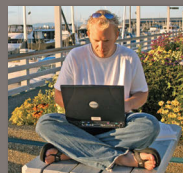




Advanced Manufacturing
pages 40, 51



Art
page 19



Distance/eLearning
page 14



Health Care
pages 37, 46



HS Completion, ESL, GED
pages 16, 17



School of Business Design page 23



Sciences
pages 21, 25, 31, 49

On the Cover

Hi everybody,

I love math and science. To be a successful engineer, you need to have a passion for both.

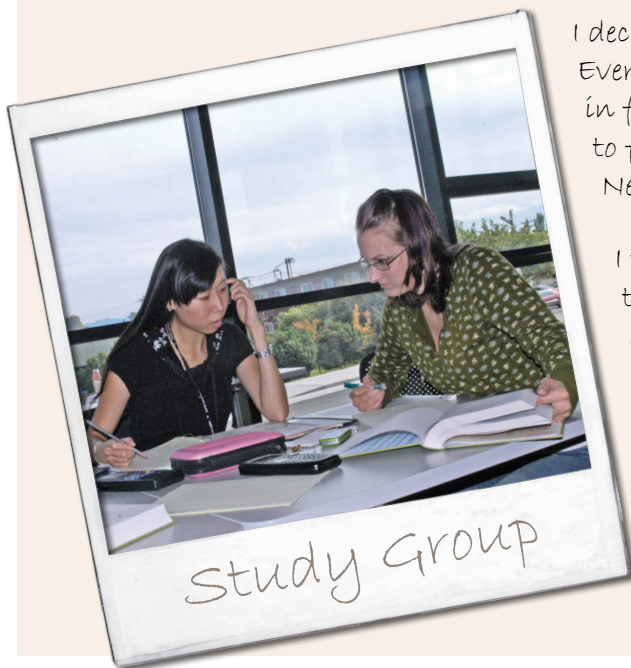
That's the best advice I can give future engineering students. You'll be spending a lot of time studying and you really need to enjoy it. Usually, everyone from my class all hangs out and studies together.

Don't be discouraged by the hard work. The payoff is that at Everett Community College, you're getting an outstanding engineering education.

We have the best engineering instructor in the region here - Eric Davishahl (and I'm not just saying that to get an A). Eric received the American Society for Engineering Education's 2008 Outstanding Teaching Award for the Pacific Northwest. That's him on cover, working with my friend Wade and me.

EVCC is also the only community college in the nation that competes in the International Submarine Races, which challenges a team of engineering students to build a human-powered submarine.

The submarine team is one of two engineering clubs on campus. I'm secretary-treasurer for the other one - the Society of Women Engineers. Last year, one of our members, Rachael Humbert, was the very first community college student to earn an internship at NASA's Dryden Flight Research Center in California.



I decided to study engineering after moving from China to Everett with my family two years ago. In China, I majored in foreign languages. After starting at EVCC, I decided to focus on my goal of becoming a mechanical engineer. Next year, I plan to transfer to a four-year school.

I think community college is awesome because it's open to everyone - you can be 60 or just getting out of high school. Everett Community College opens doors for a lot of people - including me.

All the best,
Fong

EVCC class of 2009

Table of Contents



37



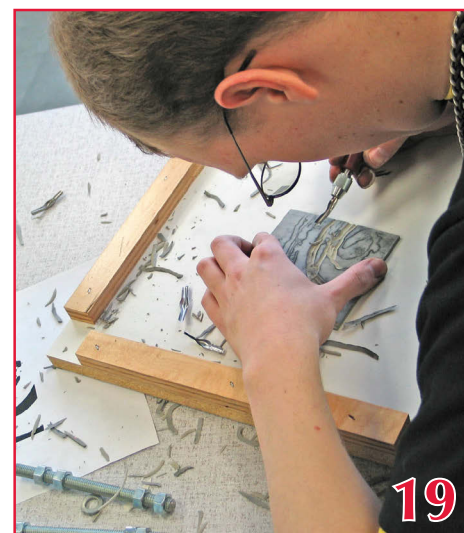
9



24



16



19

Getting Started.....	5
Dates and Deadlines.....	6
Registration	7, 8
Tuition and Payment	9
Financial Aid.....	9
Advising	10
Parking and Transit	10
Learning Communities - Great for New Students.....	11
University Center - Bachelor's and Master's Degrees.....	12
Western Washington University	13
Distance/eLearning.....	14, 15
Adult Education, ESL, GED, High School Completion	16, 17
Abbreviations.....	18
Class Schedule for Winter, 2009.....	18
Early Learning Center.....	24
Continuing Education (non-credit) Courses.....	59-76
Office Hours and Phone Numbers.....	77
Policies and Procedures.....	78
Residency for Tuition Purposes/Tuition Reduction Programs	78
Maps	79, 80
Web Addresses for Popular EvCC Sites	80

Table of Contents Features:

Everything you need to know about getting started at Everett Community College 5

Want to become an Everett Community College student? Grab this checklist and get started now!

Paying for School 9

Find out about tuition costs, how to make a payment, payment deadlines, and other essential financial details.

High School Completion, ESL, GED 16, 17

We're here to help you complete high school, learn English as a Second Language or prepare for the GED test. Daytime, evening, and online classes are available.

Arts..... 19

From printmaking to painting, Everett Community College has a thriving arts community. Get exceptional arts experience without the private school price.

Engineering 31

EvCC is the only community college in the country where future engineers create their own submarine. Check out the classes you need to get started.

Health Care 37, 46

Looking for a great job? Demand is high for qualified medical assistants, nurses and more, in one of the fastest-growing fields. EvCC has all the classes you need.

Early Learning Center 24

Parents welcome at EvCC! Find out about exceptional and affordable on-campus childcare at our newly expanded Early Learning Center.

The Everett Community College class schedule (USPS 012133, Vol 18, No. 2) is published quarterly by Everett Community College, 2000 Tower Street, Everett, Washington 98201-1390. Periodicals postage is paid at Everett, WA. Postmaster: Send address changes to Everett Community College, Class Schedule, 2000 Tower Street, Everett, Washington 98201-1390.

Earn your Bachelor's degree in Snohomish County

- BA Interdisciplinary Studies - Social Sciences (CWU)
- BAS Information Technology & Administrative Management (CWU)
- BS Environmental Science (WWU)
- BA Planning and Environmental Policy (WWU)
- BA Liberal Arts at Tulalip Reservation (Evergreen)
- BAE Elementary Education (WWU)
- BA Human Services (WWU)
- BS Business Administration (Hope Int. U)
- BA Human Development (Hope Int. U)



**University Center
of North Puget Sound**

www.uceverett.org

425-252-9505

Because **You** need flexibility



Earn Your Degree Online

- Associate in Arts and Sciences - Option II (the university transfer degree)
- Associate in Business (university transfer)
- Associate in Technical Arts in Business Technology
- Associate in Technical Arts in Accounting
- Associate in Technical Arts in Early Childhood Education
- Associate in General Studies
- Certificate in Office Support
- Certificate in Accounting
- Certificate in Business Administration
- Certificate in Medical Transcription
- Certificate in Medical Coding

See page 15 to review the wide variety of classes offered online. Make an appointment with an entry advisor to explore the possibilities and determine what might work for you. An entry advisor will connect you to a program advisor, financial aid and other services that fit your needs.

CALL **425-388-9219** AND
PRESS **"0"** TO MAKE AN APPOINTMENT.

Getting Started Checklist

- Learn about the college.** College is probably one of the most important decisions you will ever make. Take time to browse the EvCC website: learn about programs, student services, and activities. Note the things that interest you. **Flip to page 80 for a web directory.**
- Apply.** The earlier the better. You can apply online at www.everettcc.edu/admissions or you can request a paper application by calling 425-388-9219 and pressing 0. **Former students see page 7.** When you receive your letter of admission it will include your student ID and PIN.
- Apply for Financial Aid.** Fill out your Free Application for Federal Student Aid (FAFSA) as soon as you can. You can fill it out online at www.fafsa.ed.gov.
- Participate in SOAR New Student Orientation.** Students who apply early for admission receive an early-bird SOAR appointment with their admission notification. Students who apply later may select any of the SOAR sessions **listed on page 7.** SOARs are one-stop opportunities to complete placement testing, orientation, advising and registration – all in one day!
- Take the Placement Tests.** If you can't spend a full day in a SOAR, you are welcome to take the placement test as offered on a regular weekly schedule listed on **page 7.** Orientation information is available at www.everettcc.edu/orientation.
- Be Advised!** Advisors know which classes you need to take to make the most of your time and money, and to help you accomplish your educational goals. For more information on advising, **see page 10.**
- Register for Classes.** After getting your Student ID and PIN, you can register online at www.everettcc.edu/kiosk. You can also register in person in the Enrollment Services Office in Jackson Center if you do not yet have a student ID and PIN.
- Pay your Tuition and Fees.** There are several payment options available; see the payment policies and options, **page 9.** Pay your tuition in Jackson Center or online at www.everettcc.edu/creditcardpay.
- Arrange for Transportation, Parking and Child Care.** You can purchase a parking pass in Jackson Center. Information on parking and public transportation is available at www.everettcc.edu/parking or on **page 10** of this schedule. Check out EvCC's Early Learning Center for kids ages 1-5 (see page 24). **Visit www.everettcc.edu/elc.**
- Buy your Books.** Visit the EvCC Bookstore in the Parks Student Union or buy your books online at www.everettcc.edu/bookstore.
- Go to Class!** Winter classes start January 5
- Need Help?** Visit the Enrollment Services Office in Jackson Center or call 425-388-9219 and press 0 to request help from an entry advisor. Or send your questions to admissions@everettcc.edu.

Getting Started Sessions

November 4 • December 8 • January 6
February 17 • March 9

All sessions are held at 6pm in the Jackson Center

Join us for a friendly and informal session that provides you with information about how to get started at EvCC.

- Admission
- Placement testing
- Financial aid
- Selecting classes and programs
- Support services

Dates & Deadlines

WINTER 2009 EXAM SCHEDULE

	Tuesday March 17	Wednesday March 18	Thursday March 19	Friday March 20
8 - 9:50am	Classes that meet at 8am T/Th T or Th	Classes that meet at 8am daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 9am T/Th, T or Th And classes that meet at 7am	Classes that meet at 9am daily, four days/week, three days/week M/W, M or W or F
10 - 11:50am	Classes that meet at 10am daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 10am T/Th T or Th	Classes that meet at 11am daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 11am T/Th T or Th
12 - 1:50pm	Classes that meet at noon T/Th T or Th	Classes that meet at noon daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 1pm T/Th T or Th	Classes that meet at 1pm daily, four days/week, three days/week M/W, M or W or F
2 - 3:50pm	Classes that meet at 2pm daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 2pm T/Th T or Th	Classes that meet at 3pm daily, four days/week, three days/week M/W, M or W or F	Classes that meet at 3pm T/Th T or Th

Final exams for evening courses will be held according to this schedule:

Classes that meet M, M-W, M-F – during the scheduled class time on March 18.

Classes that meet T, T-Th, T-W-Th, T-F – during the scheduled class time on March 17.

ANNUAL CALENDAR

Fall Quarter 2008: September 22 - December 11

Winter Quarter 2009: January 5 - March 20

Spring Quarter 2009: March 30 - June 12

Summer Quarter 2009: June 22 - August 14

IMPORTANT DATES TO REMEMBER

NOTE: The deadlines below apply to most college-credit courses that span a full term. Deadlines for non-standard, non-credit, and self-support classes may be different and are listed in the course description in this publication. Contact 425-388-9208 for details about deadlines. Special deadlines are listed with specific classes in this schedule.

WINTER QUARTER 2009

College Palooza Advising Day	November 3
Graduation application deadline for Winter	November 7
Graduation application deadline for Spring	February 6
Begin early bird current student registration by appointment	November 6
Begin early bird new student registration for this term by appt.....	November 18
Begin early bird open continuous registration for this term	November 20
Earlybird Deadline to pay for this term, 4:30pm	December 11
Registration processing closed this day only	December 12
Registration re-opens.....	December 15
First day of classes, official first day of the Quarter.....	January 5
WAOL classes begin this day.....	January 8
100% refund deadline, 4:30pm*	January 9
Last day to add without instructor permission	January 9
Last day to register or to add a class or drop with no record.....	January 16
50% refund deadline, 4:30pm*	January 23
Payment deadlines for 20-40 Plan.....	January 23 & February 13
Last day to drop with a W or change audit status.....	February 27
Classes end.....	March 16
Final examinations.....	March 17-20
Instructor grades due	March 23
College holidays.....	Nov. 11, 27, 28, Dec. 25, Jan. 1, 19, Feb 16
No Day or Evening Classes.....	November 3, 26

*These deadlines are different for self-support and non-standard classes
There is no 50% refund for self-support classes.

INFORMATION SESSIONS

Aviation Maintenance

Paine Field Building C-80 at 2:30pm
November 13, December 11, January 8,
February 12, March 12

Business and Applied Technology

Olympus Hall, Room 131, 6-8pm
November 4, December 8

Cosmetology

9315 G - State Ave., Marysville
November 6, 6:30pm, February 18, 1pm
February 19, 6:30pm

Distance/eLearning

Whitehorse Hall, Room 105
December 30, noon and 6pm

Early Childhood Education

Rainier Hall, Room 304
November 5 at 4pm, February 27 at noon

Engineering Transfer Programs

Whitehorse 253, November 19 at 5pm

Fire Science and Emergency Medical Technician

Parks Student Union, Conference Room C
November 3 at 11am
November 20 at 5:30pm
December 4 at 11am
December 18 at 5:30pm

Getting Started

How do I apply? How do I select courses?
Jackson Center at 6pm
November 4, December 8, January 6,
February 17, March 9

Health Sciences

Index 138
November 3, 8am-4pm
January 12, 10am

Medical Coding

MC Chat Room, Tuesdays during the quarter, at 4-5pm Pacific Time. Log on to <http://chatzy.com/802124631657>
Enter your name and the case-sensitive password "EvCCoder."

Medical Transcription

MT Chat Room, every Wednesday during the quarter, 4-5pm Pacific Time. Log on to <http://chatzy.com/777441000748>
Enter your name and the case-sensitive password "MTWannaB"

Nursing Careers

Index Hall Complex – Watch for Signs
December 1 at 1pm, January 12 at 1pm
March 2 at 1pm

Photography

November 12, 4pm, WHI 261

Tribal Enterprise Management

Location: Tulalip South Lot
November 14, 10am-3pm
December 4, 3-6pm,
December 5, 10am-3pm
Call 425-388-9106 or 425-388-9584.

University Center of North Puget Sound

425-252-9505
Information Fair: November 3,
8:30-1:30; 5-7pm Parks Student Union

Central Washington University B.A.S., Information Technology and Administrative Management

November 13, 4pm,
Everett Train Station, Room 313

B.S. Interdisciplinary Studies-Social Sciences

November 13, 4pm,
Everett Train Station, Room 314
November 17, 12:30pm,
Parks Conference Room A

Western Washington University

B.A. Environmental Policy Planning
B.S. Environmental Sciences
November 19, 12:30pm and 4:30pm,
Parks Conference Room A

Welding and Fabrication

Monte Cristo, Room 110, 5pm
November 19,
February 11,
March 11,
March 20

Registration

CURRENT AND FORMER STUDENTS START HERE

CURRENT STUDENTS

If you are attending EvCC now, or have attended within the past two quarters, you have a registration appointment in our system, and you may be able to register now. See "In Person" and "Online" registration information on the next page.

FORMER STUDENTS

If you have not attended recently, it is easy to update your record for re-enrollment. Go to www.everettcc.edu/studentforms, print the Adjustment to Status form and submit it promptly to the Enrollment Services Office. Or, you may call 425-388-9219 and ask us to mail you the form. When we receive your completed form, we will send you registration information. If it is close to the beginning of the quarter, you may simply come into the Enrollment Services Office to start the registration process. Call 425-388-9219 for more information.

NEW STUDENTS START HERE

WHO CAN ENROLL?

If you are age 18 or older, or if you have a high school diploma or GED, you are eligible to register in classes. Some programs will require a high school diploma or GED.

If you are younger than 18, or have not yet graduated from high school, review our "Teens in College" options at www.everettcc.edu/teensincollege.

If you are a junior or senior in high school and interested in our Running Start program, call 425-388-9211 or send an email to kritter@everettcc.edu.

If you are interested in ESL, GED, or high school completion, call 425-388-9291.

If you are an international student on an F-1 visa, call 425-388-9220 or send an email to jfitzpatrick@everettcc.edu.

HOW DO I START?

It is best for you to apply for admission at least 60-90 days before the quarter starts in order to gain an early registration appointment, with information about skills assessment, orientation, and advising. There is no application fee.

It is not necessary to apply for admission in order to register. Many students simply walk in and register. However, students who are admitted early generally receive priority in registration. Walk-in students may be delayed if they have not yet taken our skills assessment or met with an advisor, or if the classes they want are full.

DO I HAVE TO TAKE A TEST?

Entry skills assessment is required of all students taking more than 7 credits. Don't worry! This is not a pass or fail test. The assessment helps you and your advisor select the right level of courses. See the testing schedule on this page.

WHEN DO I HAVE TO PAY?

If you register early, you must pay by December 11. If you register after December 11 you are expected to pay within five working days of your registration or before the first day of the term, whichever comes first. Once classes begin, payment is due immediately. The College reserves the option to drop or bill unpaid students. Students who are receiving financial aid, a scholarship, or third-party payment must make prior arrangements with the Financial Aid and Cashier's Office in order to avoid being dropped or billed.

IS FINANCIAL AID AVAILABLE? OR A PAYMENT PLAN?

Please read the description about tuition, fees and payment on page 9 very carefully. If you feel you need assistance to pay for your college costs, contact our Financial Aid Office immediately, or go to www.everettcc.edu/sfs for information about grants, loans, and scholarships. Please apply for aid early, very early. You may complete the federal financial aid application form online - go to www.fafsa.ed.gov.

Need a payment plan? You may submit an application for our "20-40 Plan" which sets payment deadlines as follows: 50% by the regular deadline and the remaining amount split between payments by the 20th calendar day and by the 40th calendar day. Go to the Cashier's Office for the "20-40 Plan" application after you register. You do not need to be eligible for financial aid to participate. For more information go to: www.everettcc.edu/2040plan.

NEW STUDENTS SOAR FOR SUCCESS

New students are invited to participate in SOAR for SUCCESS. Select one of the dates below and spend a full day on campus in a one-stop mode. Complete the placement test, orientation and advising, and then register! As an alternative, complete the test during one of the regular times in our Testing Center and then attend the orientation and advising sessions at one of the times below.

Date	Placement Test	Orientation	Advising	Location
November 18	10am	1pm	1pm	Jackson Ctr
November 19	10am	1pm	2pm	Jackson Ctr
December 2	10am	1pm	2pm	Jackson Ctr
December 18	1pm	3pm	4pm	Jackson Ctr
January 5	10:30am Parks Rm 308	Jackson Ctr	Jackson Ctr	

PLACEMENT TESTING AND ASSESSMENT RESULTS HELP YOU TAKE THE RIGHT CLASSES

The Testing Center is located in the Parks Student Union, third floor. In addition to the test times in the "SOAR for Success" box on this page, various tests are offered on a regular basis; call 425-388-9288 for a schedule or go to www.everettcc.edu/testing. The current schedule (valid until January 9) is listed below. Arrive early, space is limited.

Entry placement is required for all new students taking more than seven credits and/or Math and English courses. The ASSET or the COMPASS test can be taken.

- ASSET, paper and pencil test: Tuesday and Thursday at 9:30am. COMPASS computerized version: Monday 10:30am and 3:30pm, Tuesday and Thursday 1pm.
- Fee: \$26, which must be paid in advance at the Cashier's Office in Jackson Center. Bring the receipt to the Testing Center to take the test.
- Persons who have more than 45 college credits, or who have completed college composition classes at another college (with a grade of C or higher), may submit a copy of their college transcript to the Enrollment Services office with a written request for a placement test waiver. Waiver of the placement test does not necessarily satisfy course pre-requisites.

Special Test Requirements:

- A foreign language placement test may be required for placement in a foreign language course. Contact the Testing Center for testing times. No Fee.
- GED testing is also offered in the Testing Center. Call 425-388-9288 for schedule and fees or go to www.everettcc.edu/testing.

Registration

IN PERSON

Enrollment Services is open 7:30am-6:30pm on Mondays and Tuesdays, and 9am-4:30pm on Wednesdays, Thursdays, and Fridays. During the first week of classes each quarter, the office is open 7:30am to 7:30pm Monday through Thursday. Current, former, and new students may register on or after the appointment time that has been given to them. Running Start students, international students, and ABE/GED students are some of the categories of students who must register in person. Most other students can also register on the Web.

ONLINE

You may register on the Web:

- If you have been admitted as a new student for the upcoming quarter.
- If you are currently attending or if you attended within the past two quarters.
- On or after your registration appointment or during Open Registration.
- If you have been absent for a while and register during Open Registration.
- If you know your Student Identification (SID) number and your PIN.
- Running Start students, underage students, International students, ABE/ESL students, and some other categories of students may not be able to register on the web.

TO START: GO TO www.everettcc.edu/kiosk

- Please scroll down, reading the entire screen; it contains important information. Click on the red bar "Enter Student Kiosk." You will see a menu on the left with various options.
- Be prepared with a list of courses you have already identified as the courses you want.
- You can use "Student Planner" to plan your class schedule or click "Online Registration."
- Type your SID and PIN, then select the correct quarter.
- Click on register. Click on Continue.
- On the left, type the 4-digit item number of the course(s) you have selected.
- Click on Submit.
- When your registration is complete, click FINISH. It is not submitted until you do that!
- View and print your schedule to be sure you entered the courses correctly and you know the amount due.
- You cannot register in classes that meet at the same time or in classes that are full.
- You cannot register for an overload of classes of more than 21 credits.
- For registration in a variable credit class, register in person to ensure accurate credits.
- Check "audit" if you do **NOT** want to receive credit or a grade, otherwise, don't.
- For registration in a class that requires instructor permission, you need either a five-digit entry code issued by the instructor, or you must register in person in Enrollment Services with the instructor's signature on your registration form or a signed permission card.
- If the class is full, you may be asked if you want to get on the waitlist, if one exists.
- To view and/or change your address click on View My Address.
- You can view your class schedule and amount owed by clicking on Student Schedule.
- You can drop a class for which you have already registered. Click on Online Registration, enter your SID and PIN and view your schedule. Note the 4-digit item number of the class you want to drop and type the four-digit item number on the left hand screen, click Submit, and the course will disappear from your list of classes. You can also add one or more classes. You may add/drop classes until 4:30pm, January 9. Always go back and view your Student Schedule to be sure that any action you have taken is reflected.

When you register, you owe tuition and fees. See page 9

DO YOU MEET THE COURSE PREREQUISITE?

A prerequisite describes the skills and/or knowledge the student must have before taking a class. Prerequisites are listed in the catalog and class schedule. Students are expected to satisfy all prerequisites prior to starting the course. If a student has not met the stated prerequisite(s), the student may be asked to leave the class.

WAITING LIST PROCEDURES

If a class is full, your name may be placed on a waitlist. Not all classes maintain a waitlist. If you get on a waitlist, we cannot guarantee the instructor will accept you into the class.

As vacancies occur in a class, the top name on the waitlist will move into the actual class until we close the waitlist. You will receive a notification in the mail if we move you into the actual class. **If you are on a waitlist you must go to the first class in order to be considered for getting into the class.**

Students on a waitlist will NOT have the waitlist course credit added to their total, and might NOT show the full tuition amount due. This will affect financial aid students most of all, so read the section marked Financial Aid below. This will also affect students on Veterans' benefits, and students who may have an employer or agency paying their tuition.

Financial Aid students: If you have been awarded a full-time aid package, it will not be activated until you are registered in courses that add up to full-time, or a minimum of 12 credits. If you are on a waitlist, your aid check will be delayed until you get off a waitlist and into a class so that your total credits equal at least 12. Advisors can help you explore alternatives.

Veterans: Your best bet is to register as early as you can, so that you can register full-time and send in the paperwork to VA so that your checks can be released.

If an employer or agency is paying your tuition: Go to the Cashier's Office after you register and submit payment authorization forms, otherwise you risk being dropped due to non-payment. If your agency or employer needs proof that you are registered full-time, your best bet is to register early, and work with an advisor if your classes are waitlisted.

If you are moved from the waitlist into a class, you must pay immediately.

COURSE REPEAT POLICY

Courses may be repeated to improve the grade earned, but credit is earned only once. To repeat a course, the student must register for the course, submit a course repeat card at the time of registration, and pay all necessary fees. See the College Catalog for specific procedures. The course repeat form is also available on the web at www.everettcc.edu/studentforms. Students registered in distance courses who live more than 30 miles from campus should call 425-388-9208 to discuss options. Course repeats must be filed during the quarter of enrollment in the repeated course.

FIRST WEEK ATTENDANCE REQUIRED

Students must attend all classes in which they are registered the first week of the quarter. In courses with a waiting list, a student who does not attend the first day and has not made prior arrangements with the instructor may be dropped from the class at the beginning of the second class meeting. A student who is not withdrawn by the College or does not officially withdraw himself/herself may be issued a failing grade by the instructor based on non-attendance.

JUST IN TIME REGISTRATION

If the first day of the quarter is just around the corner or if classes have already started, contact the Enrollment Services Office by phone to discuss how to register. Call 425-388-9219 or 9208.

FULL-TIME STATUS

Enrollment in 12 or more credits per quarter constitutes "full-time" status.

Tuition and Payment

TUITION FOR WINTER QUARTER, 2009

Note: Fees for self-support classes vary. See description below, as well as the specific course listings for unique fees. See "When to Pay" section for the payment schedule and deadlines. Students who pre-register for Fall will receive a bill in early August with the corrected tuition. Tuition for Winter Quarter, 2009 is estimated to be:

Credits	Resident	Discount* Non-Resident	Non-Resident
1-10 Credits	\$75.80/credit	\$128.63/credit	\$247.50/credit
10	\$758.00	\$1,286.30	\$2,475.50
11	\$788.40	\$1,317.71	\$2,509.60
12	\$818.80	\$1,349.12	\$2,544.20
13	\$849.20	\$1,380.53	\$2,578.80
14	\$879.60	\$1,411.94	\$2,613.40
15	\$910.00	\$1,443.35	\$2,648.00
16	\$940.40	\$1,474.76	\$2,682.60
17	\$970.80	\$1,506.17	\$2,717.20
18	\$1,001.20	\$1,537.58	\$2,751.80
19	\$1,069.40	\$1,648.71	\$2,991.70
20	\$1,137.60	\$1,759.84	\$3,231.60

* Tuition reduced for US citizens and permanent residents. Contact Enrollment Services.

Tuition options for seniors, state employees and military and residency criteria for tuition purposes are described on page 78.

TUITION AND FEES

STATE-SUPPORTED CLASSES: Most of EvCC's classes are "state-supported." State-supported classes are charged according to the state-regulated tuition rate listed above; lab fees or other specific fees may be charged in addition to tuition. Typically, classes that are state-supported do not specify the tuition cost in the class listing.

SELF-SUPPORT CLASSES: A number of EvCC classes are "self-support" and do not utilize state funding to cover their instructional costs. Therefore, the tuition schedule above does not apply to self-support classes. The class listing will identify the course as self-support and announce the cost per class.

Students who take a mixture of state-support and self-support classes should carefully evaluate their total tuition and fees. For example, a resident student taking 12 credits in state-supported classes and 5 credits in a self-support class may be charged \$818.80 plus \$375. Alternatively, a student taking 17 credits in state-support classes may be charged \$970.80.

All students - regardless of the type of courses being taken - may be charged other fees, such as a lab fee and parking fee, depending on their use. Students taking credit courses may be charged a Technology Fee of \$3.50 per credit, up to a maximum of \$35 per quarter.

REFUNDS/DROPS/WITHDRAWALS

Refund deadlines vary, depending on the type of class.

FOR STATE-SUPPORTED CLASSES, the refund deadlines are stated on page 6. Courses that have unusual start and end dates will have different deadlines.

FOR SELF-SUPPORT CLASSES, refund deadlines are stated in class descriptions.

ALL STUDENTS ARE SUBJECT TO THE FOLLOWING: A refund is considered only when a student officially drops or withdraws from a class or from the College. The date of such action is noted if it is done via the online web registration system, or in person in Jackson Center or with Continuing Education. All drop transactions must be completed by the close of business on the deadline day. (For most classes, drops/withdrawals after the 5th day of the term must be handled in person in Enrollment Services.) A refund, if due, is mailed to the student's address on file or credited back to the credit card or agency. Refunds can take up to five weeks to process. Refunds for under \$10 will only be processed with a written request from the student.

Refunds for students who are receiving financial aid may also be calculated in accordance with state/federal rules. These formulas are published in the Financial Aid procedures manual. Financial Aid students should note that early departure could trigger a request for repayment of their aid funds.

FINES AND DEBTS

The College may block registration and/or withhold services until all outstanding fines and debts are resolved. Student accounts should be cleared at least 24 hours prior to registration.

WHEN TO PAY

By registering, you are taking personal responsibility to pay tuition and/or fees. Non-attendance does not constitute a reason to avoid payment.

STATE-SUPPORTED CLASSES: Early registrants must pay their tuition and fees by 4:30pm on December 11. For registration after December 11, payment is due within 5 working days or before the first class day of the term, whichever comes first. Once classes begin, payment is due immediately.

SELF-SUPPORT CLASSES: Typically, payment is due at the time of registration. The specific payment deadline is noted in the class listing.

ALL STUDENTS ARE SUBJECT TO THE FOLLOWING: The College reserves the right to cancel registration for unpaid students and/or to bill for the tuition and fees due for the registered classes. Returned checks, cancelled credit cards, employer refusal to pay, ineligibility or lateness for financial aid and other reasons for non-payment may result in a direct bill to the student and/or referral to a collection agency.

HOW TO PAY

You may pay in person at the Cashier's Office in Jackson Center. You may send a check to the Cashier's Office; please include your Student Identification number (SID). You may pay by credit card on the web; go to www.everettcc.edu/creditcardpay.

Students who wish to postpone their payment pending receipt of financial aid, scholarship, VA or other funds must sign a "HOLD" agreement with the Financial Aid Office prior to the payment deadline.

EvCC offers the "20-40 Plan." Students may make three payments: The first payment of 1/2 the tuition and fees is due by the normal deadline. The second and third payments are due by the 20th calendar day and the 40th calendar day. There is a \$10 fee for this service. Students start the process by going to the Cashier's Office and asking for the "20-40 Plan" form. This option is not available to students enrolled in self-support classes.

Students receiving funding from an external agency or from financial aid should read "Is Someone Else Paying Your Tuition?" below.

IS SOMEONE ELSE PAYING YOUR TUITION?

If you are depending upon an employer, agency or other third party to pay your tuition bill at EvCC, please read this carefully.

After registration you must go immediately to the Cashier's Office, located in the Jackson Center. The Cashier's Office is the only office that can manage your student account to show payment from another source, so that your classes are not dropped due to non-payment. We must receive a payment voucher from your employer or agency by the payment deadline. You are responsible for submitting that voucher to us. It must be submitted immediately after registration. Generally, this means that you must gain eligibility well in advance of registration so that the voucher can be generated in time.

TRADE ACT STUDENTS: You must see Linda Baca in Enrollment Services or Amanda Rojas in Workforce Training with your initial application, in order to complete an Independent Training Plan (CT-3 Form), cost estimate, etc. Immediately after registration each quarter you must go to the Cashier's Office and identify yourself as a Trade Act student so that your student account is properly created. Your Trade Act Counselor must forward final payment authorization to the Cashier's Office no later than December 11, 4pm. If the Trade Act fails to cover your tuition, you are responsible for payment.

FINANCIAL AID, VETERANS' AND SCHOLARSHIP STUDENTS: In most cases, the Financial Aid Office is able to use your financial aid to cover your tuition. However, you MUST coordinate this with the Financial Aid Office in advance of the payment deadline and sign a request to have your student account put on HOLD. Please do not assume automatic payment.

TRIAD AND OPPORTUNITY GRANTS: These are offered to students in designated career programs and must be validated quarterly through those program coordinators. Charges not covered by these grants are the responsibility of the student. For more information visit www.everettcc.edu/og and www.everettcc.edu/triad.

Advising

ADVISING

Research shows that students who work with an advisor to plan their courses, to overcome challenges, and to solve problems do better than those who do not.

- New students: meet with an entry advisor or counselor in Enrollment Services or the Counseling, Advising and Career Center.
- Attend an information session (see page 6).
- Obtain a curriculum guide in your interest area and meet with one of the advisors listed in the guide. Go to www.everettcc.edu/c.guides.
- Ask Enrollment Services for an advisor referral.
- Attend College Palooza on November 3 in the Parks Student Union.
- Attend the Advising Fair on February 24.
- Stop by the Lucy Booth every Tuesday at Noon, by the espresso bar in Parks.
- Go to www.everettcc.edu/advising for more tips.



COMMON COURSE NUMBERS

Beginning Summer 2008, EvCC changed a variety of course numbers and titles to come in line with a common course numbering process for the community colleges in Washington. The primary purpose of this process is to enable students to know that CCN-identified courses taken at one community college will be the same as those courses at another community college. All CCN courses will be identified with an ampersand (&) in the course number. For example: ENGL& 101. Some department titles, such as Anthropology (ANTHR) and Speech (SPCH), will be changed to a new department title, such as ANTH and CMST. These changes may or may not include CCN courses with an ampersand (&). Each CCN course, if it reflects a change in title and number from last year, will indicate its former number. For example, "CHEM& 110 Chemical Concepts with Lab. . . . (Formerly CHEM 100.)" This notation will phase out over time.

If you are following a sequence, particularly in the math and science areas, you should work closely with an advisor to assure that you do not repeat a course you have already taken, and that you can identify the next course in the sequence.



For more information about common course numbering or for a list of some renumbered courses, visit the common course numbering page on our website: www.everettcc.edu/ccn

NEW STUDENT EVENTS

FAMILY NIGHT

- Learn about EvCC programs and services.

March 10, 5:30pm, EvCC Campus

Getting to Campus

PARKING ON CAMPUS

Due to campus construction, students and visitors are urged to arrive about 15 minutes early in order to find parking. In an attempt to make parking accessible and secure for the entire campus population, every person parking on campus must have a paid permit tag, or a free, one-day visitor permit from the Security Office in Room 224, Parks Student Union Building. Parking permit tags must be purchased before each quarter. Students may not park in staff or visitor parking spaces. Student parking spaces are located by Rainier, Whitehorse, Early Learning Center, Rite Aid, EvCC Gym, at Cosmetology in Marysville, at the Applied Technology Training Center and at the Paine Field Aviation Program. Vehicles parked illegally are subject to ticketing and fines.

STUDENT PARKING PERMITS

Pay the quarterly parking fee (\$20 for full time students, \$14 for part time students) at the Cashier's Office in Jackson Center; the Cashier will issue your permit. You must purchase a new parking permit each quarter.

Remember, a current permit must be properly displayed to park on campus on the first day of the second week of each quarter.

VISITOR PARKING PERMITS

Visitors and guests are required to obtain a temporary parking permit. The free temporary permit is available from the Security Office located in the Parks Student Union, Room 224. A permit is required to park on campus. NOTE: Students and Staff are not considered visitors.

Transit



Everett Community College main campus is served by both Everett Transit and Community Transit. Special routes are available from Marysville, Stanwood/Camano, and Skagit County.

For more information:
Community Transit: 425-353-7433
www.commttrans.org

Everett Transit: 425-257-7777
www.everettwa.org

Everett Transit will be able to answer questions concerning the free Marysville bus as well.

MAPS AND DIRECTIONS

For location and parking maps to all Everett Community College sites, please see the back page of this schedule or visit the directional web page at www.everettcc.edu/directions.



Learning Communities

Learning Communities combine courses from different disciplines to provide an in-depth look at subjects. They are team-taught by two or more instructors and usually organized around a theme.

- Make connections (even friendships!) and enjoy the experience of learning as a shared process.
- Discover how subjects (and the world) are related and interrelated.
- Participate in a variety of learning experiences, discussion groups, lectures, projects, and field trips.

Winter Quarter 2009

FYI: FIRST YEAR INTELLIGENCE

The type of learning in high school and the type of learning expected in college can be drastically different. Join a unique learning community designed to provide the academic and personal support you need to be a successful college student. Sharpen your study, communication, reading and writing skills so that you will be a success in any college class. If you have asked any of these questions about college: "What am I doing here?" "Where do I want to go?" and "How can I get there?" this is the learning community class for you!

RSS 094 LC – Reading for College (5 credits)

RSS 095 LC – Study Skills for College Survival (5 credits)

Register in Item #7710 & 7716 for the full 10 credits

FROM THE MOUNTAINS TO THE SEA

Flourish in a fun and supportive community of learners who will study the Earth from a variety of perspectives, perform hands-on lab experiments, observe the Earth's processes on field trips (including a required weekend field trip on January 23-25, 2009), and connect those activities through writing and research projects.

This course combines the study of the dynamic process of the Earth's surface (landscape formation, rivers, glaciers, coasts, oceans, and other geologic features) with the study of the dynamic process of writing effective essays. Enhance your knowledge of the Earth by exploring it through a variety of essay formats, and hone your writing skills by focusing on an in-depth study of the Earth. You have the option of earning credit in English 101 or English 102, depending on your readiness.

OPTION I

ENGL& 101 LC1 - English Composition I (5 credits)

GEOL 104 LC1 - Introduction to Geological Science II (5 credits)

Register in Item #3710 for the full 10 credits **OR**

OPTION II

ENGL& 102 LC1 - Composition II (5 credits)

GEOL 104 LC2 - Introduction to Geological Science II (5 credits)

Register in Item #3746 for the full 10 credits

SOCIALLY SPEAKING

Personal relationships have global consequences. Build your interpersonal social skills while exploring the global issues involved: culture, inequality, collective action and more. Strengthen your ability to live and work in multicultural and global societies.

CMST& 210 LCH - Interpersonal Communication (5 credits)

SOC& 101 LCH - Introduction to Sociology (5 credits)

Register in Item #2656 for the full 10 credits

MONSTERS, MADNESS & MOVIES

MONSTERS, MADNESS, AND MOVIES is a delightfully informative learning community combining the academic discipline of psychology (PSYC& 100) along with the joys of composition (ENGL& 101 or 102). We will utilize contemporary films as we investigate the human journey along the continuum of behavior between reality and madness.

OPTION I

PSYC& 100 LC1 – General Psychology (5 credits)

ENGL& 101 LC2 – English Composition I (5 credits)

Register in Item #3719 for the full 10 credits **OR**

OPTION II

PSYC& 100 LC2 – General Psychology (5 credits)

ENGL& 102 LC2 - Composition II (5 credits)

Register in Item #3749 for the full 10 credits

THE SCIENCE OF WEIGHT LOSS

Weight loss - such a popular topic, but few topics are the subject of more misinformation. This class melds biology and nutrition to teach the facts about fat: what it is, how we gain it, how it affects our health, and how to lose it healthfully. Topics include scientific information on weight and exercise physiology, how physiology and cultural influences contribute to obesity, how obesity increases chronic disease risk, and critical evaluation of popular diets. Labs will cover topics like assessment methods for determining healthy weight, analyzing fast food meals and comparing to homemade, examining the structure of fat, and exploring the physiology of exercise. Recommended for those who want to lose or maintain weight sensibly, future health care providers, future high school health and PE teachers, and those interested in health issues. Meets Option II Natural Science lab-science course requirement (Part A).

NAT S 150 – The Science of Weight Loss (5 credits)

Register in Item #6420 or 6422

STUDY SKILLS IN PLAIN ENGLISH

Two courses (English and Study Skills) are linked to focus on improving your basic skills.

ENGL 098D – Introduction to College Writing

Register in Item #3681

RSS 105 – Study Skills for College Success

Register in Item #7762

Coming Spring 2009

Life on the Edge

(PSYC& 100 and RSS 104 or 105)

Panthalassa: The World Ocean

(OCEAN 101 / ENGL& 101 or 102)

FYI: First Year Intelligence

(RSS 094 and RSS 095)

University Center

Administered by Everett Community College, the University Center develops and supports bachelor's and master's degree offerings in North Snohomish, Island and Skagit counties. Its mission is to attract degree programs and promote those higher education opportunities to regional residents. University Center staff provide information about a wide variety of degree opportunities to learners who want to pursue their education locally.



CENTRAL WASHINGTON UNIVERSITY

- **B.A.S. Information Technology and Administrative Management (ITAM)**
Appropriate for persons with a two-year associate degree in computer technologies. ITAM prepares students for productive and challenging careers in information technology and administrative management and for a lifetime of creative thinking and adaptive learning. Emphasis is placed on developing leadership, communication, critical thinking, and problem-solving competencies.
- **B.S. Interdisciplinary Studies – Social Sciences**
Designed for students looking for broader degree options and can be individualized to the student's personal and/or professional interests and aspirations. Flexible with face to face, online and interactive television (ITV) coursework. Locations: Everett and Mt. Vernon.
- **M.S. Engineering Technology**
Prepares graduates from Industrial Technology (IT), Engineering Technology (ET), or engineering disciplines for superior professional practice. Includes technology advances, technology management practices, and analytic techniques. Aimed at recent graduates from engineering and technological degree-granting institutions; professionals in the engineering workforce; faculty members in two- and four-year institutions; and technology education teachers.

EASTERN WASHINGTON UNIVERSITY

- **Masters in Social Work**
Prepares social work professionals for practice in the public sector or in those private agencies which address the needs of oppressed and disadvantaged populations. Students are provided with the necessary values, knowledge and skills to practice within a rural/regional/small urban service delivery system environment in human service agencies, community organizations, collaborative networks and change-focused coalitions.

THE EVERGREEN STATE COLLEGE

- **B.A. Liberal Arts**
Located on the Tulalip Reservation, this reservation-based, community-determined program serves students with 90 or more college credits who live or work on a reservation or have social or cultural ties to tribal communities. Themes include: Contemporary Indian Communities in a Global Society, Traditional Knowledge: The Foundation for Sustainable Tribal Nations, and Integrating Change in a Communal Society. Contact Renee Swan-Waite at swanwair@evergreen.edu.

HOPE INTERNATIONAL UNIVERSITY

- **B.S. Human Development**
- **B.S. Business Administration**
HIU is an accredited private institution, locating its offerings in Everett through a combination of in-person and online classes. Call toll free 1-866-954-6731.

Interested in a Bachelor's degree in Mechanical Engineering?
Call 425-252-9505 to add your name to our mailing list.

WASHINGTON STATE UNIVERSITY

Online bachelor's degrees programs in the following areas:

- Business Administration
- Criminal Justice
- Education
- Human Development
- Humanities
- Nursing
- Social Sciences
- Women's Studies

WSU's Distance Degree Program (DDP) provides an opportunity to pursue education entirely online. Go to <http://distance.wsu.edu> for information about each program.

• M.S. Engineering Management

This degree provides engineers and other technical leaders with state-of-the-art knowledge, tools, and skills in leading and improving projects, people, organizations, operations, and quality.

WASHINGTON STATE/EASTERN WASHINGTON UNIVERSITY

• Certificate: School Psychologist

Graduates are certified and eligible to practice as school psychologists in the state of Washington. Taught through a collaboration between WSU-Spokane and EWU. Includes practica and internships.

WESTERN WASHINGTON UNIVERSITY

- **B.A. Human Services** (See page 13)
- **B.A. Elementary Education with Special Education Endorsement, and Post-baccalaureate program** (See page 13)
- **B.A./B.S. Environmental Sciences, Policy, Planning**

The Environmental Policy and Planning degree program provides the knowledge and skills to understand environmental processes and to assess the nature and extent of contemporary environmental problems and prepares students for a variety of employment opportunities in environmental analysis, assessment, and monitoring, and administration.

Through the B.S. in Environmental Sciences, the knowledge of how natural systems work is applied to solving problems largely created by human activities. Graduates enter a wide variety of career paths in local, state, and federal governments, universities and private sector. Fields include environmental toxicology, environmental impact assessment, watershed management, air pollution control, solid and hazardous waste management, and marine pollution assessment.

This program is offered in Everett in conjunction with Huxley's programs on the Peninsula, and is a combination of in-person, interactive TV, and online modes, with required field work and projects. Both degree programs require prerequisites that can be completed at EvCC. Call 360-417-6521 for advising.

- **Superintendent's Certificate**
- **M.A. Rehabilitation Counseling** (See page 13)

www.uceverett.org
425-252-9505

The University Center moves from its downtown Everett location to the EvCC campus March 2009.

Western Washington University

Western Washington University's Everett Education Center at Broadway Center is a vital, multipurpose facility providing bachelor's and master's degree programs as well as certification and endorsement programs through the Woodring College of Education. Information about online certificate programs and correspondence courses is available at the center. WWU moves to Gray Wolf Hall in March 2009.



ELEMENTARY TEACHER EDUCATION, B.A.E. & RESIDENCY TEACHING CERTIFICATE

Join the profession that makes a difference in the life of a child. Earn your teaching degree or certificate in Everett. Attend evening classes.

- Prepare for a rewarding profession in elementary education with special education options (B.A.E./Post-bac)
- Take evening classes while you continue to work
- Complete your program through a top-ranked regional university - preparing effective educators for over 100 years
- Add a Special Education Endorsement to an existing teaching certificate
- State supported tuition rates

Free Information Sessions...

January 12th 6-8 p.m. Parks Bldg. Conference Rooms A, B and C
February 12th 6-8 p.m. Parks Bldg. Conference Rooms A, B and C
February 23rd 7-9 p.m. Parks Bldg. Conference Rooms A, B and C
March 12th 7-9 p.m. Parks Bldg. Conference Rooms A, B and C
April 1st 6-8 p.m. Parks Bldg. Conference Rooms A, B and C

425-339-3810, ext. 11 Sue.Burke@wwu.edu www.wce.wwu.edu/Depts/TEOP

REHABILITATION COUNSELING, M.A.

Prepares rehabilitation professionals to assist individuals with disabilities in attaining independence, employment and full community participation. A combination of evening and online classes.

- Complete your Master's Degree in just over two years
- Work in hospitals, state agencies, rehabilitation centers, non-profit agencies, drug treatment programs, and private-for-profit programs
- Help others to achieve their full potential

Free Information Sessions...

January 28th 4-5pm, BRC 118
February 25th 4-5pm, BRC 118
March 25th 4-5pm, BRC 118

425-339-3810 ext. 14 RC.Info@wwu.edu www.wwu.edu/rc

HUMAN SERVICES, B.A.

Choose a career where you'll make a meaningful difference. The human services degree program prepares you to assist people in fulfilling their physical, mental and emotional needs. Gain the knowledge and skills to work as a human service professional with a range of community agencies and organizations. You can have an impact preparing for a career in:

- Community Development and Organizing
- Youth and Family Services
- Mental Health
- Non-profit Management
- Rehabilitation Services
- Advocacy and Public Policy and more...

Required and elective classes are offered in Everett, on the campus of Everett Community College. Web-based classes are also offered in the Human Services Program.

Free Information Sessions...

January 14th 3-4pm, BRC 118
January 22nd 3-4pm, BRC 118
February 10th 3-4pm, BRC 118
February 25th 3-4pm, BRC 118
March 4th 3-4pm, BRC 118

Now accepting applications for Fall 2009 Deadline: April 1st

425-339-3810, ext. 17 HS.Everett@wwu.edu www.wwu.edu/hs

Courses offered at University Center Everett (Transit) Station

PROJECT MANAGEMENT PROFESSIONAL PREPARATION

Advance your career by preparing for Project Management Professionals certification.

- Fine tune your skills
- Learn key concepts and practices
- Attend class one evening a week beginning January 2009

Free Information Sessions...

November 20th 6 - 7 p.m. Everett Transit Station, Room 314
January 8th 6 - 7 p.m. Everett Transit Station, Room 314

360-650-3308 eesp@wwu.edu ExtendedEd.wwu.edu

Other Learning Options

Choose from hundreds of courses offered through Extended Education and Summer Programs.

- Independent Learning Courses (anytime, anywhere)
- Graduate School Test Preparation Course (online)
- Emergency Management Certificate (online)
- SQL and Oracle Certificate (evenings - Bellingham)

360-650-3308 eesp@wwu.edu ExtendedEd.wwu.edu

You may NOT use EvCC registration forms to enroll in Western classes. Visit or call the WWU-Everett office for information: Broadway Center at 840 N Broadway, Bldg. B, Ste 118; Everett, WA 98201-1288; 425-339-3808.

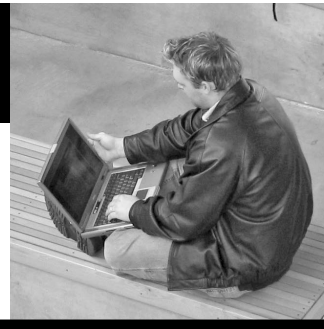
TUITION RATES ARE SUBJECT TO CHANGE

WESTERN WA. UNIVERSITY

For information on these programs, call the number under the division that interests you.

Distance/eLearning

Study at a time that fits your schedule – day or night. Learn in a style that works best for you. If you want a different learning experience, Distance/eLearning classes are a great alternative to traditional on-campus classes. For more information, contact us at 425-388-9367, toll free at 1-866-575-9027, or elarning@everettcc.edu, or visit us on the web at www.everettcc.edu/elarning.



DISTANCE/eLEARNING

Contact elarning@everettcc.edu, 425-388-9367, or www.everettcc.edu/elarning

COURSE FORMATS



ONLINE: Students connect to their virtual classroom through the Internet. You submit assignments, interact with other students, and communicate with your instructor electronically. EvCC online classes are taught by EvCC faculty and textbooks are purchased from the College bookstore. WAOL online classes are taught by faculty employed by Washington Community and Technical Colleges. Textbooks are purchased from the EvCC or WAOL online bookstore. Register early! Online classes are popular. Registration closes for WAOL on January 8. Online classes are listed as OL.



TELECOURSE: Students use a set of DVDs or video tapes that are checked out from the College library. In a telecourse, you also purchase textbooks from the College Bookstore and attend on-campus class sessions throughout the quarter. Telecourses are listed as TC.



HYBRID CLASSES: Meet both on-campus and online. The number of on-campus meetings is cut by as much as half compared to traditional on-campus classes. Internet access, an email account, a word processing program, and textbooks are required. You must attend the first class meeting, and be prepared to attend the on-campus meetings listed for the Hybrid class(es) you select. Hybrid sections are listed as HY.

IMPORTANT DATES

Information sessions for students new to online courses:
Tuesday, December 30, noon or 6pm in Whitehorse 105.

First day of EvCC classes	January 5
First day of WAOL online classes	January 8
Last day for a 100% refund	January 9
Last day for a 50% refund	January 23
* Telecourses and Hybrid courses may have a variable start date. Please check course listings.	

COSTS

Online courses.....Tuition + Online fee of \$5.25 per credit
 Telecourse..... Tuition + \$60 license and tape or DVD rental fee
 Hybrid CoursesTuition + Online fee of \$2.60 per credit
 Medical Transcription/Coding program..... Contact MT Coordinator at 425-388-9027, or email success@everettcc.edu

Students taking credit courses may be charged a technology fee of \$3.50 per credit, up to a maximum of \$35 per quarter.

COMPUTER REQUIREMENTS FOR ONLINE CLASS

You can use a PC or Macintosh computer to successfully connect to Blackboard at Everett Community College. The chart below lists the **minimum computer requirements:**

PC	Apple/Macintosh*
➤ An Internet Service Provider	➤ An Internet Service Provider
➤ 300-MHz or better processor	➤ G3/G4/G5, Processor
➤ 128MB of Memory (RAM) (256MB or more recommended)	➤ 128MB of Memory (RAM) (256MB or more recommended)
➤ Windows 2000 or XP	➤ Macintosh OSX 10.2 (or higher)
➤ CD-ROM with sound and speakers	➤ CD-ROM with sound and speakers
➤ Word-processing software (and other software as required)	➤ Word processing software (and other software as required)
➤ Browsers: Mozilla Firefox; Internet Explorer 6.0 or 7; Netscape 7.1 or 8.0. (Blackboard does not support Google Chrome, AOL, or MSN)	➤ Browsers: Mozilla Firefox; Netscape 7.1; (Blackboard does not support Google Chrome, AOL, or MSN)
* Some courses may require the use of additional software that may not be Mac compatible. Check the individual course listings for more details.	

GETTING STARTED

ONLINE COURSES: Orientation for students new to online courses: **Tuesday, December 30, noon or 6pm, Whitehorse 105.** We strongly recommend that students who have not previously taken an online course attend one of these one-hour sessions.

TRY IT OUT: To see what an online class is like, try it out by connecting to everett.blackboard.com. Your user name is "guest01" (or guest02, guest03, etc.), your password is "guest."

To sample a WAOL course in Blackboard, follow these instructions: Go to www.waol.org. Click on the "Get Started" link at the top of the screen. Click on the "Week Zero" tutorial link. Click on the Blackboard link and follow the login instructions.

BOOKS AND CLASS MATERIALS:

EvCC online, telecourse, and hybrid classes use the College Bookstore located in the Parks Student Union, second floor.

- Order on the web at www.evccbookstore.com (credit card only)

WAOL online courses use the EvCC Bookstore or the WAOL Online Bookstore at www.waol.org

- When ordering from the WAOL Bookstore, use the 4-digit WAOL ID#: INFO 102-5000, and PHIL& 101-3500.

DISTANCE/eLEARNING WINTER 2009 COURSES

ONLINE STUDENTS ARE ENCOURAGED TO ATTEND AN HOUR-LONG ORIENTATION ON TUESDAY, DECEMBER 30, AT NOON OR 6PM, IN WHITEHORSE, ROOM 105

SEE COURSE LISTINGS FOR MORE INFO!

