$56.15; Field Trip Fee: \$50 and Computer Lab Fee: \$24.25.  
4522 A MTWF 9am-9:50am GWH 384 Lyste K  
Th 8am-9:50am GWH 164

**GEOLOGY**

**GEOL 102 Introduction to Geological Science I 5**  
Introduction to geologic processes, emphasizing composition and structure of Earth. (Formerly GEOS 101.) PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level. Lab fee: \$69.25.  
4560 A TWTh 8am-9:50am WHI 238 Grupp S

**GEOL 106 Survey of Earth Science 5**  
Earth as a diverse system of interrelated processes. The origin and nature of Earth's surface, interior, oceans, atmosphere, and surrounding space. Emphasis on the interactions between humans and Earth. (Formerly GEOS 100.) PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level.

OL 4562 OL1 Online Grupp S  
OL 4564 OL2 Online Lukasik P

**GERMAN**

See the World Languages section of this schedule.

**GLOBAL STUDIES**

**GS 101D Introduction to Global Studies 5**  
Introduction to contemporary global issues, drawing on the integrated knowledge and methodologies of multiple disciplines. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 required.

DOI 4640 OL Online Clarke C

**GRAPHIC ARTS**

Call 425-388-9439 or email [gkammer@everettcc.edu](mailto:gkammer@everettcc.edu) (Greg Kammer) for more information.

For additional Graphic Arts courses see the Corporate and Continuing Education Center section of this schedule.

**GRAPH 100 Introduction to Digital Studio 3**  
Tools, terms and techniques of visual imagery and design. Includes the Macintosh operating system and related equipment such as printers, scanners, and back-up media. Overview of the technology available in the digital studio with focus on the primary software programs used. Required for students in the Visual Communications Program. Lab fee: \$68.65.  
4692 S MW 5pm-6:50pm WHI 354 Lake R

**GRAPH 110 Digital Illustration I 5**  
Study of design concepts emphasizing formal compositional issues, investigation of visual communication and typography design. Investigates the medium's potential, limitations, relationship to drawing and photography, and color theory. PR: GRAPH 100. Lab fee: \$88.45.  
4702 A MWF 8am-9:50am WHI 354 Scribner-Miles T



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**GRAPH 113 Digital Illustration II 5**

Explores vector-based illustration methods for creating graphics, technical illustrations, and visual presentation of information and data. Product illustration and the use of photographs, type, diagrams, charts, graphs, tables and maps. PR: GRAPH 110 with grade of C or higher or instructor permission. Lab fee: \$88.45.

4708 A TTh 1pm-3:50pm WHI 355 Lake R

**GRAPH 115 Digital Illustration III 5**

The creative process using digital imaging software, photography, image manipulation and a variety of image-generating techniques. Emphasizes exploration and innovative use of software tools and incorporation of traditional art media. PR: GRAPH 102 with grade C or higher or instructor permission. Lab fee: \$88.45.

4709 A MWF 10am-11:50am WHI 355 Kammer G

4710 S TTh 5pm-7:50pm WHI 355 Lake R

**GRAPH 213 Professional Projects: Graphic Design 5**

Current trends, professional issues and practices. Creation of real-world web design projects. Project planning, studio practice, contracts and invoicing. Working with design associates and clients. Co-listed as MULTI 213. PR: GRAPH 102 with grade C or higher or instructor permission. Lab fee: \$88.45.

**H** 4712 HY MW 10am-11:50am WHI 354 Scribner-Miles T

**GRAPH 231 Typography 5**

Formation of calligraphic alphabets, use of type as graphic art, design appearance of words that imitate sound, kerning, typographic organization and hierarchy. Students develop a 12-page brochure. Lab fee: \$88.45.

4720 S TTh 5pm-7:50pm WHI 354 Scribner-Miles T

**GRAPH 250 Graphic Arts Internship 2-5**

Supervised work experience as an intern with a qualified employer or in a project with a private or public agency. Students must have completed most of the required Graphic Arts coursework. PR: Instructor permission Required. Lab fee: \$88.45.

4722 A TBA Kammer G

**GRAPH 252 Publication Design II 5**

Fundamentals of print and production processes in the annual art and literary publication, Vibrations Magazine. Digital pre-press methods of scanning and image preparation for offset press and working directly with a printer. PR: GRAPH 251 or instructor permission. Lab fee: \$88.45.

4724 A TTh 1pm-3:50pm WHI 354Kammer G/ Scribner-Miles T

**GRAPH 261 3D Computer Illustration 5**

Study of 3D modeling utilizing Maya software. Creating 3D objects from 2D shapes, creating primitives, polygonal modeling, lighting, using texture maps, plus simple camera and object animation techniques. PR: GRAPH 110 with grade C or higher or instructor permission. Lab fee: \$88.45.

4726 S MW 5pm-7:50pm WHI 355 Kammer G

**HEALTH SCIENCES**

Attending an Information Session will give you an overview of the Medical Assisting Program and advise you how to get started. You do not need to sign up to attend any of the sessions.

March 4 at 2 pm; April 14 at 2 pm or June 10 at 10 am.

All sessions are held in Index Hall, Room 138. Contact Tove Price at 425-388-9461 for more information.

**HLTH 080 HIV/AIDS Training 0.7**

Meets 7-hour HIV/AIDS training required by the State of Washington for health care professionals. Class begins April 10, ends April 17. Deadline for 100% refund is April 9.

**OL** 4740 OL Online Mooney F

**HLTH 093 Inquiry & Reflective Thinking 3**

Application of critical inquiry, reflective thinking and decision making in healthcare. Focuses on thinking, reasoning, problem solving and literacy abilities needed for both academic and healthcare career success.

4742 A TWTh 10am-10:50am IND 167 Thomson W D

**HLTH 100 Medical Terminology 5**

Study of medical terminology, relating terms to the anatomy and physiology of the body.

**H** 4750 HY1 MTWTh 9am-9:50am IND 152 Reiman J

**H** 4751 HY2 MTWTh 10am-10:50am IND 152 Reiman J

**OL** 4752 OL1 Online Pouillon K

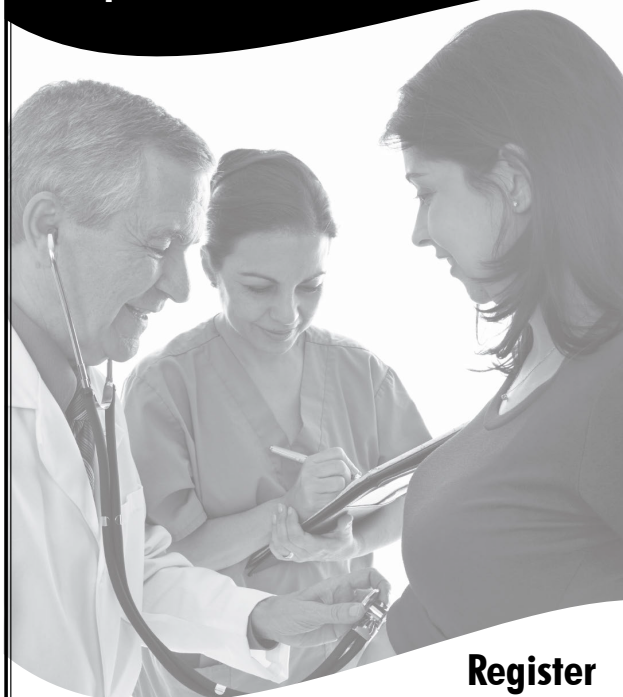
4756 S TTh 7pm-9:30pm IND 152 Cline CL

**HLTH 102 Applied A & P 5**

Emphasizes the relationship between the structures of the human body, their functions related to that structure, and clinical applications in both healthy and unhealthy states. Familiarity with medical terminology is desired.

**OL** 4760 OL Online Pouillon K

**Start a Medical Spanish Interpreter Certificate**



**Register for Health 160**

**Have native-like fluency in both English and Spanish?**

**Want to work in a healthcare facility that serves a multicultural clientele?**

**Enroll in Health 160 and start a Medical Spanish Interpreter certificate.**

**For more information call Tove Price at 425-388-9461 or email [tprice@everettcc.edu](mailto:tprice@everettcc.edu)**

**HLTH 106 Administrative Skills-Office Management 4**

Covers general medical office management, including medical records management, mail processing, scheduling appointments, managing the physician's professional schedule, developing office policies and procedures, and providing information to patients related to community resources and health education. PR: Completion of or concurrent enrollment in ENGL 098 or higher.

**H** 4764 HY MW 4pm-4:50pm IND 167 Evans L

**HLTH 108 Administrative Skills-Finance 4**

Covers aspects of medical practice finances, including bookkeeping systems, third-party billing, coding systems, accounting and banking procedures, and employee payroll. PR: Completion of or concurrent enrollment in ENGL 098 or higher.

**OL** 4766 OL Online Malone C

**HLTH 110 Clinical Skills-Ambulatory 5**

Concepts of professionalism, communication and triage, patient history, physical assessment, equipment, and diagnostic procedures utilized during the examination to assist the health care provider with diagnosis and perform appropriate charting for medical record documentation. Lab fee: \$46.70. Malpractice Insurance fee: \$18.95.

4768 A MW 12pm-1:30pm IND 152 Reiman J  
TTh 12pm-1:50pm IND 138

**HLTH 112 Clinical Skills-Lab 5**

Covers skills needed to perform duties of Medical Assistant in the lab of a general outpatient medical practice. Lab safety, proper techniques for specimen collection, handling and processing, and participation in various simulated lab exercises. Lab fee: \$77.85.

**H** 4770 HY MW 8am-8:50am IND 152 Adolphsen E  
TTh 8am-9:50am SHK 139

**HLTH 130 Disease & Pathology 5**

Overview of the disease process of major conditions, including infectious diseases, major neoplastic conditions, and major congenital diseases.

**OL** 4774 OL Online Pouillon K

**HLTH 140 Health Provider/First Aid 2**

Focuses on latest techniques in emergency care education. Healthcare Provider CPR/AED & First Aid education is presented. Class meets April 3 and ends April 11. Deadline for 100% refund: April 2. Lab fee: \$9.

4776 S F 6pm-10pm IND 100 Colmore R  
Sa 8am-2:30pm IND 100

**HLTH 141 Industrial Safety 3**

Reviews key elements and requirements of a safety and health management program in today's manufacturing environment. PR: Successful completion of ENGL 098 or equivalent or instructor permission.

4778 A MW 2:15pm-3:30pm IND 115 Murphy P

**HLTH 150D Intercultural Communications/Health 5**

Introduction to intercultural communication in the health care setting. Examines verbal and nonverbal codes, cultural competence, obstacles to intercultural communication, behaviors and attitude within the health care delivery system.

**DO** 4780 OL Online Pouillon K

**HLTH 160 Medical Interpreting-Spanish 5**

Covers medical vocabulary, phraseology, and expressions necessary to translate most common medical signs, symptoms and illness-related terminology used during patient-provider interactions. PR: HLTH 100 or instructor permission; Fluent in Spanish and English.

4782 S MW 4:50pm-6:50pm IND 152 Evans L

**HLTH 205 Medical Law & Ethics 4**

Designed to incorporate the principles of critical thinking. Focus on pertinent laws at federal and state levels. Covers confidentiality, HIPPA regulations, release of patient information, licensure, malpractice, risk management.

4786 A TTh 4:50pm-6:50pm IND 152 Malone C

**HLTH 208 Healthcare Risk Management 5**

Overview of applicable federal, state and local health and safety laws relevant to the practice of healthcare risk management and patient safety, including occupational and environmental risk exposures, accident prevention, and emergency management. PR: Completion of or concurrent enrollment in ENGL 098 or higher.

**OL** 4788 OL Online Malone C

**HLTH 210 Principles/Pharmacology 3**

Addresses the forms and classifications of medications, drug actions and uses, the effects of drugs on the body systems and possible side effects of medications. Recommended: HLTH 130. PR: HLTH 102 or BIOL 135.

**H** 4790 HY M 2pm-3:50pm IND 152 Clark C

**HLTH 211 Medication Administration 5**

Emphasizes the methods and procedures used for calculating, preparing, and administering medications to patients across the lifespan. PR: Instructor permission. Lab fee: \$77.85.

**H** 4792 HY TW 11am-11:50am IND 167 Adolphsen E  
MTh 10am-11:50am IND 138

**HLTH 212 Principles of Phlebotomy 3**

Psychomotor instruction in phlebotomy procedures and techniques for students with no prior experience in drawing blood for diagnostic testing. PR: Instructor permission. Lab fee: \$106.15.

4794 A TTh 2pm-3:50pm IND 138 Standaert T  
W 3pm-3:50pm IND 138

**HLTH 220 Phlebotomy Technician Training Program 5**

Covers anatomy and physiology of the blood and circulatory system, medical terminology, phlebotomy skills, quality assurance, and laboratory information. For students with no prior knowledge of phlebotomy techniques and procedures. CR: HLTH 080. PR: 18 yrs. old; high school diploma/GED, ENGL 098/101, HLTH 100, HLTH 102, CL101/computer proficiency. Adequate physical ability & manual dexterity. Current immunizations for externship eligibility. Current CPR/ Healthcare Provider, proof of insurance. Lab fee: \$300.75.

4796 A MTh 4pm-5:50pm IND 138 Renner P  
TW 4pm-6:50pm IND 138

**HIGH SCHOOL COMPLETION**

**HSC 031 US History I 5**

From the early explorers to 1865. Class analyzes the important themes in American social and political history from pre-Revolutionary America to our contemporary period.

**OL** 0680 OL Online Newman A

**HSC 033 US History II 5**

From 1865 to the present. This course analyzes the important themes in American social and political history.

**OL** 0682 OL Online Newman A

**HSC 034 HS Washington State History 5**

Washington State History from the early explorers to the present. Attention to regional dimension of American history in Washington State and the Pacific Northwest. Requirements include a variety of assignments specific to Washington State History.

**OL** 0684 OL Online Newman A

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

## HISTORY

### HIST 100 Ancient/Medieval Worlds 5

Development of human endeavors from prehistoric time to the late Middle Ages.

<b>OL</b>	4805	OL1	Online		Rash D
<b>OL</b>	4806	OL2	Online		Pearce J

### HIST 103D World Civilizations 5

A general introduction to world history, emphasizing understanding and respect for diverse cultures and tracing the broad themes of historical change from a variety of perspectives including social organization, art, literature, and spiritual values.

<b>D</b>	4807	A	Daily	12pm-12:50pm	GWH 380	Ripper J
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### HIST 111 Western Civilization to 1648 5

Near East & European civilizations from the stone age through 1648. Ancient empires, Greece & Rome, the Middle Ages, the Renaissance & Reformation, science, national monarchies.

	4808	A	Daily	9am-9:50am	GWH 380	Ripper J
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### HIST 112 Western Civilization 1648 to Present 5

The Enlightenment, democratic revolutions, French Revolution and Napoleon, industrial revolution, nation-state, world wars, cold war, industrial democracy.

	4818	A	Daily	11am-11:50am	GWH 380	Ripper J
	4820	S	TTh	7pm-9:30pm	GWH 280	Pearce J

### HIST& 147 U.S. History II 5

Survey of American history from the 1830s to the end of 1919. (Formerly HIST 152.)

	4830	A	Daily	10am-10:50am	GWH 380	Gaskin T
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### HIST& 148 U.S. History III 5

A survey of the social, economic and political forces which have shaped modern American history. (Formerly HIST 153.)

<b>OL</b>	4834	OL	Online		Ripper J	
	4838	A	Daily	8am-8:50am	GWH 380	Gaskin T
	4844	S	TTh	4:50pm-6:50pm	GWH 382	Staff

### HIST& 214 Pacific Northwest History 5

A history of the cultural, political, and economic development of the region of the Northwest encompassing present-day Washington, Oregon and Idaho state. (Formerly HIST 232.)

<b>OL</b>	4852	OL	Online		Cederholm S	
	4854	S	MW	4:50pm-6:50pm	GWH 280	Cederholm S

## HUMAN DEVELOPMENT

### H DEV 105 Overcoming Math Anxiety 2

Helps students confront math anxiety and discover strategies to be more successful in math courses. Concurrent enrollment in a math class is recommended, but not required. This class starts in the third week of the quarter and runs for five weeks. Class begins April 14 ends May 14. Last day for a 100% refund: April 14. Last day for a 50% refund: April 17. Last day to withdraw: May 7.

	4936	A	TTh	12pm-1:50pm	BAK 111	Crehan M
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### H DEV 110 Career/Life Planning 3

Helps students increase self-knowledge and access career and educational information. Lab fee: \$20.

	4940	A	TWTh	9am-9:50am	BAK 104	Myers G
	4948	B	TWTh	12pm-12:50pm	BAK 211	Thomson W D

### H DEV 155 Hum R in the Workplace 3

Focuses on building and maintaining effective working relationships, problem solving and conflict resolution strategies. Includes modules on self-awareness, leadership styles, and diversity in the workplace.

	4954	S	Th	7pm-9:40pm	MON 212	Thomson W D
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### H DEV 160 Life Transitions 2

This course offers a foundation of theory and skills for individuals experiencing life transitions.

	4956	A	W	1pm-2:50pm	BAK 201	Sullivan C
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## HUMAN SERVICES

### HUMS 101 Introduction to Human Services 3

A survey of the historical and theoretical perspectives of human services. Will include investigation of contemporary issues and discussions of career and educational opportunities.

	4964	A	TTh	1pm-2:30pm	GWH 270	Livingston M
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## HUMANITIES

### HUM 150D Surviving the Holocaust 5

Written, filmed, and live testimony of Holocaust survivors considered from the perspectives of literature, history, sociology, psychology, art, film, philosophy, and theology. (Formerly HUMN 150D.)

<b>D</b>	4990	A	Daily	12pm-12:50pm	GWH 382	Walker J
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### HUM 160D Japanese History/Culture 5

Analysis of the historical development of Japan and its effects on modern-day Japanese society. (Formerly HUMN 160D.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101. Class Fee: \$11.10.

<b>D</b>	4991	A	Daily	9am-9:50am	NBI 101	Nair M
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## HIST 112

We'll use lectures, films, readings and discussions to see how the puzzling pieces of our world fit together.

- Science and Politics: How did Darwin influence Hitler?
- Philosophy and History; How did Marx's ideas destroy millions of lives?
- Science and Religion: How did Freud set up a new faith?

**Earn 5 Humanities credits  
working on the puzzle with us!**

**HUM 166D Germany in Transition 5**

Survey of past and modern German cultures, concentrating on major periods in literature, languages, politics, art, architecture, religion, film, and music and focusing on the increasingly multi-ethnic population of Germany. (Formerly HUMN 166D.)

D 4992 A Daily 11am-11:50am GWH 274 Dinter E

**HUM 175 Introduction to Modern Italian History & Culture 5**

A survey of modern Italy, beginning with its unification, *Il Risorgimento* in 1860, through the country's evolution from a ravaged, post-war agrarian society into one of the leading industrialized countries in the Western World. Other topics will include Italian fascism, Mussolini, political structure, separation of church and state, economic recovery, social transformation in the 1950s and 1960s, terrorism, organized crime, Italy's low birth rate and aging population, and recent waves of immigration. Overview of Italy's historical, cultural, political, and social characteristics. High-speed Internet connection is strongly recommended. PR: Completion of ENGL 098 or eligibility for ENGL& 101. Self-support, non-tuition class. Class cost is \$415; an additional technology fee may also apply. Begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option.

OL 9706 CEO Online Bertoldi R

**HUM 247D Introduction to World Religions 5**

Survey of the world's major religions including Islam, Judaism, Christianity, Hinduism, Buddhism, and others. (Formerly HUMN 247D.)

DH 4994 HY TWTh 9am-9:50am GWH 278 Riordan M

**INFORMATION LITERACY**

**INFO 102 Research in the Information Age 5**

Skills and techniques for locating, evaluating, and applying information resources in the research process. Discussion of related issues including intellectual property, censorship, and freedom of information. (Formerly LIBR 102.)

OL 5122 OL Online WAOL Faculty

**INTENSIVE ENGLISH LANGUAGE PROGRAM**

**IELP 070 English for Success 12**

Designed to introduce and strengthen basic English and enhance the Communication skills of new international students. In addition it introduces International students to American culture through field trips to places of Interest, guest speakers, and activities that promote interaction with their new Community.

0960 A MTWTh 12:30pm-3:20pm BAK 206 McWilliams D

**IELP 081 IELP Conversation 1 6**

This course is designed to help international students participate in discussions on several different topics. PR: Instructor permission.

0962 B MTWTh 10am-11:30am BAK 202 Castro M

**IELP 082 IELP Conversation 2 6**

Provides non-English speakers with practice in advanced speaking and listening skills. PR: Completion of IELP 081 or instructor permission.

0964 A MTWTh 10am-11:30am BAK 202 Castro M

**IELP 097 Academic Reading/Writing 12**

Continuation of ESL 070. Reading and writing course for non-English speakers designed to provide the fundamental English skills required for successful transition into college English classes. PR: Completion of ESL 070 or instructor permission.

0966 A MTWTh 1pm-3:50pm BAK 202 Castro M

**IELP 098 Academic Writing II 5**

Continuation of IELP 097. This course is designed to provide non English speakers with required writing skills for successful transition into college with a focus on strengthening essay writing skills. PR: Completion of ESL 097 or instructor permission.

0970 B MTWTh 1pm-2:05pm BAK 210 Manley J

**ITALIAN**

See the World Languages and Continuing Education sections of this schedule.

**JAPANESE**

See the World Languages and Continuing Education sections of this schedule.

**JOURNALISM**

See the new Communication Studies section of this schedule for the former JOURN 150 classes.

**JOURN 101 Newswriting 5**

Writing basic types of news stories, including speeches, interviews, and features. Study of newspaper methods and libel. PR: Grade C or higher in ENGL 098 or placement in ENGL& 101. Lab fee: \$88.45.

H 5312 HY MTWTh 10am-10:50am WHI 264 Otanez A

**JOURN 111 Online Journalism 5**

Effective practice of journalism in the multimedia environment of the Web including reporting, presenting and evaluating the news. Lab fee: \$88.45.

H 5320 HY MTWTh 11am-11:50am WHI 264 Otanez A

**JOURN 170 College Newspaper 3**

Practice of newspaper journalism in production of the student newspaper, The Clipper. Course is offered in sections: (HY1) reporting and editing, (HY2) photography, (HY3) graphic design, and (HY4) multimedia. Lab fee: \$68.65.

H 5330 HY1 MW 1pm-1:50pm WHI 264 Otanez A

H 5332 HY2 MW 1pm-1:50pm WHI 264 Otanez A

H 5334 HY3 MW 1pm-1:50pm WHI 264 Otanez A

H 5335 HY4 MW 1pm-1:50pm WHI 264 Otanez A

**LEARNING COMMUNITIES**

Learning Communities combine two or more courses from different disciplines to provide students with a more in-depth look at topics and issues. The courses are usually team taught by two or more instructors and organized around a common theme. Students must enroll in all the linked courses of a Learning Community. See page 11 for a full description of this Spring Quarter's Learning Communities.

**LIBRARY**

See Information Literacy

**MANUFACTURING TECHNOLOGY**

Call 425-267-0160 (Pheeson Liaw) for more information.

**MFG T 106 Precision Machining Technology I 5**

Introduction to precision machining in the shop environment. Focus on basic manual machining techniques. Emphasizes safety, job plans, measurement tools and cutters to produce machined metal parts.

5562 S MTWTh 5:20pm-7:45pm OFF SNO Clemans T

**MFG T 107 Precision Machining 5**

Covers basic manual machining through beginning computer numerical controlled machining. Integrates general machine shop issues.

5564 A MTWTh 4pm-5:15pm OFF SNO Clemans T

**MFG T 108 Precision Machining Technology II 5**

Introduction to computer numerical controlled (CNC) precision machining in the shop environment with a focus on basic programming and operating techniques.

5572 T MTWTh 5:20pm-7:45pm OFF SNO Clemans T



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.



**MFG T 109 CNC Machining** 5  
Emphasizes the programming of computer numerical control operating systems most commonly utilized in local machine shops.

5576	S	MTWTh	4pm-5:15pm	OFF SNO	Clemans T
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**MFG T 229 Manufacturing Team Project** 5  
Capstone course designed to allow students to integrate knowledge they have gained of manufacturing technology and demonstrate this in a collaborative, team-based project in which they design and produce a manufactured good and a final project report. PR: Instructor permission. CR: ENGL& 230.

5578	S	MW	4pm-6:40pm	OFF ATTC	Liaw P
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## MATHEMATICS

### Skills Assessment

Before registering for their first math course, students are required to complete a mandatory basic skills assessment. Refer to "Assessment and Testing" section at beginning of this schedule.

**MATH LEARNING CENTER - Baker Hall, Room 109**

The Math Learning Center (MLC) has been established to help students review or improve their skills in arithmetic, beginning algebra, plane geometry and trigonometry using an individualized approach. These courses are not available for audit. Courses available are:

**MATH 070 Basic Math w/Application** 5

**MATH 075 Professional Technical Math, - Aviation, Welding, Precision Machining** 5

**MATH 080 Preparation for Algebra** 5

**MATH 087 Programmed Elementary Algebra I** 5

**MATH 088 Programmed Elementary Algebra II** 5

**MATH 095 Essentials of Geometry** 2

**MATH 105 Trigonometry** 3

Some courses in the MLC are competency-based and are graded using variable credit. Questions regarding this policy should be directed to the math instructors. **NOTE: Instructor permission cards, when required, may be obtained from the math instructor.**

**H DEV 105 Overcoming Math Anxiety** 2

Helps students confront math anxiety and discover strategies to be more successful in math courses. Concurrent enrollment in a math class is recommended, but not required. This class starts in the third week of the quarter and runs for five weeks. Class begins April 14 ends May 14. Last day for a 100% refund: April 14. Last day for a 50% refund: April 17. Last day to withdraw: May 7.

4936	A	TTh	12pm-1:50pm	BAK 111	Crehan M
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**MATH 070 Basic Math w/Application** 5

Review of basic concepts in mathematics with applications related to consumer activities. PR: Placement in MATH 070 or higher via an assessment test score or permission of a math instructor.

5662	A	Daily	9am-9:50am	BAK 109	Baxter L
5666	B	Daily	10am-10:50am	BAK 109	Kissler R
5670	C	Daily	11am-11:50am	BAK 109	Kissler R
5674	D	Daily	12pm-12:50pm	BAK 109	Baxter L
5678	S	MW	4:30pm-5:20pm	BAK 109	Wellman S
		TTh	4:30pm-5:50pm	BAK 109	

**MATH 075 Professional/Tech Math-Aviation/Weld/Precision Machining** 5

Course designed to meet the needs of the aviation/welding/precision machining student. Topics in arithmetic, algebra, geometry, right triangle trigonometry and applications. PR: MATH 070 or MATH 070V with a grade of C (2.0) or higher or placement into MATH 080 or higher via an assessment test score or permission of a math instructor.

5681	A	Daily	9am-9:50am	BAK 109	Baxter L
5682	B	Daily	10am-10:50am	BAK 109	Kissler R
5684	C	Daily	11am-11:50am	BAK 109	Kissler R
5686	D	Daily	12pm-12:50pm	BAK 109	Baxter L
5688	S	MW	4:30pm-5:20pm	BAK 109	Wellman S
		TTh	4:30pm-5:50pm	BAK 109	

## SPECIAL OPPORTUNITIES IN MATH

**IMPORTANT:** See individual course listings in this schedule for specific days, times, locations, prerequisites and any lab fees that may apply to these courses.

### MATH 78 - Review of Arithmetic and Algebra

Math 78 is a 2 credit, computer based learning course for students who need to review topics from Math 80, Math 81, Math 82, Math 90. The primary method of instruction is through **ALEKS**, a web-based computer program.

COURSES AVAILABLE SPRING QUARTER ONLY FOR ALL STUDENTS

Spring Quarter is the only quarter this year that we will be offering this course:

### MATH 261 - Differential Equations

FOR EVENING STUDENTS

Spring Quarter is the only quarter this year that these courses will be offered in the evening:

### MATH 144 - precalculus I & II: Review

### MATH 153 - Calculus III

SPRING 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

**MATH 078 Review Arithmetic & Algebra 2**

Self-paced review of arithmetic and algebra concepts in a computer-mediated lab setting. PR: Instructor permission

5692	A	MW	1:30pm-2:30pm	RLC 108	Cahan A
5694	B	MW	3pm-4pm	RLC 108	Cahan A

**MATH 080 Preparation for Algebra 5**

Fractions, percents, order of operations, formulas, signed numbers, exponents, radicals, geometric figures, and applications. PR: MATH 070 or MATH 070V with a grade of C (2.0) or higher or placement into MATH 080 or higher via an assessment test score or permission of a math instructor.

**\* Section CP (5712) has a lab fee of \$38.95.**

5700	A	Daily	9am-9:50am	MON 120	Weiss-Green H
5704	B	Daily	10am-10:50am	MON 212	Wikman C
5708	C	Daily	12pm-12:50pm	MON 203	Cleveland H
5712	CP	Daily	11am-11:50am	SHK 226	Cleveland H
5716	S	TTh	7pm-9:30pm	IND 115	Kloster K

**MATH 081 Elementary Algebra I 5**

First half of sequence in beginning algebra. PR: MATH 080 or MATH 080V with a grade of C (2.0) or higher or placement into MATH 081 via an assessment test score, or permission of a math instructor.

5720	A	Daily	9am-9:50am	MON 212	Anderson T
5722	B	Daily	10am-10:50am	IND 115	Nevins M
5724	C	Daily	11am-11:50am	MON 220	Quarles C
5726	D	Daily	12pm-12:50pm	MON 220	Quarles C
5728	S	MW	4:30pm-6:50pm	IND 115	Kloster K

**MATH 082 Elementary Algebra II 5**

Second half of sequence in beginning algebra. PR: MATH 081 or MATH 087 with a C (2.0) or higher, or placement into MATH 082 via an assessment test score, or permission of a math instructor.

5730	A	Daily	9am-9:50am	MON 203	McPherson G
5732	B	Daily	10am-10:50am	MON 120	Weiss-Green H
5734	C	Daily	11am-11:50am	IND 108	Killingstad R
5736	D	Daily	12pm-12:50pm	BAK 103	Kissler R
5738	S	MW	7pm-9:30pm	MON 202	Cahan A

**MATH 087 Programmed Elementary Algebra I 1-5**

Review sequence taught in a self-paced environment, designed to help students review or improve their skills in Elementary Algebra I topics. (Formerly MATH 021.) PR: Permission card from a MATH 087 instructor.

5750	A	Daily	9am-9:50am	BAK 109	Baxter L
5752	B	Daily	10am-10:50am	BAK 109	Kissler R
5754	C	Daily	11am-11:50am	BAK 109	Kissler R
5756	D	Daily	12pm-12:50pm	BAK 109	Baxter L
5758	S	MW	4:30pm-5:20pm	BAK 109	Wellman S
		TTh	4:30pm-5:50pm	BAK 109	

**MATH 088 Programmed Elementary Algebra II 5**

Review sequence taught in a self-paced environment, designed to help students review or improve their skills in Elementary Algebra II topics. (Formerly MATH 022.) PR: MATH 087 and permission card from a MATH 088 instructor.

5760	A	Daily	9am-9:50am	BAK 109	Baxter L
5762	B	Daily	10am-10:50am	BAK 109	Kissler R
5764	C	Daily	11am-11:50am	BAK 109	Kissler R
5766	D	Daily	12pm-12:50pm	BAK 109	Baxter L
5768	S	MW	4:30pm-5:20pm	BAK 109	Wellman S
		TTh	4:30pm-5:50pm	BAK 109	

**MATH 090 Elementary Algebra Review 5**

One-quarter review of elementary algebra. PR: Placement in MATH 090 or higher via an assessment test score, or permission of a math instructor.

**\* Section OL (5778) On-campus attendance required Tues, Mar. 31st, 6-7:30pm in SHK 226, Tues, May 5th, 6-8pm in BAK 102, and Tues, Jun. 9th, 6-8pm in BAK 102.**

5770	A	Daily	9am-9:50am	MON 209	Herrmann E
5772	B	Daily	10am-10:50am	BAK 102	Lucero E
5774	C	Daily	11am-11:50am	IND 115	Nevins M
OL 5778	OL	Online			Weiss-Green H
5780	S	MW	4:30pm-6:50pm	MON 202	Cahan A

**MATH 095 Essentials of Geometry 2**

Basic concepts in geometry including properties of points, lines, planes, angles, triangles, polygons and circles. This class requires attendance a minimum of two days per week, to be arranged with instructor. PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 or higher via an assessment test score, or permission of a math instructor. Concurrent enrollment in MATH 090 is allowed with instructor permission.

5790	A	ARR	9am-9:50am	BAK 109	Baxter L
5792	B	ARR	10am-10:50am	BAK 109	Kissler R
5794	C	ARR	11am-11:50am	BAK 109	Kissler R
5796	D	ARR	12pm-12:50pm	BAK 109	Baxter L
5798	S	ARR	4:30pm-5:50pm	BAK 109	Wellman S

**MATH 099 Intermediate Algebra 5**

Polynomials, rational expressions, exponents, radicals, linear and quadratic equations, inequalities, systems of equations, logarithms, distance and midpoint formulas, lines and circles. PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 via an assessment test score, or permission of a MATH 099 instructor or math program advisor. Plane geometry recommended but not required.

**\*Section MO (5816) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.**

**\*Section OL (5818) On-campus attendance required Wed, Apr. 1st, 7-9:30pm in SHK 226, Wed, May 6th, 7-9:30pm in BAK 102 and Wed, Jun 10th, 7-9:30pm in BAK 102.**

5800	A	Daily	8am-8:50am	MON 220	Wentink L
5802	B	Daily	9am-9:50am	MON 201	Houston W
5804	C	Daily	10am-10:50am	MON 209	Herrmann E
5806	D	Daily	11am-11:50am	MON 212	Anderson T
5808	E	Daily	12pm-12:50pm	MON 209	Herrmann E
M 5816	MO	MW	7:40pm-9:55pm	MHS 702	Lucero E
OL 5818	OL	Online			Bolan K
5820	S	MW	4:30pm-6:50pm	MON 209	Herrmann E

**MATH 100 Survey of Mathematics 5**

Selected topics that include history of math, logic, sets, abstract systems, geometry, number systems, computers, probability and applications to other disciplines. Intended for liberal arts and education majors. PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 100 or higher via an assessment test score, or permission of a math instructor.

5824	A	Daily	1pm-1:50pm	MON 120	Baxter L
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**MATH 105 Trigonometry 3**

Trigonometric ratios and function, solving right and oblique triangles, vectors, circle concepts, graphing trigonometric functions, basic identities, and applications. This class requires attendance a minimum of three days per week, to be arranged with instructor. PR: MATH 095 or equivalent with a grade of C (2.0) or higher, and MATH 081, MATH 088 or MATH 090 or equivalent with a grade of C (2.0) or higher, or placement in MATH 099 or higher via an assessment test score, or permission of a math instructor.

5830	A	ARR	9am-9:50am	BAK 109	Baxter L
5832	B	ARR	10am-10:50am	BAK 109	Kissler R

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.



