



Human Resources Management

Rapid Track

4/2/2024-7/30/2024

Tuesday and Thursday, 6:00p.m. – 9:00p.m.

Once a rapid track starts, all individual classes within the rapid track are guaranteed. Because of that, all rapid track classes are pre-selected and cannot be substituted. If you would prefer to select your own schedule, you can choose to take classes individually.

Did you know? You can apply this certificate toward a bachelor’s degree! EverettCC.edu/BAM

Course Title	Hours	Dates
Human Resources Essentials	9	4/2-4/9
Employment Law	15	4/11-4/25
Talent Management	12	4/30-5/9
Managing Employee Performance	12	5/14-5/23
Total Rewards	12	5/28-6/6
HR Systems & Metrics	12	6/11-6/20
Recruitment & Retention	9	6/25-7/2
Personnel Issues	6	7/9-7/11
Conducting HR Investigations	6	7/16-7/18
HR Certificate Capstone	9	7/23-7/30

Questions? Email learn@everettcc.edu or call 425-267-0150

EverettCC.edu/HRCert

Required texts must be purchased before the first day of class.
Visit www.campusce.net/everett for course descriptions and required texts and materials.