ID#	Course#	Section	EvCC Course Name	Credit	Instructor
Arts, Media & Information Literacy					
1604	ART 124D	OL	Understanding World Art	5	Lepper S
2640	CMST& 102	OL	Introduction to Mass Media	5	Otanez A
4198	FILM 100	OL	Introduction to Film	5	Murphey D
4698	GRAPH 120	OL	History of Graphic Design	5	Kammer G
5422	INFO 102	OL	Research in the Information Age	5	WAOL Faculty
6153	MUSC& 105	OL	Music Appreciation	5	Waldron R
6154	MUSC 110D	OL	World Music	5	Strunk M
Business & Applied Technology					
1122	ACCT 113	OL	Personal Finance	3	Reed B
1146	ACCT& 202	OL	Principles of Accounting II	5	Coughlin P
1154	ACCT 215	OL	Computer Accounting	5	Coughlin P
2310	BT 100	OL	Beginning Keyboarding	5	Kolstad L
2324	BT 105	OL	Keyboard-Speed/Accuracy	3	Desmond P
2330	BT 115	OL	Records Management	5	Gilpin G
2352	BT 145	OL	Civil Litigation	5	Markovich T
2356	BT 146	OL	Will/Probate/Domestic Relations	5	Markovich T
2370	BT 181D	OL	Diversity Law/Ethics Hlth Occupations	5	Munoz L
2406	BT 219	OL	Introduction to Microsoft Word	5	Gilpin G
2414	BT 240	OL	Access	5	Markovich T
2429	BT 261	OL	Advanced Office Procedures	5	Markovich T
2186	BUS& 101	OL1	Introduction to Business	5	Lewis C
2187	BUS& 101	OL2	Introduction to Business	5	Lewis P
2188	BUS& 101	OL3	Introduction to Business	5	Lewis P
2192	BUS 104	OL	Business English	5	Kneifel K
2199	BUS 105	OL	Small Business Essentials	5	Millay D
2220	BUS 130	OL1	Business Computations	5	Willestoff K
2221	BUS 130	OL2	Business Computations	5	Willestoff K
2278	BUS& 201	OL	Business Law	5	Leonard R
2750	CL 101	OL1	Computer Literacy	5	Willestoff K
2751	CL 101	OL2	Computer Literacy	5	Markovich T
3338	ECON 101D	OL	Understanding Economics	5	Sharpe J
3348	ECON& 201	OL	Micro Economics	5	Hu D
3360	ECON& 202	OL	Macro Economics	5	Hu D
Communication & Social Sciences					
1503	ANTH 116D	OL	Cultures in Context	5	Kombacher K
1505	ANTH 122D	OL	Human Diversity	5	Clarke C
3062	CI& 101	OL	Introduction to Criminal Justice	5	Leonard R
3088	CI& 112	OL	Criminology	5	Farb B
3090	CI& 105	OL	Introduction to Corrections	5	Staff
3100	CI 202	OL	Child Abuse Investigation	5	Leberg E
3140	CI 256	OL1	Cooperative Work Experience Seminar	1	Staff
3142	CI 256	OL2	Cooperative Work Experience Seminar	1	Staff
3144	CI 256	OL3	Cooperative Work Experience Seminar	1	Staff
3274	ECE 160	OL	Plan for EC Environment	3	Soukup M
3276	ECE 220	OL	Child Development in Action	5	Vlasic L
3370	EDUC& 115D	OL	Child Development	5	Vlasic L
3371	EDUC 124	OL	Home/School/Community	3	Schwab K K
3372	EDUC 165	OL	Positive Guidance in ECE/Education	3	Hiblar L
3374	EDUC& 202	OL	Introduction to Education	5	Schwab K K
3670	ENGL 098	OL1	Introduction to College Writing	5	Bowers L
3671	ENGL 098	OL2	Introduction to College Writing	5	Shen P
3692	ENGL& 101D	OL1	English Composition I	5	Harrington A

ID#	Course#	Section	EvCC Course Name	Credit	Instructor
3694	ENGL& 101D	OL2	English Composition I	5	Harrington A
3738	ENGL& 102D	OL1	Composition II	5	WellsEdwards
3740	ENGL& 102D	OL2	Composition II	5	Houston D
3741	ENGL& 102	OL3	Composition II	5	Ripper D E
3786	ENGL& 111	OL	Introduction to Literature	5	Reid B
3820	ENGL 183D	OL	Children's Literature	5	Huntington M
3841	ENGL 203D	OL	Young Adult Literature	5	Huntington M
3848	ENGL& 230	OL	Technical Writing	3	Woodard M
4640	GS 101D	OL	Introduction to Global Studies	5	Clarke C
4804	HIST 100	OL1	Ancient/Medieval Worlds	5	Rash D
4805	HIST 100	OL2	Ancient/Medieval Worlds	5	Pearce J
4831	HIST& 147	OL	US History II	5	Ripper J
4839	HIST& 214	OL	Pacific NW History	5	Cederholm S
6944	PHIL& 101	OL	Introduction to Philosophy	5	WAOL Faculty
7540	POLS& 101	OL	Intro to Political Science	5	Horn S
7554	POLS 205	OL	State and Local Politics	5	Horn S
7620	PSYC& 100	OL	General Psychology	5	Hamaoui K
7656	PSYC& 200	OL	Lifespan Psychology	5	Palek M
7668	PSYC& 200	TC	Lifespan Psychology	5	Veldink C
7676	PSYC& 220	OL	Abnormal Psychology	5	Smith D B
7876	SOC& 101	OL	Introduction to Sociology	5	Farb B
7889	SOC& 101	TC	Introduction to Sociology	5	Veldink C
7988	SPAN& 121	OL	Spanish I	5	Stewart D
7992	SPAN& 122	OL	Spanish II	5	Stewart D
Health Professions/Health & Wellness					
4740	HLTH 080	OL	HIV/AIDS Training	0.7	Mooney F
4746	HLTH 100	OL1	Medical Terminology	5	Staff
4754	HLTH 107	OL	Admin Skills - Computer Applications	3	Malone C
4778	HLTH 150D	OL	Intercultural Comm/Health	5	Pouillon K
4780	HLTH 205	OL	Medical Law and Ethics	4	Pouillon K
4782	HLTH 207	OL	Law, Healthcare, and Patient Safety	5	Malone C
7360	PEHW 203	OL	Lifetime Health & Wellness	5	Grigsby S
7364	PEHW 235	OL	Consumer Health	5	Grigsby S
Math/Science					
1992	BIOL 105	OL	Disease in Modern Society	5	Schroyer C
3952	ENVS& 100	OL1	Survey of Environmental Science	5	Pape-Lindstrom P
3954	ENVS& 100	OL2	Survey of Environmental Science	5	Forson D
4570	GEOL 106	OL1	Survey of Earth Science	5	Grupp S
4572	GEOL 106	OL2	Survey of Earth Science	5	Lukasik P
5788	MATH 090	OL	Elementary Algebra: A Review	5	Weiss-Green
5822	MATH 099	OL	Intermediate Algebra	5	Weiss-Green
5841	MATH& 107	OL	Math in Society	5	Staff
5902	MATH& 146	OL	Introduction to Statistics	5	Balachowski M
6650	NUTR& 101	OL1	Nutrition	5	Vandenberg N
6652	NUTR& 101	OL2	Nutrition	5	Wild L
6654	NUTR& 101	OL3	Nutrition	5	Gabrielsen K
Reading/Study Skills					
7742	RSS 100	OL1	Sharpening Your Study Skills	2	Staff
7744	RSS 100	OL2	Sharpening Your Study Skills	2	Staff
7764	RSS 105	OL	Study Skills for College Success	5	Lahore L

Adult Education

Low-Cost Adult Basic Education • Low-Cost English as Second Language
Free Youth Re-Engagement Program • Low-Cost GED Test Preparation
Free Career Development • Low-Cost High School Completion



Are you equipped for the future? Do you have the basic skills you need to survive in our increasingly complex world? Our basic education programs can put you on a pathway to a successful life no matter where you need to start. Classes are held at Everett Community College and at several other locations in North Snohomish County. For more information about services and locations or to set up an advising appointment, please call 425-388-9291.

ADULT BASIC EDUCATION

Adult Basic Education (ABE) focuses on basic reading, writing, and math skills from beginning to intermediate levels. Students start with the areas that need improvement and progress until they meet their own goals. An initial assessment is given to know where to begin. For more information, contact the Adult Education Department at 425-388-9291.

ENGLISH AS A SECOND LANGUAGE

Everett Community College offers English as a Second Language (ESL) courses for immigrants and refugees with limited English ability who want to improve their English speaking, reading, and writing skills. To sign up for ESL courses, contact Learning Services 425-388-9291.

CAREER DEVELOPMENT

All students in Adult Education programs are eligible to receive FREE aptitude and career exploration services from Everett Community College. Already know what career you are interested in? Ask the Career Center about starting salaries and training requirements at 425-388-9260.

GED PREPARATION

The General Educational Development (GED) Certificate is widely recognized as the equivalent of a high school diploma. These classes cover the reading, writing, math, science, and social studies tests. These classes are also available online. For more information, contact the Adult Education Department at 425-388-9291.

YOUTH RE-ENGAGEMENT

This is a FREE program that provides educational opportunities with a strong connection to career development and professional technical training to out-of-school youth. Students may be eligible if they are 16 through 21 years of age, have not earned a high school diploma, have at least an 8th grade reading level, and have been out of school for at least 60 days. Call Youth Re-engagement Office, 425-259-8738.

HIGH SCHOOL COMPLETION PROGRAM

If you left high school before you earned your diploma, you can still complete this “unfinished business.” Whether you were originally in high school 20 or 30 years ago, or if you dropped out last week, Everett Community College can help you pick up the pieces and earn a Washington State Adult High School Diploma.

WHO CAN PARTICIPATE? Any adult who is 16 years old or older is eligible. Students 18 years of age and under or whose high school class has not graduated, must have the permission of their local high school to enter this program.

HOW DO YOU GET STARTED? You must secure an official copy of your high school transcript in a sealed envelope from your last school of attendance. Then you can make an appointment with an Everett Community College high school completion advisor to review your previous credits and determine which classes you need to take in order to graduate. To make an appointment, call 425-388-9291.

WHAT DOES IT COST? If you are 19 years old, or older, and a Washington State resident, you may qualify for a tuition waiver. For those who qualify, Everett Community College will waive 75% of the regular tuition for classes that fulfill high school diploma requirements. Students under 19 years of age pay full College tuition. All students must pay for their textbooks, special fees, and lab fees.

DAYTIME ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

Course No.	Course Title	Days	Time	Location	Start
ABE 013-023	ABE Math Level 1 and 2	MTWTh	9-10:20am	BAK 113	Jan 5
ABE 033-043	ABE Math Level 3 and 4	MTWTh	9-10:20am	BAK 205	Jan 5
GED 053	GED Math Level 5	MTWTh	9-10:20am	BAK 207	Jan 5
ABE 021-031	ABE Communication Level 2 and 3	MTWTh	10:30-11:50am	BAK 113	Jan 5
ABE 041	ABE Communication Level 4	MTWTh	10:30-11:50am	BAK 205	Jan 5
GED 051	GED Communication Level 5	MTWTh	10:30-11:50am	BAK 207	Jan 5
ABE 013-040	ABE Computer Assisted Level 1-4	MW	1-3:50pm	SHK 227	Jan 5
GED 050	GED Computer Assisted Level 5	MW	1-3:50pm	SHK 227	Jan 5

EVENING ABE/GED CLASSES AT EVERETT COMMUNITY COLLEGE

ABE 013-023	ABE Math Level 1-2	TTh	6-7:20pm	OLY 125	Jan 6
ABE 013-023	ABE Math Level 2-3	MW	6-7:20pm	OLY 125	Jan 5
ABE 033-043	ABE Math Level 3-4	TTh	6-7:20pm	RAI 202	Jan 6
GED 053	GED Math Level 5	TTh	6-7:20pm	RAI 200	Jan 6
ABE 021-031	ABE Communication Level 2 and 3	TTh	7:30-8:50pm	OLY 125	Jan 6
ABE 021-031	ABE Communication Level 2 and 3	MW	7:30-8:50pm	OLY 125	Jan 5
ABE 041	ABE Communication Level 4	TTh	7:30-8:50pm	RAI 202	Jan 6
GED 051	GED Communication Level 5	TTh	7:30-8:50pm	RAI 200	Jan 6

ABE/GED CLASSES IN SNOHOMISH COUNTY

ABE 013-043	ABE Math Level 1-4	MW	6-7:20pm	Park Place Middle School	Jan 5
GED 053	GED Math Level 5	MW	6-7:20pm	Park Place Middle School	Jan 5
ABE 021-041	ABE Communication Level 2-4	MW	7:30-8:50pm	Park Place Middle School	Jan 5
GED 050	GED Communication Level 5	MW	7:30-8:50pm	Park Place Middle School	Jan 5
ABE 013-040	ABE Computer Assisted Level 1-4	TTh	8:30-11:20am	Tulalip South Lot	Jan 6
GED 050	GED Computer Assisted Level 5	TTh	8:30-11:20am	Tulalip South Lot	Jan 6
ABE 013-040	ABE Computer Assisted Level 1-4	TTh	4-6:50pm	Tulalip South Lot	Jan 6

GED 050	GED Computer Assisted Level 5	TTh	4-6:50pm	Tulalip South Lot	Jan 6
ABE 013-040	ABE Level 1-4	MW	6-8:50pm	Weston High School	Jan 5
GED 050	GED Level 5	MW	6-8:50pm	Weston High School	Jan 5
ABE/GED-ONLINE					
ABE 040	ABE Level 4	Online		Register by Jan 5	
GED 055	GED Level 5	Online		Register by Jan 5	
DAYTIME ESL CLASSES AT EVERETT COMMUNITY COLLEGE					
ESL 010	ESL Level 1	MTWTh	9-11:50am	RAI 200	Jan 5
ESL 020	ESL Level 2	MTWTh	9-11:50am	BAK 110	Jan 5
ESL 030	ESL Level 3	MTWTh	9-11:50am	RAI 202	Jan 5
ESL 040-050	ESL Level 4-5	MTWTh	9-11:50am	MON 101	Jan 5
ESL 020-030	ESL Level 2-3	MTWTh	9-10:20am	WHI 207	Jan 5
ESL 020-030	ESL Level 2-3	MTWTh	12-2:50pm	BAK 113	Jan 5
ESL 040	ESL Level 4	MTWTh	12:00-2:50pm	BRC 110	Jan 5
ESL 050	ESL Level 5	MTWTh	12:00-2:50pm	RAI 200	Jan 5
EVENING ESL CLASSES AT EVERETT COMMUNITY COLLEGE					
ESL 010	ESL Level 1	MW	6-8:50pm	RAI 200	Jan 5
ESL 020	ESL Level 2	MW	6-8:50pm	BAK 205	Jan 5
ESL 030	ESL Level 3	MW	6-8:50pm	BAK 201	Jan 5
ESL 040	ESL Level 4	MW	6-8:50pm	BAK 203	Jan 5
ESL 050	ESL Level 5	MW	6-8:50pm	BAK 207	Jan 5
DAYTIME JOB READINESS OFF-CAMPUS					
ESL 012	Job Readiness ESL 1	MTWTh	8-11:50am	Bakerview	Jan 5
ESL 022-032	Job Readiness ESL 2 and 3	MTWTh	8-11:50am	EUC 214	Jan 5
ESL CLASSES IN SNOHOMISH COUNTY					
ESL 010-020	ESL Level 1-2	TTh	6-8pm	Lake Stevens Middle School	Jan 6
ESL 010-050	ESL Level 1-5	TTh	6-8:50pm	Mariner High School	Jan 6
ESL 010-040	ESL Level 1-4	TTh	6-8:50pm	Marysville Mountain View High School	Jan 6
ESL 010-050	ESL Level 1-5	TTh	6-8:50pm	Park Place Middle School	Jan 6
ESL 010-050	ESL Level 1-5	MW	6:30-8:30pm	Snohomish High School	Jan 5
ESL 010-040	ESL Level 1-4	MW	6-8:30pm	Sultan Middle School	Jan 5
ESL 010-040	ESL Level 1-4	MW	6-8:50pm	Weston High School	Jan 5

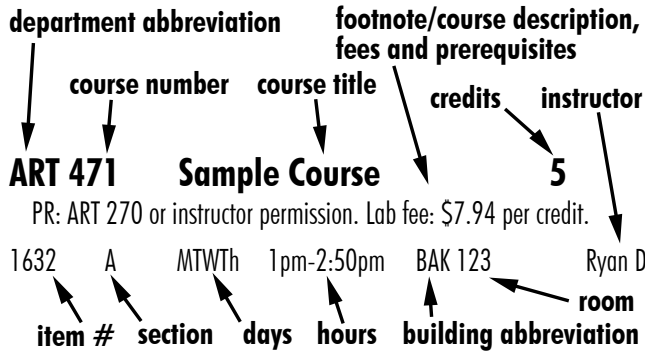
DAYTIME HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE					
Social Studies History	High School Social Studies/History	DAILY	8-8:50am	RAI 207	Jan 5
Science	High School Science	DAILY	9-9:50am	RAI 207	Jan 5
English	High School Communication Skills	DAILY	9-9:50am	RAI 207	Jan 5
EVENING HIGH SCHOOL COMPLETION AT EVERETT COMMUNITY COLLEGE					
Social Studies History	High School Social Studies/History	TTh	5-7pm	RAI 207	Jan 6
English	High School Communication Skills	TTh	7:10-9:30pm	RAI 207	Jan 6
Science	High School Science	TTh	7:10-9:30pm	RAI 207	Jan 6
HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- ARLINGTON					
Art	Introduction to Fine Art	MW	6:15-8:35pm	Weston High School	Jan 5
English	High School Communication Skills	MW	6:15-8:35pm	Weston High School	Jan 5
Math	Basic Math	MW	6:15-8:35pm	Weston High School	Jan 5
Science	High School Science	MW	6:15-8:35pm	Weston High School	Jan 5
Social Studies	High School Social Studies/History	MW	6:15-8:35pm	Weston High School	Jan 5
HIGH SCHOOL COMPLETION IN SNOHOMISH COUNTY- MONROE					
English	High School Communication Skills	TTh	6-8:50pm	Park Place Middle School	Jan 6
History	US and Washington State History	TTh	6-8:50pm	Park Place Middle School	Jan 6
Math	Basic Math	TTh	6-8:50pm	Park Place Middle School	Jan 6
Science	High School Science	TTh	6-8:50pm	Park Place Middle School	Jan 6
Social Studies	High School Social Studies	TTh	6-8:50pm	Park Place Middle School	Jan 6
HIGH SCHOOL COMPLETION - ONLINE					
History	American History I and II	Online		Register by Jan 5	
History	Washington State History	Online		Register by Jan 5	
Science	General Science I	Online		Register by Jan 5	
Science	General Science II	Online		Register by Jan 5	
Science	General Science III	Online		Register by Jan 5	



ADULT EDUCATION

To register for courses on this page, call 425-388-9291

HOW TO READ THE CLASS LISTINGS



Read the descriptions CAREFULLY! A lot of the classes have different fees and prerequisites for each individual section. This means that ENGL& 101 could have eight sections and two could have fees, two could be taught in a lab, and four could have different prerequisites. Don't think that because the name of the course is the same that the same rules and fees apply every time.

- 1 Look for the fees - such as lab fees, class fees, fees per credit, studio fees, and special fees. They'll all be listed in the description, so be aware of fees. You're responsible for paying fees up front, and you don't want to be surprised when you go to pay for your classes.
- 2 If a prerequisite, corequisite, or fee applies to a specific section, it will say so here and have an asterisk. It's important to know that if there is a prerequisite, corequisite, or fee without an asterisk at the front, then it applies to EVERY section of that course. In the example shown to the left, the grade of C or higher prerequisite applies to every section, from A to C because it has no asterisk. The lab fee applies ONLY to section C because it has an asterisk.
- 3 Some classes are split, like the Section C class shown to the left. The class meets in one room on some days, and in another room on other days. Split classes may meet at different times, in different places, or with different instructors. Make note of any split classes on your schedule, so you can keep track of your class.

1 ENGL 002 Creative Course 0
 PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 001. CR: Students MUST take H DEV 004 concurrently.

2 *For section C (3672) there is a lab fee of \$23.20.

3668	A	daily	7am-7:50am	BAK 206	Staff
3670	B	daily	8am-8:50am	BAK 210	Staff
3672	C	MWF	8am-8:50am	SHK 223	Staff
		TTh	8am-8:50am	SHK 226	

SYMBOLS

- OL** Online Internet course. EvCC Online courses begin Jan. 5. WAOL Online courses begin Jan. 8. Online fee: \$5.25 per credit. See pages 14 and 15 for more information.
- M** Course is taught at Monroe High School and is open to all interested students. Class meets weekly at Monroe High School.
- H** Hybrid course; a portion of the work is done online. You must have reliable Internet access or you may use an EvCC open student computer lab. Class meets weekly on campus. Online fee: \$2.60 per credit. See page 14 for more information.
- D** Diversity course. This course satisfies the diversity requirement for all associate degrees.
- &** The ampersand in a course number indicates it is a common course number at community colleges in Washington. Example MATH& 141. See page 10.

ABBREVIATIONS

BUILDINGS	GHS Granite Falls High School	LYH Lynnwood High School	PSU Parks Student Union	TDS Tulalip Data Services
ATC Applied Technology Training Center	GWH Gray Wolf Hall	MHS Monroe High School	RAI Rainier Hall	TEC Tulalip Education Center
AHS Arlington High School	GYM Gymnasium (Sports/Fitness Center)	MMV Marysville Mountain View HS	RLC Rainier Learning Center	TSL Tulalip South Lot
ASC Arlington/Stiliguamish Senior Center	HAW Hawthorne Elementary School	MON Monte Cristo Hall	SHH Shorecrest High School	WHI Whitehorse Hall
BAK Baker Hall	HRZ Horizon Elementary School	MRH Mariner High School	SHK Shuksan Hall	WTH Weston High School
BRC Broadway Center	HRN Horizon Program at Boeing	MSC Monroe Senior Center	SHS Snohomish High School	
CHS Cascade High School	IND Index Quad	MYH Marysville-Pilchuck High School	SKY Sky Valley Education Center, Monroe	OTHER ABBREVIATIONS
COS Cosmetology	JHS Jackson High School	MYS Marysville Senior Center	SNO Sno-Isle Skills Center	CO Correspondence course
DHS Darrington High School	JKC Jackson Center	NBI Nippon Business Institute	SSC Stanwood Senior Center	CR Corequisite
EHS Everett High School	KHS Kamiak High School	OLY Olympus Hall	STD Stanwood Elementary School	HY Hybrid Course
ELC Early Learning Center	LHS Lakewood High School	OFF Off-campus site	STH Stanwood High School	LC Learning Community
EUC Everett University Center (3201 Smith Avenue)	LKH Lake Stevens High School	PFC Paine Field Aviation Complex	SUL VOA Sky Valley Resource Center, Sultan	OL Online course
EWH Edmonds-Woodway High School	LMC Library Media Center	PIL Pilchuck Hall		PR Prerequisite
		PPM Park Place Middle School		TBA To be arranged
				TC Telecourse

ACCOUNTING

For additional Accounting courses see the Continuing Education section of this schedule.

ACCT 110 Small Business Accounting 5

Theory and practice of double-entry bookkeeping for small, unincorporated businesses. Includes use of journals and ledgers, preparation of basic payroll records, financial statements and worksheets. Not intended for transfer. (Formerly ACCNT 110.) PR: MATH 070 or BUS 130 with a grade of C- or higher.

H 1112	HY1	MTWTh	10am-10:50am	OLY 126	Reed
H 1116	HY2	T	5pm-7pm	OLY 126	Keranen C

ACCT 112 Business Taxation 5

Fundamentals of federal income taxes for sole proprietorship form of business. Includes overview of federal law governing payroll taxes. Not intended for transfer. (Formerly ACCNT 112.) PR: ACCT 110 or ACCT& 201 with a grade of C or higher. MATH 070 or BUS 130 with a grade of C- or higher.

H 1120	HY	MTWTh	12pm-12:50pm	OLY 126	Coughlin P
---------------	----	-------	--------------	---------	------------

ACCT 113 Personal Finance 3

Introduction to understanding how to plan, analyze, manage, invest, and protect personal financial resources. Topics include household budgeting, credit and credit repair, insurance, checking and savings accounts, buying a home, and stock market investing. (Formerly ACCNT 113.)

OL 1122	OL	Online			Reed B
----------------	----	--------	--	--	--------

ACCT& 201 Principles of Accounting I 5

(TE) Introductory transfer-level accounting course. Required for all business administration transfer students. Explores processes, principles, and concepts governing preparation and interpretation of financial statements. (Formerly ACCNT 200.) PR: Recommended sophomore standing or completion of ACCT 110 or instructor permission.

H 1130	HY1	MTWTh	9am-9:50am	OLY 126	Reed B
H 1134	HY2	MTWTh	1pm-1:50pm	OLY 126	Coughlin P

ACCT& 202 Principles of Accounting II 5

Continuation of ACCT& 201. Focus on issues and choices involved in asset valuation, income determination, and financial statement preparation. (Formerly ACCNT 201.) PR: Grade of C or higher in ACCT& 201 or instructor permission.

* Section HY2 (1142) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

H 1140	HY1	MTWTh	11am-11:50am	OLY 126	Reed B
H 1142	HY2	MW	12:30pm-3pm	OFF TSL	Shaeffer J
H 1144	HY3	T	7pm-9:30pm	OLY 126	Keranen C
OL 1146	OL	Online			Coughlin P

ACCT& 203 Managerial Accounting 5

Use of accounting as a tool to assist management in planning, analyzing control, and decision making. Includes budgeting, cost behavior, cost-volume-profit analysis, standard cost systems, cost variance and analysis. (Formerly ACCNT 202.) PR: Grade of C or higher in ACCT& 202 or instructor permission.

H 1152	HY	MTWTh	11am-11:50am	OLY 131	Coughlin P
---------------	----	-------	--------------	---------	------------

ACCT 215 Computer Accounting 5

Introduction to computerized bookkeeping and accounting. The standard accounting cycle with supporting scheduling and worksheets will be completed using various computer programs: Integrated General Ledger software. Not intended for transfer. (Formerly ACCNT 215.) PR: ACCT 110, or ACCT& 201 and CIS 120 or BT 140 or instructor permission.

OL 1154	OL	Online			Coughlin P
----------------	----	--------	--	--	------------

AMERICAN SIGN LANGUAGE

See the World Languages and Continuing Education sections of this schedule.

ANTHROPOLOGY

ANTH& 115 Our Place in Nature 5

General study of the field of archaeology, which studies human cultures through an examination of material remains and the field of biological anthropology which looks at humans' place in the natural world. (Formerly ANTHR 101.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

1502	A	TTh	12:30pm-2:35pm	IND 101	Clarke C
------	---	-----	----------------	---------	----------

ANTH 116D Cultures in Context 5

General study of the field of cultural anthropology, which studies humanity from a cross-cultural perspective and the field of linguistic anthropology which examines human verbal and non-verbal communication. (Formerly ANTHR 102D.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

DOL 1503	OL	Online			Kornbacher K
D 1504	A	MTWTh	11am-12:15pm	IND 101	Houlihan M

ANTH 122D Human Diversity 5

Explores how racial categories and the social consequences of research into human differences have resulted in the controversies surrounding stem cell research, cloning, and other topics labeled as neo-eugenics. (Formerly ANTHR 222D.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

DOL 1505	OL	Online			Clarke C
-----------------	----	--------	--	--	----------

ANTH 182 Service Learning 1-2

Combine volunteerism with academic applications of social, economic, and political issues important to the local community. Real-life application of skills and knowledge in the community. A maximum of six credits may be earned. (Formerly ANTHR 182.) PR: Instructor permission.

1506	A	TBA			Clarke C
------	---	-----	--	--	----------

ANTH& 206D Cultural Anthropology 5

Introduction to the study of culture and society; cross-cultural perspective is employed to gain better understanding of family life, kinship, economic, political, and religious systems in various non-Western societies and in American culture and society. Includes training in fundamentals of social and cultural anthropology. (Formerly ANTHR 202D.) PR: Completion of ENGL& 101 with a grade of C or higher or eligibility for ENGL& 102.

D 1512	A	MTWTh	8:50am-9:50am	IND 101	Clarke C
D 1514	B	MW	12:30pm-2:35pm	IND 101	Clarke C

ART

For additional Art courses see the Continuing Education section of this schedule.

ART 104 Beginning Painting 3

Designed for the non-major. Introduces materials and techniques of oil painting with emphasis on representation of the visual world through form, shape, color, value, and texture, and principles and elements of art. Self-support, non-tuition class; class fee: \$236. Last day for 100% refund: January 9. There is no 50% refund option; an additional technology fee may apply. Lab fee: \$24.45.

1570	CS	T	6pm-9:50pm	WHI 374	Milton I
------	----	---	------------	---------	----------

ART 105 Intermediate Painting 3
Designed for the non-major. Emphasizes form, shape, color, value, and texture. May include an exploration of expression and style, and an investigation of styles, movements and material in painting through history. PR: ART 104. Self-support, non-tuition class; class fee: \$236. Last day for 100% refund: January 9. There is no 50% refund option; an additional technology fee may apply. Lab fee: \$24.45.

1572	CS	T	6pm-9:50pm	WHI 374	Milton I
------	----	---	------------	---------	----------

ART 106 Advanced Painting 3
Advanced course designed for the non-major. Further exploration of style, expression, investigation of movements, styles and material in painting through history. PR: ART 105. Self-support, non-tuition class; class fee: \$236. Last day for 100% refund: January 9. There is no 50% refund option; an additional technology fee may apply. Lab fee: \$24.45.

1574	CS	T	6pm-9:50pm	WHI 374	Milton I
------	----	---	------------	---------	----------

ART 107 Beginning Ceramics 3
First of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Introduction to the language of the visual arts as it pertains to ceramics. Lab fee: \$29.70.

1576	S	MW	6pm-8:50pm	WHI 287	Andolina G
------	---	----	------------	---------	------------

ART 108 Intermediate Ceramics 3
Second in a series of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium. Could include wheel throwing and glazing techniques. PR: ART 107. Lab fee: \$29.70.

1578	S	MW	6pm-8:50pm	WHI 287	Andolina G
------	---	----	------------	---------	------------

ART 109 Advanced Ceramics 3
Last of a sequence of courses for the non-major designed to develop fundamental skills to manipulate the ceramic medium, including wheel throwing and advanced glazing techniques. PR: ART 108. Lab fee: \$29.70.

1580	S	MW	6pm-8:50pm	WHI 287	Andolina G
------	---	----	------------	---------	------------

ART 110 Design I: 2 Dimensional 5
First in a sequence of courses to develop understanding, recognition and manipulation of the basic principles and elements of design as applied to two-dimensional art. Emphasis on line, shape, color value, space, pattern, and texture.

1582	A	MWF	8am-9:50am	WHI 361	Lee T
1587	B	MWF	10am-11:50am	WHI 361	Lee T
1586	S	TTh	5pm-7:50pm	WHI 361	Lee T

ART 111 Design II: 3 Dimensional 5
Continued exploration of design as applied to three-dimensional art. Assignments focus on the use of line, planes, surface, materiality, shape, volume, and structure with emphasis on craft and presentation. PR: ART 110 recommended. Lab fee: \$40.75.

1588	A	MW	1pm-3:50pm	WHI 203	Andolina G
------	---	----	------------	---------	------------

ART 115 Drawing I 5
Introductory course emphasizing principles and elements of the visual arts. Develops observational drawing skills including linear perspective, line, shape, space, proportion and scale. Primary medium is charcoal. Lab fee: \$40.75.

1590	A	TTh	10am-12:50am	WHI 300	Berkley L
1593	B	MWTh	8am-9:50am	WHI 300	Berkley L

ART 116 Drawing II 5
Intermediate course. Use of various media, including charcoal, conte, and pastel. Emphasis on composition, subject matter, content. Analysis in writing of the creative process and the use of drawing by major artists. PR: ART 115 or instructor permission. Lab fee: \$40.75.

1596	A	MW	10am-12:50pm	WHI 300	Berkley L
------	---	----	--------------	---------	-----------

ART 124D Understanding World Art 5
Study of visual language. Discussion and study of art across world cultures for the student with little experience in the visual arts.

***Section A (1606) has a field trip fee of \$10.**

DOL	1604	OL	Online		Lepper S
D	1606	A	Daily	9am-9:50am	WHI 341

ART 130 Fabrication Skills/Safety 1
Introduction to the tools used in woodworking and metal fabrication. Emphasizes the proper use and safety protocols associated with the tools and a shop in general. Prerequisite for ART 280, ENGR 298 or PHYS& 233. Co-listed as PHYS 130. Credit cannot be earned in both. Lab fee: \$16.35.

1607	A	Th	10am-11:50am	WHI 250	Staff
1608	B	F	1pm-2:50pm	WHI 253	Staff
1609	S	W	4pm-5:50pm	WHI 250	Staff

ART 200 Painting I 5
Fundamental painting skills through traditional imagery using the media of oil paint. Develop skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 115, ART 110 recommended. Lab fee: \$40.75.

1610	A	Th	10am-3:50pm	WHI 374	Kang-O Higgins M
------	---	----	-------------	---------	------------------

ART 201 Painting II 5
Fundamental painting skills through traditional imagery using the media of oil paint. Develops skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 200. Lab fee: \$40.75.

1612	A	Th	10am-3:50pm	WHI 374	Kang-O Higgins M
------	---	----	-------------	---------	------------------

ART 202 Painting III 5
Fundamental painting skills through traditional imagery using the media of oil paint. Develops skills, style and expression. Advanced courses include contemporary modes of painting, mixed media, professional development and presentation. PR: ART 201. Lab fee: \$40.75.

1614	A	Th	10am-3:50pm	WHI 374	Kang-O Higgins M
------	---	----	-------------	---------	------------------

ART 203 Painting IV 5
Advanced studio practice of painting skills using the media of oil paint, including contemporary modes of painting, mixed media techniques, professional development and presentation. PR: ART 202. Lab fee: \$40.75.

1616	A	Th	10am-3:50pm	WHI 374	Kang-O Higgins M
------	---	----	-------------	---------	------------------

ART 210 Studio Workshop: Photojournalism 2
Study of the principles and processes of photojournalism, to be applied in the production of *The Clipper*, the campus newspaper. Students registering for this class must be concurrently enrolled in JOURN 170. Lab fee: \$19.80.

1617	A	W	2pm-3:50pm	WHI 264	Weller L
------	---	---	------------	---------	----------

ART 212 Introduction to Printmaking 3
Basic printmaking techniques, including collograph, monotype, relief, and introductory etching. Use of press, chemical and ink technical information and basic skills in the entire print process. Lab fee: \$24.45.

1618	S	W	6pm-8:50pm	WHI 303	VanSomeren K
------	---	---	------------	---------	--------------

ART 221 Western Art History: 15-18th Century 5
Survey of dominant styles and movements of art in Europe and America from the 15th to the 18th centuries. Social, religious, political and philosophical changes and their connection with the role and creations of the artist. Includes Renaissance and Baroque periods.

1620	A	Daily	11am-11:50am	WHI 341	Lepper S
------	---	-------	--------------	---------	----------

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

ART 270 Ceramics I 5
Beginning instruction in the development of skills needed to manipulate the ceramic medium. The use of various forming methods, technical information, and language of the ceramic medium. PR: ART 110 recommended. Lab fee: \$49.50.
1632 A TTh 1pm-3:50pm WHI 287 Lee T

ART 271 Ceramics II 5
Continued focus on the development of skills with emphasis on principles and elements of art as they apply to ceramics. PR: ART 270. Lab fee: \$49.50.
1634 A TTh 1pm-3:50pm WHI 287 Lee T

ART 272 Ceramics III 5
Continued focus on development of skills in the ceramic medium, including wheel throwing, glazing and firing techniques. Projects develop physical skills, style, and an understanding of functional and sculptural aesthetics. PR: ART 271. Lab fee: \$49.50.
1636 A TTh 1pm-3:50pm WHI 287 Lee T

ART 280 Sculpture 5
Emphasizes fundamental techniques and processes of assemblage, modeling, casting, and carving. Materials may include metal, wood, clay, fiber, or non-traditional materials. PR: ART 111 and ART 130. ART 130 may be taken concurrently. Lab fee: \$40.75.
1642 A MW 1pm-3:50pm WHI 203 Andolina G

ASTRONOMY

ASTR& 101 Introduction to Astronomy 5
Integrated laboratory/lecture course emphasizing observational techniques, the history and evolution of astronomical concepts, and the origin and composition of the solar system. (Formerly ASTRO 120.) PR: MATH 095 or equivalent. Lab fee: \$28.10.
1700 S MW 4pm-6:50pm WHI 207 Hibbert D

ASTR& 115 Stars, Galaxies & Cosmos 5
Introduction to the current state of research into the structure, origin, and evolution of the universe. (Formerly ASTRO 121.) PR: ENGL 098 with a grade of C or higher, and MATH 099 or equivalent. Lab fee: \$28.10.
1702 A MWF 11am-12:50pm WHI 207 Vanture A

ATMOSPHERIC SCIENCE

ATM S 101 Weather 5
Earth's atmosphere, with emphasis on weather observations and forecasting. PR: ENGL 098 or equivalent and Math 080 or equivalent. Lab fee: \$35.70.
1750 A MWF 11am-12:50pm WHI 238 Hibbert D

AVIATION MAINTENANCE

All new Aviation Maintenance students must attend an information session on November 13, December 11, January 8, February 12, or March 12.

Sessions are held at 2:30pm at Paine Field, Building C-80. If you have any questions, please call 425-388-9533.

AVA 102 Powerplant Technology 20
Theory and Practice: Aircraft engine electrical and ignition systems, maintenance and overhaul of aircraft reciprocating engines. Students inspect, check, service and repair opposed and radial engine installations. INSTRUCTOR PERMISSION ONLY. PR: High school graduate or equivalent. Ability to read, write, speak and understand English in accordance with Federal Air Regulation 65:71. Lab fee: \$60.
1830 A Daily 8am-10am PFC 8010 Loomis W
1832 J Daily 10am-2:30pm PFC 8101 Loomis W

AVA 199 Special Project 1-5
Special projects done through the Aviation department. Instructor permission only.
1844 A TBA Loomis W
1846 B TBA Porter A

AVA 203 Airframe Technology 20
Theory and Practice: Principles and techniques of maintenance and repair of aircraft sheet metal structures, fuel systems, welding, and assembly and rigging of aircraft. INSTRUCTOR PERMISSION ONLY. PR: High school graduate or equivalent. Ability to read, write, speak and understand English in accordance with Federal Air Regulation 65:71. Lab fee: \$60.
1840 A Daily 8am-10am PFC 8008 Porter A
1842 J Daily 10am-2:30pm PFC 8101 Porter A

BIOLOGY

BIOL& 100 Survey of Biology 5
General concepts of living organisms, the process of science, and application of biology to human beings and society. For non-science majors. (Formerly BIOL 102.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher. Lab fee: \$28.10.
1980 A MTWTh 11am-11:50am SHK 145 Schroyer C
F 11am-12:50pm SHK 134

BIOL 105 Disease in Modern Society 5
General concepts of infectious disease, the process of science, and application of biology to human beings and society. For non-science majors. PR: MATH 080 or skills assessment at MATH 081 or higher level, ENGL 098 with grade of C or higher or skills assessment at ENGL& 101 or higher level.
1990 A MWThF 10am-10:50am SHK 139 Cabral S I
T 10am-10:50am SHK 141 Cabral S I
OL 1992 OL Online Schroyer C

RESEARCH METHODS IN THE SOCIAL SCIENCES

With all the information out there, do you ever wonder which ideas to accept and which to reject?

Take PSYC 209 or SOC 209 to find out.

- Earn 5 transferable Social Science or elective credits.
- Complete a course required for many social science majors.
- Have fun exploring and testing out your own ideas!

This course is only offered once a year during the Winter quarter.

BIOL 107 Life Science for Everybody 5
Hands-on exploration of how living things interact with each other and their environment to obtain energy and building blocks for growth. For non-science majors. Highly recommended for elementary education majors. PR: ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level; MATH 080 or skills assessment at MATH 081 or higher level. Lab fee: \$73.10.

2000	A	TTh	5pm-7:50pm	SHK 144	Forson D
------	---	-----	------------	---------	----------

BIOL 147 Human Genetics 5
Introduction to the study of genetics as it relates to humans and human populations. PR: ENGL 098 with a grade of C or higher; MATH 081 or 090 or equivalent with a grade of C or higher. Lab fee: \$28.10.

2010	A	MTh	12pm-12:50pm	SHK 144	Forson D
		TW	12pm-1:50pm	SHK 144	

BIOL& 211 Majors Cellular 5
Principles of cellular biology as they apply to organisms. (Formerly BIOL 160.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher; and MATH 080 or skills assessment at MATH 081 or higher, and CHEM& 121 or higher or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: \$28.10.

2030	A	MF	8am-8:50am	SHK 141	Schwartz F
		W	8am-9:50am	SHK 141	
		T	8am-9:50am	SHK 144	
2032	B	MF	8am-8:50am	SHK 141	Schwartz F
		W	8am-9:50am	SHK 141	
		Th	8am-9:50am	SHK 144	
2034	C	MF	10am-10:50am	SHK 141	Kratz R
		W	10am-11:50am	SHK 141	
		T	10am-11:50am	SHK 144	
2035	D	MF	10am-10:50am	SHK 141	Kratz R
		W	10am-11:50am	SHK 141	
		Th	10am-11:50am	SHK 144	
2040	S	MW	4pm-6:50pm	SHK 144	Schroyer C

Philosophy in the Cinema

This Hybrid course meets once a week and includes a podcast lecture each week. iPods welcome! Try a fun introduction to philosophy through film! We'll watch a variety of movies such as "The Matrix," "The Seventh Seal," and "Being John Malkovich," and read essays focusing on the philosophical questions they raise.

For more information, contact
Mike VanQuickenborne
at Vannquickenborne
@everettcc.edu



BIOL& 211 P/S Majors Cellular 1
Problem session to accompany BIOL& 211. In depth analysis of concepts and course content, lab report preparation. Non-transferable. (Formerly BIOL 160 P/S.) CR: Concurrent enrollment in BIOL& 211.

*Section PS1 (2042) is for sections A (2030), B (2032)

*Section PS2 (2044) is for sections C (2034), D (2035)

*Section PS3 (2046) is for sections S (2040).

2042	PS1	M	9am-9:50am	SHK 141	Schwartz F
2044	PS2	M	11am-11:50am	SHK 141	Kratz R
2046	PS3	M	3pm-3:50pm	SHK 141	Schroyer C

BIOL& 221 Majors Ecology/Evolution 5
Mendelian genetics, evolution, biodiversity of life forms, and ecology. For students intending to major in the sciences. (Formerly BIOL 180.) PR: CHEM& 161 with a grade of C or higher, or concurrent enrollment in CHEM& 161, or instructor permission. Lab fee: \$35.70.

2050	A	MW	10am-10:50am	WHI 103	Schwartz F
		F	10am-11:50am	WHI 103	
		M	1pm-3:50pm	SHK 134	

BIOL& 222 Majors Cell/Molecular 5
Metabolism and energetic, structure and function of biomolecules, cell structure and function, current applications of biotechnology and molecular biology. For students intending to major in the sciences. (Formerly BIOL 200.) PR: BIOL& 221 with a grade of C or higher and CHEM& 162 with a grade of C or higher or concurrent enrollment in CHEM& 162, or instructor permission. Lab fee: \$28.10.

2060	A	MW	10am-10:50am	SHK 145	Pape-Lindstrom P
		F	10am-11:50am	SHK 145	
		T	1pm-2:50pm	SHK 134	

BIOL& 222 P/S Majors Cell/Molecular 1
Problem session to accompany BIOL& 222. In-depth analysis of concepts and course content, lab report preparation. Non-transferable. (Formerly BIOL 200.) CR: Concurrent enrollment in BIOL& 222.

2064	PS1	T	10am-10:50am	SHK 134	Pape-Lindstrom P
------	-----	---	--------------	---------	------------------

BIOL& 231 Human Anatomy 6
Detailed examination of the structure of the human body using models, charts, computer programs, fresh animal specimen dissection, and dissection of the preserved cat. For biology and allied health professional majors. (Formerly BIOL 235.) PR: BIOL& 211 with a grade of C or higher, and CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher. Lab fee: \$57.05.

2070	A	MW	9am-10:50am	SHK 232	Hedgpath J
		TTh	9am-10:50am	SHK 140	
2072	HY	M	3pm-3:50pm	SHK 145	Stern E
		MW	1pm-2:50pm	SHK 140	
2078	S	TTh	6pm-9:50pm	SHK 140	Wellman S

BIOL& 232 Human Physiology 6.5
Detailed study of the functioning and interrelationships of the organ systems of the human body using diagnostic lab exercises and computer software. (Formerly BIOL 237.) BIOL& 211 with a grade of C or higher, and CHEM& 121 or higher, or one year of high school chemistry within the last five years with a grade of C or higher, and BIOL& 231 with a grade of C or higher. Lab fee: \$35.70.

2080	A	MTh	8am-9:50am	SHK 145	Schroyer C
		T	8am-8:50am	SHK 145	
		W	8am-10:50am	SHK 140	
2082	B	MW	12pm-2:30pm	SHK 141	Hedgpath J
		Th	12pm-2:50pm	SHK 140	

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

BIOL& 260 Microbiology 5

Survey of microorganisms and their biological activities, with special emphasis on bacteria. (Formerly BIOL 250.) PR: BIOL& 211 or BIOL& 222 and BIOL& 223 or BIOL& 232, all with grade of C or higher. Lab fee: \$117.20.

2090	A	MW	12pm-1:50pm	SHK 139	Kratz R
		TTh	12pm-1:50pm	SHK 141	
2098	S	TTh	5pm-6:50pm	SHK 141	Cabral S I
		TTh	7pm-8:50pm	SHK 139	

BUSINESS

Additional courses in business related fields see, Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Continuing Education.

BUS& 101 Introduction to Business 5

Survey of, and orientation to, the American business system. Overview of business environment, private enterprise system and management processes. Introductory course for students majoring in any field of study. (Formerly BUS 101.)

H	2180	HY1	MT	9am-9:50am	MON 210	Lewis C
H	2181	HY2	MT	10am-10:50am	MON 210	Lewis C
H	2182	HY3	MT	11am-11:50am	MON 210	Lewis C
OL	2186	OL1	Online			Lewis C
OL	2187	OL2	Online			Lewis P
OL	2188	OL3	Online			Lewis P

BUS 104 Business English 5

Focuses on standards and conventions of written English. Includes proofreading and editing.

OL	2192	OL	Online			Kneifel K
-----------	------	----	--------	--	--	-----------

BUS 105 Small Business Essentials 5

The study of entrepreneurship, with emphasis on identifying market opportunities and the development of marketing and business plans to meet these opportunities. Major business functions and the business lifecycle will be explored.

H	2196	HY	MW	9am-11am	OLY 131	Milloy D
OL	2199	OL	Online			Milloy D

BUS 110D Business Communications 5

Study of business communications principles within the global workplace. Includes writing and speaking assignments to diverse audiences. Also includes listening skills and interpreting nonverbal communication within varying cultures. PR: Recommended: BUS 104 and placement in ENG 098.

* Section HY2 (2203) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

DH	2202	HY1	TWTh	9am-9:50am	OLY 125	Kneifel K
DH	2203	HY2	W	5pm-7pm	OFF TSL	Lusier L

BUS 130 Business Computations 5

Apply mathematical concepts using numerical data in Excel to complete basic math operations, fractions, percent, percent increase/decrease, bank reconciliation, payroll, taxes and insurance, discounts, interest, mortgages, depreciation. PR: Strong working knowledge of arithmetic or completion of MATH 070 or equivalent recommended. CL 101 or equivalent recommended.

* Section HY1 (2210) has a Lab fee: \$24.45.

* Section HY2 (2212) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

*Section SC1 (2216) has a Lab fee: \$38.95.

H	2210	HY1	TWTh	11am-11:50am	OLY 130	Willestoff K
H	2212	HY2	MW	3:15pm-5pm	OFF TSL	Shaeffer J
	2216	SC1	TTh	4:50pm-6:50pm	OLY 129	Porter K
OL	2220	OL1	Online			Willestoff K
OL	2221	OL2	Online			Willestoff K

BUS 150 Principles of Marketing 5

Introductory course in marketing concepts. Study of business activities that direct the flow of goods and services. Also includes promotion, distribution and pricing.

H	2230	HY	W	1pm-3pm	WHI 353	Munoz L
----------	------	----	---	---------	---------	---------

BUS 165 Service Essentials Business 5

Theory and skills relating to internal and external customer service. Elements of service culture, behavioral styles, verbal and nonverbal communication, telephone techniques, difficult customers, diversity, customer loyalty, and service recovery.

* Section HY2 (2241) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip

H	2240	HY1	MW	11am-12:50pm	OLY 125	Kneifel J
H	2241	HY2	M	5pm-7pm	OFF TSL	Kneifel J

BUS 190 Business Seminar 1

College level seminar offered to business establishments for employees either at their site or on EvCC campus. Students (Employees) have prior work experience but not necessarily completed college prerequisites.

	2260	A	T	5pm-7pm	OFF TSL	Monize L
--	------	---	---	---------	---------	----------

BUS& 201 Business Law 5

Origin, evolution, concepts, and functions of law and judicial system. UW of Seattle transfer students requires POLS& 200. Required law course for students transferring to CWU, WSU, WWU or UW of Bothell. (Formerly BUS 220.) PR: Sophomore standing or business experience recommended.

H	2276	HY	M	7pm-9:30pm	WHI 353	Leonard R
OL	2278	OL	Online			Leonard R

BUS 205 Entrepreneurship 1 5

First in a two-course series immersing students in the world of business. Focus on inventing, developing, launching and managing a new business. This hands-on course involves off campus activities and online interaction. Students will work in teams to set goals for successful implementation of the new venture.

H	2280	HY	M	1pm-3pm	OLY 125	Kneifel J
----------	------	----	---	---------	---------	-----------

BUS 210 Essentials of Public Relations 5

Course introduces students to the multifaceted world of public relations and the process that drives public relations: research, planning, analysis and persuasion. Students apply concepts and skills required influencing public opinion over the brand, relevance and image of a business.

* Section A (2285) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

	2285	A	W	3pm-5pm	OFF TSL	Kneifel J
--	------	---	---	---------	---------	-----------

BUSINESS TECHNOLOGY

For information call the Business and Applied Technology Division, at 425-388-9243.

Additional courses in business related fields see, Medical Coding, Medical Transcription, Computer Science, Computer Literacy, and Continuing Education.

Classes with the section "SC" are scheduled in a lab environment with regular class hours. Students complete the additional work in the lab before or after the regularly scheduled class.

BT 100 Beginning Keyboarding 5

Introduces key-by-touch system emphasizing correct ergonomics. Development of speed and accuracy. Includes techniques for editing, saving, opening and closing documents and application of skills to personal letters and reports.

* Section HY1 (2300) has a Lab fee: \$24.45.

* Section SC1 (2306) has a Lab fee: \$38.95.

H	2300	HY1	TWTh	10am-10:50am	OLY 130	Willestoff K
	2306	SC1	TTh	4:50pm-6:50pm	OLY 129	Porter K
OL	2310	OL	Online			Kolstad L

BT 105 Keyboard--Speed/Accuracy 3

Improves keyboarding speed and accuracy through the use of programmed software which diagnoses student keyboarding problems and prescribes appropriate practice material. May be repeated one time. PR: BT 100, typewriting by touch or instructor permission.

* Section SC2 (2318) has a Lab fee: \$38.95.

2318	SC2	TTh	7pm-9:30pm	OLY 129	Porter K
OL 2324	OL	Online			Desmond P

BT 115 Records Management 5

Creation, maintenance, and disposition of records. Retrieving and storing records utilizing manual methods and computer database programs.

OL 2330	OL	Online			Gilpin G
---------	----	--------	--	--	----------

BT 130 Editing/Transcription 5

Develops transcription and editing skills; understanding of the mechanics of good writing. Business correspondence is transcribed using WAV files and appropriate software. PR: Touch keyboarding proficiency and BUS 104 or concurrent enrollment or instructor permission.

* Section HY (2340) has a Lab fee: \$24.45.

* Section SC1 (2346) has a Lab fee: \$38.95.

H 2340	HY	TWTh	12pm-12:50pm	OLY 131	Markovich T
2346	SC1	TTh	4:50pm-6:50pm	OLY 129	Porter K

BT 145 Civil Litigation 5

Focus on general legal terminology and vocabulary as well as pretrial and trial procedure. Proofreading and writing mechanics are emphasized. Transcribe correspondence and pleadings using WAV files and appropriate hardware/software. PR: Touch keyboarding and BUS 104 or concurrent enrollment or instructor permission.

* Section HY (2350) has a Lab fee: \$24.45.

H 2350	HY	TWTh	12pm-12:50pm	OLY 129	Markovich T
OL 2352	OL	Online			Markovich T

BT 146 Will/Probate/Domestic Relations 5

Develops transcription and editing skills; focuses on wills, probate, and family law procedures. Transcribe correspondence, legal documents and forms. Documents are transcribed using WAV files and appropriate software. PR: Touch keyboarding and BUS 104 or concurrent enrollment or instructor permission.

* Section HY (2354) has a Lab fee: \$24.45.

H 2354	HY	TWTh	12pm-12:50pm	OLY 129	Markovich T
OL 2356	OL	Online			Markovich T

BT 162 Job Search & Professional Development 5

Focuses on skills, attitudes, and practices needed for effective job search. Includes self-assessment, employer research, resume creation, cover and follow-up letters, and interview techniques.

H 2360	HY	TTh	11am-11:50am	OLY 125	Lusier L
--------	----	-----	--------------	---------	----------

BT 181D Diversity in Law/Ethics 5

Introduction to law and ethics as it relates to the medical office setting and patient-provider relationships. Components of cultural diversity and establishing a new culture in ambulatory health care are emphasized.

OL 2370	OL	Online			Munoz L
---------	----	--------	--	--	---------

BT 182 Medical Office Reception 3

Preparation to perform reception, telephone and administrative tasks in a medical front office setting. PR: CL 101, HLTH 100.

H 2374	HY	TWTh	10am-10:50am	OLY 125	Staff
--------	----	------	--------------	---------	-------

BT 185 Diagnostic Coding 5

Introduces current ICD-9-CM codebook and provides instruction for following guidelines for assigning diagnosis codes. Extracting patient information to identify and accurately code primary, principal, concurrent and secondary diagnoses. PR: HLTH 100.