5834	C	ARR	11am-11:50am	BAK 109	Kissler R
5836	D	ARR	12pm-12:50pm	BAK 109	Baxter L
5838	S	ARR	4:30pm-5:20pm	BAK 109	Wellman S
			5pm-5:50pm	BAK 109	

**MATH& 107 Math in Society** 5

College-level coverage of practical applications of mathematics methods to areas of management, social sciences, biology and other fields. For students not preparing for calculus or the sciences. (Formerly MATH 137.) PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement in MATH& 107 or higher via an assessment test score, or permission of a math instructor.

5850	A	Daily	10am-10:50am	WHI 365	Balachowski M
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**MATH 120 Math for Business** 5

Topics include invoices, trade discounts, mark-up and mark-down, payroll and payroll taxes, inventory valuation methods, analysis of financial statements, percent value, annuities, sinking funds, and basic statistical measures. PR: MATH 070 with a grade of C (2.0) or higher, or placement into MATH 080 or higher via an assessment test score, or permission of a math instructor.

5840	A	Daily	10am-10:50am	MON 204	Jones C
5848	S	MW	4:30pm-6:50pm	MON 212	Wikman C

**MATH 138 Applied College Algebra** 5

Graphs, equations, and functions (polynomial, rational, exponential, logarithmic); matrices, linear programming, mathematics of finance. For students of business, social science or some life sciences. (Not intended for math/science/engineering majors.) Graphing calculator required. PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH 138, or permission of a math instructor.

5860	A	Daily	9am-9:50am	MON 204	Jones C
5862	B	Daily	11am-11:50am	MON 202	Kingsley R

**MATH& 141 Precalculus I: College Algebra** 5

First of a two-course sequence for students intending to take calculus beginning with MATH& 151. (Formerly MATH 140.) PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 141 or higher via an assessment test score, or permission of a math instructor.

**\*Section OL (5876) On-campus attendance required Tues, Mar. 31st, 7:30-9pm in SHK 226, Tues, May 5th, 6-8pm in BAK 103, and Tues, Jun. 9th, 6-8pm in BAK 103.**

5870	A	Daily	8am-8:50am	MON 202	Kingsley R
5872	B	Daily	9am-9:50am	MON 202	Kingsley R
5874	C	Daily	11am-11:50am	MON 203	McPherson G

<b>OL</b> 5876	OL	Online			Weiss-Green H
5878	S	MW	7pm-9:30pm	MON 203	Winje L

**MATH& 142 Precalculus II: Trigonometry** 5

A college level trigonometry course. The second course in two-course series for students who intend to take calculus beginning with MATH& 151. PR: (Mandatory) MATH& 141 or equivalent with a grade of C or higher, or placement into MATH& 142 or higher via an assessment test score, or permission of a math instructor.

5880	A	Daily	9am-9:50am	MON 220	Wentink L
5882	B	Daily	10am-10:50am	MON 203	McPherson G
5888	S	TTh	4:30pm-6:50pm	MON 203	Winje L

**MATH& 144 Precalculus I & II: Review** 5

One quarter refresher course for students intending to take calculus beginning with MATH& 151. Polynomial, rational, exponential, logarithmic and trigonometric functions with applications; conic sections; introduction to vectors. (Formerly MATH 147.) PR: Permission of a math instructor.

5890	S	MW	4:30pm-6:50pm	MON 120	Killingstad C
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**MATH& 146 Introduction to Statistics** 5

Introductory course. Descriptive methods, probability, sampling distributions, hypothesis testing, confidence intervals, correlation, ANOVA, chi-square tests. For students in any major. (Formerly MATH 281.) PR: MATH 138 OR MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 146 or higher via an assessment test score, or permission of a math instructor.

5892	A	Daily	9am-9:50am	WHI 365	Quarles C
5898	S	MW	4:30pm-6:50pm	MON 204	Jones C

**MATH& 148 Business Calculus** 5

One-quarter short course in calculus. For students of business, biological sciences, social sciences, or disciplines requiring only one introductory quarter of calculus. (Formerly MATH 142.) PR: MATH 138 or MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 148 or higher via an assessment test score, or permission of a math instructor.

**\*Section OL (5902) On-campus attendance required Wed, Apr. 1st, 7-9pm in SHK 223, Wed, Apr. 22nd, 7-8:30pm in MON 210, Wed, May 20th, 7-8:30pm in MON 210, and Wed, Jun. 10th, 7-8:30pm in MON 210.**

5900	A	Daily	9am-9:50am	IND 115	Bolan K
<b>OL</b> 5902	OL	Online			Killingstad C

**MATH& 151 Calculus I** 5

First course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. (Formerly MATH 152.) PR: MATH& 142 or MATH& 144 with a grade of C (2.0) or higher, or placement into MATH& 151 or higher via an assessment test score, or permission of a math instructor.

5910	A	Daily	8am-8:50am	IND 108	Killingstad R
5912	B	Daily	12pm-12:50pm	IND 108	Killingstad R

**MATH& 152 Calculus II** 5

Second course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. (Formerly MATH 153.) PR: MATH& 151 or equivalent with a grade of C (2.0) or higher, or permission of math instructor.

5920	A	MTWTh	7:45am-8:50am	WHI 365	Balachowski M
5922	B	Daily	12pm-12:50pm	MON 212	Anderson T

**MATH& 153 Calculus III** 5

Third course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than two quarters of calculus. (Formerly MATH 154.) PR: MATH& 152 or equivalent with a grade of C (2.0) or higher, or permission of a math instructor.

5930	A	Daily	12pm-12:50pm	IND 115	Bolan K
5938	S	MWTh	5:20pm-6:50pm	IND 108	Killingstad R

**MATH& 254 Calculus IV** 5

Fourth course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than three quarters of calculus. (Formerly MATH 252.) PR: MATH 154 or equivalent with a grade of C or higher, or permission of a math instructor.

5940	A	Daily	12pm-12:50pm	MON 120	Killingstad C
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**MATH 261 Differential Equations** 5

Introductory course in ordinary differential equations. PR: MATH& 254 or equivalent with a grade of C (2.0) or higher, or concurrent enrollment in MATH& 254, or permission of a math instructor.

5950	A	Daily	11am-11:50am	MON 120	Baxter L
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## MEDICAL CODING

To learn more about the course, participate in a "live chat" with lead instructor Kathy Kneifel any Wednesday during the quarter from 4-5pm PST. Visit <http://chatzy.com/802124631657> and enter your name and the case sensitive password EvCCoder. Call toll-free 1-866-304-3822 for more information.

The Medical Coding program utilizes state-of-the-art software and text materials used for the training of medical coders. The program is offered in an on-line environment, which may be entered at the beginning of any quarter and requires an average of 35-40 hours of study time per week. Program focuses on providing the training required for the student to obtain an entry-level position as a medical coder.

A certificate is awarded upon successful completion of this 36-credit program.

Faculty Advisor: Kathy Kneifel, 425-388-9155, [kkneifel@everettcc.edu](mailto:kkneifel@everettcc.edu)

**Refund/Withdraw Policy:** Deadline for 100% refund or to make schedule changes is April 3 (100% refund less the cost of materials and texts which are \$170 for Cluster II and \$180 for Cluster III.) There is no 50% refund option. If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

### First Quarter – Online

#### MC 110/120/130 Introduction to Medical Coding 12

Instruction in healthcare vocabulary, structure and function of the human body (part I), and medical patient records. Class cost: \$1430.

5960	MC 110	Medical Patient Records	Kneifel K
5961	MC 120	Healthcare Vocabulary	Kneifel K
5962	MC 130	Structure and Function of the Human Body	Kneifel K

### Second Quarter – Online

#### MC 122/135/160/140 Intermediate Medical Coding 12

Instruction in medical abbreviations, structure and function of the human body (part II), principles of diagnostic coding, and basics of pharmacology. PR: MC 120, MC 130, MC 110 with a grade "C" or higher. Class cost: \$1430.

5978	MC 122	Medical Abbreviations	Cranney M
5979	MC 135	Structure and Function of the Human Body	Cranney M
5980	MC 140	Basics of Pharmacology	Cranney M
5981	MC 160	Principles of Diagnostic Coding	Cranney M

### Third Quarter – Online

#### MC 115/150/180 Advanced Medical Coding 12

Instruction in principles of procedural coding, healthcare reimbursement, and medical coding practicum. PR: MC 122, MC 135, MC 160, MC 140 with a grade "C" or higher. Class cost: \$1430.

5995	MC 115	Healthcare Reimbursement	LaFleur J
5996	MC 150	Principles of Procedural Coding	LaFleur J
5997	MC 180	Medical Coding Records	LaFleur J

## MEDICAL TRANSCRIPTION

To learn more about the course, participate in a "live chat" with lead instructor Pat Stettler from 4-5pm PST every Wednesday. Visit <http://chatzy.com/777441000748> and enter your name and the case sensitive password "MTWannaB." Call toll-free 1-866-304-3822 for more information.

The Medical Transcription certificate program is offered through the Business Technology Department. Students

transcribe medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist. A one-year certificate is awarded upon completion.

Curriculum guides are available from the Enrollment Services Office and from program advisers.

Faculty Advisor: Pat Stettler, 425-388-9247, [pstettler@everettcc.edu](mailto:pstettler@everettcc.edu)

**Refund/Withdraw Policy:** Deadline for 100% refund or to make changes to your schedule is April 3 (100% refund less the cost of materials and texts if you are enrolling in the first quarter of this program, \$1430 less \$375. If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

## Full-time Program Online Program

### First Quarter – Online

#### MT 100/120/140/200 Introduction to Medical Transcription 14

Emphasizes proper keyboarding techniques with the goal of achieving typing speed of 50 corrected words per minute. Introduction to formatting of the seven basic medical reports used in healthcare facilities. Class cost: \$1430.

6011	MT 100	Keyboarding and Formatting Medical Reports	Lewis C A
6012	MT 120	Language of Medical Transcription	Lewis C A
6013	MT 140	Grammar Essentials for MT's	Lewis C A
6014	MT 200	Beginning Medical Transcription	Lewis C A

### Second Quarter – Online

#### MT 160/180/190/240 Intermediate Medical Transcription 14

Studies medical terms as they relate to human anatomy and physiology. PR: MT 100, MT 120, MT 140, MT 200. Class cost: \$1430.

6050	MT 160	Human Body and Disease Processes I	Buchanan K
6051	MT 180	Human Body and Disease Processes II	Buchanan K
6052	MT 190	Physical Exam, Lab Data, Pharmacology	Buchanan K
6053	MT 240	Intermediate Transcription	Buchanan K

### Third Quarter – Online

#### MT 210/220/260/280 Advanced Medical Transcription 14

Application of grammar essentials to ensure correct sentence structure and subject/verb agreement. Utilization of correct punctuation to facilitate reading and understanding of the medical report. PR: MT 160, MT 180, MT 190, MT 240. Class cost: \$1430.

6090	MT 210	Editing and Proofreading	Stam E
6091	MT 220	Focus on Medical Specialties	Stam E
6092	MT 260	Shortcuts/Technology/Employment	Stam E
6093	MT 280	Advanced Transcription	Stam E

## MONROE – EAST COUNTY

The College offers classes that help Monroe and east county area residents pursue their educational goals. These classes are taught at Monroe High School and are open to all qualified persons from the general public, and to admitted Running Start students. Courses in Adult Basic Education are also taught, and may be offered at Park Place Middle School. Call Sheila Dunn at 360-804-4523 for more information. Regular registration policies and any required prerequisites apply.

Take a look at the options for Spring:

<b>MD</b> 3758	ENGL& 102D	Composition II
<b>MD</b> 4520	GEOG 201D	Cultural Geography
<b>M</b> 5816	MATH 099	Intermediate Algebra
<b>M</b> 6646	NUTR& 101	Nutrition
<b>M</b> 7652	PSYC& 220	Abnormal Psychology



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**MULTIMEDIA**

Call 425-388-9439 or email [gkammer@everettcc.edu](mailto:gkammer@everettcc.edu) (Greg Kammer) for more information.

**MULTI 213 Professional Projects: Web Design 5**

Current trends, professional issues and practices. Creation of advanced level web design pieces, including corporate identity. Printing issues, project planning, studio practices, contracts and invoicing. Co-listed as GRAPH 213. PR: MULTI 211 with grade C or higher or instructor permission. Lab fee: \$88.45.

**H** 6138 HY MW 8am-9:50am WHI 355 Kammer G

**MULTI 250 Multimedia Internship 2-5**

Supervised work experience as an intern with a qualified employer or in a project with a private or public agency. Students must have completed most of the required program work. PR: Instructor permission required. Lab fee: \$88.45.

6140 A TBA Kammer G

**MUSIC**

For additional courses in Music, see the Continuing Education section of this schedule.

**MUSC& 105 Music Appreciation 5**

Lectures, readings, films, and recordings concerning structure, form, and aspects of music for the listener. Historic and stylistic examinations of music from its beginnings in western culture. (Formerly MUSIC 109.)

**H** 6150 HY MTWTh 10am-10:50am BAK 111 Waldron R

**OL** 6152 OL Online Waldron R

**MUSC 110D World Music 5**

Classical and folk traditions of Asia, traditional practices of Africa and Native American and folk and regional styles of Europe and Latin America. History, evolution, and performance practices of music in non-Western cultures. (Formerly MUSIC 110D.)

**DO!** 6154 OL Online Strunk M

**MUSC 116 Survey of Jazz 5**

Historical, social, and stylistic study of the major periods of jazz, beginning with the music's African roots and progressing chronologically to the avant-garde and popular jazz of today. (Formerly MUSIC 116.)

**OL** 6158 OL Online Waldron R

**MUSC 117 Class Piano-Elementary 2**

Class instruction in piano. Open to all students. (Formerly MUSIC 121.)

6160 A TTh 11am-11:50am BAK 116 Waldron R

**MUSC 118 Class Piano-Intermediate 2**

Class instruction in piano. Open to all students. (Formerly MUSIC 122.) PR: MUSC 117 or examination.

6162 A TTh 11am-11:50am BAK 116 Waldron R

**MUSC 119 Class Piano-Advanced 2**

Class instruction in piano. Open to all students. (Formerly MUSIC 123.) PR: MUSC 118 or examination.

6164 A TTh 11am-11:50am BAK 116 Waldron R

**MUSC 124 Class Voice I 3**

Basic principles and techniques of good singing and performance. Performance of songs from memory. Open to all students at any performance level. (Formerly MUSIC 124.)

6170 A MW 1pm-2:15pm BAK 111 Moidel J

**MUSC 125 Intermediate Class Voice II 2**

Continued development of singing and performance techniques as introduced in MUSC 124. Emphasizes more advanced repertoire and styles of singing. (Formerly MUSIC 125.) PR: MUSC 124 or instructor permission.

6172 A MW 1pm-2:15pm BAK 111 Moidel J

**MUSC 147 Everett Youth Symphony 2**

Preparation and performance of standard orchestra literature. Evenings only. Open to interested instrumentalists, maximum age 21, no minimum. (Formerly MUSIC 147.) Class meets at Kamiak High School. Audition for new instrumentalists. Self-support, non-tuition class; class cost: \$25. Deadline for 100% refund is April 3. There is no 50% refund.

6176 CS M 6pm-8:30pm OFF Osborn T

**MUSC 175 Everett Chorale 2**

Open to all interested singers with previous choral experience. Limited to 100 voices based on balance for four-part choral music. Auditions for all new singers; special dress code. (Formerly MUSIC 175.) Self-support, non-tuition class; class cost: \$40. Deadline for 100% refund is April 3. There is no 50% refund. Students should arrive on the first night of classes at 7:15pm.

6202 CS M 6:15pm-9:20pm BAK 120 Mathews L

**Because You Need Child Care**

**Visit EvCC's expanded and remodeled Early Learning Center**

- EvCC Students enrolled in a minimum of 5 credits receive priority enrollment and a reduced rate
- Children 12 months-5 years old
- Accredited by National Association for the Education of Young Children

Early Learning Center, 820 Waverly Ave. (off of Tower Street)

425-388-9121 [www.everettcc.edu/elc](http://www.everettcc.edu/elc)



**NATURAL SCIENCE**

**NAT S 107 Physical Science for Everybody 5**  
Hands-on exploration of how motion, energy and forces affect the way things work. For non-science majors. Highly recommended for elementary education majors. PR: ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level; MATH 080 or skills assessment at MATH 081 or higher level. Lab fee: \$28.10.  
6398 S MW 5pm-7:50pm WHI 250 Zuvich L

**NURSING**

All new Pre-Nursing students must attend an information session on March 2, April 20, or May 18.  
Sessions are held at 1pm in the Index Hall Complex. If you have any questions, please call 425-388-9463.

**NURS 095 Nursing Success Strategies 1**  
Assists the nursing student to prepare for classroom activities and test taking. Familiarizes the student with various approaches to problem solving as well as strategies for efficient study and intense practice with question analysis. PR: Admission to the Nursing Program, selection by the Nursing Admissions Committee.  
6460 A Th 7am-7:50am IND 171 Brasfield K

**NURS 100 Nursing Assistant Certified 10**  
This program is approved by the Washington State Department of Social and Health Services. In order to register for this class, see the Continuing Education section of schedule, page 75.

**NURS 104 Critical Thinking/Nurses 2**  
Covers critical thinking skills necessary for nurses to be able to think clearly and creatively as professionals in a diverse workforce and a dynamic healthcare workplace. PR: Acceptance into the Nursing Program.  
6468 A Th 8am-9:50am IND 171 Brasfield K

**NURS 110 Nursing Therapeutics I 9**  
Combination lecture and lab introducing caring as framework underlying nursing as a science and a profession. Four concepts examined: client, nursing, health, and environment. PR: Acceptance into the Nursing Program; BIOL& 211, BIOL& 231, ENGL& 101. CR: NURS 110J. Lab fee: \$162.75. Malpractice Insurance fee: \$18.95.  
6470 A Daily 8am-5pm IND 118 Black P/ Brasfield K

**NURS 110J Nursing Therapeutics I Lab 4**  
Covers concept of health promotion as basis for assessing and intervening to maintain wellness, as well as techniques of physical assessment. Basic skills are also included. CR: NURS 110A. Lab fee: \$116.55.  
6472 J Daily 8am-5pm IND 132 Black P/ Brasfield K

**NURS 120 Nursing Therapeutics II 7**  
Combination lecture and lab which presents integrated view of mind/body responses to altered health states. Content covers rationale for health care intervention, explores application of nursing principles and theories in variety of situations and the opportunity to develop skills essential to care of adult clients. PR: NURS 110A, NURS110J, BIOL& 231. CR: NURS 120J. Lab fee: \$150.10.  
6480 A Daily 8am-5pm IND 117 Weber C/ Hansen V

**NURS 120J Nursing Therapeutics II Lab 6**  
Covers integration and application of art and science of nursing through use of case studies, scenarios, clinical simulations, client care, and special projects. Utilizes nursing process, critical thinking, and self reflective activities as basis for collaborative learning in formulation, implementation, and evaluation of nursing care for adults experiencing selected health alterations. CR: NURS 120A. Lab fee: \$96.45.  
6482 J Daily 8am-4pm IND 133 Weber C/ Hansen V

**NURS 130 Nursing Therapeutics III 7**  
Combination lecture and lab course in continuation of NURS 120. Explores increasingly complex body system alterations and presents the nursing therapies connected with these alterations. PR: NURS 120A, NURS 120J, CMST& 210. CR: NURS 130J. Lab fee: \$150.10.  
6490 A Daily 8am-5pm IND 123 Whedon C/ Zoeller N

**NURS 130J Nursing Therapeutics III Lab 6**  
Covers development of nursing skills and judgments through use of the nursing process, critical thinking and self reflective activities. Collaborative learning is utilized in planning, implementation, and evaluation of nursing care for adults experiencing selected health alterations presented in NURS 130. CR: NURS 130A. Lab fee: \$96.45.  
6492 J TBA Whedon C/ Zoeller N

**NURS 150 NCLEX Preparatory Course 2.5**  
Overview of the nursing knowledge base as applied to the NCLEX test plan. Five day intensive course. Class runs selected days TBA. No refund after class start date. PR: Successful completion of four quarters of the Nursing Program. Class cost: \$262.05.  
6500 A TBA Brasfield K

**NURS 180 Nursing IV Skills 0**  
One day workshop for RNs or EvCC Nursing students who have successfully completed the third quarter of the program. Provides instruction in the principles, practices, and documentation of venipuncture together with hands-on experience on techniques necessary for success. Eligibility requires documentation of at least one of the required hepatitis B immunizations for health care workers, or a declination form, and signature of a procedure waiver.  
6510 A SaSu 8am-5pm IND 117 Shannon C

**NURS 210 Nursing Therapeutics IV 7**  
Presents integrated view of responses to normal growth and development from infancy through adolescence and the expanding family. Selected health problems of women and children are examined in relation to epidemiology, risk factors, pathologic mechanisms, and clinical manifestations. PR: NURS 130A, NURS 130J and PSYC& 200. CR: NURS 210J. Lab fee: \$267.15.  
6530 A Daily 8am-5pm IND 169 Shannon C/ Miller L

**NURS 210J Nursing Therapeutics IV Lab 6**  
Covers application of art and science of nursing in the analysis, synthesis, provision, and evaluation of client care. Course utilizes the nursing process and critical thinking skills as a basis for care of women, children and families. CR: NURS 210A. Malpractice Insurance fee: \$18.95.  
6532 J TBA Shannon C/ Miller L

**NURS 220 Nursing Therapeutics V 6**  
Combination lecture and lab course which explores multi-system physical and mental health alterations and related nursing therapies. PR: NURS 210A, NURS 210J and BIOL& 260. CR: NURS 220J. Lab fee: \$150.35.  
6540 A Daily 8am-5pm IND 171 Corbin J/ Dotson K

**NURS 220J Nursing Therapeutics V Lab 7**  
Covers increasingly complex nursing skills and judgments through use of critical thinking, nursing process, and self-evaluation. CR: NURS 220J. Lab fee: \$96.45.  
6542 J TBA Corbin J/ Dotson K

**NURS 230 Nursing/Therapeutics VI-Transition 3**  
Addresses aspects of becoming a professional nurse through the exploration of personal values, nursing ethics, legal accountability, power politics, collective bargaining, and the business of the changing contemporary healthcare system. PR: NURS 220A, NURS 220J, SOC& 101 or ANTH& 206D. CR: NURS 230J. Lab fee: \$123.70.  
6550 A Daily 8am-5pm IND 111 Brasfield K/ Tri D

**NURS 230J Nursing/Therapeutics VI-Transition 9**

Clinical site experience in selected healthcare settings. In some situations staff nurses serve as mentors or preceptors. CR: NURS 230J. Lab fee: \$120.85.

6552 J TBA Brasfield K/ Tri D

**NURS 275 Post-Graduate Residency 12**

Provides currently licensed graduates of registered nursing programs a supervised acute care clinical work experience in which to apply theory and clinical skills to foster professional growth and gain self confidence. PR: Graduation from NLN approved school of nursing. Current licensure as registered nurse in State of Washington. Current immunization profile, CPR and Washington State Patrol background check. Malpractice Insurance fee: \$18.95.

6560 A TBA Corbin J

**NUTRITION**

**NUTR& 101 Nutrition 5**

Basic principles of nutrition for infants, children, adolescents and adults; guidelines for healthy diet, nutrient functions and food sources; and the role of nutrition in health, physiological growth and development, and disease prevention. The on-line version of this class requires on-campus exams; dates to be scheduled. Out-of-area students may arrange test proctors. PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher.

**\*Section MO (6646) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.**

6640 A Daily 9am-9:50am BRC 114 Vandenberg N

6642 B Daily 10am-10:50am WHI 352 Gabrielsen K

6644 C Daily 11am-11:50am WHI 352 Gabrielsen K

**M** 6646 MO TTh 4:50pm-7:10pm MHS 104 Wild L

**OL** 6648 OL1 Online Vandenberg N

**OL** 6650 OL2 Online Wild L

**OL** 6652 OL3 Online Gabrielsen K

**NUTR 160 Sports Nutrition 3**

Intro to sports nutrition and its relationship to health, fitness and athletic performance. Recommendations for recreational and competitive sports. Evaluation of ergogenic aids and dietary practices promoted to enhance performance. PR: ENGL 098 with grade of C or higher or skills assessment at ENGL 101 or higher level. MATH 080 or skills assessment at MATH 081 or higher level. NUTR& 101 highly recommended. Includes body composition analysis. Lab fee: \$18.55.

6660 A MWF 9am-9:50am WHI 352 Gabrielsen K

**OCEANOGRAPHY**

**OCEA& 101 Introduction to Oceanography 5**

Introduction to Earth's oceans, including origin and evolution of ocean basins, composition and variability of seawater, oceanic structure and circulation patterns, and marine pollution. Required Field Trip April 17-19. PR: MATH 080 or skills assessment at MATH 081; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level. Lab fee: \$73.10. Field Trip Fee: \$40.

**\*Section LC1 (6760) is part of the "Panthalassa: The World Ocean" Learning Community and must be taken concurrently with ENGL& 101 LC (3712).**

**\*Section LC2 (6762) is part of the "Panthalassa: The World Ocean" Learning Community and must be taken concurrently with ENGL& 102 LC (3748).**

6760 LC1 MW 11am-12:50pm WHI 102 Grupp S

T 11am-12:50pm WHI 238

6762 LC2 MW 11am-12:50pm WHI 102 Grupp S

Th 11am-12:50pm WHI 238

**P E/HEALTH&WELLNESS**

**PEHW 100 Beginning Yoga 1-2**

A "no sweat" exercise program designed to provide development of and fitness through flexibility, strength and vitality. Introduction to visualization and mind-quieting techniques.

7122 A MTWTh 8am-8:50am GYM 204 Anderson B

7124 B MTWTh 9am-9:50am GYM 204 Anderson B

7126 S T 5pm-6:40pm GYM 204 Valentine M

7128 T T 7pm-8:40pm GYM 204 Valentine M

**PEHW 102 Tai Chi 1**

Classical Chinese exercise. Effortless, rhythmic art stressing slow breathing and relaxed postures and absolute calmness of mind. Promotes health and inner tranquility.

7130 S Th 7pm-8:40pm GYM 205 Hallgren G

**PEHW 111 Kick Boxing Aerobics 1-2**

A dynamic low impact aerobic workout combining punches, jabs, and variety of kicks to strengthen upper and lower body. Effectively increases endurance, coordination, strength and balance.

7156 A MTWTh 10am-10:50am GYM 205 Gstohl C

7160 S TTh 5pm-5:50pm GYM 205 Gstohl C

**PEHW 116 Low-Impact Aerobics 2**

Aerobic workout with music. Appropriate movements assist in vigorous activity with minimal fatigue of joints.

7176 A MTWTh 12pm-12:50pm GYM 205 Webster K

**PEHW 121 Walk, Jog, Run 1-2**

Walk, jog and run your way to improved fitness. Correct techniques, basic physiology, and training methods for walking, jogging and running.

7190 A TTh 9am-9:50am GYM 205 Grigsby S

7192 B MTTh 1pm-2:05pm GYM 204 Grigsby S

**PEHW 125 Beginning Weight Training 3**

Basic principles of weight training, exercise selection, safety, and fundamental techniques in lifting free and machine weights. Individual program designed for body building or toning.

7202 A MWTh 11am-12:40pm GYM 101 Gstohl C

7204 B MWTh 1pm-2:40pm GYM 101 Gstohl C

**PEHW 126 Advanced Weight Training 3**

Advanced weight lifting skills, added weights, repetitions and exercises. PR: PEHW 125.

7206 A MWTh 11am-12:40pm GYM 101 Gstohl C

7208 B MWTh 1pm-2:40pm GYM 101 Gstohl C

**PEHW 128 Women on Weights 2**

Individualized conditioning program for various components of fitness. Strength on the stability ball, free weights, circuits, and cardio/step with additional focus on learning principles of fitness to create personalized workouts.

7210 S MW 4pm-5:40pm GYM 101 Gstohl C

**PEHW 144 Court Games 2**

Fundamental techniques, terminology, rules, history, etiquette, and strategies of badminton and pickleball.

7260 A MTWTh 12pm-12:50pm GYM 100 Grigsby S

**PEHW 145 Golf 1**

Practice and development of basic skills: drive, putt, approach shots, stance, grip, and swing.

7270 A M 2pm-3:40pm GYM 100 Hovde C

**PEHW 148 Volleyball 2**

Practice and development of volleyball skills: serving, passing, setting, and spiking.  
7288 A MTWTh 11am-11:50am GYM 100 Hovde C

**PEHW 149 Basketball 2**

Basketball techniques and skills: dribbling, passing, and shooting.  
7292 S MW 5pm-6:40pm GYM 100 Hovde C

**PEHW 151 Softball 1-1**

Conditioning, basic skills, rules, individual and team strategy for fast and slow pitch.  
7296 A MW 12pm-12:50pm GYM 204 Hovde C

**PEHW 201 Emergency Response 5**

Lecture and hands on training in emergency first aid procedures. All levels of CPR and infection control. Successful completion may lead to American Red Cross certification. Lab fee: \$9.

7352 S MW 6:30pm-9:30pm GYM 204 Pederson B

**PEHW 203 Lifetime Health/Wellness 5**

Dimensions of wellness, principles of and training for health-related fitness, the relationship of lifestyle habits to chronic disease. Recommended: Successful completion of ENGL 098 and/or eligibility for ENGL& 101.

OL 7360 OL Online Grigsby S

**PEHW 204 Nutrition Survival 5**

Healthy eating, and exercise for busy people. Shopping healthfully and cheaply, good nutrition basics, basic cooking skills, eating out, starting an exercise plan. Lab fee: \$25.

7362 TTh 11am-1pm BRC 113 Vandenberg N  
W 1pm-3pm TBA

**PEHW 235 Consumer Health 5**

Identify reliable sources of health information. Differentiate between legitimate and fraudulent nutrition, exercise, weight loss, and health product claims.

OL 7364 OL Online Grigsby S

**PE/COMMUNITY EDUCATION**

See the Corporate and Continuing Education Center section of this schedule under the Recreation and Fitness section.

**PHILOSOPHY**

**PHIL& 101 Introduction to Philosophy 5**

A study of the questions that have shaped the development of philosophy including: the nature of reality, the nature of knowledge, the nature of personal identity, and the nature of the mind. (Formerly PHIL 100.)

OL 6942 OL Online WAOL Faculty

**PHIL& 106 Introduction to Logic 5**

A study of the principles used to distinguish correct from incorrect reasoning. After establishing a few basic concepts, the course will proceed to discuss three types of symbolic logic: Categorical, Propositional, and Predicate. (Formerly PHIL 120.)

H 6944 HY1 MW 10am-11:25am GWH 270 VanQuickenborne M

H 6948 HY2 MW 11:35am-12:55pm GWH 270 VanQuickenborne M

**PHIL 267 Philosophy of Religion 5**

A philosophical study of religious thought focusing primarily on the religious-philosophical and theological thinking associated with Christianity but not excluding Judaism, Islam, Buddhism or Hinduism.

6956 A MW 1:15pm-3:30pm GWH 270 VanQuickenborne M

**PHOTOGRAPHY**

For more information on the Photography program call 425-388-9501.

For additional Photography courses see the Continuing Education section of this schedule.

**PHOTO 110 Photo I: Basic Elements 5**

For students majoring or seriously interested in photography. Introduces digital SLR camera, basic Photoshop techniques, image processing, output theory and practice, history of photographic materials and techniques. Lab fee: \$.88.45.

7020 A MTTh 10am-11:50am WHI 262 Felsenthal E

7021 B MW 1pm-3:50pm WHI 262 Felsenthal E

7022 S TTh 4pm-6:50pm WHI 261 Weller L

**PHOTO 111 Photo II: B&W Imaging 5**

Second course in the basic series. Digital black and white image production for intermediate level exposure and output. Zone System theory, use of the histogram, the RAW filter, image processing, printing and basic toning techniques. PR: PHOTO 110 or instructor permission. Lab fee: \$.88.45.

7024 S MW 5pm-7:50pm WHI 261/262 Weller L

**PHOTO 112 Photo III: Creative Explorations 5**

Third course in the basic series. Experimentation with various alternative digital processes which may include digital pinhole, digital infrared, scanograms, scanner as camera, alternative printing, hand coloring and Polaroid transfer. PR: PHOTO 110 or instructor permission. PR: PHOTO 111 or instructor permission. Lab fee: \$.88.45.

7026 A TTh 1pm-3:50pm WHI 264 Felsenthal E

**PHOTO 212 Photo VI: Visual Thesis 5**

Advanced students develop a body of work, thematic and sequential in nature. Includes project proposal, print evaluations, advanced printing and presentation, and color management. Resultant portfolio is publicly exhibited or presented. PR: PHOTO 211 or instructor permission. Lab fee: \$.88.45.

7044 S TTh 4pm-6:50pm WHI 264 Felsenthal E

**PHYSICS**

**PHYS 103 Technical Physics 5**

Basic concepts in mechanics, thermodynamics and electricity, applied to understanding the operation of simple mechanical devices. Intended for students pursuing a vocational/technical degree. Lab fee: \$.28.10.

7450 S TTh 4pm-6:50pm WHI 250 Zuvich L

**PHYS& 123 General Physics III 5**

Continuation of PHYS& 121. Electromagnetism and light. (Formerly PHYS 119.) PR: PHYS& 121. Lab fee: \$.28.10.

7490 A TWTh 8am-9:50am WHI 250 Washburn K

**PHYS 130 Fabrication Skills & Safety 1**

Introduces students to tools used in woodworking and metal fabrication, proper use of tools and safety protocols associated with tools and shop in general. Co-listed as ART 130. Credit cannot be earned in both PHYS 130 and ART 130. Lab fee: \$.16.35.

7470 A M 1pm-2:50pm WHI 250 Taylor D

7472 B F 1pm-2:50pm WHI 250 Taylor D

**PHYS& 221 Engineering Physics I 4**

Mechanics. First quarter of one-year course in classical and modern physics for engineering majors and most science majors planning to transfer. (Formerly PHYS 121.) PR: PHYS&121 and MATH& 152 with grade of C or higher; ENGL 098 with grade of C or higher or placement into ENGL& 101 via assessment test score.

7500 A MTWTh 10am-10:50am WHI 248 Washburn K



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course



SPRING 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

**PHYS& 223 Engineering Physics III 4**  
Continuation of PHYS& 222. Electromagnetism. (Formerly PHYS 123.) PR: PHYS& 222 and MATH& 254.

7510 A TWThF 9am-9:50am WHI 248 Vanture A

**PHYS& 231 Engineering Phys I Lab 1.5**  
Offered concurrently with PHYS& 221. (Formerly PHYS 131.) CR: PHYS& 221 or instructor permission. Lab fee: \$28.10.

7520 A T 1pm-3:50pm WHI 250 Washburn K  
7522 B W 1pm-3:50pm WHI 250 Washburn K

**PHYS& 233 Engineering Phys III Lab 1.5**  
Offered concurrently with PHYS& 223. In lieu of a lab fee, students will be required to purchase materials for individual lab projects. (Formerly PHYS 133.) CR: PHYS& 223 or instructor permission.

7524 A M 8am-10:50am WHI 250 Vanture A  
7526 B Th 1pm-3:50pm WHI 250 Vanture A

## POLITICAL SCIENCE

**POLS& 101 Introduction to Political Science 5**  
Consideration of fundamental and enduring political questions: What is politics? What difference does it make? What is political control? Can morality inform politics? (Formerly POL S 101.)

