



Honors Class Contract

Student: _____ ID #: _____

Student admitted to Honors program? _____ Current EvCC GPA: _____

Instructor: _____ Date: _____

Course Name and Number: _____ Section #: _____ Quarter: _____

If approved and fulfilled, this contract converts a transfer-level class into an Honors class for the contracting student. Fulfillment requires satisfactory completion of additional Honors-level coursework or project specified below, with oversight and rigorous assessment by the contracting instructor.

Please outline the additional work or project to be done by the student to justify converting this class to an Honors class. Please be specific.

Specify stages or approximate dates on which student and instructor will be meeting to check on progress of work and what work student will have completed by each of those dates:

When will completed work be due?

For each of the following four criteria for Honors class contracts below, check those that apply and explain how the project or other additional work proposed will meet each criterion selected. ***Not all criteria need to be satisfied.***

Broader or interdisciplinary view of a topic/issue

Deeper study or view of a topic/issue

<input type="checkbox"/> Experiential work
<input type="checkbox"/> Represents work typically done by a professional in this field of study

How will the student's additional work or project be assessed? Please be specific as to your assessment criteria and standards:

This contract must be submitted to the Honors Program Director by the 10th day of the quarter for which it applies. Notice of whether the student satisfactorily completed the requirements of the contract must be submitted to the Honors Program Director by the 1st day of the quarter following. In signing below, the student agrees to complete the work specified and the instructor agrees to oversee that work, advise and mentor the student during the quarter and assess the work submitted by the student using rigorous standards and assessment criteria specified in this contract.

Student (sign): _____ **Date:** _____

Instructor (sign): _____ **Date:** _____

A faculty peer must sign-off on the contract before it is submitted. The faculty peer's signature indicates that he or she has read the contract and agrees that the additional work or project proposed goes beyond what is normally required in the course, satisfies criteria for Honors classes and should be considered legitimate Honors-level work in this course.

Faculty Peer (sign): _____ **(print name):** _____ **Date:** _____

NOTE: Faculty will be compensated upon completion of the student's contract work. If the student does not complete their work because the student has withdrawn from the class, then the faculty member's compensation will be pro-rated. If the student receives an Incomplete for the class, the faculty member will be compensated upon notification that the student has completed the class and the project. Note that the HN designation is independent of the student's course grade.

Do Not Write Below This Point—Honors Program Office Only	
___/___/___	Received by Honors Program → receipt e-mailed to student/instructor
___/___/___	Notification of completion due from instructor (1 st day of following quarter)
___/___/___	Notification received from instructor. Satisfactorily completed: yes no
___/___/___	Enrollment services notified of contract fulfillment and asked to transcript
___/___/___	Student's fulfillment of Honors credit recorded in data bank. # of credits _____ DTA distribution area: _____