2378	S	MW	4:30pm-6:50pm	OLY 131	Fries P
------	---	----	---------------	---------	---------

BT 186 Procedural Coding 5

Introduces current CPT and HCPCS codebooks; provides instructional guidelines to assign procedure codes. Extract patient information to identify main terms and to accurately code procedures. Modifiers are also introduced. PR: BT 180.

2382	S	MW	4:30pm-6:50pm	OLY 131	Fries P
------	---	----	---------------	---------	---------

BT 219 Introduction to MS Word 5

Introduces word processing functions and applications using Microsoft Word. PR: CL 101 recommended.

* Section HY (2400) has a Lab fee: \$24.45.

H 2400	HY	TWTh	9am-9:50am	OLY 129	Bader J
OL 2406	OL	Online			Gilpin G

BT 229 Advanced Microsoft Word 5

Comprehensive study of the advanced functions of Microsoft Word and an introduction to Microsoft Office Publisher. PR: BT 219 or instructor permission. Lab fee: \$24.45.

H 2410	HY	TWTh	9am-9:50am	OLY 129	Bader J
--------	----	------	------------	---------	---------

BT 240 Access 5

Presents intermediate/advanced techniques in Microsoft Access. Emphasis on formatting text and numbers, advanced queries and reports, macros, and importing and exporting data. PR: CL 101 or equivalent.

OL 2414	OL	Online			Markovich T
---------	----	--------	--	--	-------------

Because You Need Child Care

Visit EvCC's expanded and remodeled Early Learning Center

- EvCC Students enrolled in a minimum of 5 credits receive priority enrollment and a reduced rate
- Children 12 months-5 years old
- Accredited by National Association for the Education of Young Children

Early Learning Center, 820 Waverly Ave. (off of Tower Street)
425-388-9121 www.everettcc.edu/elc



Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

BT 242 Excel 5

Presents intermediate/advanced techniques in Microsoft Excel. Emphasis on creating professional-looking workbooks, using templates, creating multiple worksheets and using functions. PR: CL 101 or instructor permission.

* Section HY (2416) has a Lab fee: \$24.45.

* Section SC2 (2420) has a Lab fee: \$38.95.

H 2416	HY	TWTh	9am-9:50am	OLY 130	Markovich T
2420	SC2	TTh	7pm-9pm	OLY 129	Porter K

BT 252 Internship 1-4

On-the-job work experience in occupations directly related to student's career choice. Internship arranged with private industry, governmental agencies, and non-profit organizations. PR: BT 115, 162, and 130 or concurrent enrollment or instructor permission. Lab Fee: \$38.95.

2424	SC1	TTh	4:50pm-6:50pm	OLY 129	Porter K
------	-----	-----	---------------	---------	----------

BT 261 Advanced Office Procedures 5

Build and refine skills in office management, travel arrangements, human relations, telephone techniques, electronic scheduling, and keyboarding. Use integrated software to create databases, spreadsheets, documents, and presentations. PR: CL 101, BT 115, 219, 240, 242; BUS 104, 110, 130 and instructor permission. Recommended: BT 162 and BT 229.

OL 2429	OL	Online			Markovich T
----------------	----	--------	--	--	-------------

CHEMISTRY

CHEM& 121 Introduction to Chemistry 5

Atomic structure, chemical bonding, nomenclature, states of matter, solution, acids, bases and salts, reaction rates and chemical equilibrium. (Formerly CHEM 101.) PR: ENGL 098 with a grade of C or higher; and MATH 082, MATH 088 or MATH 090 with a grade of C or higher, or placement into MATH 099 via an assessment test score. Lab fee: \$35.70.

* Section MO (2508) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.

2500	A	MTWF	8am-8:50am	WHI 102	Staff
		Th	8am-9:50am	WHI 332	
2502	B	MW	10am-11:50am	WHI 104	Powell S
		Th	10am-11:50am	WHI 332	
2504	C	MW	10am-11:50am	WHI 104	Powell S
		T	10am-11:50am	WHI 345	
2506	D	MWThF	9am-9:50am	WHI 102	Brackett A
		T	8am-9:50am	WHI 332	

M 2508	MO	MW	4:50pm-7:40pm	MHS 402	Staff
---------------	----	----	---------------	---------	-------

CHEM& 121 P/S Introduction to Chemistry 1

Optional non-transferable problem-solving session. (Formerly CHEM 101 P/S.)

- * Section PS1 (2510) is offered concurrently with CHEM& 121 A (2500).
- * Section PS2 (2512) is offered concurrently with CHEM& 121 B (2502).
- * Section PS3 (2514) is offered concurrently with CHEM& 121 C (2504) and CHEM& 121 D (2506).
- * Section PS4 (2516) is offered concurrently with CHEM& 121 MO (2508).

2510	PS1	T	9am-9:50am	WHI 102	Staff
2512	PS2	F	10am-10:50am	WHI 104	Powell S
2514	PS3	Th	10am-10:50am	WHI 104	Brackett A

M 2516	PS4	M	4pm-4:50pm	MHS 402	Schultz T
---------------	-----	---	------------	---------	-----------

CHEM& 161 General Chemistry w/Lab I 5.5

Properties of matter, nomenclature, reactions, stoichiometry, gases, thermochemistry, and atomic structure. For pre-medicine, pre-dentistry, pre-veterinary medicine, pre-

pharmacy, and all engineering and science majors. (Formerly CHEM 140.) PR: ENGL 098 with C or higher, or concurrent enrollment in ENGL 098, or placement into ENGL& 101; and MATH 099 or equivalent; and CHEM& 140 with a C or higher within the last three years, or pass the chemistry placement test, or MATH& 152 with a B+ or higher. Lab fee: \$35.70.

2520	A	MTWTh	9am-9:50am	WHI 103	Powell S
		T	1pm-3:50pm	WHI 345	
2522	B	MTWTh	11am-11:50am	WHI 103	Brackett A
		W	1pm-3:50pm	WHI 345	
2524	C	MTWTh	11am-11:50am	WHI 103	Brackett A
		Th	1pm-3:50pm	WHI 345	
2526	S	MW	7pm-8:50pm	WHI 102	Kontulis M
		T	6pm-8:50pm	WHI 345	

CHEM& 162 General Chemistry w/Lab II 5.5

Atomic periodicity, chemical bonding theories, solid and liquid states and solutions. (Formerly CHEM 150.) PR: CHEM& 161 with a grade of C or higher. Lab fee: \$35.70.

2530	A	MTWTh	11am-11:50am	WHI 102	Kontulis M
		Th	1pm-3:50pm	WHI 332	
2532	B	MTWTh	11am-11:50am	WHI 102	Kontulis M
		W	1pm-3:50pm	WHI 332	

CHEM& 262 Organic Chemistry w/Lab II 6

Continuation of CHEM& 261. (Formerly CHEM 201.) PR: CHEM& 261 with a grade of C or higher. Lab fee: \$57.05.

2540	A	MW	1pm-2:50pm	WHI 103	Singh S
		T	1pm-4:50pm	WHI 343	
2542	B	MW	1pm-2:50pm	WHI 103	Singh S
		Th	1pm-4:50pm	WHI 343	

CHEM& 262 P/S Organic Chemistry w/Lab II 1

Optional non-transferable problem-solving session. (Formerly CHEM 201 P/S.)

2544	PS1	W	3pm-3:50pm	WHI 103	Singh S
------	-----	---	------------	---------	---------

CHINESE

See the World Languages and Continuing Education sections of this schedule.

CHILD AND FAMILY EDUCATION

Ever wonder --

"Why your child has temper tantrums when you're on the phone?"

"If your son will ever be potty trained?"

"How to prepare your child for kindergarten?"

Find answers to these questions and others by enrolling in a parent cooperative preschool affiliated with Everett Community College. Preschools serving young children (18 months to 5 years old) are located in several communities in the area. Two groups serve income-eligible families through the Early Childhood Education & Assistance Program (ECEAP). All programs include a parent education component and parent involvement in the preschool. For more information or to find a group near you, call 425-388-9097.

COMMUNICATION STUDIES

CMST& 102 Introduction to Mass Media 5

Survey of mass media, including newspapers, magazines, television, radio, book and music publishing, motion pictures and advertising; emphasizing the history and structural biases of the mass media. (Formerly JOURN 150.)

OL 2640	OL	Online			
----------------	----	--------	--	--	--

Otanez A



WINTER 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

CMST 103 Public Speaking for Educators 5

CMST 220 option for education majors. Methods of speech organization and composition for education students, speaking skills in educational settings, situational analysis and instructional communication assessment. (Formerly SPCH 103) PR: Eligibility for or completion of ENGL& 101 and completion of EDUC& 202.

2646	A	Daily	10am-10:50am	BRC 110	White K
------	---	-------	--------------	---------	---------

CMST 204D Intercultural Communication 5

Introduction to communication between people from different cultures. (Formerly SPCH 204D.) PR: Completion of ANTH& 206D, SOC& 101 or CMST& 210 strongly recommended.

HD	2648	HY	TWTh	11am-11:50am	BAK 111	Wisdom-Whitley L
-----------	------	----	------	--------------	---------	------------------

CMST& 210 Interpersonal Communication 5

Interpersonal communication theory and skills. (Formerly SPCH 100.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

*** Section LCH (2656) is part of the "Socially Speaking" Learning Community and must be taken concurrently with SOC& 101 LCH (7880).**

EF	2650	HY1	TWTh	8am-8:50am	BAK 209	Wisdom-Whitley L
	2652	HY2	TWTh	9am-9:50am	BAK 104	Wisdom-Whitley L
	2654	C	Daily	10am-10:50am	BAK 104	Staff
	2656	LCH	MTWTh	10am-10:50am	BRC 105	White C
	2658	E	Daily	11am-11:50am	BAK 104	Staff
	2660	F	Daily	12pm-12:50pm	IND 167	Staff
	2662	G	MW	1pm-3:15pm	BAK 104	Staff
	2664	S	TTh	4:50pm-6:50pm	BAK 209	Staff

CMST& 220 Public Speaking 5

Methods of speech organization and composition; speaking skills in varied settings; audience analysis and speech criticism. (Formerly SPCH 101.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101.

*** Section D (2674) uses the fundamentals of improvisational performance and Sketch comedy, in addition to traditional public speaking skills.**

*** Section MO (2676) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.**

	2668	A	Daily	9am-9:50am	BAK 209	Staff
	2670	B	Daily	10am-10:50am	BAK 209	Staff
	2672	C	Daily	11am-11:50am	BAK 209	Staff
	2674	D	MTWTh	1pm-2pm	BAK 209	Peterson B
M	2676	MO	MW	5:30pm-7:30pm	MHS 701	Staff
	2678	S	TTh	7pm-9:30pm	BAK 209	Staff

COMPUTER LITERACY

Students with limited or no computer skills should take RSS 096. See Reading/ Study Skills section for more information. For additional courses in Computer and Business Technology, see Computer Science, Continuing Education, Medical Coding, and Medical Transcription.

CL 096 Computer Comfort 5

Course is designed for students who need basic computer confidence & skill building. Emphasis is on basic computer skills and learning strategies to help students succeed in college-level classes. No prior computer experience is necessary. Recommended for students who are new to computers and hesitant about today's technology as used in college classrooms. Credit may not be earned in both CL 096 and RSS 096.

	2700	A	Daily	9am-9:50am	RAI 108	Staff
	2702	B	Daily	12pm-12:50pm	RAI 108	Staff
	2704	S	TTh	7pm-9:30pm	RAI 108	Staff

CL 101 Computer Literacy 5

Introduces students to the Windows environment and to the Microsoft Office software program. Emphasis on file management. Uses practical problems to illustrate computer applications.

*** Section A (2760) is held at Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.**

*** Sections HY1, HY2, HY3, HY4 have a lab fee of \$24.45.**

*** Section SC2 has a lab fee of \$38.95**

OL	2750	OL1	Online			Willestoff K
	2751	OL2	Online			Markovich T
	2752	HY1	TWTh	9am-9:50am	SHK 224	Joyner J
	2754	HY2	TWTh	10am-10:50am	SHK 224	Joyner J
	2756	HY3	TWTh	11am-11:50am	OLY 129	Markovich T
	2758	HY4	TWTh	12pm-12:50pm	OLY 130	Lusier L
	2760	A	TTh	12:30-3pm	OFF TSL	Schaeffer J
	2762	SC2	TTh	7pm-9pm	OLY 129	Porter K

CL 102 Computer Use & File Management 2

Overview of the basic functions of a computer and its operating system. Includes understanding of the computer environment, working with basic windows tasks, managing files, understanding viruses, and dealing with printer setup and output. Lab fee: \$9.70.

*** Section U (2800) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

	2765	A	W	11am-11:50am	SHK 224	Joyner J
	2766	B	W	12pm-12:50pm	SHK 224	Joyner J
	2767	C	W	1pm-1:50am	SHK 224	Joyner J
	2800	U	MW	5pm-8pm	EUC 411	Galloway D

CL 103 Word Processing 2

Overview of Word. Includes creating and formatting documents and duplicating and moving text within and between documents, creating standard tables, using pictures and images in a document, and using mail merge tools. Lab fee: \$9.70.

*** Section U (2802) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

	2770	A	W	11am-11:50am	SHK 224	Joyner J
	2771	B	W	12pm-12:50pm	SHK 224	Joyner J
	2772	C	W	1pm-1:50pm	SHK 224	Joyner J
	2802	U	MW	5pm-8pm	EUC 411	Galloway D

CL 104 Spreadsheets 2

Provides an overview of Excel. Includes developing, formatting, and modifying Excel spreadsheets. Other Excel concepts introduced include applying standard mathematical and logical formulas and creating and formatting graphs and charts. Lab fee: \$9.70.

*** Section U (2804) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

	2780	A	W	11am-11:50am	SHK 224	Joyner J
	2781	B	W	12pm-12:50pm	SHK 224	Joyner J
	2782	C	W	1pm-1:50pm	SHK 224	Joyner J
	2804	U	MW	5pm-8pm	EUC 411	Galloway D

CL 105 Databases 2

Provides an overview of Access. Includes creating and modifying Access tables, queries, forms, and reports; creating relationships between tables, and retrieving and manipulating information by using queries and sort tools. Lab fee: \$9.70.

*** Section U (2806) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

	2785	A	W	11am-11:50am	SHK 224	Joyner J
	2786	B	W	12pm-12:50pm	SHK 224	Joyner J
	2787	C	W	1pm-1:50pm	SHK 224	Joyner J
	2806	U	MW	5pm-8pm	EUC 411	Galloway D

CL 106 Powerpoint Presentations 2

Provides an overview of PowerPoint. Includes creating, formatting, modifying and preparing presentations using different slide layouts; duplicating and moving text, pictures, images, and using slide show effects. Lab fee: \$9.70.

* Section U (2808) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

2790	A	W	11am-11:50am	SHK 224	Joyner J
2791	B	W	12pm-12:50pm	SHK 224	Joyner J
2792	C	W	1pm-1:50pm	SHK 224	Joyner J
2808	U	MW	5pm-8pm	EUC 411	Galloway D

CL 107 Basic Computer Systems 2

Focus is on providing an overview of the physical make-up of a personal computer system and fundamental concepts. Basic concepts include how a computer functions, hardware, software, security, and legal issues associated with computers. Lab fee: \$9.70.

* Section U (2810) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.

2795	A	W	11am-11:50am	SHK 224	Joyner J
2796	B	W	12pm-12:50pm	SHK 224	Joyner J
2797	C	W	1pm-1:50pm	SHK 224	Joyner J
2810	U	MW	5pm-8pm	EUC 411	Galloway D

COMPUTER SYSTEMS

CS 108 Introduction Operating Systems/Environment 5

Introductory course focusing on the fundamentals of computer operating systems and the user interface. (Formerly CIS 108.) PR: CL 101 or instructor permission and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college ready is required. Lab fee: \$38.95.

2820	S	TTh	4pm-6:30pm	SHK 230	Staff
------	---	-----	------------	---------	-------

CS 117 Introduction to Computer Network 5

Provides an introduction to computer networks including both theory and practical experience. Emphasizes fundamentals of server/client, wired and wireless network management. (Formerly CIS 117.) PR: CIS 100 or CL 101 and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college ready is required. Lab fee: \$38.95.

* Section A (2830) is held at Tulalip Data Services Building, 88th – Quilceda Tulalip.

2830	A	MW	2pm-3:30pm	OFF TDS	Moser A
2831	S	MW	4pm-6:30pm	SHK 232	Moser A

CS 120 Beginning Web Pages 5

Beginning course in web page construction using a markup or document oriented language including a brief introduction to XML and use of a scripting language such as JavaScript. Students create web pages using a dynamic programming language. Topics may include creating and using cookies, rollovers, browser detection, popup windows, validation, recursion, arrays, frames, and shopping cart techniques. (Formerly CP 120.) PR: CL 101 or instructor permission. Completion of RSS 104 with grade of C or higher or assessment score in reading indicating the student is college-ready is required. Lab fee: \$38.95.

2838	S	MW	7pm-9:30pm	SHK 224	Joyner J
------	---	----	------------	---------	----------

CS 122 LAN Architecture 5

Presents the concepts and configuration skills involved in designing, installing, and maintaining a Cisco switched Local Area Network. Lab work will focus on using hubs and switches to create a segmented network. (Formerly CIS 122.) PR: CS 117 or instructor permission. Lab fee: \$38.95

2842	S	TTh	4pm-6:30pm	SHK 232	Moser A
------	---	-----	------------	---------	---------

CS 126 Intermediate Database 5

Converting Relational Data Models to physical databases using SQL Server and Access. (Formerly CIS 126.) PR: CIS 124. Lab fee: \$38.95.

2848	S	MW	4pm-6:30pm	SHK 230	Gilbert D
------	---	----	------------	---------	-----------

CS& 131 Computer Programmed I - C++ 5

Course in development of software skills using C++ programming language. Introduces programming concepts, variable declarations and assignment statements. (Formerly CP 130.) PR: MATH 099 with a grade of C (2.0) or higher, or equivalent. Lab fee: \$38.95.

2852	S	TTh	7pm-9:30pm	SHK 224	Staff
------	---	-----	------------	---------	-------

CS 155 Copper Communication Cable 5

Fundamentals of structured premise cabling systems. Students will install copper communications cabling and equipment according to layout plans, connecting units with inside and outside service wires. (Formerly CIS 155.) PR: CL 101 and completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready and CS 117 completed. Lab fee: \$38.95.

2855	S	MW	4pm-6:30pm	SHK 130	White R
------	---	----	------------	---------	---------

CS 161 PC Technician I 5

Focus will be on primary hardware features, types, and components of PC's and workstations as related to the A+ Certification Test. (Formerly CIS 161.) PR: CL 101 and CIS 108 or instructor permission, completion of RSS 104 with grade of C or higher or assessment score in reading indicating student is college-ready is required. Lab fee: \$38.95.

2858	S	MW	7pm-9:30pm	SHK 130	Staff
------	---	----	------------	---------	-------

CS 162 PC Technician II 5

Advanced topics in PC operating systems with an emphasis on gaining technical expertise in preparation for A+ certification testing. (Formerly CIS 162.) PR: CIS 108 and CIS 161 or instructor permission. Lab fee: \$38.95.

2864	S	TTh	4pm-6:30pm	SHK 130	White R
------	---	-----	------------	---------	---------

CS 195 Computer Careers Internship 1-5

Provides students with a safe, supervised work environment to apply their academic skills. Allows students to put into practice administrative and technical skills. (Formerly CIS 195.) PR: CIS 161 or CP 120 or CIS 124 or instructor permission. Students meet only on the 1st Friday of the quarter with the instructor.

2870	A	TBA		SHK 232	Moser A
------	---	-----	--	---------	---------

CIS 210 Application Tech Support 5

Familiarizes Information Technology students with the applications of the Microsoft Office suite from a user perspective, and prepares them to offer technical support based on this enhanced understanding. (Formerly CIS 210.) PR: CIS 162 or instructor permission. Lab fee: \$38.95.

2879	S	TTh	7pm-9:30pm	SHK 230	White R
------	---	-----	------------	---------	---------

CS 220 Advanced Web Pages 5

Focus on how to manipulate databases from within web pages using a server side product such as Active Server Pages. (Formerly CP 220.) PR: CS 110, CS 120, and CS 124, or instructor permission. Lab fee: \$38.95.

2880	S	MW	7pm-9:30pm	SHK 230	Gilbert D
------	---	----	------------	---------	-----------

CS 222 WAN Arch. Design/Implementation 5

Presents the theory and skills relating to Wide Area Networks (WANs). Connecting multiple networks to create a large network environment is emphasized. Advanced TCP/IP configuration and implementation are major topics. (Formerly CIS 222.) PR: CIS 117 and CIS 122 or instructor permission. Lab fee: \$38.95.

2884	S	TTh	4pm-6:30pm	SHK 232	Moser A
------	---	-----	------------	---------	---------

CS 224 Network Server Administration 5
Local Area Network (LAN) server installation, configuration and management. Covers topics such as equipment choice, network operating system choice, user account administration, system security, and data protection. (Formerly CIS 224.) PR: CIS 108, CIS 122, CIS 162 or instructor permission. Lab fee: \$38.95.

2888	S	TTh	7pm-9:30pm	SHK 230	White R
------	---	-----	------------	---------	---------

CS 282 Project Management Software 5
Fundamental skills and knowledge to use Microsoft Project, a software tool used in project management. Includes scheduling, tracking, budgeting, task management processes, and portfolio modeling. Co-listed as BUS 282; credit cannot be earned in both BUS 282 and CS 282. PR: CL 101 or instructor permission.

* Section S (2896) is held at Tulalip Data Services Building, 88th – Quilceda Tulalip.

2896	S	MW	7pm-9:30pm	OFF TDS	Staff
------	---	----	------------	---------	-------

CS 295 Advanced Internships 5
On-the-job work experience in occupations directly related to student's career choice. This advanced internship reinforces the students' expertise gained in the 100 level Computer Information Systems courses. (Formerly CIS 295.) PR: CIS 161 or CP 120 or CIS 124 or instructor permission. Students meet only on the 1st Friday of the quarter with the instructor.

2900	A	TBA		SHK 232	Moser A
------	---	-----	--	---------	---------

COSMETOLOGY

All new Cosmetology students must attend an information session:
November 6 at 6:30pm; February 18 at 1pm; February 19 at 6:30pm
Held at 9315 State Ave, Suite G, Marysville. Please contact the Cosmetology department at 425-259-8283 for additional information.

COSMT 110 Trichology, Dermatology 5
Intro to study of hair, skin and nails, their function, structure and characteristics. Care and treatment of hair, skin, and nail diseases and disorders. Special emphasis on sterilization and sanitation principles and methods. PR: Instructor permission. CR: COSMT 201, 202 or 203.

2924	A	MTWF	8:10am-9:15am	COS 101	Meyer V
------	---	------	---------------	---------	---------

COSMT 120 Cosmetology Compendium 2
Theoretical review of facts from previous Cosmetology courses in preparation for in-house computerized exams before applying for WA state board examinations. PR: Instructor permission; COSMT 110-112; COSMT 204; 1330 clock hrs.

2932	A	TBA		COS 104	Evans T
------	---	-----	--	---------	---------

COSMT 201 Lab/Shop Practice I 15
Instruction/participation class in basic services performed by a cosmetologist. Students practice on models, mannequins, and each other. PR: Instructor permission. CR: COSMT 110, 111 or 112. Lab fee: \$57.65; Malpractice fee: \$18.90.

2940	A	MTWF	9:30am-4pm	COS 101	Evans T
		Th	12pm-8pm	COS 101	

COSMT 202 Lab/Shop Practice II 9-15
Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor permission; COSMT 201; 300 clock hrs. Lab fee: \$3.85 per credit.

2942	A	MTWF	9:30am-4pm	COS 101	Meyer V
		Th	12pm-8pm	COS 101	

COSMT 203 Lab/Shop Practice III 9-15
Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor permission; COSMT 202; 600 clock hrs. Lab fee: \$3.85 per credit.

2944	A	MTWF	9:30am-4pm	COS 101	Meyer V
		Th	12pm-8pm	COS 101	

COSMT 204 Lab/Shop Practice IV 9-15
Continuation of supervision in services performed by cosmetologists. Students practice on models, mannequins, and each other. PR: Instructor permission; COSMT 203; 900 clock hrs. Lab fee: \$3.85 per credit.

2946	A	TWF	9:30am-4pm	COS 101	Meyer V
		Th	12pm-8pm	COS 101	

COSMT 205 Lab/Shop Practice V 1-17.5
Continuation of supervision in services performed by cosmetologists. Students practice independently on models, mannequins, and each other. PR: Instructor permission; COSMT 204; 1200 clock hrs. Lab fee: \$3.85 per credit.

2948	A	MTWF	8am-4pm	COS 101	Meyer V
		Th	12pm-8pm	COS 101	

COSMT 206 Lab/Shop Practice VI 1-17.5
May be used to complete curriculum, for special interest projects, and/or to complete required program clock hours. COSMT 206 is an additional quarter and is optional. PR: Instructor permission; COSMT 205; 1400 clock hrs. Lab fee: \$3.85 per credit.

2950	A	MTWF	8am-4pm	COS 101	Meyer V
		Th	12pm-8pm	COS 101	

COSMT 299 Special Projects 1-5
May be used to complete curriculum, for special interest projects, and /or to acquire additional hours as set by Department of Licensing to meet state standards for out-of-state license, and those wanting to refresh and update their skills. Course is an additional quarter and is optional. PR: Instructor permission.

3000	A	TBA		COS 101	Meyer V
------	---	-----	--	---------	---------

CRIMINAL JUSTICE

For more information regarding Criminal Justice, Law Enforcement and Corrections, call 425-388-9545 or 425-388-9517.

CJ& 101 Introduction Criminal Justice 5
Philosophical and historical review of the American criminal justice system. Open to non-Criminal Justice majors as an elective. (Formerly CRM J 101.) Open to non-Criminal Justice majors as an elective.

3060	A	Daily	9am-9:50am	IND 111	Leonard R
OL3062	OL	Online			Leonard R

CJ 102 Police Patrol Operations 5
Patrol procedures, officer safety, communication, interviews, control of suspects, emergency tactics and practical field exercises. (Formerly CRM J 106.) PR: CJ& 101 or instructor permission.

* This class is being taught at Monroe High School and is open to all interested students who meet the eligibility requirement.

M3070	MO	MW	7:40pm-9:40pm	MHS 701	Rasmussen D
-------	----	----	---------------	---------	-------------

CJ 103 Criminal Investigation 5
Investigative techniques, criminal procedure, crime scene management and the laws that govern investigations. (Formerly CRM J 107.) PR: CJ& 101 or instructor permission.

3074	A	Daily	8am-8:50am	IND 111	Niebusch R
------	---	-------	------------	---------	------------

CJ& 105 Introduction to Corrections 5
A philosophical and historical examination of the American correctional system. Traditional approaches are compared with new trends at the local/state and federal levels. Career opportunities, job requirements and training for corrections are reviewed. (Formerly CRM J 150.) PR: CJ& 101.

OL3090	OL	Online			Staff
--------	----	--------	--	--	-------

CJ 107 Criminal Evidence 3
Course identifies various kinds of evidence and rules governing the admissibility of evidence in court. Case law, practical handling procedures and other evidence-related techniques are studied. (Formerly CRM J 202.) PR: CJ& 101 or Criminal Justice Advisor's permission.

3080	A	MW	10am-11:15am	IND 103	Leonard R
------	---	----	--------------	---------	-----------

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

CJ 108 Arrest/Search/Seizure 3

The class studies constitutional restrictions and statutory limitations on governmental powers of arrest, search and seizure, particularly as they relate to Washington State. (Formerly CRM J 203.) PR: CJ & 101 or Criminal Justice Advisor's permission.

3084 A MW 11:30am-12:45pm IND 103 Staff

CJ & 112 Criminology 5

Explores the nature and extent of crime and delinquency, examines criminological theories of causes and solutions, analyzes law and the criminal justice system. (Formerly SOC 271.) SOC & 101 is strongly recommended. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL & 101 or instructor permission.

OL 3088 OL Online Farb B

CJ 202 Child Abuse Investigation 3

Overview of society's view of children and evolution of intervention into the family; role of criminal justice and Child Protective Services; practical techniques of investigating neglect/physical and sexual abuse. (Formerly CRM 211.) PR: CJ & 101 or Criminal Justice Advisor's permission.

OL 3100 OL Online Staff

CJ 220 Police/Community Relations 3

An examination and historical review of the relationship between law enforcement officers and the public with emphasis on that relationship as it exists today and the issues of police professionalism/prejudices/profiling and other issues. (Formerly CRM J 216.) PR: CJ & 101 or Criminal Justice Advisor's permission.

3110 A TTh 11:30am-12:45pm IND 103 Stewart J

CJ 226 Police Report Writing 3

An introduction to writing modern law enforcement reports including techniques of writing in a clear, concise and accurate manner, the use of standard police forms and the rules of disclosure. (Formerly CRM J 213.) PR: CJ & 101 and successful completion of ENGL & 101 with a grade of C or higher.

3120 A TTh 10am-11:15am IND 103 Stewart J

CJ 250 Coop Work Experience 1-5

Supervised field experience in local law enforcement/corrections and other criminal justice agencies. Students work approximately 10 hours per week at a variety of assigned tasks directly associated with the criminal justice system. (Formerly CRM J 250.) May be taken three times for credit under CJ 250, 251, 252. PR: CJ & 101. CR: Concurrent enrollment in CJ 256 OL1 (3140).

3130 A TBA Staff

CJ 251 Coop Work Experience 1-5

Supervised field experience in local law enforcement/corrections and other criminal justice agencies. Students work approximately 10 hours per week at a variety of assigned tasks directly associated with the criminal justice system. (Formerly CRM J 251.) May be taken three times for credit under CJ 250, 251, 252. PR: CJ & 101. CR: Concurrent enrollment in CJ 256 OL2 (3142).

3134 A TBA Staff

CJ 252 Coop Work Experience 1-5

Supervised field experience in local law enforcement/corrections and other criminal justice agencies. Students work approximately 10 hours per week at a variety of assigned tasks directly associated with the criminal justice system. (Formerly CRM J 252.) May be taken three times for credit under CJ 250, 251, 252. PR: CJ & 101. CR: Concurrent enrollment in CJ 256 OL3 (3144).

3138 A TBA Staff

CJ 256 CJ Internship Seminar 1

Seminar to support supervised field work for Criminal Justice majors in local law enforcement agencies where students discuss their field experiences/observations and perceptions with their peers along with employment opportunities and job search skills relevant to their careers. (Formerly CRM J 256.) PR: CJ & 101. CR: Concurrent enrollment in CJ 250 (3130), CJ 251 (3134), CJ 252 (3138).

OL 3140 OL1 Online Staff

OL 3142 OL2 Online Staff

OL 3144 OL3 Online Staff

DISTANCE/eLEARNING

Some departments have "distance" courses offered this quarter. To identify these courses look for "OL," "HY" and "TC" in the section after the item number. See pages 14 and 15 for more details about distance learning.

New online students should plan to attend a free one-hour orientation session for valuable tips on being successful in your online class. The next session is scheduled for December 30 at Noon-1pm and 6-7pm in Whitehorse Hall, Room 105.

DIVERSITY

Students must complete a diversity requirement for all EvCC degrees. A Diversity course explores different cultural viewpoints through history, literature, the arts, communication and other perspectives. An approved Diversity course has a "D" in the course number. Often a "D" course also satisfies a degree requirement, such as a social science, communication or humanities course.

Look for these courses in this schedule:

D 1503	ANTH 116D	Cultures in Context
D 1504	ANTH 116D	Cultures in Context
D 1505	ANTH 122D	Human Diversity
D 1512	ANTH & 206D	Cultural Anthropology
D 1514	ANTH & 206D	Cultural Anthropology
D 1606	ART 124D	Understanding World Art
D 1608	ART 124D	Understanding World Art
D 2210	BUS 110D	Business Communications
D 2648	CMST 204D	Intercultural Communication
D 3370	EDUC & 115D	Child Development
D 3681	ENGL 098D	Introduction to College Writing
D 3692	ENGL & 101D	English Composition I
D 3694	ENGL & 101D	English Composition I
D 3706	ENGL & 101D	English Composition I
D 3738	ENGL & 102D	Composition II
D 3740	ENGL & 102D	Composition II
D 3742	ENGL & 102D	Composition II
D 3820	ENGL 183D	Children's Literature
D 3841	ENGL 203D	Young Adult Literature
D 3864	ENGL & 254D	World Literature I – Latin America
D 4516	GEOG 102D	World Regional Geography
D 4522	GEOG 201D	Cultural Geography
D 4640	GS 101D	Introduction to Global Studies
D 4772	HLTH 150D	Intercultural Communication in Health Care
D 4806	HIST 103D	World Civilizations
D 4988	HUM 160D	Japanese History & Culture
D 4994	HUM 166D	Germany in Transition – Toward a Multi-Ethnic Civilization
D 4996	HUM 247D	Introduction to World Religions
D 6154	MUSC 110D	World Music

DRAMA

DRMA& 101 Introduction to the Theatre 5

Introduction to significant forms and styles of theatre; nature of dramatic event; theatre as artistic expression; basic trends and movements in theatre; and organizations and nature of theatre productions. (Formerly THEAT 104.)

3180 A Daily 10am-10:50am BAK 120 Peterson B

DRMA 102 Beginning Acting 5

Techniques and terminology of approaches to acting including the Stanislavski method. Definitive theatre exercises, improvisation, character development, scene analysis. (Formerly THEAT 101.)

3182 A Daily 11am-11:50am BAK 120 Peterson B

EARLY CHILDHOOD EDUCATION

All new students who are interested in the Early Childhood Education Program should attend one of the following information sessions:

November 5 at 4 pm, February 27 at 12 noon

Sessions will be held in Rainier Hall, Room 304. Call Louise Vlastic at 425-388-9301 for more information. For additional courses applicable to Early Childhood Education certificate and/or degree options, see the Education section of this schedule.

ECE 132 Practicum Lab II 4

Continuation of ECE 131 where students strengthen their personal and professional skills and practical knowledge in an early childhood setting. PR: ECE 131 and instructor's permission.

H 3250 HY T 5:30pm-7:10pm BRC 104 Hiblar L

ECE 160 Plan for EC Environment 3

Focuses on the role of the teacher in establishment of developmentally appropriate and culturally relevant environments for young children. This course includes laboratory requirements.

OL 3274 OL Online Soukup M

ECE 220 Child Development in Action 5

Observation and study of the physical, social, emotional, creative and cognitive development of children ages prenatal to eight years old. Provides foundational child development knowledge while practicing observational skills. This course includes laboratory requirements. PR: Completion of or concurrent enrollment in EDUC& 115D (formerly ECE 120D) or instructor permission.

OL 3276 OL Online Vlastic L

ECONOMICS

ECON 101D Understanding Economics 5

Survey course introduces macro and micro economic concepts and discusses aspects of contemporary social issues with diverse perspectives.

DOL 3338 OL Online Sharpe J

ECON& 201 Principle of Micro Economics 5

Study of factors of supply and demand on production and prices. Emphasizes economic behavior of business firms in regulated and unregulated environments and International Trade issues. (Formerly ECON 201.) PR: MATH 099 and ECON& 202 recommended but not required.

H 3342 HY MTWTh 9am-9:50am WHI 353 Hu D

OL 3348 OL Online Hu D

ECON& 202 Principle of Macro Economics 5

Introduction to economic reasoning. Includes organization, operation, and control of the American economy. ECON 101 may be substituted for ECON& 202 in vocational/technical business degree programs. (Formerly ECON 200.) PR: MATH 099 and ENGL& 101 recommended.

H 3356 HY MTWTh 10am-10:50am WHI 353 Hu D

OL 3360 OL Online Hu D

EDUCATION

Students interested in an Education career are encouraged to contact Ken White at 425-388-9498 or via email at kwwhite@everettcc.edu for further information.

EDUC& 115D Child Development 5

Study of physical, social, emotional, and cognitive development of children from prenatal to age eight. This course includes laboratory requirements. (Formerly ECE 120D.)

DOL 3370 OL Online Vlastic L

EDUC 124 Home/School/Community 3

Study of the interrelationships and interactions between the family, school and community and their influence on the development of the child, ages birth to eighth grade.

OL 3371 OL Online Schwab K K

EDUC 165 Positive Guidance in ECE/Education 3

Emphasis on the role of the teacher/caregiver in the guidance of young children. This course includes a laboratory requirement.

OL 3372 OL Online Hiblar L

EDUC 170 Education Portfolio I 2

Introduces the teaching portfolio to help education students document their pre-service teaching activities and fulfills the professional expectations of many colleges and universities. PR: EDUC& 202 or ECE 130 or instructor permission.

3373 A TTh 12pm-12:50pm BRC 103 Staff

EDUC& 202 Introduction to Education 5

Survey of the historical, sociological and philosophical aspects of American education. (Formerly EDUC 101.)

OL 3374 OL Online Schwab K K

3375 A Daily 11am-11:50am BRC 105 Staff

H 3376 HY M 4:50pm-6:50pm BRC 105 White K

**Research Methods
in the Social Sciences**

**With all the information out there,
do you ever wonder which ideas to
accept and which to reject?**

Take PSYC 209 or SOC 209 to find out.

- Earn 5 transferable Social Science or elective credits.
- Complete a course required for many social science majors.
- Have fun exploring and testing

*This course is only offered
once a year during the
winter quarter.*

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

EVERETT
COMMUNITY COLLEGE

EDUC 250 Education in Action 1-4

Cooperative work experience in a field-based setting for education majors (see EDUC 256). Allows students to earn college credit for work experience in public school classrooms. CR: Concurrent enrollment in EDUC 256 A (3382) is required. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.

3377 A TBA White K

EDUC 251 Education in Action 1-4

See course description under EDUC 250. CR: Concurrent enrollment in EDUC 256 B (3384) is required. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.

3378 A TBA White K

EDUC 252 Education in Action 1-4

See course description under EDUC 250. CR: Concurrent enrollment in EDUC 256 C (3386) is required. May be taken 3 times for credit under EDUC 250,251,252. PR: Completion of or concurrent enrollment in EDUC& 202.

3380 A TBA White K

EDUC 256 Education in Action Seminar 2

Weekly seminar to support cooperative work experience in a field-based setting for education majors (see EDUC 250-252). PR: Completion of or concurrent enrollment in EDUC& 202.

* Section A (3382) must be taken concurrently with EDUC 250 (3376).

* Section B (3384) must be taken concurrently with EDUC 251 (3378).

* Section C (3386) must be taken concurrently with EDUC 252 (3380).

3382 A MW 12pm-12:50pm BRC 103 White K

3384 B MW 12pm-12:50pm BRC 103 White K

3386 C MW 12pm-12:50pm BRC 103 White K

EMERGENCY SERVICES

Attending an Information Session will give you an overview of the Fire Science Program, the EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information. You do not need to sign up to attend any of the sessions:

In Parks Student Union, Conference Room C:

November 3 at 11am; November 20 at 5:30pm; December 4 at 11am; December 18 at 5:30pm.

In Index Hall, Room 100:

January 12 at 11am; January 29 at 5:30pm; February 19 at 11am; February 26 at 5:30pm.

Contact Russell Colmore at 425-388-9161 or Della Leaf at 425-388-9545 for more information.

EMS 151 Emergency Medical Technician Training 11

Prepares participants in all phases of pre-hospital emergency care as needed for employment as an EMT. Content includes lecture and hands-on practice in emergency care, bleeding, shock, soft tissue injuries, environmental and childbirth emergencies, HIV/AIDS education, lifting and moving patients and other topics. Successful participants are eligible for WA State EMT-B and National Registry Exams. PR: Application with verification of immunizations and other documentation Self-support, non-tuition class; class cost is \$906.80. Class begins January 5 and ends March 21. Last day to register is December 22 and payment is due at time of registration. Last day for 100% refund is December 29. No 50% refund for self-support classes. Application and pre-class work required.

3392 S MW 6:30pm-10pm IND 118 Putnam P

Sa am-5pm IND 152 Putnam P

ENGINEERING

Call 425-388-9246 (Eric Davishahl) for more information.

ENGR& 104 Introduction to Design 5

Explores role of creativity, teamwork, and communication in promoting innovative design. Students work in teams to complete projects and present experiences and results through various communication formats. (Formerly ENGR 101.) PR: ENGL 098 or placement into ENGL& 101, or instructor permission. Lab fee: \$28.10.

3490 A TTh 1pm-3:40pm WHI 253 Davishahl E

ENGR 109 Engineering Orientation 2

Intro to functions, professional responsibilities, and characteristics of engineers. (Formerly ENGR 109.) Lab fee: \$22.95.

3492 A M 1pm-1:50pm WHI 253 Davishahl E

W 1pm-2:50pm WHI 253

ENGR& 114 Engineering Graphics 4

Depicting 3-D objects and communicating design information. Emphasis on using parametric solid modeling software as a design tool. Use freehand sketching to develop visualization skills, design conceptualization and communication. (Formerly ENGR 123.) PR: MATH 095 or high school geometry, or previous drafting/CAD experience, or ENG T 100, or instructor permission. Lab fee: \$38.95.

3500 A MWTh 10am-11:50am SHK 233 Davishahl E

3508 S TTh 4pm-6:40pm SHK 233 Davishahl E

ENGR 120 Computational Tools 2

Introduction to modern scientific computing applied to problems in engineering, mathematics and science. Introductory instruction using MATLAB software with topics including array and matrix manipulation, functions, graphical analysis and basic script programming. Introduction to modern scientific computing applied to problems in engineering, mathematics, and science. (Formerly ENGR 120.) PR: MATH& 142 or MATH&144 or instructor permission. Lab fee: \$24.45.

3510 A MW 1pm-2:20pm SHK 233 Gilvdis D

ENGR 142 Computer Programming Engineers/Scientist 5

Basic programming concepts used for solutions of engineering and science problems using the Java language. (Formerly ENGR 142.) PR: MATH& 141. Lab fee: \$38.95.

3520 A TTh 1pm-3:40pm SHK 226 Gilvdis D

ENGR& 215 Dynamics 5

Kinematics and dynamics of particles, systems of particles and rigid bodies, including energy and momentum methods. (Formerly ENGR 230.) PR: ENGR& 214, MATH& 152 or concurrent enrollment, or instructor permission.

3530 A M 9am-10:50am WHI 253 Gilvdis D

TWTh 10am-10:50am WHI 253

East Meets West

HUM 160 D - Japanese History & Culture, introduces students to the historical development of Japan and its effects on modern relationships and society. The class includes hands-on activities bringing alive the culture of Japan.

For more information, please email kkoss@everettcc.edu or call 425-388-9195.



WINTER 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

ENGR 298 Engineering Design Project 1
Explore the engineering design process by conceptualizing a design project, and fabricating and testing a prototype. Design projects may be oriented toward regional design competitions and may be completed in teams or individually. (Formerly ENGR 298.) PR: Instructor permission.
3548 A M 2pm-3:50pm WHI 253 Davishahl E

ENGINEERING TECHNOLOGY

Call 425-388-9383 (Bob Osnes) for more information.

ENG T 100 Engineering Graphics 4
Theory and application of engineering drawing and an introduction to designing with a 2D CAD system. PR: MATH 070 with a C (2.0) or higher or placement in MATH 080 or higher; one year of high school geometry; previous drafting experience; or instructor permission. Lab fee: \$39.

3559	A	TTh	1pm-3:50pm	SHK 233	Liaw P
3560	S	MW	4pm-6:50pm	SHK 233	Osnes R

ENG T 104 Mechanical Blueprint Reading 3
Instruction in interpreting mechanical/manufacturing blueprints per ASME Y14.5. Emphasis on practical applications of this standard as applied to reading, interpreting, and trouble shooting engineering production drawings.

3561	S	TTh	8pm-9:15pm	OFF SNO	Clemans T
------	---	-----	------------	---------	-----------

ENG T 105 Precision, Fits, Tolerance 4
Theory and application of dimensioning and tolerancing in a CAD environment per ASME Y14.5. Use of standard tolerances with a further emphasis on precision fits and geometric dimensioning and tolerancing on engineering production drawings. PR: ENG T 100 and placement into MATH 075 or higher level math class. Lab fee: \$39.

3562	A	MW	1pm-3:50pm	SHK 233	Liaw P
3564	S	TTh	7pm-9:30pm	SHK 233	Osnes R

ENG T 112 Pneumatic/Hydraulic/Electrical Circuits 4
Introductory course examining practical applications using pneumatic, hydraulic and electrical components. Basic theories are discussed and typical hardware used in manufacturing is evaluated. PR: MATH 075 or instructor permission.

3563	S	MW	4pm-6:30pm	IND 124	Murphy P
------	---	----	------------	---------	----------

ENG T 185 Introduction to CAD w/CATIA v5 4
Introduction to 3D solid modeling using CATIA v5. Focus on basic design, drafting and assembly workbenches using industry best practices. PR: ENG T 100 or equivalent with an introduction to CAD; or instructor permission. Lab fee: \$39.

3568	S	MW	4pm-6:50pm	ATTC 220	Liaw P
------	---	----	------------	----------	--------

ENG T 193 Intermediate CAD w/CATIA v5 4
Explores CATIA v5 to model surfaces, for sheet metal design, additional assembly techniques and parametric modeling. PR: ENG T 185. Lab fee: \$39.

3570	S	MW	7pm-9:50pm	ATTC 220	Liaw P
------	---	----	------------	----------	--------

ENG T 203 Intermediate - AutoCAD 4
Examination of tools used in AutoCAD for creation of 2D engineering drawings. PR: ENG T 100 including an introduction to CAD or instructor permission. Lab fee: \$39.

3572	S	MW	7pm-9:50pm	SHK 233	Osnes R
------	---	----	------------	---------	---------

ENG T 230 Manufacturing Materials/Processes 3
Examines materials and processes used in manufacturing. Topics include choice of materials and their properties; various processes for converting material into manufactured parts; and the interrelation between materials and processes, particularly regarding feasibility and cost. PR: Successful completion of MATH 075 or higher level math class.

3586	A	TTh	2:30pm-3:45pm	IND 115	Murphy P
------	---	-----	---------------	---------	----------

ENG T 259 Engineering Graphics: 3D CAD-Cam 4
A 3D parametric CAD modeler is used to prepare flat patterns, weldment, machining drawings, bills of material, title blocks and other administrative drawing entities. A 3D CAM package is also used to drive a 3-axis bench milling machine. PR: ENGR& 114 or equivalent, or instructor permission. Lab Fee: \$39.
3588 S TTh 4pm-6:50pm IND 124 Osnes R

ENGLISH

How to Meet English/Writing Prerequisites

Initial placement in pre-college-level composition courses (ENGL 092, 097 and 098) and in English Composition I (ENGL& 101) is by assessment test scores. Entry into composition courses numbered higher than ENGL& 101 (102, 103, 201, 211, or 230) is by earning a grade of C or higher in ENGL& 101. For a weekly testing schedule, call 425-388-9288 or go to www.everettcc.edu/testing.

If you have English credits from another college or university and you plan to enroll in a course that has a prerequisite (ENGL& 101, ENGL& 102, 103, 201, 211, or ENGL& 230) you should bring a copy of your transcript and course description to the Enrollment Services Office two (2) weeks prior to registration. Students who have English as a second language and who are not yet ready for ENGL 097, should refer to the next section for ESL 097.

ENGL 090 Writing Center 1-5

Self-paced study of writing in a lab setting with help of instructors and tutors. Work on papers assigned in other classes or design an individual plan to include specific skills and writing areas where the student needs assistance. Lab Fee: \$11.10 per credit.

3626	A	Daily	9am-9:50am	RAI 112	Hill H
3628	B	Daily	10am-10:50am	RAI 112	Reid B
3630	C	Daily	11am-11:50am	RAI 112	Smith L
3632	D	Daily	12pm-12:50pm	RAI 112	Craft K
3634	E	Daily	1pm-1:50pm	RAI 112	Harrington A
3640	S	TW	4:30pm-6:50pm	RAI 112	Shen P

**English 173
Adventures
in Science
Fiction**

Science fiction includes brilliant and captivating space operas; SF epics; narratives on interplanetary travel and colonization; nuclear anxiety; fear of machines; utopian dreams; feminist paradises; alien encounters; ecological or biological disasters and other fantastic/astonishing topics. We'll read a couple of famous SF novels and short stories and view SF movies and TV shows. Remember: in outer space no one can hear you scream. But you can still read (if you have enough oxygen).

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

ENGL 092 Practical Grammar 5

A thorough introduction to the mechanics of the sentence. Especially useful for native speakers preparing for ENGL 097 and ENGL 098. PR: Placement by assessment score on the writing portion or by recommendation of an advisor.

3644 A Daily 11am-11:50am MON 211 Ripper Da

ENGL 097 Beginning Grammar & Writing 5

Practice in writing skills built on clear, correct sentences, well-developed paragraphs, and coherent short essays. Study of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or completion of ENGL 092 with a grade of C or higher or successful completion of ESL 070 (see English as a Second Language).

* Section E (3656) has a lab fee of \$24.45.

H 3650	HY	MTWTh	8am-8:50am	BAK 203	Woodard M
3652	B	Daily	9am-9:50am	IND 168	Davis R
3654	C	Daily	10am-10:50am	IND 168	Davis R
3656	E	MWF	11am-11:50am	IND 127	Beebe J
		TTh	11am-11:50am	SHK 223	
3658	F	MW	12pm-2:15pm	BAK 206	Sebastian P
3664	S	MW	4:50pm-6:50pm	BAK 208	Zull R

ENGL 098 Introduction to College Writing 5

Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097.

* Section C (3676) has a lab fee of \$24.45.

OL 3670	OL1	Online			Bowers L
OL 3671	OL2	Online			Shen P
H 3672	HY1	MW	8am-8:50am	BRC 103	Indrunas A
H 3674	HY2	TTh	9am-9:50am	IND 127	Houston D
3676	C	MWF	9am-9:50am	IND 127	Beebe J
		TTh	9am-9:50am	SHK 223	
3678	E	Daily	10am-10:50am	MON 211	Ripper Da
H 3680	HY3	MW	10am-10:50am	BRC 104	Indrunas A
H 3682	HY5	MW	11am-11:50am	BAK 203	Sebastian P
3684	I	Daily	12pm-12:50pm	IND 127	Aubrey K
3686	J	MTWTh	1pm-2pm	BAK 202	Zull R
3688	S	TTh	4:50pm-6:50pm	IND 168	Davis R
3690	T	MW	7pm-9:30pm	BAK 202	Zull R

ENGL 098D Introduction to College Writing 5

Practice in prewriting, organizing, revising, editing, and polishing essays. Some review of grammar and punctuation skills needed for effective writing. PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 097 or ESL 097.

* This class is part of a coordinated studies linked group, "Study Skills in Plain English", and must be taken concurrently with RSS 105B (7762).

HD 3681	HY4	MWTh	10am-10:50am	BAK 211	Hill H
----------------	-----	------	--------------	---------	--------

ENGL& 101 English Composition I 5

Instruction in college writing with emphasis on form and critical thinking. Frequent papers and critical analysis of representative readings. (Formerly ENGL 101.) PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098.

* Section LC1 (3710) is part of the "From the Mountains to the Sea" Learning Community and must be taken concurrently with GEOL 104 LC1 (4560).

* Section LC2 (3719) is part of the "Monsters, Madness and Movies" Learning Community and must be taken concurrently with PSYC& 100 LC1 (7628).

* Section TSL (3730) is being held at the Tulalip South Lot Building, 6103 - 31st Ave. NE, Building B, Tulalip.

*Section MO (3732) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.

* Section T (3736) has a lab fee of \$24.45.

3698	A	Daily	8am-8:50am	WHI 121	Ives R
H 3700	HY1	MWTh	7:30am-8:50am	BRC 105	Murphey D
3702	C	Daily	8am-8:50am	MON 212	Staff
H 3704	HY2	MW	9am-9:50am	BRC 103	Indrunas A
3708	G	Daily	9am-9:50am	BRC 113	Fischer C
3710	LC1	Daily	10am-10:50am	WHI 248	Newlin G
3712	I	Daily	10am-10:50am	BAK 203	Aubrey K
3714	J	Daily	10am-10:50am	BRC 113	Fischer C
3716	K	Daily	11am-11:50am	MON 212	Staff
H 3718	HY4	MW	11am-11:50am	BRC 104	Indrunas A
3719	LC2	MTWTh	11:15am-12:30pm	BRC 114	Hipolito J
3722	N	Daily	12pm-12:50pm	BAK 203	Berger R
3724	O	Daily	12pm-12:50pm	IND 168	Davis R
3726	P	MTWTh	1pm-2pm	MON 211	Ripper Da
3728	Q	MW	1pm-3:15pm	IND 127	Hipolito J
3730	TSL	TTh	3pm-5pm	OFF TSL	Hipolito J
M 3732	MO	TTh	5:30pm-7:30pm	MHS 701	Murphey D
3733	R	MW	4:50pm-6:50pm	BAK 104	Berger R
3734	S	TTh	4:50pm-6:50pm	BAK 104	Carvajal C
3736	T	T	7pm-9:30pm	IND 127	Slavin D
		Th	7pm-9:30pm	SHK 223	

ENGL& 101D English Composition I 5

Instruction in college writing with emphasis on form and critical thinking. Frequent papers and critical analysis of representative readings. (Formerly ENGL 101D.) PR: Placement by assessment score on the writing portion or a grade of C or higher in ENGL 098 or ESL 098.

DOL 3692	OL1	Online			Harrington A/ Huntington M WellsEdwards A/ Smith L
-----------------	-----	--------	--	--	---

DOL 3694	OL2	Online			Harrington A/ Huntington M WellsEdwards A/ Smith L
-----------------	-----	--------	--	--	---

DOL 3706	HY3	MW	9am-9:50am	MON 220	WellsEdwards A
-----------------	-----	----	------------	---------	----------------

Ideas that Divide and Unite Us

Explore happiness, love, death and life, religion, and morality in HUM& 101, a new, innovative, team-taught course that focuses on the great ideas and their expression through human imagination, art, music, cinema, & literature

This class is offered Winter quarter ONLY from 12:00-12:50 pm daily.

ENGL& 102 Composition II 5

Writing documented research papers, using MLA or similar citation system, with emphasis on research methods and information evaluation. (Formerly ENGL 102.) PR: ENGL& 101 with a grade of C or higher.

* Section LC1 (3746) is part of the "From the Mountains to the Sea" Learning Community and must be taken concurrently with GEOL 104 LC2 (4562).