**OL** 7542 OL Online Horn S  
**H** 7544 HY TTh 12pm-1:10pm GWH 278 Horn S

**POLS& 200 Introduction to Law 5**  
Legal institutions and processes, law as a system of social thought and behavior and a framework in which rival claims are resolved. Intended for UW Business transfer students, Pre-Law/Political Science. (Formerly POL S 200.) PR: Sophomore standing recommended.

**H** 7546 HY T 7pm-9:30pm GWH 150 Newlin G

**POLS& 202 American Government 5**  
Introductory analysis of the process by which policy is made at the national level in the United States. (Formerly POL S 201.)

**OL** 7548 OL Online Horn S  
**H** 7550 HY MW 12pm-1:10pm GWH 278 Horn S

## PSYCHOLOGY

**PSYC& 100 General Psychology 5**  
Psychology as a science focusing on five major theoretical perspectives in contemporary psychology: biological, cognitive, humanistic, psychoanalytical and learning. (Formerly PSYCH 100.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

**OL** 7620 OL Online Hamaoui K  
7622 A Daily 8am-8:50am GWH 374 Smith D B  
7624 B Daily 9am-9:50am GWH 374 Smith D B  
7628 C Daily 10am-10:50am GWH 374 Hamaoui K  
7630 D Daily 11am-11:50am GWH 374 Brown D  
**H** 7632 HY TWTh 12pm-12:50pm GWH 150 Farb B  
7634 F MW 12pm-2:15pm GWH 374 Brown D  
7636 G TTh 12pm-2:15pm GWH 374 Hamaoui K  
7638 S MW 4:50pm-6:50pm GWH 150 Bender S

**PSYC& 200 Lifespan Psychology 5**  
Analysis of psychological and physiological development of the lifespan with emphasis on understanding physical, social, emotional and cognitive processes. (Formerly PSYCH 203.) PR: PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

**\*Section TC (7646) is a telecourse. Students will meet in class on the following dates: April 2 (orientation); April 16, May 7 and May 28 (exams). Proctored exams are available if unable to be in attendance on any of the above scheduled dates. Telecourse licensing/tape (DVD) rental fee: \$60. See pages 10 and 11 for more information.**

**OL** 7642 OL Online Palek M  
7644 S MW 4:50pm-6:50pm GWH 276 Brown D  
7646 TC Th 4:50pm-6:50pm GWH 150 Veldink C

**PSYC 209 Research Methods in Social Sciences 5**  
Provides an overview of the scientific method as used in the social sciences. Co-listed as SOC 209; credit cannot be earned in both PSYC 209 and SOC 209. (Formerly PSYCH 209.) PR: Any 100-level Social Science course with a grade of C or higher; and ENGL 098 with a grade of C or higher or eligibility for ENGL& 101; and MATH 099 or equivalent with a grade of C or higher.

7648 A Daily 9am-9:50am GWH 378 Hamaoui K

**PSYC& 220 Abnormal Psychology 5**  
Description, development and dynamics of behavior disorders and personality as related to contemporary conditions of life. (Formerly PSYCH 201.) PR: PSYC& 100 with a C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

**\*Section MO (7652) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.**

**OL** 7650 OL Online Smith D B  
**M** 7652 MO TTh 7:40pm-9:40pm MHS 707 Bender S

**PSYC 230 Cognition, Learning and Motivation 5**  
Course establishes enduring links between psychological theory, research, and their classroom applications with focus on cognitive, motivational, and affective development in children and adolescents. (Formerly PSYCH 220.) PR: PSYC& 100 with a grade of C or higher and placement in or completion of ENGL& 101.

7668 A MW 1pm-3:15pm GWH 150 Smith D B

## READING/STUDY SKILLS

**RSS 094 Reading for College 5**  
Basic skills for success in college level reading.

**\*Section LC (7710) is part of the "FYI: First Year Intelligence" Learning Community and must be taken concurrently with RSS 095 LC (7712).**

7710 LC MTWTh 8:30am-9:35am RAI 104 Wilson C/ Johnson K

**RSS 095 Study Skills 5**  
Teaches study skills and orientation to college survival. Students learn how to identify learning styles, manage time, utilize student support services, read textbooks, take notes, take tests, and use library and Internet resources.

**\*Section LC (7712) is part of the "FYI: First Year Intelligence" Learning Community and must be taken concurrently with RSS 094 LC (7710).**

7712 LC MTWTh 9:45am-10:50am RAI 104 Wilson C/ Johnson K

**RSS 096 Computer Comfort 5**

A friendly and gentle approach to learning academic computer skills for success in college classes. Beginning and novice computer users welcomed and encouraged! Lab fee: \$38.95.

7714	A	Daily	10am-10:50am	RAI 108	Galloway D
7716	B	MTWTh	12pm-1:05pm	RAI 108	Johnson K
7718	S	TTh	7pm-9:30pm	RAI 108	Galloway D

**RSS 099 Bridge Lab Modules 1-2**

1-2 credit modules in pre-college reading, learning strategies, study skills support, and basic computer technology for academic success.

**\*Section A (7722) begins March 30 and ends April 30. Last day for 100% refund: March 31; 50% refund: April 3.**

**\*Section B (7728) begins May 4 and ends June 8. Last day for 100% refund: May 5; 50% refund: May 8.**

7722	A	MTWTh	11am-11:50am	RAI 104	Staff
7726	B	MTWTh	12pm-12:50pm	RAI 104	Staff

**RSS 100 Sharpening Study Skills 2**

This course concentrates on effective note taking, reducing test anxiety and preparing for tests, improving memory, and managing time more effectively.

**\*Section A (7724) begins March 30 and ends April 30. Last day for 100% refund: March 31; 50% refund: April 3.**

**\*Section B (7728) begins May 4 and ends June 8. Last day for 100% refund: May 5; 50% refund: May 8.**

7724	A	MTWTh	11am-11:50am	RAI 104	Staff
7730	B	MTWTh	12pm-12:50pm	RAI 104	Staff
<b>OL</b> 7734	OL1	Online			Staff
<b>OL</b> 7736	OL2	Online			Staff

**RSS 103 Reading, Speed, Vocabulary 1-2**

A diagnostic, computer based reading class program designed to improve students' comprehension, vocabulary development and reading speed.

**\*Section A (7726) begins May 4 and ends June 8. Last day for 100% refund: May 5; 50% refund: May 8.**

**\*Section B (7732) begins March 30 and ends April 30. Last day for 100% refund: March 31; 50% refund: April 3.**

7726	A	MTWTh	11am-11:50am	RAI 104	Staff
7732	B	MTWTh	12pm-12:50pm	RAI 104	Staff

**RSS 104 Powerful College Reading 5**

Recommended for capable readers who want to advance their comprehension, vocabulary skills, and speed as well as develop critical thinking skills and enhance their confidence in college reading assignments.

7740	A	Daily	9am-9:50am	BAK 211	Martin P
<b>OL</b> 7742	OL	Online			Staff

**RSS 105 Study Skills 5**

Study Skills required to excel in academic transfer courses and four- year university classes. Identifies study strategies and techniques, manage time effectively, improve memory, reduce test anxiety, prepare for tests, improve note-taking and use library and Internet resources.

7744	A	Daily	9am-9:50am	MON 211	Galloway D
7746	B	Daily	11am-11:50am	BAK 206	Davies T
<b>OL</b> 7748	OL1	Online			Staff

**RSS 144 Reading Fitness 4**

In this course students stretch their reading skills and enhance their writing and critical thinking.

7750	A	MW	11am-12:40pm	BAK 111	Wilson C
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**RSS 182 Service Learning 1**

Service Learning combines the opportunity of volunteerism with academic applications of social, economic and political issues important to the local community. Provides for real-life application of skills and knowledge that extends learning beyond the classroom and into the community. May be repeated up to six credits. PR: Instructor permission.

7752	SL	Th	1pm-1:50pm	RAI 104	Wilson C
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**RUSSIAN**

See the World Languages and Corporate and Continuing Education Center sections of this schedule.

**SOCIOLOGY**

**SOC& 101 Introduction to Sociology 5**

Study of society; survey of cultural and social systems and their relationship to the lives of individuals. (Formerly SOC 110) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

**\*Section A (7873) and Section B (7874) have a portion of the class online utilizing software/websites which accompany the course textbook and REQUIRES Internet access for additional classroom work. You must have reliable Internet access or you may use the EvCC open student computer labs.**

<b>OL</b> 7870	OL1	Online			Farb B
<b>OL</b> 7871	OL2	Online			Riordan M
7873	A	MTW	9am-9:50am	GWH 280	Veldink C
7874	B	MTW	10am-10:50am	GWH 280	Veldink C
<b>H</b> 7876	HY1	TWTh	11am-11:50am	GWH 280	Riordan M
<b>H</b> 7878	HY2	TWTh	12pm-12:50pm	GWH 280	Riordan M
<b>H</b> 7882	HY3	MW	7pm-9pm	GWH 280	Polanco D

**SOC 209 Research Methods in Social Sciences 5**

Provides an overview of the scientific method as used in the social sciences. Co-listed as PSYC 209; credit cannot be earned in both SOC 209 and PSYC 209. PR: Any 100-level Social Science course with a grade of C or higher; and ENGL 098 with a grade of C or higher or eligibility for ENGL& 101; and MATH 099 or equivalent with a grade of C or higher.

7884	A	Daily	9am-9:50am	GWH 378	Hamaoui K
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**SOC 220D The Family 5**

Analysis of the family as a social institution utilizing cross-cultural, historical, and contemporary perspectives. PR: SOC& 101 is strongly recommended. Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

<b>DH</b> 7888	HY	TWTh	10am-10:50am	GWH 150	Farb B
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**SPANISH**

See the World Languages and Corporate and Continuing Education Center sections of this schedule.

**SPEECH**

See the new Communication Studies section of this schedule for the former Speech classes.

**THEATRE**

See the new Drama section of this schedule for the former Theatre classes.

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

**OL** Online Course

**H** Hybrid Course

**M** EvCC Monroe Course

**D** Diversity Course

**EVERETT**  
COMMUNITY COLLEGE

**SPRING 2009 COURSES**

To register for courses, see pages 7-9 or call 425-388-9208

**53**

## WELDING

All new Welding Program students must attend an information session on March 11, March 20.

Sessions are held at 5pm at Monte Cristo, Room 110.

Call 425-388-9447 (Dan Minzel) for more information.

### WELD 150 Blueprint Reading/Industry 5

Overview of engineering drawing symbols used on blueprints and techniques used in their interpretation. PR: Basic arithmetic skills or concurrent enrollment in Math 030.

8366	T	TTh	5:45pm-7:45pm	MON 110	Owens O
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### WELD 153 Non-Ferrous Metal-Trades 3

Basic metallurgy of stainless steel, cast iron, and aluminum.

8390	A	TTh	1pm-2:15pm	MON 101	Owens O
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8392	S	MW	5:45pm-7:pm	MON 110	Bailey C
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### WELD 190 Oxyacetylene 5

Principles and techniques of oxyacetylene welding, brazing, and flame cutting to develop entry-level skills required by industry. PR: Good eyesight and good hand/eye coordination with both hands. CR: Welding 150 and 151, 152 or 153 recommended. Lab fee: \$59.85.

8400	J	MTWTh	8am-10:15am	MON 110	Smith N
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8402	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8408	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8404	S	MW	7:15pm-11pm	MON 110	Bailey C
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8406	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 191 Basic Arc 5

Principles and techniques of basic manual shielded metal arc welding. PR: Good eyesight and hand/eye coordination. Lab fee: \$59.85.

8410	J	MTWTh	8am-10:15am	MON 110	Smith N
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8412	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8418	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8414	S	MW	7:15pm-11pm	MON 110	Bailey C
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8416	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 192 Advanced Arc 5

Continuation of Welding 191. PR: Welding 191 with grade of C or higher, or S grade. Lab fee: \$59.85.

8420	J	MTWTh	8am-10:15am	MON 110	Smith N
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8422	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8428	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8424	S	MW	7:15pm-11pm	MON 110	Bailey C
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8426	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 193 Basic Pipe 5

Principles and techniques of pipe welding using manual metal arc process. PR: Certification or instructor permission. Lab fee: \$59.85.

8430	J	MTWTh	8am-10:15am	MON 110	Smith N
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8432	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8438	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8434	S	MW	7:15pm-11pm	MON 110	Bailey C
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8436	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 194 Gas Tungsten Arc Welding 5

Fundamentals and techniques used in gas tungsten arc welding process. PR: Welding 190 or instructor permission. Lab fee: \$59.85.

8440	J	MTWTh	8am-10:15am	MON 110	Smith N
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8442	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8448	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8444	S	MW	7:15pm-11pm	MON 110	Bailey C
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8446	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 195 Gas Metal Arc/Flux Weld 5

Principles and techniques of gas Metal Arc and Flux Core Arc Welding processes on mild steel, stainless steel and aluminum. Lab fee: \$59.85.

8450	J	MTWTh	8am-10:15am	MON 110	Smith N
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8452	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8458	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8454	S	MW	7:15pm-11pm	MON 110	Bailey C
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8456	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 196 Flux Cored Arc Welding 5

Principles and techniques needed to use flux cored arc welding processes. PR: Instructor permission. Lab fee: \$59.85.

8460	J	MTWTh	8am-10:15am	MON 110	Smith N
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8462	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
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8468	L	MTWTh	2:30pm-5pm	MON 110	Smith N
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8464	S	MW	7:15pm-11pm	MON 110	Bailey C
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8466	T	TTh	7:15pm-11pm	MON 110	Brydges R
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### WELD 211 Sheet Metal Fabrication 5

Sequences and methods of light gauge metal fabrication. Students plan and produce parts using forming machinery, joining and forming processes.

8480	L	MTWTh	2:30pm-5pm	MON 110	Hustler D
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### WELD 212 Pipefitting and Pipe Systems Fabrication 5

Presents basic pipefitting. Students will fabricate various pipe systems and manifolds working from blueprints.

8484	S	MW	7:15pm-11pm	MON 110	Brydges R
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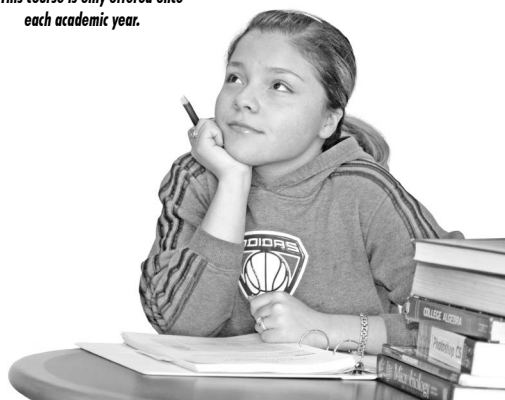
## RESEARCH METHODS IN THE SOCIAL SCIENCES

With all the information out there, do you ever wonder which ideas to accept and which to reject?

Take PSYC 209 or SOC 209 to find out.

- Earn 5 transferable Social Science or elective credits.
- Complete a course required for many social science majors.
- Have fun exploring and testing out your own ideas!

*This course is only offered once each academic year.*



**53**

**WELD 225 Welding Skills Building 2**

Designed for the student who is seeking practice time prior to taking a state welding certification test or for the student seeking to improve current welding skills through additional lab time.

8492	A	MW	1pm-2:15pm	MON 110	Minzel D
8493	B	TTh	1pm-2:15pm	MON 110	Minzel D
8494	S	MW	5:30pm-6:30pm	MON 110	Brydges R
8495	T	TTh	5:15pm-6:30pm	MON 110	Brydges R

**WELD 285 Computerized Torch Cutting 5**

Programming and use of the computerized cutting system using Autocad. Lab fee: \$53.72.

8497	K	MTWTh	10:30am-12:45pm	IND 124	Hustler D
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**WELD 295 Work Experience Internship 1-5**

Provides student with a safe, supervised work environment to apply their welding and fabrication skills, fostering professional growth and self-confidence in the welding industry.

8498	A	TBA		MON 110	Minzel D
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**WORK FORCE TRAINING**

**WFT 095 Workplace Computation 3**

Exposes students to basic mathematics and problem solving skills for trades and technology workplace applications.

8272	S	MW	8pm-9:15pm	OFF SNO	Clemans T
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**WORLD LANGUAGES**

**AMERICAN SIGN LANGUAGE**

**ASL& 121 American Sign Language I 5**

Beginning sequence of courses in American Sign Language (ASL), a visual and gestural language used by Deaf people. These courses are intended to introduce you to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Introduction to the history and culture of those who identify themselves as Deaf. The focus of this course is ASL, and its construction, use and value to the Deaf community. This course will encourage small and large group activities with exposure to Deaf culture. (Formerly ASL 101). Students with one year or more of ASL study should consult with the instructor prior to enrolling in this class. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option.

9693	CE	MTWTh	1pm-2pm	BAK 205	Bontrager L/LeFors P
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**ASL& 123 American Sign Language III 5**

Beginning sequence of courses in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. (Formerly ASL 103.) PR: ASL& 122 or instructor permission.

1452	A	Daily	12pm-12:50pm	BAK 205	LeFors P
1460	S	TTh	4:50pm-6:50pm	BAK 205	Bontrager L

**ASL& 223 American Sign Language VI 5**

Continuation of ASL& 222 at the intermediate level focusing on ASL fluency, ability to narrate events, make suggestions and requests, talk about and describe activities, family members, etc. and further improving on these skills. (Formerly ASL 203.) PR: ASL& 222 or instructor permission. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 31 and ends June 4. Payment is due at time of registration. Last day to register: March 25. Last day for 100% refund: April 3. There is no 50% refund option.

9700	CE	TTh	7pm-9:30pm	BAK 205	Bontrager L/LeFors P
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**CHINESE**

**CHIN& 123 Chinese III 5**

Beginning sequence of courses to practice functional elements of Chinese pronunciation and grammar in the context of practical conversational Chinese. (Formerly CHIN 103.) PR: CHIN& 122 or instructor permission.

2622	A	MWF	11am-12:30pm	GWH 264	Wang H
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**FRENCH**

**FRCH& 123 French III 5**

Beginning sequence of courses to practice functional elements of French pronunciation and grammar in the context of practical conversational French. (Formerly FRCH 103.) PR: FRCH& 122, French placement test or instructor permission.

4262	A	TTh	12pm-2:15pm	GWH 274	Miller I S
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**GERMAN**

**GERM& 123 German III 5**

Beginning sequence of courses to practice functional elements of German pronunciation and grammar in the context of practical conversational German. (Formerly GERM 103.) PR: GERM& 122, German placement test or instructor permission.

4620	A	Daily	10am-10:50am	GWH 274	Dinter E
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**GERM& 223 German VI 5**

Continuation of GERM& 121, 122 and 123. Active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings and discussions. (Formerly GERM 203.) PR: GERM& 222, German placement test or instructor permission.

4628	A	Daily	9am-9:50am	GWH 274	Dinter E
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**ITALIAN**

**ITAL 121 Italian I 5**

Beginning course in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. (Formerly ITALN 101). In addition to the weekly class session, students are expected to participate and submit assignments online. High-speed internet connection is highly recommended. Students with one year or more of high school study should consult with the instructor prior to enrolling in this class. Self-support, non-tuition class. Class cost is \$415; an additional technology fee may also apply. Class begins April 2 and ends June 4. Payment is due at time of registration. Last day to register: March 27. Last day for 100% refund: April 3. There is no 50% refund option.

9708	CEH	Th	5pm-7:30pm	MON 120	Bertoldi R
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**JAPANESE**

**JAPN& 121 Japanese I 5**

Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. (Formerly JAPAN 101.) Students with one year or more of high school study should meet with Mayumi Smith for proper placement. Call her at 425-388-9380 for an appointment. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option.

9684	CEI	Daily	10am-10:50am	NBI 101	Nair M
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**JAPN& 122 Japanese II 5**

Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. The Japanese writing system is taught from early stage to provide total experience of the language. (Formerly JAPAN 102). PR: JAPN& 121 or instructor permission. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option.

9685	CE1	MW	7pm-9pm	NBI 101	Goto H
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**JAPN& 123 Japanese III 5**

Beginning sequence of courses to practice functional elements of Japanese pronunciation, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. (Formerly JAPAN 103.) PR: JAPN& 122 or instructor permission.

5232	A	Daily	11am-11:50am	NBI 101	Nair M
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**JAPN& 223 Japanese VI 5**

Continuation of JAPN& 222. Acquisition of listening, speaking, reading and writing skills through a variety of activities to handle common situations. (Formerly JAPAN 203.) PR: JAPN& 222 or Instructor permission.

5248	A	Daily	12pm-12:50pm	NBI 101	Nair M
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**RUSSIAN**

**RUSS& 121 Russian I 5**

Beginning sequence of courses to practice functional elements of Russian pronunciation and grammar in the context of practical conversational Russian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. (Formerly RUSS 101). Students with one year or more of high school study should consult with the instructor prior to enrollment by calling 425-388-9583. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option.

9699	CE1	MW	7pm-9:30pm	GWH 264	KashaniBranson M
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**RUSS& 123 Russian III 5**

Beginning sequence of courses to practice functional elements of Russian pronunciation and grammar in the context of practical conversational Russian. (Formerly RUSS 103.) PR: RUSS& 122 or instructor permission.

7772	S	MW	4:50pm-6:50pm	GWH 264	KashaniBranson M
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**SPANISH**

**SPAN 101B Elementary Spanish I -- Part B 2**

SPAN 101 B is equivalent to the second half of SPAN& 121. Slower-paced study of functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. PR: SPAN 101A, Spanish placement test or instructor permission.

7972	A	M	12pm-1:50pm	GWH 274	Martin V
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**SPAN 111 Conversational Spanish I 2**

Beginning sequence of oral communication courses designed to accompany SPAN& 121, 122 and 123. Practice and reinforcement of pronunciation, grammar and conversational patterns. CR: Concurrent enrollment in SPAN& 121 or SPAN 101B or instructor permission.

7974	S	M	4:50pm-6:50pm	GWH 274	Gibson D
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**SPAN 112 Conversational Spanish II 2**

Beginning sequence of oral communication courses designed to accompany SPAN& 121, 122 and 123. Practice and reinforcement of pronunciation, grammar and conversational patterns. CR: Concurrent enrollment in SPAN& 122 or instructor permission.

7976	S	W	4:50pm-6:50pm	GWH 266	Gibson D
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**SPAN 113 Conversational Spanish III 2**

Beginning sequence of oral communication courses designed to accompany SPAN& 121, 122 and 123. Practice and reinforcement of pronunciation, grammar and conversational patterns. CR: Concurrent enrollment in SPAN& 123 or instructor permission.

7978	S	W	7pm-9pm	GWH 266	Gibson D
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**SPAN& 121 Spanish I 5**

Beginning sequence of courses to practice functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. (Formerly SPAN 101.) Students with one year or more of high school study should take a placement test.

**\*It is strongly recommended that students enrolling in any Spanish I course also enroll in SPAN 111 above for additional assistance with learning the language. This class will be especially helpful to those students taking Spanish I online.**

**\*Section OL (7980) and Section HY (7984) have a licensing/tape (DVD) rental fee of \$60.**

OL	7980	OL	Online		Stewart D
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	7982	A	Daily	8am-8:50am	GWH 266	Gibson D
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H	7984	HY	M	7pm-9:30pm	GWH 274	Martin V
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**SPAN& 122 Spanish II 5**

Beginning sequence of courses to practice functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. (Formerly SPAN 102.) PR: SPAN& 121, Spanish placement test or instructor permission.

**\*It is strongly recommended that students enrolling in any Spanish II course also enroll in SPAN 112 above for additional assistance with learning the language. This class will be especially helpful to those students taking Spanish II online.**

**\*Section OL (7986) and Section HY (7990) have a licensing/tape (DVD) rental fee of \$60.**

OL	7986	OL	Online		Stewart D
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	7988	A	TTh	12pm-2:30pm	GWH 266	Carrillo-Martin A
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H	7990	HY	T	7pm-9:30pm	GWH 274	Martin V
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**SPAN& 123 Spanish III 5**

Beginning sequence of courses to practice functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. (Formerly SPAN 103.) PR: SPAN& 122, Spanish placement test or instructor permission.

**\*It is strongly recommended that students enrolling in any Spanish III course also enroll in SPAN 113 above for additional assistance with learning the language. This class will be especially helpful to those students taking Spanish III online.**

**\*Section OL (7992) has a licensing/tape (DVD) rental fee of \$60.**

OL	7992	OL	Online		Stewart D
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	7993	A	Daily	9am-9:50am	GWH 266	Gibson D
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	7994	B	Daily	10am-10:50am	GWH 266	Carrillo-Martin A
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	7997	C	Daily	11am-11:50am	GWH 266	Carrillo-Martin A
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**SPAN& 223 Spanish VI 5**

Continuation of SPAN& 121, 122 and 123. Active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings and discussions. (Formerly SPAN 203.) PR: SPAN& 222, Spanish placement test or instructor permission.

**\*A portion of this class is online utilizing software/websites which accompany the course textbook and REQUIRES Internet access for additional classroom work. You must have reliable Internet access or you may use the EvCC open student computer labs.**

	8020	A	W	12pm-2:30pm	GWH 274	Martin V
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# PRELIMINARY SUMMER 2009 COURSES

This class information is as complete as possible at this time. It is likely that some of these classes will change (times, etc.) and other classes will be added or deleted. A final listing of classes will be in the Summer Class Schedule, which will be available in May.

Evening classes are indicated by an "N". Online classes are indicated by an "OL". Telecourses are indicated by a "TC". Many of these classes have prerequisites and fees. You can refer to the Spring Class Schedule course listings to determine some of those prerequisites, or look them up in the 2008-2009 Catalog.

## IMPORTANT UPDATE

Beginning in Summer Quarter 2008, EvCC renumbered some courses to comply with the common course numbering process adopted by most community colleges in Washington. Common Course Numbers (CCN) are distinguished by an ampersand (&), such as ACCT&201. For a description of this process, go to [www.everettcc.edu/CCN](http://www.everettcc.edu/CCN).

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>ACCOUNTING</b>								
1112	ACCT 110		Small Bus Accounting	5	OL	Online		
1122	ACCT 110		Small Bus Accounting	5		MW	1230pm	3pm
1132	ACCT&201		Prin of Accounting I	5	HY	MTWTh	730am	845am
1146	ACCT&202		Prin of Accounting II	5		MTWTh	1020am	1135am
1148	ACCT&203		Prin of Accounting III	5	HY	MTWTh	855am	1010am
<b>ANTHROPOLOGY</b>								
1502	ANTH&115		Our Place in Nature	5	OL	Online		
1503	ANTH 116D		Cultures in Context	5	OL	Online		
1509	ANTH 182		Service Learning	2		Arranged		
1512	ANTH&206D		Cultural Anthropology	5		MTWTh	855am	1010am
<b>ART</b>								
1570	ART 104		Beginning Painting	3	N	T	1210pm	330pm
1571	ART 105		Intermediate Painting	3	N	T	1210pm	330pm
1572	ART 106		Advanced Painting	3	N	T	1210pm	330pm
1582	ART 110		Design I: 2 Dimensional	5			855am	1145am
1584	ART 115		Drawing I	5		TWTh	1020am	1pm
1602	ART 270		Ceramics I	5		MW	1210pm	330pm
1620	ART 295		Portfolio Development	5	HY	MTW	2pm	430pm
<b>ASTRONOMY</b>								
1702	ASTR&101		Intro to Astronomy	5		MTWTh	1020am	1230pm
<b>AVIATION MAINTENANCE</b>								
1830	AVA P104		Powerplant Technology	10		Daily	730am	1030am
1832	AVA P104		Powerplant Technology	10		Daily	1030am	3pm
1834	AVA 199		Special Project	5		Arranged		
1840	AVA A205		Airframe Technology	10		Daily	730am	1030am
1842	AVA A205		Airframe Technology	10		Daily	1030am	3pm
<b>BIOLOGY</b>								
2000	BIOL&100		Survey of Biology	5		MTW	855am	1125am
2010	BIOL 105		Disease in Mod Society	5	OL	Online		
2020	BIOL&211		Majors Cellular	5		MTW	855am	1135am
2022	BIOL&211		Majors Cellular	5		MWTh	855am	1135am
2070	BIOL&231		Human Anatomy	6	HY	TTh	1020am	1250am
2090	BIOL&260		Microbiology	5		TTh	855am	150pm
<b>BUSINESS</b>								
2180	BUS& 101		Intro to Business	5	OL1	Online		
2181	BUS& 101		Intro to Business	5	OL2	Online		
2184	BUS& 101		Intro to Business	5		MTWTh	855am	1010am
2196	BUS 105		Sm Business Essentials	5	OL	Online		
2210	BUS 130		Business Computations	5	OL	Online		
2215	BUS 130		Business Computations	5	N	TTh	430pm	650pm
2216	BUS 140		Intro Hotel Management	5	N	T	5pm	7pm
2260	BUS 191		Business Internship	5		Arranged		
2270	BUS 200		Prin of Management	5	HY	M	5pm	7pm
2278	BUS& 201		Business Law	5	HY2	T	7pm	9pm
2280	BUS& 201		Business Law	5		TWTh	730am	845am

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>BUSINESS TECHNOLOGY</b>								
2300	BT 100		Beginning Keyboarding	5	OL	Online		
2302	BT 100		Beginning Keyboarding	5	HY	TTh	855am	1135am
2306	BT 105		Keyboard--Speed/Accuracy	3	OL	Online		
2308	BT 105		Keyboard--Speed/Accuracy	3	N	TTh	430pm	650pm
2312	BT 185		Diagnostic Coding	5	N	MW	430pm	650pm
2314	BT 162		Job Search & Prof Dev	5	OL	Online		
2324	BT 181D		Diversity in Law/Ethics	5	OL	Online		
2328	BT 219		Intro to MS Word	5	OL	Online		
2330	BT 219		Intro to MS Word	5	N	TTh	430pm	650pm
2340	BT 229		Advanced Microsoft Word	5	OL	Online		
2362	BT 240		Access	5	OL	Online		
2364	BT 242		Excel	5	OL	Online		
2390	BT 252		Internship	4	N	TTh	430pm	650pm

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>CHEMISTRY</b>								
2510	CHEM&121		Intro to Chemistry	5		MTWTh	730am	9am
2512	CHEM&121		Intro to Chemistry	5		MTWTh	930am	11am
2530	CHEM&140		General Chem Prep w/Lab	5		MTWTh	8am	930am
2540	CHEM&161		General Chem w/Lab I	5.5		MTWTh	1145am	215pm
2550	CHEM&162		General Chem w/Lab II	5.5		MTWTh	1145am	215pm
2560	CHEM&163		General Chem w/Lab III	5.5		MWTh	1020am	1150am

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>CHICANO STUDIES</b>								
2610	CHCST105D		Intro to Chicano Studies	5	OL	Online		

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>COMMUNICATION STUDIES</b>								
2640	CMST&102		Intro to Mass Media	5	OL	Online		
2656	CMST&210		Interpersonal Comm.	5		MTWTh	855am	1010am
2658	CMST&210		Interpersonal Comm.	5		MW	1145am	245pm
2660	CMST&210		Interpersonal Comm.	5	N	MW	6pm	9pm
2670	CMST&220		Public Speaking	5		MTWTh	1020am	1135am
2672	CMST&220		Public Speaking	5	N	TTh	6pm	9pm

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>COMPUTER LITERACY</b>								
2750	CL 101		Computer Literacy	5	OL1	Online		
2751	CL 101		Computer Literacy	5	HY1	TTh	1145am	130pm
2752	CL 101		Computer Literacy	5	HY2	MTWTh	1020am	1135am
2755	CL 101		Computer Literacy	5	HY4	MTWTh	855am	1010am
2756	CL 101		Computer Literacy	5	HY	TTh	1230pm	3pm
2758	CL 101		Computer Literacy	5	N	TTh	430pm	650pm
2761	CL 102		Computer Use & File Mgmt	2	N	MW	4pm	9pm
2762	CL 102		Computer Use & File Mgmt	2		TW	12pm	2pm
2769	CL 103		Word Processing	2	N	MW	4pm	9pm
2771	CL 104		Spreadsheets	2	N	MW	4pm	9pm
2772	CL 103		Word Processing	2		TW	12pm	2pm
2773	CL 105		Databases	2	N	MW	4pm	9pm
2776	CL 107		Basic Computer Systems	2	N	MW	4pm	9pm
2777	CL 106		Powerpoint Presentations	2	N	MW	4pm	9pm
2782	CL 104		Spreadsheets	2		TW	12pm	2pm
2792	CL 105		Databases	2		TW	12pm	2pm
2802	CL 106		Powerpoint Presentations	2		TW	12pm	2pm
2810	CL 107		Basic Computer Systems	2		TW	12pm	2pm
2700	CL 096		COMPUTER COMFORT	5		MTWTh	1020am	1135am

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>COMPUTER SYSTEM</b>								
2680	CS 195		Computer Careers Intern	5		F	3pm	4pm
2695	CS 199		Special Projects	5		Arranged		
2716	CS 228		Computer Security	5	N	MW	7pm	930pm
2720	CS 295		CIS Advanced Internships	5		F	3pm	4pm
2852	CS 120		Beginning Web Pages	5	HY	MW	7pm	930pm

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>COSMETOLOGY</b>								
2920	COSMT111		Salon Management	5		MTWF	810am	930am
2932	COSMT120		Cosmetology Compendium	2		MW	8am	915am
2940	COSMT201		Lab/Shop Practice I	15		MTWF	945am	5pm
2942	COSMT202		Lab/Shop Practice II	12		MTWF	945am	5pm
2944	COSMT203		Lab/Shop Practice III	12		MTWF	945am	5pm
2946	COSMT204		Lab/Shop Practice IV	14.5		MTWF	945am	5pm
2948	COSMT205		Lab/Shop Practice V	17.5		MTWF	8am	5pm
2950	COSMT206		Lab/Shop Practice VI	17.5		MTWF	8am	5pm
3000	COSMT299		Special Projects	5		Arranged	ARR	ARR

ITEM NUMBER	DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDITS	N= NIGHT CLASS	DAYS CLASS MEETS	CLASS BEGINS	CLASS ENDS
<b>CRIMINAL JUSTICE</b>								
3050	CJ& 101		Intro Criminal Justice	5	OL	Online		
3052	CJ& 240		Intro to Forensic Sci	5	OL	Online		

## EARLY CHILDHOOD EDUCATION

3234 ECE 130 Intro to Issues in ECE 5 OL Online

## ECONOMICS

3348 ECON&201 Micro Economics 5 HY MW 855am 1010am  
3350 ECON&202 Macro Economics 5 HY MW 1020am 1135am

## EDUCATION

3372 EDUC&115D Child Development 5 OL Online  
3374 EDUC&202 Intro to Education 5 HY T 1020am 1pm

## ENGINEERING TECHNOLOGY

3550 ENG T104 Mech Blueprint Reading 3 TTh 11am 1230pm  
3560 ENG T100 Engineering Graphics 4 N MW 4pm 730pm  
3562 ENG T199 Special Projects 8 Arranged ARR ARR  
3568 ENG T185 Intro to CAD w/CATIA v5 5 MTWTh 3pm 630pm  
3570 ENG T193 Intermed.CAD w/CATIA v5 4 N MTWTh 640pm 1010pm

