

Club/Organization Guidelines for Serving Food

These guidelines do not apply to private group functions such as club meetings. It is applicable to those who serve food for a conference, gathering, Clubfest, etc.

If a club/organization is serving food, such as:

- **Baked Goods/Cake/Candy:** *Cookies, muffins, brownies, donuts, and candy.* Goods must be individually wrapped or served with gloves/utensils. If serving cake, then must serve with gloves/utensils for individual pieces of cake.
- **Snacks:** *Crackers, chips, candy bars, etc.* Food goods must be pre-packaged snacks.
- **Drinks:** *Pop, bottle water, juice, etc.* Drinks must be individually pre-packaged.

Club/Organization Guidelines for Serving *Temperature Sensitive (Hot/Cold) Food*

All clubs/organizations must get approval to serve food that is not catered by Snohomish Bakery. For information on this process see Richele Blair in Student LIFE, Parks 209.

If a club/organization is serving food that is temperature sensitive, such as:

- **Hot Food:** Meat, seafood, poultry, eggs, cooked vegetables, cooked fruit, pizza, etc. (Any food that is cooked that needs to remain hot.)
- **Cold Food** Cut fruit, deli meat, cheese, eggs, dairy including dairy drinks, seafood, vegetables, etc.

The following requirements are established by the Snohomish Health District to ensure the health and safety of our EvCC students and campus community.

Call 425-339-5250 Snohomish Health District to obtain the following or go online at www.foodworkercard.wa.gov

- Permit for serving food to the public (Temporary Food Permit)
- Food Handler's License for serving food to the public
*Permit and Food Handler License must be obtained **two weeks before the event.***
- Give a **copy of the receipt** for food permits *to the ASB VP of Clubs and Student Initiatives and the Student LIFE Club Resource Advisor.*
- **Club/Organization must display the temporary food license** at their table during their event so that the inspector from the Snohomish Health District will identify the permit when he/she inspects the food booth.