* Section LC2 (3749) is part of the "Monsters, Madness and Movies" Learning Community and must be taken concurrently with PSYC& 100 LC2 (7629).

* Section S (3762) has a lab fee of \$24.45.

OL	3741	OL3	Online		Ripper Di E	
	3744	B	Daily	9am-9:50am	MON 212	Aubrey K
	3746	LC1	Daily	10am-10:50am	WHI 248	Newlin G
F	3748	HY2	MWTh	11am-11:50am	MON 220	Hill H
	3749	LC2	MTWTh	11:15am-12:30pm	BRC 114	Hipolito J
F	3752	HY3	MTW	12pm-12:50pm	BAK 104	Slavin D
F	3758	HY4	TTh	1pm-2:30pm	BAK 104	Bowers L
	3762	S	T	4:50pm-6:50pm	IND 127	Slavin D
			Th	4:50pm-6:50pm	SHK 223	

ENGL& 102D Composition II 5

Writing documented research papers, using MLA or similar citation system, with emphasis on research methods and information evaluation. (Formerly ENGL 102D.) PR: ENGL& 101 with a grade of C or higher.

DOL	3738	OL1	Online		WellsEdwards A	
DOL	3740	OL2	Online		Houston D	
DH	3742	HY1	TTh	8am-8:50am	IND 127	Houston D

ENGL 103 The Critical Paper 5

Writing critical analysis of culture and the arts, including film, music, art, and popular culture. PR: ENGL& 101 with a grade of C or higher.

	3766	A	Daily	8am-8:50am	BRC 113	Fischer C
F	3768	HY	MTWTh	12pm-12:50pm	BAK 209	Woodard M

ENGL 105 Creative Nonfiction 5

Writing and revision of creative nonfiction, in which techniques of fiction, poetry and drama are applied to nonfiction. PR: ENGL& 101 with a grade of C or higher.

	3770	A	MTWTh	12pm-1pm	MON 212	Reid B
--	------	---	-------	----------	---------	--------

ENGL 106 Poetry Writing I 5

Introduction to the writing, constructive analysis, and revision of poetry.

	3772	A	Daily	9am-9:50am	WHI 121	Ives R
	3774	S	MW	4:50pm-6:50pm	WHI 353	Craft K

ENGL 108 Fiction Writing I 5

Introduction to the writing, constructive analysis, and revision of fiction. Terms and techniques presented and applied to original student work.

	3776	A	Daily	10am-10:50am	WHI 121	Ives R
--	------	---	-------	--------------	---------	--------

ENGL& 111 Introduction to Literature 5

Introduction to literary appreciation, close reading, and analysis in poetry, fiction, and drama. (Formerly ENGL 115.)

OL	3786	OL	Online		Reid B
-----------	------	----	--------	--	--------

ENGL 150 Tutor Training/Practice 1-5

Peer tutoring techniques. Learn from supervised tutoring experiences in the Writing Center and from seminar discussions. One credit for 20 tutoring hours and one credit for ten seminars. PR: Grade B or higher in ENGL& 101 and approval of Writing Center Coordinator.

	3794	A	TBA		RAI 112	Harrington A
--	------	---	-----	--	---------	--------------

ENGL 151 Tutor Training/Practice 1-5

See course description under ENGL 150. PR: ENGL 150 or approval of Writing Center Coordinator.

	3796	A	TBA		RAI 112	Harrington A
--	------	---	-----	--	---------	--------------

ENGL 152 Tutor Training/Practice 1-5

See course description under ENGL 150. PR: ENGL 151 or approval of Writing Center Coordinator.

	3798	A	TBA		RAI 112	Harrington A
--	------	---	-----	--	---------	--------------

ENGL 166 Poetry Writing II 5

Intermediate course in structural and content analysis as applied to student and professional examples of poetic techniques. PR: ENGL 106 or instructor permission.

	3802	S	MW	4:50pm-6:50pm	WHI 353	Craft K
--	------	---	----	---------------	---------	---------

ENGL 173 Science Fiction 5

Study of short science fiction novels by contemporary writers such as Cherryh, Gibson, and LeGuin. Familiarity with science fiction not necessary.

	3810	A	Daily	10am-10:50am	BAK 202	Berger R
--	------	---	-------	--------------	---------	----------

ENGL 183D Children's Literature 5

Introduction to the rich literary tradition of books for children. Access to a library with a substantial children's book collection is REQUIRED.

DOL	3820	OL	Online		Huntington M
------------	------	----	--------	--	--------------

ENGL 203D Young Adult Literature 5

A study of the novels (The Giver, Out of the Dust, The Contender, Jacob Have I Loved and more) read by young adults.

DOL	3841	OL	Online		Huntington M
------------	------	----	--------	--	--------------

ENGL 206 Poetry Writing III 5

Advanced development of writing, constructive analysis, and revision skills in poetry. PR: ENGL 166 or instructor permission.

	3842	S	MW	4:50pm-6:50pm	WHI 353	Craft K
--	------	---	----	---------------	---------	---------

ENGL& 230 Technical Writing 3

Writing memorandums, business letters, and technical reports. Includes study of tone, style, unity, audience, and purpose in business and technical communication. (Formerly ENGL 202.) PR: ENGL& 101 with a grade of C or higher or instructor permission.

OL	3848	OL	Online		Woodard M
-----------	------	----	--------	--	-----------

ENGL 252 Medieval/Renaissance Literature 5

Study of major works of European literature from the Middle Ages, Renaissance, and Enlightenment (AD800-1800).

	3860	A	Daily	11am-11:50am	WHI 261	Walker J
--	------	---	-------	--------------	---------	----------

ENGL& 254D World Literature I--Latin America 5

From Magical realism to Elemental Odes -- explore the literature of Latin America in novels, poems, essays, and film.

D	3864	A	MTWTh	1pm-2pm	WHI 121	Craft K
----------	------	---	-------	---------	---------	---------

ENGLISH AS SECOND LANGUAGE

ESL 081 ESL Conversation 1 6

This course is designed to encourage students to participate in classroom discussions on different topics.

	0726	A	MTWTh	1pm-2:50pm	BAK 113	Staff
--	------	---	-------	------------	---------	-------

ESL 082 ESL Conversation 2 6

This course is designed to provide additional preparation to help students be comfortable speaking and listening in a variety of situations. Additional emphasis is given to fluency and accuracy in the usage of vocabulary, idiomatic expressions, and pronunciation. PR: Completion of ESL 081 or instructor permission.

	0728	A	MTWTh	10am-11:30am	BRC 103	Staff
--	------	---	-------	--------------	---------	-------

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course



WINTER 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

35

ESL 097 Academic Reading/Writing 6-12

Continuation of ESL 050. A reading and writing course designed to provide the fundamental English Skills required for successful transition into English Classes comprised on non-English speakers. PR: Completion of ESL 050 of instructor permission. Designed as transition to college English classes.

0730	A	MTWTh	12pm-2:50pm	RAI 202	Staff
0724	S	MW	6pm-8:50pm	RAI 202	Staff

ESL 098 Academic Writing II 5

Continuation of ESL 097. This course is designed to provide non-English speakers with required writing skills for successful transition into college with a focus on strengthening essay writing skills.

0732	A	MTWTh	1pm-2:05pm	BAK 210	Staff
------	---	-------	------------	---------	-------

ENVIRONMENTAL STUDIES

ENVS& 100 Survey Environmental Science 5

Biological and ecological principles and how they pertain to current issues of population growth and control, diminished food supply, water, air pollution, and similar environmental issues. (Formerly ENV S 101.) MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher.

3950	A	Daily	12pm-12:50pm	SHK 145	Pape-Lindstrom P
------	---	-------	--------------	---------	------------------

OL 3952	OL1	Online			Pape-Lindstrom P
----------------	-----	--------	--	--	------------------

OL 3954	OL2	Online			Forson D
----------------	-----	--------	--	--	----------

FILM

FILM 100 Introduction to Film 5

Critical survey of form, style and content of American and international film. Narrative and non-narrative forms. Design, cinematography, editing and sound as elements of style. Cultural content of film.

OL 4198	OL	Online			Murphey D
----------------	----	--------	--	--	-----------

FIRE SCIENCE

Attending an Information Session will give you an overview of the Fire Science Program, EMT and Fire 100 course entry requirements, and advise you how to get started. We suggest you allow enough time before or after a session to visit Financial Aid for forms and information. You do not need to sign up to attend any of the sessions.

In Parks Student Union, Conference Room C:

November 3 at 11am; November 20 at 5:30pm; December 4 at 11am; December 18 at 5:30pm.

In Index Hall, Room 100:

January 12 at 11am; January 29 at 5:30pm; February 19 at 11am; February 26 at 5:30pm.

Contact Russell Colmore at 425-388-9161 or Della Leaf at 425-388-9545 for more information.

FIRE 106 Ladder Company Basic Operations 3

Ladder company operations fundamentals, ground ladders, ventilation, rope applications, forcible entry, rescue, salvage and overhaul, and vehicle operations. NFPA 1001 and 1002 PR: FIRE 102. Self-support, non-tuition class; class cost: \$269.20; an additional technology fee may apply. Class begins January 6 and ends January 27. Last day to register is December 23 and payment is due at time of registration. Last day for 100% refund is December 30. There is no 50% refund for self-support classes.

4212	S	TTh	6pm-10pm	IND 103	Barcenas J
------	---	-----	----------	---------	------------

FIRE 110 Fire Suppression Systems 3

Concepts and standards of fire protection systems including fire detection devices, alarms, and sprinkler systems. Fire codes and enforcement are taught. NFPA 1001, 1002, and 1031. PR: FIRE 102. Self-support, non-tuition class; class cost: \$269.20; an additional technology fee may apply. Class begins January 29 and ends February 19. Last day to register is January 15 and payment is due at time of registration. Last day for 100% refund is January 23. There is no 50% refund for self-support classes.

4214	S	TTh	6pm-10pm	IND 103	VanBeek D
------	---	-----	----------	---------	-----------

FIRE 120 Pump Operations/Hydraulics 3

Hydraulic Laws and formulas, pump design, practical operation of pumps and pump operation. Also covers methods for testing, inspecting and maintaining fire pump installations. PR: FIRE 102. Self-support, non-tuition class; class cost: \$269.20; an additional technology fee may apply. Class begins February 24 and ends March 17. Last day to register is February 10 and payment is due at time of registration. Last day for 100% refund is February 18. No 50% refund for self-support classes.

4216	S	TTh	6pm-10pm	IND 103	White A
------	---	-----	----------	---------	---------

FIRE 122 Fire Company Operations I 3

In-depth course on the Incident Management System and how it is used on the fire ground, including first-in company tactics. PR: FIRE 102. Self-support, non-tuition class; class cost: \$300.85; an additional technology fee may apply. Class begins January 6 and ends January 27. Last day to register is December 23. Payment is due at time of registration. Last day for a 100% refund is December 30. No 50% refund for self-support classes.

4218	S	TTh	6pm-10pm	IND 100	Magee R
------	---	-----	----------	---------	---------

FIRE 124 Hazardous Materials/Operations Level 3

Awareness and operations level study of explosive, toxic, and hazardous materials with emphasis on intelligently handling fire situations. Meets NFPA 472. PR: FIRE 102. Self-support, non-tuition class; class cost: \$269.20; an additional technology fee may apply. Class begins January 29 and ends February 19. Last day to register is January 15 and payment is due at time of registration. Last day for 100% refund is January 23. No 50% refund for self-support classes.

4220	S	TTh	6pm-10pm	IND 100	Kreiman K S
------	---	-----	----------	---------	-------------

FIRE 200 Fire Company Operations II 3

Officer-level training in multi-company planning, implementing and evaluating basic and advanced fire operations. PR: FIRE 102 and 122. Self-support, non-tuition class; class cost: \$269.20; an additional technology fee may apply. Class begins February 24 and ends March 17. Last day to register is February 10 and payment is due at time of registration. Last day for 100% refund is February 18. No 50% refund for self-support classes.

4222	S	TTh	6pm-10pm	IND 100	Magee R
------	---	-----	----------	---------	---------

FIRE 240 Instructor I Cert 3

Preparation to demonstrate knowledge and ability to conduct instruction from prepared materials. NFPA 1041. IFSAC Instructor I exam administered at end of class. PR: Verified fire personnel or fire degree participant.

4230	A	ThFSa	8am-5pm	OFF	White A
------	---	-------	---------	-----	---------

FIRE 249 Wildland Firefighting 2.5

Basic wildlands firefighting using DNR standards. Successful students eligible for DNR Red Card when employed by affiliated agency. NFPA 1051. Must be 18 yrs old. Self-support, non-tuition class; class cost: \$300.85; an additional technology fee may apply. Class begins March 13 and ends March 22. Last day to register is February 27 and payment is due at time of registration. Last day for a 100% refund is March 9. No 50% refund for self-support classes.

4224	A	F	7pm-10pm	OFF	Pugmire D
		SaSu	8am-5pm	OFF	

FRENCH

See the World Languages and Continuing Education sections of this schedule.

GEOGRAPHICAL INFORMATION SYSTEMS

GIS 201 Geographic Information Systems 5

Study of the collection, analysis, display and archiving of spatially-referenced data. Course focus is on principles of GIS design and operation. This is a hybrid class; a portion of the work is done online. You must have reliable internet access or you may use the EvCC open student computer lab. PR: Completion of ENGL 098 with a grade of C or higher or placement in ENGL& 101; completion of MATH 095 or equivalent geometry skills; completion of CL 101 or file management skills; or instructor permission. Class meets twice per week on campus. Self-support, non-tuition class; class cost: \$490 which includes \$36.90 lab fee and \$12.50 online fee; an additional technology fee may apply. Class begins January 5 ends March 16. Payment is due at time of registration. Last day to register is December 24. Last day for 100% refund is January 9. There is no 50% refund option.

9682 CE MW 12:15pm-2:15pm SHK 223 Lyste K

GIS 250 Internship GIS 1-3

Supervised work experience; may be with a qualified employer or in a project with a public or private agency. Students must have completed most of the required coursework and receive instructor permission. It is the student's responsibility to obtain the internship. Performance will be evaluated by the college instructor and the internship supervisor. Self-support, non-tuition class; class cost: \$78 per credit; an additional technology fee may also apply. Payment is due at time of registration. Last day for 100% refund is 4 days after student's original registration. There is no 50% refund option.

9681 CE Arranged OFF SITE Lyste K

GEOGRAPHY

GEOG 101 Introduction to Geography 5

General introduction to the physical and cultural processes and features of different world regions.

4510 A Daily 9am-9:50am BRC 111 Lyste K

GEOG 102D World Regional Geography 5

Study of major geographical regions of the world to include their cultural and physical characteristics, resulting patterns of land use and interrelationships between people and the environment. Regions studied include: Russia, Europe, Asia (East, Southeast, South and Southwest), Africa, Latin America, and Anglo-America.

D 4516 A Daily 8am-8:50am BRC 111 Staff

GEOG 201D Cultural Geography 5

Study of interrelationships between cultural or human factors and the physical environment; research of such cultural factors as religion, language, political systems, economic activity, human migrations, settlement patterns, population factors, and present environmental concerns.

D 4522 A Daily 10am-10:50am BRC 111 Lyste K

GEOG 205 Physical Geography 5

Survey of the physical features of the national environment and their control, formation, and distribution. Satisfies lab natural science credit. Required weekend field trip: February 6-8, 2009. PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level. Lab fee: \$56.15, field trip fee: \$50 and computer lab fee: \$24.45.

4526 A MTWF 11am-11:50am BRC 111 Lyste K
Th 12pm-1:50pm SHK 223

GEOLOGY

GEOL 104 Introduction to Geology Science II 5

Emphasis on the forces that shape Earth's surface features: rivers, glaciers, groundwater and deserts. How humans interact with Earth; geological hazards, environmental geology and resource management. (Formerly GEOS 102.) Required field trip January 23-25, 2009. PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level. Lab fee: \$73.10. Field Trip fee: \$40.00

* Section LC1 is part of the "From the Mountains to the Sea" Learning Community and must be taken concurrently with ENGL& 101 LC1 (3710).

* Section LC2 is part of the "From the Mountains to the Sea" Learning Community and must be taken concurrently with ENGL& 102 LC1 (3746).

4560	LC1	MW	11am-12:50pm	WHI 248	Grupp S
		T	11am-12:50pm	WHI 238	
4562	LC2	MW	11am-12:50pm	WHI 248	Grupp S
		Th	11am-12:50pm	WHI 238	

GEOL 106 Survey of Earth Science 5

Earth as a diverse system of interrelated processes. The origin and nature of Earth's surface, interior, oceans, atmosphere, and surrounding space. Emphasis on the interactions between humans and Earth. (Formerly GEOS 100.) PR: MATH 080 or skills assessment at MATH 081 or higher; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level.

*OL1 on-campus attendance required Mon. Jan 5th, 6-7:30pm in WHI 238.

OL 4570 OL1 Online Grupp S

OL 4572 OL2 Online Lukasik P

College in Your Community

EvCC - Monroe
College Credit Classes Offered in Monroe

University transfer courses

GED preparation, high school diploma, English as a Second Language (ESL)

Running Start, Tech Prep, and other college classes for high school students

Financial aid, advising and referral to resources

Free computer lab with instruction for people of all ages

Call Director Sheila Dunn or Coordinator Jan Johansen at (360) 804-4523 for more information, and see the course listings on page 44.

www.everettcc.edu/monroe

New and current students: Enrollment Services comes to you:
November 25: placement testing, 4:30pm; \$26
December 4: Information, advising, registration: 4-7pm
At Monroe High School-follow the signs!

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course



WINTER 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

GEOL 107 Earth Science for Everybody 5
 Hands-on exploration of the Earth and the processes that shape its landscape. For non-science majors. Highly recommended for elementary education majors. (Formerly GEOS 107.) PR: MATH 080 or skills assessment at MATH 081 or higher level; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level. Lab fee: \$73.10.
 4580 A TWTh 1pm-2:50pm WHI 238 Spooner A

GERMAN

See the World Languages and Continuing Education sections of this schedule.

GLOBAL STUDIES

GS 101D Introduction to Global Studies 5
 Introduction to contemporary global issues, drawing on the integrated knowledge and methodologies of multiple disciplines. PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 required.
DOOL 4640 OL Online Clarke C

GRAPHIC ARTS

For information about the Graphic Arts program please contact Greg Kammer at 425-388-9439.

GRAPH 100 Introduction to Digital Studio 3
 Tools, terms and techniques of visual imagery and design. Includes the Macintosh operating system and related equipment such as printers, scanners, and back-up media. Required for students in the Visual Communications Program. Lab fee: \$68.65.
 4690 S MW 5pm-6:50pm WHI 355 Lake R

GRAPH 110 Digital Illustration I 5
 Study of design concepts emphasizing formal compositional issues, investigation of visual communication and typography design. Investigates the medium's potential, limitations, relationship to drawing and photography, and color theory. PR: GRAPH 100. Lab fee: \$88.45.
 4692 A TTh 1pm-3:50pm WHI 354 Lake R

GRAPH 113 Digital Illustration II 5
 Explores vector-based illustration methods for creating graphics, technical illustrations, and visual presentation of information and data. Product illustration and the use of photographs, type, diagrams, charts, graphs, tables and maps. PR: GRAPH 110 with a grade of C or higher or instructor permission. Lab fee: \$88.45.
 4694 A MWF 10am-11:50am WHI 355 Kammer G
 4696 S TTh 5pm-7:50pm WHI 355 Lake R

GRAPH 120 History/Graphic Design 5
 Overview of the origins of visual and written communication and the development of graphic design. Emphasis on printed work from 1880 to 1990 and new media design to the present day.
OL 4698 OL Online Kammer G

GRAPH 202 Graphic Design II 5
 Intermediate course focused on communication of ideas and information. Advanced multiple-page document construction and typographic style palettes, use of multiple spot colors, production concepts and preparing files for print. PR: GRAPH 201 with grade of C or higher. Lab fee: \$88.45.

* Section CS (4702) is a self-support, non-tuition class; class cost \$393; an additional technology fee may apply.

4700 A MWF 10am-11:50am WHI 354 Scribner/Miles T
 4702 CS MW 5pm-7:50pm WHI 354 Scribner/Miles T

GRAPH 251 Publication Design I 5
 Fundamentals of art publication design producing the annual art and literary publication of student works, Vibrations Magazine. Layout, digital pre-press, digital image preparation, planning and working with a printer. PR: GRAPH 201 or instructor permission. Lab fee: \$88.45.
 4710 A MW 1pm-3:50pm WHI 354 Scribner/Miles T

HEALTH SCIENCES

For more information about the Health Sciences Programs contact the Health Sciences Department at 425-388-9461.

HLTH 080 HIV/AIDS Training 0.7
 Meets 7-hour HIV/AIDS training required by the State of Washington for health care professionals. Online class begins January 12, ends January 30. Deadline for 100% refund is January 12; Last day for 50% refund is January 14; Last day to withdraw is January 27.

OL 4740 OL Online Mooney F

HLTH 093 Foundation Critical Thinking 3
 Application of critical inquiry, reflective thinking and decision making in healthcare. Focuses on thinking, reasoning, problem solving and literacy abilities needed for both academic and healthcare career success.
 4742 A TWTh 10am-10:50am IND 152 Staff

HLTH 100 Medical Terminology 5
 Study of medical terminology, relating terms to the anatomy and physiology of the body.
H 4744 HY MTWTh 9am-9:50am WHI 341 Reiman J
OL 4746 OL Online Staff

HLTH 102 Applied A & P 5
 Emphasizes the relationship between the structures of the human body, their functions related to that structure, and clinical applications in both healthy and unhealthy states. Familiarity with medical terminology is desired. Lab fee: \$27.55.

H 4750 HY1 TW 10am-11:30am IND 138 Adolphsen E
 Th 10am-11:50am IND 111
H 4752 HY2 W 9am-10:50am IND 138 Pouillon K

HLTH 107 Administrative Skills/Computer Applications 3
 Course covers computer applications as they apply to the medical office. PR: Completion of or concurrent enrollment in ENGL 098 or higher; BT 100 or keyboard proficiency; CIS 100 or CL 101.

OL 4754 OL Online Malone C

HLTH 108 Administrative Skills-Finance 4
 Covers aspects of medical practice finances, including bookkeeping systems, third-party billing, coding systems, accounting and banking procedures, and employee payroll. PR: Completion of or concurrent enrollment in ENGL 098 or higher.
 4756 S MW 4pm-5:50pm IND 152 Evans L

HLTH 111 Clinical Skills-Surgical 4
 Course covers skills needed to perform the surgical duties of the medical assistant. Lab fee: \$46.70.
 4760 A MW 10am-10:50am IND 152 Reiman J
 MW 11am-12:50pm IND 138

HLTH 112 Clinical Skills-Lab 5

Covers skills needed to perform duties of Medical Assistant in the lab of a general outpatient medical practice. Lab safety, proper techniques for specimen collection, handling and processing, and participation in various simulated lab exercises. Lab fee: \$77.85.

H 4764 HY MW 1pm-1:50pm IND 167 Adolphsen E
TTh 12pm-1:50pm SHK 139

HLTH 130 Disease & Pathology 5

Overview of the disease process of major conditions, including infectious diseases, major neoplastic conditions, and major congenital diseases.

H 4770 HY TTh 4:50pm-6:50pm IND 171 Clark C

HLTH 141 Industrial Safety 3

Reviews key elements and requirements of a safety and health management program in today's manufacturing environment. PR: ENGL 098 or equivalent or instructor permission.

4772 A F 3pm-6pm SNO OFF Clemans T

HLTH 150D Intercultural Communications/Health Care 5

Introduction to intercultural communication in the health care setting. Examines verbal and nonverbal codes, cultural competence, obstacles to intercultural communication, behaviors and attitude within the health care delivery system.

HD 4774 HY TTh 5pm-6:30pm IND 152 Malone C
DOL 4778 OL Online Pouillon K

HLTH 205 Medical Law & Ethics 4

Designed to incorporate the principles of critical thinking. Focus on pertinent laws at federal and state levels. Covers confidentiality, HIPPA regulations, release of patient information, licensure, malpractice, risk management.

OL 4780 OL Online Pouillon K

HLTH 207 Law/Health/Patient Safety 5

Overview of applicable federal, state and local health and safety laws relevant to the practice of healthcare risk management. PR: Completion of or concurrent enrollment in ENGL 098 or higher.

OL 4782 OL Online Malone C

HLTH 251 Clinical Externship 6

Provides students with supervised clinical work environment to apply theories and practice administrative and clinical skills in the role of a Medical Assistant. Internet access required. PR: Completion of required courses for Medical Assisting Program and instructor permission. Malpractice fee: \$18.95.

4794 A M 2pm-3:50pm IND 138 Reiman J

HIGH SCHOOL COMPLETION

HSC 031 US History I 5

From the early explorers to 1865. Class analyzes the important themes in American social and political history from pre-Revolutionary America to our contemporary period.

OL 0640 OL Online Newman A

HSC 033 US History II 5

From 1865 to the present. This course analyzes the important themes in American social and political history.

OL 0641 OL Online Newman A

HSC 034 HS Washington State History 5

Washington State History from the early explorers to the present. Attention to regional dimension of American history in Washington State and the Pacific Northwest. Requirements include a variety of assignments specific to Washington State History.

OL 0642 OL Online Newman A

HSC 060 HS General Science I 5

Basic terminology and themes in the natural and physical sciences. Analysis of scientific methods and critical thinking. Integrated activities and completion of a science project are required.

OL 0646 OL Online Robinson H

HSC 061 HS General Science II 5

Basic terminology and themes in the natural and physical sciences. Analysis of scientific methods and critical thinking. Integrated activities and completion of a science project are required.

OL 0647 OL Online Robinson H

HSC 062 HS General Science III 5

Basic terminology and themes in the natural and physical sciences. Analysis of scientific methods and critical thinking. Integrated activities and completion of a science project are required.

OL 0648 OL Online Robinson H

HISTORY

HIST 100 Ancient/Medieval Worlds 5

Development of human endeavors from prehistoric time to the late Middle Ages.

OL 4804 OL1 Online Rash D
OL 4805 OL2 Online Pearce J

HIST 103D World Civilizations 5

A general introduction to world history, emphasizing understanding and respect for diverse cultures and tracing the broad themes of historical change from a variety of perspectives including social organization, art, literature, and spiritual values.

D 4806 A Daily 12pm-12:50pm BAK 201 Ripper J

HIST 111 Western Civilization to 1648 5

Near East & European civilizations from the stone age through 1648. Ancient empires, Greece & Rome, the Middle Ages, the Renaissance & Reformation, science, national monarchies.

4808 A Daily 11am-11:50am BAK 201 Ripper J

HIST 112 Western Civilization 1648 to Present 5

The Enlightenment, democratic revolutions, French Revolution and Napoleon, industrial revolution, nation-state, world wars, cold war, industrial democracy.

4818 A Daily 9am-9:50am BAK 201 Ripper J

HIST& 146 U.S. History I 5

Survey of American history from early explorations of the New World to the Jacksonian presidency. (Formerly HIST 151.)

4830 A Daily 10am-10:50am BAK 201 Gaskin T

HIST& 147 U.S. History II 5

Survey of American history from the 1830s to the end of 1919. (Formerly HIST 152.)

***Section MO (4834) is being taught at Monroe High School and is open to all interested students.**

OL 4831 OL Online Ripper J
4832 A Daily 8am-8:50am BAK 201 Gaskin T
M 4834 MO TTh 7:40pm-9:40pm MHS 701 Staff

HIST& 214 Pacific Northwest History 5

A history of the cultural, political, and economic development of the region of the Northwest encompassing present-day Washington, Oregon and Idaho state. (Formerly HIST 232.)

OL 4839 OL Online Cederholm S
4840 A Daily 10am-10:50am IND 101 Cederholm S

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course

HUMAN DEVELOPMENT

H DEV 105 Overcoming Math Anxiety 2

Helps students confront math anxiety and discover strategies to be more successful in math courses. Concurrent enrollment in a math course recommended. Class begins January 20 and ends February 5. Last day for a 100% refund: January 22. Last day for 50% refund: January 26. Last day to withdraw: January 26.

4936 A TTh 12pm-1:50pm MON 210 Crehan M

H DEV 110 Career/Life Planning 3

Helps students increase self-knowledge and access career and educational information. Lab fee: \$19.

4940 A TWTh 9am-9:50am MON 211 Myers G

4942 B TWTh 12pm-12:50pm BAK 210 Thomson W D

4948 S T 7pm-9:40pm BAK 202 Thomson W D

H DEV 150 Transfer Success 2

Examination of the essential skills and the information needed for preparation to transfer to a four-year university or college. Activities focus on self-assessment in exploring a college major and strategies necessary to transfer. This hybrid class meets on campus once a week on Tuesdays starting January 6 and ending on February 3. Last day for 100% refund: January 9. Last day for 50% refund: January 13. Last day to withdraw: January 13.

H 4950 HY T 12pm-1:50pm BAK 111 Myers G

H DEV 156 Stress Management 2

Introduces methods to identify and reduce stress.

4956 A Th 1pm-2:50pm BAK 206 Skinner D

HUMAN SERVICES

HUMS 101 Introduction to Human Services 3

A survey of the historical and theoretical perspectives of human services. Will include investigation of contemporary issues and discussions of career and educational opportunities.

4964 A TTh 1pm-2:30pm BRC 113 Livingston M

HUMANITIES

HUM& 101 Introduction to the Humanities 5

Interdisciplinary introduction to the Humanities as they probe, transmit, and critique human experiences, and raise questions of meaning, value, and significance. (Formerly HUMN 101.)

4980 A Daily 12pm-12:50pm WHI 104 Walker J

4982 B Daily 12pm-12:50pm WHI 102 Smith L

4984 C Daily 12pm-12:50pm WHI 121 Stern E

HUM 160D Japanese History and Culture 5

Analysis of the historical development of Japan and its effects on modern-day Japanese society. (Formerly HUMN 160D.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101. Special fee: \$11.10.

D 4988 A Daily 9am-9:50am NBI 101 Nair M

HUM 166D Germany in Transition 5

Survey of past and modern German cultures, concentrating on major periods in literature, languages, politics, art, architecture, religion, film, and music and focusing on the increasingly multi-ethnic population of Germany. (Formerly HUMN 166D.)

D 4994 A Daily 11am-11:50am BAK 208 Dinter E

HUM 247D Introduction to World Religions 5

Survey of the world's major religions including Islam, Judaism, Christianity, Hinduism, Buddhism, and others. (Formerly HUMN 247D.)

H D 4996 HY TTh 4:50pm-6:50pm MON 202 Riordan M

HUM 248 Women, Religion & Society 5

Survey of the roles, beliefs, attitudes, and practices related to women's spiritual lives in the major world religions and several of the indigenous traditions. Cross listed as SOC 248; credit cannot be earned in both. (Formerly HUMN 248.) PR: SOC& 101, ANTH& 206D or HUM 247D strongly recommended. Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

H 4998 HY TWTh 9am-9:50am MON 202 Riordan M

The ONLY Gender Class in Town!

Women, Religion & Society – for either Humanities or Sociology Credit

When is veiling really liberation?

How can women submit and have power?

Do Goddess worshippers really have more fun?

We will discuss these and other interesting topics.

Brighten up your winter with this fascinating class.

See: HUM 248 and SOC 248



INTENSIVE ENGLISH LANGUAGE PROGRAM

IELP 070	English for Success	12
Designed to introduce and strengthen basic English and enhance the communication skills of new international students. In addition it introduces international students to American culture through field trips to places of interest, guest speakers, and activities that promote interaction with their new community.		
0960	A MTWTh	12:30pm-3:20pm BRC 104 Staff
IELP 081	IELP Conversation 1	6
Designed to help international students participate in discussions on several different topics. PR: Instructor permission.		
0962	A MTWTh	10am-11:30am BAK 210 Staff
IELP 082	IELP Conversation 2	6
Provides non-English speakers with practice in advanced speaking and listening skills. PR: Completion of IELP 081 or instructor permission.		
0964	A MTWTh	10am-11:30am BAK 210 Staff
IELP 097	Academic Reading/Writing	12
Continuation of ESL 070. Reading and writing course for non-English speakers designed to provide the fundamental English skills required for successful transition into college English classes. PR: Completion of ESL 070 or instructor permission.		
0966	A MTWTh	1pm-3:50pm BRC 111 Staff
IELP 098	Academic Writing II	5
Continuation of IELP 097. Designed to provide non English speakers with required writing skills for successful transition into college with a focus on strengthening essay writing skills. PR: Completion of ESL 097 or instructor permission.		
0970	A MTWTh	1pm-2:05pm BAK 210 Staff

INFORMATION LITERACY

INFO 102	Research in the Information Age	5
Skills and techniques for locating, evaluating, and applying information resources in the research process. Discussion of related issues including intellectual property, censorship, and freedom of information (Formerly LIBR 102.)		
OL 5422	OL Online	WAOL Faculty

JAPANESE

See the World Languages and Continuing Education sections of this schedule.

JOURNALISM

See the new Communication Studies section of this schedule for the former JOURN 150 classes.

JOURN 102	Copy Editing	3
Instruction and practice in editing news stories, writing headlines, and critical analysis of news. Basic-level companion course to Journalism 101 for majors. Lab fee: \$68.65.		
5312	A MWF	9am-9:50am WHI 264 Otanez A
JOURN 110	Media Writing	5
Study and exercises in writing with the special constraints and style demands of radio and television news, advertising, and electronic communications. Emphasis on writing with word economy, often using words with broad symbolic value. PR: Grade C or higher in ENGL 098 or placement in ENGL& 101. Lab fee: \$88.45.		
5314	A Daily	10am-10:50am WHI 264 Otanez A
JOURN 170	College Newspaper	3
Practice of newspaper journalism in production of the student newspaper, The Clipper. Course is offered in sections: A) reporting and editing, B) photography, C) graphic design, and D) multimedia. Lab fee: \$68.65.		
5330	A MWF	1pm-1:50pm WHI 264 Otanez A
5332	B MWF	1pm-1:50pm WHI 264 Otanez A
5334	C MWF	1pm-1:50pm WHI 264 Otanez A
5336	D MWF	1pm-1:50pm WHI 264 Otanez A

LEARNING COMMUNITIES

Learning Communities combine two or more courses from different disciplines to provide students with a more in-depth look at topics and issues. The courses are usually team taught by two or more instructors and organized around a common theme. Students must enroll in all the linked courses of a Learning Community. See page 9 for a full description of Winter Quarter's Learning Communities.

LIBRARY

See the new Information Literacy section of this schedule for the former Library classes.

MANUFACTURING TECHNOLOGY

MFG T 106	Precision Machining Tech I	5
Introduction to precision machining in the shop environment. Focus on basic manual machining techniques. Emphasizes safety, job plans, measurement tools and cutters to produce machined metal parts.		
5562	S MTWTh	5:20pm-7:45pm OFF SNO Blansett D
MFG T 107	Precision Machining	5
Covers basic manual machining through beginning computer numerical controlled machining. Integrates general machine shop issues.		
5564	S MTWTh	4pm-5:15pm OFF SNO Blansett D
MFG T 108	Precision Machining Tech II	5
Introduction to computer numerical controlled (CNC) precision machining in the shop environment with a focus on basic programming and operating techniques.		
5572	T MTWTh	5:20pm-7:45pm OFF SNO Clemans T
MFG T 109	CNC Machining	5
Emphasizes the programming of computer numerical control operating systems most commonly utilized in local machine shops.		
5576	S MTWTh	4pm-5:15pm OFF SNO Clemans T
MFG T 110	Introduction to Manufacturing	3
Provides historical overview of manufacturing systems and organizations. Addresses elements contained in a lean manufacturing operation. PR: ENGL 098 with grade of C or higher or placement in ENGL& 101.		
5600	A MW	2:30pm-3:45pm IND 115 Murphy P

Winter Quarter Only

Don't Miss these Math Classes!

MATH 152—Calculus II

Evening section offered only in Winter quarter.

MATH 260—Linear Algebra

IMPORTANT: See individual course listings in this schedule for specific days, times, locations, prerequisites, and any lab fees that may apply.

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course



WINTER 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

MATHEMATICS

Skills Assessment

Before registering for their first math course, students are required to complete a mandatory basic skills assessment. Refer to "Assessment and Testing" section at beginning of this schedule.

MATH LEARNING CENTER - Baker Hall, Room 109

The Math Learning Center (MLC) has been established to help students review or improve their skills in arithmetic, beginning algebra, plane geometry and trigonometry using an individualized approach. These courses are not available for audit. Courses available are:

MATH 070 Basic Math w/Application	5
MATH 075 Professional Technical Math - Aviation, Welding, Precision Machining	5
MATH 080 Preparation for Algebra	5
MATH 087 Programmed Elementary Algebra I	5
MATH 088 Programmed Elementary Algebra II	5
MATH 095 Essentials of Geometry	2
MATH 105 Trigonometry	3

Some courses in the MLC are competency-based and are graded using variable credit. Questions regarding this policy should be directed to the math instructors. NOTE: Instructor permission cards, when required, may be obtained from the math instructor.

H DEV 105 Overcoming Math Anxiety	2
Helps students confront math anxiety and discover strategies to be more successful in math courses. Concurrent enrollment is recommended, but not required. Enrollment in a math course recommended. Class begins January 6 and ends February 5. Last day for a 100% refund: January 9. Last day for 50% refund: January 13. Last day to withdraw: January 13.	
4936 A TTh 12pm-1:50pm MON 202	Crehan M

MATH 060 Prof/Tech Math - Cosmet	3
Course designed to meet the needs of the cosmetology student. Topics in arithmetic of whole numbers, decimals and fractions, percents, ratios and proportions, and measurement with applications. (Formerly MATH 30.) PR: None.	
5660 A T 1pm-4pm MON 201	Wentink L

MATH 070 Basic Math w/Application	1-5
Review of basic concepts in mathematics with applications related to consumer activities. (Formerly MATH 014.) PR: Placement in MATH 070 or higher via an assessment test score or permission of a math instructor.	
5661 E Daily 8am-8:50 am BAK 109	Wikman C
5662 A Daily 9am-9:50am BAK 109	Baxter L
5666 B Daily 10am-10:50am BAK 109	Kissler R
5670 C Daily 11am-11:50am BAK 109	Wellman S
5674 D Daily 12pm-12:50pm BAK 109	Baxter L5678
5678 S MW 5pm-6:40pm BAK 109	Wellman S
Th 5pm-5:50pm BAK 109	

MATH 075 Prof/Tech Math-Ava/Weld/PM	5
Course designed to meet the needs of the aviation/welding/precision machining student. Topics in arithmetic, algebra, geometry, right triangle trigonometry and applications. (Formerly MATH 031.) PR: MATH 070 or with a grade of C (2.0) or higher or placement into MATH 080 or higher via an assessment test score or permission of a math instructor.	

5689 E Daily 8am-8:50am BAK 109	Wikman C
5690 A Daily 9am-9:50am BAK 109	Baxter L
5692 B Daily 10am-10:50am BAK 109	Kissler R
5694 C Daily 11am-11:50am BAK 109	Wellman S
5696 D Daily 12pm-12:50pm BAK 109	Baxter L
5698 S MW 5pm-6:40pm BAK 109	Wellman S
Th 5pm-5:50pm BAK 109	

MATH 078 Review Arithmetic & Algebra	2
Self-paced review of arithmetic and algebra concepts in a computer-mediated lab setting. PR: Permission of a math instructor.	
5700 A MW 1:30pm-2:45pm RLC 108	Cahan A
5702 B MW 2:45pm-4pm RLC 108	Cahan A

MATH 080 Preparation for Algebra	5
Fractions, percents, order of operations, formulas, signed numbers, exponents, radicals, geometric figures, and applications. (Formerly MATH 017.) PR: MATH 070 or MATH 070V with a grade of C (2.0) or higher or placement into MATH 080 via an assessment test score, or permission of a math instructor.	

* Section CP (5722) has a lab fee of \$38.95.	
5710 A Daily 9am-9:50am IND 109	Cleveland H
5714 B Daily 11am-11:50am BAK 103	Baxter L
5718 C Daily 12pm-12:50pm WHI 365	Kingsley R
5722 CP Daily 10am-10:50am SHK 226	Killingstad C
5726 S MW 4:30pm-6:50pm MON 204	Cahan A

MATH 081 Elementary Algebra I	5
First half of sequence in beginning algebra. (Formerly MATH 027.) PR: MATH 080 or MATH 080V with a C (2.0) or higher, or placement into MATH 081 via an assessment test score, or permission of a math instructor.	
5730 A Daily 9am-9:50am MON 201	Nevins M
5732 B Daily 10am-10:50am MON 220	Weiss-Green H
5734 C Daily 11am-11:50am IND 108	Killingstad R
5736 D Daily 12pm-12:50pm MON 201	Kissler R
5738 S MW 7pm-9:30pm IND 115	Kloster K

MATH 082 Elementary Algebra II	5
Second half of sequence in beginning algebra. (Formerly MATH 028.) PR: MATH 081 or MATH 087 with a C (2.0) or higher, or permission of a math instructor.	
* Section MO (5748) is being taught at Monroe High School and is open to all interested students who meet the eligibility requirements.	
5740 A Daily 8am-8:50am IND 108	Killingstad B
5742 B Daily 9am-9:50am BAK 102	Wikman C
5744 C Daily 10am-10:50am MON 201	Nevins M
5746 D Daily 11am-11:50am MON 204	Jones C

M 5748 MO MW 7:40pm-9:55pm MHS 702	Lucero E
5750 S TTh 7pm-9:30pm IND 115	Kloster K

MATH 087 Programmed Elementary Algebra I	1-5
Review sequence in elementary algebra. (Formerly MATH 021.) PR: Previous course in Elementary Algebra and MLC instructor permission card.	
5759 E Daily 8am-8:50am BAK 109	Wikman C
5760 A Daily 9am-9:50am BAK 109	Baxter L
5762 B Daily 10am-10:50am BAK 109	Kissler R
5764 C Daily 11am-11:50am BAK 109	Wellman S
5766 D Daily 12pm-12:50pm BAK 109	Baxter L
5768 S MW 5pm-6:40pm BAK 109	Wellman S
Th 5pm-5:50pm BAK 109	

MATH 088 Programmed Elementary Algebra II 1-5

Review sequence in elementary algebra. (Formerly MATH 022.) PR: MATH 087 and MLC instructor permission card.

5769	E	Daily	8am-8:50am	BAK 109	Wikman C
5770	A	Daily	9am-9:50am	BAK 109	Baxter L
5772	B	Daily	10am-10:50am	BAK 109	Kissler R
5774	C	Daily	11am-11:50am	BAK 109	Wellman S
5776	D	Daily	12pm-12:50pm	BAK 109	Baxter L
5778	S	MW	5pm-6:40pm	BAK 109	Wellman S
		Th	5pm-5:50pm	BAK 109	

MATH 090 Elementary Algebra Review 5

One-quarter review of elementary algebra. (Formerly MATH 055.) PR: Placement in MATH 090 or higher via an assessment test score, or permission of a math instructor.

* Section OL (5788) On-campus attendance required Tues, Jan 6 6:00pm-7:30 pm in SHK 226, Tues Feb 10, 6:00pm-8:00 pm in BAK 102 and Tues, Mar 17, 6:00pm-8:00 pm in BAK 102.

5780	A	Daily	8am-8:50am	BAK 103	Baxter L
5782	B	Daily	9am-9:50am	MON 209	Herrmann E
5784	C	Daily	11am-11:50am	MON 203	Kissler R
5786	D	Daily	12pm-12:50pm	IND 108	Killingstad R
OL 5788	OL	Online			Weiss-Green H
5790	S	MW	4:30pm-6:50pm	MON 209	Herrmann E

MATH 095 Essentials of Geometry 2

Basic concepts in geometry including properties of points, lines, planes, angles, triangles, polygons and circles. (Formerly MATH 059.) PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 or higher via an assessment test score, or permission of a math instructor. Concurrent enrollment in MATH 090 is allowed with instructor permission.

5799	E	TBA	8am-8:50am	BAK 109	Wikman C
5800	A	TBA	9am-9:50am	BAK 109	Baxter L
5802	B	TBA	10am-10:50am	MON 201	Kissler R
5804	C	TBA	11am-11:50am	BAK 109	Wellman S
5806	D	TBA	12pm-12:50pm	BAK 109	Baxter L
5808	S	MW	5pm-6:40pm	BAK 109	Wellman S
		Th	5pm-5:50pm	BAK 109	

MATH 099 Intermediate Algebra 5

Polynomials, rational expressions, exponents, radicals, linear and quadratic equations, inequalities, systems of equations, logarithms, distance and midpoint formulas, lines and circles. (Formerly MATH 065.) PR: MATH 081, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 099 via an assessment test score, or permission of a MATH 099 instructor or math program advisor. Plane geometry recommended but not required.

* Section OL (5822) On-campus attendance required Tues, Jan 6th, 7:30pm-9:00pm in SHK 226, Tues, Feb 10th, 6:00pm-8:00pm in BAK 103, and Tues, Mar 17th, 6:00pm-8:00 pm in BAK 103.

5810	A	Daily	8am-8:50am	MON 204	Jones C
5812	B	Daily	9am-9:50am	IND 116	Wentink L
5814	C	Daily	10am-10:50am	MON 209	Herrmann E
5816	D	Daily	11am-11:50am	BAK 102	Lucero E
5818	E	Daily	12pm-12:50pm	MON 209	Herrmann E
5820	F	MWTh	1pm-2:20pm	BAK 102	Lucero E
OL 5822	OL	Online			Weiss-Green H
5824	S	MW	7pm-9:30pm	MON 203	Winje L

MATH 100 Survey of Mathematics 5

Selected topics that include history of math, logic, sets, abstract systems, geometry, number systems, computers, probability and applications to other disciplines. Intended for liberal arts and education majors. PR: MATH 082, MATH 088 or MATH 090 with a grade of C (2.0) or higher, or placement into MATH 100 or higher via an assessment test score, or permission of a math instructor.

5826	A	Daily	10am-10:50am	MON 203	McPherson G
------	---	-------	--------------	---------	-------------

MATH 105 Trigonometry 3

Trigonometric ratios and function, solving right and oblique triangles, vectors, circle concepts, graphing trigonometric functions, basic identities, and applications. (Formerly MATH 131.) PR: MATH 095 or equivalent with a grade of C (2.0) or higher, and MATH 081, MATH 088 or MATH 090 or equivalent with a grade of C (2.0) or higher, or placement in MATH 099 or higher via an assessment test score, or permission of a math instructor.

5829	E	TBA	8am-8:50am	BAK 109	Wikman C
5830	A	TBA	9am-9:50am	BAK 109	Baxter L
5832	B	TBA	10am-10:50am	BAK 109	Kissler R
5834	C	TBA	11am-11:50am	BAK 109	Wellman S
5836	D	TBA	12pm-12:50pm	BAK 109	Baxter L
5838	S	MW	5:50pm-6:40pm	BAK 109	Wellman S
		Th	5pm-5:50pm	BAK 109	

MATH& 107 Math in Society 5

College-level coverage of practical applications of mathematics methods to areas of management, social sciences, biology and other fields. For students not preparing for calculus or the sciences. (Formerly MATH 137.) PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement in MATH& 107 or higher via an assessment test score, or permission of a math instructor.

5839	A	Daily	9am-9:50am	MON 203	McPherson G
------	---	-------	------------	---------	-------------

OL 5841 OL Online Staff

MATH 120 Math for Business 5

Topics include invoices, trade discounts, mark-up and mark-down, payroll and payroll taxes, inventory valuation methods, analysis of financial statements, percent value, annuities, sinking funds, and basic statistical measures. PR: MATH 070 with a grade of C (2.0) or higher, or placement into MATH 080 or higher via an assessment test score, or permission of a math instructor.

5840	A	Daily	9am-9:50am	MON 204	Jones C
5842	B	Daily	10am-10:50am	BAK 102	Wentink L

MATH 138 Applied College Algebra 5

Graphs, equations, and functions (polynomial, rational, exponential, logarithmic); matrices, linear programming, mathematics of finance. For students of business, social science or some life sciences. (Not intended for math/science/engineering majors.) Graphing calculator required. PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH 138, or permission of a math instructor.

5850	A	Daily	9am-9:50am	IND 115	Kingsley R
5852	B	Daily	11am-11:50am	WHI 365	Kingsley R
5858	S	MW	7pm-9:30pm	MON 204	Cahan A

MATH& 141 Precalculus I: College Algebra 5

First of a two-course sequence for students intending to take calculus beginning with MATH& 151. (Formerly MATH 140.) PR: MATH 099 or equivalent with a grade of C (2.0) or higher, or placement into MATH& 141 or higher via an assessment test score, or permission of a math instructor.

5860	A	Daily	8am-8:50am	MON 203	McPherson G
5862	B	Daily	9am-9:50am	MON 120	Anderson T
5864	C	Daily	11am-11:50am	MON 120	Anderson T
5868	S	TTh	4:30pm-6:50pm	MON 203	Winje L

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course



WINTER 2009 COURSES

To register for courses, see pages 7-9 or call 425-388-9208

MATH& 142 Precalculus II: Trigonometry 5

A college level trigonometry course. The second course in two -course series for students who intend to take calculus beginning with MATH& 151. PR: (Mandatory) MATH& 141 or equivalent with a grade of C or higher, or placement into MATH& 142 or higher via an assessment test score, or permission of a math instructor.

5870	A	Daily	10am-10:50am	WHI 365	Quarles C
5872	B	Daily	12pm-12:50pm	WHI 353	Quarles C
5878	S	TTh	7pm-9:30pm	IND 109	Cleveland H

MATH& 146 Introduction to Statistics 5

Introductory course. Descriptive methods, probability, sampling distributions, hypothesis testing, confidence intervals, correlation, ANOVA, chi-square tests. For students in any major. (Formerly MATH 281.) PR: MATH 138 OR MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 146 or higher via an assessment test score, or permission of a math instructor.

* Section OL (5902) On-campus attendance required Wed, Jan 7, 7:00pm-9:00pm in SHK 226, Wed, Feb 4 7:00pm-9:00pm in WHI 365, Wed, Feb 25, 7:00pm-9:00pm in WHI 365, and Wed, Mar 18, 7:00pm-9:00pm in WHI 365.

5900	A	Daily	9am-9:50am	WHI 365	Balachowski M
OL 5902	OL	Online			Balachowski M

MATH& 148 Business Calculus 5

One-quarter short course in calculus. For students of business, biological sciences, social sciences, or disciplines requiring only one introductory quarter of calculus. (Formerly MATH 142.) PR: MATH 138 or MATH& 141 with a grade of C (2.0) or higher, or placement into MATH& 148 or higher via an assessment test score, or permission of a math instructor.

5910	A	Daily	9am-9:50am	WHI 104	Quarles C
5918	S	TTh	7pm-9:30pm	MON 120	Killingstad C

MATH& 151 Calculus I 5

First course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. (Formerly MATH 152.) PR: MATH& 142 or MATH& 144 with a grade of C (2.0) or higher, or placement into MATH& 151 or higher via an assessment test score, or permission of a math instructor.

5920	A	MTWTh	7:45am-8:50am	WHI 365	Balachowski M
5922	B	Daily	12pm-12:50pm	MON 101	Anderson T

MATH& 152 Calculus II 5

Second course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than one quarter of calculus. (Formerly MATH 153.) PR: MATH& 151 or equivalent with a grade of C (2.0) or higher, or permission of math instructor.

5930	A	Daily	10am-10:50am	IND 115	Bolan K
5932	B	Daily	12pm-12:50pm	IND 115	Bolan K
5938	S	MWTh	5:20pm-6:50pm	IND 108	Killingstad R

MATH& 153 Calculus III 5

Third course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than two quarters of calculus. (Formerly MATH 154.) PR: MATH& 152 or equivalent with a grade of C (2.0) or higher, or permission of a math instructor.

5940	A	Daily	12pm-12:50pm	MON 120	Killingstad C
------	---	-------	--------------	---------	---------------

MATH& 254 Calculus IV 5

Fourth course in calculus sequence. For majors in engineering, science, mathematics and others requiring more than three quarters of calculus. (Formerly MATH 252.) PR: MATH& 153 or equivalent with a grade of C or higher, or permission of a math instructor.

5950	A	Daily	12pm-12:50pm	WHI 103	Weiss-Green H
------	---	-------	--------------	---------	---------------

MATH 260 Linear Algebra 5

Theory and applications. PR: MATH& 152 or equivalent with a grade of C (2.0) or higher, or permission of a math instructor.

5952	A	Daily	11am-11:50am	IND 115	Bolan K
------	---	-------	--------------	---------	---------

MEDICAL CODING

To learn more about the program, participate in a "live chat" with lead instructor Kathy Kneifel any Wednesday during the quarter from 4-5pm PST. Visit <http://chatzy.com/802124631657> and enter your name and the case sensitive password EvCCoder. Call toll-free 1-866-304-3822 for more information.

The Medical Coding program utilizes state-of-the-art software and text materials used for the training of medical coders. The program is offered in an on-line environment, which may be entered at the beginning of any quarter and requires an average of 35-40 hours of study time per week. Program focuses on providing the training required for the student to obtain an entry-level position as a medical coder.

A certificate is awarded upon successful completion of this 36-credit program.

Faculty Advisor: Kathy Kneifel, 425-388-9155, kkneifel@everettcc.edu

Refund/Withdraw Policy: Deadline for 100% refund or to make schedule changes is January 9 (100% refund less the cost of materials and texts. There is no 50% refund option. If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

First Quarter – Online

MC 110/120/130 Intro to Medical Coding 12

Instruction in healthcare vocabulary, structure and function of the human body (part I), and medical patient records. Class cost: \$1430.

5960	MC 110	Medical Patient Records	Graver J
5961	MC 120	Healthcare Vocabulary	Graver J
5962	MC 130	Structure and Function of the Human Body	Graver J

Second Quarter – Online

MC 122/135/140/160 Intermediate Medical Coding 12

Instruction in medical abbreviations, structure and function of the human body (part II), principles of diagnostic coding, and basics of pharmacology. PR: MC 120, MC 130, MC 110 with a grade "C" or higher. Class cost: \$1430.