## ENGLISH

3650 ENGL 097 Begin Grammar & Writing 5 MTWTh 855am 1010am  
3652 ENGL 097 Begin Grammar & Writing 5 MTWTh 1020am 1135am  
3670 ENGL 098 Intro to College Writing 5 OL Online  
3672 ENGL 098 Intro to College Writing 5 MTWTh 730am 845am  
3674 ENGL 098 Intro to College Writing 5 MTWTh 855am 1010am  
3676 ENGL 098 Intro to College Writing 5 MTWTh 1020am 1135am  
3680 ENGL 098 Intro to College Writing 5 HY1 MTWTh 1145am 1pm  
3694 ENGL 098 Intro to College Writing 5 N TTh 6pm 9pm  
3696 ENGL&101 English Composition I 5 OL Online  
3700 ENGL&101 English Composition I 5 MTWTh 730am 845am  
3702 ENGL&101 English Composition I 5 MTWTh 855am 1010am  
3704 ENGL&101 English Composition I 5 MTWTh 1020am 1135am  
3730 ENGL&101 English Composition I 5 N TTh 6pm 9pm  
3738 ENGL&102 Composition II 5 OL Online  
3740 ENGL&102 Composition II 5 OL Online  
3742 ENGL&102 Composition II 5 MTWTh 855am 1010am  
3748 ENGL&102 Composition II 5 HY MTWTh 1020am 1135am  
3820 ENGL 183D Children's Literature 5 OL Online  
3826 ENGL 203D Young Adult Literature 5 OL Online

## ENVIRONMENTAL STUDIES

3950 ENV&amp;S100 Survey Environmental Sci 5 OL Online

## FILM

4196 FILM 102 International Film 5 OL Online

## GEOGRAPHY

4522 GEOG 101 Intro. to Geography 5 OL Online  
4530 GEOG 201D Cultural Geography 5 OL Online

## GEOLOGY

4562 GEOL106 Survey of Earth Science 5 OL1 Online  
4564 GEOL106 Survey of Earth Science 5 OL2 Online

## GLOBAL STUDIES

4640 GS 101D Intro to Global Studies 5 OL Online  
4642 GS 101D Intro to Global Studies 5 MTWTh 1020am 1135am

## HEALTH

4740 HLTH 080 HIV/AIDS Training .7 OL Online  
4744 HLTH 093 Critical Inquiry 3 HY T 110pm 350pm  
4748 HLTH 100 Medical Terminology 5 MW 235pm 535pm  
4750 HLTH 100 Medical Terminology 5 OL Online  
4754 HLTH 102 Applied A & pm 5 TW 730am 1010am  
4770 HLTH 150D Intercultural Comm/Hlth. 5 OL Online  
4790 HLTH 251 Clinical Externship 6 M 1020am 1pm

## HISTORY

4806 HIST 100 Ancient/Medieval Worlds 5 OL Online  
4810 HIST 103D World Civilizations 5 MTWTh 855am 1010am  
4830 HIST&146 U.S. History I 5 MTWTh 730am 845am  
4836 HIST&147 U.S. History II 5 N MW 6pm 9pm  
4848 HIST&214 Pacific NW History 5 OL Online

## HUMAN DEVELOPMENT

4938 H DEV105 Overcoming Math Anxiety 2 HY M 110pm 310pm  
4940 H DEV110 Career/Life Planning 3 TTh 110pm 250pm  
4956 H DEV156 Stress Management 2 N T 5pm 7pm

## HUMANITIES

4988 HUM 247D Intro to World Religions 5 MTWTh 1020am 1135am

## JAPANESE

9814 JAPN&121 Japanese I 5 MTWTh 9am 1255pm  
9815 JAPN&122 Japanese II 5 MTWTh 9am 1255pm  
9816 JAPN&123 Japanese III 5 MTWTh 9am 115pm

## MANUFACTURING TECHNOLOGY

5560 MFG T100 Manufacturing Basics 7.5 MTWTh 8am 12pm  
5566 MFG T100 Manufacturing Basics 7.5 MTWTh 8am 11am  
5568 MFG T101 Manufacturing Concepts 3 MW 11am 1230pm

## MATHEMATICS

5660 MATH 070 Basic Math w/Application 5 MTWTh 855am 1010am  
5664 MATH 070 Basic Math w/Application 5 MTWTh 1020am 1135am  
5668 MATH 070 Basic Math w/Application 5 MTWTh 1145am 1pm  
5672 MATH 070 Basic Math w/Application 5 N MTWTh 530pm 650pm  
5680 MATH 075 Prf/Tch Math-Avi/Weld/PM 5 MTWTh 855am 1010am  
5682 MATH 075 Prf/Tch Math-Avi/Weld/PM 5 MTWTh 1020am 1135am  
5684 MATH 075 Prf/Tch Math-Avi/Weld/PM 5 MTWTh 1145am 1pm  
5688 MATH 075 Prf/Tch Math-Avi/Weld/PM 5 N MTWTh 530pm 650pm  
5690 MATH 078 Review Arith & Algebra 2 MW 130pm 245pm  
5691 MATH 078 Review Arith & Algebra 2 MW 245pm 4pm  
5700 MATH 080 Preparation for Algebra 5 MTWTh 1120am 1135am  
5702 MATH 080 Preparation for Algebra 5 MTWTh 1145am 1pm  
5708 MATH 080 Preparation for Algebra 5 N MTTh 510pm 650pm  
5710 MATH 081 Elementary Algebra I 5 MTWTh 855am 1010am  
5712 MATH 081 Elementary Algebra I 5 MTWTh 1020am 1135am  
5718 MATH 081 Elementary Algebra I 5 N MW 7pm 10pm  
5720 MATH 082 Elementary Algebra II 5 MTWTh 855am 1010am  
5728 MATH 082 Elementary Algebra II 5 N TTh 7pm 10pm  
5730 MATH 087 Prog Elem Algebra I 5 MTWTh 855am 1010am  
5732 MATH 087 Prog Elem Algebra I 5 MTWTh 1020am 1135am  
5734 MATH 087 Prog Elem Algebra I 5 MTWTh 1145am 1pm  
5738 MATH 087 Prog Elem Algebra I 5 N MTWTh 530pm 650pm  
5740 MATH 088 Prog Elem Algebra II 5 MTWTh 855am 1010am  
5742 MATH 088 Prog Elem Algebra II 5 MTWTh 1020am 1135am  
5744 MATH 088 Prog Elem Algebra II 5 MTWTh 1145am 1pm  
5748 MATH 088 Prog Elem Algebra II 5 N MTWTh 530pm 650pm  
5750 MATH 090 Elem Algebra Review 5 MTWTh 855am 1010am  
5758 MATH 090 Elem Algebra Review 5 N MW 4pm 650pm  
5760 MATH 095 Essentials of Geometry 2 MTWTh 855am 1010am  
5762 MATH 095 Essentials of Geometry 2 MTWTh 1020am 1135am  
5764 MATH 095 Essentials of Geometry 2 MTWTh 1145am 1pm  
5768 MATH 095 Essentials of Geometry 2 N MTWTh 530pm 650pm  
5770 MATH 099 Intermediate Algebra 5 MTWTh 855am 1010am  
5772 MATH 099 Intermediate Algebra 5 MTWTh 1020am 1135am  
5774 MATH 099 Intermediate Algebra 5 OL Online  
5778 MATH 099 Intermediate Algebra 5 N MW 7pm 10pm  
5780 MATH 105 Trigonometry 3 MTWTh 855am 1010am  
5782 MATH 105 Trigonometry 3 MTWTh 1020am 1135am  
5784 MATH 105 Trigonometry 3 MTWTh 1145am 1pm  
5788 MATH 105 Trigonometry 3 N MTWTh 530pm 650pm  
5810 MATH&107 Math in Society 5 MTWTh 1145am 1pm  
5812 MATH 138 Applied College Algebra 5 MTWTh 855am 1010am  
5820 MATH&141 Precalc I: Coll Algebra 5 MTWTh 730am 845am  
5828 MATH&141 Precalc I: Coll Algebra 5 N TTh 7pm 10pm  
5830 MATH&144 Pre-Calc I & II: Review 5 MTWTh 730am 845am  
5840 MATH&146 Intro to Statistics 5 MTWTh 1145am 1pm  
5846 MATH&146 Intro to Statistics 5 OL Online  
5850 MATH&148 Business Calculus 5 MTWTh 855am 1010am  
5860 MATH&151 Calculus I 5 MTWTh 855am 1010am  
5870 MATH&152 Calculus II 5 MTWTh 730am 845am

## MEDICAL CODING

5960 MC 120 Healthcare Vocabulary 5 Arranged  
5961 MC 130 Human Body Structure 1 3 Arranged  
5962 MC 110 Medical Patient Records 4 Arranged  
5965 MC 122 Medical Abbreviations 1 Arranged  
5966 MC 135 Human Body Structure 2 5 Arranged  
5967 MC 160 Diagnostic Coding 5 Arranged  
5968 MC 140 Basics of Pharmacology 1 Arranged  
5970 MC 150 Procedural Coding 5 Arranged  
5971 MC 115 Healthcare Reimbursement 2 Arranged  
5972 MC 180 Medical Coding Practicum 5 Arranged

## MEDICAL TRANSCRIPTION

6011 MT 100 Keyboarding/Formatting 2 Arranged  
6012 MT 120 Language of Med Tran 3 Arranged  
6013 MT 140 Grammar Essentials 3 Arranged  
6029 MT 160 Study of Human Body I 3 Arranged  
6041 MT 180 Human Disease Process II 3 Arranged  
6042 MT 190 Physical Exam Lab Data 2 Arranged  
6014 MT 200 Beginning Medical Trans 6 Arranged  
6019 MT 210 Editing and Proofreading 3 Arranged  
6035 MT 220 Focus on Med Specialties 3 Arranged  
6043 MT 240 Intermed Med Transcrip 6 Arranged  
6036 MT 260 Shortcuts/Technol/Employ 2 Arranged  
6037 MT 280 Advanced Medical Transcr 6 Arranged

## MUSIC

6152 MUSC 110D World Music 5 OL Online

## NURSING

6558 NURS 270 Current Practice Nursing 8 Daily ARR ARR  
6560 NURS 275 Post-Graduate Residency 12 N Arranged ARR ARR

## NUTRITION

6640 NUTR&101 Nutrition 5 OL1 Online  
6642 NUTR&101 Nutrition 5 OL2 Online

## OCEANOGRAPHY

6760 OCEA&amp;101 Intro to Oceanography 5 TTh 855am 1pm

## PHILOSOPHY

6942 PHIL&101 Intro to Philosophy 5 TTh 1145am 245pm  
6950 PHIL&106 Introduction to Logic 5 MW 1145am 245pm

## PHOTOGRAPHY

7020 PHOTO110 Photo I: Basic Elements 5 MTW 9am 1130am  
7022 PHOTO110 Photo I: Basic Elements 5 N MTW 5pm 730pm  
7040 PHOTO116 Workshop in Photography 3 MW 1140am 2pm

**PHYSICAL EDUCATION HEALTH AND WELLNESS**

7120	PEHW 100	Beginning Yoga	2	MTTh	840am	940am
7154	PEHW 111	Kick Boxing Aerobics	1	MW	950am	1050am
7202	PEHW 125	Begin. Weight Training	3	MWTh	11am	105pm
7206	PEHW 126	Adv. Weight Training	3	MWTh	11am	105pm
7210	PEHW 128	Women on Weights	2	TTh	950am	1050am

**POLITICAL SCIENCE**

7540	POLS&101	Intro to Political Science	5	OL	Online	
7550	POLS&202	American Government	5	OL	Online	

**PSYCHOLOGY**

7620	PSYC&100	General Psychology	5	OL	Online	
7621	PSYC&100	General Psychology	5	MTWTh	730am	845am
7622	PSYC&100	General Psychology	5	MTWTh	855am	1010am
7658	PSYC&200	Lifespan Psychology	5	OL	Online	
7660	PSYC&200	Lifespan Psychology	5	N	TTh	630pm 930pm
7664	PSYC&220	Abnormal Psychology	5	OL	Online	

**READING STUDY SKILLS**

7710	RSS 094	Reading for College	5	MTWTh	1020am	1135am
7716	RSS 095	Study Skills	3	MTWTh	855am	1010am
7718	RSS 095	Study Skills	3	MTWTh	130pm	245pm
7722	RSS 096	Computer Comfort	5	MTWTh	1020am	1135am
7724	RSS 096	Computer Comfort	5	MTWTh	3pm	415pm
7730	RSS 099	Bridge Lab Modules	MW		1145am	1pm
7732	RSS 099	Bridge Lab Modules	TTh		1145am	1pm
7736	RSS 100	Sharpening Study Skills	2	MW	1145am	1pm
7738	RSS 100	Sharpening Study Skills	2	TTh	1145am	1pm
7742	RSS 100	Sharpening Study Skills	2	OL	Online	
7750	RSS 103	Reading,Speed,Vocabulary	2	HY1 MW	1145am	1pm
7752	RSS 103	Reading,Speed,Vocabulary	2	HY2 TTh	1145am	1pm
7756	RSS 104	Powerful College Reading	5	MTWTh	855am	1010am
7760	RSS 105	Study Skills	5	MTWTh	1020am	1135am
7762	RSS 105	Study Skills	5	Daily	1020am	1145am
7764	RSS 105	Study Skills	5	OL	Online	

**SOCIOLOGY**

7872	SOC& 101	Intro to Sociology	5	OL	Online	
7878	SOC& 101	Intro to Sociology	5	HY1 TWTh	1145am	1pm 9pm
7882	SOC& 101	Intro to Sociology	5	HY2 TTh	6pm	

**SPANISH**

8000	SPAN&121	Spanish I	5		MTWTh	9am	1255pm
8002	SPAN&122	Spanish II	5		MTWTh	9am	1255pm
8005	SPAN&122	Spanish II	5	HY	M	6pm	9pm
8006	SPAN&123	Spanish III	5		MTWTh	9am	115pm

**WELDING**

8400	WELD 190	Oxyacetylene	5		MTWTh	8am	1050am
8402	WELD 190	Oxyacetylene	5		MTWTh	11am	150pm
8404	WELD 190	Oxyacetylene	5	N	MW	6pm	1050pm
8408	WELD 190	Oxyacetylene	5	N	TTh	6pm	1050pm
8410	WELD 191	Basic Arc	5		MTWTh	8am	1050am
8412	WELD 191	Basic Arc	5		MTWTh	11am	150pm
8414	WELD 191	Basic Arc	5	N	MW	6pm	1050pm
8418	WELD 191	Basic Arc	5	N	TTh	6pm	1050pm
8420	WELD 192	Advanced Arc	5		MTWTh	8am	1050am
8422	WELD 192	Advanced Arc	5		MTWTh	11am	150pm
8424	WELD 192	Advanced Arc	5	N	MW	6pm	1050pm
8428	WELD 192	Advanced Arc	5	N	TTh	6pm	1050pm
8430	WELD 193	Basic Pipe	5		MTWTh	8am	1050am
8432	WELD 193	Basic Pipe	5		MTWTh	11am	150pm
8434	WELD 193	Basic Pipe	5	N	MW	6pm	1050pm
8438	WELD 193	Basic Pipe	5	N	TTh	6pm	1050pm
8440	WELD 194	Gas Tungsten Arc Welding	5		MTWTh	8am	1050am
8442	WELD 194	Gas Tungsten Arc Welding	5		MTWTh	11am	150pm
8444	WELD 194	Gas Tungsten Arc Welding	5	N	MW	6pm	1050pm
8448	WELD 194	Gas Tungsten Arc Welding	5	N	TTh	6pm	1050pm
8450	WELD 195	Gas Metal Arc/Flux Weld	5		MTWTh	8am	1050am
8452	WELD 195	Gas Metal Arc/Flux Weld	5		MTWTh	11am	150pm
8454	WELD 195	Gas Metal Arc/Flux Weld	5	N	MW	6pm	1050pm
8458	WELD 195	Gas Metal Arc/Flux Weld	5	N	TTh	6pm	1050pm
8460	WELD 196	Flux Cored Arc Welding	5		MTWTh	8am	1050am
8462	WELD 196	Flux Cored Arc Welding	5		MTWTh	11am	150pm
8464	WELD 196	Flux Cored Arc Welding	5	N	MW	6pm	1050pm
8468	WELD 196	Flux Cored Arc Welding	5	N	TTh	6pm	1050pm
8470	WELD 152	Weld Base Metals: Process	3		MTWTh	1am	2pm
8471	WELD 152	Weld Base Metals: Process	3		MTWTh	1am	2pm
8472	WELD 191	Basic Arc	5		Daily	2pm	4pm
8473	WELD 191	Basic Arc	5		Daily	2pm	4pm
8474	WELD 195	Gas Metal Arc/Flux Weld	5	N	Daily	4pm	6pm
8475	WELD 195	Gas Metal Arc/Flux Weld	5	N	Daily	4pm	6pm
8492	WELD 225	Welding Skills Building	2		MTWTh	2pm	3pm
8494	WELD 295	Work Experience Internsh	5		Arranged		
8498	WELD 195	Gas Metal Arc/Flux Weld	5	N	MTWTh	4pm	6pm

**Explore Cultures Through Study Abroad**

**London • Costa Rica • Florence  
Germany • Japan • Spain**

Immerse yourself in the language, literature, arts, and history of another culture. Learn more about yourself by experiencing other perspectives and other environments.

How? Through Study Abroad programs.

EvCC provides several Study Abroad options throughout the year. Credit is earned through EvCC and may be counted toward meeting a requirement or elective in your degree program. Consult with your advisor now, and plan early, since early deadlines may be in effect.

Tuition and fees vary according to length of stay. In general, they range from \$3,000 to \$7,000. In some cases, financial aid can be obtained to help meet costs.

Included are airfare, accommodations, selected tours and instruction.

If you're motivated, curious, achievement-oriented, independent, and mature - you're a good candidate! For information and application material, contact Joy Fitzpatrick at 425-388-9220, or email [jfitzpatrick@everettcc.edu](mailto:jfitzpatrick@everettcc.edu)





# Corporate & Continuing Education Center

Corporate and Continuing Education Center offers high-quality skills training, education, and personal enrichment workshops to meet the needs of individuals, businesses, and public organizations in our community. Convenient and affordable workshops are available in a variety of topics including Arts and Crafts, Business Success, Computer Skills, Creative Writing, Culinary Arts, Financial Management, Health and Wellness, Hypnotherapy, Manufacturing, Music, Personal Enrichment, Recreation, World Languages and Travel, Youth programs, and much more.



## REGISTER EARLY

By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may even add additional sections.

## SATISFACTION GUARANTEED

If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). Valid picture identification required. Call Corporate and Continuing Education Center at 425-267-0150 for prior approval and arrangements. (Online courses and credit-bearing courses are excluded from this policy).

## CANCELLATIONS

Classes not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

## OUR REFUND POLICY

Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is no 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. Also, see "Satisfaction Guaranteed" policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

## ONLINE COURSE REFUND POLICY

Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

## REGISTRATION CONFIRMATION

If you register at the Jackson Center, call the Corporate and Continuing Education Center office to receive your Registration Confirmation and any additional information you may need prior to the class start date. Every effort is made to ensure that the information and fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and Everett Community College Corporate and Continuing Education Center. The College reserves the right to change any provision, fee, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

## TO REGISTER FOR CLASSES

Phone: 425-267-0150 Fax: 425-267-0171

Mail: Everett Community College,  
Corporate and Continuing Education Center,  
2333 Seaway Blvd., Everett, WA 98203

All students may register immediately by phone, fax, or mail.

Walk in: Applied Technology Training Center,  
2333 Seaway Blvd., Everett, WA 98203

Providing your ethnic origin is voluntary. Your Social Security number is confidential and, under Federal Family Education Rights and Privacy Law, may not be released. See College Catalog and Class Schedule for the uses of your SSN.



## ACCOUNTING

### Bookkeeping Basics (6HRS)

\$125

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You'll also review how to reconcile your bank account and create financial statements (profit and loss, owner's equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. (Pat Coughlin)

8812-A894 4/18 Sa 9am-4pm ATC 115

### QUICKBOOKS PRO 2008 FUNDAMENTALS (6HRS)

\$145

Get your company books open and ready for business! This workshop is filled with tips and tricks on using various versions of QuickBooks efficiently. Discover how to tailor your company preferences, walk through setting up items and services, and customize your Chart of Accounts. Manage customer and vendor lists while gaining hands-on experience with several transactions from invoices to deposits. Reconcile and balance your bank and credit card statements and explore basic reports and financial statements. Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics class is not required but highly recommended. Textbook included (\$20 value). (Keith Fowler)

8814-A894 5/2 Sa 9am-4pm ATC 220

### QUICKBOOKS: Custom templates and mailings (3HRS)

\$65

Move your business beyond the basic QuickBooks Invoice, Sales Receipt, Statements, and Estimates. You will create custom forms by using the Custom Template dialog box and the Layout Organizer. Activate custom fields and use those fields in forms and reports. Discover how to access customer lists, export lists to MS Excel and create labels. Explore the QuickBooks Letter Wizard to create custom mailings for your advertisement and communications needs. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8828-A894 5/16 Sa 9am-12pm ATC 220

### QUICKBOOKS: Payroll (3HRS)

\$65

Discover how to perform necessary payroll functions using Manual, Basic and Enhanced payroll features and decide for yourself, which is more suited for your company. Additional topics for this workshop will include: Washington State payroll laws and requirements, employee time tracking, setting up company and employee paid benefits, billing customers for time, setting up employees, paying employees, tracking tax liabilities, paying payroll taxes, and printing necessary forms and reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8831-A894 5/16 Sa 1pm-4pm ATC 220

### QUICKBOOKS: Custom reports and graphs (2HRS)

\$55

Creating the right report can be a difficult and daunting task. Every business has specific needs when it comes to accessing and displaying their data. This module will cover a range from report basics to advance customization. Explore how to run preset reports, modify reports, and export and print reports. Discover how to graphically display your data using graphs and memorize reports for later viewing. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8832-A894 3/28 Sa 8am-10am ATC 220

8835-A894 6/6 Sa 8am-10am ATC 220

### QUICKBOOKS: Sales tax and inventory (2HRS)

\$55

This workshop will cover what you need to know regarding sales tax and inventory using QuickBooks. Discover how easy it is to set up tax items, combine tax items, and track and pay sales tax. We'll also explore how to set up tax rates and payment agencies, and access various related reports. Small businesses that work with a limited inventory will benefit from the QuickBooks Inventory feature. Discover how to set up inventory items, adjust inventory, set-up reorder points, and access various inventory reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8833-A894 3/28 Sa 10am-1pm ATC 220

8838-A894 6/6 Sa 10am-1pm ATC 220

### QUICKBOOKS: Audit trails, theft prevention and advanced bookkeeping entries (2HRS)

\$55

The workshop will cover advanced bookkeeping entries such as large purchase transactions, loans, and depreciation. You'll use Quickbooks Pro to make journal entries, adjusting entries, and discuss closing your books. We will also discuss the proper way to handle non-sufficient funds and fix common bookkeeping mistakes. Workshop also includes multi-user accounts, auditing your books, and theft prevention. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8839-A894 3/28 Sa 2pm-4pm ATC 220

8830-A894 6/6 Sa 2pm-4pm ATC 220



## BUSINESS FOCUS

### CREATE A WEBSITE FOR FUN AND PROFIT!

(5HRS)

**NEW** \$99

Join us and discover a step-by-step road map to create your own website for fun, hobbies or business. Determine how to choose the best web-hosting company for your needs and budget. Discover easy-to-use design tools that can build a basic site in 30 minutes! Topics include how to add a shopping cart to sell products, use Internet research tools to determine what to sell, and how to find reputable suppliers and drop shippers (so you won't have to stock inventory). Also, explore the best strategies to get your site noticed by the top search engines. Optional workbooks available for purchase during class. Taught by an award-winning instructor and published author. (Kevin Boyd)

9292-A894 5/9 Sa 9am-3pm ATC 107

### VOLUNTEER MANAGEMENT AND TRAINING:

On a budget! (5HRS) (.5 CEUs)

**NEW** \$89

Are budget challenges making it hard for your non-profit to manage and train volunteers? In this workshop-style class, you'll explore simple, cost-effective ways to manage and train the volunteers who keep your organization going. We'll discuss using the interview and expectations process to help you choose effective volunteers and keep them on target for your mission. You'll discover how to select clear outcomes for your training, and explore ways to train in-house, from the humble handout to memory aids and manuals that work. Discussion will focus on your needs, and you'll benefit from networking with other organizations facing similar challenges. (Marguerite Langlois)

9378-A894 5/15 F 1am-4pm ATC 112

### CALCULATIONS FOR SUCCESS: Business math made easy

(3HRS)

\$65

Every company needs people who can work with numbers. While one business is weighing the pros and cons of a price increase, another may be comparing bids for an office renovation or deciding if it can afford to hire additional staff. How can any business decide what's best? It all comes down to complete, accurate information. This course is designed to review and strengthen your grasp of practical math concepts used in business settings. We'll begin by working with decimals and percentages, which are used every day to calculate markups, discounts, taxes, pay increases, bonuses, and much more. Next, we'll review the mathematical Order of Operations, basic algebra, series, and the use of logical tests. Because spreadsheets are used extensively in business, we'll show how these key math concepts can help develop that highly valued computer skill. Bring a notepad, pen or pencil, and handheld calculator. (Keith Fowler)

9905-A894 4/29 W 6pm-9pm LKH 106  
9906-A894 5/6 W 6pm-9pm ATC 107

### BUSINESS FOCUS ONLINE

You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, possess intermediate PC skills, and have an email account to participate in these courses. Please provide your email with registration.

### 'GET ORGANIZED' FOR THE SELF-EMPLOYED - ONLINE

(10HRS)

\$49

There is no greater joy than the liberation of working for yourself! Whether you work five hours a week or 50, at home or in an office, it's vital to have a strong sense of organization to run your business professionally and efficiently. This online, self-paced class will give you the tools to develop a personalized, flexible system to keep your business running smoothly. You'll discover how to have time for your priorities, coordinate activities, finish projects, track expenses and tax deductions, retain information, and be ready for seasonal events. You may start this class anytime during the current term. (Beverly Schulz)

9108-A894 3/30-5/15 ARRANGED

### BUY A BUSINESS WITH NOTHING DOWN - ONLINE

(24HRS)

\$69

Tired of someone else calling the shots and limiting your earnings? How much richer would your life be if you owned your own business? Isn't it time you found out? In this online class, you will explore how to find a flexible seller, do a financial analysis, package loans, and manage cash flow. You will also discover 56 ways to leverage the purchase price, proven negotiating techniques, and the eight important sources of cash. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9110-A894 4/28-6/11 ARRANGED

### HOW TO START A HOME-BASED BUSINESS - ONLINE (24HRS) \$69

Tired of working for someone else? Stop dreaming and start doing! This online class provides step-by-step techniques and strategies for quickly getting your business up and running. Topics include conducting market research, incorporating, licensing, filings, naming your business, becoming an independent contractor, setting prices, promoting your business, using bank accounts and credit cards, establishing IRS and home office deductions, buying a franchise, and finding small business resources including start-up capital. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9111-A894 4/28-6/11 ARRANGED

### HOW TO START AN INTERNET BUSINESS - ONLINE (24HRS) \$69

Would you like to launch an Internet business? How much richer would your life be if you operated your own business? Join us for this online step-by-step class that includes 'how-to' mentoring. Topics include identifying web businesses that do well, conducting market research on your idea, adding shopping carts and secure shopping for free, getting your web site online, creating strategies for getting others to pay you for advertising, bringing traffic to your site, and winning the search engine game. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. (Gary Fugere)

9113-A894 4/28-6/11 ARRANGED



## PROJECT MANAGEMENT

### PROJECT MANAGEMENT ESSENTIALS (15HRS)

\$295

Project success doesn't just happen - it requires careful planning and effective management skills. This course will equip you with professional project management tools and techniques that you can put to use at work the next day to get your projects done on time and on budget. Course is based on the new 4th edition *Project Management Body of Knowledge (PMBOK® Guide)* principles. Workbook included (\$25 value). Optional texts: *The Guide to the Project Management Body of Knowledge (PMBOK® Guide)*, 4th ed., Publisher: Project Management Institute, ISBN: 978-1-933890-51-7, and Eric Verzuh, *The Fast Forward MBA in Project Management*, 3rd ed., Publisher: Wiley, ISBN: 978-0-470-24789-1. (Sal Thompson)

9126-A894 4/8-5/6 W 6pm-9pm ATC 214

### INTRODUCTION TO MS PROJECT 2007 (15HRS)

\$195

This course is designed for a person who has an understanding of project management concepts, who is responsible for creating and modifying project plans, and who needs a tool to manage those project plans. The topics in this course, such as working with PERT and GANTT charts, cover the critical skills necessary to create and modify a project plan file that contains tasks, resources, and resource assignments. You will create a project plan file containing tasks, organize these tasks in a work breakdown structure containing task relationships, create and assign resources, and finalize the project to implement the project plan. Textbook included (\$20 value). (Mikel Aldrich)

8815-A894 5/19-6/16 T 6pm-9pm ATC 221

**Are you receiving  
funding from an agency?  
(Boeing, Trade Act, etc.)**

If an employer, agency, or other third-party is paying your fee, do you need proof of completion?  
Please request proof of completion when you register.

**CEUs**

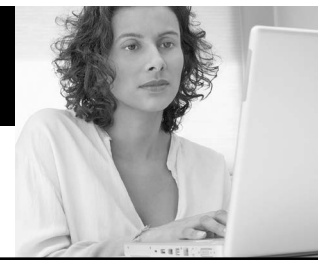
(Continuing Education Units)

**Are available for  
most workshops**

**Please make your request  
when you register**

# Technology Focus

EvCC's Corporate and Continuing Education Center offers computer applications workshops and programs with a variety of options to match your skill level and schedule. **LOCATION OF TECHNOLOGY CLASSES:** Most computer classes are held at the Applied Technology Training Center (ATC), located at 2333 Seaway Boulevard in south Everett (see map on the back of this schedule). However a few are held at Lake Stevens High School (marked as LKH).



## COMPUTER INTRODUCTORY WORKSHOPS

See the Personal Enrichment section for BLOGGING: Share your thoughts, talents, and interest and YOUTUBE: Share your videos.

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system.

### COMPUTER INFORMATION SESSION: Making the right choices (2HRS) **FREE!**

Are you new to computers? Planning to purchase one? Wondering what workshops you should enroll in? Attend this free seminar and receive easy to understand help in selecting the best computer workshops to fit your skill level. Use this great opportunity to ask questions to gain the knowledge that will help you get started. Registration is not required. (Cindy Kling)

8860-A894 3/30 M 6pm-8pm ATC 113

### QUICK KEYBOARDING (4HRS) **\$139**

Do you have difficulty using your computer and "hunt and peck" the characters because your fingers just don't know where the correct keys are? Whether for personal use or in your career correct keyboarding skills are a necessity. Discover to type the alphabet by touch (without looking at the keyboard) in just four short hours. You'll be delighted once you acquire correct keyboarding techniques including proper posture and wrist placement for a lifetime of healthy keyboarding! No prior computer knowledge or experience necessary. Typing book, colored chart, and software included (\$45 value). (Christina Kelley)

8760-A894 4/7-4/9 TTh 6pm-8pm ATC 113

### WELCOME TO COMPUTERS: Using WINDOWS XP (12HRS) **\$199**

Are you intimidated by personal computers? If you have limited or no computer experience then this class is for you. This newly expanded class develops your computer skills with hands-on practice beginning with the basics and essential computer concepts. You will become familiar with terminology and techniques, while exploring the wonders of the Web and E-mail. Comfortably progress through the essentials while you gain skills including opening programs, creating documents, saving your work and file management. Whether for home or business use, fundamental knowledge is essential for computer proficiency. This foundational workshop will introduce users to common software applications and discuss the various versions of the Microsoft Windows Operating System. The importance of Windows clipboard will also be demonstrated as you discover how to cut, copy and paste text within a document. This class uses Windows XP, but is also appropriate for Windows Vista, 2000, ME, and 98. No prior computer knowledge or experience necessary. Prerequisite: keyboarding skills. Textbook included (\$27 value). (Christina Kelley)

8774-A894 4/14-4/23 TTh 6pm-9pm LKH 108

8772-A894 4/18-4/25 Sa 9am-4pm ATC 113

### TRANSITION TO OFFICE 2007- New features (4HRS) **\$89**

Whether you are new to Office 2007 or planning to upgrade from previous versions, this class is for you. Microsoft has completely redesigned the look and functionality of their Office Suite. Explore common features found in Word, Excel, and PowerPoint 2007. This workshop will introduce students to the Office button, The Ribbon, Contextual Tabs, the Mini Toolbar, Live Preview, SmartArt and the Quick Access Toolbar. We'll also discuss the benefits of the new Open XML file format, the enhanced graphic capabilities along with many tips and tricks. Prerequisite: Welcome to Computer: Using Windows XP or equivalent. Textbook included (\$17 value). Prerequisites: Welcome to Computers: Using WINDOWS XP or equivalent experience. (Lanah Boeck)

8778-A894 5/30 Sa 9am-1pm ATC 220

## COMPUTER SOFTWARE WORKSHOPS

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system and Microsoft Office 2007 suite.

### WORD

#### WORD 2007 LEVEL I: Word processing basics (6HRS) **\$125**

This course is for those new to word processing and want to explore the fundamentals of Microsoft Word. Receive vital training in the basics of creating, formatting, and saving documents. Additional topics include cut, copy, and paste; font and paragraph formatting; indents; margins; and print options. Discover the organizational power of tabs and tables, and add impact by incorporating clip art. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Textbook included (\$20 value). (#8782 Mikel Aldrich; #8784 Christina Kelley; #8783 Cindy Kling.)

8782-A894 4/18 Sa 9am-4pm ATC 221

8783-A894 5/12-5/14 TTh 6pm-9pm ATC 113

8784-A894 4/28-4/30 TTh 6pm-9pm LKH 108

#### WORD 2007 LEVEL II: Beyond Word basics (6HRS) **\$125**

Do you have basic word processing skills and want to know more about the exciting tips and tricks of Microsoft Word? In this course, you will discover a variety of features to become more efficient with Microsoft Word. Topics include tables to organize your information; desktop publishing and graphics; using sections and multiple columns for stunning newsletters; and developing and using templates to simplify your work. Textbook included (\$20 value). Prerequisites: Prerequisite: Word 2007 Level I or equivalent. (Lanah Boeck)

8786-A894 5/2 Sa 9am-4pm ATC 113

#### WORD 2007: Merging Word documents (Mail Merge) (3HRS) **\$55**

Mail merge is a powerful and useful tool of MS Word. To explore its capabilities we'll take a standard Word document and combine it with a file that contains information for many individuals or items. Then create customized versions of that document for a variety of uses. In class we'll set up and perform a mail merge to create a customized letter, list, and labels. If you'd like, bring your own address book to class and make a data source you will use over and over again. Prerequisite: Word I or equivalent. Handouts included. (Cindy Kling)

8773-A894 6/11 Th 6pm-9pm ATC 113

### EXCEL

See the Business Focus section for CALCULATIONS FOR SUCCESS: Business math made easy.

