

Human Resources Management

Rapid Track

3/30 – 7/22, T/Th

6 p.m. – 9 p.m.

Once a rapid track starts, all individual classes within the rapid track are guaranteed. Because of that, all rapid track classes are pre-selected and cannot be substituted. If you would prefer to select your own schedule, you can choose to take classes individually.

Course Title	Hours	Dates
Human Resources Essentials	9	3/30-4/6
Employment Law	15	4/8-4/22
Talent Management-Finding and Keeping the Best	12	4/27-5/6
Managing Employee Performance	12	5/11-5/20
Total Rewards	12	5/25-6/3
Coaching for HR Professionals	6	6/8-6/10
HR Systems and Metrics	12	6/15-6/24
Employee Training & Development	6	6/29-7/1
Recruitment & Retention	9	7/6-7/13
Human Resources Certificate Capstone	9	7/15-7/22

Questions? Email learn@everettcc.edu or call 425-267-0150

EverettCC.edu/HRCert

Required texts must be purchased before the first day of class.

Visit www.campusce.net/everett for course descriptions and required texts and materials.

Visit everettcc.edu/ccecpolicies for information about completion requirements, retakes, refunds, and more.

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