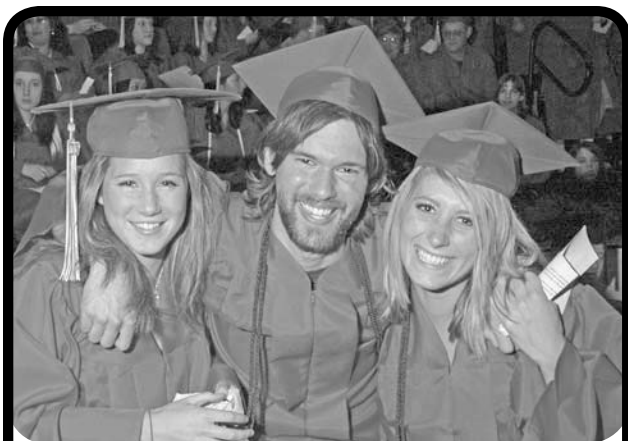
5978	MC 122	Medical Abbreviations	Cranney M
5979	MC 135	Structure and Function of the Human Body	Cranney M
5980	MC 140	Basics of Pharmacology	Cranney M
5981	MC 160	Principles of Diagnostic Coding	Cranney M

Third Quarter – Online

MC 115/150/180 Advanced Medical Coding 12

Instruction in principles of procedural coding, healthcare reimbursement, and medical coding practicum. PR: MC 122, MC 135, MC 160, MC 140 with a grade "C" or higher. Class cost: \$1430.

5995	MC 115	Healthcare Reimbursement	LaFleur J
5996	MC 150	Principles of Procedural Coding	LaFleur J
5997	MC 180	Medical Coding Records	LaFleur J



STAY CONNECTED!

Are you a
**Prospective Student • Current Student
Graduate • Friend • Community Member?**

Learn about campus events • Receive email updates
Support EvCC • Stay on top of deadlines
Link to your interest areas

Go to www.everettcc.edu/evcc4u. It's easy!

MEDICAL TRANSCRIPTION

To learn more about the course, participate in a "live chat" with lead instructor Pat Stettler from 4-5pm every Wednesday. Visit <http://chatzy.com/777441000748> and enter your name and the case sensitive password "MTWannaB." Call toll-free 1-866-304-3822 for more information.

The Medical Transcription certificate program is offered through the Business Technology Department. Students transcribe medical dictation of increasing difficulty while learning shortcuts to increase productivity. Completion of this program prepares the student to enter the work force as an entry-level medical transcriptionist. A one-year certificate is awarded upon completion.

Curriculum guides are available from the Enrollment Services Office and from program advisers, or at www.everettcc.edu/eguides.

Faculty Advisor: Pat Stettler, 425-388-9247, pstettler@everettcc.edu

Refund/Withdraw Policy: Deadline for 100% refund or to make changes to your schedule is January 9 (100% refund less the cost of materials and texts. If you need to withdraw you must call 1-866-304-3822. If you have been awarded financial aid to attend this program and you withdraw prior to the end of the quarter, you may be financially responsible for repaying all or part of the financial aid awarded to you. A technology fee may apply.

Full-time Program Online Program

**First Quarter – Online
MT 100/120/140/200 Intro to Medical Transcription 14**

Emphasizes proper keyboarding techniques with the goal of achieving typing speed of 50 corrected words per minute. Introduction to formatting of the seven basic medical reports used in healthcare facilities. Class cost: \$1430.

6011	MT 100	Keyboarding and Formatting Medical Reports	Lewis C A
6012	MT 120	Language of Medical Transcription	Lewis C A
6013	MT 140	Grammar Essentials for MT's	Lewis C A
6014	MT 200	Beginning Medical Transcription	Lewis C A

**Second Quarter – Online
MT 160/180/190/240 Intermediate Medical Transcription 14**

Studies medical terms as they relate to human anatomy and physiology. PR: MT 100, MT 120, MT 140, MT 200. Class cost: \$1430.

6050	MT 160	Human Body and Disease Processes I	Buchanan K
6051	MT 180	Human Body and Disease Processes II	Buchanan K
6052	MT 190	Physical Exam, Lab Data, Pharmacology	Buchanan K
6053	MT 240	Intermediate Transcription	Buchanan K

**Third Quarter – Online
MT 210/220/260/280 Advanced Medical Transcription 14**

Application of grammar essentials to ensure correct sentence structure and subject/verb agreement. Utilization of correct punctuation to facilitate reading and understanding of the medical report. PR: MT 160, MT 180, MT 190, MT 240. Class cost: \$1430.

6090	MT 210	Editing and Proofreading	Stam E
6091	MT 220	Focus on Medical Specialties	Stam E
6092	MT 260	Shortcuts/Technology/Employment	Stam E
6093	MT 280	Advanced Transcription	Stam E

MONROE – EAST COUNTY

The College offers classes that help Monroe and east county area residents pursue their educational goals. These classes are taught at Monroe High School and are open to all qualified persons from the general public, and to admitted Running Start students. Courses in Adult Basic Education are also taught, and may be offered at Park Place Middle School. Call Jan Johansen at 360-804-4523 for more information. Regular registration policies and any required prerequisites apply.

Take a look at the options for Winter:

M	2508	CHEM& 121	Introduction to Chemistry
M	2516	CHEM& 121	P/S Introduction to Chemistry
M	2676	CMST& 220	Public Speaking
M	3070	CJ 102	Police Patrol Operations
M	3732	ENGL& 101	English Composition I
M	4834	HIST& 147	U.S. History II
M	5748	MATH 082	Elementary Algebra II

Courses planned for Spring 2009

M		CJ 103	Criminal Investigation
M		ENGL& 102	Composition II
M	D	GEOG 201D	Cultural Geography
M		MATH 099	Intermediate Algebra
M		PSYC& 220	Abnormal Psychology
M		NUTR& 101	Nutrition

MULTIMEDIA

For information in Multimedia please contact Greg Kammer at 425-388-9439.

MULTI 211 Web Design/Site Management 5

Emphasis on architecture and interface design, including hierarchically structured site plans, navigation, page flow, information design, multimedia integration, mapping usability and readability, site testing and quality assurance. PR: MULTI 210 or instructor permission. Lab fee: \$88.45.

6136	A	MWF	8am-9:50am	WHI 355	Kammer G
------	---	-----	------------	---------	----------

MUSIC

For additional courses in Music, see the Continuing Education section of this schedule.

MUSC& 105 Music Appreciation 5

Lectures, readings, films, and recordings concerning structure, form, and aspects of music for the listener. Historic and stylistic examinations of music from its beginnings in western culture. (Formerly MUSIC 109.)

6152 A Daily 9am-9:50am BAK 111 Waldron R

OL 6153 OL Online Waldron R

MUSC 110D World Music 5

Classical and folk traditions of Asia, traditional practices of Africa and Native American and folk and regional styles of Europe and Latin America. History, evolution, and performance practices of music in non-Western cultures. (Formerly MUSIC 110D.)

DOL 6154 OL Online Strunk M

MUSC 115 Popular Music in America 5

Historical, social, and stylistic study of mainstream popular music in the 20th century, including jazz, country and western, Tin Pan Alley, Broadway musicals, and rock 'n' roll: sources, composers and performers. (Formerly MUSIC 115.)

6158 A Daily 10am-10:50am BAK 111 Waldron R

MUSC 117 Class Piano-Elementary 2

Class instruction in piano. Open to all students. (Formerly MUSIC 121.)

6160 A TTh 11am-11:50am BAK 116 Waldron R

MUSC 118 Class Piano-Intermediate 2

Class instruction in piano. Open to all students. (Formerly MUSIC 122.) PR: MUSC 117 or examination.

6162 A TTh 11am-11:50am BAK 116 Waldron R

MUSC 119 Class Piano-Advanced 2

Class instruction in piano. Open to all students. (Formerly MUSIC 123.) PR: MUSC 118 or examination.

6164 A TTh 11am-11:50am BAK 116 Waldron R

MUSC 124 Class Voice 3

Basic principles of good singing and performance. Beginning sight and ear training. Open to all students at any performance level. (Formerly MUSIC 124.)

6166 A MW 1pm-2:15pm BAK 111 Staff

MUSC 125 Class Voice-Intermediate 2

Intermediate class instruction in voice. Beginning sight singing and ear training. (Formerly MUSIC 125.) PR: MUSC 124 or instructor permission.

6168 A MW 1pm-2:15pm BAK 111 Staff

MUSC 126 Singing on Stage 2

Instruction and experience using healthy singing techniques and natural projection to sing on stage focusing on musical theater and operetta repertoires. Some singing experience recommended. (Formerly MUSIC 126.)

6170 A MW 1pm-2:15pm BAK 111 Staff

MUSC 128 Class Guitar 2

Introductory class for students with little or no background in guitar performance. Emphasis is on basic fingering and picking techniques. (Formerly MUSIC 128.) Self-support, non-tuition class; class cost: \$61.75; an additional technology fee may apply. Deadline for 100% refund is January 9. There is no 50% refund.

6172 CS W 7pm-9pm BAK 111 Hines T

MUSC 147 Everett Youth Symphony 2

Preparation and performance of standard orchestra literature. Evenings only. Open to interested instrumentalists, maximum age 21, no minimum. (Formerly MUSIC 147.) Class meets at Kamiak High School. Audition for new instrumentalists. Self-support, non-tuition class; class cost: \$25; an additional technology fee may apply. Deadline for 100% refund is January 9. There is no 50% refund.

6178 CS M 6pm-8:30pm OFF Kam Osborn T

NOTE: Students pay additional private lesson fees directly to a college-approved instructor. See Rick Waldron in Monte Cristo Hall Room 113 for instructor assignment prior to enrollment in these classes.

MUSC 151 Private Piano 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 151.) PR: Written permission from the chair of the music faculty.

6180 A TBA Waldron R

MUSC 152 Private Voice 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 152.) PR: Written permission from the chair of the music faculty.

6182 A TBA Waldron R

MUSC 153 Private Strings 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 153.) PR: Written permission from the chair of the music faculty.

6184 A TBA Waldron R

MUSC 154 Private Woodwinds 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 154.) PR: Written permission from the chair of the music faculty.

6186 A TBA Waldron R

MUSC 155 Private Brass 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 155.) PR: Written permission from the chair of the music faculty.

6188 A TBA Waldron R

MUSC 156 Private Percussion 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 156.) PR: Written permission from the chair of the music faculty.

6190 A TBA Waldron R

MUSC 159 Private Guitar 2

Individualized instruction in performance medium, to be arranged. Special fee. (Formerly MUSIC 159.) PR: Written permission from the chair of the music faculty.

6196 A TBA Waldron R

MUSC 175 Everett Chorale 2

Open to all interested singers with previous choral experience. Limited to 100 voices based on balance for four-part choral music. Auditions for all new singers; special dress code. (Formerly MUSIC 175.) Self-support, non-tuition class; class cost: \$40; an additional technology fee may apply. Deadline for 100% refund is January 9. There is no 50% refund. Students should arrive on the first night of class at 7:15 p.m.

6202 CS M 6:15pm-9:20pm BAK 120 Mathews L

MUSC 217 Composition/Improvisation 2

Private instruction in composing music and improvising melodic lines relating to chord structures, harmonic progressions, and appropriate scales and modes. PR: Written permission from the chair of the music faculty. (Formerly MUSIC 217.)

6204 A TBA Waldron R

MUSC 281 Piano Pedagogy 2

Principles of effective studio teaching; survey and evaluation of teaching materials. Offered primarily for piano teachers. PR: Written permission from the chair of the music faculty. (Formerly MUSIC 281.)

6206 A TBA Baker J

NATURAL SCIENCE

NAT S 150 Science of Weight Loss 5

Physiological and environmental influences on weight; impact of weight on health. Scientific information on healthy weight loss, evaluation of popular weight loss techniques. PR: ENGL 098 or skills assessment at ENGL& 101; MATH 080 or skills assessment at MATH 081. Lab fee: \$28.10.

6420	A	MT	8am-9:50am	BRC 112	Stern/Vandenberg
		W	8am-9:50am	WHI 345	
6422	B	MT	8am-9:50am	BRC 112	Stern/Vandenberg
		Th	8am-9:50am	WHI 345	

NURSING

All new Pre-Nursing students must attend an information session on December 1, January 12, or March 2.

Sessions are held at 1pm in the Index Hall. Watch for signage. If you have any questions, please call 425-388-9463.

NURS 095 Nursing Success Strategies 1

Assists the nursing student to prepare for classroom activities and test taking. Familiarizes the student with various approaches to problem solving as well as strategies for efficient study and intense practice with question analysis. PR: Admission to the Nursing Program, selection by the Nursing Admissions Committee.

6460	A	Th	7am-7:50am	IND 132	Brasfield K
------	---	----	------------	---------	-------------

NURS 104 Critical Thinking/Nurses 2

Covers critical thinking skills necessary for nurses to be able to think clearly and creatively as professionals in a diverse workforce and a dynamic healthcare workplace. PR: Acceptance into the Nursing Program.

6468	A	Th	8am-9:50am	IND 132	Brasfield K
------	---	----	------------	---------	-------------

NURS 110 Nursing Therapeutics I 9

Combination lecture and lab introducing caring as framework underlying nursing as a science and a profession. Four concepts examined: client, nursing, health, and environment. PR: Acceptance into the Nursing Program; BIOL& 211, BIOL& 231, ENGL& 101. CR: NURS 110J. Lab fee: \$172.45.

6470	A	Daily	8am-5pm	IND 118	Black P/ Staff
------	---	-------	---------	---------	----------------

NURS 110J Nursing Therapeutics I Lab 4

Covers concept of health promotion as basis for assessing and intervening to maintain wellness, as well as techniques of physical assessment. Basic skills are also included. CR: NURS 110A. Lab fee: \$116.55.

6472	J	Daily	8am-5pm	IND 118	Black P/ Staff
------	---	-------	---------	---------	----------------

NURS 120 Nursing Therapeutics II 7

Combination lecture and lab which presents integrated view of mind/body responses to altered health states. Content covers rationale for health care intervention, explores application of nursing principles and theories in variety of situations and the opportunity to develop skills essential to care of adult clients. PR: NURS 110A, NURS110J, BIOL& 231. CR: NURS 120J. Lab fee: \$150.10.

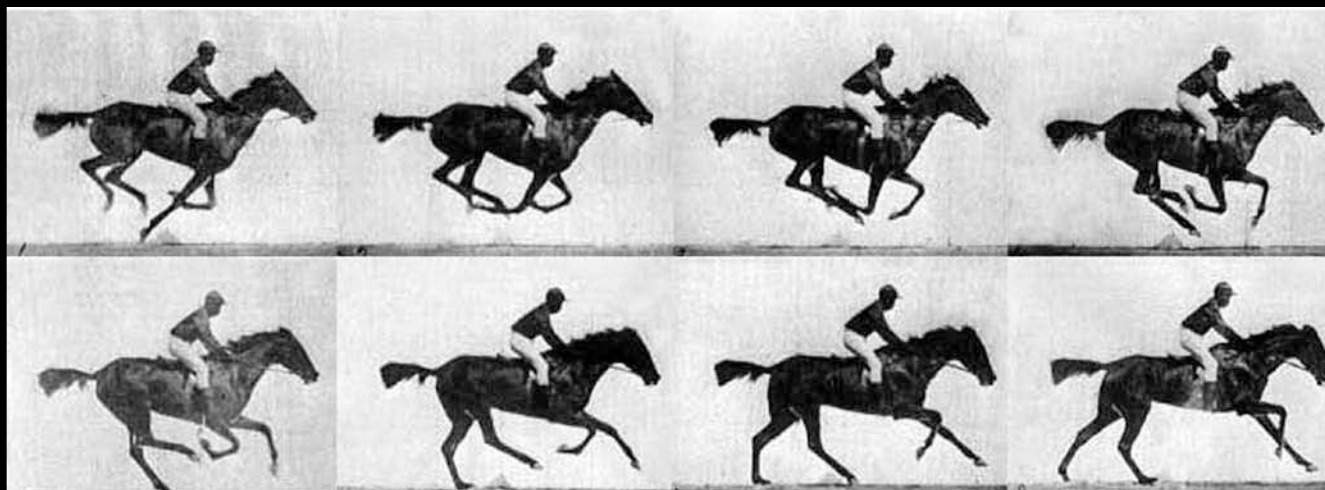
6480	A	Daily	8am-5pm	IND 117	Weber C/ Hansen V
------	---	-------	---------	---------	-------------------

NURS 120J Nursing Therapeutics II Lab 6

Covers integration and application of art and science of nursing through use of case studies, scenarios, clinical simulations, client care, and special projects. Utilizes nursing process, critical thinking, and self reflective activities as basis for collaborative learning in formulation, implementation, and evaluation of nursing care for adults experiencing selected health alterations. CR: NURS 120A. Lab fee: \$96.45.

6482	J	Daily	8am-5pm	IND 117	Weber C/ Hansen V
------	---	-------	---------	---------	-------------------

**WINTER HUMANITIES OFFERING:
PHOTO 230 - THE HISTORY OF PHOTOGRAPHY**



In this course we will examine the history and development of this powerful and influential medium, from its invention in the 1830s to its many roles in society today. We will look at photography as a cultural language as well as an art-making tool. Particular attention will be paid to photography's contributions to the arts, media, entertainment, and to the photographers who have shaped visual communication as we know it.

Class meets daily from 10-10:50. For more information contact Ellen Felsenthal at efelsenthal@everettcc.edu or at 425-388-9149.

NURS 130 Nursing Therapeutics III 7

Combination lecture and lab course in continuation of NURS 120. Explores increasingly complex body system alterations and presents the nursing therapies connected with these alterations. PR: NURS 120A, NURS 120J, CMST& 210. CR: NURS 130J. Lab fee: \$150.10.

6490 A Daily 8am-5pm IND 123 Whedon C/ Zoeller N

NURS 130J Nursing Therapeutics III Lb 6

Covers development of nursing skills and judgments through use of the nursing process, critical thinking and self reflective activities. Collaborative learning is utilized in planning, implementation, and evaluation of nursing care for adults experiencing selected health alterations presented in NURS 130. CR: NURS 130A. Lab fee: \$96.45.

6492 J Daily 8am-5pm IND 123 Whedon C/ Zoeller N

NURS 150 NCLEX Preparatory Course 2.5

Overview of the nursing knowledge base as applied to the NCLEX test plan. Five day intensive course. Class runs selected days TBA. No refund after class start date. PR: Successful completion of four quarters of the Nursing Program. Class cost: \$262.05; an additional technology fee may apply.

6500 A TBA 9am-3pm Brasfield K

NURS 180 Nursing IV Skills 0

One day workshop for RNs or EvCC Nursing students who have successfully completed the third quarter of the program. Provides instruction in the principles, practices, and documentation of venipuncture together with hands-on experience on techniques necessary for success. Eligibility requires documentation of at least one of the required hepatitis B immunizations for health care workers, or a declination form, and signature of a procedure waiver.

6510 A SaSu 8am-5pm IND 117 Shannon C

NURS 210 Nursing Therapeutics IV 7

Presents integrated view of responses to normal growth and development from infancy through adolescence and the expanding family. Selected health problems of women and children are examined in relation to epidemiology, risk factors, pathologic mechanisms, and clinical manifestations. PR: NURS 130A, NURS 130J and PSYC& 200. CR: NURS 210J. Lab fee: \$266.72.

6530 A Daily 8am-5pm IND 169 Shannon C/ Miller L

NURS 210J Nursing Therapeutics IV Lab 6

Covers application of art and science of nursing in the analysis, synthesis, provision, and evaluation of client care. Course utilizes the nursing process and critical thinking skills as a basis for care of women, children and families. CR: NURS 210A. Lab fee: \$18.95.

6532 J Daily 8am-5pm IND 169 Shannon C/ Miller L

NURS 220 Nursing Therapeutics V 6

Combination lecture and lab course which explores multi-system physical and mental health alterations and related nursing therapies. PR: NURS 210A, NURS 210J and BIOL& 260. CR: NURS 220J. Lab fee: \$150.35.

6540 A Daily 8am-5pm IND 171 Corbin J/ Dotson K

NURS 220J Nursing Therapeutics V Lab 7

Covers increasingly complex nursing skills and judgments through use of critical thinking, nursing process, and self- evaluation. CR: NURS 220A. Lab fee: \$96.50.

6542 J Daily 8am-5pm IND 171 Corbin J/ Dotson K

NURS 230 Nursing/Therapeutics VI-Transition 3

Addresses aspects of becoming a professional nurse through the exploration of personal values, nursing ethics, legal accountability, power politics, collective bargaining, and the business of the changing contemporary healthcare system. PR: NURS 220A, NURS 220J, SOC& 101 or ANTH& 206D. CR: NURS 230J. Lab fee: \$123.70.

6550 A Daily 8am-5pm Brasfield K/ Tri D

NURS 230J Nursing Therapeutics VI-Transition Lab 9

Clinical site experience in selected healthcare settings. In some situations staff nurses serve as mentors or preceptors. CR: NURS 230A. Lab fee: \$120.85.

6552 J Daily 8am-5pm Brasfield K/ Tri D

NURS 275 Post-Graduate Residency 12

Provides currently licensed graduates of registered nursing programs a supervised acute care clinical work experience in which to apply theory and clinical skills to foster professional growth and gain self confidence. PR: Graduation from NLN approved school of nursing. Current licensure as registered nurse in State of Washington. Current immunization profile, CPR and Washington State Patrol background check. Lab fee: \$18.95.

6560 A TBA TBA Corbin J

NUTRITION

NUTR& 101 Nutrition 5

Basic principles of nutrition for infants, children, adolescents and adults; guidelines for healthy diet, nutrient functions and food sources; and the role of nutrition in health, physiological growth and development, and disease prevention. The on-line version of this class requires on-campus exams; dates to be scheduled. Out-of-area students must arrange test proctors. (Formerly NUTRI 150.) PR: ENGL 098 with a grade of C or higher or skills assessment at ENGL& 101 or higher, and MATH 080 or skills assessment at MATH 081 or higher.

6640 A Daily 9am-9:50am WHI 352 Gabrielsen K

6642 B Daily 10am-10:50am WHI 102 Wild L

6644 C Daily 10am-10:50am WHI 352 Gabrielsen K

6646 D Daily 11am-11:50am WHI 352 Vandenberg N

6648 S TTh 4:30pm-6:50pm SHK 145 Wild L

OL 6650 OL1 Online Vandenberg N

OL 6652 OL2 Online Wild L

OL 6654 OL3 Online Gabrielsen K

OCEANOGRAPHY

OCEA& 101 Introduction to Oceanography 5

Intro to Earth's oceans, including origin and evolution of ocean basins, composition and variability of seawater, oceanic structure and circulation patterns, and marine pollution. Required field trip February 6-8, 2009. PR: MATH 080 or skills assessment at MATH 081; ENGL 098 with a grade of C or higher, or skills assessment at ENGL& 101 or higher level. Lab fee: \$73.10. Field Trip fee: \$40.00.

6750 A TWTh 8am-9:50am WHI 238 Grupp S

P E/HEALTH&WELLNESS

PEHW 100 Beginning Yoga 1-2

A "no sweat" exercise program designed to provide development of and fitness through flexibility, strength and vitality. Intro to visualization and mind-quieting techniques.

7122 A MTWTh 8am-8:50am GYM 204 Anderson B

7124 B MTWTh 9am-9:50am GYM 204 Anderson B

7126 S T 7pm-8:40pm GYM 204 Valentine M

PEHW 101 Intermediate Yoga 1

Progressive training in yoga postures, special breathing techniques, breath control, relaxation, visualization, mental concentration, and meditation. PR: Previous experience or completion of PEHW 100, or instructor permission.

7128 S T 5pm-6:40pm GYM 204 Valentine M

PEHW 102 Tai Chi 1

Classical Chinese exercise. Effortless, rhythmic art stressing slow breathing and relaxed postures and absolute calmness of mind. Promotes health and inner tranquility.

7130	S	Th	7pm-8:40pm	GYM 205	Hallgren G
------	---	----	------------	---------	------------

PEHW 111 Kick Boxing Aerobics 1-2

A dynamic low impact aerobic workout combining punches, jabs, and variety of kicks to strengthen upper and lower body. Effectively increases endurance, coordination, strength and balance.

7156	A	MTWTh	10am-10:50am	GYM 205	Gstohl C
7160	S	TTh	5pm-5:50pm	GYM 205	Gstohl C

PEHW 116 Low-Impact Aerobics 2

Aerobic workout with music. Appropriate movements assist in vigorous activity with minimal fatigue of joints.

7176	A	MTWTh	12pm-12:50pm	GYM 205	Webster K
------	---	-------	--------------	---------	-----------

PEHW 121 Walk, Jog, Run 1-2

Walk, jog and run your way to improved fitness. Correct techniques, basic physiology, and training methods for walking, jogging and running.

7190	A	TTh	9am-9:50am	GYM 205	Grigsby S
7192	B	MTTh	1pm-2:05pm	GYM 204	Grigsby S

PEHW 125 Beginning Weight Training 3

Basic principles of weight training, exercise selection, safety, and fundamental techniques in lifting free and machine weights. Individual program designed for body building or toning.

7202	A	MWTh	11am-12:40pm	GYM 101	Gstohl C
7204	B	MWTh	1pm-2:40pm	GYM 101	Gstohl C

PEHW 126 Advanced Weight Training 3

Advanced weight lifting skills, added weights, repetitions and exercises. PR: PEHW 125.

7206	A	MWTh	11am-12:40pm	GYM 101	Gstohl C
7208	B	MWTh	1pm-2:40pm	GYM 101	Gstohl C

PEHW 128 Women on Weights 2

Individualized conditioning program for various components of fitness. Strength on the stability ball, free weights, circuits, and cardio/step with additional focus on learning principles of fitness to create personalized workouts.

7210	S	MW	4pm-5:40pm	GYM 101	Gstohl C
------	---	----	------------	---------	----------

PEHW 144 Court Games 2

Fundamental techniques, terminology, rules, history, etiquette, and strategies of badminton and pickleball.

7268	A	MTWTh	12pm-12:50pm	GYM 100	Grigsby S
------	---	-------	--------------	---------	-----------

PEHW 148 Volleyball 2

Practice and development of volleyball skills: serving, passing, setting, and spiking.

7286	A	MTWTh	11am-11:50am	GYM 100	Hovde C
------	---	-------	--------------	---------	---------

PEHW 149 Basketball 1

Basketball techniques and skills: dribbling, passing, and shooting.

7290	A	TTh	10am-10:50am	GYM 100	Hovde C
------	---	-----	--------------	---------	---------

PEHW 203 Lifetime Health/Wellness 5

Dimensions of wellness, principles of and training for health-related fitness, the relationship of lifestyle habits to chronic disease. Recommended: Successful completion of ENGL 098 and/or eligibility for ENGL& 101.

OL 7360	OL	Online			Grigsby S
---------	----	--------	--	--	-----------

PEHW 235 Consumer Health 5

Identify reliable sources of health information. Differentiate between legitimate and fraudulent nutrition, exercise, weight loss, and health product claims.

OL 7364	OL	Online			Grigsby S
---------	----	--------	--	--	-----------

PE/COMMUNITY EDUCATION

See the Continuing Education section of this schedule under the Recreation and Fitness section.

PHILOSOPHY

PHIL& 101 Introduction to Philosophy 5

A study of the questions that have shaped the development of philosophy including: the nature of reality, the nature of knowledge, the nature of personal identity, and the nature of the mind. (Formerly PHIL 100.)

OL 6944	OL	Online			WAOL Faculty
---------	----	--------	--	--	--------------

PHIL& 106 Introduction to Logic 5

A study of the principles used to distinguish correct from incorrect reasoning. After establishing a few basic concepts, the course will proceed to discuss three types of symbolic logic: Categorical, Propositional, and Predicate. (Formerly PHIL 120.)

H 6948	HY1	MW	10am-11:25am	BRC 112	VanQuickenborne M
H 6950	HY2	MW	11:35am-12:55pm	BRC 112	VanQuickenborne M

PHIL 110 Social Ethics 5

A social-ethical study of society focusing on the "great burning issues of the day."
6952 A MW 1:15pm-3:30pm BRC 112 VanQuickenborne M

PHIL 150 Philosophy in the Cinema 5

Discussions of major philosophical questions and theories raised in films from a wide variety of genres, countries, and times. Film presentations, class discussions, short philosophical essays, and written work in response to these. PR: Eligibility for ENGL& 101 is recommended.

H 6954	HY	W	5:30pm-9pm	BAK 209	VanQuickenborne M
--------	----	---	------------	---------	-------------------

PHOTOGRAPHY

For additional courses in Photography, see the Continuing Education sections of this schedule.

PHOTO 110 Photo I: Basic Elements 5

For students majoring or seriously interested in photography. Introduces digital SLR camera, basic Photoshop techniques, image processing, output theory and practice, history of photographic materials and techniques. Lab fee: \$88.45 .

7020	A	MTTh	8am-9:50am	WHI 261	Felsenthal E
7022	B	MW	1pm-3:50pm	WHI 261	Felsenthal E
7023	S	MW	4pm-6:50pm	WHI 261	Weller L

PHOTO 111 Photo II: B&W Imaging 5

Second course in the basic series. Digital black and white image production for intermediate level exposure and output. Zone System theory, use of the histogram, the RAW filter, image processing, printing and basic toning techniques. PR: PHOTO 110 or instructor permission. Lab fee: \$88.45.

7024	A	TTh	1pm-3:50pm	WHI 261	Felsenthal E
------	---	-----	------------	---------	--------------

PHOTO 211 Photo V: Advanced Processes 5

Advanced use of digital SLR camera, RAW capture, Photoshop RAW filter, layer application for advanced color correction, digital retouching, basic image composite methods, filters, blend modes, and image research. PR: PHOTO 210 or instructor permission. Lab fee: \$88.45.

7040	A	TTh	1pm-3:50pm	WHI 261	Weller L
------	---	-----	------------	---------	----------

PHOTO 230 History of Photography 5
Overview of the history of photography with attention to the sociological and pictorial contexts. Enables the student to view photographs intelligently as both aesthetic experience and faculty report.
7042 A Daily 10am-10:50am WHI 341 Felsenthal E

PHOTO 244 Studio Photography II 5
Photographing people in studio and location environments using studio and location electronic flash systems and methods, traditional and non-traditional portraitures, set design and directing. Equipment provided. PR: PHOTO 243 or instructor permission. Lab fee: \$88.45.
7048 S TTh 4pm-6:50pm WHI 261 Weller L

PHYSICS

PHYS 103 Technical Physics 5
Basic concepts in mechanics, thermodynamics and electricity, applied to understanding the operation of simple mechanical devices. Intended for students pursuing a vocational/technical degree. PR: MATH 075 or equivalent; ENGL& 101 with a grade of C or higher. Lab fee: \$28.10.
7450 S TTh 4pm-6:50pm WHI 250 Zuvich L

PHYS 130 Fabrications Skills & Safety 1
Introduces students to tools used in woodworking and metal fabrication, proper use of tools and safety protocols associated with tools and shop in general. Co-listed as ART 130. Credit cannot be earned in both PHYS 130 and ART 130. Lab fee: \$16.35.
7460 A F 10am-11:50am WHI 250 Staff
7462 B F 1pm-2:50pm WHI 253 Staff
7464 S W 4pm-5:50pm WHI 253 Staff

PHYS& 121 General Physics I 5
Study of motion, force, and energy. (Formerly PHYS 117.) PR: ENGL 098 with a grade of C or higher and MATH 138 or MATH& 141 or equivalent. Lab fee: \$28.10.
7470 A Th 1pm-2:50pm WHI 248 Washburn K
TF 1pm-2:50pm WHI 250
7472 B Th 1pm-2:50pm WHI 248 Washburn K
MW 1pm-2:50pm WHI 250

PHYS& 122 General Physics II 5
Continuation of PHYS& 122. Periodic motion, sound and heat. (Formerly PHYS 118.) PR: PHYS& 121. Lab fee: \$28.10.
7480 A TWTh 8am-9:50am WHI 250 Washburn K

PHYS& 222 Engineering Physics II 4
Continuation of PHYS& 221. Mechanics and thermodynamics. (Formerly PHYS 122.) PR: PHYS& 221 and MATH& 153. CR: PHYS& 232.
7482 A TWThF 9am-9:50am WHI 248 Vanture A

PHYS& 223 Engineering Physics III 4
Continuation of PHYS& 222. Electromagnetism. (Formerly PHYS 123.) PR: PHYS& 222 and MATH& 254. CR: PHYS& 233.
7500 S MT 4pm-5:50pm WHI 248 Muzinich I

PHYS& 232 Engineering Phys II Lab 1.5
Offered concurrently with PHYS& 222. (Formerly PHYS 132.) CR: PHYS& 222 or instructor permission. Lab fee: \$28.10.
7490 A M 8am-10:50am WHI 250 Vanture A
7492 B Th 1pm-3:50pm WHI 250 Vanture A

PHYS& 233 Engineering Phys III Lab 1.5
Offered concurrently with PHYS& 223. (Formerly PHYS 133A.) CR: PHYS& 223 or instructor permission. Lab Fee: \$28.10.
7502 S W 4pm-6:50pm WHI 250 Muzinich I

POLITICAL SCIENCE

POLS& 101 Introduction to Political Science 5
Consideration of fundamental and enduring political questions: What is politics? What difference does it make? What is political control? Can morality inform politics? (Formerly POL S 101.)
OL 7540 OL Online Horn S
7541 S MW 7pm-9:30pm IND 101 Housner R

POLS 200 Introduction to Law 5
Legal institutions and process, law as a system of social thought and behavior and a framework in which rival claims are resolved. (Formerly POLS 200.) Intended for UW Business transfer students, Pre-Law/Political Science majors and others for Social Sciences distribution. Sophomore standing recommended.
7542 A Daily 9am-9:50am BRC 110 Newlin G

POLS& 202 American Government 5
Introductory analysis of the process by which policy is made at the national level in the United States. (Formerly POL S 201.)
H 7546 HY1 MW 12pm-1:10pm MON 220 Horn S
H 7548 HY2 TTh 12pm-1:10pm MON 220 Horn S

POLS 205 State & Local Politics 5
Introductory analysis of the process by which policy is made at the state and local levels in the United States. (Formerly POL S 205.)
OL 7554 OL Online Horn S

PSYCHOLOGY

The Internet Blackboard program is utilized extensively as a classroom support tool in almost ALL Psychology classes for posting syllabi, handouts, exercises, quizzes, etc. Students who do not have access to a personal computer may use the computers in the Open Labs on the EvCC campus. Students should possess basic computer use skills.

PSYC& 100 General Psychology 5
Psychology as a science focusing on five major theoretical perspectives in contemporary psychology: biological, cognitive, humanistic, psychoanalytical and learning. (Formerly PSYCH 100.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

* Section LC1 (7628) is part of the "Monsters, Madness and Movies" Learning Community and must be taken concurrently with ENGL& 101 LC2 (3719).

* Section LC2 (7629) is part of the "Monsters, Madness and Movies" Learning Community and must be taken concurrently with ENGL& 102 LC2 (3749).

OL 7620 OL Online Hamaoui K
7624 A Daily 8am-8:50am BAK 204 Smith D B
7626 B Daily 9am-9:50am BAK 204 Hamaoui K
7628 LC1 MTWTh 10am-11:15am BRC 114 Smith D B
7629 LC2 MTWTh 10am-11:15am BRC 114 Smith D B
7630 D Daily 11am-11:50am BAK 204 Brown D
7631 E TTh 12pm-2:15pm BAK 204 Hamaoui K
7634 F MW 12pm-2:15pm BAK 204 Brown D
7640 S TTh 4:50pm-6:50pm BAK 204 Bender S

PSYC& 200 Lifespan Psychology 5

Analysis of psychological and physiological development of the lifespan with emphasis on understanding physical, social, emotional and cognitive processes. (Formerly PSYCH 203.) PR: PSYC& 100 and completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

* **Section TC (7668) is a telecourse. Students will meet in class on the following dates: Jan. 8 (orientation); Jan. 22, Feb. 12 and March 5 (exams). Proctored exams are available if unable to be in attendance on any of the above scheduled dates. Telecourse licensing/tape (DVD) rental fee: \$60. See pages 14 and 15 for more information.**

OL 7656	OL	Online			Palek M
7664	S	MW	4:50pm-6:50pm	BAK 204	Brown D
7668	TC	Th	7pm-9pm	MON 202	Veldink C

PSYC 205 Introduction to Personality 5

Examination of theoretical approaches to personality, major philosophical positions, experimental methods, and data used in evaluating various personality theories. (Formerly PSYCH 205.) PR: Completion of PSYC& 101 or SOC& 101 with a grade of C or higher AND completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

7670	A	TTh	1:15pm-3:30pm	BRC 112	Smith D B
------	---	-----	---------------	---------	-----------

PSYC& 220 Abnormal Psychology 5

Description, development and dynamics of behavior disorders and personality as related to contemporary conditions of life. (Formerly PSYCH 201.) PR: PSYC& 100 and completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

OL 7676	OL	Online			Smith D B
7678	A	Daily	10am-10:50am	BAK 204	Hamaoui K

READING/STUDY SKILLS

RSS 094 Reading for College 5

Improvement in basic skills building for success in college level reading.

* **Section LC (7710) is part of the "FYI: First Year Intelligence" Learning Community and must be taken concurrently with RSS 095 LC (7716).**

7710	LC	MTWTh	8:30am-9:35am	RAI 104	Wilson C/Johnson K
------	----	-------	---------------	---------	--------------------

RSS 095 Study Skills 5

Study skills and orientation to college survival. Identify learning styles, manage time, utilize student support services, read textbooks, take notes, take tests and use library and Internet resources.

* **Section LC (7716) is part of the "FYI: First Year Intelligence" Learning Community and must be taken concurrently with RSS 094 LC (7710).**

7716	LC	MTWTh	9:45am-10:50am	RAI 104	Wilson C/Johnson K
------	----	-------	----------------	---------	--------------------

RSS 096 Computer Comfort 5

A friendly and gentle approach to learning academic computer skills for success in college classes. Beginning and novice computer users welcomed and encouraged. Lab Fee: \$36.90.

7722	A	Daily	9am-9:50am	RAI 108	Galloway D
7724	B	MTWTh	12pm-1:05pm	SHK 226	Lahore L
7726	S	TTh	7pm-9:30pm	RAI 108	Galloway D

RSS 099 Bridge Lab Modules 1-2

The Bridge Lab Learning Modules will offer 1-2 credit modules in pre-college level reading, learning strategies, study skills support and basic computer technology for academic success in college level classes. It is designed for all students needing extra learning strategies, reading skills and study skill support in their college courses.

7730	A	MTWTh	11am-11:50am	RAI 104	Johnson K
7732	B	MTWTh	12pm-12:50pm	RAI 104	Wilson C

RSS 100 Sharpening Study Skills 1-2

This course concentrates on effective note taking, reducing test anxiety and preparing for tests, improving memory, and managing time more effectively.

***Section A (7736) begins January 5 and ends February 5. Last day for 100% refund is January 6; Last day for 50% refund is January 9; Last day to withdraw is January 30.**

***Section B (7738) begins February 9 day and ends March 12. Last day for 100% refund is February 10; Last day for 50% refund is February 13; Last day to withdraw is March 6.**

7736	A	MTWTh	11am-11:50pm	RAI 104	Johnson K
7738	B	MTWTh	12pm-12:50pm	RAI 104	Wilson C

OL 7742	OL1	Online			Staff
OL 7744	OL2	Online			Staff

RSS 103 Bridge Lab Reading, Speed, Vocabulary 1-2

A diagnostic, computer based reading class program designed to improve students' comprehension, vocabulary development and reading speed. Class meets on campus first week and then with instructor by arrangement. Course materials need to be purchased in the bookstore.

***Section A (7750) begins February 9 and ends March 12. Last day for 100% refund is February 10; Last day for 50% refund is February 13; Last day to withdraw is March 6.**

***Section B (7752) begins January 5 and ends February 5. Last day for 100% refund is January 6; Last day for 50% refund is January 9; Last day to withdraw is January 30.**

7750	A	MTWTh	11am-11:50am	RAI 104	Johnson K
7752	B	MTWTh	12pm-12:50pm	RAI 104	Wilson C

RSS 104 Powerful College Reading 5

Recommended for capable readers who want to advance their comprehension, vocabulary skills, and speed as well as develop critical thinking skills and enhance their confidence in college reading assignments.

7754	A	Daily	9am-9:50am	BAK 202	Staff
7756	B	Daily	10am-10:50am	MON 120	Staff
7758	C	MTWTh	12pm-1:05pm	BAK 211	Staff

RSS 105 Study Skills for College Success 5

Study Skills required to excel in academic transfer courses and four- year university classes. Identifies study strategies and techniques, manage time effectively, improve memory, reduce test anxiety, prepare for tests, improve note taking and use library and Internet resources. PR: college level reading test score or completion of RSS 104 with C or higher.

* **Section B (7762) is part of a coordinated studies linked group, "Study Skills in Plain English", and must be taken concurrently with ENGL 098D HY4 (3681).**

7760	A	Daily	9am-9:50am	BAK 211	Staff
7762	B	Daily	11am-11:50am	BAK 211	Davies S

OL 7764	OL	Online			Lahore L
----------------	----	--------	--	--	----------

RSS 182 Service Learning-S.E.E.D.S. 1

Opportunity to help E.S.L. students practice conversational English in a relaxed, small group atmosphere. PR: Instructor permission.

7768	A	TTh	1:00-2:00pm		Wilson C
------	---	-----	-------------	--	----------

RUSSIAN

See the World Languages and Continuing Education sections of this schedule.

Courses with these symbols have specific options, prerequisites or fees. When you see a course with one of these symbols, be sure to look on page 18 to see the course information these symbols indicate.

OL Online Course

H Hybrid Course

M EvCC Monroe Course

D Diversity Course



SOCIOLOGY

SOC& 101 Introduction to Sociology 5

Study of society; survey of cultural and social systems and their relationship to the lives of individuals. (Formerly SOC 110.) PR: Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor's permission.

* Section LCH (7880) is part of the "Socially Speaking" Learning Community and must be taken concurrently with CMST& 210 LCH (2656).

* Section S (7888) has a portion of the class online utilizing software/websites which accompany the course textbook and **REQUIRES Internet access for additional classroom work. You must have reliable Internet access or you may use the EvCC open student computer labs.**

* Section TC (7889) is a telecourse. Students will meet in class on the following dates: **Jan. 8 (orientation); Jan. 22, Feb. 12 and March 5 (exams). Proctored exams are available if unable to be in attendance on any of the above scheduled dates. Telecourse licensing/tape (DVD) rental fee: \$60. See pages 14 and 15 for more information.**

OL 7876	OL	Online			Farb B
7880	LCH	MTWTh	9am-9:50am	BRC 105	Farb B
H 7882	HY1	TWTh	10am-10:50am	MON 202	Riordan M
H 7884	HY2	TWTh	11am-11:50am	MON 202	Riordan M
H 7886	HY3	TWTh	12pm-12:50pm	MON 202	Riordan M
7888	S	T	7pm-9pm	MON 202	Veldink C
7889	TC	Th	4:50pm-6:50pm	BAK 203	Veldink C

SOC 248 Women, Religion, Society 5

Survey of the roles, beliefs, attitudes and practices related to women's spiritual lives in the major world religions and several of the indigenous traditions. Co-listed as HUM 248; credit cannot be earned in both SOC 248 and HUM 248. PR: SOC& 101, ANTH& 206D or HUM 247D strongly recommended. Completion of ENGL 098 with a grade of C or higher or eligibility for ENGL& 101 or instructor permission.

H 7894	HY	TWTh	9am-9:50am	MON 202	Riordan M
---------------	----	------	------------	---------	-----------

SPANISH

See the World Languages and Continuing Education sections of this schedule.

SPEECH

See the new Communication Studies section of this schedule for the former Speech classes.

THEATRE

See the new DRAMA section of this schedule for the former Theatre classes.

WELDING

WELD 152 Weld Base Materials: Process 3

Students interested in the welding program should attend an information session. **November 19, March 11, or March 20 all at 5pm in Monte Cristo, Room 110. For more information contact Dan Minzel at 425-388-9447.**

Base material classification systems, welding processes and procedures.

8380	A	TTh	1pm-2:20pm	MON 110	Owens O/ Minzel D
8384	S	TTh	6pm-7:15pm	MON 110	Owens O/ Minzel D

WELD 190 Oxyacetylene 5

Principles and techniques of oxyacetylene welding, brazing, and flame cutting to develop entry-level skills required by industry. PR: Good eyesight and good hand/eye coordination with both hands. CR: WELD 150 and 151, 152 or 153 recommended. Lab fee: \$59.85

8400	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8402	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8408	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8404	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
D8406	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 191 Basic Arc 5

Principles and techniques of basic manual shielded metal arc welding. PR: Good eyesight and hand/eye coordination. Lab fee: \$59.85

8410	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8412	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8418	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8414	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
8416	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 192 Advanced Arc 5

Continuation of WELD 191. PR: WELD 191 with grade of C or higher, or S grade. Lab fee: \$59.85.

8420	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8422	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8428	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8424	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
8426	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 193 Basic Pipe 5

Principles and techniques of pipe welding using manual metal arc process. PR: Certification or instructor permission. Lab fee: \$59.85

8430	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8432	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8438	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8434	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
8436	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 194 Gas Tungsten Arc Welding 5

Fundamentals and techniques used in gas tungsten arc welding process. PR: WELD 190 or instructor permission. Lab fee: \$59.85

8440	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8442	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8448	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8444	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
8446	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 195 Gas Metal Arc/Flux Weld 5

Principles and techniques of gas Metal Arc and Flux Core Arc Welding processes on mild steel, stainless steel and aluminum. Lab fee: \$59.85

8450	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8452	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8458	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8454	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
8456	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 196 Flux Cored Arc Welding 5

Principles and techniques needed to use flux cored arc welding processes. PR: Instructor permission. Lab fee: \$59.85

8460	J	MTWTh	8am-10:20am	MON 110	Hustler D/ Minzel D
8462	K	MTWTh	10:30am-12:45pm	MON 110	Minzel D
8468	L	MTWTh	2:30pm-5pm	MON 110	Smith N/ Minzel D
8464	S	MW	7:15pm-11pm	MON 110	Brydges R/ Minzel D
8466	T	TTh	7:15pm-11pm	MON 110	Brydges R/ Minzel D

WELD 211 Sheet Metal Fabrication 5

Procedures and methods of basic sheet metal fabrication. Students plan and produce projects utilizing blueprint reading, flat pattern layout, use of hand tools and forming machinery. Lab fee: \$59.85.

8486	T	TTh	7:15pm-11pm	MON 110	Holly M/Minzel D
------	---	-----	-------------	---------	------------------

WELD 212 Pipefitting & Pipe Fabrication 5

Presents basic pipefitting. Students will fabricate various pipe systems and manifolds working from blueprints. Lab Fee: \$59.85.

8482	A	MTWTh	2:30pm-5pm	MON 110	Brydges R/ Minzel D
------	---	-------	------------	---------	---------------------

WELD 225 Welding Skills Building 2

Designed for the student who is seeking practice time prior to taking a state welding certification test or for the student seeking to improve current welding skills through additional lab time. Lab fee: \$26.35.

8492	A	MW	1pm-2pm	MON 110	Minzel D
8493	B	TTh	1pm-2pm	MON 110	Smith N/ Minzel D
8495	A	MTWTh	5:30pm-6:30pm	MON 110	Smith N/ Minzel D
8499	T	TTh	5:30pm-6:30pm	MON 110	Smith N/ Minzel D

WELD 285 Computerized Torch Cuttg 5

Programming and use of the computerized cutting system using Autocad. Lab fee: \$59.85

8497	K	MTWTh	10:30am-12:45pm	IND 124	Hustler D/ Minzel D
------	---	-------	-----------------	---------	---------------------

WELD 295 Work Experience Internship 1- 5

Provides student with a safe, supervised work environment to apply their welding and fabrication skills, fostering professional growth and self-confidence in the welding industry.

8490	A	TBA			Minzel D
------	---	-----	--	--	----------

WORK FORCE TRAINING

WFT 095 Workplace Computation 3

Exposes students to basic mathematics and problem solving skills for trades and technology workplace applications.

8272	S	MW	8pm-9:15pm	SNO OFF	Cmemans T
------	---	----	------------	---------	-----------

WFT 09 Computer Literacy/Work 4

Intorduction to the world of computers for the true beginner. Includes basic terminology, hardware, navigation Windows, software and common computer tasks. Lab Fee \$39.

*** Section U (8284) is taught within a computer applications training lab. The instructor is present at all times. Students may select the hours to attend while the lab is open and work in a self-paced manner.**

8284	U	MW	1pm-4pm	EUC 411	Hicks M
------	---	----	---------	---------	---------

WORLD LANGUAGES

AMERICAN SIGN LANGUAGE

ASL& 122 American Sign Language II 5

Beginning sequence of courses in ASL to introduce students to the grammar and vocabulary of ASL while focusing on beginning conversational skills. (Formerly ASL 102.) PR: ASL& 121 or instructor permission.

1452	A	Daily	12pm-12:50pm	BAK 205	LeFors P
1456	B	MTWTh	1pm-2pm	BAK 205	Bontrager L
1460	S	TTh	4:50pm-6:50pm	BAK 205	Bontrager L

ASL& 222 American Sign Language IV 5

The second in a series of three intermediate courses focusing on developing ASL fluency. (Formerly ASL 202.) Self-support, non-tuition class; class cost is \$390; an additional technology fee may also apply. Class begins on January 6 ends on March 12. Payment is due at time of registration. Last day to register is December 30. Last day for 100% refund is January 9. There is no 50% refund option. PR: ASL& 123 or equivalent.

9691	CE	TTh	7pm-9:30pm	BAK 205	Bontrager L/LeFors P
------	----	-----	------------	---------	----------------------

CHINESE

CHIN& 122 Chinese II 5

Beginning sequence of courses to practice functional elements of Chinese pronunciation and grammar in the context of practical conversational Chinese. (Formerly CHIN 102.) PR: CHIN& 121 or instructor permission.

2618	A	MWF	11am-12:30pm	BAK 202	Wang H
------	---	-----	--------------	---------	--------

FRENCH

FRCH& 122 French II 5

Beginning sequence of courses to practice functional elements of French pronunciation and grammar in the context of practical conversational French. (Formerly FRNCH 102.) PR: FRCH& 121, French placement test or instructor permission.

4262	A	TTh	12pm-2:15pm	BRC 105	Miller I S
------	---	-----	-------------	---------	------------

GERMAN

GERM& 122 German II 5

Beginning sequence of courses to practice functional elements of German pronunciation and grammar in the context of practical conversational German. (Formerly GERM 102.) PR: GERM& 121, German placement test or instructor permission.

4620	A	Daily	8am-8:50am	BAK 208	Dinter E
4624	B	Daily	10am-10:50am	BAK 208	Dinter E

GERM& 222 German V 5

Continuation of GERM& 121, 122, and 123. Active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings and discussions. (Formerly GERM 202.) PR: GERM& 221, German placement test or instructor permission.

4628	A	Daily	9am-9:50am	BAK 208	Dinter E
------	---	-------	------------	---------	----------

ITALIAN

ITAL& 121 Italian I 5

Beginning course in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. (Formerly ITALN 101.) In addition to the weekly class session, students are expected to participate and submit assignments online using Blackboard. High-speed internet connection is highly recommended. Self-support, non-tuition class. Class cost is \$440 which includes \$36.90 lab fee and additional online fee of \$12.50; an additional technology fee may also apply. Class begins on January 8 ends on March 12. Payment is due at time of registration. Last day to register is December 31. Last day for 100% refund is January 9. There is no 50% refund option.

9708	CE	TTh	5pm-7:30pm	IND 169	Bertoldi R
------	----	-----	------------	---------	------------

JAPANESE

JAPN& 121 Japanese I 5
Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. (Formerly JAPAN 101.) Self-support, non-tuition class; class cost is \$390; an additional technology fee may apply. Class begins on January 5 ends on March 18. Payment is due at time of registration. Last day to register is December 30. Last day for 100% refund is January 9. There is no 50% refund option.

9748	CE	MW	7pm-9pm	NBI 1101	Goto H
------	----	----	---------	----------	--------

JAPN& 122 Japanese II 5
Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. (Formerly JAPAN 102.) PR: JAPN& 121 or instructor permission.

5232	A	Daily	10am-10:50am	NBI 101	Nair M
5234	B	Daily	11am-11:50am	NBI 101	Nair M

JAPN& 222 Japanese V 5
Continuation of JAPN& 221. Acquisition of listening, speaking, reading and writing skills through a variety of activities to handle common situations. (Formerly JAPAN 202.) PR: JAPN& 221 or instructor permission.

5248	A	Daily	12pm-12:50pm	NBI 101	Nair M
------	---	-------	--------------	---------	--------

RUSSIAN

RUSS& 122 Russian II 5
Beginning sequence of courses to practice functional elements of Russian pronunciation and grammar in the context of practical conversational Russian. (Formerly RUSS 102.) PR: RUSS& 121 or instructor permission.

7772	S	MW	4:50pm-6:50pm	BAK 202	KashaniBranson M
------	---	----	---------------	---------	------------------

SPANISH

SPAN 101A Elementary Spanish I-Part A 3
SPAN 101A is equivalent to the first half of SPAN& 121. Slower-paced study of functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish.

7974	A	M	12pm-2:50pm	BAK 208	Martin V
------	---	---	-------------	---------	----------

SPAN 111 Conversational Spanish I 2
Beginning sequence of oral communication courses designed to accompany SPAN& 121, 122 and 123. Practice and reinforcement of pronunciation, grammar and conversational patterns. CR: Concurrent enrollment in any of the SPAN& 121 courses below.

7980	S	W	4:50pm-6:50pm	BAK 206	Gibson D
------	---	---	---------------	---------	----------

SPAN 112 Conversational Spanish II 2
Beginning sequence of oral communication courses designed to accompany SPAN& 121, 122 and 123. Practice and reinforcement of pronunciation, grammar and conversational patterns. CR: Concurrent enrollment in any of the SPAN& 122 courses below.

7984	S	W	7pm-9pm	BAK 206	Gibson D
------	---	---	---------	---------	----------

SPAN& 121 Spanish I 5
Beginning sequence of courses to practice functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. (Formerly SPAN 101.) Students with one year or more of high school study should take a placement test.

* It is strongly recommended that students enrolling in any Spanish I course also enroll in SPAN 111 above for additional assistance with learning the language. This class will be especially helpful to those students taking Spanish I online.