#### EXCEL 2007 LEVEL I: Spreadsheet basics (6HRS) **\$125**

This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. You will create worksheets by entering text and numbers, and then edit, save, and close the workbooks. Work with columns and rows by resizing, inserting, deleting, and using fill colors and borders. Move, copy, and automate content using cut/copy/paste, autofill techniques, and customized sheet tabs. Discover the computing strength of Excel by working with formulas and functions, and present your spreadsheet results with dynamic visual impact using Excel charts. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. CALCULATIONS FOR SUCCESS: Business math made easy is highly recommended. Textbook included (\$20 value). (#8788 Christina Kelley; #8794 Mikel Aldrich)

8788-A894 5/5-5/7 TTh 6pm-9pm LKH 108

8794-A894 5/16 Sa 9am-4pm ATC 113

**EXCEL 2007 LEVEL II: Beyond Excel basics (6HRS) \$125**

You possess the basic skills of Excel and now want to produce advanced spreadsheets. Explore how to manage large workbooks by sorting columns, using headers and footers, applying advanced filters and freezing panes. Add interest to your worksheets by inserting, positioning, sizing and formatting graphics. Discover how to use multiple worksheets and link formulas. This class will also introduce you to useful functions such as PMT. Explore the basics of creating a Pivot table and a Pivot chart. Discover Excel's powerful list and database capabilities including sorting, filtering, and querying. Textbook included (\$20 value). Prerequisites: Prerequisite: Excel 2007 Level I or equivalent. CALCULATIONS FOR SUCCESS: Business math made easy is highly recommended. (#8796 Cindy Kling; #8798 Christina Kelley)

8798-A894	5/19-5/21	TTh	6pm-9pm	LKH 108
8796-A894	5/19-5/21	TTh	6pm-9pm	ATC 113

**EXCEL 2007 LEVEL III: Advanced features of Excel (6HRS) \$125**

Apply what you have learned in Excel I and II while exploring Excel's advanced features. Build a lookup function (VLOOKUP) and discover how to use Excel's auditing tools. Create and run a macro to automate routine tasks. Work with grouped worksheets, data validation, and conditional formatting. Develop a 3-D cell reference formula and a logical IF function. You'll also explore collaborating on a project using comments, the paste special command, hyperlinks, importing data from other sources in Excel, and sharing and merging workbooks. Prerequisite: Excel I and II or equivalent. CALCULATIONS FOR SUCCESS: Business math made easy highly recommended. Textbook included (\$20 value). (Cindy Kling)

8799-A894	3/21	Sa	9am-4pm	ATC 113
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**EXCEL 2007: Excel formulas and functions made easy (3HRS) \$55**

Want to use the built-in functions of Excel to easily perform complex calculations? Or run a web query to include real time information in your spreadsheet? To explore these capabilities and more, we'll develop a workbook that explores multiple budgeting options for an imaginary Australian vacation, an accounts payable worksheet, and payments on a loan. Topics will include using functions AutoSum, Pmt, Max, Min, Avg and If; including dates in calculations; using absolute and relative cell references for formulas and functions; and running Web queries to retrieve external data. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Handouts included. (Cindy Kling)

8775-A894	3/24	T	6pm-9pm	ATC 113
8780-A894	6/2	T	6pm-9pm	ATC 113

**EXCEL 2007: Using Excel as a database (3HRS) \$55**

Discover Excel's powerful list and database capabilities. Explore how to organize and manage worksheet information so you can quickly find data for projects, reports, and charts. We will create a database for a "business" and then summarize the information stored there in an Excel chart. Topics include creating, adding and deleting records; using AutoFilter; creating custom and advanced filters; using data validation for list entries; and creating a chart. Prerequisite: Excel I or equivalent. Math for Business and Spreadsheets highly recommended. Handouts included. (Cindy Kling)

8777-A894	3/31	T	6pm-9pm	ATC 113
8781-A894	6/9	T	6pm-9pm	ATC 113

**ACCESS**

**ACCESS 2007 LEVEL I: The basics (6HRS) \$125**

This course is for those who want to explore the fundamentals of Microsoft Access and practice general database design. Discover how to make a table and enter data using various methods, including wizards and forms. Create simple and advanced queries to filter results by using specific criteria. Explore techniques to organize, sort, and extract relevant information. Present organized results attractively by using reports. Additionally, discover how to use relationships between tables to effectively synchronize the records, insuring clarity and data integrity. Prerequisite: Welcome to Computers: Using Windows XP or equivalent experience, and good working knowledge of Word and Excel highly recommended. Textbook included (\$20 value). (Cindy Kling)

8800-A894	5/9	Sa	9am-4pm	ATC 113
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**ACCESS 2007 LEVEL II: Beyond the basics (6HRS) \$135**

Once basic Access skills are in hand, it's time to learn more advanced tools. In this course you will customize forms in design view using multiple tables. Work with controls; inserting pictures; inserting and formatting labels, and using a combo box. Add finishing touches, such as lines, shapes, and alignment tools. Explore subforms and how to use calculated controls. Customize effective results and discover how to use switchboards and macros. We will also explore the importance of practice program integration as you import a worksheet from Excel and create a mail merge document in Word. Prerequisite: Access 2007 Level I or equivalent. Textbook included (\$20 value). (#8802 Christina Kelley; #8801 Cindy Kling)

8802-A894	3/21	Sa	9am-5pm	ATC 221
8801-A894	5/30	Sa	9am-4pm	ATC 113

**ACCESS 2007 LEVEL III (6HRS) \$135**

Apply what you have learned in Access I and II while exploring Access's advanced features. Explore setting up complex forms; adding a calculated control to a form; creating complex reports; analyzing report performance; creating a startup switchboard and setting security; sharing data among Microsoft Office applications; displaying Access data on the Web; and so much more. Textbook included (\$20 value). Prerequisite: Access 2007 Level II or equivalent experience. (Cindy Kling)

8821-A894	6/6	Sa	9am-4pm	ATC 113
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**POWERPOINT**

**POWERPOINT 2007: The PowerPoint advantage (6HRS) \$125**

PowerPoint is an impressive presentation tool for work and at home. Create high-quality, attention-grabbing presentations on a PC or a laptop. Whether to keep a business meeting on track, promote a product to a client, or creatively present your vacation photos, this program is essential for professional-looking and cost-effective results. Create handouts, meeting notes, and overhead films. Design creative notices, brochures, and presentations by using a versatile combination of graphics and text. Create graphs to illustrate trends, profits, and losses. Generate your own slide show and discover shortcuts to speed up your work. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Textbook included (\$20 value). (Siri Cummins)

8804-A894	5/9	Sa	9am-4pm	ATC 221
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**DESKTOP PUBLISHING AND GRAPHICS**

**PUBLISHER 2007 LEVEL I: Desktop publishing made easy (6HRS) \$125**

Are you looking for an inexpensive way to market your products, programs, or services? Discover how to create customized flyers and e-mail letters that will surely attract customers. Leave this class with countless ideas on how to apply Publisher's easy-to-use features to a number of publications or projects. Prerequisite: Welcome to Computer: Using Windows XP or equivalent experience. Textbook included (\$20 value). (Siri Cummins)

8785-A894	4/25	Sa	9am-4pm	ATC 113
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**DIGITAL PHOTOS I: Cleaning up your image (6HRS) \$125**

This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo "just right." Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover when and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. (Van Aguirre)

8808-A894	5/2	Sa	9am-4pm	ATC 221
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**DIGITAL PHOTOS II: Photoshop "WOW" techniques (6HRS) \$125**

This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, grayscale, dodging, sponging, channel mixer, and duotones. Discover how to replace picture elements, plus embellish and correct specific aspects of an image by hands-on experience with Photoshop layers. "Bend" things around corners, transform and "nudge" objects into position. Prerequisite: Digital Photos I: Cleaning up your image. (Van Aguirre)

8810-A894	5/30	Sa	9am-4pm	ATC 221
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**INTRODUCTION TO INDESIGN CS4 (16HRS) \$165**

Adobe InDesign has become the desktop publishing application of choice by many professional graphic designers and production professionals. Featuring sophisticated layouts tools, automation features, and the ability to closely integrate print, online, and interactive layouts into a single file, InDesign can have a very steep learning curve. This course will lay out a clear path to the new InDesign user, with focused learning tasks designed specifically to get you working in Adobe's premier page layout application quickly. You will finish this 8 week course with a completed project in your portfolio. (James Kramer)

8847-A894	3/28-5/16	Sa	9am-11am	WHI 355
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**INTRODUCTION TO ILLUSTRATOR CS4 (16HRS) \$165**

Adobe Illustrator continues to be the industry standard application in executing vector and raster illustrations. Featuring sophisticated layouts tools, automation features, and the ability to closely integrate print, online, and interactive layouts into a single file, Illustrator can have a very steep learning curve. This course will lay out a clear path to the new Illustrator user, with focused learning



tasks designed specifically to get you working in Adobe's premier illustration application quickly. You will finish this 8 week course with a completed project in your portfolio. (James Kramer)

8846-A894 3/28-5/16 Sa 12pm-2pm WHI 355

## QUICKBOOKS

### BOOKKEEPING BASICS (6HRS) \$125

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You'll also review how to reconcile your bank account and create financial statements (profit and loss, owner's equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. (Pat Coughlin)

8812-A894 4/18 Sa 9am-4pm ATC 115

### QUICKBOOKS PRO 2008 FUNDAMENTALS (6HRS) \$145

Get your company books open and ready for business! This workshop is filled with tips and tricks on using various versions of QuickBooks efficiently. Discover how to tailor your company preferences, walk through setting up items and services, and customize your Chart of Accounts. Manage customer and vendor lists while gaining hands-on experience with several transactions from invoices to deposits. Reconcile and balance your bank and credit card statements and explore basic reports and financial statements. Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics class is not required but highly recommended. Textbook included (\$20 value). (Keith Fowler)

8814-A894 5/2 Sa 9am-4pm ATC 220

### QUICKBOOKS: Custom templates and mailings (3HRS) \$65

Move your business beyond the basic QuickBooks Invoice, Sales Receipt, Statements, and Estimates. You will create custom forms by using the Custom Template dialog box and the Layout Organizer. Activate custom fields and use those fields in forms and reports. Discover how to access customer lists, export lists to MS Excel and create labels. Explore the QuickBooks Letter Wizard to create custom mailings for your advertisement and communications needs. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8828-A894 5/16 Sa 9am-12pm ATC 220

### QUICKBOOKS: Payroll (3HRS) \$65

Discover how to perform necessary payroll functions using Manual, Basic and Enhanced payroll features and decide for yourself, which is more suited for your company. Additional topics for this workshop will include: Washington State payroll laws and requirements, employee time tracking, setting up company and employee paid benefits, billing customers for time, setting up employees, paying employees, tracking tax liabilities, paying payroll taxes, and printing necessary forms and reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8831-A894 5/16 Sa 1pm-4pm ATC 220

### QUICKBOOKS: Custom reports and graphs (2HRS) \$55

Creating the right report can be a difficult and daunting task. Every business has specific needs when it comes to accessing and displaying their data. This module will cover a range from report basics to advance customization. Explore how to run preset reports, modify reports, and export and print reports. Discover how to graphically display your data using graphs and memorize reports for later viewing. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8832-A894 3/28 Sa 8am-10am ATC 220

8835-A894 6/6 Sa 8am-10am ATC 220

### QUICKBOOKS: Sales tax and inventory (2HRS) \$55

This workshop will cover what you need to know regarding sales tax and inventory using QuickBooks. Discover how easy it is to set up tax items, combine tax items, and track and pay sales tax. We'll also explore how to set up tax rates and payment agencies, and access various related reports. Small businesses that work with a limited inventory will benefit from the QuickBooks Inventory feature. Discover how to set up inventory items, adjust inventory, set-up reorder points, and access various inventory reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8833-A894 3/28 Sa 10am-1pm ATC 220

8838-A894 6/6 Sa 10am-1pm ATC 220

### QUICKBOOKS: Audit trails, theft prevention and advanced bookkeeping entries (2HRS) \$55

The workshop will cover advanced bookkeeping entries such as large purchase transactions, loans, and depreciation. You'll use Quickbooks Pro to make journal entries, adjusting entries, and discuss

closing your books. We will also discuss the proper way to handle non-sufficient funds and fix common bookkeeping mistakes. Workshop also includes multi-user accounts, auditing your books, and theft prevention. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). (Keith Fowler)

8839-A894 3/28 Sa 2pm-4pm ATC 220

8830-A894 6/6 Sa 2pm-4pm ATC 220



## TOURISM AND HOSPITALITY

### SUPERHOST: Customer service fundamentals (8HRS) \$99

Gain the skills and techniques to provide exceptional customer service. The objectives of the SuperHost fundamentals workshop are to provide participants with an understanding of the importance of excellent customer service skills; to help participants make their communication with customers more effective and efficient; to help participants demonstrate their attentiveness to customer needs; and to provide participants with an understanding of the social and economic contribution that a healthy tourism industry makes to their communities. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. Workbook included (\$20 value). (Staff)

8972-A894 4/17 F 8am-5pm ATC 112



## TRAINING FOR EDUCATORS

### DESIGNING EFFECTIVE COURSES FOR E-LEARNING AND THE WEB (18HRS)



\$199

Engage your students with effective and compelling courses for e-learning and the Web. This course is best suited for those who design and develop instructional or informational material for e-Learning, the Web, PowerPoint, and other delivery media. Others who can benefit are teachers, trainers, and writers who develop training and informational material. The course emphasizes Instructional Systems Design (ISD) methodologies used for gathering information, needs analysis, design, media selection, and creative media design activities. Join us as we explore examples of computer-based and Web-based course design that illustrate approaches that have been successful in the workplace. The instructor delivers the course using a pragmatic approach based on industry practices. (Ernie Thor)

9031-A894 4/14-4/30 TTh 6pm-9pm MON 210

### VALUES CLARIFICATION: Re-invest energy to achieve your potential (6HRS) \$129

Do you work with students or clients who face many barriers to success? Join us and discover the R.E.A.P. system to help guide your clients to a commitment of living their lives according to good character. R.E.A.P. stands for Re-investing Energy to Achieve your Potential and is a research based, interactive self-discovery experience in values clarification. You will explore stations of life concept, governing values, motivational scale concept, confidence and accomplishment paradigm and the relationship between truth and change and choices and decisions. If you work in the social service sector, criminal justice, education or with at-risk youth or adults this workshop is a must! Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Fredrick T. Bletson, Jr., M.A.)

9032-A894 5/16 Sa 9am-4pm ATC 104



## CATIA

CATIA Version 5 (V5) is Dassault Systemes' computer aided drafting and computer-aided manufacturing (CAD/CAM) software solution that allows you to define and make the tools needed to manufacture your products. CATIA is predominately used by design, tooling, and manufacturing engineers; commercial and consumer designers; and users of other CAD/CAM software programs. CATIA enables users to tailor product development according to their industry-specific requirements. With CATIA, users simulate the entire range of industrial design processes from marketing and initial concept to product design, analysis, assembly, and maintenance. This software is the standard in the aircraft industry and widely used in the automotive industry across the U.S.

**Training Designed for a Variety of Users:** These courses are ideal for manufacturing engineers, commercial or consumer designers, and others familiar with 3D construction from 2D instructions (carpenters, mechanics, electricians) interested in switching to CATIA. This includes current users of CATIA V5, those using CATIA V4 who will be upgrading to V5, and other CAD/CAM users who are new to the CATIA software program.

Those new to CATIA V5 and wish to become designers should consider taking all five of the following introduction classes:

- Intro to CATIA V5
- Assembly Design Fundamentals

- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integration

Current CATIA V5 users can enhance their skills by taking:

- V5 Surfacing Operations
- Intro to V5 Surfacing
- V5 Drafting Fundamentals
- and/or Assembly Design Advanced

Full class descriptions can be viewed at <http://v5strain.com>

**Training Options:** You can take the classes "On Line – Self Directed" using a web-based simulation of the CATIA software (you don't have to own the CATIA software license). Or you can choose to participate in the "Boot Camp" which is a five-week hybrid class that combines online simulation with instructor-led instruction in a lab setting. Both training models use a simulated CATIA program for all or part of the training. To view and experience a sample of the training methods go to <http://v5strain.com/coll/everettcc.htm> Please note that once you register and your username and password are activated, there are no refunds.

**Prerequisites and Hardware and Software Requirements:** You must have a working knowledge of Windows 98 (or a later version), experience using files and folders, and basic background in CAD (desired although not necessary). You can access the training software on any computer (IBM, MAC or Linux OS) with high speed Internet connection (recommended), a browser with Macromedia Flash plug-in installed, Adobe Reader (7.0.7 or higher), an active email account, and pop-up blockers disabled.

**Need a refresher?** Once you have successfully completed a course, you may request a FREE retake to refresh your memory as many times as you need within a two year period. We will reset your course for FREE for 21 days

**HYBRID - CATIA V5 BOOT CAMP (4.5 CEUs) \$3,500**

Obtain the fundamentals of CATIA V5 in five weeks in the "hybrid" training method that combines instructor-led sessions with web-based training. Once a week you will meet at the ATTC lab in South Everett using live CATIA V5 software. After each classroom session you'll have one week to reinforce skills using the online simulation training unit via the Internet (no CATIA license required).

**Boot Camp includes the first five classes recommended for those new to CATIA:**

- Intro to CATIA V5
- Assembly Design Fundamentals
- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integrations

8761-A894	4/6-5/4 Online				
	4/6-5/4	M	5-10 pm	ATC 113	
8822-A894	5/13-6/10 Online				
	5/13-6/10	W	5-10 pm	ATC 113	

**ONLINE – SELF DIRECTED**

Study CATIA online at your own pace in the comfort of your home or work setting. The curriculum is web-based and includes video demonstrations and interactive lab exercises using the CATIA simulation program. You can enroll in and start a class at any time plus you have access to the web-based class materials for 21 days from the date of activation. If you are new to CATIA you may wish to enroll in the "Online Package" which include the first five classes, for a saving of \$200!

**CATIA V5 ONLINE "PACKAGE" (4.0 CEUs) \$1725**

Includes Intro to CATIA V5; Assembly Design Fundamentals, Sketcher and Auto-Constraints, Part Design Fundamentals, and Part and Product Integration.

9118-A894 Online

**INTRO TO CATIA (.8 CEUs) \$400**

9080-A894 Online

**ASSEMBLY DESIGN FUNDAMENTALS (.8 CEUs) \$400**

9081-A894 Online

**SKETCHER AND AUTO-CONSTRAINTS (.8 CEUs) \$400**

9082-A894 Online

**PART DESIGN FUNDAMENTALS (.8 CEUs) \$400**

9083-A894 Online

**PART AND PRODUCT INTEGRATION (.8 CEUs) \$400**

9084-A894 Online

**DRAFTING FUNDAMENTALS (.8 CEUs) \$400**

9085-A894 Online

**INTRODUCTION TO SURFACING (.8 CEUs) \$400**

9086-A894 Online

**SURFACING OPERATIONS (.8 CEUs) \$400**

9087-A894 Online

**ASSEMBLY DESIGN ADVANCED (.8 CEUs) \$400**

9089-A894 Online

**FUNCTIONAL TOLERANCING AND ANNOTATION (.8 CEUs) \$400**

9090-A894 Online

**WIREFRAME FUNDAMENTALS (.8 CEUs) \$400**

9091-A894 Online



**GEOGRAPHIC INFORMATION SYSTEMS**

**APPLICATIONS IN GEOGRAPHIC INFORMATION SYSTEMS (GIS 205) (50HRS) (5 credits) \$492**

An extension of GIS 201. Course focus is on applying spatial analysis techniques, different methods of data input, advanced display techniques with 3D imagery, and working with software programming. This is a hybrid class; a portion of the work is done online. You must have reliable internet access or you may use the EvCC open student computer lab. Class meets twice per week on campus. See page 10 for more information. Self-support, non-tuition class; class cost \$492; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Kerry Lyste)

9683-A894 3/30-6/8 MW 12pm-3pm GWH 164

**INTERNSHIP IN GEOGRAPHIC INFORMATION SYSTEMS GIS 250 (1-5 credits) \$78**

Supervised work experience; may be with a qualified employer or in a project with a public or private agency. Students must have completed most of the required coursework and receive instructor permission. It is the student's responsibility to obtain the internship. Performance will be evaluated by the college instructor and the internship supervisor. This course is a self-support, non-tuition class; class cost is \$78 per credit; an additional technology fee may also apply. Payment is due at time of registration. Last day for 100% refund is 4 days after student's original registration. There is no 50% refund option. You cannot use the mail-in registration form to enroll in this class. Prerequisites: Instructor permission required. Prerequisites: Instructor permission required. (Kerry Lyste)

9681-A894 ARRANGED OFF SITE



**MANUFACTURING**

**CERTIFIED IN PRODUCTION AND INVENTORY MANAGEMENT**

EvCC's Corporate and Continuing Education Center Department has collaborated with the Puget Sound Chapter of APICS (Advanced Production, Innovation, and Competitive Success) to offer courses in Certified in Production and Inventory Management (CPIM), an internationally-recognized business and manufacturing logistics certification program. Employees of Fortune 500 companies such as Boeing, IBM, Microsoft, and Hewlett-Packard have benefited from this course series. Using a business-process approach to instruction, the CPIM program integrates five modules in a progression of increasing scope and rigor. Courses include Basics of Supply Chain Management, Master Planning of Resources, Detailed Scheduling and Planning, Execution and Control of Operations, Strategic Management of Resources, and APICS Supply Chain Professional.

For more information visit the APICS-NW web site at [www.apics-nw.org](http://www.apics-nw.org). You must register through EvCC Corporate and Continuing Education Center to receive Continuing Education Units (CEUs).

**BASICS OF SUPPLY CHAIN (30HRS) (3.0 CEUs) \$395/\$545**

Introductory course for production and inventory management personnel and CPIM candidates. This is an overview of the principles and concepts for planning and controlling the flow of materials from start to finish within a manufacturing or logistics-oriented organization. Topics include the types of manufacturing systems; relationships among forecasting, master planning, material requirements planning, production activity control, and purchasing; inventory storage and management; and just-in-time manufacturing. Also includes preparation for APICS-CPIM certification examination. Textbook included. Class fee: \$395 for APICS members (#8848), \$545 for non-members (#8849). APICS testing fee is not included in this class fee. Class will not meet on 5/25/09. (APICS Staff)

8848-A894	4/6-6/15	M	4:30pm-7:30pm	ATC 115
8849-A894	4/6-6/15	M	4:30pm-7:30pm	ATC 115

## STRATEGIC MANAGEMENT OF RESOURCES

(27HRS) (2.7 CEUs)

\$395/\$545

This capstone course in the CPIM series explores relationships of existing and emerging technologies and processes to manufacturing strategy and supply chain-related functions. Three main topics are: aligning resources with the strategic plan, configuring and integrating operating processes to support the plan, and implementing change. Textbook included. Class fee: \$395 for APICS members (#8854), \$545 (#8855) for non-members. APICS testing fee is not included in this class fee. (APICS Staff)

8854-A894 4/7-6/2 T 4:30pm-7:30pm ATC 115  
8855-A894 4/7-6/2 T 4:30pm-7:30pm ATC 115

## COMMUNICATIONS

See the Caregiving section for Great Communication is Simpler Than You Think.

### COMMUNICATION FOR SALES AND SERVICE (3HRS)

\$89

When everything else is equal (similar cost, product and general location), customers do business with the person who listens to them and understands their specific needs. Develop these skills and you'll be way ahead of the pack. Discover how to describe the uniqueness of your product or service in such a way that YOU become their only choice! This class is the perfect combination of communicating with confidence and sincerity while using practical business sense to get more sales and referrals. (Pamela Ziemann)

9029-A894 4/28 T 6pm-9pm BAK 110

## REAL ESTATE

### REAL ESTATE FUNDAMENTALS (60HRS) (6 CEUs CEUs)

\$299

This real estate course satisfies Washington State's pre-license education requirement and helps you prepare to take the Washington State Sales Person Licensing Exam. This course is offered in collaboration with CENTURY 21 North Homes Realty, Inc. The material is presented using either live lecture and discussion (\$299) or online (\$249). Topics are broken down into module format so you can start your studies at any time during the quarter. The course can be completed in ten weeks, two nights per week. The online format is at your own pace through home study and is PC Windows-based (not Macintosh compatible). You must complete 60 hours of study and all 20 sessions within 180 days. Fee includes textbook, (\$46.95 value), classroom materials, and access to mock exams. You may purchase an optional study guide (\$15) from the instructor. Classes are held at the Lynnwood location. You may choose when you would like to begin the course. Map and driving directions mailed with registration confirmation. Once you register for this course there is no refund option. (Linda McLaughlin)

9158-A894 ARRANGED LYNNWOOD  
9159-A894 ARRANGED ONLINE

## HOME AND GARDEN

### KITCHEN DESIGN AND REMODELING:

#### From a designer who loves to cook (2.5HRS)

\$25

Thinking about remodeling or designing your dream house? The kitchen is one room you'll use several times each day, and it should be functional as well as beautiful. Come with notepad and questions, and be prepared to talk about cooking, design layout, appliances, counter surfaces, flooring, lighting, and ventilation. Gary's light-hearted approach and anecdotes will stir your imagination and help you turn your dreams into realistic plans. (Gary Hartz)

9133-A894 6/4 Th 6:30pm-9pm MON 101  
9132-A894 4/6 M 6:30pm-9pm MON 101

### GARDENING AROUND PUGET SOUND

John Willson is the head gardener and founder of Swede Hill Dahlia and Sunflower Farm, a popular Whidbey Island nursery, specializing in field grown and greenhouse dahlias. Starting with just a five gallon bucket of tubers ten years ago, the family run farm now digs and divides about 3000 tubers, roots 800 greenhouse cuttings and harvests well over 10,000 stems for the fresh flower market.

### GARDEN TO VASE: Growing beautiful dahlias made easy (2.5HRS)

**NEW** \$39

Dahlias are a well-established favorite among many Northwest gardeners. An enormous range of color, form and size make dahlias a popular choice for a garden of any kind. With more than 50,000 registered dahlia cultivars in 570 classes, learning to choose, cultivate and harvest the flower can prove to be a challenging experience for beginning and expert gardeners alike. Join us and we'll unravel the myths on dahlia gardening. Fee includes all class materials; you may purchase from the instructor optional dahlia cuttings and book (value \$4-\$10 each). (John Willson)

9454-A894 4/9 Th 6:30pm-9pm ATC 104

## GARDEN TO VASE:

### Growing beautiful sunflowers made easy (2.5HRS)

**NEW** \$39

Sunflowers have never been so popular as they are today. An enormous range of color, form and size make sunflowers a popular choice for many gardens. With more than 150 sunflower varieties and as many as 10 new breeds being introduced each year as perennials as well as annuals, learning to choose, cultivate and harvest the flower can prove to be a challenging experience for beginning and expert gardeners alike. Join us and we'll unravel the myths on sunflower gardening. Fee includes all class materials; you may purchase from the instructor optional materials and book (value \$4-\$10 each). (John Willson)

9455-A894 4/16 Th 6:30pm-9pm ATC 104

## CULINARY ARTS

### DOMINICAN REPUBLIC COOKING AND CULTURE (3HRS)

**NEW** \$59

Explore the exotic island of the Dominican Republic and the inspiration for its cuisine. Bring the warmth and spices of Caribbean cooking to your kitchen. We will prepare a whole meal from appetizer to dessert while the rhythm of Merengue music plays in the background. Discover how easy it is to make exotic dishes such as Maduros and Moro de Frijoles Negros. We will also discuss the foods of the island and native traditions and culture. The instructor Francis Garcia is a native Dominican who has enjoyed the art of cooking from a very young age. (Francis Garcia-Fritts)

9172-A894 5/2 Sa 12pm-4pm NBI

### TEA TASTING FOR TEA ENTHUSIASTS (2.5HRS)

\$49

Come and sample favorite premium quality tea blends as well as outrageously expensive exotic teas from around the globe - some valued as high as \$160 per pound! Explore how to select, store, and serve a properly brewed cup of tea. Discover the rich history of the tea trade from the origins in China to the British influences of today. Class includes a formal tasting of several rare and exotic tea types while discussing the pairing of foods with tea and the proper etiquette accompanying the tea ceremony. Handouts included. For more information visit [www.yourcupoftea.org](http://www.yourcupoftea.org). (Susan Springer, CFCS)

9257-A894 4/18 Sa 10am-12:30pm BAK 103

### AFTERNOON TEA AND ETIQUETTE (2HRS)

\$49

The ceremony of afternoon tea was started in 1840 by Anna, the seventh Duchess of Bedford. Tea progressed from a simple "drink with jam and bread" into a full-blown social event. Explore the latest in social etiquette with an appreciation of the cultural and historical significance of tea. Discover how to brew a perfect pot of tea, how to finesse the tea time foods, and to avoid membership in "the tea drinkers Hall of Shame." You will enjoy a tea etiquette presentation in the Victorian and English traditions and discover the differences between a formal teatime experience and a family tea. Also, see a demonstration of antique and unusual teatime accessories; get practical tips on what to have on hand for your next tea party, as well as where to purchase both antique and modern teatime equipment. Handouts included. For more information visit [www.yourcupoftea.org](http://www.yourcupoftea.org). (Susan Springer, CFCS)

9258-A894 5/21 Th 6:30pm-8:30pm MON 101

## FINANCIAL MANAGEMENT

### RETIREMENT UNLIMITED:

#### Protection strategies to help secure your future (7.5HRS)

\$49

What are the barriers standing between you and a financially secure retirement? This course takes you beyond basic retirement strategies to help you recognize and break through these barriers and more! You'll examine common retirement concerns in America and discover surprising facts about retirement, critical questions to ask yourself about your retirement future, and how to grow your money. We'll also discuss how to protect your assets, especially your 401 (k) plan and what to do if your company downsizes and declares your pension plan bankrupt. This course has been carefully designed to provide current and comprehensive information, without overloading you with unnecessary financial jargon. Come alone or bring your spouse or partner. Price is per couple; both partners must register. (A. Sean Bailey, CFP®)

9034-A894 4/16-4/30 Th 6:30pm-9pm MON 220  
9036-A894 4/18-5/2 Sa 9:30am-12pm MON 220

**RETIREMENT PLANNING FOR TODAY:**

**Strategies for baby boomers  
(6HRS)**

**\$49**

What do you want to accomplish during your retirement years? Travel? Volunteer or work part-time? Pursue hobbies or follow a forgotten passion? Many of us see ourselves living our retirement years in a much different way than our parents did. To prepare for your retirement, you need a clear idea of your lifestyle goals. In this workshop you will explore your personal values and objectives as you define your long-term retirement goals. Course includes a 235-page workbook with examples and illustrations. This workshop will change your whole approach to planning for a fulfilling and enjoyable retirement. Come alone or bring your spouse or partner. Price is per couple; both partners must register. (Thor McClrath, CFP®, Registered Investment Advisor)

9140-A894	5/7-5/14	Th	6:30pm-9:30pm	MON 101
9142-A894	5/12-5/19	T	6:30pm-9:30pm	MON 101

**PROPERTY TAX REDUCTION (1.5HRS)**

**NEW \$49**

If you are at least 62 years old or disabled and make under \$35,000 a year, you may be eligible for a reduction of all or part of your property taxes. Join us as we explore the Snohomish County exemption application and determine if you are eligible. You may be eligible for past years too. All participants will be pre-screened for eligibility prior to the workshop date. (Sally Tritt-Collins)

9380-A894	5/16	Sa	9am-10:30pm	BAK 113
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**FINANCIAL PLANNING FOR WOMEN (10HRS)**

**\$45**

This class is designed specifically for women, by women. Discover how easy it is to save, invest, and work toward your financial goals. Whether you're just starting out or want to explore new options, this class will give you real-world strategies that are easy to follow. (Diana Jackson)

9880-A894	4/7-5/5	T	6:30pm-8:30pm	BAK 202
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**CAREGIVER TRAINING**

These courses fulfill the Washington State requirement of ten hours of continuing education for caregivers; however, they are open to anyone.

**DEALING WITH GRIEF AND LOSS (10HRS)**

**\$43**

Facing the loss of a loved one and dealing with the associated grief is one of life's most difficult situations. Whether for yourself or for someone else, this workshop will help you identify the stages of the dying process, ways to assist clients with comfort care, resources available in the community, and how cultural diversity affects the dying process. (Terry Miller)

9482-A894	4/7-4/9	TWTh	6pm-9:30pm	BAK 110
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**GREAT COMMUNICATION IS SIMPLER THEN YOU THINK (10HRS)**

**\$43**

Discover how to speak as well as how to listen. Communication is an everyday occurrence and good communication will enhance your life by decreasing stress, diverting arguments, and saving time. You will explore different modes of communication as well as effective communication, listening, and conflict management skills. (Terry Miller)

9470-A894	4/28-4/30	TWTh	6pm-9:30pm	BAK 110
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**OUTSMART STRESS! (10HRS)**

**\$43**

Life is stressful, but it doesn't have to be. You can outsmart stress by learning strategies to reduce stress, ways to cope when stressful situations occur, how to identify positive vs. negative stress, and tools you can use to manage stress. You will also discover how to share your stress management techniques with others. Your life can be stress-free! (Terry Miller)

9490-A894	5/12-5/14	TWTh	6pm-9:30pm	BAK 110
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**THE THREE D'S: Depression, dementia, demanding (10HRS)**

**\$43**

In this workshop you will define the meaning of depression, dementia and demanding behavior in clinical terms. Then we'll examine the treatments, medications, and interventions that will help clients live to the best of their abilities. Communication techniques to improve client interaction will also be covered. (Terry Miller)

9464-A894	6/2-6/4	TWTh	6pm-9:30pm	BAK 110
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**CERTIFICATION AND LICENSING**

See the Medical and Health Fields section for Veterinary Assistant, Nursing Assistant Certified and CPR: Basic life support for the healthcare provider.

**AUTOCAD 2009- ONLINE (150HRS)**

**\$1995**

AutoCAD is now the leading program for computer-aided design throughout the world. It is an essential tool in many industries, including mechanical and civil engineering, architecture, facilities planning and management. More employers use it, and need workers skilled in it, than any other CAD system — an now you can experience it online. The AutoCAD 2009 program takes a step-by-step approach to mastering AutoCAD 2009, starting with a few basic tools to let students create and edit a simple drawing, and then gradually introducing more advanced tools. Examples and practice exercises are taken from a variety of the fields where AutoCAD is used. This program begins by focusing on basic 2D drawing and editing tools, objects on layers, text, and basic dimensions. Once the student masters the basic skills, they will move on to explore efficiency tools, complex objects, using external reference/image files, advanced plotting, enhancing productivity with simple customization. Students will receive the required textbook and a 13-month student license for AutoCAD 2009. Upon registering, you are given an initial nine months to complete the program. Should you need more time, you may request a 6-month course extension at no additional charge. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds.

9910-A894	ARRANGED
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**COMPTIA™ A+ CERTIFICATION TRAINING - ONLINE (320HRS)**

**\$1695**

This entry-level program is designed to prepare students for the CompTIA A+ Certification with IT Technician designation. This credential validates the latest skills needed by today's Computer Support Professionals and is the skills benchmark that provides an entry point into an IT career. It is highly recognized for excellence in computer hardware and operating systems covering skills such as installing, upgrading, building, repairing, configuring, troubleshooting, optimizing, diagnosing, and preventative maintenance, with additional elements of professionalism and communication and security. This program is comprised of two modules. The CompTIA A+ Certification: Essentials module provides students with the knowledge of basic hardware, operating systems, and elements of security and soft skills. The CompTIA A+ Certification: IT Technician module is appropriate for those who work, or plan to work, in a mobile or corporate technical environment, or hold a position characterized by a high-level of in-person client interaction. Upon successful completion of this program, the student should be prepared to take CompTIA A+ Certification: Essentials (Exam 220-601) and CompTIA A+ Certification: IT Technician (Exam 220-602). The original course length is 6 months. If you need more time, you will receive a 4-month extension at no charge. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds.

