Nursing Application Checklist

Academics:

☐ Prerequisite grades posted correctly in your Degree Audit account
☐ Official transcript evaluation has been completed, grades posted in your Degree Audit account
☐ A cumulative GPA of 3.0 or higher in the four biology & chemistry courses
☐ At least a 2.0 GPA in each of your non-science courses
☐ Completed Nursing Pre-Application Class quarter before deadline date

Points System Components (if applicable):

☐ Associates degree or higher documented with Enrollment Services
☐ DD-214 documentation confirmed for veteran status
☐ Documentation of healthcare practice licensure
☐ Employment Verification form completed (update form for each application submitted)

Additional Components:

☐ PAX test taken, score retrieved from NLN website
☐ Essay test taken for current application cycle
☐ Criminal History Disclosure form completed for current application cycle. This form is good for 3 months from deadline (this is NOT your criminal background check)

Criminal Background Check:

☐ Completed (not pending) through American DataBank (ADB) and not expired before the deadline date. These background checks are good for six months from completion date

Immunizations:

☐ All categories have a green checkmark indicating compliance in your Complio account. The only exceptions to this are:
  I. Your titer result for Hepatitis B was “nonreactive” or “negative” and you are repeating the vaccine series. All shots in the series before the negative titer must have been uploaded and approved in your Complio account.
  II. You are applying for fall or winter quarter and the flu vaccine for the coming influenza season is unavailable.