* Section OL (7988) has a MANDATORY "virtual online class" session on Fridays from 12-1pm and REQUIRES Internet connection AND a headset with a microphone. This course also utilizes the "Destinos" video/DVD series and has a licensing/tape (DVD) rental fee of \$60.

* Section HY (7990) utilizes the "Destinos" video/DVD series and has a licensing/tape (DVD) rental fee of \$60.

OL 7988	OL	Online			Stewart D
7989	A	TTh	12pm-2:30pm	BAK 208	Carrillo-Martin A
H 7990	HY	W	7pm-9:30pm	BAK 208	Martin V

SPAN& 122 Spanish II 5
Beginning sequence of courses to practice functional elements of Spanish pronunciation and grammar in the context of practical conversational Spanish. (Formerly SPAN 102.) PR: SPAN& 121, Spanish placement test or instructor permission.

* It is strongly recommended that students enrolling in any Spanish II course also enroll in SPAN 112 above for additional assistance with learning the language. This class will be especially helpful to those students taking Spanish II online.

* Section OL (7992) has MANDATORY "virtual online class" sessions on either Thursdays from 8:30-9:30pm OR Fridays from 11am to 12 noon and REQUIRES Internet connection AND a headset with a microphone. This course also utilizes the "Destinos" video/DVD series and has a licensing/tape (DVD) rental fee of \$60.

OL 7992	OL	Online			Stewart D
7993	A	Daily	8am-8:50am	BAK 206	Gibson D
7994	B	Daily	9am-9:50am	BAK 206	Gibson D
7996	C	Daily	10am-10:50am	BAK 206	Carrillo-Martin A
7998	D	Daily	11am-11:50am	BAK 206	Carrillo-Martin A

SPAN& 222 Spanish V 5
Continuation of SPAN& 121, 122, and 123. Active and systematic review of grammar, building of vocabulary, greater emphasis on oral comprehension, compositions, readings, and discussions. (Formerly SPAN 202.) PR: SPAN& 221, Spanish placement test or instructor permission.

* A portion of this class is online utilizing software/websites which accompany the course textbook and REQUIRES Internet access for additional classroom work. You must have reliable Internet access or you may use the EvCC open student computer labs.

8020	A	W	12pm-2:30pm	BAK 208	Martin V
8022	S	M	7pm-9:30pm	BAK 208	Martin V

Continuing Education

Continuing Education offers high-quality skills training, education, and personal enrichment workshops to meet the needs of individuals, businesses, and public organizations in our community. Convenient and affordable workshops are available in a variety of topics including Arts and Crafts, Business Success, Computer Skills, Creative Writing, Culinary Arts, Financial Management, Health and Wellness, Hypnotherapy, Manufacturing, Music, Personal Enrichment, Recreation, World Languages and Travel, Youth programs, and much more.



REGISTER EARLY

By registering early you can help prevent a class from canceling due to low enrollment. If there is enough interest early on, we may even add additional sections.

SATISFACTION GUARANTEED

If you are not completely satisfied with one of our workshops or were not able to attend due to an emergent situation, you may repeat it one time, tuition-free, for up to one year (as long as there is space available and the course is still offered). Valid picture identification required. Call Continuing Education at 425-267-0150 for prior approval and arrangements. (Online courses and credit-bearing courses are excluded from this policy).

CANCELLATIONS

Classes not meeting minimum enrollment will be canceled. The College will attempt to notify students 3 days prior to the class start date if a class is being canceled.

OUR REFUND POLICY

Cancellations or changes to your schedule need to be made at least 4 business days prior to first class to receive a full refund. There is no 50% refund option. Cancellations made by the College will be refunded 100%. Allow 30 days to process refunds. Also, see "Satisfaction Guaranteed" policy above. Credit-bearing courses have unique refund deadlines. Please see individual course description for deadlines.

ONLINE COURSE REFUND POLICY

Students may receive a full refund prior to course activation process completion. The activation process is complete once the student has received email confirming registration and procedures for using course materials. Exception to this policy are included in applicable course descriptions.

REGISTRATION CONFIRMATION

If you register at the Jackson Center, call the Continuing Education office to receive your Registration Confirmation and any additional information you may need prior to the class start date.

Every effort is made to ensure that the information and fees in this publication are accurate. However, changes and corrections do occur. Therefore, the provisions of this publication are not to be construed as a contract between the student and Everett Community College Continuing Education. The College reserves the right to change any provision, fee, rule, requirement, policy, deadline, or procedure whenever necessary. Changes may apply not only to prospective students, but also to those currently enrolled. Advance notification will be given to students whenever possible.

TO REGISTER FOR CLASSES

Phone: 425-267-0150 Fax: 425-267-0171

Mail: Everett Community College, Continuing Education,
2333 Seaway Blvd., Everett, WA 98203

All students may register immediately by phone, fax, or mail.

Walk in: Applied Technology Training Center,
2333 Seaway Blvd., Everett, WA 98203

Providing your ethnic origin is voluntary. Your Social Security number is confidential and, under Federal Family Education Rights and Privacy Law, may not be released. See College Catalog and Class Schedule for the uses of your SSN.

ACCOUNTING

See the Computer Software Workshops section for Quickbooks Pro 2008 Fundamentals; Quickbooks: Custom templates and mailings; Quickbooks: Payroll; Quickbooks: Custom reports and graphs; Quickbooks: Sales tax and inventory; and Quickbooks: Audit trails, theft prevention and advanced bookkeeping entries.

BOOKKEEPING BASICS (6HRS)

\$125

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You'll also review how to reconcile your bank account

and create financial statements (profit and loss, owner's equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. Class meets at University Center at Everett Station. (Pat Coughlin)

8812-A893 1/24 Sa 9am-4pm EUC 212

FINANCIAL STATEMENT (5HRS) (5 CEUs)

\$150

Everett Community College and the Northwest Women's Business Center (NWWBC) have partnered to bring this workshop to the community. Topics include basic accounting; chart of accounts; bookkeeping and computerized systems; IRS record retention; bank account reconciliation; financial statements; cash flow projections; using financial ratios; and financing your business. Members of the NWWBC and Chamber members receive a discount of \$25. Registration is required three days in advance. Those who do not pre-register in advance will pay an additional \$25. (Staff)

9023-A893 3/2-3/9 M 8:30am-11am ATC 241



BUSINESS FOCUS

See the Personal Interest section for eBay Selling.

THRIVING IN TOUGH TIMES:

Proven marketing strategies for a down economy (9HRS)

\$189

Develop a strategic path for marketing success using a proven eight-step system to differentiate your business in a way that generates more sales revenue. You will finish the class with a completed marketing plan. If you are committed to growing your business, this is a smart investment that will deliver positive returns. Fee includes a workbook (\$20 value). Instructor Andrew Ballard has been teaching small business owners how to launch and grow their business for over 25 years. Class meets at University Center at Everett Station. (Andrew Ballard)

9898 2/12-2/26 Th 6-9pm EUC 212

MARKETING ON A DIME (2.5HRS)



\$69

If you think marketing is expensive, think again! Discover how to gain exposure for your product or service without the expense. Marketing can be fun, low-cost, and can effectively communicate your value to customers. We'll explore powerful marketing techniques that will turn your prospects into buyers. Successful marketing comes from creativity, not from a big budget. (Natasha Jaksich)

9128-A893 2/26 Th 6pm-8:30pm ATC 112

SEVEN SECRETS TO CREATING EFFECTIVE PUBLIC SPEAKING PRESENTATIONS (2HRS)

\$39

When you speak, do your listeners remember you or anything you said? Today, not only does the speaker have to be dynamic, but the presentation needs to be enhanced with visuals and activities directly related to the information. In this fun and informative workshop, you will discover how to overcome your fear of public speaking, effectively prepare for the presentation, make a powerful first impression, analyze and engage the audience, use multimedia tools such as PowerPoint or Camtasia, deliver unforgettable anecdotes and humor, and deal with difficult people effortlessly. Join us and discover how simple it is to create unforgettable presentations. (LeeAnne Krusemark/Ronald Scott)

8991-A893 2/2 M 12pm-2pm ATC 104

PAYROLL PROCESSING: Get organized! (2.5HRS)

\$49

Payroll professionals have very challenging and stressful careers. The "buck" stops at the payroll department and that buck will need to be processed accurately. Discover simple but effective techniques used to organize your payroll process from start to finish. There are varied ways to use pre-process audits to insure all data is entered for a particular payroll cycle. Explore various methods to verifying data with post process audits, report writing tools and reconciliations to produce checks and balances throughout a payroll cycle to keep on top of deadlines and reduce the potential of errors. Familiarity with payroll processing is not required. (Handouts provided). (Brenda Moe CPP)

9060-A893 2/5 Th 6:30pm-9pm BAK 109

9061-A893 3/10 T 6:30pm-9pm BAK 109

HOW TO CASH IN WITH A SUCCESSFUL HOME-BASED BUSINESS (2HRS)

\$39

Are you tired of working for someone else? Do you need to make a little more spending money? Turn your talents and hobbies into profits with a home-based business. If you want your new business to succeed, this step-by-step workshop is a must! Learn in a few hours the lessons other entrepreneurs

took years to discover. Topics will include more than 100 home business ideas, ways to market your product or service, the mandatory legal documentation, and business tax deductions. This workshop has been offered from Maine to Hawaii, and the inspiration it offers has been compared to Oprah! Enroll now - this workshop is only offered once a year. You will need to purchase two required texts from the instructor for \$10 (\$5 each). (LeeAnne Krusemark)

9106-A893 2/2 M 5pm-7pm ATC 112

HOW TO MAKE MONEY WITH A HOME-BASED WORD PROCESSING BUSINESS (1HRS) \$25

If you can type, you can make money at home using your word processor or computer. There is great demand for your services, so why not have the freedom to be your own boss, set your own hours, and have the opportunity to make some extra cash? You will discover the secrets to profits in the word processing business, including how and where to find clients, 50 ways to advertise your services, effective choices for home office equipment, 100 ways to make money with a computer, and free national networking information. Enroll now - this workshop is only offered once a year. You will need to purchase two required texts from the instructor for \$10 (\$5 each). Prerequisite: How to CASH In with a Successful Home-based Business (offered earlier in the evening on the same date). (LeeAnne Krusemark)

9107-A893 2/2-2/9 M 7pm-8pm ATC 112

MATH FOR BUSINESS AND SPREADSHEETS (3HRS) \$65

Every company needs people who can work with numbers. While one business is weighing the pros and cons of a price increase, another may be comparing bids for an office renovation or deciding if it can afford to hire additional staff. How can any business decide what's best? It all comes down to complete, accurate information. This course is designed to review and strengthen your grasp of practical math concepts used in business settings. We'll begin by working with decimals and percentages, which are used every day to calculate markups, discounts, taxes, pay increases, bonuses, and much more. Next, we'll review the mathematical Order of Operations, basic algebra, series, and the use of logical tests. Because spreadsheets are used extensively in business, we'll show how these key math concepts can help develop that highly valued computer skill. Bring a notepad, pen or pencil, and handheld calculator. (Keith Fowler)

9905-A893 2/11 W 6pm-9pm LKH TBA

9906-A893 2/25 W 6pm-9pm ATC 112

SMALL BUSINESS STARTUP ESSENTIALS

Everett Community College and the Northwest Women's Business Center (NWWBC) have partnered to bring this series of workshops to the community. These workshops are designed to guide you in writing a business plan and provide you with the essentials to run a successful small business. Additionally, the NWWBC provides small business counseling.

You may enroll in one of two ways: individually for \$100 per workshop or \$450 for the entire 5-week series for a savings of \$50! Members of the NWWBC or Chamber members receive an additional \$50 discount for enrolling in the series. Continuing Education Units (CEUs) are available. Please make your request at the time of registration.

SMALL BUSINESS SUCCESS SERIES (12.5HRS) (1.3 CEUs) \$450

Includes all five workshops listed below. (Giselle Saguid)

9012-A893 1/21-2/18 W 3pm-5:30pm ATC 241

MANAGING THE BUSINESS (2.5HRS) (.25 CEUs) \$100

We will explore traits of an entrepreneur, time management, and goal setting. (Giselle Saguid)

9017-A893 1/21 W 3pm-5:30pm ATC 241

MARKETING: Research and strategic planning (2.5HRS) (.25 CEUs) \$100

We will explore competition, target market, and advertising strategy. (Giselle Saguid)

9018-A893 1/28 W 3pm-5:30pm ATC 241

GOVERNMENT REGULATIONS (2.5HRS) (.25 CEUs) \$100

We will explore the legal structures, licensing, and laws that affect your business. (Giselle Saguid)

9019 2/4 W 3pm-5:30pm ATC 241

FINANCE AND ACCOUNTING (2.5HRS) (.25 CEUs) \$100

We will explore basic accounting, IRS record keeping requirements, financial statements, and methods for financing your business. (Giselle Saguid)

9020-A893 2/11 W 3pm-5:30pm ATC 241

PERSONNEL: HR management basics (2.5HRS) (.25 CEUs) \$100

We will explore employee rights including OSHA and L & I; establishing company policies, and developing an employee handbook. (Giselle Saguid)

9021-A893 2/18 W 3pm-5:30pm ATC 241

SMALL BUSINESS - ONLINE

You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, possess intermediate PC skills, and have an email account to participate in these courses. Please provide your email with registration.

SUCCEED IN YOUR SMALL BUSINESS AND MANIFEST YOUR DESTINY -ONLINE (10HRS) \$75

If you want your business to be prosperous, but also provide an avenue to actualize yourself, this is the class for you! You will set a clear vision; outline a workable business plan; create your marketing strategy; network with other business owners and problem-solve; and fulfill yourself while doing it all! This is the prefect class for holistic practitioners as well as other small business owners who have a vision and want to make a difference! Required textbook can be purchased online or at your local bookstore. (Krysta Gison, The Entrepreneur's Toolbox, Publisher: Lulu.com, ISBN 9781430323822. You will have six weeks to complete the course. (Krysta Gibson)

9027-A893 1/12-2/20 ARRANGED 9:30am-4:30pm

'GET ORGANIZED' FOR THE SELF-EMPLOYED - ONLINE (10HRS) \$49

There is no greater joy than the liberation of working for yourself! Whether you work five hours a week or 50, at home or in an office, it's vital to have a strong sense of organization to run your business professionally and efficiently. This online, self-paced class will give you the tools to develop a personalized, flexible system to keep your business running smoothly. You'll discover how to have time for your priorities, coordinate activities, finish projects, track expenses and tax deductions, retain information, and be ready for seasonal events. You may start this class anytime during the current term. (Beverly Schulz)

9108-A893 1/5-3/16 ARRANGED

BUY A BUSINESS WITH NOTHING DOWN - ONLINE (24HRS) \$69

Tired of someone else calling the shots and limiting your earnings? How much richer would your life be if you owned your own business? Isn't it time you found out? In this online class, you will explore how to find a flexible seller, do a financial analysis, package loans, and manage cash flow. You will also discover 56 ways to leverage the purchase price, proven negotiating techniques, and the eight important sources of cash. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9110-A893 1/20-3/5 ARRANGED

HOW TO START A HOME-BASED BUSINESS - ONLINE (24HRS) \$69

Tired of working for someone else? Stop dreaming and start doing! This online class provides step-by-step techniques and strategies for quickly getting your business up and running. Topics include conducting market research, incorporating, licensing, filings, naming your business, becoming an independent contractor, setting prices, promoting your business, using bank accounts and credit cards, establishing IRS and home office deductions, buying a franchise, and finding small business resources including start-up capital. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9111-A893 1/20-3/5 ARRANGED

HOW TO START AN INTERNET BUSINESS - ONLINE (24HRS) \$69

Would you like to launch an Internet business? How much richer would your life be if you operated your own business? Join us for this online step-by-step class that includes 'how-to' mentoring. Topics include identifying web businesses that do well, conducting market research on your idea, adding shopping carts and secure shopping for free, getting your web site online, creating strategies for getting others to pay you for advertising, bringing traffic to your site, and winning the search engine game. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a MAC, and possess intermediate PC skills. (Gary Fugere)

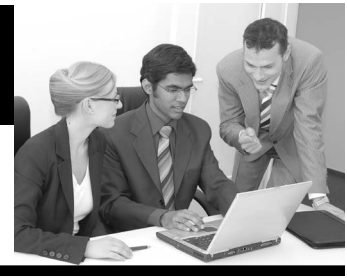
9113-A893 1/20-3/5 ARRANGED

HURRY!
Classes fill quickly.

Call 425-267-0150
to register now!

Technology Focus

EvCC's Continuing Education offers computer applications workshops and programs with a variety of options to match your skill level and schedule. **LOCATION OF TECHNOLOGY CLASSES:** Most computer classes are held at the Applied Technology Training Center (ATC), located at 2333 Seaway Boulevard in south Everett (see map on the back of this schedule). However a few are held at Lake Stevens High School (marked as LKH) and University Center at Everett Station (market EUC).



COMPUTER INFORMATION SESSION: Making the right choices (2HRS) **\$FREE**

Are you new to computers? Planning to purchase one? Wondering what workshops you should enroll in? Attend this free seminar and receive easy to understand help in selecting the best computer workshops to fit your skill level. Use this great opportunity to ask questions to gain the knowledge that will help you get started. Registration is not required. (Cindy Kling)

8860-A893 1/5 M 6pm-8pm ATC 113

COMPUTER INTRODUCTORY WORKSHOPS

See the Personal Interest section for **BLOGGING**: Share your thoughts, talents, and interests and **YOUTUBE**: Share your videos.

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system.

QUICK KEYBOARDING (4HRS) **\$139**

Do you have difficulty using your computer and "hunt and peck" the characters because your fingers just don't know where the correct keys are? Whether for personal use or in your career correct keyboarding skills are a necessity. Discover to type the alphabet by touch (without looking at the keyboard) in just four short hours. You'll be delighted once you acquire correct keyboarding techniques including proper posture and wrist placement for a lifetime of healthy keyboarding! No prior computer knowledge or experience necessary. Typing book, colored chart, and software included (\$45 value). (Christina Kelley)

8760-A893 1/6-1/8 TTh 6pm-8pm ATC 113
8818-A893 2/24-2/26 TTh 6pm-8pm ATC 113

WELCOME TO COMPUTERS: Using WINDOWS XP (12HRS) **\$199**

Are you intimidated by personal computers? If you have limited or no computer experience then this class is for you. This newly expanded class develops your computer skills with hands-on practice beginning with the basics and essential computer concepts. You will become familiar with terminology and techniques, while exploring the wonders of the Web and E-mail. Comfortably progress through the essentials while you gain skills including opening programs, creating documents, saving your work and file management. Whether for home or business use, fundamental knowledge is essential for computer proficiency. This foundational workshop will introduce users to common software applications and discuss the various versions of the Microsoft Windows Operating System. The importance of Windows clipboard will also be demonstrated as you discover how to cut, copy and paste text within a document. This class uses Windows XP, but is also appropriate for Windows Vista, 2000, ME, and 98. No prior computer knowledge or experience necessary. Prerequisite: keyboarding skills. Textbook included (\$27 value). (Christina Kelley)

8774-A893 1/20-1/29 TTh 6pm-9pm LKH 108
8772-A893 1/31-2/7 Sa 9am-4pm ATC 113

WELCOME TO OFFICE 2007- New features (4HRS) **\$89**

Whether you are new to Office 2007 or planning to upgrade from previous versions, this class is for you. Microsoft has completely redesigned the look and functionality of their Office Suite. Explore common features found in Word, Excel, and PowerPoint 2007. This workshop will introduce students to the Office button, The Ribbon, Contextual Tabs, the Mini Toolbar, Live Preview, SmartArt and the Quick Access Toolbar. We'll also discuss the benefits of the new Open XML file format, the enhanced graphic capabilities along with many tips and tricks. Textbook included (\$17 value). Prerequisites: Welcome to Computers: Using WINDOWS XP or equivalent experience. (Lanah Boeck)

8778-A893 1/24 Sa 9am-1pm ATC 113



COMPUTER SOFTWARE WORKSHOPS

In order to apply your new skills after a workshop is completed, you will need to have access to a computer with the appropriate software applications. All computer software workshops use the Windows XP operating system and Microsoft Office 2007 suite.

WORD

WORD 2007 LEVEL I: Word processing basics (6HRS) **\$125**

This course is for those new to word processing and want to explore the fundamentals of Microsoft Word. Receive vital training in the basics of creating, formatting, and saving documents. Additional topics include cut, copy, and paste; font and paragraph formatting; indents; margins; and print options. Discover the organizational power of tabs and tables, and add impact by incorporating clip art. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Textbook included (\$20 value). (Christina Kelley)

8782-A893 1/31 Sa 9am-4pm ATC 221
8784-A893 2/3-2/5 TTh 6pm-9pm LKH 108

WORD 2007 LEVEL II: Beyond Word basics (6HRS) **\$125**

Do you possess basic word processing skills and want to know more about the power tips and tricks of Microsoft Word? In this course, desktop publishing and graphics skills will be developed using the Drawing toolbar, WordArt, and text boxes. Discover how to create stunning newsletters by using sections and multiple columns. Become familiar with the intermediate and advanced features of styles, headers/footers, page numbers, and templates. Textbook included (\$20 value). Prerequisites: Prerequisite: Word 2007 Level I or equivalent. (Lanah Boeck)

8786-A893 2/21 Sa 6pm-9pm ATC 113

WORD 2007: Merging Word documents (Mail Merge) (3HRS) **\$55**

Mail merge is a powerful and useful tool of MS Word. To explore its capabilities we'll take a standard Word document and combine it with a file that contains information for many individuals or items. Then create customized versions of that document for a variety of uses. In class we'll set up and perform a mail merge to create a customized letter, list, and labels. If you'd like, bring your own address book to class and make a data source you will use over and over again. Prerequisite: Word I or equivalent. Handouts included. (Cindy Kling)

8773-A893 3/17 T 6pm-9pm ATC 113

EXCEL

See the Business Success section for Math for Business and Spreadsheets.

EXCEL 2007 LEVEL I: Spreadsheet basics (6HRS) **\$125**

This class presents the basic concepts of spreadsheets with hands-on practice using Microsoft Excel. You will create worksheets by entering text and numbers, and then edit, save, and close the workbooks. Work with columns and rows by resizing, inserting, deleting, and using fill colors and borders. Move, copy, and automate content using cut/copy/paste, autofill techniques, and customized sheet tabs. Discover the computing strength of Excel by working with formulas and functions, and present your spreadsheet results with dynamic visual impact using Excel charts. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Math for Business and Spreadsheets is highly recommended. Textbook included (\$20 value). (#8788 Christina Kelley; #8794 Mike Aldrich)

8788-A893 2/17-2/19 TTh 6pm-9pm LKH 108
8794-A893 2/28 Sa 9am-4pm ATC 113

EXCEL 2007 LEVEL II: Beyond Excel basics (6HRS) \$125

You possess the basic skills of Excel and now want to produce advanced spreadsheets. Explore how to manage large workbooks by sorting columns, using headers and footers, applying advanced filters and freezing panes. Add interest to your worksheets by inserting, positioning, sizing and formatting graphics. Discover how to use multiple worksheets and link formulas. This class will also introduce you to useful functions such as PMT. Explore the basics of creating a Pivot table and a Pivot chart. Discover Excel's powerful list and database capabilities including sorting, filtering, and querying. Textbook included (\$20 value). Prerequisites: Prerequisite: Excel 2007 Level I or equivalent. Math for Business and Spreadsheets is highly recommended. (#8796 Cindy Kling; #8798 Christina Kelley)

8798-A893	3/3-3/5	TTh	6pm-9pm	LKH 108
8796-A893	3/10-3/12	TTh	6pm-9pm	ATC 113

EXCEL 2007 LEVEL III: Advanced features of Excel (6HRS) \$125

Apply what you have learned in Excel I and II while exploring Excel's advanced features. Build a lookup function (VLOOKUP) and discover how to use Excel's auditing tools. Create and run a macro to automate routine tasks. Work with grouped worksheets, data validation, and conditional formatting. Develop a 3-D cell reference formula and a logical IF function. You'll also explore collaborating on a project using comments, the paste special command, hyperlinks, importing data from other sources in Excel, and sharing and merging workbooks. Prerequisite: Excel I and II or equivalent. Math for Business and Spreadsheets is highly recommended. Textbook included (\$20 value). This is a Spring quarter class. (Cindy Kling)

8799-A894	3/21	Sa	9am-4pm	ATC 113
-----------	------	----	---------	---------

EXCEL 2007: Excel formulas and functions made easy (3HRS) \$55

Want to use the built-in functions of Excel to easily perform complex calculations? Or run a web query to include real time information in your spreadsheet? To explore these capabilities and more, we'll develop a workbook that explores multiple budgeting options for an imaginary Australian vacation, an accounts payable worksheet, and payments on a loan. Topics will include using functions AutoSum, Pmt, Max, Min, Avg and If; including dates in calculations; using absolute and relative cell references for formulas and functions; and running Web queries to retrieve external data. Prerequisite: Bare Essentials or equivalent. Handouts included. This is a Spring quarter class. (Cindy Kling)

8775-A894	3/24	T	6pm-9pm	ATC 113
-----------	------	---	---------	---------

EXCEL 2007: Using Excel as a database (3HRS) \$55

Discover Excel's powerful list and database capabilities. Explore how to organize and manage worksheet information so you can quickly find data for projects, reports, and charts. We will create a database for a "business" and then summarize the information stored there in an Excel chart. Topics include creating, adding and deleting records; using AutoFilter; creating custom and advanced filters; using data validation for list entries; and creating a chart. Prerequisite: Excel I or equivalent. Math for Business and Spreadsheets is highly recommended. Handouts included. This is a Spring quarter class. (Cindy Kling)

8777-A894	3/31	T	6pm-9pm	ATC 113
-----------	------	---	---------	---------

ACCESS

ACCESS 2007 LEVEL I: The basics (6HRS) \$125

This course is for those who want to explore the fundamentals of Microsoft Access and practice general database design. Discover how to make a table and enter data using various methods, including wizards and forms. Create simple and advanced queries to filter results by using specific criteria. Explore techniques to organize, sort, and extract relevant information. Present organized results attractively by using reports. Additionally, discover how to use relationships between tables to effectively synchronize the records, insuring clarity and data integrity. Prerequisite: Welcome to Computers: Using Windows XP or equivalent experience, and good working knowledge of Word and Excel highly recommended. Textbook included (\$20 value). (#8800 Mike Aldrich; #8803 Christina Kelley)

8800-A893	3/7	Sa	9am-4pm	ATC 113
8803-A893	3/17-3/19	TTh	6pm-9pm	LKH 108

ACCESS 2007 LEVEL II: Beyond the basics (7HRS) \$135

Once basic Access skills are in hand, it's time to learn more advanced tools. In this course you will customize forms in design view using multiple tables. Work with controls; inserting pictures; inserting and formatting labels, and using a combo box. Add finishing touches, such as lines, shapes, and alignment tools. Explore subforms and how to use calculated controls. Customize effective results and discover how to use switchboards and macros. We will also explore the importance of practice program integration as you import a worksheet from Excel and create a mail merge document in Word. Prerequisite: Access 2007 Level I or equivalent. Textbook included (\$20 value). Class 8802-A894 is a Spring quarter class. (#8802-A893 Cindy Kling; #8802-A894 Christina Kelley)

8802-A893	12/13	Sa	9am-5pm	ATC 113
8802-A894	3/21	Sa	9am-5pm	ATC 221

POWERPOINT

POWERPOINT 2007: The PowerPoint advantage (6HRS) \$125

PowerPoint is an impressive presentation tool for work and at home. Create high-quality, attention-grabbing presentations on a PC or a laptop. Whether to keep a business meeting on track, promote a product to a client, or creatively present your vacation photos, this program is essential for professional-looking and cost-effective results. Create handouts, meeting notes, and overhead films. Design creative notices, brochures, and presentations by using a versatile combination of graphics and text. Create graphs to illustrate trends, profits, and losses. Generate your own slide show and discover shortcuts to speed up your work. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Textbook included (\$20 value). (Siri Cummins)

8804-A893	3/7	Sa	9am-4pm	ATC 221
-----------	-----	----	---------	---------

DESKTOP PUBLISHING AND GRAPHICS

DIGITAL PHOTOS I: Cleaning up your image (6HRS) \$125


This workshop is designed to reveal the mysteries of Photoshop as you discover how to obtain and manipulate a photographic image on a computer. Whether using a scanner, digital camera, or a Photo CD, rarely is a digital photo "just right." Enhance the company newsletter, advertisement, slideshow, or web page by learning to brighten, correct color, adjust the contrast, remove unwanted portions, and much more. You will discover when and how to use different image formats and resolutions. The Photoshop skills gained in this class will apply to other photo software as well. Prerequisite: Previous computer and mouse experience. Handouts included; practice photos are available on the Internet. (Van Aguirre)

8808-A893	2/21	Sa	9am-4pm	ATC 221
-----------	------	----	---------	---------

DIGITAL PHOTOS II: Photoshop "WOW" techniques (6HRS) \$125

This class uncovers many of the remarkable tools and techniques that are available in Photoshop. We will cover in-depth selection procedures and tools including marquee, elliptical, freehand, polygonal, and magnetic lassos; magic wand; extract; and advanced combination methods. Controlling the tonal range and color casts of an image is practiced using RGB levels, greyscale, dodging, sponging, channel mixer, and duotones. Discover how to replace picture elements, plus embellish and correct specific aspects of an image by hands-on experience with Photoshop layers. "Bend" things around corners, transform and "nudge" objects into position. Prerequisite: Digital Photos I: Cleaning up your image. (Van Aguirre)

8810-A893	12/13	Sa	9am-4pm	ATC 221
8813-A893	3/14	Sa	9am-4pm	ATC 221

INTRODUCTION TO INDESIGN CS3 (16HRS)  \$165

Adobe InDesign has become the desktop publishing application of choice by many professional graphic designers and production professionals. Featuring sophisticated layouts tools, automation features, and the ability to closely integrate print, online, and interactive layouts into a single file, InDesign can have a very steep learning curve. This course will lay out a clear path to the new InDesign user, with focused learning tasks designed specifically to get you working in Adobe's premier page layout application quickly. You will finish this 8 week course with a completed project in your portfolio. (James Kramer)

8847-A893	1/17-3/7	Sa	9am-11am	WHI 252
-----------	----------	----	----------	---------

INTRODUCTION TO ILLUSTRATOR CS3 (16HRS)  \$165

Adobe Illustrator continues to be the industry standard application in executing vector and raster illustrations. Featuring sophisticated layouts tools, automation features, and the ability to closely integrate print, online, and interactive layouts into a single file, Illustrator can have a very steep learning curve. This course will lay out a clear path to the new Illustrator user, with focused learning tasks designed specifically to get you working in Adobe's premier illustration application quickly. You will finish this 8 week course with a completed project in your portfolio. (James Kramer)

8846-A893	1/17-3/7	Sa	12pm-2pm	WHI 252
-----------	----------	----	----------	---------

PUBLISHER 2007: One-of-kind homemade greeting cards and invitations (3HRS) \$55

Do you have trouble finding the perfect card for birthdays, holidays, or special events? Are you looking for the right invitations but you just can't find what you need? If so, you will enjoy saving money as you plan, design, and create beautiful customized cards and invitations. We'll use MS Publisher to create personalized text, custom colors, brilliant pictures, and suggested verses that say exactly what you want. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Handouts included. (Siri Cummins)

8766-A893	2/7	Sa	9am-12pm	ATC 221
-----------	-----	----	----------	---------

PUBLISHER 2007: 101 hidden secrets to designing newsletters**(3HRS) \$55**

Newsletters are very powerful marketing tools - one of the best ways to communicate news and information, and give you a competitive edge. Do you know how to prepare your newsletter for mailing? How about incorporating calendars, order forms, and the latest designs? Join us as we unveil the secrets to attention-grabbing and informative newsletters with Publisher. Prerequisite: Word I or equivalent. Handouts included. (Siri Cummins)

8771-A893 2/7 Sa 1pm-4pm ATC 221

PUBLISHER 2007: Promoting events with flyers and brochures**(3HRS) \$55**

Desktop publishing is not just for advertising professionals, it's easy enough for the whole family! Explore how to create flyers and tri-fold brochures to promote your business or special event. This workshop will show you how simple and fun it is to use MS Publisher. Topics will include how to replace existing text; inserting and resizing Clip Art; copying and moving an image; and adding BorderArt and Word Art. Prerequisite: Welcome to Computers: Using Windows XP or equivalent. Handouts included. (Cindy Kling)

8769-A893 2/10 T 6pm-9pm ATC 221

QUICKBOOKS**BOOKKEEPING BASICS****(6HRS) \$125**

Whether for personal or business reasons, bookkeeping is a necessary part of life. This course is designed as an overview of key concepts, bookkeeping practices, and terminology that will help you better utilize bookkeeping software (i.e. QuickBooks, Peachtree, and others). It is not meant to teach you how to become a bookkeeper. Topics include the accounting cycle, starting with an introduction of basic accounting terms and record keeping rules. You will be introduced to double-entry accounting (debits and credits); cash versus accrual accounting; chart of accounts and ledgers; and accounts receivable and accounts payable accounting. You'll also review how to reconcile your bank account and create financial statements (profit and loss, owner's equity, and balance sheet). Handouts included. Bring notepad, hand-held calculator, and a sack lunch for the one-hour break, or drive to local restaurants. Class meets at University Center at Everett Station. (Pat Coughlin)

8812-A893 1/24 Sa 9am-4pm EUC 212

QUICKBOOKS PRO 2008 FUNDAMENTALS**(6HRS) \$145**

Get your company books open and ready for business! This workshop is filled with tips and tricks on using various versions of QuickBooks efficiently. Discover how to tailor your company preferences, walk through setting up items and services, and customize your Chart of Accounts. Manage customer and vendor lists while gaining hands-on experience with several transactions from invoices to deposits. Reconcile and balance your bank and credit card statements and explore basic reports and financial statements. Prerequisites: Basic MS Windows knowledge. Bookkeeping Basics class is not required but highly recommended. Textbook included (\$20 value). Class meets at University Center at Everett Station. (Keith Fowler)

8814-A893 2/21 Sa 9am-4pm EUC 215

QUICKBOOKS: Custom templates and mailings**(3HRS) \$65**

Move your business beyond the basic QuickBooks Invoice, Sales Receipt, Statements, and Estimates. You will create custom forms by using the Custom Template dialog box and the Layout Organizer. Activate custom fields and use those fields in forms and reports. Discover how to access customer lists, export lists to MS Excel and create labels. Explore the QuickBooks Letter Wizard to create custom mailings for your advertisement and communications needs. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). Class meets at University Center at Everett Station. (Keith Fowler)

8828-A893 3/14 Sa 9am-12pm EUC 215

QUICKBOOKS: Payroll**(3HRS) \$65**

Discover how to perform necessary payroll functions using Manual, Basic and Enhanced payroll features and decide for yourself, which is more suited for your company. Additional topics for this workshop will include: Washington State payroll laws and requirements, employee time tracking, setting up company and employee paid benefits, billing customers for time, setting up employees, paying employees, tracking tax liabilities, paying payroll taxes, and printing necessary forms and reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. (Handout included). Class meets at University Center at Everett Station. (Keith Fowler)

8831-A893 3/14 Sa 1pm-4pm EUC 215

QUICKBOOKS: Custom reports and graphs**(2HRS) \$55**

Creating the right report can be a difficult and daunting task. Every business has specific needs when it comes to accessing and displaying their data. This module will cover a range from report basics to advance customization. Explore how to run preset reports, modify reports, and export and print reports. Discover how to graphically display your data using graphs and memorize reports for later viewing. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. This is a Spring quarter class. (Handout included). Class meets at University Center at Everett Station. (Keith Fowler)

8832-A894 3/28 Sa 8am-10am EUC 215

QUICKBOOKS: Sales tax and inventory**(2HRS) \$55**

This workshop will cover what you need to know regarding sales tax and inventory using QuickBooks. Discover how easy it is to set up tax items, combine tax items, and track and pay sales tax. We'll also explore how to set up tax rates and payment agencies, and access various related reports. Small businesses that work with a limited inventory will benefit from the QuickBooks Inventory feature. Discover how to set up inventory items, adjust inventory, set-up reorder points, and access various inventory reports. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. This is a Spring quarter class. (Handout included). Class meets at University Center at Everett Station. (Keith Fowler)

8833-A894 3/28 Sa 10am-1pm EUC 215

QUICKBOOKS:**Audit trails, theft prevention and advanced bookkeeping entries****(2HRS) \$55**

The workshop will cover advanced bookkeeping entries such as large purchase transactions, loans, and depreciation. You'll use Quickbooks Pro to make journal entries, adjusting entries, and discuss closing your books. We will also discuss the proper way to handle non-sufficient funds and fix common bookkeeping mistakes. Workshop also includes multi-user accounts, auditing your books, and theft prevention. Prerequisite: Quickbooks Pro Fundamentals or equivalent experience. This is a Spring quarter class. (Handout included). Class meets at University Center at Everett Station. (Keith Fowler)

8839-A894 3/28 Sa 2pm-4pm EUC 215

**Are you receiving
funding from an agency?**

(Boeing, Trade Act, etc.)

**If an employer, agency, or other third-party is paying
your fee, do you need proof of completion?
Please request proof of completion when you register.**

CEUs

(Continuing Education Units)

**Are available for
most workshops**

**Please make your request
when you register**

CATIA

CATIA Version 5 (V5) is Dassault Systemes' computer aided drafting and computer-aided manufacturing (CAD/CAM) software solution that allows you to define and make the tools needed to manufacture your products. CATIA is predominately used by design, tooling, and manufacturing engineers; commercial and consumer designers; and users of other CAD/CAM software programs. CATIA enables users to tailor product development according to their industry-specific requirements. With CATIA, users simulate the entire range of industrial design processes from marketing and initial concept to product design, analysis, assembly, and maintenance. This software is the standard in the aircraft industry and widely used in the automotive industry across the U.S.

Training Designed for a Variety of Users: These courses are ideal for manufacturing engineers, commercial or consumer designers, and others familiar with 3D construction from 2D instructions (carpenters, mechanics, electricians) interested in switching to CATIA. This includes current users of CATIA V5, those using CATIA V4 who will be upgrading to V5, and other CAD/CAM users who are new to the CATIA software program.

Those new to CATIA V5 and wish to become designers should consider taking all five of the following introduction classes:

- Intro to CATIA V5
- Assembly Design Fundamentals
- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integration

Current CATIA V5 users can enhance their skills by taking:

- V5 Surfacing Operations
- Intro to V5 Surfacing
- V5 Drafting Fundamentals
- and/or Assembly Design Advanced

Full class descriptions can be viewed at <http://v5train.com>

Training Options: You can take the classes "On Line – Self Directed" using a web-based simulation of the CATIA software (you don't have to own the CATIA software license). Or you can choose to participate in the "Boot Camp" which is a five-week hybrid class that combines online simulation with instructor-led instruction in a lab setting. Both training models use a simulated CATIA program for all or part of the training. To view and experience a sample of the training methods go to <http://v5train.com/coll/everettcc.htm> Please note that once you register and your username and password are activated, there are no refunds.

Prerequisites and Hardware and Software Requirements: You must have a working knowledge of Windows 98 (or a later version), experience using files and folders, and basic background in CAD (desired although not necessary). You can access the training software on any computer (IBM, MAC or Linux OS) with high speed Internet connection (recommended), a browser with Macromedia Flash plug-in installed, Adobe Reader (7.0.7 or higher), an active email account, and pop-up blockers disabled.

CLASSROOM – INSTRUCTOR LED

HYBRID - CATIA V5 BOOT CAMP (4.5 CEUs)

\$3,500

Obtain the fundamentals of CATIA V5 in five weeks in the "hybrid" training method that combines instructor-led sessions with web-based training. Once a week you will meet at the ATTC lab in South Everett using live CATIA V5 software. After each classroom session you'll have one week to reinforce skills using the online simulation training unit via the Internet (no CATIA license required).

Boot Camp includes the first five classes recommended for those new to CATIA:

- Intro to CATIA V5
- Assembly Design Fundamentals
- Sketcher and Auto-Constraints
- Part Design Fundamentals
- Part and Product Integrations

8761-A893	1/14 - 2/11	Online		
	1/14 - 2/11	W	5-10 pm	ATC 113
8822-A893	2/23 - 3/23	Online		
	2/23 - 3/23	M	5-10 pm	ATC 113

ONLINE – SELF DIRECTED

Study CATIA online at your own pace in the comfort of your home or work setting. The curriculum is web-based and includes video demonstrations and interactive lab exercises using the CATIA simulation program. You can enroll in and start a class at any time plus you have access to the web-based class materials for 21 days from the date of activation. If you are new to CATIA you may wish to enroll in the "Online Package" which include the first five classes, for a saving of \$200!

CATIA V5 ONLINE "PACKAGE" (4.0 CEUs)

\$1725

Includes Intro to CATIA V5; Assembly Design Fundamentals, Sketcher and Auto-Constraints, Part Design Fundamentals, and Part and Product Integration.

9118 Online

INTRO TO CATIA (.8 CEUs)

\$400

9080-A893 Online

ASSEMBLY DESIGN FUNDAMENTALS (.8 CEUs)

\$400

9081-A893 Online

SKETCHER AND AUTO-CONSTRAINTS (.8 CEUs)

\$400

9082-A893 Online

PART DESIGN FUNDAMENTALS (.8 CEUs)

\$400

9083-A893 Online

PART AND PRODUCT INTEGRATION (.8 CEUs)

\$400

9084-A893 Online

DRAFTING FUNDAMENTALS (.8 CEUs)

\$400

9085-A893 Online

INTRODUCTION TO SURFACING (.8 CEUs)

\$400

9086-A893 Online

SURFACING OPERATIONS (.8 CEUs)

\$400

9087-A893 Online

ASSEMBLY DESIGN ADVANCED (.8 CEUs)

\$400

9089-A893 Online

FUNCTIONAL TOLERANCING AND ANNOTATION (.8 CEUs)

\$400

9090-A893 Online

WIREFRAME FUNDAMENTALS (.8 CEUs)

\$400

9091-A893 Online



GEOGRAPHIC INFORMATION SYSTEMS

GEOGRAPHIC INFORMATION SYSTEMS - GIS 201 (50HRS) (5 credits)

\$490

This workshop will bring the power of spatial analysis to your business, organization, or community, as well as personal research or interests. Topics include producing professional quality charts, tables, and maps; complex data analysis in a workstation and group environment; using the principles of GIS design, implementation and operation; and the study of the collection, analysis, display, and archiving of spatially referenced data. You will also use ESRI's ArcGIS 9.0 software, the world's leading GIS software, through a series of easy-to-follow tutorials that are supported in an online environment. This is a hybrid class; a portion of the work is done online. You must have reliable internet access or you may use the EvCC open student computer lab. Class meets twice per week on campus. This course is a self-support, non-tuition class; class cost is \$490 which includes \$36.90 lab fee and \$12.50 online fee; a technology fee may also apply. Class begins on 1/5/09 and ends on 3/16/09. Payment is due at time of registration. Last day to register is 12/24/08. Last day for 100% refund is 1/09/09. There is no 50% refund option. You cannot use the mail-in registration form to enroll in this class. You can enroll online or in the Enrollment Services office located in the Jackson Center. (Kerry Lyste)

9682-A893 1/5-3/16 MW 12:15pm-2:15pm SHK 223

INTERNSHIP IN GEOGRAPHIC INFORMATION SYSTEMS GIS 250 (1-5 credits)

\$78

Supervised work experience; may be with a qualified employer or in a project with a public or private agency. Students must have completed most of the required coursework and receive instructor permission. It is the student's responsibility to obtain the internship. Performance will be evaluated by the college instructor and the internship supervisor. This course is a self-support, non-tuition class; class cost is \$78 per credit; an additional technology fee may also apply. Payment is due at time of registration. Last day for 100% refund is 4 days after student's original registration. There is no 50% refund option. You cannot use the mail-in registration form to enroll in this class. Prerequisites: Instructor permission required. Prerequisites: Instructor permission required. (Kerry Lyste)

9681-A893

ARRANGED

OFF SITE

TOURISM AND HOSPITALITY

SUPERHOST: Customer service fundamentals (8HRS)

\$99

Gain the skills and techniques to provide exceptional customer service. The objectives of the SuperHost fundamentals workshop are to provide participants with an understanding of the importance of excellent customer service skills; to help participants make their communication with customers more effective and efficient; to help participants demonstrate their attentiveness to customer needs; and to provide participants with an understanding of the social and economic contribution that a healthy tourism industry makes to their communities. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. Workbook included (\$20 value). (Staff)



8972-A893

1/23

F

8am-5pm

ATC 112

MANUFACTURING

CERTIFIED IN PRODUCTION AND INVENTORY MANAGEMENT

EvCC's Continuing Education Department has collaborated with the Puget Sound Chapter of APICS (Advanced Production, Innovation, and Competitive Success) to offer courses in Certified in Production and Inventory Management (CPIM), an internationally-recognized business and manufacturing logistics certification program. Employees of Fortune 500 companies such as Boeing, IBM, Microsoft, and Hewlett-Packard have benefited from this course series. Using a business-process approach to instruction, the CPIM program integrates five modules in a progression of increasing scope and rigor. Courses include Basics of Supply Chain Management, Master Planning of Resources, Detailed Scheduling and Planning, Execution and Control of Operations, Strategic Management of Resources, and APICS Supply Chain Professional. Courses are held at the APICS office in Bellevue.

For more information visit the APICS-NW web site at www.apics-nw.org. You must register through EvCC Continuing Education to receive Continuing Education Units (CEUs).

COMMUNICATIONS

See the Caregiving section for Great Communication is Simpler Than You Think.

COMMUNICATION FOR SALES AND SERVICE (6HRS)



\$89

When everything else is equal (similar cost, product, and general location), customers do business with the person who listens to them and understands their specific needs. Develop these skills and you'll be way ahead of the pack. Discover how to describe the uniqueness of your product or service in such a way that YOU become their only choice! This class is the perfect combination of communicating with confidence and sincerity while using practical business sense to get more sales and referrals. (Pamela Ziemann)

9029-A893

2/17-2/19

TTh

6pm-9pm

BAK 110

INTRODUCTION TO PARLIAMENTARY PROCEDURE (6HRS) (6 CLK) (.6 CEUs)

\$89

This is an introductory, activity oriented course in parliamentary procedure using Roberts Rules of Order Newly Revised as the parliamentary authority. From assembling a quorum and establishing an agenda, to making motions and setting up committees, you will discover how to manage and participate effectively at a meeting. Topics include purposes and principles of parliamentary procedure; planning and writing a standard meeting agenda, writing minutes; steps and terminology in the progression of motions; responsibilities of the presiding officer (chair); purpose and use of over a dozen motions, including Amend, Lay on the Table, Commit, Point of Order, Adjourn, and Recess; and using a table to determine the precedence and rules of motions and the vote required to adopt them. Class fee includes a 131-page text/workbook and two, six-page brochures. Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Shane Dunbar MEd, Professional Registered Parliamentarian)

9458-A893

3/14

Sa

9am-4pm

WHI 105



REAL ESTATE

ACQUIRING WEALTH THROUGH REAL ESTATE (4HRS)

\$45

More fortunes have been acquired through real estate investing than any other medium - even stocks! You, too, can learn to invest wisely in the real estate market. During this workshop you'll identify the critical financial data required for planning, discover the triple benefits of owning real estate, and discover how to integrate your other assets with real estate. (Hoyt Robey)

9131-A893

1/13-1/20

T

6pm-8pm

MON 101

REAL ESTATE FUNDAMENTALS (60HRS) (6 CEUs)

\$249/\$299

This real estate course satisfies Washington State's pre-license education requirement and helps you prepare to take the Washington State Sales Person Licensing Exam. This course is offered in collaboration with CENTURY 21 North Homes Realty, Inc. The material is presented using either live lecture and discussion (\$299) or CD (\$249). Topics are broken down into module format so you can start your studies at any time during the quarter. The course can be completed in ten weeks, two nights per week. The CD format is at your own pace through home study and is PC Windows-based (not Macintosh compatible). You must complete 60 hours of study and all 20 sessions within 180 days. Fee includes textbook, (\$46.95 value), classroom materials, and access to mock exams. You may purchase an optional study guide (\$15) from the instructor. Classes are held at the Lynnwood location. You may choose when you would like to begin the course. Map and driving directions mailed with registration confirmation. Once you register for this course there is no refund option. (Linda McLaughlin)

9158-A893

ARRANGED

LYNNWOOD

9159-A893

ARRANGED

CD-ROM



HOME AND GARDEN

KITCHEN DESIGN AND REMODELING: From a designer who loves to cook (2.5HRS)

\$25

Thinking about remodeling or designing your dream house? The kitchen is one room you'll use several times each day, and it should be functional as well as beautiful. Come with notepad and questions, and be prepared to talk about cooking, design layout, appliances, counter surfaces, flooring, lighting, and ventilation. Gary's light-hearted approach and anecdotes will stir your imagination and help you turn your dreams into realistic plans. (Gary Hartz)

9133-A893

1/15

Th

6:30pm-9pm

MON 101

INTERIOR DESIGN: An introduction to the basics (12HRS)

\$95

Are you a homeowner planning to upgrade or renovate your living area? A small business owner wanting to redesign your retail or office space? Or considering interior design or architecture as a future profession? Then this course is for you! Through lecture, discussion, and a fun hands-on project you will explore the basics of interior design (using design elements such as form, space, material, color, and lighting). Using design principles, you will develop and implement your design concept in a project of your own choice. You will create a scaled drawing using an architectural scale (or use an existing blue print) and then build a scaled 3-D model using styrofoam. For information on the projects created by previous students, as well as information on the instructor's background, visit his website www.chanadyarchitect.com (click teaching). At the first class session the instructor will provide a materials list for the additional required supplies (approx. \$50 cost). Appropriate for ages 17 to adult. (Gen Chanady, Architect)

9370-A893

2/4-3/11

W

6:30pm-8:30pm

MON 220



CULINARY ARTS

See the Certification and Licensing section for Bartending for the Professional and Bartending and Serving licensing.

EXPLORE THE FUN OF JUICING FOR BEGINNERS (2HRS)



\$49

Explore how to prepare, blend, and juice a variety of delicious fresh fruits and vegetables into tasty and healthful drinks. Fresh juice provides us with minerals, vitamins, essential fatty acids, carbohydrates, and proteins along with increased energy, a glowing complexion, strengthened immune system, stronger bones and a reduced risk of disease. Join us and discover the secret tips for making juicing tastier, faster, cheaper, and cleanup easier. Come ready to sample the many wonderful and delicious drinks we'll make in class and take home easy juicing recipe handouts. \$7 for required materials collected in class. #9024 meets on the main campus at the Nippon Business Institute; #9025 meets at Lake Stevens High School. (Pam Koons)

9024-A893

2/7

Sa

10am-12pm

NBI

9025-A893

2/26

Th

6:30pm-8:30pm

LKH 202

BEGINNING CAKE DECORATING (6HRS)

\$89

Explore the timeless art of cake decorating. This workshop will introduce you to the basic concepts of decorating for your own celebrations. Discover the techniques for splitting and filling a cake and simple borders and flowers. An overview of icings; butter and whipped cream; rolled fondant, poured icings, and basic cake assembly will be provided. This is a hands-on workshop so participants receive plenty of practice using cake decorating equipment and the confidence to produce beautiful and delicious cakes immediately. \$35 payable to the instructor for beginning cake decorating kit. All materials are yours to keep. (Deanne Dodge)

9153-A893	1/10	Sa	9am-3pm	ATC 241
9154-A893	2/14	Sa	9am-3pm	ATC 241
9155-A893	3/7	Sa	9am-3pm	ATC 241

VICTORIAN VALENTINE TEA (2HRS)

\$49

The ceremony of afternoon tea was started in 1840 by Anna, the seventh Duchess of Bedford. Tea progressed from a simple "drink with jam and bread" into a full-blown social event. This class includes the latest in social etiquette with an appreciation of the cultural and historical significance of tea. Discover how to brew a perfect pot of tea, how to finesse the tea time foods, tips for group tea events, and to avoid membership in "the tea drinkers Hall of Shame." You will enjoy a tea etiquette presentation in the Victorian and English traditions and discover the differences between a formal teatime experience and a family tea. Also, see a demonstration of antique and unusual teatime accessories; get practical tips on what to have on hand for your next tea party, as well as where to purchase both antique and modern teatime equipment. Handouts included. (Susan Springer)

9257-A893	1/29	Th	6:30pm-8:30pm	MON 101
-----------	------	----	---------------	---------

TEA TASTING FOR THE TEA ENTHUSIASTS (2HRS)

\$49

Come and sample favorite premium quality tea blends as well as outrageously expensive exotic teas from around the globe - some valued as high as \$160 per pound! Learn how to select, store, and serve a properly brewed cup of tea. Discover the rich history of the tea trade from the origins in China to the British influences of today. Explore the dos and don'ts of the fine art of tea tasting, and how to decaffeinate tea without the use of chemicals. Class includes a formal tasting of several rare and exotic tea types while discussing the pairing of foods with tea and the proper etiquette accompanying the tea ceremony. (Susan Springer)

9258-A893	2/21	Sa	10am-12pm	BAK 103
-----------	------	----	-----------	---------

FINANCIAL MANAGEMENT

RETIREMENT UNLIMITED: Protection strategies to help secure your future (7.5HRS)

\$49

What are the barriers standing between you and a financially secure retirement? This course takes you beyond basic retirement strategies to help you recognize and break through these barriers and more! You'll examine common retirement concerns in America and discover surprising facts about retirement, critical questions to ask yourself about your retirement future, and how to grow your money. We'll also discuss how to protect your assets, especially your 401 (k) plan and what to do if your company downsizes and declares your pension plan bankrupt. This course has been carefully designed to provide current and comprehensive information, without overloading you with unnecessary financial jargon. Come alone or bring your spouse or partner. Price is per couple; both partners must register. (A. Sean Bailey, CFP®)

9034-A893	2/26-3/12	Th	6:30pm-9pm	MON 220
9036-A893	2/28-3/14	Sa	9:30am-12pm	MON 220

RETIREMENT PLANNING FOR TODAY: Strategies for babyboomers (6HRS)

\$49

What do you want to accomplish during your retirement years? Travel? Volunteer or work part-time? Pursue hobbies or follow a forgotten passion? Many of us see ourselves living our retirement years in a much different way than our parents did. To prepare for your retirement, you need a clear idea of your lifestyle goals. In this workshop you will explore your personal values and objectives as you define your long-term retirement goals. Course includes a 235-page workbook with examples and illustrations. This workshop will change your whole approach to planning for a fulfilling and enjoyable retirement. Come alone or bring your spouse or partner. Price is per couple; both partners must register. (Thor McClrath, CFP®, Registered Investment Advisor)

9140-A893	1/24-1/31	Sa	9am-12pm	MON 101
9142-A893	1/27-2/3	T	6:30pm-9:30pm	MON 101

CREATING A DEBT-ELIMINATION PLAN (3HRS)

\$29/\$49

This class teaches you a very unique, yet simple system to get you completely debt-FREE in five to seven years, including your mortgage. Even if your situation seems hopeless, this class could change your life! Discover how to turn every \$1 of debt into \$12 of real wealth. The choice is yours, you can continue to give your hard-earned money to your creditors, or you can keep most of it for yourself! A FREE debt analysis will be provided for each attendee. Bring your debt information

to class along with a calculator and leave with a personalized debt-elimination plan. Although detailed materials are provided, you may purchase an optional Debt Free & Prosperous Living textbook from the instructor. \$29 individual/\$49 couple (spouse or partner); both partners must register. (Ron Howell)

9180-A893	2/12	Th	6pm-9pm	MON 101
-----------	------	----	---------	---------

THE BUILDING BLOCKS OF SUCCESSFUL INVESTING (10HRS) \$45/\$65

In today's financial environment investing can be more difficult than ever. For many, a lack of understanding and the possibility of financial losses keep them from investing. This workshop begins with the very basics of finances: how to make and achieve investment goals, money management tips, and rules every investor should know about. We'll then examine the advantages and disadvantages of many of the investment options available today, from CD's to annuities, stocks, bonds, mutual funds, and retirement plans. If you have ever wanted to learn about the basics of successful investing, then this class is for you. If you wish, a free financial consultation is included. \$45 individual/\$65 couple (spouse or partner); both partners must register. (Karl Duitsman)

9188-A893	1/13-2/10	T	6:30pm-8:30pm	MON 220
-----------	-----------	---	---------------	---------

THE SEVEN SECRETS TO FINANCIAL FREEDOM (2HRS)

\$49

Does your money work for you or do you work for your money? This is a fast-paced workshop taught by LeeAnne Krusemark, a single mom (who had her lights shut off more than once) turned home business entrepreneur, turned home owner, turned publisher, turned real estate investor. This is not a get rich quick scheme, this is a plan of action to help you find the path to financial freedom. Explore how to get out of credit card debt, reduce bad debt, lower your interest rate, raise your credit score, buy a home, pay off your mortgage in half the time, and much more! LeeAnne is now a guest lecturer nationwide and teaches online at more than 1,000 facilities worldwide. A required \$20 materials fee is payable to instructor in class. Bring your dinner, pen, and open mind! (LeeAnne Krusemark)

9364-A893	2/2	M	8pm-10pm	ATC 112
-----------	-----	---	----------	---------

CAREGIVER TRAINING

These courses fulfill the Washington State requirement of ten hours of continuing education for caregivers; however, they are open to anyone.