9911-A894	ARRANGED
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**EVENT MANAGEMENT AND DESIGN - ONLINE (300HRS)**

**\$1895**

This exciting online program is structured to provide both practical knowledge and a comprehensive understanding of the modern special event industry. This course will prepare you to enter the profession with an understanding of the industry, or help you advance if you're already working in events. Students will build the foundation which you can use to build a career in special events or start your own special event business. This program is split up into two modules: Special Event Management and Special Event Design and Decoration. Each module includes multiple units complete with interactive media-rich presentations. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds.

9912-A894	ARRANGED
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**WEDDING PLANNING CERTIFICATION:**

**Making dreams come true (40HRS)**

**\$995**

In this eight-week program, students will gain the tools necessary to successfully grow and run a professional wedding planning business. This course is perfect for individuals looking to start their own wedding planning business, work in an existing business, or just plan weddings part time. This hands-on program covers everything a wedding planner needs to know, including managing contracts and vendors; wedding styles, themes, customs, and etiquette; types of services and revenue streams; sales and marketing; industry business practices and application; current bridal trends and fashion; and much more. Students will also have the opportunity to participate in real local weddings and meet with local industry vendors for additional hands-on experience. All textbooks and materials are included in the cost of the course (\$199 value). You must provide your email address at the time of registration. (The Wedding Planning Institute)

9039-A894	4/7-5/28	TTh	6:30pm-9pm	BAK 113
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## FLAGGER CERTIFICATION (6HRS)

\$59

This course fulfills the WA State training requirements for certification as a flagger. Course consists of lecture, slide presentation, and mock traffic situations. You will receive a certification card validated for three years. You must be 18 years of age or older. There is a half-hour lunch break and you are encouraged to bring a sack lunch. Pre-registration is required at least three days before class start date; however, it is recommended you register two weeks in advance. Payment is due at the time of registration. Note: We can also arrange a class for your employees at your business or at our training site. Call us for more information at 425-267-0150. You are viewing the winter 2009 schedule. There is a fall section available 11/29/08, 8am-2:30pm. Item #9196-A892. (Staff)

9196-A894	3/28	Sa	8am-2:30pm	IND 115
9192-A894	4/11	Sa	8am-2:30pm	IND 115
9193-A894	4/25	Sa	8am-2:30pm	IND 115
9194-A894	5/9	Sa	8am-2:30pm	IND 115
9195-A894	5/30	Sa	8am-2:30pm	IND 115
9190-A901	6/13	Sa	8am-2:30pm	IND 115
9191-A901	6/27	Sa	8am-2:30pm	IND 115

## WORLD INSTRUCTOR TRAINING SCHOOL (W.I.T.S.)

Fitness professionals are in demand and our local market is no exception! EvCC is now a host site for the World Instructor Training School (W.I.T.S.). W.I.T.S. has been providing quality training and testing since 1995 and is now pleased to announce that college credits are now available for most of their courses. The American Council on Education, the major coordinating body for all the nation's higher education institutions, has made it possible for W.I.T.S. graduates to apply the credits towards their degree of physical education or exercise science. If you want a real learning experience and time to develop your skills, we have the class for you. For more information about the fitness professional industry and available careers contact W.I.T.S. at 1-888-330-9487.

## PERSONAL TRAINER NATIONAL CERTIFICATION (36HRS)

\$499

Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Fifteen hours of hands-on practical training prepares you to work with clients one-on-one. Fifteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the sixth week. You will then participate in a 20-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR. This course will also help you prepare for the National Boards, an optional exam and credential of distinction. For more information go to the following website: [www.witseducation.com](http://www.witseducation.com). To order required textbook go to [www.witseducation.com](http://www.witseducation.com) or call 1-888-330-9487. It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. (Cost: \$77.97). Class meets 9am-noon at the Applied Technology Training Center (ATTC) and 1-4pm at Mieko's Fitness in south Everett. Class will not meet on 5/23/09. (Staff)

9205-A894	5/2-6/13	Sa	9am-12pm	ATC 115
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## HYPNOTHERAPY CERTIFICATION

This three-quarter class series, Basic, Intermediate, and Advanced Hypnosis (one 50-hour class per quarter) is designed to prepare those who wish to become a certified hypnotherapist or counselor, and for existing counselors, medical/dental professionals, and other practitioners wishing to incorporate hypnosis in their current practice. It is also ideal for those interested in hypnosis and/or self-hypnosis for personal growth. This is a hands-on, experiential training that will give you the skills to determine what creates the environments for healing and personal growth for your clients, and to confidently take clients through the next steps in their growth process. Approximately 20 hours of additional work is required outside of class consisting of self-study, several scripts, a 2,500 word essay, and a book report. These courses meet the national and international standards and are approved and accredited by the Association of Professional Hypnotists and Psychotherapists.

## ADVANCED HYPNOTHERAPY (50HRS)

\$425

This is the third of the three-course series for those who wish to become professional hypnotherapists and counselors. Explore proven techniques in working with children, weight loss, chronic illness, fibromyalgia, tinnitus, and smoking cessation. Combine neuro linguistic programming (NLP) with hypnosis to give you the edge in your field. Other topics will include non-verbal communication, hypnodonics, hypnoanalysis, REM therapy, past-life regression, and how to increase your client base. Handouts included. You can purchase the required texts *Transformation* (\$39.95) and the *New Hypnotherapy Handbook* (\$49.95) at [www.ronstubbss.com](http://www.ronstubbss.com). (Ron Stubbss, Cht, RC, CI)

9403-A894	4/7-5/26	T	6pm-9pm	ATC 115
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## WORLD LANGUAGES, CULTURE AND TRAVEL

EvCC's Northwest Language Center (NLC) specializes in the languages and cultures of European, Central American, and Latin American countries as well as American Sign Language. Services include customized on-site language instruction, translation and interpretation for the business community, language tutoring, country-specific cross-cultural training, and international student exchanges with Germany and Mexico.

The Nippon Business Institute (NBI) Japanese Cultural and Resource Center offers language and cultural enrichment workshops through the Continuing Education department specializing in Japanese and Chinese languages and culture.

## ASL

### AMERICAN SIGN LANGUAGE (ASL) CONVERSATION AND CULTURE - LEVEL I (10HRS) \$99

Do you have a deaf friend, co-worker, or family member you want to talk with using "their" language? American Sign Language (ASL), a common sign language used by the deaf, is fun and exciting to learn. Through role-playing, dialogue, and games, you will begin to learn a new language while exploring the deaf culture. Course includes finger spelling and basic ASL words and phrases. Adults and youth 16 and older welcome. Note: this class is taught by a deaf instructor; however, an ASL interpreter will attend the first class session. This class is non-credit. Required textbook can be purchased at the EvCC Bookstore (Ken Mikos, Signing Naturally Level 1 Workbook and DVD, Publisher: Dawn Press, ISBN: 9781581211276). (Nick LeFors)

9220-A894	4/14-5/12	T	6pm-8pm	BAK 208
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### AMERICAN SIGN LANGUAGE I (ASL& 121) (50HRS) (5 credits) \$390

Beginning sequence of courses in American Sign Language (ASL), a visual and gestural language used by Deaf people. These courses are intended to introduce you to the grammar and vocabulary of ASL while focusing on beginning conversational skills. Introduction to the history and culture of those who identify themselves as Deaf. The focus of this course is ASL, and its construction, use and value to the Deaf community. This course will encourage small and large group activities with exposure to Deaf culture. (Formerly ASL 101). Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Peggy Lee LeFors/Linda Bontrager)

9693-A894		MTWTh	1pm-2pm	BAK 205
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### AMERICAN SIGN LANGUAGE IV (ASL& 223) (50HRS) (5 credits) \$390

Continuation of ASL 222 at the intermediate level focusing on ASL fluency, ability to narrate events, make suggestions and requests, talk about and describe activities, family members, etc. and further improving on these skills. PR: ASL 121 or equivalent. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 31 and ends June 4. Payment is due at time of registration. Last day to register: March 25. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Linda Bontrager/Peggy Lee LeFors)

9700-A894	3/31-6/4	TTh	7pm-9:30pm	BAK 205
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## FRENCH

### FRENCH CONVERSATION AND CULTURE - LEVEL I (10HRS) \$99

In this beginning French class you will explore this beautiful language in a fun and relaxed atmosphere! By the end of the class you will be able to form simple sentences, make small talk with a friend, order food in a restaurant, identify everyday objects, and understand some of the French customs. Required textbook can be purchased at the EvCC Bookstore (Rudi Kost/Robert Valentin, French Visual Language Guide, Publisher: Barron's, ISBN: 0764122819). (Staff)

9221-A894	3/31-4/28	T	7pm-9pm	BAK 102
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### FRENCH CONVERSATION AND CULTURE - LEVEL II (10HRS) \$99

In this second level of our beginning French class, you will reinforce your basic knowledge of this beautiful language in a fun and relaxed atmosphere! You will also improve your communication skills. By the end of the class you will be able to maintain a simple conversation about daily routines and events. Prerequisites: French Level I or instructor permission. Textbook is the same as Level I. (Staff)

9222-A894	5/5-6/2	T	7pm-9pm	BAK 211
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**ITALIAN**

**ITALIAN CONVERSATION & CULTURE LEVEL I (10HRS) \$99**

This is an excellent course for those planning a trip to Italy or who are just interested in learning about Italian language and culture. You will explore Italian phonetics and correct pronunciation. Although essential grammar will be covered, the aim of this course is to enable you to express simple everyday phrases in Italian, including introducing yourself, asking directions, and describing people. Cultural topics of discussion will include greetings in Italian, the Italian school system, and young people in Italy. Required textbooks can be purchased at the EvCC Bookstore (Marcel Danesi, Italian Now!, 3rd Edition, Publisher: Barrons Educational Series, ISBN: 0764130730 and Marcel Danesi, Italian On the Go with Audio CDs, 3rd edition, Publisher: Barrons Educational Series, ISBN: 0764177567). (Nausica Zorzi)

9224-A894 4/1-4/29 W 7pm-9pm MON 120

**ITALIAN CONVERSATION & CULTURE LEVEL II (10HRS) \$99**

While continuing to increase vocabulary and build upon the grammatical structures learned in Level I, you will also increase your understanding of Italian culture. You will communicate in Italian about simple daily activities, including shopping, asking travel-related questions, and making a phone call. Cultural notes will include education, work, and weekends in Italy. Prerequisite: Italian Conversation and Culture - Level I or instructor permission. Text is the same as Level I. (Nausica Zorzi)

9225-A894 4/1-4/29 W 4:50pm-6:50pm MON 120

**INTRO TO MODERN ITALIAN HISTORY & CULTURE (HUM 175) (50HRS) (5 credits) \$415**

A survey of modern Italy, beginning with its unification, Il Risorgimento in 1860, through the country's evolution from a ravaged, post-war agrarian society into one of the leading industrialized countries in the Western World. Other topics will include Italian fascism, Mussolini, political structure, separation of church and state, economic recovery, social transformation in the 1950s and 1960s, terrorism, organized crime, Italy's low birth rate and aging population, and recent waves of immigration. The course enables students to gain an overview of Italy's historical, cultural, political, and social characteristics and, thus, a better understanding of Italian people in general. Course assignments and students' assessments will be completed entirely online. High-speed Internet connection is strongly recommended. PR: Completion of ENGL 098 or eligibility for ENGL& 101. Self-support, non-tuition class. Class cost is \$415 an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Robert Bertoldi)

9706-A894 3/30-6/8 ARRANGED 5pm-7:30pm

**ITALIAN I (ITAL 121) (50HRS) (5 credits) \$415**

Beginning course in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. (Formerly ITALN 101). In addition to the weekly class session, students are expected to participate and submit assignments online. High-speed internet connection is highly recommended. Self-support, non-tuition class. Class cost is \$415 an additional technology fee may also apply. Class begins April 2 and ends June 4. Payment is due at time of registration. Last day to register: March 27. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Robert Bertoldi)

9708-A894 4/2-6/4 Th 5pm-7:30pm MON 120

**JAPANESE**

**JAPANESE I (JAPN& 121) (50HRS) (5 credits) \$390**

Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. (Formerly JAPAN 101.) Students with one year or more of high school study should meet with Mayumi Smith for proper placement. Call her at 425-388-9380 for an appointment. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Masako Nair)

9684-A894 3/30-6/8 DAILY 10am-10:50am NBI 101

**JAPANESE II (JAPN& 122) (50HRS) (5 credits) \$390**

Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. The Japanese writing system is taught from early stage to provide total experience of the language. (Formerly JAPAN 102). PR: JAPN& 121 or instructor permission. Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply.

Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Hiroko Goto)

9685-A894 3/30-6/8 MW 7pm-9pm NBI 101

**RUSSIAN**

**RUSSIAN I (RUSS& 121) (50HRS) (5 credits) \$390**

Beginning sequence of courses to practice functional elements of Russian pronunciation and grammar in the context of practical conversational Russian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. (Formerly RUSS 101). Self-support, non-tuition class; class cost \$390; an additional technology fee may also apply. Class begins March 30 and ends June 8. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. You can enroll online or in the Enrollment Services office located in the Jackson Center on or after March 6. (Maria Kashani-Branson)

9699-A894 3/30-6/8 MW 7pm-9:30pm GWH 264

**SPANISH**

**SPANISH CONVERSATION AND CULTURE - LEVEL I (16HRS) \$99**

Planning to visit a Spanish-speaking country? Let us help you prepare for an enjoyable trip. Join us to explore basic Spanish conversational phrases and vocabulary - how to order food in restaurants, use the transportation system, ask for assistance, and much more! You'll also study Spanish culture through presentations. No prior knowledge of Spanish is necessary. Required textbook can be purchased at the EvCC Bookstore (Kershul, Spanish in 10 Minutes a Day, Publisher: Bilingual Books, ISBN: 0944502598 or Kershul, Spanish in 10 Minutes a Day with Audio CDs, ISBN: 1931873860).

9228-A894 3/31-4/28 T 6:30pm-8:30pm BAK 210

**SPANISH CONVERSATION AND CULTURE - LEVEL II (16HRS) \$99**

For those who already speak some Spanish, this class will provide you with additional useful conversational phrases and vocabulary to help make your visit to a Spanish-speaking country more enjoyable. In addition to studying routine phrases to use in restaurants, shops, and offices, you will explore the culture of the country you plan to visit. Required textbook is the same as Level I. Prerequisites: Spanish Conversation and Culture Level I or instructor permission.

9231-A894 5/5-6/2 T 6:30pm-8:30pm BAK 211

**SPANISH FOR TRAVEL: Quick course (3HRS) \$49**

Planning a trip to a Spanish-speaking region? Join us and discover the practical expressions and terminology to make your leisure trip enjoyable; all in only three hours!. Topics include greetings; etiquette and social niceties; introductions of self and others; numbers; complimenting people; ordering food and drink; requesting emergency assistance, registering in a hotel and more. No prior knowledge of Spanish necessary. All materials included (\$5 value). (Beatriz Johnson)

9870-A894 4/4 Sa 9am-12pm BAK 206

9871-A894 4/25 Sa 9am-12pm BAK 206

9872-A894 5/16 Sa 9am-12pm BAK 206

**COMMAND SPANISH®**

Do you wish to communicate better with the Hispanic population you come in contact with on the job? The Northwest Language Center is proud to be certified as an official provider of Command Spanish®, Inc. materials. The following courses use Command Spanish®, Inc. training packages and offer accelerated programs customized for your career needs, all in a low-stress class environment.

**EVERYDAY SPANISH LEVEL I (15HRS) \$169**

An exciting new workshop for those who have been waiting for a basic introduction to practical conversational Spanish without the grammar rules! In just 15 fun-filled hours you will discover how to say and comprehend many expressions used in everyday Spanish. Use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more. You'll also explore many interesting aspects of the Latino culture including the Hispanic family structure, Hispanic surname system, gestures, and body language. This course has been tremendously popular at other colleges in the U.S. and we're excited to offer it here in Snohomish County! Textbook and CD included in fee (\$32 value). (Vidal Martin)

9232-A894 4/4-5/23 Sa 10am-12pm BAK 208

## TRAVEL

### PLANNING YOUR ITALIAN VACATION (3HRS) \$39

Whether you are a first-time traveler or experienced globetrotter discover strategies and practical ideas to make your Italian dream vacation a reality. Topics include the best time of year to travel; choosing cities; how long and where to stay; what to pack and what to wear; cultural and etiquette notes so you won't look like a tourist; personal and hotel security; public transportation, car rentals and driving; money matters, shopping and more! All materials included (\$5 value). (Rem Malloy)

9040-A894 4/9 Th 6:30pm-9:30pm IND 103

### SAVING \$\$ ON YOUR EUROPEAN VACATIONS (2HRS) \$39

Don't let the weak U.S. dollar keep you away from Europe. This class provides first-time travelers and experienced globetrotters with the strategies and practical ideas to save money before, during and after your trip to Europe. Discover how to create a money-saving travel plan before your trip, strategies for getting the lowest airfare, how to save on different types of accommodations, and how to track the Euro for the best exchange rate. All materials included (\$5 value). (Rem Malloy)

9043-A894 4/14 T 6:30pm-8:30pm IND 103



## CREATIVE WRITING

### PUBLISH, MARKET, AND SELL YOUR BOOKS ONLINE (6HRS) \$79

Discover how easy it is to publish and market your own book! Digital technology has revolutionized the way books are printed these days. Where press runs were once for tens of thousands of books, now "print on demand" techniques (or POD) can deliver small runs - even single copies of a book - profitably. Professional publishing is within reach of anyone who can master a few tools. And the Internet makes it possible to market these books to a worldwide audience. Bring a sack lunch for the half-hour lunch break. (Dany Byrne)

9399-A894 5/9 Sa 10am-4pm ATC 220

## CREATIVE WRITING - ONLINE

You may start these classes at any time during the current term. Please provide your email with registration.

### GET ORGANIZED - Just for writers - ONLINE (12HRS) \$49

As freelance writers, it is easy to be overwhelmed with great ideas, distracted when trying to write, and disorganized to the point of getting very little accomplished. This course will give you the tools to develop a personalized, flexible routine to keep all your writing projects on track and moving toward completion. Discover how to expand your research to include multiple projects; keep track of queries and rejections; log expenses and tax deductions; and take advantage of seasonal opportunities. You'll find that this system of organization really works! (Beverly R. Schulz, Ph.D.)

9102-A894 3/30-5/15 ARRANGED

### WRITING FOR CHILDREN - ONLINE (20HRS) \$109

Writing for children is a specialized market. We'll look at what succeeds and what doesn't, how to submit proposals and where, and strategies for making this kind of writing accessible and interesting. (Ariele Huff)

9242-A894 ARRANGED

### CHARACTER DEVELOPMENT IN WRITING - ONLINE (20HRS) \$109

Authentic and interesting characters are the central element in good fiction or nonfiction. Through unique exercises and lively discussion you will discover new skills in character development that will help improve any writer's work. Explore the differences between flat and round characters; identify the characteristics of the hero, victim, and villain; define the five elements of fiction and nonfiction; and much more! (Ariele Huff)

9243-A894 ARRANGED

### TRAVEL WRITING - ONLINE (20HRS) \$109

Travel writing is one of the most lucrative and enjoyable fields in publishing. Discover how to turn your trips (past and future) into \$\$\$. The class includes information and practice in topic selection, different article formats, package presentation, and market selection. (Ariele Huff)

9244-A894 ARRANGED

### FREELANCE WRITING - ONLINE (20HRS) \$109

Increase your chances of selling your writing. We will discuss market research techniques and you'll create a query letter, cover letter, short piece for publication, and book synopsis. All these pieces and others receive instructor feedback. Instructor is a successful freelance writer with 30 prolific years in the field. (Ariele Huff)

9245-A894 ARRANGED

### WRITE ABOUT YOUR LIFE - ONLINE (20HRS) \$109

Write about your memories and experiences for the purpose of reminiscing or creating articles, books, and souvenir memoirs for cash, friends, and/or family. Ariele Huff is a nationally syndicated columnist who has used her own true stories for the last 30 years to make money and entertain people. (Ariele Huff)

9246-A894 ARRANGED

### DO YOU WANT TO BE AN EDITOR? - ONLINE (20HRS) \$109

Becoming an editor of a periodical is one of the most satisfying and interesting jobs available, especially for writers and other word-oriented people. Discover the requirements for this job, how and where to present yourself to be hired, professional editing tricks, and how to create a niche for the publication of your own writing. The instructor is the Senior Editor for American Road Magazine. (Ariele Huff)

9247-A894 ARRANGED

### CREATING A SELLING NOVEL - ONLINE (20HRS) \$109

If you have written a novel, are in the process, or plan to write one, this 10-session class is tailor-made for you. Discover how to write or improve your novel to appeal to readers, agents, and publishers. We'll explore story promise, character arcs, backstory events, inner and outer story stakes, point of view, story hooks, story arc, reaction structure, and much more. (Ariele Huff)

9248-A894 ARRANGED

### SELL YOUR NONFICTION BOOK-ONLINE (20HRS) \$109

Explore the elements of nonfiction book proposals. Topics include bios, marketing analyses, concept statements, query letters, and more. By formulating these marketing tools you'll discover the improvements your book needs to get it sold. Instructor is a skillful editor, widely published writer, and editor of numerous periodicals and books. Not necessary to have completed a book to take this class. (Ariele Huff)

9250-A894 ARRANGED

### COMMAS TO CONTENT: Edit your own writing - ONLINE (20HRS) \$109

Discover the basic skills for a foundation in successful writing - whether academic, creative, business, or marketing. You will create brief writings in each style of rhetoric, progressing through the writing stages from brainstorming to proofreading. Research methods, documentation styles, and rules of grammar will be covered. (Ariele Huff)

9251-A894 ARRANGED

### WRITING WINNING LETTERS AND E-MAILS - ONLINE (20HRS) \$109

Whether you're seeking a promotion, a new account, stronger ties in business, a new job, a better deal, an apology, a refund, or freebies, a few well-placed words can turn the trick. Discover the basics of creating persuasive messages in this to the point workshop where we'll look at your specific needs as well as general tips. (Ariele Huff)

9252-A894 ARRANGED



## PERSONAL INTEREST

See the Recreation and Fitness section for Bicycle Maintenance. See the Business Focus section for Create a Website for Fun and Profit.

### BLOGGING: Share your thoughts, talents, and interest (2HRS) \$49

Blogging is the most popular new trend on the Internet. Starting a blog is easy, free, and anyone can begin blogging in minutes. All you need is an interest that you care about and want to share. Anyone with something to say can be a blogger. Whether you love photography, cooking, mystery novels, politics, or just talking about your day, there is a blogging community for you. This class will explain how to get a free accounts at popular blogging sites, how choose a design for your blog, and how to add photos and videos to your blog. No experience required. (Dany Byrne)

9896-A894 5/16 Sa 9am-11am ATC 221

### YOUTUBE: Share your videos (2HRS) \$49

YouTube is one of the fastest growing and most popular sites on the internet. Everyone from aspiring movie makers to folks wanting to share vacation videos with friends and family can - and does - use YouTube. However, to get the best looking videos, you need to know a few tricks. Discover what formats work best with YouTube, how to edit your videos for best impact, and how to add music and titles to give your videos a professional look. You don't need expensive or complicated software. In fact, you don't even need a camcorder. Everyone can make a great video - and after this workshop, you will be ready to share your movies with the world. (Dany Byrne)

9897-A894 5/16 Sa 12pm-2pm ATC 221

**BICYCLE MAINTENANCE FOR WOMEN (1.5HRS) \$29**

Ladies! If you are ready to become skilled at basic bike maintenance this is the class for you. Discover what tools to carry on every ride, as well as how to fix a flat, repair a broken chain, and do adjustments to brakes and shifting. Bring your questions, we'll provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 98258 425-334-7812 and visit the website at [www.bikeworksls.com](http://www.bikeworksls.com). Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9318-A894	4/8	W	6:30pm-8pm	OFF SITE
9319-A894	5/13	W	6:30pm-8pm	OFF SITE

**BICYCLE MAINTENANCE (1.5HRS) \$29**

Get the skills needed to maintain your bicycle from a professional. Scott Stuart will show you how to get your bike in top shape for riding, with valuable tips and tricks of the trade. Discover how to adjust your brakes, derailleurs, headset and bottom bracket, as well as how to change your tire. This course is appropriate for beginning and advanced riders. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 98258 425-334-7812 and visit the website [www.bikeworksls.com](http://www.bikeworksls.com). Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9320-A894	4/22	W	6:30pm-8pm	OFF SITE
9328-A894	5/20	W	6:30pm-8pm	OFF SITE

**MAKE YOUR OWN BIODIESEL! (5.5HRS) \$75**


Try your hand at making your own fuel from used restaurant oil! Discover the chemistry and helpful tricks of making quality biodiesel, as well as experimenting with different vegetable oils, catalysts, and pH indicators. Explore reactor design, comparing the "Applesseed" reactor (which we will operate in class) and the automated BioPro processor which the instructor uses for a fuel coop. Other topics will include myths and facts about biodiesel; quality control; washing; cold weather issues; local availability of supplies and equipment; and what's going on locally and nationally with the biodiesel movement. Appropriate for ages 17 and older. Bring a sack lunch for the half hour break. (Lyle Rudensey, M.Ed)

9327-A894	4/25	Sa	10am-3:30pm	ATC 104
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**FANTASTIC FELINES: Introduction to Tellington TTouch for cats and kittens (3HRS)  \$69**

Does your cat refuse to use the litter box, bully other cats in the family, or is too frightened to come out from under the bed? Then this hands-on, interactive course is for you! Improve your cat's health and well-being using the Tellington TTouch method. You'll discover several of the basic circular touches, lifts and slides that can help reduce anxiety, fear and aggression in your cat, as well as practice TTouch first aid techniques that can save your cat's life. You'll also explore techniques for working with feral cats. Bring a stuffed animal (not your kitty!) to practice with. Fee includes book *Getting in TTouch With Your Cat* (\$15 value). (Shannon Finch)

9451-A894	5/9	Sa	1pm-4pm	ATC 104
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**BEFORE THE STORK DELIVERS: Preparing pets for babies (3HRS)  \$65**

While bringing home a new baby is an exciting and joyous event for parents, the pets in the family might feel differently! The best time to prepare them is before your baby arrives. Discover the tools to help your pets happily and safely adjust to the new addition to your family. Topics include creating a plan, stress management and training techniques, maintaining the bond with your pet when you're busy, and what not to do after baby comes home. \$65/individual or \$85/couple: both partners must register. (Shannon Finch)

9452-A894	6/6	Sa	1pm-4pm	ATC 107
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**KIBBLES AND BITES: General canine nutrition (3HRS)  \$49**

Ever wonder what's in that dog food? This workshop provides a basic foundation on canine nutrition. Gain knowledge to make a more informed choice on what to feed your dog. Topics include canine nutritional needs. What to look for when buying dog food, how to analyze dog food labels, and much more! Come and get a passport to join the guided tour through the kibble universe. (Dayna Moncrief)

9379-A894	5/2	Sa	1pm-4pm	BAK 110
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**AN INTRODUCTION TO VOICEOVERS: Getting started in voice acting (2HRS) \$55**

Have you ever wondered whose voice you are listening to on TV and radio commercials? How about documentaries or audiobooks? You, too, can become a professional voiceover artist! This fun, informative, and empowering class will let you explore the basics of entering a successful career as a voiceover artist. We will discuss some of the many details of the voiceover industry, the importance of your voiceover demo, and much more. Be warned, many who have taken this class have gone on to become real, bona-fide, professional voice actors. Come ready to laugh and be inspired. (Voices for All, LLC)

9388-A894	6/1	M	6pm-8pm	IND 101
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**AN INTRODUCTION TO MODELING FOR ORDINARY PEOPLE (2HRS) \$49**

Find out if modeling might be right for you! We will discuss the different ways of getting started - the good ways, the bad ways, and the ugly ways of entering the world of modeling. This is an interactive class where you will experience what it is like to be in a photo shoot. You will discover some valuable tips on how to be photographed and look your best! This course will take you into the world of the modeling agencies, the types of jobs most commonly booked, and the types of models the agencies will select. You will also have the opportunity to participate in a "test" photo shoot (students do not keep any photos). This class is appropriate for students aspiring to be models who are 17 years of age and older. (Ordinary Models Staff)

9395-A894	4/29	W	6pm-8pm	BAK 102
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**NATURAL As (3HR) \$49**

Would you like to increase your grade point average quickly and easily? In this workshop you will discover that any student can significantly enhance grades, self-confidence, and chances for scholarships and college admissions by performing academic skills in alignment with the brain's natural patterns. This makes note-taking, reading, studying, memorizing, and test-taking amazingly efficient. Discover simple methods for understanding math and other subjects, optimizing focus and concentration, and preventing test anxiety. Students of all ages describe this class as "awesome," "necessary," and "easy-to-understand." The instructor graduated at the top of his college class with a 4.0 GPA, has a Juris Doctor degree from Brigham Young University, and conducts academic success seminars across California. \$30 due to the instructor at the first class session for outline, handouts, workbook, and CD. Parents who wish to attend with their minor child must register and pay the course fee; but can share course materials with their child. Appropriate for ages nine and older. (Curtis Adney, M.S., J.D)

9315-A894	4/19	Sa	9am-12pm	BAK 113
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**WHAT WERE YOU BORN TO DO (4HRS) \$49**

You were born to make a unique contribution to humanity. Progressing toward this purpose brings joy and abundance. Straying from it causes stress and emptiness. To accomplish this mission, one of the 33 Natural Talents™ is wired into your DNA. It's so subtle you rarely notice it; yet so powerful it's the source of your highest potential. Elvis, Oprah, and Einstein were all just 'doin' what comes naturally. Applying your natural talent relentlessly will magnetically attract all the desires of your heart. \$30 payable to the instructor for an assessment tool and comprehensive manual. (Curtis Adney, M.S., J.D)

9316-A894	4/18	Sa	1pm-5pm	BAK 113
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**AWAKENING THE GODDESS WITHIN (3HRS) \$69**

A magnificent goddess lives inside every woman. But how can you, a 21st century woman, juggling overflowing demands and pressures, navigating the many roles you play, find a way to connect with the goddess within? In this experiential workshop you'll explore how to tap into your inner wisdom, discover your heartfelt desires, awaken to how powerful you really are and rediscover your wholeness. The path of awakening the goddess within leads you to live a more vibrant and empowered life. Come join us and nurture, celebrate and honor your brilliance! Bring a notebook to class. (Suzette La Plant)

9883-A894	4/25	Sa	1pm-4pm	BAK 113
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**THE POWER OF CLARITY: A gateway to creating a passionate life (3HRS) \$69**

Is it time for you to pause and figure out what you really want to do with the rest of your life? What's stopping you from creating an inspired, happy, exciting, passionate, fulfilling, prosperous and successful life? The Power of Clarity is a key component to unlocking your passion. Clarity leads to empowerment, joy, energy and vitality. In this experiential and energizing workshop you'll discover, awaken to, and embrace the whispers of your heart and fan the flames of your deepest desires. Join us and open new doors to creating a passionate life! Bring a notebook to class. (Suzette La Plant)

9884-A894	5/2	Sa	1pm-4pm	BAK 113
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**THE ENERGY EDGE: Strategies to transform the way you live (3HRS) \$69**

Imagine what your life would be like if you had more energy to fulfill your heart's desires. Visualize yourself, your relationships, your business, and your life infused with new energy. Energy is an internal navigation system leading you on a journey to your destiny. The Energy Edge is a valuable skill set to use daily to revitalize your energy, restore balance, increase vitality and well-being. In this informative experiential workshop, explore strategies to identify, discern, and alter subtle energy to improve your life, your health, and your relationships. Ignite your passion and become unstoppable! (Suzette La Plant)

9885-A894	5/16	Sa	1pm-4pm	BAK 113
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## VALUES CLARIFICATION: Re-invest energy to achieve your potential (6HRS) \$129

Do you work with students or clients who face many barriers to success? Join us and discover the R.E.A.P. system to help guide your clients to a commitment of living their lives according to good character. R.E.A.P. stands for Re-investing Energy to Achieve your Potential and is a research based, interactive self-discovery experience in values clarification. You will explore stations of life concept, governing values, motivational scale concept, confidence and accomplishment paradigm and the relationship between truth and change and choices and decisions. If you work in the social service sector, criminal justice, education or with at-risk youth or adults this workshop is a must! Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Fredrick T. Bletson, Jr., M.A.)

9032-A894 5/16 Sa 9am-4pm ATC 104

## AMAZON SELLING 101: The basics of selling on Amazon.com (2HRS) \$55

Discover the ease of selling on Amazon. Amazon's growth in the second quarter of 2008 exceeded 41% and growth is projected to continue as more customers turn to the Internet to shop. If you've been selling on eBay or Craigslist it's time to jump on and profit from the power of Amazon. Topics include who, what, and why you should sell on Amazon; the new features Amazon is rolling out that will skyrocket your profits; which program is right for your business; how to profitably list an item; a primer on shipping and how not to lose your hard earned profits; maintaining your inventory and sanity for selling on eBay, Amazon, and other sales channels; Amazon payments — when you'll get paid; and where to find help when you have questions. (Cindy Shebley)

9047-A894 5/13 W 6pm-8pm ATC 108

### EBAY

## EBAY SELLING I: The basics of eBay selling (3.5HRS) \$55

Whether you simply want to get rid of "stuff," desire additional part-time income or a serious eBay business, this class is your foundation. Sellers explore how to set up an eBay Seller account, create successful eBay auction listings, upload pictures, and accept credit card payments online with PayPal. Discover buying and selling "tips, tricks and the traps" to avoid. Covers how to conduct market research analysis, determine shipping costs, and find out where to get FREE shipping supplies! You will have the option to purchase a resource text (\$35) from the instructor. Prerequisite: Fundamental working knowledge of your computer and understanding of a basic Internet search is recommended but not required. (Kevin Boyd)

9391-A894 5/5 T 6pm-9:30pm ATC 107

## EBAY SELLING II: Beyond the basics of eBay selling (3.5HRS) \$55

Quickly shift your eBay selling into high gear! Discover advanced selling and photography tips and best practices for creating compelling listings that will draw the most bids and beat your competition. Plus, how to effectively market, organize, and manage your eBay sales. Also covers eBay Stores, plus many FREE automation tools that can eliminate mundane tasks and streamline your eBay selling. You will have the option to purchase a resource text (\$35) from the instructor. Prerequisite: eBay I or equivalent. (Kevin Boyd)

9392-A894 5/12 T 6pm-9:30pm ATC 107

### PERSONAL ENRICHMENT- ONLINE

You must have access to a PC with Internet Explorer 6.0 or its equivalent on a Mac, and possess intermediate PC skills. Please provide your email with registration.

