

Human Resources Management

Rapid Track

1/10/2023 – 5/4/2023

Tuesday and Thursdays, 6 p.m. – 9 p.m

Once a rapid track starts, all individual classes within the rapid track are guaranteed. Because of that, all rapid track classes are pre-selected and cannot be substituted. If you would prefer to select your own schedule, you can choose to take classes individually.

Did you know? You can apply this certificate toward a bachelor's degree! EverettCC.edu/BAM

Course Title	Hours	Dates
Human Resources Essentials	9	1/10-1/17
Employment Law	15	1/19-2/2
Talent Management	12	2/7-2/16
Managing Employee Performance	12	2/21-3/2
Total Rewards	12	3/7-3/16
HR Systems & Metrics	12	3/21-3/30
Employee Training and Development	6	4/4-4/6
Recruitment & Retention	9	4/11-4/18
Conducting HR Investigations	6	4/20-4/25
HR Certificate Capstone	9	4/27-5/4

Questions? Email learn@everettcc.edu or call 425-267-0150

EverettCC.edu/HRCert

Required texts must be purchased before the first day of class.

Visit www.campusce.net/everett for course descriptions and required texts and materials.

Visit everettcc.edu/ccecpolicies for information about completion requirements, retakes, refunds, and more.

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