DEALING WITH GRIEF AND LOSS (10HRS)

\$43

Facing the loss of a loved one and dealing with the associated grief is one of life's most difficult situations. Whether for yourself or for someone else, this workshop will help you identify the stages of the dying process, ways to assist clients with comfort care, resources available in the community, and how cultural diversity affects the dying process. (Terry Miller)

9482-A893	1/13-1/15	TWTh	6pm-9:30pm	BAK 110
-----------	-----------	------	------------	---------

GREAT COMMUNICATION IS SIMPLER THAN YOU THINK (10HRS) \$43

Discover how to speak as well as how to listen. Communication is an everyday occurrence and good communication will enhance your life by decreasing stress, diverting arguments, and saving time. You will explore different modes of communication as well as effective communication, listening, and conflict management skills. (Terry Miller)

9470-A893	1/27-1/29	TWTh	6pm-9:30pm	BAK 110
-----------	-----------	------	------------	---------

OUTSMART STRESS! (10HRS)

\$43

Life is stressful, but it doesn't have to be. You can outsmart stress by learning strategies to reduce stress, ways to cope when stressful situations occur, how to identify positive vs. negative stress, and tools you can use to manage stress. You will also discover how to share your stress management techniques with others. Your life can be stress-free! (Terry Miller)

9490-A893	2/10-2/12	TWTh	6pm-9:30pm	BAK 110
-----------	-----------	------	------------	---------

THE THREE D'S: Depression, dementia, demanding (10HRS)

\$43

In this workshop you will define the meaning of depression, dementia and demanding behavior in clinical terms. Then we'll examine the treatments, medications, and interventions that will help clients live to the best of their abilities. Communication techniques to improve client interaction will also be covered. (Terry Miller)

9464-A893	3/3-3/5	TWTh	6pm-9:30pm	BAK 110
-----------	---------	------	------------	---------

TO REGISTER, CALL
425-267-0150





CERTIFICATION AND LICENSING

AUTOCAD 2009- ONLINE (150HRS)



\$1995

AutoCAD is now the leading program for computer-aided design throughout the world. It is an essential tool in many industries, including mechanical and civil engineering, architecture, facilities planning and management. More employers use it, and need workers skilled in it, than any other CAD system — an now you can experience it online. The AutoCAD 2009 program takes a step-by-step approach to mastering AutoCAD 2009, starting with a few basic tools to let students create and edit a simple drawing, and then gradually introducing more advanced tools. Examples and practice exercises are taken from a variety of the fields where AutoCAD is used. This program begins by focusing on basic 2D drawing and editing tools, objects on layers, text, and basic dimensions. Once the student masters the basic skills, they will move on to explore efficiency tools, complex objects, using external reference/image files, advanced plotting, enhancing productivity with simple customization. Students will receive the required textbook and a 13-month student license for AutoCAD 2009. Upon registering, you are given an initial nine months to complete the program. Should you need more time, you may request a 6-month course extension at no additional charge. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds.

9910-A893

ARRANGED

COMPTIA™ A+ CERTIFICATION TRAINING - ONLINE (320HRS)



\$1895

This entry-level program is designed to prepare students for the CompTIA A+ Certification with IT Technician designation. This credential validates the latest skills needed by today's Computer Support Professionals and is the skills benchmark that provides an entry point into an IT career. It is highly recognized for excellence in computer hardware and operating systems covering skills such as installing, upgrading, building, repairing, configuring, troubleshooting, optimizing, diagnosing, and preventative maintenance, with additional elements of professionalism and communication and security. This program is comprised of two modules. The CompTIA A+ Certification: Essentials module provides students with the knowledge of basic hardware, operating systems, and elements of security and soft skills. The CompTIA A+ Certification: IT Technician module is appropriate for those who work, or plan to work, in a mobile or corporate technical environment, or hold a position characterized by a high-level of in-person client interaction. Upon successful completion of this program, the student should be prepared to take CompTIA A+ Certification: Essentials (Exam 220-601) and CompTIA A+ Certification: IT Technician (Exam 220-602). The original course length is 6 months. If you need more time, you will receive a 4-month extension at no charge. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds.

9911-A893

ARRANGED

EVENT MANAGEMENT AND DESIGN - ONLINE (300HRS)



\$1995

This exciting online program is structured to provide both practical knowledge and a comprehensive understanding of the modern special event industry. This course will prepare you to enter the profession with an understanding of the industry, or help you advance if you're already working in events. Students will build the foundation which you can use to build a career in special events or start your own special event business. This program is split up into two modules: Special Event Management and Special Event Design and Decoration. Each module includes multiple units complete with interactive media-rich presentations. Please note: Once the course is accessed either by requesting materials or viewing lessons, there are no refunds.

9912-A893

ARRANGED

WEDDING PLANNING CERTIFICATION:

Making dreams come true (40HRS)



\$995

In this eight-week program, students will gain the tools necessary to successfully grow and run a professional wedding planning business. This course is perfect for individuals looking to start their own wedding planning business, work in an existing business, or just plan weddings part time. This hands-on program covers everything a wedding planner needs to know, including managing contracts and vendors; wedding styles, themes, customs, and etiquette; types of services and revenue streams; sales and marketing; industry business practices and application; current bridal trends and fashion; and much more. Students will also have the opportunity to participate in real local weddings and meet with local industry vendors for additional hands-on experience. All textbooks and materials are included in the cost of the course (\$199 value). You must provide your email address at the time of registration. (The Wedding Planning Institute)

9039-A893

1/13-3/5

TTh

6:30pm-9pm

BAK 113

FLAGGER CERTIFICATION (6HRS)

\$59

This course fulfills the WA State training requirements for certification as a flagger. Course consists of lecture, slide presentation, and mock traffic situations. You will receive a certification card validated for three years. You must be 18 years of age or older. There is a half-hour lunch break and you are encouraged to bring a sack lunch. Pre-registration is required at least three days before class start date; however, it is recommended you register two weeks in advance. Payment is due at the time of registration. Note: We can also arrange a class for your employees at your business or at our training site. Call us for more information at 425-267-0150. (Staff)

9190-A893	12/13	Sa	8am-2:30pm	IND 115
9191-A893	1/3	Sa	8am-2:30pm	IND 115
9192-A893	1/7	Sa	8am-2:30pm	IND 115
9193-A893	2/14	Sa	8am-2:30pm	IND 115
9194-A893	2/28	Sa	8am-2:30pm	IND 115
9195-A893	3/14	Sa	8am-2:30pm	IND 115

CPR: Basic life support for the health care provider (5HRS)

\$79

This course is for healthcare providers, such as physicians, nurses, paramedics, emergency medical technicians, respiratory therapists, physical and occupational therapists, physician's assistants, residents or fellows, medical or nursing students in training, aides, medical or nursing assistants, police officers, and other allied health personnel who must have a credential documenting successful completion of CPR for healthcare provider course. Course teaches CPR skills for helping victims of all ages (including doing ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course follows the most current AHA healthcare provider guidelines. The certification is valid for two years. Due to the length of the class you may wish to bring beverage and snacks to eat during the short breaks; no formal meal break is scheduled. BLS Healthcare Provider textbook included (\$10 value). Presented by "I Know CPR." (Staff) (Staff)

9197-A893	1/10	Sa	9:30am-2:30pm	ATC 115
9198-A893	1/21	W	4pm-9pm	ATC 115
9199-A893	2/11	W	4pm-9pm	ATC 115
9200-A893	3/7	Sa	9:30am-2:30pm	ATC 115
9201-A893	3/11	W	4pm-9pm	ATC 115

WORLD INSTRUCTOR TRAINING SCHOOL (W.I.T.S.)

Fitness professionals are in demand and our local market is no exception! EvCC is now a host site for the World Instructor Training School (W.I.T.S.). W.I.T.S. has been providing quality training and testing since 1995 and is now pleased to announce that college credits are now available for most of their courses. The American Council on Education, the major coordinating body for all the nation's higher education institutions, has made it possible for W.I.T.S. graduates to apply the credits towards their degree of physical education or exercise science. If you want a real learning experience and time to develop your skills, we have the class for you.

FITNESS TRAINING ORIENTATION (1HRS)

FREE

Are you interested in exploring a career as a fitness professional or trainer? Join us for this free seminar and receive an overview of the industry and current trends within the fitness profession. Registration is required. (Staff)

9204-A893	1/10	Sa	9am-10am	ATC 107
-----------	------	----	----------	---------

PERSONAL TRAINER NATIONAL CERTIFICATION (36HRS)

\$499

Whether for a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. Fifteen hours of hands-on practical training prepares you to work with clients one-on-one. Fifteen hours of lecture includes anatomy, exercise physiology, nutrition, muscle and skeletal injuries, and health screening. The National Exam is held on the sixth week. You will then participate in a 20-hour internship program where you will have the opportunity to network with employers and get valuable experience applying your skills. You will receive your national certification after you have successfully completed the national exam, your internship, and proof of CPR. This course will also help you prepare for the National Boards, an optional exam and credential of distinction. For more information go to the following website: www.witseducation.com. To order required textbook go to www.witseducation.com or call 1-888-330-9487. It is recommended you order your textbook early and study the material immediately as this is a challenging course for the novice. (Cost: \$77.97). Class meets 9am-noon at the Applied Technology Training Center (ATTC) and 1-4pm at Miekos Fitness in south Everett. (Staff)

9205-A893	1/24-2/28	Sa	9am-12pm	ATC 115
		Sa	1pm-4pm	OFF SITE



HYPNOTHERAPY CERTIFICATION

This three-quarter class series, Basic, Intermediate, and Advanced Hypnosis (one 50-hour class per quarter) is designed for those who wish to become a certified hypnotherapist or counselor, and for existing counselors, medical/dental professionals, and other practitioners wishing to incorporate hypnosis in their current practice. It is also ideal for those interested in hypnosis and/or self-hypnosis for personal growth.

This is a hands-on, experiential training that will give you the skills to determine what creates the environments for healing and personal growth for your clients, and to confidently take clients through the next steps in their growth process. Approximately 20 hours of additional work is required outside of class consisting of self-study, several scripts, a 2,500 word essay, and a book report. These courses meet the national and international standards and are approved and accredited by the Association of Professional Hypnotists and Psychotherapists.

INTERMEDIATE HYPNOTHERAPY (50HRS) (5.0 CEUs) \$425

This is the second of a three-course series for those who wish to become professional hypnotherapists and counselors. Emphasis is on hypnotic techniques used in therapy. Topics include the intake process, case analysis, regression, anchoring and triggers, parts and ego state therapy, timeline therapy, and many other tools for the professional toolbox. Handouts included. Required textbooks (Transformation and the New Hypnotherapy Handbook) can be purchased at www.ronstubbbs.com. (Ron Stubbs Cht, RC, CI)

9402-A893 1/13-3/3 T 6pm-9pm ATC 112



WORLD LANGUAGES AND TRAVEL

EvCC's Northwest Language Center (NLC) specializes in the languages and cultures of European, Central American, and Latin American countries as well as American Sign Language. Services include customized on-site language instruction, translation and interpretation for the business community, language tutoring, country-specific cross-cultural training, and international student exchanges with Germany and Mexico. The Nippon Business Institute (NBI) Japanese Cultural and Resource Center offers language and cultural enrichment workshops through the Continuing Education departments specializing in Japanese and Chinese languages and culture.

AMERICAN SIGN LANGUAGE

AMERICAN SIGN LANGUAGE ASL& 222 (50HRS) (5 credits) \$390

The second in a series of three intermediate courses focusing on developing ASL fluency. Students will narrate events that occurred in the past, make suggestions and requests, and refer to objects around the home and in the environment. This course is a self-support, non-tuition class; class cost is \$390; an additional technology fee may also apply. Class begins on 1/6/09 and ends on 3/12/09. Payment is due at time of registration. Last day to register is 12/30/08. Last day for 100% refund is 1/9/09. There is no 50% refund option. You cannot use the mail-in registration form to enroll in these classes. You can enroll online or in the Enrollment Services office located in the Jackson Center. Required textbook can be purchased at the EvCC Bookstore (Ken Mikos, Signing Naturally Level 2 Workbook and Video, Publisher: Dawn Press, ISBN: 0915035162). Prerequisites: ASL& 221 or equivalent. (Peggy Lee LeFors/Linda Bontrager)

9691-A893 1/6-3/12 TTh 7pm-9:30pm BAK 205

AMERICAN SIGN LANGUAGE (ASL) CONVERSATION AND CULTURE - LEVEL I (16HRS) \$139

Do you have a deaf friend, co-worker, or family member you want to talk with using "their" language? American Sign Language (ASL), a common sign language used by the deaf, is fun and exciting to learn. Through role-playing, dialogue, and games, you will begin to learn a new language while exploring the deaf culture. Course includes finger spelling and basic ASL words and phrases. Adults and youth 16 and older welcome. Note: this class is taught by a deaf instructor; however, an ASL interpreter will attend the first class session. This class is non-credit. Required textbook can be purchased at the EvCC Bookstore (Ken Mikos, Signing Naturally Level 1 Workbook and DVD, Publisher: Dawn Press, ISBN: 9781581211276). (Nick LeFors)

9220-A893 1/20-3/10 T 6pm-8pm BAK 208

FRENCH

FRENCH CONVERSATION AND CULTURE - LEVEL I (16HRS) \$139

In this beginning French class you will explore this beautiful language in a fun and relaxed atmosphere! By the end of the class you will be able to form simple sentences, make small talk with a friend, order food in a restaurant, identify everyday objects, and understand some of the French customs. Required textbook can be purchased at the EvCC Bookstore (Rudi Kost/Robert Valentin, French Visual Language Guide, Publisher: Barron's, ISBN: 0764122819). (Carole DuChesne)

9221-A893 1/20-3/10 T 7pm-9pm BAK 102

FRENCH CONVERSATION AND CULTURE - LEVEL II (16HRS) \$139

In this second level of our beginning French class, you will reinforce your basic knowledge of this beautiful language in a fun and relaxed atmosphere! You will also improve your communication skills. By the end of the class you will be able to maintain a simple conversation about daily routines and events. Prerequisites: French Level I or instructor permission. Textbook is the same as Level I. (Carole DuChesne)

9222-A893 1/21-3/11 W 6:30pm-8:30pm BAK 211

ITALIAN

ITALIAN CONVERSATION AND CULTURE LEVEL I (16HRS) \$139

This is an excellent course for those planning a trip to Italy or who are just interested in learning about Italian language and culture. You will explore Italian phonetics and correct pronunciation. Although essential grammar will be covered, the aim of this course is to enable you to express simple everyday phrases in Italian, including introducing yourself, asking directions, and describing people. Cultural topics of discussion will include greetings in Italian, the Italian school system, and young people in Italy. Required textbooks can be purchased at the EvCC Bookstore (Marcel Danesi, Italian Now!, 3rd Edition, Publisher: Barrons Educational Series, ISBN: 0764130730 and Marcel Danesi, Italian On the Go with Audio CDs, 3rd edition, Publisher: Barrons Educational Series, ISBN: 0764177567). (Nausica Zorzi)

9224-A893 1/21-3/11 W 7pm-9pm MON 120

ITALIAN CONVERSATION AND CULTURE LEVEL II (16HRS) \$139

While continuing to increase vocabulary and build upon the grammatical structures learned in Level I, you will also increase your understanding of Italian culture. You will communicate in Italian about simple daily activities, including shopping, asking travel-related questions, and making a phone call. Cultural notes will include education, work, and weekends in Italy. Prerequisite: Italian Conversation and Culture - Level I or instructor permission. Text is the same as Level I. (Nausica Zorzi)

9225-A893 1/21-3/11 W 4:50pm-6:50pm MON 120

ITALIAN I – ITAL& 121 (50HRS) (5 credits) \$440

Take the first step toward a dream vacation in Tuscany, understanding Luciano Pavarotti, or ordering your favorite meal in Italian. This is the beginning in a sequence of courses to practice functional elements of Italian pronunciation and grammar in the context of practical conversational Italian. Listening, speaking, reading and writing to communicate in a logical, natural and personalized way. (Formerly ITALN 101). In addition to the weekly class session, students are expected to participate and submit assignments online using Blackboard. High-speed internet connection is highly recommended. Self-support, non-tuition class. Class cost is \$440 which includes \$36.90 lab fee and additional online fee of \$12.50; an additional technology fee may also apply. Class begins on 1/8/09 and ends 3/12/09. Payment is due at time of registration. Last day to register is 12/31/08. Last day for 100% refund is 1/9/09. There is no 50% refund option. Required textbook can be purchased at the EvCC bookstore (Lazzarino Graziana et. al, Prego: An Invitation to Italian-7th edition, Publisher: McGraw-Hill, ISBN: 9780073535265). (Robert Bertoldi)

9708-A893 1/8-3/12 TTh 5pm-7:30pm IND 169

JAPANESE

JAPANESE I – JAPAN& 121 (50HRS) (5 credits) \$390

Beginning sequence of courses to practice functional elements of Japanese pronunciation, grammar, vocabulary, and sentence patterns in the context of practical conversational Japanese with correct understanding of cultural and social background. (Formerly JAPAN 101). Self-support, non-tuition class; class cost is \$390; an additional technology fee may apply. Class begins on 1/5/09 and ends on 3/18/09. Payment is due at time of registration. Last day to register is 12/30/08. Last day for 100% refund is 1/9/09. There is no 50% refund option. You cannot use the mail-in registration form to enroll in these classes. You can enroll online or in the Enrollment Services office located in the Jackson Center. Required textbook can be purchased at the EvCC Bookstore (Nakama 1 Textbook with CD and Nakama 1 Workbook/Laboratory Manual Authors: Makino, Hatasa & Hatasa, Publisher: Houghton/Mifflin, ISBN: 669275859 and 618131051). (Hiroko Goto)

9748-A893 1/5-3/18 MW 7pm-9pm NBI 101

RUSSIAN

RUSSIAN CONVERSATION AND CULTURE - LEVEL II (16HRS) \$139

This second level Russian class is for those who already know the alphabet, some words, and are ready to explore conversational Russian phrases for a variety of everyday situations. We will also discuss Russian culture, literature, and customs. Textbook is the same as Level I. Required textbook can be purchased at the EvCC bookstore (Kristine K. Kershul, Russian in 10 Minutes a Day, Publisher: Bilingual Books, ISBN: 944502474). (Maria Kashani-Branson, Ph.D.)

9241-A893 1/22-3/12 Th 7pm-9pm BAK 203

SPANISH

SPANISH CONVERSATION AND CULTURE - LEVEL I (16HRS) \$139

Planning to visit a Spanish-speaking country? Let us help you prepare for an enjoyable trip. Join us to explore basic Spanish conversational phrases and vocabulary - how to order food in restaurants, use the transportation system, ask for assistance, and much more! You'll also study Spanish culture through presentations. No prior knowledge of Spanish is necessary. Required textbook can be purchased at the EvCC Bookstore (Kershul, Spanish in 10 Minutes a Day, Publisher: Bilingual Books, ISBN: 0944502598 or Kershul, Spanish in 10 Minutes a Day with Audio CDs, ISBN: 1931873860). (Beatriz Johnson)

9228-A893 1/20-3/10 T 6:30pm-8:30pm BAK 210

SPANISH CONVERSATION AND CULTURE - LEVEL II (16HRS) \$139

For those who already speak some Spanish, this class will provide you with additional useful conversational phrases and vocabulary to help make your visit to a Spanish-speaking country more enjoyable. In addition to studying routine phrases to use in restaurants, shops, and offices, you will explore the culture of the country you plan to visit. Required textbook is the same as Level I. Prerequisites: Spanish Conversation and Culture Level I or instructor permission. (Beatriz Johnson)

9231-A893 1/22-3/12 Th 6:30pm-8:30pm BAK 211

SPANISH FOR EDUCATIONAL PROFESSIONALS (16HRS) \$169

Designed to provide functional Spanish language skills for teachers who have Spanish-speaking children in their classroom. You will explore Spanish expressions for classroom and instructional management, and gain cross-cultural sensitivity for issues such as family and cultural expectations. No prior knowledge of Spanish necessary. Textbook and CD included in fee (\$32 value). (Beatriz Johnson)

9234-A893 1/21-3/1 W 6:30pm-8:30pm MON101

COMMAND SPANISH®

Do you wish to communicate better with the Hispanic population you come in contact with on the job? The Northwest Language Center is proud to be certified as an official provider of Command Spanish®, Inc. materials. The following courses use Command Spanish®, Inc. training packages and offer accelerated programs customized for your career needs, all in a low-stress class environment.

SPANISH FOR EDUCATIONAL PROFESSIONAL (16HRS) \$169

Designed to provide functional Spanish language skills for teachers who have Spanish-speaking children in their classroom. You will explore Spanish expressions for classroom and instructional management, and gain cross-cultural sensitivity for issues such as family and cultural expectations. No prior knowledge of Spanish necessary. Textbook and CD included in fee (\$32 value). (Beatriz Johnson)

9234-A893 1/21-3/1 W 6:30pm-8:30pm MON 101

EVERYDAY SPANISH LEVEL I (15HRS) \$169

An exciting new workshop for those who have been waiting for a basic introduction to practical conversational Spanish without the grammar rules! In just 15 fun-filled hours you will discover how to say and comprehend many expressions used in everyday Spanish. Use common phrases of greeting, introduction, and complimenting others; practice giving directions, asking for clarification, making small talk, and much more. You'll also explore many interesting aspects of the Latino culture including the Hispanic family structure, Hispanic surname system, gestures, and body language. This course has been tremendously popular at other colleges in the U.S. and we're excited to offer it here in Snohomish County! Textbook and CD included in fee (\$32 value). (Vidal Martin)

9232-A893 1/10-2/7 Sa 10am-1pm BAK 208

EVERYDAY SPANISH - LEVEL II (15HRS) \$142/\$169

This Level II course is part of an exciting new workshop series designed for those who have been waiting for a basic introduction to practical conversational Spanish without the grammar rules! This course also builds on what you have studied in Level I and introduces new aspects of the Latino culture. In just 15 fun-filled hours you will explore many expressions used in everyday Spanish. You'll discover how to give practical personal information about yourself, introduce others, respond to basic questions, express your likes and dislikes, tell time, use common expressions for emergency

situations, and much more. You'll also gain a greater understanding of key cross-cultural issues related to the Hispanic populations in the U.S. and explore the meaning of the most relevant traditions and cultural celebrations in Spanish-speaking countries. Textbook and CD are the same as Level I. #9254 includes textbook and CD (\$32 value); #9255 does not include textbook and CD. (Vidal Martin)

9254-A893 2/14-3/14 Sa 10am-1pm BAK 208
9255-A893 2/14-3/14 Sa 10am-1pm BAK 208

TRAVEL

PLANNING YOUR ITALIAN VACATION (3HRS) \$39

Whether you are a first-time traveler or experienced globetrotter discover strategies and practical ideas to make your Italian dream vacation a reality. Topics include the best time of year to travel; choosing cities; how long and where to stay; what to pack and what to wear; cultural and etiquette notes so you won't look like a tourist; personal and hotel security; public transportation, car rentals and driving; money matters, shopping and more! All materials included (\$5 value). (Rem Malloy)

9040-A893 2/5 Th 6:30pm-9:30pm IND 103

PLAN YOUR DREAM VACATION TO GREECE (2HRS) \$39

Santorini or Naxos, Ios or Athens? Greece is a country made up of mainland and islands, breathtaking villages, and whitewashed villas. For the first-timer there will always be several must-dos at the top of the list, but a visit to Greece will never be quite as simple as a quick look at Athens and the Acropolis. Topics include suggested routes, best times to go, what to see and what to avoid, information on flights, island-hopping, hotels, car rentals, the Euro, and much more. All materials included (\$5 value). (Rem Malloy)

9042-A893 2/12 Th 6:30pm-8:30pm IND 103



CREATIVE WRITING

PUBLISH, MARKET, AND SELL YOUR BOOKS ONLINE (6HRS) \$79

Discover how easy it is to publish and market your own book! Digital technology has revolutionized the way books are printed these days. Where press runs were once for tens of thousands of books, now "print on demand" techniques (or POD) can deliver small runs - even single copies of a book - profitably. Professional publishing is within reach of anyone who can master a few tools. And the Internet makes it possible to market these books to a worldwide audience. Bring a sack lunch for the half-hour lunch break. (Dany Byrne)

9399-A893 3/7 Sa 10am-4pm ATC 220

CREATIVE WRITING - ONLINE

You may start these classes at any time during the current term. Please provide your email with registration.

GET ORGANIZED - Just for writers - ONLINE (12HRS) \$49

As freelance writers, it is easy to be overwhelmed with great ideas, distracted when trying to write, and disorganized to the point of getting very little accomplished. This course will give you the tools to develop a personalized, flexible routine to keep all your writing projects on track and moving toward completion. Discover how to expand your research to include multiple projects; keep track of queries and rejections; log expenses and tax deductions; and take advantage of seasonal opportunities. You'll find that this system of organization really works! (Beverly R. Schulz, Ph.D.)

9102-A893 1/5-3/16 ARRANGED

WRITING FOR CHILDREN - ONLINE (20HRS) \$109

Writing for children is a specialized market. We'll look at what succeeds and what doesn't, how to submit proposals and where, and strategies for making this kind of writing accessible and interesting. (Ariele Huff)

9242-A893 1/5-3/16 ARRANGED

CHARACTER DEVELOPMENT IN WRITING - ONLINE (20HRS) \$109

Authentic and interesting characters are the central element in good fiction or nonfiction. Through unique exercises and lively discussion you will discover new skills in character development that will help improve any writer's work. Explore the differences between flat and round characters; identify the characteristics of the hero, victim, and villain; define the five elements of fiction and nonfiction; and much more! (Ariele Huff)

9243-A893 1/5-3/16 ARRANGED

TRAVEL WRITING - ONLINE (20HRS) \$109

Travel writing is one of the most lucrative and enjoyable fields in publishing. Discover how to turn your trips (past and future) into \$\$\$. The class includes information and practice in topic selection, different article formats, package presentation, and market selection. (Ariele Huff)

9244-A893 1/5-3/16 ARRANGED

FREELANCE WRITING - ONLINE (20HRS) \$109

Increase your chances of selling your writing. We will discuss market research techniques and you'll create a query letter, cover letter, short piece for publication, and book synopsis. All these pieces and others receive instructor feedback. Instructor is a successful freelance writer with 30 prolific years in the field. (Ariele Huff)

9245-A893 1/5-3/16 ARRANGED

WRITE ABOUT YOUR LIFE - ONLINE (20HRS) \$109

Write about your memories and experiences for the purpose of reminiscing or creating articles, books, and souvenir memoirs for cash, friends, and/or family. Ariele Huff is a nationally syndicated columnist who has used her own true stories for the last 30 years to make money and entertain people. (Ariele Huff)

9246-A893 1/5-3/16 ARRANGED

DO YOU WANT TO BE AN EDITOR? - ONLINE (20HRS) \$109

Becoming an editor of a periodical is one of the most satisfying and interesting jobs available, especially for writers and other word-oriented people. Discover the requirements for this job, how and where to present yourself to be hired, professional editing tricks, and how to create a niche for the publication of your own writing. The instructor is the Senior Editor for American Road Magazine. (Ariele Huff)

9247-A893 1/5-3/16 ARRANGED

CREATING A SELLING NOVEL - ONLINE (20HRS) \$109

If you have written a novel, are in the process, or plan to write one, this 10-session class is tailor-made for you. Discover how to write or improve your novel to appeal to readers, agents, and publishers. We'll explore story promise, character arcs, backstory events, inner and outer story stakes, point of view, story hooks, story arc, reaction structure, and much more. (Ariele Huff)

9248-A893 1/5-3/16 ARRANGED

COMMAS TO CONTENT: Edit your own writing - ONLINE (20HRS) \$109

Discover the basic skills for a foundation in successful writing - whether academic, creative, business, or marketing. You will create brief writings in each style of rhetoric, progressing through the writing stages from brainstorming to proofreading. Research methods, documentation styles, and rules of grammar will be covered. (Ariele Huff)

9251-A893 1/5-3/16 ARRANGED

PERSONAL INTEREST

See the Recreation and Fitness section for Bicycle Maintenance.

BLOGGING: Share your thoughts, talents, and interests (2HRS)  \$49

Blogging is the most popular new trend on the Internet. Starting a blog is easy, free, and anyone can begin blogging in minutes. All you need is an interest that you care about and want to share. Anyone with something to say can be a blogger. Whether you love photography, cooking, mystery novels, politics, or just talking about your day, there is a blogging community for you. This class will explain how to get a free account at popular blogging sites, how choose a design for your blog, and how to add photos and videos to your blog. No experience required. (Dany Bryne)

9896-A893 2/28 Sa 9am-11am ATC 221

YOUTUBE: Share your videos (2HRS)  \$49


YouTube is one of the fastest growing and most popular sites on the internet. Everyone from aspiring movie makers to folks wanting to share vacation videos with friends and family can - and does - use YouTube. However, to get the best looking videos, you need to know a few tricks. Discover what formats work best with You Tube, how to edit your videos for best impact, and how to add music and titles to give your videos a professional look. You don't need expensive or complicated software. In fact, you don't even need a camcorder. Everyone can make a great video - and after this workshop, you will be ready to share your movies with the world. (Dany Bryne)

9897-A893 2/28 Sa 12pm-2pm ATC 221

EMBRACE U (3HRS)  \$49

What's holding you back from realizing your dreams and success? Could it be you? Explore techniques that will help you to release childhood beliefs that may be holding you back. You will gain insight into how unbalanced our lives can become and how to put our lives back into balance. Discover your true passions and how to formulate a plan to achieve your soul's dreams and desires. Join us for lively group discussions and exercises filled with positive energy, support and lots of laughter. (Robin Ask/Ellen Bohn)

9028-A893 2/11 W 6pm-9pm PSU AB

COURSE DESIGN FOR e-Learning (18HRS)  \$199

Discover new methods to combine education and technology successfully. This course is best suited for those who design and develop instructional or informational material for e-Learning, the Web, PowerPoint, and other delivery media. Others who can benefit are teachers, trainers, and writers who develop training and informational material. The course emphasizes the methodologies used for gathering information, needs analysis, design, media selection, and creative media design activities. Join us as we explore examples from computer-based and Web-based training courses to illustrate approaches that have been successful in the workplace. The instructor delivers the course using a pragmatic approach based on industry practices. (Ernie Thor)

9031-A893 2/24-3/12 TTh 6pm-9pm MON 210

RE-INVESTING ENERGY TO ACHIEVE YOUR POTENTIAL (6HRS) (6 Clock HRS) (.6 CEUs)  \$129

Do you work with clients who face many barriers to success? Join us and discover the R.E.A.P. system to help guide your clients to a commitment of living their lives according to good character. R.E.A.P. stands for Re-investing Energy to Achieve your Potential and is a research based, interactive self-discovery experience in values clarification. You will explore stations of life concept, governing values, motivational scale concept, confidence and accomplishment paradigm and the relationship between truth and change and choices and decisions. If you work in the social service sector, criminal justice, education or with at-risk youth or adults this workshop is a must! Bring a sack lunch or plan to drive to a nearby restaurant for the one-hour lunch break. (Fredrick T. Bletson, Jr., M.A.)

9032-A893 2/28 Sa 9am-4pm ATC 104

RUN YOUR FIRST 5K: St. Paddy's Day Dash (12HRS)  \$99

Spring is coming and with it comes opportunity to get out and meet new people. What better way to meet new people than on the road! This class will take new and returning runners and walkers from the couch to a 5K with a goal of running the St. Paddy's Day Dash as a group in March. Running is an excellent way to improve cardiovascular fitness, lose weight, and make new friends. Course includes seminars, an 8 week training schedule, fun, and fitness. We will meet on Tuesday evenings for seminars and group runs at the Applied Technology Training Center in South Everett located in a safe and majestic running area. No prior running experience required. (Tory Klementsen)

9033-A893 1/13-3/3 T 6pm-7:30pm ATC 115

AMAZON SELLING 101: The basics of selling on Amazon.com (2HRS)  \$55

Discover the ease of selling on Amazon. Amazon's growth in the second quarter of 2008 exceeded 41% and growth is projected to continue as more customers turn to the Internet to shop. If you've been selling on eBay or Craigslist it's time to jump on and profit from the power of Amazon. Topic include who, what, and why you should sell on Amazon; the new features Amazon is rolling out that will skyrocket your profits; which program is right for your business; how to profitably list an item; a primer on shipping and how not to loose your hard earned profits; maintaining your inventory and sanity for selling on eBay, Amazon, and other sales channels; Amazon payments - when you'll get paid; and where to find help when you have questions. (Cindy Shebley)

9047-A893 3/2 M 6pm-8pm ATC 108

INTRODUCTION TO TELLINGTON TTOUCH FOR DOGS (3HRS) \$69

Does your dog shriek and lunge at other dogs? Dig up your yard? Chew your shoes? Do you have a teething puppy or an older dog feeling his age? Then this hands-on, interactive course is for you. Improve your dog's behavior and health using the Tellington TTouch method. You'll discover several of the basic circular touches, lifts, and slides that can help reduce anxiety, fear, and stress in your dog. You'll also explore techniques that address common behavior problems such as digging, barking, chewing, leash pulling, and jumping up. In addition, we will practice TTouch first aid techniques that can save your dog's life. TTouch isn't massage, so knowledge of canine anatomy is not necessary - anyone can use this method. Bring a stuffed animal to practice on - not your dog. Course fee includes book "Getting in TTouch with your Dog by Linda Tellington-Jones (\$12 value). (Shannon Finch)

9363-A893 1/24 Sa 9am-12pm ATC 107

AN INTRODUCTION TO VOICEOVERS: Getting started in voice acting (2HRS) \$55

Have you ever wondered whose voice you are listening to on TV and radio commercials? How about documentaries or audiobooks? You, too, can become a professional voiceover artist! This fun, informative, and empowering class will let you explore the basics of entering a successful career as a voiceover artist. We will discuss some of the many details of the voiceover industry, the importance of your voiceover demo, and much more. Be warned, many who have taken this class have gone on to become real, bona-fide, professional voice actors. Come ready to laugh and be inspired. (Voices for All, LLC)

9388-A893 1/30 Th 6pm-8pm IND 101

AN INTRODUCTION TO MODELING FOR ORDINARY PEOPLE (2HRS) \$49

Find out if modeling might be right for you! We will discuss the different ways of getting started - the good ways, the bad ways, and the ugly ways of entering the world of modeling. This is an interactive class where you will experience what it is like to be in a photo shoot. You will discover some valuable tips on how to be photographed and look your best! This course will take you into the world of the modeling agencies, the types of jobs most commonly booked, and the types of models the agencies will select. You will also have the opportunity to participate in a "test" photo shoot (students do not keep any photos). This class is appropriate for students aspiring to be models who are 17 years of age and older. (Ordinary Models Staff)

9395-A893 3/7 Sa 11am-1pm BAK 102

MAKE YOUR OWN BIODIESEL! (5.5HRS) \$75

Try your hand at making your own fuel from used restaurant oil! Discover the chemistry and helpful tricks of making quality biodiesel, as well as experimenting with different vegetable oils, catalysts, and pH indicators. Explore reactor design, comparing the "Appleseed" reactor (which we will operate in class) and the automated BioPro processor which the instructor uses for a fuel coop. Other topics will include myths and facts about biodiesel; quality control; washing; cold weather issues; local availability of supplies and equipment; and what's going on locally and nationally with the biodiesel movement. Appropriate for ages 17 and older. Bring a sack lunch for the half hour break. (Lyle Rudensey, M.Ed)

9327-A893 1/24 Sa 10am-3:30pm ATC 104

THE IMPACT OF GANGS IN YOUR COMMUNITY: Part 3 (6.5HRS) (6.5 CEUs) \$99

The word gang means a lot of things to a lot of people. What does it mean to you as a parent, teacher, or business person in the community? Discover why you should care and how gangs are relevant to you. Join us and explore signs of gang involvement in the youth in your life and the profiles, patterns, and influences gangs have on the entire community. (Ron Carr)

9879-A893 1/10 Sa 8:30am-4:30pm ATC 104

AWAKENING THE GODDESS WITHIN (3HRS) \$69

A magnificent goddess lives inside every woman. But how can you, a 21st century woman, juggling overflowing demands and pressures, navigating the many roles you play, find a way to connect with the goddess within? In this experiential workshop you'll explore how to tap into your inner wisdom, discover your heartfelt desires, awaken to how powerful you really are and rediscover your wholeness. The path of awakening the goddess within leads you to live a more vibrant and empowered life. Come join us and nurture, celebrate and honor your brilliance! Bring a notebook to class. (Suzette La Plant)

9883-A893 2/7 Sa 1pm-4pm BAK 113

THE POWER OF CLARITY: A gateway to creating a passionate life (3HRS) \$69

Is it time for you to pause and figure out what you really want to do with the rest of your life? What's stopping you from creating an inspired, happy, exciting, passionate, fulfilling, prosperous and successful life? The Power of Clarity is a key component to unlocking your passion. Clarity leads to empowerment, joy, energy and vitality. In this experiential and energizing workshop you'll discover, awaken to, and embrace the whispers of your heart and fan the flames of your deepest desires. Join us and open new doors to creating a passionate life! Bring a notebook to class. (Suzette La Plant)

9884-A893 2/21 Sa 1pm-4pm BAK 113

THE ENERGY EDGE: Strategies to transform the way you live (3HRS) \$69

Imagine what your life would be like if you had more energy to fulfill your heart's desires. Visualize yourself, your relationships, your business, and your life infused with new energy. Energy is an internal navigation system leading you on a journey to your destiny. The Energy Edge is a valuable skill set to use daily to revitalize your energy, restore balance, increase vitality and well-being. In this informative experiential workshop, explore strategies to identify, discern, and alter subtle energy to improve your life, your health, and your relationships. Ignite your passion and become unstoppable! (Suzette La Plant)

9885-A893 3/7 Sa 1pm-4pm BAK 113

EBAY

You can enroll and pay for your workshops in two ways: individually for \$55 or the "package program" that includes all three workshops for \$129 (a \$36 savings!)

EBAY SELLING I, II, AND III "PACKAGE PROGRAM" (10.5HRS) \$129

This package program includes all three eBay weeknight classes for a savings of \$36! (Kevin Boyd)

9440-A893 2/17-2/21 T 6pm-9:30pm ATC 112

EBAY SELLING I: The basics of eBay selling (3.5HRS) \$55

Whether you simply want to get rid of "stuff," desire additional part-time income or a serious eBay business, this class is your foundation. Sellers explore how to set up an eBay Seller account, create successful eBay auction listings, upload pictures, and accept credit card payments online with PayPal. Discover buying and selling "tips, tricks and the traps" to avoid. Covers how to conduct market research analysis, determine shipping costs, and find out where to get FREE shipping supplies! You will have the option to purchase a resource text (\$35) from the instructor. Prerequisite: Fundamental working knowledge of your computer and understanding of a basic Internet search is recommended but not required. (Kevin Boyd)

9391-A893 2/17 T 6pm-9:30pm ATC 112

EBAY SELLING II: Beyond the basics of eBay selling (3.5HRS) \$55

Quickly shift your eBay selling into high gear! Discover advanced selling and photography tips and best practices for creating compelling listings that will draw the most bids and beat your competition. Plus, how to effectively market, organize, and manage your eBay sales. Also covers eBay Stores, plus many FREE automation tools that can eliminate mundane tasks and streamline your eBay selling. You will have the option to purchase a resource text (\$35) from the instructor. Prerequisite: eBay I or equivalent. (Kevin Boyd)

9392-A893 2/21 Sa 9am-12pm ATC 112

EBAY SELLING III: Advanced eBay selling (3.5HRS) \$55

This class pulls it all together and is essential for any serious eBay seller. Discover the "secret strategies" used by the most successful eBay PowerSellers that maximize sales while avoiding common, costly mistakes. Discover advanced selling and marketing strategies, how to sell internationally, find your niche, determine your products, locate reputable product sources and use low cost, high profit, leverage selling strategies such as drop-shipping. You will have the option to purchase a resource text (\$35) from the instructor. Prerequisite: eBay II or equivalent. (Kevin Boyd)

9393-A893 2/21 Sa 1pm-4pm ATC 112

PERSONAL INTEREST - ONLINE

You must have access to a PC with Internet Explorer 6.0 or its equivalent on a Mac, and possess intermediate PC skills. Please provide your email with registration.

FINDING THE RIGHT HAIRSTYLE - ONLINE (24HRS) \$89

Do you feel your hair is drab and unfashionable? How much more alive would you feel with a customized makeover? This online class provides professional mentoring and how-to hair care tips from the comfort of your own home. Topics include the right style for your face shape; hair type and texture; hair color and you; tools of the trade; shampoos, conditioners and styling products; and stretching your \$\$ between appointments. In addition you will send the instructor a digital photo and she will conduct a personal analysis by digitally superimposing several styles to your image, record these onto videotape, and then provide photos you can take to your stylist to create your new look! You will have six weeks to complete the course but it is truly self-paced. (Barb Quinn)

9267-A893 1/20-3/5 ARRANGED

TEACHING ON THE INTERNET - ONLINE (24HRS) \$69

In this course you will explore converting existing classes to online instruction; using streaming audio/video, slides, and graphics; exploring management systems; researching courseware options; holding online meetings; testing and cheating; facilitating your online class; finding free resources; and getting buy-ins for your online course. By the end of Lesson 4 you will be able to invite students to your new classroom without spending a dime. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9270-A893 1/20-3/5 ARRANGED

TELECOMMUTING - ONLINE (24HRS) \$49

Tired of dropping your kids at daycare and fighting bumper-to-bumper traffic only to suffer through another day in a stress-filled environment? What would happen if you acquired the strategies of the sixteen million telecommuters who work from home each day? We will explore the most in-demand telecommuting jobs; what pay/benefits to expect; how to identify telecommuting-friendly companies; how to market yourself; and how to spot the scams. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9271-A893 1/20-3/5 ARRANGED

CARING FOR YOUR AGING PARENTS - ONLINE (24HRS) \$49

Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; medical care options; living arrangement options; managing the finances; and available resources for both yourself as a caregiver and your parents. You will have six weeks to complete the course but it is truly self-paced. (Gary Fugere)

9273-A893 1/20-3/5 ARRANGED

GET ORGANIZED WITH EASY HOUSEHOLD MANAGEMENT ONLINE (12HRS) \$49

Would you like to have a clean home, cupboards you can open (even when guests are looking), meals ready, clothes washed, bills paid, and some time for yourself? Join us as we explore a wonderful method of putting order into your life that's easy and fun. We'll work with the Sidetracked Home Executives, Inc.'s tried and true card file, Connie Emerson's concept that anything can be done in 30 minutes, and other great advice. Whether you're a stay-at-home mom, full-time employee, or somewhere in between, you'll find this flexible, adaptable program a wonderful asset in bringing order to your life. You may start this class anytime during the current term. Required textbook is widely available at local bookstores (Pam Young, Sidetracked Home Executives, Publisher: Warner Books, ISBN: 0446677671). (Beverly Schulz)

9275-A893 1/5-3/16 ARRANGED

WHAT EVERYONE OUGHT TO KNOW ABOUT THE "LAW OF ATTRACTION" – ONLINE (24HRS) \$69

You are already experiencing the "law of attraction" in your life - with jobs, money, relationships, and happiness. Are you satisfied with the results? Chronic thoughts you hold in your mind tend to become your experiences. What you think becomes your beliefs, which become your perceptions of life, which then become your experience. This mind-and-heart-opening class shares with you the "secret" of how to stop attracting things you don't want and start attracting things you do want. You will have six weeks to complete the course, but you can work at your own pace. (Gary Fugere)

9294-A893 1/20-3/5 ARRANGED

 **MUSIC**

GUITAR FOR ADULTS AND TEENS LEVEL I (8HRS) \$99

Play the acoustic guitar! You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. (Eric Wood)

9276-A893 1/20-3/10 T 6:30pm-7:25pm BAK 111


GUITAR FOR ADULT AND TEENS – LEVEL II (8HRS)  \$99

Move forward with your guitar playing skills. You'll explore barre chords, power chords, rhythm patterns, and chord progressions that are commonly used in popular music. Plus, as usual, we'll discover many new pop and rock songs to play while strengthening our skills. Please bring an acoustic guitar, guitar pick and guitar tuner to class. (Eric Wood)

9094-A893 1/20-3/10 T 7:30pm-8:30pm BAK 111

 **ARTS AND CRAFTS**

See the Culinary Arts section for Cake Decorating.

INTRODUCTION TO STAINED GLASS (18HRS)  \$159

Discover the time-honored craft of stained glass. You will explore the process of creating a stained glass panel. Students will progress at their own pace and develop projects appropriate to their skill level - from light catchers to lampshades. Topics to be covered include design and color as well as technical issues such as cutting, foiling and leading. Safety issues will be addressed in depth. All levels welcome. Basic materials are supplied (some glass, foil, lead, and solder; additional costs will vary depending on individual projects). (Bob Mitchell)

9405-A893 2/5-3/12 F 6pm-8pm WHI 361

INTRODUCTION TO MOSAICS (4HRS) \$45

Discover how to turn chipped and broken treasures into new and interesting art for your home or for gifts. You will explore the basics of mosaic art as you create a colorful wall-hanging. Using this easy method, you will design your own pattern using a wide variety of colorful ceramic pieces and interesting found objects. All materials needed for your project will be provided by the instructor, including a wide variety of colorful shards. You are also welcome to bring your own items from home (broken dishes, beads, beach glass, etc.). Fee includes materials (\$10 value). You may purchase optional mosaic items (approx. \$2 each) from the instructor. (Jean Kroll)

9280-A893 2/7 Sa 9am-1pm IND 101

MOSAIC STEPPING STONES (3HRS) \$39

Adorn your yard or garden with colorful and unique stepping stones. Discover this simple method that requires a ready-made stepping stone, a wide variety of colorful tiles and decorations, and your own creativity and personal touch. The techniques and materials used will allow students to create

unique mosaic artwork to last a lifetime. Most materials needed for your project will be provided by the instructor, including a wide variety of colorful shards (\$10 value). You are also welcome to bring your own items from home (broken dishes, beads, beach glass, etc.) if you choose. NOTE: Participants must bring a pre-cast stepping with a smooth surface to class (available at most home improvement or garden stores). (Jean Kroll)

9283-A893 3/14 Sa 9am-12pm IND 101

BEGINNING CALLIGRAPHY (12HRS) \$89

Calligraphy means the art of beautiful handwriting. Explore the old-world skill that adds a very personal touch to cards, envelopes, invitations, announcements, and holiday gifts. Whether you want to simply improve your own handwriting or to use calligraphy in a variety of applications, this class will open doors to the wonderful and useful world of lettering art. Supply list (approx. \$10-\$15) will be mailed with your registration confirmation. Appropriate for ages 13 and older. Class will not meet on 2/16. (Pam Koons)

9291-A893 1/26-3/9 M 6:30pm-8:30pm BAK 110

CALLIGRAPHY: Projects (5HRS) \$59

Create cards and gifts, personalize your envelopes, and create memorable treasures for your friends and family. This fun workshop will hone your basic calligraphy skills and stretch your imagination using the art of beautiful handwriting. Discover how to turn a popsicle stick into a pen, calligraphy on driftwood, and a framed special poem. Prerequisite: Beginning Calligraphy or equivalent. Appropriate for ages 13 and older. Supply list (approx. \$15-\$20) will be mailed with your registration confirmation. (Pam Koons)

9343-A893 3/7 Sa 10am-3pm BAK 109

JEWELRY

WRIGHT ANGLE WEAVE (2.5HRS) \$35

Featured in the August 2008 edition of Bead & Button Magazine, this stitch is extremely versatile, fast and easy to master. You will explore the basics of this amazing stitch and experiment with different types of beads. You'll create 3-dimensional designs, such as Mandela's, flowers, squares, beaded fabric, bracelets or whatever you can dream. Bring your spare beads and use them to make a fabulous bracelet or necklace all while exploring a new stitch. Needles, threads, toggles or clasps will be provided. Additional materials list for you to purchase will be mailed with your registration confirmation. (Deidre Pyatte)

9893-A893 2/24 T 6:30pm-9pm OFF SITE

BEGINNING WIRE WRAP JEWELRY (3HRS) \$35

Discover how to make unique, eye catching wire wrapped jewelry that will express your individual taste and creativity. Here's your chance to make beads, gems stones, and crystals into designer jewelry in just one evening of fun and imagination. You will explore cutting wire, making a regular loop, and bending and wrapping wire to make a bead dangle. You'll also explore how to use jump rings, split rings, toggles, and clasps. After review and practice you will be able to make a single dangle earring, cluster, and stacked earrings. Once these basic wire techniques are mastered you are off and beading! Required materials: chain nose pliers, round nose pliers, and wire cutters. Basic wire and beads provided. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Map and driving directions will be mailed with your registration confirmation. (Chris Warrington)

9864-A893 1/13 T 6pm-9pm OFF SITE

TWISTED WIRE BANGLE BRACELET (3HRS) \$45

Explore how to create a modern, one-of-a-kind bangle bracelet using wire, attention-grabbing focal beads, and accent beads. Bangles are timeless jewelry pieces that will nicely compliment any outfit. You will discover how to form wire into a bangle shape and make twisted wire wraps, compose an attractive beaded design, make a clasp, and create a hammered finish. You'll also be introduced to the use of power tools in jewelry making for speed and convenience. Your creation is yours to keep! Tools provided for in-class use. \$7 materials fee payable to the instructor. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. Map and driving directions will be mailed with your registration confirmation. (Rhonda Henderson)

9888-A893 2/11 W 6pm-9pm OFF SITE

BEGINNING BEAD STRINGING (3HRS) \$35

Discover how to construct a stunning necklace with beads. In this class you will incorporate a variety of beads and gems into a piece of designer jewelry you'll be proud to wear, give as a gift and even sell. Techniques include how to use clasps, crimps, and stringing material. Required materials: focal beads or beads, accent beads, and filler seed beads. Stringing material and base metal clasp provided. Class held at Treasured Beads, 9214 State Ave. (Chris Warrington)

9865-A893 2/17 T 6pm-9pm OFF SITE

MULTI-STRAND NECKLACE (3HRS)

\$35

Discover how to construct a multi-strand necklace with beads. You will explore how to incorporate a variety of beads into a piece of designer jewelry you will be proud to wear, give as a gift or even sell. Additional techniques include how to use clasps, crimps, and stringing material. Your creation is yours to keep! Stringing material and metal clasp provided. Required materials list for you to purchase, map and driving directions will be mailed with your registration confirmation. Class held at Treasured Beads, 9214 State Ave. #B, Marysville. (Chris Warrington)

9892-A893 2/26 Th 6pm-9pm OFF SITE

PEWTER CASTING JEWELRY (6HRS)

\$129

Discover the wonderful world of pewter casting jewelry and sculpture from an experienced artist/sculptor. You will explore the fascinating art of casting art treasures with pewter. Pewter is an alloy, meaning that it is made from several different metals. It polishes up like silver but never tarnishes and because of its low melting point, it can be cast with a simple torch and ladle. In just two sessions you'll be well on your way to making pendants, earrings, bracelets, and rings and you'll walk away with at least two pieces of finished jewelry! All tools and materials provided. \$15 for required materials collected in class. To view some of Rita's pewter sculptures visit her website at Inliquid.com. For more information contact her via email at atools4you@gmail.com. (Rita Anne Robinson)

9882-A893 2/21-2/28 Sa 1pm-4pm WHI 361

QUILTING

These workshops are held at The Quiltmaker's Shoppe, 315 N. Olympic Avenue, Arlington WA 98223, 360-435-3993. Visit the shop for assistance with selection of required fabric, tools, and materials. Required materials list, map and driving directions will be mailed with your registration confirmation. Students will need to provide their own sewing machine.