## FINDING THE RIGHT HAIRSTYLE - ONLINE (24HRS) \$89

Do you feel your hair is drab and unfashionable? How much more alive would you feel with a customized makeover? This online class provides professional mentoring and how-to hair care tips from the comfort of your own home. Topics include the right style for your face shape; hair type and texture; hair color and you; tools of the trade; shampoos, conditioners and styling products; and stretching your \$\$ between appointments. In addition you will send the instructor a digital photo and she will conduct a personal analysis by digitally superimposing several styles to your image, record these onto videotape, and then provide photos you can take to your stylist to create your new look! You will have six weeks to complete the course but it is truly self-paced. (Barb Quinn)

9267-A894 4/28-6/11 ARRANGED

## TEACHING ON THE INTERNET - ONLINE (24HRS) \$69

In this course you will explore converting existing classes to online instruction; using streaming audio/video, slides, and graphics; exploring management systems; researching courseware options; holding online meetings; testing and cheating; facilitating your online class; finding free resources; and getting buy-ins for your online course. By the end of Lesson 4 you will be able to invite students to your new classroom without spending a dime. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9270-A894 4/28-6/11 ARRANGED

## TELECOMMUTING - ONLINE (24HRS) \$49

Tired of dropping your kids at daycare and fighting bumper-to-bumper traffic only to suffer through another day in a stress-filled environment? What would happen if you acquired the strategies of the sixteen million telecommuters who work from home each day? We will explore the most in-demand telecommuting jobs; what pay/benefits to expect; how to identify telecommuting-friendly companies; how to market yourself; and how to spot the scams. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9271-A894 4/28-6/11 ARRANGED

## CARING FOR YOUR AGING PARENTS - ONLINE (24HRS) \$49

Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; medical care options; living arrangement options; managing the finances; and available resources for both yourself as a caregiver and your parents. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9273-A894 4/28-6/11 ARRANGED

## GET ORGANIZED WITH EASY HOUSEHOLD MANAGEMENT ONLINE (12HRS) \$49

Would you like to have a clean home, cupboards you can open (even when guests are looking), meals ready, clothes washed, bills paid, and some time for yourself? Join us as we explore a wonderful method of putting order into your life that's easy and fun. We'll work with the Sidetracked Home Executives, Inc.'s tried and true card file, Connie Emerson's concept that anything can be done in 30 minutes, and other great advice. Whether you're a stay-at-home mom, full-time employee, or somewhere in between, you'll find this flexible, adaptable program a wonderful asset in bringing order to your life. You may start this class anytime during the current term. Required textbook is widely available at local bookstores (Pam Young, Sidetracked Home Executives, Publisher: Warner Books, ISBN: 0446677671). (Beverly Schulz)

9275-A894 3/30-5/15 ARRANGED

## WHAT EVERYONE OUGHT TO KNOW ABOUT THE "LAW OF ATTRACTION" - ONLINE (24HRS) \$69

You are already experiencing the "law of attraction" in your life - with jobs, money, relationships, and happiness. Are you satisfied with the results? Chronic thoughts you hold in your mind tend to become your experiences. What you think becomes your beliefs, which become your perceptions of life, which then become your experience. This mind-and-heart-opening class shares with you the "secret" of how to stop attracting things you don't want and start attracting things you do want. You will have six weeks to complete the course, but you can work at your own pace. (Gary Fugere)

9294-A894 4/28-6/11 ARRANGED

### MUSIC

## GUITAR FOR ADULTS AND TEENS LEVEL I (8HRS) \$99

Play the acoustic guitar! You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. (Eric Wood)

9276-A894 4/7-6/26 T 6:30pm-7:25pm BAK 111

## GUITAR FOR ADULT AND TEENS - LEVEL II (8HRS) \$99

Move forward with your guitar playing skills. You'll explore barre chords, power chords, rhythm patterns, and chord progressions that are commonly used in popular music. Plus, as usual, we'll discover many new pop and rock songs to play while strengthening our skills. Please bring an acoustic guitar, guitar pick and guitar tuner to class. (Eric Wood)

9094-A894 4/7-5/26 T 7:30pm-8:30pm BAK 111

### ARTS AND CRAFTS

## INTRODUCTION TO MOSAICS (4HRS) \$45

Discover how to turn chipped and broken treasures into new and interesting art for your home or for gifts. You will explore the basics of mosaic art as you create a colorful wall-hanging. Using this easy method, you will design your own pattern using a wide variety of colorful ceramic pieces and interesting found objects. All materials needed for your project will be provided by the instructor, including a wide variety of colorful shards. You are also welcome to bring your own items from home (broken dishes, beads, beach glass, etc.). Fee includes materials (\$10 value). You may purchase optional mosaic items (approx. \$2 each) from the instructor. You are viewing the winter 2009 schedule. There is a fall section available 12/6/08, 9am-1pm. Item #9280-A892. (Jean Kroll)

9280-A894 5/2 Sa 9am-1pm IND 101

**MOSAIC STEPPING STONES (3HRS)**

**\$39**

Adorn your yard or garden with colorful and unique stepping stones. Discover this simple method that requires a ready-made stepping stone, a wide variety of colorful tiles and decorations, and your own creativity and personal touch. The techniques and materials used will allow students to create unique mosaic artwork to last a lifetime. Most materials needed for your project will be provided by the instructor, including a wide variety of colorful shards (\$10 value). You are also welcome to bring your own items from home (broken dishes, beads, beach glass, etc.) if you choose. NOTE: Participants must bring a pre-cast stepping with a smooth surface to class (available at most home improvement or garden stores). (Jean Kroll)

9283-A894 6/6 Sa 9am-12pm IND 101

**INTRODUCTION TO STAINED GLASS (18HRS)**

**\$159**

Discover the time-honored craft of stained glass. You will explore the process of creating a stained glass panel. Students will progress at their own pace and develop projects appropriate to their skill levels - from light catchers to lampshades. Topics to be covered include design and color, as well as technical issues such as cutting, foiling and leading. Safety will be addressed in depth. All levels welcome. Basic materials are supplied (some glass, foil, lead, and solder; additional costs will vary depending on individual projects). (Bob Mitchell)

9405-A894 5/5-6/9 T 6pm-9pm WHI 361

**JEWELRY**

**BEGINNING WIRE WRAP JEWELRY (3HRS)**

**\$35**

Discover how to make unique, eye catching wire-wrapped jewelry that will express your individual taste and creativity. Here's your chance to make beads, gems stones, and crystals into designer jewelry in just one evening of fun and imagination. You will explore cutting wire, making a regular loop, and bending and wrapping wire to make a bead dangle. You'll also explore how to use jump rings, split rings, toggles, and clasps. After review and practice you will be able to make a single dangle earring, cluster, and stacked earrings. Once these basic wire techniques are mastered you are off and beading! Required materials: chain nose pliers, round nose pliers, and wire cutters. Basic wire and beads provided. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Map and driving directions will be mailed with your registration confirmation. (Chris Warrington)

9864-A894 4/7 T 6pm-9pm OFF SITE

**BEGINNING BEAD STRINGING (3HRS)**

**\$35**

Discover how to construct a stunning necklace with beads. In this class you will incorporate a variety of beads and gems into a piece of designer jewelry you'll be proud to wear, give as a gift and even sell. Techniques include how to use clasps, crimps, and stringing material. Required materials: focal beads or beads, accent beads, and filler seed beads. Stringing material and base metal clasp provided. Class held at Treasured Beads, 9214 State Ave.

9865-A894 4/14 T 6pm-9pm OFF SITE

**TWISTED WIRE BANGLE BRACELET (3HRS)**

**\$45**

Explore how to create a modern, one-of-a-kind bangle bracelet using wire, attention-grabbing focal beads, and accent beads. Bangles are timeless jewelry pieces that will nicely compliment any outfit. You will discover how to form wire into a bangle shape and make twisted wire wraps, compose an attractive beaded design, make a clasp, and create a hammered finish. You'll also be introduced to the use of power tools in jewelry making for speed and convenience. Your creation is yours to keep! Tools provided for in-class use. \$7 materials fee payable to the instructor. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Map and driving directions will be mailed with your registration confirmation.

9888-A894 4/15 W 6pm-9pm OFF SITE

9889-A894 5/6 W 6pm-9pm OFF SITE

**BEADED PEYOTE BRACELET (3HRS)**

**\$35**

Peyote stitch is one of the basic stitches in beading. The stitch has been used in a wide range of traditional native beading techniques for over a thousand years. This class will introduce you to flat Peyote. You'll explore how to follow a simple pattern and from there the beading ideas are positively endless. You will discover how to attach and finish off your projects. All materials and tools provided and your creation is yours to keep! You may purchase optional beads. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Map and driving directions will be mailed with your registration confirmation. You are viewing the winter 2009 schedule. There is a fall section available 11/18/08, 6-9pm. Item # 9891-A892. (Chris Warrington/Deidre Pyatte)

9890-A894 4/23-4/30 Th 6pm-9pm OFF SITE

9891-A894 5/21-5/28 Th 6pm-9pm OFF SITE

**WRIGHT ANGLE WEAVE (2.5HRS)**

**\$35**

Featured in the August 2008 edition of Bead & Button Magazine, this stitch is extremely versatile, fast and easy to master. You will explore the basics of this amazing stitch and experiment with different types of beads. You'll create 3-dimensional designs, such as Mandelá's, flowers, squares,

beaded fabric, bracelets or whatever you can dream. Bring your spare beads and use them to make a fabulous bracelet or necklace all while exploring a new stitch. Needles, threads, toggles or clasps will be provided. Additional materials list for you to purchase will be mailed with your registration confirmation. (Deidre Pyatte)

9893-A894 4/9-4/16 Th 6pm-9pm OFF SITE

**QUILTING**

These workshops are held at The Quilter's Shoppe, 315 N. Olympic Avenue, Arlington WA 98223, 360-435-3993. Visit the shop for assistance with selection of required fabric, tools, and materials. Required materials list, map and driving directions will be mailed with your registration confirmation. Students will need to provide their own sewing machine.

**BASIC MACHINE QUILTING (3HRS)**

**\$30**

We will discuss basic information and techniques relating to machine quilting with practical hands-on experience to follow. You will complete a basic example of machine quilting stitches which can be duplicated when making a future quilt project. Batting, sandwiching, basting, thread, needles, quilting, and finishing will be discussed. The element of practicing will be stressed so you understand that this process is one which requires practice. Required materials approx. \$15-\$20 depending on fabric selected. (Judy Irish)

9064-A894 3/31 T 5:30pm-9pm OFF SITE

**WOVEN QUILT WALL HANGING (6HRS)**

**\$40**

Re-discover fabric weaving with a fun contemporary twist. Using Anna Faustino's new book with fabulous projects and great inspiration, we'll weave a small quilt/wall-hanging to explore the basic principles of this time-honored technique. Required materials approx. \$25 plus book for \$26. This class is suitable for all levels. (Judy Irish)

9065-A894 5/13-5/20 W 6pm-9pm OFF SITE

**BARNYARD CHICKEN SATIN STITCH APPLIQUÉ (4HRS)**

**\$35**

This little hen is fabulous! This project has two options - complete it as a wall hanging or use it as the center of a quilt. Either way, Karen will build your confidence in machine appliqué. Required materials approx. \$25. Prerequisite: Intermediate sewing skills. (Karen Lowry)

9066-A894 6/3 W 10:30am-2:30pm OFF SITE

**THE BASIC BAG (4HRS)**

**\$35**

Explore the basics in bag making and go home with a completed bag! Techniques include construction of the body, handles, pockets, and lining. You can use your bag as your everyday bag, a carry-all, or to pack your groceries. Required materials approx. \$25. Prerequisite: Basic machine sewing skills. (Karen Lowry)

9067-A894 4/29 W 2:30pm-6:30pm OFF SITE

**OCEAN WAVES QUILTING MADE EASY (4HRS)**

**\$35**

This class gives the quilter a chance to think outside the box of traditional piecing. Diana will show you a different approach to a traditional block. Create this fast and easy wall hanging or turn it into two table runners - one to give and one to keep! Required materials approx. \$25 depending on fabric and tools selected. Prerequisite: Basic machine sewing skills. (Diana Cruz)

9068-A894 5/5 T 11am-3pm OFF SITE

**LONG WEEKENDER BAG (4HRS)**

**\$35**

This bag is a "must have" for any traveler. The finished size of 11 x 12 x 21 makes it the perfect companion for any luggage ensemble and it is airline ready! It is as functional as it is fun and easy to make! Required materials approx. \$60. Prerequisite: Basic machine sewing skills. (Robin Elliott)

9069-A894 5/16 Sa 10:30am-3:30pm OFF SITE

**INTRODUCTORY QUILTING (21HRS)**

**\$70**

Join us and discover the time-honored pastime of quilting. This basics class is designed to provide the essential skills needed to master the art of quilt making. Explore the fundamentals of choosing fabrics; contrast; cutting and piecing; and finishing your quilt with borders and binding. We'll show you how fun and easy quilting can be. You'll walk away with a finished quilt you're sure to be proud of! Required materials approx. \$50-\$200 depending on fabric and tools selected. Prerequisite: Basic machine sewing skills. Class will not meet on 4/10. (Pat Mitchell)

9070-A894 4/3-5/15 F 12:30pm-4:30pm OFF SITE

**REFLECTION QUILT (6HRS)**

**\$40**

The unique layout of this quilt is very eye-catching. The best way to describe it is "a visual echo!" Join us as Elizabeth helps you to create your own masterpiece! Required materials approx. \$35 depending on fabric selected. Prerequisite: Basic machine sewing skills. (Elizabeth Gough)

9071-A894 6/1-6/3 MW 6pm-9pm OFF SITE

### FROST THE CAKE QUILT (2HRS) \$35

Hand appliqué methods are fun and easy. Have a great time discovering needle-turn appliqué. Kim will teach you the tricks for outside points and deep inside points. With this "getting started" class you will be well on your way to beautiful appliqué projects galore. \$5 kit required. (Karen Lowry)

9072-A894 6/10 W 5pm-9pm OFF SITE

### QUILT-AS-YOU-GO TABLE RUNNER (3HRS) \$30

The elegant simplicity of this table runner makes it stunning on any table or buffet. It is very simple to make using the quilt-as-you-go method. Bet you can't make just one! Required materials approx. \$25-30 depending on fabric and tools selected. Prerequisite: Basic machine sewing skills. (Robin Elliott)

9074-A894 4/30 Th 6pm-9pm OFF SITE

### FREE MOTION MACHINE QUILTING (4HRS) \$35

We will discuss basic information and techniques relating to machine quilting with practical hands-on experience to follow. You'll complete a basic example of machine quilting stitches which can be duplicated when making a future quilt project. Batting, sandwiching, basting, thread, needles, quilting, and finishing will be discussed. Required materials approx. \$15-\$20 depending on fabric selected. (Judy Irish)

9076-A894 4/18 Sa 11am-3pm OFF SITE

9077-A894 5/28 Sa 11am-3pm OFF SITE

### BEGINNING QUILTING (12HRS) \$60

This class covers the basics of rotary cutting, getting an accurate 1/4" seam allowance, trimming blocks, and measuring for borders and binding. We will use Start Quilting by Alex Anderson to make a wall hanging size sampler quilt. There will be 6 different blocks demonstrated including 9-Patch, Log Cabin and Friendship Star. Required materials approx. \$30 depending on fabric and the required book approx. \$16. Prerequisite: Basic machine sewing skills. (Elizabeth Gough)

9078-A894 4/27-5/18 M 6pm-9pm OFF SITE

## DANCE

### ZUMBA LATINA FOR FITNESS (7HRS) \$89

If you like dancing and you are looking for a fun way to work out this is the class for you! Discover how to rejuvenate your heart, body, and soul with the motivating beats of Latin rhythms. Zumba Latino is an energetic class that combines Latin dance styles with the cardio advantages of exercise. No dance experience needed. Wear workout clothes and shoes. (Nathalye Alvarez)

9279-A894 4/21-6/2 T 7pm-8pm GYM 205

### SALSA DANCE FOR BEGINNERS (7HRS) \$89

Come and experience salsa dance! Whether you are single or have a partner, this class will teach you how to dance salsa with Latin energy and style, the way it is danced in Latin towns. Once you learn the basic steps you will create your own style by combining turns, spins, and other movements. Feel the salsa rhythms, have fun on the dance floor, and get a great workout too! No dance experience needed. Appropriate for ages 16 years and older. Wear smooth-soled shoes. (Nathalye Alvarez)

9325-A894 4/21-6/2 T 6pm-7pm GYM 205

### ADULT TAP DANCE (8HRS) \$75

Get a great workout while hardly noticing! While exploring all the basic tap steps, you'll improve your overall balance, sense of rhythm, timing, muscle tone, and strength. You'll also gain a deeper appreciation for tap and its place among the performing arts. This is a beginner course with emphasis on mastering all the basic moves and steps using Broadway musical tunes. Tap shoes are required. Appropriate for ages 14 and older. (Leslie Buell)

9444-A894 4/1-5/20 W 5:30pm-6:30pm GYM 205

### JOY OF BELLY DANCE (6HRS) **NEW** \$69

Join us and discover the wonders of the art of belly dance. We'll travel the road of the Gypsy's as we explore movements from Egypt, Spain, Turkey and India. You'll have oodles of fun while incorporating grace and movement into your life, focusing on technique, posture, a healthy positive workout, and making new friends! Along the way, we'll explore music and culture from the Middle East. Beginners of all shapes and sizes are welcome. Instructor will provide hip scarf for classroom sessions; you will be encouraged to purchase your own for practice outside of class. Wear loose-fitting clothes. (Indigo)

9909 4/21-5/26 T 7:15pm-8:15pm ATC 104

## OLY'S DANCE

These classes are held at Oly's! at the Dorothy Jayne Studio, 2931 Bond St., Everett, 98201. No prior dance experience needed. Class is taught by US National Professional Rising Star Finalists. Class includes a "Saturday Night Out" open dance following the last lesson. "Saturday Night Out" is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and older. Wear smooth-soled shoes. Map and driving directions will be mailed with your registration confirmation.

### SOCIAL BALLROOM FOR BEGINNERS \$99

Shall we waltz, foxtrot, tango? Whether you are single or have a partner, this class will introduce you to up to five standard steps and turns for each of the dances. Dancing is fun and good for you, too, with all the benefits of a cardio workout. (Staff)

9324-A894 3/31-6/2 T 8:30pm-9:20pm ODS

### LATIN DANCING FOR BEGINNERS (10HRS) \$99

Get ready for three hot Latin dances: cha cha, rumba, and mambo. This class is fun, and also gives you a great cardio workout. Whether you are single or have a partner, you will explore dance with Latin style and energy. (Staff)

9337-A894 3/31-6/2 T 7:30pm-8:20pm ODS

### NIGHT CLUB DANCING: Swing, two-step, and hustle (10HRS) \$99

Expand your dance repertoire with the steps to the most popular swing-style dances: east coast swing, night club two-step, and hustle. Whether you are single or have a partner, you'll enjoy this fast and fun class. (Staff)

9368-A894 4/1-6/3 W 7:30pm-8:20pm ODS

## PHOTOGRAPHY

See the Computer Software workshop section for Photoshop, Digital Photos.

### BASIC DIGITAL PHOTOGRAPHY: Without reading the manual (3HRS) \$45

Do you want to take sharp photos without slogging through the manual that came with your camera? Then this class is for you! As a basic introduction to digital cameras we'll start with the advantages of digital cameras, and then walk step-by-step through taking, uploading, and sharing your photographs off and online. We'll cover the basics every camera owner needs to know, including camera settings, composition, moving images from camera to computer, removing red-eye, storing images on your computer, printing, and sharing photos with others. Bring your camera if you have one, but not required. (Cindy Shebley)

9377-A894 4/20 M 6pm-9pm ATC 104

### OUTDOOR SENIOR PORTRAITS (12.5HRS) \$149

Break into the high school senior portrait market! While this is a lucrative market you will also gain skills for outdoor portraiture in general. The morning of the first Saturday will be spent in the class room. Topics covered will include selecting a good location, posing techniques, proper lighting, ethical behavior, equipment selection and interacting with the teen. In the afternoon we will head over to a local area park for an afternoon of shooting with two different models. The morning of the second Saturday will be spent in the class room reviewing your work and giving helpful hints on how to improve even further. Then in the afternoon it will be off to the park again for some more practice. The third session will be spent reviewing the work from the previous Saturday session. An SLR camera, either digital or film, is required. Students are responsible for their own film, developing and printing. Upon completion you will have several images added to your portfolio that can be used in promoting your services as a senior photographer. Class meets two Saturdays, 5/9 and 5/16 with the final session on Thursday, 5/28. (Ernie Jones)

9860-A894 5/9-5/28 Sa 9am-3:30pm BAK 110

Th 6:30pm-8pm BAK 110

## RECREATION AND FITNESS

Please see the Certification section for Personal Trainer National Certification.

### YOGA FOR EVERY BODY (6HRS) **NEW** \$69

Are you secretly wanting to do try yoga but worried about walking into a class filled with perfect bodies in positions only an octopus could do? You're not alone! Discover ways to gently relax, breath, find clarity and peach of mind while getting a great workout. Our focus will be on postures and movement for beginners and those who are new to exercising. We'll move at a gentle pace with a great amount of focus on combining breath with movements. This class is perfect for all shapes, sizes, and exercise levels. Wear loose-fitting clothes and bring an exercise mat to class. (Indigo)

9908 4/21-5/26 T 6pm-7pm ATC 104

### BICYCLE MAINTENANCE FOR WOMEN (1.5HRS) \$29

Ladies! If you are ready to become skilled at basic bike maintenance this is the class for you. Discover what tools to carry on every ride, as well as how to fix a flat, repair a broken chain and do adjustments to brakes and shifting. Bring your questions, we'll provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 98258 425-334-7812 and visit the website at www.bikeworksls.com. Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9318-A894 4/8 W 6:30pm-8pm OFF SITE

9319-A894 5/13 W 6:30pm-8pm OFF SITE

**BICYCLE MAINTENANCE (1.5HRS) \$29**

Get the skills needed to maintain your bicycle from a professional. Scott Stuart will show you how to get your bike in top shape for riding, with valuable tips and tricks of the trade. Discover how to adjust your brakes, derailleurs, headset and bottom bracket, as well as how to change your tire. This course is appropriate for beginning and advanced riders. Bring your questions and we will provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 425-334-7812. Visit the website at www.bikeworksls.com. Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9320-A894	4/22	W	6:30pm-8pm	OFF SITE
9328-A894	5/20	W	6:30pm-8pm	OFF SITE

**IAIDO - CLASSICAL JAPANESE SWORDSMANSHIP (15HRS) \$59**

Iaido is the art of drawing and cutting using the Japanese sword (katana). It is as much a spiritual art as it is a martial art with emphasis on a calm mind, proper etiquette, proper handling, and cutting using the katana. Iaido teaches the continual refinement of basic technique. Students, beginners or experienced, will study the 12 forms (kata) of Seitei Iaido and then Muso Shinden Ryu as they advance. Kneepads are mandatory. Beginners will need to purchase a wooden bokken for approximately \$25. The wooden bokken can be purchased from the instructor at the first class session. Appropriate for ages 16 and older. Interested students are encouraged to observe a session in the current quarter prior to enrolling in this quarter. Call 425-267-0150 for the schedule. (Dick Anderson)

9321-A894	3/30-6/8	M	7pm-8:30pm	GYM 205
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**KENDO - JAPANESE FENCING (20HRS) \$59**

Kendo is the art of Japanese fencing using a shinai (bamboo sword) and traditional armor, which allows for full contact and competition with others. The emphasis in Kendo for beginners and advanced participants is correct footwork, posture, and hitting. Participants should expect 4-9 months minimum studying and practicing Kendo basics before wearing armor. New students will need to purchase a shinai for approximately \$25-\$30. The shinai can be purchased from the instructor at the first class session. Appropriate for ages 16 and older. Interested students are encouraged to observe a session in the current quarter prior to enrolling in this quarter. Call 425-267-0150 for the schedule. (Dick Anderson)

9322-A894	4/1-6/3	W	7pm-9pm	GYM 205
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**AIKIDO KOKIKAI FOR BEGINNERS (10HRS) \$59**

Aikido Kokikai is a martial art concerned with the realization of our fullest potential power in all the activities of daily life. Training in Aikido Kokikai focuses on each individual becoming centered, relaxed, and confident — with both the mind and body working together. With these tools in place, we not only become powerfully proficient at self-defense, but we also become better equipped to fully enjoy our daily lives. Wear loose fitting clothing. Appropriate for ages 16 to adult. Class is held at Kindred Learning Center in Everett, 2804 Grand Ave, Suite #311, 98201. Map and driving directions will be mailed with your registration confirmation. (Shon Grimes)

9326-A894	3/31-6/2	T	7pm-8pm	OFF SITE
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**AQUA TREK SEA KAYAKING ADVENTURES**

All of our trips, tours, and treks are designed to be fun, safe, and educational. Aqua Trek guides are friendly, knowledgeable, and patient as they instruct paddle skills or identify birds and wildlife. Each outing begins with a thorough equipment and safety orientation. No previous sea kayaking experience is necessary and anyone in reasonable physical condition should have no problem. We provide top-of-the-line equipment including Eddyline double kayaks which are very stable and comfortable. We believe sea kayaking can be a perfect combination of relaxation, exercise, and adventure which may become a lifetime activity. Highlights, driving instructions, and "what to bring" list provided with your registration confirmation. Children age 10 and older are welcome to register with parent or guardian.

**SEA KAYAKING DAY TOUR: La Conner and Goat Island (6.5HRS) \$80**

This tour is one of our high tide favorites. We'll pass several small islands that are excellent for bird watching and stop for lunch on Goat Island or a nearby sand island. We'll explore the south entrance to the Swinomish Channel and slip through a salmon escape passage in the jetty. Although the route varies with conditions, we usually paddle completely around Goat Island before heading back to our starting point. Bring your binoculars and cameras! You must register through the Continuing Education office for this course. (Staff)

9409-A894	5/31	Su	9am-3:30pm	OFF SITE
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**CHUCKANUT BAY (6.5HRS) \$80**

We will meet at the Wildcat cave boat launch of Larrabee State Park. After the pre-tour safety and paddling class, we'll launch to follow a beautiful coastline to Chuckanut Bay. This tour is always scheduled at a minus tide because of the abundance of exposed inter-tidal marine life. For example, we've seen as many as seven different species of sea stars! The shoreline is composed of beautifully eroded sandstone, and if conditions allow, we'll paddle across the bay to view some palm tree fossils. For our lunch stop, we are privileged to visit and explore Chuckanut Island, which is owned and

managed by the Nature Conservancy. There are some nice tide pools and rocks to explore and we may hike around the island's forested trail. (Because of the fragile environment and lack of restroom facilities on the island, AQUA TREK takes along a porta-potty and tent outhouse). You must register through the Continuing Education office for this course. (Staff)

9413-A894	4/25	Sa	9am-3:30pm	OFF SITE
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**SEA KAYAKING FUNDAMENTALS (8HRS) NEW \$289**

The Pacific Northwest is a sea kayaker's paradise - one that you too can enjoy if you have the knowledge and skills. Whether you are new to sea kayaking or want to improve your skills, this class will help prepare you to safely explore our beautiful Northwest waters. This three-session class consists of two classroom sessions (Tuesday and Thursday) and one lake session (Saturday). Topics include how to select kayaks, clothing, and gear that will work for you and your budget; how to transport, launch, and land your kayak; how to prevent injury and review other considerations for a safe, fun trip; how to paddle effectively and efficiently by using a variety of paddle strokes; how to use your boat and body for easier, sharper turns; how to use tide and current tables and nautical charts to plan your trips and navigational techniques to keep you on course; how to prevent capsizing with bracing strokes and how to get back in your boat if you capsize as well as how to assist others if they capsize. The Saturday "on the water" session will meet at Homestead Park at Silver Lake in Everett. Class fee includes use of kayak, spray skirt, paddle, pump and drysuit. (Connie Campbell)

9432-A894	5/12-5/16	TTh	7pm-9pm	BAK 110
		Sa	10am-2pm	BAK 110
9434-A894	6/9-6/13	TTh	7pm-9pm	BAK 110
		Sa	10am-3pm	BAK 110

**PACIFIC FLY FISHERS**

These classes are held at Pacific Fly Fishers, 1018 — 164th Street SE, Ste. A-22, Mill Creek, 98012. Map and driving directions will be mailed with your registration confirmation.

**FLY FISHING STILL WATERS (8HRS) \$75**

Washington has some of the best stillwater fly fishing in the country. Lakes, however, can be challenging to master. In this workshop, anglers will gain valuable insight on finding fish in stillwaters, insects and other available food items, presentation techniques, equipment considerations, fly patterns and where to go in our local area. Then we'll put it all together in a half-day of fishing on one of our local lakes. Each workshop includes two, two-hour (Wednesday and Thursday) evening classroom sessions and one, four-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9003-A894	3/25-3/28	WTh	7pm-9pm	OFF SITE
		Sa	8am-12pm	OFF SITE

**FLY FISHING PUGET SOUND BEACHES (7HRS) \$75**

Explore the abundance of fly fishing opportunities on the beautiful beaches of Puget Sound. We will explore the techniques and strategies used to successfully fly fish for sea-run cutthroat trout and salmon from the beach. Topics include how to choose a fishing location, reading beaches to find fish, fish behavior and movement, understanding tides, useful fly casting techniques, and equipment considerations for this type of fly fishing. After two evening sessions in a classroom environment, the final class will take place on the beach for on-the-water instruction and a morning of fishing. You will need to provide your own WA Saltwater fishing license, waders and wading boots, 5-7 weight fly rod with reel and floating or intermediate-sinking line, leaders, sunglasses and flies. (Pacific Fly Fishers)

8998	5/6-5/7	WTh	7pm-9pm	OFF SITE
	5/9	Sa	8am-11am	OFF SITE

**FLY FISHING IN WASHINGTON (4HRS) \$49**

Discover the fly fishing opportunities that abound in Washington and the surrounding areas. Join us as we take an up-close look at numerous rivers, lakes and saltwater locations throughout the area. Gain valuable insider information as we dissect each location based on target species, best times of year, techniques, and conditions. Anglers participating in this class should expect to take away a solid understanding of the fly fishing opportunities in Washington and nearby areas as well as a month-to-month understanding of where to fish any month of the year. (Pacific Fly Fishers)

8999	5/13-5/20	W	7pm-9pm	OFF SITE
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**WILDWATER RIVER TOURS**

Are you searching for the ultimate ride on a whitewater trip? Or maybe a family-friendly outing that is educational as well as entertaining? Wildwater River Tours, Inc. offers adventure on some of the wildest rivers in Washington as well as relaxing, scenic float trips. For river trips that are guaranteed to stimulate, we have the rafting trip for you. Directions, recommended clothing list, and pertinent trip information sent with registration confirmation.



## WENATCHEE WHITEWATER RAFTING (5HRS) \$79

The sunny side of the cascades is a definite splash. Roller coaster action and generally sunny weather makes this snow-fed river a favorite for river-runners. You'll experience commanding scenery that includes apple orchards and tall bluffs. The whitewater maneuvering in "Boulder Bend, Rock & Roll, Drunkards Drop and Snow Blind" rapids will definitely capture your attention. Participants will paddle self-bailing rafts with an experienced guide. All rafting equipment and a fantastic buffet lunch are included. (Staff)

9416-A894	5/9	Sa	10am-3pm	OFF SITE
9417-A894	5/17	Su	10am-3pm	OFF SITE

## TOUTLE WHITEWATER RAFTING (4.5HRS) \$79

Ride rumbling rapids in the shadow of Mt St. Helens. Nature is slowly repairing herself in the aftermath of the colossal volcanic eruption but you can still see evidence of the damage. Because of the volcanic silt, the Toutle River changes constantly. You will hit big waves and bottomless holes while plunging through "staircase," "tea kettle," and "Hollywood gorge" rapids. An experienced guide will scout the river and steer your paddle raft. Trip includes a Neoprene wet suit, booties, and a delicious buffet lunch. Appropriate for adults and youth ages 16 and older in good physical condition (youth under 18 must be accompanied by a parent or guardian). Directions, recommended clothing list, and pertinent trip information sent with registration confirmation. (Wildwater River Tours)

9421-A894	4/25	Sa	11am-3:30pm	OFF SITE
9422-A894	4/26	Su	11am-3:30pm	OFF SITE

## HEALTH AND WELLNESS

See the Personal Interest section for Caring for Your Aging Parents-Online. See the Caregiving section for The Three D's: Depression, dementia, demanding; Dealing with Grief and Loss; Out Smart Stress; and Great Communication is Simpler Than You Think. See the Medical and Health Fields section for CPR for the Healthcare Provider.

## PHARMACY 101: Education for consumers (8HRS) \$69

Get clear answers to your pharmacy questions. Discover friendly ways to dispose of expired medication, the safety of ingesting expired medications, and how and why you are prescribed more than one medication for the same ailment. We'll explore prescription, non-prescription, compounded, naturopathic, homeopathic, vitamin-mineral supplements, herbal products and much more. E. Michelle Valentine, M.S., R. Ph. is a licensed consulting community pharmacist with over 30 years of experience. She is not associated with any pharmacy, business, or industry so you'll receive unbiased information. (E. Michelle Valentine, M.S., R. Ph.)