SAMPLER QUILT (28HRS)

\$90

You've taken the basic class and now it is time to get fancy. Pat has chosen 12 gorgeous blocks to make this quilt. With each block she will show you a new technique such as 1/2 square and 1/4 square triangles, four patch, star in a star, corner posts, lattice, etc. Along with piecing the blocks you will complete the top with inner and outer borders. Required materials approx. \$95-\$200 depending on fabric and tools selected. This is an intermediate class. (Pat Mitchell)

9065-A893 1/5-2/23 M 5:30pm-9pm OFF SITE

X-BLOCKS (4.5HRS)

NEW \$35

Take the 9-Patch to another level. You can create dozens of spectacular designs that look complex but are incredibly quick and painless! Rosella will show you how to master the X-Blocks tool, distinguish color value and the importance of placement. This is so much fun and easy, too! Approx. cost of materials required is \$58. (Rosella Roberson)

9073-A893 1/13 T 10am-3pm OFF SITE

HUGS AND KISSES TABLE RUNNER (5HRS)

NEW \$38

Do it in Christmas fabrics to decorate your home or match your décor! This great looking runner makes an excellent gift for Christmas, a wedding, or a birthday. Rotary cutting, simple piecing, making flying geese components and easy half square triangles are just a few of the skills that Belinda will demonstrate. You will also work with managing bias edges. Finish up with the option of straight binding or pillowcase style. Approx. cost of materials required is \$35. (Belinda Murray)

9074-A893 1/17 Sa 10:30am-3:30pm OFF SITE

THREE DIMENSIONAL FLYING GEESE QUILT (3HRS)

NEW \$30

The Flying Geese block has been around for a very long time. Karen will show you how to add a 3 dimensional look to it by showing you a fabric fold technique. You will love this little wall hanging! Required materials approx. \$19 depending on fabric and tools. (Karen Lowry)

9075-A893 2/11 W 10:30am-1:30pm OFF SITE

MONTERREY MEDALLIONS QUILTING (12HRS)

NEW \$60

A medallion quilt for all skill levels! This quilt is geared for beginning quilters and also has a slightly more advanced version, choose whichever blocks you like! The pattern can adapt to several sizes so you can choose the size that works best for you! We will be making this quilt over the course of four months so you'll have plenty of time for homework. Elizabeth will teach a simple technique for no fail point stars and show you how to keep track of mirror image blocks. This is a fat-quarter friendly pattern. Required materials are approx. \$85-\$100 depending on size, materials and tools. (Elizabeth Gough)

9066-A893 1/22-2/12 Th 6pm-9pm OFF SITE

VINTAGE MOMENTS QUILTING (24HRS)

NEW \$120

This fascinating medallion quilt is a great way to incorporate many different quilting techniques. During the eight-month class we will cover paper piecing, curved piecing, inset corners and a number of other techniques. We will start with the feathered star medallion and work our way to

the final fan border to create this stunning queen-sized masterpiece. Required materials approx. \$140 depending on fabric and tools selected. Accuracy is a must so good basic skills are required. Prerequisites: Advanced beginner level. (Elizabeth Gough)

9067-A893 1/24-3/14 Sa 10:30am-1:30pm OFF SITE

1974 REVIVAL TRAPEZOID QUILT (4HRS)

NEW \$35

Trapezoids give this quilt its intricate look. Placement of the 45 degree line on your ruler when cutting helps to simplify making trapezoids. The quilt is then assembled in columns for simple piecing. Cost for materials for this 67" x 89" quilt is approx. \$120. (Kim Moff)

9068-A893 1/31 Sa 11am-3:30pm OFF SITE

T-SHIRT QUILT (5HRS)

NEW \$40

It's time to un-box all those T-shirts you've been saving for who knows what! T-shirts make great quilts and Marty will show you how to trim them up with a fusible backing. Required materials approx. \$50 depending on materials and tools needed. Prerequisites: Prerequisite: Basic sewing skills. (Marty Hammer)

9069-A893 2/5 Th 11am-4pm OFF SITE

BASIC MACHINE QUILTING (3HRS)

\$30

We will discuss basic information and techniques relating to machine quilting with practical hands-on experience to follow. You will complete a basic example of machine quilting stitches which can be duplicated when making a future quilt project. Batting, sandwiching, basting, thread, needles, quilting, and finishing will be discussed. The element of practicing will be stressed so you understand that this process is one which requires practice. Required materials approx. \$15-\$20 depending on fabric selected. #9064-A894 is a Spring Quarter Class. (Judy Irish)

9063-A893 1/14 W 10:30am-2pm OFF SITE

9064-A894 3/31 T 5:30pm-9pm OFF SITE

RIPPLE EFFECT QUILT (9HRS)

NEW \$50

This is a great beginner quilt given the simple nature of construction. Emphasis will be on the importance of a consistent seam allowance as well as straight and diagonal sewing techniques. The striking outcome gives this quilt a much more complicated look without all the fuss. Perfect for the "next step" in your quilting portfolio or a great quilt to add to the more seasoned quilters stash. Approx. cost for materials will be \$70-\$100 depending on size of quilt and fabrics. (Krista Moser)

9071-A893 3/3-3/17 T 6pm-9pm OFF SITE

INTRODUCTORY QUILTING (21HRS)

\$70

Join us and discover the time-honored pastime of quilting. This basics class is designed to provide the essential skills needed to master the art of quilt making. Explore the fundamentals of choosing fabrics; contrast; cutting and piecing; and finishing your quilt with borders and binding. We'll show you how fun and easy quilting can be. You'll walk away with a finished quilt you're sure to be proud of! Required materials approx. \$50-\$200 depending on fabric and tools selected. Prerequisites: Basic machine sewing skills. (Pat Mitchell)

9070-A893 1/20-2/24 T 10:30am-2pm OFF SITE

HAND APPLIQUE (2HRS)

\$20

Hand appliqué methods are fun and easy. Have a great time discovering needle-turn appliqué. Kim will teach you the tricks for outside points and deep inside points. With this "getting started" class you will be well on your way to beautiful appliqué projects galore. \$5 kit required. Prerequisites: Basic hand sewing skills. (Kim Moff)

9072-A893 2/9 M 1pm-3pm OFF SITE

BEGINNING QUILTING (12HRS)

\$60

This class covers the basics of rotary cutting, getting an accurate 1/4" seam allowance, trimming blocks, and measuring for borders and binding. We will use Start Quilting by Alex Anderson to make a wall hanging size sampler quilt. There will be 6 different blocks demonstrated including 9-Patch, Log Cabin and Friendship Star. Required materials approx. \$30 depending on fabric and the required book approx. \$16. Prerequisites: Prerequisite: Basic machine sewing skills. (Elizabeth Gough)

9078-A893 3/2-3/23 M 6pm-9pm OFF SITE

MORE ART CLASSES

The Arts Council of Snohomish County also offers art classes. To receive a free brochure with complete course descriptions, please call 425-257-8380 or visit www.artscouncilofsno.co.org.



PHOTOGRAPHY

See the Computer Software Workshops section for Photoshop Digital Photos

BASIC DIGITAL PHOTOGRAPHY: Without reading the manual (3HRS) \$45

Do you want to take sharp photos without slogging through the manual that came with your camera? Then this class is for you! As a basic introduction to digital cameras we'll start with the advantages of digital cameras, and then walk step-by-step through taking, uploading, and sharing your photographs off and online. We'll cover the basics every camera owner needs to know, including camera settings, composition, moving images from camera to computer, removing red-eye, storing images on your computer, printing, and sharing photos with others. Bring your camera if you have one, but not required. (Cindy Shebley)

9377-A893 2/9 M 6pm-9pm ATC 104



RECREATION AND FITNESS

Please see the Certification section for Personal Trainer National Certification.

BICYCLE MAINTENANCE FOR WOMEN (1.5HRS) \$29

Ladies! If you are ready to become skilled at basic bike maintenance, this is the class for you. Discover what tools to carry on every ride, as well as how to fix a flat, repair a broken chain, and do adjustments to brakes and shifting. Bring your questions, we'll provide the bicycles and tools for hands-on practice. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 98258 425-334-7812 and visit the website at www.bikeworks.com. Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9311-A893 1/14 W 6:30pm-8pm OFF SITE
9318-A893 2/11 W 6:30pm-8pm OFF SITE
9319-A893 3/4 W 6:30pm-8pm OFF SITE

BICYCLE MAINTENANCE (1.5HRS) \$29

Get the skills needed to maintain your bicycle from a professional. Scott Stuart will show you how to get your bike in top shape for riding, with valuable tips and tricks of the trade. Discover how to adjust your brakes, derailleurs, headset and bottom bracket, as well as how to change your tire. This course is appropriate for beginning and advanced riders. Wear appropriate clothing (bicycle grease stains clothes). Class is held at Bike Works in Lake Stevens, 2010 Grade Road, 98258 425-334-7812 and visit the website www.bikeworks.com. Map and driving directions will be mailed with your registration confirmation. (Scott Stuart)

9320-A893 1/21 W 6:30pm-8pm OFF SITE
9328-A893 2/18 W 6:30pm-8pm OFF SITE
9338-A893 3/11 W 6:30pm-8pm OFF SITE

IAIDO - CLASSICAL JAPANESE SWORDSMANSHIP (15HRS) \$59

Iaido is the art of drawing and cutting using the Japanese sword (katana). It is as much a spiritual art as it is a martial art with emphasis on a calm mind, proper etiquette, proper handling, and cutting using the katana. Iaido teaches the continual refinement of basic technique. Students, beginners or experienced, will study the 12 forms (kata) of Seitei Iaido and then Muso Shinden Ryu as they advance. Kneepads are mandatory. Beginners will need to purchase a wooden bokken for approximately \$25. The wooden bokken can be purchased from the instructor at the first class session. Appropriate for ages 16 and older. Interested students are encouraged to observe a session in the current quarter prior to enrolling in this quarter. Call 425-267-0150 for the schedule. (Dick Anderson)

9321-A893 1/5-3/16 M 7pm-8:30pm GYM 205

KENDO - JAPANESE FENCING (20HRS) \$59

Kendo is the art of Japanese fencing using a shinai (bamboo sword) and traditional armor, which allows for full contact and competition with others. The emphasis in Kendo for beginners and advanced participants is correct footwork, posture, and hitting. Participants should expect 4-9 months minimum studying and practicing Kendo basics before wearing armor. New students will need to purchase a shinai for approximately \$25-\$30. The shinai can be purchased from the instructor at the first class session. Appropriate for ages 16 and older. Interested students are encouraged to observe a session in the current quarter prior to enrolling in this quarter. Call 425-267-0150 for the schedule. (Dick Anderson)

9322-A893 1/7-3/11 W 7pm-9pm GYM 205



DANCE

RUMBA LATINA FOR FITNESS (10HRS) \$89

If you like dancing and you are looking for a fun way to work out this is the class for you! Discover how to rejuvenate your heart, body, and soul with the motivating beats of Latin rhythms. Rumba Latina is an energetic class that combines Latin dance styles with the cardio advantages of exercise. No dance experience needed. Wear workout clothes and shoes. (Nathalye Alvarez)

9279-A893 1/13-3/10 T 7pm-8pm GYM 205

SALSA DANCE FOR BEGINNERS (7HRS) \$59

Come and experience salsa dance! Whether you are single or have a partner, this class will teach you how to dance salsa with Latin energy and style, the way it is danced in Latin towns. Once you learn the basic steps you will create your own style by combining turns, spins, and other movements. Feel the salsa rhythms, have fun on the dance floor, and get a great workout too! No dance experience needed. Appropriate for ages 16 years and older. Wear smooth-soled shoes. (Nathalye Alvarez)

9325-A893 1/27-3/10 T 6pm-7pm GYM 205

ADULT TAP DANCE (8HRS) \$75

Get a great workout while hardly noticing! While exploring all the basic tap steps, you'll improve your overall balance, sense of rhythm, timing, muscle tone, and strength. You'll also gain a deeper appreciation for tap and its place among the performing arts. This is a beginner course with emphasis on mastering all the basic moves and steps using Broadway musical tunes. Tap shoes are required. Appropriate for ages 14 and older. (Leslie Buell)

9444-A893 1/14-3/4 W 5:30pm-6:30pm GYM 205

OLY'S DANCE

These classes are held at Oly's! at the Dorothy Jayne Studio, 2931 Bond St., Everett, 98201. No prior dance experience needed. Class is taught by US National Professional Rising Star Finalists. Class includes a "Saturday Night Out" open dance following the last lesson. "Saturday Night Out" is a non-smoking, non-alcoholic environment. Appropriate for ages 16 and older. Wear smooth-soled shoes. Map and driving directions will be mailed with your registration confirmation.

NIGHT CLUB DANCING - Swing, two-step, and hustle (10HRS) \$99

Expand your dance repertoire with the steps to the most popular swing-style dances: "east coast swing," "night club two-step," and "hustle." Whether you are single or have a partner, you'll enjoy this fast and fun class. (Yegor Novikov)

9368-A893 1/5-3/9 M 7:30pm-8:20pm ODS

SOCIAL BALLROOM FOR BEGINNERS (10HRS) \$99

Shall we waltz, foxtrot, tango? Whether you are single or have a partner, this class will introduce you to up to five standard steps and turns for each of the dances. Dancing is fun and good for you, too, with all the benefits of a cardio workout. (Staff)

9324-A893 1/6-3/10 T 8:30pm-9:20pm ODS

LATIN DANCING FOR BEGINNERS: Cha-cha, rumba, and mambo (10HRS) \$99

Get ready for three hot Latin dances: cha cha, rumba, and mambo. This class is fun, and also gives you a great cardio workout. Whether you are single or have a partner, you will explore dance with Latin style and energy. (Katia Zakharoff)

9337-A893 1/6-3/10 T 7:30pm-8:20pm ODS

PACIFIC FLY FISHERS

These classes are held at Pacific Fly Fishers, 1018 - 164th Street SE, Ste. A-22, Mill Creek, 98012. Map and driving directions will be mailed with your registration confirmation.

INTRODUCTION TO FLY FISHING (6HRS) \$49

This introductory workshop is packed with information and designed to provide anglers with a solid foundation for fly fishing. Anglers will discover how to choose appropriate fly fishing equipment, identify and imitate particular insects, find fish in rivers and lakes, tie popular fly fishing knots, and basic casting techniques. We'll also explore fly fishing opportunities in Washington and good places to use your new skills. Each workshop includes two, two-hour (Tuesday) evening classroom sessions and one, two-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9000-A893 1/13-1/24 T 7pm-9pm OFF SITE
Sa 8am-10am OFF SITE
9001-A893 2/10-5/21 T 7pm-9pm OFF SITE
Sa 8am-10am OFF SITE
9002-A893 3/14 T 7pm-9pm OFF SITE
Sa 8am-10am OFF SITE

STEELHEAD FLY FISHING (8HRS)

\$75

Explore the techniques to effectively fly fish for the Northwest's most celebrated gamefish. The steelhead is perhaps the most challenging and revered fly rod quarry in all of North America and the knowledge of how to catch them with a fly does not come easily. In this workshop, anglers will discover the most successful techniques for fly fishing for steelhead and the very important skills of how to identify good steelhead holding water, presentation techniques, and fly patterns. We'll also discuss the use of using Spey rods and timing steelhead runs on our local rivers. Each workshop includes two, two-hour (Wednesday) evening classroom sessions and one, four-hour morning on-the-water Saturday session. (Pacific Fly Fishers)

9005-A893	2/18-2/28	W	7pm-9pm	OFF SITE
		Sa	8am-12pm	OFF SITE

BEGINNING FLY TYING (6HRS)

\$49

Enter a new dimension of the sport of fly fishing by tying your own flies. Explore the materials and tools used to tie flies and the basic fundamentals for tying streamer, nymph and dry flies. We'll examine and tie the Woolly Bugger, Soft hackle, Gold Ribbed Hare's Ear, Elk Hair Caddis, Stimulator and the Gray Wulff. Students will be required to supply their own basic tools (vise, bobbin, scissors, whip finishing tool and hackle pliers). All other materials provided. Each workshop includes three, two-hour sessions. (Pacific Fly Fishers)

9007-A893	1/14-1/28	W	7pm-9pm	OFF SITE
-----------	-----------	---	---------	----------

WILDWATER RIVER TOURS

Are you searching for the ultimate ride on a whitewater trip? Or maybe a family-friendly outing that is educational as well as entertaining? Wildwater River Tours, Inc. offers adventure on some of the wildest rivers in Washington as well as relaxing, scenic float trips. For river trips that are guaranteed to stimulate, we have the rafting trip for you. Directions, recommended clothing list, and pertinent trip information sent with registration confirmation.

SKAGIT EAGLE WATCH: Nature's splendor as few have seen it (4HRS)

\$84

Each winter up to 300 bald eagles congregate in the Skagit Preserve. These magnificent and endangered birds are accustomed to seeing only the occasional riverboat in their protected habitat, so sightings are frequent. With wingspans of up to seven feet, the eagle is truly majestic at close range. You'll float calmly and comfortably with other enthusiasts in astoundingly beautiful scenery, watching our national symbol feeding on the banks, soaring above, or perched only a few yards away. Guides are experienced eagle watchers. Map, directions, and pertinent trip information will be provided with registration confirmation. The actual float time is about 2½ hours and concludes with a spaghetti lunch (let us know if you have special diet needs). For ages 6 and older (those under 18 must be accompanied by a parent or guardian). (Staff)

9424-A892	12/7	Su	11am-3pm	OFF SITE
9425-A893	12/13	Sa	11am-3pm	OFF SITE
9376-A893	1/11	Su	11am-3pm	OFF SITE
9379-A893	1/31	Sa	11am-3pm	OFF SITE

HEALTH AND WELLNESS

See the Personal Interest section for Caring for Your Aging Parents-Online. See the Caregiving section for The Three D's: Depression, dementia, demanding; Dealing with Grief and Loss; Out Smart Stress; and Great Communication is Simpler Than You Think. See the Certification/Licensing section for CPR for the Healthcare Provider and Personal Trainer National Certification.

CIRCUIT FITNESS FOR SENIORS (20HRS)

\$79

Circuit fitness develops cardiovascular fitness, muscular endurance, and flexibility through the use of weight machines, treadmills, rowing machines, and exercise bikes. Improve your fitness in minimum time with maximum benefits. Class will not meet on 11/11 or 11/27. (Cheryl Gstohl)

9900-A893	1/6-3/5	TTh	9am-9:50am	GYM 100
-----------	---------	-----	------------	---------

CARDIOVASCULAR EXERCISE THERAPY (20HRS)

\$149

RN supervised Phase III/IV rehabilitation exercise program for people with known coronary artery disease, or other risk factors like stress, high blood pressure, diabetes, a history of smoking or sedentary lifestyle. Participants use stationary bikes, Nordic track, Universal equipment, and treadmills. Course includes risk factor modification strategies and informal peer support. Prerequisite: Participants with high-level risks may need a physician's referral. (Pat Ainsley/Mary Gleason)

9901-A893	12/1-2/27	MWF	7:30am-8:20am	GYM 100
9902-A893	12/1-2/27	MWF	8:30am-9:20am	GYM 100

REAL ALCHEMY (32HRS)

NEW \$139

In this workshop you will explore "Real Alchemy," a practical laboratory method for creating healing alchemical tincture from simple herbs, using "spagyric" techniques. Spagyric is a term coined by Paracelsus in the 16th century meaning to separate and recombine. The Alchemist's goal is to separate the plant or mineral into its basic mind, body, spirit; perfect each portion; then resurrect it to a new and "living" tincture that works on the subtle as well as the physical body. Discover the true "Sorcerers Stone" and create elixirs for healing and spiritual development. You will explore the history of Alchemy from its origins in Ancient Egypt (Khemia) and trace its trek through the Middle East and India, find it's parallel in ayurvedic medicine and method as well. Materials list (approx. \$10 value) will be mailed with registration confirmation. Bring supplies to first class session. (Robert Allen Bartlett)

9046-A893	1/17-3/7	Sa	10am-2pm	IND 116
-----------	----------	----	----------	---------

PHARMACY 101: Education for consumers (8HRS)

NEW \$69

Ever wondered about what's the environmentally safe way to handle medicines you don't use anymore? Or asked yourself if it's safe to take an old prescription? Or questioned why you are taking three medicines for the same problem? You mean to ask these and other questions but either forget or run out of time when you're at your doctor visit or the pharmacy. This course provides an overview of health education and specifically focuses on medications including prescription, non-prescription, compounded, naturopathic, homeopathic, vitamin-mineral supplements, and herbal products. Also included are tips for medically preparing yourself and family for disasters. E. Michelle Valentine, M.S., R. Ph. is a licensed consulting community pharmacist who has practiced in hospital, chain, and primarily community pharmacies in the United States for 30 years. She is not associated with any pharmacy, business, or industry so you'll receive unbiased information. (E. Michelle Valentine, M.S., R. Ph.)

9038-A893	1/21-2/11	W	6:30pm-8:30pm	BAK 113
-----------	-----------	---	---------------	---------

FREEDOM FROM EMOTIONAL EATING (7HRS)

NEW \$89

We overeat and keep ourselves heavy for remarkably important reasons - not because we lack willpower. Begin to uncover what your underlying reasons are and turn them around! Discover a refreshing new strategy of eating to ensure your body's support in losing fat without dieting. This empowering and fun workshop is facilitated by a nutritionist and certified life coach. Bring a sack lunch and be prepared to have a breakthrough. Course fee includes a complementary one-hour coaching session scheduled independently with the instructor. (Denise Holtz)

9348-A893	2/28	Sa	10am-5pm	BAK 113
-----------	------	----	----------	---------

CARING FOR YOUR AGING PARENTS - ONLINE (24HRS)

\$49

Do you feel overwhelmed by the prospect of taking care of your aging parents? Would you like the skills to bring harmony to the family? This online course provides mentoring and step-by-step techniques and strategies. Topics include the evolving relationship between you and your parents; confronting independence (e.g., living alone, driving, falls); getting cooperation from your siblings; medical care options; living arrangement options; managing the finances; and available resources for both yourself as a caregiver and your parents. You will read lessons, participate in exercises, and hold live interactive discussions with the instructor and fellow students in your online classroom. The classroom is available 24 hours a day; students may log in at their convenience. You will have six weeks to complete the course but it is truly self-paced. You must have access to a PC with Internet Explorer 6.0 or its equivalent on a Mac, and possess intermediate PC skills. Please provide your email with registration. (Gary Fugere)

9273-A893	1/20-3/5	ARRANGED		
-----------	----------	----------	--	--

REIKI - Level I (8HRS)

\$250

Reiki is a profound vibrational system of hands-on healing that tends to restore physical, mental, emotional and spiritual balance to the individual recipient. Foundational to the practice of Reiki is the philosophy that all healing is self-healing. The Reiki practitioner must be engaged daily in his or her own healing work, including daily Reiki self-treatment. This workshop provides the foundation for practicing this healing art and is a prerequisite for all future classes. You will explore the hand positions for yourself and others, and will receive the necessary attunements to begin practicing. Class material also covers the background and history of Reiki, and includes practice time to integrate learning. Classes held at the Tree of Life Reiki Training Institute, 5557 38th Ave NE, Seattle, WA, 98105-2203. Map and driving directions will be mailed with your registration confirmation. (Kathy Heffernan)

9352-A893	1/24	Sa	10am-6:30pm	OFF SITE
9353-A893	2/21	Sa	10am-6:30pm	OFF SITE
9354-A893	3/14	Su	10am-6:30pm	OFF SITE

YOUTH

See the Recreation and Fitness section for Iaido: Classical Japanese Swordsmanship; Kendo: Japanese Fencing; a variety of dance classes, Wildwater River Tours; and a variety of kayaking classes. See the Music section for Guitar for Adults and Teens.

GUITAR FOR ADULTS AND TEENS - LEVEL I (8HRS) \$99

Learn to play the acoustic guitar! You'll be introduced to the most common chords used in many popular songs. You'll also discover how to make chord changes called progressions, use basic strumming patterns, and tune your guitar. No prior music experience is necessary. Although you will need to bring an acoustic guitar to class, these skills also apply to the electric guitar. Appropriate for ages 13 and older. Class will not meet on 11/11. (Eric Wood)

9276-A893 1/20-3/10 T 6:30pm-7:25pm BAK 111

GUITAR FOR ADULT AND TEENS – LEVEL II (8HRS) **NEW** \$99

Move forward with your guitar playing skills. You'll explore barre chords, power chords, rhythm patterns, and chord progressions that are commonly used in popular music. Plus, as usual, we'll discover many new pop and rock songs to play while strengthening our skills. Please bring an acoustic guitar, guitar pick and guitar tuner to class. (Eric Wood)

9094-A893 1/20-3/10 T 7:30pm-8:30pm BAK 111

ED2GO ONLINE

ONLINE NON-CREDIT CLASSES: Ed2Go \$89

Can't make it to class on a regular schedule? In collaboration with Ed2Go EvCC's Continuing Education now offers a wide variety of non-credit classes online. These courses are delivered over the Internet, and you can study from your home or office at any time of day or night. The courses are taught by instructors who are famous for their ability to create warm and supportive learning communities, plus are affordable, fun, fast, and convenient! We've listed the course categories we offer below. However, for a full list of course titles and descriptions visit the class web site www.ed2go.com/everett and select "Courses." While visiting the website, test drive a free sample class by selecting "demo" on the landing page!

How Online Classes Work:

Each class is \$89, lasts for six weeks, and has a set beginning and end date. You have two class sessions to choose from for Winter quarter:

1/21-2/27/09 or 2/18-3/27/09

On the class start date you will access lessons and assignments in an interactive online format via the Internet. Each course is project-oriented and includes lessons, quizzes, hands-on assignments, discussion areas, and supplementary links. A course includes twelve sets of lessons with a new lesson released each Wednesday and Friday, culminating in a final exam. You pick up lessons from the web, complete assignments, then return to the web to complete the chapter quizzes. When you finish the course you can print out an individualized completion letter showing your progress and completion.

How to Get Started:

Visit our Online Instruction Center at www.ed2go.com/everett. Select the "Courses" link to browse through our course listings and descriptions. When you are ready to register for a class, while on the individual course's webpage merely click the "Enroll Now" button and follow the instructions to enroll and pay for your course. Be sure to complete the orientation where you will learn important information about your course, and choose your name and password to access your course. (This step is critical! You cannot access your course until you complete the orientation.) On the start date of your class return to the Online Instruction Center website and select the "Classroom" link. To begin your studies, simply log in with the name and password you provided during orientation.

Computer Requirements:

All courses require Internet access, e-mail, and Netscape Navigator or Microsoft Internet Explorer web browser. Some courses may have additional requirements listed in the course description.

Major Topic Areas:

- The Internet
- Web Page Design
- Web Graphics and Multimedia
- Basic Computer Literacy
- Computer Applications
- Graphic Design
- Computer Troubleshooting and Networking
- Database Management and Programming
- Digital Photography and Digital Video
- Languages
- Writing and Publishing
- Entertainment Industry Careers
- Grant Writing and Nonprofit Management
- Start Your Own Business
- Sales and Marketing
- Accounting
- Business Administration
- Test Prep
- Personal Development
- Personal Finance and Wealth Building
- Health, Nutrition and Fitness
- Personal Enrichment
- Child Care and Parenting
- Art, History, Psychology and Literature
- Math, Philosophy and Science
- Teaching and Instruction

EVERETT COMMUNITY COLLEGE CONTINUING EDUCATION REGISTRATION FORM

USE ONLY FOR CLASSES OFFERED THROUGH CONTINUING EDUCATION.

Name: _____ Student ID# _____ Social Security # _____

Registration for: _____ First _____ Middle _____ Last _____

Fall 200 _____ Mailing Address _____ () - _____

Winter 200 _____ Street _____ City _____ State _____ Zip _____ Phone Number _____

Spring 200 _____ Birthdate: Month _____ Day _____ Year _____ Female Male Ethnic Origin: _____

Summer 200 _____ Proof of completion required for a funding source? Yes No E-mail: _____

Item Number	Course Number	Course Title	# Credits

Student Signature _____ Date: _____

METHOD OF PAYMENT: Credit Card payment: Visa Mastercard Discover

Check or money order attached Card number: _____ *V-code: _____

Cash payment in person to cashier Name on card: _____ Exp. date: _____

Signature: _____

* The V-code is the last 3 digits of the number located on the back of your Visa/MasterCard. We now require the V-code in order to process your credit card. This new policy has been implemented in response to the increasing threat of credit card fraud. This policy is in place to protect you!

Office Hours Winter 2009

The hours posted in this section only apply when classes are in session. Office hours will vary at other times.

DEPARTMENT	HOURS	LOCATION	CONTACT
Arts	M-Th, 8am-5pm; F, 8am-4pm	Whitehorse Hall, Rooms 208 and 209	425.388.9501
Athletics/Sports	M-F, 7am-4pm	Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 108A	425.388.9328
Bookstore	Parks Student Union: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-3pm Whitehorse Hall: M-T, 8am-7pm; W-Th, 8am-5pm; F, 8am-12pm	Parks Student Union, main floor Whitehorse Building Room 290	425.388.9413 425.388.9433
Business, Computer Technology, Economics	M-F, 8am-4:30pm	Olympus Hall, Room 133	425.388.9243
Cashier	M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First 4 days of quarter, 7:30am-7:30pm	Jackson Center	425.388.9224
Center for Disability Services	M-F, 8am-5pm. First 2 days of quarter, 8am-6:30pm Evening hours by appointment	Parks Student Union, main floor	425.388.9272 TTY 425.388.9438
Child Care	M-Th, 7:15am-5:15pm; F, 7:15am-3:15pm	Early Learning Center, 820 Waverly	425.388.9121
Communication (English, Speech, World Languages)	M-F, 8am-5pm	Rainier Hall, Room 311	425.388.9387
Computer Lab	M-Th, 7:30am-8:30pm; F, 7:30am-3pm; Sat, 8am-4pm	Shuksan Hall, Room 231	425.388.9417
Continuing Education	Phone or walk in from M-F, 8am-4pm	Applied Technology Training Center, 2333 Seaway Blvd., Everett	425.267.0150
Counseling, Advising, and Career Center	M, 8:30am-6:30pm; T-F, 8:30am-4:30pm Walk-in hours: M, 9am-12:30pm and 4-6:30pm; T-F, 9am-12:30pm Special Hours: First two days of quarter, 8am-6:30pm	Parks Student Union	425.388.9263
Distance Learning	M-Th, 8am-5pm; F 8am-4pm	Whitehorse Hall, Rooms 210 and 211	425.388.9367 or 9585
Diversity & Equity Center	M, 8:30am-5:30pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9306
Fire Science and EMT	M-Th, 8am-4pm; F, 8am-3pm	Index Hall, Room 102	425.388.9591
Enrollment Services (Admissions and Registration)	M-T, 7:30am-6:30pm; W-F, 9am-4:30pm First 4 days of quarter, 7:30am-7:30pm (No registrations processed December 12)	Jackson Center	425.388.9219 fax 425.388.9173
Financial Aid	M, 9am-6:30pm; T-Th, 9am-4:30pm; Closed Fridays. First week of the quarter, M-T 8am-6:30pm, W-F 9am-4:30pm	Parks Student Union	425.388.9280
Food Services - The Cascade Range Cafe	M-Th, 7am-7pm; F, 7am-2pm	Parks Student Union, main floor	425.388.9400
Health Sciences & Public Safety	M-F, 7am-5pm	Health Science, Index Quad, Room 134 Nursing, Index Quad, Room 140	425.388.9461 425.388.9463
Learning Services	M-Th, 8am-5pm; F, 8am-4pm	Rainier Hall, second floor, Room 227	425.388.9291
Library-Media Center	M-Th, 7:30am-8pm; F, 7:30am-4pm; Sat, 12pm-4pm Holidays and quarter break hours vary. Call 425.388.9353 for schedule.	Parks Student Union, lower floor	Circulation 425.388.9353 Reference 425.388.9354
Math & Science	M-F, 8am-5pm	Shuksan Hall, Room 120	425.388.9429
Monroe Program	By appointment only M-Th, 8am-8pm; F, 8am-noon	Monroe High School	360.804.4523
Paperclip - Student Service Center	M-Th, 8am-7pm; F, 8am-4pm	Parks Student Union, Room 203	425.388.9258
Parking & Security	M-F, 7:30am-4:00pm	Parks Student Union, Room 224	425.388.9990 Emergency 425.388.9998
Physical Education/Health & Wellness	M-F, 7am-4pm	Gym, 1815 13th Street, Everett (Rockefeller and 13th) Room 106	425.388.9323
Social Sciences	M-F, 8am-5pm	Rainier Hall, Room 311	425.388.9387
Student Activities	M-Th, 8am-7pm; F, 8am-4pm	Parks Student Union, Room 209	425.388.9561
Student Copy and Computer Center	M-Th, 8am-6pm; F, 8am-3pm	Glacier Hall	
Student Employment Referral Center	M, 8:30am-6:30pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9278 or 9279
TRiO-Student Support Services	M, 8:30am-6pm; T-F, 8:30am-4:30pm	Parks Student Union	425.388.9275
Testing Services	Testing hours are listed on page 7.	Parks Student Union, third floor	425.388.9288
Veterans	M-Th, 9am-4:30pm; closed Fridays First week of the quarter, M-T 8am-4:30pm, W-F 9am-4:30pm	Parks Student Union	425.388.9277
Vice President for Student Services	M-F, 8:30am-4:30pm Evening hours as needed	Parks Student Union	425.388.9588 or 9589
Workforce Development	M-Th, 9am-4:30pm; F, 9am-2pm	Parks Student Union	425.388.9547
Youth Re-engagement	M-Th, 8am-5pm; F, 8am-3pm	Rainier Hall, Room 217	425.259.8738

Policies / Public Information

Residency For Tuition Purposes

For tuition purposes, students eligible for resident tuition rates are defined as follows:

Financially independent students who have been domiciled in the State of Washington for at least the past twelve months, and who are not in the state primarily for educational purposes, and who are not claimed as a dependent for tax purposes by a parent or guardian outside of Washington, or receiving funds from another agency which requires residence in another state. OR

Dependents of parents or legal guardians who are domiciled residents of the State of Washington. OR

Active military personnel stationed in Washington State and their spouses and dependents. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Active members of the Washington National Guard and their spouses or dependents who live in Washington. Active duty military personnel will be asked to submit qualifying identification in order to qualify for the special resident rate. OR

Members of selected regional tribes. OR

Persons who resided in Washington State for three full years immediately prior to receiving a high school diploma and completed the full senior year at a Washington high school or who completed the equivalent of a high school diploma and resided in Washington State for the three years immediately before receiving the equivalent of the diploma, and continuously resided in Washington since earning the high school diploma or its equivalent. Contact Linda Baca in Enrollment Services to determine eligibility for this resident tuition status.

All other students are considered to be non-residents for tuition-paying purposes. Special Note: US citizens and permanent residents who have not yet gained residency in Washington State may be eligible for a partial tuition reduction. Contact Enrollment Services for more information.

Any current non-resident student who wishes to be reclassified as a resident student must complete a Residency Questionnaire for determination of eligibility. Applications for reclassification in the current quarter must be submitted to the Enrollment Services Office before the 30th calendar day of the quarter. If the College discovers an error in the student's residency status during the quarter, the Vice President for Enrollment Management will determine whether or not additional tuition and fees are due.

Tuition Reduction Programs

For state-supported classes, several types of students may be eligible for tuition reduction.

Senior Citizens, age 60 or older, may audit one or two classes, at a 75% discount, on a space available basis, beginning the 6th day of the term. Contact the Enrollment Services Office. Registration prior to the 6th day causes disqualification.

State employees and educators in the K-12 public schools may contact EvCC's Human Resources Office to seek eligibility for registration, at a 75% discount, on a space-available basis, beginning the 6th day of the term. Registration prior to the 6th day causes disqualification.

Certain non-residents may be eligible for a discount on the non-resident tuition. Contact Enrollment Services for eligibility criteria.

Military veterans, current members of the National Guard, and some dependents of deceased or permanently disabled veterans may be eligible for a tuition discount. Must be Washington residents. Contact the EvCC Veterans' Coordinator, Parks Student Union Third Floor, 425-388-9277 for certification. An approved certification card must be submitted at the time of registration.

Active-duty military and dependents, and dependants of National Guard members, may be eligible for resident tuition if they are otherwise classified as non-residents. A copy of active duty orders and dependent card (or other verification) is required at the time of registration.

Typically, tuition reduction programs do not apply to self-support classes. All lab fees, special fees, books and supplies must be paid. For information about other tuition reduction programs, contact Enrollment Services.

Public Information

DIRECTORY INFORMATION

Under law, the College may release the following information on students to anyone who inquires: student name, major field of study, participation in officially recognized activities and sports, height and weight of athletic team members, quarters attended, degrees or awards received, birthdate, e-mail address, and last previous educational agency or institution attended by the student. The College may also release information to schools in which the student seeks enrollment, to agencies working under an agreement with the College, and to military recruitment services (under the Solomon Amendment.) All other information may be released only upon written permission by the student. A "Pre-authorized Emergency Information" release form is also available in Enrollment Services. A student may request that his or her directory information not be released. A full description of our practices is available in Enrollment Services.

STUDENT IDENTIFICATION

Students are required to provide Everett Community College with their correct Social Security Number (Tax Identification Number). The Internal Revenue Code allows for the assessment of penalties against students who fail to provide a correct Social Security Number to the College. Failure to comply with this requirement may result in civil penalties in the amount of \$50 per IRC infraction being assessed by the IRS pursuant to the Internal Revenue Service (IRS) Internal Revenue Code (IRC) 6050S and 6051. The purpose of this requirement is to provide for the issuance of Form 1098-T, Tuition Payments Statement. Everett Community College needs a correct Social Security Number to report the amount each student paid for qualifying tuition and fees to both the student and the IRS on Form 1098-T. The 1098-T contains information related to claiming tuition and fee deduction, the Hope Scholarship credit and/or the Lifetime Learning Credit on your taxes. See the College Catalog for further information about the use of your Social Security Number.

STUDENT RIGHTS AND RESPONSIBILITIES

The College's Student Rights and Responsibilities Handbook contains information about Student Government, College policies and procedures and contact information. It also outlines expectations for student behavior, as well as processes for addressing conflicts, grievances, and disruptive behavior. A copy is available from the Vice President for Student Services, phone 425-388-9588.

STATE SUPPORT OF HIGHER EDUCATION STUDENTS

The State of Washington contributes to the cost of students through support of basic instructional cost and state-supported financial aid. For the academic year 2007-08, the instructional cost per full-time student was \$6833. A Washington resident, when he/she pays tuition, funds about 39% of the instructional cost. The state supports the remaining instructional cost. Students at community colleges also receive state-supported financial aid including that provided from each college's financial aid fund (3.5% of tuition). The total state financial aid support per full-time equivalent student amounts to \$655 for the year.

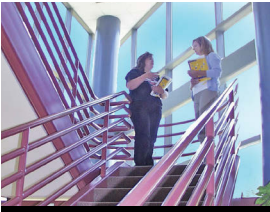
CAMPUS CLOSURE

A message will be placed on 425-388-9100 (the main college phone number) if the College is closed. Also, the College places an announcement regarding College closures on major local radio and TV stations and the EvCC website: www.everettcc.edu.

If there is no message posted to the website stating the college is closed, assume that the college is open and operating on the standard time schedule.

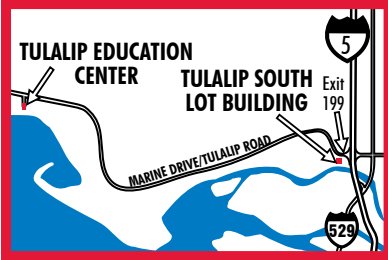
CAMPUS HOLIDAYS - WINTER

**November 11, 27, 28;
December 25; January 1, 19; February 16**

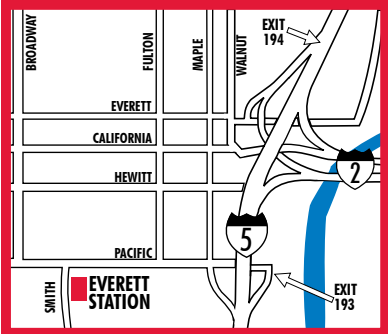


Off-Campus Sites

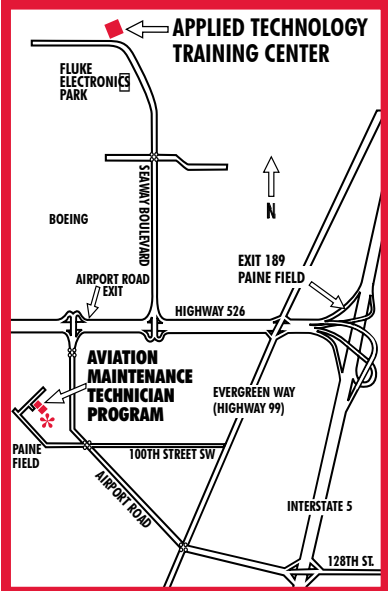
In an effort to promote education throughout the community, Everett Community College offers various college courses at locations away from the main Everett campus. Please check the class listings in this schedule for a complete listing of courses offered at these locations.



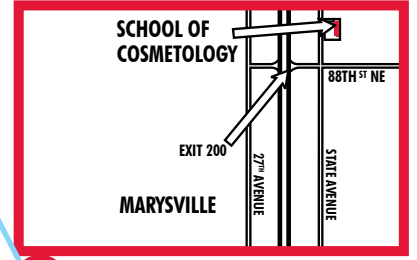
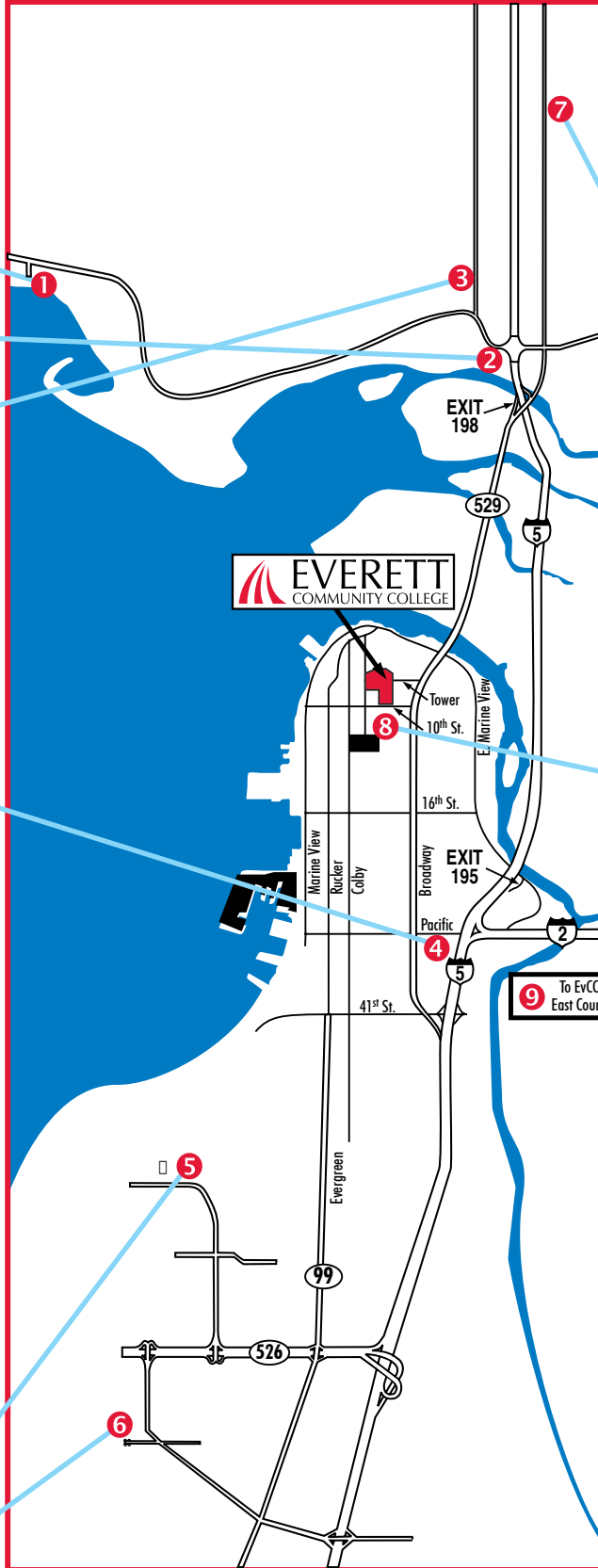
- 1 TULIP EDUCATION CENTER**
7707 36th Avenue NW, Bldg. B, Tulalip, WA 98271
360-651-4535
- 2 TULIP SOUTH LOT BUILDING**
6103 31st Avenue NE, Bldg. B, Tulalip, WA 98271
425-388-9291
- 3 TDS**
88th and Quilceda Way



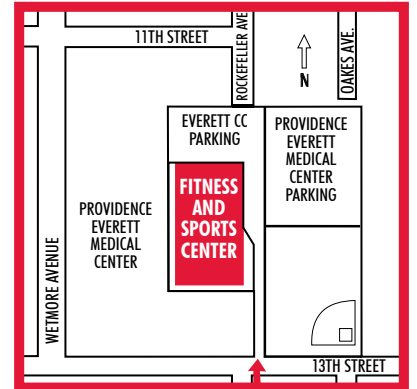
- 4 UNIVERSITY CENTER AT EVERETT STATION**
3201 Smith Avenue, Everett, WA 98201
425-252-9505
(Moves to Main Everett Campus, March 2009)



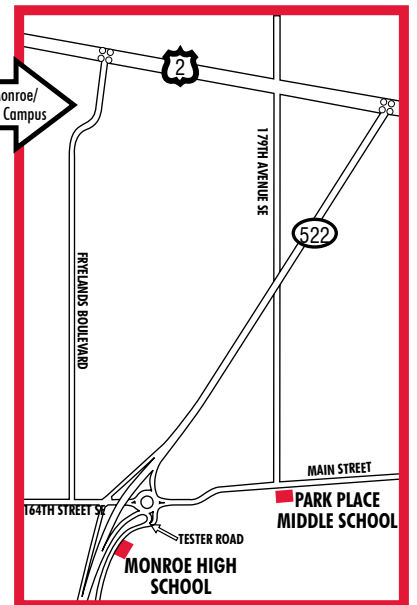
- 5 APPLIED TECHNOLOGY TRAINING CENTER**
2333 Seaway Boulevard, Everett, WA 98203
425-267-0150
- 6 AVIATION MAINTENANCE TECHNICIAN PROGRAM**
9711 32nd Place W., Bldg. C-80, Paine Field, Everett, WA 98204
425-388-9533



- 7 SCHOOL OF COSMETOLOGY**
9315 G State Avenue, Marysville, WA 98270
425-259-8283

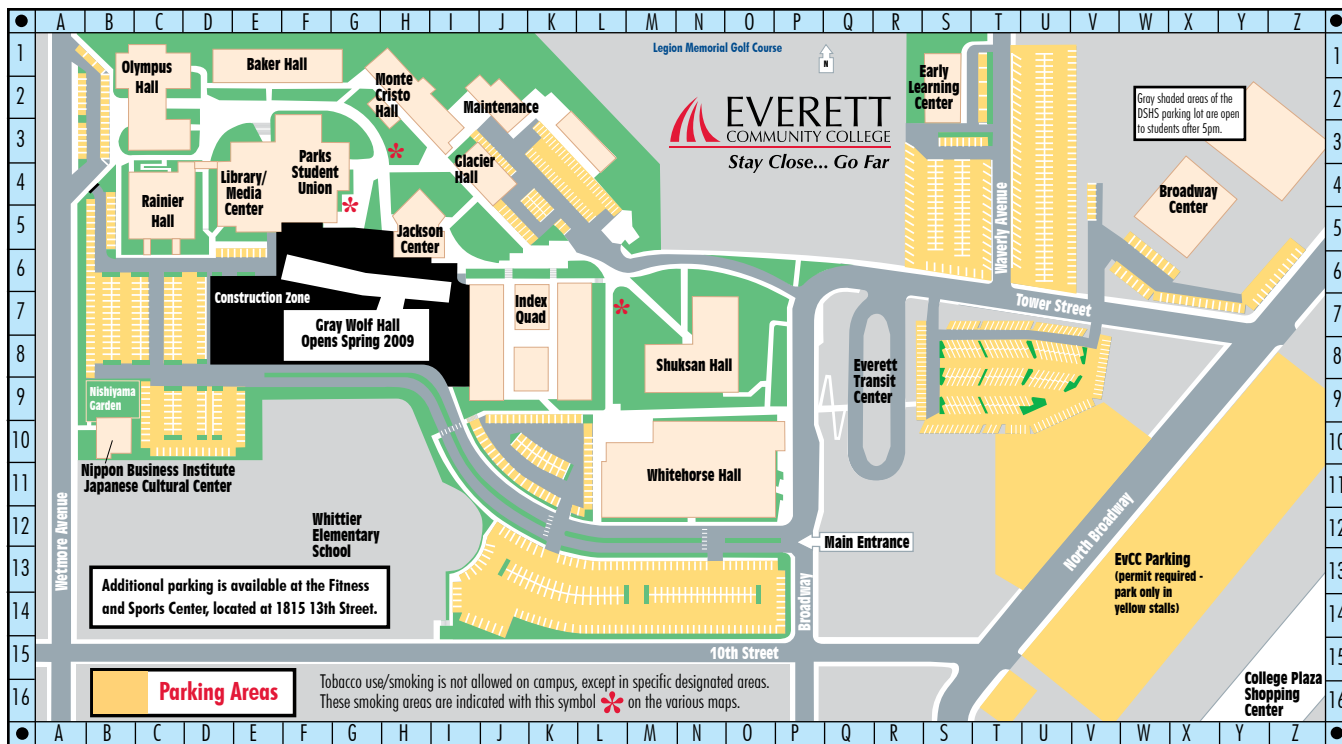


- 8 FITNESS AND SPORTS CENTER**
1815 13th Street, Everett, WA 98201
425-388-9323



- 9 MONROE HIGH SCHOOL/
PARK PLACE MIDDLE SCHOOL**
Monroe High School: 17001 Tester Road, Monroe 98272
Park Place Middle School: 1408 W. Main St., Monroe 98272
360-804-4523

9 To EvCC-Monroe/
East County Campus



EVCC MAIN CAMPUS

2000 TOWER STREET, EVERETT, WA 98201-1390
SWITCHBOARD/INFORMATION: 425.388.9100

Call 425.388.9219
for enrollment information.

Admissions.....	H-6	Fitness/Sports Center	pg 79	Nippon Business Institute		Rainier Hall	C-5
Baker Hall	E-1	Glacier Hall	J-4	Japanese Cultural Center	B-10	Receiving	J-3
Bookstore	E-4	Gray Wolf Hall.....	G-7	Olympus Hall	C-2	Security	F-5
Broadway Center	X-6	Henry M. Jackson Center	H-6	Personnel.....	C-3	Shuksan Hall	N-8
Cafeteria	F-3	Index Quad	K-7,8,9	Pilchuck Hall.....	K-4	Terry Library/Media Center	E-4
Early Learning Center	S-2	Monte Cristo Hall.....	H-2	Parks Student Union	F-4	Western Washington University	
Financial Aid	F-4	Maintenance Buildings.....	J-2, L-3	Registration	H-6	Everett Education Center.....	X-6
						Whitehorse Hall.....	N-11

DIRECTIONS TO CAMPUS

FROM INTERSTATE 5 NORTHBOUND, take Exit 195 and turn left onto E. Marine View Drive. Go one half mile to 16th Street and turn left. Follow 16th Street to Broadway. Turn right onto Broadway and continue to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance and campus parking is on your right.

FROM INTERSTATE 5 SOUTHBOUND, take Exit 198 and follow the highway south into Everett to Tower Street and turn right. Follow Tower Street two blocks and turn left to the main college entrance and campus parking is to your right.

FROM DOWNTOWN EVERETT, take Broadway north to Tower Street and turn left. Follow Tower Street two blocks and turn left to the main college entrance and campus parking is on your right.

Everett Community College does not discriminate on the basis of race, religion, creed, color, national origin, age, sex, sexual orientation, marital status, the presence of any physical, sensory or mental disability, or status as a disabled or Vietnam era veteran in its program and activities, or employment.

The Vice President of Student Services has been designated to handle inquiries regarding student-related non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9589.

The Associate Vice President of Human Resources has been designated to handle employment-related inquiries regarding the non-discrimination policies and can be reached at 2000 Tower Street, Everett, WA 98201, or by phone at (425)388-9232.

QUICK WEB REFERENCE

Admissions info and application process	www.everettcc.edu/admissions
Catalog	www.everettcc.edu/catalog
Credit card payment	www.everettcc.edu/creditcardpay
Curriculum Guides	www.everettcc.edu/c.guides
Deadlines	www.everettcc.edu/deadlines
Distance Learning	www.everettcc.edu/distance
Enrollment Services Forms	www.everettcc.edu/studentforms
External Credit/transfer credit policies	www.everettcc.edu/transfercredit
Financial Aid	www.everettcc.edu/sfs
Learning Communities	www.everettcc.edu/lc
Monroe	www.everettcc.edu/monroe
Parents	www.everettcc.edu/parents
Parking	www.everettcc.edu/parking
Registration Calendar/Important Dates	www.everettcc.edu/regcalendar
Registration opening page	www.everettcc.edu/register
Running Start	www.everettcc.edu/runningstart
Student Kiosk	www.everettcc.edu/kiosk
Teens in College	www.everettcc.edu/teensincollege
Tuition	www.everettcc.edu/testing
Testing	www.everettcc.edu/tuition
University Transfer Information Center	www.everettcc.edu/transferinfo
Veterans' Office	www.everettcc.edu/va