9038-A894	4/17-5/8	F	9am-11am	ATC 112
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## CARING FOR YOUR AGING PARENTS - ONLINE (24HRS) \$49

Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? This online course provides mentoring and step-by-step techniques and strategies. Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; medical care options; living arrangement options; managing the finances; and available resources for both yourself as a caregiver and your parents. You will read lessons, participate in exercises, and hold live interactive discussions with the instructor and fellow students in your online classroom. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a Mac, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)

9273-A894	4/28-6/11	ARRANGED		
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## REIKI - Level I (8HRS) \$250

Reiki is a profound vibrational system of hands-on healing that tends to restore physical, mental, emotional and spiritual balance to the individual recipient. Foundational to the practice of Reiki is the philosophy that all healing is self-healing. The Reiki practitioner must be engaged daily in his or her own healing work, including daily Reiki self-treatment. This workshop provides the foundation for practicing this healing art and is a prerequisite for all future classes. You will explore the hand positions for yourself and others, and will receive the necessary attunements to begin practicing. Class material also covers the background and history of Reiki, and includes practice time to integrate learning. Classes held at the Tree of Life Reiki Training Institute, 5557 38th Ave NE, Seattle, WA, 98105-2203. Map and driving directions will be mailed with your registration confirmation. (Kathy Heffernan)

9352-A894	4/18	Sa	10am-6:30pm	OFF SITE
9353-A894	5/16	Sa	10am-6:30pm	OFF SITE
9354-A894	6/6	Su	10am-6:30pm	OFF SITE

## CIRCUIT FITNESS FOR SENIORS (20HRS) \$79

Circuit fitness develops cardiovascular fitness, muscular endurance, and flexibility through the use of weight machines, treadmills, rowing machines, and exercise bikes. Improve your fitness in minimum time with maximum benefits. (Cheryl Gstohl)

9900-A894	3/31-5/26	TTh	9am-9:50am	GYM 100
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## CARDIOVASCULAR EXERCISE THERAPY (20HRS) \$149

RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking or sedentary lifestyle. Participants use stationary bikes, Nordic track, Universal equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician's referral. (Pat Ainsley/Mary Gleason)

9901-A894	3/2-5/29	MWF	7:30am-8:20am	GYM 100
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## MEDICAL AND HEALTH FIELDS

### VETERINARY ASSISTANT - ONLINE (240HRS) **NEW** \$1795

Enjoy the rewards of working with animals! Veterinary assisting is a rewarding career in a growing field. This exciting new online veterinary assistant program can help you can make a difference. The essential skills you will gain in this program will help you keep animals healthy, care for them when they are ill, and assist veterinarians in their offices! Discover how to interact with animals and their owners, obtain animal health histories and records, understand veterinary medical terminology, recognize the major breeds of various animals, assist the veterinarian with caring for animals, assist with surgical and treatment procedures, recognize signs and symptoms of illness and disease, and perform administrative duties in the veterinarian's office. Upon registering, you are given an initial six months to complete the program. Should you need more time, you may request a 6-month extension at no additional charge. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds. (Staff)

9907-A894	ARRANGED			
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### 20-20 INSIGHT: Advanced techniques of short-term counseling (16HRS) (1.6 CEUs) **NEW** \$199

Explore effective methods of short-term counseling and cost-effective ways to initiate change in your clients. You'll discover how simple methods can produce major breakthroughs of your clients' emotional and behavioral barriers. Topics include non-visual and non-verbal techniques in depth, using client blocks and resistance as an advantage, and using abreactions to the benefit of the client. You will enjoy practicing each of the many techniques in class, immediately gaining the confidence to use these new skills on your own between classes. Handouts included. You may purchase optional CD (\$15) from the instructor. (Kate Bowditch, MA, LMHC)

9450-A894	3/30-5/18	M	6pm-8pm	BAK 113
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### NURSING ASSISTANT CERTIFIED - NURS 100 (160HRS) (10 credits) \$1995

This training program helps prepare you to certify as a Nursing Assistant (NAC). Instruction includes basic technical skills, mental health and social services needs of clients, client's rights, promotion of client's independence, communication and interpersonal skill development, safety and emergency procedures, rules and regulations that affect the NAC practice, personal care skills, basic restorative services, infection control, CPR instruction, and HIV training. Includes clinical experience at a long-term care facility. The course materials, lectures, and lab exercises are in English. To benefit fully, you need a good understanding of the English language. PR: High school diploma or GED and completed student immunization record. You are also required to purchase a uniform and shoes, medical equipment, and textbook (text available at EvCC Bookstore) for approximately \$500. A detailed list of these requirements as well as details of the program instruction is included in the curriculum guide. Dates and hours vary from day to day. To obtain a curriculum guide and schedule, call 425-388-9461. This program is approved by the Washington State Department of Social and Health Services. Self-support, non-tuition class; class cost is \$1995; and additional technology fee may also apply. Class begins March 30 and ends June 3. Payment is due at time of registration. Last day to register: March 24. Last day for 100% refund: April 3. There is no 50% refund option. Registration is by permission only. (Dorinda Sundberg)

9722-A894	3/31-6/3	T W	12pm-5pm 12pm-4pm	IND 167 IND 167
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**CPR: Basic life support for the health care provider (5HRS) \$79**

This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician's assistants, residents or fellows, medical or nursing students in training, aides, medical or nursing assistants, police officers, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. Due to the length of the class you may wish to bring beverage and snacks to eat during the short breaks; no formal meal break is scheduled. *BLS Healthcare Provider* textbook included (\$10 value). Presented by "I Know CPR." (Staff)

9197-A894	4/15	W	4pm-9pm	ATC 107
9198-A894	5/2	Sa	9:30am-2:30pm	ATC 107
9199-A894	5/20	W	4pm-9pm	ATC 107
9200-A894	6/3	W	4pm-9pm	ATC 107



**YOUTH**

See the Recreation and Fitness section for Intermediate Iaido: Classical Japanese Swordsmanship; Intermediate Kendo: Japanese Fencing; a variety of dance classes, Wildwater River Tours; and a variety of kayaking classes. See the Music section for Guitar for Adults and Teens. See the Personal Interest section for Presenting Yourself; The Modeling World; and The Art of Makeup.

**GUITAR FOR ADULTS AND TEENS - LEVEL I (8HRS) \$99**

Learn to play the acoustic guitar! You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. Class will not meet on 11/11. (Eric Wood)

9276-A894	4/7-6/26	T	6:30pm-7:25pm	BAK 111
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**NATURAL AS (3HR) \$49**

Would you like to increase your grade point average quickly and easily? In this workshop you will discover that any student can significantly enhance grades, self-confidence, and chances for scholarships and college admissions by performing academic skills in alignment with the brain's natural patterns. This makes note-taking, reading, studying, memorizing, and test-taking amazingly efficient. Discover simple methods for understanding math and other subjects, optimizing focus and concentration, and preventing test anxiety. Students of all ages describe this class as "awesome," "necessary," and "easy-to-understand." The instructor graduated at the top of his college class with a 4.0 GPA, has a Juris Doctor degree from Brigham Young University, and conducts academic success seminars across California. \$30 due to the instructor at the first class session for outline, handouts, workbook, and CD. Parents who wish to attend with their minor child must register and pay the course fee; but can share course materials with their child. Appropriate for ages nine and older. (Curtis Adney, M.S., J.D)

9315-A894	4/19	Sa	9am-12pm	BAK 113
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**ED2GO ONLINE**

**ONLINE NON-CREDIT CLASSES: Ed2Go \$89**

Can't make it to class on a regular schedule? In collaboration with Ed2Go EvCC's Corporate and Continuing Education Center now offers a wide variety of non-credit classes online. These courses are delivered over the Internet, and you can study from your home or office at any time of day or night. The courses are taught by instructors who are famous for their ability to create warm and supportive learning communities, plus are affordable, fun, fast, and convenient! We've listed the course categories we offer below. However, for a full list of course titles and descriptions visit the class web site [www.ed2go.com/everett](http://www.ed2go.com/everett) and select "Courses." While visiting the website, test drive a free sample class by selecting "demo" on the landing page!

**How Online Classes Work:**

Each class is \$89, lasts for six weeks, and has a set beginning and end date. You have two class sessions to choose from for Winter quarter:

**3/18-4/24 or 4/15-5/22**

On the class start date you will access lessons and assignments in an interactive online format via the Internet. Each course is project-oriented and includes lessons, quizzes, hands-on assignments, discussion areas, and supplementary links. A course includes twelve sets of lessons with a new lesson released each Wednesday and Friday, culminating in a final exam. You pick up lessons from the web, complete assignments, then return to the web to complete the chapter quizzes. When you finish the course you can print out an individualized completion letter showing your progress and completion.

**How to Get Started:**

Visit our Online Instruction Center at [www.ed2go.com/everett](http://www.ed2go.com/everett). Select the "Courses" link to browse through our course listings and descriptions. When you are ready to register for a class, while on the individual course's webpage merely click the "Enroll Now" button and follow the instructions to enroll and pay for your course. Be sure to complete the orientation where you will learn important information about your course, and choose your name and password to access your course. (This step is critical! You cannot access your course until you complete the orientation.) On the start date of your class return to the Online Instruction Center website and select the "Classroom" link. To begin your studies, simply log in with the name and password you provided during orientation.

**Computer Requirements:**

All courses require Internet access, e-mail, and Netscape Navigator or Microsoft Internet Explorer web browser. Some courses may have additional requirements listed in the course description.

**Major Topic Areas:**

- The Internet
- Web Page Design
- Web Graphics and Multimedia
- Basic Computer Literacy
- Computer Applications
- Graphic Design
- Computer Troubleshooting and Networking
- Database Management and Programming
- Digital Photography and Digital Video
- Languages
- Writing and Publishing
- Entertainment Industry Careers
- Grant Writing and Nonprofit Management
- Start Your Own Business
- Sales and Marketing
- Accounting
- Business Administration
- Test Prep
- Personal Development
- Personal Finance and Wealth Building
- Health, Nutrition and Fitness
- Personal Enrichment
- Child Care and Parenting
- Art, History, Psychology and Literature
- Math, Philosophy and Science
- Teaching and Instruction

**EVERETT COMMUNITY COLLEGE CORPORATE & CONTINUING EDUCATION CENTER REGISTRATION FORM**

**USE ONLY FOR CLASSES OFFERED THROUGH CORPORATE AND CONTINUING EDUCATION CENTER.**

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_ Social Security # \_\_\_\_\_  
 Registration for: \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_  
 Fall 200 \_\_\_\_\_ Mailing Address \_\_\_\_\_ ( ) - \_\_\_\_\_  
 Winter 200 \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Spring 200 \_\_\_\_\_ Birthdate: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  Female  Male Ethnic Origin: \_\_\_\_\_  
 Summer 200 \_\_\_\_\_ Proof of completion required for a funding source?  Yes  No E-mail: \_\_\_\_\_

Item Number	Course Number	Course Title	# Credits

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

**METHOD OF PAYMENT:**

Credit Card payment:  Visa  Mastercard  Discover  
 Check or money order attached Card number: \_\_\_\_\_ \*V-code: \_\_\_\_\_  
 Cash payment in person to cashier Name on card: \_\_\_\_\_ Exp. date: \_\_\_\_\_  
 Signature: \_\_\_\_\_

\* The V-code is the last 3 digits of the number located on the back of your Visa/MasterCard. We now require the V-code in order to process your credit card. This new policy has been implemented in response to the increasing threat of credit card fraud. This policy is in place to protect you!

# Office Hours Spring 2009

The hours posted in this section only apply when classes are in session. Office hours will vary at other times.

DEPARTMENT	HOURS	LOCATION	CONTACT
Arts	M-Th, 8am-5pm; F, 8am-4pm	Whitehorse Hall, Rooms 208 and 209	425.388.9501
Athletics/Sports	M-Th, 7am-4pm; F, 7-11am	Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 108A	425.388.9328
Basic Skills and Adult Education	M-Th, 8am-5pm; F, 8am-4pm	Rainier Hall, second floor, Room 227	425.388.9291
Bookstore	Parks Student Union: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-3pm Whitehorse Hall: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-12pm	Parks Student Union, main floor Whitehorse Hall Room 290	425.388.9413 425.388.9433
Business, Computer Technology, Economics	M-F, 8am-4:30pm	Olympus Hall, Room 133	425.388.9243
Cashier	M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First 4 days of quarter, 7:30am-7:30pm	Jackson Center	425.388.9224
Center for Disability Services	M-F, 8am-5pm. First 2 days of quarter, 8am-6:30pm Evening hours by appointment	Parks Student Union, main floor	425.388.9272 TTY 425.388.9438
Child Care	M-Th, 7:15am-5:15pm; F, 7:15am-3:15pm	Early Learning Center, 820 Waverly	425.388.9121
Communication (English, Speech, World Languages)	M-F, 8am-5pm	Rainier Hall, Room 311 (Gray Wolf Hall, Room 322 <i>after March 7</i> )	425.388.9387
Computer Lab	M-Th, 7:30am-8:30pm; F, 7:30am-3pm; Sat, 8am-4pm	Shuksan Hall, Room 231	425.388.9417
Corporate and Continuing Education Center	Phone or walk in from M-F, 8am-5pm	Applied Technology Training Center, 2333 Seaway Blvd., Everett	425.267.0150
Counseling, Advising, and Career Center	M, 8:30am-6:30pm; T-F, 8:30am-4:30pm Walk-in hours: M, 9am-12:30pm and 4-6:30pm; T-F, 9am-12:30pm Special Hours: First two days of quarter, 8am-6:30pm	Parks Student Union	425.388.9263
Distance/eLearning	M-Th, 8am-5pm; F 8am-4pm	Whitehorse Hall, Rooms 210 and 211	425.388.9367 or 9585
Diversity & Equity Center	M, 8:30am-5:30pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9306
Fire Science and EMT	M-Th, 8am-4pm; F, 8am-3pm	Index Hall, Room 102	425.388.9591
Enrollment Services (Admissions and Registration)	M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First 4 days of quarter, 7:30am-7:30pm (No registrations processed March 13)	Jackson Center	425.388.9219 fax 425.388.9173
Financial Aid	M, 9am-6:30pm; T-Th, 9am-4:30pm; Closed Fridays. First week of the quarter, M-T 8am-6:30pm, W-F 9am-4:30pm	Parks Student Union	425.388.9280
Food Services - The Cascade Range Cafe	M-Th, 7am-7:15pm; F, 7am-2pm	Parks Student Union, main floor	425.388.9400
Health Sciences & Public Safety	M-F, 7am-5pm	Health Science, Index Quad, Room 134 Nursing, Index Quad, Room 140	425.388.9461 425.388.9463
Library-Media Center	M-Th, 7:30am-8pm; F, 7:30am-4pm; Sat, 12pm-4pm Holidays and quarter break hours vary. Call 425.388.9353 for schedule.	Parks Student Union, lower floor	Circulation 425.388.9353 Reference 425.388.9354
Math & Science	M-F, 8:30am-5pm	Shuksan Hall, Room 120	425.388.9429
Monroe Program	By appointment only M-Th, 8am-8pm; F, 8am-noon	Monroe High School	360.804.4523
Paperclip - Student Service Center	M-Th, 8am-7pm; F, 8am-4pm	Parks Student Union, Room 203	425.388.9258
Parking & Security	M-F, 7:30am-4:00pm	Parks Student Union, Room 224	425.388.9990 Emergency 425.388.9998
Physical Education/Health & Wellness	M-F, 7am-4pm	Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 106	425.388.9323
Social Sciences	M-F, 8am-5pm	Rainier Hall, Room 311 (Gray Wolf Hall, Room 322 <i>after March 7</i> )	425.388.9387
Student Activities	M-Th, 8am-7pm; F, 8am-4pm	Parks Student Union, Room 209	425.388.9561
Student Copy and Computer Center	M-Th, 8am-6pm; F, 8am-3pm	Glacier Hall	
Student Employment Referral Center	M, 8:30am-6:30pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9278 or 9279
TRiO-Student Support Services	M, 8:30am-6pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9275
Testing Services	Testing hours are listed on page 7.	Parks Student Union, third floor	425.388.9288
Veterans	M-Th, 9am-4:30pm; closed Fridays First week of the quarter, M-T 8am-4:30pm, W-F 9am-4:30pm	Parks Student Union	425.388.9277
Vice President for Student Services	M-F, 8:30am-4:30pm Evening hours as needed	Parks Student Union	425.388.9588 or 9589
Workforce Development	M-Th, 9am-4:30pm; F, 9am-2pm	Parks Student Union	425.388.9547
Youth Re-engagement	M-Th, 8am-5:30pm; F, 8am-3pm	Rainier Hall, Room 217	425.259.8738

# Policies / Public Information

## Residency For Tuition Purposes

For tuition purposes, students eligible for resident tuition rates are defined as follows:

Financially independent students who have been domiciled in the State of Washington for at least the past twelve months, and who are not in the state primarily for educational purposes, and who are not claimed as a dependent for tax purposes by a parent or guardian outside of Washington, or receiving funds from another agency which requires residence in another state. OR

Dependents of parents or legal guardians who are domiciled residents of the State of Washington. OR

Active military personnel stationed in Washington State and their spouses and dependents. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Active members of the Washington National Guard and their spouses or dependents who live in Washington. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Members of selected regional tribes. OR

Persons who resided in Washington State for three full years immediately prior to receiving a high school diploma and completed the full senior year at a Washington high school or who completed the equivalent of a high school diploma and resided in Washington State for the three years immediately before receiving the equivalent of the diploma, and continuously resided in Washington since earning the high school diploma or its equivalent. Contact Linda Baca in Enrollment Services to determine eligibility for this resident tuition status.

All other students are considered to be non-residents for tuition-paying purposes. Special Note: US citizens and permanent residents who have not yet gained residency in Washington State may be eligible for a partial tuition reduction. Contact Enrollment Services for more information.

Any current non-resident student who wishes to be reclassified as a resident student must complete a Residency Questionnaire for determination of eligibility. Applications for reclassification in the current quarter must be submitted to the Enrollment Services Office before the 30th calendar day of the quarter. If the College discovers an error in the student's residency status during the quarter, the Vice President for Enrollment Management will determine whether or not additional tuition and fees are due.

## Tuition Reduction Programs

For state-supported classes, several types of students may be eligible for tuition reduction.

Senior Citizens, age 60 or older, may audit one or two classes, at a 75% discount, on a space available basis, beginning the 6th day of the term. Contact the Enrollment Services Office. Registration prior to the 6th day causes disqualification.

State employees and educators in the K-12 public schools may contact EvCC's Human Resources Office to seek eligibility for registration, at a 75% discount, on a space-available basis, beginning the 6th day of the term. Registration prior to the 6th day causes disqualification.

Certain non-residents may be eligible for a discount on the non-resident tuition. Contact Enrollment Services for eligibility criteria.

Military veterans, current members of the National Guard, and some dependents of deceased or permanently disabled veterans may be eligible for a tuition discount. Must be Washington residents. Contact the EvCC Veterans' Coordinator, Parks Student Union Third Floor, 425-388-9277 for certification. An approved certification card must be submitted at the time of registration.

Active-duty military and dependents, and dependants of National Guard members, may be eligible for resident tuition if they are otherwise classified as non-residents. A copy of active duty orders and dependent card (or other verification) is required at the time of registration.

Typically, tuition reduction programs do not apply to self-support classes. All lab fees, special fees, books and supplies must be paid. For information about other tuition reduction programs, contact Enrollment Services.

## Public Information

### DIRECTORY INFORMATION

Under law, the College may release the following information on students to anyone who inquires: student name, major field of study, participation in officially recognized activities and sports, height and weight of athletic team members, quarters attended, degrees or awards received, birthdate, e-mail address, and last previous educational agency or institution attended by the student. The College may also release information to schools in which the student seeks enrollment, to agencies working under an agreement with the College, and to military recruitment services (under the Solomon Amendment.) All other information may be released only upon written permission by the student. A "Pre-authorized Emergency Information" release form is also available in Enrollment Services. A student may request that his or her directory information not be released. A full description of our practices is available in Enrollment Services.

### STUDENT IDENTIFICATION

Students are required to provide Everett Community College with their correct Social Security Number (Tax Identification Number). The Internal Revenue Code allows for the assessment of penalties against students who fail to provide a correct Social Security Number to the College. Failure to comply with this requirement may result in civil penalties in the amount of \$50 per IRC infraction being assessed by the IRS pursuant to the Internal Revenue Service (IRS) Internal Revenue Code (IRC) 6050S and 6051. The purpose of this requirement is to provide for the issuance of Form 1098-T, Tuition Payments Statement. Everett Community College needs a correct Social Security Number to report the amount each student paid for qualifying tuition and fees to both the student and the IRS on Form 1098-T. The 1098-T contains information related to claiming tuition and fee deduction, the Hope Scholarship credit and/or the Lifetime Learning Credit on your taxes. See the College Catalog for further information about the use of your Social Security Number.

### STUDENT RIGHTS AND RESPONSIBILITIES

The College's Student Rights and Responsibilities Handbook contains information about Student Government, College policies and procedures and contact information. It also outlines expectations for student behavior, as well as processes for addressing conflicts, grievances, and disruptive behavior. A copy is available from the Vice President for Student Services, phone 425-388-9588.

### STATE SUPPORT OF HIGHER EDUCATION STUDENTS

The State of Washington contributes to the cost of students through support of basic instructional cost and state-supported financial aid. For the academic year 2008-09, the instructional cost per full-time student was \$7041. A Washington resident, when he/she pays tuition, funds about 31% of the instructional cost. The state supports the remaining instructional cost. Students at community colleges also receive state-supported financial aid including that provided from each college's financial aid fund (3.5% of tuition). The total state financial aid support per full-time equivalent student amounts to \$1801 for the year.

### CAMPUS CLOSURE

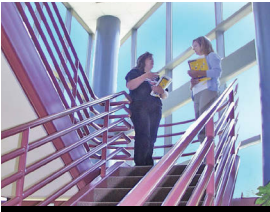
A message will be placed on 425-388-9100 (the main college phone number) if the College is closed. Also, the College places an announcement regarding College closures on major local radio and TV stations and the EvCC website: [www.everettcc.edu](http://www.everettcc.edu).

**If there is no message posted to the website stating the college is closed, assume that the college is open and operating on the standard time schedule.**

### CAMPUS HOLIDAY - SPRING 2009

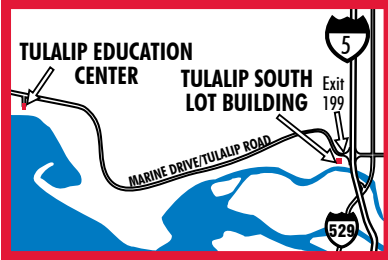
May 25



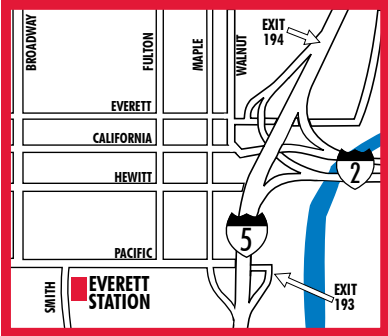


# Off-Campus Sites

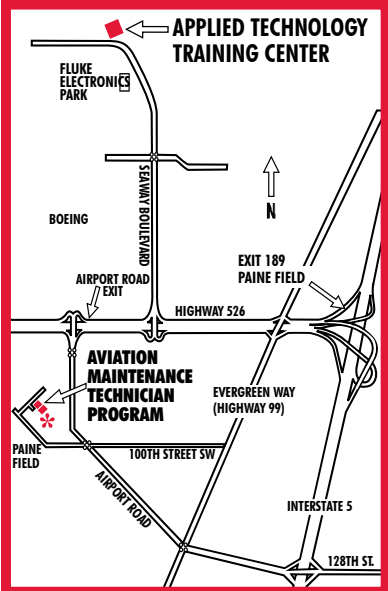
In an effort to promote education throughout the community, Everett Community College offers various college courses at locations away from the main Everett campus. Please check the class listings in this schedule for a complete listing of courses offered at these locations.



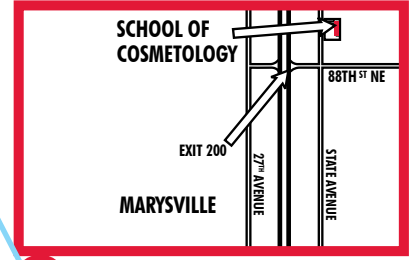
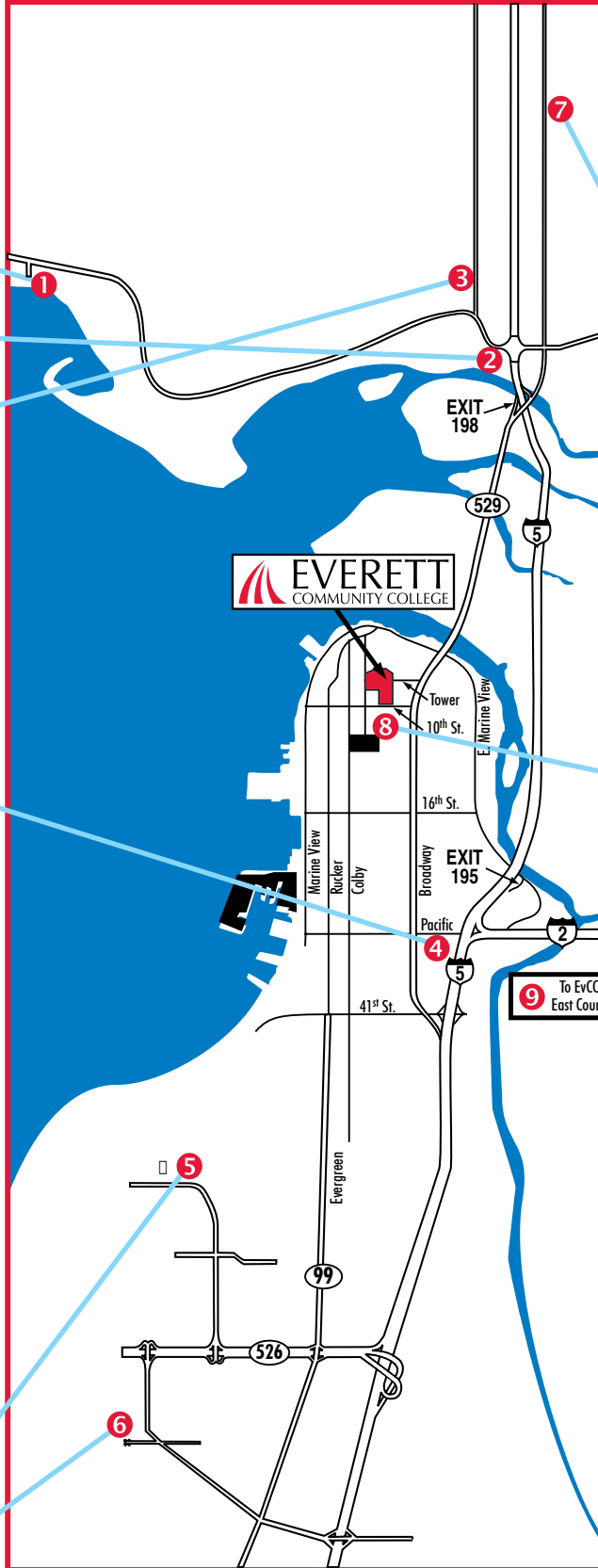
- 1 TULIP EDUCATION CENTER**  
7707 36th Avenue NW, Bldg. B, Tulalip, WA 98271  
360-651-4535
- 2 TULIP SOUTH LOT BUILDING**  
6103 31st Avenue NE, Bldg. B, Tulalip, WA 98271  
425-388-9291
- 3 TDS**  
88th and Quilceda Way



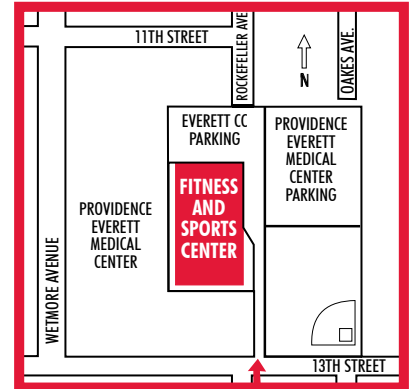
- 4 UNIVERSITY CENTER AT EVERETT STATION**  
3201 Smith Avenue, Everett, WA 98201  
425-252-9505  
(Moves to Main Everett Campus, March 2009)



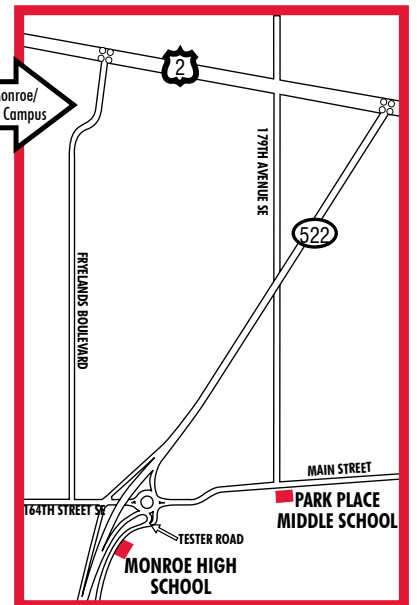
- 5 APPLIED TECHNOLOGY TRAINING CENTER**  
2333 Seaway Boulevard, Everett, WA 98203  
425-267-0150
- 6 AVIATION MAINTENANCE TECHNICIAN PROGRAM**  
9711 32nd Place W., Bldg. C-80, Paine Field, Everett, WA 98204  
425-388-9533



- 7 SCHOOL OF COSMETOLOGY**  
9315 G State Avenue, Marysville, WA 98270  
425-259-8283

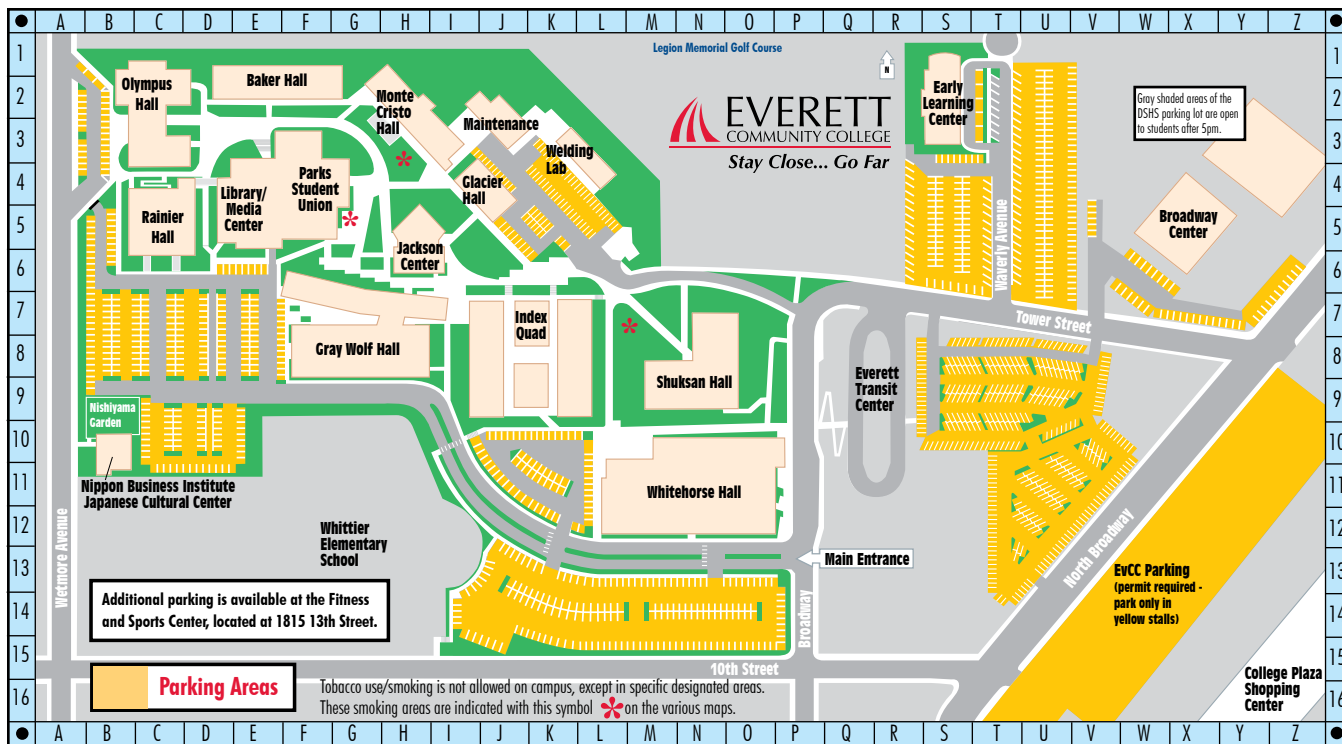


- 8 FITNESS AND SPORTS CENTER**  
1815 13th Street, Everett, WA 98201  
425-388-9323



- 9 MONROE HIGH SCHOOL/  
PARK PLACE MIDDLE SCHOOL**  
Monroe High School: 17001 Tester Road, Monroe 98272  
Park Place Middle School: 1408 W. Main St., Monroe 98272  
360-804-4523

**9** To EvCC-Monroe/  
East County Campus



## EVCC MAIN CAMPUS

2000 TOWER STREET, EVERETT, WA 98201-1390  
SWITCHBOARD/INFORMATION: 425.388.9100

Call 425.388.9219  
for enrollment information.

Admissions.....	H-6	Fitness/Sports Center .....	pg 79	Nippon Business Institute		Rainier Hall .....	C-5
Baker Hall .....	E-1	Glacier Hall .....	J-4	Japanese Cultural Center .....	B-10	Receiving .....	J-3
Bookstore .....	E-4	Gray Wolf Hall.....	G-7	Olympus Hall .....	C-2	Security .....	F-5
Broadway Center .....	X-6	Henry M. Jackson Center .....	H-6	Personnel.....	C-3	Shuksan Hall .....	N-8
Cafeteria .....	F-3	Index Quad .....	K-7,8,9	Pilchuck Hall.....	K-4	Terrey Library/Media Center .....	E-4
Early Learning Center.....	S-2	Monte Cristo Hall.....	H-2	Parks Student Union .....	F-4	Western Washington University	
Financial Aid .....	F-4	Maintenance Buildings.....	J-2, L-3	Registration .....	H-6	Everett Education Center.....	X-6
						Whitehorse Hall.....	N-11

## DIRECTIONS TO CAMPUS

**FROM INTERSTATE 5 NORTHBOUND**, take Exit 195 and turn left onto E. Marine View Drive. Go one half mile to 16th Street and turn left. Follow 16th Street to Broadway. Turn right onto Broadway and continue to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Parking permit \$1.

**FROM INTERSTATE 5 SOUTHBOUND**, take Exit 198 and follow the highway south into Everett to Tower Street and turn right. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Parking permit \$1.

**FROM DOWNTOWN EVERETT**, take Broadway north to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance. Follow the driveway to Gray Wolf Hall; visitor parking is on the right. Parking permit \$1.

Everett Community College does not discriminate on the basis of race, religion, creed, color, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, or status as a disabled or Vietnam era veteran in its program and activities, or employment.

The Vice President of Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425) 388-9589.

The Associate Vice President of Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425) 388-9232.

## QUICK WEB REFERENCE

Admissions info and application process	<a href="http://www.everettcc.edu/admissions">www.everettcc.edu/admissions</a>
Catalog	<a href="http://www.everettcc.edu/catalog">www.everettcc.edu/catalog</a>
Credit card payment	<a href="http://www.everettcc.edu/creditcardpay">www.everettcc.edu/creditcardpay</a>
Curriculum Guides	<a href="http://www.everettcc.edu/c.guides">www.everettcc.edu/c.guides</a>
Deadlines	<a href="http://www.everettcc.edu/deadlines">www.everettcc.edu/deadlines</a>
Distance Learning	<a href="http://www.everettcc.edu/distance">www.everettcc.edu/distance</a>
Enrollment Services Forms	<a href="http://www.everettcc.edu/studentforms">www.everettcc.edu/studentforms</a>
External Credit/transfer credit policies	<a href="http://www.everettcc.edu/transfercredit">www.everettcc.edu/transfercredit</a>
Financial Aid	<a href="http://www.everettcc.edu/sfs">www.everettcc.edu/sfs</a>
Learning Communities	<a href="http://www.everettcc.edu/lc">www.everettcc.edu/lc</a>
Monroe	<a href="http://www.everettcc.edu/monroe">www.everettcc.edu/monroe</a>
Parents	<a href="http://www.everettcc.edu/parents">www.everettcc.edu/parents</a>
Parking	<a href="http://www.everettcc.edu/parking">www.everettcc.edu/parking</a>
Registration Calendar/Important Dates	<a href="http://www.everettcc.edu/regcalendar">www.everettcc.edu/regcalendar</a>
Registration opening page	<a href="http://www.everettcc.edu/register">www.everettcc.edu/register</a>
Running Start	<a href="http://www.everettcc.edu/runningstart">www.everettcc.edu/runningstart</a>
Student Kiosk	<a href="http://www.everettcc.edu/kiosk">www.everettcc.edu/kiosk</a>
Teens in College	<a href="http://www.everettcc.edu/teensincollege">www.everettcc.edu/teensincollege</a>
Testing	<a href="http://www.everettcc.edu/testing">www.everettcc.edu/testing</a>
Tuition	<a href="http://www.everettcc.edu/tuition">www.everettcc.edu/tuition</a>
University Transfer Information Center	<a href="http://www.everettcc.edu/transferinfo">www.everettcc.edu/transferinfo</a>
Veterans' Office	<a href="http://www.everettcc.edu/va">www.everettcc.edu/va</a>